

Agenda of Regular

The Board of Education Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held February 25, 2008, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
 - A. Pledge - Colt's Conflict Managers
- II. Special Presentations
 - A. Recognition of MLK Essay & Scholarship Winners
 - B. Report from Dr. Peggy Baldwin - Colt Elementary School
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Curriculum Advisory Committee Report
 - 1. Recommendation to approve Report #07-49, Textbook Adoption - Economics - Grade 11 9
 - B. Facilities/Policy Advisory Committee Report
 - C. Finance/Personnel Advisory Committee Report
 - 1. Recommendation to approve Report #07-50, Budget Amendment 2007-2008 11
 - 2. For Discussion - Purchase of Buses 12
 - D. For Discussion - Alternative Programming
- X. Superintendent's Report 1

- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
February 11, 2008**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:35 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Student Services & Operations
Mrs. Dorothy Blackwell, Director of Curriculum
Eldon McGraw
Karen Burgess
Rebecca Pease

Others Present:

Don Darby, Educational Services of America
Sue Fila, Educational Services of America
Blanche Fraser, Educational Services of America
Cindy Anderson, Ingham ISD
Denise Lycos, Ingham ISD
Jane Rudisill, Northeast Eaton Consortium

Purpose

The purpose of the meeting was a presentation of the Ombudsman program, an alternative program for adolescent, at-risk youth.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

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BOARD OF EDUCATION
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Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Student Services & Operations
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Gretchen Mikula
Mary Faber
Robert Lurie
Eldon McGraw
Rebecca Pease

Others Present:

Mary Jo White
Jane Rudisill
Kim Mull

Pledge

Member Knechtel led the pledge of allegiance to the flag.

Special Presentations

Eldon McGraw, Communications Supervisor, presented a video regarding the history of the district's Cable Channel and discussed with the Board recent steps taken to preserve Channel 21 as Waverly's cable station. Board members thanked Mr. McGraw for a fine job in the area of communications and the technology department for stepping up and doing yeomen's work.

Correspondence

Secretary Suttles reported correspondence had been received from Tom Kestenholtz.

Public Comment

Addressing the Board during Public Comment were Kim Mull and Mary Faber.

Student Representative Report

None

Board Member Comment

Member Brewer-Williams welcomed Member Slocum back to the Board table. She reported she attended the food service training by Linda Vainner on January 21st for food service groups from Waverly and

Board Member Comment (continued)

Eaton Rapids. Member Brewer-Williams thanked the district for allowing her to attend the Martin Luther King, Jr. luncheon and recognized Waverly students' efforts. She thanked administration and staff for the Board's recent professional development day, stating a lot of ground was covered. Member Brewer-Williams thanked those responsible for the Phil Odlum reception and event at the high school on January 25th, noting it was a nice affair. She reported she is working with the Jasmine Miles Memorial Committee on this year's memorial walk and basketball jam.

Member Jones thanked fellow Board members and administrators for attending the Martin Luther King, Jr. luncheon, saying he was extremely happy to see so many Waverly students recognized. He thanked Dr. Pillar and staff for the interactive PD session. Member Jones noted he has attended meetings in the city of Lansing where economic things are happening in and around Lansing that will affect Waverly. He welcomed back Member Slocum.

Member Slocum said it was good to be back and thanked everyone for the cards, letters, phone calls, and flowers.

Member Suttles thanked the district for the opportunity to attend the Martin Luther King, Jr. luncheon. She noted there were wonderful student essays read at the event and congratulated the district's winners. Member Suttles stated the *Lansing State Journal* recently recognized Waverly alum Jimila Gladney who was inducted into the National Honor Society at Hampton University. Jimila proudly identified herself as a graduate of Waverly High School.

Member Knechtel stated Waverly continues to keep the tradition alive and well as we always seem to have a parade of student winners at the Martin Luther King, Jr. luncheon. He noted Waverly staff and students represent themselves and the district well. Member Knechtel said the Board's Professional Development day allowed for frank and open discussion. He thanked the Waverly staff associated with the Phil Odlum recognition, stating the reception was great and the event well done. He thanked the Superintendent and Bruce Johnson for all the administrative time that went into that event.

