

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held June 14, 2021, beginning at 6:30 PM in the Virtual Online Meeting, 515 Snow Road, Lansing, MI 48917.

Join Zoom Meeting

<https://waverlyschools-net.zoom.us/j/87683324960>

Meeting ID: 876 8332 4960

One tap mobile

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Dial by your location

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+1 669 900 6833 US (San Jose)

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Meeting ID: 876 8332 4960

Find your local number: <https://waverlyschools-net.zoom.us/u/kba67NnbdX>

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Special Presentation
 - A. Retirement Celebration

The District would like to honor retirees Patricia Albright, Chris Alvarado, David Pike and Anthony Walker

- III. Correspondence
- IV. Public Comment for Agenda Items
- V. Board Member Comment
- VI. Approval of Agenda and Acceptance of All Reports

Recommendation: *To request a motion to approve the June 14, 2021 agenda as presented and accept all reports into discussion.*

VII. Approval of Consent Agenda Items

A. Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action

1. Regular Meeting Minutes - May 17, 2021 3
Special Meeting Minutes - May 24, 2021
Report #20-70, Human Resources Personnel
Recommendations
Report #20-71, Finance Report, May 2021

Recommendation: *To request a motion to approve the consent agenda as presented.*

VIII. Presentation of Reports

A. Finance & Facilities

1. For Action - Report # 20-72, 2021-22 Budget Resolutions 21

Recommendation: *To approve Report #20-72, the 2021-22 General Fund Resolution, the 2021-22 Debt Retirement Fund Resolution, the 2021-22 Special Revenue Funds Resolution and the 2021-22 Sinking Fund Resolution as presented.*

2. For Acton - Report #20-73, Certification of Summery Tax Levy 30

Recommendation: *To adopt Report #20-73, the proposed summer tax levy for the City of Lansing, Delta Township, and Lansing Township as presented.*

B. Personnel & Policy

1. For Action - Report #20-74, Policy Second Reading - Michigan Local Policy Nondiscrimination/Anti-Harassment Policy Updates, Volume 35, No 2 Policy Updates, EDGAR Revisions 38

Recommendation: *To approve the policy updates listed in Report #20-74 as presented.*

IX. For Action - Report #20-75 , Michigan High School Athletic Association Membership 40

Recommendation: *To approve Report #20-75, The Michigan High School Athletic Association 2021-22 Membership Resolution.*

X. Superintendent's Report

XI. Public Comment - Open Comment for District related items

XII. Other Board Business

XIII. Adjournment

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was held online Monday, May 17, 2021, via Zoom. Board President Mary Ann Martin called the meeting to order at 6:32 PM and the pledge to the flag was led by Coach Bill Taft, retired Waverly teacher and coach.

Members Present: Mrs. Mary Ann Martin
Mrs. Holly Nester
Mrs. Amy Krause
Mrs. Rhonda Sosnowski
Mrs. Alicia Guevara Warren

Members Absent: Ms. Tamia McClain
Mr. Christopher Beasley

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance
Dr. Lara Slee, Director of Teaching & Learning
Tiffany Wright, Director of Special Services
Ann Marie Lindsay
Chris Huff
Mike Moreno
Molly Francis
Shawn Lewis
Vickie Tisdale
Scott Castelee
Chris Tyler
Terri Collett-Such

Others Present: Members of the William Taft Family

Special Presentation:

The Waverly Board of Education honored Coach Bill Taft for his 39 years of service as a teacher and coach at Waverly Community Schools. A plaque will be hung outside the wrestling room at Waverly High School in his honor.

Correspondence: None

Public Comment, including the Reconfirmation of the District's Extended COVID-19 Learning Plan: None

Board Member Comment:

Member Martin congratulated Member Guevara Warren on the birth of her new daughter. Member Martin also thanked the Waverly staff for their continued diligence and hard work during this difficult year. All staff is greatly appreciated.

Member Guevara Warren gave an update on her new daughter and thanked everyone for their well wishes.

Member Nester congratulated Member Guevara Warren and her family on the birth of their new baby. Member Nester also congratulated Coach Taft on his special presentation by the Board of Education during this meeting and such a great accomplishment.

Member Krause congratulated Member Guevara Warren and Coach Taft.

Member Sosnowski congratulated Member Guevara Warren. Member Sosnowski also thanked everyone for their hard work on the successful bond. She is excited for construction to begin. Member Sosnowski also informed the Board that retired Waverly bus driver, Darlene Robertson, passed away and will provide arrangement details to the board.

Adoption of Agenda, and Acceptance of Reports

A motion was presented by Member Nester and supported by Member Guevara Warren to adopt the May 17, 2021 agenda as presented and accept all reports.

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member McClain
Member Beasley**

Approval Consent Agenda

A motion was presented by Member Guevara Warren and supported by Member Krause to approve the consent agenda as presented.

- 1.Regular Meeting Minutes – April 19, 2021
- 2.Report #20-63, Human Resources Personnel Report
- 3.Report #20-64, Finance Report April 2021

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member McClain
Member Beasley**

Committee Reports:

None

For Action – Report #20-65, Technology Equipment Purchase

A motion was presented by Member Nester and supported by Member Guevara Warren to approve Report #20-65, approval of purchase of technology equipment from Presidio, in accordance with Board Policy 6320 (Purchasing).

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member McClain
Member Beasley**

For Action – Report #20-66, Reconfirmation of the Monthly Extended COVID-19 Learning Plan

Superintendent Blake presented an overview of the Monthly Extended COVID-19 Learning Plan. There is no change in the plan from April 2021 and safety protocols will remain in place for the remainder of the 2020-21 school year.

A motion was presented by Member Guevara Warren and supported by Member Sosnowski to approve Report #20-66, the reconfirmation of the Monthly Extended COVID-19 Learning Plan.

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member McClain
Member Beasley**

For Action – Report #20-67, Out of State Field Trip

A motion was presented by Member Nester and supported by Member Sosnowski to approve Report #20-67, approval of the Waverly High School Marching Band, Choir and Orchestra Out of State Field to Orlando, Florida from May 26, 2022 to May 31, 2022.

