

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held April 19, 2021, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

Join Zoom Meeting

<https://waverlyschools-net.zoom.us/j/83321875781?pwd=b1RyYTFuLzRPWIBSNzMvZ1NWYStYQT09>

Meeting ID: 833 2187 5781

Passcode: 797960

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Correspondence
- III. Public Comment For Agenda Items, including the Reconfirmation of the District's Extended COVID-19 Learning Plan
- IV. Board Member Comment
- V. Approval of Agenda and Acceptance of all Reports

Recommendation: *To request a motion to approve the April 19, 2021 agenda as presented and accept all reports into discussion.*

- VI. Approval of Consent Agenda Items
 - A. Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.
 1. Regular Meeting Minutes - March 15, 2021 3
Report #20 - 57 , Human Resources Report, Personnel Recommendations
Report # 20 - 58, Finance Report, March 2021

Recommendation: *To request a motion to approve the consent agenda as presented.*

- VII. Committee Reports

VIII. Presentation of Reports

A. Finance & Facilities

1. Report # 20- 59, School Bus Purchase Recommendation 19

Recommendation: *To request a motion to adopt Report #20-59, the resolution for participation in the MSBO Bus Purchase Program and approve the purchase of three (3) buses from Midwest Transit, formerly Capital City Bus Sales.*

2. Report #20 - 60, Ingham Intermediate School District General Fund Budget 26

Recommendation: *To request a motion to support the Ingham Intermediate School District General Fund Budget Resolution as presented.*

B. Personnel & Policy

1. Report #20 - 61, Teamster Local Union No. 243 Tentative Agreement 41

Recommendation: *To approve the tentative agreement as negotiated between the Teamster Local Union No. 243 and Waverly Board of Education as presented.*

C. Teaching & Learning

1. For Action - Report #20 - 62, Reconfirmation of Monthly Extended COVID-19 Learning Plan

Recommendation: *To request a motion to approve Report #20 - 62, the Reconfirmation of Monthly Extended COVID-19 Learning Plan.*

IX. Superintendent's Report

X. Public Comment - Open Comment for District related items

XI. Other Board Business

XII. Adjournment

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was held online Monday, March 15, 2021, via Zoom. Board President Mary Ann Martin called the meeting to order at 6:31 PM and the pledge to the flag was led by Middle School Principal, Mike Moreno.

Members Present: Mrs. Mary Ann Martin
Mrs. Holly Nester
Mrs. Amy Krause
Mrs. Rhonda Sosnowski
Mr. Christopher Beasley
Mrs. Alicia Guevara Warren
Ms. Tamia McClain

Members Absent: None

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance
Dr. Lara Slee, Director of Teaching & Learning
Matthew Corliss, Director of Human Resources
Tiffany Wright, Director of Special Services
Ann Marie Lindsay
Chris Huff
Mike Moreno
Molly Francis
Shawn Lewis
Vickie Tisdale
Tim Lyman
Terri Collett-Such
Evan Fedewa
Marilyn Hobrla
Mary Whittet

Others Present: Brad Przystas
Christine Zouaoui

Special Presentation: Evan Nuffer, Director of Finance and Operations, gave a presentation on the 2020-21 Budget amendment resolution and the 2020-21 Special Revenue Fund resolution. The presentation is available for review in the Superintendent's office.

Correspondence: None

Public Comment, including the Reconfirmation of the District's Extended COVID-19

Learning Plan: None

Board Member Comment:

Member Beasley thanked all staff for their continued energy to help make a difficult situation positive and successful for our students. It's nice to see teachers excited about having students return to in-person. Member Beasley thanked Evan Nuffer and Kelly Blake for creating a great informational video for the upcoming bond proposal, detailing why one is needed.

Member Sosnowski received a call about the upcoming May 4, 2021 bond and she was able to provide information on the benefits this bond will bring to Waverly. She also thanked Shawn Lewis, Principal at Colt ECES, for her help with a parent concern. Member Sosnowski also thanked all other staff for their continued hard work.

Member Nester congratulated Waverly student, Allison Epstein, on the publication of her book. This is great accomplishment.

Member McClain thanked administrators, staff, students and families for their continued support. This has been a difficult road and we are all excited about all the accomplishments Waverly has been able to achieve.

Member Guevara Warren expressed continued gratitude to all staff in the district for making our return to school for K-4 successful and the continued positive experience for our on-line students. Congratulations to our students who were successful in the art competition.

Member Krause thanked the teachers and principals again for their continued hard work. She attended parent teacher conferences and the process was very positive and went well.

Member Martin is appreciative of all the positive comments from the board members. She is very proud of Waverly employees for all the hard work they do daily to make our school year a success. Member Martin also confirmed that the Waverly website has current information on the upcoming bond proposal.

Adoption of Agenda, and Acceptance of Reports

A motion was presented by Member Krause and supported by Member Beasley to adopt the March 15, 2021 agenda as presented and accept all reports.

Motion PASSED

Vote: Ayes - 7; Nays – 0

Approval Consent Agenda

A motion was presented by Member Krause and supported by Member Sosnowski to approve the consent agenda as presented.

- 1.Regular Rescheduled Meeting Minutes – February 8, 2021
- 2.Report #20-50, Human Resources Personnel Report
- 3.Report #20-51, Finance Report February 2021

Motion PASSED

Vote: Ayes - 7; Nays – 0

Committee Reports: None

For Action – Report #20-52, Approval of the 2020-21 General Fund Resolution and the 2020-21 Special Revenue Fund Resolution

A motion was presented by Member Beasley and supported by Member Sosnowski to approve Report #20-52, the 2020-21 General Fund resolution and the 2020-21 Special Revenue Funds resolution as presented.

Motion PASSED
Vote: Ayes - 7; Nays – 0

For Action – Report #20-53, Ingham ISD Contract Renewal for Business Services July 2021 – June 2024

Superintendent Blake reviewed the scope of services received from Ingham ISD through the Business Services contract.

A motion was presented by Member Beasley and supported by Member Krause to approve Report #20-53, the contract extension with Ingham Intermediate School District for the scope of services described in the Business Services contract July 2021 – June 2024.

Motion PASSED
Vote: Ayes - 7; Nays – 0

For Action – Report #20-54, Reconfirmation of the Monthly Extended COVID-19 Learning Plan

Superintendent Blake presented an overview of the Monthly Extended COVID-19 Learning Plan, reviewing the district plan moving forward starting April 1, 2021

A motion was presented by Member Nester and supported by Member Guevara Warren to approve Report #20-54, the reconfirmation of the Monthly Extended COVID-19 Learning Plan.

Motion PASSED
Vote: Ayes - 7; Nays – 0

For Action – Report #20-55, 2021-22 Schools of Choice Designation

Superintendent Blake explained the district’s schools of choice rationale and timeline of applications from families.

A motion was presented by Member Krause and supported by Member Sosnowski to approve Report #20-55, the 2021-22 Schools of Choice Limited designation as presented.

