

# Agenda of Regular

## The Board of Education Waverly Community Schools

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A Regular of the Board of Education of Waverly Community Schools will be held November 13, 2006, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
  - A. Pledge - Elmwood Elementary Students
- II. Special Presentations
  - A. Elmwood Presentation
  - B. Recognition of Barbara Knighton and Clare Moritz
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Approval of Minutes 3
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. Presentation of Reports
  - A. Curriculum
    - 1. For Information: Extended Field Trip 11
  - B. Facility & Policy
    - 1. Recommendation to approve Report #06-35, First Amendment to Easement between Michigan Bell Telephone a/k/a AT&T and the Waverly Community Schools 12
  - C. Finance & Personnel
    - 1. \*\*\*Recommendation to approve Report #06-36, Financial Recommendation 15
    - 2. \*\*\*Recommendation to approve Report #06-37, Summer Tax Collection Resolution 18

3.	Recommendation to approve Report #06-38, Master Agreement Ratification - Custodian Teamsters & Chauffeurs Union No. 580	21
4.	For Information: Personnel Report	22
X.	Superintendent's Report	
XI.	Public Comment	
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**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
October 9, 2006**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:31 p.m. in the gymnasium of Colt Elementary School, 4344 W. Michigan Avenue, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Cheval Breggins, Vice President  
Mr. Britt Slocum, Treasurer  
Mr. Calvin Jones, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee

***Member Absent:***

Mrs. Edith Suttles, Secretary  
Mr. Don Knechtel, Trustee

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mr. Bruce Johnson, Director of Operations and Student Services  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Joe Yarbrough, Director of Communications  
Mr. Rob Spagnuolo, Business Manager  
Peggy Baldwin  
Karen Burgess  
Bill Davis  
Kevin Byrnes  
Nancy Miesner  
Gretchen Mikula  
Susan Ellsworth  
Linda Vainner  
Rebecca Pease

***Others Present:***

Franka Crowell, Student Representative  
Margot Saxena  
Joshua Ferguson  
Allison Dolehanty  
Jessica Dillon  
Rima Hourani  
Jean Allison  
Kathleen Moynahan  
Sam Allison  
Morgan Clayton  
Travis VanTighem  
Robby Jaglowski  
Ryan Marsh  
Julia Hernandez  
Devin Comstock  
Alex Chapman  
Bailey Ruedisale  
Kirsten Mitchell  
Ellyssa Knaggs

***Welcome***

President Broughton thanked Dr. Peggy Baldwin and her staff for hosting the Board meeting and welcomed the high school government students in attendance at the meeting.

***Pledge***

Bailey Ruedisale, Kirsten Mitchell, and Ellyssa Knaggs led the pledge of allegiance to the flag. The three fourth grade students serve on Colt's Safety Patrol squads and are responsible for helping keep Colt students safe during arrival and dismissal. Each girl reports to her assigned post and remains there until they are sure the students are in the building. Part of their responsibilities is to also keep an eye opened for anything unusual and report it to the office. Colt is very proud of these girls and all members of the Safety Patrol.

***Special Presentation***

Travis VanTeghim of SET-SEG presented a sign to Dr. Peggy Baldwin recognizing Colt Elementary School as a winner of a 2006 Education Excellence Award. The Colt staff designed writing rubrics which helped to substantially raise MEAP scores. The rubrics have been shared within the district and with other districts. Dr. Baldwin thanked the Colt faculty, staff, students and parents for making this happen. Mr. VanTeghim noted this is the second year in a row that Waverly has been the recipient of an Education Excellence Award.

In compliance with state law, Dr. Pillar presented the District's Annual Report to the Board. Each Board member received a printed copy of the report. The annual report will appear on the district's website in the near future. If members of the community are unable to access the report on-line, a hard copy will be sent upon request.

***Correspondence***

None

***Public Comment***

Addressing the Board during Public Comment was Kathleen Moynahan.

***Student Representative Report***

Franka Crowell reported the school year is off to a great start. Homecoming events, including the pep assembly and dance, were fun. The team won the Homecoming game defeating Jackson Northwest. On Friday, October 6<sup>th</sup>, there was a beautiful ceremony dedicating the flagpole at the high school to Waverly High School students who have served our country in the armed forces.

***Approval of Minutes***

The minutes of the regular meeting of September 25, 2006 and the special meeting of October 5, 2006 were approved as presented.

***Board Member Comment***

Member Jones thanked the Student Senate for the flagpole dedication ceremony. He commented the mother of Justin Smith, a 1995 graduate of Waverly High School who gave his life so we can enjoy the freedoms we do in this country, delivered a touching speech and poem at the ceremony.

Member Jones reported he will not be able to attend the Board's professional development session on Monday, October 23<sup>rd</sup>. He will be attending the Lansing Community College Presidential Profile meeting at that time.

