

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held December 12, 2022, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Correspondence
- III. Public Comment for Agenda Items
- IV. Special Presentation
 - 1. Board of Education Bond Update - Overview of East, Middle School & High School
- V. Board Member Comment
- VI. Approval of Agenda and Acceptance of all Reports into Discussion

Recommendation: *To request a motion to approve the November 21, 2022 agenda as presented and accept all reports into discussion.*

- VII. Approval of Consent Agenda Items 3

Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.

Regular Meeting Minutes - November 21, 2022
Report #22-27, HR Personnel Recommendations

Recommendation: *To request a motion to approve the consent agenda as presented.*

- VIII. Committee Meetings
 - A. Teaching & Learning Committee Review
- IX. Presentation of Reports
 - A. Personnel & Policy

1.	For Action -Report #22-28, Second Reading - Policies Volume 37, No. 1	8
	<u>Recommendation:</u> <i>To approve Volume 37, No. 1 as presented.</i>	
B.	Finance & Facilities	
1.	For Action - Report #22-29, Building and Site Series I Award Recommendations.	9
	<u>Recommendation:</u> <i>To approve awards to the lowest responsible bidder(s) from Bid Package 2B - East Intermediate Roofing, in accordance with Board Policy 6320 (Purchasing).</i>	
C.	Teaching & Learning	
1.	Waverly High School 2023-24 Program of Studies - Proposed Changes - First Reading	12
X.	Superintendent's Report	
XI.	Public Comment - Open Comment for District Related Items	
XII.	Other Board Business	
XIII.	Adjournment	

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, November 21, 2022 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. Board President Mary Ann Martin called the meeting to order at 6:00 PM. The pledge to the flag was led by Board Treasurer, Christopher Beasley.

Members Present: Mary Ann Martin
Holly Nester
Alicia Guevara Warren
Chris Beasley
Rhonda Sosnowski
Amy Krause
Cathy Pike

Members Absent: None

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance & Facilities
Susan Friend, Director of Human Resources
Shawn Lewis, Director of School Culture
Tiffany Wright, Director of Student Services
Ann Marie Lindsay
Molly Francis
Mike Moreno
Tim Lyman
Tony Terranova
Allison Orwat

Others Present: Emily Humphrey – Student Representative
Community Members

Correspondence:

None

Public Comment for Agenda Items:

None

Special Presentations:

The Board of Education Bond Update – Overview of East, Middle School and High School – will be presented at the December 12, 2022 meeting.

Student Representative Report:

The Waverly Marching Band will be performing at Silver Bells in the City.
Spanish and French classes visited the Detroit Institute of Arts
The Robotics Club has an Elementary Competition scheduled

Board Member Comment:

Member Pike stated it was nice to see a large crowd at the board meeting.

Member Krause agreed the large crowd is always welcome at the board of education meetings. Member Krause congratulated Members Martin, Guevara Warren and Pike, as well as newly elected Board Members Vince Perkins and Deborah Lopez and welcomed them to the Waverly Board of Education.

Member Beasley also congratulated the recently elected board members and those who were re-elected to the Waverly Board of Education.

Member Guevara Warren congratulated the all of the elected board members and looks forward to serving with each.

Member Nester also congratulated the recently elected/re-elected board members.

Member Sosnowski congratulated the newly elected members, Vince Perkins and Deborah Lopez, and re-elected members Martin, Guevara Warren and Pike.

Student Representative Emily Humphrey reported:

1. Winter Play rehearsals have begun with opening performances the first weekend of December.
2. The band and choir concerts were a success.
3. The Waverly Marching Band will be performing at Silver Bells in the City.
4. Winter sports try-outs are taking place currently.
5. Spanish and French classes visited the Detroit Institute of Arts.
6. The Robotics Team is hosting an Elementary School competition on December 3rd

Approval of Agenda and Acceptance of Reports

A motion was presented by Member Nester and supported by Member Guevara Warren to adopt the November 21, 2022 agenda and accept all reports.

Motion PASSED

Vote: Ayes – 7; Nays – 0; Absent – 0

Approval Consent Agenda Items

A motion was presented by Member Sosnowski and supported by Members Krause & Guevara Warren to approve the consent agenda as presented.

- 1.Regular Meeting Minutes – October 17, 2022
- 2.Report #22-23, Human Resources Personnel Report
- 3.Report #22-24, Finance Report

Motion PASSED

Vote: Ayes – 7; Nays – 0; Absent – 0

Committee Meetings

The Capital Improvement Projects report will be given at the December 12, 2022 BOE meeting.

The Finance & Facilities Advisory Committee report will be given at the December 12, 2022 BOE meeting.

PRESENTATION OF REPORTS

Finance & Facilities

For Action – Report #22-25, Bus Purchase Recommendation

A motion was presented by Member Sosnowski and supported by Member Krause to adopt the resolution for participation in the MSBO Bus Purchase Program and approve the purchase of three (3) buses from Midwest Transit.