Member Martin told Member Slocum she was very glad he was back. She thanked administration for their efforts in making the recognition of Phil Odlum happen. Member Martin thanked Waverly for allowing her to go to the Martin Luther King, Jr. luncheon. Member Martin stated the Board's Professional Development day was awesome, with great sharing from the heart. She said she appreciated the fact that the Board, administration, and staff can come together and talk openly and honestly. Member Martin reported she attend the ISOA meeting last week which involved a tour of some of the classes in the Capital Area Career Center. She indicated not all programs in the CACC are at capacity. The ISOA is going to visit other classes in May if anyone is interested in participating. On March 26th there will be a meeting for people running for school board positions. Dr. Pillar, who serves as the representative from the Superintendent's Round Table, gave a report at the ISOA meeting. April 16th will be a Superintendent's Swap Day. Dr. Pillar will go to Dansville and the Okemos superintendent will come to Waverly. There is discussion at the Superintendent's Round Table about wind chill.

President Broughton thanked the administration for the Board Professional Development session.

Adoption of Agenda

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

*****Approval of Minutes**

The minutes of the special meetings of January 14, 2008, January 22, 2008, January 28, 2008, and January 31, 2008 and the regular meeting of January 14, 2008 were approved as presented.

Textbook Adoption – World History and Geography – Grade 10 – Report #07-46 - For Action

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education adopt the text, World History, published by Glencoe/McGraw Hill, copyright 2008.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Dorothy Blackwell, Curriculum Director, recognized the hard work Robert Lurie and his department have done in selecting this outstanding textbook.

Textbook Adoption – Economics – Grade 11 – For Discussion

Dorothy Blackwell, Robert Lurie, and Mary Faber discussed with Board members a recommendation to adopt the text, Economics: Principles and Practices, published by Glencoe/McGraw Hill, copyright 2008. The textbook will provide alignment with the new social studies content standards. Economics is a one semester course that is required for graduation per the Michigan Merit High School Graduation requirements. When examining the texts, the Committee considered the following to be top priorities: readability, rigor, grade level appropriateness, connection to new content expectations, and support materials. This recommendation will be presented for approval on February 25th.

*****Extended Field Trips – For Information**

Benjamin Knapp, high school choir director, has received administrative approval of an extended field trip proposal to take the Reflections to Camp Highfields for a retreat February 15-17, 2008. Twenty-three students and four chaperones will be transported by parents and Mr. Knapp to and from the site. The retreat offers an opportunity for the group to focus on District Festival and the annual Pops Concert. It affords the students time to focus on developing their musical skills and working as a cohesive group. Housing accommodations are two cabins, one for females and one for males, with Camp Highfields serving the meals at the camp's dining hall. The estimated cost per student is \$63.00. Students may use funds from their student fund-raising accounts. If funds are not available in these accounts, then personal payment will be used. Students will not miss any instruction time from school, as they leave at 3:00 p.m. on Friday, and return on Sunday.

LuAnn Stuible, 8th grade science teacher, has planned an extended field trip to Orlando, Florida for 8th grade science students. Major places to be visited are Disney's Animal Kingdom, Magic Kingdom, MGM Studios, EPCOT, and Kennedy Space Center. Concepts discussed during the seminars directly correlate with the Middle School science curriculum. The programs offer hands-on opportunities using these concepts in the real world. Students will gain a deeper understanding of the objectives taught in middle school science. They will also grow in the areas of social and personal responsibility as a result of traveling without their parent/guardian. The departure date is March 5th, with a return date of March 9th. Approximately 60 students, two chaperones, and teachers LuAnn Stuible, David Pike, and Barbara Tate will travel by air from Detroit to Orlando. The estimated cost per student is \$1,175, with individual families being responsible for payment of the trip. Numerous fund-raising opportunities have been made available throughout the year to help defray the cost of the trip. Students will be away from the traditional classroom setting three days.

*****Extended Field Trips – For Information (continued)**

David Larzelere, high school band director, has planned an extended field trip to Washington, D.C. for the high school marching band to participate in the Washington, D.C. National Memorial Day Parade. The trip will be a unique performing opportunity, and touring the nation's capitol and museums will provide unique learning opportunities for the students. Ninety-six students and fourteen chaperones, along with Mr.

*****Extended Field Trips – For Information (continued)**

Larzelere and Mr. Gorbe, will depart on May 23rd and return on May 27th, traveling by charter buses. They will stay at the Hilton-Crystal City hotel at the National Airport. The estimated cost per student is \$495 to be paid by the student/family. Four fund-raising opportunities were made available to help defray the cost of the trip. Students will be away from the traditional classroom setting one day.

*****Financial Recommendation – Report #07-47 – For Action**

The treasurer's report was approved as presented.

Budget Amendment 2007-2008 – For Discussion

Jacklin Blodgett, Assistant Superintendent for Finance & Personnel, and Rob Spagnuolo, Business Manager, provided a PowerPoint presentation regarding a budget amendment for the 2007-2008 school year. A recommendation will be presented to the Board of Education on February 25, 2008 asking the Board to approve the amended 2007-2008 budget showing revenues to be \$31,889,844 with expenditures of \$32,665,570.

Personnel Recommendations – Report #07-48 – For Action

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education approve the employment of Amanda Eiken, Elmwood Special Education teacher, and the retirements of Rachel Edinger, East Physical Education teacher and Theresa Dietiker, Winans Social Worker.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Also included in the report for information was the retirement of Susan Owens, East Library Clerk, the employment of Non-Certified personnel, and Extra-Curricular Schedule B Stipends.

Member Suttles recognized and thanked Ms. Edinger and Ms. Dietiker for 58 combined years of service to the district. She stated the district is fortunate to have such caring and dedicated staff. She also thanked Ms. Owens for her service to the district.

Superintendent's Report

Dr. Pillar acknowledged Jacklin Blodgett and Rob Spagnuolo for their budget report to the Board, describing them as walking textbooks of economics.

Dr. Pillar announced he is trying to resurrect having a student lead the pledge of allegiance and having a report from a principal at each meeting.

Dr. Pillar reported Monday, February 11th was a professional development day for staff. One-half was spent on School Improvement planning and the other half on diversity awareness training. He noted he received positive feedback on the day's activities.

Dr. Pillar reported February 10th-16th is Principals' Week in Michigan. He will be taking the building administrators and Cabinet to lunch on Wednesday, February 13th in recognition of Principals' Week and in appreciation for everything they do all year long.

Dr. Pillar announced he received information on a new promotion from the Michigan lottery. A green ticket offers a chance for someone to win a pre-paid tuition for college through the Michigan Education Trust. The Michigan Lottery represents about 6% of the total state expenditure on education which has helped the School Aid Fund during these difficult fiscal times. It has put about \$14.3 billion into the School Aid fund since 1972.

Superintendent's Report (continued)

Dr. Pillar reported he will be speaking to the Kiwanis Club of Delta Township this week. He schedules engagements with community groups during the second half of each year. He asked Board members to contact him if they are aware of organizations that would like to have him speak on educational issues.

Dr. Pillar announced there will be no school next Monday, February 18th as it is Presidents Day.

Dr. Pillar announced Waverly has been asked by Congressman Tim Walberg to host a region-wide presentation on how to pay for college. A representative of the U.S. Department of Education will speak at the high school auditorium on Wednesday, February 20th at 7:00 p.m. Notices of the presentation have been sent to the high school, middle school, and NEC.

Dr. Pillar reminded Board members of a Board/Student Senate luncheon on Wednesday, February 20th at noon in the Board Room.

Dr. Pillar asked Jacklin Blodgett to present information to the Board about the Safe Routes to School Grant the district recently received. The grant, in the amount of \$456,394, is the largest amount awarded in the grant process.

Public Comment

None

Other Board Business

President Broughton appointed Member Jones and Member Slocum to an Ad Hoc Committee to look at extending the superintendent's contract.

Adjournment

The meeting adjourned at 9:32 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent Agenda

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**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 11, 2008**

Report #07-49

FOR ACTION

Subject: Textbook Adoption—Economics—grade 11

Recommendation:

The Superintendent recommends the Board of Education adopt the text, Economics: Principles and Practices, published by Glencoe/McGraw Hill, copyright 2008.

Statement of Purpose:

To provide a textbook which aligns with the new social studies content standards.

Budget Impact:

The expenditure is \$10,890 for 150 textbooks. This price quote includes additional resources including, but not limited to, Student Works Plus on DVD, Reading Essentials Notetaking guide, Exam View Assessment Suite, Graphic Organizer Transparencies. Additionally, the price quote includes 150 textbooks on CD Rom and 150 passwords to the Glencoe Economics On-line textbook. The passwords will never expire. A complete list of included resources is attached to this report.

