

Notice of Regular Meeting

The Board of Trustees Comal ISD

A Regular Meeting of the Board of Trustees of Comal ISD will be held May 6, 2021, beginning at 6:00 PM in the Comal ISD.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call Meeting to Order
2. Public Comment/Audience Participation 3
3. Board President's Comments 4
Presenter: David Drastata
4. Superintendent Reports and Board Information
 A. Prepare Classrooms and Facilities for Learning
 1. 2021 - 2022 Budget Update 5
 Presenter: David Andersen and Crystal Hermesch
5. Action Item
 A. Consideration and Possible Approval of Pieper High School FF&E Purchases 6
 Presenter: Catherine Janda
 B. Consideration and Possible Approval of Vehicle Purchases 7
 Presenter: Catherine Janda
 C. Consideration and Possible Approval of Food Service Management Company RFP 21-06
 Presenter: Catherine Janda
 D. Consideration and Possible Approval of Request for 2021 - 2022 Staffing 8
 Presenter: Bobbi Supak
 E. Consideration and Possible Approval of One Time Supplemental Payment 9
 Presenter: Crystal Hermesch
6. Closed Session Pursuant to Sections 551.071 thru 551.082 of the Texas Government Code
 A. Pursuant to 551.074, consider and discuss employments, appointments, assignment or promotion of personnel; and resignations, retirements
 B. Pursuant to 551.071 and 551.074, consider and discuss the Superintendent's proposal to non-renew term contract employee(s) at the end of the 2020 – 2021 school year and consultation with attorney regarding same
 C. Pursuant to 551.074, consider and discuss the contract renewals of probationary and term contract employees and administrators for the 2021-2022 school year
 D. Pursuant to 551.071 and 551.074, consider and discuss the Superintendent's recommendation to terminate probationary contract employee(s) at the end of the 2020-2021 school year in the best interest of the District and consultation with attorney regarding the same
 E. Pursuant to 551.072, discussion of possible purchase, exchange, sale, lease or value of real property
7. Action Items

A. Consider and Take Action on the Superintendent's Recommendation to Renew Probationary and Term Contract Employees and Administrators for the 2021-2022 School Year	10
B. Consider and Take Action Regarding the Superintendent's Recommendation to Propose Non-Renewal of Term Contract Employee(s) at the end of the 2020-2021 School Year	11
C. Consider and Take Action Regarding the Superintendent's Recommendation to Terminate Probationary Contract Employee(s) at the end of the 2020-2021 School Year	12

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LLEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Monday, May 3, 2021, on or before 5:00pm.

For the Board of Trustees

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Audience Participation**

Date: May 6, 2021

Administrator Responsible/Position: **David Drastata, Board President**

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting. **At special meetings such as this one, public comment is limited to items on the agenda posted with notice of the meeting.**

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee **before the meeting begins** and shall indicate the agenda item about which they wish to speak. **Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: President's Comments

Date: May 6, 2021

Administrator Responsible/Position: David Drastata, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Board President David Drastata will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2021-2022 Budget Update

Date: May 6, 2021

Administrator Responsible/Position: David Andersen, CFO and Crystal Hermes, Exec. Dir. Of School Finance

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Education Code, Section 44.004, 44.031, CH (Legal), CH (Local)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

All 4 strategic priorities are impacted – Maximize Academic Performance, Prepare Classrooms & Facilities for Learning, Embrace Choice and Recruit, Develop & Coach Talent

D. Summary:

Previous board action relating to this item: February 9, 2021

Future action anticipated: June 24, 2021 Budget Adoption

Background information: Budget updates are provided to the Board as needed to prepare for the 2021-2022 budget adoption.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s executive leadership team.

F. Administrative Recommendation:

The administration recommends that the Board receive information for the 2021-2022 budget.

G. Fiscal Impact and Cost:

Amount: TBD

Budget Bond Grant/Special Funds Other

H. Action: No Action Required

COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 6, 2021

Subject: **Consideration and Possible Approval of Pieper High School FF&E Purchases**
Administrator Responsible/Position: **Catherine Janda, Director of Purchasing**

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
CH Local Education Code Chap. 44

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: The Board of Trustees was notified of this project during the March 2nd, March 25th, and April 29th regular Board Meetings.

Future action anticipated:

Background information: The Purchasing Department is planning for the purchase of the furniture, fixtures, and equipment (FF&E) needed for Pieper High School. These purchases will include many items necessary to complete the interior of the campuses once the construction is substantially complete.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends that the Board of Trustees approve the purchases of FF&E for Pieper High School as presented.

G. Fiscal Impact and Cost:

Amount: \$774,364.98

- Budget Bond Grant/Special Funds Other
199 617

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the purchases of furniture, fixtures, and equipment for Pieper High School as presented.”

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, R. Garner, C. Mueller
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Request For 2021-2022 Staffing

Date: May 6, 2021

Administrator Responsible/Position: Bobbi Supak, Exec. Dir., HR & Customer Service

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Priority 4 Improvement Plan
Goal 4

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Our district is projected to grow by 1,120 new students in the next school year. As we reach approximately 27,000 students, we will need additional teachers, SPED teachers, instructional and SPED support paraprofessionals, and additional support services staff to meet the growing and changing needs of the district.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the staffing allocations as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** approximately \$9,500,000
 Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the request for staffing allocations as presented.”

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: One-Time Supplemental Payment

Date: May 6, 2021

Administrator Responsible/Position: Crystal Hermesch, Exec. Dir. Of School Finance

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DEC Local

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

- Previous board action relating to this item: November 12, 2020

- Future action anticipated: Approval of ESSER III plan on 00May 20, 2021

- Background information: Separate memo attached

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s executive leadership team.

F. Administrative Recommendation:

The administration recommends approval of the one-time COVID Resource Stipend of \$300 per full time employee and \$150 per part time employee at an approximate total cost of \$1,001,010.

G. Fiscal Impact and Cost:

Budget Bond **Amount: Approximately \$1,001,010**
 Grant/Special Funds Other
ESSER III (Fund 282)

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the one-time COVID Resource Stipend as presented.”

FOR: D. Drastata, J. York, M. Ross. T. Hennessee, M. Bartlett, R. Garner, C. Mueller
AGAINST: D. Drastata, J. York, M. Ross. T. Hennessee, M. Bartlett, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 6, 2021

Subject: Consider and Take Action on the Superintendent’s Recommendation to Renew Probationary and Term Contracts of Employees and Administrators for the 2021-2022 School Year

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DC, DCA, DCB, DCE Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Goals 3 & 4 Improvement Plan

D. Summary:

Previous board action relating to this item: The annual renewal of Ch. 21 and non-Ch. 21 contracts for teachers, et al, was last considered by the board in May 2020.

Background information: Individuals on the lists provided are reviewed during closed session.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

F. Administrative Recommendation: The superintendent recommends approving the renewal of probationary and term contracts of employees and administrators for the 2021-2022 school year as presented.

G. Fiscal Impact and Cost:

Budget Bond Amount: N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the renewal of probationary and term contracts of employees and administrators as presented for the 2021-2022 school year, and further authorize the Superintendent to execute employment contracts to the employees accepting this offer.”

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 6, 2021

Subject: Consider and Take Action Regarding the Superintendent's Recommendation to Propose Nonrenewal of Term Contract Employee(s) at the End of the 2020-2021 School Year

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy DFBB, Law or Rule Texas Education Code, Chapter 21, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan Goals 3 & 4, District/Campus Improvement Plan, Other

D. Summary:

- Previous board action relating to this item:
Background information:

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other

F. Administrative Recommendation: The superintendent proposes nonrenewal of the term contract employee(s) at the end of the 2020-2021 school year.

G. Fiscal Impact and Cost:

- Budget, Bond, Amount: N/A, Grant/Special Funds, Other

H. Action:

Motion by..., second by...
'I move to approve/disapprove/postpone the Superintendent's recommendation to propose nonrenewal of the term contract of... at the end of the 2020-2021 school year, and further authorize the Superintendent to deliver written notice of the nonrenewal(s) in accordance with law.'

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: May 6, 2021

Subject: Consider and Take Action Regarding the Superintendent's Recommendation to Terminate Probationary Contract Employee(s) at the End of the 2020-2021 School Year

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DFBB Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Goals 3 & 4 Improvement Plan

D. Summary:

Previous board action relating to this item:

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

F. Administrative Recommendation: The superintendent proposes termination of the probationary contract employee(s) at the end of the 2020-2021 school year.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
"I move to approve/disapprove/postpone the Superintendent's recommendation to propose termination of the probationary contract of _____ at the end of the 2020-2021 school year, and further authorize the Superintendent to deliver written notice of the termination(s) in accordance with law."

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner

MOTION CARRIED/DENIED/POSTPONED