

Notice of Regular Meeting

The Board of Trustees Comal ISD

A Regular Meeting of the Board of Trustees of Comal ISD will be held November 18, 2021, beginning at 6:00 PM in the Comal ISD, Support Services Building, 1404 IH 35 North, New Braunfels, TX 78130.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call Meeting to Order
2. Board Recognition 3
Presenter: Steve Stanford
3. Public Comment/Audience Participation 4
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Presenter: Jason York
5. Superintendent Reports and Board Information
 - A. Prepare Classrooms and Facilities for Learning
 1. Food Service Management Company Renewal/Re-Bid 6
Presenter: David Andersen/Catherine Janda
 2. Contract Ratification 7
Presenter: Catherine Janda
 3. Active and Planned Procurement 8
Presenter: Catherine Janda
 4. Quarterly Investment Report 9
Presenter: Crystal Hermes
 5. Board Policy CW(Local): Naming Facilities 10
Presenter: Steve Stanford
 6. Literature Review Process
Presenter: Kristen Lueck
 - B. Maximize Academic Performance
 1. Academic Calendar - 1st Reading 11
Presenter: Kristen Lueck
 2. Scholarship Process Update 12
Presenter: Kristen Lueck
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 - B. Financial Statement and Expenditures 16
 - C. Monthly Tax Office Report 32
 - D. Budget Amendments 35
 - E. Indian Springs Elementary School PTA Donation 36
 - F. Chromebook Purchase Update 37
 - G. Campus Improvement Plans 38

- 7. Action Item
 - A. Consideration and Possible Approval of School Bus Purchase RFQ 22-04
Presenter: Catherine Janda
 - B. Consideration and Possible Approval of Professional Architect/Engineer for Middle School #8
Presenter: Catherine Janda
 - C. Consideration and Possible Approval of Construction Manager-at-Risk Construction Delivery Method for Middle School #8 39
Presenter: Catherine Janda
 - D. Consideration and Possible Approval of Professional Services Pool 40
Presenter: Catherine Janda
 - E. 2020 - 2021 Comprehensive Annual Financial Report 41
Presenter: Crystal Hermes
 - F. Appraisal District Board Election 42
Presenter: Crystal Hermes
- 8. Closed Session Pursuant to Sections 551.071 thru 551.082 of the Texas Government Code
 - A. Pursuant to Texas Government Code 551.071 thru 551.082, consider and discuss employment, appointment, and assignment or promotion of personnel, including Executive Director of School Finance and Assistant Superintendent of Human Resources, and resignations and retirement
 - B. Pursuant to Texas Government Code 551.072, discuss the purchase, exchange, sale, lease or value of property
 - C. Pursuant to Texas Government Code Sections 551.071, 551.074, and 551.082, hear and consider the Level III grievance of Priscilla Samuelson and consult with attorney on legal issues related to the grievance
- 9. Action Items
 - A. Consider and Possible Approval on Contractual Personnel as Recommended by the Superintendent: Employment, Appointment, Assignment, or Promotion of Personnel, including Executive Director of School Finance and Assistant Superintendent of Human Resources; and Resignations and Retirements 44
 - B. Consider and Possible Action on the Level III Grievance of Priscilla Samuelson

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Notice for this meeting was posted in compliance with the Texas Open Meetings Act on Monday, November 15, 2021, on or before 5:00pm.

For the Board of Trustees

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Board Recognitions

Date: November 18, 2021

Administrator Responsible/Position: Steve Stanford, Assistant Superintendent of Communications

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Tonight, we are honoring the following students and teachers:

-This year, 92 senior Comal ISD students have been recognized by the National Merit Scholarship Program and College Board for their academic performance in the 2020 PSAT/NMSQT (National Merit Scholarship Qualifying Test).

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Audience Participation**

Date: November 18, 2021

Administrator Responsible/Position: **Jason York, Board President**

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
 - Employee complaints: DGBA
 - Student or parent complaints: FNG
 - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **President's Comments**

Date: November 18, 2021

Administrator Responsible/Position: **Jason York, Board President**

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Board President Jason York will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Child Nutrition Contract Renewal Update**

Date: November 18, 2021

Administrator Responsible/Position: David Andersen, Deputy Superintendent of School Operations, Catherine Janda, Purchasing Director

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
CH (Local) CHG (Legal)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: Contract approval May 6, 2021

Future action anticipated: December 14, 2021, Consideration of Contract Renewal

Background information: Contract renewal with Chartwells, the Food Service Management Company.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The Child Nutrition contract renewal with the Food Service Management Company is due by December 31, 2021. The effective date of the renewal is July 1, 2022 and the Texas Department of Agriculture sets the date for renewal. The contract was rebid last year so this will be the first annual renewal.

G. Fiscal Impact and Cost:

Amount: TBD. Information only for November 18, 2021 with the contract renewal consideration at the December 14, 2021 Board meeting.

Budget Bond Grant/Special Funds Other

H. Action: None.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Contract Ratification

Date: November 18, 2021

Administrator Responsible/Position: Catherine Janda, Director of Purchasing

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
CV Gov't. Code 2254

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: On September 24, 2015, the Board of Trustees was presented with the Professional Services Process.

Future action anticipated:

Background information: The Board of Trustees approved the delegation of authority to District administration to negotiate and execute agreements for Professional Services needed to complete Bond and capital projects as assigned. Resulting agreements are then brought before the Board for information.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Amount: \$235,600.00

Budget Bond Grant/Special Funds Other
621

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Active/Planned Procurement**

Date: November 18, 2021

Administrator Responsible/Position: **Catherine Janda, Director of Purchasing**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: The Board of Trustees has been made aware of the purchasing activity in previous meetings.

