

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## **BOARD OF EDUCATION**

Regular Meeting - May 20, 2013 - 4:05 PM  
District Administration Building  
210 County Rd. 101, N, Plymouth, MN

### **AGENDA**

1.	CALL TO ORDER/ROLL CALL	3
2.	ADMINISTRATIVE	
3.	TEACHING AND LEARNING	
4.	HUMAN RESOURCES	
5.	FINANCIAL	
	A. Citizen's Committee Report/Discussion - S. McQueen, L. Shoen - <i>45 minutes</i>	4
	B. Board Discussion on Facilities - J. Westrum, S. McQueen, L. Schoen - <i>45 minutes</i>	
	1. High School Facility	
	2. Elementary Capacity and Future Planning	
	C. Budget Update 2013 - 2014 - J. Westrum - <i>10 minutes</i>	
	D. Referendum Timelines and Critical Dates - J. Westrum - <i>10 minutes</i>	5
6.	BOARD REPORTS	
7.	SCHOOL BOARD	
	A. NSBA Conference - C. Peterson, C. Polzin - <i>15 minutes</i>	6
	B. Tentative Board Agenda for June 10, 2013 - <i>5 minutes</i>	7
8.	ADJOURN	9

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## MISSION

### **Our Core Purpose:**

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

## VISION

### **What We Intend to Create and Experience:**

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

### **Exceptional Student Learning, Experiences and Relationships:**

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

### **Community Trust, Confidence and Partnership:**

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

### **Operational Excellence:**

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

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**BOARD OF EDUCATION**

**Special Meeting – May 20, 2013**

**AGENDA ITEM:** 1. CALL TO ORDER/ROLL CALL

**COMMENTS BY:** Board Chair Droegemueller

**John Moroz, Board Clerk, will call the roll:**

	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Ms. Linda A. Cohen	_____	_____
Ms. Susan Hayes Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Ms. Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

## EXECUTIVE SUMMARY

In February 2013, the Wayzata School Board appointed a 16-member Community Task Force on Facilities comprised of a broad cross section of interests from the Wayzata School District – existing residents, District alumni, new residents, parents, and grandparents.

The Task Force's purpose was to study the effect of District growth on the District's educational facilities needs over the next 8-10 years and make recommendations to the School Board based on its findings.

To accomplish this task, the Task Force analyzed, among other things, current student enrollment, projected enrollment growth, current District facilities capacities, and projected future capacities and related costs.

The Task Force met five times between March and May 2013, spending 10 hours in large and small group sessions, plus additional "homework time" outside the meetings. The discussions were open and honest and, at times, heated – with different Task Force members playing devil's advocate to probe a position further.

As a result of its thorough and deliberate efforts, the Task Force reached consensus on the following recommendations, all of which will be further detailed in this *Report*, for consideration by the School Board:

1. Build an Addition to the High School to Accommodate Forecasted Population Growth: As its next major building project, the District should build an addition to the High School to accommodate 900 more students. The High School is over capacity now and, based on projected growth, it is forecasted to be further over capacity by the 2013-14 school year, and significantly over capacity by 2017-18 (430 students over), reaching 900 students over capacity in 2020-21. This recommended addition to the current High School will allow the District to better accommodate projected residential growth for the next 10 years. The addition should allow for the current capacity need and the movement of the adults into the High School from Central Middle School.
2. Expand Parking and Outdoor Facilities at the High School: As part of the expansion of the High School, there will be a need for additional parking and outdoor facilities. The Task Force supports the purchase of the adjacent 36 acres made available by a local developer. Redevelopment of this land should occur to support the needs of District and the community.
3. Move Adults from Central Middle School to the Expanded High School to Accommodate Expanding Middle School Population: The District should continue to create additional Middle School capacity by moving out the adults at Central Middle School so additional space can be made available for classrooms. Like the High School, the Middle Schools also currently have a pressing need for capacity relief. The Middle Schools are forecasted to have an additional capacity need of 173 in 2015 that can be accommodated at Central Middle School. The adults will need to move, as an interim step, to the High School in 2015 to allow for this additional capacity.
4. Update Security and Energy Efficiency: The District should continue to seek to improve greeter / secure entrances at affected schools, improve security systems, utilize energy savings arrangements, and upgrade IT network redundancy, all of which will enhance District operations.
5. Update Media Centers and Classroom Space to Meet New Educational Methodologies: The District should upgrade its Media Centers and classroom furniture to support changing learning methodologies and make them "best practice".
6. Purchase Additional Land in Preparation for Potential Additional Elementary School Need: To maximize future District flexibility, the District should buy additional land sufficiently sized to build a potential future school north of Highway 55 and within the District boundaries.
7. Prepare for Potential Need for Additional Elementary School: Because the next capacity concern is likely to be the Elementary Schools, the School Board should consider convening another Task Force in the future to study that issue.

