

Agenda of Regular

The Board of Education Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held May 26, 2009, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Midwest Academic Talent Search Participants - Dorothy Blackwell
 - B. Swim Teams Academic Honorees - Dr. Pillar
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Curriculum Advisory Committee Report
 - B. Finance & Personnel
 - 1. Finance & Personnel Advisory Committee Report
 - 2. Recommendation to approve Report #08-57, Resolution for Cafeteria Plan 8
 - 3. Recommendation to approve Report #08-58, Budget Amendment 2008-2009 9
 - 4. For Discussion - 2009-2010 Budget 10
 - C. Facility & Policy
 - 1. Facility & Policy Advisory¹ Committee Report

D. Other

1. Recommendation to approve Report #08-59, Ingham Intermediate School District General Education Fund 2009-2010 Proposed Budget

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- X. Superintendent's Report
- XI. Public Comments
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 11, 2009**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:26 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Kim Smith, Trustee

Member Absent:

Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations and Student Services
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Peggy Baldwin
Shawn Talifarro
Jack Vogel
Tammy Pepper
Rhonda Sosnowski
Becky McQuillan
Gretchen Mikula
Dave Percival
Chris Holman
Dan Crane
Rebecca Pease

Others Present

Allison Epstein
Kimberly Ellsworth
Cherise Sims
Destini Evans
Kayla Grace
Faith Lee
Maggie Hicks
Vanessa Garza
Megan Withers
Isaac Noel
Liam Welter-Reed
Lexie Buskirk
Robert Crenshaw
Mary Jo White

Pledge

Members of the Colt Elementary School Friendship Squad led the pledge of allegiance.

Special Presentations

The first special presentation featured the Colt Elementary School Friendship Squad, a group of 3rd and 4th graders who have been trained by Colt's physical education teacher, Mrs. Pepper, to work with 1st and 2nd graders. Principal Peggy Baldwin reported the Squad is trained in friendship skills, anti-bullying techniques and peer mediation methods to help things run more smoothly on the playground during lunch recess. The Squad members are proactive and deal with minor conflicts or disagreements that may arise during the 1st and 2nd graders' lunch recess. Mrs. Pepper added the students do a wonderful job in reinforcing the District's Character Clusters.

The second special presentation featured recognition of Dan Crane, the District's mechanic since January of 2007. Rob Spagnuolo stated Dan is a tremendous asset to the District and has a wealth of knowledge and experience from which to draw. He has organized the garage and runs the operation very efficiently. Instead of outsourcing jobs, Dan has been doing most of the bus repairs in-house. This year, Dan achieved 100% on the Michigan State Police school bus inspection. Dan was presented with a crystal block with the inscription "you are making a difference".

Dr. Pillar announced Dorothy Blackwell has received recognition from AdvancED Worldwide for chairing a QAR visiting team at Landmark Academy in April. He acknowledged her dedication for serving districts in the State of Michigan in this capacity.

The fourth special presentation was made by Jack Vogel detailing information on the first year of the ACT Prep class. He asked the Board for continued support of the class and noted that the financial support helped with the success of ACT Prep.

Correspondence

Secretary Suttles reported an invitation to a retirement party for Joe Drolett and Phil Chisholm had been received. The party is on Thursday, May 14th at the Sheraton Lansing Hotel from 5:30-7:30 p.m.

Public Comment

Addressing the Board during Public Comment were Allison Epstein, Kimberly Ellsworth, Cherise Sims, and Gretchen Mikula.

Student Representative Report

Luke Bunge reported Psych Fest had been canceled; however, there will be a benefit concert in the Waverly High School parking lot on May 29th from 6:00-11:00 p.m. All proceeds will go to the Fandrick family. He also reported the high school golf team is a match away from a first league title in 20 years. He congratulated Mr. Slocum and Mr. Knaggs on their election to the Board of Education. Luke said everyone is happy school is winding down.

Board Member Comment

Member Smith thanked everyone involved in the Special Presentations, noting it was all good news.

Member Jones congratulated everyone who received recognition in the Special Presentations and thanked Jack Vogel for his presentation on ACT Prep. He congratulated Michelle Miles on a successful Jasmine Miles Memorial Walk held on Saturday, May 9th and thanked the community for its participation in this event. Member Jones congratulated Member Slocum and Michael Knaggs.

Member Slocum reported he attended the Decades of Music at the Middle School from which all proceeds were donated to the Jasmine Miles Foundation. He thanked Les Midgett for organizing the event and noted that Sister Sledge was really good. Member Slocum thanked Dorothy Blackwell for her participation in a QAR for the Landmark Academy, stating it gives him a good feeling about Waverly. Member Slocum congratulated Michael Knaggs on his election to the Board of Education.

