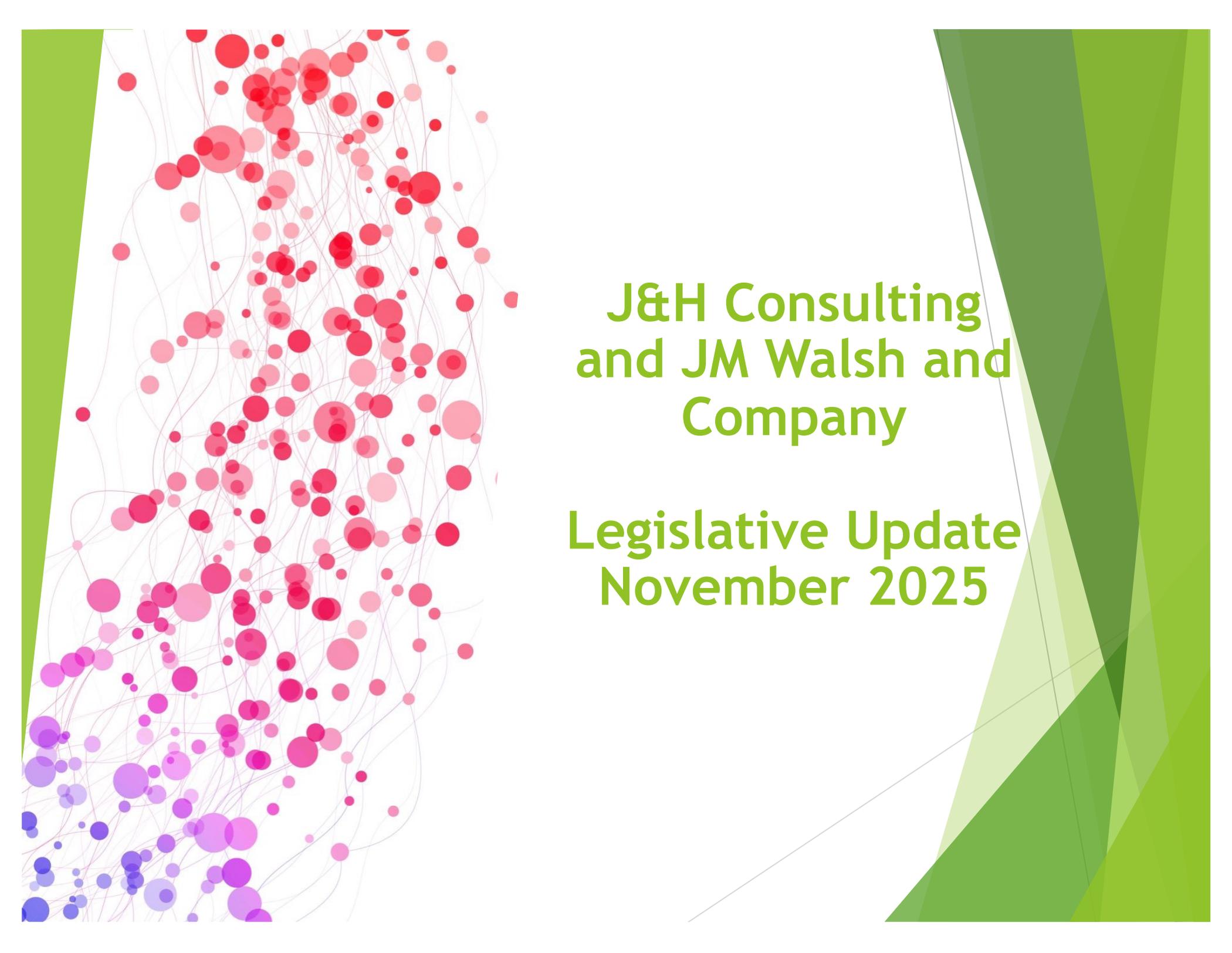


## NWABSD Board of Education Committee Meetings

Monday, November 24, 2025 10:00 AM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	10:00 A.M. Lobbying Committee	<b>Presenter:</b> Margaret Hansen, Board President
2.	12:00. Lunch	
3.	1:00 P.M. Budget Committee	<b>Presenter:</b> Natalie Dickey, Director of Administrative Services
4.	2:00 P.M. Break	
5.	2:15 P.M. Board Policy	<b>Presenter:</b> Amy Eakin, Director of Technology
6.	4:00 p.m. Technology Committee	<b>Presenter:</b> Amy Eakin, Director of Technology
7.	5:00 P.M. Joint Maintenance & Construction Committee	<b>Presenter:</b> Marie Greene, JMCC CoChair; Elmer Armstrong, JMCC CoChair



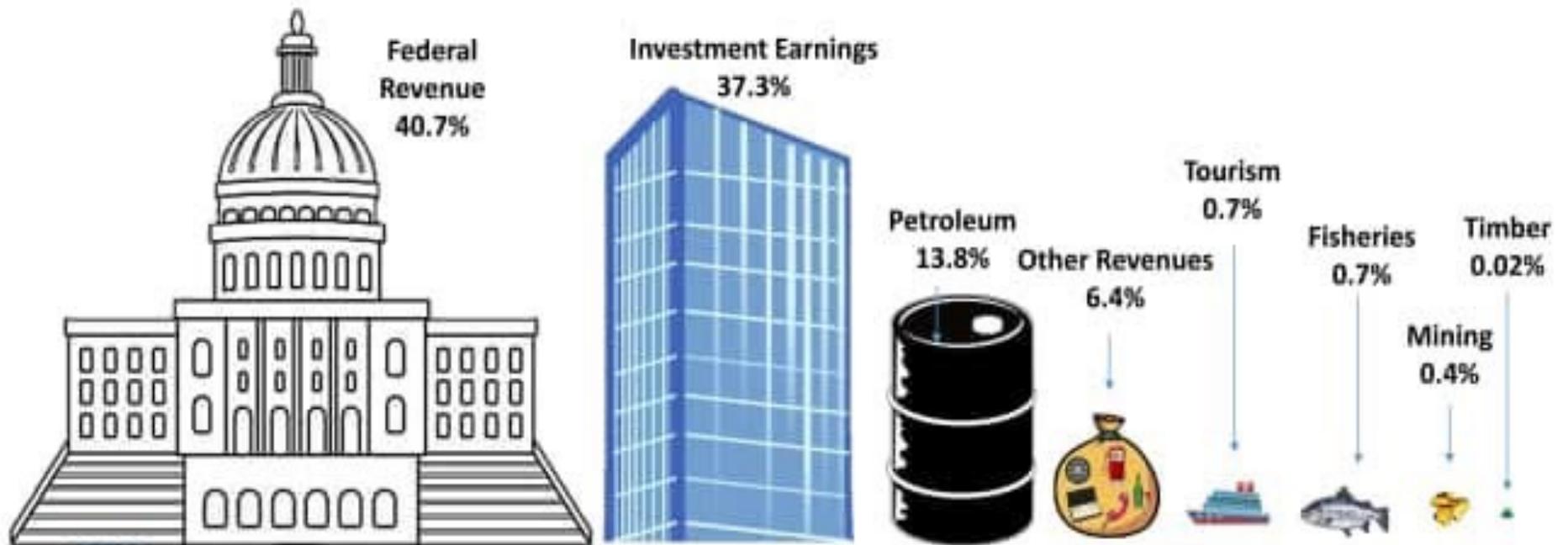
# J&H Consulting and JM Walsh and Company

## Legislative Update November 2025

# Revenue:

## Relative Contributions to Total State Revenue: FY 2025

**Total State Revenue: \$16.8 Billion**



Disclaimer: Numbers may not add to 100% due to rounding. Examples may not be to scale.

Source: DOR Fall 2024 Revenue Forecast

# OPERATING AND CAPITAL BUDGETS:

Although stock market has been posting great returns PFD investment return has not been as high as standard benchmarks.

For FY 26: \$68 a barrel projected in spring revenue forecast and \$68 a barrel is needed to balance budget. First part of FY above forecast but current prices and futures are both below it. If forecast made today average prices would be \$2 to \$3 below forecast for 2026. For every \$1.00 change in oil prices, it means \$35-40 Million change in state revenue. On 10/28 oil was \$65.90 a barrel.

Until recently there was a \$130 million projected surplus but already spent for fire, Medicaid, matching funds for DOT, and education disparity test. Combining surplus and recent lower oil prices results in a \$120 million projected deficit.

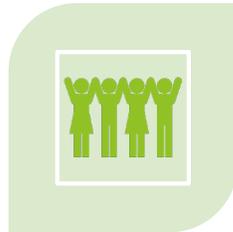
CBR has \$2.94 B as of August 2025.

# Political landscape:



THE POOL OF CANDIDATES FOR ALASKA GOVERNOR IN THE 2026 ELECTION INCLUDES, TOP ROW FROM LEFT, TOM BEGICH, CLICK BISHOP, DAVE BRONSON, ADAM CRUM; MIDDLE ROW FROM LEFT, NANCY DAHLSTROM, EDNA DEVRIES, MATT HEILALA, SHELLEY HUGHES; AND BOTTOM ROW FROM LEFT, HENRY KROLL, JAMES PARKIN, TREG TAYLOR AND BERNADETTE WILSON.

RECENT IVAN MOORE POOL HAD BEGICH AND DAHLSTROM AS FINAL ROUND CANDIDATES WITH A BEGICH WIN. ANOTHER POLL HAS B. WILSON WINNING



GOVERNOR'S RACE HAS 13 IN THE RUNNING. SEN. CLAMAN (D) RECENTLY JOINED THE RACE. NEXT YEAR IS AN ELECTION YEAR WHICH WILL IMPACT THE LEGISLATIVE SESSION.



SEVERAL PROMINENT ELECTED OFFICIALS HAVE ANNOUNCED THEIR RETIREMENTS; SEN. STEVENS AND HOFFMAN.



SENS. HUGHES AND CLAMAN RUNNING FOR GOVERNOR AND SEN. SHOWER AS LT. GOV. SENS. SHOWER AND HUGHES ANNOUNCED RETIREMENT LIKELY REP. RAUSCHER MOVES TO SENATE. SOME SHIFT OF HOUSE MEMBERS TO SENATE? NEW HOUSE MEMBERS APPOINTED.

30 DAYS FOR APPOINTMENTS.



# Legislation Summary Update:

Short list of bills that are active measures or priority issues. We are tracking more bills than listed here and can provide additional information as requested.

- **HB12 – Free breakfast and lunch in public schools.** (Maxine Dibert (D-Fairbanks). Fiscal note from DEED estimates \$28m annually. The bill has had 2 hearings but has not moved from the Education Committee. There is no Senate companion bill.
- **HB59/SB66 – Tribal Education Compact** (Companion bills). Introduced by the Governor in his continued efforts to establish and integrate tribal compact schools into a shared state/tribe demonstration project. While the governor has been consistent in his efforts, the policy collides with the budget. If enacted, the legislation is estimated to cost \$17m year one and \$12m annually. There would be impacts to existing school districts as students make enrollment selections.
- **HB152 – Education Tax.** (Rep. Galvin) The bill proposes a 4% income tax on wages over \$150,000 and institutes a minimum \$150/year education tax. The accompanying fiscal note reports that estimating new revenue from the bill is ‘highly uncertain.’

# Legislation Summary Update:

- ▶ **HB212 - Local Contribution.** HB212 proposes to further define local contribution in AS14.17. This bill should see active engagement during the 2<sup>nd</sup> Session following the DEED's efforts to change state regulations through the State Board of Education process. Following a strong rejection through the public comment process, the board is expected to 'take no action' and return the regulation approach to the department for further consideration. Defining the terms in statute would deny the board from defining the issue in regulation contrary to statute. The issue is directly related to the issue of federal Impact Aid, the state reducing impact aid districts state funding and the states repeated failures to pass the required disparity test.
- ▶ **SB184 - School Bond Debt Reimbursement.** Introduced by SFIN Committee, the bill failed to pass from the Senate and while still alive, the moratorium on the program passed on July 1 meaning the program is now available for districts to consider. It is not clear if the legislature will move the bill and make retroactive effective dates during the 2<sup>nd</sup> Session. The moratorium was enacted in prior years with the expressed objective of reducing state debt obligations for a period of time.

# CALENDAR

- ▶ Thurs Dec 4 - Commonwealth North: “18<sup>th</sup> Annual Legislator Meet & Greet” w. leadership presentations and table discussions; 5 to 8:30 p.m., info [HERE](#)
- ▶ Dec 15 - Governor’s Budget Due
- ▶ Tues Jan 20, 2026 - **First Day of Second Session of 34<sup>th</sup> Alaska State Legislature**
- ▶ **Feb. 15<sup>th</sup>- Governor’s amended budget deadline**
- ▶ Mon June 1 - 2026 Candidate Filing Deadline
- ▶ Tues Aug 18 - 2026 Primary Election
- ▶ Tues Nov 3 - 2026 General Election



**Quyanaqpak and Taikuu  
Working together to advance education  
priorities**

## **CORE RESOLUTIONS**

### **2.52 EDUCATION PAYROLL HEAD TAX**

The AASB lends its full support to the establishment of an annual education head tax. An education head tax will provide a secure source of funding for public elementary and secondary education.

**Rationale.** The funding of public education in Alaska is subject to an annual appropriation from the state's general fund and is contingent upon available state revenues. State revenue is primarily derived from two sources: oil revenues and investment returns from the Permanent Fund. Both funding sources can vary wildly from year to year, providing little stability for education funding. Education funding is also subject to the changing funding priorities of administrations and legislatures. Funding for education has increasingly failed to provide a stable and secure source of funding for Alaskan students. A yearly education head tax will provide a secure funding source for public education funding and allow for long-range education planning. The education tax alone will not solve the issue of funding education, but it could serve as a solid foundation and as a part of a larger fiscal solution for the State of Alaska.

**Proposed by Northwest Arctic Borough School District**



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## NWABSD BOARD OF EDUCATION

### Lobbying Committee Meeting

#### Agenda

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**November 24, 2025**

10:00 A.M.

1. Roll Call
2. Legislative Report from Senator Olson
3. AASB Resolution 2.52 Education Payroll Headtax
  - Guest Alyse Galvin & Staff
4. Lobbist Update
5. NWABSD/NSBSD Joint Board Meeting Review
6. Overview of legislative priorities
7. Lobbying plan
  - Where, when and how
  - Coordinate with the Borough and NWALT
  - Legislators to invite to provide an update
  - Legislative office visits discussion
  - Governor Candidates to invite to a meeting
  - Possible Joint Lobbying with NSBSD & coordination of student visit to Juneau

**Committee Members: Margaret Hansen, Marie Greene, Tillie Ticket, Lawrence Jones**

**Staff: Terri Walker**

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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## NWABSD BOARD OF EDUCATION Budget Committee Meeting Agenda

**November 24, 2025**

**1:00 p.m..**

- I. FY26 Final Financial Statement September 30, 2025 – not reconciled
- II. FY27 Budget Development Schedule
- III. Action Items with Budget Impact:
  - **Action Item Review**
    - Approval of FY 26 MOA BCBA, Behavior & Autism Specialist
    - Approval of Addendum to MOA Karen McCain
    - Approval of J & H Consulting MOA Contract for calendar year 2026
    - Approval of Staff & Student iPad Refresh Purchase
    - Approval of Design Contract for Districtwide Fire System Replacement, 6 sites
    - Approval of Design Contract for HVAC Controls Upgrades, 8 sites
    - Approval of Design Contract for Childcare Center
    - Approval of Approval to extend Combs Insurance Employee Benefits service agreement
- IV. Future Business:
  - FY26 Budget Revision #2
  - FY27 Preliminary Budget

**Committee Members: Margaret Hansen, Marie Greene (Chair), Alice Adams**  
**Director of Administrative Service: Natalie Dickey**

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

**Northwest Arctic Borough School District  
Financial Narrative  
For Month Ending September 30, 2025**

**Included in the attached not-reconciled report are the FY26 reports for General Fund Revenue & Expenditures, Board Expenditures, and the Investment Account balance for month ending 9/30/2025. The Board last received a report September 29, 2025 with expenditures and revenue through August 31, 2025.**

**For the purposes of this report, we are approximately 25% through the fiscal year and have expended 16% of our general operating budget, as well as received 18% of our budgeted general fund revenue. 64% of our General Fund budget is expended and encumbered.**

**Northwest Arctic Borough School District  
General Fund Revenue  
For Month Ending September 30, 2025**

		Approved				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Revenues By Object:</b>						
011	Other Borough Revenue	10,216,250	-	-	10,216,250	0%
012	In-Kind Contribution	-	-	-	-	NA
030	Interest Income	770,000	180,164	-	589,836	23%
040	Other Local Revenue	1,500,000	363,784	-	1,136,216	24%
047	E-Rate Program Revenue	11,609,460	1,818,581	8,863,519	927,360	16%
051	Foundation Program	40,807,240	10,344,537	-	30,462,703	25%
090	Other State Funding	928,019	-	-	928,019	0%
056	TRS On-Behalf	2,939,737	-	-	2,939,737	0%
057	PERS On-Behalf	568,837	-	-	568,837	0%
111	Impact Aid	3,941,882	-	-	3,941,882	0%
250	Transfers In	(2,300,000)	-	-	(2,300,000)	0%
<b>Revenue Totals</b>		70,981,425	12,707,066	8,863,519	49,410,840	18%
			18% % Received to date			

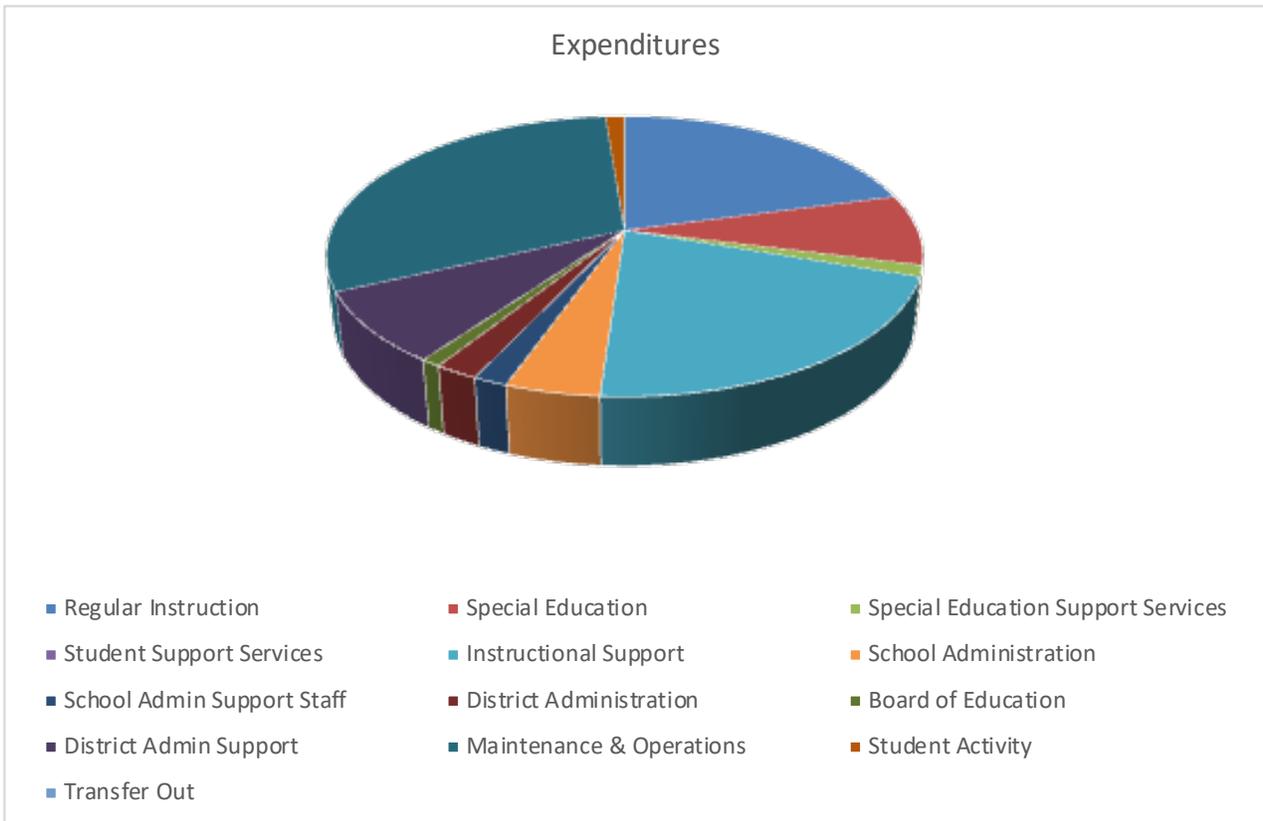
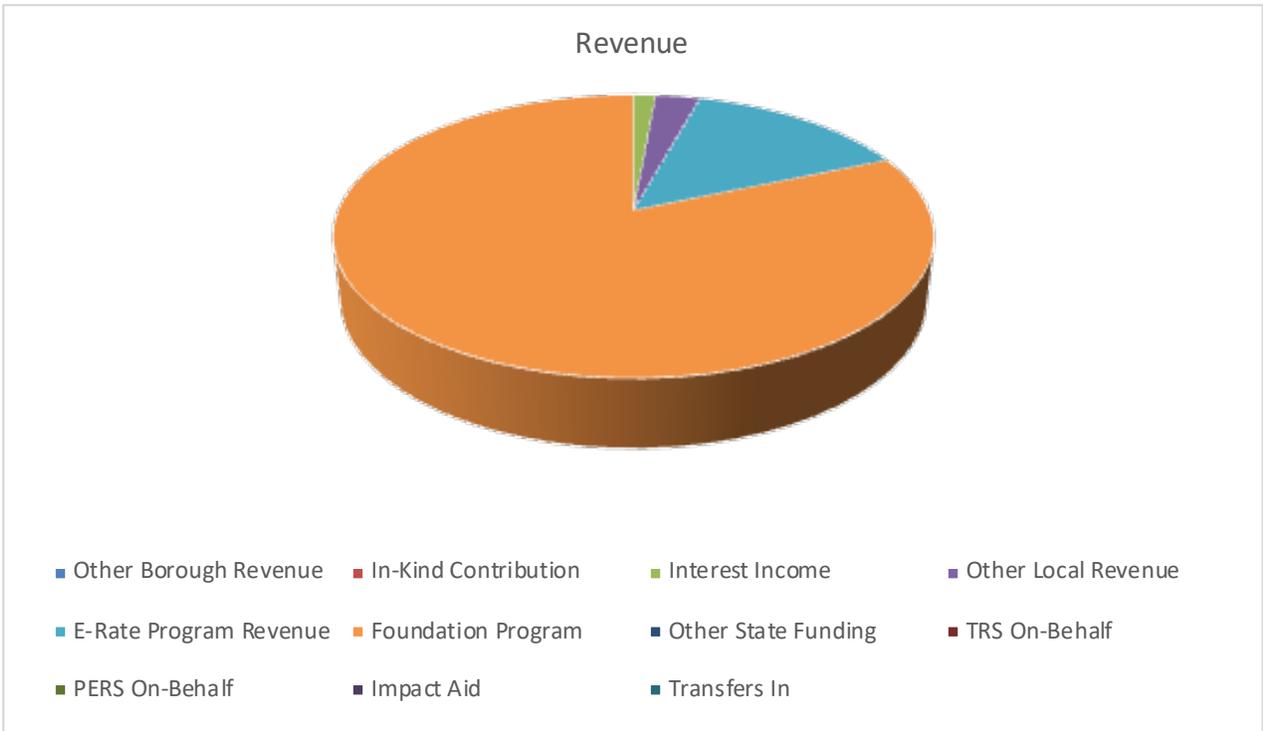
<b>Percentage of All Funds Total Budget Expended:</b>	15.57%
Percentage of Year Passed:	25.00%
General Checking Account Ending Balance	\$9,449,148.01 *as of June 30, 2025
Wells Fargo IILD Account	\$15,953,399.57 *as of June 30, 2025
JNES Scholarship Account	\$4,186.77 *as of June 30, 2025
Month End Cash In Bank Account	<u><u>\$25,406,734</u></u>

**Northwest Arctic Borough School District  
General Fund Expenditures by Object & Function  
For Month Ending September 30, 2025**

		<u>Approved</u>				
		<u>Budget</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Expenditures By Object:</b>						
310	Certificated Salaries	16,111,067	2,657,393	11,056,755	2,396,919	16%
320	Non-Certificated Salaries	9,337,012	1,479,881	5,094,667	2,762,464	16%
331	Leave Pay Out	316,074	28,170	13,002	274,902	9%
333	Stipends	109,750	16,000	1,000	92,750	15%
360	Employee Benefits	12,708,294	1,926,967	5,656,028	5,125,299	15%
367	TRS On-behalf	2,960,428	-	-	2,960,428	0%
368	PERS On-behalf	577,565	-	-	577,565	0%
	<b>SUBTOTAL: Personnel</b>	<b>42,120,190</b>	<b>6,108,411</b>	<b>21,821,451</b>	<b>14,190,327</b>	<b>15%</b>
410	Professional & Technical Services	4,978,697	556,153	1,200,747	3,221,797	11%
420	Staff Travel	540,350	64,784	26,479	449,088	12%
420	Board Travel	83,852	4,941	10,499	68,412	6%
425	Student Travel	1,375,775	94,177	5,330	1,276,268	7%
430	Utility Services	13,790,502	2,173,465	10,163,805	1,453,232	16%
435	Energy-includes electricity & fuel	6,345,600	1,613,250	1,840,906	2,891,444	25%
440	Other Purchased Services	4,500,276	36,133	3,254,577	1,209,566	1%
445	Property & Liability Insurance	1,405,168	1,307,794	-	97,374	93%
450	Supplies, Materials & Media	1,840,286	525,874	139,982	1,174,430	29%
480	Tuition	40,000	-	16,587	23,413	0%
490	Dues & Fees	261,775	20,891	25,462	215,422	8%
510	Inventoried Equipment	55,000	-	-	55,000	0%
495	Indirect Cost Recovery	(250,000)	(67,801)	-	(248,211)	27%
	<b>SUBTOTAL: Non-Personnel</b>	<b>34,967,281</b>	<b>6,329,660</b>	<b>16,684,374</b>	<b>11,887,236</b>	<b>18%</b>
550	Transfer Out	2,815,000	-	-	2,815,000	0%
<b>Expense Totals</b>		<b>79,902,471</b>	<b>12,438,071</b>	<b>38,505,825</b>	<b>28,892,563</b>	<b>64%</b>
		16% Expended to date				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Expenditures by Function</b>						
100	Regular Instruction	19,627,478	2,583,187	9,823,041	7,221,250	13%
200	Special Education	8,377,169	1,012,788	4,528,519	2,835,862	12%
220	Special Education Support Services	1,267,167	159,044	800,103	308,020	13%
300	Student Support Services	-	-	-	-	NA
350	Instructional Support	15,610,400	2,589,860	10,912,437	2,108,103	17%
400	School Administration	3,514,003	537,546	2,139,789	836,669	15%
450	School Admin Support Staff	1,413,815	194,169	834,315	385,331	14%
510	District Administration	1,301,619	247,930	538,126	515,563	19%
511	Board of Education	708,245	114,739	36,988	556,518	16%
550	District Admin Support	3,276,618	1,018,082	1,332,909	925,627	31%
600	Maintenance & Operations	19,856,767	3,808,849	7,231,990	8,815,928	19%
700	Student Activity	2,104,189	153,123	327,609	1,623,458	7%
900	Transfer Out	2,815,000	-	-	2,815,000	0%
<b>Total Expenditures</b>		<b>79,872,471</b>	<b>12,419,317</b>	<b>38,505,825</b>	<b>28,947,329</b>	<b>64%</b>

**Northwest Arctic Borough School District  
General Fund Revenue & Expenditures by Function  
For Month Ending September 30, 2025**

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**Northwest Arctic Borough School District  
Board Expenditures  
For Month Ending September 30, 2025**

		Approved			
<b>Expenditures by Object</b>		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Variance</u>	<u>% of Budget</u>
333	Stipends	87,750	10,000	77,750	11%
36?	Benefits	343,268	68,599	274,670	20%
410	Professional & Technical Services	111,000	17,499	93,501	16%
420	Travel	83,852	4,941	78,911	6%
425	Student Travel	25,000	-	25,000	0%
450	Supplies	10,000	-	10,000	0%
490	Other Expenses (Dues & Fees)	47,375	13,700	33,675	29%
<b>Total Expenditures</b>		<b>\$ 708,245</b>	<b>\$ 114,739</b>	<b>\$ 593,507</b>	<b>16%</b>

**Board Budget Summary**

**Board Stipends**

						FY25
Stipend		Members	# of times	# of Days		TOTAL
\$ 250	7/9/2025 virtual Board Meeting	9	1	1	1	\$ 2,250
\$ 250	7/18/2025 Wellness Committee	1	1	1	1	\$ 250
\$ 250	7/18 & 7/19 AASB Board Meetings	1	1	1	1	\$ 250
\$ 250	8/5/2025 NWALT Meeting	1	1	1	1	\$ 250
\$ 250	8/25 & 8/26 Board Meetings	7	1	2	2	\$ 3,500
\$ 250	9/29 & 9/30 Board Meetings	7	1	2	2	\$ 3,500
<b>TOTAL</b>						<b>\$ 10,000</b>

**Benefits**

\$ 2,750	Health Insurance	8	3	0	0	\$ 66,000
\$ 2,599	Other Benefits					\$ 2,599
<b>TOTAL</b>						<b>\$ 68,599</b>

**Professional & Technical Services**

\$ 5,833	Lobbyists	1	3	1	1	\$ 17,499
<b>TOTAL</b>						<b>\$ 17,499</b>

**Travel & Perdiem**

\$ 3,597	Airfare/Hotel/Car					\$ 3,597
\$ 1,344	Per-Diem					\$ 1,344
<b>TOTAL</b>						<b>\$ 4,941</b>

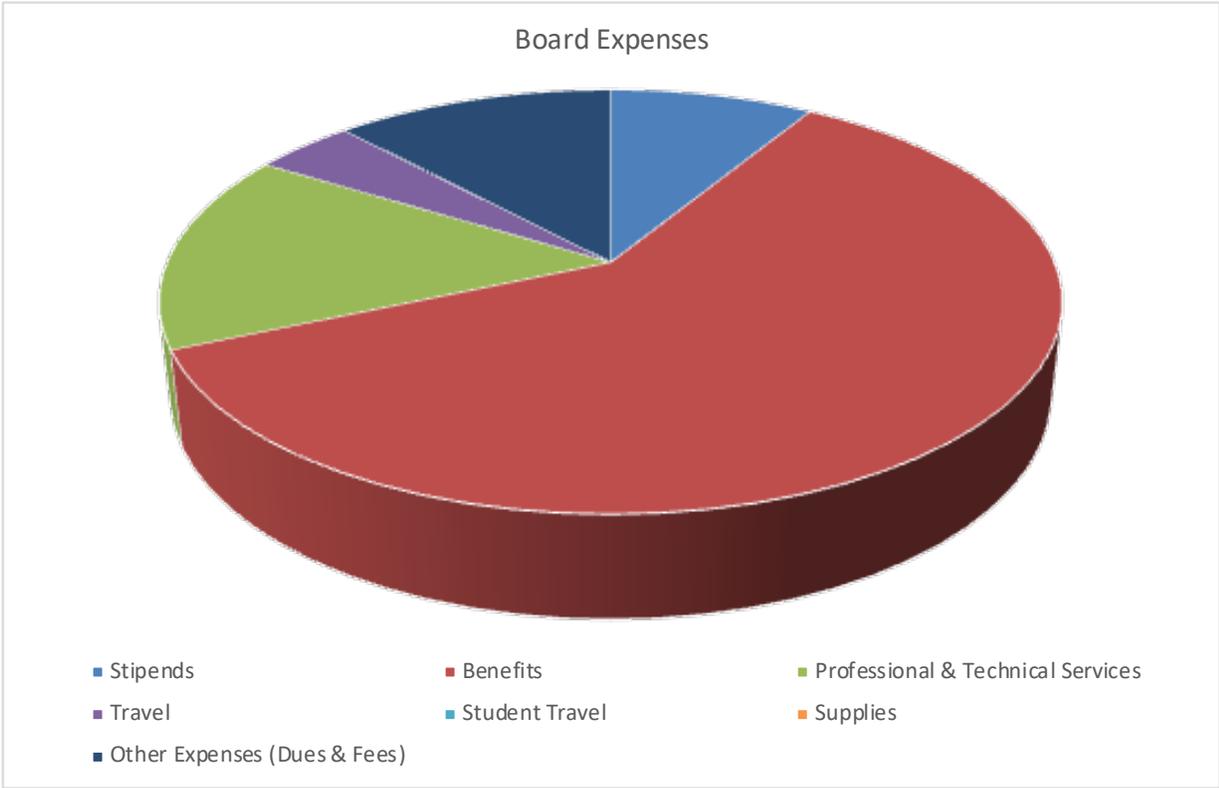
**Miscellaneous Exp**

\$ 13,700	CEE membership					\$ 13,700.00
<b>TOTAL</b>						<b>\$ 13,700</b>

**Grand Total \$ 114,739**

**Northwest Arctic Borough School District  
Board Expenditures  
For Month Ending September 30, 2025**

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**Northwest Arctic Borough School District  
Investment Account Earnings  
For Month Ending September 30, 2025**

