

Notice of Regular Meeting

The Board of Trustees Comal ISD

A Regular Meeting of the Board of Trustees of Comal ISD will be held July 19, 2022, beginning at 6:00 PM in the Comal ISD, Support Services Building, 1404 IH 35 North, New Braunfels, TX 78130.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

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8. Closed Session Pursuant to Sections 551.071 thru 551.082 of the Texas Government Code	
A. Pursuant to Texas Government Code 551.071 thru 551.082, consider and discuss employment, appointment, and assignment or promotion of personnel, and resignations and retirement	
B. Pursuant to Texas Government Code 551.072, discuss the purchase, exchange, sale, lease or value of property	
C. Pursuant to 551.071 thru 551.074, consideration of Superintendent search	
D. Pursuant to Texas Government Code Sections 551.071, 551.074, and 551.082, hear and consider the Level III grievance of Kevin Samuelson and consult with attorney on legal issues related to the grievance	
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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Notice for this meeting was posted in compliance with Texas Open Meetings Act on Thursday, July 14, 2022, on or before 5:00pm.

For the Board of Trustees

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Board Recognitions

Date: July 19, 2022

Administrator Responsible/Position: Steve Stanford, Assistant Superintendent of Communications

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Tonight, we are honoring the following students and teachers:

- Ava Roat is officially being awarded the Valedictorian plaque for the Smithson Valley High School Class of 2022.
- Macie Goodson is officially being awarded the Salutatorian plaque for the Canyon Lake High School Class of 2022.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Audience Participation**

Date: July 19, 2022

Administrator Responsible/Position: **Jason York, Board President**

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
 - Employee complaints: DGBA
 - Student or parent complaints: FNG
 - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: President's Comments

Date: July 19, 2022

Administrator Responsible/Position: Jason York, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Board President Jason York will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Active/Planned Procurement**

Date: July 19, 2022

Administrator Responsible/Position: Catherine Janda, Executive Director of Business Services

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: The Board of Trustees has been made aware of the purchasing activity in previous meetings.

Future action anticipated: The Comal ISD Purchasing Department will bring the noted solicitations for approval at later Board meetings.

Background information: The Purchasing Department has issued or will be issuing solicitations for goods and services in several categories. The goal of these solicitations is to provide a competitive environment in which qualified vendors can provide best value services to the District.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by the Acting Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Contract Ratification

Date: July 19, 2022

Administrator Responsible/Position: Catherine Janda, Executive Director of Business Services

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
CV Gov't. Code 2254

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: On September 24, 2015, the Board of Trustees was presented with the Professional Services Process.

Future action anticipated:

Background information: The Board of Trustees approved the delegation of authority to District administration to negotiate and execute agreements for Professional Services needed to complete Bond and capital projects as assigned. Resulting agreements are then brought before the Board for information.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Acting Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Amount: \$668,400.00

Budget Bond Grant/Special Funds Other
621

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: TASB Update 119 First Reading

Date: July 19, 2022

Administrator Responsible/Position: Armando Maese, Director, Policy Services

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review but need not be adopted. (See also A18 LEGAL and BP LOCAL).

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

- Previous board action relating to this item: None

Background information: TASB Update 119 covers recommended (LOCAL) policy revisions to address new laws from the 87th Legislature, Regular Session and the First, Second, and Third Called Sessions. Other revisions included in this update are in response to revisions to the Administrative Code. **There are no district-initiated changes to the following TASB Update 119 local policy proposed revisions:**

- CPC(LOCAL): OFFICE MANAGEMENT - RECORDS MANAGEMENT
- DMA(LOCAL): PROFESSIONAL DEVELOPMENT - REQUIRED STAFF DEVELOPMENT
- EHAA(LOCAL): BASIC INSTRUCTIONAL PROGRAM - REQUIRED INSTRUCTION (ALL LEVELS)
- EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS
- EHBAA(LOCAL): SPECIAL EDUCATION - IDENTIFICATION, EVALUATION, AND ELIGIBILITY
- EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS
- EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION
- FFBA(LOCAL): CRISIS INTERVENTION - TRAUMA-INFORMED CARE
- FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: TASB Update 119 is presented as a first reading for the Board’s review.

