

Agenda of Regular Meeting

The Board of Trustees Comal ISD

A Regular Meeting of the Board of Trustees of Comal ISD will be held December 19, 2024, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000

The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

1. Call Meeting to Order

2. Board Recognitions

Presenter: Camille Montoya

3. Public Comment/Audience Participation

4. Board President's Comments

Presenter: Russ Garner

5. Superintendent Reports and Board Information

A. 2025-2026 Academic Calendar Proposal - Options A&B

Presenter: Dr. Ben Peacock

B. Bond and Capital Improvement Update

Presenter: Henry Gideon / Jeff Smith

C. CTC Presentation

Presenter: Taylor Keller

D. Comal Commitment Annual Report

Presenter: Dr. John E. Chapman III

E. Comal Education Foundation Annual Report

Presenter: Steve Lyons / Dr. Lizette Goodloe

F. Intruder Detection Audit Findings

Presenter: Mario De La Rosa

G. Multi-Tiered Systems of Support (MTSS) Update and 5-Year Plan

Presenter: Mandi Chapman / Michele Martella

6. Consent Agenda

A. Consider/Approve Personnel Report

Presenter: Scott Hammond

B. Consider/Approve Board Meeting Minutes

C. Consider/Approve Financial Statement and Expenditures

Presenter: Glenn Graham

D. Consider/Approve Monthly Tax Office Report

Presenter: Glenn Graham

E. Consider/Approve Budget Amendments

Presenter: Glenn Graham

F. Consider/Approve 25-05 HVAC Filter Replacement Services

Presenter: Glenn Graham

G. Consider/Approve Donations

Presenter: Glenn Graham

H. Consider/Approve Updated List of Qualified Brokers

Presenter: Glenn Graham

I. Consider/Approve Resolution Authorizing Participation in the Connect Investment Trust

Presenter: Glenn Graham

J. Consider/Approve Guaranteed Maximum Price (GMP) #5 DHS/SVHS for Ag Barn and Poultry Building

Presenter: Henry Gideon / Jeff Smith

K. Consider/Approve Guaranteed Maximum Price (GMP) #3 System Package 1 and 3B for Associated HVAC/Roof Scope at CSES, FES and OCES

Presenter: Henry Gideon / Jeff Smith

L. Consider/Approve Guaranteed Maximum Price (GMP) #4 System Package 1 and 3B for MECHS HVAC/Roof Scope

Presenter: Henry Gideon / Jeff Smith

M. Consider Approve Guaranteed Maximum Price (GMP) #5 System Package 1 and 3B for MVMS Roof Scope

Presenter: Henry Gideon / Jeff Smith

7. Items for Discussion and/or Action

A. Items Removed from Consent

B. Consideration and Possible Approval of Purchase of Chromebook Charging Stations and Associated Products and Services

Presenter: Scott Monroe

8. Closed Session

A. Pursuant to Texas Government Code 551.074, consider and discuss personnel employments, resignations, retirements, and assignments; Conduct the Superintendent Formative Evaluation

9. Adjournment

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Board Recognitions

Date: December 19, 2024

Administrator Responsible/Position: Camilla Montoya, Communications Coordinator

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Tonight, we are honoring the following students:

- Three winners of the 2nd Annual Comal ISD Christmas Card contest are from Rebecca Creek Elementary, Bulverde Middle and Pieper High School.
- Marching bands from Davenport, Pieper and Smithson Valley high schools qualified for the state UIL marching contest this fall with the DHS band placing third in the 4A contest.
- A student from Davenport High School and a student from Canyon Lake High School were named All-State Jazz musicians.
- Smithson Valley High School girls cross country team won the State 5A Championship, and athletes from Canyon Lake and Davenport qualified for state meets.
- Smithson Valley High School’s head baseball coach, Chad Koehl, earned his 400th Career Win on March 8, 2024.
- Canyon Lake High School’s athletic coordinator and head football coach, Sam Parker, earned his 100th Career Win on November 8, 2024.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None

Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action: n/a – information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Public Comment/Audience Participation

Date: December 19, 2024

Administrator Responsible/Position: Russ Garner, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
 - Employee complaints: DGBA
 - Student or parent complaints: FNG
 - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Board President's Comments

Date: December 19, 2024

Administrator Responsible/Position: Russ Garner, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2025-2026 Academic Calendar Proposal –Options A&B

Date: December 19, 2024

Administrator Responsible/Position: Dr. Ben Peacock, Director, School Leadership

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated: Administration will present the 2025-2026 calendar in January, 2025 for Board Adoption.

Background information: Each year, the academic calendar is developed using guidance from the state as well as feedback from the District Educational Improvement Council (DEIC), staff, and stakeholders. Based on feedback from the originally proposed options, administration presents to the Board Academic Calendars A and B for consideration.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: Administration presents Option A and Option B for consideration.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action: N/A – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Bond and Capital Improvement Update

Date: December 19, 2024

Administrator Responsible/Position: Henry Gideon, Interim COO; Jeff Smith, Director of Facilities and Construction

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: In alignment with Collaborative Vision and the DIP Strategic Plan, complete capital projects as approved by the voters and in support of the long-range plan. The presentation will cover 2021 Bond Projects in progress and the design schedule for 2023 Projects.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Collaborative Team Cycle

Date: December 19, 2024

Administrator Responsible/Position: Taylor Keller, Executive Director of Teaching & Learning

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Administration is highlighting the Biology Collaborative Team Cycle (CTC) at Smithson Valley High School. This team engages in a collaborative process that is both structured and responsive, with a focus on student-centered outcomes.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: N/A

G. Fiscal Impact and Cost: None **Amount:** N/A

Budget Bond Grant/Special Funds Other

H. Action: N/A Information Only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Comal Commitment Annual Report** **Date:** December 19, 2024

Administrator Responsible/Position: **Dr. John E. Chapman III**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Quarterly Reports issued in December 2023, March 2024 and June 2024

Future action anticipated: Annually

Background information: As part of the Collaborative Vision 5-Year Plan, the administration has prepared quarterly reports highlighting the progress made in each of the six collaborative initiatives during the 2023-24 school year. To mark the completion of this year, a Comal Commitment Annual Report has been created for presentation to the Board of Trustees.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Comal Education Foundation Annual Report** **Date:** December 19, 2024

Administrator Responsible/Position: Steve Lyons, CEF Board President, Dr. Lizette Goodloe, CEF Coordinator

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:

- Future action anticipated:

Background information: This report reflects on the accomplishments and challenges of the past year, while setting forth objectives for the current year, such as increasing opportunities for educators and cultivating new community partnerships. The presentation will celebrate these milestones and emphasize the Education Foundation's dedication to advancing student success through collaborative efforts with the community.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Intruder Detection Audit Results**

Date: December 19, 2024

Administrator Responsible/Position: Mario De La Rosa, Executive Director, Safety and Security

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: On November 1st and 8th, 2024, Texas Education Agency conducted Intruder Detection Audits resulting in required corrective actions. The District is required to provide notice to the public at the next regularly scheduled board meeting. Intruder Detection Audit results will be discussed.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Date: December 19, 2204

Subject: **Multi-Tiered Systems of Support (MTSS) Update and 5-Year Plan**

Administrator Responsible/Position: Mandi Chapman, Director MTSS/Section 504 Services, Michele Martella, Executive Director Special Programs and Services

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
19 TAC §129.1025
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus
Improvement Plan
- Other

D. Summary:

- Previous board action relating to this item: 2023-2024 Board Approval

Future action anticipated:

Background information: The Multi-Tiered Systems of Support initiative is a Collaborative Vision Priority for establishing academic, behavior and social-emotional Tier I-III processes and interventions. Administration will provide an update and the MTSS Five-Year Plan will be presented.

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None Amount: N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consider/Approve Consent Agenda

Date: December 19, 2024

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

C. Strategic Objective, Goal, or Need Addressed: As listed on attached pages

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

A. Personnel Report

B. Board Meeting Minutes

C. Financial Statement and Expenditures

D. Monthly Tax Office Report

E. Budget Amendments

F. 25-05 HVAC Filter Replacement Services

G. Donations

H. Updated List of Qualified Brokers

I. Resolution Authorizing Participation in the Connect Investment Trust

J. Guaranteed Maximum Price (GMP) #5 DHS/SVHS for Ag Barn and Poultry Building

K. Guaranteed Maximum Price (GMP) #3 System Package 1 and 3B for Associated HVAC/Roof Scope at CSES, FES and OCES

L. Guaranteed Maximum Price (GMP) #4 System Package 1 and 3B for MECHS HVAC/Roof Scope

M. Guaranteed Maximum Price (GMP) #5 System Package 1 and 3B for MVMS Roof Scope

E. Comments Received:

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

G. Fiscal Impact and Cost:

Amount: Per individual items attached

H. Action:

Motion by _____, second by _____

"I move to approve/disapprove/postpone the consent agenda items as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consider/Approve Personnel Report**

Date: December 19, 2024

Administrator Responsible/Position: Scott Hammond, Secondary Director of Human Resources

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DC, DCA, DCB, DCE Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consider/Approve Board Meeting Minutes** **Date:** December 19, 2024

Administrator Responsible/Position: **Dr. John E. Chapman III, Superintendent**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

C. Strategic Objective, Goal, or Need Addressed: N/A

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Ongoing
 Future action anticipated: Monthly
 Background information: The District will present the November 21, 2024, Pre-Meeting and Board Meeting minutes for approval.

E. Comments Received:

Exec. Team DEIC Support Staff AC Teacher AC Other
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the November 21, 2024, Pre-Meeting and Board Meeting minutes as presented.

G. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move/disapprove/postpone the November 21, 2024, Pre-Meeting and Board Meeting minutes as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: November 2024 Financial Statement & Expenditures Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Academic Success/Instruction

D. Summary:

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the November 2024 financial statements and expenses as presented.

G. Fiscal Impact and Cost: None Amount: Per Report

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone November 2024 Financial Statement & Expenditures as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Tax Office Report

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Academic Success/Instruction Improvement Plan

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the November tax office report and report of tax dollar loss or gain as presented.

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the November tax office report of tax dollar loss or gain as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2024-2025 Budget Amendment **Date:** December 19, 2024

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Education Code Sec. 44.006

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus
Improvement Plan Other
Academic Success/Instruction

D. Summary:

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: The 2024-2025 budget has been approved by the Board of Trustees. Amendments to that budget must also be Board approved.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Budget Amendment to the General Operating Fund as presented.

G. Fiscal Impact and Cost: None Amount: Per Report

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the Budget Amendment to the General Operating Fund as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: RFP 25-05 HVAC Filter Replacement Services

Date: December 19,2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy (CH Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Maintenance Department in collaboration with Purchasing have accepted and evaluated 8 proposals for HVAC Filter Replacement Services throughout the district.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the evaluation, award to Kleen Air Filter Service & Sales, and the aggregate expenditures associated with Filter Replacements as presented.

G. Fiscal Impact and Cost: None Amount:

Budget 199 Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the award and evaluation from RFP 25-05 HVAC Filter Replacement Services and the aggregate expenditures associated the services as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Kinder Ranch Elementary School - Donation from Kinder Ranch Elementary PTSA

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Kinder Ranch Elementary PTSA donated \$9,000.00 to KRES to provide financial support for campus needs, field trips, and staff morale items.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$9,000.00 donation from the Kinder Ranch Elementary PTSA as presented.

G. Fiscal Impact and Cost: None Amount: \$9,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$9,000.00 donation from the Kinder Ranch Elementary School PTSA as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Indian Springs Elementary School - Donation from Indian Springs Elementary PTSA

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Indian Springs Elementary PTSA donated \$45,005.00 to ISES to provide financial support for campus needs, classroom resources, and school equipment to promote campus and district goals.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$45,005.00 donation from the Indian Springs Elementary PTSA as presented.

G. Fiscal Impact and Cost: None Amount: \$45,005.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$45,005.00 donation from the Indian Springs Elementary School PTSA as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Davenport High School - Donation from the Wolfpack Athletic Booster

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Wolfpack Athletic Booster donated \$5,000.00 to Davenport High School for baseball stadium improvements.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$5,000.00 donation from the Wolfpack Athletic Booster as presented.

G. Fiscal Impact and Cost: None Amount: \$5,000.00

Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$5,000 donation from the Wolfpack Athletic Booster as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Church Hill Middle School - Donation from CHMS PTA **Date:** December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:

- Future action anticipated:

Background information: The CHMS PTA donated \$11,999.89 to CHMS to provide financial support for classroom resources, extracurricular programs, and field trips.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$11,999.89 donation from the CHMS PTA as presented.

G. Fiscal Impact and Cost: None Amount: \$11,999.89

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$11,999.89 donation from the CHMS PTA as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Canyon High School - Donation from Valero Energy Foundation

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only CDC Local Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Valero Energy Foundation donated \$10,000.00 to CHS for the benefit of CHS Boys Basketball Team.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$10,000.00 donation from the Valero Energy Foundation as presented.

G. Fiscal Impact and Cost: None Amount: \$10,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$10,000.00 donation from the Valero Energy Foundation as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Canyon Lake High School - Donation from Randolph Brooks Federal Credit Union

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Randolph Brooks Federal Credit Union donated \$15,000.00 to CLHS Athletics for items that benefit the entire program or student body.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$15,000.00 donation from Randolph Brooks Federal Credit Union as presented.

G. Fiscal Impact and Cost: None Amount: \$15,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$15,000.00 donation from Randolph Brooks Federal Credit Union as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Canyon Lake High School - Donation from JHET Holdings, LLC

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Randolph Brooks Federal Credit Union donated \$5,000.00 to CLHS Girls Basketball for items that benefit the Girls Basketball program.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$5,000.00 donation from JHET Holdings, LLC as presented.

G. Fiscal Impact and Cost: None **Amount:** \$5,000.00

- Budget Bond Grant/Special Funds Other
Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$5,000.00 donation from JHET Holdings, LLC as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Comal ISD- Donation from Randolph Brooks Federal Credit Union

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Randolph Brooks Federal Credit Union donated \$10,000.00 to Comal ISD to sponsor the 2024-2025 Opening of Schools Ceremony.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$10,000.00 donation from Randolph Brooks Federal Credit Union as presented.

G. Fiscal Impact and Cost: None Amount: \$10,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$10,000.00 donation from Randolph Brooks Federal Credit Union as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Comal ISD Athletics- Donation from Cavender Auto Group**

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Cavender Auto Group donated \$12,000.00 to Comal ISD Athletics, as a sponsor to have their logo displayed on 2024-2025 Brushfire tickets, for programmatic items that benefit the entire program.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$12,000.00 donation from Cavender Auto Group as presented.

G. Fiscal Impact and Cost: None Amount: \$12,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$12,000.00 donation from Cavender Auto Group as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Oak Creek Elementary School - Donation from Oak Creek Elementary PTA

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy (CDC Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Oak Creek Elementary PTA donated \$15,000.00 to OCES to provide financial support for classroom resources, extracurricular programs, educational workshops and training, and morale and team building.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$15,000.00 donation from the Oak Creek Elementary PTA as presented.

G. Fiscal Impact and Cost: None Amount: \$15,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$15,000.00 donation from the Oak Creek Elementary School PTA as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Canyon Lake High School - Donation from Honda of San Marcos

Date: December 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy CDC Local Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Honda of San Marcos donated \$8,000.00 to CLHS Football for items that benefit the Football program.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the \$8,000.00 donation from Honda of San Marcos as presented.

G. Fiscal Impact and Cost: None Amount: \$8,000.00

- Budget Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the \$8,000.00 donation from Honda of San Marcos as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: December 19, 2024

Subject: Consider/Approve Updated List of Qualified Brokers

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

Board Policy CDA and the Public Funds Investment Act of Texas Government Code (2256.025) require adoption of qualified brokers and dealers that are authorized to engage in investment transactions with the district.

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: June 27, 2024

Future action anticipated: June 26, 2025 – Annual Review and Adoption

Background information: On June 27, 2024, the Board approved the list of qualified brokers eligible to be used for the 2024-2025 school year. The district is requesting additional brokers be added to the list of qualified brokers to allow for better diversification and investment potential.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the updated list of Qualified Brokers as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the updated list of Qualified Brokers as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: **December 19, 2024**

Subject: Consider/Approve Resolution Authorizing Participation in the Connect Investment Trust

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

The Public Funds Investment Act of Texas Government Code (2256) provides for the creation of public funds investment pools through which political subdivisions and other entities may invest public funds.

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: June 27, 2024

Future action anticipated: June 26, 2025 – Annual Review of the district’s Investment Policy and Strategy

Background information: On June 27, 2024, the Board reviewed the district Investment Policy and Strategy. Meeder Investments, a Board approved investment company, has developed the Connect Investment Trust (Texas Connect), which is a new pooled investment option designed exclusively for Texas Government entities. Participation in Texas Connect requires the Board approved Resolution.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Resolution Authorizing Participation in the Texas Connect Investment Trust.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the Resolution Authorizing Participation in the Connect Investment Trust as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: December 19, 2024

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #5 - 2023
DHS/SVHS Ag Barn and Poultry Building**

**Administrator Responsible/Position: Henry Gideon, Interim COO, Jeff Smith, Director of
Construction and Planning**

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus
Improvement Plan Other

D. Summary:

Previous board action relating to this item: In alignment with District Priorities, and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees.

Step 2: Selection of Construction Manager: Dawson Construction was awarded the construction of 2023 DHS/SVHS project at the January 2024 Board meeting.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability. This GMP #5 in the amount of \$4,073,163.00 for New Ag Barn and Poultry Building.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the

Board of Trustees approve the Guaranteed Maximum Price (GMP) #5 for 2023 DHS/SVHS Ag Barn and Poultry Building as presented.