	<b>Fiscal Year</b>	<b>IILD GF Earnings</b>	<b>IILD CIP Earnings</b>	<b>Total Earnings</b>	
1	FY19	\$ 112,675.74	\$ -	\$ 112,675.74	
2	FY20	\$ 134,699.78	\$ -	\$ 134,699.78	
3	FY21	\$ 1,694.94	\$ 2,564.11	\$ 4,259.05	
4	FY22	\$ 13,734.29	\$ 12,012.88	\$ 25,747.17	
5	FY23	\$ 316,919.38	\$ 17,754.50	\$ 334,673.88	
6	FY24	\$ 692,319.01	\$ -	\$ 692,319.01	
7	FY25	\$ 714,880.57	\$ -	\$ 714,880.57	
8	FY26	\$ 169,261.50	\$ -	\$ 169,261.50	<b>Year to date</b>
		<b>\$ 2,156,185.21</b>	<b>\$ 32,331.49</b>	<b>\$ 2,188,516.70</b>	



# Northwest Arctic Borough School District

## FY27 Budget Development Schedule

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<u>Date</u>	<u>Budget Process</u>
November	Directors/Departments are given their budget workbooks to use to develop their budgets for the next year
Early to Mid-December	Final Student Count is Verified by DEED from October 2025 Count.
Mid-December	Funding for FY26 school year is verified by DEED. Will inform NWAB of any changes.
January 1, 2026	Budgets due back from Directors/Departments
By February 1, 2026	Superintendent and Administration project personnel and fixed costs for FY27 and develop a preliminary budget.
February, 2026	Administration reviews, discusses, adjusts preliminary budget before Board presentation.
March, 2026	FY27 Operating Budget is presented to the School Board and adjusted at budget work session
March, 2026	Joint Session with Northwest Arctic Borough School District and Northwest Arctic Borough
April, 2026	FY27 Proposed Operating Budget is presented to the School board at the Regular School Board Meeting; as per Board Policy BP3000, the Board must adopt the annual budget by May 1 <sup>st</sup>
By May 1, 2026	Submit Adopted FY27 District Operating Budget to the Northwest Arctic Borough Mayor and Assembly
By July 15, 2026	Submit Adopted FY27 District Operating Budget to the State of Alaska Department of Education and Early Development

THIS SCHEDULE WILL CHANGE BASED ON THE APPROVED BOARD MEETING SCHEDULE AND DISTRICT NEEDS.

**Serving the Villages of**

**Ambler • Buckland • Deering • Kiana • Kivalina • Kobuk • Kotzebue • Noatak • Noorvik • Selawik • Shungnak**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 7, 2025

**NUMBER:** 26-045

**FR:** Office of the Superintendent

**SUBJECT:** Approval of FY26 MOA  
BCBA, Behavior & Autism  
Specialist

### **STRATEGIC PLAN/BOARD GOAL:**

Student Learning: Strengthen student progress monitoring.

### **ABSTRACT:**

Board approval is required for contracts that exceed \$50,000.

### **ISSUE:**

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Access Behavioral Services. not to exceed \$94,000 as presented.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Access Behavioral Services, provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Access Behavioral Services, will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Access Behavioral Services also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$94,000 and will provide services that were originally contracted with Method Works. The Method works contract has been voided and services will now be provided by Access Behavioral Services

Funding Sources:

Fund 100 (Special Ed General Fund)= \$94,000

### **ALTERNATIVES:**

1. Approve the Memorandum of Agreement (MOA) for Access Behavioral Services, in the amount not to exceed \$94,000
2. Disapprove the MOA for Access Behavioral Services, as presented
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the MOA with Access Behavioral Services, in the amount not to exceed \$94,000 as presented.

**MEMORANDUM**

---

**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-047

**FR:** Office of the Superintendent

**SUBJECT:** Approval to Amend Contract;  
Karen McCain

**ABSTRACT:**

Board approval is required for contracts that exceed \$50,000.

**ISSUE:**

At issue is the Board's Approval to amend the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$224,827.17

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating and overseeing existing federal grant projects, data entry, and completing all required Federal Performance Reports. The amended MOA, which includes travel, is for a total of \$224,827.17

Funding for MOA	
General Grant Writing (general fund) Used when working on new grant applications only	\$15,000.00
Literacy Connection (LIT) Federal Grant (\$1,098,344) 7/01/2025 to 6/30/2026	\$59,996.72
Native Youth in Action (NYIA) Federal Grant (\$908,261) 7/01/2025 to 6/30/2026	\$31,621.05
Our Youth Positive Visions for the Future (OYVF) Federal Grant (\$1,391,733) 7/01/2025 to 6/30/2026	\$28,909.40
Alaska Native Education Ilisautri Project (\$1,186,243.00) 08/01/2025 to 7/31/2026	\$35,300.00
Iñupiatun Ilisaqta Project (TIIP) (\$509,007.00) 7/02/2025 to 7/01/2026	\$31,500.00
<b>Preparing Our Youth (POY) (\$499,617.00) NEW 10/01/2025 to 6/30/2026</b>	<b>\$22,500.00</b>
Total	\$224,827.17

The grants Karen McCain assists the district in managing for the FY26 (including carryover) total \$6,434,171.00. Her outside evaluator costs for those grants equal 3.49%

**ALTERNATIVES:**

1. Approve the amendment to the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for the amount not to exceed \$224,827.17 as presented;
2. Disapprove the amendment to the MOA for McCain Services for the amount not to exceed \$224,827.17 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$224,827.17, as presented.

**NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

**ADDENDUM TO  
MEMORANDUM OF AGREEMENT**

MOA # 226026MOA

Between

Contractor Name: Karen McCain—McCain Services

Address: PO Box 520505

Big Lake, AK 99652-0505

and

**Northwest Arctic Borough School District**

The above-referenced Memorandum of Agreement is hereby amended as follows:  
MOA Addendum:

	<u>Amount</u>
Account #: <u>100.099.510.000.410</u>	<u>\$15,000.00</u>
Account #: <u>353.099.350.000.410</u>	<u>\$59,996.72</u>
Account #: <u>354.099.350.000.410</u>	<u>\$31,621.05</u>
Account #: <u>367.099.320.000.410</u>	<u>\$28,909.40</u>
Account #: <u>365.099.350.000.410</u>	<u>\$35,300.00</u>
Account #: <u>366.099.350.000.410</u>	<u>\$31,500.00</u>
Account #: <u>358.099.350.000.410</u>	<u>\$22,500.00</u>
<b>NEW MOA Total:</b>	<u>\$224,827.17</u>

Budget Authority Approval: \_\_\_\_\_

**Contractor Additionally Agrees:**

MOA is addended to include all contracted services for Preparing Our Youth (POY) grant awarded 10/01/2025. (fund 358)

**District Additionally Agrees:**

Pay for all billed services in a timely manner, contractor is also provided a school district laptop for district related work and has access to district technology services as required as a contractor.

Date of Board Approval (if applicable):

Agreed to by:

\_\_\_\_\_  
Contractor, (Sign and Return to Program Contact Person)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent- Authorized Signature, NWABSD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Administrative Services, NWABSD

\_\_\_\_\_  
Date

## MEMORANDUM

---

**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-049

**FM:** Office of the Superintendent

**SUBJECT:** Approval of FY-26  
Contract; J & H Consulting

**STRATEGIC PLAN/BOARD GOAL:**

Support student-centered learning environments.

**ABSTRACT:**

Contracts exceeding \$50,000 requires Board approval.

**ISSUE:**

At issue is the approval of the FY-26 lobbyist contract with J & H Consulting in the amount not to exceed \$75,000.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The NWABSD has contracted with J & H Consulting, Reggie Joule and Christine Hess, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues.

The contracted amount for services and related expenses is a total not to exceed \$75,000. Contract to begin January 1, 2026 – December 31, 2026.

**ALTERNATIVES:**

1. Approve the FY-26 lobbyist contract J & H Consulting in the amount not to exceed \$75,000.00 as presented;
2. Disapprove the FY-26 lobbyist contract with J & H Consulting as presented;
3. Take no action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the FY-26 lobbyist contact with J & H Consulting in the amount not to exceed \$75,000.00 as presented.

## **Instructions for Completing MOA Form**

1. You should have all of the information needed before completing and submitting the MOA. Please review the two-page MOA and if you have questions, contact Brad Eisel at 907-442-1822 or [beisel@nwarctic.org](mailto:beisel@nwarctic.org).
2. If you are not the budget authority (BA) for this MOA, please get the BA's approval as shown by their signature on page 1, prior to submitting for approvals.
3. In the "Contractor Agrees To" section, please be as detailed as possible in describing the services to be provided by the Contractor, such as number of training days, type of service, etc.
4. In the "District Agrees To" section, list in detail what the District is to provide the Contractor for their services, such as reimbursement of air travel, lodging, ground transportation, per diem, miscellaneous costs (i.e. copies and faxes), and cost of services, such as daily rate, flat fee, etc. Do not enter Payment terms in this section.
5. In the "Payment Terms" section, detail the instructions for the payment(s) to the Contractor (i.e. to be paid in 4 installments as work is performed and invoice is provided, or one payment at the completion of services when invoice is presented).
6. The MOA Control # is filled in on page 1 and on page 2 Section B, after MOA has all required approvals.
7. Remember to give yourself plenty of time to complete the MOA form and get the necessary approvals and signatures prior to having the services performed by the Contractor.
8. This contract may be terminated by either party with a 30-day written notice.

Northwest Arctic Borough School District

P. O. Box 51 Kotzebue, AK 99752

MEMORANDUM OF AGREEMENT (MOA)

MOA's for more than \$50,000 must be approved by the School Board prior to start of Contract
In a fiscal year MOA's to the same Contractor totaling more than \$50,000 must be approved by the School Board prior to start of Contract
Remember to follow federal procurement regulations when using federal funds to support the MOA

TAB BETWEEN FIELDS

Contractor: J&H Consulting LLC. MOA Control #:
Name of Company Contact Brad Eisel for #

Address: PO BOX 23293 JUNEAU AK 99802
Street or POB City State Zip + four

907 350-5057 -
Area Code Phone # Fax # E-mail Address

Federal ID #: Or Soc. Sec. #: Alaska Business License #:
Enter without Dashes Enter without Dashes

01/01/2026 12/31/2026 W-9 Attached W-9 Submitted Previously
Start Date (mmdyy) End Date (mmdyy) Verify with Brad Eisel

Contractor Agrees To: SEE ATTACHED STATEMENT

If additional space is needed, indicate here See attachment

District Contact Person: Terri Walker Phone #: 907-442-1802 Ext
Email Address: twalker@nwarctic.org Fax #: (907)442-2246

District Agrees To: Provide information as requested in order for the contractor to perform his services as
District Lobbyist and Consultant.

If additional space is needed, indicate here See attachment

Payment Terms: Payable upon completed work and submission of invoice(s).
Pay reimbursement as appropriate for any travel relevant to District needs as requested by the
Superintendent.

If additional space is needed, indicate here See attachment

Table with 2 columns: Account Code and Amount. Total: \$ 75,000.00

MOA Not to Exceed: \$ 75,000.00 Budget Authority Approval:

## Additional Conditions/Provisions

### **A - GENERAL INFORMATION**

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than \$50,000 require prior School Board approval before Contractor provides any service. (BP 3312)
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to Brad Eisel. It is important to verify funds are available before submitting.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and NWABSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have approved and signed the MOA.
4. The District Contact Person will be responsible for obtaining the Contractor's signature and submitting the original MOA to Brad Eisel along with a W-9 for tax purposes.
5. The District Contact Person must approve for payment all Contractor invoices and verify receipts and backup documentation prior to submission for payment to the Accounting Department.
6. The Contractor must pay all expenses, and submit receipts for reimbursement, (airline receipt, hotel receipt, other travel related expenses). Mileage tickets are not eligible for reimbursement.
7. MOA's cannot be used for employee contracts or work agreements.
8. Any NWABSD employee who authorizes services prior to the required approvals may be subject to disciplinary action up to and including termination. (BP 4118, 4218)

### **B - CONTRACTOR RESPONSIBILITIES**

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit a detailed invoice with the dates the services were provided and the appropriate documentation (copies of itineraries, airline tickets, hotel bills, ground transportation, etc.) to the District Contact Person for approval of payment. This **MOA Control #:** must be on the invoice.
3. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NWABSD or submitted with this MOA.
5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NWABSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
7. This contract may be terminated by either party with a 30-day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.

**Any changes in the terms of this MOA must be on an ADDENDUM FORM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.**

Natalie Dickey

Business Office Manager of Administrative Services Fiscal

Approval

Business Office Manager's Signature

Date (mm/dd/yy)

Terri Walker

Superintendent –Authorized Signer NWABSD

Superintendent's Signature

Date (mm/dd/yy)

Contractor

Contractor's Signature

Date (mm/dd/yy)

**PROPOSAL FOR  
NORTHWEST ARCTIC SCHOOL DISTRICT AND BOARD  
LOBBYING SERVICES  
Legislative Session 2026**

**J&H Consulting, LLC  
P.O. Box 23293  
Juneau, AK 99802  
and  
P.O. Box 673  
Kotzebue, AK 99752**

**Contact: Reggie Joule (907) 350-5057**

Greetings,

First, we would like to thank the Northwest Arctic Borough School District, all of the Board members, administration and Superintendent Walker for the opportunity to work with you the last eight years, it has been a pleasure. In fact, J&H Consulting is very proud that the NWABSD was one of our first clients. Our firm's objective is to work with our clients as partners in achieving your goals and objectives. We work with our clients in telling their unique story in such a way that targeted organizations want to assist our clients in reaching their goals. Luckily, the Northwest Arctic Borough School District (NWABSD) has a great story to tell with the district and Board successfully using innovative approaches for education delivery. For those of you that don't know us very well, the J&H principals are Christine Hess and Reggie Joule. Christine is an attorney, real estate developer, and lobbyist with extensive experience in state and local government. Reggie Joule served eight terms in the Alaska state legislature representing District 40, and one term as Mayor of the Northwest Arctic Borough. John Walsh has been lobbying many years and has roots in rural Alaska. The firm continues to maintain a wide network of relationships in the state capital and executive branch that provides access to timely information. This year will also be an election year which adds a different dynamic to the session. Several prominent legislators have announced their retirements and building and continuing relationships with their replacements will be important.

We appreciate you taking the time to review our proposal.

Best Regards,

*Reggie Joule and Christine Hess*

Reggie Joule and Christine Hess, Partners  
J&H Consulting LLC

J&H uses a variety of methods and approaches to effectively lobby for our clients. First and foremost, we have established a large network within the legislature, the governor's office, and executive branch agencies, many of whom we have worked with for over twenty years. The J&H team has a reputation for working across party lines and meeting and respecting both the minority and majority caucuses, regardless of how political winds shift. We are known for finding common ground and building bridges between diverse groups and political positions to find commonsense solutions to problems. This work history brings the J&H team significant good will in Juneau. We have a history of working quietly behind the scenes to get results. We respect and pay attention to people at all levels of the political process, including the most junior staffers and even building staff, and we often gain unexpected access to information from this network. We utilize our network to help advance our clients' priorities.

J&H also believes that an important part of lobbying is effective messaging. Working with our clients, we analyze the client's history, priorities, and achievements, and then develop a clear message. We develop printed materials supporting the message and use these materials as tools during visits to the Capitol, leaving them in legislative offices to reinforce our face-to-face communications.