G. Fiscal Impact and Cost:

- Budget
- Bond
- Amount:**
- Grant/Special Funds
- Other

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Overview of District Safety and Security

Administrator Responsible/Position: Ruby Moseley, Ex. Director of Health and Safety

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item: The board has previously been provided information related to the districts safety and security program in closed session.

Background information: Although the District has always made safety a continued priority, with the recent tragedy in Uvalde, TX, it is critical that we sustain, reassess, and communicate with our stakeholders about our comprehensive safety and security program.

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: N/A

G. Fiscal Impact and Cost:

- Budget
- Bond
- Grant/Special Funds
- Other

Amount:

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Transportation Update – Considerations for 2022-23 School Year

Administrator Responsible/Position: Jessica Fischer, Director of Transportation

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item: The board has previously been provided information related to staffing issues impacting transportation operations beginning in the 2021-22 school year.

Background information: Due to staffing challenges, starting in January 2022 we began cancelling routes on a rotating basis. We cancelled 6-8 routes on a weekly basis for the remainder of the school year. The overall lack of drivers currently employed, coupled with a small number of new applications, creates a problem for the Transportation Department in providing reliable service to students and their families.

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends designating “no-service zones” around every campus – approximately two miles. The effective date would be the start of the 2022-2023 school year which with communication going out in early July would afford parents the opportunity to make arrangements before the start of the year.

G. Fiscal Impact and Cost:

Amount:

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Local Scholarship Program Update

Date: July 19, 2022

Administrator Responsible/Position: Sarah Permenter, Executive Director Community Education, Programs & Partnerships; Tammy Pinkham, Director Advanced Academics

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Background information: For the past two years, Curriculum & Instructional Design and Community Education, Programs & Partnerships have coordinated the local scholarship program for graduating seniors.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: No action needed

G. Fiscal Impact and Cost:

Budget Bond **Amount:** Grant/Special Funds Other

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: 2022 STAAR grades 3-8 Performance Update

Administrator Responsible/Position: Courtney Witherell, Exec Director, Accountability and Research; Kristen Lueck, Assistant Superintendent, Curriculum and Instruction Design

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Background information: Administration is providing an update on 2022 STAAR grades 3-8 Performance for Comal ISD

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: This report is information only. No action needed.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: SB9 and HB1525

Date: July 19, 2022

Administrator Responsible/Position: Micaeli Smith, Director of Physical Education, Health and Wellness

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
EFA Legal TEC §66.104(a)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item:

Future action anticipated: In August, administration will request the Board adopt a resolution to convene the SHAC for the purpose of making a recommendation regarding the update of curriculum materials pertaining to SB9 and HB1525. SHAC recommendation will be presented to the Board in November and voted on by the Board in December.

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: Administration requests each member of the Board appoint one non-employee constituent to serve on the SHAC for the purpose of reviewing curriculum materials pertaining to SB9 and HB1525.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consideration and Approval of Consent Agenda** **Date:** July 19, 2022

Administrator Responsible/Position: Mandy Epley, Acting Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BE local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

C. Strategic Objective, Goal, or Need Addressed: As listed on attached pages

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

- A. Board Meeting Minutes
- B. Monthly Tax Report
- C. Budget Amendments
- D. RFCSP 22-24: SBMS Roof Replacement
- E. Technology Purchases
- F. RFP 22-36: District Copier Lease
- G. Donation: Pieper High School
- H. Donation: Pieper Ranch Middle School
- I. Staff Development Waiver
- J. Pre-K Waiver

E. Comments Received:

Exec. Team DEIC Support Staff AC Teacher AC Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost:

Amount: Per individual items attached

H. Action:

Motion by _____, second by _____

"I move to approve/ disapprove/postpone the consent agenda items as presented."

FOR J. York, M. Ross, T. Hennessee, C. Biasatti, R. Garner, A. Jones, D. Krawczynski

AGAINST: J. York, M. Ross, T. Hennessee, C. Biasatti, R. Garner, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consideration and Possible Approval of Meeting Minutes** **Date:** July 19, 2022

Administrator Responsible/Position: **Mandy Epley, Acting Superintendent**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

C. Strategic Objective, Goal, or Need Addressed: N/A

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Ongoing
 Future action anticipated: Monthly
 Background information: Minutes from the June 7, 2022 Board Workshop and June 20, 2022 board meeting for approval.

