

# Agenda of Regular

## The Board of Education Waverly Community Schools

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A Regular of the Board of Education of Waverly Community Schools will be held May 7, 2007, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
  - A. Pledge - WHS Band Students
- II. Special Presentations
  - A. Symphonic Band Recognition
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. \*\*\*Approval of Minutes 3
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. Presentation of Reports
  - A. Curriculum
    - 1. \*\*\*For Information - Extended Field Trip 9
  - B. Facilities & Policy
    - 1. Recommendation to approve Report #06-54, Easement between the Eaton County Drain Commission and the Waverly Community Schools 10
    - 2. Recommendation to approve Report #06-60, Remediation of the underground storage tank at the Service Building 11
  - C. Finance & Personnel
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3.	For Discussion - Budget Amendment 2006-2007	14
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D.	Other	
1.	Recommendation to approve Report #06-63, 2007-2008 (First Semester) Schools of Choice Recommendation	16
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X.	Superintendent's Report	
XI.	Public Comment	
XII.	Other Board Business	
XIII.	Adjournment	

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
April 23, 2007**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:03 p.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Cheval Breggins, Vice President  
Mrs. Edith Suttles, Secretary  
Mr. Britt Slocum, Treasurer  
Mr. Calvin Jones, Vice Secretary-Treasurer  
Mr. Don Knechtel, Trustee  
Mrs. Mary Ann Martin, Trustee

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Rob Spagnuolo, Business Manager  
Karen Burgess  
Christopher White  
Annita Larson  
Kathy Bauer  
Dave Larzelere  
Susan Bissonette  
Dave Percival  
Erin Tembras  
Pam Hawkins  
Amber Butler  
Lynn Moule  
Michelle Ellegood  
Karen Berry  
Ruth Lamb  
Kerry Billadeau  
Laurel Trombly  
Valerie Hendrickson-Carr  
Trudy Cotter  
Tracy Thomas  
Vince Perkins  
Ginny Hager  
Nick Johnson  
Beth Kaiser  
Gretchen Mikula  
Mary Faber  
Shawn Talifarro  
Don Dimick  
Shawn O'Boyle  
Cindy Sartor  
Rebecca Pease

***Others Present:***

Mary Jo White  
Fonda Brewer-Williams  
Pat Harrington

**Others Present:** Amanda Hasanovic  
Nick Wallace

***Pledge***

The Pledge of Allegiance was led by Member Mary Ann Martin.

***Correspondence***

None

***Public Comment***

None

***Board Member Comment***

President Broughton thanked Mr. Perkins and his staff for hosting this evening's meeting, noting the Board enjoys the School Improvement Reports which are enlightening and entertaining.

Member Jones thanked everyone who participated in the Delta Township Library's 5K Walk/Run.

Member Suttles thanked Ruth Lamb and the staff at Waverly Middle School for the invitation to participate in Career Day. She spoke for 56 minutes to 70 students in four sessions. Member Suttles stated her hat is off to all staff. She said this experience was a good reminder how exhausting it is to interact with young people and keep them involved.

Member Martin thanked Dave Larzelere and Dave Gorbe for the wonderful jazz night on Tuesday, April 17<sup>th</sup>. She reminded Board members of the Mid-Michigan Youth Symphony Concert in the Waverly High School Auditorium on Tuesday, April 24<sup>th</sup> at 9:30 a.m.

***Adoption of Agenda***

A motion was presented by Member Suttles and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

***\*\*\*Approval of Minutes***

The minutes of the special meeting of April 9, 2007 and the minutes of the regular meeting of April 9, 2007 were approved as presented.

***Presentation of Reports – School Improvement Report – Middle School***

Vince Perkins, Principal, and teachers Laurel Trombly, Kerry Billadeau, and Ruth Lamb presented the Middle School 2006-2007 School Improvement Report. The report focused on reading, attendance and discipline, and careers. The reading goal was students will improve reading skills and comprehension over the course of the year as measured each trimester through the Gates-MacGinitie Test. The attendance and discipline goal was students' class attendance will increase and discipline occurrences will decrease by 10% over the course of the school year. The career goal was students will expand career knowledge and connect careers with learning opportunities. Each goal discussed included strategies or interventions used in each area, with results supported by graphs.

***Presentation of Reports – School Improvement Report – High School***

Dave Percival, Principal, and teachers Trudy Cotter, Christopher White, Amber Butler, Erin Tembras, and Mary Faber presented the High School 2006-2007 School Improvement Report. The report focused on reading, math, and careers. The reading goal was all students will improve their reading ability across the curriculum. Detailed information was presented regarding strategies and interventions, professional development, and assessment in reaching the reading goal. The math goal was all students will demonstrate improvement in math across the curriculum. Detailed information was presented regarding professional development, strategies and interventions, and assessment in reaching the math goal. The career goal featured the use of assessments, strategies, and interventions to expose students to a variety of career options through their various classes.

***Public Comment***

None

***Other Board Business***

Member Slocum stated the presentations were a bright spot in his day. He noted he liked seeing the test numbers going in the right direction. Member Slocum stated his kids go to the best school in the world and he thinks staff is doing a heck of a job. He ended by saying he is proud to be a Warrior.

***Adjournment***

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

\*\*\*Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
April 24, 2007**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:42 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Britt Slocum, Treasurer  
Mr. Calvin Jones, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mr. Don Knechtel, Trustee

***Members Absent:***

Mr. Cheval Breggins, Vice President  
Mrs. Edith Suttles, Secretary

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mr. Bruce Johnson, Director of Student Services & Operations  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Rob Spagnuolo, Business Manager  
Ms. Rebecca Pease, Secretary to the Superintendent

***Purpose***

The purpose of the meeting was dialogue with Senator Patty Birkholz and Representative Rick Jones.

Jacklin Blodgett and Rob Spagnuolo provided a brief PowerPoint presentation regarding enrollment trends, retirement rates, General Fund transfer to the School Aid Fund, budget adjustments, state aid foundation, the impact of a state aid cut in the 2006-2007 school year, and a comparison of state aid payments between Waverly Community Schools and Grand Ledge. This presentation was followed by discussion regarding school funding.

***Adjournment***

The meeting adjourned at 8:35 a.m.

Respectfully submitted,

Calvin L. Jones, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
April 27, 2007**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:00 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan

***Members Present:***

Mr. John Broughton, President  
Mr. Cheval Breggins, Vice President  
Mr. Britt Slocum, Treasurer  
Mr. Calvin Jones, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mr. Don Knechtel, Trustee

***Member Absent:***

Mrs. Edith Suttles, Secretary

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

***Staff Present:  
(Open Session Only)***

Mrs. Gloria Gonzalez, Principal, East Intermediate  
Mrs. Valerie Hendrickson-Carr, Principal, Elmwood Elementary

***Others Present:***

Mr. Kevin Harty, Thrun Law Firm

***Purpose***

The purpose of the meeting was discussion of Waverly Education Association contract negotiations and action on administrator contracts.

***Motion to move to closed session***

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education move to closed session for the purpose of discussing Waverly Education Association contract negotiations.

Roll call vote was taken. Motion carried, with all members present voting aye.  
(Present: Members Broughton, Breggins, Jones, Knechtel, Martin, and Slocum; absent: Member Suttles)

There was general discussion of collective bargaining issues.

The Board returned to open session.

***Non-extension of Principal Contracts – Report #06-59 – For Action***

A motion was presented by Member Martin and supported by Member Knechtel. MOTION: The Board of Education not extend (terminate under Article IV, Section 4.4 of the Master Agreement between the Waverly Administrators Education Association and the Board of Education) the two least senior principal and the two least senior assistant principal contracts as agreed upon by the Waverly Administrators Education Association. The non-extension recommendation is for the following contracts: Rashawnda Talifarro, Winans Elementary Principal; Vincent Perkins, Middle School Principal; Telly Brannon, Middle School Assistant Principal; and Mike Moreno, East Intermediate School Assistant Principal.

Motion carried. VOTE: AYES – 5; NAYS – 1 (Member Jones); Member Suttles absent.

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April 27, 2007

***Public Comment***

Addressing the Board during Public Comment was Gloria Gonzalez.

***Adjournment***

The meeting adjourned at 7:41 a.m.

Respectfully submitted,

Calvin L. Jones, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
May 7, 2007**

**FOR INFORMATION\*\*\***

**Subject:           Extended Field Trip**

**Extended Field Proposal**

Benjamin Knapp, Choir Director, has received permission for an extended field trip to Cedar Point Amusement Park in Sandusky, Ohio for any choir member in grades 9-12. The trip will serve as a social outing for the choir students. It is hoped the students will get to know each other better, which will result in the group becoming closer. Approximately 30-40 students will participate in the trip, accompanied by Mr. Knapp and 3-4 chaperones. They will depart and return on Saturday, May 19, 2007, traveling by Dean Transportation bus. The cost of the trip is an estimated \$90 per participant. Fund-raising opportunities have been made available throughout the year. Students unable to pay the necessary costs will receive assistance through the Choir Boosters.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
May 7, 2007**

**Report #06-54**

**FOR ACTION**

**Subject: Easement between the Eaton County Drain Commission and the Waverly Community Schools**

**Recommendation:**

The Superintendent recommends the Board of Education approve an easement with the Eaton County Drain Commission to allow ingress and egress over the parcels of property considered to be detention basins south of the High School and in the southwest corner of the Colt Parking lot.

**Statement of Purpose/Issue:**

This easement is needed by the Eaton County Drain Commission to allow for the operation, maintenance, and improvement of the detention basins, as needed.

**Budget Impact:**

None

**Background Information/Historical Perspective:**

The Eaton County Drain Commission granted final approval for the completion of the parking lot renovations at the High School and Colt Elementary based on the development of detention basins at each site. The Commission needs access to these sites as they connect into the Eaton County storm water drainage system.

**Options/Alternatives:**

The Board of Education may choose to deny the request for this easement.

**Rationale for Recommendation:**

Granting this easement is in line with the completion of the parking lot renovations at the High School and Colt Elementary School.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
May 7, 2007**

**Report #06-60**

**FOR ACTION**

**Subject: Remediation of the underground storage tank site at the Service Building**

**Recommendation:**

The Superintendent recommends the Board of Education accept the bid from MacKenzie Environmental Services to remediate and restore the underground storage tank site at the Service Building. This bid meets the specifications set forth for this site by the Michigan Department of Environmental Quality (MDEQ).

**Statement of Purpose:**

This project will remediate the underground storage tank and restore this site to meet MDEQ requirements for closure.

**Budget Impact:**

The district has been approved to receive funding of 80%, up to \$50,000, for this project through the DEQ Temporary Reimbursement Program. The remaining 20% will be paid from the district operations budget.

**Background Information/Historical Perspective:**

In 1995 a diesel fuel tank and a gasoline fuel tank were removed from the service building grounds. Free product was detected at this time. The state funding system to remediate and restore this site became insolvent at this time. As a result, Waverly worked with MacKenzie Environmental Services to monitor and provide status reports to the MDEQ as required.

In December of 2006, Waverly was approved to receive funding from the MDEQ Temporary Reimbursement Program. Based on this approval, MacKenzie developed specifications to remediate and restore this site. The bid being considered by the Board meets the necessary specifications for this project.

A detailed chronology of events is provided in the support material.

**Options/Alternatives:**

The Board of Education may accept the bid as proposed. The Board of Education may decline the bid and consider further study of the project.

**Rationale for Recommendation:**

The bid being recommended is the low bid out of a total of the three companies submitting bids. MacKenzie Environmental Services has as the capacity and experience to complete this project and meet all specifications of MDEQ.

State funding for underground storage tank remediation is not always available. Since Waverly has received funding approval, it is fiscally responsible to complete this project at this time.

**Goals Addressed:**

*We will provide a safe and secure environment in which to teach, learn, and work*

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
May 7, 2007**

**Report #06-61**

**FOR ACTION\*\*\***

**Subject:           Financial Recommendation**

**Recommendation:**

It is recommended the following be approved:

**Approval of Treasurer's Report:**

The General Fund Financial Report dated April 30, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of March 31, 2007 was \$7,479,315.30. Receipts during April 2007 consist of current taxes and other revenues in the amount of \$4,093,956.64 less disbursements during April of \$4,376,139.13 left the district with a General Fund cash balance as of April 30, 2007 of \$7,197,132.81.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
May 7, 2007**

**Report #06-65**

**FOR ACTION**

**Subject:**           **Sale of Buses**

**Recommendation:**

The superintendent recommends the Board of Education approve the sale of four (4) buses.

**Statement of Purpose/Issue:**

Waverly Community Schools currently owns four (4) buses that are available for sale due to the purchase of buses.

**Budget Impact:**

See attached support material.

**Background Information/Historical Perspective:**

See attached support material.

**Discussion of Options/Alternatives:**

The Board could reject the current bid and not sell the buses.

**Rationale for Recommendation:**

See attached support material.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
May 7, 2007**

**FOR DISCUSSION**

**Subject:** Budget Amendment 2006-2007

**Recommendation:**

The Superintendent recommends the Board of Education approve the amended 2006-2007 budget showing revenues to be \$32,360,743 with expenditures of \$33,338,844.

**Statement of Purpose/Issue:**

To amend the 2006-2007 budget to reflect the expected revenues and expenditures.

**Budget Impact:**

The adjustments changed the expected June 30, 2007 fund balance to \$5,135,881.

**Background Information/Historical Perspective:**

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following: State Aid update for anticipated proration, updated ISD special education funding, and IDEA funding increase.

**Discussions of Options/Alternatives:**

None.

**Rational for Recommendations:**

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
May 7, 2007**

**Report #06-62**

**FOR ACTION**

**Subject:        Personnel Summary**

**I. INSTRUCTION AND SUPPORT**

A.        Resignation - Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Janise Overton-Buckner	MS Special Education Teacher	3 yr. Leave Expired	4/30/07
Janet Mort	East Special Education Teacher	Personal	6/8/07

**FOR INFORMATION**

C.        Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Patricia Waltz	Back Up Bus Driver	\$11.00	4/2/07
Treva Hutchinson	Colt Lunch Assistant	G/\$9.00	4/9/07
Lisa Winters	Colt Lunch Assistant	G/\$9.00	4/16/07

D.        Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Reteasher Lewis	Colt Lunch Assistant	Job Abandonment	4/12/07

E.        Leave of Absence – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Julie Garza	MS Locker Room Attendant	Personal	3/26/07-6/8/07

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
May 7, 2007**

**Report #06-63**

**FOR ACTION**

**Subject:**           **2007-2008 (First Semester) Schools of Choice Recommendation**

**Recommendation:**

It is recommended that the Waverly Board of Education approve participation in the Schools of Choice program [Sections 105 and 105(c)] for the first semester of the 2007-2008 school year. Schools of Choice will be offered in the following grades: Kindergarten, 1<sup>st</sup> grade, 2<sup>nd</sup> grade, 3<sup>rd</sup> grade, 4<sup>th</sup> grade, 5<sup>th</sup> grade, and 6<sup>th</sup> grade. Specific numbers will be provided at the Board meeting.

**Budget Impact:**

The Schools of Choice option generates revenue for the district at the rate of State foundation of the student's resident district.

**Background Information/Historical Perspective:**

The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. The Waverly Board of Education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the district. We have participated in Schools of Choice since 1997-98. Currently we have 392 Schools of Choice students enrolled.

The Ingham Intermediate School District will advertise Schools of Choice on May 20, 2007 in the Lansing State Journal. The application timeline this year is June 4 – 22, 2007.

**Discussion of Options/Alternatives:**

The Board may approve a reduced Schools of Choice option or not offer this option for the 2007-2008 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.

**Rationale for Recommendation:**

This recommendation is being brought to the Board for action at this time as it is a matter that comes before the Board each year.

**Goals Addressed:**

***Parameter #4*** – New programs will not be accepted unless they are consistent with the Strategic Plan, benefits clearly exceed costs, and provisions are made for staff development and timely program evaluation.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
May 7, 2007**

**Report #06-64**

**FOR ACTION**

**Subject:**           **Ingham Intermediate School District General Education Fund 2007-2008 Proposed Budget**

**Recommendation:**

The Superintendent recommends the Board of Education support the ISD Budget Resolution as presented in the support material.

**Statement of Issue/Purpose:**

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1<sup>st</sup> of each year. The local school districts must do the following on or before June 1<sup>st</sup>: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and 3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

**Budget Impact:**

None.

**Background Information/Historical Perspective:**

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the Ingham Intermediate School District prior to the May 1<sup>st</sup> deadline pertaining to the ISD's budget.

**Discussion of Options/Alternatives:**

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

**Rationale for Recommendation:**

Administration feels it is important to support the proposed budget which the ISD has developed for its constituent districts.