

Agenda of Regular

The Board of Education Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held January 14, 2008, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. School Board Recognition Month
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Recommendation to approve Report #07-42, High School Program of Studies 9
 - 2. For Discussion - Textbook Adoption - World Hisotry/Geography - Grade 10 10
 - B. Facilities & Policy
 - 1. Recommendation to approve Report #07-43, Policy 5460 (Third Reading) 12
 - C. Finance and Personnel
 - 1. ***Recommendation to approve Report #07-44, Financial Recommendation 13
 - 2. For Information - Personnel Report 14

3. Recommendation to approve Report #07-45, Master Agreement Ratification - Waverly Education Administrators Association

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- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 10, 2007**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Student Services & Operations
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Gretchen Mikula
Vince Perkins
Dave Percival
Michelle Frederick
Robert Lurie
Matt Oppenheim
Michelle Oppenheim
Rebecca Pease

Others Present:

Tom Kestenholtz
Judy Kestenholtz
Sara Lauermann
Tammie Fields

Pledge

Member Calvin Jones led the pledge of allegiance to the flag.

Special Presentations

The special presentation featured recognition of Tom Kestenholtz who recently retired as the announcer for the Waverly High School marching band during its halftime performances at football games. Dr. Pillar presented Mr. Kestenholtz with a plaque which read "In recognition of Tom Kestenholtz for 25 years of dedicated service as the official voice of the Waverly High School Marching Band – presented this 10th day of December, 2007 – Waverly Community Schools Board of Education". Dr. Pillar also presented Mr. Kestenholtz with a Waverly Band t-shirt and a pillow made out of an old band uniform which were gifts from the band. Mr. Kestenholtz, a former Board member, remarked, "I enjoyed the children and the music without having to take any of them home and feed them."

Correspondence

Secretary Suttles announced correspondence had been received from Amia Davis, a Waverly High School student who will formerly debut during the Les Meres et Debutantes' 43rd Annual Cotillion Ball, requesting financial support.

Public Comment

Addressing the Board during public comment was Tammie Fields.

Student Representative Report

None

Board Member Comment

Member Martin stated she enjoyed the December 5th dinner at the Kellogg Center and Professor Yong Zhao's speech, which she described as wonderful and informative. Member Martin congratulated Tom Kestenholtz, noting his service to the district was greatly appreciated. She remarked that the Waverly Education Foundation Gala was truly a gala event and stated she enjoyed the children's presentations.

Member Knechtel thanked the volunteers who put the WEF Gala together, noting monies earned go to an excellent cause. He reported he attended the Celebration of Public Education at the Kellogg Center where he engaged in enriching conversation and had a great time networking.

Member Suttles acknowledged the excellent production of the high school musical, *Little Shop of Horrors*. She stated the cast was wonderful and congratulated Benjamin Knapp and all who worked with the students to make it a success. Member Suttles reported she, too, attended the Celebration of Public Education on December 5th. She spoke with Ingham ISD superintendent Stan Kogut, who indicated the main purpose of the event was to acknowledge the work of those in education. Member Suttles stated there were wonderful performances by the Everett Jazz Band and the Haslett Men's Chorus, and noted the director of Haslett choirs was a student teacher under Denise Sauter. Member Suttles indicated she secured a handout at the event that listed the operational management and educational areas of collaboration between the IISD and its 12 school districts. She noted it is an impressive picture of how we do things to cut costs and help students reach outside their own school district for other opportunities. Member Suttles suggested this information be shared with our community. Member Suttles stated she enjoyed the speaker, noting it was interesting to hear the perspective of someone who had integrated here from China. Member Suttles reported she attended a meeting of the Workshop Development Board of Capital Area Michigan Works.

Member Slocum reported the talent of Waverly Community Schools' young people who performed at the Waverly Education Foundation's Gala was exceptional. He remarked that the speech by Yong Zhao at the Celebration of Education dinner was eye-opening and enlightening. Member Slocum stated the ExtravaBANDza concert featuring district bands was like a Waverly "rock & roll" show. He concluded by stating, "I am glad to be a Warrior – my kids thrive here!"

Member Jones thanked Waverly High School seniors Brittany Galloway and Diana Major who attended a recent Rotary Club meeting and represented Waverly very well. Member Jones congratulated district schools for making adequate yearly progress (AYP), noting he is very proud of Waverly. He took the opportunity to say thank you to staff for all the hard work they do. Member Jones announced the Waverly Education Foundation hosted another successful Gala. He reported he attended a recent Delta Governmental Relations meeting at which economic development in the area was discussed. He thanked Rob Spagnuolo for representing the district at these meetings. Member Jones thanked Tom Kestenholtz for the many years of service that he contributed to the Waverly Community Schools.