Motion PASSED

Vote: Ayes – 7; Nays – 0; Absent – 0

Personnel & Policy

Policy First Reading – Volume 37, No. 1

These policies will be brought to 2nd reading (action for adoption) at the December 12, 2022 meeting.

For Action – Report #22-26, Intergovernmental Professional Services Agreement – Waverly Community Schools SRO (School Resource Officer)

The Waverly BOE asked various questions and those were answered by Superintendent Blake and High School Principal Anthony Terranova. Such items:

- Will the district on the interview/selection team? – YES
- Will the individual selected have training in diversity/inclusion/trauma? – YES, the district can and will send the SRO to training needed and appropriate to fulfill this position.
- Principal Terranova stated that any individual hired will need to be the right person and a good fit for this position. If we do not find such a person, we will not hire just to have an SRO.

- This position will not be involved in student discipline and will not “police” students in the building. They will be hired to enhance our current safety process and help with outside threats to our students/staff/buildings. This includes the entire Waverly Community Schools campus. Building Principals/Assistant Principals will continue to handle student discipline as appropriate.
- This contract can be discontinued at any time by Waverly Community Schools.

A motion was presented by Member Sosnowski and supported by Member Krause to approve the contract to hire a School Resource Officer through Eaton County Sheriff Department.

Motion PASSED

Vote: Ayes – 7; Nays – 0; Absent – 0

Superintendent’s Report:

Superintendent Blake:

- Reviewed the Continuity of Learning Plan – December 2022 Update, which is available for review on the district website.
- The official Ground-Breaking shovel is on display in the Waverly Board of Education meeting room.
- Reviewed the current construction occurring around the district – High School athletic field and East Intermediate.
- Furniture committees continue to meet to discuss furniture purchases for the construction projects.
- Congratulations to all individuals who were elected/re-elected to the Waverly Board of Education.
- The Athletic Department is experiencing high numbers of students participating in winter sports try-outs.

Public Comment – Open Comment for District Issues

None

Other Board Business:

Member Martin welcomed and congratulated the newly elected board members as well as those re-elected.

The meeting adjourned at 6:45 pm.

Respectfully submitted,

Alicia Guevara Warren, Secretary
aml

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 12, 2022
Report #22-27

Subject: Personnel Report

A. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Mike Misner	Middle School Food Service	East Intermediate Food Service	11/22/2022
Jennifer Shaull	Colt Head Custodian	Winans Head Custodian	11/30/2022
Alan Richardson	Winans Head Custodian	Colt Head Custodian	11/30/2022

B. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Paula Eldridge	Math Teacher	Middle School	12/16/2022

C. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Ron Pizzo	Para Educator	High School	12/2/2022

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 12, 2022**

Report #22-28

SUBJECT: POLICY – **Second Reading**

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

Volume 37, No. 1

Revised Policy – 144.1	Compensation
New Policy – 6108	Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements
Revised Policy – 6460	Vendor Relations
Revised Policy – 6700	Fair Labor Standards Act (FSLA)
Revised Policy – 7440.03	Small Unmanned Aircraft Systems
Revised Policy – 9150	School Visitors

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
DECEMBER 12, 2022**

Report #22-29

FOR ACTION

Subject:

2021 Building and Site, Series IV Construction Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from Bid Package 2B – East Intermediate Roofing, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of the Bid Package – East Intermediate Roofing was to receive competitive pricing for all labor, materials, equipment and all other services necessary to install a new membrane roof at East Intermediate, excluding those areas previously installed in 2019.

Background Information:

On May 7, 2013 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$18,470,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of acquiring and installing instructional technology for school buildings; equipping and re-equipping school buildings for instructional technology; partially remodeling, equipping and re-equipping and furnishing and refurbishing school facilities; purchasing school buses; and developing, improving and equipping sites. The ballot proposal having received sufficient votes was approved.

On Tuesday, September 13, 2022 the Roofing Bid Package was released with responses due on Friday, September 30, 2022. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

Budget Impact:

The total cost of the recommendation for this bid package is Nine Hundred Thirty-Eight Thousand Nine Hundred Fifty-Five and 00/100 Dollars (\$938,955.00). The contract will be funded entirely by the proceeds from the 2021 Building and Site, Series IV bonds and the 2022 Building and Site, Series I bonds. This recommendation is within the amount budgeted for this project.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject all the bids, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion



November 30, 2022

Mr. Evan Nuffer
Director, Finance and Operations
Waverly Community Schools
515 Snow Rd.
Lansing, Michigan 48917

RE: BP2R – Waverly East Intermediate Roofing

Dear Mr. Nuffer,

Bid documents were issued for BP 2R East Intermediate Roofing. This work includes a new membrane roof for the building excluding the areas roofed in 2019. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow’s online planroom. Bids were received and publicly read October 5, 2022.

