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**BOARD OF EDUCATION**  
Working Meeting - July 27, 2020 - 4:05 PM  
Zoom Teleconference

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## **AGENDA**

1. **CALL TO ORDER/ROLL CALL**
2. **ADMINISTRATIVE**
  - A. Equity Update
  - B. Superintendent Evaluation Report
  - C. Family/Staff Survey Results and Fall Planning Update
3. **BUSINESS AND FINANCE**
  - A. Facilities Update

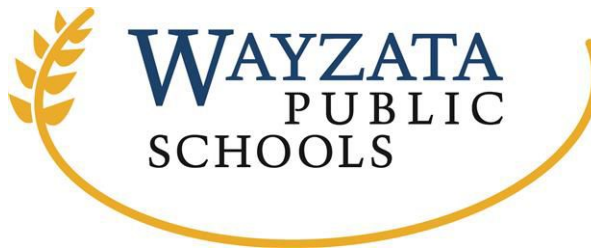


**SCHOOL BOARD INTERNAL WORKING DOCUMENT**

**DRAFT: BOND ELECTION TIMELINES Considerations**

	<u>April 2021 Election</u>	<u>May 2021 Election</u>	<u>August 2021 Election</u>	<u>November 2021 Election</u>
Board Establish Task Force	July 2020	August 2020	November 2020	December 2020
Community Survey #1 (Test Climate/Needs/Awareness)	August 2020	September 2020	November 2020	December 2020
<b>Community Taskforce</b> (3 Months)	September-November 2020	September-November 2020	December-February 2020	January-March 2021
Report from Taskforce (Board Meeting)	Late November 2020	Late November 2020	January 2021	March 2021
Community Survey #2 (Test Tolerance/Priorities)	December 2020	December 2020	February 2021	April 2021
Board Work Session(s)	November-December 2020	November-December 2020	February-March 2021	May-June 2021
<b>Board Finalize Proposal</b>	<b>November (December (latest))</b>	<b>December (January (latest))</b>	<b>March (April (latest))</b>	<b>June (July (latest))</b>
Submit Review and Comment	January 12, 2021	February 10, 2021	May 9, 2021	August 8, 2021
Community Survey #3 (Optional: Test Messaging)	Mid-January 2021	Mid-April 2021	Mid-July 2020	Mid-October 2021
<b>Special Election</b>	<b>April 13, 2021</b>	<b>May 11, 2021</b>	<b>August 10, 2021</b>	<b>November 9, 2021</b>

Timing Considerations	<b>Benefits:</b>	<b>Benefits:</b>	<b>Benefits:</b>	<b>Benefits:</b>
	<ul style="list-style-type: none"> <li>• Good Time for Yes Volunteers</li> <li>• Capacity Relief by Fall 2024</li> </ul>	<ul style="list-style-type: none"> <li>• Good Time to Engage Community</li> <li>• Good Time for Yes Volunteers</li> <li>• Capacity Relief by Fall 2024</li> </ul>	<ul style="list-style-type: none"> <li>• Capacity Relief by Fall 2024</li> </ul>	<ul style="list-style-type: none"> <li>• Easy to Run Election</li> </ul>
	<b>Challenges:</b> <ul style="list-style-type: none"> <li>• Tax Day – April 15</li> </ul>	<b>Challenges:</b> <ul style="list-style-type: none"> <li>• </li> </ul>	<b>Challenges:</b> <ul style="list-style-type: none"> <li>• Yes Volunteers Needed in Summer</li> </ul>	<b>Challenges:</b> <ul style="list-style-type: none"> <li>• Sometimes Other Elections on Ballot</li> <li>• Capacity Relief Comes Later by Fall 2024</li> <li>• Building Construction may not be complete by September 2024 (mid-year opening)</li> </ul>



DRAFT: July 22, 2020

**Independent School District #284  
Wayzata Public Schools  
Community Task Force on Facilities**

**Overview**

A Community Task Force is being formed to study the Wayzata Public Schools facilities and develop a recommendation on potential Needs and Considerations. The facilities study and resulting recommendation will be based on capacity, current enrollment, projected enrollment, educational needs of the School District, alignment with the District's Strategic Roadmap, community recreation, special programs, school security, and financial stewardship.