Motion PASSED
Vote: Ayes - 6; Nays – 1, Member Beasley

For Action – Report #20-56, Out of State 1-day Senior Class Field Trip

A motion was presented by Member Beasley and supported by Member Krause to approve Report #20-56, 1-day Senior class trip to Cedar Point.

Motion PASSED

Vote: Ayes - 7; Nays – 0

Superintendent's Report

Superintendent Blake reported:

- MIAAA has awarded Waverly Athletic Director, Scott Castele, Region 7 Athletic Director of the Year. Congratulations to Scott Castele for this great honor.
- Students in K-4 are back in person and it is exciting to see them happy to be back learning.
- Thank you to Ann Marie Lindsay for helping coordinate staff COVID-19 vaccination appointments. All staff members who wanted the vaccine have been scheduled.
- There is a Community Bond Forum on March 23, 2021 at 6:30 pm. Plans for the upcoming bond proposal will be presented. More information will be posted on Waverly's Facebook.
- DHHS had an issue with their technology and there has been a mix-up with pandemic EBT cards for Waverly families. We have been in contact with DHHS for the last 2 weeks and are working with them on this issue but distribution will have to wait for their resolution.

Public Comment – Open Comment for District Issues

None

Other Board Business:

Adjournment at: 7:35 PM

Respectfully submitted,



Amy Krause, Secretary
aml

Extended COVID-19 Learning Plan
Version: Strict Adherence to Legislation
Reconfirmation Meeting
Required Every Month After Initial Plan Approval

Agenda:

- Reconfirm how instruction is going to be delivered during the 20/21 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
- Review weekly 2-way interaction rates

Reconfirmation Meeting for March 15, 2021

Reconfirm how instruction (Return to Learn Plan) is going to be delivered during the 20/21 school year:

(Recommendation: Explain in narrative form any modifications to the original Extended Learning Plan)

Continued Recommendation:

Colt, Elmwood & Winans

On March 1, approximately half of our students are returning to in-person learning at Colt, Elmwood, and Winans five days per week. They will attend school for a truncated day, while their peers at home continue with remote instruction.

East

Some students with IEPs will return to in-person learning on March 1. On April 12, students who have chosen to come back will start five days per week. They will attend school for a truncated day, while their peers at home continue with remote instruction.

Middle School & High School

Some students with IEPs will return to in-person learning on March 1. On April 12, students who have chosen to come back will start. Given the complexities of secondary scheduling, it is critical to bring all staff back to work on-site. Secondary staff will be teaching in-person learners and remote learners simultaneously four days per week. Fridays will be synchronous remote instruction for all students.

-Transportation will be offered to qualified resident students. Students are required to wear a mask on the bus at all times.

-Online learning schedules will remain the same.

-Students who continue with remote learning will still be able to pick up food each Tuesday at WHS.

-Students who are returning to in-person learning will eat lunch at take home a sack lunch each day.

-More detailed safety and mitigation details are listed in our ECOL on the district website.

Document Public Comments:

Review Weekly 2-Way Interaction Rates

Date	District Percentage
02/01 - 02/05	97%
02/08 - 02/12	97%
02/15 - 02/19	98%
02/22 - 02/26	97%
03/01 - 03/05	98%

WAVERLY COMMUNITY SCHOOLS
 BOARD OF EDUCATION
 REGULAR MEETING
 April 19, 2021

Report #20-57

Subject: Personnel Report*

A. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Eric James	High School Spec Ed Para Educator	\$15.57/hour	04/13/2021

B. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Jennifer Wagemaker	Colt ECEC Food Service	Para Educator Colt ECEC	03/29/2021

C. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Reason</u>	<u>Effective</u>
Megan DeWall	Science Teacher	High School	Personal	06/30/2021

D. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Reason</u>	<u>Effective</u>
David Pike	Teacher	Middle School	Personal	06/30/2021

E. Unpaid Leave of Absence Request

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Reason</u>	<u>Effective</u>
Benjamin Knapp	Music Teacher	Winans & East	Personal	2021-22 year

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
APRIL 19, 2021**

Report #20-58

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of February 28, 2021 was \$7,314,283.16. Receipts during March, consisting of State Aid, property taxes, and other revenues in the amount of \$3,809,640.33 minus disbursements during March of \$3,118,096.78, left the district with a General Fund cash balance, as of March 31, 2021, of \$8,005,826.71, including \$1,500,000.00 from the issuance of a State Aid Note.

2020-21 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$2,770,243. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2020-21 Student Activity Fund revenues exceed expenditures by \$5,915. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2020-21 Sinking Fund revenues exceed expenditures by \$710,621. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2020-21 Public Improvement Fund revenues/transfers-in exceed expenditures/transfers-out by \$122. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2019 Building and Site, Series III Bonds remaining to be allocated, including \$60,558 of accrued interest and proceeds from the sale of surplus equipment, is \$137,232. A summary of life to date activity is included in the supporting documentation

The balance of the 2021 Building and Site, Series IV Bonds remaining to be allocated, including \$40 of accrued interest, is \$3,398,829. A summary of life to date activity is included in the supporting documentation

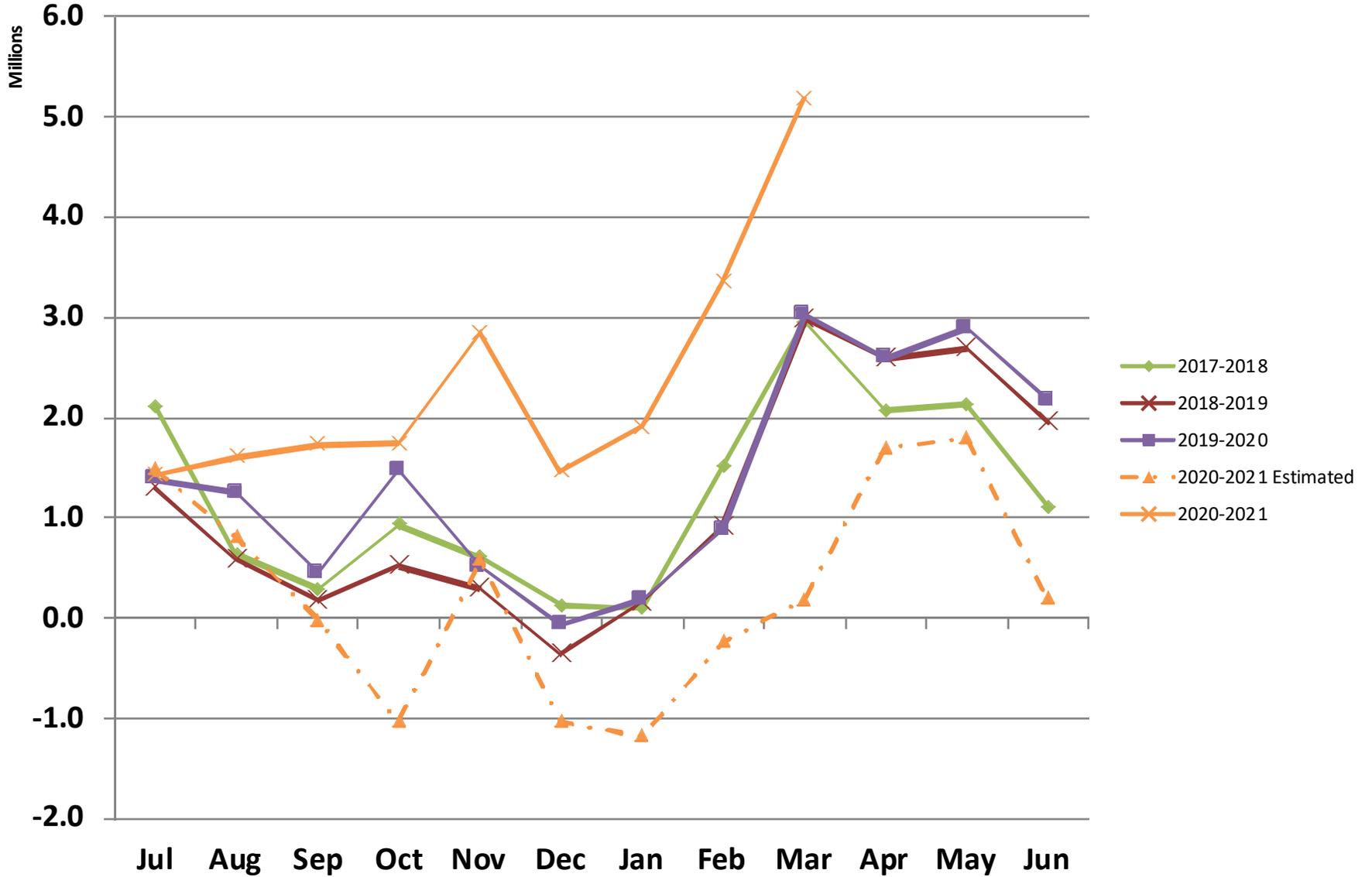
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended March 31, 2021

Balance on Hand February 28, 2021	7,314,283.16
Revenues	
State Aid	2,087,208.10
Taxes	869,610.51
Other Revenue	844,693.34
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>3,801,511.95</u>
Disbursements	
Payroll and Related Liabilities	(2,571,393.77)
Other Expenditures	(546,703.01)
State Aid Repayment	-
	<u>(3,118,096.78)</u>
Prior Month Adjustments During March 2021	8,128.38
Balance on Hand March 31, 2021	<u><u>8,005,826.71</u></u>
PNC Bank - General	7,903,753.61
MILAF	7,836.56
PNC Bank - Payroll	94,236.54
Comerica - Checking	-
	<u><u>8,005,826.71</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended March 31, 2021

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,462,357	9,134,164	(328,193)	3.5%
State sources	22,983,488	12,575,122	(10,408,366)	45.3%
Federal sources	2,520,500	1,847,217	(673,283)	26.7%
Intergovernmental	3,512,224	1,615,143	(1,897,081)	54.0%
Transfers In	90,000	-	(90,000)	100.0%
Total revenue	38,568,569	25,171,645	(13,396,924)	34.7%
Expenditures				
Current:				
Instruction:				
Basic program	15,347,750	9,269,917	(6,077,833)	39.6%
Added needs	5,290,897	2,996,291	(2,294,606)	43.4%
Total instruction	20,638,647	12,266,208	(8,372,439)	40.6%
Support Services:				
Pupil	3,850,717	2,298,404	(1,552,312)	40.3%
Instructional staff	1,513,157	931,775	(581,382)	38.4%
General administration	423,908	283,502	(140,406)	33.1%
School administration	2,527,422	1,815,491	(711,930)	28.2%
Business	584,135	388,815	(195,320)	33.4%
Operations and maintenance	3,806,222	2,206,240	(1,599,983)	42.0%
Pupil transportation services	1,158,610	656,771	(501,839)	43.3%
Central	620,323	458,007	(162,316)	26.2%
Other	100,226	64,865	(35,361)	35.3%
Total support services	14,584,719	9,103,868	(5,480,851)	37.6%
Athletics	666,222	364,621	(301,601)	45.3%
Community services	-	1,548	1,548	0.0%
Non Publics	72,851	58,304	(14,547)	20.0%
Facility Acquisition	-	90	90	0.0%
Debt service:				
Principal	140,000	70,000	(70,000)	50.0%
Interest	6,300	3,500	(2,800)	44.4%
Capital outlay	44,500	67,388	22,888	-51.4%
Payments to other public schools	848,867	465,875	(382,992)	45.1%
Total expenditures	37,002,106	22,401,402	(14,600,704)	39.5%
Excess of Revenue (Under)Over Expenditures	1,566,463	2,770,243	3,652,744	
Transfers Out	350,000	-	(350,000)	100.0%
Change in Fund Balance	1,216,463	2,770,243	3,652,744	
Favorable Expenditure Variance (1.5%)	555,032			
Projected Change in Fund Balance	1,771,495			
Fund Balance - Beginning of year	4,127,772			
Fund Balance - End of year	5,899,267			
	15.9%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended March 31, 2021

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	203,280	42,175	(161,005)	79.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	203,280	42,175	(161,005)	79.2%
Expenditures				
Student Activities	129,854	23,994	(105,860)	81.5%
Athletics	80,953	12,266	(68,687)	84.8%
Total expenditures	210,806	36,260	(174,546)	82.8%
Excess of Revenue (Under)Over Expenditures	(7,526)	5,915	13,541	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	(7,526)	5,915	13,541	
Fund Balance - Beginning of year	194,565	194,565		
Fund Balance - End of year	187,039	200,480		

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended March 31, 2021

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	855,996	838,047	(17,949)	2.1%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	855,996	838,047	(17,949)	2.1%
Expenditures				
Current:				
Support Services - Business	-	118	118	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	59,997	59,997	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	217,416	67,311	(150,105)	69.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	217,416	127,425	(89,991)	41.4%
Excess of Revenue (Under)Over Expenditures	638,580	710,621	72,041	
Transfers Out	-	-	-	
Net Change in Fund Balance	638,580	710,621	72,041	
Fund Balance - Beginning of year	769,071	769,071		
Fund Balance - End of year	1,407,651	1,479,692		

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended March 31, 2021

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	14,462	122	(14,340)	99.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	30,600	-	(30,600)	100.0%
Transfers In	-	-	-	0.0%
Total revenue	45,062	122	(44,940)	99.7%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	28,856	-	(28,856)	100.0%
Support Services - Transportation	277,143	-	(277,143)	100.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	305,999	-	(305,999)	100.0%
Excess of Revenue (Under)Over Expenditures	(260,937)	122	261,059	
Transfers Out	-	-	-	
Net Change in Fund Balance	(260,937)	122	261,059	
Fund Balance - Beginning of year	499,021	499,021		
Fund Balance - End of year	238,084	499,143		

Waverly Community Schools
2019 Building and Site Bonds, Series III
Budget Summary
As of March 31, 2021