Future action anticipated: The Comal ISD Purchasing Department will bring the noted solicitations for approval at later Board meetings.

Background information: The Purchasing Department has issued or will be issuing solicitations for goods and services in several categories. The goal of these solicitations is to provide a competitive environment in which qualified vendors can provide best value services to the District.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Quarterly Investment Report

Date: November 18, 2021

Administrator Responsible/Position: Crystal Hermes, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Board policy CDA and the Public Funds Investment Act of Texas Government Code (2256.023) require the investment officer to submit to the Board a written quarterly report of investment transactions for all funds covered by the Public Funds Investment Act.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item: August 31, 2021

Future action anticipated: Quarterly

Background information: On 8/31/21 the investment officers submitted the investment report for the quarter ending 6/30/21.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

H. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: School Naming Policy Review: CW (Local)

Date: November 18, 2021

Administrator Responsible/Position: Steve Stanford, Asst. Superintendent of Communications & Organizational Alignment

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Approval of CW (Local) revisions in December 2018.

Future action anticipated: Possible revisions to CW (Local) based on Board direction

Background information: The first review and revision of CW (Local) occurred in 2016 as the district prepared to undergo the naming process for Danville and Pieper Ranch Middle Schools. Based on the middle school naming process, the Board asked for the administration to bring back CW (Local) in 2018 for further revision, which was in effect for the naming of Davenport, Pieper and Hill Country College Preparatory High Schools.

With the passage of Proposition B on Nov. 2, the district will be naming Elementary Schools 19 & 20, and Middle School #8. Tonight, the administration is presenting CW (Local) to the Board for review and is seeking any input with regards to any changes that the Board wishes to be made prior to the start of the school naming process for the district's newest campuses.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration is seeking Board feedback on CW (Local)

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2022-23 Academic Calendar—first reading.

Date: November 18, 2021

Administrator Responsible/Position: Kristen Lueck, Assistant Superintendent of Curriculum & Instructional Design

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated: Administration will return in December with additional stakeholder feedback and drafts.

Background information: Each year, the academic calendar is developed using guidance from the state as well as feedback from the District Educational Improvement Council (DEIC), staff, and administrators. Administration presents to the Board initial stakeholder feedback for the 2022-23 academic calendar.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: First reading – information only

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: First reading – information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Scholarship Process Update

Date: November 18, 2021

Administrator Responsible/Position: Kristen Lueck, Assistant Superintendent of Curriculum & Instructional Design

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Administration presented a review and discussion of the scholarship process for graduating seniors in April, 2021.

Future action anticipated:

Background information: Administration has conducted a review of the scholarship process for graduating seniors and presents a streamlined process.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: N/A – Information Only

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action: N/A – Information Only

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: **School Board Trustee Team of 8 Training and Strategic Direction**

Administrator Responsible/Position: **Andrew Kim, Superintendent**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consideration and Approval of Consent Agenda**

Date: November 18, 2021

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

C. Strategic Objective, Goal, or Need Addressed: As listed on attached pages

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

- A. Board Meeting Minutes (October 27, 2021)
- B. Financial Statement and Expenditures
- C. Monthly Tax Report
- D. Budget Amendment
- E. Indian Springs Elementary School PTA Donation
- F. Chromebook Purchase Update
- G. Campus Improvement Plans

E. Comments Received:

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost:

Amount: Per individual items attached

H. Action:

Motion by _____, second by _____

"I move to approve/ disapprove/postpone the consent agenda items as presented."

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: **Consideration and Possible Approval of Meeting Minutes**

Administrator Responsible/Position: **Andrew Kim, Superintendent**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

C. Strategic Objective, Goal, or Need Addressed: N/A

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Ongoing
 Future action anticipated: Monthly
 Background information: Minutes from the October 27, 2021 Board Meeting for approval.

E. Comments Received:

Exec. Team DEIC Support Staff AC Teacher AC Other
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the October 27, 2021 Board Meeting as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount: N/A**
 Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“ I move to approve the October 27, 2021 Board Meeting as presented.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED



**Monthly Financial Report:
October 2021**

Executive Summary

Month end financial reports for all Board Adopted Funds

Financial Highlights: Revenues for Fund 199 are lower compared to October 2020. This is due to a delay in mailing local tax statements by the county until after the bond election. Expenditures for Fund 199 are in line compared to October 2020. Fund 199 reflects a negative fund balance due to the Maintenance and Tax note closing on November 1, 2021. Fund 240 Revenues and Expenditures are in line with October 2020 with Local Revenues lower and Federal Revenues higher due to the extension of the free lunch program. Fund 511 Revenues are lower compared to October 2020 due to the delayed local tax statements. Fund balance numbers will be updated once the External Audit is completed and approved by The Board of Trustees in November.

Revenue			
Fund:	199	240	511
Local	\$ 448,313	\$ 83,282	\$ 65,562
State	\$ 1,362,288	\$ 4,974	\$ -
Federal	\$ 112,787	\$ 1,683,018	\$ -
Revenue Month of October:	\$ 1,923,388	\$ 1,771,275	\$ 65,562
Revenue Total for 2021-2022:	\$ 10,590,442	\$ 2,827,494	\$ 441,215
Expenditures			
Fund:	199	240	511
Expenditures Month of October:	\$ 22,799,308	\$ 1,356,628	\$ 700
Expenditure Total for 2021-2022:	\$ 74,372,126	\$ 1,931,193	\$ 14,354,731
Fund Balance as of July Close (Unaudited)			
	199	240	511
Estimated Fund Balance as of October 31, 2021	\$ (10,149,199)	\$ 946,589	\$ 1,353,566
Budget Amendments			
	199	240	511
Revenue:	\$ -	\$ 409,618.00	\$ -
Expenditures:	\$ 4,355,570	\$ 409,618.00	\$ -

2021-22 Budget Amendments Analysis for Fund 199

2021-22 Adopted Budget	\$ 231,840,772	2021-22 Adopted Revenue	\$ 227,563,801
<i>July</i>			
<i>(Approved during July 29th Board Meeting - was not posted in finance system until August 2, 2021)</i>			
<i>Reclassification Of Existing Funds</i>			
Function 13	Edgenuity Software Program - Teacher Professional	\$ 7,000	
Function 11	Development	\$ (7,000)	
Function 11	20-21 PO's not received by June 30, 2021	\$ 186,350	
Function 23	20-21 PO's not received by June 30, 2021	\$ 47,961	
Function 31	20-21 PO's not received by June 30, 2021	\$ 19,425	
Function 32	20-21 PO's not received by June 30, 2021	\$ 939	
Function 34	20-21 PO's not received by June 30, 2021	\$ 15,919	
Function 51	Vehicles, Property Insurance, Heat Spray	\$ 605,643	
Function 53	20-21 PO's not received by June 30, 2021	\$ 79,220	
Function 81	Land near Borgfeld area	\$ 2,400,000	
<i>August</i>			
<i>(Approved during August 31st Board Meeting - was not posted in finance system until September 2, 2021)</i>			
Function 11	Furniture for growth at all campuses	\$ 150,000	
Function 11	Furniture/technology for new portable at PRMS	\$ 43,421	
Function 53	Technology for new portable at PRMS/CHS PA	\$ 138,415	
Function 81	Purchase portable for PRMS	\$ 76,000	
<i>September</i>			
Function 12	Replace library furniture & books due to mold GFES	\$ 48,384	
Function 81	Floor repairs due to mold GFES	\$ 24,805	
Function 81	Remaining funds due at closing on Borgfeld property	\$ 419,088	
Function 81	Escrow deposit on Mayfair property	\$ 100,000	
Total		<u><u>\$ 236,196,342</u></u>	Total <u><u>\$ 227,563,801</u></u>
Un-Audited Fund Balance as of July 1, 2021		\$ 53,632,485	
2021-22 adjusted revenue less amended budget		<u><u>\$ (8,632,541)</u></u>	
Estimated Fund Balance June 30, 2022		<u><u>\$ 44,999,944</u></u>	

2021-22 Budget Amendments Anlaysia for Fund 240

2021-22 Adopted Budget	\$ 11,629,083	2021-22 Adopted Revenue	\$ 11,929,083
<i>September</i>		<i>September</i>	
Function 35 Emergency Operations Reimbursement	\$ 392,355	Function 35 Emergency Operations Reimb.	\$ 392,355
Function 35 Commodities Reimbursement	\$ 17,263	Function 35 Commodities Reimbursement	\$ 17,263
Total	<u>\$ 12,038,701</u>	Total	<u>\$ 12,338,701</u>
Un-Audited Fund Balance as of July 1, 2021	\$ 50,287		
2021-22 adjusted revenue less amended budget	<u>\$ 300,000</u>		
Estimated Fund Balance June 30, 2022	<u>\$ 350,287</u>		

Fund 199 Revenue By Object Summary Report

FISCAL YEAR: 2021-2022

MONTH: October

Comal ISD

Object Code	Description	Original Budget	YTD Budget Amendments	YTD Revised Budget	Monthly Activity	YTD Activity	Balance
5711	TAXES, CURRENT YEAR LEVY	190,453,008.00	0.00	190,453,008.00	0.00	0.00	190,453,008.00
5712	PRIOR YEARS TAXES	2,300,000.00	0.00	2,300,000.00	(147,793.99)	(933,619.16)	1,366,380.84
5716	MISC COUNTY TAX PAYMENTS	50,000.00	0.00	50,000.00	(127,101.90)	(127,101.90)	(77,101.90)
5719	PENALTIES AND INTEREST	1,200,000.00	0.00	1,200,000.00	(33,331.50)	(267,021.73)	932,978.27
5737	TUITION SUMMER SCHOOL	42,000.00	0.00	42,000.00	0.00	(324.00)	41,676.00
5739	TUITION AND FEES	250,000.00	0.00	250,000.00	(16,855.00)	(48,575.00)	201,425.00
5742	EARNING TEMP. INVESTMENTS	200,000.00	0.00	200,000.00	(7,612.78)	(22,605.54)	177,394.46
5743	RENT	120,000.00	0.00	120,000.00	(1,585.00)	(1,585.00)	118,415.00
5744	GIFTS AND BEQUESTS	0.00	0.00	0.00	(263.35)	(1,094.25)	20 (1,094.25)
5745	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0.00
5748	GAIN ON FMV OF INVESTMENTS	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
5749	OTHER REVENUES FROM LOCAL	1,297,970.00	0.00	1,297,970.00	(1,714.52)	(862,183.13)	435,786.87
5752	ATHLETIC ACTIVITY	507,000.00	0.00	507,000.00	(112,054.72)	(441,744.22)	65,255.78
5769	MISC REVENUE FROM INTERMIDATE	0.00	0.00	0.00	0.00	0.00	0.00
5811	PER CAPITA APPORTIONMENT	4,964,918.00	0.00	4,964,918.00	(379,743.00)	(853,943.00)	4,110,975.00
5812	FOUNDATION ENTITLEMENTS	10,426,672.00	0.00	10,426,672.00	(29,801.00)	(3,335,312.00)	7,091,360.00
5819	OTHER FOUNDATION REVENUES	0.00	0.00	0.00	0.00	(229,443.00)	(229,443.00)
5820	STATE PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00	0.00

Fund 199 Revenue By Object Summary Report

FISCAL YEAR: 2021-2022

MONTH: October

Comal ISD

Object Code	Description	Original Budget	YTD Budget Amendments	YTD Revised Budget	Monthly Activity	YTD Activity	Balance
5829	STATE PROGRAM REV DISTRIBUTED	0.00	0.00	0.00	0.00	0.00	0.00
5831	TRS-ON BEHALF PAYMENTS	12,581,042.00	0.00	12,581,042.00	(952,744.31)	(2,732,248.47)	9,848,793.53
5919	OTHER FEDERAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
5929	FEDERAL REVENUES DISTR BY TEA	1,117,691.00	0.00	1,117,691.00	0.00	(1,387.19)	1,116,303.81
5931	MEDICAID - SHARS	1,800,000.00	0.00	1,800,000.00	(134,067.45)	(663,105.02)	1,136,894.98
5932	MEDICAID - MAC	0.00	0.00	0.00	0.00	0.00	0.00
5939	FEDERAL REVENUE OTHER THAN TEA	0.00	0.00	0.00	0.00	0.00	0.00
5941	IMPACT AID	0.00	0.00	0.00	0.00	0.00	0.00
5947	ROTC REIMBURSEMENT	250,000.00	0.00	250,000.00	21,280.25	(69,149.53)	180,850.47
7912	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
7913	PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00
7915	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
7949	OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00
7951	GAIN ON SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals:		227,563,801.00	0.00	227,563,801.00	(1,923,388.27)	(10,590,442.14)	216,973,358.86

Expenditures by Function

10/01/2021 to 10/31/2021

Comal ISD

		Original Budget	Amendments	Adj. Budget	Monthly Activity	YTD Activity	Encumbrance	Balance	% Used
199 - GENERAL OPERATION									
0- MISC									
00	MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0-	MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1- INSTRUCTION SERVICES									
11	INSTRUCTION	\$133,256,796.00	\$372,771.00	\$133,629,567.00	\$13,747,087.23	\$39,973,935.18	\$1,233,310.56	\$92,422,321.26	29.91%
12	INSTR RESOURCES AND MEDIA	\$2,504,388.00	\$48,384.00	\$2,552,772.00	\$250,541.19	\$779,234.70	\$84,611.96	\$1,688,925.34	30.53%
13	CURR DVLPMNT & INSTR STAFF DEV	\$4,073,334.00	\$7,000.00	\$4,080,334.00	\$435,929.14	\$1,471,421.95	\$76,424.90	\$2,532,487.15	36.06%
1-	INSTRUCTION SERVICES	\$139,834,518.00	\$428,155.00	\$140,262,673.00	\$14,433,557.56	\$42,224,591.83	\$1,394,347.42	\$96,643,733.75	30.10%
2- INSTR & SCHOOL LEADERSHIP									
21	INSTRUCTIONAL LEADERSHIP	\$6,379,989.00	\$0.00	\$6,379,989.00	\$404,133.38	\$1,532,489.00	\$45,663.95	\$4,801,836.05	24.02% 22
23	SCHOOL LEADERSHIP	\$12,553,285.00	\$47,961.00	\$12,601,246.00	\$1,193,104.01	\$4,151,643.03	\$37,968.89	\$8,411,634.08	32.95%
2-	INSTR & SCHOOL LEADERSHIP	\$18,933,274.00	\$47,961.00	\$18,981,235.00	\$1,597,237.39	\$5,684,132.03	\$83,632.84	\$13,213,470.13	29.95%
3- SUPPORT SERVICE-									
31	GUIDANCE, COUNSELING, EVALUATION	\$8,701,431.00	\$19,425.00	\$8,720,856.00	\$941,013.34	\$2,809,784.89	\$11,918.93	\$5,899,152.18	32.22%
32	SOCIAL WORK SERVICES	\$1,676,067.00	\$939.00	\$1,677,006.00	\$96,525.86	\$625,156.48	\$362.56	\$1,051,486.96	37.28%
33	HEALTH SERVICES	\$2,611,041.00	\$0.00	\$2,611,041.00	\$266,732.67	\$796,408.23	\$7,013.48	\$1,807,619.29	30.50%
34	STUDENT (PUPIL) TRANSPORTATION	\$8,682,467.00	\$15,919.00	\$8,698,386.00	\$827,318.44	\$2,021,344.01	\$602,705.20	\$6,074,336.79	23.24%
35	FOOD SERVICES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
36	COCURR/EXTRACURRICULAR ACTIVITY	\$9,589,540.00	\$0.00	\$9,589,540.00	\$881,281.07	\$2,457,943.88	\$504,460.46	\$6,627,135.66	25.63%
3-	SUPPORT SERVICE-STUDENT(PUPIL)	\$31,270,546.00	\$36,283.00	\$31,306,829.00	\$3,012,871.38	\$8,710,637.49	\$1,126,460.63	\$21,469,730.88	27.82%
4- ADMINISTRATIVE SUPPORT									
41	GENERAL ADMINISTRATION	\$6,347,265.00	\$0.00	\$6,347,265.00	\$525,363.29	\$2,104,522.00	\$167,372.93	\$4,075,370.07	33.16%

Expenditures by Function

10/01/2021 to 10/31/2021

Comal ISD

		Original Budget	Amendments	Adj. Budget	Monthly Activity	YTD Activity	Encumbrance	Balance	% Used
199 - GENERAL OPERATION									
4- ADMINISTRATIVE SUPPORT									
4-	ADMINISTRATIVE SUPPORT SERVICE	\$6,347,265.00	\$0.00	\$6,347,265.00	\$525,363.29	\$2,104,522.00	\$167,372.93	\$4,075,370.07	33.16%
5- SUPPORT SERVICES-NON									
51	PLANT MAINTENANCE & OPERATION	\$23,660,022.00	\$605,643.00	\$24,265,665.00	\$2,407,831.53	\$8,839,764.22	\$1,668,383.58	\$13,757,517.20	36.43%
52	SECURITY & MONITORING SERVICE	\$2,636,501.00	\$0.00	\$2,636,501.00	\$234,076.61	\$622,414.30	\$165,448.84	\$1,848,637.86	23.61%
53	DATA PROCESSING SERVICES	\$5,302,733.00	\$217,635.00	\$5,520,368.00	\$518,338.29	\$2,522,325.47	\$294,975.11	\$2,703,067.42	45.69%
5-	SUPPORT SERVICES-NON STUDENT	\$31,599,256.00	\$823,278.00	\$32,422,534.00	\$3,160,246.43	\$11,984,503.99	\$2,128,807.53	\$18,309,222.48	36.96%
6- ANCILLARY SERVICES									
61	COMMUNITY SERVICES	\$44,813.00	\$0.00	\$44,813.00	\$3,178.91	\$12,584.25	\$529.88	\$31,698.87	28.08% 23
6-	ANCILLARY SERVICES	\$44,813.00	\$0.00	\$44,813.00	\$3,178.91	\$12,584.25	\$529.88	\$31,698.87	28.08%
7- DEBT SERVICE									
71	DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7-	DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8- CAPITAL OUTLAY									
81	FACILITIES ACQUISITION & CONST	\$1,259,100.00	\$3,019,893.00	\$4,278,993.00	\$66,804.60	\$3,079,437.47	\$196,752.82	\$1,002,802.71	71.97%
8-	CAPITAL OUTLAY	\$1,259,100.00	\$3,019,893.00	\$4,278,993.00	\$66,804.60	\$3,079,437.47	\$196,752.82	\$1,002,802.71	71.97%
9- INTERGOVERNMENTAL CHARGES									
91	CONTR INSTR SRV/PUBLIC SCHOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
95	PMYS TO JUV JUSTICE ALT ED	\$62,000.00	\$0.00	\$62,000.00	\$0.00	\$1,494.35	\$2,988.70	\$57,516.95	2.41%
99	INTERGOVERNMENTAL CHARGES	\$2,490,000.00	\$0.00	\$2,490,000.00	\$48.44	\$570,222.46	\$0.00	\$1,919,777.54	22.90%
9-	INTERGOVERNMENTAL CHARGES	\$2,552,000.00	\$0.00	\$2,552,000.00	\$48.44	\$571,716.81	\$2,988.70	\$1,977,294.49	22.40%
199	GENERAL OPERATION	\$231,840,772.00	\$4,355,570.00	\$236,196,342.00	\$22,799,308.00	\$74,372,125.87	\$5,100,892.75	\$156,723,323.38	31.49%

Expenditures by Function

10/01/2021 to 10/31/2021

Comal ISD

	<u>Original Budget</u>	<u>Amendments</u>	<u>Adj. Budget</u>	<u>Monthly Activity</u>	<u>YTD Activity</u>	<u>Encumbrance</u>	<u>Balance</u>	<u>% Used</u>
199 - GENERAL OPERATION								
9- INTERGOVERNMENTAL CHARGES								
Grand Totals:	\$231,840,772.00	\$4,355,570.00	\$236,196,342.00	\$22,799,308.00	\$74,372,125.87	\$5,100,892.75	\$156,723,323.38	31.49%

Fund 199 Expenditures by Major Object Code

Fiscal Year: 2021-2022
Month: October

Comal ISD

Account Number	Original Budget	Budget Amendments	Revised Budget	Monthly Activity	YTD Activity	YTD Encumbrance	YTD Balance	Percent Spent
61 - Payroll	188,417,692.55	-221,355.00	188,196,337.55	19,419,643.92	56,081,788.20	0.00	132,114,549.35	29.80%
62 - Profes. & Contract. Services	25,836,540.45	1,091,092.95	26,927,633.40	2,188,278.61	9,486,223.11	2,628,034.42	14,813,375.87	35.23%
63 - Supplies & Materials	11,253,199.00	-443,561.23	10,809,637.77	761,527.37	2,794,381.17	2,039,151.54	5,976,105.06	25.85%
64 - Other Operating Costs	5,270,987.00	312,148.28	5,583,135.28	163,815.86	2,651,093.97	200,930.63	2,731,110.68	47.48%
65 - Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
66 - Capital Outlay	1,062,353.00	3,617,245.00	4,679,598.00	266,042.24	3,358,639.42	232,776.16	1,088,182.42	71.77%
89 - Other Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Grand Totals:	231,840,772.00	4,355,570.00	236,196,342.00	22,799,308.00	74,372,125.87	5,100,892.75	156,723,323.38	31.49%

Fund 240 Revenue By Object Summary Report

FISCAL YEAR: 2021-2022

MONTH: October

Comal ISD

Object Code	Description	Original Budget	YTD Budget Amendments	YTD Revised Budget	Monthly Activity	YTD Activity	Balance
5742	EARNING TEMP. INVESTMENTS	0.00	0.00	0.00	(19.20)	(33.68)	(33.68)
5745	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0.00
5749	OTHER REVENUES FROM LOCAL	0.00	0.00	0.00	0.00	(858.00)	(858.00)
5751	FOOD SERVICE ACTIVITY	5,592,767.00	0.00	5,592,767.00	(83,262.82)	(263,354.75)	5,329,412.25
5829	STATE PROGRAM REV DISTRIBUTED	48,899.00	0.00	48,899.00	0.00	0.00	48,899.00
5831	TRS-ON BEHALF PAYMENTS	0.00	0.00	0.00	(4,974.38)	(16,027.53)	(16,027.53)
5921	SCHOOL BREAKFAST PROGRAM	1,256,973.00	0.00	1,256,973.00	(249,074.48)	(305,780.91)	951,192.09
5922	NATIONAL SCHOOL LUNCH PROGRAM	4,134,521.00	0.00	4,134,521.00	(1,390,070.93)	(1,787,527.02)	2,346,993.98
5923	USDA DONATED COMMODITIES A	895,923.00	0.00	895,923.00	(38,058.70)	(38,480.09)	857,442.91
5939	FEDERAL REVENUE OTHER THAN TEA	0.00	409,618.00	409,618.00	(5,814.00)	(415,432.11)	(5,814.11)
Grand Totals:		11,929,083.00	409,618.00	12,338,701.00	(1,771,274.51)	(2,827,494.09)	9,511,206.91

Expenditures by Function

10/01/2021 to 10/31/2021

Comal ISD

		Original Budget	Amendments	Adj. Budget	Monthly Activity	YTD Activity	Encumbrance	Balance	% Used
240 - NATL SCHL BREAKFAST & LUNCH									
3- SUPPORT SERVICE-									
35	FOOD SERVICES	\$11,334,083.00	\$409,618.00	\$11,743,701.00	\$1,343,808.13	\$1,892,732.23	\$9,870.26	\$9,841,098.51	16.12%
3-	SUPPORT SERVICE-STUDENT(PUPIL)	\$11,334,083.00	\$409,618.00	\$11,743,701.00	\$1,343,808.13	\$1,892,732.23	\$9,870.26	\$9,841,098.51	16.12%
4- ADMINISTRATIVE SUPPORT									
41	GENERAL ADMINISTRATION	\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0.00%
4-	ADMINISTRATIVE SUPPORT SERVICE	\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0.00%
5- SUPPORT SERVICES-NON									
51	PLANT MAINTENANCE & OPERATION	\$150,000.00	\$0.00	\$150,000.00	\$12,820.10	\$38,460.30	\$0.00	\$111,539.70	25.64%
5-	SUPPORT SERVICES-NON STUDENT	\$150,000.00	\$0.00	\$150,000.00	\$12,820.10	\$38,460.30	\$0.00	\$111,539.70	25.64%
240	NATL SCHL BREAKFAST & LUNCH	\$11,629,083.00	\$409,618.00	\$12,038,701.00	\$1,356,628.23	\$1,931,192.53	\$9,870.26	\$10,097,638.21	16.04%
Grand Totals:		\$11,629,083.00	\$409,618.00	\$12,038,701.00	\$1,356,628.23	\$1,931,192.53	\$9,870.26	\$10,097,638.21	16.04%

27

Fund 240 Expenditures by Major Object Code

Fiscal Year: 2021-2022
Month: October

Comal ISD

Account Number	Original Budget	Budget Amendments	Revised Budget	Monthly Activity	YTD Activity	YTD Encumbrance	YTD Balance	Percent Spent
61 - Payroll	1,138,703.00	0.00	1,138,703.00	79,685.66	208,302.16	0.00	930,400.84	18.29%
62 - Profes. & Contract. Services	10,490,380.00	-82,155.00	10,408,225.00	1,268,296.42	1,645,671.28	69.10	8,762,484.62	15.81%
63 - Supplies & Materials	0.00	449,803.00	449,803.00	7,170.80	44,382.03	-11,898.06	417,319.03	9.87%
64 - Other Operating Costs	0.00	5,150.00	5,150.00	1,475.35	3,243.65	0.00	1,906.35	62.98%
66 - Capital Outlay	0.00	36,820.00	36,820.00	0.00	29,593.41	21,699.22	-14,472.63	80.37%
Grand Totals:	11,629,083.00	409,618.00	12,038,701.00	1,356,628.23	1,931,192.53	9,870.26	10,097,638.21	16.04%

Fund 511 Revenue By Object Summary Report

FISCAL YEAR: 2021-2022

MONTH: October

Comal ISD

Object Code	Description	Original Budget	YTD Budget Amendments	YTD Revised Budget	Monthly Activity	YTD Activity	Balance
5711	TAXES, CURRENT YEAR LEVY	76,646,922.00	0.00	76,646,922.00	0.00	0.00	76,646,922.00
5712	PRIOR YEARS TAXES	800,000.00	0.00	800,000.00	(53,251.31)	(345,538.79)	454,461.21
5719	PENALTIES AND INTEREST	300,000.00	0.00	300,000.00	(11,943.06)	(94,062.43)	205,937.57
5742	EARNING TEMP. INVESTMENTS	150,000.00	0.00	150,000.00	(367.42)	(1,614.07)	148,385.93
5748	GAIN ON FMV OF INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
5749	OTHER REVENUES FROM LOCAL	0.00	0.00	0.00	0.00	0.00	0.00
5829	STATE PROGRAM REV DISTRIBUTED	585,183.00	0.00	585,183.00	0.00	0.00	585,183.00
7911	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	0.00
7915	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
7916	PREMIUM/DISCOUNT ISSUANCE OF B	0.00	0.00	0.00	0.00	0.00	0.00
7917	PREPAID INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
7949	OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00
7989	OTHER NON-OPERATING REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals:		78,482,105.00	0.00	78,482,105.00	(65,561.79)	(441,215.29)	78,040,889.71

Expenditures by Function

10/01/2021 to 10/31/2021

Comal ISD

	Original Budget	Amendments	Adj. Budget	Monthly Activity	YTD Activity	Encumbrance	Balance	% Used
511 - INTEREST & BOND DEBT FUND								
0- MISC								
00 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0- MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7- DEBT SERVICE								
71 DEBT SERVICE	\$78,482,105.00	\$0.00	\$78,482,105.00	\$700.00	\$14,354,731.22	\$0.00	\$64,127,373.78	18.29%
7- DEBT SERVICE	\$78,482,105.00	\$0.00	\$78,482,105.00	\$700.00	\$14,354,731.22	\$0.00	\$64,127,373.78	18.29%
511 INTEREST & BOND DEBT FUND	\$78,482,105.00	\$0.00	\$78,482,105.00	\$700.00	\$14,354,731.22	\$0.00	\$64,127,373.78	18.29%
Grand Totals:	\$78,482,105.00	\$0.00	\$78,482,105.00	\$700.00	\$14,354,731.22	\$0.00	\$64,127,373.78	18.29%

Fund 511 Expenditures by Object Code

October 2021-2022

Comal ISD

Object Code	Original Budget	Budget Amendments	Revised Budget	Monthly Activity	YTD Activity	YTD Encumbrance	YTD Balance	Percent Spent
6511 BOND PRINCIPAL	43,931,374.00	0.00	43,931,374.00	0.00	0.00	0.00	43,931,374.00	0.00%
6521 INTEREST ON BONDS	34,535,731.00	0.00	34,535,731.00	0.00	14,354,031.22	0.00	20,181,699.78	41.56%
6529 INTEREST EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6599 OTHER DEBT FEES	15,000.00	0.00	15,000.00	700.00	700.00	0.00	14,300.00	4.67%
8911 OPERATING TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8949 OTHER USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Grand Totals:	78,482,105.00	0.00	78,482,105.00	700.00	14,354,731.22	0.00	64,127,373.78	18.29%

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Tax Office Report

Date: November 18, 2021

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BDAF (Legal) state that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the tax office report and report of tax dollar loss or gain as presented.

For Board action: “I move to approve the tax office report as present.”

G. Fiscal Impact and Cost:

Budget Bond **Amount:** Per Report Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the tax report as presented. “

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT
1404 IH 35 North
New Braunfels, Texas 78130

To: Andrew Kim, Superintendent
From: Lisa Heun
Subject: Report of Current and Delinquent Tax Collections for October 2021.

October 2021 Collections

<u>Items</u>	<u>Amount</u>
Delinquent Tax	\$ 201,045.30
Penalty & Interest	<u>45,274.56</u>
Total	\$ 246,319.86

Comparison of Delinquent Tax Collections with Previous Year
(Includes Penalty & Interest on Delinquent Taxes):

<u>October 2021</u>	<u>Year to Date (2020 Tax Year & Prior)</u>
\$246,319.86	\$1,640,242.11
<u>October 2020</u>	<u>Year to Date (2019 Tax Year & Prior)</u>
\$228,692.70	\$2,162,270.68

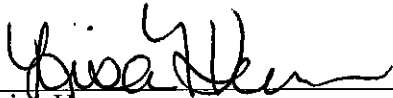
Recap of Error of Assessments, Refunds, and Supplemental for the month of October 2021 reflects a monthly Loss of \$509,903.25.

The Year to Date Loss thru October 2021 is \$1,179,931.38.
The Year to Date Loss thru October 2020 was \$686,744.61.

State of Texas

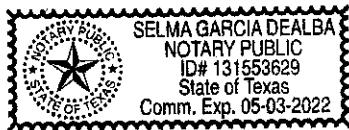
County of Comal

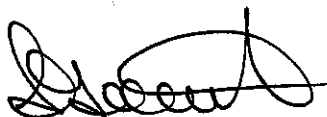
I, the undersigned do solemnly swear or affirm that the above information is true and correct.



Lisa Heun
Comal Independent School District

Subscribed and sworn to before me this 9th day of November 2021.





Notary Public, Comal County
State of Texas

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2021-2022 Budget Amendments

Date: November 18, 2021

Administrator Responsible/Position: Crystal Hermes, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Property Tax Code, Section 26.09 (e)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The 2021-2022 budget has been approved by the Board of Trustees. Amendments to that budget must also be Board approved.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the budget amendment as presented.

G. Fiscal Impact and Cost:

Amount: \$55,000

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the budget amendment as presented.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: Donation to Indian Springs Elementary School from the ISES PTA

Administrator Responsible/Position: Crystal Hermes, CFO

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Board Policy CDC requires that any gift or bequest greater than \$5,000 be presented before the Board for approval.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5: Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: This \$25,000 donation is for Classroom resources, Grade level classrooms, Specials, Library, Campus Programs, Principal & Faculty Programs and consumable items.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board accepts the donation of \$25,000 from the ISES PTA.

G. Fiscal Impact and Cost: Amount: \$25,000

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____ to Approve/disapprove/postpone accepting the donation from the Indian Springs Elementary PTA as presented.

FOR: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: **Consideration and Possible Approval of Chromebook Purchase Update**
Administrator Responsible/Position: **Catherine Janda, Director of Purchasing**

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
CH Local Education Code Chap. 44

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: The Board of Trustees originally approved the purchase of these Chromebooks at the October 27th regular Board meeting.

Future action anticipated:

Background information: The Technology Department plans to increase the number of Chromebooks at the secondary level to aid in regular/substantive educational interaction between students and instructors, per ESSER III guidelines.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees approve the purchase of Chromebooks and associated carts.

G. Fiscal Impact and Cost:

- Budget Bond **Amount: \$368,610.00**
 Grant/Special Funds Other
282

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the purchase of Chromebooks as presented.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Campus Improvement Plans

Date: November 18, 2021

Administrator Responsible/Position: Kristen Lueck, Assistant Superintendent of Curriculum & Instructional Design

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
BQ(LOCAL) BQ(LEGAL); TEC 11.251

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: 1st and 2nd readings

Future action anticipated:

Background information: Local school boards shall ensure that a district improvement plan and improvement plans for each campus are developed, reviewed, and revised annually for the purpose of improving the performance of all students.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: Administration recommends approval of the campus improvement plans for the 2021-22 school year.

G. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the campus improvement plans for the 2021-22 school year.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: Consideration and Possible Approval of Construction Manager-at-Risk Construction Delivery Method for Middle School #8

Administrator Responsible/Position: Catherine Janda, Director of Purchasing

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy CV and CVD, Law or Rule Gov't. Code 2269, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other

D. Summary:

- Previous board action relating to this item: Future action anticipated: The Board of Trustees will be presented with a contractor ranking for approval. Background information: Government Code 2269.056(a) states that a board that considers a construction contract using a method authorized by Government Code Chapter 2269 other than competitive bidding must, before advertising, determine which method provides the best value for the district.

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other. All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees designate the Construction Manager-at-Risk construction delivery method as the best value for the construction of Middle School #8.

G. Fiscal Impact and Cost:

- Budget, Bond, Amount: N/A, Grant/Special Funds, Other

H. Action:

Motion by _____, second by _____ "I move to approve/ disapprove/postpone the designation of the Construction Manager-at-Risk construction delivery method as the best value for the construction of Middle School #8."

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: **Consideration and Possible Approval of Professional Services Pool RFQ 22-03**
Administrator Responsible/Position: **Catherine Janda, Director of Purchasing**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
CV Gov't. Code 2254

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item:

Future action anticipated: The Board of Trustees will be presented with contract ratifications or approvals with providers as necessary.

Background information: Pursuant to Government Code Chapter 2254, the District may not select a provider of professional services or a group or association of providers or award a contract for the services on the basis of competitive bids submitted for the contract or for the services, but shall make the selection and award on the basis of demonstrated competence and qualifications to perform the services for a fair and reasonable price.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Comal ISD Board of Trustees adopt the pool of professional service providers as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the pool of professional service providers as presented and I further move to authorize the administration to take all further actions necessary to carry out the actions of the Board including executing any documents necessary or advisable.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Appraisal District Boards Vote

Date: November 18, 2021

Administrator Responsible/Position: Crystal Hermesch, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Property Tax Code Section 6.03 (e) – (k)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item: November 21, 2019

Future action anticipated: Bi-annually in November

Background information: Every two years, appraisal districts hold Board of Directors elections. Comal ISD works with five different districts – Bexar, Comal, Guadalupe, Hays and Kendall. Kendall Board members are appointed. A summary of the current ballots and the votes available to Comal ISD are attached.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation:

The administration defers to the Board for votes for the four Appraisal District Boards.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** n/a Grant/Special Funds Other

H. Action:

Bexar Appraisal District

Motion by _____, second by _____

“I move to approve/disapprove/postpone the resolution for the allocation of votes for the Bexar County Appraisal District Board of Directors.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

(continued on next page)

Comal Appraisal District

Motion by _____, second by _____

“I move to approve/disapprove/postpone the resolution for the allocation of votes for the Comal County Appraisal District Board of Directors.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

Guadalupe Appraisal District

Motion by _____, second by _____

“I move to approve/disapprove/postpone the resolution for the allocation of votes for the Guadalupe County Appraisal District Board of Directors.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

Hays Appraisal District

Motion by _____, second by _____

“I move to approve/disapprove/postpone the resolution for the allocation of votes for the Hays County Appraisal District Board of Directors.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: November 18, 2021

Subject: Consider and Take Action on Contractual Personnel as Recommended by the Superintendent: Employment, Appointment, Assignment, or Promotion of Personnel, including Executive Director of School Finance and Assistant Superintendent for Human Resources ; and, Resignations and Retirements

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy, Law or Rule, N/A, DC, DCA, DCB, DCE, Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other, Goals 3 & 4

D. Summary:

- Previous board action relating to this item: Ongoing; monthly, Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other, All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The superintendent recommends approval of employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

G. Fiscal Impact and Cost:

- Budget, Bond, Amount: N/A, Grant/Special Funds, Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented in closed session.”

FOR J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller
AGAINST: J. York, M. Ross, T. Hennessee, M. Bartlett, C. Biasatti, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED