

NWABSD Regular Board Meeting

Tuesday, September 30, 2025 5:30 PM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	<u>CALL TO ORDER, ROLL CALL</u>	Presenter: Margaret Hansen, President
2.	<u>MOMENT OF SILENCE</u>	Presenter: Margaret Hansen, President
3.	<u>PLEDGE OF ALLEGIANCE</u>	Presenter: Margaret Hansen, President
4.	<u>INTRODUCTION OF GUESTS/STAFF</u>	Presenter: Margaret Hansen, President
5.	<u>PUBLIC COMMENTS</u>	Presenter: Margaret Hansen, President
6.	<u>APPROVAL OF AGENDA</u>	Presenter: Margaret Hansen, Board President
7.	<u>SCHOOL PRESENTATIONS</u>	Presenter: Terri Walker, Superintendent
8.	<u>RECOGNITION & AWARDS</u>	Presenter: Terri Walker, Superintendent
9.	<u>SUPERINTENDENT'S REPORT</u>	Presenter: Terri Walker, Superintendent
10.	<u>EXECUTIVE SESSION</u>	Presenter: Margaret Hansen, Board President
11.	<u>ADOPTION OF CONSENT AGENDA</u>	Presenter: Margaret Hansen, Board President
12.	<u>COMMUNICATIONS & ITEMS INTRODUCED BY BOARD MEMBERS</u>	Presenter: Margaret Hansen, Board President
13.	<u>DATE, TIME, & LOCATION OF NEXT MEETING</u>	Presenter: Margaret Hansen, Board President
14.	<u>ADJOURNMENT</u>	

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER:

FR: Office of the Superintendent

SUBJECT: Superintendent's Report

K-12 Attendance

8/18/25 - 9/19/25

Ambler School	80.92%
Buckland School	91.62%
Deering School	92.99%
Kiana School	80.57%
Kisimigiugtuq School	78.15%
Kobuk School	83.17%
June Nelson Elementary	88.12%
Kotzebue Middle/High School	81.04%
Napaaqtugmiut School	83.57%
Aqqaluk High/Noorvik Elementary	88.03%
Davis-Ramoth School	87.17%
Shungnak School	93.90%
NWABSD Home School	100.00%
District	83.53%

A shout-out to Buckland, Deering, and Shungnak for maintaining an attendance rate above 90%.

Enrollment

Pre-K -12 grade enrollment is 1907, and K-12th grade enrollment is 1786.

Iñupiaq Program

We welcome Paulette Schuerch as the director for the Iñupiaq program. She will continue working on the development of the Iñupiaq-based science curriculum, strengthening partnerships to expand cultural events and activities, and supporting the immersion program by helping our Iñupiaq Ilitsautrit become fluent language speakers.

Childcare Working Group Update

Discussion with the Child Care Working Group continues. We visited the 6th-grade pod at the Kotzebue Middle School. They are interested in using the facilities as a start-up to their program. Next steps are to find a design team to evaluate the changes needed to meet the qualifications for a childcare center.

Safe and Civil Schools Report by Susan Isaacs

Attached is the report from Susan Isaacs on her two week visit in September, along with an example of one school's Hallway expectations for MS and HS students.

NWALT

NWALT met on August 5 to review the Draft NWALT Strategy Plan. This plan was reviewed by our administration and the board at the August meeting. I sent it back to NWALT for the facilitators to complete the draft on how each organization is contributing to the strategic plan goals.

NWALT set up a visit with Begich. On August 12, a team from NWABSD met with Senator Begich. Joe gave us a tour of the Alaska Technical Center (Thank you, Joe). We sat and talked about the current challenges we are facing with Impact Aid. I followed up with a letter and brought to his attention the additional challenge we face with the cost of student meals and reimbursement from the USDA. See attached.

Coalition for Education Equity (CEE)

The Coalition of Education Equity, Executive Director, Caroline Storm, wrote a response to the Commissioner's press release on student test scores. It is attached.

ACSA Recruitment and Retention

The Alaska Council of School Administrators (ACSA) asked me to participate in their recruitment and retention efforts. The link to the article is <https://staging-fe83-aerrc.wpcomstaging.com/terri-walker/>

Attached is my travel request.

Quyaanna,

Terri Walker, Superintendent



Project: NWABSD- Board Report
Date: September 2-12, 2025

SCS Consultant: Susan J. Isaacs M.S.

By request of the superintendent, a consultation/professional development visit was made to 5 schools during the weeks of September 2-5 and September 8-12. The campuses visited were: Shungnak, Kobuk, Noatak, JNES and KMHS.

The purpose of the site visits was to observe the implementation of the school-wide behavior support plan. Specifically:

- **Foundations-** school wide systems and behavior expectations in common areas (e.g., hallway transitions, cafeteria, playground, arrival/dismissal)
- **CHAMPS-** classroom management practices and teacher-student interactions within instruction.
- **To Assess-** consistency, fidelity, and effectiveness of these systems in promoting a safe, respectful and productive learning environment.

Foundations

Expectations and Routines: All five schools had routines and procedures for the schools' common areas. Three of the schools have a detailed staff handbook, which describes desired student behavior and adult behavior in each of the common areas. They also detail procedures for common policies such as: phones, hats/hoods, food and drink accessibility, etc. The remaining two campuses have new principals who have had minimal training in both Foundations and CHAMPS. Consultation was done with both principals to bring them up to speed during the site visit. (See attached example of common area procedures from Buckland.

This was created earlier and serves as a model for other schools).

Supervision: Staff were present during transitions and recess, though levels of active engagement varied. In most cases, students behaved appropriately, but lapses in direct monitoring allowed some horse play and tardiness behavior.

Reinforcement: Positive feedback was observed but not consistently across all common areas. Opportunities exist to strengthen recognition in hallways and during lunch. During the visit, one campus developed a point system for secondary students to help with tardiness, school-wide and in-class behavior.

CHAMPS

- Most classrooms had CHAMPS expectations posted. Elementary teachers frequently refer to the expectations as activity structures change and during transitions. Consistency is not as strong across secondary classrooms. Some teachers rely on the CHAMPS expectations (see attached photo) to define desired behavior while others generally only refer to the voice level part of CHAMPS. This is an area in which we will want improvement.
- Most teachers spent time at the beginning of the school year teaching explicit classroom routines and procedures. Teachers should note upcoming breaks in the calendar to re-teach classroom expectations at those breaks.

Recommendations and Next Steps

Foundations:

- Mine data from each of the school's relative to
 - Attendance
 - Tardiness
 - Office Disciplinary Referrals
 - Suspensions
- Increase active supervision, particularly in secondary settings.
- Provide consistent positive feedback to students doing the "right things."
- Reteach schoolwide expectations when student behavior warrants.

CHAMPS:

- Continue teaching and reinforcing CHAMPS across all grade levels.
- Increase positive feedback for students meeting teacher expectations.
- Strive for a 3:1 ratio of positive interactions (less time and intensity to misbehavior and more to responsible behavior).

Susan J. Isaacs M.S.
Safe and Civil Schools Associate

Buckland School Hallway for Middle and High School Expectations



Goal of the Common Area:

The goal for the hallway is for students to take care of needs (bathroom, water), prepare for next class (visit locker for materials), and to have conversation time with peers with appropriate voice level and respectful/responsible interactions.

Expectations for student behavior in the common area.

- Ready for your next class
 - Go to locker
 - Use restroom
 - Get water
 - Conversations off to the side
- Voice level 1 or 2
- Walk on the right side of the hallway in the direction of travel.
- Keep hands, feet, and other objects to yourself.
- Always use a pass if not with class.
- No running or jumping in the hallway.
- Follow all staff directions.

Teaching Responsibilities

- Initial Teaching-Staff Site Inservice Day in August. This training will involve modeling the expectations of both teacher and student behavior.
- Initial Teaching -Students- We will have an assembly with Principal, then subsequent training and modeling within classrooms.
- Reteaching- Staff- As observation data indicate teachers need to be reminded and after each break lasting a week or more.
- Reteaching -Students- As observation data indicate students need to be reminded and after each break lasting a week or more.

- Newcomers- Youth Leaders will meet with new students to help understand expectations.
- Students who enroll after the beginning of the year- As observation data indicate teachers need to be reminded and after each break lasting a week or more.

Expectations for Adult Behavior (Supervision Responsibilities)

Final two minutes of class:

- Teachers should have timers set to ensure timely dismissal of students,
- Students tidy up, pack up, and the last 30 seconds teacher will move to the door to dismiss students.
- Teachers interacts with students as they leave by making statements such as, “See you tomorrow.” “Hope you have a great day.”
- Teacher stands in the doorway so as to observe both classroom and hallway.

During Passing Time

- Teachers are to actively monitor and engage with students with statements like, “Good Morning. How are you? So glad to see you.”
- Teacher should also actively address misbehaviors with one-liners (see correcting misbehaviors).
- Teachers use timers to give 1 minute warning to students.
- Teachers close and lock doors when 5 minutes are up.

Encouragement Procedures

- Teachers, Aides, Cooks, and all employees should greet students in the mornings and when they see students in the halls.
 - Smiles
 - Fist-bump
 - High-fives

Correction Procedures

- Walk and talk
- Slow your roll
- Feet on the floor
- Keep it Clean
- Don't be Tardy to the Party
- Kind is Fine



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

September 2, 2025

RE: Appreciation for Visit and Discussion of USDA Program

Dear Congressman Begich,

On behalf of the Northwest Arctic Borough School District Board of Education, I would like to extend our sincere gratitude for your recent visit. It was truly a pleasure to welcome you and to have the opportunity to share some of the important work taking place in our community.

Your presence served as a strong reminder of the positive impact that engaged leadership can have. We sincerely appreciate the time you took to listen to our concerns and insights, and to learn about the challenges and opportunities we face.

During our conversation, Impact Aide emerged as a focal point of discussion. The original intent of the Federal Impact Aid Program was to compensate school districts that lose local revenue because of untaxable land, ensuring all students have access to a quality education. The way lands were conveyed—or not conveyed—under the Alaska Native Claims Settlement Act should not affect eligibility, as long as the lands are not taxed. For the Northwest Arctic Borough School District, which serves primarily low-income students and operates without local property taxes, Impact Aid has historically been a critical source of funding. We need all students to qualify for impact aid because they all live on non-taxable lands.

We would like to take the opportunity to inform you of the United States Department of Agriculture (USDA) program for schools' breakfast and lunch programs. The reimbursement is based on the Anchorage Consumer Price Index (CPI). This creates a significant funding gap, as every school in Alaska is reimbursed at the same rate despite rural communities paying far higher food costs than urban areas. Even within Alaska, the geographical price differential is substantial—rural districts often pay nearly three times more for the same goods due to shipping and access challenges.