**Facility Task Force Timeline**

- The Task Force will meet approximately twice per month between September and November 2020 to study the needs of the District's facilities.
- The Community Task Force on Facilities will present their findings to Administration in November 2020.
- The task force will work together to study several topics to understand the needs of the District.
  - Conditions of Facilities Equipment, Systems, and Infrastructure
    - Long Term Facilities Maintenance
  - Safe, Secure, and Healthy Environments
    - Site Safety
    - Safety / Security and Technology
  - Optimizing the Student Learning Environment
    - Emerging and Changing Programs: Elementary Schools
    - Emerging and Changing Programs: Middle Schools
    - Emerging and Changing Programs: High School
    - Early Learning
    - Special Services
    - Furniture and Equipment
  - Community Activity Space
  - District Transportation
  - District Storage
  - Minimizing Operating Costs
    - Energy Use Summary
    - Sustainable / Carbon Neutral Considerations



### **Facility Task Force Meetings**

- September 17, 2020: Meeting #1 5:30 p.m.-7:30 p.m.
- September 24, 2020: Meeting #2 5:30 p.m.-7:30 p.m.
- October 1, 2020: Meeting #3 5:30 p.m.-7:30 p.m.
- October 8, 2020: Meeting #4 5:30 p.m.-7:30 p.m.
- October 15, 2020: Meeting #5 5:30 p.m.-7:30 p.m.
- October 29, 2020: Meeting #6 5:30 p.m.-7:30 p.m.
- November 12, 2020: Meeting #7 5:30 p.m.-7:30 p.m.
- November 19, 2020: Meeting #8 5:30 p.m.-7:30 p.m.

### **Background Information**

- As good stewards of the community's resource, the District is committed to periodically analyzing its buildings to assess how well facilities are meeting student, staff, and community needs and recommending needed changes.
- The last time the District asked for and received voter approval for facilities funding was 2017.
- The last major investments in facilities in the District are as follows:
  - Oakwood addition for Early Learning.
  - Construction of North Woods Elementary School.
  - Construction of Meadow Ridge Elementary School.
  - Construction additions to Wayzata High School.
  - Theater improvements at all three middle schools.
  - Media center remodels at the elementary and middle schools.
  - District-wide long term facilities maintenance.
- Enrollment in the District is projected to continue to grow.
- The facilities require continual investment in systems for maintenance that is not adequately funded by the State.
- With this information in mind, the School District is asking the Community Task Force on Facilities to help formulate the most effective and efficient plan to address facilities needs in the District.

### **Community Task Force on Facilities Charge**

- Review and confirm the facilities study needs that have been identified and make recommended considerations to address those needs. Recommendations will:
  - Best serve the School District's education goals.
  - Be financially attainable and sustainable.
  - Reflect the values and priorities of the communities of Wayzata Public Schools.
  - Accommodate the District's PreK-12 enrollment and other programs.
  - Cover anticipated needs for the next 10 years, as well as recognize major issues beyond 10 years.
  - Be consistent with the School District's Strategic Roadmap.
  - Recommend optimal use of facilities, accommodate projected enrollment and support educational delivery along with the rationale for the recommendations.
- To do this, the Task Force will analyze data in the order to:
  - Understand and quantify building capacity for Early Childhood, K-12, and Community Education programming.
  - Understand facility maintenance needs and recommend priorities to the District.
- The Task Force recommendation should reflect optimal use of the District's facilities and cover anticipated future needs, as well as any topics requiring further study.



### **Community Task Force on Facilities Composition and Operation**

- It is the intent of the District to assemble a Community Task Force on Facilities to encourage engagement and participation in the District’s planning process.
  - All interested participants should submit an application (available at the District Office or [REDACTED]) to the District by August [REDACTED], 2020.
- The Community Task Force on Facilities will be selected for members that have wide variety of backgrounds, skills and perspectives, represent a broad cross-section of the community and have an interest in the long-term health of the School District.
- All Task Force meetings will be open to the public, although only members will be able to participate and vote.
- All Task Force meeting dates and materials will be published on the School District’s website.
- All meetings will be held at [REDACTED].
- All meetings will occur September – November 2020.

### **Community Task Force on Facilities Application and Selection Process**

- The District to solicit applications for interested community members until August [REDACTED], 2020.
- The District will review all applications to identify Task Force members by August [REDACTED], 2020.

### **Outcome**

- Wayzata Public Schools will have a comprehensive recommendation and considerations to meet the facility’s needs. These needs will accommodate enrollment and programs over the next 10 years and be financially sustainable.

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**POTENTIAL NEEDS AND SOLUTIONS**

**Student Enrollment and Capacity**

**Potential Need:** Additional Middle School Capacity

**Potential Solutions:** Additions to Existing Schools  
Supersize Central Middle Schools  
New Fourth Middle School

**Potential Need:** Additional High School Capacity

**Potential Solutions:** Addition to High School  
Annex Building at High School Campus  
Offsite Facilities

**Condition of Facilities**

**Potential Need:** Manage Deferment of LTFM Eligible Projects

**Potential Solutions:** Consider Increasing Annual LTFM Levy Funding  
Consider LTFM Bonding Combined with Pay As You Go  
Consider Some Funding in Any Upcoming Bond Request

**District Safety and Security**

**Potential Need:** Maintain and Update District Safety and Security Measures

**Potential Solutions:** Identify Funding to Replace/Update Specific Systems  
Consider Including an Allowance as Part of Any Upcoming Bond Request

**Optimizing the Student Learning Environment**

**Potential Need:** Additional Early Childhood Capacity (B-4)

**Potential Solutions:** Second Early Childhood Center  
Early Childhood Addition(s)  
Leased Space  
Expand Programming at WELS (Oakwood)

**Potential Need:** Additional Capacity for Transitions (18-21) Program

**Potential Solutions:** Expansion/Rebuild of Clubhouse  
New Facility within District  
Leased Facility within District  
Partnership



**Optimizing the Student Learning Environment (continued)**

**Potential Need:** High School Spaces to Support Emerging and Changing Programs (i.e. CTE, Compass, Media Center)

**Potential Solutions:** Conversion of Existing Space  
Addition to Existing High School  
Specialized Annex Building Space  
Offsite Space and/or Collaboration with Others

**Potential Need:** Middle School Spaces to Support Emerging and Changing Programs (i.e., Flexible Core Capacity Spaces, Encore/ETD Spaces, Learning “Communities”)

**Potential Solutions:** Conversion of Existing Space  
Additions  
Combination of both Additions and Conversion

**Potential Need:** Elementary Spaces to Support Emerging and Changing Programs (Satellite Kitchen Expansion, Cafeteria Upgrade, Flexible Support Spaces)

**Potential Solutions:** Conversion of Existing Space  
Additions  
Combination of Additions and Conversion

**Potential Need:** Implementing District Furniture Standards Across All Wayzata Schools Facilities

**Potential Solutions:** Consider Budget for Middle School Upgrades

**Potential Need:** Technology

**Potential Solutions:** Consider Budget for 1:1 initiative; online learning and replacement cycles.

**Other Issues**

**Potential Need:** Additional Fields/Greenspace

**Potential Solutions:** Budget for Additional Fields as Part of Any New Building  
Reinvest in Existing Fields the District Owns  
Improve Underutilized Greenspace and/or Convert to Fields  
Convert Undeveloped Land into New Fields

**Potential Need:** Transportation Space to Store and Maintain Vehicles

**Potential Solutions:** Buy Land, Build a New Facility  
Buy an Existing Facility and Convert as Necessary  
Lease a Facility/Lot



**Other Issues (continued)**

**Potential Need:** Storage Space for District-Wide Storage

**Potential Solutions:** Buy Existing Space  
Lease Space  
Utilize Current/Repurposed Spaces

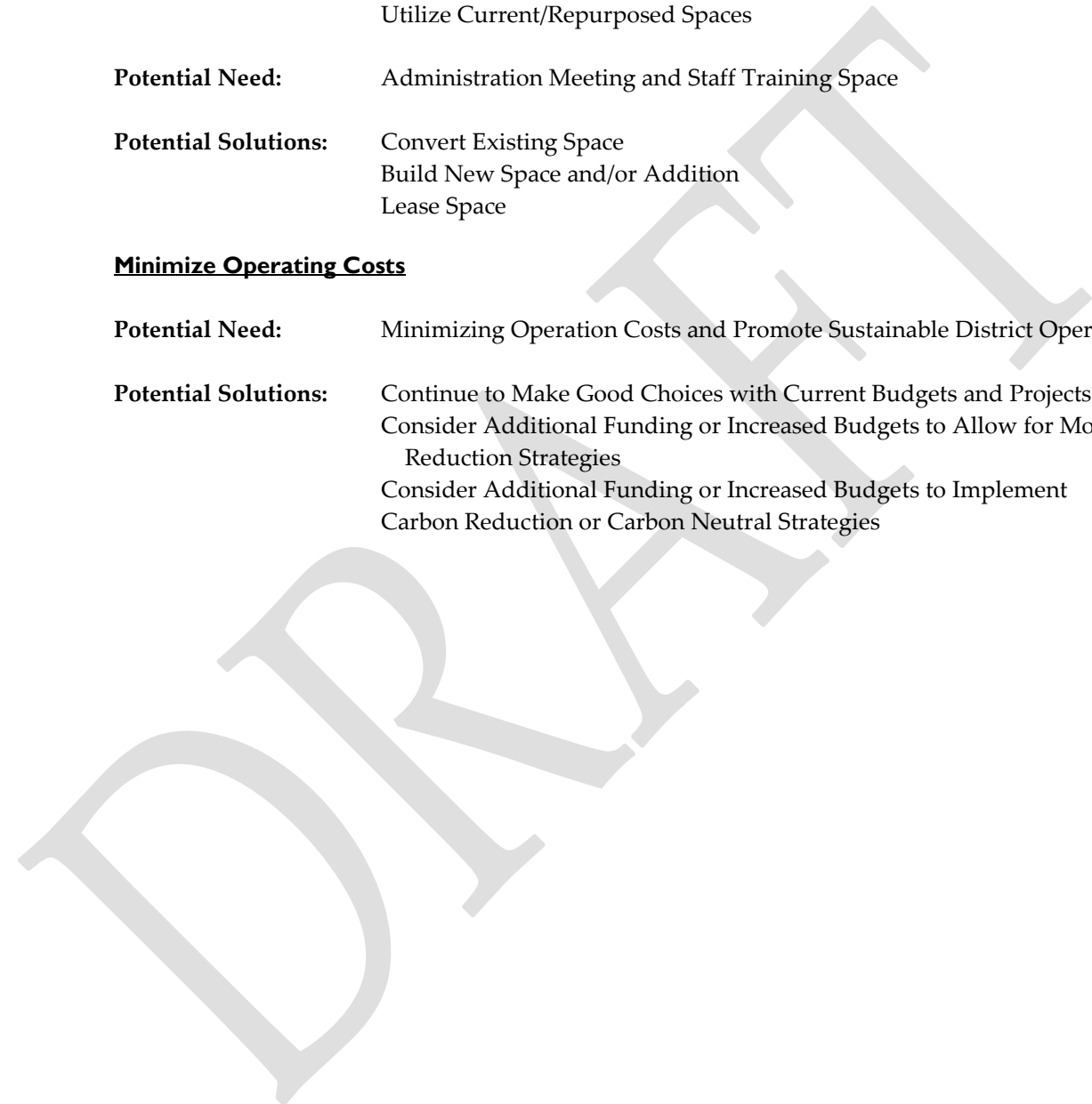
**Potential Need:** Administration Meeting and Staff Training Space

**Potential Solutions:** Convert Existing Space  
Build New Space and/or Addition  
Lease Space

**Minimize Operating Costs**

**Potential Need:** Minimizing Operation Costs and Promote Sustainable District Operations

**Potential Solutions:** Continue to Make Good Choices with Current Budgets and Projects  
Consider Additional Funding or Increased Budgets to Allow for More Energy Reduction Strategies  
Consider Additional Funding or Increased Budgets to Implement Carbon Reduction or Carbon Neutral Strategies



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