WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - October 13, 2008 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:
The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:
The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student–no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

Agenda Item 1

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM:

COMMENTS BY: Board Chair Moroz

Susan J. Droegemueller, Board Clerk, will call the roll:

	PRESENT	ABSENT
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Greg D. Rye	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

Agenda Item 2

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Moroz

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

A. Approval of Minutes
   1. Regular Meeting – September 8, 2008
   2. Special Meeting – September 22, 2008
B. Finance and Business Recommendations
C. Human Resource Recommendations
D. Assurance of Compliance with State and Federal Laws Prohibiting Discrimination

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

Agenda Item **2-A-1**
Consent

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

1. Regular Meeting – September 8, 2008

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of September 8, 2008.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of September 8, 2008.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of a Regular Meeting
September 8, 2008

The Board of Education
Wayzata Public Schools

A Regular meeting of the Board of Education of Wayzata Public Schools was held September 8, 2008, beginning at 7:00 PM at the Wayzata District Administration Office Board Room, 210 County Road 101 North, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. **CALL TO ORDER/ROLL CALL**

Call to Order
Roll Call

The meeting was called to order by Board Chair, John Moroz, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Susan H. Droegemueller, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Ms. Carter G. Peterson, and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

Others Present: Annie Doughty, Colleen Erickson, Jane Sigford, Jim Westrum, Bob Noyed, John Sucansky, Jodi Olson, Dave Carlson, Brad Anderson, Gail Rains, Renee Showalter Hanson, Lauren Wilvers, Jean Rakun, and Suzanne Candell.

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approval of Agenda and Consent Agenda Items

Consent agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent agenda item and addressed.

A motion was made by Ms. Patricia Gleason and seconded by Ms. Linda Cohen to approve the agenda and consent agenda as presented. Superintendent Anderson requested Item 6-C-2, Resolution Awarding the Sale of Refunding Bonds, be moved to Item 3. Ms. Patricia Gleason accepted the amendment and the motion to approve the agenda as amended and the Consent Agenda as recommended passed unanimously.

Approval of Minutes

Consent Agenda Items were as follows:

A. Approval of Minutes

Approved the official minutes of:

1. Regular Meeting – July 14, 2008
2. Special Meeting – August 11, 2008

B. Authorize Holding a Regular Board Meeting on Columbus Day, October 13, 2008

Authorize Holding a Regular Board Meeting on Columbus Day

The 2008-2009 school year calendar as approved by the School Board does not list Christopher Columbus Day, October 13, 2008 as an observed holiday in our District. School is in session and all school and administrative offices are open. While Minnesota Statues lists Christopher Columbus Day as a holiday, it also provides "political subdivisions" with the option to conduct public business by taking specific action. October 13, 2008, is the second Monday of the month, which is the School Board's regular meeting day.

Approved the Christopher Columbus Day, October 13, 2008, is not an observed holiday in the Wayzata Public Schools, that public business may be conducted, and authorize holding a Regular School Board Meeting on October 13, 2008.

C. Systems Accountability Report

Systems Accountability Report

Each year, in accordance with Minnesota Statute, the School Board shall adopt an annual report on curriculum instruction and student performance. The report must include goals for student performance, staff development plans, and data about student achievement.

The information is available electronically, as well as in a print version.

Approved the Systems Accountability Report as presented.

Finance and Business

D. Finance and Business Services

Authorized the following disbursements:

- General Checking Account for August 2008 $ 3,497,370.93
- Wire Transfer for July 2008 $15,355,018.00

Accepted donations from the following:

Gifts

Gifts

Amount	Donated By	Purpose
$84.84	Katrina Hou, Patrick Servais and Wells Fargo	Wells Fargo Community Support Campaign
10,497.00	Birchview Elementary PTA	Playground Equipment
$10,581.84		

Human Resource Recommendations

E. Human Resource Recommendations

Employment

Employment

Steffani Bobich – 1.0 Special Education Teacher – Kimberly Lane – Transfer – Victoria Holberg
Helayne Bruntjen – 8 Hours District Office Receptionist – Administration – Transfer – Sara Stanga
Kelly Burnett – 6.25 Hours Special Education Para – High School – Resignation – David Holler
Mia Carl – 1.0 Physical Education Teacher LTR – High School – Leave Of Absence – Britt Stroup
Alison Carter – 6 Hours Special Education Para – Birchview – New Position
Matthew Chappuis – 1.0 Physical Education Teacher – Central Middle & East Middle – Transfer – Mark Devoe
Sarah Clinite – 3 Hours Culinary Express – Plymouth Creek – Transfer – Julie Fasching
Laurie Cunnien – 1.0 Special Education Evaluator – East & West Middle – Transfer – Teresa Anderson
Meaghan Decker - .667 Communications Teacher – High School – Increased Enrollment
Sara Durand – 1.0 Special Education Teacher – Sunset Hill – Transfer – Cory Knudtson
Valarie Falken – 6 Hours Special Education Para – East Middle – Resignation – Perry Leger
Glenda Greenwood – 6 Hours Special Education Para – High School – New Position
Andrew Haugen – 6.5 Hours Special Education Para – East Middle – New Position
Lindsey Keil – 1.0 ECSE Speech Clinician – Central Middle – Transfer – Michelle Mader
Julie Kent – 6 Hours Special Education Para – Central Middle – Resignation – Jennifer Ehresman
R. Paul Kimbler – 1.0 Business Teacher LTR – High School – Leave of Absence – Michelle Cornwell
Andrew Lemm – 8 Hour Custodian – Central Services – Open Position
Danielle Miller – 1.0 3rd Grade Teacher – Birchview – Increased Enrollment
Rebecca O'Toole – 2.4 Hours Special Education Para – Plymouth Creek – New Position (08/09 Only)
Deb Rahm - .6 School Nurse – District – Retirement – Lynn Brennan
Julie Rice – 3.75 Hours Paraprofessional EDK – Gleason Lake – New Hours
Tim Rice - .5 Engineering, Technology & Design – High School – Resignation – Tim Bethune
Wendi Stern – 2.5 Hours Special Education Para – Plymouth Creek – New Position – (08/09 Only)
Brianna Strand – 1.0 Family/Consumer Science Teacher – Central Middle – Resignation – Tara Modrack
Wendy Teigen – ECFE Parent Educator – Family Learning Center – Retirement – Linda Hodge
Heidie Thompson – 6 Hours Special Education Para – Central Middle – Transfer – Mary Yates
Jenny Trainor – 6 Hours Special Education Para – Plymouth Creek – New Position
Ellen Warzecha – 1.0 Special Education Teacher – West Middle – Transfer – Molley Bruce

Employment Cont'd

Scott Wojtanowski - .333 Business Teacher – High School – Increased Enrollment
Lisa Yentzer – 2.5 Hours Special Education Para – Birchview – New Position – (08/09 Only)
Debbie Zache – 6 Hours Paraprofessional – Oakwood – Resignation – Sarah Hill
Chris Zobrack - .4 Physical Education Teacher – Gleason Lake & Birchview – Transfer – Brent Allen

Contract Modification

Contract Modification
Sarah Bowen – Social Worker, Central Middle – From .7 to .8 08-09 only
Lisa Mielke – Counselor, High School – From 1.0 to .5 voluntary
Ross Nelson – ALC & Engineering, Tech & Design, Central Middle – From .5 to .833
Curran Prendergast – Band & Vocal Music, Central Middle – From .8 to .967

Disability/Child Care Leave of Absence

Disability/Child Care Leave of Absence
Lea Anne Jasper, High School Art Teacher, has requested to extend her approved child care leave of absence through January 23, 2009.
Candice Ledmand, High School Communications Teacher, has requested a disability leave of absence to begin on or about December, 2008 followed by a childcare leave of absence through April 3, 2009.
Kristin Peterson, Kindergarten Teacher at Plymouth Creek Elementary School, has requested a disability leave of absence to begin on or about December 19, 2008 followed by a childcare leave of absence through April 3, 2009.
Sean Peterson, 5th Grade Teacher at Greenwood Elementary School, has requested a childcare leave of absence from April 6 through May 15, 2009.

Leave of Absence Without Pay

Leave of Absence Without Pay
Virginia Gardner, Vocal Music Teacher at Greenwood Elementary School, has requested a leave of absence from October 6-10, 2008. She will use three personal days and two days without pay.
Ashley Parrish, 3rd Grade Teacher at Greenwood Elementary School, has requested a leave of absence from March 2-6, 2009. She will use three personal days and two days without pay.
Lindsey Peterson, Kindergarten Teacher at Sunset Hill Elementary School, has requested a leave of absence from December 1-5, 2008. She will be using three personal days and two days without pay.
Martha Reidel, Speech Clinician at Gleason Lake Elementary and West Middle Schools, has requested a leave of absence without pay from December 22, 2008 through January 22, 2009.
Carol Wyffels, 5th Grade Teacher at Plymouth Creek Elementary School, has requested a leave of absence from March 23-25, 2009 utilizing two and a half personal days and a half day without pay.

Retirement

Retirement
Dolores Thornton, Teacher currently on an Extended Leave of Absence, has announced her retirement effective September 30, 2008. Ms. Thornton has been a teacher in the District since 1989.

Resignation

Resignation

Jen Ehresmann, Central Middle School Paraprofessional, has resigned her position effective August 15, 2008.

Angelique Gaudette, High School Orchestra Teacher, has resigned her position effective August 26, 2008.

Sarah Hill, Oakwood Elementary Paraprofessional, has resigned her position effective August 14, 2008.

Jodi Holzemer, Central Middle School Paraprofessional, has resigned her position effective August 28, 2008.

Katharine Johnson, West Middle School Paraprofessional, has resigned her position effective August 21, 2008.

Rebecca Karvonen, East Middle School Evaluation Specialist, has resigned her position effective August 11, 2008.

Perry Leger, East Middle School Paraprofessional, has resigned his position effective August 19, 2008

Andrea Roepke, West Middle School Paraprofessional, has resigned her position effective August 4, 2008.

Mary Rotering, High School Paraprofessional, has resigned her position effective August 20, 2008.

Carolyn Chazell Wilson, Special Education Teacher currently on leave of absence has resigned her position effective August 28, 2008.

Student Curriculum Presentation

3. **STUDENT CURRICULUM PRESENTATION**

There was no student curriculum presentation this month.

Recognitions

Employees of the Month

4. **RECOGNITIONS**

A. September Employees Of the Month- WHS _ Brad Anderson, Gail Rains, and Renee Showalter Hanson

Brad Anderson - Brad Anderson began his career with the Wayzata Schools teaching life science at East Junior High School. He transferred to the Wayzata High School beginning with the 1996-97 school year. Brad is an excellent teacher which makes him an excellent peer coach. He takes his responsibility as a role model very seriously. He is a product of Wayzata Public Schools and continues to strive to be a "Model of Excellence" in whatever task he takes on. Besides his current position as Peer Coach, Brad works with students to develop their leadership skills on the football field by serving as Wayzata's Head Football Coach. Brad thanked everyone and stated the recognition meant a lot to him. Congratulations Brad!

Gail Rains - Gail Rains has served elementary, junior high and senior high students in the Wayzata Public Schools in excess of 30 years. Her Peers describe her as a tenacious advocate for the students she serves. If they have needs, she will find a way to meet those needs. Because of her dedication to students and her open and honest style, she has gained the respect of all she works with. Gail thanked everyone for the recognition. She has spent 48 years in the District as a student and a teacher. Congratulations Gail!

Renee Showalter-Hanson – Renee's peers describe her as someone who shows an endless commitment to bettering students' lives. She is an "advocate exceptionale" for students she serves. She has a soft gentle way of presenting her case on behalf of students. Her compassion for humankind is experienced by all she meets. She is respectful of all she encounters and is respected in return. Renee thanked those who were responsible for hiring her and the opportunity to work in the Wayzata School District. Congratulations Renee!

Reports from Organizations

5. **REPORTS FROM ORGANIZATIONS**

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

Student Council

A. Student Council – Lauren Wilvers

Lauren Wilvers was present to report on student activities.

Superintendent's Reports and Recommendation

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. SUPERINTENDENT

Report of Start of the 2008 – 2009 School Year

1. Report on the Start of the 2008-2009 School Year

Superintendent Chace B. Anderson presented a brief oral report on the start of the 2008 – 2009 School Year. Following are highlights of that report:

- Total enrollment – 10,058
  - Elementary – 4,375
  - Middle school – 2,390
  - High school – 3,293
  - Largest grade level – 10th grade, 860
  - Smallest grade level – Kindergarten, 656
- Opening of School Highlights:
  - Two day administrative retreat in early August
  - New Teacher Breakfast – August 19, sponsored by Wells Fargo, for over 75 new teachers
  - All-Staff Breakfast – August 26 with recognition for years of service
  - Many training opportunities for teachers and other staff.
- Update on Curriculum and Instruction Reviews
- Update on Facility Improvements
- Achieved full funding of post-retirement employee health benefits
- Finalized contract with several employee groups
- One time legislative funding helped to cover increasing energy costs

Curriculum and Instruction

Business Department

B. CURRICULUM AND INSTRUCTION

1. Business Department Curriculum Report – J. Rakun

Jean Rakun, business teacher and vocational director from Wayzata High School, was present to give a summary of the Business Curriculum

review; including the process and the changes that were made. The process has taken two years and Jean was on special assignment during that time facilitating the review.

No Board action was required.

2. Summer School Report – B. Wittman, S. Mumma, S. Nelson, L. Fildes

Summer School Report

Bob Wittman, Community Education Services Director, Lori Fildes, Director of Special Services, Steve Mumma, Associate Principal at WHS and administrator for summer school and TAP, and Shelly Nelson, Elementary Summer School Coordinator, were present to highlight the "2008 Summer Activities Annual Report."

No Board action was required.

C. FINANCE AND BUSINESS SERVICES

Finance and Business Services

1. Monthly Financial Reports

Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of July 31, 2008.

The Monthly Financial Report details fund and budget status data as of June 30, 2008 and will be reported once the June 30, 2008 audit is complete.

No School Board action was required.

2. Resolution Awarding the Sale of Refunding Bonds

Resolution Awarding the Sale of Refunding Bonds

On September 8, 2008, Northland Securities completed competitive negotiations on the proposed sale of bonds to refund the District's Series 1998A, General Obligation Bonds. They analyzed the results, determined who the lowest bidder was and brought the results to the Board meeting. John Nefstad of Northland Securities was present to submit the Resolution Authorizing and Awarding Sale of General Obligation School Building Refunding Bonds, Series 2008A, fixing the form and specifications thereof, providing for their execution and delivery and taxes for their payment.

A motion was made by Ms. Carter Peterson and seconded by Ms. Linda Cohen to waive the reading and approve the above resolution. A roll call vote was taken by Ms. Susan Droegemueller, Board Clerk, and the following voted in favor thereof: Ms. Susan Droegemueller, Ms. Patricia Gleason, Mr. Jay Hesby, Ms. Carter Peterson, Mr. Gregory Rye, Ms. Linda Cohen, and Mr. John Moroz; and the following voting against the same: no one; whereupon the motion passed on a 7-0 vote.

The District has now received a Standard and Poors AAA rating, which is the highest rating possible. The Wayzata District is the only district in the State of Minnesota to receive this rating. Board Chair Moroz acknowledged that this was a phenomenal achievement and that many people on the Board and in the administration, past and present, were responsible for this accomplishment.

D. HUMAN RESOURCE SERVICES

Human Resource Services

There were no items for this section.

Other Board Action

7. OTHER BOARD ACTION

There were no items for this section.

Audience Opportunity to Address School Board

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

Ms. Suzanne Candell, 15804 Holdridge Road E., Wayzata, presented her concern regarding non-Wayzata students attending FAIR school not being permitted to occasionally accompany Wayzata students on district busses. The matter was referred to administration to research this issue and respond in a timely manner to Ms. Candell.

Board Reports

9. BOARD REPORTS

District 287 Updates

A. DISTRICT 287 UPDATES

Ms. Carter Peterson, Board Member and one of Wayzata's representatives on the District 287 Board of Directors, gave a brief update on the strategic planning that recently took place at 287. One of the biggest changes, as of January 1, 2009, is that the Board will consist of 13 members instead of 25.

New Business

10. NEW BUSINESS

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

There was no new business.

Adjourn

11. ADJOURN

There being no additional business before the School Board, a motion was made by Ms. Linda Cohen and seconded by Mr. Jay Hesby, that the Regular Board meeting be adjourned. The motion passed unanimously. Mr. John Moroz, Board Chair, adjourned the meeting at 8:38 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

_____	_____
John A. Moroz	Susan H. Droegemueller
School Board Chair	School Board Clerk

Attachments:

Board Agenda
Resolution Awarding the Sale of Refunding Bonds

Agenda Item **2-A-2**
Consent

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

2. Special Meeting – September 22, 2008

Enclosed for Board review and approval are the minutes of the Special Board Meeting of September 22, 2008.

RECOMMENDED ACTION: Approve the minutes of the Special Board Meeting of September 22, 2008.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Special Meeting
September 22, 2008

The Board of Education
Wayzata Public Schools

A Special Meeting of the Board of Education of Wayzata Public Schools was held September 22, 2008, beginning at 4:00 PM at the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447.

Call to Order
Roll Call

1. **CALL TO ORDER**

A Special Meeting of the Board of Education of Independent School District 284 was convened on Monday, September 22, at 4:00 p.m., preceding the regularly scheduled work session, in the Board Room of the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota, pursuant to due notice.

The meeting was called to order by Board Chair, John Moroz, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Susan J. Droegemueller, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Mr. Greg D. Rye, Ms. Carter G. Peterson and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one

Others Present: Jim Westrum, Annie Doughty, Bob Noyed, Jane Sigford, Jodi Olson and Connie Leuer.

Approval of Preliminary Levy Limitation and Certification 2008 Payable 2009

2. **APPROVAL OF PRELIMINARY LEVY LIMITATION AND CERTIFICATION 2008 PAYABLE 2009**

Minnesota Law requires school districts to certify their proposed property tax levy payable in 2009 to the county auditor on or before September 30, 2008. The District has recently received the levy data from the Minnesota Department of Education and is analyzing the details. Administration believes that most components of the levy are accurate and complete with the exception of items that have not yet been submitted by Intermediate District 287. At this time, the Administration is recommending that the Board levy the maximum amount in all funds. The School Board will set the final levy certification amounts at its Regular Board meeting in December. A Truth in Taxation hearing will probably be required in the District this year as our preliminary analysis indicates that the levy may increase by more than the Implicit Price Deflator of 6.19%.

A motion was made by Ms. Carter Peterson and seconded by Ms. Linda Cohen to approve the Preliminary Levy Limitation and Certification for 2008 Payable 2009 at the maximum allowed by state statute. The motion passed unanimously.

3. **ADJOURN** Adjourn

There being no additional business before the School Board, a motion was made by Mr. Greg Rye and seconded by Ms. Patricia Gleason, that the Special Board meeting be adjourned. Mr. John Moroz, Board Chair, adjourned the Special meeting at 4:40 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

_____ _____

John A. Moroz
School Board Chair

Susan H. Droegemueller
School Board Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for September 2008	$ 3,377,910.37
Wire Transfer for August 2008	$ 19,373,886.00

RECOMMENDED ACTION: Authorize payment as recommended.

Gifts

The District has received the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
$ 20.00	Judson Bates and Ameriprise, Inc	Employee Giving Campaign
30.00	Judson Bates and Ameriprise, Inc.	Employee Giving Campaign
53.83	Joel Gjevre and Wells Fargo Educational Matching Program	Wells Fargo Community Support Campaign
53.83	Joel Gjevre and Wells Fargo Educational Matching Program	Wells Fargo Community Support Campaign
250.00	Cargill, Inc. Literacy Volunteer Program	Community Education Support
500.00	Plymouth Creek Elementary PTA	Office Supplies
1,000.00	Sam's Club / Walmart Teacher of the Year Award	Renee' Lach / Family Learning Center Recipient
1,352.75	Cargill, Inc. Literacy Volunteer Program	Community Education Support

3,000.00	Target, Inc. Literacy Project	Support Family Learning Center
3,780.00	Greenwood Elementary PTA	In-school activities for Kindergarteners and field trips for grades 1 through 6
5,760.00	Plymouth Creek Elementary PTA	Field trip support
5,845.67	Oakwood Elementary PTA	Remaining 2007-08 grant funds
7,066.50	Birchview Elementary PTA	Level Library Grant

$28,712.58

RECOMMENDED ACTION: Approve the above listed gifts to be used as designated.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
SEPTEMBER 2008

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
341410	THELEN HEATING AND ROOFING INC	CMS PROJECT MDE#97165	9/23/2008	352,179.25
341101	MN TEACHERS RETIREMENT ASSN	PAYROLL ACCRUAL	9/15/2008	213,200.60
341530	MN TEACHERS RETIREMENT ASSN	PAYROLL ACCRUAL	9/30/2008	204,765.19
341128	BITUMINOUS ROADWAYS, INC	PAVEMENT REHAB	9/16/2008	129,105.00
341491	UPPER LAKE FOODS	GROCERIES	9/25/2008	111,804.94
341538	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	9/30/2008	104,408.63
341532	NORTH CENTRAL TRUST	PAYROLL ACCRUAL	9/30/2008	95,920.00
340902	XCEL ENERGY	MONTHLY SERVICE	9/4/2008	83,437.08
340861	MIDWEST ASPHALT CORP	OW-NEW PARKING LOT	9/4/2008	72,221.14
341107	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	9/15/2008	67,805.25
341296	WEST METRO EDUCATION PROGRAM	IDDS TUITION & FAIR TUITION	9/23/2008	56,748.87
341468	JEDLICKI INC., F. F.	BV-DRAINAGE IMPROVE	9/25/2008	55,492.50
341401	SOL BREKK BUSINESS TECH SOL	LICENSE & MAINTENANCE	9/23/2008	45,918.00
341198	WESTONKA ELECTRIC	REPAIRS & SERVICE DISTRICT WIDE	9/16/2008	44,804.01
341327	FIRST STUDENT, INC	SUMMER SCHOOL	9/23/2008	38,025.16
341499	GRAND RESTAURANT EQUIP DESIGN	GL,PC-DISHWASHERS	9/26/2008	35,771.76
341498	COMMERCIAL KITCHEN SERVICES	GL-SERVICE	9/26/2008	34,995.77
341471	MIDWEST ASPHALT CORP	OW-REHAB	9/25/2008	34,748.86
340928	HONEYWELL INTERNATIONAL INC	INSTANT ALERT SERVICE	9/9/2008	33,450.00
341422	WEST METRO EDUCATION PROGRAM	FINAL INTEGRATION BILLING 07-08	9/23/2008	31,830.00
341089	FRANKLIN-TEMPLETON	PAYROLL ACCRUAL	9/15/2008	30,056.24
341615	NW SHEET METAL CO	HS WOODSHOP MDE#25244	9/30/2008	29,673.00
341412	TIERNEY BROTHERS, INC.	PC SUPPLIES	9/23/2008	29,067.00
341136	CTB, INC	EMS SCI CABINETS,SINKS & TOPS	9/16/2008	26,594.00
340963	NOVELL, INC	ANNUAL SUBSCRIPTION FEE	9/9/2008	26,208.00
341516	FIDELITY INVESTMENTS	PAYROLL ACCRUAL	9/30/2008	26,042.51
340795	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	9/4/2008	24,905.72
341086	FIDELITY INVESTMENTS	PAYROLL ACCRUAL	9/15/2008	24,106.31
341206	ADI	SUPPLIES	9/18/2008	22,724.93
341282	INTERMEDIATE DIST 287	SP ED-ADD'L 1 ON 1	9/19/2008	21,278.00
340870	MURRAY FLOOR COVERING CO	GW-CARPET	9/4/2008	21,258.00
341160	MURRAY FLOOR COVERING CO	CMS D WING	9/16/2008	20,986.00
341517	FRANKLIN-TEMPLETON	PAYROLL ACCRUAL	9/30/2008	19,436.92
341447	D DISTRIBUTING, INC	UNIFORMS	9/25/2008	19,313.21
341130	BOILER SERVICES, INC	BV-SERVICE	9/16/2008	17,164.00
341300	ANDERSEN INC., EARL F.	BV-PLAYGROUND IMPROVEMENTS	9/23/2008	17,016.00
341509	AMERIPRISE FINANCIAL SERVICES, INC	PAYROLL ACCRUAL	9/30/2008	16,782.16
340995	ANDERSEN INC., EARL F.	SUPPLIES MDE#25323	9/11/2008	16,763.55
341081	AMERIPRISE FINANCIAL SERVICES, INC	PAYROLL ACCRUAL	9/15/2008	16,414.93
341291	RELIA STAR LIFE INS CO	INS TRACKING BILLING	9/22/2008	16,293.96
341416	US ENERGY SERVICES, INC	MONTHLY ENERGY	9/23/2008	15,955.03
341174	RELIA STAR LIFE INS CO	INS TRACKING BILLING	9/16/2008	15,436.67
341430	XEROX CORP	EMS SPEC SERV COPIER BLANKET	9/23/2008	15,368.53
340877	PMI CONSTRUCTION CO	GL-FRONT ENTRY REMODEL	9/4/2008	15,159.86
341399	SKYWARD INC	TECH SUPPORT HRS	9/23/2008	15,000.00
341116	ACOUSTICS ASSOCIATES	SH KITCHEN	9/16/2008	14,731.00
341280	FIRST STUDENT, INC	SUMMER SCHOOL	9/19/2008	14,583.52
341164	PARALLEL TECHNOLOGIES INC	SERVICE SH	9/16/2008	14,574.93
341361	METRO ATHLETIC SUPPLY	PHY ED SUPPLIES	9/23/2008	13,762.55
341155	MASS MUTUAL FINANCIAL GROUP	INVESTMENT	9/16/2008	13,333.22
341208	ALL STRINGS ATTACHED	CMS - ORCHESTRA INSTRUMENTS	9/18/2008	13,050.00
341542	T ROWE PRICE	PAYROLL ACCRUAL	9/30/2008	12,665.19
340969	REITECH CORPORATION	WMS-MACHINE SAFETY UPGRADES	9/9/2008	12,507.34
341520	GREAT WEST LIFE & ANNUITY	PAYROLL ACCRUAL	9/30/2008	12,501.33
341092	GREAT WEST LIFE & ANNUITY	PAYROLL ACCRUAL	9/15/2008	12,481.45

341109	T ROWE PRICE	PAYROLL ACCRUAL	9/15/2008	12,404.50
341243	INSPEC, INC.	OW PARKING LOT	9/18/2008	12,266.76
341232	HALLBERG ENGINEERING	CMS-IAQ UPGRADES	9/18/2008	12,054.73
341169	CITY OF PLYMOUTH - FINANCE DEPT	WATER	9/16/2008	11,171.45
341539	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	9/30/2008	11,094.06
340950	MC GRAW HILL COMPANIES	BV-STUDENT MATH JOURNALS	9/9/2008	11,052.30
341461	FIRST STUDENT, INC	TRANSPORTATION	9/25/2008	10,948.93
340909	APEX ANALYTICS INC.2006	PROF SERVICE	9/9/2008	10,684.48
340925	HALLBERG ENGINEERING	PROF SERVICE-CMS PROJECT	9/9/2008	10,500.00
341268	TSP	GL FRONT ENTRY & OFFICE	9/18/2008	10,120.21
341193	WASTE MANAGEMENT-BLAINE	SERVICE	9/16/2008	9,999.01
341135	CORPORATE MECHANICAL	EMS-LAB REMODEL	9/16/2008	9,735.00
340917	CORP EXPRESS	OW CHORAL RISERS	9/9/2008	9,713.13
341571	CORP EXPRESS	BV-STUDENT TABLES	9/30/2008	9,699.30
340831	FOLLETT SOFTWARE CO	ANNUAL RENEWAL NOTICE	9/4/2008	9,675.00
341487	TRIO SUPPLY CO	SERVING SUPPLIES	9/25/2008	9,616.54
341012	ENVIROMENTAL PROPERTY AUDIT	CMS ASBESTOS REMOVAL	9/11/2008	9,546.69
341449	DIVERSIFIED SNACK DISTRIBTION	GROCERIES	9/25/2008	8,717.10
341627	REITECH CORPORATION	SERVICE	9/30/2008	8,571.76
341204	XEROX CORP	COM-ED COPIER BLANKET	9/16/2008	8,488.24
341573	DOBO'S, THE	FOOD FOR TRAININGS	9/30/2008	8,122.00
341097	MET LIFE	PAYROLL ACCRUAL	9/15/2008	8,103.28
341152	MARCO INC	COMMUNICATION SERVICES	9/16/2008	8,000.10
341356	MC GRAW HILL COMPANIES	GL-WORKBOOKS	9/23/2008	7,866.49
341112	VALIC	PAYROLL ACCRUAL	9/15/2008	7,817.81
340919	DECISION RESOURCES LTD.	PROF SERVICE	9/9/2008	7,750.00
341552	AMERICAN IMPRINT & EMBROIDERY	PHY ED SHIRTS	9/30/2008	7,720.00
341515	EQUITABLE LIFE	PAYROLL ACCRUAL	9/30/2008	7,713.57
340910	BRIGGS & MORGAN	PROF SERVICE	9/9/2008	7,580.25
340840	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	9/4/2008	7,500.00
341545	VALIC	PAYROLL ACCRUAL	9/30/2008	7,470.41
341085	EQUITABLE LIFE	PAYROLL ACCRUAL	9/15/2008	7,326.21
341028	HOUSE OF PRINT	PRINTING	9/11/2008	7,223.62
341469	KARGES-FAULCONBRIDEGE, INC	CMS MDE#97163	9/25/2008	7,180.12
340895	TSP	GL FRONT ENTRY & OFFICE	9/4/2008	6,977.87
341480	RELIA STAR LIFE INSURANCE CO	GL0028101-8 ADMIN CARVE OUT	9/25/2008	6,874.68
341257	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE AUGUST 2008	9/18/2008	6,814.03
341150	LILLIE, KEVIN	CMS-FINISH DISPLAY CASE	9/16/2008	6,780.00
341279	CORP EXPRESS	OW HOMEBASE	9/19/2008	6,696.43
340889	STATE SUPPLY CO, INC.	WMS-POOL LOCKER RM REMODEL	9/4/2008	6,587.45
341084	EDUCATION MN ESI BILLING TRUST	PAYROLL ACCRUAL	9/15/2008	6,301.91
341013	E SCHOOL SOLUTIONS	ANNUAL MAINT 10/1/08-9/30/09	9/11/2008	6,258.30
341525	MET LIFE	PAYROLL ACCRUAL	9/30/2008	6,251.81
341514	EDUCATION MN ESI BILLING TRUST	PAYROLL ACCRUAL	9/30/2008	6,218.74
341292	RELIA STAR LIFE INSURANCE CO	INS TRACKING BILLING	9/22/2008	6,162.34
340981	SWANSON EXCAVATING, D	SERVICE-SH	9/9/2008	6,000.00
341660	WAYZATA, CITY OF	WMS-TENNIS COURTS	9/30/2008	5,987.00
341175	RELIA STAR LIFE INSURANCE CO	INS TRACKING BILLING	9/16/2008	5,831.93
341114	ZURICH KEMPER	PAYROLL ACCRUAL	9/15/2008	5,613.24
341547	ZURICH KEMPER	PAYROLL ACCRUAL	9/30/2008	5,571.88
340962	NEW DIMENSION MEDIA	RENEWAL OF LICENSE	9/9/2008	5,500.00
340946	LOW VOLTAGE CONTRACTORS	ANNUAL FIRE ALARM INSPECTION	9/9/2008	5,450.00
341651	TIERNEY BROTHERS, INC.	4 SMART BOARDS	9/30/2008	5,176.00
341628	RELIA STAR LIFE INSURANCE CO	PAYROLL ACCRUAL	9/30/2008	5,087.65
340809	BOILER SERVICES, INC	EMS-SERVICE	9/4/2008	5,020.82
341274	WESTONKA ELECTRIC	HS-EMERGENCY LIGHT	9/18/2008	4,960.00
341418	VARSITY SPORTS	ATH - B HOCKEY SUPPLIES	9/23/2008	4,955.50
340858	LIFETIME FITNESS, INC.	LOCKER RM RENTAL	9/4/2008	4,919.30
341207	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	9/18/2008	4,811.00
340965	OLSEN FIRE PROTECTION, INC	ANNUAL SPRINKLER INSPECTIONS	9/9/2008	4,744.50
341421	WAYZATA COMMUNITY CHURCH	LEASE	9/23/2008	4,717.55
340800	ADVANCED COATING SYSTEMS	SERVICE	9/4/2008	4,696.80

341385	PRO MAXIMA MANUFACTURING, LTD	ATH - WEIGHT ROOM EQUIP	9/23/2008	4,665.00
341646	STATE SUPPLY CO, INC.	SH-BOILER SUPPLIES	9/30/2008	4,615.50
341555	APPLE INC	IMAC & LAPTOP	9/30/2008	4,490.95
340990	XEROX CORP	INVENTORY STAPLES	9/9/2008	4,456.00
341546	WADDELL & REED, INC.	PAYROLL ACCRUAL	9/30/2008	4,433.80
341650	THREE SPRINGS, INC	TUITION-SEPT 2008	9/30/2008	4,300.00
340876	PEARSON EDUCATION	BOOKS	9/4/2008	4,218.63
341113	WADDELL & REED, INC.	PAYROLL ACCRUAL	9/15/2008	4,143.75
340812	COMMAND CENTER INC	SERVICE	9/4/2008	4,096.00
340988	VOSS LIGHTING	SUPPLIES MDE#38893	9/9/2008	3,966.96
341173	REITECH CORPORATION	WMS SERVICE	9/16/2008	3,920.63
340866	MN PRINT MANAGEMENT	INVENTORY - PORTFLIO	9/4/2008	3,918.74
341581	FIRST STUDENT, INC	ATH - SPORT RUNS FOR FALL	9/30/2008	3,836.65
341452	EARTHGRAINS CO, THE	BREAD	9/25/2008	3,794.21
341611	MURRAY FLOOR COVERING CO	EMS-REPAIRS	9/30/2008	3,748.00
341513	CORPORATE HEALTH SYSTEMS, INC	PAYROLL ACCRUAL	9/30/2008	3,695.85
340891	STRATEGIC EQUIPMENT & SUPPLY	SUPPLIES	9/4/2008	3,692.14
341108	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	9/15/2008	3,650.87
340971	RETROFIT RECYCLING, INC	SERVICE-SH	9/9/2008	3,525.75
340864	MILLER 32ND AVE, LLC	RENT	9/4/2008	3,522.21
341663	YMCA CAMP IHDUHAPI	FIELD TRIP	9/30/2008	3,503.00
340887	SCHOOL SPECIALTY	BV FURNITURE	9/4/2008	3,465.78
341486	SPUNKMEYER INC., OTIS	GROCERIES	9/25/2008	3,421.01
341157	MAVO SYSTEMS, INC	CMS-ASBESTOS REMOVAL	9/16/2008	3,420.75
341286	KENNEDY & GRAVEN CHARTERED	PROF SERVICE	9/19/2008	3,391.50
341006	CORP EXPRESS	CMS LAB TABLES & CHAIRS	9/11/2008	3,364.64
341183	STATE SUPPLY CO, INC.	OW GYM FOUNTAIN	9/16/2008	3,343.79
341507	AETNA LIFE INS & ANNUITY CO	PAYROLL ACCRUAL	9/30/2008	3,309.57
341497	ACTION MAILING SERVICE	PIN LETTER MAILING	9/26/2008	3,295.42
341214	COMMERCIAL DOOR SYSTEMS, INC	GL ENTRANCE PROJECT	9/18/2008	3,288.75
341297	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	9/23/2008	3,222.00
341110	TWENTIETH CENTURY INVESTORS	PAYROLL ACCRUAL	9/15/2008	3,207.07
341543	TWENTIETH CENTURY INVESTORS	PAYROLL ACCRUAL	9/30/2008	3,198.13
341079	AETNA LIFE INS & ANNUITY CO	PAYROLL ACCRUAL	9/15/2008	3,175.32
341389	RELATE COUNSELING CTR	CONT SERV	9/23/2008	3,112.50
340806	ANDERSON, JUDITH	PROF SERVICE	9/4/2008	3,069.58
341245	KARGES-FAULCONBRIDEGE, INC	PROF SERVICE	9/18/2008	2,788.56
340936	KARGES-FAULCONBRIDEGE, INC.	PROF SERVICE	9/9/2008	2,772.10
341662	XEROX CORP	TRANSPARENCIES	9/30/2008	2,758.00
341522	LUTHERAN BROTHERHOOD/THRIVENT	PAYROLL ACCRUAL	9/30/2008	2,753.71
341220	DIRECT ADVANTAGE - DIV. OF ICM CORP	GL - CABINETS & FILES	9/18/2008	2,718.21
341094	LUTHERAN BROTHERHOOD/THRIVENT	PAYROLL ACCRUAL	9/15/2008	2,702.97
341533	NORTHERN LIFE INSURANCE	PAYROLL ACCRUAL	9/30/2008	2,604.70
341435	BIX PRODUCE CO	GROCERIES	9/25/2008	2,579.76
341417	VALA, LISA	REIMBURSEMENT FOR SERVICES	9/23/2008	2,574.00
340991	ZANER-BLOSER	GL - TEXTBOOKS	9/9/2008	2,554.20
340987	VALSPAR PAINT	SUPPLIES-HS	9/9/2008	2,524.04
341103	NORTHERN LIFE INSURANCE	PAYROLL ACCRUAL	9/15/2008	2,514.04
341437	BROWN'S ICE CREAM CO	GROCERIES	9/25/2008	2,510.54
340893	TARGET COMMERCIAL INTERIORS	SUPPLIES-GW SPE ED RM9	9/4/2008	2,481.35
340817	CORP EXPRESS	KL CHAIRS	9/4/2008	2,461.10
341253	MPLS FINANCE DEPT	SERVICE	9/18/2008	2,455.76
341093	HORACE MANN LIFE INSURANCE CO	PAYROLL ACCRUAL	9/15/2008	2,452.31
341184	STS CONSULTANTS, LTD.	SP TEST REQ OW ADD PROJECT	9/16/2008	2,415.15
341408	THE LOCKER GUY-STORAGE SOLUTIONS	BV LOCKERS	9/23/2008	2,415.00
341521	HORACE MANN LIFE INSURANCE CO	PAYROLL ACCRUAL	9/30/2008	2,412.92
341216	CORP EXPRESS	SH-TABLES	9/18/2008	2,333.28
341535	ORCHARD TRUST CO AS	PAYROLL ACCRUAL	9/30/2008	2,315.79
340905	AABACA, INC.	SITE LICENSES	9/9/2008	2,314.00
341255	NW SHEET METAL CO	EMS-OFFICE REMODEL	9/18/2008	2,307.90
340832	GAGE FOODS	GROCERIES	9/4/2008	2,268.75
341211	CARRIER CORP	SERVICE-CMS	9/18/2008	2,261.29

341176	ROOT-O-MATIC	SERVICE DOME	9/16/2008	2,182.61
341178	SCHOLASTIC INC	ANNUAL MAINTENANCE & SUPPORT	9/16/2008	2,100.00
341464	HASTINGS CO-OP CREAMERY CO	GROCERIES	9/25/2008	2,083.38
341413	TIME FOR KIDS	K.L. SUBSCRIPTION	9/23/2008	2,076.72
341433	ACTION ADVERTISING	PEP FENCE T-SHIRTS	9/25/2008	2,000.25
341383	PLYMOUTH DIAL-A-RIDE	DIAL A RIDE TICKETS	9/23/2008	2,000.00
341526	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	9/30/2008	1,940.24
341448	DALBEC ROOFING CO	GL ROOF	9/25/2008	1,922.20
341145	INPRO CORP	WMS-POOL UPGRADES	9/16/2008	1,919.69
341440	COLLEGE TOWN PIZZA INC #1966	PIZZA	9/25/2008	1,856.00
341481	ROBERTS BUSINESS FORMS	POSTERS & HOLDERS	9/25/2008	1,852.00
341293	INTERMEDIATE DIST 287	SPEC ED SERVICES	9/23/2008	1,822.94
341270	VOIGT'S BUS CO	EMS-DEPOSIT WOLFRIDGE	9/18/2008	1,800.00
341443	COMMERCIAL KITCHEN SERVICES	HS-SERVICE	9/25/2008	1,777.64
340920	DEEP ROCK WATER CO	SERVICE-HS	9/9/2008	1,734.43
340851	JERRY'S HOME UPHOLSTERING	UPHOLSTER CHAIRS	9/4/2008	1,644.00
341098	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	9/15/2008	1,634.24
341252	MN STATE HIGH SCHOOL LEAGUE	ATH - RULES BOOKS FOR SPORTS	9/18/2008	1,632.00
341061	SCHINDLER ELEVATOR CORP	SERVICE	9/11/2008	1,619.75
341105	ORCHARD TRUST CO AS	PAYROLL ACCRUAL	9/15/2008	1,594.15
340916	CORP EXPRESS	CMS - SPECIAL SERVICE OFFICE	9/9/2008	1,593.05
340966	OLSEN FIRE PROTECTION, INC	SERVICE-GW	9/9/2008	1,585.00
341339	HERBECK, BARBARA	PROF SERVICE	9/23/2008	1,530.00
341143	GRAINGER INC., W. W.	SUPPLIES-CSF	9/16/2008	1,523.02
341609	MN PRINT MANAGEMENT	ACTIVITY CKS	9/30/2008	1,500.36
341040	MENOGYN-YMCA	BALANCE-CANOE TRIP-8/14/08	9/11/2008	1,485.00
340818	CORPORATE HEALTH SYSTEMS, INC	FLEX PROCESSING/AUGUST 2008	9/4/2008	1,470.60
341451	DVM PIZZA, INC	PIZZA 9/9/08	9/25/2008	1,392.00
340848	ICOPINI, NANCY	SUPPLIES	9/4/2008	1,385.01
341276	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	9/19/2008	1,356.00
341209	ANCHOR PAPER CO	COLORED PAPER	9/18/2008	1,275.96
340805	AMERIPRIDE LINEN AND APPAREL SVCS	UNIFORMS	9/4/2008	1,262.70
340976	SCHOOLFINANCES.COM, INC.	SUBSCRIPTION	9/9/2008	1,250.00
341439	COCA-COLA BOTTLING CO	POP DELIVERY	9/25/2008	1,210.95
341445	CORP EXPRESS	BV-CLASSROOM TABLES	9/25/2008	1,198.24
341441	COLLEGE TOWN PIZZA INC #1937	PIZZA	9/25/2008	1,190.00
341194	WATER SPECIALTY OF MN, INC	SUPPLIES-EMS	9/16/2008	1,178.70
340992	ZIEGLER INC	SERVICE MDE#25209	9/9/2008	1,155.52
341500	LEE LINE CORP	ATH - BUS FOR G SOCCER TRIP	9/26/2008	1,097.00
341567	COMMAND CENTER INC	SERVICE	9/30/2008	1,088.00
341648	THE BAKKEN	FIELD TRIP	9/30/2008	1,080.00
341508	AID ASSN FOR LUTHERANS	PAYROLL ACCRUAL	9/30/2008	1,073.16
340899	WAYZATA, CITY OF	WATER/SEWER	9/4/2008	1,072.93
341494	WAYZATA, CITY OF	WATER/SEWER	9/25/2008	1,072.93
341657	VOSS LIGHTING	INVENTORY LAMPS	9/30/2008	1,067.00
341278	BEST PREP	SMG FEE	9/19/2008	1,062.00
341080	AID ASSN FOR LUTHERANS	PAYROLL ACCRUAL	9/15/2008	1,056.33
341171	PREP CENTER	Q-COMP LEADERS' NETWORK 08/09	9/16/2008	1,050.00
340901	WHOLESALE IMPRINTS & PROMOTIONS	SUPPLIES	9/4/2008	1,034.25
341466	HI-TECH REFRIGERATION	SERVICE-KL	9/25/2008	1,031.81
341236	HILL CO, ROBERT B.	SALT	9/18/2008	1,026.35
341261	SCHOOL MATE	ASSIGNMENT NOTEBOOKS	9/18/2008	1,026.00
341475	PAMS LUNCHROOM LLC	PROF SERVICE	9/25/2008	1,025.00
340865	MN BUREAU OF CRIMINAL APPREHENSION	BACKGROUND CK	9/4/2008	1,000.00
340918	DAMARCO SOLUTIONS, LLC	MGMT ANNUAL FEE	9/9/2008	1,000.00
341053	NORTHFIELD LINES, INC.	TRANSPORTATION	9/11/2008	1,000.00
341472	MN BUREAU OF CRIMINAL APPREHENSION	BACKGROUND CK	9/25/2008	1,000.00
341264	SPORRE, LAURIE	ATH - LAUNDRY SERVICE	9/18/2008	982.00
341505	SKYWARD USERS CONFERENCE OF MN	CONFERENCE	9/26/2008	975.00
340802	AIR PURIFICATION & ENERGY CONSERV	SUPPLIES	9/4/2008	966.65
341359	MERZER, SHEILA	CONT SERV	9/23/2008	950.00
341187	TRANE U.S. INC.	SERVICE AGREEMENT-EMS	9/16/2008	949.50

340948	MARS CO, W. P. & R.S.	SUPPLIES MDE#25319	9/9/2008	919.35
341656	VEBEROD GEM GALLERY	HS-SUPPLIES	9/30/2008	913.70
341588	HOUSE OF NOTE	CMS - ORCHESTRA MUSIC	9/30/2008	912.52
341335	HAMLINE UNIVERSITY	GW-CTT RETREATS	9/23/2008	902.01
341106	PHOENIX HOME LIFE MUTUAL INS	PAYROLL ACCRUAL	9/15/2008	893.51
341536	PHOENIX HOME LIFE MUTUAL INS	PAYROLL ACCRUAL	9/30/2008	891.14
341569	CONCRETE SLAB LIFTING OF SAVAGE	GL/AD-4 SECTIONS	9/30/2008	890.00
341560	BLOOMINGTON PARKS & REC	FIELD TRIP	9/30/2008	885.00
340951	METRO ATHLETIC SUPPLY	GL - PE	9/9/2008	857.00
340827	ENVIROMENTAL PROPERTY AUDIT	CMS COURTYARD-CAULK MDE#25220	9/4/2008	856.75
341478	POSTMASTER	REPLENISH BULK MAIL ACCT	9/25/2008	853.54
341641	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES	9/30/2008	851.39
341047	MN ELEM SCH PRINCIPAL'S ASSN	CONFERENCE	9/11/2008	838.00
341607	MN ELEM SCH PRINCIPAL'S ASSN	MEMBERSHIP	9/30/2008	838.00
341096	MET LIFE-PLAN 231	PAYROLL ACCRUAL	9/15/2008	826.63
341125	AUTOMATED LOGIC CORP	SERVICE-CMS	9/16/2008	821.40
341266	THE LOCKER GUY-STORAGE SOLUTIONS	BV STUDENT LOCKERS	9/18/2008	800.00
341118	ADI	SUPPLIES-PC LIBRARY	9/16/2008	796.08
341524	MET LIFE-PLAN 231	PAYROLL ACCRUAL	9/30/2008	793.55
340931	INTERMEDIATE DIST 287	FOOD FOR MS MEETING	9/9/2008	787.76
341518	GALIC DISBURSING CO	PAYROLL ACCRUAL	9/30/2008	783.21
340952	MN ASSN SECONDARY SCH PRINCIPALS	MASSP/NASSP DUES	9/9/2008	779.00
341090	GALIC DISBURSING CO	PAYROLL ACCRUAL	9/15/2008	776.41
341071	TWIN WEST CHAMBER OF COMMERCE	LEGISLATIVE BREAKFASTS	9/11/2008	765.00
341355	MC GRAW HILL COMPANIES	PC SUPPLIES	9/23/2008	764.01
341394	SCHOOL DATEBOOKS, INC	KL SUPPLIES	9/23/2008	762.38
341058	SAHLSTROM, DANIEL	SQUARE DANCING FOR 9/25/08	9/11/2008	750.00
341376	OG CLASSES	GW-CONFERENCE	9/23/2008	750.00
341229	GLEWWE DOORS, INC.	GL-LOCK SYSTEM	9/18/2008	730.00
341241	HOME DEPOT/GECF	SUPPLIES	9/18/2008	727.40
341223	ECKROTH MUSIC	CMS - BAND BOOKS	9/18/2008	724.95
341133	COMMAND CENTER INC	SERVICE	9/16/2008	716.80
340897	US ENERGY SERVICES, INC	MONTHLY ENERGY	9/4/2008	700.00
341528	MN LIFE INSURANCE CO. ANNUITY SERV	PAYROLL ACCRUAL	9/30/2008	684.39
341364	MN ASSN ADMIN OF STATE & FED PROG	REGIS-FALL CONF 10/08	9/23/2008	680.00
340882	ROOT-O-MATIC	SERVICE CMS	9/4/2008	675.00
341320	COURAGE CTR	CONT SERV	9/23/2008	668.20
341639	SCHOLASTIC MAGAZINES	REFERENCE BOOKS	9/30/2008	660.76
341463	H & B SPECIALIZED PRODUCTS	GL DOORS	9/25/2008	657.00
341476	PARALLEL TECHNOLOGIES INC	SERVICE-PC	9/25/2008	651.50
341102	NEW YORK LIFE	PAYROLL ACCRUAL	9/15/2008	642.25
341531	NEW YORK LIFE	PAYROLL ACCRUAL	9/30/2008	642.25
341483	SCHUMACHER WHOLESALE MEATS INC	GROCERIES	9/25/2008	629.25
341319	CORP EXPRESS	CMS - BOOK SHELVES	9/23/2008	612.00
340961	NEOPOST INC.	BLANKET POSTAGE MACHINE LEASE	9/9/2008	607.15
341277	ALL STRINGS ATTACHED	INSTRUMENT REPAIR	9/19/2008	606.00
341095	MESSERLI & KRAMER, PA	PAYROLL ACCRUAL	9/15/2008	605.80
341163	NON-STOP MUSIC LIBRARY, L. C.	LICENSE RENEWAL 8/31/08-8/30/09	9/16/2008	600.00
341190	VALLEY HIGH SCHOOL	HS-DEBATE	9/16/2008	600.00
340937	KATOLIGHT CORP	SERVICE-CMS	9/9/2008	595.23
341119	ALL-AMERICAN ABATEMENT	SERVICE-GW	9/16/2008	591.75
341551	ALL-AMERICAN ABATEMENT	SERVICE-OW	9/30/2008	591.75
341583	GRAINGER INC., W. W.	SUPPLIES-GW	9/30/2008	583.52
341100	MN LIFE INSURANCE CO. ANNUITY SERV	PAYROLL ACCRUAL	9/15/2008	574.56
340842	HIGHSMITH CO	CMS-MOUNTED SIGN	9/4/2008	572.65
340942	KRAEMER'S TRUE VALUE HOME CNTR	BV-SUPPLIES	9/9/2008	551.72
340977	SLATER, CURTIS	FOOD & SUPPLIES	9/9/2008	550.71
341134	CONCRETE SLAB LIFTING OF SAVAGE	HS-11 SECTIONS	9/16/2008	550.00
341485	SMITH, KATE	CANCEL CLASS	9/25/2008	545.00
341231	GRAINGER INC., W. W.	SUPPLIES-SH	9/18/2008	540.92
341563	CALCULATORS, INC	SUPPLIES	9/30/2008	529.00
340900	WEST SIDE REDI MIX, INC	SUPPLIES	9/4/2008	524.00

340875	PAINT PARTY FOR ALL AGES	PROF SERVICE-KL	9/4/2008	520.00
340898	WATER SPECIALTY OF MN, INC	SUPPLIES-WMS	9/4/2008	516.10
341570	CONTINENTAL MATHEMATICS LEAGUE	MEMBERSHIP	9/30/2008	515.00
340847	HYDROLOGIC	SPRINKLER HEADS	9/4/2008	511.20
340957	MN STATE HIGH SCHOOL MATH LEAGUE	SCHOOL MEMBERSHIP	9/9/2008	500.00
341185	TENNIS WEST	HS TENNIS CT	9/16/2008	497.00
341318	CORP EXPRESS	SUPPLIES	9/23/2008	496.92
341056	RICE, MICHAEL	CONFER EXPENSE	9/11/2008	494.99
341284	JONES, KRIS	REIMBURSE	9/19/2008	493.29
341159	MP NEXLEVEL LLC	WEEKLY CABLE LOCATES	9/16/2008	492.77
341620	PEPPER & SON INC., J. W.	CMS - CHOIR MUSIC	9/30/2008	488.77
341527	MN DEPT OF REVENUE	PAYROLL ACCRUAL	9/30/2008	480.02
341041	MERLIS, ABIGAIL	SUPPLIES	9/11/2008	475.04
340983	TWIN WEST CHAMBER OF COMMERCE	LEADERSHIP PROGRAM	9/9/2008	475.00
341484	SHAMROCK GROUP	SNACKS	9/25/2008	471.00
341022	GRAINGER INC., W. W.	SUPPLIES MDE#25209	9/11/2008	466.68
341237	HIRSHFIELDS' PAINT MANUFACTURING	SUPPLIES	9/18/2008	462.00
341254	NATIONAL GEOGRAPHIC SCH PUBLISHING	SUBSCRIPTION	9/18/2008	460.08
340808	AUTOMATED LOGIC CORP	SERVICE-PC	9/4/2008	458.50
341289	SUN NEWSPAPERS	BOARD MINUTES	9/19/2008	457.60
341244	ISD #11 ANOKA HENNEPIN	SH-STAFF DEV	9/18/2008	455.00
340906	ADI	SMOKE DETECTORS	9/9/2008	454.48
341182	STAR TRIBUNE	CLASSIFIED AD	9/16/2008	454.25
341137	DALBEC ROOFING CO	BV ROOF	9/16/2008	447.66
341454	ELECTRIC MOTOR REPAIR, INC	SERVICE-CMS	9/25/2008	445.76
341557	AUTOMATED LOGIC CORP	SERVICE-HS	9/30/2008	441.65
341120	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL SERVICE	9/16/2008	440.00
341170	PREMIER SCHOOL AGENDAS	TEACHER AGENDAS	9/16/2008	439.77
341139	FERGUSON ENTERPRISES, INC.	SUPPLIES-GW	9/16/2008	422.36
340979	SUN NEWSPAPERS	BOARD MINUTES	9/9/2008	418.28
341396	SCHOOL SPECIALTY	PC SUPPLIES	9/23/2008	413.40
341432	1ST LINE/LEEWES VENTURES LLC	GROCERIES	9/25/2008	412.95
341306	BASTEN, TANIA	REIMBURSE	9/23/2008	410.67
341591	JEFFERSON DEBATE - JEFFERSON HS	HS - REGISTRATION	9/30/2008	405.00
340964	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERVICES THRU 7/31/08	9/9/2008	400.64
340924	HAHN, R.N.,PHN, MICHELLE	CONSULTATION SERVICES	9/9/2008	400.00
341161	NATL FORENSIC LEAGUE (NFL)	HS DUES	9/16/2008	400.00
340830	FERGUSON ENTERPRISES, INC. #1657	WMS-POOL LOCKER RM REMODEL	9/4/2008	398.87
341267	TIERNEY BROTHERS, INC.	SUPPLIES	9/18/2008	397.32
341087	FIRST TRUST CORP	PAYROLL ACCRUAL	9/15/2008	395.61
341540	TD AMERITRADE	PAYROLL ACCRUAL	9/30/2008	393.24
341559	BLICK, DICK	SUPPLIES	9/30/2008	391.93
340869	MINNETONKA CTR FOR THE ARTS	KL HOMEBASE-BOOKS	9/4/2008	384.00
341225	ETA/CUISENAIRE	SUPPLIES	9/18/2008	379.96
340923	GREEN CO, JOHN R	SUPPLIES	9/9/2008	379.32
340974	SALEM PRESS, INC	BOOK ORDER	9/9/2008	375.25
341083	AMERICAN UNITED LIFE	PAYROLL ACCRUAL	9/15/2008	372.72
341123	ANDERSEN INC., EARL F.	SUPPLIES	9/16/2008	370.17
340968	REALLY GOOD STUFF	SUPPLIES	9/9/2008	368.58
341511	AMERICAN UNITED LIFE	PAYROLL ACCRUAL	9/30/2008	368.38
341380	PEPSI-COLA	POP PURCHASES	9/23/2008	367.20
341636	SARFF, GAIL	DEBATE EXPENSE	9/30/2008	361.37
341523	MESSERLI & KRAMER, PA	PAYROLL ACCRUAL	9/30/2008	354.60
340810	CAREY, JOYCE	PROF SERVICE	9/4/2008	350.00
341283	JACOBSEN, KARL	CONF EXPENSE	9/19/2008	350.00
341249	MN CLAY USA - MIDWEST	HS-SUPPLIES	9/18/2008	349.89
341030	JOHNSON, MICHAEL	REIMBURSE	9/11/2008	341.40
340926	HENN CNTY HUMAN SERVICES	CLASSES	9/9/2008	340.00
341316	COCA-COLA BOTTLING CO	POP DELIVERY	9/23/2008	340.00
340822	DOUGHTY, ROSANNE	CONF EXPENSE & FOOD	9/4/2008	337.50
340894	TESSMAN SEED CO	SUPPLIES	9/4/2008	330.00
340982	TOTMAN, GISELE	CONF EXPENSE	9/9/2008	329.08

341104	NORTHWESTERN MUTUAL LIFE	PAYROLL ACCRUAL	9/15/2008	327.80
341534	NORTHWESTERN MUTUAL LIFE	PAYROLL ACCRUAL	9/30/2008	325.50
340921	ELECTRIC SCIENTIFIC CO. INC.	SEMI-ANNUAL MAINT INSPEC	9/9/2008	325.00
341331	GIBBS FARM MUSEUM	OW-FIELD TRIP	9/23/2008	323.00
340872	NEXT DAY GOURMET/SUPERIOR PRODUCT	SUPPLIES-BV	9/4/2008	318.32
341488	TSBL DISTRIBUTING/TAYLOR SALES	GROCERIES	9/25/2008	317.58
340888	SPS CO	SUPPLIES	9/4/2008	314.52
340849	J & J GLASS & GLAZING INC	OW-BOILER RM WINDOW	9/4/2008	314.00
340793	EPIC ATHLETIC PERFORMANCE INC	SUPPLIES	9/4/2008	306.00
341140	GOPHER STATE ONE-CALL INC	MONTHLY SERVICE	9/16/2008	304.95
340838	GRAINGER INC., W. W.	OW-SINKS & COUNTER PROJECT	9/4/2008	300.61
341323	DUBKE, JOYCE	CONT SERV	9/23/2008	300.00
341414	TOP 20 TRAINING, LLC	ATH - COACHES TRAINING	9/23/2008	300.00
341423	WORDMASTERS	REGISTRATION	9/23/2008	300.00
341541	TEXAS CHILD SUPPORT DISBURSEMENT	PAYROLL ACCRUAL	9/30/2008	300.00
341577	EASTER, MARK	HS-INSTRUMENT REPAIRS	9/30/2008	300.00
341653	TOTAL ENTERTAINMENT/KIDSDANCE	SERVICES 10/16/08	9/30/2008	300.00
341138	DISH NETWORK	CABLE AT THE HS	9/16/2008	297.88
340823	DOYLE SECURITY PRODUCTS	SUPPLIES	9/4/2008	296.48
341642	SIMSON, KATHRYN	SUPPLIES	9/30/2008	293.98
341493	WATSON CO INC., THE	HS GROCERIES	9/25/2008	291.49
341470	MC GRAW HILL COMPANIES	SUPPLIES	9/25/2008	287.04
341205	YOUNGBLOOD LUMBER CO	EMS OFFICE AREA	9/16/2008	284.92
340949	MCEA	CONFERENCE	9/9/2008	284.00
340860	LOW VOLTAGE CONTRACTORS	HS SERVICE MDE#25208	9/4/2008	276.00
340947	LRP PUBLICATIONS	SUBSCRIPTION RENEWAL	9/9/2008	276.00
340825	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	9/4/2008	275.00
340845	HI-TECH REFRIGERATION	SERVICE-KL	9/4/2008	273.72
340914	CLASSROOM DIRECT.COM	SUPPLIES	9/9/2008	269.30
341549	AABACA, INC.	MICROTRACKII	9/30/2008	266.00
340958	MUSIC IN MOTION	SUPPLIES	9/9/2008	256.13
341036	MARQUETTE UNIVERSITY HIGH SCHOOL	TOURNAMENT	9/11/2008	250.00
341045	MN DEPT PUBLIC SFTY, EPCRA PROGRAM	FEES MDE#25252	9/11/2008	250.00
341189	UNIVERSITY OF MN	REGISTRATION	9/16/2008	250.00
341366	MN EDUCATIONAL MEDIA ORGANIZATION	BV-CONFERENCE	9/23/2008	250.00
341645	STATE NEGOTIATORS	ANNUAL DUES	9/30/2008	250.00
340801	ADVANCED GRAPHIC SYSTEMS, INC	PRINTER PART	9/4/2008	249.00
341111	US DEPT OF EDUCATION	PAYROLL ACCRUAL	9/15/2008	246.16
341625	PETERSON, LINDSEY	SUPPLIES	9/30/2008	244.81
341658	WACHS, JANETTE	SUPPLIES	9/30/2008	242.01
341032	KELTER-WESENBERG, NIELS	REFUND	9/11/2008	240.00
340929	HOUGHTON MIFFLIN CO	SUPPLIES	9/9/2008	236.50
341544	US DEPT OF EDUCATION	PAYROLL ACCRUAL	9/30/2008	228.64
341634	SAGSVEEN, CHRIS	CLASS WITHDRAWAL	9/30/2008	227.00
341326	EXCEL IMAGES	SH-MISC	9/23/2008	226.65
341404	SPECIAL SCHOOL DISTRICT #1	EC SCREEN	9/23/2008	226.00
340828	FAIRVIEW HEALTH SERVICES	PROF SERVICE	9/4/2008	225.00
340853	KALLESTAD, MAVIS	2008 MUSIC NOTATION TRAINING	9/4/2008	225.00
341294	MIDWEST AUDIO VISUAL CTR INC.	REPAIR-CAMCORDER	9/23/2008	225.00
341606	MN ASSN OF SCHOOL PERSONNEL ADMIN	MEMBERSHIP	9/30/2008	225.00
341354	MCCOY, NANCY	CONF EXPENSE	9/23/2008	215.00
340975	SCHAEFBAUER, RODGER	REIMBURSE	9/9/2008	210.78
340932	ISD #283	SUPPLIES-PARTNERS-IN-ART	9/9/2008	210.00
341043	MN ASSN SECONDARY SCH PRINCIPALS	WORKSHOP	9/11/2008	210.00
341069	THINKING MAPS, INC	THINKING MAPS	9/11/2008	209.88
341649	THINKING MAPS, INC	CMS - THINKING MAPS	9/30/2008	209.88
341621	PERMA-BOUND	CMS - PAPERBACK BOOKS	9/30/2008	209.40
341224	ERS DIGITAL	PROF SERVICE	9/18/2008	208.45
340880	RESOURCES FOR EDUCATORS, INC	SUPPLIES	9/4/2008	208.00
341281	HALVORSON, REBECCA	REIMBURSE	9/19/2008	207.53
341495	WITTMAN, ROBERT	REIMBURSE	9/25/2008	204.75
341453	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	9/25/2008	204.00

341474	NEXT DAY GOURMET/SUPERIOR PRODUCTS	SUPPLIES	9/25/2008	204.00
341074	WALSH, EILEEN	SUPPLIES	9/11/2008	200.72
341601	MCNEAL, JOSEPH	REIMBURSE	9/30/2008	200.25
341015	FREDEEN BUILDING IMPROVEMENTS	PROF SERVICES	9/11/2008	200.00
341256	OSWALD, SHERRI	WSH-DCD INCENTIVE PAY	9/18/2008	200.00
341387	REACH FOR RESOURSES	SUMMER	9/23/2008	200.00
341233	HANILY-DOLAN, NANCY	SUPPLIES	9/18/2008	198.88
341467	HOBART CORP/ITW FOOD EQUIP GRP LLC	SUPPLIES	9/25/2008	198.85
340956	MN SCHOOL BOARDS ASSN-INS TRUST	COMMERCIAL POLICY ADD VEH	9/9/2008	198.00
341574	DOWNIE, ERICKA	SUPPLIES	9/30/2008	198.00
340884	SAMPSON MILLER ADVERTISING INC	PC SUPPLIES	9/4/2008	197.11
341328	FITNESS FINDERS, INC	SUPPLIES	9/23/2008	196.90
340967	PADJEN, AMANDA	SUPPLIES	9/9/2008	196.05
341132	BUCHMAN, SANDRA	REIMBURSE	9/16/2008	195.00
341250	MN EDUCATIONAL MEDIA ORGANIZATION	CONFERENCE	9/18/2008	192.00
341617	OLSON, ANNA	BOOKS	9/30/2008	190.83
341313	CARR, CHARLES	SUPPLIES	9/23/2008	187.84
341344	KNOWLEDGE MASTER ACAD HALLMARKS	REGISTRATION	9/23/2008	187.00
341082	AMERICAN GENERAL ANNUITY INS. CO.	PAYROLL ACCRUAL	9/15/2008	186.71
341510	AMERICAN GENERAL ANNUITY INS. CO.	PAYROLL ACCRUAL	9/30/2008	186.71
340878	POSTMASTER	ANNUAL FEE - PERMIT #72	9/4/2008	180.00
341046	MN EDUCATIONAL MEDIA ORGANIZATION	FALL CONF	9/11/2008	180.00
341153	MARGET, DONNA	FOOD	9/16/2008	178.68
341602	MEMO	REGISTRATION	9/30/2008	175.00
341212	CITI-CARGO & STORAGE	STORAGE	9/18/2008	174.00
341655	VALLEY HIGH SCHOOL	HS-DEBATE	9/30/2008	170.00
341258	RYSTED, REBECCA	SUPPLIES	9/18/2008	169.97
340907	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL SVC	9/9/2008	169.50
341121	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL SERVICE	9/16/2008	169.50
341473	MOORE MEDICAL CO	INVENTORY GLOVES	9/25/2008	163.00
341156	MATHCOUNTS REGISTRATION	REGISTRATION	9/16/2008	160.00
341263	SHOWALTER-HANSON, RENEE	SUPPLIES	9/18/2008	159.95
341450	DUNN BROS COFFEE	GROCERIES	9/25/2008	155.30
341357	MCINTOSH, ALAN	OFFICIAL	9/23/2008	153.00
341578	ERICKSON, CHRISTOPHER	OFFICIAL	9/30/2008	153.00
341643	SLADEK, DAVID	OFFICIAL	9/30/2008	153.00
341221	DOYLE SECURITY PRODUCTS	SUPPLIES	9/18/2008	152.90
341009	EASTER, MARK	CMS - PIANO TUNING	9/11/2008	150.00
341210	BURGESS, MARGARET	INSTRUMENT RENTAL	9/18/2008	150.00
341350	LERDALL, JANE	INSTRUMENT REFUND	9/23/2008	150.00
341603	MERZER, SHEILA	PROF SERVICE	9/30/2008	150.00
341305	BARTELS, CHAD	GAS FOR SHORT BUS	9/23/2008	149.61
340815	CONTINENTAL CLAY CO	PC SUPPLIES	9/4/2008	149.07
341375	NORTHEY KOCKLER, ALICIA	OFFICIAL	9/23/2008	144.00
340867	MN SCHOOL NUTRITION ASSOCIATION	MEMBERSHIP	9/4/2008	140.00
340885	SCHABEL, MARY	PROF SERVICE	9/4/2008	140.00
341405	STINSON, MICHELE	SUPPLIES	9/23/2008	140.00
341342	HUME, AMANDA	REIMBURSE	9/23/2008	139.96
341382	PETERSON, DONNA	REIMBURSE	9/23/2008	139.52
341592	JOHNSON, JERI	REIMBURSE	9/30/2008	138.73
340908	ANDERSON, MARY	REIMBURSE	9/9/2008	137.77
341248	MINVALCO	PARTS	9/18/2008	137.29
340841	HANUS, GAIL	REIMBURSE	9/4/2008	136.99
340944	LAKESHORE LEARNING MATERIALS	SUPPLIES	9/9/2008	135.70
340813	COMMERCIAL DOOR SYSTEMS, INC	WMS-SUPPLIES-TIME OUT RM	9/4/2008	135.63
341608	MN FUTURE PROBLEM SOLVING	REGISTRATION	9/30/2008	135.00
341575	DOYLE SECURITY PRODUCTS	SUPPLIES	9/30/2008	132.95
341623	PETERS, KAREN	SUPPLIES	9/30/2008	132.62
340820	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	9/4/2008	131.84
340826	EDUCATION WEEK	SUBSCRIPTION RENEWAL	9/4/2008	131.00
340862	MILES, ELIZABETH	DUES	9/4/2008	130.00
340954	MN EDUCATIONAL MEDIA ORGANIZATION	CONFERENCE	9/9/2008	130.00

341146	ISD #11 ANOKA HENNEPIN	CONFERENCE	9/16/2008	130.00
341619	ORN, VICTOR	OFFICIAL	9/30/2008	130.00
341558	BIXBY ENERGY DELIVERY SERVICES	BULK SALT	9/30/2008	128.11
341246	LARSON CO, J. H.	SUPPLIES	9/18/2008	127.54
340883	RUDOLPH, LISA	SUPPLIES	9/4/2008	127.04
341075	WORTH, ANDREW	SUPPLIES	9/11/2008	125.01
341077	YANISH, BONITA	UNIFORM	9/11/2008	125.00
341247	METRO ECSU-REGION 11 IDS #920	REGISTRATION	9/18/2008	125.00
341590	ISD #112 - CHASKA SCHOOLS	REGIS-AUTISM INSERVICE	9/30/2008	125.00
341314	CHANEN, MICHAEL	REIMBURSE	9/23/2008	124.49
341122	ALLISON, FATAI	OFFICIAL	9/16/2008	124.00
341124	AOUCHE, TARIQ	OFFICIAL	9/16/2008	124.00
341298	ALLISON, FATAI	OFFICIAL	9/23/2008	124.00
341302	AOUCHE, NOURDDINE	OFFICIAL	9/23/2008	124.00
341371	MORTADA, MOHAMMED	OFFICIAL	9/23/2008	124.00
340839	HAGEN, CLARICE	SUPPLIES	9/4/2008	123.97
341403	SPEAK FREELY PUBLICATIONS	SUPPLIES	9/23/2008	123.09
341576	DUNHAM, MARY	REIMBURSE	9/30/2008	122.38
340945	LIBRARY VIDEO CO	PC SUPPLIES	9/9/2008	121.77
341384	PROFESSIONAL INTERPRETING	CONT SERV	9/23/2008	121.60
340953	MN ASSN COLLEGE ADMISSIONS COUNSEL	INSTITUTE	9/9/2008	120.00
341465	HIGHWAY 55 RENTAL & SALES INC	RENTAL EQUIPMENT	9/25/2008	119.95
340821	DEMCO, INC.	LIBRARY SUPPLIES	9/4/2008	116.54
341589	HRUZA, STACEE	SUPPLIES	9/30/2008	116.28
341165	PESZNEKER, TONY	SHORT BUS-GAS & WIPER FLUID	9/16/2008	116.01
341017	GALLAGHER, LARRY	OFFICIAL	9/11/2008	116.00
341131	BROWN, EMILY	OFFICIAL	9/16/2008	116.00
341390	RENDALL, GREG	OFFICIAL	9/23/2008	116.00
341420	WALETZKO, KEN	OFFICIAL	9/23/2008	116.00
341063	SKYWARD USERS CONFERENCE OF MN	CONFERENCE	9/11/2008	115.00
340973	SALA, MICHAEL	SUPPLIES	9/9/2008	114.58
341388	REALLY GOOD STUFF	SUPPLIES	9/23/2008	111.10
341397	SHRED-N-GO	CONT SERV	9/23/2008	110.92
341026	HELMKE, ELISA	SUPPLIES	9/11/2008	110.71
341060	SANIL, TEJAKSHI	UNIFORM	9/11/2008	110.50
341618	ON SITE SANITATION	ATH - SANITATION RENTAL	9/30/2008	110.00
341301	ANDREWS, STEPHANIE	SUPPLIES	9/23/2008	108.65
341438	CATES, JULIE	REFUND	9/25/2008	108.50
341579	FELAND, KARLA	SUPPLIES	9/30/2008	108.39
341661	WIKMAN, JEAN	UNIFORM	9/30/2008	107.95
341188	TWIN CITY HARDWARE	SUPPLIES	9/16/2008	107.36
341154	MARK'S WORLD OF TECHNOLOGY	SERVICE-VIDEO SYSTEM	9/16/2008	106.72
341353	MARCOUILLER, RACHEL	FOOD	9/23/2008	105.84
341126	BAKER, MELODY	SUPPLIES	9/16/2008	105.72
341010	ELANDER, MARY	UNIFORM	9/11/2008	105.17
341027	HINNENKAMP, ADAM	SUPPLIES	9/11/2008	105.17
341016	GALLAGHER, KELLY	REIMBURSE	9/11/2008	102.61
341346	KOVACS, KRISTIN	SUPPLIES	9/23/2008	102.56
341324	ERICKSON, CHRISTOPHER	OFFICIAL	9/23/2008	102.00
341340	HICKS, JASON	OFFICIAL	9/23/2008	102.00
341400	SLADEK, DAVID	OFFICIAL	9/23/2008	102.00
341616	O'HARA, BOB	OFFICIAL	9/30/2008	102.00
341622	PERRY, MARK	OFFICIAL	9/30/2008	102.00
340819	DAVIN, MOLLY	SUPPLIES	9/4/2008	100.31
340850	J & R SCHOOL SUPPLIES	CMS - PENCILS	9/4/2008	100.00
341072	UNIVERSITY OF THOMAS	CONFERENCE	9/11/2008	100.00
341343	JACKSON, SCOTT	GAS FOR ACTIVITY BUS	9/23/2008	100.00
341501	MN SCHOOL FOOD SRV DIRECTORS	MEMBERSHIP	9/26/2008	100.00
341647	ST. MARY'S OF THE LAKE	FACILITY USE	9/30/2008	100.00
341181	SLATER, CURTIS	REIMBURSE	9/16/2008	99.57
341050	NATIONAL FORENSIC LEAGUE	NFL CHAPTER RENEWAL	9/11/2008	99.00
341275	YOUNG, DIANNE	CLASS	9/18/2008	99.00

340934	JOINER, KIMBERLY	UNIFORM	9/9/2008	98.97
341234	HANLEY, DARCY	SUPPLIES	9/18/2008	97.94
341260	SCHOLASTIC INC	MAGAZINES	9/18/2008	97.77
341652	TIME FOR KIDS	SUPPLIES	9/30/2008	97.24
341227	FULLER, DIANNA	REFUND	9/18/2008	97.20
340873	OLSON, ANNA	SUPPLIES	9/4/2008	97.19
341568	COMMERCIAL ASPHALT CO	DISTRICT PATCHING	9/30/2008	95.99
341374	NEOPOST INC.	SUPPLIES	9/23/2008	95.32
340814	COMMISSIONER OF EDUCATION	CONFERENCE	9/4/2008	95.00
341228	GARCIA, SARAH	CLASS	9/18/2008	95.00
341367	MN FUTURE PROBLEM SOLVING	CONFERENCE	9/23/2008	95.00
341213	COCA-COLA BOTTLING CO	POP DELIVERY	9/18/2008	92.20
341506	XEROX CORP	HR COPIER	9/26/2008	91.92
340911	BRISLEY, SUSAN	SUPPLIES	9/9/2008	90.96
340856	LAGERQUIST, SARAH	CONF FEE	9/4/2008	90.00
340935	JORSTAD & REUTHER GRAPHIC DESIGN	CED BROCHURE UPDATE	9/9/2008	90.00
341599	LELAND, TONI	SUPPLIES	9/30/2008	88.96
341492	VEBEROD GEM GALLERY	HS-SUPPLIES	9/25/2008	88.85
340863	MILLER, AMANDA	SUPPLIES	9/4/2008	88.55
341031	KEFFELER, KAREN	SUPPLIES	9/11/2008	87.70
340811	CITI-CARGO & STORAGE	CMS RENTAL 8/08-9/08	9/4/2008	87.00
340997	BAUMTROG, JILL	SUPPLIES	9/11/2008	86.89
341219	DIERKS, SUSAN	UNIFORM	9/18/2008	85.48
341273	WEST MUSIC CO	SUPPLIES	9/18/2008	84.95
341562	BRANSON ELECTRONICS	EC SCREENING	9/30/2008	84.95
341365	MN CLAY USA - MIDWEST	HS-SUPPLIES	9/23/2008	84.75
340871	NEOPOST INC.	FOLDING MACHINES SUPPLIES	9/4/2008	83.73
341265	STRAND, BRIANNA	SUPPLIES	9/18/2008	82.79
340998	BECK, MARIE	UNIFORM & CERT	9/11/2008	82.72
341180	SCOTT-CRITZER, CATHERINE	SUPPLIES	9/16/2008	81.03
341379	PEPPER & SON INC., J. W.	CMS - CHOIR MUSIC	9/23/2008	81.00
340996	BASS, SAMUEL	SUPPLIES	9/11/2008	80.70
341269	VARADI, KRISTINA	REFUND	9/18/2008	80.50
340896	UNIVERSITY OF WI-STOUT	CONFERENCE	9/4/2008	80.00
341066	ST. OLAF HIGH SCHOOL SHOWCASE	ATH -ENTRY FEE	9/11/2008	80.00
341411	THREE RIVERS PARK DISTRICT	FIELD TRIP	9/23/2008	80.00
341004	BURGMEIER, CAROLINE	UNIFORM	9/11/2008	79.99
341259	SAWINA, CAROLYN	UNIFORM	9/18/2008	79.99
340833	GEINERT, LISA	SUPPLIES	9/4/2008	79.65
341304	BADGER, DAVID	OFFICIAL	9/23/2008	79.00
341317	COLLINS, DANIEL	OFFICIAL	9/23/2008	79.00
341332	GUIDARELLI, JOSEPH	OFFICIAL	9/23/2008	79.00
341336	HAUGEN, CHRISTOPHER	OFFICIAL	9/23/2008	79.00
341338	HENNINGTON, ART	OFFICIAL	9/23/2008	79.00
341566	CHRISTIAN, MATTHEW	OFFICIAL	9/30/2008	79.00
341587	HILL, SCOTT	OFFICIAL	9/30/2008	79.00
341593	KARNAS, LUCAS	OFFICIAL	9/30/2008	79.00
341596	KUKAR, MATTHEW	OFFICIAL	9/30/2008	79.00
341597	LANDY, SCOTT	OFFICIAL	9/30/2008	79.00
341362	MILLER, DONNA	REIMBURSE	9/23/2008	78.21
341564	CAMPBELL, OLGA	SUPPLIES	9/30/2008	78.13
340804	AMERICAN MESSAGING	MESSAGING SERVICE	9/4/2008	77.88
341007	DOHERTY, SANDY	OFFICIAL	9/11/2008	77.00
341129	BLOOM, MARY	OFFICIAL	9/16/2008	77.00
341147	KALLIN, LAWRENCE	OFFICIAL	9/16/2008	77.00
341322	DANGSON, JESSICA	OFFICIAL	9/23/2008	77.00
341325	ERICKSON, ROSS	OFFICIAL	9/23/2008	77.00
341372	MORTON, SCOTT	OFFICIAL	9/23/2008	77.00
341613	NELSON, JEFF	OFFICIAL	9/30/2008	77.00
341629	RENDINA, PHILIP	OFFICIAL	9/30/2008	77.00
341637	SCHNEIDER, MICHELLE	OFFICIAL	9/30/2008	77.00
341640	SHERMAK, TIFFANY	OFFICIAL	9/30/2008	77.00

341630	ROBBINS, LOIS	SUPPLIES & FOOD	9/30/2008	76.59
341436	BRASSINGTON, AARON	REIMBURSE	9/25/2008	76.05
341409	THEIN, CHRIS	SUPPLIES	9/23/2008	76.04
340892	TANKE, KATIE	SUPPLIES	9/4/2008	75.10
341363	MN BUSINESS ED INSTRUCTORS	HS - REGISTRATION	9/23/2008	75.00
341369	MN SCHOOL PUBLIC RELATIONS ASSN	ANNUAL MEMBERSHIP	9/23/2008	75.00
341548	4N6 FANATICS	SUBSCRIPTION	9/30/2008	75.00
340834	GOLDEN VALLEY SUPPLY CO	SUPPLIES	9/4/2008	74.95
341037	MARR, TERRI	STAMPS & BATTERIES	9/11/2008	74.26
340915	CONTINENTAL CLAY CO	PC SUPPLIES	9/9/2008	74.16
341299	AMERICAN MATHEMATICS COMP	REGISTRATION	9/23/2008	74.10
340960	NELSON, JENNIFER	REFUND	9/9/2008	74.00
341076	WU, JULIE	REFUND	9/11/2008	73.50
341632	SABLE-LEMKE, JOAN	UNIFORM	9/30/2008	72.42
340999	BENDICKSON, VICKY	UNIFORM	9/11/2008	70.48
341051	NATL GEOGRAPHIC BEE	REGISTRATION	9/11/2008	70.00
341162	NATL GEOGRAPHIC BEE	REGISTRATION	9/16/2008	70.00
341503	NATL GEOGRAPHIC BEE	REGISTER	9/26/2008	70.00
341217	DANIELS, CHRISTINA	REFUND	9/18/2008	69.95
341117	ADAMS, KARLYN	OFFICIAL	9/16/2008	69.90
340829	FASTENAL COMPANY	LOCKER RM BENCHES	9/4/2008	69.79
341091	GENE KELLY TRUST ACCOUNT	PAYROLL ACCRUAL	9/15/2008	69.66
341271	VOSS LIGHTING	SUPPLIES	9/18/2008	69.00
340837	GRAINGER INC., W. W.	FREEZER THERMOMETER	9/4/2008	67.95
341005	CLINITE, SARAH	UNIFORM	9/11/2008	66.00
341462	GENERAL PARTS LLC/MI10	SERVICE	9/25/2008	66.00
341166	PICHE-PALONY, RISA	SUPPLIES	9/16/2008	65.74
340803	ALLISON, FATAI	OFFICIAL	9/4/2008	65.00
340807	AOUCHE, NOURDDINE	OFFICIAL	9/4/2008	65.00
340859	LORINSER, TONY	OFFICIAL	9/4/2008	65.00
340868	MORTADA, MOHAMMED	OFFICIAL	9/4/2008	65.00
340874	OUAG, HICHA	OFFICIAL	9/4/2008	65.00
340993	AKUM, STANLEY	OFFICIAL	9/11/2008	65.00
341039	MELLOURY, RADOUANE	OFFICIAL	9/11/2008	65.00
341052	NITTI, LAWRENCE	OFFICIAL	9/11/2008	65.00
341055	ORN, VICTOR	OFFICIAL	9/11/2008	65.00
341272	WESSON, JEROME	OFFICIAL	9/18/2008	65.00
341351	LORINSER, TONY	OFFICIAL	9/23/2008	65.00
341358	MELLOUKY, YOUSSEF	OFFICIAL	9/23/2008	65.00
341386	PUST, JOSHUA	OFFICIAL	9/23/2008	65.00
341393	SABER, JIVVO	OFFICIAL	9/23/2008	65.00
341550	AKUM, STANLEY	OFFICIAL	9/30/2008	65.00
341553	AOUCHE, NOURDDINE	OFFICIAL	9/30/2008	65.00
341554	AOUCHE, TARIQ	OFFICIAL	9/30/2008	65.00
341614	NITTI, LAWRENCE	OFFICIAL	9/30/2008	65.00
341633	SAGRASSE, ABDELAZIZ	OFFICIAL	9/30/2008	65.00
341158	MITSCH, BONNIE	GAS-ACTIVITY BUS	9/16/2008	64.81
341664	YOUNG, DIANNE	SUPPLIES	9/30/2008	64.09
341612	NAT'L ASSN OF SEC SCHOOL PRINCIPALS	PAMPHLETS	9/30/2008	64.00
341019	GARSTER, IRENE	UNIFORM	9/11/2008	63.00
341512	CHILD SUPPORT ENFORCEMENT AGENCY	PAYROLL ACCRUAL	9/30/2008	62.56
340799	ADI	EMS-SCIENCE CLASSRMS/OFFICE REMODEL	9/4/2008	62.46
340927	HERRSCHER, JESSI	SUPPLIES	9/9/2008	62.29
341078	ZRUST, DAN	OFFICIAL	9/11/2008	62.00
341311	BORK, GARY	OFFICIAL	9/23/2008	62.00
341392	ROBINSON, SAMARAH	OFFICIAL	9/23/2008	62.00
341191	VIKING ELECTRIC SUPPLY, INC	OW HOMEBASE	9/16/2008	60.19
341003	BUCKNAM, JULIE	SUPPLIES	9/11/2008	60.00
341377	PAINT PARTY FOR ALL AGES	PROF SERVICE-GL	9/23/2008	60.00
340989	WONG, MARGARET	UNIFORM	9/9/2008	59.98
341391	REYNOLDS, M	SUPPLIES	9/23/2008	58.94
341242	HYDROLOGIC	SUPPLIES	9/18/2008	58.58

341001	BLOOMQUIST, BRIAN	OFFICIAL	9/11/2008	58.00
341014	FILIP, LOUIS	OFFICIAL	9/11/2008	58.00
341024	HALBERT, JIM	OFFICIAL	9/11/2008	58.00
341033	KOVACH, JIM	OFFICIAL	9/11/2008	58.00
341035	LEVASSEUR, MARK	OFFICIAL	9/11/2008	58.00
341049	MORROW, DON	OFFICIAL	9/11/2008	58.00
341054	NOVAK, JAMES	OFFICIAL	9/11/2008	58.00
341062	SCHRANK, JAMES	OFFICIAL	9/11/2008	58.00
341064	SORENSON, MATT	OFFICIAL	9/11/2008	58.00
341073	WALETZKO, KEN	OFFICIAL	9/11/2008	58.00
341321	COVER, MARSHALL	OFFICIAL	9/23/2008	58.00
341329	FRISCHMON, MICHAEL	OFFICIAL	9/23/2008	58.00
341333	HAASE, JASON	OFFICIAL	9/23/2008	58.00
341334	HALBERT, JIM	OFFICIAL	9/23/2008	58.00
341337	HEIMER, STEVEN	OFFICIAL	9/23/2008	58.00
341345	KOVACH, JIM	OFFICIAL	9/23/2008	58.00
341402	SORENSON, MATT	OFFICIAL	9/23/2008	58.00
341407	SULLIVAN, LAMARR	OFFICIAL	9/23/2008	58.00
341580	FILIP, LOUIS	OFFICIAL	9/30/2008	58.00
341610	MONIZ, JOSEPH	OFFICIAL	9/30/2008	58.00
341644	SMITH, COREY	OFFICIAL	9/30/2008	58.00
340855	LACKAS, BRENT	SUPPLIES	9/4/2008	57.71
341042	MERZ, IRENE	REIMBURSE	9/11/2008	56.98
341148	KEFFELER, KAREN	REIMBURSE	9/16/2008	56.80
341295	PETERSON, DONNA	REIMBURSE	9/23/2008	54.49
341067	SWANSON, ANIKA	SUPPLIES	9/11/2008	52.47
341626	PRANGHOFER, PAUL	OFFICIAL	9/30/2008	52.00
341635	SALAVA, DANIEL	OFFICIAL	9/30/2008	52.00
340846	HULLINGER, RHONDA	SUPPLIES	9/4/2008	51.99
341605	MIDWEST MUSICAL IMPORTS	CMS - INSTRUMENT REPAIR	9/30/2008	51.80
341020	GERBER, JOSHUA	OFFICIAL	9/11/2008	51.00
341307	BENDER, TED	OFFICIAL	9/23/2008	51.00
341308	BENNER, DAVID	OFFICIAL	9/23/2008	51.00
341309	BOHAC, DAVID	OFFICIAL	9/23/2008	51.00
341310	BOHAC, NELLIE	OFFICIAL	9/23/2008	51.00
341330	GERBER, JOSHUA	OFFICIAL	9/23/2008	51.00
341378	PATTON, ANTHONY	OFFICIAL	9/23/2008	51.00
341381	PERRY, MARK	OFFICIAL	9/23/2008	51.00
341502	NASH, DONOVAN	OFFICIAL	9/26/2008	51.00
341600	MCINTOSH, ALAN	OFFICIAL	9/30/2008	51.00
341262	SELLE, SARAH	UNIFORM	9/18/2008	50.99
340798	TORDOFF, CAROL	REFUND	9/4/2008	50.20
340854	K. D. & CO	SERVICE-BV PLAYGROUND	9/4/2008	50.00
340955	MN SCHOOL BOARDS ASSN	NEWSLETTER RENEWAL 08-09	9/9/2008	50.00
341431	ZIESEL, THERESA	SUPPLIES	9/23/2008	49.95
341341	HOLMES, MARY	REFUND	9/23/2008	49.05
341482	SCHOOL NUTRITION ASSOCIATION	DUES	9/25/2008	49.00
340903	YOUNGBLOOD LUMBER CO	SUPPLIES	9/4/2008	48.76
341002	BOWEN, SARAH	FOOD	9/11/2008	48.68
341631	RUNYON, NANCY	FOOD	9/30/2008	48.17
341395	SCHOOLARTS	SH-ART	9/23/2008	47.95
341288	NORTHEAST METRO DIST 916	SP ED TRANSPORTATION	9/19/2008	47.81
341434	AMERICAN SCHOOL BOARD JOURNAL,	SUBSCRIPTION-1 YR	9/25/2008	47.00
341315	CHAPPUIS, MATTHEW	SUPPLIES	9/23/2008	45.80
340824	DRYWALL SUPPLY	CMS-D WING PROJECT	9/4/2008	45.52
341406	STORM, KIMBERLY	REIMBURSE	9/23/2008	45.22
340852	JORSTAD & REUTHER GRAPHIC DESIGN	FORM REVISIONS	9/4/2008	45.00
341065	SPADAFORA, FRANK	REFUND	9/11/2008	44.50
341556	ARORA, MANPREET & SANJOT	REFUND	9/30/2008	44.00
340904	ZYLLA, CASEY	SUPPLIES	9/4/2008	43.22
341349	LANSING IV, JAMES	SH-VOCAL MUSIC	9/23/2008	42.70
341287	METRO ATHLETIC SUPPLY	WMS-SUPPLIES	9/19/2008	42.15

341144	HATTON, BONNIE	MENTOR LUNCH	9/16/2008	41.50
341594	KESSLER, MARIANNA	REIMBURSE	9/30/2008	41.00
340922	FELAND, KARLA	SUPPLIES	9/9/2008	40.50
341584	GUDDAL, CORINNE	DUES	9/30/2008	40.00
341604	METZLER, ABRAM	SUBSCRIPTION	9/30/2008	39.98
340881	ROBBINS, LOIS	SUPPLIES	9/4/2008	39.88
341038	MCNIEL, MATTHEW	FOOD	9/11/2008	38.96
341586	HARTZLER, BELINDA	SUPPLIES	9/30/2008	38.94
341303	AUER, KATIE	SUPPLIES	9/23/2008	38.83
341008	DORSEY, KARI	SUPPLIES	9/11/2008	37.92
341029	JOHNSON, JANE	SUPPLIES	9/11/2008	37.89
341034	LAURENT, DOUGLAS	REFUND	9/11/2008	36.50
341186	TOLL GAS & WELDING SUPPLY	SUPPLIES	9/16/2008	36.41
341638	SCHNOOR, NORMA	CLASS CANCEL	9/30/2008	36.00
341068	TANKE, KATIE	SUPPLIES	9/11/2008	35.50
341059	SALA, MICHAEL	REIMBURSE	9/11/2008	35.33
341048	MONTGOMERY, JUDY	REFUND	9/11/2008	35.00
341226	FASCHING, JULIE	UNIFORM	9/18/2008	34.99
340938	KING, NANCY	UNIFORM	9/9/2008	34.95
340913	CARSON-DELLOSA PUBLISHING CO., INC	OW- POSTERS	9/9/2008	34.93
341018	GARDNER, LUCIA	SUPPLIES	9/11/2008	33.15
341368	MN SCHOOL BOARDS ASSN	SEMINAR LUNCH	9/23/2008	33.00
341585	HANLON, THOMAS	SUPPLIES & FOOD	9/30/2008	31.93
341023	GUNDERSON, JEANETTE	REIMBURSE	9/11/2008	31.88
341370	MN SUPERINTENDENT OFF PRSNL ASSN	MEMBERSHIP	9/23/2008	30.00
341025	HAUSER, JENNY	UNIFORM	9/11/2008	29.99
341179	SCHULTZ, DAVID	SUPPLILES	9/16/2008	29.99
341477	PITTMAN, JOAN	REFUND	9/25/2008	29.99
341172	RAVNHOLDT, TANYA	SUPPLIES	9/16/2008	29.97
341218	DECKER EQUIPMENT	SUPPLIES	9/18/2008	29.96
341595	KIPLINGER'S RETIREMENT REPORT	SUBSCRIPTION	9/30/2008	29.95
341659	WALSH, NANCY	SUPPLIES	9/30/2008	29.90
341519	GENE KELLY TRUST ACCOUNT	PAYROLL ACCRUAL	9/30/2008	29.18
340972	ROBINSON, DIANE	REIMBURSE	9/9/2008	28.31
340796	REINERT, LOUIS	REFUND	9/4/2008	27.50
341561	BOBICH, STEFFANI	SUPPLIES	9/30/2008	27.39
341598	LARSON, JOAN	REIMBURSE	9/30/2008	26.79
341419	VILL, NEIL	REFUND	9/23/2008	26.55
341446	CUB FOODS	GROCERIES	9/25/2008	26.37
341415	TURNQUIST, SARAH	UNIFORM	9/23/2008	25.98
340930	ICOPINI, NANCY	SUPPLIES	9/9/2008	25.00
341654	TWIN WEST CHAMBER OF COMMERCE	CANDIDATE DEBATE	9/30/2008	25.00
340890	STERUD, GLORIA	CONF EXPENSE	9/4/2008	24.84
340933	JOHNSON, NICOLE	SUPPLIES	9/9/2008	23.88
341398	SIDDIQUI, BADAR	SUPPLIES	9/23/2008	23.62
341000	BHAVSAR, MARY	REFUND	9/11/2008	22.90
340912	BROCK WHITE CO, LLC	FREIGHT	9/9/2008	22.67
340886	SCHEUER, JAMES	REIMBURSE	9/4/2008	22.58
340844	HIRSHFIELD'S PAINT	SUPPLIES	9/4/2008	22.49
340797	SAGAN, GREG	REFUND	9/4/2008	21.05
340836	GOPHER GRAPHICS INC	PROF SERVICE	9/4/2008	20.50
341285	KEFFELER, KAREN	REIMBURSE	9/19/2008	19.19
341444	CORP EXPRESS	SUPPLIES	9/25/2008	18.90
340943	LAHR, BILLY	SUPPLIES	9/9/2008	18.00
341348	LABARGE, LACEY	REIMBURSE	9/23/2008	17.73
341177	RUCHTI, STEVEN	SUPPLIES	9/16/2008	17.57
340959	NAMUR, TRUDY	SUPPLIES	9/9/2008	17.17
341290	XEROX CORP	PRINT CHARGES	9/19/2008	16.43
340978	SOMMERFELD, SUSAN	REIMBURSE	9/9/2008	15.91
341352	MACLACHLAN, SCOTT	SUPPLIES	9/23/2008	15.40
341215	COMMISSIONER OF EDUCATION	CONFERENCE	9/18/2008	15.00
340835	GOLFIS, KELLIE	CONF EXPENSE	9/4/2008	14.97

341312	BOWEN, SARAH	FOOD	9/23/2008	14.77
340794	PEARSON EDUCATION	SUPPLIES	9/4/2008	14.74
341099	MN DEPT OF REVENUE	PAYROLL ACCRUAL	9/15/2008	14.63
340879	PUBLIC EMPLOYEES RETIREMENT ASSN	LATE FEE	9/4/2008	13.33
341127	BECK, JONI	SUPPLIES	9/16/2008	11.56
341565	CHRISTOPHERSON, ALLAN	SUPPLIES	9/30/2008	11.29
341238	HOLDAHL CO	SUPPLIES-HS	9/18/2008	11.02
341624	PETERSON, KRISTIN	SUPPLIES	9/30/2008	10.00
340857	LARSON CO, GUSTAVE A.	SUPPLIES	9/4/2008	9.65
341222	DUNDEE NURSERY & LANDSCAPING	CSF-SOD	9/18/2008	8.98
341057	RUCHTI, JULIE	DECORATIONS	9/11/2008	8.50
341347	KVITTUM, DOROTHY	FOOD	9/23/2008	8.26
341572	CROOK, ADRIENNE	REIMBURSE	9/30/2008	2.34
340843	HILLYARD INC MINNEAPOLIS	VOID	9/4/2008	0.00
341070	THREE RIVERS PARK DISTRICT	VOID	9/18/2008	0.00
341151	LOFFLER COMPANIES, INC	VOID	9/26/2008	0.00
341373	NASH, CHARLES	VOID	9/30/2008	0.00
				3,377,910.37

APPROVED BY: G. WILLIAM RUEBER
CONTROLLER - ISD 284
SEPTEMBER 13, 2008

CARTER G. PETERSON, TREASURER
BOARD OF EDUCATION - ISD 284
SEPTEMBER 13, 2008

WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
AUGUST 2008

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	$1,950,123
Wells Fargo-Checking	Federal P/R Taxes	8/1/2008	$190,172
	Federal P/R Taxes	8/18/2008	$206,925
Wells Fargo-Checking	State P/R Taxes (MN)	8/1/2008	$28,718
	State P/R Taxes (MN)	8/18/2008	$30,733
	State P/R Taxes (WI)	8/29/2008	$538
Wells Fargo-Checking	Delta Dental - Dental Claims	8/11/2008	$93,463
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	$420,545
Wells Fargo-Checking	Purchase Card Program	8/4/2008	$321,462
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	$69,343
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	8/14/2008	$53,061
Wells Fargo-Checking	US Bank Trust - Debt Payment (2004 A C.O.P.)	8/1/2008	$41,950
Wells Fargo-Checking	Neopost Leasing	8/6/2008	$8,000
	- Postage	8/29/2008	$5,000
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	$6,000,000
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	8/11/2008	$42,346
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	$9,911,507
TOTAL ACTIVITY - AUGUST 2008			**$19,373,886**

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Nancy Anderson New position	2.5 Hours Special Education Para (2008-09 Only)	Plymouth Creek
Kiersten Arendt Resignation – Heather McCrimmon-Pena	1.0 Special Education Teacher	High School
Cinthia Axelrod Transfer – Mary Solheim	4.5 Hours Food Service Level 1	High School
Catherine Christiansen New position	2.5 Hours Paraprofessional	Plymouth Creek
Christian Cox Resignation – Jodi Holzemer	6 Hour Special Education Para	Central Middle
Diane Daly New Position	2.5 Hours Instructional Para (2008-09 Only)	Plymouth Creek
Sharyn Doll Leave of Absence – Lea Anne Jasper	1.0 Art Teacher LTR	High School
Terrisa Fisher New position	6 Hours Paraprofessional	Central Middle
Katherine Hankes Increased Enrollment	.5 1st Grade Teacher 2008-09 only	Plymouth Creek
David Hogshire New position	6 Hours Special Education Para (2008-09 Only)	Gleason Lake
Jennifer Hunkins Increased Enrollment	1.0 5th Grade Teacher	Kimberly Lane

Michelle Majzner New Position	6 Hours Special Education Para (2008-09 Only)	West Middle
Matthew McNiel Resignation – Katherine Larson	1.0 Family & Consumer Science	High School
Jessica Park New Position	6 Hours Special Education Para (2008-09 Only)	Gleason Lake
Jay Peltier New position	5.5 Hours Paraprofessional (2008-09 Only)	Plymouth Creek
Lori Solomonson Transfer – Susan Veaderko	6.5 Hours Special Education Para	West Middle

Contract Modification

Molly Davin	Communications, FACS, Health Central Middle	From .833 to .916
Jill Gregory	Art Teacher, Sunset Hill	From .8 to .9
Lindsay Lundeen	3rd Grade & Kindergarten Resource Birchview	From .5 to 1.0
Stacy Whitebread	Paraprofessional, Gleason Lake	Contract ended September 25, 2008

Disability/Child Care Leave of Absence

Katie Baker, East Middle School Vocal Music Teacher, has requested a disability leave of absence to begin on or about January 29, 2009 followed by a childcare leave of absence through March 27, 2009.

Karin Foss, High School Science Teacher, has requested a disability leave of absence to begin on or about January 24, 2009 followed by a childcare leave of absence through March 27, 2009.

Andrew Kaus, 1st Grade Teacher at Plymouth Creek Elementary School, has requested a childcare leave of absence from November 17 through December 12, 2008.

Lindsay Lundeen, 3rd Grade and Reading Teacher at Birchview Elementary School, has requested a disability leave of absence to begin on or about April 4, 2009 through May 11, 2009.

Kristy Maas, Greenwood Elementary Social Worker, has requested a disability leave of absence to begin on or about January 13, 2009 followed by a childcare leave of absence through March 27, 2009.

Katie Moe, High School Literacy Coach, has requested a disability leave of absence to begin on or about January 30, 2009 followed by a childcare leave of absence through March 27, 2009.

Jill Pennings, Early Childhood Special Education Teacher at Central Middle School, has requested a disability leave of absence to begin on or about January 14, 2009 followed by a childcare leave of absence through April 10, 2009.

Leave of Absence Without Pay

Laura Dobosenski, 3rd Grade Teacher at Kimberly Lane Elementary School, has requested a leave of absence from November 10-14, 2008. She will utilize one personal day and four days without pay.

Anika Swanson, Kindergarten Teacher at Plymouth Creek Elementary School, has requested a leave of absence from February 24 through March 2, 2009. She will utilize two personal days and three days without pay.

Resignation

Miguella Boon, Central Middle School Paraprofessional, has resigned her position effective September 19, 2008.

Nathan Mathias, High School Paraprofessional, has resigned his position effective October 3, 2008.

Matthew Seveland, High School Paraprofessional, has resigned his position effective October 24, 2008.

Retirement

Eileen Enger, Food Service at Wayzata High School has submitted her retirement effective October 17, 2008. Ms. Enger has worked with the district since September 16, 1985 (23 years).

Neil Erstad, Custodian at Greenwood Elementary has submitted his retirement effective December 31, 2008. Mr. Erstad has worked with the district since June 24, 1979 (29 years).

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Agenda Item 2-D
Consent

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: D. Assurance of Compliance with State and Federal Laws Prohibiting Discrimination

COMMENTS BY: Ms. Annie Doughty

The School District is required to file an annual Assurance of Compliance with State and Federal Laws Prohibiting Discrimination. At the current time, School District programs and practices are in concert with these laws as specified in the document. The Statement of Assurance forms are available in the Human Resource Department for your review and consideration.

RECOMMENDED ACTION: Approve the Assurance of Compliance with State and Federal Laws Prohibiting Discrimination and authorize the Board Chair and Board Clerk to sign the document.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: A. Ropes Course Presentation

COMMENTS BY: Dr. Jane Sigford

Three years ago, Nancy Icopini, physical education teacher at Wayzata High School, wrote a grant application to the Wayzata Public Schools Education Foundation (WPSEF) to support the design and construction of a ropes course at Wayzata High School.

This summer the ropes course was completed and training was provided to staff on how to use the course safely and effectively.

Ms. Icopini is here with students to talk about this wonderful addition to our high school physical education offerings.

No Board Action is required.

WHS CHALLENGE COURSE

October 13, 2008

School Board Regular Meeting

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

Funded by an “Excellence to Exceptional” grant awarded in January 2007 from the Wayzata Education Foundation

A Model of Excellence Among Learning Communities

Wayzata Public Schools

Physical Education, Science, and Engineering Students in an Interdisciplinary Approach to Creating Curriculum – and Fun!

A Model of Excellence Among Learning Communities

Wayzata Public Schools

Project Timeline

★**Winter 2007**

Interdisciplinary team of students from Outdoor Education, Engineering, and Physics meet to work on Course design and building location

★Spring 2007

Team designs storage shed which would deter vandalism and protect gear

★ **Fall 2007**

City Forester is consulted regarding location and selection of healthy trees

Construction of storage shed

★**Spring 2008**

Final design of high and low elements of the Challenge Course

A Model of Excellence Among Learning Communities

Wayzata Public Schools

- **Summer 2008**

  "Facilitated Build" overseen by Experiential Systems from Lansing, Illinois to assure that the Challenge Course design and materials meet or exceed the industry standards as published by the Association for Challenge Course Technology (ACCT)

BEFORE

A Model of Excellence Among Learning Communities

Wayzata Public Schools

AFTER

A Model of Excellence Among Learning Communities

Wayzata Public Schools

First the poles for the center platform

A Model of Excellence Among Learning Communities

Wayzata Public Schools

Getting ready

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

More than 20 volunteers showed up to help

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Learning Communities

Wayzata Public Schools

A Model of Excellence Among Learning Communities

Wayzata Public Schools

The boom lifts

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Learning Communities

Wayzata Public Schools

A Model of Excellence Among Learning Communities

Wayzata Public Schools

After 5 long days of construction – we finished!

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Wayzata Public Schools

The Static Course – 7 elements

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Wayzata Public Schools

A Model of Excellence Among Learning Communities

Wayzata Public Schools

The Dynamic Course – 6 elements

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Wayzata Public Schools

A Model of Excellence Among Learning Communities

Wayzata Public Schools

The Dangle Duo

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Learning Communities

Wayzata Public Schools

Thank you -- the kids love it!!

A Model of Excellence Among Learning Communities

Wayzata Public Schools

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. October Employee of the Month

COMMENTS BY: Superintendent Anderson

Gleason Lake Elementary is proud to recognize Kaja Martinson as the October District Employee of the Month. Kaja has been the art teacher at Gleason Lake for the past three years. Her energy and enthusiasm for learning continues as she is currently working on her special education degree. Her passion and desire to expand her knowledge and leadership skills are always at the forefront of her professional decisions.

Kaja does an amazing job of developing relationships and truly making connections with all students. She is always willing to put students first and continually focus on each child's unique strengths. As you walk by her room, students are eagerly engaged in her creative and well-planned lesson and highly motivated to learn. Her belief that each child will succeed is readily apparent.

Kaja shows genuine respect and concern for all students, parents and staff at Gleason Lake. We appreciate Kaja for her influential behavior, extraordinary sense of humor and true dedication and commitment to education. Kaja is very deserving of this recognition and we congratulate her as the Wayzata Employee of the Month!

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 4. RECOGNITIONS

ITEM: B. U.S. National Synchronized Swim Team – Sarah Urke

COMMENTS BY: Superintendent Anderson

In July 2008, **Sarah Urke**, a sophomore at Wayzata High School, was named to the first U.S. National Team for 13-15 year olds at the U.S. Olympic Training Center in Colorado Springs. Sarah represented the United States at the 2008 Amateur Swimming Union of the Americas Pan American Age Group Championships held in Calgary, Canada on August 27-30.

The US Team placed second behind Canada and Sarah placed 22nd (fifth among U.S. members) in the figure competition.

She has been competing in synchronized swimming for eight years with the Minnesota Synchronettes (MNS), a non-profit synchronized swimming club, which practices primarily in Wayzata. She has also been a member of the Wayzata High School Varsity Team for three years, which has won the State High School Championships for the last two years.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 4. RECOGNITIONS

ITEM: C. Walmart Teacher of the Year Award

COMMENTS BY: Superintendent Anderson

Renee Lach, school readiness manager for Wayzata Public Schools, was named 2008 Teacher of the Year by the Walmart/Sam's Club Bloomington Distribution Center.

Renee was nominated for the award by Mike Souza, a parent in the district. Mike and his wife and child attended Renee's Peppermint Fence class last year.

Renee was presented with a check for $1,000 and a $100 gift certificate from Walmart at a surprise ceremony in her classroom on September 23. The money will be used to purchase items for the Peppermint Fence program.

Renee has been an employee of Wayzata Public Schools for 21 years.

Agenda Item 5-A

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Moroz

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

- Lauren Wilvers
- Lucy Andrews

Agenda Item 6-A-1.a

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

a. Board Policy and Regulations 403 and 403-R – "Harassment and Violence" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 403 and 403-R – "Harassment and Violence."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HARASSMENT AND VIOLENCE	**POLICY: 403**

The District recognizes each employee's right to individual respect and dignity and is committed to establishing and maintaining a professional, respectful working environment for all employees.

It is the policy of the District to maintain a learning and working environment that is free from religious, racial or sexual harassment and violence. The District prohibits any form of religious, racial or sexual harassment and violence.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to harass a pupil, teacher, administrator or other school personnel through conduct or communication of a sexual nature or regarding religion and race as defined by regulations. (For purposes of this policy, school personnel include school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the District.)

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel.

The District will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence, and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

ADOPTED: March 10, 1986 :
AMENDED: September 16, 1991
AMENDED: September 13, 1993
AMENDED: July 11, 1994
AMENDED: December 11, 1995
AMENDED: May 14, 2001
AMENDED: July 12, 2004
REVIEWED: October 9, 2006
AMENDED: September 10, 2007
FIRST READING: October 13, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HARASSMENT AND VIOLENCE	REGULATIONS: 403-R

To implement the School Board policy prohibiting harassment & violence, the District will utilize the following definitions, reporting procedures, District action and training regulations:

I. RELIGIOUS, RACIAL AND SEXUAL HARASSMENT AND VIOLENCE DEFINED

A. Sexual Harassment;

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

   a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or

   b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or

   c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.

2. Sexual harassment may include but is not limited to:

   a. unwelcome verbal harassment or abuse;

   b. unwelcome pressure for sexual activity;

   c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;

   d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;

e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or

f. unwelcome behavior or words directed at an individual because of gender.

B. Racial Harassment;

Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;

2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or

3. otherwise adversely affects an individual's employment or academic opportunities.

C. Religious Harassment;

Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;

2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or

3. otherwise adversely affects an individual's employment or academic opportunities.

D. Sexual Violence;

1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.

2. Sexual violence may include, but is not limited to:

a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;

b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;

c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or

d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

E. Racial Violence; Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.

F. Religious Violence; Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.

G. Assault; Assault is:

1. an act done with intent to cause fear in another of immediate bodily harm or death;

2. the intentional infliction of or attempt to inflict bodily harm upon another; or

3. the threat to do bodily harm to another with present ability to carry out the threat.

II. REPORTING PROCEDURES

A. Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence by a pupil, teacher, administrator or other school personnel of the District, or any person with knowledge or belief of conduct which may constitute religious, racial or sexual harassment or violence toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to an appropriate District official designated by this policy. The District encourages the reporting party or complainant to use the report form available from the principal of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a District Human Rights Officer or to the Superintendent.

B. In Each School Building. The building principal is the person responsible for receiving oral or written reports of religious, racial or sexual harassment or violence at the building level. Any adult District personnel who receives a report of religious, racial or sexual harassment or violence shall inform the building principal immediately. The principal will take appropriate action to investigate student-to-student complaints and resolve the matter in a timely fashion.

C. If the complaint involves an adult, the principal must notify the District Human Rights Officer immediately, without screening or investigating the

report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practical by the principal to the Human Rights Officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Executive Director of Human Resource Services by the reporting party or complainant.

D. The School Board hereby designates the Executive Director of Human Resource Services as the District Human Rights Officer to receive reports or complaints of religious, racial or sexual harassment or violence. If the complaint involves the Human Rights Officer or if the complainant would be more comfortable, the complaint shall be filed directly with the Superintendent.

E. The District shall conspicuously post the name of the Human Rights Officer, including mailing address and telephone number.

F. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades or work assignments.

G. Use of formal reporting forms is not mandatory.

H. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

III. INVESTIGATION

A. By authority of the District, the Human Rights Officer, upon receipt of a report or complaint alleging religious, racial or sexual harassment or violence, shall immediately undertake or authorize an investigation. The investigation may be conducted by District officials or by a third party designated by the District.

B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

C. In determining whether alleged conduct constitutes a violation of this policy, the District should consider the surrounding circumstances, the

nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

D. In addition, the District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged religious, racial or sexual harassment or violence.

E. The investigation will be completed as soon as practical. The District Human Rights Officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

IV. SCHOOL DISTRICT ACTION

A. Upon receipt of a report, the District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and District policies.

B. The result of the District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the District in accordance with state and federal law regarding data or records privacy.

V. REPRISAL

The District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who makes a good faith report of alleged religious, racial or sexual harassment or violence or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota

Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

VII. HARASSMENT OR VIOLENCE AS ABUSE

A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minnesota Statutes may be applicable.

B. Nothing in this policy will prohibit the District from taking immediate action to protect victims of alleged harassment, violence or abuse.

VIII. DISSEMINATION OF POLICY AND TRAINING

A. This policy shall be conspicuously posted throughout each school building in areas accessible to pupils and staff members.

B. This policy shall be given to each District employee and independent contractor at the time of entering into the person's employment contract.

C. This policy shall appear in the student handbook.

D. The District will develop a method of discussing this policy with students and employees.

E. This policy shall be reviewed at least annually for compliance with state and federal law.

EFFECTIVE: March 10, 1986
MODIFIED: September 16, 1991
MODIFIED March 13, 1992
MODIFIED: July 22, 1992
MODIFIED: November 23, 1992
MODIFIED: September 13, 1993
MODIFIED: April 30, 2001
MODIFIED: July 12, 2004
REVIEWED: October 10, 2005
MODIFIED: October 9, 2006
MODIFIED: September 10, 2007
REVIEWED: October 13, 2008

Agenda Item 6-A-1.b

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

b. Board Policy and Regulations 415 and 415-R – "Mandated Reporting of Child Neglect or Physical or Sexual Abuse" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 415 and 415-R – "Mandated Reporting of Child Neglect or Physical or Sexual Abuse."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE	**POLICY: 415**

The District will comply with Minnesota Statutes requiring school personnel to report suspected child neglect or physical or sexual abuse.

It shall be a violation of this policy for any school personnel to fail to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused.

ADOPTED: November 20, 2003
AMENDED: July 12, 2004
REVIEWED: October 10, 2005
AMENDED: November 13, 2006
AMENDED: September 10, 2007
FIRST READING: October 13, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE	**REGULATIONS: 415-R**

These regulations will be adhered to in accordance of Policy #415, Mandated Reporting of Child Neglect or Physical or Sexual Abuse.

I. DEFINITIONS

A. "Child" means one under age 18.

B. "Immediately" means as soon as possible but in no event longer than 24 hours.

C. "Mandated Reporter" means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused.

D. "Neglect" means:

1. failure by a person responsible for a child's care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child's physical or mental health when reasonably able to do so and including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;

2. failure to protect a child from conditions or actions that seriously endanger the child's physical or mental health when reasonably able to do so;

3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child's age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;

4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;

5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance;

6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, clause (5);

7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or

8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

E. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379

including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

F. "School Personnel" means professional employee or professional's delegate of the District who provides health, educational, social, psychological, law enforcement or child care services.

G. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse.

H. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.

I. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.

J. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

II. REPORTING PROCEDURES

A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened to the local welfare agency,

police department, county sheriff, or agency responsible for assisting or investigating maltreatment.

B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.

C. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.

D. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.

E. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.

F. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

III. INVESTIGATION

A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.

B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the

interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.

C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.

D. Where the alleged perpetrator is believed to be a school official or employee, the District shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.

E. Upon request by MDE, the District shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The District shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

IV. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.

B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by

the agency conducting the investigation or by a court of competent jurisdiction.

V. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VI. DISSEMINATION OF POLICY

A. The District will develop a method of diseminating this regulation with school personnel.

EFFECTIVE: September 28, 1987
MODIFIED: May 14, 1990
MODIFIED: September 28, 1992
MODIFIED: November 13, 2001
MODIFIED: July 12, 2004
REVIEWED: October 10, 2005
MODIFIED: November 13, 2006
MODIFIED:: September 10, 2007
REVIEWED: October 13, 2008

Agenda Item 6-A-1.c

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

c. Board Policy and Regulations 503 and 503-R – "Compulsory Attendance" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 503 and 503-R – "Compulsory Attendance."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COMPULSORY ATTENDANCE	**POLICY: 503**

Every child between seven (7) and sixteen (16) years of age shall attend a public or a private school, during the entire time that school is in session during any school year. Minnesota statute requires that any student between sixteen (16) and eighteen (18) years of age who wishes to withdraw from school together with parent/guardian must:

- attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities; and
- sign a written election to withdraw from school

Once a pupil under the age of seven is enrolled in kindergarten or a higher grade in a public school, the pupil is subject to compulsory attendance.

The parent, guardian, or any other individual having charge of any person that is of compulsory age must send such person to school unless he/she meets the legitimate exemptions as defined in statute.

ADOPTED: September 8, 1986
AMENDED: August 16, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COMPULSORY ATTENDANCE	REGULATIONS: 503-R

Regular attendance is consistent with the provisions of the compulsory school attendance law. It is expected that students and their parents will abide by the provisions of that law. Parents/guardians are to call the school on the day of absence. Parents need to be aware that if students are absent 15 or more consecutive days, students must be withdrawn from school.

Excused absences are:

1. Illness
2. Serious illness in the student's immediate family
3. Funerals
4. Religious instruction not to exceed three hours a week
5. Catastrophes, such as fire
6. Official school field trip or other school-sponsored outing
7. Pre-approved vacations or family trips
8. Medical or dental appointments
9. Religious holidays
10. Suspensions

Unexcused Absences:

An unexcused absence is an absence that is not acceptable to school authorities. These absences may occur with or without the knowledge of the student's parent or guardian.

Truancy:

Any student who is absent from school without the knowledge or permission of his/her parents/guardians is truant. Habitual truants may be referred for intervention.

Elementary

Parent-approved absences that are excessive and/or interfere with the student's educational program may be interpreted as truancy and follow-up procedures will be implemented. Habitual tardiness may also be considered as truancy. A student is tardy if he/she is not at school at the official start time. If a student arrives by mid-day he/she will be considered tardy. Five (5) unexcused tardies constitute one unexcused absence. After three (3) unexcused absences parent/guardian will be notified. After

five (5) unexcused absences a conference with the parent shall be held to formulate a plan to improve attendance. After eight (8) unexcused absences or truancies the principal shall initiate a truancy referral to the court system.

Secondary

Absences can be excused/verified or unexcused/unverified. Students are allowed to make up work when the absence is excused or verified. Students may not be able to receive credit for class work if the absence is unexcused or unverified.

Tardies: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness. Tardies may be excused or unexcused. An unexcused tardy is the failure to be in an assigned area at the designated time without a valid excuse. If the tardy is excused, students are allowed to make up assignments/tests.

Agenda Item 6-A-1.d

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

d. Board Policy 504 – "Student Release From School" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy 504 – "Student Release From School".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT RELEASE FROM SCHOOL	**POLICY: 504**

A child should not be released from school unless a custodial parent or guardian authorizes it. This rule applies especially to phone calls seeking the release of a pupil, strangers coming into the school building for purposes of taking the child from school, and any other situation where there is a question of legitimacy. Children may only be released when a properly identified and authorized person appears at the school for purposes of providing transportation or escort.

A teacher should not release a child from school without the approval of the principal. All releases should be made through the school offices according to building procedures.

ADOPTED: March 9, 1970
AMENDED: May 12, 1986
AMENDED: March 15, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-1.e

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

e. Board Policy and Regulations 508 and 508-R – "Use of Peace Officers to Remove Students with Individual Education Plans from School Grounds" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 508 and 508-R – "Use of Peace Officers to Remove Students with Individual Education Plans from School Grounds."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

USE OF PEACE OFFICERS TO REMOVE STUDENTS WITH INDIVIDUAL EDUCATION PLANS FROM SCHOOL GROUNDS	**POLICY: 508**

The policy's purpose is to describe the appropriate use of peace officers and police liaison officers to physically remove a student with or without an Individualized Education Plan (IEP) from school grounds.

The school district is committed to promoting learning environments that are safe for all members of the school community. Student safety is a top priority and students should be reasonably protected from physical or emotional harm at school locations and during school activities.

All students, including those with Individual Education Plans, are subject to the terms of the school district's discipline policy. Building level administrators have the responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior shall be taken by appropriate staff when a student's behavior violates the school district's discipline policy.

If a student with or without an Individual Education Plan engages in conduct that in the judgment of school personnel endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the student may be physically removed from school grounds in accordance with this policy and associated regulations.

ADOPTED: April 5, 2004
REVIEWED: March 13, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

USE OF PEACE OFFICERS TO REMOVE STUDENTS WITH INDIVIDUAL EDUCATION PLANS FROM SCHOOL GROUNDS	**REGULATIONS: 508-R**

1. Crisis Team Involvement

   If the behavior of a student with or without an IEP escalates to the point where the student's behavior endangers or may endanger the health, safety, or property of the student, other students, staff, or school property, a building's crisis team may be summoned. The crisis team may attempt to de-escalate the student's behavior by using strategies in which the team is trained and/or, if a student has an IEP, strategies or procedures that may be described in this IEP (or positive behavior support plan). When such measures fail, or when the crisis team determines that the student's behavior continues to endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may recommend to the administrator or designee that the student be removed from school grounds.

   If the student's behavior cannot be safely managed, school personnel may immediately request assistance from a police liaison officer or a peace officer. When possible, school personnel should consult with a building administrator prior to requesting assistance from a police liaison or peace officer.

2. Removal By Police Liaison Officer or Peace Officer

   If a student with or without an IEP engages in conduct that endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, a building administrator or designee may request that the police liaison officer or a peace officer remove the student from school grounds.

   Whether a student with or without an IEP engages in conduct that endangers the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district policy (Student Records).

A student's IEP does not prevent state law enforcement and/or judicial authorities from exercising their authority with respect to the application of federal and state laws to crimes committed by a student with an IEP.

3. Reasonable Force Permitted

   In removing a student with or without an IEP from school grounds, the police liaison officer or peace officer may use reasonable force when necessary to correct or restrain a student or prevent bodily harm or death to another or to the student. Police liaison officers are prohibited from engaging in the following when removing students from school grounds:

   1. Requiring the student to assume and maintain a specified physical position, activity, or posture that induces physical pain as an aversive procedure;
   2. Presenting intense sounds, lights, or other sensory stimuli as an aversive stimulus;
   3. Using noxious smell, taste, substance, or spray as an aversive stimulus;
   4. Denying or restricting the student's access to equipment and devices such as hearing aids and communication boards that facilitate the student's functioning except temporarily when the student is perceived to be destroying or damaging equipment or devices;
   5. Using faradic skin shock;
   6. Restricting, totally or partially, the student's auditory or visual sense, except that study carrels may be used as an academic intervention;
   7. Withholding regularly scheduled meals or water;
   8. Denying the student access to toilet facilities.

4. Parental Notification

   A building administrator or designee shall make reasonable efforts to notify the student's parents or guardians of the student's removal from school grounds as soon as practical following the student's removal.

5. Continued Removals: Review of IEP

   Continual and repeated use of the removal process described herein must be reviewed as a part of an IEP process.

6. Effect of Policy in an Emergency; Use of Conditional Procedures

If building personnel seek to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency, and the student's IEP authorizes the use of one or more conditional procedures, the crisis team or other school personnel trained to work with the student may employ conditional procedures, in addition to any reasonable force that may be necessary to facilitate the student's removal from school grounds by a police liaison officer or peace officer. If a conditional procedure is used in an emergency and is not included in a student's IEP, the student's IEP team shall meet as soon as possible, but no later than five (5) school days after emergency procedures have commenced, to modify the student's IEP.

Agenda Item 6-A-1.f

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

f. Board Policy and Regulations 510 and 510-R – "Student Sex Nondiscrimination" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 510 and 510-R – "Student Sex Nondiscrimination."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT SEX NONDISCRIMINATION	POLICY: 510

I. Purpose

Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

II. GENERAL STATEMENT OF POLICY

A. The School District provides equal opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the School District on the basis of sex.

B. It is the responsibility of every School District employee to comply with this policy.

ADOPTED: November 8, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT SEX NONDISCRIMINATION	REGULATIONS: 510-R

I. TITLE IX COORDINATOR

A. The Executive Director of Human Resources is the Title IX coordinator. This employee coordinates the School District's efforts to comply with and carry out its responsibilities under Title IX.

B. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the Superintendent or the School District human rights officer.

II. REPORTING PROCEDURES

A. The Executive Director of Human Resources is the School District human rights officer to receive reports, complaints or reports of unlawful sex discrimination toward a student.

B. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other School District personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate School District official designated by these regulations or may file a report. The School District encourages the reporting party or complainant to use the report form available from the principal of each building or available from the School District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a School District human rights officer or to the Superintendent.

C. The building principal is the person responsible for receiving oral or written reports of unlawful sex discrimination toward a student at the building level. Any adult School District personnel who receives a report of unlawful sex discrimination toward a student shall inform the building principal immediately.

D. Upon receipt of a report, the principal must notify the School District human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the School District human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.

E. The School Board hereby designates Executive Director of Human Resources as the School District human rights officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.

F. The School District shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing addresses and telephone numbers.

G. Submission of a good faith complaint, or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.

H. Use of formal reporting forms is not mandatory.

I. The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

III. INVESTIGATION

A. By authority of the School District, the human rights officer, upon receipt of a report, complaint alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by School District officials or by a third party designated by the School District.

B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

C. In determining whether alleged conduct constitutes a violation of this policy, the School District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

D. In addition, the School District may take immediate steps, at the discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.

E. The investigation will be completed as soon as practicable. The School District human rights officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

IV. SCHOOL DISTRICT ACTION

A. Upon conclusion of the investigation and receipt of a report, the School District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and School District policies.

B. The result of the School District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the School District in accordance with state and federal law regarding data or records privacy.

VI. REPRISAL

The School District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

VII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

Agenda Item 6-A-1.g

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

g. Board Policy and Regulations 511 and 511-R – "Student Records" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation that no changes be made to Board Policy and Regulations 511 and 511-R – "Student Records".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT RECORDS	POLICY: 511

Independent School District 284 recognizes the need to collect maintain, and disseminate student records.

Information about students shall be maintained under the supervision of certified staff. The collection, maintenance, accessibility, dissemination, and retention of such information shall be controlled by procedures designed to protect the individual rights of students and preserve the confidential nature of the various types of records in accordance with state and federal regulations and laws.

RESPONSIBILITY FOR STUDENT RECORDS

The overall responsible authority for student records shall be the Superintendent of Schools. The Superintendent shall develop and maintain appropriate procedures to assure protection and privacy of records

Directory Information

Directory Information is that which is available to the public upon written request. This classification includes official records that includes:

1. Student name
2. Address
3. Student photos for school approved publication
4. Telephone listing
5. Date and place of birth
6. Participation in officially recognized activities and sports
7. Weight and height of members of athletic teams
8. Dates of attendance
9. Degrees and awards received
10. Most recent previous educational agency or institution attended by student
11. Grade level

ADOPTED: March 9, 1970
AMENDED: March 9, 1987
AMENDED: July 11, 1988
AMENDED: August 16, 2004
AMENDED: April 11, 2005
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT RECORDS	REGULATIONS: 511-R

COLLECTION, MAINTENANCE AND DISCLOSURE

Student records are collected for a variety of purposes by the School District. To protect the welfare of students and preserve their right to privacy, these records are not generally of a public nature. Student records or copies of student records are, therefore, to be made available only in accordance with the terms of Policy 511, and in accordance with applicable provisions of state and federal laws, rules and regulations. The building principal shall be responsible for the collection, maintenance, and release or review of student records.

Public notice is to be disseminated annually informing parents, guardians, and adult students of their rights with regard to student records, the location of student records, and a copy of Policy 511.

I. DEFINITIONS

A. Education Records

1. **Academic Information** - This classification shall include verified information of clear importance for understanding the student's development and for operating the educational system:

   a. Standardized achievement test scores (or summary results)–group administered (or make-up test scores of these same group tests administered to an individual).

   b. Standardized aptitude tests (or summary results)–group administered (or such make-up test scores of these same group tests administered to an individual).

   c. Scores (or summary results) of individual achievement, aptitude, interest, and personality tests (individually administered).

   d. Grades and academic work completed.

2. **Supplementary Information to the Education Record**

   a. Home and family information.

   b. Interview and conference reports.

   c. Systematically gathered teacher or counselor evaluations and observations which shall be factual and unambiguous in character.

d. Factual statements verified by two or more professional persons (for example: teacher and principal, or counselor and teacher) about serious or recurrent behavioral patterns.

e. Official records and reports of disciplinary action, such as dismissal from class, suspensions, and other similar actions.

Professional staff contributions to the supplementary records are perceived as potentially useful in the educational process; however, professional staff must be sure all information submitted to the student folder is clearly stated, accurate, and factual.

3. Tentative Records (not included in the education record category) –

This classification includes potentially useful information for the education and welfare of the student which is needed for a limited time only such as:

a. Reports from outside agencies such as medical reports other than those routinely obtained for the health record, psychological or other psychiatric reports.

b. Data pertaining to abused or battered children, pregnancy, drug and alcohol abuse, and venereal diseases.

4. Disclosure - Means access or release or transfer of any part of the education record of a student to a third party.

5. Parent – Includes a parent, guardian, or an individual acting as a parent of a student (surrogate parent) in the absence of a parent or guardian. It may be presumed that the parent has the authority to exercise the rights inherent in this policy and the laws referenced unless the School District (principal or designee) has been provided with evidence that there is a state law or court order governing such matters as divorce, separation or sole custody, or a legally binding document which provides to the contrary.

6. Legitimate Educational Interest – Legitimate educational interest includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student and student health and welfare. It includes a person's need to know in order to:

a. Perform an administrative task required in the school or employee's contract or position description approved by the School Board;

b. Perform a supervisory or instructional task directly related to the student's education; or

Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement or student financial aid.

7. **School Official** – School official includes: (a) a person duly elected to the School Board; (b) a person employed by the School Board in an administrative, supervisory, instructional or other professional position; (c) a person employed by the School Board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and (d) a person employed by, or under contract to, the School Board to perform a special task such as a secretary, a clerk, an attorney or an auditor for the period of his or her performance as an employee or contractor.

8. **Consent** – Written consent should be given by the student's parent(s) or guardian. When a student reaches 18 years of age, his/her consent and not that of the parents or guardian must be obtained to disclose education records.

II. COLLECTION OF DATA

A. Education Records

Data collected on students shall consist of that necessary for the administration and management of programs specifically authorized by the legislature, the School Board, or mandated by federal law. Consent from parent(s), guardian, or student if 18 years old, shall not be required for the collection of such data except in the case of legally required consent such as special education records.

The School District shall inform the parent(s), guardian, or student if 18 years old, of the type of records collected by the School District and the purpose for which they are used.

B. Summary Data

The School District may engage the services of qualified organizations to conduct such studies or surveys, or the School District may conduct such studies or surveys on its own behalf for the purpose of developing, validating, or administering tests, administering student aid programs, and improving instruction, provided that such studies or surveys are conducted in such a manner as will not permit personal identification of students and their parents by persons other than those involved in collecting the information. Such information will be destroyed when no longer needed for the purpose for which it was collected.

The School District shall inform parent(s), guardian, or student if 18 years old, of the type of summary data to be collected and the purpose for which it was collected.

III. MAINTENANCE OF RECORDS

A. Directory Information

The School District as well as each school shall maintain an official record of each enrolled student. This record shall be permanent and maintained by the School District for an indefinite period of time.

B. Academic Information

Information defined as academic data shall be recorded separately from directory information but shall be a part of the official record folder for each student. Supplementary records shall be removed and destroyed one (1) year after graduation or upon the twenty-fourth birthday of a student who received or requested special education services.

C. Tentative Records

Records listed under this category shall be stored in a locked file with the principal or designated representative responsible for disclosure of the file.

Such data may be reviewed by the school administrator and the originator of the data.

Reports which are no longer applicable or appear to be inaccurate on the basis of later data shall be either revised or destroyed. All such records should be removed and destroyed one (1) year after graduation or three (3) years after a student terminates school prior to graduation.

IV. DISCLOSURE OF RECORDS

A. Disclosure of Certain Directory Records

Directory records which include "Directory Information" listed in Policy 511 may be made public without permission provided:

Public notice is given that said records will be public information unless parents of students or students 18 years of age or older notify the responsible authority or designee, in writing, that the above-listed directory information should not be released without prior consent. Student data collected on home-schooled and private school students are private and will not be released unless requested in writing by a parent or student 18 years of age or older.

B. Disclosure of Directory, Academic, and Supplementary Records

1. Written consent from parent, guardian, or student if 18 years old shall **not** be required when:

a. School officials who have a legitimate educational interest in examining the student's records wish to review the education records of the student.

b. The student moves from one level to another within the School District (elementary to middle school, etc).

c. An individual student transfers from one school to another within the School District.

d. The educational record of a student or any portion thereof is requested by another school district, college, or other educational institution in which the student seeks or intends to enroll. The request should come from the appropriate office of the school or educational institution and not from a sub-organization such as a sorority, fraternity, athletic or other type of club.

e. A student record is requested by judicial subpoena. In this case the parent, guardian, or student if 18 years old, shall be notified in writing of the release of the record and the reasons therefore.

2. Written consent by parent, guardian, or student if 18 years or older, shall be obtained by the building principal prior to the release or review of the student's educational record by:

Any person, office, or institution which has a legitimate interest in the student's records (parole officers, police liaison officers, psychiatrists, Army, prospective employer, insurance agency).

Written consent by parent, guardian, or student if 18 years or older, for release of record must specify the records to be released and to whom they are to be released, and must indicate what portion, if any, of the supplementary file is to be included in the release. Each request for consent shall be made separately. No blanket permission for release of information shall be allowed.

In cases of release of the education records with written consent, only a single copy of the student's record shall be released to the agency, individual, or institution requesting the information.

3. Parent, guardian, or student if 18 years of age or older, shall have access to the education records of the student. Written requests for review of the student's records shall be made to the building principal by the parent(s), guardian, or student if 18 years or older. Such requests shall be honored immediately if possible, or within five (5) days of the date of request, excluding Saturdays, Sundays, and legal holidays. If compliance with the request

cannot be made within that time, the individual making the request shall be so informed. The building principal may have an additional five (5) days within which to comply with the request, excluding Saturdays, Sundays, and legal holidays.

4. Although access to an education record cannot be denied to a parent, guardian, or student 18 years of age or older, a request by the aforementioned may be denied by the responsible authority or designee under the following circumstances:

   a. If the request is not in writing.

   b. If the individual submitting the request is incoherent or obviously incapacitated from the consumption of alcohol or other chemicals.

   c. If the request is submitted at a time other than working hours, or at a place other than the building where the records are kept.

   d. If the responsible authority or designee has been provided with evidence that there is a legally binding instrument, or a state law or court order governing such matters as divorce, separation or custody, which precludes the rights of a parent to access to or copies educational records.

5. Fees for copies of the records shall be accessed at the rate of twenty (20) cents per page. One sheet of paper copied on both sides shall be considered two pages.

C. DISCLOSURE OF DATA FROM A TENTATIVE FILE

Oral interpretation shall be made to parent(s), guardian, or student 18 years of age or older, and to school staff who have a legitimate educational interest in and concern for the student. The interpretation shall be the responsibility of the originator of the record or a designated representative of the principal. Notation of existence of such special records shall be placed in the student's permanent folder, and shall be considered and treated as part of the supplemental record.

Such records shall be considered extremely confidential and information from or copies of such records shall be released upon request without prior consent of parent(s), guardian, or student if 18 years or older, only to the following:

1. The originating staff member or departmental representative.

2. When compelled by law such as judicial subpoena. In such case the parent(s) shall be informed of the release of information.

D. RECORD OF DISCLOSURE

1. A record must be kept in each student's folder on which shall be listed all persons, agencies, or organizations requesting disclosure of a student's records. The record must also indicate a legitimate interest of the party making the request.

2. This requirement does not apply to requests for disclosure by teachers or other school personnel who have a legitimate interest in a student's record. Requests for review by parent(s), guardian, and/or student shall be listed only for purposes of providing a record or the frequency of such requests.

V. CHALLENGING ACCURACY OF EDUCATIONAL RECORDS

A. A parent, guardian, or student if 18 years of age or older, may contest the accuracy or the completeness of the educational records. Such challenge shall be made in writing and shall describe the nature of such disagreement.

1. In case of challenge, an informal conference shall be held to examine the student's record in regard to the challenged information. Participants in the conference shall be selected by the building principal and be composed of staff members, specialists, other professional individuals whose knowledge and expertise the principal considers essential in the resolution of the matter, and shall include the individual who has submitted the written challenge.

2. If, as a result of the conference, the School District finds that the challenged portion of the student's record is incorrect, that portion shall be amended or corrected and the parent(s), guardian, or student shall be so informed.

3. If, as a result of the conference, the School District finds that the challenged portion of the student's record is not inaccurate, it shall inform the individual who has submitted the challenge of their right to place in the student's folder a statement commenting on the reasons for disagreeing with the School District's disposition of the matter. This statement shall remain a part of the student's record and shall be subject to disclosure provisions as outlined in these guidelines.

4. The school administration shall make every effort to resolve the issue within 30 days of the date of the written challenge.

5. A written record shall be kept of the challenge of accuracy, any conferences held, and any other action taken in this regard, all of which shall become a part of the student's record.

B. THE RIGHT TO A HEARING

If the conference procedure in Item V-A proves unsatisfactory, the parent(s), guardian, or eligible student shall be advised of the right to a hearing to challenge the content of the student's educational records. The hearing shall be conducted in accordance with federal law.

1. If, as a result of the hearing, the School District decides that the contested portion is inaccurate, misleading, or otherwise in violation of privacy or other rights of student, it shall amend the records accordingly and so inform the parent(s), guardian, or eligible student.

2. If, as a result of the hearing, the School District decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the parent(s), guardian, or eligible student of the right to place a statement in the student's record commenting upon the information in the education records which is challenged and setting forth any reasons for disagreeing with the decision of the District.

3. Any statement placed in the education records of the student under the provisions of V-B-2 of this section shall:

   a. Be maintained by the School District as part of the educational records of the student as long as the record or the contested portion thereof is maintained by the District; and

   b. If the records of the student or the contested portion thereof are disclosed by the School District to any party, the statement shall be disclosed to that party.

EFFECTIVE: August 18, 1992
MODIFIED: April 2, 2001
MODIFIED: July 30, 2001
MODIFIED: April 23, 2003
MODIFIED: August 28, 2003
MODIFIED: August 16, 2004
MODIFIED: April 11, 2005
MODIFIED: September 21, 2005
REVIEWED: December 12, 2005

Agenda Item 6-A-1.h

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

h. Board Policy and Regulations 512 and 512-R – "Staff Notification Of Violent Behavior By Students" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 512 and 512-R – "Staff Notification Of Violent Behavior By Students."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS	POLICY: 512

Wayzata Board of Education is committed to providing students and staff with a safe environment.

The School Board recognizes the value of providing staff with information necessary to secure that environment. This process shall include: staff notification, parental notification and staff training.

ADOPTED: June 14, 2004
REVIEWED: March 13, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS	REGULATIONS: 512-R

I. PURPOSE

This policy addresses staff notification of violent behavior by students. The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior in order to serve the student and protect students and staff members.

II. DEFINITIONS

For purposes of this policy on Staff Notification of Violent Behavior by Students (Policy) terms have the meaning given them.

A. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if the student has multiple reported incidents of violence within the previous 18 months.
2. A student will be considered to have a history of violent behavior if the student has been suspended, expelled or excluded on more than one occasion for any incident of violent behavior within the previous 18 months.
3. An exception is there may be a single egregious incident that may precipitate notification.

B. Incident(s) of Violence

"Incident(s) of violence" means willful conduct in which a student has caused physical injury to person(s) or significant damage to property, regardless of whether related to a disability or whether discipline was imposed. This does not include injury or damage which is accidental or is the result of negligence. An incident of violence includes an incident described in notices received from either law enforcement or the juvenile courts.

C. Legitimate Educational Interest

For purposes of federal and state law, a school staff member is determined to have a legitimate educational interest in data related to a history of violent behavior if the data requested are:

1. Necessary for that school staff member to perform appropriate tasks that are specified in his or her position description or by a contract agreement;

2. Used solely within the context of school business and not for purposes extraneous to the school staff member's areas of responsibility or to the school;
3. Relevant to the accomplishment of a job-related task or to a determination about the student; and
4. Consistent with the purposes for which the data are maintained.

D. School Staff Member

"School Staff Member" includes:

1. A person licensed by the State and appointed by the School Board to an administrative, supervisory, instructional or other professional position such as a principal, teacher, counselor or school psychologist;
2. A person employed by or under contract to the School Board to perform a special task such as a paraprofessional, school bus driver, secretary, clerk, occupational therapist, or the School Board attorney for the period of his or her performance as an employee or contractor; and
3. A substitute for personnel listed above for the period of his or her performance as a substitute.

III. STAFF NOTIFICATION

A. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior will receive notification from the administration prior to placement of the student in the teacher's classroom. In addition, notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this Policy, in the data.

B. Determination of Who Receives Notice

Determination of which school staff members have a legitimate educational interest will be made by (1) the School District's Responsible Authority appointed by the School Board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this detailed determination, the Responsible Authority will provide guidance to whomever determines what data will be shared.

School staff members who receive notice under this Policy may provide notice to someone substituting for them or for another staff member who has received notice. For example, if a paraprofessional that is absent has received notice, that paraprofessional, the classroom

teacher, or the principal could tell the person temporarily replacing the paraprofessional.

C. Form of Staff Notification

The notice given to school staff members may be written or verbal and will include the following:

1. Name of the student;
2. Date of Notice
3. The history of violent behavior as defined in Section II. of this Policy; and
4. Reminder of the private nature of the data provided.

This notification will result in a meeting. The meeting will include the following, as appropriate:

1. Explanation of what occurred in each incident of violent behavior, if known, specifically including any mitigating factors;
2. Types of situations that might trigger violent behavior by the student, if known;
3. Successful strategies or interventions, if known; and
4. Documents that the staff member may review to assist understanding of the student (e.g. IEP or § 504 plan).

D. Record of Meeting

The administration must keep a copy of the notification of meeting to provide a record of those school staff members notified under this section. Retention of the written notice provided to school staff members is governed by the approved Records Retention Schedule.

E. Law Enforcement Reports

The administration must immediately forward to appropriate school staff members those notices related to an incident of violent behavior received from law enforcement pursuant to Minn. Stat. §121A.75. The law enforcement notice must be followed by the formal written notice set forth above within a reasonable time, not to exceed 10 business days. All other notices received from law enforcement pursuant to Minn. Stat. §121A.75 must be disseminated as required by that section. Retention of the law enforcement notice is governed by Minn. Stat. §121A.75, Subd. 2(e).

IV. PARENTAL NOTICE

The administration will notify the parents/guardian of the student demonstrating violent behavior that it gives classroom teachers and other school staff members notice about the student's history of violent behavior. This will be included as part of the Annual Notice of Rights required by FERPA and shall be provided to a parent/guardian at the time of a meeting about the student's violent behavior under this Policy is first provided or if it is changed.

V. TRAINING NEEDS

The parties involved may discuss necessary training, which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Agenda Item 6-A-1.i

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

i. Board Policy and Regulations 514 and 514-R – "Limited Open Forum" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 514 and 514-R – "Limited Open Forum."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

LIMITED OPEN FORUM	POLICY: 514

The Equal Access Act requires that public secondary schools grant equal access to student groups who wish to meet for religious, political, or philosophical purposes, if the school allows other types of non-curriculum-related student groups to meet.

The School Board implemented the Equal Access Act by creating a Limited Open Forum for students in Grades 7-12 during which all non-curriculum-related student groups shall have equal access and a fair opportunity to conduct meetings.

The Board directs the Superintendent to develop regulations needed to implement and administer the Limited Open Forum.

ADOPTED: January 10, 1994
AMENDED: June 14, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

LIMITED OPEN FORUM	REGULATIONS: 514-R

The following regulations are established by the Superintendent for the administration of the Limited Open Forum and shall have no application to activities that occur outside of the Limited Open Forum.

I. Designated Time for Limited Open Forum

The secondary school principals will set aside thirty (30) minutes before the start of the instructional day and one (1) hour at the end of the instructional day for a Limited Open Forum.

II. Access to Limited Open Forum

The principal or his/her designee may approve student groups' use of facilities to conduct a meeting during the Limited Open Forum provided that:

A. The meeting will take place during the Limited Open Forum.

B. The meeting is voluntary and student initiated. The principal or his/her designee must be assured that students are the ones promoting such activities and that they are participating of their own volition; an adult supervisor must be present. Non-school persons may not assist, control or regularly attend meetings.

C. Non–curriculum-related students groups that desire to conduct meetings during the Limited Open Forum shall make a request in writing to the building principal 48 hours prior to event. The request shall include an estimated number of students in attendance, the time and date, and any special equipment.

D. Student groups approved for Limited Open Forum will not use the school name, school mascot name, District name, or any name that might imply school or District sponsorship.

E. Board ~~p~~Policy 501 requires that no group shall be discriminated against or denied access.

F. Student groups shall not engage in any activity that is illegal, dangerous, or disruptive to other activities. Such activities will be grounds for discipline of an individual student and grounds for a particular group to be denied access.

G. The meeting is open to all students without regard to race, creed, gender, religion, national origin, age, sexual orientation, color, parental status, marital status, economic status or disability.

III. Use of Facilities by Students

It is the responsibility of the building principal to:

A. Find a suitable room for the student group to use. The number of students in a particular group will be limited to the safe capacity of the meeting space.

B. Assure proper supervision. This action does not constitute sponsorship by the District of such meetings, and the presence of school authorities is for the purpose of observation only.

C. Assure that the meeting does not in any way interfere with the conduct of regular instructional activities of the school. The principal or his/her designee may deny facilities to students on the basis that such activities or meetings interfere with the instructional program.

IV. Other Stipulations

A. No public funds shall be spent for the benefit of non-curriculum-related student groups meeting during the Limited Open Forum beyond the cost of providing space.

B. School authorities or District employees shall not promote or lead such meetings.

C. Student meetings are not controlled, conducted, or directed by persons or groups not affiliated with the schools. Visitors to the school must obtain the permission of the principal before meeting with non-curriculum-related student groups during the Limited Open Forum.

D. Non-school persons shall be denied access to School District property if their behavior is or reasonably threatens to be illegal, dangerous, or disruptive to other activities.

EFFECTIVE: January 10, 1994
MODIFIED: June 14, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-1.j

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

j. Board Policy and Regulations 515 and 515-R – "Search of Student Lockers, Desks, Personal Possessions and Student's Person" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 515 and 515-R – "Search of Student Lockers, Desks, Personal Possessions and Student's Person."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON	**POLICY: 515**

It is the purpose of this policy to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband. Pursuant to Minnesota statutes, school lockers and school desks are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. This policy applies to all lockers issued to students throughout the school year, including athletic lockers.

It is a violation of this policy for students to use lockers and desks for unauthorized purposes or to store contraband on their person or in their personal possessions.

ADOPTED: August 16, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON	**REGULATIONS: 515-R**

Procedures

1. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
2. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
3. As soon as practicable after the search of a student's personal possessions or lockers, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.
4. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
5. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
6. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

Guidelines for care of lockers

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

EFFECTIVE: August 16, 2004
MODIFIED: December 12, 2005

Agenda Item 6-A-1.k

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

k. Board Policy 517– "Student Chemical Dependency and Chemical Health Programs" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy 517 – "Student Chemical Dependency and Chemical Health Programs."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT CHEMICAL DEPENDENCY AND CHEMICAL HEALTH PROGRAMS	POLICY: 517

The policy of the School Board is to develop, implement, and maintain for students a program to deal with the issues of chemical dependency and chemical health. The Board recognizes that chemical use and abuse affects the lives of the young and that the effects can be counterproductive to the educational mission of this public institution. The Board further recognizes that chemical dependency is treatable and believes that its prevention through education must be a priority of the District. To this end the Board shall encourage and support a program of prevention, early identification of chemical dependency, and appropriate intervention, referral, and aftercare.

ADOPTED: April 11, 1983
AMENDED: August 11, 1986
AMENDED: August 16, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-1.I

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

I. Board Policy and Regulations 518 and 518-R – "Assignment of Resident Students to Schools" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 518 and 518-R – "Assignment of Resident Students to Schools."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ASSIGNMENT OF RESIDENT STUDENTS TO SCHOOLS	**POLICY: 518**

In general, the School Board expects that pupils will attend those schools which officially serve the geographic area in which they reside, with the following exceptions:

1. The change involves an exceptional child.
2. The change appears to be in the best interests of the child and of the school.

These exceptions shall be approved only when a given school can accommodate such assigned pupils without impairing the quality of service to ~~regular~~ other enrollees.

Permission to attend a school outside the attendance area shall be authorized for a one (1) year period of time and reviewed annually.

Transportation to and from school will be provided for pupils only if it can be accomplished at no additional cost to the District, and if such arrangements do not result in any transportation disadvantage to pupils regularly assigned to such school.

The School Board reserves the right to authorize categorical or group exceptions to enrollment and transportation constraints presented in this policy.

ADOPTED: March 8, 1976
AMENDED: November 10, 1986
AMENDED: May 10, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ASSIGNMENT OF RESIDENT STUDENTS TO SCHOOLS	**REGULATIONS: 518-R**

1. Parents who wish to have their child(ren) attend a school outside of their neighborhood attendance boundaries must submit a request for transfer by May 1 to the Student Registration Secretary at the District Administration Building. Requests should be on the District form titled "Parent Request for Building Transfer Within the District." The form will be held for consideration until August.
2. Parents will be notified of placement status by mid-August.
3. Parents will be responsible for transporting their children to the nearest bus stop within the school's attendance area.

EFFECTIVE: February 1, 1991
MODIFIED: July 1, 1992
MODIFIED: January 1, 1995
MODIFIED: May 10, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-1.m

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

m. Board Policy and Regulations 521 and 521-R – "Immunization of Students" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 521 and 521-R – "Immunization of Students."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

IMMUNIZATION OF STUDENTS	**POLICY: 521**

The Board of Education of the Wayzata Public Schools supports the prevention of disease through immunization of children as required by law. Accordingly, the School Board authorizes the Superintendent of Schools to develop appropriate regulations to comply with the School Immunization Law. The School Immunization Law requires students enrolling or attending public schools to provide documentation of immunizations required by the Minnesota Department of Public Health.

No student will be allowed to enroll, or attend, the Wayzata Public Schools without first having presented evidence of compliance with statute requiring immunization or documented exemptions for medical or conscientiously held beliefs of his/her parent or guardian. The Superintendent of Schools or designee is hereby authorized to exclude any pupil from school attendance for noncompliance with immunization requirements. The student shall remain excluded from attendance until the student has complied with statutorily required immunizations.

ADOPTED: December 13, 1999
AMENDED: August 16, 2004
REVIEWED: March 13, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

IMMUNIZATION OF STUDENTS	**REGULATIONS: 521-R**

The following regulations provide guidance for the implementation of School Board policy and the requirements of the School Immunization Law.

1. The Superintendent of Schools requires for school admission, a completed Pupil Health Immunization Record signed by a parent/guardian or physician/clinic certifying that each child has been immunized appropriately for his/her age in accordance with the Minnesota Department of Health's schedule, and such other communicable diseases as may be specified from time to time by the Minnesota Department of Health.
2. No child will be required to have any such immunizations if his/her parent/guardian requests an exemption for medical reasons or conscientiously held beliefs. If a child is unable to have the required immunizations for medical contraindication or laboratory evidence of immunity, a signed statement shall be required from the family's physician certifying that such procedure is contraindicated. If a child's parent/guardian's conscientiously held beliefs prevent him/her from having the required immunizations, a signed and notarized Legal Exemptions to Minnesota School Immunization Law statement certifying this shall be required from the parent or legal guardian.
3. School health staff will provide to parents, upon request, information on community resources to access immunizations at little to no cost to assist families in complying with the School Immunization Law.
4. The Superintendent of Schools or designee is authorized to exclude any pupil from school attendance for noncompliance with the statutes, and will notify the parent or guardian in writing of the reason for the exclusion, stating that the pupil will continue to be excluded until the pupil has complied with the immunization requirements. An exception to this rule will be granted if the pupil can provide evidence that a medical appointment is scheduled within the week of enrollment to complete immunization. No extension will be granted beyond that week.

EFFECTIVE: December 13, 1999
MODIFIED: August 16, 2004
REVIEWED: March 13, 2006

Agenda Item 6-A-1.n

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

n. Board Policy and Regulations 522 and 522-R – "Do Not Resuscitate/Do Not Intubate Orders" – First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 522 and 522-R – "Do Not Resuscitate/Do Not Intubate Orders."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

DO NOT RESUSCITATE/DO NOT INTUBATE ORDERS	**POLICY: 522**

The School District recognizes that it is serving students with complex health needs. The School District also recognizes that School District staff may be confronted with requests to withhold emergency care of a student in the event of a life threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to School District staff in these situations.

A primary concern of parents and all school employees is the health and safety of all students entrusted to the supervision of the Wayzata School District. While the District provides appropriate health services to students during their school day, the primary mission of the School District is education. As DNR-DNI orders are medical documents, School District staff will not accept or honor parents' requests to withhold emergency care or DNR-DNI orders, nor will the School District convey such orders to emergency medical personnel with the exception of an individualized student health plan.

This policy will affect all students except when a student's individual needs are such that their IEP or Section 504 team creates an individualized health plan in accordance with state and federal law.

The School Board shall direct the administration to develop procedures to be implemented in the case of such requests. These procedures shall be developed in conjunction with Wayzata School District Health Services procedures and monitored by the District school nurses. The Health Services Department shall inform and provide training to building administration, health service assistants, and other essential personnel about these procedures. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI Orders shall be advised of and shall be given a copy of this policy and administrative regulations.

ADOPTED: February 12, 1996
AMENDED: August 16, 2004
REVIEWED: March 13, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

DO NOT RESUSCITATE/DO NOT INTUBATE ORDERS	**REGULATIONS: 522-R**

The purpose of these regulations is to provide guidance to School District staff when parents request the District to honor and/or convey doctor's orders for DNR-DNI. If the District receives a request from a family and their physician to honor "Do Not Resuscitate" or "Do Not Intubate" orders, the following procedures will be followed:

1. The School District employee who first becomes aware of the request shall immediately inform a District school nurse and the Director of Special Services.

2. A school nurse or the Director of Special Services shall contact the family and inform them of the District policy to respond to such requests and will outline the following procedures:

   If a student is undergoing a medical emergency during school or school activities, the following will occur:

   a. School District staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.

   b. School District staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.

   c. The student's parents/guardians and living arrangement (if different from the parents) will be contacted immediately and informed of: the nature of the emergency, the location of the student, and that the District will perform emergency care procedures until the 911 response team arrives.

   d. The parents and/or their physician have the responsibility to convey a DNR-DNI Order to the appropriate medical personnel if they wish.

In the event an individualized emergency care plan is in place, created by a student's IEP or Section 504 team in accordance with state and federal law, the District may convey those orders to the 911 response team.

If individualized procedures are developed, a signed original copy of the family's physician's order will be required and used in the development of an Individualized Health Plan or School Nurse Plan where the specifics for an individual student will be documented. These highly unique plans may include specific identification of such students and the conveyance of such physician-directed orders, as outlined in an individualized health plan. Parents' waiver of District liability will be required in the event of such plans.

EFFECTIVE: February 12, 1996
MODIFIED: August 16, 2004
REVIEWED: March 13, 2006

Agenda Item 6-A-1.o

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

o. Board Policy and Regulations 527 and 527R – "Student Medication" - First Reading

RECOMMENDED ACTION: Accept for first reading the recommendation for no changes to Board Policy and Regulations 527 and 527-R – "Student Medication."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT MEDICATION	POLICY: 527

The policy's purpose is to set forth the provisions that must be followed when administering medication to students at school.

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, trained health paraprofessional, principal, or teacher will administer medications in accordance with law and school district procedures.

ADOPTED: March 3, 1970
AMENDED: September 10, 1973
AMENDED: February 9, 1987
AMENDED: November 8, 2004
AMENDED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT MEDICATION	REGULATIONS: 527-R

Although it is preferred that medications are given outside the regular school hours, federal law dictates that the administration of medications at school is a related service. This service must be provided when students require medication during the school day in order to obtain an appropriate public education. These medication administration procedures are consistent with school board policy and recommendations from the Minnesota Department of Health.

I. PRESCRIPTION MEDICATIONS

A. Long-term medications

1. An "Authorization to Administer Medications at School" form must be completed for each medication administered at school. The form must include the student's name, medication, dosage, route, and administration time as well as the signature of the health care provider and parent/guardian. A new form must be submitted each year and any time there is a change in the order.

2. An oral request from the prescriber for administration of medication must be reduced to writing within 2 school days.

3. Prescription medication must be provided in a pharmacy labeled container with directions consistent with that on the medication authorization form.

4. The District nurse or health paraprofessional may request further information regarding the prescription, if needed, prior to administration of the medication.

5. All medication will be stored and administered in the health office, with the exception of emergency medication such as EpiPens or inhalers if these have been approved for self-administration or carrying by the student.

6. The health paraprofessional will count and record all controlled medications that are received and administered. Any destroyed medication must also be documented to assure that there is an accounting for all medication.

7. Health office personnel will record all medications given on the medication form.

8. Exceptions to these guidelines

   a. Qualified staff may administer emergency medications such as EpiPens or inhalers before the above requirements are met. However, parents should be directed to supply the necessary Information as soon as is reasonably possible.
   b. Emergency medications may be self-administered if
      - The District has received a written authorization from the parent/guardian permitting the student to self-administer the medication.
      - The medication is properly labeled for the student.
      - There is written documentation from a prescribing professional that this student can safely possess and use this medication.

B. Short-term (2 weeks or less) prescriptions

1. Parent/guardian must provide a signed request for administration of medication at school. The request must be consistent with the label on the prescription container.

2. An oral request from the parent/guardian for administration of medication must be reduced to writing within 2 school days.

3. The prescription medication must be provided in a pharmacy labeled container that includes a start date, specific dosing amounts and times and duration of prescription.

4. The District nurse or health paraprofessional may request further information regarding the prescription, if needed, prior to administration of the medication.

5. These guidelines exclude the administration of controlled substances for which all the requirements under long-term medications apply.

6. All medication will be stored and administered in the health office.

II. NON PRESCRIPTION OR OVER-THE-COUNTER MEDICATION

Minnesota state law (statute 121A.222) allows a **secondary student** to possess and self-administer nonprescription pain relief in the school setting provided that the medication is taken in a manner consistent with the labeling of the medication.

A. High School Students

1. The District must have received a written authorization from the parent/guardian and this authorization must be submitted each year that the student will be self-administering (see high school "Over-the-Counter Medication Administration Form").

2. Non-prescription medications may include only ibuprofen (Advil, Motrin) and acetaminophen (Tylenol).

3. Medications must be stored in the original container. The District nurse or health paraprofessional may request further information regarding this medication, if needed, prior to administration.

4. The District reserves the right to revoke this privilege if it has been determined that the student is abusing this right (such as sharing medication with another student).

B. Middle School Students

1. The District must have received a written authorization from the parent/guardian and this authorization must be submitted each year (see middle school "Over-The-Counter Medication Administration Form").

2. Non-prescription medications may include only ibuprofen (Advil, Motrin) and acetaminophen (Tylenol).

3. Medications must be provided in the original container. These medications will be stored and administered in the health office.

4. The District nurse or health paraprofessional may request further information regarding this medication, if needed, prior to administration.

C. Exceptions to these guidelines

1. Requests for administration of over the counter medications that exceed the manufacturer's recommended dosage or duration of use are subject to the same requirements as prescription medications.

EFFECTIVE: February 9, 1987
MODIFIED: December 12, 2005
MODIFIED: August 22, 2007

Agenda Item 6-A-2.a

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

a. Board Policy 103 – "School Attendance Areas" – First Reading

The numbering of this policy was changed from 504 to 103, because it belongs under the School District section instead of the Student section.

RECOMMENDED ACTION: Accept for first reading the minor amendment to Board Policy 103 – "School Attendance Areas".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL ATTENDANCE AREAS	POLICY: ~~507~~ 103

The School Board expects that there shall be a reasonable balance between the program capacity of school buildings and the number of pupils in the attendance areas served by those buildings. The School Board also expects that there will be as much year-to-year stability in such attendance areas as circumstances permit.

The Superintendent will annually review building program capacities, projected enrollments, and, if necessary, recommend the modification of school attendance boundaries.

AMENDED: February 8, 1982
ADOPTED: January 13, 1986
AMENDED: March 15, 2004
REVIEWED: December 12, 2005
AMENDED:

Agenda Item 6-A-2.b

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

b. Board Policy and Regulations 217 and 217-R – "Policy Review and Evaluation Opportunities" – First Reading

The review period of Board Policies was changed from every 3 years to every 5 years.

RECOMMENDED ACTION: Accept for first reading the amendment to Board Policy and Regulations 217 and 217-R – "Policy Review and Evaluation Opportunities".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

POLICY REVIEW AND EVALUATION OPPORTUNITIES	**POLICY: 217**

In an effort to keep its written policies current so that they may be used consistently as a basis for Board action and administration decision, the Board will conduct a general review of its policies on a ~~three~~ five year cycle.

The Superintendent shall call to the Board's attention all policies that need revision for any reason.

The Board directs the Superintendent to recall all policy and regulation manuals as needed for the purpose of updating their content.

ADOPTED: September 9, 1985
AMENDED: December 13, 2004
REVIEWED: January 14, 2008
AMENDED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

POLICY REVIEW AND EVALUATION OPPORTUNITIES	**REGULATIONS: 217-R**

The School Board shall review its policies at least once every ~~three~~ five years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one-third of the policies annually, according to the schedule below:

AREA	YEAR	RESPONSIBLE ADMINISTRATOR
Chapter 100 – School District	200~~9-10~~ 11-12	Superintendent
Chapter 200 – Board of Directors	200~~7-08~~ 09-11	Superintendent
Chapter 300 – Administration	200~~8-09~~ 10-11	Superintendent
Chapter 400 - Personnel	200~~9-10~~ 11-12	Exec. Dir. of Human Resources
Chapter 500 – Students	200~~8-09~~ 10-11	Exec. Dir. of Curriculum and Instruction
Chapter 600 – Educational Programs	200~~9-10~~ 11-12	Exec. Dir. of Curriculum and Instruction
Chapter 700 – Non-Instructional Operation and Business Services	200~~7-08~~ 09-10	Exec. Dir. Of Finance and Business
Chapter 800 – Building and Sites	200~~8-09~~ 10-11	Exec. Dir. Of Finance and Business
Chapter 900 – School/Community Relations	200~~7-08~~ 09-11	Communication Coordinator

EFFECTIVE: December 13, 2004
MODIFIED: January 14, 2008
MODIFIED:

Agenda Item 6-A-2.c

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

c. Board Policy and Regulations 501 and 501-R – "Equal Educational Opportunities" First Reading

Minor changes in the wording.

RECOMMENDED ACTION: Accept for first reading the amendments to Board Policy and Regulations 501 and 501-R – "Equal Educational Opportunities.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EQUAL EDUCATIONAL OPPORTUNITIES	POLICY: 501

It shall be the policy of the District to comply with current state and federal statutes and regulations and to recognize its obligation to provide equal opportunity for the education of all persons within its jurisdiction. It affirms that it will not discriminate on the basis of age, sex, sexual orientation, race, religion, creed, color, national origin, parental status, marital status, economic status or disability in the following educational areas:

- Access to course offerings
- Curricular materials
- Counseling practices
- Co-e~~E~~xtracurricular activities
- Athletics
- Use of school facilities

This policy statement shall be distributed or otherwise made available to all employees of the District and to students and parents.

In all their educational practices and activities, administrators, teachers, counselors, media specialists, athletic coaches and extracurricular advisors will make their best efforts to provide whatever learning materials, facilities, activities, and experiences as are needed to overcome the limitations imposed by the traditionally stereotyped roles of protected classes as defined above.

It is the responsibility of every school district employee to follow this policy.

ADOPTED: June 4, 1976
AMENDED: December 8, 1986
AMENDED: May 10, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EQUAL EDUCATIONAL OPPORTUNITIES	REGULATIONS: 501-R

~~GRIEVANCE~~ REPORTING PROCEDURE

This grievance procedure is established for use by parents, guardians, students and employees, as an orderly means of resolving disputes within the District about alleged discriminatory acts. These are acts reflecting a bias against a given sex, sexual orientation, race, religion, creed, color, parental status, marital status, national origin, age, economic status, or disability.

This procedure may be used by any person who has a complaint against an individual within the District or against the District for alleged discriminatory acts in violation of state or federal statutes or District policy prohibiting discrimination.

Nothing herein provided shall abridge or in any way limit the right of any individual to seek enforcement of state and federal laws by immediate appeal to any appropriate state or federal agency. Any complaints filed by outside agencies must, under the law, be filed against the District.

I. REPORTING GRIEVANCE PROCEDURES

A. Any student who believes he or she has been the victim of unlawful discrimination by a teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute unlawful discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by this policy or may file a grievance. The School District encourages the reporting party or complainant to complete a written report, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful discrimination toward a student directly to a school district human rights officer or to the Superintendent.

B. In each school building the building principal is the person responsible for receiving oral or written reports or grievances of unlawful discrimination toward a student at the building level. Any adult school district personnel who receives a report of unlawful discrimination toward a student shall inform the building principal immediately.

C. Upon receipt of a report or grievance, the principal must notify the school district human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded to the

human rights officer. Failure to forward any report or complaint of unlawful discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the school district human rights officer by the reporting party or complainant. ~~If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent. If the complaint involves the Superintendent, the report may be filed directly with the School Board.~~

D. The Executive Director of Human Resource Services ~~and the ECSE Coordinator are~~ is designated as the school district human rights officer~~(s)~~ to receive reports, complaints or grievances of unlawful sex discrimination toward a student.

E. The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

II. INVESTIGATION

A. The human rights officer, upon receipt of a report, complaint or grievance alleging unlawful discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the School District.

B. In determining whether alleged conduct constitutes a violation of this policy, the human rights officer will consider the surrounding circumstances, the nature of the behavior, past incidents, or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

C. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the Superintendent upon completion of the investigation. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

III. SCHOOL DISTRICT ACTION

A. Upon conclusion of the investigation and receipt of a report, the School District will take appropriate action.

B. The result of the School District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

IV. REPRISAL

The School District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

EFFECTIVE: December 8, 1986
MODIFIED: May 10, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-2.d

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

d. Board Policy and Regulations 502 and 502-R – "Student Discipline" – First Reading

Minor changes in wording.

RECOMMENDED ACTION: Accept for first reading the amendment to Board Policy and Regulations 502 and 502-R – "Student Discipline".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT DISCIPLINE	POLICY: 502

The mission statement of the Wayzata School District includes a commitment to personal wellness and fostering respect for self and others.

In support of this mission, we believe in the following:

- Recognition of the rights and responsibilities of all individuals.
- Respect for governing laws.
- Respect for private and public property.
- Consequences for failure to follow student conduct rules.

The School Board believes that learning occurs best in an orderly environment which promotes responsible behavior in our students. This policy and these regulations apply to all students on school property at all times, at any school-sponsored activities, at school bus stops, or on school buses.

It is the intent of the School Board that all students be treated fairly, both in and out of class. The School Board has a responsibility to make reasonable policies for governing student behavior and conduct consistent with Minnesota statutes including Minnesota Pupil Fair Dismissal Act and rules and regulations approved by the Minnesota Department of Education. The School Board recognizes the uniqueness of each building and classroom and intends that there will be individual building and classroom procedures to implement District policy and administrative regulations.

ADOPTED: March 8, 1970
AMENDED July 16, 1984
AMENDED: December 8, 1986
AMENDED: October 12, 1992
AMENDED: July 9, 2001
AMENDED: May 10, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT DISCIPLINE	REGULATIONS: 502-R

I. REGULATIONS FOR STUDENT BEHAVIOR

Rule 1: ATTENDANCE

Students should arrive at school and classes on time. Late arrival constitutes tardiness. Unexcused tardies may lead to consequences. Truancy is an absence without the knowledge and approval of the school, parent/guardian, or teachers. (See Compulsory Attendance Policies 503.)

Rule 2: ACTIVITIES/ EVENT BEHAVIOR

Students must comply with all school and Minnesota State High School League and conference rules when attending school activities and events.

Rule 3: RESPECT FOR PROPERTY

Students shall respect property belonging to the School District, school employees, and other students. Vandalism, accidental damage to property, theft or use of property without permission of the owner, extortion, or trespassing shall constitute a violation of this rule.

Rule 4: RESPECT FOR PEOPLE

Students will show respect for other students, and all School District employees and volunteers. Disrespectful behavior including abusive language is a violation of this rule. This policy incorporates by reference the District's Racial, Religious, Offensive Behavior, Sexual Harassment and Violence Policy. (See Policy Racial, Religious, Offensive Behavior/Sexual Harassment and Violence – 402~~2~~3) Although not inclusive, the following list describes behaviors that are not permitted.

A. **Insubordination:** A student is insubordinate when he/she refuses to comply with any reasonable request or directive of teachers, principals, District employees or volunteers.

B. **Personal Identification:** Students shall identify themselves upon request by any school employee. Failure to identify oneself to school authorities is a violation of this rule. Falsifying signatures is also a violation of this rule.

C. **Assault:** Assault includes actual physical harm to another or an act with intent to cause fear or bodily harm to a person.

D. **Fighting:** Fighting is mutual combat in which both parties have contributed to the situation.

E. Racial, Religious, Offensive Behavior/Sexual Harassment and Violence:

It is the policy of Independent School District 284 that no student or employee of the District shall be subjected to offensive behavior. Such conduct includes, but is not limited to, inappropriate remarks or conduct related to a person's race, color, creed, religion, national origin, sex, sexual orientation, marital status, disability, age, or status with regard to public assistance. Offensive behavior also includes violent or threatening behavior and sexual harassment. (See Board Policy 40~~2~~3-R)

F. Threats: No student will threaten any individual person or property.

G. Hazing: See Board Policy 513 on Hazing.

H. Bullying:

Bullying is an overt act by a student or a group of students directed against another student/s with the intent to ridicule, humiliate or intimidate the other student.

Rule 5: WEAPONS, REPLICA WEAPONS, POTENTIALLY DANGEROUS OBJECTS

District 284 prohibits the possession of the following in school or at school events:

A. Weapons: A weapon includes but is not limited to firearms (whether loaded or not loaded), pellet guns, stun guns, num-chucks, metal knuckles, or knives. Any violation may be reported to the local police authority for possible criminal prosecution. A recommendation for at least a 12 month expulsion shall be made to the School Board if a student possesses a weapon on school property or at a school activity. The Superintendent may modify such expulsion/exclusion requirements on a case-by-case basis.

B. Replica Weapons: Possession of a replica weapon by a student may result in disciplinary action by the school, including expulsion. "Replica" weapon means a device or object that is not defined as a dangerous weapon and that is a facsimile or toy version of, and appears to be, a pistol, revolver, shotgun, rifle, or any other weapon. Any violation may be reported to the local police authority for possible criminal prosecution.

C. Potentially Dangerous Objects: No student will transport on a bus or bring on to school grounds, into the school building, or to school activities, fireworks, explosives, smoke bombs, ammunition, clubs, slingshots, laser pointers, and similar objects or components which are potentially dangerous to people, or property, or are disruptive to the learning environment. Squirt guns or similar items may be considered potentially

dangerous objects. Potentially dangerous objects include any item used to threaten, or commit assault, or bodily harm, or any objects used in a manner which may create the fear of bodily harm. The building administrator will determine whether an item is a potentially dangerous object. Any violation may be reported to the local police authority for possible criminal prosecution. Expulsion may be recommended.

Rule 6: SMOKING AND USE OF TOBACCO

Tobacco use and/or possession by students shall be prohibited in school buildings, on school property, on school buses, and at all school-sponsored activities.

Rule 7: ALCOHOL AND ILLEGAL DRUGS

Students will not possess, purchase, or sell alcohol, illegal drugs, drug paraphernalia, consume any amount of alcohol, or illegal drugs while on school property, including buses, or while attending school-sponsored functions.

Rule 8: DISRUPTIVE BEHAVIOR

Students shall behave in a manner which neither disrupts the learning environment nor is hazardous to the health and safety of persons in any area.

A. **Disrespectful Language:** The use of disrespectful language which may includes the use of profanity and/or obscenity, is a violation of this rule.

B. **Unauthorized Distribution of Literature:** Unauthorized distribution of literature on school property either electronically or in hard copy of an inflammatory, libelous, or slanderous nature is also a violation of this rule.

C. **Disturbances and Disruptions:** Disturbances, disruptions, or threats to normal school operations or school activities, such as the reporting of dangerous or hazardous situations that do not exist, are violations of this rule (i.e. terroristic threats). The possession or use of articles that are illegal or declared by a school official to be nuisances is also a violation of this rule.

D. **Nuisance Items:** A nuisance item is anything that is used to disrupt the safety, order or control of the school, such as, but not limited to, pagers, radios, headsets, cell phones, universal remote controls, laser pointers, or personal digital assistants (PDAs). If safety or learning is disrupted, consequences will occur.

Rule 9: CLOTHING AND WEARING APPAREL

Students shall dress in such a manner that their wearing apparel is not disruptive to the learning environment and does not constitute a health or safety hazard. (See Board Policy 506 – Student Dress Code.)

Rule 10: PARKING/ PARKING LOT/DRIVING VIOLATIONS

Students are expected to honor and obey all parking and driving rules as described in the Wayzata High School student handbook.

Rule 11: CHEATING/PLAGIARISM/FALSIFICATION OF RECORDS

Cheating, plagiarism and/or falsification of records are violations. Cheating or plagiarism is misleading an instructor in some way so as to receive a grade for work that the student did not originate.

Rule 12: BUS VIOLATIONS

All school rules, policies, and regulations apply to behavior at bus stops, on buses to and from school or while on any school-related activity. In addition, state law specifically prohibits the following behaviors on a school bus:

A. Standing or walking in a bus while it is in motion.

B. Transporting any potentially dangerous objects including weapons or explosives.

C. Obstructing the aisle.

D. Damaging the bus in any manner. (See District 284 School Bus Discipline Policy and Special Education Transportation Regulations.)

Rule 13: TECHNOLOGY

Students shall use technology in a manner consistent with Board Policy (~~103~~631 & 631R).

II. PREVENTIVE AND CORRECTIVE MEASURES

Student violations of one or more rules of student conduct shall be cause for intervention. Such intervention may be preventive, corrective, educational, or disciplinary in nature and must depend upon:

- The seriousness of the violation.
- The frequency with which the student has violated the rules.
- The willingness of the student to correct the behavior and to act in a more positive manner.
- The age of the student.

A. Preventive Measures

Preventive measures may include the involvement of the parent/guardian and appropriate professional staff in an attempt to plan corrective strategy jointly. In cases of students with an active Individualized Education Program (IEP), preventive or corrective action plans will generally involve the student's case manager.

B. Types of Corrective Measures

- Student conference.
- Parent contact.
- Parent conference.
- Removal from class.
- Contract.
- Restitution.
- In-school support.
- Detention.
- Suspension or removal from extracurricular activities.
- In-school monitoring.
- Community service.
- Referral to outside agency therapeutic program.
- ~~Grade reduction.~~
- Suspension.
- Assign alternative program.
- Police referral.
- Petition County Court.
- Transfer to another school.
- Superintendent-level intervention.
- Expulsion/Exclusion.

These actions are not listed in any particular order and other actions may be appropriate as well.

C. Building Level Measures

The classroom teacher will generally attempt other means to correct undesirable behavior before removal from class is used.

1. Removal from Class: Violation of any rule or policy established by the School Board, administration, or teacher may be grounds for removing a student from a specific class or activity for an amount of time not to exceed five (5) class or activity periods. Students removed from a class or activity shall report to the area that is designated.

a. Secondary Schools: A class or activity means the daily instructional time for a given course of study.

b. Elementary Schools: A class or activity means a period of time not to exceed one (1) hour, regardless of subject of instruction.

2. **Suspension:** Suspension is a directive from a school administrator prohibiting a student from attending school.

   a. **Notice:** All provisions of the Pupil Fair Dismissal Act will be followed.

   b. **Re-entry**: Conference with parent or guardian is required as condition of reinstatement. (Per Pupil Fair Dismissal Act). The requirement for a Re-entry Conference cannot delay the delivery of special education services if a student has an IEP.

   c. **Violation of Suspension**: If a student returns to school or a school- sponsored activity without permission during a suspension, the action may be considered a violation of the suspension and may be cause for further action.

D. Superintendent Level Disciplinary Process

The principal may refer a student to the Superintendent/designee for further action. The referral will be in writing and will be accompanied by a complete and up-to-date record of the facts of the incident(s) and all corrective measures attempted.

1. **Informal Hearing:** The Superintendent/designee will conduct an informal hearing. The student and parent/guardian will be notified of the hearing and will receive a copy of the referral letter. At the hearing the student may choose to be accompanied by any person. The principal and other school personnel may be present.

2. **Actions:** The Superintendent/designee will take one or more of the following actions:

   a. Defer action pending further investigation

   b. Place the student on Superintendent's probation.

   c. Transfer the student to a different school.

   d. Place the student on home instruction.

   e. Place the student in a modified or alternative program.

   f. Attempt to seek placement in a school outside the District with parental/guardian agreement.

   g. Recommend expulsion or exclusion. The Superintendent may modify such expulsion/exclusion requests on a case by case basis.

E. Expulsion/Exclusion

1. Expulsion

Expulsion is a School Board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The procedures for notice and hearing under the Pupil Fair Dismissal Act regulations will be followed.

2. Exclusion

Exclusion means a Board action to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The procedures of the Pupil Fair Dismissal Act will be followed.

F. Alternative Placement

Alternative placement to another in or out-of-District school site may be made at the recommendation of the administration.-

III. NOTIFICATION OF BOARD POLICY/REGULATIONS AND BUILDING PROCEDURES

A. High school and middle school students will be given a copy of the Student Discipline Regulations and any building-level procedures. Receipt of the written policy and procedures will be construed as having knowledge of the contents. Elementary students will receive an oral explanation.

B. Copies of the Board Policy on Student Discipline and Regulations will be available to students and parents/guardians in the office of each school building.

IV. IMPLEMENTATION

The building level procedures for implementing this policy will be determined by each site. The building principal and licensed employees shall confer annually to review the discipline policy and to assess whether the policy has been enforced.

A District committee will review the policy and regulations annually.

EFFECTIVE: December 8, 1986
MODIFIED: July 24, 1989
MODIFIED: October 12, 1992
MODIFIED: March 30, 1993
MODIFIED: July 15, 1993
MODIFIED: August 3, 1994
MODIFIED: December 14, 1994
MODIFIED: July 9, 2001
MODIFIED: May 10, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-2.e

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

e. Board Policy and Regulations 505 and 505-R – "Entrance Age" - First Reading

One technical change to the regulations.

RECOMMENDED ACTION: Accept for first reading the amendment to Board Policy and Regulations 505 and 505-R – "Entrance Age".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ENTRANCE AGE	POLICY: 505

Students between five years and 21 years of age who have not graduated from high school and who reside in District 284 shall be admissible to the public schools.

1. All children who reach age five on or before September 1 are welcomed and encouraged to enroll in kindergarten that year.
2. Children ages Birth-5 may be enrolled if they qualify for special education services.
3. Children who reach age six (6) on or before September 1 are eligible to enter first grade.

It is the responsibility of the school to be ready to serve the children and not the responsibility of the children to be prepared for the program of the school.

The test of residence shall be whether such youth validly and substantially live within the District during the school year. Non-emancipated minors (under 18 years of age) are expected to be under the supervision of an adult or adults who assume responsibility for their general health and welfare as well as for emergencies. In instances where such adults are not the parents or legal guardians of the minor, a written statement of such responsibility assumption shall be requested upon school registration. This statement shall be kept on file along with a summary of case particulars.

ADOPTED: February 5, 1968
AMENDED: October 14, 1985
AMENDED: March 15, 2004
AMENDED: July 12, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ENTRANCE AGE	REGULATIONS: 505-R

EARLY ENTRANCE

Children younger than the specified ages in the policy on student entrance age may be enrolled if certain qualifications are met.

The parent(s) of any District child whose birthday falls between September 2 and October 15 may request consideration for early entrance to kindergarten or first grade. The procedures to be followed are outlined below.

1. The parent(s)/guardians will contact the Early Entrance Program Coordinator on or before May 1 preceding the September of desired entrance.
2. The parent(s) will complete and return student questionnaire to the Early Entrance Program Coordinator.
3. If the child seems to meet the eligibility requirements, the child will be screened by a kindergarten teacher.
4. If the child meets the criteria established by the kindergarten teacher who conducts the screening, and the acceleration regulations (~~Code 602-R~~see Board Policy 602 and 602R), the child will be referred to a school authorized licensed psychologist for an intellectual assessment. The cost of the assessment by the district-authorized psychologist will be borne by the parent(s).
5. The psychologist will assess the child, confer with the parent(s), and make a written recommendation to the building principal and Early Entrance Program Coordinator.
6. Parents will be requested to provide records from preschool programs attended by the child.
7. A placement decision will be made by a team composed of a kindergarten teacher, an elementary principal, a School District psychologist, the Executive Director of Curriculum and Instruction, and the Early Entrance Program Coordinator.
8. The Early Entrance Program Coordinator will report the decision to the parent(s).

9. Parents/guardians missing the May 1 deadline will be required to send children at the age appropriate time to kindergarten or Grade 1. If acceleration is requested, procedures for acceleration (Board Regulations on 602-R) will be followed. This will occur during the first six weeks of the school year.

EFFECTIVE: October 14, 1985
MODIFIED: May 16, 1990
MODIFIED: December 3, 1992
MODIFIED: March 19, 1998
MODIFIED: March 15, 2004
MODIFIED: July 12, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

f. Board Policy and Regulations 509 and 509-R – "Admission Of Nonresident Students: Nonresident Agreement" – First Reading

Minor word addition and technical change.

RECOMMENDED ACTION: Accept for first reading the amendments to Board Policy and Regulations 509 and 509-R – "Admission of Nonresident Students: Nonresident Agreement".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADMISSION OF NONRESIDENT STUDENTS: NONRESIDENT AGREEMENT	**POLICY: 509**

Nonresident students may attend District 284 schools upon mutual agreement between the respective school districts and according to Minnesota Rules and Statutes. The Superintendent/designee shall develop guidelines which specify the circumstances under which this may take place, and the procedures to be followed in such circumstances.

ADOPTED: September 8, 1969
AMENDED: August 27, 1973
AMENDED: October 14, 1985
AMENDED: November 8, 2004
REVIEWED: December 12, 2005
REVIEWED: May 8, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADMISSION OF NONRESIDENT STUDENTS: NONRESIDENT AGREEMENTS	**REGULATIONS: 509-R**

Agreement to enroll nonresident students may be granted, subject to the following conditions and according to MN Rule & Statute:

1. Requests for nonresident attendance by a minor child must be submitted in writing to the registration secretary at the District Administration Building. Proof of legal guardianship must accompany request.
2. Assignment of the student to any grade level or combination of class sections shall not inordinately affect class size(s) established by Board action.
3. Transportation to and from school attendance unit shall be provided by the parent or legal guardian, with the exception that the student may, with the approval of the Director of Transportation, access District transportation at any convenient boarder location where a bus stop is regularly scheduled.
4. The guardian shall secure the approval of the resident District to enroll into Wayzata Public Schools as a nonresident student.

SPECIAL EDUCATION PROGRAMS

~~5.~~ Nonresident students will be accepted whenever the number of students within that program is less than 75% of its capacity. If there is an application for nonresident student enrollment for a program that is above 75% capacity, the Director of Special Education will review the application and will accept the application only if the Director determines, based on current and expected enrollment trends, that there will be sufficient space available to allow for resident student growth. An applicant who was denied enrollment will be placed on a waiting list, in order of applications received, for the programs. The District shall notify the applicant if and when a space becomes available. The District will review annually current staffing ratios and physical space to determine program capacity. Rejection of applications will only occur if capacity, as defined by the Board resolution, is reached.

The District shall review and set capacity of each specific program annually.

Early Childhood Special Education

Birth to 5 year olds = 80 Total

Speech/Language = 115 Total

Elementary Programs

Developmentally Cognitively Disabled Classrooms = 16 Total

Neurobiological Setting III Program = 8 Total

Middle School Programs

Developmentally Cognitively Disabled Classrooms = 16 Total

Emotional or Behavioral Disorders Classrooms = 8 Total

High School Programs

Developmentally Cognitively Disabled Classrooms = 28 Total

Emotional or Behavioral Disorders Classrooms = 12 Total

Autism Spectrum Disorders Classroom = 14 Total

~~6.~~ Nonresident attendance may be terminated by the District as per Minnesota Statute.

EFFECTIVE: October 14, 1985
MODIFIED: October 17, 1994
MODIFIED: November 8, 2004
REVIEWED: December 12, 2005
MODIFIED: May 8, 2006
MODIFIED: April 14, 2008

Agenda Item 6-A-2.g

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

g. Board Policy and Regulations 513 and 513-R – "Hazing Prohibition" – First Reading

Minor technical change in the regulations.

RECOMMENDED ACTION: Accept for first reading the amendments to Board Policy and Regulations 513 and 513-R – "Hazing Prohibition".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HAZING PROHIBITION	POLICY: 513

It is the policy of the School Board to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the School District and are prohibited at all times.

A. No student, teacher, administrator, volunteer, contractor, or other employee of the School District shall plan, direct, encourage, aid, or engage in hazing.

B. No teacher, administrator, volunteer, contractor, or other employee of the School District shall permit, condone, or tolerate hazing.

C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.

D. This policy applies to behavior that occurs on or off school property and during and after school hours.

E. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.

F. The School District will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the School District who is found to have violated this policy.

It is also the policy of the School Board that the School District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the School District who retaliates against any person who makes a good faith report of alleged hazing, or against any person who testifies, assists or participates in an investigation, or against any person who testifies, assists or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

The Superintendent of Schools is hereby directed to establish regulations which will include definitions, reporting procedures, and School District action. This policy shall appear in each school's student handbook and in each school's building and staff handbooks.

ADOPTED: December 8, 1997
AMENDED: April 16, 2001
AMENDED: August 16, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HAZING PROHIBITION	REGULATIONS: 513-R

To implement the School Board policy prohibiting hazing, the School District will utilize the following definitions, reporting procedures, School District action, and training regulations:

DEFINITIONS

A. **"HAZING"** – Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. The term hazing includes, but is not limited to:

1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
2. Any type of physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student from remaining in school.
5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of School District policies or regulations.

B. **"STUDENT ORGANIZATION"** – Student organization means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

REPORTING PROCEDURES

A. Any person who believes he or she has been the victim of hazing, or any person with knowledge or belief or conduct which may constitute hazing, shall report the alleged acts immediately to an appropriate School District official designated by this policy.

B. The building principal is the person responsible for receiving reports of hazing at the school building level. Any person may also report hazing directly to a School District Human Rights Officer or to the Superintendent.

C. Teachers, administrators, volunteers, contractors, and other employees of the School District shall be particularly alert to possible situations, circumstances or events which might include hazing. Any such person who receives a report of, observes, or has other knowledge or belief of conduct which may constitute hazing shall inform the school building principal, Human Rights Officer(s), or Superintendent immediately.

D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, or work assignments.

SCHOOL DISTRICT ACTION

A. Upon receipt of a complaint or report of hazing, the School District shall undertake or authorize an investigation by School District officials or a third party designated by the Superintendent.

B. The School District may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of hazing.

C. Upon completion of the investigation, the School District will take appropriate action. Such action may include, but is not limited to, warning,suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior. School District action taken for violation of the ~~**HAZING PROHIBITION** policy~~Hazing Prohibition Policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act ~~121A.40-121A.56,~~ and School District policies and regulations.

TRAINING

The School District will provide staff development for identification and prevention, classroom curriculum and instruction, and student services designed to help prevent hazing.

EFFECTIVE: December 8, 1997
MODIFIED: April 16, 2001
MODIFIED: August 16, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-2.h

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

h. Board Policy and Regulations 516 and 516-R – "Admission of Nonresident Students: Open Enrollment Options" – First Reading

Minor word additions.

RECOMMENDED ACTION: Accept for first reading the amendments to Board Policy and Regulations 516 and 516-R – "Admission of Nonresident Students: Open Enrollment Options".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADMISSION OF NONRESIDENT STUDENTS: OPEN ENROLLMENT OPTIONS	**POLICY: 516**

The School Board endorses participation in Open Enrollment and other categories of student interdistrict transfer authorized by state law and regulation. The School Board supports accommodating such interdistrict transfers to the extent that appropriate program placement and classroom space permit. To determine this, program capacity and space availability should be reviewed by the Administration on an annual basis.

The School Board intends that students once admitted to Wayzata Schools shall be provided the same instructional and support service opportunities as resident students. Admission of non-resident students will follow all MN rules and statutes and court rulings.

ADOPTED: November 13, 1999
AMENDED: November 8, 2004
REVIEWED: May 8, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADMISSION OF NONRESIDENT STUDENTS: OPEN ENROLLMENT OPTIONS	**REGULATIONS: 516-R**

The following regulations provide guidance for the implementation of School Board policy.

1. Open enrollment students will be assigned to specific schools on a space available basis. Each applicant will indicate three choices of schools to attend. Every effort will be made to honor one of these choices. Students will be notified of school assignment no later than August 15.
2. Assignment of the student to any grade level or combination of class sections shall not adversely affect class size guidelines.
3. Transportation to and from school shall be provided by the parent or legal guardian, with the exception that the student may, upon request to the Director of Transportation, access District transportation at any convenient location where a bus stop is regularly scheduled.
4. Once assigned to a school, open-enrolled students will be provided the same educational programs as resident students. Should the need arise to move students because of overcrowded conditions in a school, nonresident students will be considered for displacement to other buildings just as resident students are.

Special Education Programs

~~5.~~ Nonresident students will be accepted whenever the number of students within that program is less than 75% of its capacity. If there is an application for nonresident student enrollment for a program that is above 75% capacity, the Direct of Special Education will review the application and will accept the application only if the Director determines, based on current and expected enrollment trends, that there will be sufficient space available to allow for resident student growth. An applicant who was denied enrollment will be placed on a waiting list, in order of applications received, for the programs. The District shall notify the applicant if and when a space becomes available. The District will review annually current staffing rations and physical space to determine program capacity. Rejection of applications will only occur if capacity, as defined by the Board resolution, is reached.

The District shall review and set capacity of each specific program annually.

Early Childhood Special Education

Birth to 5 year olds = 80Total

Speech/Language = 115 Total

Elementary Programs

Developmentally Cognitively Disabled Classrooms = 16 Total

Neurobiological Setting III Program = 8 Total

Middle School Programs

Developmentally Cognitively Disabled Classrooms = 16 Total

Emotional or Behavioral Disorders Classrooms = 8 Total

High School Programs

Developmentally Cognitively Disabled Classrooms = 28 Total

Emotional or Behavioral Disorders Classrooms = 12 Total

Autism Spectrum Disorders Classroom = 14 Total

5. Admission of nonresident students will be allowed as outlined in other Board Action Agreements.

EFFECTIVE: December 10, 1990
MODIFIED: November 8, 2004
MODIFIED: May 8, 2006
MODIFED: April 14, 2008

Agenda Item 6-A-2.i

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

i. Board Policy and Regulations 524 and 524-R – "Extracurricular and Cocurricular Student Behavior" – First Reading

Minor word additions.

RECOMMENDED ACTION: Accept for first reading the amendments to Board Policy and Regulations 524 and 524-R – "Extracurricular and Cocurricular Student Behavior".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EXTRACURRICULAR AND COCURRICULAR STUDENT BEHAVIOR	**POLICY: 524**

Participation in cocurricular and extracurricular programs of the Wayzata School District is a privilege not a right. Students are expected to demonstrate good citizenship, character, and behavior as a condition of continued participation in such District sponsored activities or for receipt of merit awards reflecting citizenship. Use of alcohol, abuse of prescription or nonprescription drugs, tobacco, physical violence, harassment, and other discriminatory, criminal, or offensive conduct is prohibited and is not consistent with behavioral standards for District students.

The Administration shall develop, implement, and enforce regulations and internal procedures that provide for the investigation, application of consequences, and development of the appropriate skills to change the behavior. An appeals process for consequences for a second violation and beyond is outlined in regulations. District staff and cocurricular and extracurricular program supervisors are expected to cooperate fully in the implementation and enforcement of this policy, the administrative regulations and procedures.

ADOPTED: August 11, 1997
AMENDED: July 9, 2001
AMENDED: May 13, 2002
AMENDED: August 16, 2004
AMENDED: September 13, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EXTRACURRICULAR AND COCURRICULAR STUDENT BEHAVIOR	**REGULATIONS: 524-R**

Students participating in extracurricular and cocurricular activities are held to high standards and will demonstrate respectful and responsible behavior at all times. Wayzata School District consequences for rule violation are greater than the Minnesota State High School League and therefore take precedence. Penalties will be assessed for rule violation in extracurricular, cocurricular, and interscholastic activities. Students shall not possess, purchase, sell, distribute, or be under performance enhancing drugs, the influence of alcohol, tobacco, or any other illicit drug including look-alike drugs and drug paraphernalia. Students shall not be involved in any illegal behavior, (chargeable offense whether charged or not which may be a violation of civil or criminal law), gross misconduct, (insubordination, threats and/or persistent or flagrant violation of school policy), or racial/religious/sexual harassment/violence and/or hazing.

Minnesota State High School League guidelines state that students participating in an interscholastic activity must serve a penalty for any rule violation. Students participating in enrichment and interscholastic activities will serve a penalty in the enrichment and the interscholastic activity for any rule violation. At the end of one calendar year from the date of rule violation notification, the enrichment activity penalty will expire. There is no “sunset” clause for serving a penalty in interscholastic activities.

Middle school students participating in Minnesota State High School League (MSHSL) sanctioned activities will be subject to the conditions of this policy. Violations by middle school students in activities not sanctioned by the MSHSL will be addressed at the building level where a student improvement plan will be devised under the direction of the building principal and appropriate school personnel.

A team/group in conjunction with a coach/advisor, may increase the severity of the penalty or suspend a student for the season. The coach/advisor shall clearly communicate any additional consequences to parents and students prior to the season. Any additional consequences will be in place until the last game is played or the team banquet is held which ever takes place later.

Penalties are cumulative for violations in the tobacco, chemical abuse category and the harassment/violence/hazing category.

FIRST OFFENSE CONSEQUENCES INCLUDE:

After the first offense:

1. A parent/guardian/student conference will be held with appropriate school personnel, i.e., activities director, coach, advisor, chemical health counselor, or other school personnel.
2. Participants involved in enrichment activities will meet with the instructor regarding alternatives for meeting classroom expectations, evaluations, and grading.
3. Student/parent/guardian conference is held with the appropriate school resource person (chemical health counselor, social worker, or other staff) to determine a supportive action plan. For chemical violations (which include controlled substances, illicit drugs including look alike drugs, drug paraphernalia, and alcohol) students will participate in chemical health education classes.
4. After confirmation of the first violation, the student shall lose eligibility for the next two (2) consecutive activities (performances, contest, events) or two (2) weeks of a season in which the student is a participant, whichever is greater. No exception is permitted for a student who becomes a participant in a treatment program.
5. The student shall make arrangements with the respective coach or advisor to establish a plan for reentry with the team or group.
6. A team/group/club, in conjunction with the coach/advisor, may increase the severity of a penalty or suspend a student for the season. The coach/advisor shall communicate any additional consequences to parents and students prior to the season. This communication will be in writing and will be signed by athlete and parent.

SECOND OFFENSE CONSEQUENCES INCLUDE:

After a second offense:

1. A parent/guardian/student conference will be held with appropriate school personnel, i.e., activities director, coach, advisor, chemical health counselor, or other school personnel.
2. The student is ineligible for one (1) calendar year for elected or appointed interscholastic and enrichment positions and all school-sponsored athletic and activity awards and honors (i.e. lettering, captain, MVP, etc). Awards, honors, and scholarships not awarded, determined, nor controlled by School District 284 policies are exempt (i.e. All-Conference, All-Metro, All-State).
3. Participants involved in enrichment activities will meet with the instructor regarding alternatives for meeting classroom expectations, evaluations, and grading.

4. Student/parent/guardian conference is held with the appropriate school resource person (chemical health counselor, social worker, or other staff) to determine a supportive action plan.
5. If a second chemical violation occurs, the student will complete an assessment conducted by an appropriate outside agency (i.e., chemical violation assessment for chemical dependency, and so on); recommendations of the assessment must be followed, or the student will complete an appropriate education program conducted or approved by District 284 personnel.
6. After confirmation of the second violation, the student shall lose eligibility for the next six (6) consecutive activities (performances, contests, events) or three (3) weeks of a season in which the student is a participant, whichever is greater. No exception is permitted for a student who becomes a participant in a treatment program.
7. A team/group/club, in conjunction with the coach/advisor, may increase the severity of a penalty or suspend a student for the season. The coach/advisor shall clearly communicate any additional consequences to parents and students prior to the season.
8. The Superintendent or the Superintendent's designee will convene a review board no sooner than (4) months (of the calendar year) after notification of the violation to consider appeals for second offenses in which a student wishes to be considered for reinstatement for all school-sponsored athletic and activity awards and honors (i.e. lettering, captain, MVP).

During the four (4) months interim period, the student must demonstrate behavior free from further actionable offenses under the above regulations and free from school disciplinary actions. Supportive data shall be provided by the student to the review board from teachers, counselors, school administrators, coach/advisor, or other appropriate resources.

Final judgment of the appeal will be made at the conclusion of MSHSL sanctions. Appeal forms may be picked up in the high school activities office.

THIRD OFFENSE CONSEQUENCES INCLUDE:

After a third offense:

1. A parent/guardian/student conference with the activities director and a member of the school administration will be held.
2. From the date of notification, the student will be on permanent suspension from all school athletics and school-sponsored activities.
3. All school-sponsored honors, including academic and athletic honors and awards, (i.e. lettering, captain, MVP, etc.), will be permanently withheld. Honors, awards, and scholarships not awarded, determined, nor controlled by School District 284 policies are exempt (i.e. All-Conference, All-Metro, All-State).

4. Middle school students who wish to be considered for reinstatement at the high school need to meet with the activities director to formulate a reentry plan.
5. Participants involved in enrichment activities will meet with the instructor regarding alternatives for meeting classroom expectations, evaluations, and grading.
6. The student will complete an assessment conducted by an appropriate outside agency (i.e., chemical violation assessment for chemical dependency, and so on); recommendations of the assessment must be followed, or the student will complete an appropriate education program conducted or approved by District 284 personnel.
7. The Superintendent or the Superintendent's designee will convene a review board no sooner than four (4) months (of the calendar school year) after notification of the violation to consider appeal cases for third offenses in which a student wishes to be considered for reinstatement for participation in activities and all school-sponsored athletic and activity awards and honors (i.e. lettering, captain, MVP).

During the (4) months interim period, the student must demonstrate behavior free from further actionable offenses under the above regulations and free from school disciplinary actions. Supportive data shall be provided by the student to the review board from teachers, counselors, school administrators, coach/advisor, or other appropriate resources.

Final judgment of the appeal will be made at the conclusion of MSHL sanctions. Appeal forms may be picked up in the high school activities office.

The District 284 Extracurricular & Cocurricular Behavior Regulations are enforced during the entire calendar year and throughout the student's career in the Wayzata school system. In addition to the regulations:

1. Law enforcement agency citations of substance violations under the Minnesota State Statue ~~121A.28~~ will be investigated and enforced as violations under the MSHSL Bylaw 205.00.
2. A student shall not possess, use or give away any performance enhancing chemicals.
3. District 284 has extended the MSHSL General Rules "Racial/Religious/Sexual Harassment/Violence/and Hazing" to be in effect and enforced during the entire calendar year. This extends the rule to include June, July, and August as well as the school year.

EFFECTIVE: August 11, 1997
MODIFIED: July 9, 2001
MODIFIED: May 13, 2002
MODIFIED: September 13, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-2.j

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

j. Board Policy 525 – "Solicitation of Students" – First Reading

Minor deletion of wording.

RECOMMENDED ACTION: Accept for first reading the amendments to Board Policy 525 – "Solicitation of Students".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SOLICITATION OF STUDENTS ~~(ORGANIZATIONAL MEMBERSHIP)~~	**POLICY: 525**

The Board of Education is concerned that classrooms not be inappropriately used for solicitation of student membership or participation in nonschool affiliated organizations. Responsible community-based organizations which offer nonsectarian activities and whose potential value for students is clearly recognized are authorized to leave explanatory materials with the building principal. These may then be made available to students in a manner to be determined by the principal. School staff need not promote such activity or organizations beyond facilitating student acquisition of descriptive literature.

ADOPTED: December 12, 1977
AMENDED: May 12, 1986
AMENDED: August 16, 2004
REVIEWED: December 12, 2005

Agenda Item 6-A-2.k

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

k. Board Policy 526 – "Policies Incorporated By Reference" – First Reading

Deletion of one item.

RECOMMENDED ACTION: Accept for first reading the amendment to Board Policy 526 – "Policies Incorporated By Reference".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

POLICIES INCORPORATED BY REFERENCE	**POLICY: 526**

Certain polices as contained in this policy reference manual are applicable to students as well as to employees. In order to avoid undue duplication, the School District provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

1. Policy 103 Technology Use
2. Policy 403 Religious Racial and Sexual Harassment & Violence
3. Policy 404 Drug and Alcohol Free Workplace
4. Policy 406 Chemical Use and Abuse
5. Policy 407 Tobacco-Free Environment
6. Policy 414 Students & Employees with Communicable Diseases
7. ~~Policy 528 Bullying~~

ADOPTED: November 8, 2004
REVIEWED: December 12, 2005
AMENDED: March 12, 2007

Agenda Item 6-A-2.I

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

I. Board Policy 529 – "Public Complaints About Curriculum or Educational Materials" – First Reading

Minor language changes.

RECOMMENDED ACTION: Accept for first reading the amendment to Board Policy and Regulations 529 and 529-R – "Public Complaints About Curriculum or Educational Materials".

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PUBLIC COMPLAINTS ABOUT CURRICULUM OR EDUCATIONAL MATERIALS	**POLICY: 529**

The School Board is concerned that classroom and media center educational materials be selected with sensitivity to both the learning needs and maturity levels of students. Consequently, it looks to professional staff responsible for that selection to exercise sound judgment and to generally follow guidelines established by such organizations as the American Library Association, and the various teacher and subject matter associations which serve professional staff.

The School Board endorses the principles of open intellectual inquiry set forth in such statements as the LIBRARY BILL OF RIGHTS (American Library Association) and ~~FREEDOM TO TEACH, TO LEARN AND TO EXPRESS IDEAS IN PUBLIC SCHOOLS (Minnesota Department of Children, Families, and Learning~~Minnesota Department of Education see attached document). However, it also recognizes the right of parents and other citizens to question the appropriateness of specific educational materials used in District 284 schools. It therefore directs the Administration to develop a procedure through which such materials may be challenged in a manner which is fair to all concerned.

ADOPTED: October 12, 1987
AMENDED: March 13, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PUBLIC COMPLAINTS ABOUT CURRICULUM OR EDUCATIONAL MATERIALS	**REGULATIONS: 529-R**

INITIAL PROCEDURE

Consistent with the applicable School Board policy, any resident, employee or parent of a child in School District 284 may present concerns about educational materials in the District's schools. In such cases an informal resolution should first be sought between the questioner and the professional staff involved. If this is unsuccessful, the following steps should be taken:

A. The concern shall be directed to the building principal. Within three working days, the principal will contact the questioner, provide the questioner with a copy of these policies and procedures, and arrange a meeting with the questioner and appropriate professional staff.

B. The principal and appropriate professional staff shall:

1. Listen to questioner's comments.
2. Explain the school's related policies and procedures and the criteria used for the selection of resources.
3. Explain the place of the questioned resource in the educational program and its intended educational use.
4. Undertake to resolve the questioner's concern.

C. If the questioner still wishes to file a formal challenge, the use of the Statement of Concern about Educational Resources form shall be explained and the questioner invited to complete the form and return it to the principal.

FORMAL REVIEW

A. Upon receipt of a signed Statement of Concern about Educational Resources, the principal shall within five (5) school days refer it to the Educational Resource Review Committee chair for review of the resource.

1. Educational Resource Review Committee

a. Members will be identified on the initiative of the media specialist chair. Members of the committee shall be representatives of and elected/selected by the following groups:

Three Teachers – one elementary and one middle and one high school teachers will be elected/selected by each building. Three teachers will be selected from this pool of names when needed.

One Media Specialist – elected/selected by the professional media staff of the District. If a complaint involves this media specialist personally, s/he may request to be replaced by another media specialist until the review is over.

One Administrator - named by the Superintendent.

Three Community Persons – each site council will elect/select a parent willing to serve on this committee. Three parents from this pool of names will be asked to serve on a given committee. One Student – elected/selected by the high school student government.

b. Terms: Committee participants will serve in the pool of members until the challenge process is complete.

2. Upon receipt of a Statement of Concern about Educational Resources form, the committee chair will convene the committee. Meetings will be called as needed.

B. Resolution

1. Upon completion of the review process, the chair of the Educational Resource Review Committee shall, within five school days, file the Report of the Educational Resource Review Committee with the Superintendent and provide copies to all appropriate individuals questioner, principal, teacher and/or media specialist. A copy of the written report, signed by all members of the committee, accompanied by any written materials used during the proceedings and minority reports, will be the official record of the case.

2. The decision of the Educational Resource Review Committee shall be clearly stated.

C. Appeal

The questioner shall have the right to appeal any decision of the Educational Resource Review Committee to the Board of Education.

GUIDING PRINCIPLES

A. Any resident, employee, or parent of a child of the School District may raise objections to resources used in the educational program even though the individuals selecting such resources were duly qualified to make the selection, followed the proper procedures for selection, and observed the criteria for selecting resources.

B. The principal of each school shall remind the staff annually that the right to request a review of resources is one granted through policies adopted by the Board of Education.

C. No parents have the right to determine the reading, viewing or listening resources for students other than their own children.

D. School District 284 supports the principles of Freedom of Speech and the Right to Redress of Grievances inherent in the First Amendment of the Constitution, and expressed in the Liberty Bill of Rights, Students Right to Read, Freedom to Read, Freedom to View, Statement of Intellectual Freedom, ~~and Freedom to Teach, to Learn, and to Express Ideas in the Public Schools statements (q.v.).~~

E. Access to challenged resources shall not be restricted during the review process.

F. The major criterion for the selection and use of the resource is the appropriateness of the resource for its intended educational use.

G. A decision to sustain a challenge shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the original selection and/or use of the resource.

Professional personnel shall not be punished or have their employment affected by decisions reached by the Educational Resource Review Committee.

EFFECTIVE: October 12, 1987
MODIFIED: January 30, 1998
MODIFIED: November 13, 2003
MODIFIED: March 13, 2006

Agenda Item 6-A-3.a

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

3. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Major Changes

a. Board Policy and Regulations 506 and 506-R – "Student Dress Code" - First Reading

In the past we have had a Board Policy 506 on dress code. The information about this policy is contained in student handbooks across the District. The policy is interpreted in an age appropriate manner.

We felt it would be helpful to add regulations across the District that would guide the information provided to our students and families. Therefore, we created regulations to assist in interpreting the policy in a uniform manner.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy and Regulations 506 and 506-R – "Student Dress Code."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT DRESS CODE	POLICY: 506

It is the policy of this school district to encourage students to be dressed appropriately for school activities and in keeping with community standards. This is a joint responsibility of the student and the student's parents(s) or guardian(s). It is the policy of the School Board to permit principals and staff to make and enforce reasonable rules for their building, and review them annually.

ADOPTED: March 9, 1970
AMENDED: January 12, 1987
AMENDED: March 15, 2004
REVIEWED: December 12, 2005

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT DRESS CODE	**REGULATIONS: 506-R**

Appropriate clothing includes, but is not limited to, the following:

1. Clothing appropriate for the weather.
2. Clothing does not create a health or safety hazard.
3. Clothing appropriate for the activity (i.e. physical education)

Inappropriate clothing may include, but is not limited to, the following:

1. Short shorts and short skirts
2. tops that expose bare midriffs and tops that expose cleavage
3. Clothing that show undergarments
4. Apparel promoting products or activities that are illegal for use by minors
5. Objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals.
6. Head gear of any kind (i.e. hats, bandanas, etc) (except for medical or religious reasons)

It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane or do not advocate violence or harassment against others.

EFFECTIVE:

Agenda Item 6-A-3.b

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

3. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Major Changes

b. Board Policy and Regulations 528 and 528-R – "Bullying/Cyberbullying" - First Reading

The State of Minnesota has required that districts have a Board Policy in place regarding cyberbullying. In the past we have included information about this issue in our Discipline Policy (502) and in our Technology Use Policy (631). However, we are getting more inquiries about this subject and felt the need to have a specific policy addressing this issue. When we looked at the sample policy that MSBA (Minnesota School Boards' Association) recommends, it was almost identical to the bullying policy. Therefore, we added the word cyberbullying where appropriate, so that it will be easier to find when someone searches for that specific topic.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy and Regulations 528 and 528-R – "Bullying/Cyberbullying."

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BULLYING/CYBERBULLING	**POLICY: 528**

The Wayzata School District is committed to a safe and respectful learning environment for all.

The purpose of this policy is to assist the School District in its goal of preventing and responding to acts of bullying, cyberbulling, intimidation, violence, and other similar disruptive behavior. Cyberbullying is defined as misuse of electronic and internet forms of communication, including, but not limited to, cell phones, handheld electronic devices and the internet in all its forms of communication available via the web.

From this point forward in this policy, it is understood that bullying includes cyberbullying and encompasses all acts, physical, verbal, emotional and electronic, that risk the safe and respectful learning environment that the Wayzata District is committed to.

An act of bullying, by either an individual student or a group of students, or an individual adult or group of adults, is expressly prohibited on School District property or at school-related functions. This policy applies not only to students who directly engage in an act of bullying but also to individuals who, by their indirect behavior, condone or support another's act of bullying. This policy also applies to any individual whose conduct at any time or in any place constitutes bullying that interferes with or obstructs the mission or operations of the School District or the safety or welfare of the student, other students, or employees.

ADOPTED: January 9, 2006

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BULLYING/CYBERBULLING	**REGULATIONS: 528R**

To implement the School Board policy prohibiting bullying, the School District will utilize the following definitions, reporting procedures, School District action and training regulations.

I. GENERAL

A. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.

B. ~~-~~Apparent permission or consent by a student being bullied does not lessen the prohibitions contained in this policy.

C. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.

D. False accusations or reports of bullying against another individual are prohibited.

E. A person who engages in an act of bullying, reprisal, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline for that act in accordance with School District's policies and procedures. The School District may take into account the following factors:

1. The developmental and maturity levels of the parties involved;
2. The levels of harm, surrounding circumstances, and nature of the behavior;
3. Past incidences or past or continuing patterns of behavior;
4. The relationship between the parties involved; and
5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from positive behavioral interventions up to and including suspension and/or expulsion. Consequences for employees who perform, permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from School District property and events and/or termination of services and/or contracts.

F. The School District will act to investigate all complaints of bullying and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the School District who is found to have violated this policy.

II. DEFINITIONS

A. Definition of bullying means any written or verbal expression, physical act or gesture, intentional electronic communication, or pattern thereof, by a student that is intended to cause or is perceived as causing distress to one or more individuals which substantially interferes with another student's educational benefits, opportunities, or performance. Bullying includes, but is not limited to, conduct by an individual against a student that a reasonable person under the circumstances knows or show know has the effect of:

1. harming a student;
2. damaging a student's property;
3. placing a student in reasonable fear of harm to his or her person or property; or
4. creating a hostile educational environment for a student.

B. "Immediately" means as soon as possible but in no event longer than 24 hours.

C. "On School District property or at school-related functions" means all School District buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for School District purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events or trips. School District property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the School District does not represent that it will provide supervision or assume liability at these locations and events.

III. REPORTING PROCEDURE

A. Any person who believes he or she has been victim of bullying or any person with knowledge or belief of conduct that may constitute bullying shall report the alleged acts immediately to an appropriate School District official designated by this policy. A student may report bullying anonymously. However, the School District's ability to take action against an alleged perpetrator based solely on an anonymous report may be limited.

B. The School District encourages the reporting party or complainant to make a written report but oral reports shall be considered complaints as well.

C. The building principal or the principal's designee or the building supervisor is the person responsible for receiving reports of bullying at the building level. Any person may report bullying directly to a School District human rights officer or ~~the~~ to the Superintendent.

D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who receives a report of, observes, or has other knowledge or belief of conduct that may constitute bullying shall inform the building principal immediately.

E. Reports of bullying are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.

F. Submission of a good faith complaint or report of bullying will not effect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment.

G. The School District will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

IV. SCHOOL DISTRICT ACTION

A. Upon receipt of a complaint or report of bullying, the School District shall undertake or authorize an investigation by School District officials or a third party designated by the School District.

B. The School District may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of bullying, consistent with applicable law.

C. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School District action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; School District policies; and regulations, and applicable collective bargaining agreements.

D. The School District is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the School District. School officials will notify the parent(s) or guardian(s) of students involved in a bullying incident and the remedial action taken, to the extent permitted by law, based on a confirmed report.

V. REPRISAL

The School District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the School District who retaliates against any person who makes a good faith report of alleged bullying or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying. Retaliation includes, but is not limited to, any form of intimidation, harassment, or intentional disparate treatment.

VI. TRAINING AND EDUCATION

A. The School District annually will provide information and any applicable training to School District staff regarding this policy.

B. The School District annually will provide education and information to students regarding bullying, including information regarding this School District policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying.

C. The Administration of the School District is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the victim, and to make resources or referrals to resources available to victims of bullying.

VII. NOTICE

The School District will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.

Agenda Item 6-B-1

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

1. Recommendations for Open Enrollment and Non-Resident Agreement

According to Minnesota Statute 124.03, Subdivision 2, "A Board may, by resolution, limit the enrollment of nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- one percent of the total enrollment at each grade level in the district; or
- The number of district's residents at that grade level enrolled in a non-resident district according to this section."

The recommendation is as follows:

As a district, at the high school, close any class whose population exceeds **800**; at the middle level, close any class whose total exceeds **775**; and at the elementary level, close any class whose total exceeds **750**.

At individual buildings, the recommendation is to close all grades at Kimberly Lane and Plymouth Creek elementaries, and all but 2nd grade at Greenwood Elementary.

We will re-examine these recommendations for the 2009-10 school year after kindergarten round-up.

RECOMMENDED ACTION: Close any class at Wayzata High School whose population is over 800, any class at middle level whose enrollment exceeds 775, and any class at the elementary level whose enrollment exceeds 750. In addition, close all grades at Kimberly Lane and Plymouth Creek elementaries, and all but 2nd grade at Greenwood Elementary. The elementary recommendations will be reexamined after kindergarten round-up.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions 205

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. Monthly Financial Reports

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of August 31, 2008.

The Monthly Financial Report details fund and budget status data as of June 30, 2008 will be reported once the June 30, 2008 audit is complete.

No School Board action is required.

Wayzata Public Schools

Student Activity Fund Summary

August 31, 2008

PROGRAM/LOCATION : MISCELLANEOUS

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	018	000	000	000	899/099	AD BUILDING	461.68	1,794.54	70.74	2,185.48
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	21.32			21.32
	TOTAL MISCELLANEOUS							**483.00**	**1,794.54**	**70.74**	**2,206.80**

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	251	280	001	000	899/099	DRAMA	5,145.96	835.00	673.00	5,307.96
21	E/R	251	280	003	000	899/099	WAYAKO	10,358.23	523.00	186.71	10,694.52
21	E/R	251	280	005	000	899/099	CERAMICS	252.99			252.99
21	E/R	251	280	007	000	899/099	CHEERLEADERS	3,190.49	977.90	2,687.00	1,481.39
21	E/R	251	280	008	000	899/099	CHOIR	8,067.53	1,940.00	143.33	9,864.20
21	E/R	251	280	009	000	899/099	DANCELINE	14,226.78	225.66	3,441.00	11,011.44
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	59,414.53	2,186.12	416.00	61,184.65
21	E/R	251	280	017	000	899/099	DECA	21,332.81	(4,575.00)		16,757.81
21	E/R	251	280	019	000	899/099	FRENCH	1,097.04		150.00	947.04
21	E/R	251	280	020	000	899/099	GERMAN	30.93	500.00	1,342.00	(811.07)
21	E/R	251	280	021	000	899/099	LETTERMAN	31,248.67	23,417.18	17,020.59	37,645.26
21	E/R	251	280	022	000	899/099	FINE ARTS	679.82			679.82
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	20,160.88			20,160.88
21	E/R	251	280	024	000	899/099	BAND	33,260.76	1,185.00	5,465.08	28,980.68
21	E/R	251	280	025	000	899/099	SMOKING FINES	442.07			442.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	7,549.77		1,560.00	5,989.77
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	14,935.38			14,935.38
21	E/R	251	280	028	000	899/099	ORCHESTRA	7,716.23	1,000.00		8,716.23
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	5,750.17	1,202.50	1,032.97	5,919.70
21	E/R	251	280	031	000	899/099	SPANISH	1,871.90		375.00	1,496.90
21	E/R	251	280	035	000	899/099	MUSICAL	7,570.64		8,852.56	(1,281.92)
21	E/R	251	280	037	000	899/099	RARE	4,090.13			4,090.13
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	2,731.70			2,731.70
21	E/R	251	280	039	000	899/099	THEATRE ARTS	8,793.71	1,000.00	64.24	9,729.47
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS	2,751.68	(900.00)	14.00	1,837.68
21	E/R	251	280	042	000	899/099	VICA	9,929.99		2,009.95	7,920.04
21	E/R	251	280	043	000	899/099	ART CLUB	746.62			746.62
21	E/R	251	280	044	000	899/099	LINK 4	12,729.56		1,119.10	11,610.46
21	E/R	251	280	045	000	899/099	BPA/DECA	10,843.18		1,423.89	9,419.29
21	E/R	251	280	047	000	899/099	HIGH MILEAGE TEAM	2,968.57			2,968.57
21	E/R	251	280	048	000	899/099	Y.E.S.	3,925.84	500.00		4,425.84
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	106.40	25.00		131.40
21	E/R	251	280	050	000	899/099	DECA - SPIRITWARE	15,066.34	12.00		15,078.34
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	6,740.53		202.08	6,538.45
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	4,180.18	125.00	249.67	4,055.51
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	1,759.09	270.00	160.00	1,869.09
21	E/R	251	280	054	000	899/099	FASHION CLUB	919.97		919.97	-
21	E/R	251	280	055	000	899/099	CHINESE CLUB	330.00			330.00
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	226.25		200.00	26.25
	TOTAL WAZATA HIGH SCHOOL							**343,143.32**	**30,449.36**	**49,708.14**	**323,884.54**

Wayzata Public Schools

Student Activity Fund Summary

August 31, 2008

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	251	280	070	000	899/099	BASEBALL	(2,801.59)	5,968.00	237.95	2,928.46
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	6,010.96	370.00	168.00	6,212.96
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	(2,609.10)	3,515.00	76.25	829.65
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	4,098.41	3,746.00	4,402.15	3,442.26
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	2,422.07	944.00	77.03	3,289.04
21	E/R	251	280	075	000	899/099	FOOTBALL	40,889.97	23,565.00	19,123.71	45,331.26
21	E/R	251	280	076	000	899/099	GYMNASTICS	899.13	303.00		1,202.13
21	E/R	251	280	077	000	899/099	GOLF - BOYS	1,249.31	333.00		1,582.31
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	2,063.13	1,194.00		3,257.13
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	(141.64)	325.00	1,063.20	(879.84)
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	7,621.88	280.00		7,901.88
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	1,914.53	415.00	77.02	2,252.51
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	1,932.99	2,154.00	302.42	3,784.57
21	E/R	251	280	083	000	899/099	SOFTBALL	2,596.93	1,842.00	1,234.56	3,204.37
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	1,258.78	1,092.00	119.00	2,231.78
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	8,154.47	741.00		8,895.47
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	2,941.60	7,486.50	824.34	9,603.76
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,282.44	755.00		5,037.44
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	11,494.67	567.00	460.86	11,600.81
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	5,949.38	1,518.00	41.00	7,426.38
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	4,317.89	856.00	2,320.00	2,853.89
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	4,468.06	1,414.00	339.26	5,542.80
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	795.38	1,987.00	182.88	2,599.50
21	E/R	251	280	093	000	899/099	VOLLEYBALL	2,326.73	1,350.00	1,721.96	1,954.77
21	E/R	251	280	094	000	899/099	WRESTLING	(1,191.70)	2,035.00		843.30
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	1,727.08	416.00		2,143.08
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	2,921.86	3,281.00		6,202.86
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	2,231.30	2,974.00	496.18	4,709.12
	TOTAL HIGH SCHOOL ATHLETICS							**117,824.92**	**71,426.50**	**33,267.77**	**155,983.65**

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	253	280	152	000	899/099	MUSICAL	13,825.65			13,825.65
21	E/R	253	280	155	000	899/099	VALLEYFAIR	7,523.49			7,523.49
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,713.34			1,713.34
21	E/R	253	280	157	000	899/099	BAND	828.37	15.00	50.00	793.37
21	E/R	253	280	158	000	899/099	CHOIR	513.08			513.08
21	E/R	253	280	161	000	899/099	YEARBOOKS	4,663.88			4,663.88
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	18,303.64	39.00	8,232.00	10,110.64
21	E/R	253	280	167	000	899/099	MINI COURSES	2,822.23	(20.11)	350.00	2,452.12
	TOTAL CENTRAL MIDDLE SCHOOL							**50,193.68**	**33.89**	**8,632.00**	**41,595.57**

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	351	280	201	000	899/099	BAND	2,395.41			2,395.41

Wayzata Public Schools

Student Activity Fund Summary

August 31, 2008

21	E/R	351	280	202	000	899/099	CHOIR	2,928.67			2,928.67
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,679.02	125.00		6,804.02
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	773.62			773.62
21	E/R	351	280	212	000	899/099	YEARBOOK	7,931.63			7,931.63
21	E/R	351	280	213	000	899/099	THEATER	12,898.95			12,898.95
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	404.26			404.26
21	E/R	351	280	215	000	899/099	DAY ONE	519.50			519.50
	TOTAL WEST MIDDLE SCHOOL							**34,531.06**	**125.00**	**-**	**34,656.06**

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

Fund	*Type*	*Org*	*Prg*	*Crs*	*Fin*	*Obj/Src*	*Account Name*	**Balance as Of** ***06/30/08***	**FY'2008/09 Revenue**	**FY'2008/09 Expend**	**Balance as Of** ***08/31/08***
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	8,288.35	635.00	50.00	8,873.35
21	E/R	352	280	102	000	899/099	LOCKERS	318.32			318.32
21	E/R	352	280	104	000	899/099	BAND	1,150.22			1,150.22
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	1,045.55			1,045.55
21	E/R	352	280	107	000	899/099	VARIETY FUND	6,972.85			6,972.85
	TOTAL EAST MIDDLE SCHOOL							**17,775.29**	**635.00**	**50.00**	**18,360.29**

PROGRAM/LOCATION : BIRCHVIEW

Fund	*Type*	*Org*	*Prg*	*Crs*	*Fin*	*Obj/Src*	*Account Name*	**Balance as Of** ***06/30/08***	**FY'2008/09 Revenue**	**FY'2008/09 Expend**	**Balance as Of** ***08/31/08***
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	639.13			639.13
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	144.03	87.00		231.03
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	58.64	187.50		246.14
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	200.42			200.42
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	265.91	277.50	275.40	268.01
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	1,146.14		89.10	1,057.04
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	734.60			734.60
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,398.04			1,398.04
21	E/R	404	280	261	000	899/099	MEDIA	596.73			596.73
	TOTAL BIRCHVIEW							**5,183.64**	**552.00**	**364.50**	**5,371.14**

PROGRAM/LOCATION : GREENWOOD

Fund	*Type*	*Org*	*Prg*	*Crs*	*Fin*	*Obj/Src*	*Account Name*	**Balance as Of** ***06/30/08***	**FY'2008/09 Revenue**	**FY'2008/09 Expend**	**Balance as Of** ***08/31/08***
21	E/R	406	280	307	000	899/099	KINDERGARTEN	412.17			412.17
21	E/R	406	280	311	000	899/099	MEDIA	207.29	23.00		230.29
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	4,251.01	265.00		4,516.01
	TOTAL GREENWOOD							**4,870.47**	**288.00**	**-**	**5,158.47**

PROGRAM/LOCATION : OAKWOOD

Wayzata Public Schools

Student Activity Fund Summary

August 31, 2008

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	625.84			625.84
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	6,969.75		878.33	6,091.42
21	E/R	407	280	476	000	899/099	CHESS CLUB	449.93			449.93
	Total Oakwood Elementary							**8,045.52**	**-**	**878.33**	**7,167.19**

PROGRAM/LOCATION : SUNSET HILL

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,382.76		2,033.10	6,349.66
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL	815.29			815.29
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	2,358.61			2,358.61
	TOTAL SUNSET HILL							**11,556.66**	**-**	**2,033.10**	**9,523.56**

PROGRAM/LOCATION : PLYMOUTH CREEK

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	12,990.68	100.00		13,090.68
	TOTAL PLYMOUTH CREEK							**12,990.68**	**100.00**	**-**	**13,090.68**

PROGRAM/LOCATION : GLEASON LAKE

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	6,340.34		337.34	6,003.00
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	879.57			879.57
21	E/R	411	280	358	000	899/099	MEDIA	2,440.68		2,440.68	-
	TOTAL GLEASON LAKE							**9,660.59**	**-**	**2,778.02**	**6,882.57**

PROGRAM/LOCATION : KIMBERLY LANE

Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 08/31/08
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	2,566.85			2,566.85
21	E/R	412	280	403	000	899/099	GJESTVANG	51.35			51.35
21	E/R	412	280	404	000	899/099	CARLSON	112.92			112.92
21	E/R	412	280	405	000	899/099	SPRAQUE	82.14			82.14
21	E/R	412	280	410	000	899/099	STUDENT SERV - GR 1	85.91			85.91

Wayzata Public Schools											
Student Activity Fund Summary											
August 31, 2008											
21	E/R	412	280	414	000	899/099	STUDENT SERV - GR 2	25.28			25.28
21	E/R	412	280	417	000	899/099	FRICKE	142.52			142.52
21	E/R	412	280	419	000	899/099	STUDENT SERV - GR 4	185.91			185.91
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5	204.10			204.10
21	E/R	412	280	430	000	899/099	MEDIA	254.80			254.80
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	5,658.14			5,658.14
	TOTAL KIMBERLY LANE							**9,369.92**	**-**	**-**	**9,369.92**
		GRAND TOTAL						**625,628.75**	**105,404.29**	**97,782.60**	**633,250.44**

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

2. Approval of Board Policy 722 – "Deferred Compensation Plans" – First Reading

This policy is submitted for board approval so that District 284 may be in compliance with IRS regulation changes in 403(b) plans that become effective January 1, 2009.

You may recall that the IRS finalized the first significant change in 403(b) plan regulations in 42 years. These new regulations transformed what was previously a participant plan into an employer plan; much like the private-sector 401(k) plans. The most significant change in the regulations was making the employer, (District 284), responsible for creating a written plan document, tracking contributions, deposits, monitoring loans and approving hardship withdrawals. Therefore, it is critical that the District complies with these new regulations to ensure that Wayzata's employees continue to receive the tax advantages associated with deposits made into their 403(b) plan.

For these reasons, the District formed a committee with employee representatives from each bargaining unit. The District requested, received and reviewed competitive proposals in order to identify the various investment offerings that would be included in the newly required written plan document and offered to all employees.

After careful consideration, the District Committee's recommendation is to include the following four investment providers in the District's Plan Document. The recommended providers are:

1. American Century
2. Fidelity
3. ING
4. MetLife

RECOMMENDED ACTION: Approve the amendments to the attached Board Policy 722 – "Deferred Compensation Plans" as presented.

Motion by:_____ Yes _____ Passed_____

Second by:_____ No _____ Failed_____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

DEFERRED COMPENSATION PLANS	**POLICY: 722**

~~Minnesota law allows the District to contribute to the Minnesota Deferred Compensation Plan or a tax sheltered annuity under the IRS Code if provided for in a personnel policy or collective bargaining agreement.~~ Federal tax law ~~also~~ allows employees to elect to defer taxation on certain amounts of compensation. There are two Internal Revenue Code sections that the District uses to facilitate this process; code section 403(b) and code section 457. Minnesota law allows the District to contribute to the Minnesota Deferred Compensation Plan [457] or a tax shelter [403(b)] if provided for in a personnel policy or collective bargaining agreement.

The District will direct ~~such contributions or~~all employee elective deferrals and District contributions [severance and matches] to the companies that are able to demonstrate their ability to comply with federal and state legal requirement~~s if 15 or more individuals enroll with the company~~. Those companies are listed in the District's Plan document covering deferred compensation.

ADOPTED: July 12, 1993
AMENDED: July 9, 2007
FIRST READING: October 13, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Doughty

There are no Items for this section.

Agenda Item 7

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: **7. OTHER BOARD ACTION**

ITEM:

COMMENTS BY: **Board Chair Moroz**

There are no items for this section.

Agenda Item 8

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM:

COMMENTS BY: Board Chair Moroz

This section of the agenda provides an opportunity for members of the audience to address the School Board.

Agenda Item 9, 10, 11

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 13, 2008

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: **Board Chair Moroz**

9. Board Reports

10. New Business

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

11. Adjourn

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____