

# Agenda of Regular Meeting

## The Board of Trustees Comal ISD

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A Regular Meeting of the Board of Trustees of Comal ISD will be held May 15, 2025, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

*The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000*

*The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

**1. Call Meeting to Order**

**2. Oath of Office**

**Presenter:** Dib Waldrip, Judge 433rd Judicial District

**3. Board Recognitions**

**Presenter:** Steve Stanford, Chief Communications Officer

**4. Closed Session Pursuant to Section 551.074 of the Texas Government Code; Discussion of School Board Reorganization**

**5. Action Items**

**A. Reorganization of the School Board**

**Presenter:** Dr. John E. Chapman III

**6. Public Comment/Audience Participation**

**7. Board President's Comments**

**Presenter:** Russ Garner, Board President

**8. Superintendent Reports and Board Information**

**A. Comal Education Foundation Annual Update**

**Presenter:** Dr. Lizette Goodloe and Danny Braaten

**B. Intruder Detection Audit Findings**

**Presenter:** Mario De La Rosa, Executive Director of Safety and Security

**9. Consent Agenda**

**A. Consider/Approve Election of Personnel**

**Presenter:** Dr. Randy Davis, Chief Human Resources Officer

**B. Consider/Approve Board Meeting Minutes**

**C. Consider/Approve Financial Statement and Expenditures**

**Presenter:** Glenn Graham, Chief Financial Officer

**D. Consider/Approve Monthly Tax Office Report**

**Presenter:** Glenn Graham, Chief Financial Officer

**E. Consider/Approve 2024-2025 Quarterly Investment Report (3rd Quarter)**

**Presenter:** Glenn Graham, Chief Financial Officer

**F. Consider/Approve 2025 - 2026 Record Vote for the Public Hearing for the Budget and Tax Rates**

**Presenter:** Glenn Graham, Chief Financial Officer

**G. Consider/Approve RFP 24-08 FSMC Annual Contract Renewal and Monthly Expenditures for the Child Nutrition Program**

**Presenter:** Glenn Graham, Chief Financial Officer

**H. Consider/Approve RFQ 25-17 Construction-Related Professional Services Pool**

**Presenter:** Glenn Graham, Chief Financial Officer

**I. Consider/Approve Construction Project Closeouts**

**Presenter:** Mark Stahl, Chief Operations Officer

**10. Items for Discussion and/or Action**

**A. Items Removed from Consent**

**B. Consideration and Possible Approval for Increased Child Nutrition Breakfast and Lunch Prices for 2025-2026**

**Presenter:** Glenn Graham, Chief Financial Officer

**11. Closed Session**

A. Pursuant to Texas Government Code 551.076, discuss and deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or to deliberate a security audit; Review Intruder Detection Audit Findings

B. Pursuant to Section 551.072 of the Texas Government Code, deliberation regarding the purchase, exchange, lease or value of real property.

C. Pursuant to Texas Government Code 551.071(2), seek advice of attorney about matters covered by the attorney client privilege, including consultation with legal counsel regarding legal advice and services.

**12. Action Items After Discussion in Closed Session**

**A. Consider and Take Possible Action Regarding the Purchase, Exchange, Lease or Value of Real Property; 42-acre Timmerman Tract**

**Presenter:** Mark Stahl, Chief Operations Officer

**B. Consideration and Possible Approval of TASB Policy Update FNG(LOCAL) & GF(LOCAL) - Second Reading**

**Presenter:** Dr. Randy Davis, Chief Human Resources Officer

**13. Adjournment**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Oath of Office**

**Date: May 15, 2025**

**Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Amanda Jones (District 6) ran with opposition and was elected for a three-year term; and David Krawczynski (District 7) ran with opposition and was elected to a three-year term.

Amanda Jones and David Krawczynski will take the Oath of Office at the May 15, 2025 meeting. Prior to taking the Oath of Office, each of the winning candidates will have signed and filed their respective Statement of Officer with the District.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's executive leadership team.

**F. Administrative Recommendation: N/A**

**G. Fiscal Impact and Cost                      Amount: N/A**

**H. Action: N/A**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Board Recognitions**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Steve Stanford, Chief Communications Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:
- Future action anticipated:
- Background information: Tonight, we are honoring the following students and staff:
- Two students have been named National Merit Finalists, and one has been named a National Merit Scholar.
  - Comal ISD golf teams competed at the state level with the Davenport High School girls team earning the silver medal at the 4A tournament and a bronze individual finish.
  - Two Comal ISD soccer teams had successful seasons with the Davenport High School girls team earning the silver medal and the Smithson Valley High School girls team competing in the state semi-finals.
  - The track season ended with state qualifiers from Canyon, Canyon Lake, Davenport, Pieper and Smithson Valley high schools including SVHS state champion in the 800 meters and a PHS bronze medalist in triple jump.
  - Bass Fishing Team from Canyon High School advanced to the state tournament.
  - The Davenport High School Army JROTC team advanced to the National JROTC Academic Championship Bowl.
  - Comal ISD had 20 art pieces advance to the State Visual Art Scholastic Event (VASE) this year with 10 receiving the highest rating and two earning the prestigious Gold Seal Award.
  - The Pieper High School JV dance team received the Overall 1<sup>st</sup> Place State Title at the Crowd Pleasers State Showcase this spring.
  - Texas Business Hall of Fame awards including the Teacher of Excellence Award was awarded to Pieper High School's CTE teacher Leslie Wiel, and the Outstanding High School Entrepreneur Award was given to PHS senior Holt Miller earlier this year.
  - Smithson Valley High School media team won first place in sports photography in the 2025 Rising Star Contest with one image capturing third place in the Class 5A sports action category at the Interscholastic League Press Conference.
  - Two robotics teams qualified for the FIRST Texas state competition with the Hill Country College Preparatory High School team qualifying for the World Championships.
  - FFA students qualified for state competitions in various categories from Canyon, Canyon Lake, Davenport and Smithson Valley high schools with a state championship team in Ag Communications from DHS.

- Presenting the 2024-2025 Comal ISD Leadership Academy cohort.
- Presenting the 2024-2025 Pipeline to Principalship cohort.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost:**

**Amount:** N/A

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

# COMAL INDEPENDENT SCHOOL DISTRICT

## Certified Agenda of Closed Session

Meeting of May 15, 2025

**CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).**

**I. Statement of Beginning of Closed Session:**

The presiding officer announced at the beginning of the closed session:

“The Board of Trustees on May 15, 2025, beginning at \_\_\_\_\_ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code.”

**II. Subjects Discussed in the Session Closed to the Public:**

A. Pursuant to Texas Government Code 551.074, discussion of School Board Reorganization

Board members present: \_\_\_\_\_

**III. Statement at End of Closed Session:**

The presiding officer announced at the end of the closed session:

“The Board of Trustees ended its closed session at \_\_\_\_\_ PM on May 15, 2025.”

**IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:**

\_\_\_\_\_  
\_\_\_\_\_

**V. Certification by Presiding Officer:**

I, Russ Garner, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

\_\_\_\_\_  
Russ Garner, President

\_\_\_\_\_  
Date

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Reorganization of School Board**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: May 16, 2024

Future action anticipated: Annually

Background information: At this time, the Board will reorganize by election of the following officers: President, Vice-President, and Secretary. The Superintendent will conduct the meeting for the election of the President. Once the President is elected, he/she will conduct the election of the remainder of the officers.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** N/A

**H. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**I. Action:** Individual motions are attached.

**5A. Reorganization of School Board**

**Board Elections**

**FOR BOARD PRESIDENT**

“Are there any nominations for Board President?”

**Board Member:** “I nominate \_\_\_\_\_ for President of the Comal ISD Board of Trustees.”

**Second Board Member:** “I make the motion nominations cease.”

**Third Board Member:** “I second the motion.”

“All those in favor of \_\_\_\_\_ for Board President?”

( \_\_ ayes and \_\_ nays)

“With \_\_ ayes and \_\_ nays, I declare \_\_\_\_\_ elected as President of the 2025-2026 Comal ISD Board of Trustees.”

**OR**

“Are there any nominations for Board President?”

**Board Member:** “I nominate John Doe.”

“Are there any *other* nominations for Board President?”

**Board Member:** “I nominate Jane Doe.”

“All those in favor of John Doe for Board President?”

( \_\_ aye and \_\_ nay)

“All those in favor of Jane Doe for Board President?”

( \_\_ aye and \_\_ nay)

“With \_\_ ayes and \_\_ nays, I declare \_\_\_\_\_ elected as President of the 2025-2026 Comal ISD Board of Trustees.”

**Board Elections**  
**FOR VICE-PRESIDENT**

“Are there any nominations for Vice-President?”

**Board Member:** “I nominate \_\_\_\_\_ for Vice-President of the Comal ISD Board of Trustees.”

**Second Board Member:** “I make the motion nominations cease.”

**Third Board Member:** “I second the motion.”

“All those in favor of \_\_\_\_\_ for Vice-President?”

(\_\_ ayes and \_\_ nays)

“With \_\_ ayes and \_\_ nays, I declare \_\_\_\_\_ elected as Vice-President of the 2025-2026 Comal ISD Board of Trustees.”

**OR**

“Are there any nominations for Vice-President?”

**Board Member:** “I nominate John Doe.”

“Are there any *other* nominations for Vice-President?”

**Board Member:** “I nominate Jane Doe.”

“All those in favor of John Doe for Vice-President?”

(\_\_ aye and \_\_ nay)

“All those in favor of Jane Doe for Vice-President?”

(\_\_ aye and \_\_ nay)

“With \_\_ ayes and \_\_ nays, I declare \_\_\_\_\_ elected as Vice-President of the 2025-2026 Comal ISD Board of Trustees.”

**Board Elections**  
**FOR BOARD SECRETARY**

“Are there any nominations for Board Secretary?”

**Board Member:** “I nominate \_\_\_\_\_ for Secretary of the Comal ISD Board of Trustees.”

**Second Board Member:** “I make the motion nominations cease.”

**Third Board Member:** “I second the motion.”

“All those in favor of \_\_\_\_\_ for Secretary?”

(\_\_ ayes and \_\_ nays)

“With \_\_ ayes and \_\_ nays, I declare \_\_\_\_\_ elected as Secretary of the 2025-2026 Comal ISD Board of Trustees.”

**OR**

“Are there any nominations for Secretary?”

**Board Member:** “I nominate John Doe.”

“Are there any *other* nominations for Secretary?”

**Board Member:** “I nominate Jane Doe.”

“All those in favor of John Doe for Secretary?”

(\_\_ aye and \_\_ nay)

“All those in favor of Jane Doe for Secretary?”

(\_\_ aye and \_\_ nay)

“With \_\_ ayes and \_\_ nays, I declare \_\_\_\_\_ elected as Secretary of the 2025-2026 Comal ISD Board of Trustees.”

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Public Comment/Audience Participation**

**Date:** May 15, 2025

**Administrator Responsible/Position: Russ Garner, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

**Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
  - Employee complaints: DGBA
  - Student or parent complaints: FNG
  - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Board President's Comments**

**Date:** May 15, 2025

**Administrator Responsible/Position: Russ Garner, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Comal Education Foundation Annual Update**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Dr. Lizette Goodloe, Community Partnership Coordinator and Danny Braaten, CEF

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated: Annually

Background information: This annual report provides a comprehensive overview of the Education Foundation’s progress over the past year, highlighting key accomplishments, addressing challenges, and setting the course for the year ahead. It outlines strategic objectives such as expanding giving campaigns and cultivating new partnerships within the community. The accompanying presentation will celebrate these milestones and reaffirm the Foundation’s ongoing commitment to advancing student success through collaboration, innovation, and shared purpose.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None**

**Amount:** N/A

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Intruder Detection Audit Findings**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Mario De La Rosa, Executive Director of Safety and Security

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
BQ(LOCAL)                      BQ(LEGAL); TEC 11.251

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: On April 14, 2025, and May 8, 2025, Intruder Detection Audits were conducted in Comal ISD which resulted in the need for corrective action. As part of the corrective action, the District is required to provide notice to the public at the next regularly scheduled board meeting that an Intruder Detection Audit will be discussed.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** N/A – for information only

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:** N/A – for information only

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Consider/Approve Consent Agenda

**Date:** May 15, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE LOCAL states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**C. Strategic Objective, Goal, or Need Addressed:** As listed on attached pages

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

A. Personnel Report

B. Board Meeting Minutes

C. Financial Statement and Expenditures

D. Monthly Tax Office Report

E. 2024-2025 Quarterly Investment Report (3rd Quarter)

F. 2025 - 2026 Record Vote for the Public Hearing for the Budget and Tax Rates

G. RFP 24-08 FSMC Annual Contract Renewal and Monthly Expenditures for the Child Nutrition Program

H. RFQ 25-17 Construction-Related Professional Services Pool

I. Math Instructional Materials from Accelerate Learning (CH Local)

J. Construction Project Closeouts

**E. Comments Received:**

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

**G. Fiscal Impact and Cost:** **Amount:** Per individual items attached

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

"I move to approve/disapprove/postpone the consent agenda items as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Personnel Report**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Dr. Randy Davis, Chief of Human Resources Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A  
DC, DCA, DCB, DCE                      Texas Education Code, Chapter 21

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

- Previous board action relating to this item: Ongoing; monthly
- Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

**G. Fiscal Impact and Cost:**

- Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Board Meeting Minutes**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

**C. Strategic Objective, Goal, or Need Addressed:** N/A

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: Ongoing  
 Future action anticipated: Monthly  
 Background information: The District will present the April 24, 2025, Pre-Meeting and Board Meeting; the May 8, 2025, Board Workshop; and the May 13, 2025, Canvass of Election Returns meeting minutes for approval.

**E. Comments Received:**

Exec. Team     DEIC                       Support Staff AC     Teacher AC     Other  
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the April 24, 2025, Pre-Meeting and Board Meeting; the May 8, 2025, Board Workshop; and the May 13, 2025, Canvass of Election Returns meeting minutes as presented.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount: N/A**                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move/disapprove/postpone the April 24, 2025, Pre-Meeting and Board Meeting; the May 8, 2025, Board Workshop; and the May 13, 2025, Canvass of Election Returns meeting minutes as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:              R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** April 2025 Financial Statement & Expenditures **Date:** May 15, 2025

**Administrator Responsible/Position:** Glenn Graham, Chief Financial Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

Academic Success/Instruction

**D. Summary:**

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: The administration recommends approval of the April 2025 financial statements and expenses as presented.**

**G. Fiscal Impact and Cost: None                      Amount: Per Report**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone April 2025 Financial Statement & Expenditures as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Tax Office Report**

**Date:** May 15, 2025

**Administrator Responsible/Position: Glenn Graham, Chief Financial Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
*Academic Success/Instruction*                      Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the April tax office report and report of tax dollar loss or gain as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the April tax office report of tax dollar loss or gain as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED



COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 15, 2025

Subject: 2025-2026 Record Vote for the Public Hearing for the Budget and Tax Rates

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A Education Code, Section 44.004

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item: May 16, 2024

Future action anticipated: Annually

Background information: A public meeting is required under Education Code 44.004 to discuss the 2025-26 budget and proposed tax rates. The Board will be asked to set the official date, time, and place to hold the public meeting for the proposed budget and tax rates. The Board is also asked to take a record vote for the maximum tax rates that can be approved at the August 28, 2025, meeting.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the public meeting to discuss the proposed 2025-2026 budget and tax rates be held on June 26, 2025, at 4:00 pm at the Support Services building. The Superintendent also recommends the maximum tax rates that can be considered for the 2025-26 fiscal year be \$0.7369 for Maintenance and Operations and \$0.45 for Interest and Sinking for a total tax rate of \$1.1869 per \$100 of property value. The Board will be asked to approve the 2025-26 budgets at the June 26, 2025, meeting. The proposed 2025-26 tax rates will be presented for consideration at the August 28, 2025, Board meeting.

G. Fiscal Impact and Cost: Amount: TBD

Budget Bond Grant/Special Funds Other

H. Action:

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the date, place and time as June 26, 2025, at the Support Services building at 4:00pm for the public meeting for the proposed 2025-26 budget and the maximum tax rates that can be adopted for 2025-26.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **FSMC Contract Renewal and Monthly Expenditures for the Child Nutrition Program**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Glenn Graham, CFO

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy (CH Local)                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: May 16, 2024, The Board approved RFP 24-08 for the FSMC Contract

Future action anticipated: Annual Renewal

Background information: On May 16, 2024, the Board granted approval of RFP 24-08 soliciting a new Food Service Management Company (FSMC), Southwest Food Excellence.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the FSMC Contract Renewal and the monthly expenditures for the Child Nutrition Program as presented.

**G. Fiscal Impact and Cost: None                      Amount:**

- Budget 199                       Bond                       Grant/Special Funds                       Other  
240 Child Nutrition

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the FSMC Contract Renewal and the monthly expenditures for the Child Nutrition Program as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** Consider/Approve RFQ 25-17 Construction-Related Professional Services Pool

**Date:** May 15, 2025

**Administrator Responsible/Position:** Glenn Graham, CFO

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item: RFQ 22-03 November 18, 2021

- Future action anticipated:

Background information: The district requested qualification statements from professional services providers to create a pool of providers available to meet the upcoming needs associated with the Bond 2023 and additional capital improvement projects.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the Professional Services Pool from RFQ 25-17 as presented.

**G. Fiscal Impact and Cost: None                      Amount:**

- Budget 199                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Professional Services Pool from RFQ 25-17 as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Consider/Approve Construction Project Closeouts**    **Date:** May 15, 2025

**Administrator Responsible/Position:** Mark Stahl, COO

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated:  
 Background information: In alignment with Board goals and procedures, the Board must accept all construction projects before final payments are made. The following projects have been reviewed by our design/engineering teams and internal teams, closeout materials have been provided to the District and these projects are ready to be closed:
- Mountain Valley Middle School:
    - new Auxiliary Gym,
    - renovation of small gym, and
    - new windows at the 6th grade wing
  - Canyon Lake High School:
    - new Ag Barn,
    - existing Ag Barn insulation, and
    - new Dance/Cheer facility

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the project closeouts as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the acceptance of work and close out the construction projects as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** **Child Nutrition Meal Prices**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Glenn Graham, Chief Financial Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: April 20, 2022

Future action anticipated: As needed to meet NSLP and TDA requirements

Background information: The current meal prices for the child nutrition programs do not align with TDA’s paid lunch equity guidelines.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that for the 2025–2026 school year, the Board of Trustees approve an increase of \$0.10 for the paid eligibility breakfast and lunch meals.

**G. Fiscal Impact and Cost:**

**Amount:** Based on meal participation

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone the purchase of attendance credits to equalize the school district’s wealth level for 2024 – 2025”.

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

## Certified Agenda of Closed Session

Meeting of May 15, 2025

**CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).**

### I. Statement of Beginning of Closed Session:

The presiding officer announced at the beginning of the closed session:

"The Board of Trustees on May 15, 2025, beginning at \_\_\_\_\_ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code."

### II. Subjects Discussed in the Session Closed to the Public:

- A. Pursuant to Texas Government Code 551.076, discuss and deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or to deliberate a security audit; Review Intruder Detection Audit Findings
- B. Pursuant to Section 551.072 of the Texas Government Code, deliberation regarding the purchase, exchange, lease or value of real property.
- C. Pursuant to Texas Government Code 551.071(2), seek advice of attorney about matters covered by the attorney client privilege including consultation with legal counsel regarding legal advice and services.

Board members present: \_\_\_\_\_

### III. Statement at End of Closed Session:

The presiding officer announced at the end of the closed session:

"The Board of Trustees ended its closed session at \_\_\_\_\_ PM on May 15, 2025."

### IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:

\_\_\_\_\_  
\_\_\_\_\_

### V. Certification by Presiding Officer:

I, Russ Garner, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

\_\_\_\_\_  
Russ Garner, President

\_\_\_\_\_  
Date

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** **Consideration and Possible Approval of Timmermann Tract – 42 Acres**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Mark Stahl, Chief Operations Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: Previous discussions in closed session  
 Future action anticipated: Only related to construction  
 Background information: The Timmermann Property is a 42-acre tract that borders Canyon High School and is prime for development to help adjust for future enrollment and delay the addition of a new high school.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees authorize the Superintendent, or designee, to obtain an appraisal, submit a non-binding offer consistent with fair market value, and negotiate terms for the property discussed in closed session, within the parameters set by the Board.**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move that the Board authorize the Superintendent, or designee, to obtain an appraisal, submit a non-binding offer consistent with fair market value, and negotiate terms for the property discussed in closed session, within the parameters set by the Board.”

FOR:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: TASB Policy Update FNG(LOCAL) & GF(LOCAL) - Second Reading**

**Date:** May 15, 2025

**Administrator Responsible/Position:** Dr. Randy Davis, CHRO

**A. Purpose of Agenda Item:**

- Information Only                                       Action Needed                                       Receive Input

**B. Authority for This Action:**

- Local Policy                                       Law or Rule                                       N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review but need not be adopted.

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                                       District/Campus Improvement Plan                                       Other

**D. Summary:**

- Previous board action relating to this item:
- Future action anticipated:
- Background information: This Policy Update includes revisions to two LOCAL policies:
- FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES; STUDENT AN PARENT COMPLAINTS/GRIEVANCES
  - GF(LOCAL): PUBLIC COMPLAINTS

**E. Comments Received:**

- ELT                                       DEIC                                       Support Staff AC                                       Teacher AC                                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team. This agenda item was also reviewed by Cabinet.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the proposed revisions to Board Policies FNG (LOCAL) and GF (LOCAL) as presented.

**G. Fiscal Impact and Cost:**

**Amount:**

- Budget                                       Bond                                       Grant/Special Funds                                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the proposed revisions to Board Policies FNG (LOCAL) and GF (LOCAL) as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED