

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held September 21, 2020, beginning at 6:30 PM in the Virtual Online Meeting, 515 Snow Road, Lansing, MI 48917.

<https://waverlyschools-net.zoom.us/j/88236020131?pwd=b1krOXZ6WWhrUytFcWdSM1VJQklwZz09>

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Correspondence
- III. Public Comment - Agenda Items Only
- IV. Board Member Comment
- V. Adoption of Agenda
- VI. ***Approval of Minutes 3
- VII. Special Presentations
 - A. Monthly ECOL Report - Dr. Lara Slee
- VIII. Presentation of Reports
- IX. Personnel & Policy
 - A. ***Recommendation to approve Report #20-18, Personnel Recommendations 8
 - B. For Action - Title IX Policy 2266 Board Report #20-19 - Second Reading 10
 - C. Volumes 34 & 35 Policy Updates - First Reading 11
- X. Finance & Facilities
 - A. ***Recommendation to approve Report #20-20, Finance Report August 2020
 - B. ***Recommendation to approve Report #20-21, Lodging, Meals and Travel Reimbursement
- XI. Teaching & Learning
- XII. Superintendent's Report 1

- XIII. Public Comment - Open Comment for District related items
- XIV. Other Board Business
- XV. Adjournment
- XVI. *** Denotes Consent Agenda

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was held online Thursday August 13, 2020, via Zoom. The meeting was called to order at 6:30 PM by Superintendent Kelly Blake and the pledge to the flag was led by Board Treasurer, Chris Beasley.

Members Present: Mrs. Mary Ann Martin, President
Mrs. Holly Nester, Vice President
Mr. Chris Beasley, Treasurer
Mrs. Rhonda Sosnowski, Trustee
Mrs. Alicia Guevara Warren, Trustee

Members Absent: Mrs. Amy Krause, Secretary
Mrs. Melissa Sherry, Vice Secretary-Treasurer

Staff Present: Mrs. Kelly Blake, Superintendent
Mr. Evan Nuffer, Director of Finance
Dr. Lara Slee, Director of Teaching & Learning
Matthew Corliss, Director of Human Resources
Ann Marie Lindsay
Chris Huff
Dan Kemsley
Mike Moreno
Molly Francis
Shawn Talifarro
Vickie Tisdale
Terri Collett-Such
Matt Oppenheim
Julie Bard

Others Present: Marney Turner
Adre Brown
Terrion Maxwell

Special Presentations: None

Correspondence: None

Public Comment:

None

Board Member Comment:

Member Sosnowski congratulated Member Beasley on his daughter graduating from Waverly this year.

Member Beasley thanked everyone who participated in the Waverly graduation ceremony and making it a memorable occasion for the students during this difficult time.

Member Warren congratulated all 2020 graduates and thanked all staff who helped make it possible. It was especially nice for individuals who could not be in attendance to join live.

Member Martin thanked Superintendent Blake and all the High School staff who for making graduation 2020 a very special occasion for each student and all the hard work and effort on their part. Member Martin congratulated Member Beasley on his daughter graduating from Waverly in 2020 and to Member Krause on her daughter's graduation from Waverly this year.

Member Nester congratulated Member Beasley on his daughter graduating this year from Waverly. She also thanked Dr. Slee for another great anti-racism meeting which produced good discussion.

The Board Member Pledge will be read at the next in-person meeting.

Adoption of Agenda

A motion was presented by Member Nester and supported by Members Sosnowski and Beasley
Motion: The Board of Education approve the agenda as written.

Motion carried. VOTE: AYES - 5; NAYS - 0

Member Krause absent

Member Sherry absent

******Approval of Minutes – Consent Agenda***

The minutes of the regular meeting of July 20, 2020 were approved as presented.

MI Safe School Start Plan – Report #20-14

The Board approved the Waverly MI Safe School Start Plan. Motion was made by Member Beasley and supported by Member Guevara-Warren.

Discussion: Superintendent Blake presented a summary of the Waverly Community Schools' Return to School Plan (MI Safe Schools Start Plan) in accordance with Executive Order 2020-142. Superintendent Blake stated the safety of our students and staff is the number one priority as is reflected in the plan. The MI Safe School Safe Start Plan is available for review on the Waverly Community Schools website. She confirmed that all students in the school district will need to utilize a district owned device to ensure they have all the applications/programs needed. Superintendent Blake emphasized that the plan is fluid and will be modified as needed in the coming months with the changing conditions. The district is still working through all possible scenarios that could develop and a process for student attendance. The food service distribution plan was also reviewed.

Dr. Lara Slee, Director of Teaching and Learning, stated all teaching staff have completed additional training over the summer to help them create a more dynamic and engaging online program for students. All teaching staff reviewed their programs from the Spring 2020 and developed strategies to improve education for our students.

Board President Mary Ann Martin thanked the Administration and Principals for their hard work on this plan.

Motion carried. VOTE: AYES - 5; NAYS - 0
Member Krause absent
Member Sherry absent

Online Learning Expectations Grades K-12 – Report #20-15

The Board approved the Online Learning Expectations Grades K-12. Motion was made by Member Nester and supported by Member Guevara-Warren.

Discussion: Statement of Purpose: The Michigan Department of Education Pupil Accounting Manual mandates that all school districts who are operating under the “5 O D: Virtual Learning Options” section must have documented action taken by the Board of Education granting permission to allow virtual delivery of course content.

Superintendent Blake recommends the Board of Education take action to approve, for the 2020-2021 school year, the Waverly Board of Education to allow instruction of all courses listed in the Waverly High School Program of Studies as traditional/seated courses and all K-8 coursework and instruction to be adapted for delivery in a virtual format.

Motion carried. VOTE: AYES - 5; NAYS - 0
Member Krause absent
Member Sherry absent

*****Personnel Report #20-16 – For Action – Consent Agenda**

The Board of Education approved the following:

Employment:

Certified:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Jessica Poke	MS Social Worker	MA Step 2/\$44,269	08/24/2020

Personnel & Policy

First Reading of Policy 2266 – Special Update – Title IX Regulations

Policy 2266 replaces current Waverly Policy 5517.02.

Superintendent Blake reviewed the required updates regarding Title IX Regulations.

This policy will be brought for 2nd reading and action at the September 23, 2020 Regular Board Meeting.

*****Certification of Winter Tax Levy – Report #20-17 – Consent Agenda**

The Board of Education approved the Winter Tax Levy

Superintendent's Report

Superintendent Blake gave a summary of the current state of fall sports and that the MHSAA will be making decisions regarding the continuation of fall sports. She stated the district feels sports are important but the safety of our students and staff are top priority.

Member Beasley suggested postponing fall sports to the spring of 2021. Safety is the number one priority.

Member Sosnowski voiced concerned that the Waverly football team was not socially distancing during practice which aired on a news cast she viewed. She stated other district teams are also not adhering to current distancing regulations. She does not think it is a good idea to continue to have our students in close proximity of each other.

Superintendent Blake informed the Board of Education that a new board packet program is being implemented, BoardBook Premier, is replacing our current system. The upgrade is effective September 1, 2020 and an informational email will be sent prior to that date to all Board Members, Admins, and Principals to create new accounts.

Public Comment – Open Comment for District Issues:

Mr. Adre Brown addressed the Board with concerns regarding the status of fall sports. Once MHSAA makes a decision the district will finalize a plan and communicate to the community.

Principal Chris Huff informed the Board that there are concerns that if fall sports are canceled, non-school sponsored sports teams will be developed with less restrictions than school governed sports.

Ms. Terrion Maxwell addressed the board with information on internet access for students and communication with parents during the online learning period, along with students who need additional support. Wi-Fi access will be in 3 school parking lots and contingency plans are being developed for access. Plans for extra student support is being developed and added to the daily schedule. Information will be communicated to the community when finalized.

Ms. Marney Turner requested information on district plans for when students return to school face to face. Those plans are still being developed and will be communicated to the community when finalized.

Other Board Business - None

President Martin expressed gratitude to Waverly Community Schools Administration for the effort to consider both student and staff well-being in the MI Safe Start School Plan.

Adjournment at: 8:02 PM

***Denotes Consent Agenda

Respectfully submitted,

A handwritten signature in blue ink that reads "Mary Ann Martin". The signature is written in a cursive style.

Mary Ann Martin, President

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WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 21, 2020

Report #20-18

Subject: Personnel Report*

A. Employment – Administration

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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B. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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C. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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D. Resignation – Administration

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
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E. Resignation – Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Jenna Davis	Winans Resource Teacher	Personal	08/13/2020
Randy Cusack	Winans Resource Teacher	Personal	08/14/2020
Sarah Grabemeyer	Winans 2 nd Grade Teacher	Personal	08/24/2020

F. Resignation – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Paul Hendra	Elmwood Ele Custodian	Personal	09/04/2020
Jessica Allie	Colt Food Service	Personal	08/20/2020

G. Transfer – Administration

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
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H. Transfer – Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
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I. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Lee Halbin	Long-Term Substitute Custodian	Colt, HS & MS Custodian	08/24/2020
Kelly McLaren	Preschool Teacher	Long-Term Teacher Sub Colt	08/24/2020

J. Termination – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
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K. Retirement – Administration

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
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L. Retirement – Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
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M. Retirement – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
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N. Tenure

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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O. Return from Leave of Absence

<u>Name</u>	<u>Position</u>		<u>Effective</u>
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P. Leave of Absence Request

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Reason</u>	<u>Effective</u>
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Q. Employee Layoff

<u>Name</u>	<u>Position</u>	<u>Building</u>		<u>Effective</u>
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R. Employee Recall

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Breanna Hill	Resource Room Teacher	Winans	08/24/2020

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 21, 2020
Report #20 - 19**

FOR ACTION

SUBJECT: POLICY – Second Reading

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

SPECIAL UPDATE JULY 2020

New Policy – 2266

Nondiscrimination on the Basis of Sex in District Program
or Activities

Discontinued Policy – 5517.02

Policy 2266 replaces Policy 5517.02

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 21, 2020**

SUBJECT: POLICY – First Reading

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

Volume 34, No. 2

Revised Policy – 2210	Curriculum Development – Approved Courses
Revised Policy – 2412	Homebound Instruction Program
Revised Policy – 2414	Reproductive Health and Family Planning
Revised Policy – 4162	Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions
Revised Policy – 5200	Attendance
Revised Policy – 6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
Revised Policy – 8210	School Calendar
Revised Policy – 8400	School Safety Information
Revised Policy – 8462	Student Abuse and Neglect
Revised Policy – 8600	Transportation

Volume 35, No. 1

Revised Policy – 4362.01	Threatening Behavior Toward Staff Members
Revised Policy – 5610	Emergency Removal, Suspension, And Expulsion of Students
Revised Policy – 5611	Due Process Rights