***Board Member Comment (continued)***

Member Breggins congratulated students on the WHS Homecoming Court, stating it was nice to see them dressed up in attire you typically don't see them in during the year. He congratulated the Waverly Alumni Association for its successful tailgate, noting there were many graduates from the class of 1976 attending. Member Breggins reported the Ingham School Officers Association held its candidate forum on October 4<sup>th</sup>. There was great attendance and good questions and answers. Responses of the candidates can be found on the Ingham ISD's website.

Member Slocum congratulated Dr. Baldwin, and the Colt students, staff, and parents for receiving the SET-SEG award. He stated Homecoming went well with a great parade and game. Member Slocum reported, with help from the Student Senate, the fundraising effort for a new mascot uniform is pretty close to its goal.

Member Martin congratulated Colt students and staff on receiving the SET-SEG Education Excellence Award. She stated it is truly an honor to be singled out and honored in that way. It reflects well on the school, but also reflects well on Waverly as a whole. Member Martin stated Homecoming was wonderful, and winning the game was an absolute plus. The Alumni Association tailgate, the Homecoming court, and the band all added to the festivities. Member Martin thanked the Student Senate for the new flagpole and dedication ceremony.

President Broughton congratulated Colt Elementary and Dr. Baldwin for receiving the Education Excellence award, seconding that it truly is an honor for both the school and the district. He reported he will be attending a MASB workshop for new Board Presidents on Friday, October 13<sup>th</sup>.

***Adoption of Agenda***

Dr. Pillar reported two support items have been included with the agenda packet distributed at the Board table. One is a detailed staffing report and the other details of the bus drivers' contract. There are no additional changes to the agenda.

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the meeting agenda as presented.

Member Martin asked that Report #06-30 (Financial Recommendation) be removed from the consent agenda.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Knechtel and Suttles absent).

***Donation of Equipment to Upgrade the High School Weight Room – Report #06-29 – For Action***

A motion was presented by Member Slocum and supported by Member Breggins. MOTION: The Board of Education accept the generous donation of Mr. Muhsin Muhammad II to upgrade the High School weight room, as required by Board Policy 7230.

Kevin Byrnes, teacher and coach, provided background information to the Board on how this donation came about. He and Bruce Johnson presented a facsimile of a check in the amount of \$17,200 for the flooring for the weight room. Dr. Pillar acknowledged Mr. Byrnes' efforts and for taking the initiative to pursue this effort.

Members of the Board thanked Mr. Muhammad for his generous donation to the district and Mr. Byrnes for taking the initiative to make it happen.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Knechtel and Suttles absent).

***Financial Recommendation – Report #06-30 – For Action***

A motion was presented by Member Martin and supported by Member Breggins. MOTION: The Board of Education approve the treasurer’s report as presented in Report #06-30.

Member Martin asked a question about the percentage of funds available for Function 259 – Other Business Services. She was told this function covers tax appeal rebates.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Knechtel and Suttles absent).

***Acceptance of 2005-2006 Audit Report – Report #06-31 – For Action***

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education approve and accept the annual audit report from Plante and Moran, PLLC for the 2005-2006 fiscal year in order to comply with State and Federal regulations.

Dr. Pillar acknowledged the work of Business Manager Rob Spagnuolo for facilitating the audit; Jacklin Blodgett for overseeing the audit; and the business department for doing an outstanding job.

Board members thanked all involved in the effort, noting there is a lot of work involved in getting ready for an audit.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Knechtel and Suttles absent).

***Purchase of Walk-In Coolers/Freezers – Report #06-32 – For Action***

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the purchase of two (2) walk-in coolers/freezers from Stafford-Smith, Inc.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Knechtel and Suttles absent).

***Master Agreement Ratification – Bus Drivers – International Union of Operating Engineers Local 547 AFL-CIO – Report #06-33 - For Action***

A motion was presented by Member Martin and supported by Member Breggins. MOTION: The Board of Education approve the tentative agreement as negotiated between the International Union of Operating Engineers Local 547, AFL-CIO, representing the district’s transportation department, and the Board of Education, as presented in the support material.

Motion carried. VOTE: AYES – 5; NAYS -0 (Members Knechtel and Suttles absent).

Member Slocum thanked everyone involved in putting this contract together, noting it was good for everyone involved. Member Martin concurred.

***Personnel Report - For Information***

Member Martin acknowledged Mary Berry’s retirement as Communications secretary after 22.5 years. She stated she remembered when Mary was hired as a salad maker and she appreciates the many years of service she has given to the district.

A question was asked how dollar amounts are determined for Schedule B and Extra-Curricular 8.8 stipends. Schedule B stipends are determined by the teachers’ contract; Extra-Curricular 8.8 positions and stipends are decided by each individual building.

***Staffing 2006-2007 – For Information***

A report providing assignment of personnel was presented for information.