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member McClain
Member Beasley**

Superintendent's Report

Superintendent Blake reported:

The bond passed and Mrs. Blake thanked Director of Finance & Operations, Evan Nuffer and Maintenance Supervisor, Kyle Scriptor, for their hard work to make the bond vote successful. The bond webpage will be kept current detailing the progress of construction.

Mashaun Trossel is the new Transportation Supervisor for Waverly Community Schools. Congratulations to Mashaun and we wish her success in her new role.

The annual MHSAA Participation Resolution was received and will be brought to the Board at the June meeting for action.

Graduation will be the same format as last year.

High School Awards is scheduled for June 3, 2021 at 7 pm.

Bids have been accepted and a special board meeting will need to be scheduled the week of May 24, 201. The meeting will be posted in accordance with the Open Meetings Act when the date/time is finalized.

The Superintendent Evaluation will need to be completed and information will be sent to the board in the coming week for completion.

Congratulations to Member Guevara Warren on the birth of her daughter.

Virtual Kindergarten Roundup is scheduled for May 19, 2021.

For Discussion – First Reading of Michigan Local Policy updates, Volume 35, No. 2 Updates and EDGAR Revisions

Superintendent Blake reviewed the policy updates.

Member Sosnowski requested that updated policy 1422 Sexual Harassment and Discrimination be distributed in paper form to all staff before the start of the 2021-22 school year. Member Sosnowski believes all Waverly employees have the right to know they will be supported if they experience any type of harassment while working. She feels it is important for staff to know there is a process they can follow if they experience any type of harassment or discrimination and she wants them to feel safe with the process.

Superintendent Blake stated the policy will distributed in paper form in the fall before the start of the 2021-22 school year.

These policies will be brought for action/adoption at the June regular board meeting.

Public Comment – Open Comment for District Issues

None

Other Board Business:

None

Adjournment at: 7:19 PM

Respectfully submitted,



Amy Krause, Secretary
aml

Extended COVID-19 Learning Plan
Version: Strict Adherence to Legislation
Reconfirmation Meeting
Required Every Month After Initial Plan Approval

Agenda:

- Reconfirm how instruction is going to be delivered during the 20/21 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
- Review weekly 2-way interaction rates

Reconfirmation Meeting for May 17, 2021

Reconfirm how instruction (Return to Learn Plan) is going to be delivered during the 20/21 school year:

(Recommendation: Explain in narrative form any modifications to the original Extended Learning Plan)

Continued Recommendation:

Colt, Elmwood & Winans

On March 1, approximately half of our students returned to in-person learning at Colt, Elmwood, and Winans five days per week. They attend school for a truncated day, while their peers at home continue with remote instruction.

East

On April 26, 2021, students who chose to come back started in-person five days per week. They attend school for a truncated day, while their peers at home continue with remote instruction. This return date was delayed two weeks due to COVID metrics in the 10-19 age band.

Middle School & High School

On April 26, 2021, students who chose to come back started in-person four days per week. They attend school for a truncated day, while their peers at home continue with remote instruction. Given the complexities of secondary scheduling, it is critical to bring all staff back to work on-site. Secondary staff will be teaching in-person learners and remote learners simultaneously four days per week. Fridays will be synchronous remote instruction for all students.

-Transportation will be offered to qualified resident students. Students are required to wear a mask on the bus at all times.

-Online learning schedules will remain the same.

-Students who continue with remote learning will still be able to pick up food each Tuesday at WHS from 11:30-1:00.

-Students who are returning to in-person learning will take home a sack lunch each day.

-More detailed safety and mitigation details are listed in our ECOL on the district website.

Document Public Comments:

NA

Date	District Percentage
04/12 - 04/16	97%
04/19 - 04/23	96%
04/26 - 04/30	96%
05/03 - 05/07	96%

Minutes of Special Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held online Wednesday, May 26, 2021, via Zoom. Board President Mary Ann Martin called the meeting to order at 4:01 PM

Members Present: Mrs. Mary Ann Martin
Mrs. Holly Nester
Mr. Christopher Beasley
Mrs. Alicia Guevara Warren
Ms. Tamia McClain

Members Absent: Mrs. Rhonda Sosnowski
Mrs. Amy Krause

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance

Others Present: Eric Sifferman, Barton Malow

For Action – Report #20-68, Approval of the 2021 Building and Site Summer Projects Bid Package

A motion was presented by Member Beasley and supported by Member McClain to approve Report #20-68, approval to award to the lowest responsible bidder(s) from the 2021 Building and Site Summer Projects bid package, in accordance with Board Policy 6320 (Purchasing).

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member Sosnowski
Member Krause**

For Action – Report #20-69, Approval of Technology Equipment Purchase

A motion was presented by Member Beasley and supported by Member McClain to approve Report #20-69, approval of the purchase of technology equipment from Stratix Corp, in accordance with Board Policy 6320 (Purchasing).

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member Sosnowski
Member Krause**

**For Action – Resolution Designating District’s Election Representative for Ingham ISD
Biennial Election**

A motion was presented by Member Guevara Beasley and supported by Member McClain to approve the resolution designating the District’s Election Representative as Mary Ann Martin, with Holly Nester as alternate representative.

Motion PASSED

**Vote: Ayes - 5; Nays – 0; Absent – 2, Member Sosnowski
Member Krause**

Reminder of Public Budget Hearing

Adjournment at 4:16 PM

Respectfully submitted,



Mary Ann Martin, President
aml

WAVERLY COMMUNITY SCHOOLS
 BOARD OF EDUCATION
 REGULAR MEETING
 June 14, 2021

Report #20-70

Subject: Personnel Report*

A. Transfer - Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Rhonda Berns	6 th Grade Teacher – East	Instructional Coach – East	8/24/2021
Kristen Kochheiser	6 th Grade Teacher – East	Interventionist – East	8/24/2021
Barb Knighton	4 th Grade Teacher – Elmwood	Math Intervention – Elmwood	8/24/2021
Amanda Hill	3 rd Grade Teacher – Winans	Math Intervention – Winans	8/24/2021
Melissa Holem	ECSC Teacher - Colt	Kindergarten Spec Ed Teacher – Colt	8/24/2021

B. Transfer – Non Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Eric James	Spec Ed Para Educator - HS	Special Ed Para Educator – East	8/24/2021
Rebecca Renfro	Para Educator – East	Special Ed Para Educator – MS	8/24/2021
Shelby Zick	Para Educator – Elmwood	Special Ed Para Educator – Colt	8/24/2021
Jamie Kozicki	Bus Driver – Service Building	Admin Asst. to Trans & Operations	6/14/2021

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 14, 2021**

Report #20-71

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of April 30, 2021 was \$8,432,260.06. Receipts during May, consisting of State Aid, property taxes, and other revenues in the amount of \$2,842,807.89 minus disbursements during May of \$2,934,350.78, left the district with a General Fund cash balance, as of May 31, 2021, of \$8,340,717.17, including \$1,500,000.00 from the issuance of a State Aid Note.

2020-21 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$2,964,107. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2020-21 Student Activity Fund revenues exceed expenditures by \$17,426. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2020-21 Sinking Fund revenues exceed expenditures by \$621,384. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2020-21 Public Improvement Fund revenues/transfers-in exceed expenditures/transfers-out by \$130. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2019 Building and Site, Series III Bonds remaining to be allocated, including \$60,561 of accrued interest and proceeds from the sale of surplus equipment, is \$-0-. A summary of life to date activity is included in the supporting documentation

The balance of the 2021 Building and Site, Series IV Bonds remaining to be allocated, including \$95 of accrued interest, is \$1,064,928. A summary of life to date activity is included in the supporting documentation

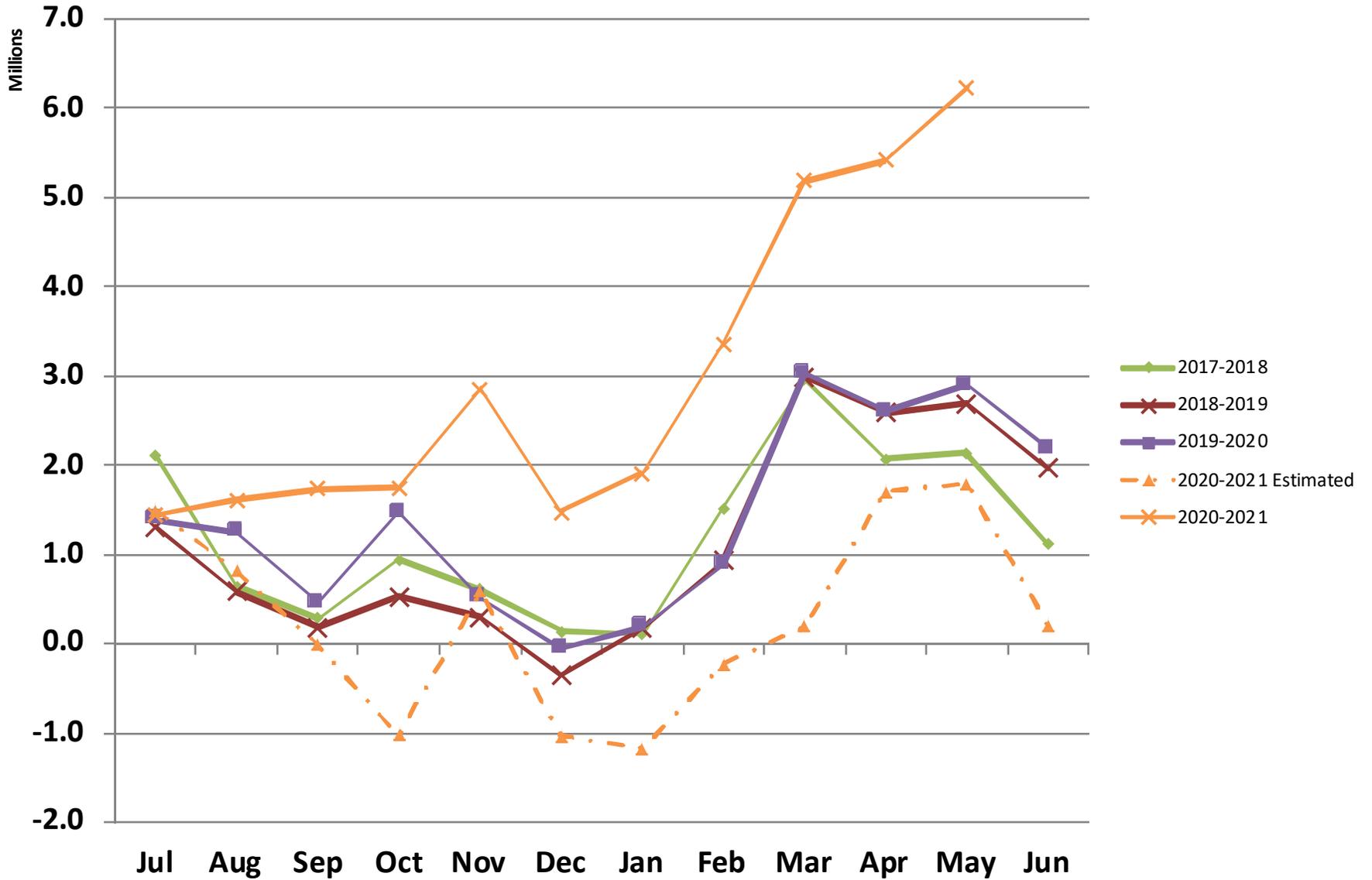
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended May 31, 2021

Balance on Hand April 30, 2021	8,432,260.06
Revenues	
State Aid	2,190,508.74
Taxes	1,991.78
Other Revenue	327,450.48
Interfund Transfers In	322,856.89
State Aid Note Proceeds	-
	<u>2,842,807.89</u>
Disbursements	
Payroll and Related Liabilities	(2,565,517.90)
Other Expenditures	(368,767.76)
State Aid Repayment	-
	<u>(2,934,285.66)</u>
Prior Month Adjustments During May 2021	(65.12)
Balance on Hand May 31, 2021	<u><u>8,340,717.17</u></u>
PNC Bank - General	8,217,886.45
MILAF	7,837.09
PNC Bank - Payroll	114,993.63
Comerica - Checking	-
	<u><u>8,340,717.17</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended May 31, 2021

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,462,357	9,203,200	(259,157)	2.7%
State sources	22,983,488	16,801,950	(6,181,538)	26.9%
Federal sources	2,520,500	2,030,850	(489,650)	19.4%
Intergovernmental	3,512,224	2,505,367	(1,006,857)	28.7%
Transfers In	90,000	-	(90,000)	100.0%
Total revenue	38,568,569	30,541,367	(8,027,202)	20.8%
Expenditures				
Current:				
Instruction:				
Basic program	15,347,750	11,504,038	(3,843,711)	25.0%
Added needs	5,290,897	3,849,441	(1,441,457)	27.2%
Total instruction	20,638,647	15,353,479	(5,285,168)	25.6%
Support Services:				
Pupil	3,850,717	2,903,066	(947,651)	24.6%
Instructional staff	1,513,157	1,110,283	(402,874)	26.6%
General administration	423,908	331,058	(92,850)	21.9%
School administration	2,527,422	2,195,425	(331,997)	13.1%
Business	584,135	443,374	(140,760)	24.1%
Operations and maintenance	3,806,222	2,589,890	(1,216,332)	32.0%
Pupil transportation services	1,158,610	801,368	(357,242)	30.8%
Central	620,323	544,732	(75,591)	12.2%
Other	100,226	64,865	(35,361)	35.3%
Total support services	14,584,719	10,984,060	(3,600,659)	24.7%
Athletics	666,222	451,542	(214,680)	32.2%
Community services	-	1,548	1,548	0.0%
Non Publics	72,851	58,304	(14,547)	20.0%
Facility Acquisition	-	90	90	0.0%
Debt service:				
Principal	140,000	140,000	-	0.0%
Interest	6,300	6,300	-	0.0%
Capital outlay	44,500	70,837	26,337	-59.2%
Payments to other public schools	848,867	511,099	(337,767)	39.8%
Total expenditures	37,002,106	27,577,259	(9,424,846)	25.5%
Excess of Revenue (Under)Over Expenditures	1,566,463	2,964,107	3,846,608	
Transfers Out	350,000	-	(350,000)	100.0%
Change in Fund Balance	1,216,463	2,964,107	3,846,608	
Favorable Expenditure Variance (1.5%)	555,032			
Projected Change in Fund Balance	1,771,495			
Fund Balance - Beginning of year	4,127,772			
Fund Balance - End of year	5,899,267			
	15.9%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended May 31, 2021

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	203,280	58,385	(144,795)	71.3%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	9,000	9,000	0.0%
Transfers In	-	-	-	0.0%
Total revenue	203,280	67,385	(135,795)	66.8%
Expenditures				
Student Activities	129,854	35,859	(93,995)	72.4%
Athletics	80,953	14,099	(66,853)	82.6%
Total expenditures	210,806	49,959	(160,848)	76.3%
Excess of Revenue (Under)Over Expenditures	(7,526)	17,426	25,052	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	(7,526)	17,426	25,052	
Fund Balance - Beginning of year	194,565	194,565		
Fund Balance - End of year	187,039	211,991		

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended May 31, 2021

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	855,996	841,576	(14,420)	1.7%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	855,996	841,576	(14,420)	1.7%
Expenditures				
Current:				
Support Services - Business	-	118	118	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	72,795	72,795	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	217,416	147,279	(70,137)	32.3%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	217,416	220,192	2,776	-1.3%
Excess of Revenue (Under)Over Expenditures	638,580	621,384	(17,196)	
Transfers Out	-	-	-	
Net Change in Fund Balance	638,580	621,384	(17,196)	
Fund Balance - Beginning of year	769,071	769,071		
Fund Balance - End of year	1,407,651	1,390,455		

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended May 31, 2021

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	14,462	130	(14,332)	99.1%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	30,600	-	(30,600)	100.0%
Transfers In	-	-	-	0.0%
Total revenue	45,062	130	(44,932)	99.7%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	28,856	-	(28,856)	100.0%
Support Services - Transportation	277,143	-	(277,143)	100.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	305,999	-	(305,999)	100.0%
Excess of Revenue (Under)Over Expenditures	(260,937)	130	261,067	
Transfers Out	-	-	-	
Net Change in Fund Balance	(260,937)	130	261,067	
Fund Balance - Beginning of year	499,021	499,021		
Fund Balance - End of year	238,084	499,151		

Waverly Community Schools
2019 Building and Site Bonds, Series III
Budget Summary
As of May 31, 2021

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	-	-	-	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	-	-	-	-
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	22,277	-	(22,277)
Wireless Network	-	77,590	-	(77,590)
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	99,867	-	(99,867)
Technology Equipment - Owner PO				
Computers/Mobile Devices	901,471	556,140	(0)	345,331
Servers/Backend Systems	-	-	-	-
Printers	81,929	82,404	-	(475)
AV Equipment	-	10,201	-	(10,201)
Non-Instructional Equipment (from FFE)	-	35,930	-	(35,930)
Tech Equipment Owner PO Subtotal	983,400	684,675	(0)	298,725
District				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	13,600	22,400	-	(8,800)
Field General Conditions	-	-	-	-
Architect	-	250,620	-	(250,620)
Tech Design/Construction Mgr	-	-	-	-
District Subtotal	13,600	273,020	-	(259,420)
Totals	997,000	1,057,562	(0)	(60,562)
Bank Interest/Proceeds				60,562
Total Available				0.00

Waverly Community Schools
2021 Building and Site Bonds, Series IV
Budget Summary
As of May 31, 2021

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	1,813,893	-	1,813,893	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	1,813,893	-	1,813,893	-
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	-	-	-
Technology Equipment - Owner PO				
Computers/Mobile Devices	507,752	-	507,752	-
Servers/Backend Systems	-	-	-	-
Printers	-	-	-	-
AV Equipment	-	-	-	-
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	507,752	-	507,752	-
District				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	1,113,355	36,211	-	1,077,144
Field General Conditions	-	-	-	-
Architect	-	12,311	-	(12,311)
Tech Design/Construction Mgr	-	-	-	-
District Subtotal	1,113,355	48,522	-	1,064,833
Totals	3,435,000	48,522	2,321,645	1,064,833
Bank Interest/Proceeds				95
Total Available				1,064,928

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 14, 2021**

Report #20-72

FOR ACTION

Subject:

Waverly Community Schools 2021-22 Budget Resolutions

Recommendation:

The Superintendent recommends the Board of Education approve the following resolutions:

The 2021-22 General Fund Resolution with revenues of \$38,613,735 and expenditures of \$40,312,871

The 2021-22 Debt Retirement Fund Resolution with revenues of \$5,687,658 and expenditures of \$5,597,028

The 2021-22 Special Revenue Funds Resolution with revenues of \$2,511,438 and expenditures of \$2,572,941

The 2021-22 Sinking Fund Resolution with revenues of \$856,196 and expenditures of \$-0-

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2022 will be \$4,799,571, or 12.0% of current year operating expenditures.

