

Agenda of Regular

The Board of Education Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held December 14, 2009, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
 - A. Pledge - Waverly High School Students
- II. Special Presentations
 - A. Public Hearing - Election
 - B. Report from Waverly High School
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Facility/Policy
 - 1. For Discussion - Policy (First Reading) 10
 - B. Finance & Personnel
 - 1. ***Recommendation to approve Report #09-29, Financial Recommendation 11
 - 2. ***For Information - Personnel Report 12
 - C. Other
 - 1. Recommendation to approve Report #09-30, Resolution - Annual School Election 13
- X. Superintendent's Report 1

- XI. Public Comment s
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 23, 2009**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:32 p.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Rob Spagnuolo, Business Manager
Gail Arndt
Beth Slusher
Michelle Oppenheim
Brenda Hinds
Theresa Collett-Such
Matt Oppenheim
Mary Beth Pohl
Monica Jones
Allison Orwat
Jamie Holland
Mary Faber
Rhonda Sosnowski
Karen Burgess
Todd Simon
Marty Coates
Cheryl Frank
Gwen Huber
Mary Beth Chasse
Nancy Breen
Susan Bissonnette
Becky McQuillan
Melissa Brown
Jeremiah Baynes
Sam Sicilia
Mary Whittet
Vickie Tisdale
David Pike
Liz Gardner
Pam Hawkins
Christina Lounds
Janet Roe
Rhonda Berns
Michelle Frederick

Staff Present (cont.)

Susan Ellsworth
Sandy Autenreith
LuAnn Gibbs
Gretchen Mikula
Chris Huff
Shawn Talifarro
Ann Ferrin
Jenny Spurbeck
Susan Stahly
LuAnn Stuible
Don Dimick
Beth D'Mello
Randee Smith
Ruth Lamb
Debbie Quinn
Julie Marrison
Susan Burm
Bridget Kelly
Dawn Figgins
Rebecca Pease

Others Present:

Denise Archambeault
Heather Lockhart
Areli Cavazos-Kotlke
Jerome Papciak
Ann Kennedy
Tammy Jo Sopocy
Tina Stevens
Randy Gerow
Maria Copinger
Neal Stuible
Jennifer Dumont
Daniel Dumont
Rebecca Welter Reed
Eileen Bridges
Sharon Lewis
Tracy Smith
Kelly Brockway
Bonnie Rowe
Terri Assaf
Arnold Weinfeld
Angie Brown
Mike Roe
Karen Dymond
Lynne Fracker
Jay Ford
Renee Spagnuolo
Larry Reynolds
Celeste Foster
Carrie Wheeler

Pledge

Member Jones led the pledge of allegiance.

Special Presentation

None

Correspondence

None

Public Comment

Addressing the Board during Public Comment were Mary Whittet; Terri Assaf; Janet Roe; Dave Pike; and Carrie Wheeler.

Board Member Comment

Member Martin thanked the Delta Kiwanis Club for its donation of dictionaries to all third grade students in Waverly Community Schools. She reported she attended a meeting with Governor Granholm hosted by Ingham Intermediate School District on Tuesday, November 11th and the Celebration of Public Education at the Kellogg Center on Wednesday, November 18th. Member Martin stated *Fiddler on the Roof* was fabulous. She was pleased to see Lauren Aitch on the cover of the *Greater Lansing Woman* magazine. Member Martin thanked those who worked hard to make diabetes screening available for district employees.

Member Slocum said those who missed *Fiddler on the Roof* missed the show of the century. He reported he was proud of the marching band's performance in the Silver Bells in the City parade.

Member Brewer-Williams, whose daughter was in *Fiddler on the Roof*, stated the cast and crew put on a marvelous production. She stated she also had the opportunity to sit in on the meeting with Governor Granholm at the ISD and asked the Governor what she could do to restore funding.

Member Jones reported there were 150,000 attendees at the Silver Bells in the City event on Friday. He thanked the Waverly Band for its outstanding participation. He also made reference to the article in the *Greater Lansing Woman* magazine about Lauren Aitch, former Waverly basketball player, who is now a co-captain on the Michigan State Spartans team. Member Jones encouraged everyone to keep pressure on legislators for 20j restoration.

Adoption of Agenda

Dr. Pillar informed Board members a revised board report for the high school Program of Studies and accompanying support material had been distributed, replacing what was in their packets.

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Finance/Personnel Advisory Committee Report

Member Brewer-Williams reported at a meeting on November 6th, the committee discussed the financial situation at the State level and how Waverly will be impacted. A PowerPoint presentation was viewed with detail on fund balance and estimated revenue projections, including the \$165, 20j and \$127 reductions from the state. Options available to the Board were discussed. On November 9th, Jacklin Blodgett and Rob Spagnuolo made separate presentations to the Facility/Policy committee and Curriculum committee,

Finance/Personnel Advisory Committee Report (cont.)

looking at the detail regarding the State reduction in revenue. A list of possible reductions was also reviewed showing the Board members the magnitude of the financial situation.

Voluntary Severance Agreement – Teachers – For Discussion

A report recommending the approval of a mid-year voluntary severance agreement for those individuals on Step 11 of the Waverly Education Association's salary schedule was presented for discussion. This agreement provides \$30,000 over two fiscal years for eligible participants as defined by supporting documents.

Voluntary Severance Agreement – Principals – For Discussion

A report recommending the approval of a mid-year voluntary severance agreement for those principals with at least 9 years of service to the District was presented for discussion. This agreement provides \$30,000 over two fiscal years for eligible participants as defined by supporting documents.

Voluntary Severance Agreement – Administrators – For Discussion

A report recommending the approval of a mid-year voluntary severance agreement with those administrators with at least 9 years of service to the District was presented for discussion. This agreement provides \$30,000 over two fiscal years for eligible participants as defined by supporting documents.

Budget Update

A PowerPoint presentation was shown detailing mid-year cuts of \$292 per pupil imposed by the state on all school districts, and \$275 per pupil, or all of Waverly's 20j funding. The cuts total approximately \$1.68 million or \$567 per pupil. This presentation included how the Board could address this deficit.

Staffing 2009-2010 – For Information

A report was presented showing total FTE (Full Time Equivalent) of certified staff for the 2009-2010 school year to be 196.55. This is down from 199.25 for the 2008-2009 school year.

The report also showed a total K-12 unaudited blended count for the 2009-2010 school year as of the fourth Wednesday to be 2,990. This number is down from the student enrollment blended count of 3,078 for 2008-2009.

Curriculum Advisory Committee Report

At its November 9th Curriculum Advisory Committee meeting, the committee discussed supplies and materials the district is unable to purchase and the K-8 world language program. There was also a financial presentation by Jacklin Blodgett and Rob Spagnuolo. At its November 23rd meeting, the committee reviewed the proposed 2010-2011 High School Program of Studies.

High School Program of Studies 2010-2011 – For Discussion

Dorothy Blackwell, Director of Curriculum, described proposed changes to the High School Program of Studies for the 2010-2011 school year. The Program of Studies will be presented for action at the January 11th Board meeting.

Facility/Policy Advisory Committee Report

The Facility Advisory Committee met on November 9th in the Superintendent's office. Attending the meeting were Calvin Jones, Michael Knaggs, Mary Ann Martin, Bruce Johnson, and Tom Pillar. The committee discussed completion of the Safe Routes to School project; a Delta Township sign for the East pool entrance; a youth football proposal; School of Choice notification; future needs; enrollment procedures; and mandatory expulsion. There was also a financial presentation by Jacklin Blodgett and Rob Spagnuolo.

Change the Annual School Board Election – Report #09-28 – For Action

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education moves its annual school board election from May to November.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Superintendent's Report

Dr. Pillar reported we have received a banner and plaque from AdvancEd recognizing Waverly's district-wide accreditation. He also indicated a plaque and certificate were presented to the District by Delta Charter Township for Excellence in Commercial Property Improvement related to the Safe Routes to School Grant.

Dr. Pillar reported November 24th is the end of the first trimester for grades K-8. There will be no school in the afternoon.

Dr. Pillar reported Professional Development for staff will be held on Wednesday, November 25th. There will be no school for students. Thanksgiving recess is November 26th and 27th.

Dr. Pillar announced the next Facility Review Committee site visit will be on Wednesday, December 2nd at Waverly Middle School. A site visit will be made to Waverly High School on Wednesday, December 9th. The Service Building and Administrative Center will be visited by the committee in January.

Dr. Pillar announced the Waverly Education Foundation's annual Gala will be on Monday, December 7th beginning at 5:30 p.m. at the Lexington Lansing Hotel.

Dr. Pillar reported all Waverly third grade students received dictionaries from the Delta Kiwanis Club on Tuesday, November 17th. He suggested having a representative from Kiwanis come to a Board meeting in the future so the Board can thank the organization for its yearly donation.

Dr. Pillar stated Rob Spagnuolo has taken a leadership role for Waverly working with hold harmless districts on funding. He is working hard every day and his work is having a significant impact. Dr. Pillar said hopefully good things will happen for us as well as other hold harmless districts.

Dr. Pillar announced Board members have received a schedule of holiday performances.

Dr. Pillar stated the district is using many forms of media to get information out to the public regarding the budget issue. He noted there will be a staff meeting on Tuesday, November 24th at 3:30 p.m. in the high school auditorium to provide an opportunity for dialogue.

Public Comment

Addressing the Board during Public Comment were Arnold Weinfeld, Matt Oppenheim, and Monica Jones.

Other Board Business

None

Adjournment

The meeting adjourned at 9:28 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

**BOARD OF EDUCATION
SPECIAL MEETING
November 25, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Student Services & Operations
Mr. Rob Spagnuolo, Business Manager
Mr. Edric Haleen
Mrs. Beth Slusher
Mrs. Beth Kaiser
Mrs. Elizabeth Tembras-Gardner
Mrs. Deb Nixon

Pledge

The pledge of allegiance was led by Member Martin.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Voluntary Severance Agreement – Teachers – Report #09-29 – For Action

A motion was presented by Member Brewer-Williams and supported by Member Slocum. MOTION: The Board of Education approve the mid-year voluntary severance agreement for those individuals on step 11 of the Waverly Education Association. This agreement provides \$30,000 over two fiscal years for eligible participants as defined by supporting documents.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Voluntary Severance Agreement – Principals – Report #09-30 – For Action

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education approve the mid-year voluntary severance agreement for those principals with at least nine (9) years of service to the District. This agreement provides \$30,000 over two fiscal years for eligible participants as defined by supporting documents.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Voluntary Severance Agreement – Administrators – Report #09-31 – For Action

A motion was presented by Member Knapp and supported by Member Smith. MOTION: The Board of Education approve the mid-year voluntary severance agreement for those administrators with at least nine (9) years of service to the District. This agreement provides \$30,000 over two fiscal years for eligible participants as defined by supporting documents.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Master Agreement Ratification – Waverly Administrators Education Association – Report #09-32 – For Action

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education approve the tentative agreement as negotiated between the Waverly Administrators Education Association and the Board of Education as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Board Member Comment

None

Other Board Business

The Superintendent related discussion from two previous staff meetings regarding the district's financial situation. The Superintendent suggested the Board authorize using the District's fund balance to prevent mid-year layoffs and substantially maintain programs and services for students without interruption through the remainder of the 2009/2010 school year.

Adjournment

The meeting adjourned at 8:03 a.m.

Respectfully submitted,

Mary Ann Martin, Secretary

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 14, 2009**

FOR DISCUSSION

Subject: Policy - First Reading

Recommendation:

The following policies are recommended to the Board of Education for first reading:

5136	Wireless Communication Devices	Replacement
5722	School-Sponsored Publications and Productions	Replacement
6321	New School Construction, Renovation	Revised
7440	Facility Security	Revised
7440.01	Video Surveillance and Electronic Monitoring	New
7540.03	Student Network and Internet Acceptable Use and Safety	New
7540.04	Staff Network and Internet Acceptable Use and Safety	Revised
7545	Electronic Communications	New
8315	Information Management	New

Statement of Purpose:

These policies revisions and updates are the result of the NEOLA update and a review by the administration and the Board Policy Committee.

Budget Impact:

None

Background:

NEOLA provides updates to keep our policies current with applicable laws and regulations. The administration also reviews policy periodically and brings changes to the Board Policy Committee for review and consideration.

Options/Alternatives:

The Board can accept these policies as submitted for first reading. The board may send some or all of the policies back to the committee for further review.

Rationale for Recommendation:

These policies were recommended to us by NEOLA and reviewed and approved by the Policy Committee.

Strategic Plan:

These policies support the Waverly Community Schools mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 14, 2009**

Report #09-29

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated November 30, 2009 has been reviewed and it is recommended that the Report be approved. The cash balance as of October 31, 2009 was \$4,106,864.66. Receipts during November 2009 consist of current taxes and other revenues in the amount of \$2,363,602.89 less disbursements during November of \$2,607,930.08 left the district with a General Fund cash balance as of November 30, 2009 of \$3,862,537.47.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 14, 2009**

FOR INFORMATION***

Subject: Personnel Summary

A. Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Craig Fields	Varsity Boys Basketball Coach	3	\$5,739	Winter Season
Les Midgett	Freshman Girls Basketball Coach	3	\$3,796	Winter Season
Jim York	Varsity Wrestling Coach	3	\$5,072	Winter Season
Micheal Schriner	Asst. Varsity Wrestling Coach	2/3 of 3	\$1,950	Winter Season

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 14, 2009**

Report #09-30

FOR ACTION

Subject: Resolution

Recommendation:

The Superintendent recommends the Board of Education adopt the attached resolution to conduct its regular school election at the November election annually, commencing with the year 2010.