Agenda of Organizational

The Board of Education
Waverly Community Schools

A Organizational of the Board of Education of Waverly Community Schools will be held July 9, 2007, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Special Presentation

<u>Subject</u>: Oath of Office

Each person elected to the Board of a school district shall take and subscribe the following oath or affirmation:

> "I do solemnly affirm that I will support the constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of the office of member of the Waverly Community Schools Board of Education according to the best of my ability."

Pledge

In support of the Waverly Community Schools' Strategic Plan and with the deepest sense of responsibility and conviction we, the members of the Waverly Community Schools Board of Education, pledge the following:

- To understand our authority exists only when acting collectively with fellow board members.
- That our authority is derived from and obliged to serve the interests of our entire community.
- To exemplify ethical behavior and conduct that is above reproach.
- To engage in an ongoing process of board development and education and continuous improvement.
- To be prepared to participate in open, honest, and civil deliberation with and among my colleagues.
- To vote my conscience for the good of the school district and the community, and to support the decisions and policies we make.
- To honor the division of responsibility between the board, the superintendent and staff.
- To contribute in creating a spirit of true cooperation and mutually supportive relationships within our community.

Election of Officers Process

- Nomination for office
- Acceptance of nomination
- If more than one person nominated then a vote by paper ballot
- All five (5) offices are voted upon and become a slate of candidates
- Motion to accept the slate/Second
- Vote on the motion
- If motion passes, then officers are elected
- If motion fails, then the process begins again

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
JUNE 25, 2007

Opening of Meeting
The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:32 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:	Mr. John Broughton, President Mr. Cheval Breggins, Vice President Mr. Britt Slocum, Treasurer Mr. Calvin Jones, Vice Secretary-Treasurer Mr. Don Knechtel, Trustee Mrs. Mary Ann Martin, Trustee
Member Absent:	Mrs. Edith Suttles, Secretary
Staff Present:	Dr. Thomas J. Pillar, Superintendent Mrs. Jacklin Blodgett, Asst. Superintendent for Finance &Personnel Mr. Bruce Johnson, Director of Student Services & Operations Mrs. Dorothy Blackwell, Director of Curriculum Mr. Rob Spagnuolo, Business Manager Mr. Al Momrik, Associate Director of Technology Beth Kaiser Dave Percival Bill Davis Gretchen Mikula Randee Smith Lana Gervasi Sandra Fenner Susie Jones Maria Purol Karen Burgess Rebecca Pease
Others Present:	Mary Jo White Sophie Huyser Fonda Brewer-Williams

Pledge
Member Slocum led the Pledge of Allegiance.

Special Presentations
Dr. Pillar presented a plaque to Board member Cheval Breggins, acknowledging his service to the district. The plaque read: *In recognition of Cheval Breggins for service on the Waverly Community Schools Board of Education 2004-2007*. Dr. Pillar thanked Member Breggins on behalf of all Waverly students and staff for all the work he has done to help Waverly move forward.

Bruce Johnson, Director of Student Services and Operations, presented a summary of 2006-2007 meetings of the IISD Parent Advisory Committee (PAC) on behalf of Tina Hiske, Waverly's PAC representative. The Parent Advisory Committee consists of parent representatives from the IISD's twelve constituent districts and six Public School Academies. The committee meets the third Wednesday of the month from 7:00-9:00 p.m. at the Thorburn Education Center. The group heard presentations on the Early Childhood

Special Presentations (Continued)
Education and Care Systems, Reading Recovery and Learning Disabilities, and Disability Awareness Puppets. Other topics of discussion included reviewing revisions to the IISD Plan for the Delivery of Special Education Programs and Services, Review of the "Parent Guide to Special Education", updates on the State Performance Plan and data collection activities, and an update on IISD Organizational Restructuring. There was also an annual dinner meeting with Local Special Education Directors, with a presentation on "Breakthrough Parenting for Children with Special Needs".

The third special presentation featured a PowerPoint presentation of Strategic Plan reports. Dorothy Blackwell, Director of Curriculum and Action Team Leader of Strategy #1: Curriculum, Instruction, and Assessment, presented information to the Board regarding efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills. Tom Pillar, Superintendent and Action Team Leader of Strategy #2: Communication, presented information to the Board regarding enhancing communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

Jacklin Blodgett, Assistant Superintendent for Finance and Personnel and Action Team Leader of Strategy #3: Diversity, presented information to the Board regarding developing and implementing plans to capitalize on the benefits of diversity to better achieve our mission and objectives. Bruce Johnson, Director of Student Services & Operations and Action Team Leader for Strategy #4: Character Development, presented information to the Board regarding developing and implementing plans that will fully integrate and model our character traits to build caring communities at each school and foster learning.

Board members commended administration on the reporting format, stating it was much easier to read and easier to digest.

Correspondence
None

Public Comment
None

Student Representative Report
None

Board Member Comment
Member Martin reported she was proud to attend the Waverly High School graduation, and was proud of all our graduates as they received their diplomas. She also said she enjoyed the end-of-the-year band concert. Member Martin thanked Member Breggins for his service on the school board.

Member Slocum thanked Member Breggins for stepping up when not many will and for giving his opinion. Member Slocum announced he has completed MASB certification by completing the Level One CBA classes. He stated this was the sixth Strategic Plan report he has seen and he could understand everything.

Member Breggins congratulated Member Slocum for his Level One certification. Member Breggins stated he was honored to serve the Waverly Community School District. He thanked Dr. Pillar and the district for the plaque recognizing his years of service and stated he felt new Board member Fonda Brewer-Williams will do an excellent job. Member Breggins said he has enjoyed his time on the Board and is sure the Board's good work will continue.

Member Jones thanked Member Breggins for all the open houses, MASB certification, Board meetings, and sports talk. He said he is sure their talks will continue. Member Jones thanked administration for the updates on the Strategic Plan. He also congratulated Britt Slocum on his MASB certification.

Board Member Comment (Continued)
Member Knechtel thanked Member Breggins for the time he gave to the community and the Board, noting he appreciated his insight in a lot of areas. Member Knechtel commended Dr. Pillar for the excellent dialogue with the Cabinet and Board on Thursday morning. He also stated it was nice to get a presentation with regards to the PowerSchool program. Member Knechtel said it was beneficial to him to see how the program would save time for staff and help them better communicate with stakeholders.

President Broughton thanked Member Breggins for his service, collegiality, input and energy. He stated Member Breggins will be missed, but that Board members never really get away; they will always be available to us. President Broughton thanked the administration for the work done on the Strategic Plan report. He stated is continues to be a dynamic document.

Adoption of Agenda
A motion was presented by Member Martin and supported by Member Breggins. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Curriculum Advisory Committee Report
No report – the Curriculum Advisory Committee did not meet.

Approval of New Materials for the High School Health Class – For Discussion
A report recommending the approval of a new module entitled "Healthy and Responsible Relationships" and a DVD entitled "Conception to Birth" for the High School Health Class was presented for discussion. The Reproductive Health Committee convened on May 22, 2007 to review new materials. The materials recommended are those which the committee deemed most appropriate. The Board will take action on the recommendation in August, 2007.

Facilities/Policy Advisory Committee Report
Member Knechtel reported the Facilities/Policy Advisory Committee met at 7:30 a.m. on June 25, 2007. Agenda items discussed included review of policies per the NEOLA update, Student Code of Conduct, high school walkway, electronic locks at the high school; and underground storage tanks.

Donation of Equipment to Upgrade the High School Weight Room – Report #07-74 – For Action
A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education accept a second donation from Mr. Muhsin Muhammad II to upgrade the High School weight room, as required by Board Policy 7230.

This donation will further upgrade the weight room at the High School. It includes the donation of treadmills, bikes, and ellipticals.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Dr. Pillar indicated Policy 7230 calls for acknowledgement of donations of gifts. In the future, donations of this nature will not require action by the Board.