Board Member Comment (cont.)

Member Suttles thanked Board members for their well wishes following her recent surgery. She congratulated Member Slocum on his reelection to the Board and wished Michael Knaggs well as he takes a seat at the Board table. Member Suttles stated it was a pleasure to see all the children and their families who attended the Board meeting tonight and expressed appreciation for that family support. She thanked Dorothy Blackwell for her dedication to the district through her participation in a Quality Assurance Review. Member Suttles thanked Jack Vogel and Matt Oppenheim for the work they put into helping to make students successful on a test that will play a great role in their future success and urged that the ACT Prep class be made available to freshmen. Member Suttles expressed appreciation to Allison Epstein, Kimberly Ellsworth, and Cherise Sims for coming before the Board to advocate on behalf of a class they think is important.

Member Martin congratulated Member Slocum and Michael Knaggs on their election to the school board. She thanked Mrs. Pepper, Dr. Baldwin and the students for attending the meeting and expressed appreciation for Dan Crane's expertise, wisdom, and knowledge at the service building. Member Martin told Dorothy Blackwell that she is glad to have her as part of our community. She remarked that the ACT Prep class is an absolute essential tool for our students being successful and that it would be nice if even more students could take advantage of the class.

President Broughton expressed his congratulations to Member Slocum for his reelection and Michael Knaggs on becoming a Board member.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Brewer-Williams absent).

******Approval of Minutes***

The minutes of the special meetings of April 30, 2009 and May 4, 2009 were approved as presented.

******Financial Recommendation – Report #08-55 – For Action***

The treasurer's report was approved as presented.

Resolution for Cafeteria Plan – For Discussion

The Board discussed a resolution that would bring the District's cafeteria plan into compliance by increasing the amount employees can contribute under the Health Care Reimbursement plan. This resolution will be presented to the Board for action on May 26th.

Budget Amendment 2008-2009 – For Discussion

Jacklin Blodgett and Rob Spagnuolo presented information to the Board on an amendment to the 2008-2009 budget showing revenues to be \$31,755,507 with expenditures of \$32,628,403. This recommendation will be presented to the Board for action on May 26th.

Resolution Designating District's Election Representative and Desired Candidate for the June 1, 2009 IISD Biennial Election – Report #08-56 – For Action

A motion was presented by Member Suttles and supported by Member Slocum. MOTION: The Board of Education adopt the resolution to designate Mary Ann Martin as its representative to the electoral body, to elect one (1) candidate to the vacancy on the IISD Board on June 1, 2009, and Kim Smith as an alternate in the event the designated representative is unable to attend. Further, the Board directs the designated representative to cast a vote on the first ballot on behalf of the Board for Nancy Stanley.

Resolution Designating District's Election Representative and Desired Candidate for the June 1, 2009 IISD Biennial Election – Report #08-56 – For Action (cont.)

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Brewer-Williams absent).

Ingham Intermediate School District General Education Fund 2009-2010 Proposed Budget – For Discussion

The Board discussed the Ingham ISD's General Education Fund 2009-2010 budget. Section 624 of the Revised School Code requires all local school districts to review the proposed intermediate school district budget and adopt a resolution prior to June 1st either supporting or disapproving the budget. A motion regarding this budget will be presented to the Board at the May 26th Board meeting.

Superintendent's Report

Dr. Pillar recognized Christine Holman, who has been appointed as principal of Waverly High School effective July 1, 2009.

Dr. Pillar reported Ombudsman continues to receive visitors as nearly 20 visits by school districts in the state have been made. He indicated he expects the visits to slow down as other sites open up around the state.

Dr. Pillar announced Ombudsman will host a senior recognition on Friday, May 22 at 12 noon. This will be the first year students in alternative education will be graduating with their classmates.

Dr. Pillar reminded Board members that Commencement for the class of 2009 will take place on Sunday, May 31st at 1:00 p.m. at the Michigan State University Auditorium.

Dr. Pillar announced Board members will be receiving a calendar of end-of-year events throughout the district.

Dr. Pillar reported that he and Dorothy Blackwell will be attending Focus on the Future on Saturday at the Ingham ISD.

Dr. Pillar reminded Board members that Senior Honors Night is Thursday, May 28th at 7:00 p.m. in the high school auditorium.

Dr. Pillar reported the district's bylaws state the need for new Board member orientation prior to the July organizational meeting. He indicated he will be in contact with the members of that committee to find a common date for orientation for Michael Knaggs.

