

# Agenda of Special Online Meeting

## The Board of Education Waverly Community Schools

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A Special Online Meeting of the Board of Education of Waverly Community Schools will be held May 26, 2021, beginning at 4:00 PM in the Virtual Online Meeting, 515 Snow Road, Lansing, MI 48917.

### Join Zoom Meeting

<https://waverlyschools-net.zoom.us/j/81625372653>

Meeting ID: 816 2537 2653

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The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Call to Order - President Mary Ann Martin

II. Special Presentation

For Action - Report #20-68, Approval of the 2021 Building and Site Summer Projects bid package

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**Recommendation:** *To request a motion to approve Report #20-68, award to the lowest responsible bidder(s) from the 2021 Building and Site Summer Projects bid package, as per the attached summary, in accordance with Board Policy 6320 (Purchasing) .*

For Action - Report #20-69, Approval of Technology Equipment Purchase

**Recommendation:** *To request a motion to approve Report #20-69,*

*approval of the purchase of technology equipment from Stratix Corp., as per the attached quote, in accordance with Board Policy 6320 (Purchasing).*

- III. For Action - Resolution Designating District's Election Representative for the biennial election of the board of Ingham Intermediate School District 21

**Recommendation:** *It is recommended the board approve the Resolution Designating the District's Election Representative as Mary Ann Martin, with Holly Nester as alternate representative.*

- IV. Adjournment

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
MAY 26, 2021**

**Report #20-68**

**FOR ACTION**

**Subject:**

Building and Site, Series IV Summer 2021 Award Recommendations

**Recommendation:**

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from the 2021 Building and Site Summer Projects bid package, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of the 2021 Building and Site Fund Summer Projects bid package was to receive competitive pricing for renovations to the Middle School Auditorium and the East Intermediate Front Entrance.

**Background Information:**

On May 7, 2013 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$18,470,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of acquiring and installing instructional technology for school buildings; equipping and re-equipping school buildings for instructional technology; partially remodeling, equipping and re-equipping and furnishing and refurbishing school facilities; purchasing school buses; and developing, improving and equipping sites. The ballot proposal having received sufficient votes was approved.

On Tuesday, April 20, 2021 the 2021 Building and Site Fund Summer Projects bid package was released with responses due on Monday, May 17, 2021. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

**Budget Impact:**

The total cost of this recommendation is One Million Eight Hundred Thirteen Thousand Eight Hundred Ninety-Three and 00/100 Dollars (\$1,813,893), including contingency and general conditions. The contracts will be funded entirely by the proceeds from the 2021 Building and Site, Series IV bonds.

Bid responses were also received for renovations to the High School Auditorium. However, the cost of the High School auditorium renovations exceeded the amount budgeted to complete the project and therefore there is no recommendation to award contracts for this project. Instead, the High School auditorium will be combined with the rest of the High School renovations and re-bid at a later date to try and secure better pricing.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept all bid recommendations, as presented
- 2) Accept or reject each bid individually with a separate motion for each bid category
- 3) Reject all the bids, and reissue a new Invitation to Bid
- 4) Table the recommendation for further discussion



May 24, 2021

Mr. Evan Nuffer  
Director, Finance and Operations  
Waverly Community Schools  
515 Snow Rd.  
Lansing, Michigan 48917

RE: Middle School Auditorium Renovation / East Intermediate Entrance

Dear Mr. Nuffer,

Bid documents were issued for The Middle School Auditorium Renocation and The Entrance to East Intermediate. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow’s online planroom. Bids were received and publicly read May 17, 2021.

**Bid Evaluation Summary and Recommendations**

The attached bid tabulation indicates the bid pricing received. After a review of the bid proposals received, post bid interviews were conducted with the low bidders to verify the proposal was inclusive of the scope of work and schedule.

Based upon the evaluation of the project team we present the following company for consideration by the administration and Board of Education.

Division	Contractor	Base Bid
Selective Demo	Christman	\$ 34,700
Sitework & Concrete	Moore Trosper	\$ 433,250
Masonry	Complete Enclosures	\$ 29,000
Structural Steel	Davis Iron Works	\$ 77,995
General Trades	Clark Contracting	\$ 90,000
Roofing	Lutz Roofing	\$ 45,062
Resilient Flooring Carpet	Superior Floor Coverings	\$ 17,190
Painting	Seven Brothers	\$ 23,103
Wood Flooring	Kuhn Specialty Flooring	\$ 52,800
Stage Rigging	TLS Sales	\$ 15,300
Fixed Audience Seating	Irwin Seating	\$ 51,749
Mechanical	Gunthorpe	\$ 74,834
Electrical	Summit Contractors	\$ 598,800
Theatre AV	Division 16	\$ 47,351
	General Conditions at 4%:	\$ 63,645
	Contingency at 10%:	\$ 159,113
	Total	\$ 1,813,893

Upon approval by the Board of Education, Barton Malow will issue a contract to the approved bidder. If you have any questions, please call me at (586) 524-1396.

Sincerely,

Eric Sifferman  
Project Manager

**02 - Selective Demo**

**Middle School / East Intermediate**

Blue Star	\$	79,995.00
Christman	\$	34,700.00
Trumble Group	\$	35,500.00
DKI International	\$	38,700.00
Asbestos Abatement, Inc	\$	-

<b>03 - Sitework &amp; Concrete</b>	<b>Middle School / East Intermediate</b>
Moore Trosper	\$ 433,250.00

**04 - Masonry**

**Middle School / East Intermediate**

Schiffer Mason	\$	49,000.00
Complete Enclosures	\$	29,000.00

<b>05 - Structural Steel</b>	<b>Middle School / East Intermediate</b>	
Rohmann Iron Works	\$	148,900.00
Valley Steel	\$	107,700.00
Eagle Enterprise	\$	98,300.00
Judd Industrial	\$	110,500.00
Davis Iron Works	\$	77,995.00

<b>06 - General Trades</b>		<b>Middle School / East Intermediate</b>
Moore Trosper	\$	160,515.00
Dobie Construction	\$	121,000.00
Trumble Group	\$	116,624.00
Clark Contracting	\$	90,000.00
E&L	\$	208,724.00

**07 - Roofing**  
Lutz Roofing

**Middle School / East Intermediate**  
\$ 45,062.00

<b>09A - Resilient Flooring/Carpet</b>	<b>Middle School / East Intermediate</b>	
William Reichenbach	\$	84,200.00
Integrity Interiors	\$	52,000.00
Eastpointe Interiors	\$	61,588.00
Shock Brothers	\$	25,300.00
Master Craft	\$	26,400.00
Lansing Tile	\$	21,722.00
Superior Floor Coverings	\$	17,190.00

<b>09B - Painting</b>	<b>Middle School / East Intermediate</b>	
Seven Brothers	\$	23,103.00
Niles Construction	\$	33,646.00

<b>09C - Wood Flooring</b>	<b>Middle School / East Intermediate</b>	
Star Flooring	\$	197,000.00
Kuhn Specialty Flooring	\$	52,800.00

<b>11 - Stage Rigging</b>	<b>Middle School / East Intermediate</b>
Janson	\$ 17,330.00
TLS Sales	\$ 15,300.00
Beck Studios	\$ -

<b>12 - Fixed Audience Seating</b>	<b>Middle School / East Intermediate</b>
Architectural Systems Group	\$ 57,700.00
Irwin Seating	\$ 51,749.00

**23 - Mechanical**

**Middle School / East Intermediate**

Professional Thermal Systems	\$	86,000.00
Applegate	\$	-
Gunthorpe	\$	74,834.00

<b>26 - Electrical</b>	<b>Middle School / East Intermediate</b>
Summit Contractors	\$ 598,800.00

<b>27 - Theatre AV</b>	<b>Middle School / East Intermediate</b>	
Sound Com	\$	96,950.00
FD Hayes	\$	77,778.00
Acorn Sound	\$	89,711.00
Parkway Electric	\$	59,925.00
Division 16	\$	47,351.00
Advanced Lighting & Sound	\$	55,965.00
Buist Electric	\$	50,578.00

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
MAY 26, 2021**

**Report #20-69**

**FOR ACTION**

**Subject:**

Technology Equipment Purchase Recommendation

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of technology equipment from Stratix Corp., as per the attached quote, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of this recommendation is to replace technology devices for middle and high school students.

**Budget Impact:**

The total cost of this recommendation is not to exceed Four Hundred Fifty-Eight Thousand Six Hundred Ninety-Two and 00/100 Dollars (\$458,692.00). This purchase will be funded with the proceeds from the sale of \$3,500,000 Building and Site, Series IV bonds. The total cost of this recommendation is within the long-term budget plan for these purchases.

**Historical Information:**

On May 7, 2013 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$18,470,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of acquiring and installing instructional technology for school buildings; equipping and re-equipping school buildings for instructional technology; partially remodeling, equipping and re-equipping and furnishing and refurbishing school facilities; purchasing school buses; and developing, improving and equipping sites. The ballot proposal having received sufficient votes was approved.

Stratix is an approved vendor under the National Cooperative Purchasing Alliance. NCPA purchases save schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

**Rationale for Recommendation:**

The rationale for this recommendation is to replace student chromebook devices that have reached the end of their useful life and support agreement.

**Strategic Plan Reference:**

We will enhance and implement the tools and instruction to develop each student's proficiency in 21<sup>st</sup> century technology.



## Quote for Educational Services

Date: May 24, 2021

Quote: O-046361

Provided By: Meredith Campbell

[Meredith.Campbell@StratixCorp.com](mailto:Meredith.Campbell@StratixCorp.com)

Prepared for: Jon Harpst

School/District: Waverly Community Schools

515 Snow Road

Address: Lansing, MI 48917

Item #	Description	Qty	Unit Price	Total
<b>EDU-HP14CB -1</b>				
	14" HP Chromebook Package. G-Suite perpetual license, white glove enrollment services, Help Desk services, Accidental Damage device repair & return services for 2 (two) full years.	<b>1300</b>	\$112.04	
	14" HP Chromebook		\$240.80	
<b>Quote Total</b>		1300		\$458,692.00

Pricing is good for 30 days from date of quote. All orders are subject to terms and conditions as outlined in the Statement of Work. **Please complete your order on-line at <https://ww3.stratixcorp.com/michigan-set-order>.**

**RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE**

[To be adopted on or after May 17, 2021]

Waverly Community Schools (the "District")

A special meeting of the board of education of the Issuer (the "Board") was held in the virtually, within the boundaries of the Issuer, on the 26<sup>th</sup> day of May, 2021, at 4 o'clock in the p.m.

The meeting was called to order by Mary Ann Martin, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. The biennial election of the Board of Ingham Intermediate School District, Michigan (the "ISD Board") will be held on Monday, June 7, 2021; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code, MCL 380.614(2), this Board desires to designate Mary Ann Martin as this District's proposed representative and Holly Nester as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board does hereby approve the designation of Mary Ann Martin as the representative of this Board for the electoral body, which body will elect 1 (one) candidates to the vacancies on the ISD Board on Monday, June 7, 2021 and Holly Nester as an alternate in the event the designated representative is unable to attend.
2. The designated representative and alternate are further directed to cast a vote on the first ballot on behalf of this Board for Nancy Stanley.
3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the Secretary of the ISD Board.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a Special meeting held on May 24, 2021, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education