Member Slocum stated this is the second donation of equipment by Mr. Muhammad. He said Muhsin obviously had a good experience in Waverly. He thanked him, saying once a Warrior, always a Warrior. President Broughton thanked Mr. Muhammad, noting it is a tremendous thing for him to give back to his community and school. Dr. Pillar acknowledged Kevin Byrnes' efforts in the process.

Laptop Computers for Board of Education – For Information
Dr. Pillar reported at the June 11, 2007 Board meeting, a discussion took place regarding the possibility of supplying Board members with laptop computers. Administration has reviewed the situation and has determined there are two options to consider. The first is to use existing laptops owned by the District. There are currently seven laptop MacBook computers that were previously used in our Etrain Center that would be available for use by the Board. The advantage to selecting this option is that the computers have all the capabilities the Board would need to perform its duties and the computers are currently available. Additionally, no funds would need to be expended by the Board if this option was selected.

The second option would be to purchase laptop computers (PC based). The estimated cost to purchase the laptops and provide the necessary hardware/software would be $800 per computer. The total cost for the seven laptops would be estimated at $5,600. The professional development accounts for the Board were reviewed and there is an estimated $12,000 available as of June 15, 2007.

Dr. Pillar stated administration would leave it up to the Board to make a recommendation. The drawback with using the laptop computers would be if the Board continues to travel to other sites to conduct its meetings.

Member Slocum indicated it is fine with him to use the existing computers. Member Knechtel stated his timing was bad to bring up the recommendation, but he personally thinks using the available computers would allow Board members to keep their personal business separate from Board business. He asked if a presentation could be made at the next Board Professional Development session to show Board members how it would work.

Member Martin asked about taking computers from the Etrain and if there would still be computers left in that facility. Al Momrik indicated there are currently 13 computers in the Etrain, with seven of those possibly to be used by the Board. He stated there has been ongoing discussion about how training will be provided in the future.

Dr. Pillar stated the Board of Education is very careful about the provisions of the Open Meetings Act, and the computers being discussed would primarily be used to facilitate BoardBook.

Finance/Personnel Advisory Committee Report
Member Slocum reported the Finance/Personnel Advisory Committee met at 6:30 p.m. on Monday, June 25, 2007. Topics of discussion included PowerSchool, Food Service, and 2007-2008 staffing.

Migration to PowerSchool – Report #06-75 – For Action
A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education approve the migration to PowerSchool.

Member Slocum reported Board members were given the opportunity to hear a presentation for the PowerSchool program at a special meeting on June 21st at 8:00 a.m. Those unable to attend were sent a DVD of that meeting's presentation. The Finance Advisory Committee reviewed the proposal at its 6:30 p.m. meeting tonight. The PowerSchool program is a web-based application and represents the future of working with database, spreadsheets, and accounting systems. The current SASI system is now a dying dinosaur and will not be supported by Pearson in the future. Member Slocum stated he likes the security of the system which will allow for recording of tardies, absences, and homework assignments. Using PowerSchool will also reduce the number of servers needed.

Al Momrik gave a history of the district's association with Pearson School Systems. He stated Pearson has been very good to Waverly and has a large share of the market. The PowerSchool system would tie into

Migration to PowerSchool – Report #06-75 – For Action (Continued)
Star-Net at the ISD and provide connectivity to parents. He stated this seems like the natural flow. The funds for the program would come from money not expended in the 2006-2007 school year.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Section 1230g of the Revised School Code – Report #06-76 – For Action
A motion was presented by Member Slocum and supported by Member Breggins. MOTION: The Board of Education approved the resolution for continued employment of an employee.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Termination of Food Service Contract – Report #06-77 – For Action
A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the termination of the Food Service Agreement with Compass Group USA (Chartwells).

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Food Service Director Partnership with Eaton Rapids Public Schools – Report #06-78 – For Action
A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education approve the partnership with Eaton Rapids Public Schools to provide food service management.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

President Broughton stated he thinks the termination of the food service contract and the partnership with Eaton Rapids are a win-win situation for both Waverly and Eaton Rapids. The state is pushing for collaboration and this allows us to keep familiar staff.

Superintendent's Report
Bruce Johnson presented an update to the Board on School of Choice and tuition.

Dr. Pillar reported an objective of the Kindergarten Activities Program is to keep in touch with the families throughout the summer. On Friday, a letter will be sent to the parents of the incoming Kindergarten class inviting them to a picnic to be held at Sharp Park on July 18th between 5:00 and 7:00 p.m. Also included in the letter will be a poem about Kindergarten and a magnet with contact information for the Waverly Community Schools. Later in the summer, a letter will be sent inviting parents to come to the Administrative Center in August to pick up a tote bag with a book for their new Kindergarten students.

Dr. Pillar reported the Board will be considering approval of the NEC contract at the organizational meeting in July. The contract is currently under revision.

Dr. Pillar reported Michelle Frederick and Kysha Crenshaw will be interviewed for the Waverly Connection on Thursday. The topic will be the newly adopted K-4 World Language Program

Dr. Pillar announced summer initiatives for Curriculum, Finance, Personnel, and Facilities. In the area of Curriculum, planning continues for 2007-2008. We stand for success in teaching and learning and are working very hard to insure that the program continues to have opportunities for success of all students. In the area of Finance, we are launching into the new budget next week and preparing for the audit to be held August 6th -10th.

Superintendent's Report (Continued)
In the area of Personnel, we continue to work towards a smooth placement and transition of staff for 2007-2008. In Facilities, we continue to make our buildings look good and be a source of pride for the community.

Public Comment
Addressing the Board during Public Comment were Gretchen Mikula and Maria Purol.

Other Board Business
Member Knechtel reported he will be traveling tomorrow and will be unable to attend the Superintendent's evaluation.

Member Martin congratulated Member Slocum on his MASB certification. She thanked everyone involved in the reporting of the Strategic Plan, which she stated was clear and concise. Member Martin thanked Muhsin Muhammad for his donation and stated she was happy to keep experienced people in our food service program.

Adjournment
The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Calvin L. Jones, Vice Secretary-Treasurer

***Consent Agenda
rlp

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
June 26, 2007

Opening of Meeting
The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:07 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:	Mr. John Broughton, President Mr. Cheval Breggins, Vice President Mr. Britt Slocum, Treasurer Mr. Calvin Jones, Vice Secretary-Treasurer Mrs. Mary Ann Martin, Trustee Mr. Don Knechtel, Trustee
Member Absent:	Mrs. Edith Suttles, Secretary
Staff Present:	Dr. Thomas J. Pillar, Superintendent

Purpose
The purpose of the meeting was to conduct the Superintendent's year-end evaluation.

A request was made by the Superintendent to hold the meeting in executive session. A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education move to executive session for the purpose of evaluating the Superintendent.

> Roll call vote was taken. Motion carried, with all members present voting aye (6-0). Member Suttles was absent.

After completing his opening remarks, Dr. Pillar left the room. Following discussion by the Board, Superintendent Pillar was called back to the executive session and the Board and Superintendent had a dialogue about the evaluation.

Adjournment
The meeting returned to open session and was adjourned at 8:50 p.m.

Respectfully submitted,

Calvin L. Jones, Secretary

rlp

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-01

FOR ACTION

Subject: Designation of Date, Time, and Location of School Board Meetings

Recommendation:
In accordance with Public Act No. 267 of the Michigan Public Acts of 1976, the Superintendent recommends the Board of Education meeting calendar be established as follows:

2007	2008
July 9, 2007	January 14*
August 13*	February 11
September 10	February 25+
September 24+	March 10*
October 8*	April 14
November 12	April 28+
November 26+	May 12
December 10*	May 27+^
	June 9
	June 23+

All regular meetings will begin at 7:30 P.M. and will be held in the Administrative Center's Board Room. Meetings held on the fourth Monday of the month will be preceded by Advisory Committee meetings beginning at 6:00 p.m.