Background Information/Historical Perspective:

Economics is a one semester course that is required for graduation per the Michigan Merit High School Graduation requirements. The following course description is taken from MDOE's High School Social Studies Content Expectations:

Understanding economics...is becoming essential for citizens in our national and increasingly interconnected world economy. Increasingly, productive members of society must be able to identify, analyze, and evaluate the causes and consequences of individual economic decisions and public policy including issues raised by constraints imposed by scarcity, how economics and markets work, and the benefits and costs of economic interaction and interdependence.

The new social studies content standards were approved in October of this year. These new standards provide a clear road map that guides students, teachers, curriculum directors, and administrators through the K-12 social studies experience. The culmination of this experience is the social studies component of the Michigan Merit Exam. Of the reviewed materials, the Glencoe text best meets the new grade level content standards.

When examining the texts, the Committee considered the following to be top priorities;

- 1 Readability. The Glencoe book is assessed to read at grade level. It is logically organized so that students will be able to connect big ideas to main ideas. The book is colorful and has many features that contribute to the overall appeal of the presentation.
- 2 Rigor. The Glencoe book challenges students at every level of Bloom's Taxonomy. Many activities, such as document based questions, are incorporated into the book and promote the higher level thinking skills.
- 3 Grade level appropriateness. Some school districts are opting to Economics at the freshman level. These texts are too simplistic for 11th grade students.
- 4 Connection to new content expectations. The organization of this textbook does the best job of covering the new standards.
- 5 Support. Additional materials that support essential and English as a Second Language learners was critical to the decision making process.

Discussion of Options/Alternatives:

The World History Selection Committee reviewed numerous texts, but the following four books were selected for final consideration. Vendors from each company made a presentation to the committee.

Economics: Principles In Action—Pearson Prentice Hall, copyright 2007

Contemporary Economics—Thompson Southwestern, copyright 2008

Economics: Concepts and Choices—McDougal Littel, copyright 2008

Economics: Today and Tomorrow—Glencoe McGraw Hill

Strategic Plan Reference: *Strategy #1: Curriculum, Instruction & Assessment: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.*

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 25, 2008**

Report #07-50

FOR ACTION

Subject: Budget Amendment 2007-2008

Recommendation:

The Superintendent recommends the Board of Education approve the amended 2007-2008 budget showing revenues to be \$31,889,844 with expenditures of \$32,665,570.

Statement of Purpose/Issue:

To amend the 2007-2008 budget to reflect the expected revenues and expenditures along with reallocations of monies.

Budget Impact:

The adjustments changed the expected June 30, 2008 fund balance to \$5,084,038.

Background Information/Historical Perspective:

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- Changes in student enrollment
- Revised State Aid and property tax values
- Updated grant awards
- Additional certified staff for math and science at High School
- Additional staff for special education (certified and support)
- Additional reading support staff
- Additional secretarial and data processing support staff
- Addition of courier position
- 5-12 grade tutoring program
- Addition of funds for facilities improvements
- Increases to cost center budgets
- Addition of bus purchases and routing software
- Additional resources for textbook/instructional materials
- Reduction of unemployment expenditures

Discussions of Options/Alternatives:

None.

Rational for Recommendations:

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 25, 2008**

FOR DISCUSSION

Subject: Purchase of Buses

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of five (5) buses from Capital City Bus Sales, and that the resolution for participation in the MSBO/MAPT Bus Purchasing Program be approved, with a copy affixed to the official minutes of this meeting. (See support material for copy of resolution.)

Statement of Purpose/Issue:

The purpose is to replace five (5) buses, which is in line with the District's current bus replacement schedule.

Budget Impact:

Each bus has a cost of \$75,484, totaling, \$377,420 for five (5) buses.

Rationale for Recommendation:

The specifications for the buses were developed by the District's Transportation Director and mechanic. These specifications were also reviewed with Waverly administrators.

The District has used the MSBO/MAPT Bus Purchasing Program to obtain bids for the five (5) buses. A Bus Purchase Bid Sheet Summary, with bus specifications, is provided in the support materials with the bids from four approved vendors through the MSBO/MAPT Bus Purchasing Program.

Capital City Bus Sales is the lowest bid and is recommended for approval. It is also recommended for approval because the vendor is located in Lansing, MI and all repair/warranty work can be completed locally.

Discussion of Options/Alternatives:

The school district could finance the purchase of the five (5) buses over five years. This would add approximately \$40,000 in interest costs to the purchase. This would also make it more difficult to maintain the District's current bus replacement schedule due to future financial resources being used over a five year period to finance the current bus purchases.