Member Brewer-Williams reported the Board/Student Senate luncheon was fabulous, the turn-out was great, and there was a delightful exchange of dialogue. She reported she also attended the WEF Gala and enjoyed the evening and the talented students. Member Brewer-Williams stated she was sorry she missed the dinner at the Kellogg Center and requested if any one who attended has information to share, she would

Board Member Comment (cont.)

like to see it. Member Brewer-Williams recognized the district's schools for their informative newsletters and wished everyone a happy holiday season.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of November 26, 2007 were approved as presented.

High School Program of Studies – For Discussion

Curriculum Director Dorothy Blackwell presented changes in the High School Program of Studies for the 2008-2009 school year. Principal Dave Percival and teachers Robert Lurie, Matt Oppenheim, and Michelle Oppenheim were present to field questions.

Member Knechtel asked what the cost would be associated with the Program of Studies. Mrs. Blackwell indicated there are no additional FTE. A report for the adoption of textbooks will be presented in January when the Program of Studies comes to the Board for approval.

Policy – Second Reading – Report #07-37 – For Action

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education approve the policy updates in Report #07-37 at second reading.

Discussion was held regarding two contradictory paragraphs in Policy 5460. It was suggested this policy be returned to the Policy Advisory Committee for further discussion. Discussion was also held with regard to Policy 7440. It was determined this policy would remain as presented.

Member Martin presented a friendly amendment which was supported by Member Knechtel. AMENDED MOTION: The Board of Education remove Policy 5460 from the original motion and have it brought back at a later time.

A vote to approve the amendment to the motion was approved by a vote of 7-0.

Amended motion carried. VOTE: AYES – 7; NAYS – 0.

******Financial Recommendation – Report #07-38 – For Action***

The treasurer's report was approved as presented.

Administrative Contract Extensions – Report #07-39 – For Action

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education approve the 2008-2009 contract extensions of the following principals: Vince Perkins, Middle School Principal; Shawn Talifarro, Winans Elementary Principal; and Mike Moreno, East Intermediate Assistant Principal.

Motion carried. VOTE: AYES - 7; NAYS – 0.

Personnel Recommendations – Report #07-40 – For Action

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education approve the employment of Chelane Priller (.2 High School Math) and Harry Meersma (H.S. Special Education Teacher).

Motion carried. VOTE: AYES – 7; NAYS – 0.

Also included for information in the report was the employment of non-certified employees; high school and middle school coaching positions, and extra-curricular Schedule B stipends.

Superintendent's Report

Dr. Pillar announced winter recess begins at the end of the day on Friday, December 21st. School resumes January 7th, 2008. The Administrative Center will be open Wednesday through Friday each week.

Dr. Pillar announced the district has purchased a table for the Martin Luther King, Jr. luncheon on Monday, January 21st, 2008. Board members should contact Becky if they would like a ticket. Any unused tickets will go to Waverly Middle School.

Dr. Pillar reported holiday programs are going on between now and the winter recess. He noted attending one or more is always a good way to get into the holiday spirit.

Dr. Pillar reminded Board members that January is School Board Recognition month. This year's theme is "School Boards Lead Strong".

Dr. Pillar announced winter sports season has begun. Given the new schedule for the girls' teams, you can see great basketball almost every night of the week. There is also wrestling, hockey, boys' swimming, bowling, and cheerleading.

Dr. Pillar reported about 200 people attended the Celebration of Public Education held at the Kellogg Center of December 5th. The evening was entirely paid for by corporate sponsors.

Dr. Pillar thanked the Waverly Education Foundation for giving the support it does to the school district.

Dr. Pillar announced the National Honor Society induction is now scheduled for December 17th at 12:00 noon in room 21 of the High School. Member Brewer-Williams and Member Jones have indicated they will be attending.

Dr. Pillar reported that encore productions of Waverly Connection will be broadcasted during the month of December. A new episode will be broadcasted in January featuring Benjamin Knapp.

Dr. Pillar asked if members of the Policy & Facilities Advisory Committee could meet on Thursday, December 13th at 7:30 a.m. to discuss the proposal to name the gym floor, as new information is available.

Dr. Pillar reported that Board members had received a copy of the Reflections tour schedule for December 21st and encouraged them to stop by one of the buildings to see their performance.

Dr. Pillar congratulated the high school for achieving AYP, noting it was a tribute to the faculty and staff.

Public Comment

None

Other Board Business

Member Slocum told Dr. Pillar he did a fine job in introducing the PowerPoint presentation and Yong Zhao at the Celebration of Public Education dinner. Member Slocum indicated he could attend the Policy Advisory Committee meeting on Thursday, if needed. He inquired if there were any specifics about NCLB loosening up standards. Dr. Pillar responded NCLB is up for reauthorization. There has been a lot of discussion in Washington regarding NCLB, but nothing has gone to the President yet.

