

# Agenda of Regular Meeting

## The Board of Trustees Comal ISD

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A Regular Meeting of the Board of Trustees of Comal ISD will be held March 27, 2025, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

*The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000*

*The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

**1. Call Meeting to Order**

**2. Board Recognitions**

**Presenter:** Steve Stanford

**3. Public Comment/Audience Participation**

**4. Board President's Comments**

**Presenter:** Russ Garner

**5. Superintendent Reports and Board Information**

**A. Bond / Construction Update**

**Presenter:** Mark Stahl

**B. 2025-2026 Master Planning Calendar and Board Meeting Dates**

**Presenter:** Dr. John E. Chapman III

**C. Comal Commitment Quarterly Report**

**Presenter:** Dr. John E. Chapman III

**D. TASB Policy Update 124 – First Reading**

**Presenter:** Dr. Randy Davis

**E. Intruder Detection Audit Findings**

**Presenter:** Mario De La Rosa

**6. Consent Agenda**

**A. Consider/Approve Personnel Report**

**Presenter:** Dr. Randy Davis

**B. Consider/Approve Board Meeting Minutes**

**C. Consider/Approve Financial Statement and Expenditures**

**Presenter:** Glenn Graham

**D. Consider/Approve Monthly Tax Office Report**

**Presenter:** Glenn Graham

**E. Consider/Approve JROTC Memorandum of Understanding (Army, Navy, Air Force)**

**Presenter:** Micaeli Smith and Corbee Wunderlich

**F. Consider/Approve MOU for Tarleton State University Distinguished High School Partnership Program**

**Presenter:** Tammy Pinkham and Corbee Wunderlich

**G. Consider/Approve Guaranteed Maximum Price (GMP) #4 - 2023 System Package 1 and 3B for MECHS Roof Scope, MVMS HVAC/CIVIL Phase 3 and CHMS HVAC and LED Lighting Upgrades Phase 1**

**Presenter:** Mark Stahl

**H. Consider/Approve Guaranteed Maximum Price (GMP) #1 – 2023 New Life Bridges Facility**

**Presenter:** Mark Stahl

**I. Consider/Approve Guaranteed Maximum Price (GMP) #2 for 2023 CLHS Reinvestment Project - CLHS Locker Facility**

**Presenter:** Mark Stahl

**J. Consider/Approve Construction Project Closeouts**

**Presenter:** Mark Stahl

**K. Consider/Approve 2025 Bilingual/ESL Summer School Program**

**Presenter:** Gabriela Torres

**L. Consider/Approve Award of Contracts for Mayfair Elementary School Campus Technology**

**Presenter:** Scott Monroe

**M. Consider/Approve Award of Contracts for Mayfair Elementary School Audio/Visual Technology**

**Presenter:** Scott Monroe

**7. Items for Discussion and/or Action**

**A. Items Removed from Consent**

**B. Consideration and Possible Approval for Request of 2025-2026 Staffing**

**Presenter:** Dr. Randy Davis

**C. Consideration and Possible Approval of E-Rate Contracts for Expansion of Fiber Optic Network**

**Presenter:** Scott Monroe

**8. Closed Session**

A. Pursuant to Texas Government Code 551.072, discuss the purchase, exchange, sale, lease or value of real property; Discuss Land Purchase

B. Pursuant to Texas Government Code Section §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties,

discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee; Discuss Personnel Positions

9. **Adjournment**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Board Recognitions**

**Date: March 27, 2025**

**Administrator Responsible/Position: Steve Stanford, Chief Communications Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Tonight, we are honoring the following students and staff:

- Pieper High School student Bella Sickler was selected as one of 10 students in the United States to participate in the 2025 Frances Hesselbein Student Leadership Program Class.
- Approximately 22 student athletes qualified for UIL State Swim meets from Canyon Lake, Davenport, Pieper and Smithson Valley high schools including Caleb Bristow from DHS who became the 4A state champion in both the 50-meter and 100-meter freestyle competitions.
- Twenty student athletes qualified for the UIL State Wrestling meets from Canyon, Davenport, Pieper and Smithson Valley high schools including Bryce Palmer from SVHS who became the 5A state champion in the 150 lb. weight class.
- Nineteen students from Canyon, Davenport and Pieper high schools advanced and competed in the state level competition for DECA, a CTE student organization focused on business careers.
- Three students from Pieper and Smithson Valley high schools advanced to the State Leadership Conference and Competition for HOSA, a CTE student organization focused on health careers.
- Six students from Canyon and Smithson Valley high schools received the Texas Theatre Scholar Award for demonstrating high academic success.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: n/a - for information only**

**G. Fiscal Impact and Cost:**

**Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Public Comment/Audience Participation**

**Date:** March 27, 2025

**Administrator Responsible/Position: Russ Garner, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

**Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
  - Employee complaints: DGBA
  - Student or parent complaints: FNG
  - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Board President's Comments**

**Date:** March 27, 2025

**Administrator Responsible/Position:** **Russ Garner, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Bond/Construction Update**

**Date:** March 27, 2025

**Administrator Responsible/Position:** Mark Stahl, Chief Operations Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: 2021 and 2023 Bond

Future action anticipated:

Background information: Updates on current 2021 and 2023 projects.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** 2025-2026 Master Planning Calendar and Board Meeting Dates

**Date:** March 27, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Administration presents the 2025-2026 Master Planning Calendar and Board Meeting dates to the Board for review.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** n/a – for information only

**G. Fiscal Impact and Cost:** None                      **Amount:** N/A

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:** n/a – for information only

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Comal Commitment Quarterly Report**    **Date:** March 27, 2025

**Administrator Responsible/Position:** **Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other Collaborative Vision

**D. Summary:**

- Previous board action relating to this item:

- Future action anticipated:

Background information: Administration presents the Comal Commitment Quarterly Report in alignment with the Collaborative Vision 5-year Plan.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None**

**Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: TASB Policy Update 124 - First Reading**

**Date:** March 27, 2025

**Administrator Responsible/Position: Dr. Randy Davis, Chief Human Resources Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review, but need not be adopted.

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:
- Future action anticipated: TASB Update 124 is presented as a first reading for the Board’s review. It will be presented as a second reading at the April 24 regular board meeting.
- Background information: TASB Policy Update 124 includes revisions to LEGAL policies based on updates to the Texas Administrative Code. Most of the LOCAL policy recommendations from TASB in this Update are intended to clarify current policy language and are reflected in the following LOCAL policies:
  - CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS
  - CDA(LOCAL): OTHER REVENUES: INVESTMENTS
  - CY(LOCAL): INTELLECTUAL PROPERTY
  - DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
  - EHB(LOCAL): CURRICULUM DESIGN: SPECIAL PROGRAMS
  - EHBB(LOCAL): SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS
  - FFG(LOCAL): STUDENT WELFARE: CHILD ABUSE AND NEGLECT
  - GKA(LOCAL): COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost:                      Amount:**

Budget

Bond

Grant/Special Funds

Other

**H. Action: n/a - for information only**

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Intruder Detection Audit Report**

**Date:** March 27, 2025

**Administrator Responsible/Position: Mario De La Rosa, Executive Director, Safety and Security**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: On March 10th, 2025, Texas Education Agency conducted an Intruder Detection Audit resulting in required corrective actions. The District is required to provide notice to the public at the next regularly scheduled board meeting Intruder Detection Audit results will be discussed.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: N/A**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Consider/Approve Consent Agenda

**Date:** March 27, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**C. Strategic Objective, Goal, or Need Addressed:** As listed on attached pages

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

A. Personnel Report

B. Board Meeting Minutes

C. Financial Statement and Expenditures

D. Monthly Tax Office Report

E. JROTC Memorandum of Understanding (Army, Navy, Air Force)

F. MOU for Tarleton State University Distinguished High School Partnership Program

G. Guaranteed Maximum Price (GMP) #4 - 2023 System Package 1 and 3B for MECHS Roof Scope, MVMS HVAC/CIVIL Phase 3 and CHMS HVAC and LED Lighting Upgrades Phase 1

H. Guaranteed Maximum Price (GMP) #1 – 2023 New Life Bridges

I. Guaranteed Maximum Price (GMP) #2 for 2023 CLHS Reinvestment Project - CLHS Locker Facility

J. Construction Project Closeouts

K. 2025 Bilingual/ESL Summer School Program

L. Award of Contracts for Mayfair Elementary School Campus

M. Award of Contracts for Mayfair Elementary School Audio/Visual Technology

**E. Comments Received:**

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

**G. Fiscal Impact and Cost:**

**Amount:** Per individual items attached

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the consent agenda items as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Consider/Approve Personnel Report**

**Date:** March 27, 2025

**Administrator Responsible/Position:** **Dr. Randy Davis, Chief of Human Resources Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
DC, DCA, DCB, DCE                      Texas Education Code, Chapter 21

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consider/Approve Board Meeting Minutes**

Date: March 27, 2025

Administrator Responsible/Position: **Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

**C. Strategic Objective, Goal, or Need Addressed: N/A**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: Ongoing  
 Future action anticipated: Monthly  
 Background information: The District will present the February 27, 2025, Pre-Meeting and Board Meeting and the March 13, 2025, Board Workshop meeting minutes for approval.

**E. Comments Received:**

Exec. Team     DEIC                       Support Staff AC     Teacher AC     Other  
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the February 27, 2025, Pre-Meeting and Board Meeting and the March 13, 2025, Board Workshop meeting minutes as presented.

**G. Fiscal Impact and Cost:                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move/disapprove/postpone the February 27, 2025, Pre-Meeting and Board Meeting and the March 13, 2025, Board Workshop meeting minutes as presented.

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: February 2025 Financial Statement & Expenditures** Date: March 27, 2025

**Administrator Responsible/Position: Glenn Graham, Chief Financial Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

Academic Success/Instruction

**D. Summary:**

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: The administration recommends approval of the February 2025 financial statements and expenses as presented.**

**G. Fiscal Impact and Cost: None                      Amount: Per Report**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone February 2025 Financial Statement & Expenditures as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Tax Office Report**

**Date:** March 27, 2025

**Administrator Responsible/Position: Glenn Graham, Chief Financial Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
*Academic Success/Instruction*                      Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the February tax office report and report of tax dollar loss or gain as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the February tax office report of tax dollar loss or gain as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **JROTC MOAs for Army, Navy & Air Force** **Date:** March 27, 2025

**Administrator Responsible/Position:** Micaeli Smith, Director of PE, Health and Wellness

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: The Junior Reserve Officers' Training Corps (JROTC) programs in Comal ISD are established partnerships with various branches of the military, providing students with leadership development, citizenship education, and career exploration opportunities. Currently, Comal ISD offers JROTC programs at five high schools: Canyon HS (Air Force), Canyon Lake HS (Army), Davenport HS(Army), Smithson Valley HS (Navy), and Pieper HS (Navy). The Memorandum of Agreement (MOA) outlines the collaborative agreements with each military branch, including program requirements, resource commitments, and mutual responsibilities to ensure the continued success of these programs.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of Administration that the Board of Trustees approve the MOA agreements with the United States Air Force, Army and Navy as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

"I move to approve/disapprove/postpone the MOA agreements with the United States Air Force, Army and Navy as presented."