The projected Debt Retirement Fund balance as of June 30, 2022 will be \$809,493, or 14.5% of current year debt retirement.

The projected Community Services Fund balance as of June 30, 2022 will be \$11,632, or 2.1% of current year operating expenditures.

The projected Student Activity Fund balance as of June 30, 2022 will be \$170,508.

The projected Food Service Fund balance as of June 30, 2022 will be \$344,551, or 20.2% of current year operating expenditures.

The projected Sinking Fund balance as of June 30, 2022 will be \$2,038,177

Historical Perspective:

School districts are required to adopt their 2021-22 budget(s) by June 30, 2021 for the fiscal year beginning July 1, 2021. The State of Michigan has not yet passed a budget for the School Aid Fund.

Discussion of Options:

The Board may adopt the resolutions collectively, reject the resolutions collectively, or take action on each individual resolution separately.

Rationale for Recommendation:

The Board of Education has the responsibility of reviewing the budget presented, holding a public hearing, modifying it as necessary, and approving it for implementation prior to the beginning of the fiscal year. (MCL 141.434)

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society.

GENERAL FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the General appropriations of Waverly Community Schools for the 2021-22 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2021-22 which includes 17.9946 operating mills to be levied on all property, except principal residence and other property exempted by law and 4.2150 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

Revenue:

Local	\$10,037,007
State	22,644,265
Federal	2,330,239
Other Financing Sources	3,602,224
Total Revenue	\$38,613,735
Total Fund Balance, July 1 Available to Appropriate	\$5,899,264
Total Available to Appropriate	\$44,512,999

BE IT FURTHER RESOLVED, that \$40,312,871 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Instruction	
Basic Programs	\$16,301,254
Added Needs	6,517,290
Support Services	
Pupil Support	4,189,394
Instructional Staff Support	2,257,970
General Administration	379,147
School Administration	2,538,197
Business Services	721,659
Operations and Maintenance	3,806,430
Transportation	1,214,289
Central Support	1,138,640
Other Support	740,079
Community Activities	-0-
Nonpublic Schools	10,304
Facilities Acquisitions and Debt Service	148,220
Other Financing Uses	350,000
Total Appropriated	\$40,312,871

BE IT FURTHER RESOLVED, that an amount not to exceed \$350,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Public Improvement Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

SPECIAL REVENUE FUNDS APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Special Revenue appropriations of Waverly Community Schools for the 2021-2022 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Special Revenue Funds of the school district for fiscal year 2021-2022 is as follows:

Revenue:	
Local	\$864,364
State	57,000
Federal	1,590,074
 Total Revenue	 \$2,511,438
 Total Fund Balance, July 1 Available to Appropriate	 \$599,824
 Total Available to Appropriate	 \$3,111,262

BE IT FURTHER RESOLVED, that \$2,572,941 of the total available to appropriate in the Special Revenue Funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Instructional Services	\$266,979
Business Services	36,538
Operations and Maintenance	500
Athletics	80,953
Student Activities	138,854
Food Services	1,672,644
Community Services	286,474
Fund Modifications (Transfers Out)	90,000
 Total Appropriated	 \$2,572,941

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

DEBT SERVICE FUNDS APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Debt Retirement appropriations of Waverly Community Schools for the 2021-2022 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Debt Service Funds of the school district for fiscal year 2021-2022 which includes 6.40 debt service mills to be levied on all property not otherwise exempted by law is as follows:

Revenue:	
Local sources	\$5,610,008
State sources	77,650
 Total Revenue	 \$5,687,658
 Total Fund Balance, July 1 Available to Appropriate	 \$718,863
 Total Available to Appropriate	 \$6,406,521

BE IT FURTHER RESOLVED, that \$5,597,028 of the total available to appropriate in the Debt Service Funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Business Services	700
Principal	\$5,470,000
Interest	\$126,328
 Total Appropriated	 \$5,597,028

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

SINKING FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Sinking Fund appropriations of Waverly Community Schools for the 2021-2022 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Sinking Fund of the school district for fiscal year 2021-2022 which includes 1.00 sinking fund mills to be levied on all property not otherwise exempted by law is as follows:

Revenue:	
Local sources	\$856,196
Total Revenue	\$856,196
Total Fund Balance, July 1 Available to Appropriate	\$1,181,981
Total Available to Appropriate	\$2,038,177

BE IT FURTHER RESOLVED, that \$0 of the total available to appropriate in the Sinking Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Facilities Acquisition, Construction & Improvement	\$-0-
Total Appropriated	\$-0-

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
JUNE 14, 2021**

Report #20-73

FOR ACTION***

Subject:

Certification of Summer Tax Levy – City of Lansing, Delta Township and Lansing Township

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed summer tax levy for the City of Lansing, Delta Township and Lansing Township. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Statement of Purpose:

To certify the tax levy, allowing local taxing units to collect summer taxes for the district.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect summer taxes for the school district.

Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the summer tax levy is as follows:

<u>Operating</u>	<u>Rate</u>	<u>Expires</u>
All – Voted (Hold Harmless)	2.1075	December 31, 2022
Commercial Personal – Voted	5.1048	December 31, 2022
Non-Home – Voted	6.8898	December 31, 2022
 <u>2013 Building and Site Debt</u>		
All	1.3450	December 31, 2022
 <u>2016 Building and Site Debt</u>		
All	0.8750	December 31, 2022
 <u>2019 Building and Site Debt</u>		
All	0.1250	December 31, 2022
 <u>2021 Building and Site Debt</u>		
All	0.8550	December 31, 2022
 <u>2016 Sinking Fund</u>		
All	0.5000	December 31, 2025

The summer levy for the City of Lansing, Lansing Township and Delta Township is based upon fifty percent (50%) of the total levy.

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2021 Taxable Value for ALL Properties in the Unit as of 5-24-21 126,963,145
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.8898		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1075		12/2022
Extra Voted	2013 Debt DEBT-ALL	05/2013	2.6900	N/A	1.0000	N/A	1.0000	2.6900	1.3450		12/2022
Extra Voted	2016 Debt DEBT-ALL	05/2013	1.7500	N/A	1.0000	N/A	1.0000	1.7500	0.8750		12/2022
Extra Voted	2019 Debt DEBT-ALL	05/2013	0.2500	N/A	1.0000	N/A	1.0000	0.2500	0.1250		12/2022
Extra Voted	2021 Debt DEBT-ALL	05/2013	1.7100	N/A	1.0000	N/A	1.0000	1.7100	0.8550		12/2022
Extra Voted	Sinking Fund ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Andrew Dravland	Telephone Number (517) 244-4515	Title of Preparer Accountant, Business Operations, Ingham ISD	Date 06/02/21
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1075
For Commercial Personal	5.1048
For all Other	8.9973

*** FOR JULY 1 LEVY

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2021 Taxable Value for ALL Properties in the Unit as of 5-24-21 2,271,643
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.8898		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1075		12/2022
Extra Voted	2013 Debt DEBT-ALL	05/2013	2.6900	N/A	1.0000	N/A	1.0000	2.6900	1.3450		12/2022
Extra Voted	2016 Debt DEBT-ALL	05/2013	1.7500	N/A	1.0000	N/A	1.0000	1.7500	0.8750		12/2022
Extra Voted	2019 Debt DEBT-ALL	05/2013	0.2500	N/A	1.0000	N/A	1.0000	0.2500	0.1250		12/2022
Extra Voted	2021 Debt DEBT-ALL	05/2013	1.7100	N/A	1.0000	N/A	1.0000	1.7100	0.8550		12/2022
Extra Voted	Sinking Fund ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Andrew Dravland	Telephone Number (517) 244-4515	Title of Preparer Accountant, Business Operations, Ingham ISD	Date 06/02/21
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1075
For Commercial Personal	5.1048
For all Other	8.9973

*** FOR JULY 1 LEVY

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Delta Township	2021 Taxable Value for ALL Properties in the Unit as of 5-24-21 644,343,790
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.8898		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1075		12/2022
Extra Voted	2013 Debt DEBT-ALL	05/2013	2.6900	N/A	1.0000	N/A	1.0000	2.6900	1.3450		12/2022
Extra Voted	2016 Debt DEBT-ALL	05/2013	1.7500	N/A	1.0000	N/A	1.0000	1.7500	0.8750		12/2022
Extra Voted	2019 Debt DEBT-ALL	05/2013	0.2500	N/A	1.0000	N/A	1.0000	0.2500	0.1250		12/2022
Extra Voted	2021 Debt DEBT-ALL	05/2013	1.7100	N/A	1.0000	N/A	1.0000	1.7100	0.8550		12/2022
Extra Voted	Sinking Fund ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Andrew Dravland	Telephone Number (517) 244-4515	Title of Preparer Accountant, Business Operations, Ingham ISD	Date 06/02/21
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1075
For Commercial Personal	5.1048
For all Other	8.9973

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

***** FOR JULY 1 LEVY**

**INGHAM INTERMEDIATE SCHOOL DISTRICT
TAXABLE VALUATIONS**

Please Note:

These figures are the ad valorem tax roll.
They include amounts that will be diverted
due to TIFA/DDA/LDFA.

DISTRICT: WAVERLY SCHOOLS

The Non-Homestead numbers below are for Headlee calculation only!
Different Non-Homestead numbers may be used for property tax bills.

<u>ASSESSMENT UNIT</u>	<u>2020 TAXABLE</u>	<u>2020 LOSSES</u>	<u>2021 ADDITIONS</u>	<u>TOTAL 2021 TAXABLE</u>
Lansing Township	124,294,144	1,002,114	1,142,162	126,963,145
Non-Homestead	59,948,156	225,103	403,600	61,362,726
Lansing City-Ingham	2,172,491	500	26,100	2,271,643
Non-Homestead	32,847	100	23,600	55,920
Watertown Township	72,689,752	89,417	405,800	72,339,003
Non-Homestead	46,958,550	0	40,700	47,766,184
Eaton County Total	658,710,527	5,294,717	20,598,657	676,966,109
Non-Homestead	288,728,850	72,049	8,096,100	299,712,343
Delta Township	628,724,730	5,257,224	18,412,657	644,343,790
Non-Homestead	268,453,856	62,949	6,300,600	277,296,929
Windsor Township	29,985,797	37,493	2,186,000	32,622,319
Non-Homestead	20,274,994	9,100	1,795,500	22,415,414
TOTAL All Property	857,866,914	6,386,748	22,172,719	878,539,900
Total Non-Homestead	395,668,403	297,252	8,564,000	408,897,173

	<u>All Property</u>		<u>Non-Homestead Property</u>	
Percentage of Overall Increase	2.4098%		3.3434%	
Increase on Existing	0.5739%		1.2550%	
2021 Base Tax Rate Fraction	0.9943	Truth in Taxation	0.9876	Truth in Taxation
2021 Millage Reduction Fraction	1.0082	Headlee	1.0014	Headlee
		(Cap = 1.0000)		(Cap = 1.0000)

2021 SUMMARY OF SINKING FUND LEVY *

WAVERLY COMMUNITY SCHOOLS

		WAVERLY SINKING FUND LEVY (One-half year rate)
Assessing Unit	2021 Total Taxable Valuation	March 2016 0.5000
Lansing Township	126,963,145	\$63,481.57
City of Lansing - Ingham	2,271,643	\$1,135.82
Delta Township	644,343,790	\$322,171.90
TOTAL SUMMER SINKING FUND LEVY	773,578,578	\$386,789.29

* Note: This property tax levy information is for Sinking Fund ONLY. Refer to L-4029 for operating levy.