***Superintendent's Report***

Dr. Pillar announced the October Board PD session is scheduled for Monday, October 23<sup>rd</sup> from 6:00 – 9:00 p.m. in the eTrain Room at the Middle School. It is going to be an on-line experience.

Dr. Pillar reported our students are in the midst of MEAP, October 9-27. Everyone feels the pressure of these high stakes tests. Unfortunately the reputation of students, their teachers, their school and the District rides on the MEAP outcomes. Dr. Pillar stated he hopes our parents and citizens do not lose sight of the fact that there is more to school than just standardized tests and test results. Waverly is a great place for teaching and learning.

Dr. Pillar reported he participated in the Michigan Association of School Administrators fall conference for superintendents two weeks ago. He stated he picked up some important information on high school reform which he shared with Curriculum Director Dorothy Blackwell. There were also some very good sectionals on leadership.

Dr. Pillar reminded Board members to check their GroupWise accounts on occasion. The email addresses published on the website are GroupWise addresses. He suggested Board members check it once a week for messages from citizens, parents, or staff.

Dr. Pillar reported Rob Spagnuolo and Becky Pease attending a meeting with the Eaton County Clerk regarding elections. They plan to do an informational presentation regarding this issue at the Board professional development session.

Dr. Pillar reported the law requires that the district's budget be online. Our finance and technology departments are working together to make this happen. Citizens will be able to access this information in the near future.

Dr. Pillar reported a tentative agreement with the administrators was reached this afternoon. We will be contacting Board members in order to set up a special meeting to discuss details of this tentative agreement prior to ratification.

Dr. Pillar thanked Joe Yarbrough for producing the district's annual report.

Dr. Pillar told Board members there was a successful excavation under the water main today for the Colt parking lot renovation.

***Public Comment***

None.

***Other Board Business***

Member Martin stated she will not be attending the MASB Conference in Detroit in November. She was elected as MASB voting delegate by the Board in July.

Member Jones thanked Dr. Baldwin and her staff for the work they continue to do on behalf of the district.

President Broughton thanked Dr. Pillar for the presentation of the annual report. He stated it is a readable document and he likes the pictures of the students and the fact that the Strategic Plan, which we use as a day-to-day guide, is mentioned.

**Adjournment**

The meeting adjourned at 8:28 p.m.

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October 9, 2006

Respectfully submitted,

Calvin L. Jones, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
October 17, 2006**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:40 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Britt Slocum, Treasurer  
Mr. Calvin Jones, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee

***Member Absent:***

Mr. Cheval Breggins, Vice President  
Mrs. Edith Suttles, Secretary  
Mr. Don Knechtel, Trustee

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

***Purpose***

The purpose of the meeting was to discuss negotiations with the administrators and custodians.

***Motion to move to closed session***

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education move to closed session for the purpose of discussing negotiations.

Roll call vote was taken. Motion carried 4-0, with all members present voting aye.

Present: Members Broughton, Slocum, Jones, and Martin

Absent: Members Breggins, Suttles, and Knechtel

The meeting returned to open session at 8:10a.m.

***Report #06-34 – Master Agreement Ratification – Waverly Education Administrators Association – For Action***

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the tentative agreement on the administrator collective bargaining agreement.

Motion carried. VOTE: AYES – 4; NAYS – 0; (Members Breggins, Suttles, and Knechtel absent).

***Adjournment***

The meeting adjourned at 8:14 a.m.

Respectfully submitted,

Calvin L. Jones, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
October 23, 2006**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the eTrain Room of the Waverly Middle School, 620 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Cheval Breggins, Vice President  
Mrs. Edith Suttles, Secretary  
Mr. Britt Slocum, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mr. Don Knechtel, Trustee

***Member Absent:***

Mr. Calvin Jones, Vice Secretary-Treasurer

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Bruce Johnson, Director of Operations & Student Services  
Mr. Joe Yarbrough, Director of Communications  
Mr. Rob Spagnuolo, Business Manager  
Ms. Rebecca Pease

***Purpose***

The purpose of the meeting was Board professional development. Topics of discussion included election review; Board self-evaluation goals; BoardBook; GroupWise; and NEOLA.

***Adjournment***

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
November 13, 2006**

**FOR INFORMATION\*\*\***

**Subject:           Extended Field Trips**

**Extended Field Proposal**

Betsy Ross, Waverly High School French teacher, has planned an extended field trip to Quebec & Montreal, Canada for French II, III, and IV students. The date of departure is June 11, 2007 with a return date of June 16 or 17, 2007. Students will get a taste of Europe while in Quebec, and will use the French they have studied to communicate throughout the trip. The trip will promote the French language within the district, offer students the opportunity to experience other cultures, and broaden horizons. A maximum of 30 students will participate. One adult or staff member for every 8-10 students will serve as chaperones. The group will travel by plane or train; once there, travel within Canada will be by bus. They will remain together throughout the trip and will be housed in hotels. The cost will be range between \$985 and \$1500 per person. Final prices will depend on the mode of transportation there and back, and if another night is added. Most funds will be the responsibility of each participant; however, some fundraising will help to pay for lunches and/or pocket money. No days of school will be missed as the trip is planned after school gets out in June.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
November 13, 2006**

**Report #06-35**

**FOR ACTION**

**Subject:**           **First Amendment to Easement between Michigan Bell Telephone a/k/a AT&T and the Waverly Community Schools**

**Recommendation:**

The Superintendent recommends the Board of Education amend an existing easement dated September 12, 1984 with Michigan Bell Telephone a/k/a AT&T to allow the company to add an equipment cabinet and commercial power cabinet to the property located at 5301 W. St. Joseph Highway.

**Statement of Purpose/Issue:**

A First Amendment is needed to the original easement agreement to allow for equipment to be installed providing state of the art fiber-based communication services in the Lansing area.

**Budget Impact:**

The Waverly Community Schools would receive the sum of \$3,000 as a monetary consideration for this easement.

**Background Information/Historical Perspective:**

Waverly Community Schools granted an easement to Michigan Bell Telephone a/k/a. AT&T in 1984, which is recorded Liber 667, Page 884, Eaton County Records. A 6x10 building was placed on that site. AT&T is now requesting a First Amendment to the existing easement for installation of an equipment cabinet and commercial power cabinet, being no more than 63 inches in height. The proposed location of this First Amendment would be east of the existing building. Except for this change, the remaining terms and conditions of the easement would remain intact.

**Options/Alternatives:**

The Board of Education may choose to deny the request for the First Amendment to the easement dated September 12, 1984.

**Rationale for Recommendation:**

The exclusive easement agreement of September 12, 1984 provides if Michigan Bell Telephone a/k/a/ AT&T wishes to expand, structurally alter, or in any other significant way change the usage for which the easement was granted, to renegotiate the easement with the Waverly Community Schools.

**FIRST AMENDMENT TO EASEMENT**

**THIS IS THE FIRST AMENDMENT TO THE EASEMENT** dated September 12, 1984 and is by and between **MICHIGAN BELL TELEPHONE COMPANY a/k/a AT&T**, a Michigan Corporation, 444 Michigan Avenue, Detroit, Michigan 48226 (“**Grantee**”) and **Waverly Community Schools**, whose address is 515 Snow Road, Lansing, Mi. (“**Grantor**”).

**WHEREAS**, Grantor granted an easement to Grantee, which easement is recorded at Liber 667, Page 884, Eaton County records (“Easement”) and

**WHEREAS**, the Easement provided for the placement of a “ 6’ x 10’ building” and

**WHEREAS**, Grantee desires to add an equipment cabinet and commercial power cabinet, and Grantor desires to confirm the description of the area subject to the Easement.

**NOW, THEREFORE**, for the sum of \$3000.00, the receipt and sufficiency of which is acknowledged by the parties, the parties agree that the Easement shall be amended as described as follows;

- 1. The property subject to the easement rights of the Grantee (“Easement Area”) is described as follows;

**The East ½ of the Southeast ¼, except the West 850 feet of the South 512.47 feet and except the West 200 feet of the North 250 feet, and except the North 33 feet of the remainder, Sec 14.**

Grantee shall be permitted to install within the Easement Area an equipment cabinet and commercial power cabinet, being no more that 63 inches in height.

- 2. Except as set forth herein, the remaining terms and provisions of the Easement are unchanged, and are ratified and confirmed by the parties.

**IN WITNESS WHEREOF**, this First Amendment to Easement is executed the \_\_\_\_\_ day of November 2006.

**GRANTEE:**

**GRANTOR:**

**AT&T**

**WAVERLY COMMUNITY SCHOOL**

**By:** \_\_\_\_\_  
**David Kidd**  
**Its: Area Manager-Construction**

**Sign:** \_\_\_\_\_  
**Name**  
**Title**

**Sign:** \_\_\_\_\_  
**Name**  
**Title**

**STATE OF MICHIGAN )**  
**)SS.**  
**COUNTY OF EATON )**

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of November, 2006, by the Grantors: Names and Titles.

Notary Public: \_\_\_\_\_  
Print: \_\_\_\_\_  
County of: \_\_\_\_\_ Acting In Eaton County  
My Commission Expires: \_\_\_\_\_

On this \_\_\_\_ day of November, 2006, before me personally appeared David Kidd, to me personally known, who being by me sworn, said that he is the Area Manager-Construction of AT&T Michigan, a Michigan corporation (the "Corporation") who executed this instrument; that this instrument was signed on behalf of the Corporation, and that this instrument is acknowledged as the free act and deed the Corporation.

