

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held November 16, 2020, beginning at 6:30 PM in the Virtual Online Meeting, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Correspondence
- III. Public Comment For Agenda Items, including the Reconfirmation of the District's Extended COVID-19 Learning Plan
- IV. Board Member Comment
- V. Adoption of Agenda and Acceptance of all Reports
- VI. Approval of Minutes and Consent Agenda Items*** 3
- VII. Special Presentations
- VIII. Committee Reports
- IX. Presentation of Reports
 - A. Personnel & Policy
 - 1. ***Recommendation to approve Report # 20-27, Personnel Recommendations 12
 - B. Finance & Facilities
 - 1. ***Recommendation to approve Report #20-28, Finance Report October 2020 13
 - 2. For Action - Recommendation to approve Report #20-29, Summer Tax Collection 21
 - C. Teaching & Learning
 - 1. For Action - Report #20-30, Monthly Extended COVID-19 Learning Plan - Dr. Lara Slee
- X. Superintendent's Report 1

- XI. Public Comment - Open Comment for District related items
- XII. Other Board Business
- XIII. Adjournment
- XIV. *** Denotes Consent Agenda

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was held online Monday, October 19, 2020, via Zoom. Board President Mary Ann Martin called the meeting to order at 6:30 PM and the pledge to the flag was led by Human Resources Director, Matt Corliss.

Members Present: Mrs. Mary Ann Martin, President
Mrs. Holly Nester, Vice President
Mrs. Amy Krause, Secretary
Mrs. Melissa Sherry, Vice Secretary/Treasurer
Mr. Chris Beasley, Treasurer
Mrs. Rhonda Sosnowski, Trustee
Mrs. Alicia Guevara Warren, Trustee

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance
Tiffany Wright, Director of Student Services
Dr. Lara Slee, Director of Teaching & Learning
Matthew Corliss, Director of Human Resources
Ann Marie Lindsay
Chris Huff
Mike Moreno
Molly Francis
Shawn Lewis
Vickie Tisdale
Tim Lyman
Tony Terranova
Terri Collett-Such
Sue Ruegsegger
Matt Oppenheim
Barb Knighton
Rhonda Berns
Melissa Hall
Laura Smith
Kathrine Kelly-Hart
Kristen Kochheiser
Evan Fedewa
Marilyn Hobrla
Leo Blundell

Others Present: Tiffany Stacey – Plante Moran
Jamie Essenmacher – Plante Moran
Eric Feldman
Lucinda Shier

Correspondence: None

Public Comment: Mr. Eric Feldman commented regarding the Extended COVID-19 Learning Plan. Mr. Feldman asked if virtual learning was being extended past November 6, 2020. He stated he is concerned for elementary students and their ability to effectively learn in an online platform, especially students with extra needs. He expressed the need for in person instruction for all students with special needs as learning is more challenging for those students.

Superintended Blake stated she would be reviewing the district’s plan later in the meeting.

Board Member Comment:

Member Beasley thanked all staff for their long hours and hard work and flexibility during this difficult time.

Member Guevara Warren thanked all staff, parents and students for their hard work to make virtual learning successful. It is a challenge for many families but the district is working to make it success for students.

Member Sosnowski thanked all staff for their hard work, especially the teachers who are working hard to keep students engaged. She stated parents are also appreciative for the hard work by Waverly teachers and virtual learning.

Member Krause thanked all staff for their hard work. She stated virtual learning for upper grades is going well. She questioned the Wednesday WIN time and if students were participating or knew it was available.

Member Sherry commended the teachers and administration for the challenging work they are conducting during virtual learning. She also thanked parents for their continued support for the district during this difficult time.

Member Nester recognized the large amount of extra work online learning has created for Waverly teachers. Parent/Teacher conferences are being conducted online successfully this week.

Member Martin is proud of the efforts by all staff, parents and students to engage in online learning. She appreciates all hard work by everyone to make it successful. She encouraged everyone to attend the next home football game.

Adoption of Agenda

The Superintendent recommended the Board of Education adopt the agenda as written.

A motion was presented by Member Krause and supported by Member Sherry to adopt the agenda as written.

Motion: The Board of Education approved the agenda as written.

Motion carried. VOTE: AYES - 7; NAYS - 0

******Approval of Minutes – Consent Agenda***

The minutes of the regular meeting of September 21, 2020 were approved as presented.