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	-	-	-	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	-	-	-	-
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	22,277	-	(22,277)
Wireless Network	-	77,590	-	(77,590)
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	99,867	-	(99,867)
Technology Equipment - Owner PO				
Computers/Mobile Devices	901,471	555,390	3,919	342,161
Servers/Backend Systems	-	-	-	-
Printers	81,929	82,404	-	(475)
AV Equipment	-	10,201	-	(10,201)
Non-Instructional Equipment (from FFE)	-	35,930	-	(35,930)
Tech Equipment Owner PO Subtotal	983,400	683,925	3,919	295,555
District				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	13,600	22,400	-	(8,800)
Field General Conditions	-	-	-	-
Architect	-	110,213	-	(110,213)
Tech Design/Construction Mgr	-	-	-	-
District Subtotal	13,600	132,613	-	(119,013)
Totals	997,000	916,406	3,919	76,675

Waverly Community Schools
2021 Building and Site Bonds, Series IV
Budget Summary
As of March 31, 2021

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	-	-	-	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	-	-	-	-
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	-	-	-
Technology Equipment - Owner PO				
Computers/Mobile Devices	-	-	-	-
Servers/Backend Systems	-	-	-	-
Printers	-	-	-	-
AV Equipment	-	-	-	-
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	-	-	-	-
District				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	3,435,000	36,211	-	3,398,789
Field General Conditions	-	-	-	-
Architect	-	-	-	-
Tech Design/Construction Mgr	-	-	-	-
District Subtotal	3,435,000	36,211	-	3,398,789
Totals	3,435,000	36,211	-	3,398,789

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
APRIL 19, 2021**

Report # 20-59

FOR ACTION

Subject:

Bus Purchase Recommendation

Recommendation:

The Superintendent recommends the Board of Education adopt the resolution for participation in the MSBO Bus Purchase Program and approve the purchase of three (3) buses from Midwest Transit, formerly Capital City Bus Sales.

Statement of Purpose:

The purpose is to replace three (3) buses, model year 2009, in alignment with the long-term strategic plan to implement a bus fleet replacement cycle of no greater than ten years.

Budget Impact:

The total cost of this recommendation is Two Hundred Ninety-Two Thousand Eight Hundred Sixty-Six and 00/100 Dollars (\$292,866.00). The total cost of this recommendation is \$15,723 greater than originally budgeted in the 10-year replacement plan.

Background Information:

In 1994, Michigan School Business Officials (MSBO) joined with Michigan Association of Pupil Transportation (MAPT) to initiate a group bus purchasing program to save members time, money and concern by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently. An average of over 200 buses are purchased annually through this program for Michigan school districts.

The District obtained bids for three (3) buses. A Bus Purchase Bid Sheet Summary, with bus specifications, is provided in the support materials with the bids from three approved vendors through the MSBO Bus Purchase Program.

Rationale for Recommendation:

In order to provide safe and efficient transportation, it is recommended that buses are replaced on a 10-year replacement cycle or approximately two buses every year. The District has three buses, used as substitutes for repairs, field trips or athletics, which are currently 10 years old or older.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

BOARD OF EDUCATION RESOLUTION

2020-2021 MSBO Bus Purchase Program

Waverly Community Schools Ingham, Eaton and Clinton Counties, Michigan (the “School District”),

At a regular meeting of the Board of Education of the “School District”, held at the Board of Education Offices at 515 Snow Road, Lansing, Michigan 48917 on the 19th day of April 2021, at 6:30 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District desires to participate in the 2020-2021 Michigan School Business Officials (MSBO) Bus Purchase Program, and

WHEREAS, the Board of Education has reviewed the Bus Purchase Program Vendor Invitation To Bid, the Vendors’ Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District’s Purchase Order and the School District’s Bid Comparison Spreadsheet (collectively “Bid Documents”); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchase Program procedures currently in place, or as may be implemented in the future by the MSBO; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO in the Bus Purchase Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in MSBO in order to participate in the Bus Purchase Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchase Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchase Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2020-2021 MSBO Bus Purchase Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.
2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchase Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchase Program procedures.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, at a regular meeting held on the 19th day of April, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

President, Board of Education

Secretary, Board of Education

Michigan Bus Purchasing
Price Comparison Report - Spec #15930
 Apr 14, 2021 12:46 PM

Buying Organization **Midwest Transit**
 15580 US Highway 27 N
 Marshall MI 49068

Notes GDB WCS 77P Diesel
 Product Category Conventional (2020-21)
 Product 77 Passenger
 Quantity 3

	Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price				\$87,732.00	\$88,304.00	\$92,655.00

Chassis Options

Air Dryer

Bendix AD-IP dryer w/spin-on filter	C101		N/C	(\$183.00)	\$35.00	
-------------------------------------	------	--	-----	------------	---------	--

Alternator

200-amp, Leece-Neville	C121		\$175.00	(\$80.00)	S/E	22
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Axle, Rear: minimum load

21,000 lbs.	C152		S/E	N/A	S/E	
-------------	------	--	-----	-----	-----	--

Brake Dust Shield

Brake dust shield on all wheels	C170		S/E	S/E	N/C	
---------------------------------	------	--	-----	-----	-----	--

Brakes, ESC

Electronic Stability Control for Air Brakes	C172		S/E	S/E	S/E	
---	------	--	-----	-----	-----	--

Brakes, Traction Control

For air brakes	C180		S/E	S/E	S/E	
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Engine

Cummins ISB 250 hp w/PTS2500 trans	C203		\$2,700.00	\$2,145.00	\$332.00	
------------------------------------	------	--	------------	------------	----------	--

Fan Drive

Electromagnetic On/Off Type	C195		\$98.00	S/E	N/C	
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Fuel Tank

Increase to 100-gallon diesel tank	C251		\$352.00	\$305.00	\$461.00	
------------------------------------	------	--	----------	----------	----------	--

Full Instrumentation Package (Engine)

Low Coolant indicator with audible alarm	C260		S/E	S/E	S/E	
--	------	--	-----	-----	-----	--

Idle Management Control

Programmable	C280		S/E	N/C	N/C	
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Paint, Wheels

Wheels finish coated black inside and out	C300	S/E	N/C	N/C
Switches, Ignition				
Keyed alike	C350	N/C	\$3.00	\$9.00
Tires				
11R22.5 steer front/rear, Continental	C382	N/A	N/A	(\$769.00)
Winter Warmup Equipment				
Winter front	C490	\$33.00	\$75.00	N/C

Body Options

All Light Monitor System

Add all light monitor system	B160	S/E	\$50.00	\$95.00
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Antenna

Flexible rubber radio antenna	B170	N/A	S/E	\$45.00
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Booster Pump

Add booster pump	B210	\$124.00	\$165.00	\$79.00
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Color, Interior

Walls white	B234	N/A	S/E	S/E
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Crossing Gate Arm

Air w/stow bracket	B240	\$263.00	\$295.00	(\$15.00)
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Defogger Fans

Increase from 2 to 3	B250	N/A	\$54.00	\$73.00
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Door, Entrance, Dryer

Ambient air dryer for air door	B270	N/A	N/A	\$42.00
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Exit, Emergency Window

Increase from 2 to 4	B290	S/E	N/C	S/E
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Exit, Roof Hatch

2 Transpec Low Profile, 1970 series	B322	(\$189.00)	(\$180.00)	(\$168.00)
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Floor Covering

1 piece, black	B372	\$577.00	N/A	\$256.00
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Fuel Filler Door

Latching	B392	S/E	S/E	S/E
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Heater, Auxiliary

ProHeat X45, 45,000 BTU, quartz timer	B410	\$3,448.00	\$3,498.00	\$3,329.00
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Light Visor

Overhead flasher light visor	B455	S/E	S/E	N/C
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Light, Exterior

Light check system	B460	S/E	S/E	S/E
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Lights, LED

Sound Off brand for LED package	B500	N/A	S/E	S/E
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Mirror System

Increase driver mirror to 10"x30"	B520	N/A	\$18.00	\$19.00	
Mirrors, Crossview					
MirrorLite High Definition, heated	B531	N/A	N/A	\$75.00	
Mirrors, Crossview, Arms					
Stainless steel arms	B555	S/E	\$30.00	\$38.00	
Mirrors, Rearview					
Rosco Open View, remote, heated, split view	B572	N/A	\$200.00	\$172.00	
Mirrors, Rearview, Arms					
Stainless steel arms	B590	S/E	\$32.00	\$37.00	
Noise Reduction System					
Perforated ceiling, full bus	B595	S/E	\$554.00	S/E	
Power Source					
12-volt power source in driver's area	B615	\$31.00	S/E	N/C	
Radio & Public Address System					
AM/FM radio, PA System inside & outside	B623	N/A	\$513.00	\$291.00	
Rust Proofing					
All interior doors	B645	S/E	S/E	S/E	
Rust Proofing, Stepwell					
Anti-corrosion spray coating, inside & outside	B647	\$244.00	\$350.00	S/E	
Seat, Driver's					
National, air ride w/o arm rests	B663	\$138.00	\$158.00	\$7.00	24
Seat, Driver's Belt					
Driver's belt, blaze orange	B676	\$44.00	N/C	S/E	
Seats, Fire Block					
Delete fire block	B703	(\$551.00)	(\$250.00)	(\$790.00)	
Seats, Passenger, Replaceable Back					
For child restraint/3-point belts, 39" (per seat) (Qty: 26)	B707	N/A	N/C	S/E	
Seats, Passenger: Color					
Blue/light blue	B712	N/C	N/C	N/C	
Severe Service Package					
Must meet Colorado Racking Test	B740	S/E	S/E	N/C	
Step Tread					
Pebble tread w/non-metal backing	B752	\$27.00	\$321.00	S/E	
Stop Arm Signals					
Transpec 7000, electric LED lights, front & rear	B764	S/E	S/E	(\$464.00)	
Storage Pouch					
Mounted on barrier behind driver	B782	\$21.00	\$14.00	\$75.00	
Windows					
Delete 28% tinted	B875	(\$53.00)	N/C	(\$273.00)	
		Configured Price	\$95,214.00	\$96,391.00	\$95,646.00

Dealer Options

! Piece Floor OPT B373		\$598.00	
AM FM Radio PA OPT B626	\$470.00		
A Parts Warehouse Camera System	\$1,976.00		
A Parts Warehouse Camera System		\$1,976.00	
A Parts Warehouse Camera System			\$1,976.00
3 Defogger Fans	\$73.00		
Rosco Eye Max Heated Mirrors B537	\$42.00		
	Hoekstra	Holland	Midwest Transit
	Unit Price \$97,775.00	\$98,965.00	\$97,622.00
	Total Price \$293,325.00	\$296,895.00	\$292,866.00
	Grand Total \$293,325.00	\$296,895.00	\$292,866.00

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 19, 2021**

Report #20-60

FOR ACTION

Subject:

Ingham Intermediate School District (IISD) General Education Fund 2021-22 Proposed Budget

Recommendation:

The Superintendent recommends the Board of Education support the IISD Budget Resolution as presented in the support material.

Statement of Issue/Purpose:

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1st of each year. The local school districts must do the following on or before June 1st: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and **3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.**

Budget Impact: None.

Background Information:

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the IISD prior to the May 1st deadline pertaining to the IISD's budget.

Discussion of Options/Alternatives:

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

Rationale for Recommendation:

IISD offers many programs and services to support its local districts and students in our service area.

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2021, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

- 1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
- 2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2021.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Ingham Intermediate School District 2021-22 Proposed General Fund Budget



How We Help

Ingham ISD offers many programs and services to support local districts and students in our service area. [How We Help](#) provides an overview of our programs and services.
#InghamImpact

Ingham Intermediate School District (ISD) is pleased to provide this information regarding our 2021-22 Proposed General Fund Budget. A wide variety of programs and services to support our constituent districts are encompassed within our General Fund Budget. Ingham ISD is focused on assisting districts in their efforts to increase student achievement and on creating and supporting collaborative programs and services.

Ingham ISD operates three funds: General Education, Special Education and Career and Technical Education. [Public Act 234 of 2004](#) mandates local district boards of education adopt a resolution either in support or disapproval of Ingham ISD's General Fund Budget. The information in this report is designed to assist you as a board member in this process.

We strive to provide programs and services to support our efforts toward fulfilling our Mission which is to lead and serve for the achievement and success of all learners. Our budget resource allocations also support our Vision that Ingham ISD, in partnership with all stakeholders, will foster the success of all learners.

For more information, follow the [highlighted links](#) where indicated throughout this report.



Ingham Intermediate School District

www.inghamisd.org



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For more information, follow the [highlighted links](#) where indicated throughout this report.



Ingham ISD General Fund Overview

Ingham ISD's General Fund Budget supports our Mission and Vision in many different ways. Our programs and services are provided in collaboration with districts and are focused on individual district needs. Our General Fund Budget totals approximately \$30.6 million in expenditures and encompasses:

Instructional programs ([see page 8](#))

- Alternative education programs
- Substitute consortium

Instructional supports to districts to improve student outcomes ([see page 9](#))

- Multi-Tiered System of Supports (MTSS)
- Content-area supports for literacy, behavior and STEM (Science, Technology, Engineering, and Math)
- Continuous improvement and accountability index school support
- Student instructional data systems and supports for the use of data
- Training and coaching

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Early childhood initiatives to ensure school readiness ([see page 10](#))

Collaborations with districts to maximize resources ([see pages 10-11](#))

- General education transportation services
- Technology services
- Business services
- Communication services
- Software consortiums
- Cooperative purchasing
- Technology wide-area network and internet bandwidth

The following pages and related links provide additional information regarding the Ingham ISD General Fund Budget.



Focus on Increasing Student Outcomes

Ingham ISD is committed to continuing our collaborative work with districts to increase outcomes for all learners in our service area. We work with districts to build capacity to address learners' needs.

Our collaboration utilizes a Multi-Tiered System of Supports (MTSS) for early childhood birth through age 26 to improve student outcomes. We are committed to an All Education belief that encompasses early childhood, general education, special education and career and technical education. To that end, we support the following practices:

- Team-based leadership
- Tiered delivery
- Selection and implementation of instruction, intervention and supports
- Comprehensive screening and assessment systems to inform instruction
- Continuous data-based decision making and problem solving

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Based on districts' needs, Ingham ISD continues to sustain and/or adjust programs and services within the areas of curriculum, instruction and assessment as well as provide support for instructional data/technology for all learners.

Our budget strives to leverage our General Fund resources and deploy staff to continue this collaborative work with our constituent districts, families and community. These supports include a structured, professional development coaching process which is customized to each district.



General Fund 2021-22 Proposed Budget

	<u>2020-21 Revised</u>	<u>2021-22 Proposed</u>	<u>Increase/ (Decrease)</u>
Revenue	30,412,680	30,930,563	517,883
Expense	<u>30,039,353</u>	<u>30,607,401</u>	<u>568,048</u>
Excess Revenue (Expense)	373,327	323,162	(50,165)
Beg Fund Balance	<u>5,287,033</u>	<u>5,660,360</u>	<u>373,327</u>
End Fund Balance	<u><u>5,660,360</u></u>	<u><u>5,983,522</u></u>	<u><u>323,162</u></u>

Program and service descriptions are on pages 8-11.

Budget Highlights

The Ingham ISD General Fund Budget represents a diverse collection of instructional programs, support services and outgoing transfers which are described on the following pages and related links. These diverse programs and services are supported by a set of equally diverse funding sources.

The 2021-22 proposed budget includes revenue of \$30.9 million, expenditures of \$30.6 million and an ending fund balance of \$6.0 million. The 2021-22 excess revenue of \$323,162 compares with 2020-21 revised budget excess revenue of \$373,327. The 2020-21 revised budget excess revenue was an improvement over the original budget which incorporated excess expenses of \$214,269. The current year revised budget includes the removal of several COVID-related contingencies incorporated in the original 2020-21 budget, as well as adjustments to grants and revenue updates.

The General Fund budget includes expanded initiatives to directly support literacy and school mental health services at the local district level as well as new Early Childhood home visiting federal grant funding received through MDHHS.

The majority of General Fund programs and services have a designated revenue source or fees, and this restricted revenue category has increased in recent years along with related and offsetting expenditures. A relatively small portion of the General Fund programs and services is funded by undesignated sources.



General Fund Revenue - \$30.9 million

State - \$12.1 million

Early Childhood	\$8.90
State Aid Sec. 81 ISD Operations	1.50
State Aid Sec. 147(c) MPSERS	.90
Mental Health 31(n)	.40
Other	.40

Local - \$7.5 million

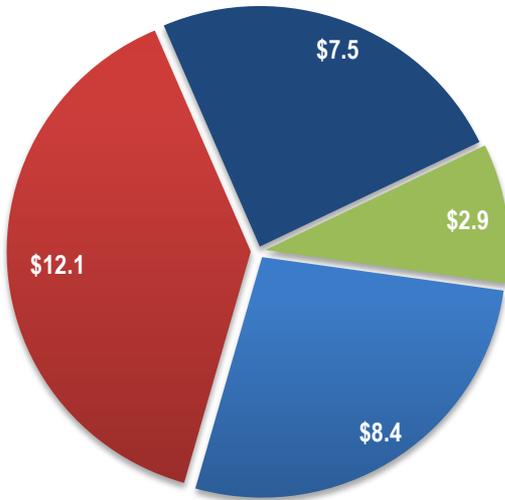
District Business, Technology and Communication Services	\$2.60
Property Taxes	2.00
REMC Statewide Coop Purchasing	1.70
Ingham Academy	.50
Technical Assistance, MTSS	.40
Other	.30

Federal - \$2.9 million

Early Childhood	\$2.50
Title I, Regional Assistance	.40

Incoming & Other - \$8.4 million

Central Michigan Substitute System	\$4.10
General Education Transportation	1.50
The Early College at LCC and HSDCI	1.40
Ingham Academy	.60
Student Instructional Services, MTSS	.20
REMC 13	.20
Student Data and Assessment	.10
Software	.10
StarNET Wide Area Network	.10
Student Management Software	.10
Other	



Program and service descriptions are on pages 8-11.

Revenue Highlights

Budgeted total revenue for 2021-22 is \$30.9 million, an increase from the \$30.4 million 2020-21 revised budget. General Fund revenue sources include property taxes, state aid, fees for programs/services and grants. A significant portion of revenue is restricted for specific programs or grants and is not available for discretionary general appropriations.

The primary unrestricted revenue sources for the General Fund are property taxes and state aid section 81. Property taxes contribute \$2.0 million in revenue and are based on a levy of 0.1998 mills. The 2021-22 budget assumes a 2.5 percent increase in property tax revenue which is net of a contingency for reduced taxable values and increased personal property tax delinquencies in the upcoming year. The State Aid section 81 revenue estimate is \$1.5 million and is budgeted at the same level as the current year. Local and State revenue sources will be monitored for a potential downturn in the economy and other uncertainties next year. There is a potential for new contingencies to be included next year in the revised budget based on the state school aid appropriation and the economic outlook.

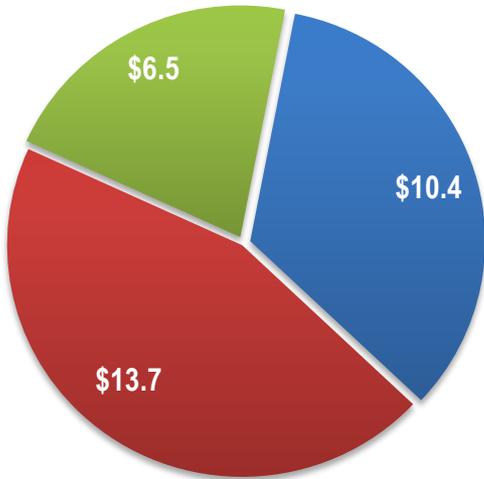
The majority of the revenue is restricted and relates directly to a specific expenditure. Examples include instructional programming at Ingham Academy, early childhood programs and services, regional substitute consortium, local district transportation, technology, business and communication services. As the revenue for these restricted items increases or decreases, there is also an increase or decrease in the related expenditure.



General Fund Expense - \$30.6 million

Instructional Programs - \$6.5 million

Central Michigan Substitute System	\$4.10
The Early College at LCC and HSDCI	1.30
Ingham Academy	1.00
Other	.10



Outgoing & Other - \$10.4 million

Early Childhood	\$8.30
REMC Statewide Coop Purchasing	.90
Student Instructional Services, MTSS	.70
Central Michigan Substitute System	.20
Capital Projects Transfer	.20
Instructional Data, Software and Analysis	.10

Support Services - \$13.7 million

Student Instructional Services, MTSS	\$2.50
Early Childhood	2.30
Technology Services	2.10
Administrative Services and Support	1.90
General Education Transportation	1.70
Instructional Data, Software and Analysis	1.00
REMC 13 & Statewide Cooperative	1.00
Business Services	.60
Pupil Accounting & Truancy	.30
StarNET Wide Area Network	.20
Communication Services	.10

Program and service descriptions are on pages 8-11.

Expense Highlights

General Fund expenditures include a wide variety of programs and services as noted on this graph. Expenses for 2021-22 are budgeted at \$30.6 million, an increase from the \$30.0 million 2020-21 revised total expense. The majority of expenditures for this fund have specific and designated revenues. As these designated revenues increase or decrease, there is an offsetting change in the related expenditures.

The 2021-22 budget includes restored operational expense budgets that had been reduced in the current year due to COVID-19 and the subsequent school closure. Ingham ISD's bargaining unit contracts end the current fiscal year. A contingency is included for contract-related costs including healthcare hard cap and statutory retirement rates. Several open and unfilled positions in the current year are budgeted to be filled at full-year levels next year. 35

This budget includes two staffing additions which are budget neutral. One position increase is covered by new Early Childhood home visiting expansion of federal grant funding received through MDHHS. The other position increase is covered by a local district's request for business services.



Programs and Services Supported by Ingham ISD’s General Fund

Instructional Programs

Central Michigan Substitute System \$4.3 million*

Ingham ISD, along with Clinton County RESA, Eaton RESA and Shiawassee RESD, provides a regionalized substitute teacher system to identify and contract substitute teachers for participating districts. Ingham ISD provides coordination, contract administration, and billing for districts.

The Early College at Lansing Community College \$1.1 million

The Early College at Lansing Community College (LCC) is a three-year program that provides high school students an opportunity for early entry to a higher education environment. Students can earn a post-secondary credential, up to 60 college credits, or an associate degree focused in Science, Technology, Engineering and Mathematics (STEM).

High School Diploma Completion Initiative (HSDCI) \$0.2 million

HSDCI is a partnership between Ingham ISD and LCC offering an alternative path to graduation for students who may have dropped out of school or need a different environment to complete their high school diploma. Students can earn high school and college credit concurrently.

Ingham Academy \$1.0 million

Ingham ISD partners with the Ingham County Board of Commissioners and the Circuit Court to provide an alternative day-school for adjudicated youth that provides educational and behavioral support. Ingham Academy is funded by state aid with the remaining cost billed to the Circuit Court.

Gifted and Talented and Other Support \$0.1 million

Ingham ISD works cooperatively with local school districts, Lansing Community College and Michigan State University to provide challenging education enrichment opportunities for students. Support is also provided for gifted and talented programs and services operated in local districts.

* Note: budget amounts on pages 8-11 reflect total of expenditures in all categories.



Programs and Services Supported by Ingham ISD’s General Fund

Student Instructional Services (SIS), MTSS \$3.2 million *

Multi-Tiered System of Supports (MTSS)

Ingham ISD, in collaboration with our constituent districts, is committed to implementing the essential research and evidence-based practices of MTSS to increase achievement for all pre-K-12 students. Specifically, Ingham ISD supports stakeholders in the following ways:

Data Review

Ingham ISD provides training and facilitation for ongoing data reviews, utilizing a problem-solving process at the grade, building, and district level.

Michigan’s Continuous Improvement Process (MICIP)

Ingham ISD provides professional learning and customized support to local districts in the implementation of a Continuous Improvement Process and the use of the MICIP platform. Professional learning and support with the MiStrategy Bank are provided to internal ISD programs and local districts.

English Language Arts (ELA) Steering Committee

The ELA Steering Committee provides an opportunity for literacy educators in the service area to learn about and implement the essential evidence-based literacy practices within an MTSS framework. The emphasis of this work focuses on four core areas: collaboration, professional development, assessment/data and research-based practices (General Education Leadership Network (GELN) Essential Practices).

Early Warning Systems and Positive Behavioral Interventions & Supports (PBIS)

Ingham ISD supports the collection and analysis of K-12 early warning indicators. We support implementation of school-wide and classroom PBIS systems through training and technical support.

Survey of Enacted Curriculum

In collaboration with the University of Wisconsin, Ingham ISD provides training and support in the use of The Surveys of Enacted Curriculum (SEC) to assist district/school leadership and teachers in aligning instruction to the Common Core.

Continuous Improvement and Accountability Index School Support

Technical assistance and support are provided to identified schools consistent with our MTSS framework for Michigan’s required continuous school improvement model.

Literacy and Math Supports

Ingham ISD provides county-wide and customized support, pre-K-12, for evidence-based curriculum, assessment and instructional practices within the universal tier and for supplemental and intensive support. Ingham ISD provides in-district math and literacy coaching support that augments our professional learning opportunities as well as direct grant payments to districts which support literacy coaching. We support the GELN Literacy Essential School-wide and Instructional Practices through professional learning and coaching to build capacity and expertise in area schools.

Science, Technology, Engineering and Mathematics (STEM)

Ingham ISD provides training, support and technical assistance for implementing an integrated curriculum aligned with the [Next Generation Science Standards](#) as well as engineering design practices pre-K-12. Ingham ISD is supporting districts implementing recommended curriculum material aligned with the Next Generation Science Standards.

Leadership Learning Networks

Ingham Leadership Networks provide principal and central office support and learning for our constituent districts’ administrators and leadership teams. It provides a networking opportunity for school-based leaders that combines updates from the state, problem solving, collaboration and leadership learning. In addition, collaborative networks are led by SIS staff for Counselors, New Teachers, Instructional Coaches and Leaders of English Learners.

Ingham ISD supports local districts with professional learning on social emotional health. Mental Health Specialists provide student and family support for those in need of mental health support through the 31n grant.



Programs and Services Supported by Ingham ISD's General Fund

Early Childhood Programs

\$10.6 million*

Early Childhood

Ingham ISD provides early childhood administrative support and coordination for the implementation of a comprehensive continuum of early childhood programs and services for children from birth to age eight and for their families. Through facilitation of the Ingham Great Start Collaborative (GSC), Ingham ISD guides local districts, human service agencies and families in the development, implementation and sustainability of an ISD-wide early childhood education and care system. The majority of these activities are grant funded and support core implementation of the GSC and the Great Start Parent Coalitions (GSPC).

Great Parents, Great Start (GPGS)

Ingham ISD provides a parent involvement and education program that offers personal visits, developmental screenings, playgroups and connections to community resources for families with children, birth to kindergarten, to improve school readiness.

Great Start Readiness Program (GSRP)

Ingham ISD operates the consortium in coordination with local districts, public school academies and community grantees which provides eligible, at-risk four-year-olds with preschool programming.

Early Childhood Support Networks (ECSN)

2019-20 was the first year for Ingham ISD's federally-funded partnership with MDE to develop and facilitate regional access to a better-coordinated early childhood system for providers and families. The Eastern ECSN provides training and technical assistance to Resource Centers, GSC and GSPC for 18 counties.

Instructional Data, Software & Analysis

\$1.1 million*

Data, Systems and Analysis Team (DSA)

The DSA team assists district stakeholders in the use of data to improve student outcomes. This includes facilitating, collecting, moving, analyzing data and making it accessible and actionable. The DSA team also disseminates research, bridges the gap between research and practice, and develops innovative practices by conducting rigorous research. Research is interwoven in DSA and Ingham ISD activities by examining the effectiveness of third-party vendors, Ingham ISD programs and services.

Student Data and Assessment Software

Eleven districts and Ingham ISD are part of a student data and assessment software collaboration utilizing Illuminate Education DnA which helps districts manage and leverage student data and assessments to improve student outcomes.

Student Information Software

Nine districts and Ingham ISD are using PowerSchool as their student information system. Ingham ISD provides application support to seven school districts and hosts PowerSchool for five districts. 38

Data Visualization Tool

Eleven districts and Ingham ISD are part of a service area agreement with Eidex for software to assist in data visualization and calculations of student growth.

Regional Educational Media Center (REMC)

\$1.9 million*

REMC SAVE

The REMC SAVE (Statewide Aggregated Volume for Education) is provided as a project of the REMC Association of Michigan for all Michigan schools. It is managed through a fiscal agent agreement with Ingham ISD. The project provides large volume contracts for a variety of educational resources. By using REMC SAVE contracts, Michigan schools have saved approximately one billion dollars since 1990.

Regional Educational Media Center 13 (REMC 13)

This regional collaboration among Ingham ISD, Clinton RESA, and Eaton RESA provides services and instructional resources to REMC members within the service area.



Programs and Services Supported by Ingham ISD's General Fund

Other

General Education Transportation

\$1.7 million

The ISD operates a general education transportation consortium to provide a cost-effective and quality transportation service option for participating districts. Additionally, regional bus driver and transportation supervisor training is provided for all districts in Ingham, Clinton and Eaton ISD service areas. Ingham ISD transportation staff also provides contracted transportation routing services and management consulting services for districts.

Technology Services

\$2.1 million

Ingham ISD provides a variety of technology support services including comprehensive technology services for five local districts and one neighboring ISD, network engineering for two districts and ad hoc services to other districts as needed. In addition, a number of other technology services are being provided such as web content filtering, website hosting, data center hosting, VoIP phone system support, blended and online learning supports, technology integration and various instructional resources.

Business Services

\$0.6 million

Ingham ISD provides comprehensive business services including finance, accounting, purchasing, payroll and benefits, budgeting and reporting services to two local districts and one public school academy as well as payroll and benefit services to two additional local districts.

Communication Services

\$0.1 million

Ingham ISD provides communication services including media support, crisis management, website support, writing and/or graphic design to four local districts and two regional education service agencies.

Pupil Accounting & Truancy

\$0.3 million

Ingham ISD assists local districts by conducting Michigan Department of Education required audits to verify the accuracy of pupil membership counts which determines the amount of state school aid a district receives. Statutorily required student attendance and truancy services are also provided.

Sharing Technology & Academic Resources Network (StarNET) \$0.2 million

StarNET wide area network members (all twelve local districts and Ingham ISD) share resources including a wide area network and internet bandwidth. Members collaborate on a variety of instructional and other resources including student information systems, web content filtering, data center hosting, shared application servers (Meal Magic servers, Foxbright, etc.) and other shared technical resources. Cooperative purchasing and sharing of services, such as software for student data and assessment and special education, are also done through StarNET. Additionally, StarNET is the mechanism in place for connecting local districts to the Statewide Educational Network (MiSEN) to leverage Statewide cooperative buying power on things like internet service, peering with content providers as well as secure data transport to projects such as Michigan Data Hub for automating movement of student data between common school resources.

Administrative Services and Support

\$1.9 million

General Fund (Partially Funded)

Ingham ISD's General Fund Budget partially funds programs designed to assist local districts such as administrative services, facilitation and support for board members, curriculum directors, human resources directors, business directors and technology directors, acquisition of grant funds, communication and public information planning, property tax reporting assistance and purchasing collaborations.

General Fund (Fully Funded)

Ingham ISD provides programs and services to improve the effectiveness and efficiency of school operations supported by the General Fund. The following programs are supported with the use of Ingham ISD's General Fund dollars: Superintendents' Round Table facilitation, finance software system (MUNIS) and Human Resources employee application system.

Capital Projects Fund Transfer

\$0.2 million

The General Fund Budget includes an outgoing transfer to our Capital Projects Fund for future facility needs.



Next Steps and Responsibility

Next Steps	Responsibility
Submit 2021-22 General Fund Budget to local districts by May 1.	Ingham ISD
By June 1, adopt a resolution either in support or in disapproval of the General Fund Budget. If disapproved, submit specific objections and proposed changes. Send resolution to Ingham ISD, c/o Superintendent's Office.	Local Districts 40
Adopt General Fund Budget by July 1.	Ingham ISD

If we can provide additional information, please call 517.244.1212 or email [Micki O'Neil](mailto:Micki.O'Neil).



**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION OF THE
REGULAR MEETING
April 19, 2021**

Report #20-61

FOR ACTION

Subject:

Ratification of Master Agreement-Teamster Local Union No. 243

Recommendation:

The Superintendent recommends the Board approve the tentative agreement as negotiated between the Teamster Local Union No. 243 and Board of Education as presented.

Statement of Purpose:

The Board of Education and the Teamster Local Union No. 243 must both ratify the agreement for it to take effect as of the dates prescribed in the agreement.

Background Information:

The Board and Teamster Local Union No. 243 representatives reached a tentative agreement for a three (3) year contract on Wednesday, April 14, 2021. The changes made largely affected Wages, Benefits, and the leave opportunities. This will also include a change of insurance carrier.

Budget Impact:

The estimated cost of the contract for the period of the contract is \$377,594.00. The employees falling under this collective bargaining agreement will now be covered by MESSA / Blue Cross Blue Shield insurance instead of the Michigan Conference of Teamsters Welfare Fund. Also associated with this change of insurance carrier is the addition of leave provisions and ancillary benefits within the contract, previously covered by the Teamster's previous insurance, such as short-term and long-term disability, Dental, Vision and Life Insurance.

In addition, all employees covered by this contract would receive a two (2%) percent increase to their wages, effective April 5, 2021, and at the beginning of the 2021-2022, 2022-2023, and 2023-2024 contract years. Employees in the General Custodian Class C classification will be moved to \$15.00 per hour in the 2023-2024 contract year.

Discussion of Options:

The Board may entertain a motion to ratify the contract as presented or reject the contract as presented and continue negotiations with the bargaining unit.

Rationale for Recommendation:

The administrative team assigned to negotiate the contract believe it is a fair contract negotiated between both parties. Teamster Local Union No. 243 will notify the District when the final ratification vote has taken place.