Dr. Pillar asked members of the Strategic Plan Ad Hoc Advisory Committee to confirm if they can meet on Monday, May 18th at 5:00 p.m.

Dr. Pillar announced sobering information on the state's financial situation continues to be reported. The state's revenue conference is scheduled for Friday, May 15th. There likely will not be very good news coming out of that conference. Current revenues are coming in way short of what was anticipated. Hopefully, federal stimulus money will offset some of the reported \$420 million deficit. Shortfalls are predicted in 2009-2010 and 2010-2011. Dr. Pillar stated we need to think in terms of three to five years and develop a long-range budget perspective.

Dr. Pillar announced the first day of summer recess for students is Friday, June 5th, with students returning to school on September 8th.

Public Comment

Addressing the Board during Public Comment were Karen Burgess and Shawn Talifarro.

Other Board Business

Member Martin reported the Ingham School Officers Association visited Ombudsman on Wednesday, May 6th and indicated there is interest by districts on the other side of town to start an Ombudsman program. Member Martin congratulated the top ten Waverly High School seniors.

Member Suttles congratulated Christine Holman on her appointment as principal of Waverly High School. Member Suttles stated MASB would be doing a service if they had a class to give people information on running for Boards of Education. The class could outline the process of what is involved in being a Board member.

Adjournment

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent agenda

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**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 26, 2009**

Report #08-57

FOR ACTION

Subject: **Resolution for Cafeteria Plan**

Recommendation:

The Superintendent recommends the Board approve the resolution bringing the District's cafeteria plan into compliance by increasing the amount employees can contribute under the Health Care Reimbursement plan.

Statement of Purpose/Issue:

This resolution and plan document will update the plan.

Budget Impact:

The cost of updating the plan is \$0.

Background Information/Historical Perspective:

The District approved the last amendment in 2005. At that time, medical reimbursement and child care reimbursement were added to the plan.

Rationale for Recommendation:

The plan must meet the IRS requirements. The revised plan will allow employees to increase their contributions to \$2,400 per year.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 26, 2009**

Report #08-58

FOR ACTION

Subject: Budget Amendment 2008-2009

Recommendation:

The Superintendent recommends the Board of Education approve the amended 2008-2009 budget showing revenues to be \$31,755,507 with expenditures of \$32,628,403.

Statement of Purpose/Issue:

To amend the 2008-2009 budget to reflect the expected revenues and expenditures.

Budget Impact:

The adjustments changed the expected June 30, 2009 fund balance to \$4,777,463.

Historical Perspective:

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- Revised State Aid and property tax values
- Updated grant awards
- Updated interest revenue

Discussions of Options:

The Board may adopt the resolution as presented or reject the resolution.

Rational for Proposal:

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 26, 2009**

FOR DISCUSSION

Subject: Preliminary Budget Adoption 2009-10

Recommendation:

The Superintendent recommends the Board of Education consider the proposed budgets:

The 2009-10 General Fund budget shows revenues of \$30,451,419 and expenditures of \$31,688,093 with a projected fund balance of \$4,777,463.

The 2009-10 2000 Debt Fund budget shows revenues \$2,186,936 and expenditures of \$2,385,906 with a projected fund balance of \$0.

The 2009-10 Refunding Debt Fund budget shows revenues of \$2,048,600 and expenditures of \$1,849,600 with a projected fund balance of \$416,547.

The 2009-10 Food Service Fund budget shows revenues of \$959,000 and expenditures of \$959,000 with a projected fund balance of \$219,184.

The 2009-10 Students Services/Activities Fund budget shows revenues of \$606,770 and expenditures of \$606,770 with a projected fund balance of \$0.

The 2009-10 Community Service – Child Care Fund budget shows revenues of \$583,400 and expenditures of \$583,400 with a projected fund balance of \$0.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 26, 2009**

Report #08-59

FOR ACTION

Subject: **Ingham Intermediate School District General Education Fund 2009-2010 Proposed Budget**

Recommendation:

The Superintendent recommends the Board of Education support the ISD Budget Resolution as presented in the support material.

Statement of Issue/Purpose:

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1st of each year. The local school districts must do the following on or before June 1st: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and 3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

Budget Impact:

None.

Background Information/Historical Perspective:

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the Ingham Intermediate School District prior to the May 1st deadline pertaining to the ISD's budget.

Discussion of Options/Alternatives:

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

Rationale for Recommendation:

Administration feels it is important to support the proposed budget which the ISD has developed for its constituent districts.