Agenda of Regular

The Board of Education
Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held August 10, 2009, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 13, 2009

Opening of Meeting
The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 5:33 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:	Mr. John Broughton Mr. Britt Slocum Mr. Calvin Jones (arrived at 5:38 p.m.) Mrs. Fonda Brewer-Williams Mrs. Mary Ann Martin Mrs. Kim Smith Mr. Mike Knaggs
Staff Present:	Dr. Thomas J. Pillar, Superintendent Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

Purpose
The purpose of the meeting was to discuss negotiations.

Motion to move to closed session
A motion was presented by Member Brewer-Williams and supported by Member Smith. MOTION: The Board of Education move to closed session for the purpose of discussing negotiations.

Roll call vote was taken. Motion carried, with all members present voting aye (Members Broughton, Slocum, Brewer-Williams, Martin, Smith, and Knaggs). (Member Jones absent).

Return to open session/Adjournment
The Board returned to open session at 5:56 p.m. The meeting adjourned immediately thereafter.

Respectfully submitted,

Rebecca L. Pease, Recording Secretary

rlp

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
July 13, 2009

Opening of Meeting
The organizational meeting of the Waverly Community Schools Board of Education was called to order by Superintendent Thomas Pillar at 6:04 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:	Mr. John Broughton Mr. Britt Slocum Mr. Calvin Jones Mrs. Mary Ann Martin Mrs. Fonda Brewer-Williams Mrs. Kim Smith Mr. Michael Knaggs
Staff Present:	Dr. Thomas J. Pillar, Superintendent Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel Mr. Bruce Johnson, Director of Student Services & Operations Mrs. Dorothy Blackwell, Director of Curriculum Mr. Rob Spagnuolo, Business Manager Ms. Rebecca Pease
Others Present:	Laura Knaggs Abigail Knaggs Alexandra Knaggs Ellyssa Knaggs Cliff Knaggs Jill Knaggs Mary Jo White

Pledge
Member Knaggs led the Pledge of Allegiance.

Special Presentation
Superintendent Pillar administered the oath of office to Michael Knaggs and Britt Slocum.

Board Pledge
The Board recited the Board Member Pledge in unison.

Election of Officers
Dr. Pillar explained the election process to the Board. Nominations will be accepted for each office beginning with President. When a member is nominated, the member would accept or reject the nomination. If more than one member is nominated, there would be a paper ballot vote, with the member receiving the majority of the votes being nominated for that position. This process continues for the offices of vice president, secretary, treasurer, and vice secretary/treasurer. Once a slate of officers has been selected, a motion will be made to either approve or reject the slate. If the slate is approved, then the new officers are selected; if not, the process begins again.

President
Member Broughton was nominated by Member Martin and Member Jones was nominated by Member Brewer-Williams. By a paper ballot vote, Member Broughton received the majority of votes and will appear on the slate of officers as the candidate for President.

Vice President
Member Slocum as nominated by Member Broughton. There were no other nominations. Member Slocum will appear on the slate of officers as the candidate for Vice President.

Secretary
Member Martin was nominated by Member Smith. There were no other nominations. Member Martin will appear on the slate of officers as the candidate for Secretary.

Treasurer
Member Jones was nominated by Member Slocum. He did not accept the nomination. Member Brewer-Williams was nominated by Member Jones. There were no other nominations. Member Brewer-Williams will appear on the slate of officers as the candidate for Treasurer.

Vice Secretary-Treasurer
Member Smith was nominated by Member Martin. There were no other nominations. Member Smith will appear on the slate of officers as the candidate for Vice Secretary-Treasurer.

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education accept the following slate of officers:

President: John Broughton
Vice President: Britt Slocum
Secretary: Mary Ann Martin
Treasurer: Fonda Brewer-Williams
Vice Secretary-Treasurer: Kim Smith

Motion carried. VOTE: AYES – 7; NAYS – 0.

Correspondence
None

Public Comment
None

Student Representative Report
None

Board Member Comment
Member Knaggs thanked Member Slocum, Member Jones, and former Board Member Suttles for leading his orientation to the Board. He also expressed appreciation to Cabinet members for the information they provided. He described it as an eye-opening experience. Member Knaggs stated he is here to help and serve the community in any way possible.

Member Martin congratulated the new Board officers and said she is happy to serve the students, staff, and families in the Waverly community.

Member Brewer-Williams congratulated the new officers and stated she is looking forward to her third year on the Board.

Member Slocum welcomed Member Knaggs to the Board and said he looks forward to continuing the good work the Board has been doing over the past several years.

Member Jones welcomed Member Knaggs and congratulated the new Board officers.