**STATE OF MICHIGAN )**  
**)SS.**  
**COUNTY OF EATON )**

\_\_\_\_\_  
John J. Parks  
Notary Public State of Michigan  
County of Muskegon  
My Commission Expires January 2, 2007  
Acting in Eaton County

DOCUMENT DRAFTED BY:  
John J. Parks  
RETURN TO:  
MICHIGAN BELL/ AT&T  
John J. Parks  
2820 Scenic Drive  
Muskegon, MI 49445  
231-744-1343

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
November 13, 2006**

**Report #06-36**

**FOR ACTION\*\*\***

**Subject:           Financial Recommendation**

**Recommendation:**

It is recommended the following be approved:

**Approval of Treasurer's Report:**

The General Fund Financial Report dated October 31, 2006 has been reviewed and it is recommended that the Report be approved. The cash balance as of September 30, 2006 was \$6,507,662.70. Receipts during October 2006 consist of current taxes and other revenues in the amount of \$3,105,754.04 less disbursements during October of \$3,626,921.76 left the district with a General Fund cash balance as of October 31, 2006 of \$5,986,494.98.

Waverly Community Schools  
 Budget Status Report as of 10/31/06  
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	11,435,268.00	4,764,996.80	6,670,271.20	58.33
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	6,271.09	43,728.91	87.46
MAJOR CLASS 131 TOTALS	Tuition	16,000.00	2,021.00	13,979.00	87.37
MAJOR CLASS 151 TOTALS	Interest On Investments	140,000.00	89,813.45	50,186.55	35.85
MAJOR CLASS 191 TOTALS	Rental on Buildings	10,000.00	5,820.00	4,180.00	41.80
MAJOR CLASS 199 TOTALS	Miscellaneous	65,000.00	37,290.32	27,709.68	42.63
MAJOR CLASS 311 TOTALS	State Revenue	18,756,695.00	1,737,906.27	17,018,788.73	90.73
MAJOR CLASS 317 TOTALS	Categoricals	27,098.00	0.00	27,098.00	100.00
MAJOR CLASS 414 TOTALS	Federal Grants	527,241.00	51,427.00	475,814.00	90.25
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	497,814.00	73,808.92	424,005.08	85.17
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	20,000.00	0.00	20,000.00	100.00
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,551,517.00	220,413.15	1,331,103.85	85.79
MAJOR CLASS 623 TOTALS	Transfer From Childcare	20,000.00	0.00	20,000.00	100.00
	Total For Revenues	33,116,633.00	6,989,768.00	26,126,865.00	78.89

Waverly Community Schools  
Budget Status Report as of 10/31/06  
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,828,837.00	1,520,221.14	6,308,615.86	80.58
FUNCTION 112 TOTALS	Middle School	2,624,586.00	469,493.69	2,155,092.31	82.11
FUNCTION 113 TOTALS	High School	6,078,130.00	919,341.69	5,158,788.31	84.87
FUNCTION 119 TOTALS	Summer School	4,000.00	81.63	3,918.37	97.96
FUNCTION 122 TOTALS	Special Education	2,804,213.00	540,144.85	2,264,068.15	80.74
FUNCTION 125 TOTALS	Compensatory Education	343,535.00	69,115.24	274,419.76	79.88
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	29,489.00	17,790.27	11,698.73	39.67
FUNCTION 212 TOTALS	Guidance Services	722,896.00	138,654.02	584,241.98	80.82
FUNCTION 215 TOTALS	Speech Pathology & Audiology	507,170.00	90,146.24	417,023.76	82.23
FUNCTION 216 TOTALS	Social Work Services	558,404.00	90,654.77	467,749.23	83.77
FUNCTION 218 TOTALS	Teacher Consultant	365,453.00	51,385.47	314,067.53	85.94
FUNCTION 219 TOTALS	Other Pupil Services	143,101.00	32,887.33	110,213.67	77.02
FUNCTION 221 TOTALS	Improvement of Instruction	605,582.00	139,508.36	466,073.64	76.96
FUNCTION 222 TOTALS	Educational Media Services	1,426,189.00	390,193.64	1,035,995.36	72.64
FUNCTION 226 TOTALS	Supervision & Direction	361,563.00	125,729.91	235,833.09	65.23
FUNCTION 231 TOTALS	Board of Education	97,950.00	29,931.09	68,018.91	69.44
FUNCTION 232 TOTALS	Executive Administration	322,516.00	87,726.42	234,789.58	72.80
FUNCTION 241 TOTALS	Office of the Principal	1,849,411.00	567,454.64	1,281,956.36	69.32
FUNCTION 249 TOTALS	Other School Administration	93,289.00	4,409.98	88,879.02	95.27
FUNCTION 252 TOTALS	Fiscal Services	347,671.00	112,244.71	235,426.29	67.72
FUNCTION 257 TOTALS	Internal Services	56,109.00	16,557.57	39,551.43	70.49
FUNCTION 259 TOTALS	Other Business Services	62,326.00	55,520.27	6,805.73	10.92
FUNCTION 261 TOTALS	Operating Building Services	3,680,713.00	1,303,072.76	2,377,640.24	64.60
FUNCTION 266 TOTALS	Security Services	83,309.00	12,646.40	70,662.60	84.82
FUNCTION 271 TOTALS	Pupil Transportation Services	1,017,150.00	204,783.79	812,366.21	79.87
FUNCTION 282 TOTALS	Communication Services	185,221.00	54,792.42	130,428.58	70.42
FUNCTION 283 TOTALS	Staff/Personnel Services	211,990.00	62,416.37	149,573.63	70.56
FUNCTION 284 TOTALS	Information Management Services	216,702.00	113,857.14	102,844.86	47.46
FUNCTION 285 TOTALS	Other Central Services	1,550.00	(228.15)	1,778.15	114.72
FUNCTION 299 TOTALS	Other Support Services	38,963.00	6,958.50	32,004.50	82.14
FUNCTION 331 TOTALS	Communication	43,634.00	17,535.98	26,098.02	59.81
FUNCTION 411 TOTALS	Payments to Other Public Schools	32,655.00	0.00	32,655.00	100.00
FUNCTION 441 TOTALS	Payments to Other Governmental Entities	12,000.00	12,000.00	0.00	0.00
FUNCTION 621 TOTALS	Athletic Support	481,507.00	92,860.68	388,646.32	80.71
Total for Expenses		33,237,814.00	7,349,888.82	25,887,925.18	77.89