During session, J&H arranges client visits with legislators and the administration both in and out of the Capitol building. With our office location less than a block from the Capitol, informal sidewalk and coffee shop meetings have always enhanced our effectiveness. We work with our clients to reemphasize the developed message, maintain focus on client priorities, and to repeat the message as often as possible to decision makers. Throughout the session we maintain frequent contact with key legislators, the administration and our clients. We monitor all bills and budget items important to our clients.

J&H Consulting approaches the session in three quarters. For the upcoming year and legislative session, J&H Consulting proposes the following approach and strategy to accomplish its priorities:

Phase One - Preliminary Start, December 15<sup>th</sup> to January 30<sup>th</sup>. During phase one of the legislative session, J&H will work with the school district to accomplish the following:

- Establish priorities and goals, and meet with the NWABSD to ensure that we have a firm understanding of your needs;
- Establish a written and oral communication schedule with the NWABSD for the legislative session;
- Determine if there are any partners to work with in achieving the NWABSD's priorities like NWALT, conduct outreach, set up meetings to advance the client's interest;
- Develop a strategy to advance awareness of the NWABSD's accomplishments, priorities, and funding needs;
- Review all bills, including the operating and capital budgets, and flag bills to monitor and review with the school NWABSD. Determine whether bill amendments are needed, or legislation needs to be introduced and draft any needed language. Find sponsors to advance legislation or needed changes;

- Schedule an initial round of legislative and administrative visits to advance the NWABSD's priorities;
- Notify the school district of any meetings it should attend or chances to testify or provide written comments as appropriate, and assist with any written material as requested;
- Work with the representatives from the school district and board on advancing the NWABSD's priorities;
- Ensure the NWABSD's capital projects are included in the legislative budget database or are on DEED's capital construction and maintenance lists;
- Advocate on all levels for the NWABSDs outlined priorities;
- Attend relevant meetings and report to the NWABSD;
- Provide written and oral updates to client, maintaining a close working relationship with the NWABSD;
- When needed, engage in outreach and communication with the administration, state agencies, or other entities;
- Touch bases with legislative leadership on the strategy and plans for the legislative session; and
- Seek alliances with other organizations with similar priorities and perform outreach.

Phase Two - Middle Zone, February 1<sup>st</sup> to March 1<sup>st</sup>: This period is the monitoring period, when it is necessary to ensure that any legislation, including budgets, are making steady progress through the committee process. If any legislation is being held up, J&H will work to resolve problems and move the legislation forward. Adjustments to strategy may occur as needed and in consultation with the NWABSD. If a first round of visits did not occur by January 30<sup>th</sup>, it is essential that legislative and administrative visits take place at this point. If visits did take place, a second round of visits may occur to follow up on questions and to meet with a different group of legislators. During this phase, J&H will continue performing the tasks outlined above and also perform the following:

- Monitor all targeted bills and budget items and notify NWABSD of any progress;
- Bring any newly relevant introduced legislation to the NWABSD's attention. Propose, draft and find sponsors for any needed amendments;
- Attend relevant meetings and report to NWABSD. Provide written and oral updates to NWABSD;
- Schedule needed meetings with legislators or administration officials to keep priority legislation moving through the process, with a focus on committee members that are hearing or will hear priority legislation;
- Notify the NWABSD of any meetings it should attend or chances to testify or provide written comments as appropriate, and assist with any written material as requested;
- Revise legislative strategy as needed with client;
- Advocate for the NWABSD's priorities on all levels;
- Touch basis with legislative leadership on the strategy and plans for the legislative session;
- Continue to build relationships and alliances with legislators, the administration, and other organizations; and
- Provide written and oral updates to the client and maintain a close working relationship with the NWABSD.

End Game, March 1<sup>st</sup> to End of Session: This final phase of session requires a daily physical presence in the Capitol and active monitoring of all legislation and budgets, as legislation can change quickly and with little notice, especially after the 24-hour rule goes into effect. J&H will actively keep in contact with the NWABSD and any legislator carrying legislation or a capital or operating item that is a client priority, as well as checking in frequently with the leadership offices on the end game strategy. Any last-minute strategy adjustments will be made in consultation with the NWABSD. A final round of legislative visits may be arranged with a select group of key legislators or the administration as needed to get legislation passed. Contact with the NWABSD will be significantly increased during this period. All of the work outlined above will continue on an accelerated schedule. All work performed under the scope of work will be conducted with frequent client consultation. After session concludes, J&H Consulting will provide a final written presentation and an in-person presentation summarizing the legislative session. J&H would perform the same services for any special sessions.

Toward the end of session, planning for a legislative trip should begin. If the NWABSD wants J&H Consulting can work with other local organizations to arrange a legislative and administrative visit to the region.

### **Capital Budget Strategy:**

Capital budgets recently have been small and comprised mainly of projects that are federally funded, requiring only a state match. It is important to recognize this factor when planning strategies. Additionally, the recent severe flooding in Western Alaska will need addressing on an emergency basis and may take up much of the available funding this year. It will be important to provide legislators with a detailed and persuasive explanation of any proposed capital projects, and how it will benefit the NWABSD and State over the long term. Working with the NWABSD, we would develop a strong argument for any proposed capital project and how it will positively benefit both the economy of the area and of the State of Alaska as a whole. Next, working with the NWABSD, we would neatly package the information in a pamphlet or brochure that can be left with legislators and other staff. The same information will be used to input any projects into the capital legislative database, as projects must be in this database in order to be funded. Next, J&H Consulting will work with the NWABSD to inform key legislators and legislative leadership about the importance of funding the project. We would advocate funding the project through either the capital budget or any general obligation bond legislation. The last bond package was in 2012, and there has been discussion on advancing a bond package over the last several years. J&H Consulting will push for a bond package or a larger capital budget as a way to stimulate the economy and create jobs as Alaska bounces back from the pandemic. Another possibility of funding for any capital projects could be through federal legislation with funding coming either directly from the State of Alaska or the federal government. J&H Consulting has been tracking the proposed federal legislation proposed by President Biden to spend trillions on infrastructure. J&H Consulting will be ready to seek funding from this potential source as well. This strategy would be for any capital items that aren't included on DEED's school construction and maintenance lists that determine the order of funding for certain school projects. Advocacy for any DEED listed school construction or maintenance projects for the NWABSD will include advocating for enough funding that some of the school districts projects are included in the funding which has happened recently for several of NWABSD projects!

**Fee Proposal:** We would propose a fee of \$70,000.00 for the year and direct reimbursement for airfare and hotel for any trips to Washington, D.C., Anchorage or Kotzebue for a legislative tour with a not to exceed amount of \$5,000.00. J&H Consulting will be fully responsible for paying our subcontractor, John Walsh.

**Conclusion:**

J&H is one of the few lobbying firms with experience on three levels: from within the state legislature as an elected official and chief of staff; from a local government perspective as a mayor, attorney, and government affairs director; and as a lobbying firm lobbying for the interests of private clients. Reggie has a total of 20 years of experience in advocacy or lobbying work on behalf of his constituents and clients. Christine has a total of 17 years of advocacy or lobbying work on behalf of constituents and clients, and a number of years of experience as an attorney advocating for the education community. John brings more years of experience and roots in rural Alaska. Many of our combined years of advocacy have been focused on the Northwest Arctic region. J&H Consulting is a small firm with a strong commitment to working with our clients to achieve their priorities. J&H Consulting thanks the NWABSD and Board for the opportunity to submit this proposal. We have really enjoyed working with the NWABSD and Board over the years.

Best regards,

*Christine Hess, John Walsh and Reggie Joule*

## MEMORANDUM

**TO:** NWABSD Board of Education Members

**DATE:** November 25, 2025

**NUMBER:** 26-050

**FR:** Office of the Superintendent

**SUBJECT:** Staff & Student Apple iPad Refresh Purchase

**STRATEGIC PLAN/BOARD GOAL:**

Goal 2: Operational Improvement

**ABSTRACT:**

Board approval is required for services that exceed \$50,000.

**ISSUE:**

At issue is for the Board to approve the purchase of student and staff iPads and cases from Apple and Intellitech, respectively, for a total amount not to exceed \$524,965.00.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The original Staff and Student iPad fleet is scheduled for refreshing in 2025-2026. Technologies have changed and improved over the years and it is time to improve the classroom ecosystem as the current iPads will no longer be supported with operating system and security updates. Educational staff will get the refreshed iPad Air that has more room on the hard drive, capable of higher processing speeds, allows staff to run more applications at one time, and leverage Apple Intelligence tools which would save time weekly. Students will get refreshed iPads with updated capabilities.

These items have been budgeted using the Technology Capital Improvement funds.

Vendor	INTENT	Part Number	Item	Number	Unit Cost	Total
APPLE Single-Source	Student iPad	MD6L4LL/A	iPad Wi-Fi 128GB - Silver (Packaged in a 10-pack)	900	\$ 324.00	\$ 291,600.00
	Staff iPad	MCDY4LL/A	11-inch iPad Air Wi-Fi 128GB - Space Gray (Packaged in a 10-pack)	250	\$ 539.00	\$ 134,750.00
					<b>Subtotal</b>	<b>\$ 426,350.00</b>
INTELLITECH (Lowest Cost from Comparison)	PK Case		Otterbox iPad (A16) and iPad (10th gen) Tablet Case with Screen Protector - Kids EasyGrab	95	\$ 39.00	\$ 3,705.00
	K-2 Case	BV672LL/A	Brenthaven 360 for iPad (A16)	460	\$ 35.00	\$ 16,100.00
	3-4th Case	HQ6P2ZM/A	Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (A16) – Blue	310	\$ 96.00	\$ 29,760.00
	Staff Case	HRH12ZM/A	Logitech Combo Touch Keyboard Case for iPad Air 11-inch (M3 and M2)	250	\$ 175.00	\$ 43,750.00
				Shipping		
					<b>Subtotal</b>	<b>\$ 98,615.00</b>
					<b>Full iPad Refresh Costs - Technology Capital Funds \$ 524,965.00</b>	

**ALTERNATIVES:**

1. Approve the purchase of student and staff iPads and cases from Apple and Intellitech, respectively, for a total amount not to exceed \$524,965.00 as presented;

2. Do not approve the purchase of student and staff iPads and cases presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends Board approval of the purchase of student and staff iPads and cases from Apple and Intellitech, respectively, for a total amount not to exceed \$524,965.00 as presented.



# Apple Inc. Education Price Quote

**Customer:**

Amy Eakin  
 NORTHWEST ARCTIC BOROUGH SD ACCOUNTS  
 PAYABLE  
 Phone: 1907-442-3472  
 Email: aeakin@nwarctic.org

**Apple Inc:**

Ron DeWitt  
 Email: rdewitt2@apple.com

**Apple Quote:**

2213941968

**Quote Date:**

October 29, 2025

**Quote Valid Until:**

November 28, 2025

**Quote Comments:**

Item #	Details	Qty	Unit List Price	Extended List Price
1	<b>iPad Wi-Fi 128GB – Silver (Packaged in a 10-pack)</b> Part Number: MD6L4LL/A	900	\$324.00	\$291,600.00
2	<b>11-inch iPad Air Wi-Fi 128GB – Space Gray (Packaged in a 10-pack)</b> Part Number: MCDY4LL/A	250	\$539.00	\$134,750.00

<b>Education List Price Total</b>	<b>\$426,350.00</b>
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
<b>Extended Total Price*</b>	<b>\$426,350.00</b>

*\*In most cases Extended Total Price does not include Sales Tax  
 \*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary*

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# Disclosure

This document has been created for you as Apple Quote ID 2213941968.

Your institution's Authorized Purchaser may submit an order online at <https://ecommerce.apple.com>. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

**This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:**

- A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.
  - If you do not have a purchase agreement in effect with Apple, please contact [csteam.edu@apple.com](mailto:csteam.edu@apple.com).
- B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.
- C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

**QUOTE**

1652 Yeager Avenue  
 La Verne, CA 91750  
 (909) 394-5188  
 fax (909) 394-5190



DATE	QUOTATION NO.
11/07/25	AE110725A-SP

CONTACT	BILLING	ACCOUNT REP	
<b>AMY EAKIN</b> <a href="mailto:AEAKIN@nwarctic.org">AEAKIN@nwarctic.org</a> <b>907-442-1830</b>	<b>Northwest Arctic School District</b> <b>744 Third Ave /PO BOX 51</b> <b>Kotzebue, AK 99752</b>  <b>Attn: Account Payable</b>	<b>Samantha Pilcher</b> <b>909-480-4459</b> <a href="mailto:samantha@intelli-tech.com">samantha@intelli-tech.com</a>	
RFQ #	SHIP	PURCHASE ORDER NO	TERMS
	<b>Northwest Arctic School District</b> <b>776 Third Ave /PO BOX 51</b> <b>Kotzebue, AK 99752</b> <b>Attn: AMY EAKIN</b>		NET 30
		DEPARTMENT	FOB
			<b>FGHT</b>

#	Qty	Part No.		ETA	Price	Extended
1	95	77-93871	OTTERBOX EASYGRAB CASE IPAD 10TH GEN/A16 NEVER BLUE	2-3 weeks	\$39.00	\$3,705.00
2	460	2906	BRENTHAVEN 360 for iPad 10th Gen	2-3 weeks	\$35.00	\$16,100.00
3	310	920-011130	Logitech Rugged Combo 4 Touch Rugged Keyboard/Cover Case (Folio) for 10.9" Apple iPad (10th Generation & A16) iPad, Stylus - Classic Blue - Drop Resistant - 0.8" Height x 10.1" Width x 7.7" Depth - 1 Pack	2-3 weeks	\$96.00	\$29,760.00
4	250	920-012626	Logitech Combo Touch iPad Air 11-inch (M2 & M3), iPad Air (5th gen) Keyboard Case - Detachable backlit keyboard with kickstand - Oxford Grey - Scuff Resistant, Scratch Resistant - 9.9" Height x 7.4" Width x 0.6" Depth	2-3 weeks	\$175.00	\$43,750.00
						\$ -

**NOTE: PRICING AND AVAILABILITY IS SUBJECT TO CHANGE WITHOUT NOTICE**

Sub-total	\$93,315.00
Sales Tax	\$ -
Estimated Freight	\$ 5,300.00
E-Waste Fee	
<b>Grand Total</b>	<b>\$ 98,615.00</b>

## MEMORANDUM

---

**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-054

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Contract for  
Districtwide Fire System  
Replacement, 6 sites

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the award of contract for design services to RSA Engineering for the design of the Districtwide Fire System Replacement, 6 sites project not to exceed \$515,000.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

A DEED FY26 grant has been awarded to the District to replace the fire alarm systems within 6 of the District Schools. Noorvik is one of the 6 and was replaced earlier this year. The remaining schools to get new fire alarm systems, a District standard system, includes Ambler, Buckland, June Nelson, KMHS, and Shungnak. This new system was also installed in Selawik in early 2025. Shungnak will also get a new sprinkler system.

RSA Engineering completed the Code and Condition Surveys of the existing fire alarm systems in fall 2024 to help secure the DEED grant. They are intimately familiar with the project, the District's operational and maintenance needs for the new systems and the District's inspection and repair contractor, Frontier Fire. In addition, they have been part of the design team on the vast majority, if not all, District projects over the last 5+ years. Because they completed the preliminary fire alarm replacement work for the 6 sites project, DEED allows them to be contracted to complete the design work.

Remaining design work includes producing construction documents and supporting the project during bidding and construction. Design will be completed in early 2026, then the project will be bid and move into construction.

Funding is from the DEED grant and the match was approved by the Board in August. There is potential federal money through Representative Begich's office that will instead provide the match. Administration requests Board approval to contract with RSA Engineering for the design and approve the delegation of contract and budget authority to the Superintendent.

### **ALTERNATIVES:**

1. Approve the award of the contract for design to RSA Engineering for an amount not to exceed \$515,000 for the Districtwide Fire System Replacement, 6 sites project and approve the delegation of contract and budget authority to the Superintendent, as presented.

2. Do not approve the award of the contract for design to RSA Engineering for an amount not to exceed \$515,000 for the Districtwide Fire System Replacement, 6 sites project and do not approve the delegation of contract and budget authority to the Superintendent, as presented.
  