E. Comments Received:

Exec. Team DEIC Support Staff AC Teacher AC Other
All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the June 7, 2022 Board Workshop and June 20, 2022 board meeting as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount: N/A** Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“ I move to approve the June 7, 2022 Board Workshop and June 20, 2022 board meeting as presented.”

FOR J. York, M. Ross, T. Hennessee, C. Biasatti, R. Garner, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, T. Hennessee, C. Biasatti, R. Garner, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Tax Office Report

Date: July 19, 2022

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BDAF (Legal) state that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the tax office report and report of tax dollar loss or gain as presented.

For Board action: “I move to approve the tax office report as present.”

G. Fiscal Impact and Cost:

Budget Bond **Amount:** Per Report Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the tax report as presented. “

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT
1404 IH 35 North
New Braunfels, Texas 78130

To: Mandy Epley, Acting Superintendent

From: Lisa Heun

Subject: Report of Current and Delinquent Tax Collections for June 2022.

June 2022 Collections

<u>Items</u>	<u>Amount</u>
Current Tax	\$ 871,570.28
Delinquent Tax	\$ (392,344.95)
Penalty & Interest	<u>\$ 220,014.83</u>
Total	\$ 699,240.16

Current Tax Collections

<u>June 2022</u>	<u>Year to Date</u>
\$871,570.28	\$270,433,311.33

Percentage of Collections as Compared to the Tax Levy

<u>June 2022</u>	<u>Year to Date</u>
0.31%	97.36%

Penalty & Interest on Current Year Tax Collections

<u>June 2022</u>	<u>Year to Date</u>
\$179,056.61	\$928,410.18

Comparison of Tax Collections with Five (5) Previous Years (Month of June)

<u>June.17</u>	<u>June.18</u>	<u>June.19</u>	<u>June.20</u>	<u>June.21</u>
0.42%	0.47%	0.45%	0.72%	0.26%

Comparison of Tax Collections with Five (5) Previous Years (June Year to Date)

<u>June.17</u>	<u>June.18</u>	<u>June.19</u>	<u>June.20</u>	<u>June.21</u>
97.94%	98.02%	98.04%	97.74%	96.82%

Comparison of Delinquent Tax Collections with Previous Year

<u>June 2022</u>		<u>Year To Date Total</u>
<u>Delinquent Tax</u>	<u>Penalty & Interest</u>	<u>(2020 Tax Year & Prior)</u>
\$ (392,344.95)	\$ 40,958.22	\$2,842,591.88

<u>June 2021</u>		<u>Year To Date Total</u>
<u>Delinquent Tax</u>	<u>Penalty & Interest</u>	<u>(2019 Tax Year & Prior)</u>
\$ (22,886.19)	\$ 26,240.26	\$3,543,810.85

Total Year to Date Tax Collections (Current, Delinquent, Penalty & Interest)

\$274,204,313.39


Recap of Error of Assessments, Refunds, and Supplemental
for the month of June 2022 reflects a monthly Loss of: \$539,004.63

The Year to Date Loss thru June 2022 is: \$4,438,712.22
The Year to Date Loss thru June 2021 was: \$5,844,020.11

State of Texas

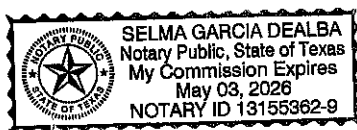
County of Comal

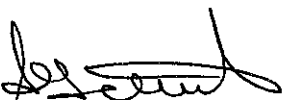
I, the undersigned do solemnly swear or affirm that the above
information is true and correct.



Lisa Heun
Comal Independent School District

Subscribed and sworn to before me this 11th day of July 2022.





Notary Public, Comal County
State of Texas

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2022-2023 Budget Amendments

Date: July 19, 2022

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Property Tax Code, Section 26.09 (e)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The 2022-2023 budget has been approved by the Board of Trustees. Amendments to that budget must also be Board approved.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the budget amendment as presented.

G. Fiscal Impact and Cost:

Amount: \$0

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the budget amendment as presented.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Consideration and Possible Approval of Contractor Ranking for RFCSP 22-47
Administrator Responsible/Position: Catherine Janda, Executive Director of Business Services

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy CV, Law or Rule Gov. Code Chap 2269, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other

D. Summary:

- Previous board action relating to this item: The Board of Trustees was notified of this project during the April 28th and May 19th regular Board Meetings.
Future action anticipated:
Background information: This project includes a roof replacement at Spring Branch Middle School. This project was approved in the 2021 Bond.

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other
All agenda items are reviewed by Acting Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees approve the submitted ranking and authorize administration to enter negotiations according to final ranking and delegate authority to the Acting Superintendent to enter into an agreement pending successful negotiations.

G. Fiscal Impact and Cost:

- Budget, Bond 621, Amount: \$3,057,472.00, Grant/Special Funds, Other

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone ranking of firms submitted by administration. In addition, I authorize district staff to enter into negotiations according to approved rankings and execute any documents necessary and advisable to finalize any subsequent agreement related to RFCSP 22-47.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: **Consideration and Possible Approval of Technology Purchases**

Administrator Responsible/Position: **Catherine Janda, Executive Director of Business Services**

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
CH Local
- Law or Rule
Education Code Chap. 44
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: These are annually recurring purchases made by the Technology Department that exceed \$50,000 thus requiring Board approval.

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Acting Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees approve the technology purchases as presented.

G. Fiscal Impact and Cost:

Amount: \$1,012,235.00

- Budget
 - Bond
 - Grant/Special Funds
 - Other
- 199

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the technology purchases as presented.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Grant Donation to Pieper High School the from Sterling-Turner Foundation

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Board Policy CDC requires that any gift or bequest greater than \$5,000 be presented before the Board for approval.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5: Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: This \$10,000 donation is for the campus activity fund for Pieper High School.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board accepts the donation of \$10,000 from the Sterling-Turner Foundation.

G. Fiscal Impact and Cost:

Amount: \$10,000 Grant

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“ I move to approve/disapprove/postpone accepting the donation from the Sterling-Turner Foundation as presented.”

FOR: J. York, M. Ross, T. Hennessee, A. Jones, C. Biasatti, R. Garner, D. Krawczynski

AGAINST: J. York, M. Ross, T. Hennessee, A. Jones, C. Biasatti, R. Garner, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Grant Donation to Pieper Ranch Middle School the from Sterling-Turner Foundation

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Board Policy CDC requires that any gift or bequest greater than \$5,000 be presented before the Board for approval.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5: Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: This \$20,000 donation is for technology and resources in the classrooms for Pieper Ranch Middle School.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board accepts the donation of \$20,000 from the Sterling-Turner Foundation.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** \$20,000 Grant Grant/Special Funds Other

H. Action:

Motion by _____, second by _____ to Approve/disapprove/postpone accepting the donation from the Sterling-Turner Foundation as presented.

FOR: J. York, M. Ross, T. Hennessee, A. Jones, C. Biasatti, R. Garner, D. Krawczynski

AGAINST: J. York, M. Ross, T. Hennessee, A. Jones, C. Biasatti, R. Garner, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Staff Development Minutes Waiver**

Date: July 19, 2022

Administrator Responsible/Position: **Kristen Lueck, Assistant Superintendent of Curriculum & Instructional Design**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule
(TEC) §7.056 N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus
Improvement Plan Other

D. Summary:

Previous board action relating to this item: In January, the board of trustees approved the 2022-23 Academic Calendar that included 1,500 staff development minutes in lieu of student instruction.

Future action anticipated:

Background information: The district must submit the *Staff Development Minutes Waiver* through the Waivers application via the TEA Login (TEAL) to claim instructional minutes for staff development, not to exceed 2,100 minutes.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends filing the *Staff Development Minutes Waiver* for the 2022-23 school year to claim instructional minutes for staff development.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A
 Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone authorizing administration to file the *Staff Development Minutes Waiver* for the 2022-23 school year.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Full Day Prekindergarten Waiver

Date: July 19, 2022

Administrator Responsible/Position: Kristen Lueck, Assistant Superintendent of Curriculum & Instructional Design

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
HB 3; TEC §29.153

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: In 2019, the board approved filing a three-year *Full Day Prekindergarten* waiver. In July 2022, the board issued a public notice of a meeting to solicit and consider partnerships and approved the available two-year waiver renewal.

Future action anticipated:

Background information: Beginning with the 2021-22 school year, only renewal applications for the *Full Day Prekindergarten* waiver will be accepted. To be considered for the exemption renewal, districts must issue a public notice of a meeting to solicit and consider partnerships.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration recommends filing the one-time 3-year renewal application for the *Full Day Prekindergarten* waiver because offering full day prekindergarten to all eligible four-year-old children would require construction of classroom facilities.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

"I move to approve/ disapprove/postpone filing a renewal application for the *Full Day Prekindergarten* waiver.

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED 25

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Child Nutrition Meal Charges and Change to Board Policy CO (LOCAL)

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item: The Board have previously adopted Board Policy CO (LOCAL), Food and Nutrition Management, which includes language on the District’s current Meal Charge Policy.

Background information: In order to more consistently implement our meal charge process, administration has made proposed changes to Administrative Regulations that are scheduled to be implemented beginning in the 2022-23 school year. In order to align Board Policy with this amended Administrative Regulation, a change is needed to Board Policy CO (LOCAL), Food and Nutrition Management. The change will align Board Policy with the proposed change to the Administrative Regulation. This policy must also be included in the Student Handbook per TDA guidelines.

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: Administration recommends adopting the proposed change to CO (Local) to align with the suggested changes in the Administrative Regulation in an effort to more consistently implement our meal charge process.

G. Fiscal Impact and Cost:

Amount:

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____

“I move to approve the Board Policy CO (LOCAL) as presented.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Consideration and Possible Approval of Contractor Ranking for RFQ 22-57
Administrator Responsible/Position: Catherine Janda, Executive Director of Business Services

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
CV Local Gov. Code Chp. 2269

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: The Board of Trustees was notified of this project during the April 28th and May 19th regular Board Meetings.

Future action anticipated: Guaranteed Maximum Price(s) for construction will be presented to the Board of Trustees as addenda to the contract.

Background information: This project includes the construction of a new animal barn and free-standing dance/cheer facility at Canyon Lake High School. This project was approved in the 2021 Bond.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by the Acting Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees approve the submitted ranking and authorize administration to enter into negotiations according to final ranking. In addition, administration recommends that the Board of Trustees delegate authority to the Acting Superintendent to enter into an agreement pending successful negotiations.

G. Fiscal Impact and Cost:

Budget Bond Grant/Special Funds Other
Amount: TBD

H. Action:

Motion by _____, second by _____
'I move to approve/ disapprove/postpone the ranking of firms submitted by administration. In addition, I authorize district staff to enter into negotiations according to approved rankings and execute any documents necessary and advisable to finalize any subsequent agreement related to RFQ 22-57.'

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Consideration and Possible Approval of Davenport High School Washer/Dryer Installations RFQ 22-62

Administrator Responsible/Position: Catherine Janda, Executive Director of Business Services

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy CH, CVF, Law or Rule Gov. Code Chap 2269, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other

D. Summary:

- Previous board action relating to this item: Future action anticipated:

Background information: The planned field house for Davenport High School did not pass in the Bond 2021 program. Additional washers and dryers being installed in the concession buildings will alleviate issues with the current campus laundry location.

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other. All agenda items are reviewed by Acting Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees approve the washer/dryer installations as presented.

G. Fiscal Impact and Cost:

Amount: \$96,879.09

- Budget 199, Bond, Grant/Special Funds, Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the Davenport High School washer/dryer installations and associated work as presented.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: July 19, 2022

Subject: Consider and Take Action on Contractual Personnel as Recommended by the Superintendent: Employment, Appointment, Assignment, or Promotion of Personnel; and, Resignations and Retirements

Administrator Responsible/Position: Mandy Epley, Acting Superintendent

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy, Law or Rule, N/A, DC, DCA, DCB, DCE, Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other, Goals 3 & 4

D. Summary:

- Previous board action relating to this item: Ongoing; monthly, Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other, All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The superintendent recommends approval of employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

G. Fiscal Impact and Cost:

- Budget, Bond, Amount: N/A, Grant/Special Funds, Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented in closed session.”

FOR J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski
AGAINST: J. York, M. Ross, R. Garner, T. Hennessee, C. Biasatti, A. Jones, D. Krawczynski

MOTION CARRIED/DENIED/POSTPONED