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
November 13, 2006**

**Report #06-37**

**FOR ACTION \*\*\***

**Subject: Summer Tax Collection Resolution**

**Recommendation:**

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2006 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

**Budget Impact:**

If the resolution is not adopted, the district will be unable to collect summer taxes. This would create cash flow problems and require borrowing to meet the district's financial obligations as well as added expense in interest and legal fees.

**Background Information/Historical Perspective:**

By December 31<sup>st</sup> of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy...".

**WAVERLY COMMUNITY SCHOOLS**  
**ANNUAL SUMMER TAX RESOLUTION**

**Ingham, Eaton, and Clinton Counties, Michigan**

A regular meeting of the Board of Education of said District was held at Elmwood Elementary School, 1533 Elmwood Road, Lansing, Michigan, in said District, on the 13<sup>th</sup> day of November 2006, at 7:30 o'clock p.m.

The meeting was called to order by President, John Broughton.

**PRESENT:     Members**

**ABSENT:     Members**

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS**, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1.     This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2007 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2.     The Superintendent or his designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2007 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2007.
3.     The Superintendent or his designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

**Ayes: Members**

**Nays: Members**

**Absent: Members**

**RESOLUTION DECLARED ADOPTED.**

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**Edith J. Suttles, Secretary  
Waverly Community Schools  
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 13, 2006, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

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**Edith J. Suttles, Secretary  
Waverly Community Schools  
Board of Education**

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
November 13, 2006**

**Report #06-38**

**FOR ACTION**

**Subject:**           **Master Agreement Ratification – Custodians  
Teamsters & Chauffeurs Union No. 580**

**Recommendation:**

The Superintendent recommends the Waverly Community Schools Board of Education approve the tentative agreement as negotiated between the Teamsters & Chauffeurs Union No. 580, and the Board of Education. This agreement is a 2% increase for the 2006-2007 school year.

**Statement of Purpose/Issue:**

To complete the process of entering into an agreement with this union for salary for the 2006-2007 school year.

**Background Information:**

The Board of Education, through its team of Tracy Thomas, Dave Ames, Bruce Johnson, and Jacklin Blodgett, negotiated the contract. The contract is a three-year contract through the end of the 2008-2009 school year. The contract has salary re-openers for the last two years.

The 2% increase is within the Board of Education guidelines. There were language changes including the addition of cash in lieu of insurance, vacation time buy-back, as well as grammatical changes.

The union ratified this agreement on Wednesday, November 1<sup>st</sup>.

**Budget Impact:**

The implications in the budget are an increase of \$27,184 which is budgeted in the 2006-2007 budget.

**Options/Alternatives:**

The Board of Education could:

- Ratify the tentative agreement
- Recommendation modifications to the tentative agreement to be bargained
- Reject the tentative agreement

**Rationale for Recommendation:**

A ratified salary agreement in this three-year contract with the custodians will contribute to stabilizing the district's custodial services.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
November 13, 2006**

**I. INSTRUCTION AND SUPPORT**

**FOR INFORMATION**

**A. Employment – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Sasha Jones	East Child Care	\$7.00	10/4/06
Susan Crilley	East Site Supervisor	\$10.50	10/9/06
Elaine Tyler	Colt Lunch Assistant	G/\$9.00	10/16/06
Alka Badhwar	View Lunch Assistant	G/\$9.00	11/6/06

**B. Resignation – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Ryan Holmes	Child Care Assistant	Personal	9/27/06
Christina Cousino	View Lunch Assistant	Personal	11/3/06

**C. Retirement – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Luiz Villanueva	HS Custodian	19.4	9/29/06

**D. Transfer – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Roberta Leisman	From: East Library Clerk To: HS Library/SSSC Tech.	A/\$15.55 I/\$16.33	10/11/06
Susan Owens	From: Colt ELMS To: East Library Clerk	A/\$15.55 I/\$16.33	11/8/06

**E. Coaching – High School/Middle School**

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Marc Moore	HS Fresh. Girls Basketball Coach	2	\$3,113	Fall Season
Ruth Lamb	8 <sup>th</sup> Grade Volleyball Coach	3	\$2,474	Winter Season

**F. Extra-Curricular Schedule B Stipends**

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
David Gorbe	MS Band Director	3	\$2,578	2006-07 Sch. Yr.
Michael Wheaton	MS Choir Director	3	\$1,539	2006-07 Sch. Yr.
David Rosin	MS Orchestra Director	2	\$1,191	2006-07 Sch. Yr.
Yolanda Harris	MS Junior Honor Society Advisor	3	\$1,723	2006-07 Sch. Yr.
Ruth Lamb	MS School Improvement Co-Chair	3	\$308.60	2006-07 Sch. Yr.
Kerry Biladeau	MS School Improvement Co-Chair	2	\$286.60	2006-07 Sch. Yr.
Michelle DeBrabander	MS School Improvement Co-Chair	2	\$286.60	2006-07 Sch. Yr.
Nick Niederquell	MS School Improvement Co-Chair	2	\$286.60	2006-07 Sch. Yr.
Laurel Trombly	MS School Improvement Co-Chair	2	\$286.60	2006-07 Sch. Yr.
Kathie McDaniel	MS Student Council Co-Advisor	2	\$761.50	2006-07 Sch. Yr.
Lynne Shapiro	MS Student Council Co-Advisor	2	\$761.50	2006-07 Sch. Yr.
Michelle DeBrabander	MS Yearbook Co-Advisor	3	\$830	2006-07 Sch. Yr.
Michelle Smethurst	MS Yearbook Co-Advisor	3	\$830	2006-07 Sch. Yr.