TIMETABLE FOR SPECIAL ELECTION:

**PRELIMINARY – SUBJECT TO CHANGE BASED ON 2013 LEGISLATION AND LEGAL REVIEW**

	<u>Option 1</u>	<u>Option 2</u>
Finalize scope of project		
Determine financing details		
Submit material to Commissioner of Education to apply for Review and Comment. (Application must be approved by the school board prior to submission to the commissioner.)*	Aug. 7, 2013	
Receive Review and Comment		
Adopt formal Resolution Calling the Election (resolution contains form of election notice and ballot - adopt at least 74 or 53 days prior to election)**	Aug. 23, 2013	
Furnish ballot to each County Auditor in which the District lies at least 74 or 53 days prior to election**	Aug. 23, 2013	
Furnish ballot or notice of special election to Commissioner of Education at least 74 or 53 days prior to election**	Aug. 23, 2013	
If creating new combined precincts and polling places, establish election precincts and polling places at least 90 days prior to election**†	Aug. 7, 2013	
(1) If combined precincts to be established for first time, the county auditor must be notified within 30 days; mailed notice of polling places to registered voters required at least 25 days prior to election**†	Sept. 6, 2013 Oct. 11, 2013	
-OR-		
(2) If previously established combined precincts to be used, 14 days mailed notice of polling places to every affected household with at least 1 registered voter (exceptions if election falls on date of certain other elections)**†	Oct. 22, 2013	
Appoint election judges at least 25 days prior to election**†	Oct. 11, 2013	
Publish Review and Comment (at least 20 days but no more than 60 days prior to election date)**	Oct 16, 2013 to Sept. 6, 2013	
Publish election notice (publish twice at least one week before election)**	Twice by Oct. 29, 2013	
Post election notice (at the administrative offices, polling places & three public and conspicuous places at least ten days prior to election date)**	Oct. 26, 2013	
Post sample ballot (at the administrative offices at least four days prior to election; and at each polling place on the date of election)**	Nov. 1, 2013	
Distribute informational material		
Hold public meeting(s)		
Hold special election	<b>Nov. 5, 2013</b>	
Provide written notice of certified vote totals to Commissioner of Education in a timely fashion after the election**		

\* Commissioner has up to 60 days from date material is received to complete the Review and Comment process and send comment to the District.

\*\* Time frame shown here is a legal requirement.

† These steps are not required if the District's election is being held in conjunction with a federal or statewide election.



## WAYZATA PUBLIC SCHOOLS

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### National School Board Association 2013 Conference

April 13 – 15, 2013, San Diego, CA

#### RECOMMENDATIONS:

1. Attend this conference next year
2. Monthly updates on our Strategic Plan
3. Site visits both in state and out of state: Examples:
  - a. Local: Farmington:  
<http://www.rschooldtoday.com/se3bin/clientschool.cgi?schoolname=school589>
  - b. Elsewhere: Klein ISD, TX:  
<http://www.kleinisd.net>
4. Spend more time on the phone asking questions of those that have had a technology initiative for at least 5 years to ask them what are they doing with their Media Centers and why. One idea is Klein ISD in Texas (see above) which has had a technology initiative for 10 years.
5. Student Surveys - many districts use these surveys to receive accurate feedback
6. Websites to check out:
  - c. Success for All Foundation: <http://www.successforall.org>
  - d. The Center for Public Education:  
<http://www.centerforpubliceducation.org>
  - e. National Student Clearing House:  
<http://www.studentclearinghouse.org>
  - f. Data First:  
<http://www.data-first.org>
  - g. Education Leader 21”  
Members were able to take the international PISA test- Fairfax, VA received a 150 page report on their test results. Their superintendent was very impressed with the quality of this report (Minnetonka has just joined)  
<http://www.edleader21.com>
  - f. Facilities: Fielding Nair architects:  
<http://www.fieldingnair.com>
  - h. 3D Printer:  
[http://cubify.com/cube/index.aspx?gclid=CMGqzIG\\_17YCFYU-Mgod6CkAkA](http://cubify.com/cube/index.aspx?gclid=CMGqzIG_17YCFYU-Mgod6CkAkA)

Notes by: Carter Peterson, Board Director

Conference attended by: Carter Peterson, Cheryl Polzin – Board Directors

# WAYZATA PUBLIC SCHOOLS

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## **BOARD OF EDUCATION**

Regular Meeting - June 10, 2013 - 7:00 PM  
Wayzata City Hall  
600 Rice Street, Wayzata

### **AGENDA**

#### **1. CALL TO ORDER/ROLL CALL**

#### **2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

##### A. Approval of Minutes

1. Regular Meeting - May 13, 2013
2. Special Meeting - May 20, 2013

##### B. Finance and Business Recommendations

##### C. Wayzata School District Contract with the City of Wayzata - Community Room and Equipment

##### D. Early Childhood Special Education Contract with Wayzata Community Church

##### E. Human Resource Recommendations

##### F. Supplemental Salaries for 2013 - 2014

#### **3. STUDENT CURRICULUM PRESENTATION**

#### **4. RECOGNITIONS**

##### A. June Employee of the Month -

#### **5. REPORTS FROM ORGANIZATIONS**

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

##### A. Student Council

#### **6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

##### A. Superintendent

##### 1. Minor or No Changes to Policy

- a. Board Policy 200 - "School Board Legal Status" - First Reading
- b. Board Policy 201 - "School Board Powers and Duties" - First Reading
- c. Board Policy and Regulations 212 and 212-R - "Public Participation in School Board Meetings" - First Reading
- d. Board Policy 214 - "Policy Dissemination" - First Reading
- e. Board Policy 215 - "Administrative Action in Absence of Policy" - First Reading
- f. Board Policy 216 - "Suspension of Policies" - First Reading
- g. Board Policy 218 - "Board Review of Regulations" - First Reading
- h. Board Policy 221 - "School Board Memberships" - First Reading
- i. Board Policy 222 - "Board Vacancies" - First Reading
- j. Board Policy and Regulations 223 and 223-R - "Public Hearings" - First Reading
- k. Board Policy 224 - "Emergency Policy" - First Reading
- l. Board Policy and Regulations 225 and 225-R - "Criminal or Civil Action Against School District, School Board Member, Employee or Student" - First Reading

##### B. Teaching and Learning

1. Approval of Revised School Calendar 2013 - 2014
2. Approval of School Calendar - 2014 - 2015

##### C. Finance and Business Services

1. Monthly Financial Reports
2. RESOLUTION CERTIFYING THE POPULATION ESTIMATE 2013 LEVY OF WAYZATA ISD #284

3. Approval of Revised 2012 - 2013 Budget

4. Approval of Proposed 2012 - 2013 Budget

D. Human Resource Services

**7. OTHER BOARD ACTION**

A. Board Legislative Action Committee Appointment - July 2013 - June 2014

B. Approval of the School Board Meeting Schedule for the 2014 - 2015 School Year

**8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

**9. BOARD REPORTS**

**10. ADJOURN**

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**BOARD OF EDUCATION**

**Special Meeting – May 20, 2013**

**AGENDA ITEM: 8. ADJOURN**

**COMMENTS BY: Board Chair Droegemueller**

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_