Special Presentation

Tiffany Stacey and Jamie Essenmacher from Plante Moran gave an Audited Financial Statements Report to the Board. A copy is on file for review in the Waverly Administration Building located at 515 Snow Rd., Lansing, MI 48917. Plante Moran stated the audit was conducted with no issues.

Committee Reports

Finance and Facilities – Member Beasley gave a Finance Committee update, reviewing the final 2019-20 budget, the current 2020-21 budget as well as the projected 2021-22 budget. With the federal and state per pupil allowance, the district is able to hire a new English as a Second Language teacher and an additional Speech & Language Therapist for the current 2020-21 school year.

Member Beasley gave a current facilities update and regarding upcoming bond. The district will have available to our community promotional information and an informal website for bond topics. An update was also provided on the Middle School elevator project.

Personnel & Policy

******Personnel Report #20-22 – For Action***

The Board of Education approved the following:

Employment:

Certified

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
KeeLee Holihan	Winans Spec Ed Teacher	BA Step 3.5/\$44,856	10/05/2020
Cheryl Kelley	Elmwood 2 nd Grade Teacher	BA+20 Step 2/\$43,328	10/19/2020

Resignation:

Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Angela Moore	Library Media Specialist Colt, Elm, MS	Personal	10/09/2020

For Action – Board Report #20-23 - 2nd Reading Policy Volumes 34 & 35

A motion was presented by Member Krause and supported by Member Nester to accept 2nd Reading Policies in Volumes 34 & 35, board report #20-23 as presented.

Superintendent Blake reviewed the policies as presented for 2nd reading and recommended approval by the Board.

Policy Second Reading – Volume 34, No.2 & Volume 35, No. 1

Volume 34, No. 2

Revised Policy – 2210	Curriculum Development – Approved Courses
Revised Policy – 2412	Homebound Instruction Program
Revised Policy – 2414	Reproductive Health and Family Planning
Revised Policy – 4162	Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions
Revised Policy – 5200	Attendance
Revised Policy – 6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
Revised Policy – 8210	School Calendar
Revised Policy – 8400	School Safety Information
Revised Policy – 8462	Student Abuse and Neglect
Revised Policy – 8600	Transportation

Volume 35, No. 1

Revised Policy – 4362.01	Threatening Behavior Toward Staff Members
Revised Policy – 5610	Emergency Removal, Suspension, And Expulsion of Students
Revised Policy – 5611	Due Process Rights

The Teaching and Learning Department will communicate with Member Guevara Warren regarding Policy 2210.

The Board of Education approved the policy updates listed for Volumes 34 & 35, Board report #20-23.

Motion carried. VOTE: AYES - 7; NAYS - 0

*****Finance Report #20-24 – For Action**

The Board of Education approved the Finance Report as written.

Monthly Extended COVID-19 Learning Plan Reconfirmation – Report #20-25 – For Action

Dr. Lara Slee, Director of Teaching and Learning, provided an overview of Waverly's Extended COVID-19 Learning Plan current updates and the changes from the September 2020 plan. Dr. Slee revisited key points of the plan for the Board and recommended they reconfirm the plan. Dr. Slee assured the Board that students are being evaluated and given any additional supports they need. Building Principals confirmed that WIN time is offered to students to obtain help and for teachers to schedule appointments or assign time for individual students. Many students are taking advantage of this additional support.

A small number of students with IEP's have been brought back to in-person instruction within each building. Over the coming weeks, more priority students will be phased in to in-person. Plans are also being finalized for learning labs to be introduced in each building to provide a more structured environment for high risk students to continue their online learning. Member Sosnowski asked if social distancing guidelines would be in place and confirmation was given they would as well as masks to be worn. Member Sosnowski asked if bus drivers would be given masks and face shields and it was confirmed that PPE is available at the Service Building and the bus drivers would be advised.

Superintendent Blake stated Waverly Middle School is closed due to a positive COVID-19 case and will remain closed until October 26, 2020.

Superintendent Blake reviewed the recent parent survey regarding preferences with in-person learning and online learning. Those results are available for review at the Waverly Administration Building upon request. The current Extended COVID-19 Learning Plan is included with these minutes and will be posted on the district website on our COVID-19 Updates page.