Our district is a Title I district, providing a 100% free lunch program to all students. As a result, we currently cover an additional \$1.2 million annually from our general fund revenues above and beyond what USDA reimburses.

In 2023, we met with USDA staff to raise this concern and emphasized the need for accurate cost data to reflect the reality of rural Alaska. USDA staff acknowledged the issue and committed to surveying to reassess reimbursement rates based on actual costs.

We strongly urge USDA to complete this survey without delay and to use its findings to adjust reimbursement rates in a way that recognizes the true cost of providing meals in rural Alaska. Without such adjustments, districts like ours will continue to divert millions from the general operating fund revenues—resources that should be directed toward educational programs and student success.

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

We would greatly appreciate your assistance in urging the USDA to complete the survey as soon as possible. Your support is invaluable to us, and we are hopeful that, working together, we can achieve meaningful progress for the people we serve.

Thank you once again for your dedication and for taking the time to visit with us. Please know that you are always welcome here, and we appreciate your commitment to our shared goals.

Sincerely,

Terri Walker

Terri Walker
Superintendent, Northwest Arctic Borough School District
(907) 442-1802



FOR IMMEDIATE RELEASE

September 11, 2025

Contact:

Caroline Storm, Coalition for Education Equity of Alaska

Email: director@ceequity.org

Phone: (907) 399-0582

Alaska assessment results show urgent need to fund additional resources for public education classrooms

Anchorage, AK – On September 5th, the Alaska Department of Education and Early Development publicly released the 2024-2025 AK Star System of Academic Readiness assessment results. At the same time the DEED Commissioner issued a press release that was disparaging of school districts, despite the disruption of COVID and the State’s continued unstable and flat funding of public education.

In the assessment Summary it states that “DEED remains committed to supporting instruction, providing resources that advance student learning and achievement, and upholding accountability for the investment Alaska has made in public education”. DEED is responsible for supporting districts in need. Accountability for student achievement *ultimately* lies with the State of Alaska.

It is disappointing that the Commissioner issued a press release disparaging the efforts of Alaska school districts. School district leaders have spent years trying to balance budgets as state funding has not kept pace with inflation. Cutting teachers, aides, support staff and administrative positions is not going to lead to improved outcomes no matter how many times the Commissioner talks about “policy” and “innovation”. One simply can’t innovate out of having a prepared and skilled teacher in front of students, nor innovate out of exorbitant costs for heat and power in school facilities. Instead of starving school districts and then complaining about test results, DEED should be promoting adequate education funding so that all Alaskan children have the opportunity to achieve to their full potential.

What the recent data shows is that when districts have dedicated resources for reading interventions, proficiency increases. When DEED dedicates resources to instructional support, proficiency increases. With additional funding, we can see the same improvements for all grades.

With the small increase to the BSA that we saw this year (only a \$20 increase from the previous year) districts are investing in expanding science based reading curricula, hiring teachers, and providing additional services to struggling students. Money does matter when we are talking about outcomes, and CEE will continue to address the funding shortfalls when it comes to providing adequate resources for Alaska’s students.

About the Coalition for Education Equity of Alaska:

The Coalition for Education Equity of Alaska advocates for fair and adequate funding for public education

statewide, with a focus on ensuring that rural, remote, and underserved communities receive the support they need to thrive.

**ADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 437th regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:00 p.m. on Tuesday, August 26, 2025, in the NWABSD Boardroom in Kotzebue, AK.

Board Members present were:

Alice Adams
Tillie Ticket
Jeanne Gerhardt-Cyrus
Joanne Harris
Alice Melton-Barr
Carol Schaeffer
Shannon Melton
Marie Greene
Margaret Hansen

Board Members absent and excused were Millie Hawley
Millie Hawley attended the meeting at 4:11 P.M.

A quorum was present.

Observed.

Those present participated in the Pledge of Allegiance.

Staff present: Terri Walker-Superintendent, Jeff Alexader, Assistant Superintendent; Joy Cogburn-Smith-Director of State/Federal Programs; James Stewart, Human Resources Director; Joseph Groves, Director of ATC; John Crabb, Assistant Director of ATC; Dena Strait, Capital Projects Manager; Deborah Landcaster, Director of Curriculum; Amy Eakin, Director of Technology.

No public comment was given.

Carol Schaeffer moved to approve the consent agenda as amended, with the acceptance of pulling school presentation and recognition and awards. Seconded by Marie Greene. Approved unanimously.

No Recognition or awards were presented

Superintendent Terri Walker presented her report.

Carol Schaeffer moved that the Board go into an executive session to discuss matters, the immediate knowledge of which clearly would have an adverse effect upon finance of the school district; Seconded by Marie Greene.

Motion passed unanimously by voice vote.

The Board convened into executive session at 4:11 p.m.

The board convened into executive session at 4:44 p.m.

Joanne Harris moved to approve the consent agenda as presented, Seconded by Millie Hawley. Approved by rollcall vote.

Each month various Human Resources actions occur, which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, positions reclassifications and the revision of job descriptions. In addition, the administration informs the Board of resignations and terminations throughout the district. The administration recommends the Board approve the Human Resources actions as presented.

Board approval is required for Board Meeting Dates. Board Bylaw 9320 Meetings states that Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF STAFF/GUESTS

PUBLIC COMMENTS

APPROVAL OF AGENDA

RECOGNITION AND AWARDS

SUPERINTENDENT'S REPORT

EXECUTIVE SESSION

ADOPTION OF CONSENT AGENDA

APPROVAL OF HUMAN RESOURCES

APPROVAL OF FY26 BOARD MEETING DATES

The School Board shall establish and maintain a balanced budget. The FY26 General Fund Operating Budget was approved and adopted at the April 28th, 2025:

Revenues: \$65,877,405

Expenditures: \$70,727,105

Transfer in from Other Funds: \$2,300,000

Transfers out to Other Funds: \$675,500

Presented to you is Budget Revision #1. For the FY26 Operating Fund Budget:

Revenues: \$73,280,013

Expenditures: \$74,983,853

Transfer in from Other Funds: \$2,300,000

Transfers out to Other Funds: \$2,775,000

This Revision includes changes to revenue detailed as follows:

- Additional contributions by the Northwest Arctic Borough
- FY2026 Foundation Projection Report, \$6,660 base student allocation (BSA)
- Updated PERS and TRS on-behalf rates
- Corrected other local revenue projection

The change in total expenditures is dependent upon the acceptance of the memos presented in this committee meeting (NMS Custodial and Food Service agreements, Noatak fuel increase, and Safe and Civil MOA, as well as actual amounts shared for the FY26 On-Behalf rates. FY26 Insurance Coverage Renewal and FY25 Audit Services. Additionally, it is recommended that the Board include a reinstatement of departmental budget cuts (Human Resources, Business Office, Superintendent, Assistant Superintendent, and Board of Education), transfers out for the ATC, Noatak district match and Food Service, the Student Activities Program, as well as building the Inupiaq language program fund, and providing an attendance incentive.

A Fund Balance is not included in this breakdown because the fund balance is estimated going into FY26.

The final and actual Fund Balance will be known after the FY25 audit is complete. The administration recommends the Board approve FY26 Budget Revision #1. As presented.

Superintendent's out-of-district travel requires Board Approval. Requests for Out-of-district Travel by the Superintendent upcoming Travel dates:

September 20-21, 2025, Fall Boardsmanship Academy, Anchorage, AK.

September 24-27, 2025, Superintendent's Fall Conference, Fairbanks, AK.

October 8-11, 2025, National Indian Education Conference, Spokane, WA.

The Administration recommends the Board approve the Superintendent's request for out-of-town travel as presented.

Board approval is required for purchases exceeding \$50,000.00. The administration is requesting the school board's approval to purchase 57,000 gallons of Fuel at \$11.42 per gallon for the Noatak School. This is more than usual for this site, which has been 40,000 gallons the past two years but with the erosion issue approaching the runway with only 133 feet of ground between the runway apron and the riverbank this extra fuel would be a prudent decision. Vendors did not bid on providing fuel to Noatak; therefore, fuel to Noatak was not included in the approval of the bulk fuel purchase. The fuel must be flown in via Everts Air Fuel out of Fairbanks. The cost of 57,000 gallons of fuel at \$11.42 a gallon from Everts Air Fuel FOB Fairbanks to Noatak will be \$651,008.76.

Funding sources: General Fund Maintenance Department Fuel Budget. The approved budgeted amount for Noatak Fuel is \$490,000.00 An additional \$170,000 is recommended in Revision #1. The administration recommends board approval of the purchase of 57,000 gallons of fuel from Everts Air Fuel, not to exceed \$651,008.76.

Board approval is required for purchases that exceed \$50,000. Funding: General Fund and Title 1 Professional Development Set Aside (fund 267) The administration recommends approval of the Safe & Civil Schools (Susan Isaacs) MOA FY26, not to exceed \$196,000 as presented.

Board approval is required for contracts that exceed \$50,000. Alaska Humanities Forum (AKHF) will facilitate and oversee major components of the New Alaska Native Education Ilisautri Project, including managing the cultural immersion (Culture Camp/Orientation) for new teachers, 2 gatherings in Kotzebue for C3 educators each year of the grant, and Partnership Meetings. This includes arranging and paying for travel costs associated with these activities. The total cost of these services, including partial salary/benefits for the AKHF C3 Program Director, Manager, and Coordinator, is \$612,562.06 for the 2025-2026 grant year (08/01/2025 to 07/31/2025). Detailed Budget Included, fully funded by Alaska Native Education C3 Ilisautri Grant Project. The administration recommends the board approve the MOA Alaska Humanities Forum FY26 for the amount not to exceed \$612,562.06 as presented.

Board approval is required for contracts that exceed \$50,000. National Institute for Excellence in Teaching (NIET) will support the Districts Implementation of the Comprehensive State Literacy Grant for \$165,000 for the 2025-2026 grant year (08/01/2025 to 06/30/2026) Detailed overview of Services Attached. Funded by grant fund 305, Comprehensive State Literacy Grant (CLSD) (\$154,420) and Quality Schools Grant (\$10,580). The administration recommends board approval of MOA National institute for Excellence in Teaching (NIET) FY26 for the amount not to exceed \$165,000 as presented.

APPROVAL OF FY26 BUDGET
REVISION # 1.