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** March 27, 2025

**Subject:** **Consider/Approve MOU for Tarleton State University Distinguished High School Partnership Program**

**Administrator Responsible/Position:** Corbee Wunderlich, Assistant Superintendent Student Services

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:
- Future action anticipated:
- Background information: Tarleton State University is renewing its partnership with Comal ISD for automatic admittance of Comal ISD students who graduate within the top 50% of their respective class.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the MOU for Tarleton State University Distinguished High School Partnership Program as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the MOU for Tarleton State University Distinguished High School Partnership Program as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: March 27, 2025

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #4 - 2023 System Package 1 and 3B for CHMS HVAC/LED, MVMS HVAC Phase 3/Civil and MECHS Roof Phase 2 Scope**

**Administrator Responsible/Position: Mark Stahl, Chief Operations Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item: In alignment with District Priority 6, and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects.

- Future action anticipated:

- Background information:

**Step 1: Approval of the Construction Delivery Method:** The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees.

**Step 2: Selection of Construction Manager:** Marksmen General Contractors was awarded the construction of 2023 System Package 1 and 3B project at the January 2024 Board meeting.

**Step 3: Approval of a Guaranteed Maximum Price (GMP):** The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process

allowing the District to make informed decisions regarding market conditions and constructability.

This GMP #4 is in the amount of \$9,815,388.00 for CHMS HVAC/LED, MVMS HVAC Phase 3 and MECHS Roof Phase 2 Scope.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the Guaranteed Maximum Price (GMP) #4 for 2023 System Package 1 and 3b for CHMS HVAC/LED, MVMS HVAC Phase 3 and MECHS Roof Phase 2 Scope.

**G. Fiscal Impact and Cost: None                      Amount: \$9,815,388.00**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #4 for 2023 System Package 1 and 3B CHMS HVAC/LED, MVMS HVAC Phase 3 and MECHS Roof Phase 2 scope as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: March 27, 2025

Subject: Consider/Approve Guaranteed Maximum Price (GMP) #1 - 2023 New Life Bridges Facility

Administrator Responsible/Position: Mark Stahl, Chief Operations Officer

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy, Law or Rule, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other

D. Summary:

Previous board action relating to this item: In alignment with District priorities, and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMaR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting. Step 2: Selection of Construction Manager: The Koehler Company was awarded the construction of 2023 New Life Brides Facility at the January 2024 Board meeting. Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMaR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability.

This GMP #1 is in the amount of \$13,105,435.00 for New Life Bridges Facility.

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the Guaranteed Maximum Price (GMP) #1 for the 2023 New Life Bridges Facility as presented.

**G. Fiscal Impact and Cost: None**      **Amount:** \$13,105,435.00

Budget       Bond       Grant/Special Funds       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #1 for 2023 New Life Bridges Facility as presented.”

FOR            R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:    R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: March 27, 2025

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #2-2023 CLHS Reinvestment Project - CLHS Locker Facility**

**Administrator Responsible/Position: Mark Stahl, Chief Operations Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: In alignment with District Priorities and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMaR) for the construction projects.

Future action anticipated:

Background information:

**Step 1: Approval of the Construction Delivery Method:** The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees.

**Step 2: Selection of Construction Manager:** The Koehler Company was awarded the construction of 2023 CLHS Reinvestment Project – CLHS Locker Facility at the January, 2024 Board meeting.

**Step 3: Approval of a Guaranteed Maximum Price (GMP):** The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMaR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability.

This GMP #2 is in the amount of \$3,426,552.00 for CLHS Reinvestment Project - CLHS Locker Facility.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the Guaranteed Maximum Price (GMP) #2 for the 2023 CLHS Reinvestment Project – CLHS Locker Facility as presented.

**G. Fiscal Impact and Cost: None                      Amount:** \$3,426,552.00

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #2 for 2023 CLHS Reinvestment Project – CLHS Locker Facility as presented”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** **Consider/Approve Construction Project Closeouts**    **Date:** March 27, 2025

**Administrator Responsible/Position:** Mark Stahl, COO

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: In alignment with Board goals and procedures the Board must accept all construction projects before final payments are made. The following projects have been reviewed by our design/engineering teams and internal teams, closeout materials have been provided to the District and these projects are ready to be closed: 2021 Arlon Seay HVAC phase 1 and 2021 New Hill Country College Prep High School Facility.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the project closeouts as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Acceptance of Work and Closeout the projects as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** 2025 Bilingual/ESL Summer School Program **Date:** March 27, 2025  
**Administrator Responsible/Position:** Gabriela Torres, Director of Multilingual Education

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A  
TEC §89.1250

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

- Previous board action relating to this item:

- Future action anticipated:

Background information: Per Texas Education Code §89.1250, summer school will be provided in Comal ISD for Emergent Bilingual students entering kindergarten and first grade in the 2025-26 school year.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the summer school schedule for Emergent Bilingual students entering kindergarten and first grade in the 2025-26 school year as presented.

**G. Fiscal Impact and Cost:**

**Amount:** N/A

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the summer school schedule for Emergent Bilingual students entering kindergarten and first grade in the 2025-26 school year as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Award of Contracts for Mayfair Elementary School  
Campus Technology**

**Date:** March 27, 2025

**Administrator Responsible/Position: Scott Monroe, Chief Information Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Mayfair Elementary School will open in August 2025 and requires outfitting with both classroom and office technology.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the purchase of campus technology for Mayfair Elementary School from Intech Southwest Services in an amount not to exceed \$454,488

**G. Fiscal Impact and Cost: None                      Amount: \$454,488**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the purchase of campus technology for Mayfair Elementary School from Intech Southwest Services in an amount not to exceed \$454,488.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** March 27, 2025

**Subject:** **Consider/Approve Award of Contracts for Mayfair Elementary School Audio/Visual Technology**

**Administrator Responsible/Position:** Scott Monroe, Chief Information Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
  
 Future action anticipated:  
  
 Background information: Mayfair Elementary School will open in August 2025 and requires outfitting with classroom audio/visual equipment.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the purchase of campus technology for Mayfair Elementary School from Prime Systems in an amount not to exceed \$207,348.

**G. Fiscal Impact and Cost: None                      Amount: \$207,348**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the purchase of campus technology for Mayfair Elementary School from Prime Systems in an amount not to exceed \$207,348.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED



**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consideration and Possible Approval of E-Rate Contracts for Expansion of Fiber Optic Network**

**Date:** March 27, 2025

**Administrator Responsible/Position:** Scott Monroe, Chief Information Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:  
 Future action anticipated:  
 Background information: All Comal ISD campuses connect to the main district data center at the Support Services facility through a leased dark fiber network provided by Region 20 Fiber20 cooperative. The network needs to be expanded to serve campuses currently, or soon to be under construction.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the district to contract with ESC Region 20 in an amount not to exceed \$3,025,714.

**G. Fiscal Impact and Cost: None                      Amount: \$3,025,714.00**

Budget                       Bond 21/23                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the purchase of additions to the CISD Fiber Optic Network as presented.”

FOR: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

## Certified Agenda of Closed Session

Meeting of March 27, 2025

**CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).**

### **I. Statement of Beginning of Closed Session:**

The presiding officer announced at the beginning of the closed session:

“The Board of Trustees on March 27, 2025, beginning at \_\_\_\_\_ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code.”

### **II. Subjects Discussed in the Session Closed to the Public:**

- A. Pursuant to Texas Government Code §551.072, discuss the purchase, exchange, sale, lease or value of real property; Discuss Land Purchase
- B. Pursuant to Texas Government Code §551.074, consider and discuss personnel employments, resignations, retirements, and assignments; Discuss Personnel Positions

Board members present: \_\_\_\_\_

### **III. Statement at End of Closed Session:**

The presiding officer announced at the end of the closed session:

“The Board of Trustees ended its closed session at \_\_\_\_\_ PM on March 27, 2025.”

### **IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:**

\_\_\_\_\_  
\_\_\_\_\_

### **V. Certification by Presiding Officer:**

I, Russ Garner, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

\_\_\_\_\_  
Russ Garner, Board President

\_\_\_\_\_  
Date