Member Sherry stated she is surprised but happy with the high online preference percentage. She commended teachers for success in their current online teaching. She stated it is difficult for teachers to teach both online and in person classes. Superintendent Blake stated the district will not have each teacher provide instruction in both platforms as this is difficult and not successful.

Member Guevara Warren commended staff on utilizing all available data to base decisions on what learning platform is safest for staff and students.

Member Beasley would like to see a more detailed survey to parents on how to make online learning more successful. He is concerned that students will be online for the entire 2020-21 school year, possibly putting some students behind. He would like to see students back in the classrooms, while keeping our everyone safe.

Member Sosnowski provided information on another district, where her granddaughters attend, that have positive COVID-19 cases and that the students feel scared being in-person. Also, the interruptions are very disruptive to learning. Member Sosnowski feels all our staff and students need to feel safe.

Member Martin thanked all Board Members for their opinions and comments. She asked if staff members are screened before entering any district buildings. HR Director, Matt Corliss, confirmed staff need to complete a self-screener daily and that he is in constant contact with county health departments.

Superintendent Blake recommended the Board reconfirm the Extended COVID-19 Learning Plan as presented.

A motion was presented by Member Sherry and supported by Member Guevara Warren to reconfirm the Extended COVID-19 Learning Plan.

Motion carried. VOTE: AYES - 6; NAYS - 1
Nay – Christopher Beasley

Superintendent's Report

Superintendent Blake congratulated Board President Mary Ann Martin for receiving the Region 7 MiBoard Master Award. She was honored during a virtual ceremony by MASB in September.

She also congratulated the following Central Office staff for achieving their MSBO Specialist certification:

Erin Symonds – Pupil Accounting Specialist

Tammy Perry – Accounting Specialist

Ann Marie Lindsay – Human Resources Specialist

Superintendent Blake stated October is National Principal month and acknowledged all Waverly principals and assistant principals. She thanked all for their strong leadership during this challenging time and dedicating long hours to Waverly's success.

Shawn Lewis – Colt Early Childhood Education Center - Principal

Molly Francis – Elmwood Elementary - Principal

Tim Lyman – Winans Elementary - Principal

Vickie Tisdale – East Intermediate – Principal

Jeremy Miller – East Intermediate – Assistant Principal

Mike Moreno – Waverly Middle School - Principal

Jeremiah Baynes Waverly Middle School – Assistant Principal

Chris Huff – Waverly High School - Principal

Tony Terranova – Waverly High School – Assistant Principal

Dan Kemsley – Waverly High School – Assistant Principal

Superintendent Blake thanked the administrative staff for their help and understanding during a time that she needed to be with her family and away from the district.

Public Comment – Open Comment for District Issues:

Terri Collett-Such stated appreciation for the great East Teachers and the classes she attends daily as a Para Educator.

Other Board Business – None

Adjournment at: 8:25 PM

***Denotes Consent Agenda

Respectfully submitted,

A handwritten signature in blue ink that reads "Amy Krause". The signature is written in a cursive style with a large initial 'A' and a long, sweeping underline.

Amy Krause, Secretary

aml

Minutes of Special Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held online Monday, November 9, 2020, via Zoom. Board President Mary Ann Martin called the meeting to order at 4:31 PM and the pledge to the flag was led by Board Vice Secretary/Treasurer Melissa Sherry.

Members Present: Mrs. Mary Ann Martin, President
Mrs. Holly Nester, Vice President
Mrs. Amy Krause, Secretary
Mrs. Melissa Sherry, Vice Secretary/Treasurer
Mr. Chris Beasley, Treasurer
Mrs. Rhonda Sosnowski, Trustee
Mrs. Alicia Guevara Warren, Trustee

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance
Tiffany Wright, Director of Student Services
Dr. Lara Slee, Director of Teaching & Learning
Ann Marie Lindsay
Chris Huff
Sue Ruegsegger

Others Present: Tamia McClain – Board Member Elect
Matt Slagle
Jeff Atkins
Paul Twigg
Edward Talaga
Matt Murphy

Director of Finance & Operations, Evan Nuffer, gave an overview of the proposed bond project and tax implications to district residents.

Architects and Project Managers from TowerPinkster and Barton Malow reviewed the proposed project conceptual designs for Waverly Community Schools. A copy of that presentation is available for review on the district website under the **2021 Waverly Bond Information** box on the main page.

Board members discussed the need for renovations and updates to each district building. Member Sosnowski and Member Krause voiced support for updates at the Service Building and would like to discuss further at future meetings.