APPROVAL OF SUPERINTENDENTS
OUT OF REGION TRAVEL

APPROVAL OF FUEL PURCHASE -
NOATAK

APPROVAL OF SAFE & CIVIL
SCHOOLS (SUSAN ISAACS) MOA
FY26

APPROVAL OF MOA ALASKA
HUMANITIES FORUM FY26

APPROVAL OF MOA NATIONAL
INSTITUTE FOR EXCELLENCE IN
TEACHING (NIET) FY26

Board approval is required for contracts that exceed \$50,000. Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the districts in writing grant proposals, her duties include evaluating and overseeing existing federal grant projects, data entry, and completing all required Federal Performance Reports. The MOA addendum, which includes travel, is for a total of \$202,327.17. The grants Karen McCain assists the district in managing for the FY26 (including carryover) total \$5,934,554.00. Her outside evaluator costs for those grants equals 3.42%. The administration recommends board approval of MOA Addendum for Karen McCain FY26 for the amount not to exceed \$202,327.17 as presented.

APPROVAL OF MOA ADDENDUM
KAREN MCCAIN FY26

Board approval is required for contracts that exceed \$50,000. Each school year, middle school students across the district participate in the Middle School Academy through the University of Alaska Anchorage's Alaska Native Science and Engineering Program (ANSEP). The cost includes salaries, benefits, services, airfare, and supplies, totaling \$160,000 for 54 students.

APPROVAL OF UNIVERSITY OF
ALASKA-ANSEP COSTS FOR THE
2025-2026 YEAR

Acceleration Academy for up to 20 students; Acceleration Academy (Full-Time) is a full school day opportunity during the academic year. Students in grades 9-12 take free university courses and earn three years of college credits towards any degree by high school graduation. The cost includes tuition and fees for up to 20 students for \$60,000.

ANSEP STEM Ready Academy engages our fifth-grade students with hands-on Science, Technology, Engineering, and Mathematics (STEM) career exploration projects. These sessions are school district specific. The cost includes salaries, benefits, services, and supplies for up to 30 students for \$30,000.

Funding: Native Youth in Action (NIYA (Fund 354

The administration recommends board approval of University of Alaska-ANSEP Costs for the 2025-2026 School Year not to exceed \$250,000, as presented.

Board approval is required for all service contracts over \$50,000. The school district and NANA Management services currently have a contract through FY26 for the NWABSD Food Service Program. See below for the current and proposed pricings:

APPROVAL OF FY26 NMS FOOD
SERVICE ADDENDUM K-12M SITES

MEAL	CURRENT PRICING	PRICING FOR FY26	INCREASE
Breakfast	\$5.28	\$5.53	4.7%
Lunch	\$9.76	\$10.22	4.7%
Seconds	\$3.50	\$3.50	0%

The breakfast and lunch meals are partially reimbursed through the National School Lunch program, Summer Food Service Program, or Single Summer Option. The district is not reimbursed for seconds; therefore, those costs are supported by the district's food service program which in a typical year is a transfer from the general operating fund. Based upon the FY25 meal counts, we are estimating this cost increase to be approximately \$105,000.00. See attached monthly breakdown for more information. The Administration recommends the Board approve the 26 NMS Food Service Addendum K-12 Sites, as presented.

Board approval is required for all purchases over \$50,000. The School District went out to request for proposals for Custodial Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. NANA Management Services, LLC was the single proposer that the district had, and if offering, competitive prices for their services despite the increase noted below.

APPROVAL OF FY26 NMS CUSTODIAL
SERVICES ADDENDUM

FY25 amount \$2,511,227 (no increase to service costs from FY24)

Recognize the District's current financial challenges, as the district's partner, NMS Custodial Services did not request an increase for the FY25 year as long as the scope of services remains the same.

Requested FY26 amount \$2,659,904.08.

The FY26 increase request includes a 4.7% cost increase, as well as the addition of vacuum repair and replacement services. The total increase amount is equal to \$148,677.64.

The Administration recommends the Board approve the FY26 NMS Custodial Services Addendum not to exceed \$2,659,904.08, as presented.

Board approval is required for purchases that exceed \$50,000. The administration requests School Board Approval to enter into a contract with NANA Management Services, LLC for NMS Security for STAR Dorm, in the amount of \$151,013.52 to provide twelve-hour nighttime security at the STAR dormitory. This memorandum of Agreement (MOA) will allocate STAR of the Northwest Magnet School funds to supply a twelve-hour overnight security guard, seven days a week, for 38 weeks while the magnet school dormitory remains open. This will ensure consistent, professional nighttime security for both STAR and Readistar students. The administration recommends the Board approves the NMS Security for STAR Dorm Memorandum of Agreement with NANA Management Services, LLC in the amount not to exceed \$151,013.52 as presented.

APPROVAL OF NMS SECURITY FOR
STAR DORM MOA WITH NANA
MANAGEMENT SERVICES, LLC

Board approval is required for contracts that exceed \$50,000. Provide Counseling Education including direct counseling service, classroom presentation, student scheduling, scholarship and post-graduation guidance, supervision, school counseling services and documentation. Provide services via direct student/teacher on-site contact provides consultation services with principal, teachers, aides, and parents, through remote and/or direct service, supervision and site contact with teachers and students. This contact will provide the opportunity to assist the district in providing services as to improve educational advantages and wellness services for students in the district. The MOA, which includes travel, is for \$123,000. And is fully paid for with Counseling grand funds (OYVF grant). The administration recommends board approval of the FY26 Counselor MOA, Clay Moose in the amount not to exceed \$123,500. As presented.

APPROVAL OF FY26 COUNSELOR MOA, CLAY MOOSE

Board approval is required for contracts that exceed \$50,000. Kristen Bacon, PT provides oversight, direct, and indirect physical therapy services for children across the district ages 0-22. Kristen Bacon, PT Therapy, is an experienced therapist who has a history of working effectively with staff, parents, and students in special services programs. She will oversee and conduct consultation, evaluation, and direct physical therapy services. The contract, partially supported by grants, will provide her the opportunity to assist the district in providing services as requires by law to infants and special education students in the district. Kristen Bacon, Physical Therapist also consults with staff. The MOA, which includes travel, is for \$54,000 and is fully grant funded with special education and ELF grants. The administration recommends board approval of the Physical Therapist MOA, Kristen Bacon in the amount not to exceed \$54,000 as presented.

APPROVAL OF PHYSICAL THERAPIST MOA, KRISTEN BACON

Board approval is required for contracts that exceed \$50,000. School Psych, Terese Kashi provides psychological and Special Education direct services, consultation, assessment services for NWABSD students. Additionally training, Functional Behavior Assessment and behavior plans are provided. She provides services via direct students/teacher on-site contact. Dr. Kashi has provided services in our region for over 7 years. These additional funds would be used for these services. The contract addendum will provide the opportunity to assist the district in providing services as to improve educational advantages and wellness services for students in the district. The MOA Addendum, which includes travel, is for \$94,000 and is paid for by both general and special Education grant funds. The administration recommends board approval of the School Psych MOA Addendum, Terese Kashi, in the amount not to exceed \$94,000 as presented.

APPROVAL OF SCHOOL PSYCH MOA ADDENDUM: TERESE KASHI

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 5141.22 Infectious Disease within the Bylaws of the Board series. This update includes updates in law and removes HIV verbiage. The Board policy Committee reviewed the proposed changes and recommended approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 5141.22 Infectious Disease as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 5141.22 INFECTIOUS DISEASE; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5113 Absences and Excuses within the Students series. This update includes legal citation updates and clarifying verbiage not to conflict with AR 5113. The board policy Committee. Reviewed the proposed changes, recommends approval to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5113 Absences and Excuses as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 5113 ABSENCES AND EXCUSES; FIRST READING

Department of Education and Early Development (DEED) School Construction Grant applications or score reuse letters for FY 2027 are due by September 1, 2025, and Board approval of the Capital Improvement Plan (CIP) priorities is requirement for submission. The Six-Year CIP is used to prioritize projects and establish the order of construction for District capital improvement projects. The School Board annually updates the Six-Year CIP. The district submits grant applications or score reuse letters for the projects identified for the first year of the plan. Approval is requested by the Regional School Board for approval of the final Six-Year CIP to be submitted with the score reuse letters. A preliminary list was provided and approved by the board in January 2025 on Memo 25-068. The changes have been made to the list since that time. First the Deering K-12 Replacement School project has been increased per DEED's allowable escalation rate of 4%. This increases the cost to approximately \$60,500,000. Second, Buckland K-12 School Boiler Replacement project has been moved into spot #2 as a score reuse. This means no additional time was spent in preparing a grant application. The match for this project is approximately \$76,540.00. Attached is a proposed final FY 2027 – FY 2032 Six-Year CIP list that includes a description of the proposed projects, and their anticipated costs at the time. The administration recommends approval of the final FY27 Six-Year Capital Improvement Plan, as presented.

APPROVAL OF FINAL FY27 SIX-YEAR CAPITAL IMPROVEMENT PLAN

Acceptance of the award of FY26 funding from the State of Alaska Department of Education and Early Development for Deering K-12 School Replacement by the School Board is required. In Summer 2024, District submitted an FY26 application for funding to the state for the school replacement project. While not included in the state fiscal budget, the state had a small amount of money they provided for gravel harvesting and stockpiling on the future school site. Grant total is \$1,666,667, local match not to exceed \$333,333 for a total project of \$2M. The school replacement project is approximately \$60M. so this is a small, but important, first step. A budget that matches the grant agreement is attached. The project scope of work is primarily focused on necessary site design and permitting work in preparation for gravel stockpiling in Sumer '26 or '27. \$190,000 in design work was approved in April '25 under memo

ACCEPTANCE OF FY26 DEED GRANT FOR DEERING K-12 SCHOOL REPLACEMENT GRAVEL HARVESTING AND STOCKPILING

25-125 utilizing general funding. \$143,333 in additional general funds is needed to meet the local match requirements.

Pre-design work includes Cultural Resources impact evaluation, permitting, and surveying. Project needs to secure site control with NANA which requires various surveys, NANA Committee meetings, and non-objection letter from the Village and City of Deering, etc. Permits from both the Corp of Engineers and the Borough are needed. In addition, DEED does not pay for work off the school site such as utility extensions. Therefore, we need to do pre-design for these extensions in order to pursue other grants to fund this future work. Projects will end with stockpiling of all needed gravel on the new school site. Future grants are needed to build out the gravel pad, utility extensions and the school itself.

Grand funding impetus is SOA DOT's project to build a new airport, or emergency evacuation road. DOT is bidding their project in August, with their contract expected to mobilize in spring 2026. DEED has anticipated the district to directly negotiate with the DOT contractor to procure the quantity of gravel needed and have it hauled and stockpiled on site. There was not enough funding to build out the gravel pad.

To move forward, the superintendent requires Board approval to accept the grant award, the additional match funding, and the delegation of authority to manage the project budget.

The administration recommends the Board accept the state FY26 grant funding of \$1,666,667 and an additional local match not to exceed \$143,333 for Deering K-12 School Replacement, and delegation of authority to the Superintendent to manage the project budgets, as presented.

Acceptance of award of FY26 funding from the State of Alaska Department of Education and Early Development for Districtwide Fire System Replacement, 6 Sites by the School board is required to advance the project. Alaska Department of Education and Early Development has awarded a grant to the district for the above noted project. Project includes the replacement of fire alarm panels at six schools. Shungnak will get a new fire alarm system and a new sprinkler system. Schools involved are Ambler, Buckland, June Nelson, KMHS, Noorvik and Shungnak. Total project costs is \$6,612,840.

Noorvik School's fire alarm system was replaced this past spring, so the physical work is complete.

Funding wise, Noorvik is part of this grant. Borough committed \$455,000 to replace Noorvik's system in August 2024. That funding counts towards the match for this grant. In an attempt to secure the remaining local match, a grant application was submitted to Representative Nick Begich's office this spring for FY26 Congressional Directed Spending. The Representative has inserted this request into funding bills, but we will not know if funding passed until this fall. If funded, it will cover the vast majority of the remaining match. Project will complete design and bid by early 2026. Construction will begin in Spring 2026 and will continue into Summer 2027. To move forward, the superintendent needs Board approval to accept the grant award, commitment of the additional match funding, and the delegation of authority to manage the project. The administration recommends the Board accept the state FY26 grant funding of \$5,290,272, commit an additional amount not to exceed \$867,568 in local match for Districtwide Fire System Replacement, 6 Sites, and delegation of authority to the Superintendent to manage the project, as presented.

The administration requests a resolution from the School Board supporting application for funding to renovate and modify teacher housing in Buckland, Noatak, and Kivalina and committing funding for the districts share of required matching funds. The Alaska Housing Finance Corporation (AHFC) has a program available to encourage the development of housing for teachers, health professionals and public safety in rural areas. AHFC currently has approximately \$7 million in available funding. Applications are due October 17, 2025, for funding consideration. The AHFC program provides funding for new construction, renovation of buildings into housing and upgrade of existing housing, by school districts. The grants currently reimburse up to 85 percent of the total cost of the renovation projects with a limit of \$700,000 in AHFC funding per application. There are additional points for creating or renovation multiple units at one time and energy efficiency upgrades. The district has a need for renovation and addition work in three communities. Buckland has a 3-bedroom unit for that needs energy efficiency upgrades and modernization in order to return to use by teachers. Noatak does not have a 3-bedroom unit but needs one to help retain a long-term teacher and to attract and retain future teachers with families. Kivalina does not have enough teacher housing units on the new campus. However, two modular classrooms are on site and can be converted to teacher housing. One building can become two, one-bedroom units, and the other building can become one unit with two bedrooms. An application for \$330k for this project was submitted to Senator Murkowski's office in Spring 2025 for Congressional Directed Spending (CDS) funds. On 7-29-25, the district was told the funds were included in an appropriations bill and secured. Funds will not be available until sometime next year. Because we do not have additional information at this time, the board has not been asked to accept this funding. However, in order to apply for AHFC Funding, we need a match commitment. Administration requests Board approve \$330k in match to support the fall AHFC applications. When a formal grant agreement is provided for the \$330K CDS money, assumed to happen in spring or summer 2026. Administration will request Board to accept the CDS money, thus replacing the district match. Essentially, the District's match is a bridge match until the CDS's funds are accepted by the board. An estimate of \$1,025,000 has been created by Property Services and CIP Manager for the projects. AHFC's maximum grant is \$700,000. The minimum match is 15% or \$105,000. However, matches can come from grants such as the pending CDS funds through Senator Murkowski's office. By committing \$330k in match, \$1,030,000, assuming an AHFC grant award, will be available for this work.

The applications must include a letter of commitment for the local share of costs as recommended by the board. The district match would be funded from capital reserves (or general funds) whichever are available for this purpose. Applications also require Board resolutions supporting the applications for funding. The resolution must also name the person authorized to submit the application. The Administration recommends that Dena Strait, the Districts Capital Projects Manager, be authorized to provide application information on behalf of the district. The administration recommends the Board adopt Resolution 26-001 approving application to AHFC for funding for teacher housing renovations in Buckland, Noatak, and Kivalina; commit to local share not to exceed \$330,000; and authorize Dena Strait to provide application information on behalf of the board, as presented.

ACCEPTANCE OF DEED FY26
FUNDING DISTRICTWIDE FIRE
SYSTEM REPLACEMENT, 6 SITES

ADOPTION OF RESOLUTION 26-001;
APPROVAL TO APPLY FOR AHFC
RURAL PROFESSIONAL HOUSING
GRANTS FOR BUCKLAND, NOATAK,
KIVALINA

Approval of the School Board is required to request funding from the Northwest Arctic Borough for the Playground Replacement and Refurbishment Project. In Summer 2024, Districts Capital Improvements Project Manager was requesting to do an analysis of the condition of the existing playgrounds across the district. The intent was to establish a baseline condition of each playground and determine funding requirements to replace and refurbish playgrounds as needed. From this effort, playgrounds were divided into categories per level of need as noted below.

1. No work needed – Kivalina's playground is new, and Deering's will be replaced with the new school.
2. Swing set parts or other broken parts or pieces replaced only – Ambler, Kiana, and Shungnak
3. Replacement of broken equipment and parts of swing sets – Buckland, Kobuk, Selawik and Noatak.
4. Replacement of whole play structures, swing sets and adding Safety Surface – Noorvik, and JNES.

An estimate of \$615,000 has been established for this work. Installing code complaint safety surfacing at three schools is roughly one third of the overall cost. Historically, local sources have been used to provide safety surfacing and have often not met the depth or material specifications needed to be code compliant. This was done due to the playground surface being covered by snow most of the year. The playgrounds are not only school playgrounds but are typically the only playground in the community. Installing code compliant safety surfacing is recommended when playgrounds receive major overhauls. For this project that would include Noorvik and JNES. Grant funding from Northwest Arctic Borough has been discussed in past JMCC meetings and may be a funding opportunity. To move forward, the Superintendent requires Board approval to request funding from the Borough delegation of authority to manage the project if funding is received. The administration recommends approval of the funding request to the Northwest Arctic Borough for \$615,000 for the Playground Replacement and Refurbishment Project of playgrounds across the district.

None at this time.

The next regular Board meeting of the NWABSD Board of Education will be held on September 29 and 30, 2025, virtually

Marie Greene moved to adjourn the meeting, seconded by Alice Adams.

Motion passed with unanimous consent. The meeting adjourned at 4:36 pm.

Tillie Ticket, Secretary

Amy Eakin, Recording Secretary

APPROVAL OF FUNDING REQUEST
TO THE NORTHWEST ARCTIC
BOROUGH FOR THE PLAYGROUND
REPLACEMENT AND
REFURBISHMENT PROJECT

COMMUNICATION AND ITEMS
PRESENTED BY BOARD MEMBERS

DATE/TIME OF NEXT BOARD
MEETINGS

ADJOURNMENT

**ADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the special meeting of the Northwest Arctic Borough School District Board of Education to order at 5:06 p.m. on Monday, July 9, 2025.

Board Members present were:

Tillie Ticket
Jeanne Gerhardt-Cyrus
Alice Melton-Barr
Millie Hawley
Shannon Melton
Marie Greene
Margaret Hansen
Joanne Harris
Carol Schaeffer

Board Members excused were:

Alice Adams

Board Members absent were:

Alice Adams

A quorum was present.

Observed.

Observed.

Staff/guests present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; James Stewart, Human Resources Director; Kathryn Self, Assistant Director of Human Resources; Perrian Windhausen, Director of Student Services; Joy Cogburn-Smith, Director of State and Federal Programs; Amy Eaking, Director of Technology; Natalie Dickie, Director of Administrative Services; Mark Moore, Director of Property Services; Joseph Groves, Director of Alaska Technical Center; Debroah Lancaster, Director of Curriculum; John Crabb, Assistant Director of Alaska Technical Center;

Superintendent Terri Walker presented her report.

Alice Melton-Barr moved that the Board go into Executive Session, seconded by Tillie Ticket. The motion passed unanimously by voice vote.

The NWABSD Board of Education may go into Executive Session to discuss matters, the immediate knowledge of which would have an adverse effect upon the finance of the district or to discuss subjects that tend to prejudice the reputation and character of any person; or to discuss matter which by law, municipal charter, or ordinance are required to be confidential.

The board went into Executive Session at 5:52 p.m.

Executive Session ended at 7:07 p.m.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF
STAFF/GUESTS

SUPERINTENDENT'S
REPORT

EXECUTIVE SESSION

CONSENT AGENDA

Marie Greene made a motion to Adopt the consent agenda, seconded by Millie Hawley. Motion was passed.

Each month, various Human Resources actions occur, which require Board action or cognizance. On a monthly basis, the administration recommends Board approval of new certified/classified hires, position reclassifications, and the revision of job descriptions. In addition, the administration informs the Board of resignations and terminations throughout the district. The administration recommends that the Board approve the Human Resources actions as presented.

Board Acceptance of New Grants. In the spring of 2024, the district applied for a 3-year grant through the Alaska Native Education Program for The Iñupiatun Iisaqta Project (TIIP). The grants seek to preserve the Inupiaq language and culture through immersive education for Alaska Native students. With support from local Native organizations, TIIP will implement Pre-K–12 programs, cultural activities, and community engagement at three pilot schools. Its four goals focus on language fluency, curriculum integration, cultural exposure, and stakeholder involvement. Included is the project abstract and Grant Award Notification. The administration recommends that the board approve the acceptance of the Alaska Native Education Program Grant for The Iñupiatun Iisaqta Project for the total amount of \$2,836,944 over 3 years as presented.

Approval by the board is needed for adding positions. The Northwest Arctic Borough School District is committed to strengthening our Iñupiaq language and culture program. As outlined in our strategic plan, we are prioritizing the development of a comprehensive Iñupiaq curriculum, beginning with a place-based science program. We also plan to launch an Iñupiaq immersion school, starting with Pre-K. To ensure the success of these efforts, we recognize the importance of supporting our Iñupiaq Ilitsautri in becoming fluent speakers, so they are equipped to teach the language to future generations. The administration recommends the Board approve the position of the Director of the Iñupiaq Programs as presented.

Superintendent's out-of-district travel requires Board approval. The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

Regular Meeting August 25 and 26, in-person.

Marie Greene moved to adjourn the meeting, seconded by Millie Schaeffer. Motion passed with unanimous consent.

The meeting adjourned at 7:10 p.m.

Tillie Ticket, Secretary

Amy Eakin, Recording Secretary

HUMAN RESOURCES

APPROVAL TO ACCEPT
ALASKA NATIVE
EDUCATION PROGRAM
GRANT AWARD

APPROVAL OF THE
DIRECTOR OF IÑUPIAQ
PROGRAMS POSITION

APPROVAL OF
SUPERINTENDENT'S
TRAVEL

DATE & TIME OF NEXT
MEETING

ADJOURNMENT

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel." Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

<p>President Margaret Hansen called the 436th Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:00 p.m. on <i>Tuesday</i>, June 3, 2025, in Kotzebue Alaska.</p> <p>Board Members present were:</p> <p style="padding-left: 40px;">Millie Hawley Tillie Ticket Carol Schaeffer Marie Greene Jeanne Gerhardt-Cyrus Alice Melton-Barr Margaret Hansen</p> <p>Members that were excused were:</p> <p style="padding-left: 40px;">Joanne Harris Alice Adams</p> <p>Members that were absent:</p> <p style="padding-left: 40px;">Shannon Melton</p> <p>A quorum was present.</p> <p>Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Perrian Windhausen, Director of Student Services; Kathryn Self, HR Director; Robert Sheldon, Student Activities Coordinator; Joseph Groves, ATC Director; Joy Cogburn-Smith, Director of State & Federal Programs; Natalie Dickie, Director of the Business Office; Amy Eakin, Director of Technology; Shayne Pungowiyi, Assistant to Superintendent.</p> <p>Observed.</p> <p>None.</p> <p>Marie Greene made a motion to approve the agenda as presented, Millie Hawley seconded the motion. The agenda was approved, no objections.</p> <p>School Presentations: Noorvik Elementary School Thank you cards to the Board of Education.</p> <p>April 2025 Employees of the Month awardees that were recognized:</p> <ul style="list-style-type: none">• Vernon Nelson – Property Services• Troy Humphreys – Property Services• Donovan Watkins – Property Services• China Kantner – ATC <p>Superintendent Terri Walker presented her report.</p> <p>Carol Schaeffer moved that the Board go into an executive session to discuss matters, the immediate knowledge of which would have an adverse effect upon finance of the district; or to discuss subjects that tend to prejudice the reputation and character of any person; or to discuss matters which by law, municipal charter, which by law, municipal charter, or ordinance are required to be confidential. Seconded by Alice Melton-Barr.</p> <p>The motion passed unanimously by voice vote. The Board went into executive session at 4:38 p.m.</p> <p>Executive Session ended, and the meeting reconvened in open session at 4:48 p.m.</p> <p>Marie Greene made a motion to adopt the consent agenda, with a request to pull the Memorandum 25-101, Approval of Proposed revisions to board policy 5141.22 Infectious Disease. Millie Hawley seconded the motion. Passed by roll call vote.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>INTRODUCTION OF STAFF/GUESTS</p> <p>MOMENT OF SILENCE</p> <p>PLEDGE OF ALLEGIANCE</p> <p>PUBLIC COMMENTS</p> <p>APPROVAL OF AGENDA</p> <p>SCHOOL PRESENTATIONS</p> <p>RECOGNITION AND AWARDS</p> <p>SUPERINTENDENT'S REPORT</p> <p>EXECUTIVE SESSION</p> <p>ACTION</p> <p>ADOPTION OF CONSENT AGENDA</p>
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Approval of April 29, 2025, Regular Meeting Minutes.

This is the first reading of the proposed revisions to BP 5141.22 Infectious Diseases within the Students series. This update includes updates in law and removes HIV verbiage. The administration recommends that the Board approve the first reading of the proposed revisions to BP 5141.22, Infectious Diseases, as presented and open for public comment.

This is the second reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relations series. This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 1250, Volunteer Assistance, as presented.

This is the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series. NWABSD does not currently have this BP. This BP adds clarity on exempt employees. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented.

This is the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series. This update includes Fair Labor Standards Act language and citations for exempt employees. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented.

This is the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity within the Students series. This update includes the removal of food as a reward language as well as updates to physical activity requirements. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity as presented.

This is the second reading of the proposed revisions to BP 5148 Childcare within the Students series. This policy is not currently adopted and is recommended by the administration to support childcare in the region. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 5148 Childcare as presented.

This is the second reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Instruction series. This update includes the inclusion of local observances and the daily pledge of allegiance requirement. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented.

This is the second reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series. This update includes cultural language supporting volunteer work as a part of the curriculum. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 6142.4, Community Service, as presented.

This is the second reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series. This update includes culturally responsive language as well as multiple tracks post-graduation. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 6143, Courses of Study, as presented.

APPROVAL OF MEETING MINUTES

APPROVAL OF PROPOSED REVISIONS TO BP 5141.22 INFECTIOUS DISEASE; FIRST READING

APPROVAL OF PROPOSED REVISIONS TO BP 1250 VOLUNTEER ASSISTANCE; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 4151 SALARY GUIDES-EXEMPT EMPLOYEES; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 4313.1 LOAN SCHEDULING HOURS OF EMPLOYMENT; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 5040 STUDENTS NUTRITION AND PHYSICAL ACTIVITY; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 5148 CHILDCARE; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 6115 CEREMONIES AND OBSERVANCES; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 6142.4 COMMUNITY SERVICE; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 6143 COURSE OF STUDY; SECOND READING

This is the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series. This update includes a legal note for explanation and clarification of credit requirements. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 6146.4 RECIPROCITY ON GRADUATION; SECOND READING

This is the second reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series. This update moves procedural verbiage to the Administrative Regulation. Temperature ratings were reviewed and not removed. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 6153 SCHOOL-SPONSORED TRIPS; SECOND READING

This is the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series. This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 6161.2 DAMAGED OR LOST INSTRUCTIONAL MATERIALS; SECOND READING

This is the second reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series. This update includes the update of the Department of Education's name, and an additional statute cited. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 7000 Concepts and Roles as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 7000 CONCEPTS AND ROLES; SECOND READING

This is the second reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series. This update includes language around construction/major maintenance and local contributions. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 7310 Methods of Financing as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 7310 METHODS OF FINANCING; SECOND READING

This is the second reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Councils series. This update includes 2021 AASB revision recommendations including law updates and role clarifications. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 8000 Concepts and Roles as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 8000 CONCEPTS AND ROLES; SECOND READING

This is the second reading of the proposed revisions to BP 8320 Meetings within the Advisory School Councils series. This update includes language about executive sessions as recommended by AASB in 2009. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BP 8320 Meetings as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 8320 MEETINGS; SECOND READING

This is the second reading of the proposed revisions to BB 9122 Vice President within the Bylaws of the Board series. This update includes the removal of a law citation and a clarification of duties. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BB 9122, Vice President, as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9122 VICE PRESIDENT; SECOND READING

This is the second reading of the proposed revisions to BB 9200 Board Members within the Bylaws of the Board series. This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. This bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends that the Board approve the second reading of the proposed revisions to BB 9200 Board Members as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9200 BOARD MEMBERS; SECOND READING

This is the second reading of the proposed revisions to BB 9210 Qualifications within the Bylaws of the Board series. This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9210 Qualifications as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9210 QUALIFICATIONS; SECOND READING

This is the second reading of the proposed revisions to BB 9220 Elections within the Bylaws of the Board series. This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9220 Elections as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9220 ELECTIONS; SECOND READING

This is the second reading of the proposed revisions to BB 9230 Orientation within the Bylaws of the Board series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9230 Orientation as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9230 ORIENTATION; SECOND READING

This is the second reading of the proposed revisions to BB 9240 Board Development within the Bylaws of the Board series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9240 Board Development as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9240 BOARD DEVELOPMENT; SECOND READING

This is the second reading of the proposed revisions to BB 9321 Executive Sessions within the Bylaws of the Board series. This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations. The Board Policy Committee reviewed the proposed changes and recommended approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9321 Executive Sessions as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9321 EXECUTIVE SESSIONS; SECOND READING

Board approval is required to expend \$50,000.00 and higher. The NWABSD Property Services department uses Refrigerated Solutions to service and repair our commercial refrigeration equipment. The property services department is requesting authorization to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair our refrigeration equipment in FY25/26. The administration recommends board approval of the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.

APPROVAL OF REFRIGERATED SOLUTIONS

Board approval is required for expenditures that exceed \$50,000. In the 2021, 2023 2025 the district had fuel spills in Kivalina on the old teacher housing campus, in Noorvik behind the teacher housing 6-plex on the hill (which are not closed out) and in Kotzebue the fuel tank used for the bus barn developed a leak in April 2025. RESCON was and still is being used to mitigate the spill issues in Kivalina and Noorvik and currently addressing the spill issue in Kotzebue and monitoring the dispose of the spilled heating fuel. They have been working directly with the ADEC on the three spills. We also need to retain their services in the event of any spills we would need immediate support with. The Administration recommends Board approval to continue with RESCON to continue and finish the fuel spill clean-up at each site as per attached not to exceed \$95,000.00 for the school year 25/26.

APPROVAL OF RESCON

Board approval is required to expend \$50,000.00 and higher. Alaska law mandates that public schools have their fire protection equipment inspected and certified by a licensed and bonded company each year. Frontier Fire Protection has performed the inspections and service work on our fire alarm systems, sprinkler systems, handheld fire extinguishers, and range hood extinguisher systems for the past 23 years. The inspections are performed during the summer months when school is out of session. Frequently during the inspection process mechanical deficiencies are identified and noted on the inspection forms. Once the inspections are completed the list of equipment deficiencies is forwarded to the property services director and the State Fire Marshal. Upon receiving the list of deficiencies, the Fire Marshall issues a directive to the school district to make corrections by a specified date. The administration is requesting the school board's authorization to contract with Frontier Fire Protection for an amount not to exceed \$110,000 to perform all inspections and make repairs on fire safety equipment at sites needing service work in FY25/26 school year. The administration recommends board approval of the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.

APPROVAL OF FRONTIER FIRE PROTECTION

Board approval is required to expend \$50,000.00 and higher. The NWABSD Property Services Department is requesting the opportunity to hire Northwest Electric for emergency call outs. In the event the district at one of its facilities or teacher housing units experiences a catastrophic electrical failure. We would like the option to call Northwest Electric to help resolve any such situations. General Funds: Budgeted for FY26 The administration recommends board approval of the administration's request not to exceed \$55,000.00 to Northwest Electric to aid the District with Emergency electrical issues.

APPROVAL OF NORTHWEST ELECTRIC, INC.

Board approval is required to expend \$50,000.00 and higher. Drake construction a couple years back did a temporary repair to the existing lift station to get it functional. Since that time the lift station has moved again do to ground heaving. The existing tank is twenty-four inches (24") diameter tank. The correct tank size should be thirty-six inches (36"). The thirty-six inch (36") tank will allow at least ten inches (10") of arctic pipe inside the tank giving it enough room to move around due to frost heaving. Currently, the existing tank with where the pump is located, allows the arctic pipe to fit flush with the inside edge of the existing tank. Very little movement creates a situation where the arctic pipe slips out of the tank opening with very little movement, which is currently the situation. With the cooperation of the Native Village of Noatak and the use of their heavy equipment, the Northwest Arctic Borough School District intends to do this project in house, using our own and local operators and Noatak heavy equipment. With the cost of the new tank, arctic pipe and shipping and the repair to Noatak heavy equipment for use on this project and in house and local labor, the cost of this project should not exceed \$219,000.00. The arctic pipe is to replace the damaged arctic pipe going from the lift station to the road due to frost heaving. This is a project that needs to be completed before the start of the school year so Teacher Housing can have a proper operating sewage system. Funding Source: unfunded the administration recommends board approval of the administration's request to pay for the in-house construction not to exceed \$219,000.00 to perform the repairs and new lift station tank and arctic pipe replacement needed to fix the lift station for teacher housing.

APPROVAL OF REPAIR AND REPLACE THE LIFT STATION TANK

Board approval is required for expenditures that exceed \$50,000. We have overhead doors throughout the district on storage buildings and garages. We currently have no one on staff qualified and trained to do this kind of work. Door systems of Alaska has been servicing and repairing the districts overhead door systems for a few years now. They keep our doors on track and functioning properly. Funding Source: General Funds, budgeted for FY26 The Administration recommends Board approval to continue with Door Systems of Alaska, not to exceed \$50,000, to continue to handle our overhead door issues.

APPROVAL OF DOOR SYSTEMS OF ALASKA

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes. The Human Resources action item for Board approval of the certified rehires for FY26 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, June Nelson, Kiana, Kivalina, Kobuk, Kotzebue Middle High School, Noatak, Noorvik, Selawik, Shungnak and Home School. Human Resources non action items include certified resignations, and certified transfers. Certified resignations are for the District Office, Buckland, Deering, June Nelson, Kivalina, Kobuk, Kotzebue, Noatak, and Shungnak. The administration recommends the Board approve the Human Resources actions as presented.

APPROVAL OF HUMAN RESOURCES

Superintendent's out-of-district travel requires Board approval. Request for out-of-district travel by the superintendent. The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

APPROVAL OF SUPERINTENDENTS OUT OF REGION TRAVEL

Board approval is required for approval of the next three-year school calendars starting in school year 2026-27. Development of the fy27, fy28, fy29 school calendars began in the fall of 2024, with a calendar survey to all stakeholders in the region. This survey had a good response rate of 396 participants (Community member = 8/Parent/Guardian=82/staff =129/student=177). After board review during the January Board meeting the following top priorities were determined: 3-day break after thanksgiving, 1 week spring break, 2-week winter break, Current legal holidays, in-service days to coincide with legal holidays, when possible, School start during 2nd or 3rd week in August and school end 2nd or 3rd week in May. Calendar options 1 and 2 (see attached) were created using the before mentioned criteria and principals were asked to determine their sites/ASC final calendar (options 1 or option 2) decision for 2027-2029 calendars and provide comments. See attached. After comments were reviewed, an option 2 revised version of the calendar were created to incorporate some simple changes that did not significantly impact the scheme of the calendar option 2. No cost associated with this action. The administration Recommends board approval of the proposed Revised Option 2 – school calendar as presented.

APPROVAL OF THREE-YEAR SET OF CALENDARS

Board approval is required for NWABSD June Nelson Scholarship recipients. This year we had one student apply for the NWABSD June Nelson Scholarship. Review of the application and discussion will take place in executive session due to privacy considerations. The administration recommends board approval of the qualified applicant per discussion/selection in executive session.

APPROVAL OF JUNE NELSON SCHOLARSHIP RECIPIENT

The School Board shall establish and maintain a balanced budget. The administration recommends the Board approve Revision #3 of the FY25 District Operating Fund Budget as presented.

ADOPTION OF FY25 BUDGET REVISION # 3

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$639,175 to provide training in Heavy Equipment Operator (CET) training, Commercial Driver's License (CDL) training, Heavy Equipment Mechanic training, and Microsoft Office 365 training. This Memorandum of Agreement (MOA) will utilize Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, Heavy Equipment Mechanic, and Microsoft Office 365 training services in Kotzebue and the NIT facility in Palmer. This model offers the most economical delivery of this type of certification and training, encompassing both classroom and hands-on instruction, as well as testing and certification. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator - Sept 22 – Oct 24, 2025

CDL Training - Oct 27 – Nov 21, 2025

Microsoft Office 365(AM and PM classes) - Nov 10 – Nov 14, 2025

Heavy Equipment Mechanic - Dec 1 – Jan 23, 2026

CDL Training - Feb 2 – Feb 27, 2026

Heavy Equipment Operator - Apr 20 – May 22, 2026

Funding: Grant, Tuition, & ATC General funds

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$639,175 as presented.

Board approval is required for contracts that exceed \$50,000. Alaska Humanities Forum (AKHF) will facilitate and oversee major components of the New Alaska Native Education Ilisautri Project, including managing the cultural Immersion (Culture Camp/Orientation) for new teachers, 2 gatherings in Kotzebue for C3 educators each year of the grant, and Partnership Meetings. This includes arranging and paying for travel costs associated with these activities. The total cost of these services, including partial salary/benefits for the AKHF C3 Program Director, Manager, and Coordinator, is \$657,762 for the 2025-2026 grant year (08/01/2025 to 07/31/2026) Detailed Budget Included Fully funding by grant fund 365 ANE C3 Ilisautri Project. The administration recommends board approval of the Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented.

Margaret Hanson thanks Shayne for her part in being with the school district.

Jeanne Gerhardt-Cyrus thank you to the staff and am happy we are planning to meet more in -person.

The next Regular Board meetings of the NWABSD Board of Education will be held on August 25 & 26, 2025 in-person.

Tillie Ticket moved to adjourn the meeting, seconded by Millie Hawley. Motion passed with unanimous consent. The meeting adjourned at 5:10p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

APPROVAL OF MOA WITH NORTHERN INDUSTRIAL TRAINING

APPROVAL OF CONTRACT 2025-2026 ALASKA HUMANITIES FORUM

BOARD COMMENTS

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education

DATE: September 16, 2025

NUMBER: 26-017

FR: Office of the Superintendent

SUBJECT: Human Resources

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Each month, various Human Resources actions occur that require Board action or awareness.

ISSUE:

At issue is the approval of Human Resources actions for the District Office, Maintenance Department, Alaska Technical Center, and school sites.

BACKGROUND AND/OR PERTINENT INFORMATION:

Every month, the administration recommends Board approval of new certified/classified hires, position reclassifications, and revisions to job descriptions. In addition, the administration informs the Board of resignations and terminations throughout the district.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends that the Board approve the Human Resources actions as presented.

**Human Resources
September 25**

I. The administration recommends approval of the following action items:

- a. Certified rehires F26
- b. Classified new hires FY26
- c. Certified new hires FY26
- d. Classified transfers F26
- e. Certified transfers F26
- f. Classified separations F26

a) The administration recommends the approval of the following FY26 Certified Rehires

LOCATION&DATE	NAME	POSITION
<u>Noorvik</u>		
8/14/25	Michael Zibell	Admin. Assistant
8/12/25	Don Thurman	Teacher

b) The administration recommends the approval of the following FY26 Classified New Hires

LOCATION&DATE	NAME	POSITION
<u>Buckland</u>		
8/7/25	Toni (Chelle) Jones	Counselor Intern
<u>JNES</u>		
8/7/25	Roberta Newlin	Instructional Aid
<u>Kiana</u>		
8/7/25	Tammy Youngblood	Instructional Aid
KMHS		
8/25/25	Mamie Oktollik	Secretary
<u>Noorvik</u>		
8/25/25	Marie Howarth	Secretary
<u>Selawik</u>		
8/18/25	Neva Starbuck	Instructional Aid
8/18/25	Wanda Starbuck	Instructional Aid
8/20/25	Amelia Ballot	Inupiaq Ilisautri
ATC/STAR		
7/23/25	Lucy Nelson	Registrar

c) The administration recommends the approval of the following FY26 Certified New Hires

LOCATION&DATE	NAME	POSITION
<u>Ambler</u>		
8/7/25	Luqman Hasan	Teacher

Buckland

7/28/25 David Westenhover Principal

Deering

7/28/25 Angela Scharaven Principal

8/7/25 Darci Shane Teacher

8/7/25 Lillian Wise Teacher

JNES

8/7/58 Ta'Shona Pernell-Hayes SpEd Teacher

8/7/25 Jessie Hanson SpEd Teacher

8/7/25 Vanessa White Teacher

8/7/25 Carolyn Ripley Teacher

Kiana

8/7/25 Patricia Wilson SpEd Teacher

Kivalina

8/7/25 Lawrence Bloom Teacher

KMHS

8/7/25 Daniel White Teacher

8/7/25 Michael Lancaster Teacher

Kobuk

7/25/25 William Habich Principal/Lead Teacher

Noatak

8/7/25 Lori Moore Teacher

Selawik

8/7/25 Richard Williams Counselor Intern

Shungnak

7/28/25 Dennis Slaton Principal

8/7/25 Mary Snider Counselor Intern

District Office

9/8/25 Paulette Schuerch Inupiaq Programs Director

9/8/25 Kristen Walker Executive Assistant

7/1/25 Deborah Lancaster Curriculum Director

d) The administration recommends the approval of the following FY26 Classified Transfers

LOCATION&DATE	NAME	POSITION
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District Office

9/15/25	Delia Shuster	Human Resource Officer
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e) The administration recommends the approval of the following FY26 Certified Transfers

LOCATION&DATE	NAME	POSITION
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Buckland

8/7/25	Alexandra Swan	Teacher
<u>JNES</u>		
9/8/25	Lisa Carter	SpEd Teacher
<u>Selawik</u>		
7/31/25	Marjorie Hingsbergen	Teacher

f) The administration recommends the approval of the following FY26 Classified Separations

LOCATION&DATE	NAME	POSITION
<u>JNES</u>		
9/9/25	Molly Lincoln	Instructional Aid
9/19/25	Victoria Ferguson	Instructional Aid

MEMORANDUM

TO: NWABSD Board of Education

DATE: September 30, 2025

NUMBER: 26-030

FR: Office of the Superintendent

SUBJECT: Approval of Supt. Travel

ABSTRACT:

Superintendent's out-of-district travel requires Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates:

- November 13-16, 2025, AASB Annual Conference, Anchorage

FUNDING SOURCE:

General Funds: budgeted for FY26

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented.
2. Do not approve the Superintendent's request for out-of-district travel as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

MEMORANDUM

TO: NWABSD Board of Education

DATE: September 29, 2025

NUMBER: 26-031

FR: Office of the Superintendent

SUBJECT: Revised FY26 Kotzebue Small Tank Fuel

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the Northwest Arctic Borough School District's FY26 small tank fuel order to the lowest bidder by fuel type.

BACKGROUND AND/OR PERTINENT INFORMATION:

On August 29, 2025 the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 30,000 gallons of #1 heating fuel, 5000 gallons of ULSD, and 6000 gallons of gasoline to the small holding tanks for Kotzebue School District sites. The RFP was sent to the only two vendors that deliver fuel within the Kotzebue area, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids was Tuesday, September 16, 2025 at 4:00 p.m. Crowley Petroleum Distribution was the only vendor to submit a bid for the local fuel deliveries to our small tanks.

The delivered price for:

#1 heating fuel is	\$6.49 per gallon @ 30,000 gallons = \$197,000.00
USDL diesel fuel is	\$6.49 per gallon @ 5,000 gallons = \$ 32,450.00
Gasoline is	\$6.49 per gallon @ 6,000 gallons = \$ 38,940.00
TOTAL	\$6.49 per gallon @ 41,000 gallons = \$268,390.00

FUNDING SOURCE:

General Fund, Maintenance Department Fuel Budget

The administration is recommending the approval of this proposal.

ALTERNATIVES:

1. Approve the administration's request to award the NWABSD FY26 small tank fuel delivery order to Crowley Petroleum Distribution not to exceed \$268,390.00.
2. Disapprove the administration's request to award the NWABSD FY26 small tank fuel delivery order to Crowley Petroleum Distribution not to exceed \$268,390.00.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to award the NWABSD FY26 small tank fuel delivery order to Crowley Petroleum Distribution not to exceed \$268,390.00.



September 16, 2025

Northwest Arctic Borough School District
Attn: Mark Moore, Director, Property Services Department
P.O. Box 51
Kotzebue, AK 99752

Delivered electronically to mmoore@nwarctic.org, kkenworthy@nwarctic.org

RE: Northwest Arctic Borough School District, 2025-2026 Kotzebue Fuel Bid

Dear Mark,

In response to the Northwest Arctic Borough School District (NWABSD) RFP –2025-2026 Fuel Bid, Crowley Fuels LLC (Crowley) respectfully submits the attached Proposal for your review and consideration. Crowley's proposal is inclusive of both product and delivery.

Crowley values our continued relationship with the NWABSD and understands the importance of safe, timely and competitively priced fuel. Should Crowley be the successful bidder, a standard Fuel Supply Agreement will be provided for your review and execution.

Pricing is exclusive of applicable taxes and fees:

- #1 Heating Fuel: \$6.49 per gallon
- Gasoline: \$6.49 gallon
- ULSD: \$6.49 per gallon

Option Years: Crowley proposes an interest in additional one-year term renewals, to be elected upon the mutual agreement of both NWABSD and Crowley.

NWABSD Employee Discount: Crowley would also provide NWABSD employees with a discount on heating fuel of \$0.25 per gallon for the term of the fuel agreement.

We are well positioned to continue to seamlessly provide supply and provide safe, reliable, and uninterrupted service should we be awarded the Contract. If you should have questions or need any clarification to our submittal, please me at (907) 545-0948 or via email at Todd.Tikiun@crowley.com.

Respectfully,

Todd Tikiun
Manager, Sales
Crowley Fuels LLC

This proposal, including attachments, is confidential, proprietary, and may be subject to attorney-client privilege. This proposal is intended only for the use of Northwest Arctic Borough School District. Any dissemination, distribution or copying of this proposal is strictly prohibited.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 18, 2025

FR: Office of the Superintendent

NUMBER: 26-032

SUBJECT: Approval of purchase for security camera system from Verkada

ABSTRACT:

Board approval is required for purchases that exceed \$50,000. The administration requests School Board approval to purchase Verkada security camera system for the STAR Dormitory, ATC Dormitory, and ATC building for the amount of \$84,282.86

ISSUE:

At issue is the approval of a purchase of a Verkada security camera system for the ATC building and adult and student dormitory that exceeds \$50,000 and requires Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

The camera system at the ATC building and both dormitories is outdated, of poor quality, and not user-friendly. This new Verkada security system will provide an IP-based system for staff to monitor buildings 24 hours a day. This system comes with vape sensors for the ATC building and the STAR dormitory. Verkada also comes with a 10-year camera license and capacity increase.

Funding: Grants: TVEP and Residential (STAR)

ALTERNATIVES:

1. Approve the Verkada security camera system for ATC, STAR Dorms, and ATC Adult Dorms not to exceed \$84,282.86 as presented;
2. Disapprove the purchase of the Verkada security camera system not to exceed \$50,000 with Verkada;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the purchase of the Verkada security camera system, not to exceed \$84,282.86 as presented.



ATC
Adult Dorms

Pricing Proposal
Quotation #: 26656328
Created On: 9/18/2025
Valid Until: 9/30/2025

AK-Northwest Arctic School District

PubSec Inside Account Executive

Amy Eakin
744 Third Street
Kotzebue, AK 99752
United States
Phone: (907) 442-1800
Fax:
Email: aeakin@nwarctic.org

Jeremy Roach
300 Davidson Avenue
Somerset, NJ 08873
Phone: +17325648530
Fax:
Email: jeremy_roach@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 CD43-E Outdoor Dome Camera, 256GB, 30 Days Max Verkada - Part#: CD43-256E-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	2	\$779.40	\$1,558.80
2 Camera Weather Shield Verkada - Part#: ACC-CAM-SHIELD-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	2	\$52.90	\$105.80
3 CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max Verkada - Part#: CM42-256-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	4	\$454.40	\$1,817.60
4 CF83-E Outdoor Fisheye Camera, 512GB, 30 Days Max Verkada - Part#: CF83-512E-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$1,169.40	\$1,169.40
5 Corner Mount Verkada - Part#: ACC-MNT-CORNER-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$129.40	\$129.40
6 Arm Mount Verkada - Part#: ACC-MNT-ARM-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$64.40	\$64.40
7 Umbrella Pendant Cap Mount Verkada - Part#: ACC-MNT-UPEND-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$51.40	\$51.40

8 10-Year Camera License, Capacity Increase 7 \$1,169.40 \$8,185.80
Verkada - Part#: LIC-CAM-10Y-CAP
Contract Name: Sourcewell- Technology Products & Solutions
Contract #: 121923-SHI
Coverage Term: 10/1/2025 – 9/20/2035

Subtotal	\$13,082.60
Shipping	\$200.41
Total	\$13,283.01

Additional Comments

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

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TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



STAR
Student Dorms

Pricing Proposal
Quotation #: 26658606
Created On: 9/19/2025
Valid Until: 10/13/2025

AK-Northwest Arctic School District

PubSec Inside Account Executive

Amy Eakin
744 Third Street
Kotzebue, AK 99752
United States
Phone: (907) 442-1800
Fax:
Email: aeakin@nwarctic.org

Jeremy Roach
300 Davidson Avenue
Somerset, NJ 08873
Phone: +17325648530
Fax:
Email: jeremy_roach@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 CF83-E Outdoor Fisheye Camera, 512GB, 30 Days Max Verkada - Part#: CF83-512E-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$1,169.40	\$1,169.40
2 Arm Mount Verkada - Part#: ACC-MNT-ARM-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$64.40	\$64.40
3 Umbrella Pendant Cap Mount Verkada - Part#: ACC-MNT-UPEND-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$51.40	\$51.40
4 CD43-E Outdoor Dome Camera, 256GB, 30 Days Max Verkada - Part#: CD43-256E-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$779.40	\$779.40
5 Camera Weather Shield Verkada - Part#: ACC-CAM-SHIELD-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$52.90	\$52.90
6 CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max Verkada - Part#: CM42-256-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	6	\$454.40	\$2,726.40
7 SV23 Environmental Sensor Verkada - Part#: SV23-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	4	\$649.40	\$2,597.60

8	10-Year Camera License, Capacity Increase Verkada - Part#: LIC-CAM-10Y-CAP Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 10/1/2025 – 9/20/2035 Note: ESD	8	\$1,169.40	\$9,355.20
9	10-Year SV License, Capacity Increase Verkada - Part#: LIC-SV-10Y-CAP Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 10/1/2025 – 9/20/2035 Note: ESD	4	\$749.70	\$2,998.80
10	Corner Mount Verkada - Part#: ACC-MNT-CORNER-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$129.40	\$129.40
			Subtotal	\$19,924.90
			Shipping	\$275.33
			Total	\$20,200.23

Additional Comments

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



ATC
Building

Pricing Proposal
Quotation #: 26632141
Created On: Sep-12-2025
Valid Until: Oct-10-2025

AK-Northwest Arctic School District

PubSec Inside Account Executive

Amy Eakin
744 Third Street
Kotzebue, AK 99752
United States
Phone: (907) 442-1800
Fax:
Email: aeakin@nwarctic.org

Jeremy Roach
300 Davidson Avenue
Somerset, NJ 08873
Phone: +17325648530
Fax:
Email: jeremy_roach@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max Verkada - Part#: CM42-256-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	13	\$454.35	\$5,906.55
2 SV23 Environmental Sensor Verkada - Part#: SV23-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	5	\$649.35	\$3,246.75
3 Camera Weather Shield Verkada - Part#: ACC-CAM-SHIELD-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	11	\$52.89	\$581.79
4 CD43-E Outdoor Dome Camera, 256GB, 30 Days Max Verkada - Part#: CD43-256E-HW Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	11	\$779.35	\$8,572.85
5 10-Year Camera License, Capacity Increase Verkada - Part#: LIC-CAM-10Y-CAP Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	24	\$1,169.35	\$28,064.40
6 10-Year SV License, Capacity Increase Verkada - Part#: LIC-SV-10Y-CAP Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	5	\$749.62	\$3,748.10

Subtotal	\$50,120.44
Shipping	\$679.18
*Tax	\$0.00
Total	\$50,799.62

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 29, 2025

NUMBER: 26-033

FR: Office of the Superintendent

SUBJECT: Approval of FY26 Food
Service MOA Amber Colvin

STRATEGIC PLAN/BOARD GOAL:

Goal 2: Operational Improvement
Objective 1: Optimize Business Operations

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the approval of Memorandum of Agreement (MOA) with Amber Colvin for a total amount not to exceed \$135,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Mrs. Colvin has managed all aspects of the NWABSD Food Service Department successfully for the past 1.5 years, including the following programs: Fresh Fruits and Vegetables Program (FFVP), National School Breakfast Program (NSBP), National School Lunch Program (NSLP), and any other program the school district Food Service Department chooses to participate in. As the Food Service Department manager, Mrs. Colvin will fly to school sites quarterly to conduct in-person reviews and ensures all claims will be entered in a timely fashion to ensure maximum reimbursement. Program training will be provided to relevant employees as needed. Any Child Nutrition Program (CNP) audit needs will also be handled by Mrs. Colvin, should they arise.

