

Notice of Board Workshop

The Board of Trustees Comal ISD

A Board Workshop of the Board of Trustees of Comal ISD will be held August 6, 2020, beginning at 6:00 PM in the Comal ISD.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call Meeting to Order
 2. Public Comment/Audience Participation
 3. Board President's Comments
David Drastata
 4. Superintendent Reports and Board Information
 - A. Prepare Classrooms and Facilities for Learning
 1. Covid 19 Back to School: 2020 - 2021
Andrew Kim
 2. Ratification of Operation Connectivity Interlocal Acquisition Agreement with Region 4
Education Service Center for Technology Purchases
Catherine Janda
 3. Covid-19 Supplemental Leave Bank
Bobbi Supak
 4. Certified Property Values and Proposed Tax Rates
David Andersen
 5. Consider and Possible Approval of Consent Agenda
 - A. Budget Amendments
 6. Action Item
 - A. Consideration and Possible Approval of Board Governance during Covid-19
David Drastata
 7. Closed Session Pursuant to Sections 551.071 thru 551.082 of the Texas Government Code
 - A. Pursuant to Texas Government code 551.071 and 551.074, consider and discuss personnel employments, appointments, assignment or promotion of personnel, including Assistant Superintendent of School Improvement and Elementary Schools; and resignations and retirements
 - B. Pursuant to 551.072, discuss the possible purchase, exchange, sale, lease or value of property
 8. Action Items
 - A. Consider and Possible Approval on Contractual Personnel as Recommended by the Superintendent: Employment, Appointment, Assignment, or Promotion of Personnel, including Assistant Superintendent of School Improvement and Elementary Schools; and Resignations and Retirements
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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Notice for this meeting was posted on Monday, August 3, 2020, on or before 5:00pm.

For the Board of Trustees

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Audience Participation

Date: August 6, 2020

Administrator Responsible/Position: David Drastata, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
 - Employee complaints: DGBA
 - Student or parent complaints: FNG
 - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **President's Comments**

Date: August 6, 2020

Administrator Responsible/Position: **David Drastata, Board President**

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Board President David Drastata will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: COVID-19 Back to School: 2020 – 2021

Date: August 6, 2020

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: In response to COVID-19 and in following TEA guidance for reopening schools for the 2020-2021 school year, Comal ISD is implementing public health considerations, on campus instruction, and virtual instruction. Comal ISD’s Back to School information includes practices that minimize the likelihood of viral spread include providing notice, prevention, responding, and mitigating the spread of COVID-19. Learning opportunities will be provided both on campus and virtually while following TEA guidance for student attendance.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: N/A

G. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: No action is requested this evening.

COMAL INDEPENDENT SCHOOL DISTRICT

Date: August 6, 2020

Subject: Ratification of Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center for Technology Purchases

Administrator Responsible/Position: Catherine Janda, Director of Purchasing

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
CH Local
- Law or Rule
Education Code Ch. 44
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Operation Connectivity is an allocation of CARES Act funding to TEA for the purchase of eLearning devices and home internet solutions to enable remote learning during the COVID-19 pandemic for Texas students who lack connectivity.

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation:

G. Fiscal Impact and Cost:

Amount: TBD

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action: NA

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Covid-19 Supplemental Leave Bank

Date: August 6, 2020

Administrator Responsible/Position: Bobbi Supak, Executive Director, Human Resources

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Priority 4 Improvement Plan
Goal 4

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: As we open schools, we anticipate the need for employees to utilize earned leave days will increase due to the current pandemic. The federal government has enacted Emergency Paid Sick Leave through FFCRA which our employees are eligible for up to 10 additional days or 80 hours. The district would like to add on to that by offering a COVID-19 supplemental leave bank that could offer eligible employees 10 extra days of paid leave for COVID related absences.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the COVID-19 Supplemental Leave Bank as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** approximately \$300,000
 Grant/Special Funds Other

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Certified Property Values and Proposed Tax Rates**

Date: August 6, 2020

Administrator Responsible/Position: **David Andersen, Chief Financial Officer**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Education Code, Section 44.001-44.006

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item: August 29, 2019

Future action anticipated:

Background information: The 2020-2021 budget has been approved by the Board of Trustees on June 25 based on preliminary property values. Certified property values were received on July 25. Tax rates are to be adopted September 24.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation:

The administration recommends receipt and discussion of the certified property values and proposed tax rates as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** Grant/Special Funds Other
None

H. Action: N/A

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2020-2021 Budget Amendments

Date: August 6, 2020

Administrator Responsible/Position: David Andersen, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
Texas Property Tax Code, Section 26.09 (e)

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Goal #5 – Allocate resources in the most effective manner to maximize student achievement.

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The 2020-2021 budget has been approved by the Board of Trustees. Amendments to that budget must also be Board approved.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the budget amendment as presented.

For Board action: “I move to approve the budget amendments as present.”

G. Fiscal Impact and Cost:

Budget Bond **Amount:** \$892,685 Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the budget amendment as presented.”

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, R. Garner, C. Mueller
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, R. Garner, C. Mueller

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: August 6, 2020

Subject: **Consideration and Possible Approval of Board Governance During Covid-19**

Administrator Responsible/Position: **David Drastata, Board President**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: In response to COVID-19 and in following TEA guidance for reopening schools for the 2020-2021 school year, Comal ISD is implementing public health considerations, on campus instruction, and virtual instruction.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

F. Administrative Recommendation: N/A

G. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: Motion by _____, second by _____

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, R. Garner, C. Mueller
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, R. Garner, C. Mueller
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: August 6, 2020

Subject: Consider and Take Action on Contractual Personnel as Recommended by the Superintendent: Employment, Appointment, Assignment, or Promotion of Personnel, including Assistant Superintendent of School Improvement and Elementary Schools; and, Resignations and Retirements

Administrator Responsible/Position: Andrew Kim, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DC, DCA, DCB, DCE Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Goals 3 & 4 Improvement Plan

D. Summary:

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The superintendent recommends approval of employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented in closed session.”

FOR D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner
AGAINST: D. Drastata, J. York, M. Ross, T. Hennessee, M. Bartlett, C. Mueller, R. Garner

MOTION CARRIED/DENIED/POSTPONED