3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the award of the contract for design to RSA Engineering for an amount not to exceed \$515,000 for the Districtwide Fire System Replacement, 6 sites project and approve the delegation of contract and budget authority to the Superintendent, as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-055

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Contract for HVAC  
Controls Upgrades, 8 sites

**ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

**ISSUE:**

At issue is board approval of the award of contract for design services to RSA Engineering for the design of the HVAC Controls Upgrade, 8 sites project not to exceed \$610,000.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

A DEED FY25 grant has been awarded to the District to replace the Direct Digital Controls, which control heating and ventilation equipment, in each of the following schools; Ambler, Kiana, June Nelson, KMHS, Noatak, Noorvik, Shungnak and Kobuk. Kobuk has the selected system in place and only requires some new components, not a completely new system.

RSA Engineering completed the Code and Condition Surveys at each school in early 2025 and are intimately familiar with the project. In addition, they have been part of the design team on the vast majority, if not all, District projects over the last 5+ years. RSA has supported the District in operating this new system in Buckland and designed the system in Kivalina. Because they completed the preliminary work for the 8 sites project, DEED allows them to be contracted to complete the design work.

Remaining design work includes producing construction documents and supporting the project during bidding and construction. Design will be completed in early 2026, then the project will be bid and move into construction.

Funding is from the DEED grant and the match is from an awarded VIF grant from the Borough. All project funding is secured. Administration requests Board approval to contract with RSA Engineering for the design and approve the delegation of contract and budget authority to the Superintendent.

**ALTERNATIVES:**

1. Approve the award of the contract for design to RSA Engineering for an amount not to exceed \$610,000 for the HVAC Controls Upgrade, 8 Sites project and approve the delegation of contract and budget authority to the Superintendent, as presented.
2. Do not approve the award of the contract for design to RSA Engineering for an amount not to exceed \$610,000 for the HVAC Controls Upgrade, 8 Sites project and do not approve the delegation of contract and budget authority to the Superintendent, as presented.

3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the award of the contract for design to RSA Engineering for an amount not to exceed \$610,000 for the HVAC Controls Upgrade, 8 Sites project and approves the delegation of contract and budget authority to the Superintendent, as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-056

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Contract for  
Childcare Center

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the award of contract for design services to Burkhart Croft Architects for design of the Childcare Center Renovation in the 6<sup>th</sup> Grade Pod of KMHS not to exceed \$150,000.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Maniilaq, as part of the Iñiġgaat Munaqsriyat Childcare Working Group, is working with the District to establish a Memorandum of Understanding to renovate part of KMHS into a childcare center. The center will renovate a 4 classroom pod and adjacent spaces to serve 42 children ages 6 months through Pre-School. Under the MOU, the District will utilize our design term contractor and CIP Manager contractor for the project. All funding is from Maniilaq.

Design work is needed for the renovation and Burkhart Croft is the District's current design term contractor, thus procurement is complete, and the work can begin immediately. Burkhart Croft completed a code and feasibility study for the work in early November. While the project budget is not yet established, \$150,000 in design should cover the vast majority, if not all, of the needed design phase of work. Because the contract is through the District, but funded from another source, Board approval of the contract is required.

Administration requests Board approval to contract with Burkhart Croft Architects for the design and approval of the delegation of contract and budget authority to the Superintendent.

### **ALTERNATIVES:**

1. Approve the award of the contract for design to Burkhart Croft Architects for an amount not to exceed \$150,000 for the Childcare Center Renovation and approve the delegation of contract and budget authority to the Superintendent, as presented.
2. Do not approve the award of the contract for design to Burkhart Croft Architects for an amount not to exceed \$150,000 for the Childcare Center Renovation and approve the delegation of contract and budget authority to the Superintendent, as presented.
3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the award of the contract for design to Burkhart Croft Architects for an amount not to exceed \$150,000 for the Childcare Center Renovation and approve the delegation of contract and budget authority to the Superintendent, as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 24, 2025

**NUMBER:** 26-057

**FR:** Office of the Superintendent

**SUBJECT:** Approval to extend  
Combs Insurance  
Employee Benefits  
service agreement

**STRATEGIC PLAN/BOARD GOAL:**

Goal 2: Operational Improvement; Objective 1: Optimize Business Operations

**ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

**ISSUE:**

At issue is the approval to extend the Combs Insurance Employee Benefits services agreement for a total amount not to exceed \$158,733.00 over three-years as outlined below.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Combs Insurance was brought on for their Broker Services in December 2020 and has assisted in the continuous evaluation of NWABSD benefit programs, assists with plan design, reviews compliance needs, resolves claims and administrative issues, analyzes deductible and retention strategies, and monitors TPA performance. The agency also offers extensive administrative support—such as enrollment assistance, legislative updates, plan document review, and cost-monitoring through detailed data reporting—along with 24/7 access to risk management resources through its “Combs Connect” and “HR Connection” portals. Additionally, it provides employment-practices risk management services across key regulatory areas. Annual service cost is as follows:

December 1, 2025 through November 30, 2026	-	\$50,850.00
December 1, 2026 through November 30, 2027	-	\$52,884.00
December 1, 2027 through November 30, 2028	-	\$54,999.00

**FUNDING SOURCE:**

General Fund

**ALTERNATIVES:**

1. Approve to extend the Combs Insurance Employee Benefits services agreement for a total amount not to exceed \$158,733.00, over three-years as presented;
2. Disapprove as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends Board approval to extend the Employee Benefits services agreement between NNWABSD and Combs Insurance for a total amount not to exceed \$158,733.00 over three-years as presented.

**ATTACHMENT:**

Combs Broker Agreement 2025-2028



***Broker Services Agreement  
Combs Insurance Agency, Inc.  
and  
Northwest Arctic Borough School District  
and Northwest Arctic Borough  
Employee Benefits Insurance Program***

**Broker Services Agreement: Northwest Arctic Borough School District  
Northwest Arctic Borough  
PO Box 51  
Kotzebue, AK 99752  
Agreement term: December 1, 2025 through November 30, 2028**

**In addition to the Employee Benefits services agreement MOA signed 12-8-2020 effective 12-1-2020 , we will provide the following minimum broker services each term year to Northwest Arctic Borough School District and Northwest Arctic Borough (NWABSD/NWAB) as well as other traditional insurance and risk management services as a licensed insurance producer:**

- a. We will check the wording and accuracy of each policy, binders, certificates, endorsements, amendments or other documents that we issue or receive from insurers and Third-Party Administrators (TPA) and obtain revisions to such documents when needed,**
- b. We will verify all rates and premium charged for your cost allocation, accounting and audit purposes,**
- c. We will be available to answer related questions that the NWABSD/NWAB may have regarding their insurance program, including the TPA annual report,**
- d. We will review with administration personnel the current programs and discuss employee benefit insurance issues and services as needed,**

- e. We will review and comment on available third-party loss control services, especially regarding compliance requests and implementation scheduling,
- f. We will assist with the preparation and review of the NWABSD/NWAB Plan Document, Summary Plan Description and Summary of Benefits & Coverage for distribution to participants,
- g. We will assist, when requested by NWABSD/NWAB, with the review and settlement of any claims or losses that occur within the insurance program,
- h. We will provide NWABSD/NWAB with loss data information as supplied by the TPA and insurance markets,
- i. When requested or necessary, we will develop and solicit requests for TPA services contracts and advise NWABSD/NWAB of the offers received and recommendations for acceptance,
- j. We will request insurance premium quotations from reputable companies prior to the anniversary of each stop loss insurance contract, coverage or policy term, and advise NWABSD/NWAB of the expected costs, premiums and conditions,
- k. We will assist in determining the insurance reserve requirements for extended paid plan terms, if necessary,
- l. We will respond to any reasonable request that NWABSD/NWAB may have during the agreement terms to satisfy your employee benefit and risk management service needs,
- m. We propose the following broker services fee income schedule:

The broker fee services listed below were calculated using the following cost Information:

2022-2023 Stop Loss Premium (Sun Life)	\$2,032,556.36
2023-2024 Stop Loss Premium (Sun Life)	\$2,135,851.32
2024-2025 Stop Loss Premium (LifeWise)	\$1,933,593.60
Three year average:	\$2,034,003.76
All Stop Loss policies have been issued at 0% commission.	
Traditional 5% commission:	\$101,700.19
50% reduction to accommodate 3 year extension:	\$50,850.00

Extended Term: December 1, 2025 through November 30, 2028

December 1, 2025 through November 30, 2026	-	\$50,850.00
December 1, 2026 through November 30, 2027	-	\$52,884.00
December 1, 2027 through November 30, 2028	-	\$54,999.00
2026 and 2027 renewal include a 4% increase from previous broker fee		

All broker services fees income would be payable as invoiced for this term.

- n. This agreement is effective for the term listed above.
- o. This contract may be amended by mutual consent of both parties at any time during the contract term.

NWABSD/NWAB would agree to provide the following for each term:

- a. Sign and return this broker services agreement for the term listed above,
- b. Cooperate with Combs Insurance Agency, Inc. during the application and solicitation process each year, so that the necessary underwriting and other essential information can be obtained,
- c. Remit payment for the insurance policies, TPA contract costs and broker services fee income as invoiced,
- d. Allow broker authorized contact with NWABSD/NWAB administration personnel by any means available, including telephone, cellular phone, postal service mail, express mail services, facsimile, e-mail/internet and video.

Accepted: X \_\_\_\_\_ Date: \_\_\_\_\_.  
Northwest Arctic Borough School District  
Northwest Arctic Borough



Proposed by: \_\_\_\_\_ September 4, 2025  
Combs Insurance Agency, Inc.  
Michael F. Combs, CEO  
341 S Alaska Street  
Palmer, AK 99645



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## NWABSD BOARD OF EDUCATION

### Board Policy Committee Meeting

Conducted via Teams and in the NWABSD Boardroom

### Agenda

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**November 24, 2025**

1. Roll Call
2. Items for 2<sup>nd</sup> Reading (Public Comment has been sought via the [District Website](#))
  - a. **BB 9120 Officers and Duties**
    - i. This update includes the legal note and removes “receipt” per the Alaska Statute.
  - b. **BB 9320 Meetings**
    - i. This update includes additional language to clarify virtual/remote meetings.
3. Items for 1<sup>st</sup> Reading:
  - i. **None at this time**
4. Items for Board Bylaw Review for the Worksession (These will become 1<sup>st</sup> Readings for the XXX Board Meeting Agenda):
  - i. **None at this time.**
5. New (or Previously Tabled) Items for Committee Review (These will become 1<sup>st</sup> Readings for the January Board Meeting Agenda):
  - a. **BP 4180 Residency and Remote Work \*\*\*New Board Policy\*\*\***
    - i. This policy is new and recommended by AASB to formally establish that employees may be permitted to work remotely, if permitted by the District.
    - ii. There is an AR also recommended by AASB that Administration will review should the Board recommend moving forward with this BP.
  - b. **BP 5111 Admission**
    - i. This policy update reflects current statutory rules on when a student may begin school, based on their age at admission. It also includes the statutory provision stating that students who are suspended or expelled are not guaranteed admission.
  - c. **BP 5138 Student Possession and Use of Portable Electronic Devices Including Cellular Phones**
    - i. This policy makes a number of changes to the model cell phone policy, in light of HB 57. It provides districts several options on how to regulate cell phones in schools, and provides clarifying definitions.

**Committee Members: Carol Schaeffer (Chairperson), Jeanne Gerhardt-Cyrus, Marie Greene, Millie Hawley, Alice Melton Barr**

**Technology Director: Amy Eakin**

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

- ii. Policy regarding cell phone use will vary by district needs and intentions, and this model policy should be updated as desired.

**d. BP 6151 Class Size \*\*\*New Board Policy\*\*\***

- i. This new policy establishes the class size requirement provisions that districts must create under HB 57.
- ii. The administration is drafting an AR to outline the District's target ratio and procedures for reducing class sizes when possible and appropriate.

6. Other Items Being Worked On:

**a. BB 9123 Clerk/Secretary and Treasurer**

- i. This update clarifies the responsibilities of the Secretary to the Board. The title of the policy is also updated to include all positions cited in within the policy to be aligned to model policy.

1. AASB has some potential edits for this BB after

**b. AASB released an entirely \*new\* 10000 series on Charter Schools.** This release will replace BP/AR 6181 on Charter Schools.

- i. Administration has reviewed this new series.
- ii. Full day Board Policy Committee meeting is requested for review of the new 10000 Series

**c. AR 5111.2 Part-time Enrollment Procedures**

- i. Remove all activities participation information not pertaining to part-time enrolled students

**d. BP/AR 6145 Extracurricular and Cocurricular Activities**

- i. Add activity participation information from AR 5112.2
- ii. Outline fees for participation of non-NWBASD students

7. Questions

**a. BP 5131.6 Alcohol and Other Drugs** – Does the NWABSD receive Public Law 99-570 funds?

- i. Checking

## BB 9120 OFFICERS AND DUTIES

Note: Pursuant to A.S. 14.08.091 and A.S. 14.14.070, the School Board must meet within seven days of the certification of election results in order to elect one of its members as president, one as clerk, and if necessary, one as treasurer.

At its organizational meeting, held within seven (7) days ~~after receipt~~ of the certification of the results of the election, the Board shall elect officers in the following order: President, Vice-President, Secretary and Treasurer. Before taking office, each new member shall sign the oath of office.

(cf. 9121 — ~~Board~~ President)

(cf. 9122 - Vice President/~~Clerk~~)

(cf. 9123 - Secretary/~~Treasurer~~)

Legal Reference:

### ALASKA STATUTES

[14.08.091](#) Administration

[14.12.110](#) Single body as assembly and school board

[14.14.070](#) Organization of school board

[29.20.300](#) School boards

Adoption Date: May 23, 1995

Revised:

**Northwest Arctic Borough School District**

## **BB 9320 MEETINGS**

Note: Alaska's Open Meetings Act A.S. 44.62.310-.312 requires meetings of the Board to be open to the public except as allowed by law and requires reasonable public notice of such meetings. 1994 revisions to the Act are reflected in this sample policy.

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act. As a matter of district policy and state law, meetings ordinarily shall be open to the public. The Board may meet in closed sessions only to discuss certain matters as permitted or required by Alaska's Open Meetings Act. All business of the Board must be conducted at a duly convened meeting of the Board. Poll voting between meetings is not allowed.

*(cf. 9321 - Executive Sessions)*

Reasonable public notice shall be given for all meetings of the Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. Such notice shall include the date, time and place of the meeting, and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Public Meetings may not be held in a private home or private business.

*(cf. 9012 - Communications To and From the Board)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9323 - Meeting Conduct)*

### **Regular Meetings**

The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with the annual calendar of regular Board meetings and shall be notified of any changes to the calendar.

Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board. The meetings will convene at the appointed time, providing a quorum is present. Notice of regular meetings shall be posted at least five (5) days prior to the meeting.

All members shall attend in-person for regular, non-primarily teleconference meetings.

### **Special Meetings**

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in case of an emergency, notice of special meetings shall be provided at least 24 hours before the meeting. This notice shall specify the date, time, place and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Such notice shall be given to all Board members, the superintendent and to the local news media. This notice also shall be posted at district and school sites at least 24 hours before the meeting. Notice of special meeting shall include a statement of the purpose of the meeting. No business may be transacted at this special meeting, other than that which is specifically stated in the notice of the meeting.

### **Emergency Special Meetings**

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. In that event, as soon after the meeting as practicable, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

### **Teleconferences (Virtual)**

Recognizing the inherent responsibility and statutory duties of Board members, the Board strongly encourages Board members to attend and participate at meetings of the Board. Though great importance is given to the physical presence of Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable. All votes at a meeting of members attending by teleconference shall be taken by roll call.

The Board also authorizes the use of teleconferences for Board meetings when receiving public comment or testimony, and during Board deliberations.

Whenever possible, meeting agendas and supporting materials shall be available at all teleconference facilities used for the Board meeting. The Board President shall attend all meetings in person alongside the Superintendent or designee if practicable. Board members may attend teleconference meetings at their local school or board room when prior arrangements have been made.

a.——

#### Teleconference executive sessions:

1. To promote the highest degree of confidentiality during executive session, such Board members must annually sign an affidavit that the only people, if any, that will be present in the room during an executive session are authorized to be there.
2. At the beginning of every teleconference executive session, each member shall verbally affirm that the only people in the room with them are authorized to be there.

|  
*Legal Reference:*

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

[14.14.080](#) *Declaring a school board vacancy*

[29.20.020](#) *Meetings public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

*Adoption Date: May 23, 1995*

*Revised: March 27, 2007*

*Revised: April 29, 2025*

**Northwest Arctic Borough School District**

## **BP 4180/4280/4380 RESIDENCY AND REMOTE WORK**

Note: This model policy is adopted from a policy created by the Dillingham City School District.

The Board recognizes the educational and economic benefits that result from district personnel residing within the boundaries of the school district. The Superintendent or designee may determine that the best candidate for a ~~certificated or administrative~~ position does not plan to maintain primary residency within the boundaries of the school district. In order to hire or continue the employment of such a candidate, the Superintendent or designee shall seek approval from the Board. The Superintendent or designee shall develop procedures to implement this policy.

*Adopted:*

**Northwest Arctic Borough School District**

## BP 5111 ADMISSION

**Note:** Pursuant to [4 AAC 06.060](#), authority to deny admission to a student is vested with the School Board. The following sample policy authorizes the Superintendent or designee to deny admission to children who don't meet established entrance requirements.

The School Board believes that all children should have the opportunity to receive a free appropriate public education. Staff shall encourage parents/guardians to enroll all school-aged children in school.

The School Board reserves the right to verify the residency or anticipated residency of any student and the validity of any affidavit of guardianship. These admission policies are not intended to be a barrier to the enrollment and retention of homeless children and youth.

The Superintendent or designee shall verify compliance with all entrance requirements established by law or School Board policy.

(cf. 5112.6 - Education for Homeless Children and [Children in Foster Care Youths](#))

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5116 - School Attendance Boundaries)

(cf. 5117 - Interdistrict Attendance)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

**Note:** A child who is six years of age on or before September 1 following the beginning of the school year, and who is under the age of 20 and has not completed the 12<sup>th</sup> grade, is of school age. [AS 14.03.070](#). The school year begins on July 1 and ends June 30. ~~Pursuant to [AS 14.03.080](#), the School Board may admit children under school age who meet School Board standards of mental, physical, and emotional capacity necessary to perform satisfactorily in school and may admit children under school age to kindergarten, as provided below. In 2003, the legislature amended the early-entrance statute for the purpose of clarifying that two-year kindergarten programs are not authorized. Districts with early entry into kindergarten must have an educational program prescribing that under school age students advance through the curriculum or grade level by the following school year. This is a programmatic requirement and is not meant to limit individualized student assessment. In 2004, the~~

~~early entrance statute was again amended to provide School Boards with the option of delegating early entrance decisions to the Superintendent or designee. The School Board may establish a kindergarten class for children who are five on or before September 1 following the beginning of the school year; must admit children under school age who move into the district and who were previously enrolled in public school in another district or state; and may admit students over school age and charge them tuition.~~

A child five years of age on or before September 1 may be admitted to kindergarten. The School Board authorizes the admission of students under school age who are at least four years of age at the beginning of the school year, provided they exhibit the mental, physical, and emotional capacity ~~the ability~~ to perform satisfactorily, including advancement through the curriculum or grade level by the following year. The Superintendent or designee is delegated authority to make early-entrance determinations. Students under school age who were previously enrolled in public school shall be admitted to school at the grade level determined by the Superintendent or designee. (AS 14.03.080)

Students subject to suspension or expulsion under AS 13.03.160 in the District or another district are not guaranteed admission.

Legal Reference:

ALASKA STATUTES

14.30.010 *When attendance compulsory*

14.03.020 *School year*

14.03.070 *School age*

14.03.080 *Right to attend school*

14.30.045 *Grounds for suspension or denial of admission*

14.03.160 *Suspension or expulsion of students for possessing weapons*

ALASKA ADMINISTRATIVE CODE

4 AAC 06.055 *Immunizations required*

UNITED STATES CODE

42 U.S.C. 11432 - 11433 *McKinney-Vento Homeless Assistance Act*

~~Revised: July 28, 2004~~

~~June 11, 2018~~

Adopted: April 28, 2004

Revised: July 28, 2004

Revised: June 11, 2018

Revised:

**Northwest Arctic Borough School District**

## **BP 5138 STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, INCLUDING CELLULAR PHONES**

The School Board recognizes that many students possess and use cell phones and other portable electronic devices. These devices serve an important purpose in facilitating communication between the student and ~~his or her~~their family, as well as serving as tools to access electronic information. In the school setting, portable electronic devices are permitted so long as their use is consistent with this policy and does not interfere with the educational process or with safety and security.

*(cf. 5030 - School Discipline and Safety)*

### **Educational Uses**

In many instances, there is educational value in utilizing portable electronic devices in the classroom when such devices deliver content, and extend, enhance, and/or reinforce a student's learning process related to the student's learning style, the instructional objectives of the class and/or the learning environment. The appropriateness of in-class use of these devices consistent with the instructional objectives within instructional time will be determined by the classroom teacher with the approval by the building administrator.

Use of portable electronic devices for students with disabilities will be outlined in a student's Individualized Education Program (IEP) or Section 504 plan, as determined appropriate by the IEP or 504 Team.

*(cf. 6159 - Individualized Education Program)*

If use of a portable electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the student's education, permission must be obtained in writing from a building administrator prior to use of the portable electronic device at any time when such use would otherwise be prohibited by this policy. In case of an emergency, verbal permission by a teacher or administrator is required in situations where permission can be obtained.

### **Conditions of Use – Cellular Phones**

Note: School boards may select one of the two options for the use of cellular phones in schools. These conditions may be modified as desired.

(Option 1): High school students (grades 9 – 12) may use cellular phones and other personal portable electronic devices before and after school, during passing periods, and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Devices should be powered off and put away at all other times.

~~(Option 2): Students may use cellular phones and other personal portable electronic devices only before and after school. Such devices should be powered off and put away at all other times. The School Board shall delegate the responsibility to Advisory School Councils for determining whether students in Middle and/or High School may use cellular phones and other personal, portable electronic devices during their lunch period.~~

~~Students may possess and use portable electronic devices including, but not limited to, cell phones, smartphones, music players, tablets, laptops, etc., subject to limitations of this and other policies of the district.~~

~~Portable electronic devices~~Cellular phones shall not be turned on or used in any way: ~~(1) be powered off during other school sponsored instructional time~~ and supervised group activities during the school day (for example, student assemblies, awards, or other public ceremonies, etc.); ~~or (2) when their use is otherwise prohibited by school., unless authorized by supervising~~ personnel.

~~(cf. 6116—Classroom Interruptions)~~

Instructional time includes the entire period of a scheduled class and other time when students are directed to report to and participate in any instructional activity. The principal site administrator may establish, and school personnel may enforce, additional guidelines limiting or prohibiting the possession and use of portable electronic devices as appropriate to campus needs. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.

*~~Note: The following optional paragraph reflects the guidelines used by the Anchorage School District to specify permitted uses based on grade level. It may be revised or deleted as appropriate.~~*

No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of another student's instructional time learning environment. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.~~High school students may use cellular phones and other portable electronic devices before and after school and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Additionally, no student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of other students' instructional time.~~

(cf. 6116 - Classroom Interruptions)

During the school day and school-sponsored activities/instructional time, students will comply with this policy and with administrative and staff member directives regarding use. Students are required to turn cell phones and other portable electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or portable electronic device that has been confiscated by the District and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or portable electronic device may be returned directly to the student.

The ~~district~~ District assumes no responsibility for loss or damage to personal property of students, including cell phones and other portable electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

### **Prohibited Conduct**

Possession of a cellular ~~tele~~phone or other portable electronic device by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or District rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

1. Accessing and/or viewing an Internet site that is otherwise blocked to students at school.
2. Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
3. Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph of anyone.
4. Using a cell phone/smartphone or camera to take photos in a restroom, dressing room, or locker room, or to take a photo of any person who has requested that you not do so.
5. Using a camera or other recording device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.
6. Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.

### **Exceptions and Permitted Use**

Nothing in this policy shall be interpreted to prohibit the use of cellular phones or other electronic devices when used for medical or translation purposes, or when a teacher or administrator of the school grants permission for a student to use a cellular phone or electronic device for educational purposes.

~~6.~~

*(cf. 5131 - Conduct)*

*(cf. 5131.4 - Campus Disturbances)*

*(cf. 5131.41 - Violent and Aggressive Conduct)*

*(cf. 5131.42 - Threats of Violence)*

*(cf. 5131.43 - Harassment, Intimidation and Bullying)*

*(cf. 5131.9 - Academic Honesty)*

*(cf. 5137 - Positive School Climate)*

*(cf. 6161.4 - Internet)*

*(cf. 6161.5 - Web Sites/Pages)*

### **Searches**

The contents of a cell phone/smartphone, camera, or other portable electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or District rule or the law has been violated.

*(cf. 5145.12 - Search and Seizure)*

*Legal Reference:*

*ALASKA STATUTES*

*14.33.300 Wireless telecommunications device policy*

*Revised: November 27, 2012*

*Adopted: November 23, 2010*

*Revised: November 27, 2012*

*Revised:*

## **BP 6151 CLASS SIZE**

The Superintendent or designee shall establish and make available to the public a target average class size for each grade level. The target average class size may not exceed the following:

- **Pre-Kindergarten through Grade 6:** 23 students
- **Grade 7 through Grade 12:** 30 students

The class size targets may exclude mixed grade classes and courses in art, library, music, computer science, vocational-technical, and physical education.

The Superintendent or designee shall also establish a procedure to reduce class sizes when possible and appropriate.

*Legal Reference:*

ALASKA STATUTES

*14.03.065 Maximum classroom size*

*Adopted:*

**Northwest Arctic Borough School District**

**AASB POLICY REFERENCE MANUAL**  
**9/92**



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

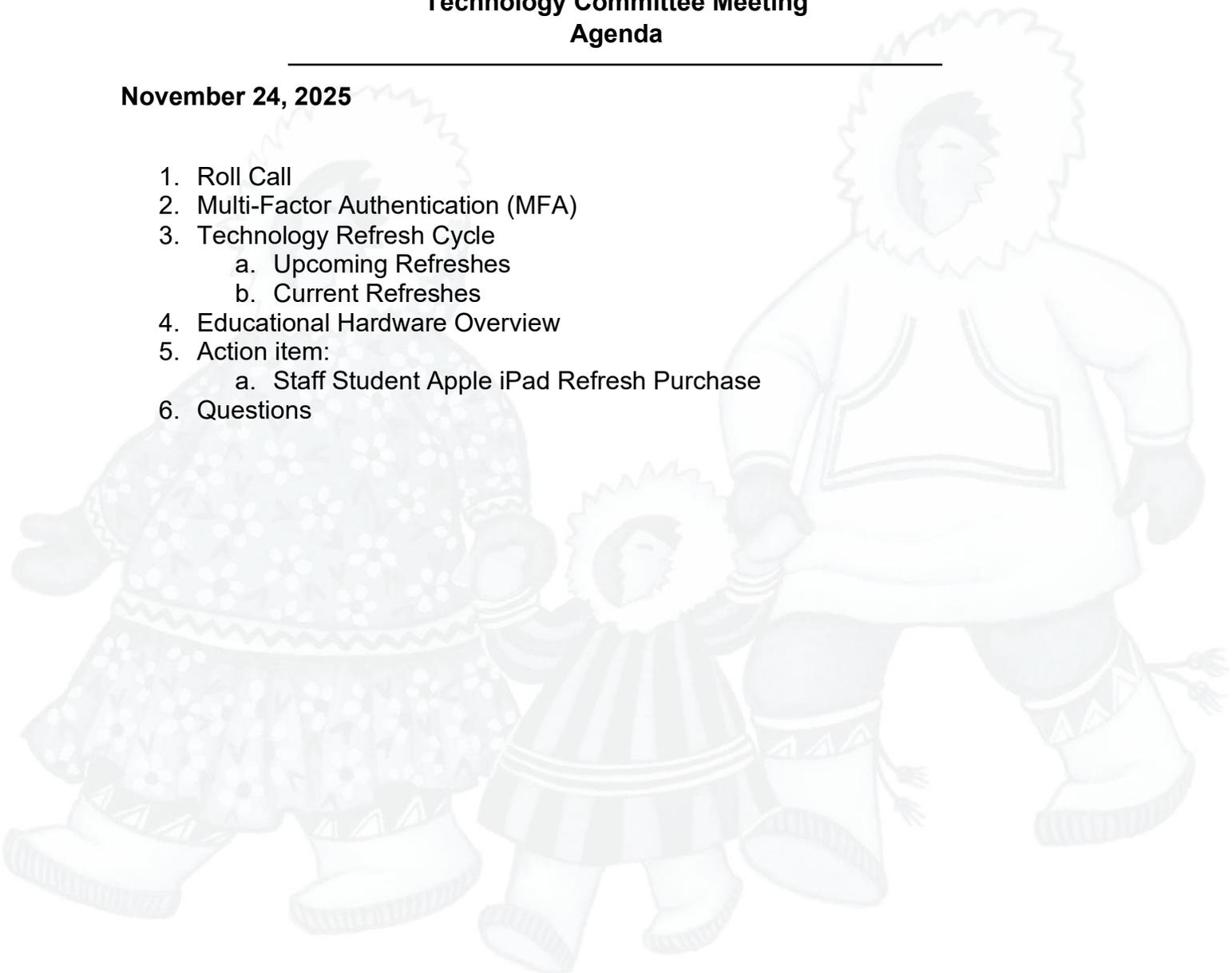
Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## NWABSD BOARD OF EDUCATION Technology Committee Meeting Agenda

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**November 24, 2025**

1. Roll Call
2. Multi-Factor Authentication (MFA)
3. Technology Refresh Cycle
  - a. Upcoming Refreshes
  - b. Current Refreshes
4. Educational Hardware Overview
5. Action item:
  - a. Staff Student Apple iPad Refresh Purchase
6. Questions



**Committee Members:**  
**Technology Director: Amy Eakin**

**MISSION:** To provide a learning environment that inspires and challenges students and employees to excel.  
**VISION:** To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.



**NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**  
*Ataatchikun Iñuuniatigun (Through Our Way of Life Together as One)*

Providing A Learning Environment That Inspires and Challenges Students and Employees to Excel

# TECHNOLOGY COMMITTEE

## November 24, 2025



# Agenda:

- Multi-Factor Authentication
- Technology Refresh Schedule
  - Upcoming Refreshes
  - Current Refreshes
- Educational Hardware Overview
- ACTION ITEM
  - Staff Student Apple iPad Refresh Purchase
- Questions



The District Information Technology (IT) Department has a responsibility to protect sensitive District data to include financial, employee, and student data, while allowing for a positive learning environment.

- Cybersecurity is a growing issue for everyone.
- The school district has worked to increase our security and safety throughout the years.
- Multi-factor authentication (MFA) has been applied to the district office and now certified staff.
- You likely already do this in your personal life when you log into your personal accounts like a bank account or credit card account.
- Board members are the leaders of the District and are prime targets for phishing and spoofing.
  - Multi-factor authentication must be applied to all Board member accounts
  - The District has fobs to ease this process
  - When?





