

Agenda of Regular

The Board of Education Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held September 10, 2007, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Marsha & Bruce Chapman - Donation for Band Uniforms
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. ***Approval of Minutes 3
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. Presentation of Reports
 - A. Facility/Policy
 1. Recommendation to approve Report #07-22, Policy (Second Reading) 8
 - B. Finance and Personnel
 1. ***Recommendation to approve Report #07-23, Financial Recommendation 10
 2. ***Recommendation to approve Report #07-24, Certification of Winter Tax Levy 11
 3. Recommendation to approve Report #07-25, Personnel Recommendations 12
- X. Superintendent's Report
 - A. Request for closed session for the purpose of discussing negotiations
- XI. Public Comment

XII. Other Board Business

XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2007**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Members Absent:

Mrs. Edith Suttles, Secretary

Staff Present:

Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Operations and Student Services
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Bill Davis
Gretchen Mikula
Vince Perkins
Dave Percival
Beth Kaiser
Lana Gervasi
Rebecca Pease

Others Present:

Julie Klomp
Mary Jo White

Pledge

Member Knechtel led the pledge of allegiance to the flag.

Special Presentation

The Special Presentation featured updates from the Technology Department. Eldon McGraw, Communications Supervisor, presented a video featuring the various areas under his direction, including the Media Center, Channel 21, and the Waverly website. Jeff Crawford, IT Supervisor, highlighted networking projects including installing smartboards at East and the Middle School, installation of teacher PCs on desktops in the middle school and high school, installing new servers, and upgrading the back-up system for the network. Al Momrik, Associate Director of Technology, discussed data processing including state filing requirements, coordinating the purchase of PowerSchool from Pearson School Systems, the migration of the PC platform, updated technology for schools, and the purchase of SmartBoards.

Correspondence

None

Public Comment

None

Student Representative Report

None

Board Member Comment

Member Brewer-Williams reported she had the opportunity to attend the Kindergarten picnic, which she described as an incredible experience. She thanked the people who put on the picnic. Member Brewer-Williams welcomed the new athletic director and wished him well. Member Brewer-Williams referred to the article in the Delta-Waverly Community News about the policy regarding no hats or baggy pants. She indicated Dr. Pillar had responded to the word “gangsta” being used in the article. Member Brewer-Williams expressed appreciation for feedback going to the newspaper and the community from the school district. She noted she likes the change in the policy and encouraged the use of words that don’t offend. Member Brewer-Williams referred to a letter from the Grand Ledge Public Schools about our cable channel and asked administration to advise the Board about what it should do.

President Broughton indicated a response had been sent to Grand Ledge from Delta Charter Township regarding the issue.

Member Jones thanked the Waverly students and families who participated in the Common Ground Festival and the Capital City African American Parade and Picnic. Member Jones indicated he had a commitment with the Lansing Board of Water & Light on the day of the Board’s Professional Development session, and would be late for the PD session. Member Jones reported Delta Township is involved in a project called Greener Delta. He welcomed any Board member who wanted to participate and stated he would continue to give updates to the Board.

President Broughton asked Member Jones to represent the Board in this project.

Member Slocum congratulated Eldon McGraw, Jeff Crawford and Al Momrik on their presentation to the Board, noting it looks like they are enjoying what they are doing.

Member Martin thanked the technology department for the update, stating it was very impressive. She thanked Dr. Pillar for addressing the language concern in the article on hats and pants.

Adoption of Agenda

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

******Approval of Minutes***

The minutes of the organizational meeting of July 9, 2007 were approved as presented.

Approval of New Materials for the High School Health Class – Report #07-16 – For Action

A motion was presented by Member Slocum and supported by Member Knechtel. MOTION: The Board of Education approve a new module entitled “Healthy and Responsible Relationships” and a DVD entitled “Conception to Birth Process” for the High School Health Class.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Member Martin stated she viewed the DVD and it was well done. Member Brewer-Williams concurred and indicated she had asked the opinion of her kids.

Northeast Eaton Consortium (NEC) Agreement – Report #07-17 – For Action

A motion was presented by Member Knechtel and supported by Member Slocum. MOTION: The Board of Education renew the 2007-2008 agreement with Potterville Public Schools as a participating members of the Northeast Eaton Consortium for the purpose of providing an adult high school completion and alternative education program.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

High School Walkway Project – Report #07-18 – For Action

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education accept the bid of LAUX Construction in the amount of \$34,438 and Alternate #2 in the amount of \$525.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Policy – First Reading – Report #07-19 – For Action

A motion was presented by Member Knechtel and supported by Member Brewer-Williams. MOTION: The Board of Education approve the policy updates in Report #07-19 at first reading.

Following discussion, several changes were recommended to be considered by the Board's Facility/Policy Advisory Committee.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

******Financial Recommendation – Report #07-20 – For Action***

The treasurer's report was approved as presented.

