

# Agenda of Regular Meeting

## The Board of Trustees Comal ISD

---

A Regular Meeting of the Board of Trustees of Comal ISD will be held May 16, 2024, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

*The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000*

*The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

**1. Call Meeting to Order**

**2. Oath of Office**

**3. Board Recognitions**

**Presenter:** Steve Stanford

**4. Closed session pursuant to section 551.074 of the Texas Government Code;  
Discussion of School Board Reorganization**

**5. Action Items**

**A. Reorganization of School Board**

**6. Public Comment/Audience Participation**

**Presenter:** Russ Garner

**7. Board President's Comments**

**Presenter:** Russ Garner

**8. Superintendent Reports and Board Information**

**A. Facility (Maintenance and Custodial) Annual Update**

**Presenter:** Malcolm Mulroney, Chris Huff, Trent DeWaters

**B. 2024 TASB Policy Review - First Reading**

**Presenter:** Bobbi Supak

**9. Consent Agenda**

**A. Consider/Approve Personnel Report**

**Presenter:** Bobbi Supak

**B. Consider/Approve Board Meeting Minutes**

**C. Consider/Approve Financial Statement and Expenditures**

**Presenter:** Glenn Graham

**D. Consider/Approve Monthly Tax Office Report**

**Presenter:** Glenn Graham

**E. Consider/Approve Quarterly Investment Report (3rd Quarter)**

**Presenter:** Glenn Graham

**F. Consider/Approve Donation to Davenport High School from the Wolfpack Athletic Booster Club**

**Presenter:** Glenn Graham

**G. 2024 - 2025 Record Vote for the Public Hearing for the Budget and Tax Rates**

**Presenter:** Glenn Graham

**H. Consider/Approve Guaranteed Maximum Price (GMP) #2 for Elementary School #23**

**Presenter:** Malcolm Mulrone

**I. Consider/Approve Guaranteed Maximum Price (GMP) #1 for Davenport High School and Smithson Valley High School Reinvestment**

**Presenter:** Malcolm Mulrone

**J. Consider/Approve Guaranteed Maximum Price (GMP) #1 for Canyon Lake High School Reinvestment**

**Presenter:** Malcolm Mulrone

**K. Consider/Approve Guaranteed Maximum Price (GMP) #1 for 2023 System Package 2**

**Presenter:** Malcolm Mulrone

**L. Consider/Approve Construction Project Closeouts**

**Presenter:** Malcolm Mulrone

**M. Consider/Approve the Purchase of a Network Security Solution**

**Presenter:** Scott Monroe

**10. Items for Discussion and/or Action**

**A. Items Removed from Consent**

**B. Consideration and Possible Approval of the 2024-2025 Employee Compensation Plan**

**Presenter:** Bobbi Supak

**C. Consideration and Possible Approval of the School Nutrition Programs Food Service Management Services RFP 24-08**

**Presenter:** Glenn Graham

**11. Adjournment**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Oath of Office**

**Date: May 16, 2024**

**Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Tim Hennessee (District 1) ran unopposed and was declared elected by the Board for a three-year term; Courtney Biasatti (District 2) ran with opposition and was elected to a three-year term; and Amy Shaw (District 5) ran with opposition and was elected to a three-year term.

Tim Hennessee, Courtney Biasatti and Amy Shaw will take the Oath of Office at the May 16, 2024 meeting. Prior to taking the Oath of Office, each of the winning candidates will have signed and filed their respective Statement of Officer with the District.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's executive leadership team.