G. Extra-Curricular 8.8 Stipends

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>	<u>Effective</u>
Rachel Hallenback	HS Art Department Chair	\$200	2006-07 Sch. Yr.
Nicole Ohl-Shaw	HS Tech/Business Department Co-Chair	\$520	2006-07 Sch. Yr.
Gini Larson	HS Tech/Business Department Co-Chair	\$520	2006-07 Sch. Yr.
Erin Tembras	HS English Department Chair	\$1,660	2006-07 Sch. Yr.
Michelle Frederick	HS World Language Department Chair	\$880	2006-07 Sch. Yr.
Kathy Bauer	HS Life Management Department Chair	\$200	2006-07 Sch. Yr.
Eric Anderson	HS Math Department Co-Chair	\$800	2006-07 Sch. Yr.
Ginny Hager	HS Math Department Co-Chair	\$800	2006-07 Sch. Yr.
David Larzelere	HS Music Department Chair	\$520	2006-07 Sch. Yr.
Beth Kaiser	HS Physical Education Department Chair	\$720	2006-07 Sch. Yr.
Ernie Luttig	HS Science Department Co-Chair	\$900	2006-07 Sch. Yr.
Thom Glasovatz	HS Science Department Co-Chair	\$900	2006-07 Sch. Yr.
Dennis Farmer	HS Special Services Department Chair	\$1,590	2006-07 Sch. Yr.
Robert Lurie	HS Social Studies Department Chair	\$1,780	2006-07 Sch. Yr.
Leslie Johnson	HS Counseling Department Chair	\$700	2006-07 Sch. Yr.
Kathie McDaniel	MS Art Chair	\$200	2006-07 Sch. Yr.
Ruth Lamb	MS Counseling Chair	\$300	2006-07 Sch. Yr.
Elizabeth Gardner	MS Language Arts Co-Chair	\$540	2006-07 Sch. Yr.
Heather Lewis	MS Language Arts Co-Chair	\$540	2006-07 Sch. Yr.
Gary Wilson	MS Library/Media Chair	\$340	2006-07 Sch. Yr.
Yolanda Harris	MS Life management Chair	\$180	2006-07 Sch. Yr.
Cassandra Hailey	MS Mathematics Co-Chair	\$480	2006-07 Sch. Yr.
Nick Niederquell	MS Mathematics Co-Chair	\$480	2006-07 Sch. Yr.
David Gorbe	MS Music Chair	\$240	2006-07 Sch. Yr.
Anthony Walker	MS PE/Health Co-Chair	\$280	2006-07 Sch. Yr.
Gary Wilson	MS PE/Health Co-Chair	\$280	2006-07 Sch. Yr.
Debbie Quinn	MS Science Co-Chair	\$460	2006-07 Sch. Yr.
LuAnn Stuitable	MS Science Co-Chair	\$460	2006-07 Sch. Yr.
Debbie Nixon	MS Social Studies Chair	\$920	2006-07 Sch. Yr.
Kathy Jenkins	MS Special Education Co-Chair	\$545	2006-07 Sch. Yr.
Anne Mazner	MS Special Education Co-Chair	\$545	2006-07 Sch. Yr.
Kathy Jenkins	MS Parapro Advisor Chair	\$200	2006-07 Sch. Yr.
Carla Larzelere	Colt Extended Learning & Community Outreach	\$205	2006-07 Sch. Yr.
Amanda Nemeth	Colt Extended Learning & Community Outreach	\$205	2006-07 Sch. Yr.
Kristen Hood	Colt Extended Learning & Community Outreach	\$205	2006-07 Sch. Yr.
Judy Kestenholtz	Colt Family Council Representative	\$235	2006-07 Sch. Yr.
Andrea Waddell	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Susan Ellsworth	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Kelly Blake	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Jamie Holland	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Diana Oldham	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Jodi Pung	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Dani Gimm	Colt March is Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Carla Larzelere	Colt Steering Committee Co-Chair	\$100	2006-07 Sch. Yr.
Diana Oldham	Colt Steering Committee Co-Chair	\$100	2006-07 Sch. Yr.
Jodi Thelen	Colt Steering Committee Co-Chair	\$100	2006-07 Sch. Yr.
Andrea Waddell	Colt Steering Committee Co-Chair	\$100	2006-07 Sch. Yr.
Melissa Dentry	Colt Steering Committee Co-Chair	\$100	2006-07 Sch. Yr.
Marilyn Hobrla	Colt Steering Committee Co-Chair	\$100	2006-07 Sch. Yr.
Cecilia Park	Colt Diversity & Cultural Enrichment Chair	\$235	2006-07 Sch. Yr.
Susan Ellsworth	Colt Blue Ribbon Schools Co-Chair	\$200	2006-07 Sch. Yr.
Kelly Blake	Colt Blue Ribbon Schools Co-Chair	\$200	2006-07 Sch. Yr.
Melissa Dentry	Colt Blue Ribbon Schools Co-Chair	\$200	2006-07 Sch. Yr.
Gwen Bertram-Huber	Colt After School Homework Co-Chair	\$240	2006-07 Sch. Yr.

Kristen Hood	Colt After School Homework Co-Chair	240	2006-07 Sch. Yr.
Cathy Mosher	Elmwood PTO Representative	\$200	2006-07 Sch. Yr.
Susan Burm	Elmwood School Improvement Extended Learning Music Chair	\$200	2006-07 Sch. Yr.
Rachel Edinger	Elmwood Field Day Chair	\$150	2006-07 Sch. Yr.
Susan Burm	Elmwood School Improvement Extended Learning Performance Chair	\$200	2006-07 Sch. Yr.
Trish Davis	Elmwood Arts/Academic Fair Chair	\$150	2006-07 Sch. Yr.
Rhonda Berns	Elmwood MEAP Math Club Coordinator	\$300	2006-07 Sch. Yr.
Sonja Cornell	Elmwood Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Rhonda Goodrich	Elmwood Reading Month Co-Chair	\$100	2006-07 Sch. Yr.
Trish Davis	Elmwood Habitat Site Chair	\$200	2006-07 Sch. Yr.
Tammy Pepper	View Affective Building Goal Chair	\$100	2006-07 Sch. Yr.
Susan Burm	View Extended Learning Performance Chair	\$100	2006-07 Sch. Yr.
Cindy Vander Steen	View PTO Representative	\$200	2006-07 Sch. Yr.
Susan Burm	View Music Extended Learning Chair	\$100	2006-07 Sch. Yr.
Cindy Vander Steen	View On-Track Math Co-Advisor	\$220	2006-07 Sch. Yr.
Amy Fox	View On-Track Math Co-Advisor	\$220	2006-07 Sch. Yr.
Pam Hawkins	View School Improvement Literacy Chair	\$200	2006-07 Sch. Yr.
Lisa Hamilton	View School Improvement Math Chair	\$200	2006-07 Sch. Yr.
Annita Larson	View School Improvement Resource Person	\$100	2006-07 Sch. Yr.
Pam Hawkins	View Before School Math Chair	\$582.50	2006-07 Sch. Yr.
Ingrid Schwab	View Science Habitat Chair	\$100	2006-07 Sch. Yr.
Amy Fox	View Yearbook Coordinator	\$150	2006-07 Sch. Yr.