2021 SUMMARY OF ESTIMATED SUMMER DEBT LEVY *

WAVERLY COMMUNITY SCHOOLS

Assessing Unit	WAVERLY DEBT LEVY (One-half year rate)					Total Summer Debt
	2021 Total Taxable Valuation	2013 Debt (B&S) (2013) 1.3450	2016 Debt (B&S) (2013) 0.8750	2019 Debt (B&S) (2013) 0.1250	2021 Debt (B&S) (2013) 0.8550	
Lansing Township	126,963,145	\$170,765.43	\$111,092.75	\$15,870.39	\$108,553.49	\$406,282.06
City of Lansing - Ingham	2,271,643	\$3,055.36	\$1,987.69	\$283.96	\$1,942.25	\$7,269.26
Delta Township	644,343,790	\$866,642.40	\$563,800.82	\$80,542.97	\$550,913.94	\$2,061,900.13
TOTAL SUMMER DEBT	773,578,578	\$1,040,463.19	\$676,881.26	\$96,697.32	\$661,409.68	\$2,475,451.45

* Note: This property tax levy information is for Debt ONLY. Refer to L-4029 for operating levy.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
June 14, 2021**

Report #20-74

SUBJECT: POLICY – Second Reading

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

Michigan Local Policy Nondiscrimination/Anti-Harassment Policies Update Feb 2021

Revised Policy – 1422	Nondiscrimination and Equal Employment Opportunity
Revised Policy – 1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment
Revised Policy – 1662	Anti-Harassment
Revised Policy – 2260	Nondiscrimination and Access to Equal Educational Opportunity
Revised Policy – 3122	Nondiscrimination and Equal Employment Opportunity
Revised Policy – 3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
Revised Policy – 3362	Anti-Harassment
Revised Policy – 4122	Nondiscrimination and Equal Employment Opportunity
Revised Policy – 4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
Revised Policy – 4362	Anti-Harassment
Revised Policy – 5517	Anti-Harassment

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Revised Policy – 2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
Revised Policy – 2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities
Revised Policy – 5341	Emergency Medical Authorization
New Policy – 5342	Do Not Resuscitate Orders (DNR) for Minor Students
New Policy – 5343	Physician Order for Scope of Treatment (POST)
Revised Policy – 7440.01	Video Surveillance and Electronic Monitoring
Revised Policy – 8321	Criminal Justice Information Security (Non-Criminal Justice Agency)
Revised Policy – 8330	Student Records

Volume 35, No. 2 con't.

Revised Policy – 8400 School Safety Information

Revised Policy – 8500 Food Services

Revised Policy – 8510 Wellness

EDGAR Revisions Feb 2021

Revised Policy – 6114 Cost Principals – Spending Federal Funds

Revised Policy – 6325 Procurement – Federal Grants/Funds

Revised Policy – 7450 Property Inventory

Revised Policy – 7455 Accounting System for Capital Assets

Current Waverly Policy

Revised Policy – 4139 Support Staff/Staff Discipline

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING

Date: June 14, 2021

Report #20-75

FOR ACTION ***

Subject: Membership Resolution – Michigan High School Athletic Association

Recommendation:

The Superintendent recommends the Waverly Community School District continues its membership and relationship with the Michigan High School Athletic Association and that the following membership resolution, provided by the Michigan High School Athletic Association, be adopted for the year August 1, 2021 through July 31, 2022.

The secondary schools in the Waverly Community School District, City of Lansing, County of Eaton, State of Michigan are hereby:

- A. Enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- B. Are further enrolled to participate in the approved inter-school athletic activities sponsored by said association.

The Board of Education hereby delegates to the Superintendent or his designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and Bylaws of said association and adopts as its own the rules, regulations, and interpretations (as minimum standards), as published in the current Handbook and qualifications as published in the Bulletin as the governing code under which the said schools shall conduct their program of interscholastic activities and agrees to primary enforcement of said rules, regulations, interpretations, and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2020 and shall remain effective until July 31, 2021, during which time the authorization may not be revoked.

Background Information:

Through Policy 2431 "the Board further adopts those eligibility standard set by the Constitution of the Michigan High School Athletic Association (MHSAA) and shall review such standards annually to ascertain that they continue to be in conformity with the objectives of this Board."

Rational for Recommendation:

Action is necessary to prevent a lapse in membership and enable the district to participate in league activities.

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2021 — through July 31, 2022

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LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2021-22 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2021 and shall remain effective until July 31, 2022, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2021, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

 (Governing Body Name)

 (Address)

 (City & Zip Code)

 (Contact E-mail)

 Board Secretary Signature
 or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2021-22

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.**
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.**

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2021-22 7th and 8th-grade enrollment _____ **42**
 Provide anticipated 2021-22 6th-grade enrollment _____

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2021-22 7th and 8th-grade enrollment _____
 Provide anticipated 2021-22 6th-grade enrollment _____

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2021-22 7th and 8th-grade enrollment _____
 Provide anticipated 2021-22 6th-grade enrollment _____

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.



Mark Uyl, Executive Director

1661 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • MHSAA.com

TO: Superintendents of Schools

FROM: Mark Uyl, Executive Director

DATE: May, 2021

SUBJECT: 2021-22 Membership – **Take Action Now!**

Unlike classroom courses of our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules, for the orderly administration of an interscholastic athletic program, which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education, which desires to do so, may voluntarily join the MHSAA by adopting the rules of the association and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed is the MHSAA Membership Resolution for the year August 1, 2021 through July 31, 2022. Please complete and return the original to the MHSAA and retain a copy for your files. Two brochures may be downloaded from the Administrators page at MHSAA.com, (A Summary of Handbook Regulations and MHSAA Eligibility Brochure) both summarize essential eligibility requirements.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its board of education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1). A lapse in membership, even though for only a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts, which wish their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (Oct. 1), your district's schools may not enter MHSAA post-season tournaments during 2021-22.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules that are especially designed for students of that age and educational programs of that level. In order to assure compatible philosophies and equitable opportunities and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to also become MHSAA member schools if they are not already.