**F. Administrative Recommendation: N/A**

**G. Fiscal Impact and Cost                      Amount: N/A**

**H. Action: N/A**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Board Recognitions**

**Date:** May 16, 2024

**Administrator Responsible/Position:** Steve Stanford, Chief Communications Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Tonight, we are honoring the following students:

- Five students who were named National Merit Finalists
- Oak Creek Elementary student Aida Dorsey who was the Texas state winner for the Stock Market essay contest and earned second place in the National contest. Students also placed first and second in the Stock Market Game.
- Two CyberPatriot teams were recognized at the Mayor's Cup from Pieper Ranch Middle School and Hill Country College Preparatory High School
- The Robotics team from Memorial Early College High School advanced to the FIRST Robotics State competition.
- Ten Smithson Valley High School journalism students were recognized as the 2024 Best in Texas in News and Broadcast by the Texas Association of Journalism Educators.
- Smithson Valley High School Boys Golf team won the 5A State Championship with a Pieper High School girl winning silver, and the Davenport High School team won two bronze medals in 4A competition, (girls team and individual boys).
- In Track, state qualifiers returned with lots of hardware including a gold in pole vault, two silver, a team bronze and two individual bronze medal winners. A total of 34 athletes qualified for the state competition.
- Four students were named to All-State Dance from Canyon Lake High School, Davenport High School, Pieper High School and Smithson Valley High School.
- Three art students were awarded Gold Seal honors for their entries in the annual Texas Visual Art Scholastic Event (VASE) and 16 artists are state VASE honorees.
- Three Winter Guard teams qualified for state competition including Canyon Lake High, Davenport High and Smithson Valley High.
- Three FFA teams won state titles in career development events (CDE) and are national bound from Canyon, Canyon Lake and Smithson Valley High Schools and eight additional teams qualified for state competition.
- Thirteen 2023-224 Leadership Academy graduates
- Ten 2023-2024 Pipeline to Principalship graduates

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost:**

**Amount:** N/A

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a for information only**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Reorganization of School Board**

**Date:** May 16, 2024

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: May 2023

Future action anticipated: Annually

Background information: At this time, the Board will reorganize by election of the following officers: President, Vice-President, Secretary, and Treasurer. The Superintendent will conduct the meeting for the election of the President. Once the President is elected, he/she will conduct the election of the remainder of the officers.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** N/A

**H. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**I. Action:** Individual motions are attached.

**Board President**

I move to nominate \_\_\_\_\_ for President of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

I move to nominate \_\_\_\_\_ for President of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

Hearing no other nominations, I declare \_\_\_\_\_ elected President.

OR

Vote For #1 \_\_\_\_\_

Vote For #2 \_\_\_\_\_

**Board Vice-President**

I move to nominate \_\_\_\_\_ for Vice-President of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

I move to nominate \_\_\_\_\_ for Vice-President of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

Hearing no other nominations, I declare \_\_\_\_\_ elected Vice-President.

OR

Vote For #1 \_\_\_\_\_

Vote For #2 \_\_\_\_\_

**Board Secretary**

I move to nominate \_\_\_\_\_ for Secretary of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

I move to nominate \_\_\_\_\_ for Secretary of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

Hearing no other nominations, I declare \_\_\_\_\_ elected Secretary.

OR

Vote For #1 \_\_\_\_\_

Vote For #2 \_\_\_\_\_

**Board Treasurer**

I move to nominate \_\_\_\_\_ for Treasurer of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

I move to nominate \_\_\_\_\_ for Treasurer of the Comal ISD Board of Trustees.  
Second by \_\_\_\_\_

Hearing no other nominations, I declare \_\_\_\_\_ elected Treasurer.

OR

Vote For #1 \_\_\_\_\_

Vote For #2 \_\_\_\_\_

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Public Comment/Audience Participation**

**Date:** May 16, 2024

**Administrator Responsible/Position:** Russ Garner, Board President

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

**Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
  - Employee complaints: DGBA
  - Student or parent complaints: FNG
  - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: President's Comments**

**Date:** May 16, 2024

**Administrator Responsible/Position:** Russ Garner, Board President

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Facility (Maintenance and Custodial) Annual Update** Date: May 16, 2024

**Administrator Responsible/Position: Malcolm Mulroney, Chief Operations Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus  
Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: In alignment with Collaborative Vision and the DIP Strategic Objective: Comal ISD will strive to provide clean, safe, and comfortable learning facilities which enhances the education process. Annual report from Facility Services about maintenance and custodial team, sharing about the work force is structured, achievements, and upcoming summer work.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: N/A**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: TASB Policy Review First Reading**

**Date: May 16, 2024**

**Administrator Responsible/Position: Bobbi Supak, Chief Human Resources Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review but need not be adopted.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: February 8, 2024 – Presentation from TASB Consultant on process and feedback from Board of Trustees. February 8-9, 2024 – TASB Consultant held review process with district and campus administrators. May 8, 2024 – Presentation from TASB Consultant about process and updates.

Future action anticipated: June 27, 2024

Background information:

TASB Consultant, Eric Narcisse, met with District to complete a TASB Policy Review. The review recommended that all regulations and exhibits be moved to administrative procedures rather than policy and clarify current policy language as reflected in the following LOCAL policies:

AF(LOCAL): INNOVATION DISTRICTS

BBB(LOCAL): BOARD MEMBERS - ELECTIONS

BE(LOCAL): BOARD MEETINGS

BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION

BQA(LOCAL): PLANNING AND DECISION-MAKING PROCESS - DISTRICT-LEVEL

BQB(LOCAL): PLANNING AND DECISION-MAKING PROCESS - CAMPUS-LEVEL

CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS

CDA(LOCAL): OTHER REVENUES - INVESTMENTS

CH(LOCAL): PURCHASING AND ACQUISITION

CI(LOCAL): SCHOOL PROPERTIES DISPOSAL

CV(LOCAL): FACILITIES CONSTRUCTION

CW(LOCAL): NAMING FACILITIES

DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

DFE(LOCAL): TERMINATION OF EMPLOYMENT - RESIGNATION  
 DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT  
 DHE(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING  
 DIA(LOCAL): EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
 EHBE(LOCAL): SPECIAL PROGRAMS - BILINGUAL EDUCATION/ESL  
 EI(LOCAL): ACADEMIC ACHIEVEMENT  
 EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS  
 EIC(LOCAL): ACADEMIC ACHIEVEMENT - CLASS RANKING  
 EIE(LOCAL): ACADEMIC ACHIEVEMENT - RETENTION AND PROMOTION  
 FDA(LOCAL): ADMISSIONS - INTERDISTRICT TRANSFERS  
 FDB(LOCAL): ADMISSIONS - INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS  
 FEE(LOCAL): ATTENDANCE - OPEN/CLOSED CAMPUS  
 FFA(LOCAL): STUDENT WELFARE: WELLNESS AND HEALTH SERVICES  
 FFAA(LOCAL): WELLNESS AND HEALTH SERVICES - PHYSICAL EXAMINATIONS  
 FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT  
 FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
 FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING  
 FL(LOCAL): STUDENT RECORDS  
 FM(LOCAL): STUDENT ACTIVITIES  
 FMH(LOCAL): STUDENT ACTIVITIES - COMMENCEMENT  
 FNA(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT EXPRESSION  
 FO(LOCAL): STUDENT DISCIPLINE  
 FOD(LOCAL): STUDENT DISCIPLINE - EXPULSION  
 GBBA(LOCAL): SCHOOL COMMUNICATIONS PROGRAM - NEWS MEDIA RELATIONS  
 GKD(LOCAL): COMMUNITY RELATIONS - NONSCHOOL USE OF SCHOOL FACILITIES  
 GKDA(LOCAL): NONSCHOOL USE OF SCHOOL FACILITIES - DISTRIBUTION OF NONSCHOOL LITERATURE  
 GRA(LOCAL): RELATIONS WITH GOVERNMENTAL ENTITIES - STATE AND LOCAL GOVERNMENTAL AUTHORITIES

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
 All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** TASB Policy Review is presented for the 1<sup>st</sup> reading for the Board's review. It will be presented as a final reading at the June regular Board meeting.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:**  
 Grant/Special Funds                       Other

**H. Action:** N/A – for information only

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Consider/Approve Consent Agenda

**Date:** May 16, 2024

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**C. Strategic Objective, Goal, or Need Addressed:** As listed on attached pages

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

A. Personnel Report

B. Board Meeting Minutes

C. Financial Statement and Expenditures

D. Monthly Tax Office Report

E. Quarterly Investment Report (3<sup>rd</sup> Quarter)

F. Donation to Davenport High School from the Wolfpack Athletic Booster Club

G. 2024-2025 Record Vote for the Public Hearing for the Budget and Tax Rates

H. Guaranteed Maximum Price (GMP) #2 for Elementary School #23

I. Guaranteed Maximum Price (GMP) #1 for Davenport High School and Smithson Valley High School Reinvestment

J. Guaranteed Maximum Price (GMP) #1 for Canyon Lake High School Reinvestment

K. Guaranteed Maximum Price (GMP) #1 for 2023 System Package 2

L. Construction Project Closeouts

M. Purchase of a Network Security Solution

**E. Comments Received:**

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

**G. Fiscal Impact and Cost:**

**Amount:** Per individual items attached

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

"I move to approve/disapprove/postpone the consent agenda items as presented."

FOR R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST: R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Personnel Report**

**Date: May 16, 2024**

**Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
DC, DCA, DCB, DCE                      Texas Education Code, Chapter 21

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Consider/Approve Board Meeting Minutes**

**Date:** May 16, 2024

**Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

**C. Strategic Objective, Goal, or Need Addressed: N/A**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: Ongoing  
 Future action anticipated: Monthly  
 Background information: Minutes from the April 25, 2024, Pre-Meeting Briefing; April 25, 2024, Board Meeting; and May 8, 2024 Board Workshop for approval.

**E. Comments Received:**

Exec. Team       DEIC                       Support Staff AC       Teacher AC       Other  
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board approve the minutes from the April 25, 2024, Pre-Meeting Briefing; April 25, 2024, Board Meeting; and May 8, 2024 Board Workshop as presented.

**G. Fiscal Impact and Cost:**

**Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move/disapprove/postpone the April 25, 2024, Pre-Meeting Briefing; April 25, 2024, Board Meeting; and May 8, 2024 Board Workshop as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
AGAINST:            R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **April 2024 Financial Statement & Expenditures** **Date:** May 16, 2024

**Administrator Responsible/Position:** Glenn Graham, Chief Financial Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

Academic Success/Instruction

**D. Summary:**

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the April 2024 financial statements and expenses as presented.**

**G. Fiscal Impact and Cost: None                      Amount: Per Report**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone April 2024 Financial Statement & Expenditures as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Tax Office Report**

**Date:** May 16, 2024

**Administrator Responsible/Position: Glenn Graham, Chief Financial Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
*Academic Success/Instruction*                      Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the April tax office report and report of tax dollar loss or gain as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the April tax office report of tax dollar loss or gain as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED



**COMAL INDEPENDENT SCHOOL DISTRICT**  
**1404 IH 35 North**  
**New Braunfels, Texas 78130**

**To:** Dr. John Chapman III, Superintendent of Schools  
**From:** Stacy Morris  
**Subject:** Report of Current and Delinquent Tax Collections for April 2024.

**April 2024 Collections**

Current Tax	\$	2,616,322.94
Delinquent Tax	\$	(56,914.32)
Penalty & Interest	\$	304,939.48
Total	\$	2,864,348.10

**Current Tax Collections**

<i>April 2024</i>	<i>Year to Date</i>
\$2,616,322.94	\$283,493,596.04

**Percentage of Collections as Compared to the Tax Levy**

<i>April 2024</i>	<i>Year to Date</i>
0.91%	98.94%

**Penalty & Interest on Current Year Tax Collections**

<i>April 2024</i>	<i>Year to Date</i>
\$248,288.93	\$719,953.38

**Comparison of Tax Collections with Five Previous Years (Month of April)**

<i>April 2019</i>	<i>April 2020</i>	<i>April 2021</i>	<i>April 2022</i>	<i>April 2023</i>
0.78%	0.53%	0.83%	0.005%	1.02%

**Comparison of Tax Collections with Five Previous Years (April Year to Date)**

<i>April 2019</i>	<i>April 2020</i>	<i>April 2021</i>	<i>April 2022</i>	<i>April 2023</i>
96.94%	96.30%	96.18%	96.48%	95.61%