* denotes one meeting per month
+ denotes meeting preceded at 6:00 p.m. by Advisory Committee meetings
^ denotes Tuesday night meeting due to Memorial Day

A special organizational meeting of the Board of Education for the 2008-2009 school year will be held on Monday, July14, 2008 at 7:30 p.m.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-02

FOR ACTION

Subject: Designation of Committees and Appointments

Recommendation:
The Superintendent recommends the Board of Education President appoint membership to the following advisory committees: Curriculum; Facility/Policy; and Finance/Personnel.

Statement of Purpose/Issue:
Appointment at this time will enable the Board and administration to begin planning for the 2007-2008 school year.

Background Information/Historical Perspective:
The Board of Education will operate under a revised Committee of the Whole structure, with advisory committees meeting prior to the second Board meeting of scheduled months. The members of the three advisory committees shall be appointed by the President on an annual basis.

Ad Hoc committees may be created and charged at any time by the President. Members shall serve until the committee is discharged.

The Superintendent shall serve as an ex-officio member of each committee.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-03

FOR ACTION

Subject: Annual Designation of School Depositories

Recommendation:
The Superintendent recommends the Board of Education designate the depositories for Waverly Community Schools' monies and banking transactions for the 2007-2008 fiscal year, as follows:

NATIONAL CITY BANK, MICHIGAN
General Fund – Checking
General Fund – Savings
General Fund – Payroll/Checking

COMERICA BANK
Lunch – Checking
Waverly Athletics & Activities – Checking
Waverly Childcare – Checking
General Fund – Checking
Debt Funds – Checking and Investments
Trust & Agency Fund – Checking

MICHIGAN SCHOOL DISTRICT LIQUID ASSET FUND
General Fund – Checking
General Fund – Savings
General Fund – Investments

Background Information/Historical Perspective:
It is necessary for the newly organized Board of Education to officially designate its banks at the beginning of each school year.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-04

FOR ACTION

Subject: Designation of Professional Service Consultants – Attorneys

Recommendation:
The superintendent recommends the Board of Education approve retaining Thrun Law Firm, P.C., to address legal issues of the school district during the 2007-2008 school year.

Statement of Purpose/Issue:
The above recommended law firm has served as counsel to the Board and their performances have been judged satisfactory. Approval of the Board's legal counsel at this time provides the administration with direction when needing legal advice during the school year.

Background Information/Historical Perspective:
During the 2006-2007 school year, the firm of Thrun Law Firm, P.C., was authorized as professional counsel. The firm performed legal services including elections, personnel matters, and other concerns. The retainer charged by Thrun Law Firm, P.C., was $1,100.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-05

FOR ACTION

Subject: Delegate(s) – MASB Annual Meetings

Recommendation:
The Superintendent recommends the Waverly Community Schools Board of Education President appoint a member(s) as delegate(s) to the annual meetings of the Michigan Association of School Boards.

Statement of Purpose/Issue:
Annually the above organization, of which by policy the Waverly Community Schools Board of Education is a member, holds meetings in which significant matters are voted upon. It is appropriate, therefore, that the Waverly Community Schools Board of Education designates a member (members) of the Board to the position of delegate(s) to these meetings.

Budget Impact:
The Board of Education annually designates monies, as a part of its annual budget, for the purpose of Board inservice. For 2007-2008, there is $7,000 in the budget for Board professional development.

Background Information/Historical Perspective:
Board Bylaw 0175 states, "The Board of Education may maintain membership in the National School Boards Association and the Michigan Association of School Boards and may take part in the activities of these groups."