Member Knechtel asked if there was any way Board members could get a copy of the PowerPoint presentation shown at the Celebration of Public Education. Dr. Pillar indicated he could provide it to Board members. Member Knechtel encouraged Board members to attend the Clark Hill law and finance seminar. He has attended the seminar and found it to be enlightening.

Member Suttles thanked Dr. Pillar and Tony Terranova for putting together the Board/Senate lunch. She was impressed that the Senate president came prepared with issues for students to discuss and with the way students participated in the discussion. Member Suttles remarked that there was only one student at the lunch who knew that his parent had gone online to view PowerSchool. Member Suttles congratulated Tom Kestenholtz, noting it was a pleasure and honor to serve on the school board with Tom. He had an important voice at the Board table as well as an important voice on behalf of students. Member Suttles thanked staff and administration for the achievement of students with regard to AYP, noting rarely do we hear accolades for doing a good job.

Member Martin stated she was pleased with the positive sports coverage of men's and women's basketball. She reported she enjoyed the dialogue with the Student Senate and congratulated all schools, administrators, staff, students, and parents for attaining AYP. She wished everyone Happy Holidays.

President Broughton thanked all involved in attaining AYP, stating it is very much appreciated.

Adjournment

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

*Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
December 19, 2007**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:06 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Member Absent:

Mrs. Edith Suttles, Secretary

Staff Present:

Dr. Thomas J. Pillar, Superintendent

Others Present:

Mr. Cheval Breggins

Public Comment

Addressing the Board during Public Comment was Cheval Breggins.

Recognition of Phil Odlum for past service to Waverly – Report #07-41 – For Action

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education formally recognize Phil Odlum for his service to Waverly by placing a plaque at the Waverly High School gymnasium.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Suttles absent).

Adjournment

The meeting adjourned at 6:54 p.m.

Respectfully submitted,

Donald P. Knechtel, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 14, 2008**

Report #07-42

For Action

Subject: High School Program of Studies 2008-2009

Recommendation:

The Superintendent recommends the Board of Education approve the following changes to Waverly High School's Program of Studies:

English: addition of 2 courses

English 12 and combination of Senior Literature and College Prep Writing

Social Studies: addition of 3 courses

World History/Geography Essentials, World History/Geography, and World History/Geography Honors

PE/Health: change in text

Change 1 credit to PE .5 credit and Health .5 credit

Earning HS credit: addition of text

A student successfully completing Algebra I before entering High School can receive one credit towards graduation.

Statement of Purpose/Issue:

This is the time of year that High School Program of Studies issues are brought to the Board of Education. This occurs so that development of the 2008-2009 course scheduling can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student more course options appropriate to their educational needs, while still allowing them to meet local and state standards. At this time the curriculum content and materials are in place for all courses listed above, except for materials for World History/Geography.

Budget Impact:

Purchasing new textbooks for World History/Geography for \$22,500 from the high school and curriculum budget cost centers.

Goals Addressed:

Strategy #1 of the Strategic Plan: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Objective #3 of the Strategic Plan: Each of our students will demonstrate the ability to think, problem solve, communicate, and apply social and technological skills (Waverly's Essential Skills) as measured by standards set at the 4th, 6th, 8th grade and high school benchmarks.

Objective #4 of the Strategic Plan: The percentage of students in all identified demographic groups who meet or exceed the state standards on all areas tested in the Michigan Education Assessment Program will increase annually.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 14, 2008**

FOR DISCUSSION

Subject: **Textbook Adoption – World History and Geography – grade 10**

Recommendation:

The Superintendent recommends the Board of Education adopt the text, World History, published by Glencoe/McGraw Hill, copyright 2008.

Statement of Purpose/Issue:

World History and Geography is a new course at Waverly High School required for graduation as a result of the new Michigan Merit High School graduation requirements. There is currently no textbook for this class.

Budget Impact:

The expenditure is \$22,500 for 300 textbooks. This price quote includes additional resources including, but not limited to, World History Primary Sources CD Rom, Reading Essentials Workbooks, 150 World History Atlases, Exam View Assessment Suite, World History Video Program and Graphic Organizer Transparencies. Additionally, the price quote includes 300 textbooks on CD Rom and 300 passwords to the Glencoe World History On-line textbook. The passwords will never expire. A complete list of included resources is attached to this report.

Background Information/Historical Perspective:

The adoption of this textbook is for High School World History. World History and Geography is a course that is now required for graduation as a result of the new Michigan Merit High School Graduation requirements. World History and Geography History replaces Global Studies which was previously required for graduation. World History and Geography has never been taught as a required course at Waverly High School.

The following course description is taken from MDOE's High School Social Studies Content Expectations:

Michigan's World History and Geography takes a global and comparative approach to studying the world and its past to develop greater understanding of the development of worldwide events, processes, and interactions among the world's people, cultures, societies, and environment.

The new social studies content standards were approved in October of this year. These new standards provide a clear road map that guides students, teachers, curriculum directors, and administrators through the k-12 social studies experience. The culmination of this experience is the social studies component of the Michigan Merit Exam. Of the reviewed materials, the Glencoe text best meets the new grade level content standards. This edition of World History identifies and incorporates the new standards.

When examining the texts, the Committee considered the following to be top priorities;

1. Readability. The Glencoe book is assessed to read at grade level. It is logically organized so that students will be able to connect big ideas to main ideas. The book is colorful and has many features that contribute to the overall appeal of the presentation.
2. Rigor. The Glencoe book challenges students at every level of Bloom's Taxonomy. Many activities, such as document based questions, are incorporated into the book and promote the higher level thinking skills.
3. Diversity. The Glencoe book presents that entire scope of our world community in a fair and responsible manner.
4. Support. Additional materials that support essential and English as a Second Language learners was critical to the decision making process.

Discussion of Options/Alternatives:

The World History Selection Committee reviewed numerous texts, but the following three books were selected for final consideration. Vendors from each company made a presentation to the committee.

World History & Geography – Glencoe McGraw Hill, copyright 2008

World History: Patterns of Interaction—McDougal-Littell, copyright 2007

World History—Prentice Hall, copyright 2007

Goal Area Addressed: Strategy 1: Curriculum, Assessment and Instruction: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 14, 2008**

Report #07-43

FOR ACTION

Subject: Policy (Third Reading)

Recommendation:

The Superintendent recommends the Board of Education approve Policy 5460 at third reading.

Statement of Purpose:

This policy revision is the result of the semi-annual NEOLA update and a review by the administration and the Board Policy Advisory Committee.

Budget Impact:

None

Background:

NEOLA provides updates twice each year and then as needed to keep our policies current with applicable laws and regulations. The administration also reviews policy periodically and brings changes to the Board Policy Advisory Committee for review and consideration.

Options/Alternatives:

The Board can approve this policy as presented for third reading or may send it back to the committee for further review.

Rationale for Recommendation:

This policy was recommended to us by NEOLA and reviewed and recommended by the Policy Advisory Committee.

Strategic Plan:

This policy supports the Waverly Community Schools mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
January 14, 2008**

Report #07-44

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated December 31, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of November 30, 2007 was \$5,557,984.07. Receipts during December 2007 consist of current taxes and other revenues in the amount of \$2,435,841.48 less disbursements during December of \$2,975,389.71 left the district with a General Fund cash balance as of December 31, 2007 of \$5,018,435.84.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 14, 2008**

I. INSTRUCTION AND SUPPORT

FOR INFORMATION

Subject: Personnel Summary

A. Probation Recommendation

<u>Name</u>	<u>School</u>	<u>Probation From/To</u>	<u>Effective</u>
Seth Berg	East Intermediate	2 nd year to 3 rd year	2 nd Semester

B. Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Deborah Fuentes	Colt Food Service Leader	18	6/6/08

C.. Extra-Curricular Schedule B Stipends

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Kathy Pike	Flag Corp Advisor	1	\$1,376	Fall Season

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 14, 2008**

Report #07-45

FOR ACTION

Subject: **Master Agreement Ratification – Waverly Administrators Education Association**

Recommendation:

The Superintendent recommends the Board approve the tentative agreement as negotiated between the Waverly Administrators Education Association and the Board of Education as presented.

Statement of Purpose/Issue:

The current collective bargaining agreement expired on June 30, 2007. The proposed tentative agreement is for a 2% salary and a benefit change to \$1,212 for family which is an increase of and \$116, and \$1,015 for two person and singles which is an increase of \$45 for insurance coverage. The mileage reimbursement was increased \$100 from \$800 to \$900 for elementary and from \$1,000 to \$1,100 for secondary (7-12). This is a one year contract, July 1, 2007 to June 30, 2008.

Background Information:

Negotiations were for salary and benefits, and some language issues.

Budget Impact:

2007-2008 \$28,318

Discussion of Options/Alternatives:

1. Ratify the tentative agreement
2. Recommend changes to the tentative agreement
3. Reject the tentative agreement

Rationale for Recommendation:

It is a fair agreement between the Board and the administrators and is not outside overall budgetary parameters. Agreement has been ratified by Administrators.

Strategic Plan:

This is a required collective bargaining agreement.