**Comparison of Delinquent Tax Collections with Previous Year**

<b>April 2024</b>		<b>Year To Date Total</b>
<i>Delinquent Tax</i>	<i>Penalty &amp; Interest</i>	<i>(2022 Tax Year &amp; Prior)</i>
(\$56,914.32)	\$56,650.55	\$2,962,153.65
<b>April 2023</b>		<b>Year To Date Total</b>
<i>Delinquent Tax</i>	<i>Penalty &amp; Interest</i>	<i>(2021 Tax Year &amp; Prior)</i>
\$81,121.81	\$43,935.34	\$3,434,248.43

**Total Year to Date Tax Collections (Current, Delinquent, Penalty & Interest)**

\$287,175,703.07

Recap of Error of Assessments, Refunds, and Supplemental for the month of April 2024 reflects a monthly Loss of:

(\$692,437.69)

The Year to Date Gain thru April 2024 is:  
The Year to Date Loss thru April 2023 was:

\$4,236,728.06

(\$7,441,015.64)

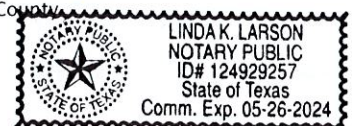
State of Texas  
County of Comal

I, the undersigned, do solemnly swear or affirm that the above information is true and correct.

*Stacy Morris*  
\_\_\_\_\_  
Stacy Morris  
Comal Independent School District

Subscribed and sworn to before me this 9th day of May 2024.

*Linda K Larson*  
\_\_\_\_\_  
Notary Public, Comal County  
State of Texas



**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: 3rd Quarter Investment Report**

**Date: May 16, 2024**

**Administrator Responsible/Position: Glenn Graham, Chief Financial Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

Board policy CDA and the Public Funds Investment Act of Texas Government Code (2256.023) require the investment officer to submit to the Board a written quarterly report of investment transactions for all funds covered by the Public Funds Investment Act.

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: February 22, 2024

Future action anticipated: Quarterly

Background information: On February 22, 2024 the investment officers submitted the investment report for the quarter ending December 31, 2023.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the quarterly investment report as presented.

**G. Fiscal Impact and Cost:** None                      **Amount:** N/A

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone the quarterly investment report as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** May 16, 2024

**Subject:** **Consider/Approve Donation to Davenport High School from The Wolfpack Athletic Booster Club**

**Administrator Responsible/Position:** Glenn Graham, CFO

**A. Purpose of Agenda Item:**

- Information Only
- Action Needed
- Receive Input

**B. Authority for This Action:**

- Local Policy
- Law or Rule
- N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan
- District/Campus Improvement Plan
- Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: The Wolfpack Athletic Booster is proposing to donate up to \$500,000.00 to DHS for the purchase and installation of a Jumbotron for the Football Stadium.

**E. Comments Received:**

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approves the up to \$500,000.00 donation from The Wolfpack Athletic Booster Club as presented.

**G. Fiscal Impact and Cost: None**      **Amount:** \$500,000.00

- Budget
  - Bond
  - Grant/Special Funds
  - Other
- Campus Activity 461

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the \$500,000.00 donation from The Wolfpack Athletic Booster Club as presented.”

FOR            R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
AGAINST:    R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 16, 2024

**Subject: 2024-2025 Record Vote for the Public Hearing for the Budget and Tax Rates**

**Administrator Responsible/Position: Glenn Graham, CFO**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
Education Code, Section 44.004

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus  
Improvement Plan                       Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

**D. Summary:**

Previous board action relating to this item: May 18, 2023

Future action anticipated: Annually

Background information: A public meeting is required under Education Code 44.004 to discuss the 2024-25 budget and proposed tax rates. The Board will be asked to set the official date, time, and place to hold the public meeting for the proposed budget and tax rates. The Board is also asked to take a record vote for the maximum tax rates that can be approved at the September 26, 2024 meeting.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:**

It is the recommendation of the Superintendent that the public meeting is set to discuss the proposed 2024-2025 budget and tax rates and be held on June 27, 2024 at 4:00 pm at the Support Services building. The Superintendent also recommends the maximum tax rates that can be considered for the 2024-25 fiscal year be \$0.7369 for Maintenance and Operations and \$0.35 for Interest and Sinking for a total tax rate of \$1.0869 per \$100 of property value. The Board will be asked to approve the 2024-25 budgets at the June 27, 2024 meeting. The proposed 2024-25 tax rates will be presented for consideration at the September 26, 2024 Board meeting.

**G. Fiscal Impact and Cost:**

**Amount: TBD**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone date, place and time as June 27, 2024 at 4:00 pm at the Support Services building for the public meeting for the proposed 2024-25 budget and the maximum tax rates that can be adopted for 2024-25.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, J. York, M. Ross, A. Jones, D. Krawczynski

AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, J. York, M. Ross, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED 22

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 16, 2024

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #2 for ES#23**

**Administrator Responsible/Position: Malcolm Mulroney, COO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: In alignment with District Priority 6, and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects scheduled to start in May of 2024.

Future action anticipated:

Background information: Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CM-R) delivery method was approved at the August 24, 2023 meeting of the Board of Trustees. Step 2: Selection of Construction Manager: Bartlett Cocke was awarded the construction of Elementary 23 at the October 26, 2023 Board meeting. Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMR. The contracted CM-R works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at each of the following steps: Design Development, 25% & 50% Construction Documents, and finally the GMP at 100% Construction Documents. This GMP is the 2 of 3 to help expedite the schedule on this project: GMP 2 – Structural Steel and GMP 3 – Architectural (June 2024)

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the Guaranteed Maximum Price (GMP) #2 for Structural Steel for Elementary School #23 as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget

Bond

Grant/Special Funds

Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #2 for Structural Steel for Elementary School #23 as presented.

FOR R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST: R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 16, 2024

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #1 For DHS & SVHS Reinvestment**

**Administrator Responsible/Position: Malcolm Mulroney, COO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: In alignment with District Priority 6, and in support of the ongoing work identified in the 2021 & 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects scheduled to start in June of 2024.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CM-R) delivery method was approved at the October, 2023, meeting of the Board of Trustees. Step 2: Selection of Construction Manager: Dawson Construction was awarded the construction of DHS & SVHS – Reinvestment at the January, 2024, Board meeting. Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CM-R. Approval of a Guaranteed Maximum Price (GMP): The contracted CM-R works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability. This GMP is the 1st of 3 to help expedite the schedule on this project: GMP 1: DHS Tennis. SVHS interior (classroom corridors only), Baseball Lights/Concession/and Press box.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the

Board of Trustees approve the Guaranteed Maximum Price (GMP) #1 for Davenport High School & Smithson Valley High School Reinvestment as presented.

**G. Fiscal Impact and Cost: None**

**Amount:** N/A

Budget

Bond

Grant/Special Funds

Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #1 for Davenport High School & Smithson Valley High School Reinvestment as presented”

FOR R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST: R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 16, 2024

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #1 for Canyon Lake High School Reinvestment**

**Administrator Responsible/Position: Malcolm Mulroney, COO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: In alignment with District Priority 6 and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CM-R) for the construction projects scheduled to start in June of 2024.

Future action anticipated:

Background information: Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CM-R) delivery method was approved at the August 24, 2023 meeting of the Board of Trustees. Step 2: Selection of Construction Manager: The Koehler Company was awarded the construction of Canyon Lake High School Reinvestment at the January, 2024 Board meeting. Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CM-R.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The contracted CM-R works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approves the Guaranteed Maximum Price (GMP) #1 for Canyon Lake

High School Reinvestment as presented.

**G. Fiscal Impact and Cost: None**

**Amount:** N/A

Budget

Bond

Grant/Special Funds

Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #1 for Canyon Lake High School Reinvestment as presented”

FOR R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST: R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 16, 2024

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #1 for 2023 System Package 2**

**Administrator Responsible/Position: Malcolm Mulroney, COO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: In alignment with District Priority 6 and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMR) for the construction projects scheduled to start in June of 2024.