Rationale for Recommendation:
The designation of a person (persons) responsible for attending annual meetings of the MASB would assure active participation by the Board of Education.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-06

FOR ACTION

Subject: Representative – MASB Legislative Relations Network

Recommendation:
The Superintendent recommends the Board of Education designates a representative to the Michigan Association of School Boards Legislative Relations Network.

Statement of Purpose/Issue:
Legislators are increasingly asked to deal with education-related issues, which affect how local districts are managed. To have an impact in shaping these issues in the legislature, Boards need to communicate regularly and effectively with their elected representatives. The Legislative Directory is designed to help Boards of Education contact legislators and coordinate activities with other districts in the area.

A Board member who accepts appointment to the Legislative Relations Network should be willing to:

- Review information emailed to him or her as well as legislative reports contained on other MASB publications and report to his or her Board about legislative issues.
- Have at least one personal contact per year with his or her legislator in the legislator's home district.
- Periodically contact his or her legislator by letter, phone, or in person to relate school board concerns on key legislative issues.
- Make every effort to attend the annual MASB LRN meeting held in Lansing.
- Communicate to MASB the concerns and interests of his or her Board of Education on legislative issues.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-07

FOR ACTION

Subject: Appointment – ISOA Representative

Recommendation:
The Superintendent recommends the Board of Education select a member as representative to the Ingham School Officers Association (ISOA) board for the 2007-2008 school year.

Statement of Purpose/Issue:
The Ingham School Officers Association board has the responsibility of planning the activities of the association. Representatives meet on a monthly basis, with time and place determined by the ISOA board at its organizational meeting.

Background Information/Historical Perspective:
The Ingham School Officers Association board is composed of one representative of the twelve local boards, the Ingham Intermediate School District board, and the chair of the Ingham County Superintendent's Round Table.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-08

FOR ACTION

Subject: **Appointment – Board of Education/Township Liaison**

Recommendation:
The Superintendent recommends the Board of Education select a member to serve as liaison with the Delta, Lansing, Windsor, and Watertown Townships' Board(s) of Trustees for the 2007-2008 school year.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-9

FOR ACTION***

Subject: **Designation of Audit Firm for 2007-2008**

Recommendation:
The Superintendent recommends the Board of Education designate Plante & Moran, PLLC, Certified Public Accountants, to audit the school district's financial records for the second year of a five (5)-year proposal at a cost of $19,950.

Background Information/Historical Perspective:
Plante & Moran performs audits for many school districts and works closely with the state of Michigan. The firm has audited the school district's financial records for the past 16 years in a satisfactory manner.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-10

FOR ACTION***

Subject: Annual Designation of Authorized Signatories

Recommendation:
The Superintendent recommends the Board of Education designates the signatories for Waverly Community Schools' monies and banking transactions for the 2007-2008 fiscal year to be approved, as presented, with signature of the Board treasurer.

All checks drawn against an authorized, demand account in the following funds will be signed by the Board treasurer and countersigned by Thomas J. Pillar, Superintendent.

General Fund
Trust & Agency Fund
Waverly Athletics & Activities
Waverly Childcare Fund
Lunch Fund
Debt Funds

The Assistant Superintendent for Finance & Personnel, Jacklin C. Blodgett, and Business Manager, Robert Spagnuolo, will be authorized to transfer monies from the authorized trust and savings accounts to authorized checking accounts in the following funds:

General Fund
Trust & Agency Fund
Waverly Athletics & Activities
Waverly Childcare Fund
Lunch Fund
Debt Funds

The Assistant Superintendent for Finance & Personnel, Jacklin Blodgett, and Business Manager, Robert Spagnuolo, will be authorized to invest temporary, excess cash in the name of Waverly Community Schools and to liquidate such investments by deposit in authorized accounts.