G. Fiscal Impact and Cost: None

Amount: N/A

Budget

Bond

Grant/Special Funds

Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #5 for 2023 System Package 1 as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: December 19, 2024

Subject: Consider/Approve Guaranteed Maximum Price (GMP) #3 - 2023 System Package 1 and 3B for Associated HVAC/Roof Scope at CSES, FES and OCES.

Administrator Responsible/Position: Henry Gideon, Interim COO, Jeff Smith, Director of Construction and Planning

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: In alignment with District Priorities, and in support of the ongoing work identified in the 2021 and 2023 Bond Programs, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees.

Step 2: Selection of Construction Manager: Marksmen General Contractors was awarded the construction of 2023 System Package 1 and 3B project at the January 2024 Board meeting.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability. This GMP #3 is in the amount of \$10,802,575.00.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the Guaranteed Maximum Price (GMP) #3 for 2023 System Package 1 and 3B as presented.

G. Fiscal Impact and Cost: None **Amount: N/A**
 Budget Bond Grant/Special Funds Other

H. Action:
Motion by _____, second by _____
“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #3 for 2023 System Package 1 and 3B as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: December 19, 2024

Subject: Consider/Approve Guaranteed Maximum Price (GMP) #4 - 2023 System Package 1 and 3B for MECHS HVAC/Roof Scope

Administrator Responsible/Position: Henry Gideon, Interim COO, Jeff Smith, Director of Construction and Planning

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy, Law or Rule, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other

D. Summary:

Previous board action relating to this item: In alignment with District Priorities, and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023 meeting of the Board of Trustees.

Step 2: Selection of Construction Manager: Marksmen General Contractors was awarded the construction of 2023 System Package 1 and 3B project at the January, 2024 Board meeting.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability.

This GMP #5 is in the amount of \$3,526,955.00.

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Guaranteed Maximum Price (GMP) #4 for 2023 System Package 1 for MECHS HVAC/Roof Scope as presented.

G. Fiscal Impact and Cost: None **Amount:** N/A
 Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #4 for 2023 System Package 1 and 3B MVMS Roof scope as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: December 19, 2024

Subject: Consider/Approve Guaranteed Maximum Price (GMP) #5 - 2023 System Package 1 and 3B for MVMS Roof Scope

Administrator Responsible/Position: Henry Gideon, Interim COO, Jeff Smith, Director of Construction and Planning

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: In alignment with District Priorities, and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023 meeting of the Board of Trustees.

Step 2: Selection of Construction Manager: Marksmen General Contractors was awarded the construction of 2023 System Package 1 and 3B project at the January, 2024 Board meeting.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability. The GMP#5 for MVMS is \$4,660,764.00.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Guaranteed Maximum Price (GMP) #5 for 2023 System Package 1 and 3B as presented.

G. Fiscal Impact and Cost: None **Amount:** N/A
 Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #5 for 2023 System Package 1 and 3B as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consideration and Possible Approval of Purchase of Chromebook Charging Stations and Associated Products and Services

Date: December 19, 2024

Administrator Responsible/Position: Scott Monroe, Chief Information Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:
 Future action anticipated:
 Background information: Charging stations, accessories, and deployment services are needed for the 1 to 1 program for all secondary campuses.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the purchase of Chromebook charging stations, accessories, and deployment services for the 1 to 1 program from Intech Southwest Services in an amount not to exceed \$260,000.00.

G. Fiscal Impact and Cost: None Amount: \$265,664.00

- Budget Bond 23 Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the purchase of Chromebook charging stations, and associated products and services as presented.”

FOR: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Certified Agenda of Closed Session

Meeting of December 19, 2024

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).

I. Statement of Beginning of Closed Session:

The presiding officer announced at the beginning of the closed session:

“The Board of Trustees on December 19, 2024, beginning at _____ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code.”

II. Subjects Discussed in the Session Closed to the Public:

- A. Pursuant to Texas Government Code 551.074, consider and discuss personnel employments, resignations, retirements, and assignments; Conduct the Superintendent Formative Evaluation

Board members present: _____

III. Statement at End of Closed Session:

The presiding officer announced at the end of the closed session:

“The Board of Trustees ended its closed session at _____ PM on December 19, 2024.”

IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:

V. Certification by Presiding Officer:

I, Russ Garner, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

Russ Garner, Board President

Date