Board Member Comment (cont.)
Member Smith also welcomed Member Knaggs and wished him well in his first year on the Board. She thanked Member Martin for nominating her for the office of Vice Secretary-Treasurer.

President Broughton welcomed Member Knaggs. He thanked Board members for their confidence in his leadership. President Broughton stated he looks forward to the year ahead and noted we have a strong Board which works well together.

Adoption of Agenda
A motion was presented by Member Martin and supported by Member Knaggs. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***
The minutes of the regular meeting of June 22, 2009 and the special meetings of June 25 and June 30, 2009 were approved as presented.

Designation of Date, Time, and Location of Board Meetings – Report #09-01 – For Action
A motion was presented by Member Slocum and supported by Member Smith. MOTION: The Board of Education establish its meeting calendar as follows:

2009	2010
August 10*	January 11*
September 14+	February 8+
September 28	February 22
October 12*	March 8*
November 9+	April 19*
November 23	May 10+
December 14*	May 24
	June 14+
	June 28

All regular meetings will begin at 7:30 P.M. and will be held in the Administrative Center's Board Room. Meetings held on the second Monday of the month, when there are two meetings that month, will be preceded by Advisory Committee meetings beginning at 6:00 p.m.

* denotes one meeting per month
\+ denotes meeting preceded at 6:00 p.m. by Advisory Committee meetings

Designation of Date, Time, and Location of Board Meetings – Report #09-01 – For Action (cont.)
A special organizational meeting of the Board of Education for the 2010-2011 school year will be held on Monday, July 12, 2010 at 6:00 p.m.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Board Member Appointments - Report #09-02 – For Action
A motion was presented by Member Brewer-Williams and supported by Member Jones. MOTION: The Board of Education authorize the Board of Education President to appoint Board members to the following:

Advisory Committees: Curriculum, Facilty/Policy, Finance/Personnel
MASB delegate/alternate
MASB LRN representative/alternate
ISOA representative/alternate
Township Liaisons: Delta/ Lansing and Watertown/Windsor
Parliamentarian

Motion carried. VOTE: AYES – 7; NAYS – 0.

President made the following appointments:

Curriculum	**Facility/Policy**	**Finance/Personnel**
John Broughton	Calvin Jones	Britt Slocum
Kim Smith	Mike Knaggs	Fonda Brewer-Williams
	Mary Ann Martin	

MASB Delegate: Mary Ann Martin
MASB Alternate: Britt Slocum

MASB LRN Representative: Calvin Jones
MASB LRN Alternate: Kim Smith

ISOA Representative: Mary Ann Martin
ISOA Alternate: Mike Knaggs

Township Liaison Delta/Lansing: Fonda Brewer-Williams
Township Liaison Watertown/Windsor: Calvin Jones

Parliamentarian: Mary Ann Martin

Annual Designation of School Depositories – Report #09-03 – For Action
A motion was presented by Member Brewer-Williams and supported by Member Slocum. MOTION: The Board of Education designate the depositories for Waverly Community Schools' monies and banking transactions for the 2009-2010 school year as presented in Report #09-03.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Designation of Professional Service Consultants – Attorneys – Report #09-04 – For Action
A motion was presented by Member Knaggs and supported by Member Martin. MOTION: The Board of Education approve retaining Thrun Law Firm, P.C., to address legal issues of the school district during the 2009-2010 school year.

Designation of Professional Service Consultants – Attorneys – Report #09-04 – For Action (cont.)

Motion carried. VOTE: AYES – 7; NAYS – 0.

Designation of Audit Firm for 2009-2010 – Report #09-05 – For Action
A motion was presented by Member Slocum and supported by Member Smith. MOTION: The Board of Education designate Plante & Moran, PLLC, Certified Public Accountants, to audit the district's financial records for the fourth year of a five-year proposal at a cost of $20,050.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Annual Designation of Authorized Signatories – Report #09-06 – For Action***
The Board of Education designated the signatories for Waverly Community Schools' monies and banking transactions for the 2009-2010 fiscal year, as presented in Report #09-06.

******Designation of Person to Post Meetings – Report #09-07 – For Action***
The Recording Secretary to the Board of Education was designated as the person to post meetings of the Board. In her absence, the Superintendent shall appoint a person to post individual meetings as required.

******Designation of Charitable Giving Fiscal Agents – Report #09-08 – For Action***
The Board of Education selected the Capital Area United Way and the Waverly Education Foundation as its charitable giving campaign fiscal agents for the 2009-2010 school year.

******Membership Resolution – Michigan High School Athletic Association – Report #09-09 – For Action***
The Board of Education adopted the resolution to continue its membership and relationship with the Michigan High School Athletic Association for the year August 1, 2009 through July 31, 2010.

Personnel Recommendations – Report #09-10 – For Action
A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education approve the employment of Jaffe Davis (.4 View Art Teacher).

Motion carried. VOTE: AYES – 7; NAYS – 0.

Included in the report for information were the employment of non-certified personnel; the transfer of a non-certified employee; and the resignation of a non-certified employee.

Dr. Pillar reported Shawn Gleason is moving from the Curriculum department at the Administrative Center to the head secretary position at East Intermediate. Aaron Luttig will assume the position of Secretary to the Director of Curriculum. He also announced Ryan Covey, high school tech, is moving to Arizona.

Superintendent's Report
Dr. Pillar reported meetings are being scheduled with Arnold Weinfeld to work out the process for a district-wide facilities review.

Dr. Pillar announced the Kindergarten Picnic is scheduled for Thursday, July 16th at Grand Woods Park from 5:00 to 7:00 p.m. All incoming Waverly Kindergarten students and their families are invited to attend. The picnic will feature a hot dog roast, games, a craft project and much more.

Dr. Pillar reported with the approval of the Board meeting schedule tonight, the first regular meeting of the Board will be Monday, August 10th at 7:30 p.m.

Superintendent's Report (cont.)
Dr. Pillar announced the first all-day Board PD session is scheduled for Monday, August 24th at a site yet to be determined. Discussion will take place to move the school board election to November. This will come to the Board for approval in September. Mr. Weinfeld will also be attending to discuss the district-wide facilities review process.

Dr. Pillar reported this year marks the 50th anniversary for the Waverly Community Schools. He indicated discussion will take place in the future regarding how this anniversary will be recognized.

Dr. Pillar reported the district has applied for American Recovery and Reinvestment Act stabilization funds. The district was facing a $370 per pupil cut, or approximately $1,140,000, for the 2008-2009 school year. With the stimulus funds approved for the 2008-2009 school year, we will be made whole financially for the past school year. Rob Spagnuolo and Jacklin Blodgett have been following the situation closely. It requires a lot of paperwork on the district level and also for the auditors.

Public Comment
None

Other Board Business
Member Martin welcomed Member Knaggs to the Board. She thanked Dr. Pillar and the Cabinet for all the work done through the spring and summer to get us ready for fall. She also thanked Rob Spagnuolo and Jacklin Blodgett for staying on top of financial matters.

Member Slocum bid farewell to Ryan Covey, noting he is a great guy and he will be missed. Eldon McGraw and Rita Diebler put together a farewell party for him that former students from the Tech Society attended. Member Slocum stated Ryan made an impact on all three of his kids.

Adjournment
The meeting adjourned at 6:47 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

***Consent Agenda
rlp

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
August 10, 2009

Report #09-11

FOR ACTION***

Subject: **Financial Recommendation**

Recommendation:
It is recommended the following be approved:

Approval of Treasurer's Report:
The General Fund Financial Report dated July 31, 2009 has been reviewed and it is recommended that the Report be approved. The cash balance as of June 30, 2009 was $5,452,751.45. Receipts during July 2009 consist of current taxes and other revenues in the amount of $2,096,211.27 less disbursements during July of $3,167,642.37 left the district with a General Fund cash balance as of July 31, 2009 of $4,381,320.35.

Budget reports for the month ended July 31, 2009 are not provided since accruals and year-end close is being conducted and the audit for 2008-09 is in process.

Strategic Plan Reference:
Nothing will take funding precedence over K-12 programs and services necessary to meet the mission and objectives.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 10, 2009

Report #09-12

Subject: **Personnel Summary**

FOR ACTION

I. INSTRUCTION AND SUPPORT

A. Employment – Administrative

Name	Position	Step/Salary	Effective
Michael Moreno	East Intermediate Principal	Step 3/$92,864	8/10/09

B. Resignation – Administrative

Name	Position	Reason	Effective
Gloria Gonzalez	East Intermediate Principal	Personal	7/24/09

C. Resignation – Certified

Name	Position	Reason	Effective
Jeffrey Sulitis	Winans 4th Grade Teacher	Personal	7/14/09
Erin Tembras	HS English Teacher	Personal	7/17/09
Christopher White	HS Math Teacher	Personal	7/22/09

D. Transfer – Certified

Name	Position	Step	Effective
Clayton Burch	From: MS Special Ed Teacher	MA+0, Step 7	9/2/09
	To: MS Dean of Students	MA+45, Step 9	

Strategic Plan Reference:
Students, staff, families and the entire community share the responsibility for education.