Background Information/Historical Perspective:
It is necessary for the newly organized Board of Education to officially designate its authorized signatories at the beginning of each school year.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-11

FOR ACTION***

Subject: Designation of Person to Post Meetings

Recommendation:
The Superintendent recommends Rebecca Pease, the Recording Secretary to the Board of Education, be designated as the person to post meetings of the Board of Education. In her absence, the Superintendent shall appoint a person to post individual meetings as required.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-12

FOR ACTION***

Subject: Appointment of Parliamentarian

Recommendation:
It is recommended by the Superintendent that Rebecca Pease, the Recording Secretary to the Board of Education, be appointed as Board of Education Parliamentarian for the school year 2007-2008.

Statement of Purpose/Issue:
To comply with Bylaw 0161 which states the parliamentary authority governing the Board of Education shall be Robert's Rules of Order, Newly Revised, in all cases in which it is not inconsistent with statute, administrative code, or the Board adopted bylaws.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-13

FOR ACTION***

Subject: Designation of Charitable Giving Fiscal Agents

Recommendation:
The Superintendent recommends the Waverly Community Schools Board of Education selects the Capital Area United Way and the Waverly Education Foundation as its charitable giving campaign fiscal agents for the 2007-2008 school year.

Statement of Purpose/Issue:
This action by the Board of Education establishes the Capital Area United Way and the Waverly Education Foundation as the only two agencies having access to the district's payroll deduction process for the purpose of conducting their charitable giving campaigns for the 2007-2008 school year.

Background Information/Historical Perspective:
In past years, the Capital Area United Way was named the fiscal agent as an umbrella, under which all charities seeking to use the district's payroll deduction process for charitable campaign giving must conform. The Waverly Education Foundation approached administration in 1995 with a plan to enhance its membership through offering a payroll deduction plan for district employees. This will ultimately benefit the district as Foundation monies will eventually filter back to the schools through enhancement of programs.

Rationale for Recommendation:
It is timely that the Board of Education selects its annual charitable workplace giving campaign fiscal agents in preparation for the Capital Area United Way and the Waverly Education Foundation campaigns. Traditionally the United Way campaign is conducted during the months of September and October. The Waverly Education Foundation offers membership to employees through payroll deduction on an ongoing basis.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
July 9, 2007

Report #07-14

FOR ACTION***

Subject: Membership Resolution -- Michigan High School Athletic Association

Recommendation:
The superintendent recommends the Waverly Community School District continue its membership and relationship with the Michigan High School Athletic Association and that the following membership resolution, provided by the Michigan High School Athletic Association, be adopted for the year August 1, 2007 through July 31, 2008:

> The secondary schools in the Waverly Community School District, City of Lansing, County of Eaton, State of Michigan, are hereby:
>
> (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
>
> (B) are further enrolled to participate in the approved inter-school athletic activities sponsored by said association.
>
> The Board of Education hereby delegates to the Superintendent or his designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and Bylaws of said association and adopts as its own the rules, regulations, and interpretations (as minimum standards), as published in the current Handbook and qualifications as published in the Bulletin as the governing code under which the said schools shall conduct their program of interscholastic activities and agrees to primary enforcement of said rules, regulations, interpretations, and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.
>
> This authorization shall be effective from August 1, 2007 and shall remain effective until July 31, 2008, during which the authorization may not be revoked.

Background Information/Historical Perspective:
Through Policy 2431 "the Board further adopts those eligibility standard set by the Constitution of the Michigan High School Athletic Association (MHSAA) and shall review such standards annually to ascertain that they continue to be in conformity with the objectives of the Board."

Rationale for Recommendation:
Action is necessary to prevent a lapse in membership, and enable the district to participate in league activities.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
July 9, 2007

Report #07-15

FOR ACTION

Subject: **Personnel Summary**

I. INSTRUCTION AND SUPPORT

A. Resignation - Certified

Name	Position	Reason	Effective
Danielle Baratono	East 6th Grade Teacher	Personal	6/22/07
Christine Danhoff	Elementary Library/Technology Teacher	Personal	7/1/07

FOR INFORMATION

A. Position Change – Non Certified

Name	Position	Salary	Effective
Randee Smith	From: Reading Parapro To: Special Education Parapro	$15.15	2007-08