(over)

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments, and it obligates your administration and board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed is a copy of the MHSAA Representative Council meeting minutes held May 3, 2021. **The pandemic has resulted in fewer MHSAA regulations being changed for next year and therefore the Representative Council determined that 2021-22 *Handbooks* will not be printed. As in the past, the current *Handbook* will be on MHSAA.com in the administrator login section.** A short supplement of 2021-22 *Handbook* CHANGES and calendars will be provided to all schools in early June and posted.

Thank you for your cooperation with these first procedures for the 2021-22 year of inter-scholastic athletics, which we will work diligently to make the very best experience possible.

Athletes and Officials Accident Medical & Concussion Insurance

ATHLETES AND OFFICIALS ACCIDENT MEDICAL INSURANCE

(This is not intended to be a complete description of coverage and exclusions)

Since the 1970-71 school year, the Michigan High School Athletic Association has provided participants at each member school and all registered officials with insurance that is intended to help pay excess accident medical bills to administer to injuries sustained in athletic activities under MHSAA jurisdiction. Here are the traditional features:

Coverage is provided for grades 6-12 for all students accidentally injured while students are engaged in interscholastic athletic activities under the jurisdiction of the Michigan High School Athletic Association; namely: baseball, basketball (boys and girls), bowling (boys and girls), cross country (boys and girls), football, golf (boys and girls), gymnastics (girls), competitive cheer (girls), ice hockey, lacrosse (boys and girls), soccer (boys and girls), softball (girls), alpine skiing (boys and girls), swimming and diving (boys and girls), tennis (boys and girls), track and field (boys and girls), volleyball (girls), and wrestling.

All eligible students who participate in interscholastic athletic activities at an MHSAA member school in sports which end with an MHSAA tournament are covered provided their school principal attests in writing and the MHSAA agrees that they were eligible under all MHSAA regulations at the time of the injury. **Eligible** student athletes are covered while traveling directly to and from a scheduled event as a representative of the school while traveling in transportation sponsored by the school, and while participating in season in an allowed activity under the direct supervision of a full-time school employee or coach designated by the school acting within the scope of his/her coaching duties in those sports for which the MHSAA provides a tournament series.

Student-athletes ineligible under MHSAA Regulations are not covered.

- Students who are ineligible under local school rules but would be eligible under MHSAA rules would be covered if they were allowed to practice with their school team.
- Students who are otherwise eligible but are suspended from contests under Regulation V, Section 3 (contest disqualifications) would be covered if they were to continue practicing with the school team.

Officials must be on the premises of the contest worked to be covered under the policy.

Sideline cheerleaders are covered while traveling directly to and from interscholastic athletic events as a representative of the school while traveling in transportation sponsored by the school, and while cheering at interscholastic athletic events under the direct supervision of a school employee designated by the school. To be covered by MHSAA-purchased insurance, the activity of sideline cheerleaders at interscholastic athletic events must not exceed the safety norms of MHSAA Girls Competitive Cheer (i.e., the height of mounts, flips, stunts, etc.).

MHSAA Accident Medical Insurance does NOT cover ANY out-of-season activities or any activities occurring beyond the mileage limits of Regulation II, Section 6, Interpretation 193, even if those activities are not expressly prohibited by the MHSAA.

This coverage is provided at no cost to the eligible athletes of MHSAA member schools and to registered officials. The MHSAA is the policyholder and pays the premium for this layer of accident medical coverage. The policy will pay up to **\$1,000,000** in medical expenses **after a deductible of \$25,000 in paid medical expenses per claim has been met**. The MHSAA arranged program will then pay medical expenses above the \$25,000 deductible left unpaid by the parents' or official's insurance or any other sources such as school purchased insurance.

(over)

A payment of a cash benefit payment of up to \$50,000 will be made if a covered person is paralyzed or in a coma within 180 days after the accident. Payment will not be made until a physician certifies that, after a 16-month waiting period, the injury is permanent and irreversible. This payment is in addition to those payments already covered for medical expenses and must result in disability. This payment is in addition to those payments already covered for medical expenses.

The first medical expense must be incurred within 90 days after the date of the accident. An accidental death or dismemberment benefit of \$10,000 is paid if either event occurs within 365 days of the date.

The Claims Administrators' name, telephone number and e-mail address is:

Mr. Bryan Cronen, FIRST AGENCY, INC., 5071 West H Avenue

Kalamazoo, MI 49009-8501

Phone: 269.381.6630 Fax: 269.381.3055

Email: bcronen@1stagency.com

MAKE SURE ALL HIGH SCHOOLS AND JUNIOR HIGH/MIDDLE SCHOOLS IN YOUR DISTRICT ARE DESIGNATED BY YOUR BOARD OF EDUCATION AS MHSAA MEMBER SCHOOLS SO ATHLETES ON BOTH LEVELS ARE COVERED BY THIS MHSAA-PURCHASED PLAN

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CONCUSSION CARE INSURANCE

Since the 2015-16 school year, the Michigan High School Athletic Association has provided athletic participants at each MHSAA member junior high/middle school and high school with insurance that is intended to pay accident medical expense benefits resulting from concussion. The suspected concussion must be sustained while the athlete is participating in an MHSAA in-season covered activity (in-season practice or competition). Policy limit is \$25,000 for each accident.

Covered students, sports and situations follow to the accident medical insurance (see above).

This program intends to assure that all eligible student-athletes in MHSAA member schools in grades 6 through 12, male and female, in all levels of all sports under the jurisdiction of the MHSAA, receive prompt and professional attention for head injury events even if the child is uninsured or under-insured. Accident medical deductibles and co-pays left unpaid by other policies are reimbursed under this program.

The Claims Administrator's name, telephone and email address are:

Ms. Terri Bruner

K & K Insurance Group

1712 Magnavox Way

Fort Wayne, IN 46801

Phone: 800-237-2917 Fax: 312-381-9077

Email: Terri.Bruner@kandkinsurance.com