Personnel Recommendations – Report #07-21 – For Action

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education accept the resignation of Middle School Assistant Principal Telly Brannon; approved the employment of Nathan Beckholt (.65 elementary PE teacher) and Lisa Lam-Wilson (.8 elementary art teacher), and accept the resignation of Rachel Hollenback (high school art teacher), Jennifer Cook (high school English teacher), Cecilia Park (Colt 1st grade teacher, and Michael Wheaton (vocal music teacher).

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Board members thanked Dr. Brannon and wished him well in his new endeavors.

Assistant Superintendent's Report

Mrs. Blodgett reported positions that remain open in the district, including high school English, 1st grade at Colt, ESL at the middle school and high school, 2 other positions at Colt. There will be the transfer of a music teacher and one person still remains on lay-off.

Mrs. Blodgett reminded Board members of the Professional Development session to be held on Monday, August 27th beginning at 9:00 a.m.

Mrs. Blodgett invited Board members to get involved in the Wavapalooza 2007 Festival to be held on Friday, September 7th beginning at 5:30 p.m. Sponsors of the event include Meijer, ComericaBank, National City, The Polack Corporation, Chartwells, and General Motors Lansing Operation.

Mrs. Blodgett reported the district has a grant opportunity with ATA Martial Arts. The district would serve as the fiscal agent.

Page 4

August 13, 2007

Assistant Superintendent's Report (continued)

Mrs. Blodgett reported teachers will report on August 29th and 30th. Students' first day is Tuesday, September 4th. Negotiations are scheduled with WEA and WESPA on Wednesday, August 15th, the bus drives on August 21st, and the custodians on August .

Mrs. Blodgett reported she had met with Delta Township Clerk, Janice Vedder, regarding Greener Delta.

Bruce Johnson presented current enrollment figures to the Board.

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Donald J. Knechtel, Vice Secretary-Treasurer

rlp

***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
August 27, 2007**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 9:00 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer (arrived at 10:00 a.m.)
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Rob Spagnuolo, Business Manager

Purpose

The purpose of the meeting was Board professional development. Topics of discussion included priority/initiative review, resource realignment, test data review, and BoardBook training.

Adjournment

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2007
Report #07-22**

FOR ACTION

Subject: Policy – Second Reading

Recommendation:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

The Glossary of Educational Terms and Acronyms

Bylaws

166.2 Meeting Format

Program

2431 Interscholastic Athletics
2461 Suspension/Expulsion of Students with Disabilities under the Individuals with Disabilities Act (IDEA)
2461.01 Suspension/Expulsion of Students with Disabilities under Section 504 of the Rehabilitation Act of 1973 (“Section 504”)
2623 Student Assessment

Professional Staff

3121 Criminal History Record Check
3362 Harassment of Staff or Applicants

Support Staff

4121 Criminal History Record Check
4362 Harassment of Staff or Applicants

Students

5460 Graduation Requirements
5517 Harassment of Students
5517.01 Bullying and Other Aggressive Behavior Toward Students
5630.01 Student Seclusion and Restraint

Finances

6520 Payroll Deductions

Relations

9150 School Visitors

Statement of Purpose/Issue:

These policy revisions and updates are recommended by NEOLA and have been reviewed by the administration and the Board Policy Committee.

Budget Impact:

None

Background Information/Historical Perspective:

The administration reviews policy periodically and brings changes to the Board Policy Committee for review and consideration. These policies were discussed at the August 13, 2007 Board meeting for first reading. The Board made recommendations for further review. The Facility/Policy Advisory Committee met on August 27, 2007 to discuss those recommendations. The changes made by the Committee are indicated in the support materials.

Discussion of Options/Alternatives:

The Board can approve these policies as submitted for first reading. The Board may suggest changes to be brought back for second reading. The board may send some or all of the policies back to the committee for further review.

Rationale for Recommendation:

These policies were recommended by the Administration.

Strategic Plan:

These policies support the Waverly Community Schools mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 10, 2007**

Report #07-23

FOR ACTION***

Subject: **Financial Recommendation**

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated August 31, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of July 31, 2007 was \$6,409,097.66. Receipts during August 2007 consist of current taxes and other revenues in the amount of \$2,036,024.80 less disbursements during August of \$3,432,056.62 left the district with a General Fund cash balance as of August 31, 2007 of \$5,013,065.84.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2007**

Report #07-24

FOR ACTION***

Subject: Certification of Winter Tax Levy – City of Lansing,
Lansing, Delta, Windsor, and Watertown Townships

Recommendation:

It is recommended that the Board of Education adopt the proposed winter tax levy for the City of Lansing, Lansing, Delta, Windsor, and Watertown Townships. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support material.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect winter taxes for the school district.

Statement of Purpose/Issue:

To certify the tax levy, allowing local taxing units to collect winter taxes for the district.

Background Information/Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township and city clerks on or before September 28, 2007.

A breakdown of the levy is as follows:

	<u>City of Lansing, Lansing & Delta Townships</u>	<u>Windsor and Watertown Townships</u>
<u>General Fund</u>		
Operating-		
Homestead – Voted	2.626	5.171
Nonhomestead – Voted	9.000	18.000
Debt-		
Homestead	2.210	4.360
Nonhomestead	2.210	4.360

The City of Lansing, Lansing and Delta Townships are levying at fifty percent (50%) of total levy due to the fact that those taxing authorities collect fifty percent (50%) during the summer. The summer levy was based upon 5.090 mills for operating and 4.300 mills for debt. The winter levy is adjusted to reflect the lower mills.

Discussion of Options/Alternatives:

The school district could levy a tax rate lower than the 5.171 mills authorized. This would be less than the amount authorized.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2007**

Report #07-25

I. INSTRUCTION AND SUPPORT

FOR ACTION

Subject: **Personnel Recommendations**

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Michael Pixley	HS Art Teacher	BA+0 Step 3/\$41,375	8/14/07
Jennifer Risner	Winans Special Ed Teacher	BA+0, Step 4/\$43,585	8/16/07
Leo Blundell	Colt Elementary Teacher	MA+0, Step 5/\$49,828	8/20/07
Micheal Schriner	HS/MS ESL Teacher	MA+0, Step 5/\$49,828	8/20/07
Brittany Wilson	HS Special Education Teacher	BA+0, Step 2/\$38,691	8/20/07
Amy Henry	HS English Teacher	MA+0, Step 2/\$41,574	8/27/07

B. Position Change – Certified

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Anthony Terranova	From: High School Social Studies Teacher To: High School Dean of Students	2007-2008

C. Position Change – Administrative

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine Holman	From: High School Assistant Principal To: Middle School Assistant Principal	2007-2008

FOR INFORMATION

A. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Sara Ostertag	View Child care Inst./Asst.	\$7.50/Hour	8/20/07
Lacey Peabody	Winans Child Care Inst./Asst.	\$7.50/Hour	8/20/07
Benjamin Phinney	Elmwood Child Care Inst./Asst.	\$7.50/Hour	8/20/07
Nikina Scott	Winans Child Care Inst./Asst.	\$7.50/Hour	8/20/07
Sujatha Ramakrishna	Winans Child Care Instructor	\$9.00/Hour	8/22/07
Matthew Beckholt	East Child Care Inst./Assistant	\$7.50/Hour	8/27/07
Bonnie Rowe	View Lunch Assistant	Class G/\$9.00	8/28/07
Elaina Johnson	Winans Paraprofessional	Class II/\$13.15	8/29/07
Barbara Morton	East Paraprofessional	Class II/\$13.15	8/29/07
Elizabeth Allen	Elmwood Child Care Instructor	\$8.00/Hour	8/31/07
Shirley Cannon	Colt Lunch Assistant	Class G/\$9.00	9/4/07
Eugene Dokum	Back Up Bus Driver	\$11.00/Hour	9/4/07
Patricia Little	HS Food Service Assistant	Class C/\$11.22	9/4/07

B. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Patricia Richmond	View Lunch Assistant	Personal	8/9/07
Mary Neff	Winans Paraprofessional	Personal	8/17/07
Mary Nulf	Elmwood Lunch Assistant	Personal	8/27/07

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Michael Pixley
POSITION:	High School Art Teacher
SALARY:	BA+0, Step 3
START DATE:	August 29, 2007
NUMBER INTERVIEWED:	5 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary Art Education
COLLEGE:	Michigan State University
OTHER:	Recently taught in Corruna

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Jennifer Risner
POSITION:	Winans Special Education Teacher
SALARY:	BA+0, Step 4
START DATE:	August 29, 2007
NUMBER INTERVIEWED:	6 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Indiana Certification Learning Disabled Mild Disabilities
COLLEGE:	Purdue University
OTHER:	Was a 3 rd Grade Learning Resource Teacher in Glenview, IL

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Micheal Schriner
POSITION:	HS/MS English as a Second Language Teacher
SALARY:	BA+0, Step 5
START DATE:	August 29, 2007
NUMBER INTERVIEWED:	1 Candidate
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary English and Spanish
COLLEGE:	Olivet College
OTHER:	Masters in Teaching English to Speakers of Other Languages Recently taught at the NEC Founding member of the Michigan TaeKwonDo Curriculum Initiative

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Leo Blundell
POSITION:	2nd Grade Colt Teacher
SALARY:	MA+0, Step 5
START DATE:	August 29, 2007
NUMBER INTERVIEWED:	13 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Elementary
COLLEGE:	Auckland University Auckland, New Zealand
OTHER:	Has taught in New Zealand and England

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Brittany Wilson
POSITION:	High School Special Education Teacher
SALARY:	BA+0, Step 2
START DATE:	August 29, 2007
NUMBER INTERVIEWED:	6 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary Cognitive Impairment Hearing Impairment Learning Disabilities
COLLEGE:	Ball State University Muncie, Indiana
OTHER:	Most recently taught at Lansing Eastern High School

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Amy Henry
POSITION:	High School English Teacher
SALARY:	MA+0, Step 2
START DATE:	August 29, 2007
NUMBER INTERVIEWED:	3 Candidates
DISTRICT SUBSTITUTE:	Yes
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary English and Spanish
COLLEGE:	Michigan State University
OTHER:	Waverly High School Graduate High School Interim Spanish Teacher in 2004