# Technology Refresh Schedule:

	Aug–Dec 2023	Jan–Jul 2024	Aug–Dec 2024	Jan–Jul 2025	Aug–Dec 2025	Jan–Jul 2026	Aug–Dec 2026	Jan–Jul 2027	Aug–Dec 2027
<b>5-12 Laptops</b>	6-12 Refresh 2020 (Intel); 5-8 Refresh 2023 (M1)		5-8 & 6-12 Fleets Merged			Refresh Intel MBA (450)			Refresh 5-12 Fleet/Cases 2028
<b>SMARTBoards</b>	Purchased 2014/2015; Warranty expired 6/30/20		10 Annually		5 Annually		5 Annually		5 Annually
<b>Principal Laptop, Secretary/DO iMacs</b>	Secretary and DO iMac Refresh 2023	Principal Refresh/Deploy Pro/Screen 2024							Refresh Fleet 2030
<b>PK-4 iPads</b>	Refresh Fleet 2021	Prepare for App Refresh	Refresh Apps			Refresh Fleet; Prepare for App Refresh	Refresh Apps		
<b>Staff iPads</b>	Fleet Purchased 8/2020					Refresh PK-4 Teacher Fleet			
<b>Staff Laptops</b>	Refresh Fleet 2021 (M1/Intel)								Refresh Fleet 2028
<b>Computer Labs</b>	ATC – partial update (5yr.)			ATC full update					ATC full update 2030
<b>Network Infrastructure (Switches, Wireless)</b>	402 Rack Replacement; Split OTZ Circuits Switches		C2 Install Wifi-6 APs in schools IAN, ORV, BKC, DRG; KVL Switch	C2 Install Wifi-6 APs in WLK, SHG, ABL, WTK; ATC, OTZ Switches	C2 Install Wifi-6 OBU, ATC Dorm, ORV; Apple Upgrade Caching Servers – IAN, ABL, SHG, DRG, OTZ, ORV, OBU, ATC, KVL, WLK	C2 Install Wifi-6 KMHS, BKC, IAN; Apple Upgrade Caching Servers – BKC, WTK	BKC L3 Switch		
<b>Meraki Refresh</b>	3yr. License Renewal 2023						License Renewal 9/29/2026		
<b>Phone System</b>	Partial Mitel Phone Refresh 2023			Research Phone Refresh/Migration		Purchase and Migrate to Upgraded Phone System			
<b>VTC</b>	RUS Award 2020; Complete install of RUS awarded Infrastructure		Update Polycom Camera Software						Deploy Refreshed Teams MPBs
<b>Servers</b>	Refresh SHG	Refresh WLK	Research Village Virtualization Servers	Purchase Pilot Servers; Plan Refresh	MS-A2 Servers – KVL, ATC, OBU, IAN (pilot)			DO Server Refresh 2027	
<b>Windows Infrastructure</b>	Windows 2019 Server Upgrade 2023								Windows Server Upgrade 2030



## 1. Upgrade phone system

### a. Currently Mitel Voice-over-IP (VOIP)

- a. This requires landlines coming into the schools, a switch to convert call to an internet call
- b. Unable to install security updates
- c. New NWABSD servers enforce code-signing to ensure only verified, trusted software can operate – Mitel is not compatible
- d. Mitel encouraged moving to their cloud-hosted Ring-Central system
  - a. Additional costs for standalone subscriptions and support
  - b. Separate portal and configuration – increased administrative oversight and training

### b. Teams Phone System



- a. Integrated with Microsoft security, identity, and compliance
- b. Native to currently used Microsoft 365 system
- c. Users will have an easier time adopting and adapting since it is part of the same Teams platform that is currently used for chat, meetings, calls, and collaboration
- d. Cost efficiency by leveraging existing Microsoft licensing and infrastructure
- e. Can use desk phone or Teams app on any device
- f. Future proof aligned to existing Microsoft District strategy
- g. Allows principals and teachers to text/sms parents without the use of personal devices



## Educational Technology Hardware Overview

### Classroom Educational Hardware:

1. SMARTBoard – interactive display
2. Sound System – connected to SMARTBoard and Teacher Mic
3. Apple TVs – installed at some schools - connect to SMARTBoard

### School Educational Hardware:

1. Workstation – iMac for Staff near the main office/secretary
2. SMARTBoard on Rolling Cart – portable
3. Teams Laptop – 16” MacBook Pro
4. Food Service Laptop
5. SubTeacher Laptop



# Educational Technology Hardware Overview

## Student Hardware:

1. iPads – Pre-K through 3<sup>rd</sup> Grade
2. iPads with Keyboards – 4<sup>th</sup> Grade
3. 13” MacBook Air – 5-12<sup>th</sup> Grade

## Staff Hardware:

1. 13” MacBook Air – Inupiaq Instructors, Counselors, Teachers, other unspecified as identified
2. 14” MacBook Pro – Administrators
3. iPads with Keyboards – Educational/instructional staff
4. Display/Monitors – Principals, other unspecified as identified
5. iMacs – District Office staff as needed, secretaries



# Proposed Purchase

Vendor	INTENT	Part Number	Item	Number	Unit Cost	Total
APPLE Single-Source	Student iPad	MD6L4LL/A	iPad Wi-Fi 128GB - Silver (Packaged in a 10-pack)	900	\$ 324.00	\$ 291,600.00
	Staff iPad	MCDY4LL/A	11-inch iPad Air Wi-Fi 128GB - Space Gray (Packaged in a 10-pack)	250	\$ 539.00	\$ 134,750.00
					<b>Subtotal</b>	<b>\$ 426,350.00</b>
INTELLITECH (Lowest Cost from Comparison)	PK Case		Otterbox iPad (A16) and iPad (10th gen) Tablet Case with Screen Protector - Kids EasyGrab	95	\$ 39.00	\$ 3,705.00
	K-2 Case	BV672LL/A	Brenthaven 360 for iPad (A16)	460	\$ 35.00	\$ 16,100.00
	3-4th Case	HQ6P2ZM/A	Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (A16) – Blue	310	\$ 96.00	\$ 29,760.00
	Staff Case	HRH12ZM/A	Logitech Combo Touch Keyboard Case for iPad Air 11-inch (M3 and M2)	250	\$ 175.00	\$ 43,750.00
				Shipping		
					<b>Subtotal</b>	<b>\$ 98,615.00</b>
						<b>Full iPad Refresh Costs - Technology Capital Funds \$ 524,965.00</b>

- Educational staff will get the refreshed iPad Air that has more room on the hard drive, capable of higher processing speeds, allows staff to run more applications at one time, and leverage Apple Intelligence tools which would save time weekly.
- Students will get refreshed iPads with updated capabilities.



# Questions?



## MEMORANDUM

---

**TO:** NWABSD Board of Education Members

**DATE:** November 25, 2025

**NUMBER:** 26-050

**FR:** Office of the Superintendent

**SUBJECT:** Staff & Student Apple iPad Refresh Purchase

**STRATEGIC PLAN/BOARD GOAL:**

Goal 2: Operational Improvement

**ABSTRACT:**

Board approval is required for services that exceed \$50,000.

**ISSUE:**

At issue is for the Board to approve the purchase of student and staff iPads and cases from Apple and Intellitech, respectively, for a total amount not to exceed \$524,965.00.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The original Staff and Student iPad fleet is scheduled for refreshing in 2025-2026. Technologies have changed and improved over the years and it is time to improve the classroom ecosystem as the current iPads will no longer be supported with operating system and security updates. Educational staff will get the refreshed iPad Air that has more room on the hard drive, capable of higher processing speeds, allows staff to run more applications at one time, and leverage Apple Intelligence tools which would save time weekly. Students will get refreshed iPads with updated capabilities.

These items have been budgeted using the Technology Capital Improvement funds.

Vendor	INTENT	Part Number	Item	Number	Unit Cost	Total	
APPLE Single-Source	Student iPad	MD6L4LL/A	iPad Wi-Fi 128GB - Silver (Packaged in a 10-pack)	900	\$ 324.00	\$ 291,600.00	
	Staff iPad	MCDY4LL/A	11-inch iPad Air Wi-Fi 128GB - Space Gray (Packaged in a 10-pack)	250	\$ 539.00	\$ 134,750.00	
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				Shipping			\$ 5,300.00
						<b>Subtotal</b>	<b>\$ 98,615.00</b>
						<b>Full iPad Refresh Costs - Technology Capital Funds</b>	
							<b>\$ 524,965.00</b>

**ALTERNATIVES:**

1. Approve the purchase of student and staff iPads and cases from Apple and Intellitech, respectively, for a total amount not to exceed \$524,965.00 as presented;

2. Do not approve the purchase of student and staff iPads and cases presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends Board approval of the purchase of student and staff iPads and cases from Apple and Intellitech, respectively, for a total amount not to exceed \$524,965.00 as presented.



# Apple Inc. Education Price Quote

**Customer:**

Amy Eakin  
 NORTHWEST ARCTIC BOROUGH SD ACCOUNTS  
 PAYABLE  
 Phone: 1907-442-3472  
 Email: aeakin@nwarctic.org

**Apple Inc:**

Ron DeWitt  
 Email: rdewitt2@apple.com

**Apple Quote:**

2213941968

**Quote Date:**

October 29, 2025

**Quote Valid Until:**

November 28, 2025

**Quote Comments:**

Item #	Details	Qty	Unit List Price	Extended List Price
1	<b>iPad Wi-Fi 128GB – Silver (Packaged in a 10-pack)</b> Part Number: MD6L4LL/A	900	\$324.00	\$291,600.00
2	<b>11-inch iPad Air Wi-Fi 128GB – Space Gray (Packaged in a 10-pack)</b> Part Number: MCDY4LL/A	250	\$539.00	\$134,750.00

<b>Education List Price Total</b>	<b>\$426,350.00</b>
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
<b>Extended Total Price*</b>	<b>\$426,350.00</b>

*\*In most cases Extended Total Price does not include Sales Tax  
 \*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary*

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)

# Disclosure

This document has been created for you as Apple Quote ID 2213941968.

Your institution's Authorized Purchaser may submit an order online at <https://ecommerce.apple.com>. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

**This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:**

- A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.
  - If you do not have a purchase agreement in effect with Apple, please contact [csteam.edu@apple.com](mailto:csteam.edu@apple.com).
- B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.
- C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

**QUOTE**

1652 Yeager Avenue  
 La Verne, CA 91750  
 (909) 394-5188  
 fax (909) 394-5190



DATE	QUOTATION NO.
11/07/25	AE110725A-SP

CONTACT	BILLING	ACCOUNT REP	
<b>AMY EAKIN</b> <a href="mailto:AEAKIN@nwarctic.org">AEAKIN@nwarctic.org</a> <b>907-442-1830</b>	<b>Northwest Arctic School District</b> <b>744 Third Ave /PO BOX 51</b> <b>Kotzebue, AK 99752</b>  <b>Attn: Account Payable</b>	<b>Samantha Pilcher</b> <b>909-480-4459</b> <a href="mailto:samantha@intelli-tech.com">samantha@intelli-tech.com</a>	
RFQ #	SHIP	PURCHASE ORDER NO	TERMS
	<b>Northwest Arctic School District</b> <b>776 Third Ave /PO BOX 51</b> <b>Kotzebue, AK 99752</b> <b>Attn: AMY EAKIN</b>		NET 30
		DEPARTMENT	FOB
			<b>FGHT</b>

#	Qty	Part No.		ETA	Price	Extended
1	95	77-93871	OTTERBOX EASYGRAB CASE IPAD 10TH GEN/A16 NEVER BLUE	2-3 weeks	\$39.00	\$3,705.00
2	460	2906	BRENTHAVEN 360 for iPad 10th Gen	2-3 weeks	\$35.00	\$16,100.00
3	310	920-011130	Logitech Rugged Combo 4 Touch Rugged Keyboard/Cover Case (Folio) for 10.9" Apple iPad (10th Generation & A16) iPad, Stylus - Classic Blue - Drop Resistant - 0.8" Height x 10.1" Width x 7.7" Depth - 1 Pack	2-3 weeks	\$96.00	\$29,760.00
4	250	920-012626	Logitech Combo Touch iPad Air 11-inch (M2 & M3), iPad Air (5th gen) Keyboard Case - Detachable backlit keyboard with kickstand - Oxford Grey - Scuff Resistant, Scratch Resistant - 9.9" Height x 7.4" Width x 0.6" Depth	2-3 weeks	\$175.00	\$43,750.00
						\$ -

**NOTE: PRICING AND AVAILABILITY IS SUBJECT TO CHANGE WITHOUT NOTICE**

Sub-total	\$93,315.00
Sales Tax	\$ -
Estimated Freight	\$ 5,300.00
E-Waste Fee	
<b>Grand Total</b>	<b>\$ 98,615.00</b>

*Northwest Arctic Borough School District Northwest  
Arctic Borough  
NANA Regional Corporation*

**JOINT MAINTENANCE/CONSTRUCTION COMMITTEE  
MEETING**

**Monday, November 24, 2025  
5:00 p.m.**

Join via Teams  
Call 1-833-682-3239 enter code: 298 181 540#

**AGENDA**

---

**A. CALL TO ORDER**

**B. MOMENT OF SILENCE**

**C. ROLL CALL**

Introduction of Staff & Guests

**D. AGENDA APPROVAL**

**E. ADOPTION OF August 25, 2025, MINUTES**

**F. DISCUSSION ITEMS:**

Capital Projects Report  
Committee Member Discussion  
Appointment of staff

**G. ACTION ITEMS**

1. Memorandum 26-054 Approval of Design Contract for Districtwide Fire System Replacement, 6 sites
2. Memorandum 26-055 Approval of Design Contract for HVAC Controls Upgrades, 8 sites
3. Memorandum 26-056 Approval of Design Contract for Childcare Center

**H. CLOSING COMMENTS**

**I. ADJOURNMENT**

**Co-Chairs:** Marie Greene-NWABSD Board of Education & Elmer Armstrong-NWAB Assembly

**Committee Members:** Tille Ticket-NWABSD Board of Education, Shannon Melton- NWABSD Board of Education, Margaret Hansen-NWABSD Board of Education, Austin Swan Sr.-NWAB Assembly Member, Delores Barr-NWAB Assembly, Craig McConnell-NWAB Assembly, NANA-TBD

## CAPITAL PROJECTS REPORT

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 24, 2025

**NUMBER:** Work session VX.

**FR:** Office of the Superintendent.

**SUBJECT:** Capital Projects Report

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Capital Projects Managers, Dena Strait and Kathy Christy report on the following:

*\*\* It is important to note that the construction costs and associated matches noted in this report are based on estimates. Actual construction costs will not be known until the project is bid, awarded and completed. Costs will change with time due to escalation, tariffs, and changes in the design, bidding market and other impacts.*

### CAPITAL PROJECTS & OTHER CIP EFFORTS

1. Deering K-12 School Replacement – FY27 DEED Applications have been scored and ranked. Deering is #2 with the \$55M Stebbins replacement school in front of it. The Legislature will have to put in \$35M+ into the new construction list for Deering to get any funding. Getting a minimum of \$6-\$7M to complete the design is likely the best we can do. To actually start construction by installing piles would cost significantly more. CIP Manager will plan to resubmit in summer '26 and the project costs will be escalated an additional 4% to \$61,512,906 total. This is NOT reflected in the numbers below. Actual escalation or inflation rates will vary.

Schools Impacted: Deering

Total Project Cost: \$59,147,025.

Grant Amount: not awarded - \$47,317,620 – DEED

Match Amount: unsecured \$11,829,405

Board Current Action Items – None

2. Buckland HVAC Repair and Boiler Replacement – Two phases have been funded through the Borough, the District and Denali Commission. Phase I is complete. Phase II is complete except delivery of final Operations and Maintenance manuals and then paying out the contractor. Boiler Replacement project is unfunded and is ranked #23 in FY27. This project has the best chance of getting DEED funding if it is completed with Borough or District funding, then submitted to DEED for reimbursement. Conversely, it could be combined with a larger Buckland Renewal project that will replace many systems. This will come in front of JMCC in January under the 6-year CIP list and discussions. Numbers below are for the outstanding boiler replacement effort only.

Schools Impacted: Buckland

Total Project Cost: \$380,000 approx.

Grant Amount: not awarded - \$304,000 approx.- DEED

Match Amount: unsecured \$76,000 approx.

Board Current Action Items – None

3. Deering K-12 School Replacement – Gravel Stockpiling– A DEED FY26 grant is

funding survey, site design, cultural resources study and gravel placement on the site. Survey on-site work was completed in September, and the remainder of the design work is moving forward. Land lease work with NANA is progressing. District will negotiate gravel stockpiling prices with DOT's contractor for placement in 2026 or 2027. DOT's contractor will mobilize in 2026. CIP Manager and Superintendent Walker went to Deering in September to confirm site location with school and community.

Schools Impacted: Deering

Total Project Cost: \$2,000,000

Grant Amount: award pending - \$1,666,667 – DEED

Match Amount: secured \$333,333 (Board approved \$190,000 in April and \$143,333 in August)

Board Current Action Items – None

4. Districtwide Fire System Replacement, 6 sites – A DEED FY26 funded project to replace the fire alarm systems in the schools noted below is moving forward. Shungnak will also get a new sprinkler system. \$455k of the local match has already been met as of August 2024 through Borough funding to replace Noorvik's fire alarm, completed this June. A roughly \$850k request was placed into an FY26 federal USDA bill by Representative Nick Begich. This would fulfill most of the remaining match. We have not yet heard if that funding was approved. In August, Board approved \$867,568 in match that could later be replaced by Begich funding. Design needs to move forward, see memo action item below.

Schools Impacted: Ambler, Buckland, June Nelson, KMHS, Noorvik, and Shungnak.

Total Project Cost: \$6,612,840

Grant Amount: \$5,290,272 - DEED

Match Amount: \$1,322,568 (\$455k secured through Borough, roughly \$868k secured by Board in August)

Board Current Action Items – Approve award of design contract to RSA Engineering.

5. FY26 AHFC Teacher Housing – An application for the Buckland, Noatak and Kivalina Renovations was submitted in October. We should know if we are awarded a grant or not by the time of the JMCC meeting. Project includes renovating a 3-bedroom in Buckland that is not currently used by teachers, adding a bedroom to the principal's house in Noatak, and converting two modular classrooms into three new units in Kivalina. The project will put four more units into use by teachers and help retain teachers with families in Noatak. A Congressional Directed Spending (CDS) award was announced from Senator Murkowski's office in July. This grant can cover the match for the AHFC grant. In August, the Board approved a bridge match of \$330,000.

Schools Impacted: Buckland, Noatak and Kivalina

Total Project Cost: \$1,030,000

Grant Amount: \$700,000 – AHFC **POTENTIAL, unsecured** grant

Match Amount: \$330,000 HUD – Senator Murkowski

Match Amount: \$0 District, assuming Murkowski grant is secured

Board Current Action Items – None

6. Districtwide Playground Repair and Replacement – In August the Board approved requesting funding from the Borough for repairs and replacement of broken equipment across the district. CIP Manager will provide this letter to Superintendent to make the request. If funded, work would be performed next summer.

Schools Impacted: All but Kivalina and Deering

Total Project Cost: \$615,000

Grant Amount: \$615,000 – Borough **POTENTIAL** grant

Match Amount: \$0 District

Board Current Action Items – None

7. Davis-Ramoth K-12 School Renovation – FY25 DEED project to replace many end of life building systems, primarily mechanical and electrical ones. This is not an aesthetic upgrade with new paint, carpet, siding, etc. These materials are only being repaired when impacted by other work. Project will go out to bid in November with bid opening in December. Board will be asked to approve the contractor in January. Construction will start next spring and likely last through Summer 2027. \$405k of the match was secured from the Borough in August '24. Those funds were spent through replacement of the fire alarm system this spring. See below for the rest of the match.

Schools Impacted: Davis-Ramoth/Selawik

Total Project Cost: \$9,424,172

Grant Amount: \$7,539,338 - DEED

Match Amount: \$1,884,834 Board approved match in November '24, (\$1,884,834 - \$405,000 (Borough) = \$1,479,834 in District funding).

Board Current Action Items – None

8. HVAC Controls Upgrades, 8 sites – A DEED FY25 funded project to replace the Direct Digital Controls, which control heating and ventilation equipment, in each school listed below, except Kobuk. Kobuk has a system that will align with the new ones, so it only needs some new components, not a completely new system. CIP Manager is working with Property Services Director and system provider to get factory training for district staff. Preliminary design reports are complete and approval of a design contract to continue design is in front of the Board this month. A VIF grant for the total match was awarded in July.

Schools Impacted: Ambler, Kiana, June Nelson, KMHS, Noatak, Noorvik, Shungnak and Kobuk.

Total Project Cost: \$9,838,153

Grant Amount: \$7,870,522 - DEED

Match Amount: \$1,967,631 Borough VIF grant.

Board Current Action Items – Approve award of design contract to RSA Engineering.

9. Selawik & Noorvik Emergency Fire Alarm System Replacements – All physical work and paperwork are complete, final payment to Contractor has been sent in

for payment. Property Services and each school have been provided with Operations and Maintenance manuals and Record drawings. Project will be removed from next CIP report. The project is funded by the Borough, with the Selawik portion of these funds counting toward part of the required local match for the Davis-Ramoth K-12 School Renovation DEED project. The Noorvik portion acts as part of the match for the Districtwide Fire System Replacement, 6 sites.

Schools Impacted: Davis-Ramoth/Selawik & Noorvik  
Total Project Cost: \$860,000  
Grant Amount: \$860,000 – Northwest Arctic Borough  
Match Amount: \$0.00  
Board Current Action Items – None

10. Buckland Teacher Housing Duplexes and 5th Unit – the 5th Unit has been added to the scope of the District's AHFC grant. Utility hookups have been completed. Property Services Department is in the process of completing the interior electrical and mechanical work. The goal is to have the building completed by the end of November. AHFC inspections are required for grant close out.

Schools Impacted: Buckland  
Total Project Cost: \$1,640,594  
Grant Amount: \$1,000,000 -AHFC for two separate grants  
Match Amount: \$500,594 District & \$140,000 Borough  
Board Current Action Items: None

11. Kivalina Replacement School - Closeout documentation with a request to reserve funding in the event additional modification to the UV disinfection system of the wastewater treatment system was submitted to DEED in June. DEED has been backlogged and has not yet addressed this request. This was discussed with NWABSD Director of Administration and it was agreed that this delay does not negatively affect the District. When the grant is closed approximately \$1 million in matching funds held by the Borough can be released for other capital projects.

The wastewater tests have been meeting DEC standards. CRW has reported that replacement of the system is not needed. Alaska Rural Water Association, at no cost to the District, has submitted the required water system report information to DEC and they will address any questions that DEC may have. This is good news.

Warranty issues: ASRC patched a roof leak last summer. The problem has reoccurred ASRC will pursue this with the roofing supplier. ASRC is continuing to investigate issues with hallway wainscoting detaching for the wall. We are awaiting their response. A deficiency with the fire alarm system was found during a recent fire suppression inspection. This problem was identified well after the one year warranty period. Contractor and subcontractor installed the fire suppression system as designed. It appears there is a problem with the springs that control the flow of water to the fire pump. Chinook Fire Protection has a project in Kotzebue and they will provide a proposal for correction of the problem and restoring operation of the fire suppression system. Grant funds can be used

for this corrective work.

12. FY25 AHFC Teacher Housing – Noatak Duplexes - District received two AHFC grants for two duplexes to build four new units. All materials with the exception of some of the furniture and the plumbing items have been shipped to the site and stored for winter. Work will commence next spring with extending the gravel pad, assuming gravel source can be reached at that time. Property Services estimates the project may need additional funding for completion. As construction has yet to begin, Property Services will monitor the budget and will request additional funding as appropriate.

Schools Impacted: Noatak

Total Project Cost: \$1,735,750

Grant Amount: \$1,295,750 - AHFC

Match Amount: \$440,000 District secured

13. JNES/KMHS Roof Replacement – This was last submitted to DEED two years ago. Leaking and water infiltration issues are ongoing and impact educational spaces. This project has the best chance of DEED funding if the work is completed per DEED's grant requirements and then a request for reimbursement grant is submitted. If not internally funded, additional funding for design and documentation work will be needed in this coming fiscal year to submit an application in summer 2026. Board will be asked for ranking on 6-year CIP list and funding to update grant application documents in January.

Schools Impacted: JNES & KMHS

Total Project Cost: \$2,400,000

14. Districtwide Teacher Housing Needs assessment - CIP Manager is utilizing the information gained through this assessment to develop a 6 year CIP plan for teacher housing in conjunction with Property Services. Developing a functional record of the teacher housing inventory to be used across the district is ongoing.

15. Engineering Team Term Contract – A Request for Qualifications for engineering design services to secure an engineering term contractor(s) will go out in November with submissions due in December. Board will be asked to approve proposed Contractors in January. Terms are typically 3 years with the option to renew two additional one-year contracts for a total of 5 years.

16. Design Team Term contract – The District utilizes term contracts for the design teams who work on our capital projects. The current selected design team is led by Burkhart Croft, it includes architects and various types of engineers and was awarded in October 2020. As a three year term, with up to two additional optional years of renewal, the current contract will expire in October 2025. A solicitation will go out in November with submissions due in December. Board will be asked to approve proposed Contractors in January.

17. Maniilaq Childcare Center – CIP Manager has been asked to manage a project

that would renovate the 6<sup>th</sup> grade pod in KMHS to become a childcare center for approximately 42 children ages 6 months through Pre-School age. Due to reduces enrollment, this pod is not used for student instruction. Funding source is from Maniilaq. A code and feasibility study was delivered in early November. Next steps for the project are to contract with the District's term contractor to complete the design work with Maniilaq and other members of the Childcare Working Group as the client.

Schools Impacted: JNES and KMHS

Total Project Cost: \$1M-\$2M

Grant Amount: \$0.00

Match Amount: \$0.00

Board Current Action Items – Approve award of design contract to Burkhart Croft Architects.

18. Electronic and Record Drawings Archives – CIP Manager is working with Property Services Department to archive electronic drawings, operations and maintenance manuals and other project records onto a shared OneDrive. Hard copies of these documents will be returned to Property Service or printed so there is a complete set of records available for their use.

19. CIP Manager attended AASB School Maintenance Conference in October, as did Property Services Director – It was a good conference and I learned that Anchorage School District has under 100 buildings total, while our district has 100 teacher housing units spread across the district.

20. Grant Writing Season – Many state, Borough, and federal grants are submitted between January and May of each year. Opportunities exist with State Capsis, Federal Congressional Directed Spending (CDS) (earmarks), Borough VIF, the Denali Commission and others. DEED and AHFC are the only grants outside of this window. Understanding District priorities and needs before this season is very helpful.

Current needs include:

- Match for Davis-Ramoth K-12 School Renovations – Match has been approved with District General funds, but we could apply for a grant, likely CDS, to cover the match.
- Buckland Boiler Replacement – This is the highest priority for Property Services. This project does not score high enough to be funded through DEED. We could apply to Denali Commission, which we have done in the past, but were not successful. CDS funds might work, but the best fit is likely the Borough's VIF grant.
- Flooring Replacement in Noorvik – This is a higher priority for Property Services than the JNES/KMHS roof replacement. DEED is the best funding resource for this project, but making it part of a complete school renewal will help it score the best.
- JNES/KMHS Roof Replacement – This project also does not score well

in DEED's application process. A good grant fit might be Denali Commission or CDS funding.

- Districtwide Freezer Replacement – There are ongoing issues of dirty power in Kotzebue and throughout the district destroying the compressors on our walk-in freezer and refrigeration units. Replacing them and providing protection from power fluctuations is needed at several schools. Denali Commission, CDS or a USDA grant may be good resources for grant funding.

### **August 25-26, 2025, BOARD ACTION ITEMS**

Memorandum 26-054 Approval of Design Contract for Districtwide Fire System Replacement, 6 sites

Memorandum 26-055 Approval of Design Contract for HVAC Controls Upgrades, 8 sites

Memorandum 26-056 Approval of Design Contract for Childcare Center

### **SUMMARY OF REQUIRED AND PENDING CAPITAL PROJECTS MATCHES**

#### **Required Current Matches Not Yet Met:**

Total Current matches not yet met: **\$0**

#### **Future Potential Matches:**

1. Buckland Boilers Replacement - \$76,000
2. Deering \$11,892,405 (20% match) of \$59,147,025 total project, this will go up as the project is delayed.

Potential Pending Matches: **\$11,968,405**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-054

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Contract for  
Districtwide Fire System  
Replacement, 6 sites

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the award of contract for design services to RSA Engineering for the design of the Districtwide Fire System Replacement, 6 sites project not to exceed \$515,000.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

A DEED FY26 grant has been awarded to the District to replace the fire alarm systems within 6 of the District Schools. Noorvik is one of the 6 and was replaced earlier this year. The remaining schools to get new fire alarm systems, a District standard system, includes Ambler, Buckland, June Nelson, KMHS, and Shungnak. This new system was also installed in Selawik in early 2025. Shungnak will also get a new sprinkler system.

RSA Engineering completed the Code and Condition Surveys of the existing fire alarm systems in fall 2024 to help secure the DEED grant. They are intimately familiar with the project, the District's operational and maintenance needs for the new systems and the District's inspection and repair contractor, Frontier Fire. In addition, they have been part of the design team on the vast majority, if not all, District projects over the last 5+ years. Because they completed the preliminary fire alarm replacement work for the 6 sites project, DEED allows them to be contracted to complete the design work.

Remaining design work includes producing construction documents and supporting the project during bidding and construction. Design will be completed in early 2026, then the project will be bid and move into construction.

Funding is from the DEED grant and the match was approved by the Board in August. There is potential federal money through Representative Begich's office that will instead provide the match. Administration requests Board approval to contract with RSA Engineering for the design and approve the delegation of contract and budget authority to the Superintendent.

### **ALTERNATIVES:**

1. Approve the award of the contract for design to RSA Engineering for an amount not to exceed \$515,000 for the Districtwide Fire System Replacement, 6 sites project and approve the delegation of contract and budget authority to the Superintendent, as presented.

2. Do not approve the award of the contract for design to RSA Engineering for an amount not to exceed \$515,000 for the Districtwide Fire System Replacement, 6 sites project and do not approve the delegation of contract and budget authority to the Superintendent, as presented.
  
3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the award of the contract for design to RSA Engineering for an amount not to exceed \$515,000 for the Districtwide Fire System Replacement, 6 sites project and approve the delegation of contract and budget authority to the Superintendent, as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-055

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Contract for HVAC  
Controls Upgrades, 8 sites

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the award of contract for design services to RSA Engineering for the design of the HVAC Controls Upgrade, 8 sites project not to exceed \$610,000.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

A DEED FY25 grant has been awarded to the District to replace the Direct Digital Controls, which control heating and ventilation equipment, in each of the following schools; Ambler, Kiana, June Nelson, KMHS, Noatak, Noorvik, Shungnak and Kobuk. Kobuk has the selected system in place and only requires some new components, not a completely new system.

RSA Engineering completed the Code and Condition Surveys at each school in early 2025 and are intimately familiar with the project. In addition, they have been part of the design team on the vast majority, if not all, District projects over the last 5+ years. RSA has supported the District in operating this new system in Buckland and designed the system in Kivalina. Because they completed the preliminary work for the 8 sites project, DEED allows them to be contracted to complete the design work.

Remaining design work includes producing construction documents and supporting the project during bidding and construction. Design will be completed in early 2026, then the project will be bid and move into construction.

Funding is from the DEED grant and the match is from an awarded VIF grant from the Borough. All project funding is secured. Administration requests Board approval to contract with RSA Engineering for the design and approve the delegation of contract and budget authority to the Superintendent.

### **ALTERNATIVES:**

1. Approve the award of the contract for design to RSA Engineering for an amount not to exceed \$610,000 for the HVAC Controls Upgrade, 8 Sites project and approve the delegation of contract and budget authority to the Superintendent, as presented.
2. Do not approve the award of the contract for design to RSA Engineering for an amount not to exceed \$610,000 for the HVAC Controls Upgrade, 8 Sites project and do not approve the delegation of contract and budget authority to the Superintendent, as presented.

3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the award of the contract for design to RSA Engineering for an amount not to exceed \$610,000 for the HVAC Controls Upgrade, 8 Sites project and approves the delegation of contract and budget authority to the Superintendent, as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** November 25, 2025

**NUMBER:** 26-056

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Contract for  
Childcare Center

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the award of contract for design services to Burkhart Croft Architects for design of the Childcare Center Renovation in the 6<sup>th</sup> Grade Pod of KMHS not to exceed \$150,000.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Maniilaq, as part of the Iñiigaat Munaqsriaviat Childcare Working Group, is working with the District to establish a Memorandum of Understanding to renovate part of KMHS into a childcare center. The center will renovate a 4 classroom pod and adjacent spaces to serve 42 children ages 6 months through Pre-School. Under the MOU, the District will utilize our design term contractor and CIP Manager contractor for the project. All funding is from Maniilaq.

Design work is needed for the renovation and Burkhart Croft is the District's current design term contractor, thus procurement is complete, and the work can begin immediately. Burkhart Croft completed a code and feasibility study for the work in early November. While the project budget is not yet established, \$150,000 in design should cover the vast majority, if not all, of the needed design phase of work. Because the contract is through the District, but funded from another source, Board approval of the contract is required.

Administration requests Board approval to contract with Burkhart Croft Architects for the design and approval of the delegation of contract and budget authority to the Superintendent.

### **ALTERNATIVES:**

1. Approve the award of the contract for design to Burkhart Croft Architects for an amount not to exceed \$150,000 for the Childcare Center Renovation and approve the delegation of contract and budget authority to the Superintendent, as presented.
2. Do not approve the award of the contract for design to Burkhart Croft Architects for an amount not to exceed \$150,000 for the Childcare Center Renovation and approve the delegation of contract and budget authority to the Superintendent, as presented.
3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the award of the contract for design to Burkhart Croft Architects for an amount not to exceed \$150,000 for the Childcare Center Renovation and approve the delegation of contract and budget authority to the Superintendent, as presented.