Future action anticipated:

Background information: Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CM-R) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees. Step 2: Selection of Construction Manager: Dawson Construction was awarded the construction of 2023 System Package 2 at the January 2024 Board meeting. Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CM-R.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The contracted CM-R works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability. This GMP is the 1st of 2 to help expedite the schedule on this project: GMP 1: ASES & TPES HVAC Phase 2

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the

Board of Trustees approves the Guaranteed Maximum Price (GMP) #1 for 2023 System Package 2 as presented.

**G. Fiscal Impact and Cost: None**      **Amount:** N/A  
 Budget       Bond       Grant/Special Funds       Other

**H. Action:**  
Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #1 for 2023 System Package 2 as presented.”

FOR            R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
AGAINST:    R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Construction Project Closeouts**    **Date:** May 16, 2024

**Administrator Responsible/Position:** Malcolm Mulroney, Chief Operations Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: In alignment with Board goals and procedures the Board must accept all construction projects before final payments are made. The following projects have been reviewed by our design/engineering teams and internal teams, closeout materials have been provided to the District and these projects are ready to be closed: 2022-District Security Upgrades - Video intercom at main entry vestibules and 2022-Add-Reno at CLHS - Ag facility & Dance/Cheer

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the project closeouts as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the project closeouts as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Purchase of Network Security Solution**

**Date:** May 16, 2024

**Administrator Responsible/Position:** Scott Monroe, Chief Information Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Network security implementation will address vulnerabilities in the District’s network infrastructure. The purchase will be made through the Department of Information Resources (DIR) purchasing cooperative.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the network security solution as presented.**

**G. Fiscal Impact and Cost:**

**Amount:**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the purchase of a network security solution as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 16, 2024

Subject: **Consideration and Possible Approval of the 2024-2025 Compensation Plan**

Administrator Responsible/Position: **Bobbi Supak, Chief HR Officer**

A. Purpose of Agenda Item:

Information Only  Action Needed  Receive Input

B. Authority for This Action:

Local Policy  Law or Rule  N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan  District/Campus Improvement Plan  Other  
Priority 4 Goal 4

D. Summary:

Previous board action relating to this item: On May 18, 2023, the school board approved a 3% increase for all employee groups including the starting pay schedules. On April 28, 2022, the school board approved Compensation Plans which included a \$1.00 per hour increase for bus drivers and a 4% increase for all other employee groups.

Future action anticipated:

Background information: Administration has reviewed the district’s pay structure as it aligns to pay offered in surrounding districts. In addition, administration has been analyzing estimates for potential raises and the potential fiscal impact of such raises or adjustments in pay or stipends.

E. Comments Received:

ELT  DEIC  Support Staff AC  Teacher AC  Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the compensation, employment, and stipend schedules, as presented, for qualifying employees.

G. Fiscal Impact and Cost:

Budget  Bond  Grant/Special Funds  Other

Amount: \$6.9 million

H. Action:

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone the 2024-2025 compensation plans as presented.”

FOR R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
AGAINST: R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
MOTION CARRIED/DENIED/POSTPONED 33

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** May 16, 2024

**Subject: Consideration and Possible Approval of the School Nutrition Programs Food Service Management Contract**

**Administrator Responsible/Position: Glenn Graham, CFO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy CH Local                       Law or Rule Education Code 44                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated: The Texas Department of Agriculture (TDA) is currently reviewing the evaluation documents and proposed contract. Any changes required by TDA shall be brought to the Board for Approval.  
 Background information: School Board Authorities (SFAs) contracting with a Food Service Management Company (FSMC) must follow procedures dictated by the TDA. New FSMC contract selections must be submitted to TDA for approval to execute prior to awarding the contract.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the School Nutrition Programs Food Service Management Contract contingent upon TDA approval of the contract.

**G. Fiscal Impact and Cost: None                      Amount:**

- Budget                       Bond                       Grant/Special Funds                       Other  
Child Nutrition 240

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/ disapprove/postpone the School Nutrition Programs Food Service Management Contract as presented.”

FOR                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
AGAINST:                      R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski, M. Ross, J. York  
MOTION CARRIED/DENIED/POSTPONED