A motion was presented by Member Krause and Member Nester, supported by Member Beasley, to approve the prequalification filing of the proposed bond project to the Department of Treasury.

Motion carried. VOTE: AYES - 7; NAYS - 0

Adjournment at: 5:39 PM

Respectfully submitted,

A handwritten signature in blue ink that reads "Amy Krause". The signature is written in a cursive, flowing style.

Amy Krause, Secretary

aml

WAVERLY COMMUNITY SCHOOLS
 BOARD OF EDUCATION
 REGULAR MEETING
 November 16, 2020

Report #20-27

Subject: Personnel Report*

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Lindsey Padlo	ELL Teacher	MA Step 5/\$52,272	11/23/2020

B. Resignation – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Jamie Goodman	Elmwood Para Educator	Personal	11/20/2020

C. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Richard Dethlefsen	Long Term Sub Teacher East Inter	Library Media Spec Colt, Elm, MS	11/09/2020

D. Employee Recall

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Richard Dethlefsen	Lay-Off Status	East Long Term Sub Teacher	10/12/2020
Shelby Zick	Lay-Off Status	Student Center Assistant Teacher	11/16/2020

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
NOVEMBER 16, 2020**

Report #20-28

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of September 30, 2020 was \$3,236,868.36. Receipts during October, consisting of State Aid, property taxes, and other revenues in the amount of \$5,740,030.20 minus disbursements during October of \$2,954,027.61, left the district with a General Fund cash balance, as of October 31, 2020, of \$6,022,870.95, including \$1,500,000.00 from the issuance of a State Aid Note.

2020-21 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$552,348. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2020-21 Student Activity Fund revenues exceed expenditures by \$8,217. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2020-21 Sinking Fund revenues exceed expenditures by \$329,549. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2020-21 Public Improvement Fund revenues/transfers-in exceed expenditures/transfers-out by \$67. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2019 Building and Site, Series III Bonds remaining to be allocated, including \$60,507 of accrued interest and proceeds from the sale of surplus equipment, is \$225,441. A summary of life to date activity is included in the supporting documentation

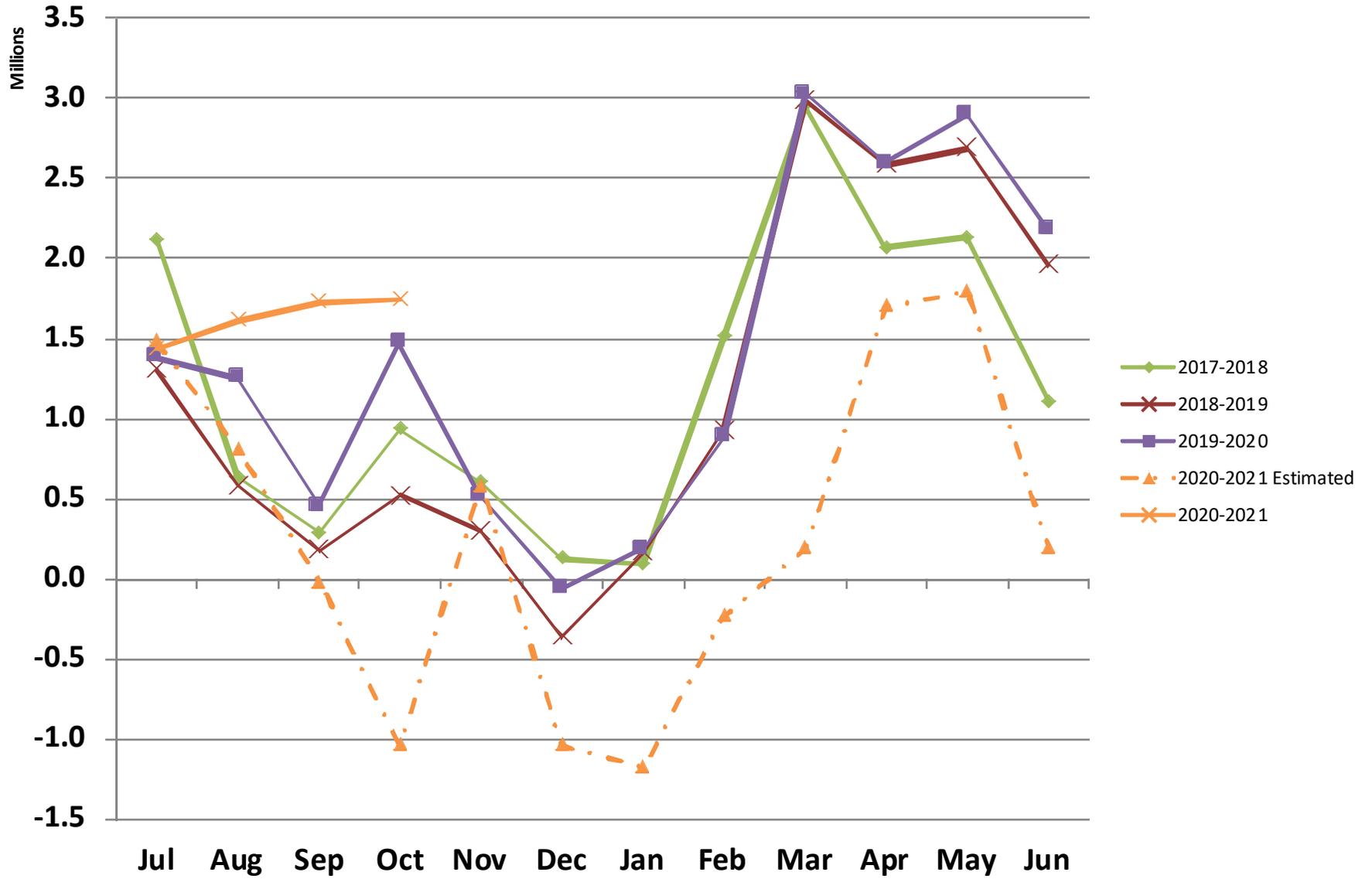
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended October 31, 2020

Balance on Hand September 30, 2020	3,236,868.36
Revenues	
State Aid	1,731,364.48
Taxes	2,364,075.92
Other Revenue	782,049.66
Interfund Transfers In	862,540.14
State Aid Note Proceeds	-
	<u>5,740,030.20</u>
Disbursements	
Payroll and Related Liabilities	(2,422,215.27)
Other Expenditures	(531,672.50)
State Aid Repayment	-
	<u>(2,953,887.77)</u>
Prior Month Adjustments During October 2020	(139.84)
Balance on Hand October 31, 2020	<u><u>6,022,870.95</u></u>
PNC Bank - General	5,938,497.85
MILAF	7,834.92
PNC Bank - Payroll	76,538.18
Comerica - Checking	-
	<u><u>6,022,870.95</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2020

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,485,511	3,912,010	(5,573,501)	58.8%
State sources	20,596,082	1,774,139	(18,821,943)	91.4%
Federal sources	1,147,806	1,094,177	(53,629)	4.7%
Intergovernmental	3,282,224	582,815	(2,699,409)	82.2%
Transfers In	90,000	-	(90,000)	100.0%
Total revenue	34,601,623	7,363,142	(27,238,481)	78.7%
Expenditures				
Current:				
Instruction:				
Basic program	15,131,640	2,921,039	(12,210,601)	80.7%
Added needs	5,115,691	978,562	(4,137,129)	80.9%
Total instruction	20,247,331	3,899,601	(16,347,730)	80.7%
Support Services:				
Pupil	3,156,839	703,403	(2,453,436)	77.7%
Instructional staff	1,413,894	411,035	(1,002,859)	70.9%
General administration	407,361	159,600	(247,761)	60.8%
School administration	2,451,937	780,520	(1,671,416)	68.2%
Business	571,551	141,808	(429,743)	75.2%
Operations and maintenance	3,571,208	949,634	(2,621,574)	73.4%
Pupil transportation services	1,111,291	207,791	(903,500)	81.3%
Central	609,643	240,922	(368,721)	60.5%
Other	91,792	22,415	(69,377)	75.6%
Total support services	13,385,516	3,617,127	(9,768,388)	73.0%
Athletics	657,670	125,757	(531,913)	80.9%
Community services	5,116	-	(5,116)	100.0%
Non Publics	15,234	55,929	40,695	-267.1%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	140,000	70,000	(70,000)	50.0%
Interest	6,300	3,500	(2,800)	44.4%
Capital outlay	-	1,380	1,380	0.0%
Payments to other public schools	1,026,958	142,195	(884,763)	86.2%
Total expenditures	35,484,124	7,915,489	(27,568,635)	77.7%
Excess of Revenue (Under)Over Expenditures	(882,501)	(552,348)	330,153	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	(882,501)	(552,348)	330,153	
Favorable Expenditure Variance (1.5%)	532,262			
Projected Change in Fund Balance	(350,239)			
Fund Balance - Beginning of year	4,127,772			
Fund Balance - End of year	3,777,533			
	10.6%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2020

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	203,180	14,707	(188,473)	92.8%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	203,180	14,707	(188,473)	92.8%
Expenditures				
Student Activities	129,854	4,435	(125,419)	96.6%
Athletics	80,953	2,055	(78,897)	97.5%
Total expenditures	210,806	6,490	(204,317)	96.9%
Excess of Revenue (Under)Over Expenditures	(7,626)	8,217	15,844	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	(7,626)	8,217	15,844	
Fund Balance - Beginning of year	194,565	194,565		
Fund Balance - End of year	186,939	202,782		

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2020

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	855,996	368,867	(487,129)	56.9%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	855,996	368,867	(487,129)	56.9%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	23,673	23,673	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	217,416	15,645	(201,771)	92.8%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	217,416	39,318	(178,098)	81.9%
Excess of Revenue (Under)Over Expenditures	638,580	329,549	(309,031)	
Transfers Out	-	-	-	
Net Change in Fund Balance	638,580	329,549	(309,031)	
Fund Balance - Beginning of year	769,071	769,071		
Fund Balance - End of year	1,407,651	1,098,620		

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2020

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	14,462	67	(14,395)	99.5%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	30,600	-	(30,600)	100.0%
Transfers In	-	-	-	0.0%
Total revenue	45,062	67	(44,995)	99.9%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	28,856	-	(28,856)	100.0%
Support Services - Transportation	277,143	-	(277,143)	100.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	305,999	-	(305,999)	100.0%
Excess of Revenue (Under)Over Expenditures	(260,937)	67	261,004	
Transfers Out	-	-	-	
Net Change in Fund Balance	(260,937)	67	261,004	
Fund Balance - Beginning of year	499,021	499,021		
Fund Balance - End of year	238,084	499,088		

Waverly Community Schools
2019 Building and Site Bonds, Series III
Budget Summary
As of October 31, 2020

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	-	-	-	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	-	-	-	-
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	22,277	-	(22,277)
Wireless Network	-	77,590	-	(77,590)
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	99,867	-	(99,867)
Technology Equipment - Owner PO				
Computers/Mobile Devices	901,471	340,151	241,113	320,207
Servers/Backend Systems	-	-	-	-
Printers	81,929	82,404	-	(475)
AV Equipment	-	10,201	-	(10,201)
Non-Instructional Equipment (from FFE)	-	35,930	-	(35,930)
Tech Equipment Owner PO Subtotal	983,400	468,686	241,113	273,601
District				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	13,600	22,400	-	(8,800)
Field General Conditions	-	-	-	-
Architect	-	-	-	-
Tech Design/Construction Mgr	-	-	-	-
District Subtotal	13,600	22,400	-	(8,800)
Totals	997,000	590,953	241,113	164,934

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
NOVEMBER 16, 2020**

Report #20-29

FOR ACTION ***

Subject:

Summer Tax Collection Resolution

Recommendation:

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2021 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

Statement of Purpose:

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

Budget Impact:

If the resolution is not adopted, the district may not be able to collect summer taxes. This would create cash flow problems as well as added expense in interest and legal fees.

Historical Perspective:

By January 1st of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy...".

Discussion of Options:

The Board may entertain a motion to adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

Rationale for Proposal:

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

Strategic Plan Reference:

Strategy #2 – Communication: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

WAVERLY COMMUNITY SCHOOLS
ANNUAL SUMMER TAX RESOLUTION

Ingham, Eaton, and Clinton Counties, Michigan

A regular meeting of the Board of Education of said District was held at the Administrative Center, 515 Snow Road, Lansing, Michigan, in said District, on the 16TH day of November 2020, at 6:30 o'clock p.m.

The meeting was called to order by _____.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2021 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2021 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2021.
3. The Superintendent or designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

**Amy Krause, Secretary
Waverly Community Schools
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 16, 2020, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

**Amy Krause, Secretary
Waverly Community Schools
Board of Education**