Alternates

Two Alternates were provided with this bid. Alternate 1 was to install roofs on the new press boxes at the High School. No roofing bids were received previously with the press box bid. Alternate 2 was to remove a layer of tapered insulation. This alternate was reviewed and accepted for structural reasons.

Bid Evaluation Summary and Recommendations

The attached bid tabulation indicates the bid pricing received. After a review of the bid proposals received, post bid interviews were conducted with the low bidders to verify the proposal was inclusive of the scope of work and schedule.

Based upon the evaluation of the project team we present the following companies for consideration by the administration and Board of Education.

Vendor Name	Base Bid	Alternate 1 - (2) New Press Box Roofs	Alternate 2 - Remove Tapered Insulation	TOTAL BID
Roofing Innovations	\$1,314,835	\$21,905	-\$525,095	\$811,645
			<i>Material Allowance</i>	\$36,000
			<i>General Conditions at 2.25%</i>	\$18,262
			<i>Contingency at 9%</i>	\$73,048
			Grand Total for Award	\$938,955

Upon approval by the Board of Education, Barton Malow will issue a contract to the approved bidder. If you have any questions, please call me at (586) 524-1396.

Sincerely,

Eric Sifferman
Project Manager
Barton Malow Builders

WAVERLY COMMUNITY SCHOOLS BP2 - East Intermediate Roofing

Bid Package Name	Vendor Name	Base Bid	Alternate 1 - (2)	Alternate 2 -	TOTAL
			New Press Box Roofs	Remove Tapered Insulation	
Roofing	Royal West Roofing	\$1,056,000	\$11,000	-\$160,000	\$907,000
Roofing	Quality Roofing	\$1,507,168	\$69,318	-\$402,412	\$1,174,074
Roofing	Roofing Innovations	\$1,314,835	\$21,905	-\$525,095	\$811,645
Roofing	Superior Services	\$1,367,331	\$26,220	-\$422,600	\$970,951
Roofing	MTD Construction	\$1,965,000	\$35,000	-\$650,000	\$1,350,000
Roofing	Hoekstra Roofing Company	\$2,618,000	\$45,000	-\$312,000	\$2,351,000

23-24 WHS Program of Studies





Virtual Learning adjustments

- Alternative Education is now known as Virtual Education.
- Same program/learning style as previously, but updated for pupil accounting/student flexibility.



Middle School Classes for Credit

- Add option to offer Spanish at Middle School for HS Credit-hope for the future to be able to add it.
- Allows for Middle School Students to enter High¹⁴ School with more credits, which allows for more elective and other academic/career opportunities during high school years.



Grading Scale Updates

- Update grading scales to reflect current practice and ongoing adjustments.
- Moved from a traditional 100 point scale to a 4 point scale this past Fall.



Additional Updates

- Add language to move items from handbook to Program of Studies:
- Academic Letter Awards
- Grade Change Procedures
- Repeating Classes for Credit



New Math Electives

- **The Math of Data Science**

Students are introduced to data science and will learn to be data explorers. They will develop an understanding of correlation/causation, bias and uncertainty, modeling with data, making and evaluating data-based arguments and more. Students will also be introduced to basic computer programming skills and machine learning. Students will not need to be advanced in math, but this course will help prepare students for AP Calculus, AP Statistics, AP computer science, careers in the humanities and STEM careers.

- **AP-PreCalculus**

Students will apply the mathematical tools they acquire in real-world modeling situations. Students will examine functions through multiple representations. Students will gain a deeper understanding of functions by examining them graphically, numerically, verbally, and analytically. Students will develop rigorous symbolic manipulation skills needed for future mathematics courses. Students will engage in function building that does not reflect a static view of things but embodies how things change. Every function representation characterizes the way in which values of one variable simultaneously change as the values in another variable change. This study of functions and their graphs as embodying dynamic covariation of quantities prepares students to understand an ever changing world.



New English Elective

- Narrative Literature in Video Games

Creatives are always discovering new ways to tell stories to their audience. Video games have been a growing genre of entertainment and storytelling since the early 90s. It continues to expand its influence as one of the most popular forms of entertainment for kids, teens, and adults. Many of these video games are narrative-based and allow the “reader” to progress through the story at their own pace while incorporating a higher level¹⁸ of interactivity, making engagement a necessity. Bringing this genre of modern and relatable texts into the classroom will give many students who have not responded to traditional texts a different and more familiar platform to practice the same skills that are applied to literary analysis. In addition, video games bring their own creative and interesting elements to storytelling that students can learn to enrich their understanding of how stories can be told.



Next Steps....

BOE Consideration (January)

Student scheduling for 22-23 begins (February)

See you next month for Q & A!