FUNDING SOURCE:

Food Service Fund

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) with Amber Colvin of Savory Solutions for an amount not to exceed \$135,000 as presented;
2. Disapprove the amendment MOA for Amber Colvin as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approval of the MOA with Amber Colvin of Savory Solutions for an amount not to exceed \$135,000 as presented.

ATTACHMENT:

none

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-037

FR: Office of the Superintendent

SUBJECT: Nominations for Board of
Directors; AASB

STRATEGIC PLAN/BOARD GOAL:

Improve stakeholder communication.

ABSTRACT:

Nominations for the Association of Alaska School Boards (AASB) Board of Directors require formal Board action.

ISSUE:

At issue is for the Board to nominate a candidate for the AASB Board of Directors.

BACKGROUND AND/OR PERTINENT INFORMATION:

Each year, during the annual General Membership meeting of the AASB, an election is held to fill expired seats on the AASB Board of Directors.

AASB will have 5 three-year seats and 1 one-year seat open for this election cycle. The AASB Board is made up of 15 school board members who govern the Association for the benefit of all the member districts. Consider nominating a member of your school board for this vital role. **Nominees must attend the AASB Annual Conference and deliver a 2-minute speech to the membership on Saturday, November 15th, 2025. If elected, they must attend the AASB Board of Directors Meeting on Monday, November 17, 2025.**

ALTERNATIVES:

1. Nominate a Board member from Northwest Arctic Borough School District Board of Education to run for a term of office on the AASB Board of Directors as presented;
2. Nominate a Board member from another district to run for a term of office on the AASB Board of Directors;
3. Take no final action.

AASB Board of Directors Nominations

Nominations must be received by **October 22, 2025**

The Association of Alaska School Boards Board of Directors Nomination process has moved online. Paper applications will not be accepted. Nominations require formal action by the member's school board, as the local school board is expected to cover the cost of travel to the Annual Conference (which allows members to attend the post-conference regular meeting of the board), as well as travel and lodging to the Spring Board meeting (March or April) in conjunction with the Spring Fly-in. To submit nominations for the Board of Directors, please complete the online form here:

<https://aasb.org/news/nominations-now-open-for-the-aasb-board-of-directors/>

Nominees must attend the AASB Annual Conference and deliver a 2 minute speech to the membership on Saturday November 15th, 2025.

If elected, they must attend the AASB Board of Directors Meeting on Monday, November 17, 2025.

Written Statement

The nominee should also provide a written statement detailing their views on:

1. The appropriate role of the AASB
2. Three major issues facing AASB in the near future
3. How AASB could better serve school boards
4. Ways AASB can help school boards meet Board Standards.

If the nominee is selected by the Nominating Committee, this statement will be made available for the General Membership at the Annual Conference.

Have this statement in .pdf format, ready to upload, when completing the nomination form online.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-035

FR: Office of the Superintendent

SUBJECT: Nominations for Board
Member of the Year;
AASB

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Nominations for the Alaska School Boards (AASB) Carol Rose Governance Award require formal Board action.

ISSUE:

At issue is to nominate a School Board Member for the AASB Carl Rose Governance Award.

BACKGROUND AND/OR PERTINENT INFORMATION:

The AASB Board of Directors honored Carl Rose in 2013 by naming the organization's leadership training program for school members for him after his retirement. Rose was the Executive Director of AASB from 1987 until 2013. During those 26 years, he participated in every major education debate and reform in K-12 education, and reshaped AASB into a full-service, statewide, non-profit organization whose motto is "Advocates for Alaska's Youth." The Carl Rose Governance Award is presented to an outstanding school board member each year at the AASB Annual Conference. The individual receiving the Carl Rose Governance Award is recognized for their: commitment, dedication, and accomplishments as a locally elected school board member. Board members can be nominated by their school board and superintendent for consideration of this award. Selection is done by the AASB Awards Committee. This award is presented at the Annual Conference awards banquet.

In order to be eligible, a nominee:

- Must have served on their local board for at least four consecutive years
- Must serve on a member board in good standing of AASB

Nominations must be received by October 10, 2025.

ALTERNATIVES:

1. Nominate a Board member of the NWABSD Board of Education for the AASB Carl Rose Governance Award as presented;
2. Nominate a Board member from another member district for the AASB Carl Rose Governance Award;
3. Take no final action.



association of
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school boards

CARL ROSE

GOVERNANCE AWARD

Honoring Alaska's Standout
Board Members



The **Carl Rose Governance Award** is presented each year to a locally elected school board member whose dedication to Alaska's youth and accomplishments exemplify exceptional commitment and leadership.

Nominations can be submitted by the nominee's school board and superintendent. Recipients are selected by the AASB Awards Committee. This award will be presented at the Annual Conference Awards Luncheon on Friday November 14, 2025.

SUBMIT NOMINATION

SCAN QR CODE
FOR APPLICATION



**Nominations must be received by
Friday, October 10, 2025**

In order to be eligible, a nominee:

- Must have served on their local board for at least four consecutive years.
- Must serve on a member board in good standing of AASB.

Questions? Email us at aasb@aasb.org.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 202

NUMBER: 26-036

FR: Office of the Superintendent

SUBJECT: Nomination for
Outstanding School
Board of the Year; AASB

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Nominations for the Association of Alaska School Board's (AASB) Outstanding School Board of the Year requires formal Board action.

ISSUE:

At issue is to nominate a School Board for the AASB, Outstanding School Board of the Year.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Outstanding School Board Award is designed to reflect and honor a school board's involvement in Board Standards. School Boards should self-nominate for this award. Selection is done by the AASB Awards Committee. This award is presented at the Annual Conference awards luncheon.

In order to be eligible, a school board:

- Must be a member board in good standing of AASB
- Must have formally adopted Board Standards

Nominations must be received by October 10, 2025.

ALTERNATIVES:

1. Nominate the Northwest Arctic Borough School District Board of Education for the AASB Outstanding School Board of the Year Award as presented;
2. Nominate a Board from another member district for the AASB Outstanding School Board of the Year Award;
3. Take no final action.



association of
ALASKA
school boards

OUTSTANDING SCHOOL BOARD AWARD

Celebrating Boards that Lead with Excellence



The **Carl Rose Governance Award** is presented each year to a locally elected school board member whose dedication to Alaska's youth and accomplishments exemplify exceptional commitment and leadership.

Boards may nominate another school board or submit a self-nomination. Recipients are selected by the AASB Awards Committee. This award will be presented at the Annual Conference Awards Luncheon on Friday November 14, 2025.

SUBMIT NOMINATION

SCAN QR CODE
FOR APPLICATION



**Nominations must be received by
Friday, October 10, 2025**

To be eligible, a school board:

- Must be a member board in good standing of AASB.
- Must have formally adopted Board Standards.

Questions? Email us at aasb@aasb.org.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-038

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5113
Absences and Excuses;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 5113 Absences and Excuses.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5113 Absences and Excuses within the Bylaws of the Board series.

This update includes legal citation updates and clarifying verbiage not to conflict with AR 5113.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 5113 Absences and Excuses as presented;
2. Do not approve the second reading of the proposed revisions to BB 5113 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 5113 Absences and Excuses as presented.

BP 5113 ATTENDANCE ABSENCES AND EXCUSES

The School Board believes that regular attendance plays a key role in the success a student achieves in school. The School Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged 7 to 16 are obligated to send their children to public school except as allowed by law. The School Board shall abide by all state attendance laws and may use any legal means to correct the problems of excessive absence or truancy.

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

~~Regular attendance at school has been identified as a primary indicator of success in school. Students are encouraged to get to school every day on time, attend all classes, and actively participate in all classes in which they are enrolled.~~

Compulsory Education

~~Each parent or person having charge of a child within the compulsory attendance age shall be responsible for such child's regular, punctual, and active attendance at school as required under provisions of the law. Students share this responsibility. The administration shall enforce Alaska Statutes pertaining to compulsory education.~~

~~Regular and punctual attendance as well as active participation is essential to the successful learning process of students; excessive absenteeism disrupts and hinders that process, not only for the absent student, but for his/her classmates as well.~~

~~The Board believes that patterns of good attendance are set by students in their early school years and are dependent in large part on the attitude of parents. In all schools there will be firm, fair, and well-publicized rules of student attendance and close cooperation with parents on attendance problems.~~

~~The following procedures are established to prevent and reduce truancy. The superintendent shall take necessary action to correct the problems of excessive absence or truancy. If it reasonably appears, upon investigation, that a person has violated the compulsory education laws, the board or designee shall file a complaint with local law enforcement.~~

Daily Attendance Reporting Education

~~School principals are responsible for an adequate and comprehensive system of attendance reporting, with each teacher held responsible for accurate reporting of daily attendance in his/her classroom.~~

~~Each school site shall make every effort to notify the parents/guardians of their child's absence the first hour of the school day and to verify why the student is absent.~~

~~Attendance Policy~~

~~Students experiencing difficulty with attendance shall be counseled in an attempt to alleviate the problem. The district, the school, the parents/guardians, and the students shall work together to develop an appropriate plan for improving school attendance.~~

Excused Absences

The Superintendent or designee may excuse student absences for health reasons, family emergencies or other reasons the Superintendent or designee determines constitute good cause.

Note: The School Board, may allow students to be absent for religious exercises or instruction. The following optional language may be revised or deleted as needed.

Student absence for religious instruction or participation in religious exercises away from school property may be excused.

No student excused for religious holiday shall be denied the opportunity to make up a test given on the religious holiday or denied an award or eligibility to compete for an award.

(cf. 6154 - Homework/Makeup Work)

Unexcused Absences/Truancy

The School Board is committed to keeping students in school. Truancy is defined as the absence of a student from class without the knowledge or prior consent of the parent/guardian. The Superintendent or designee shall implement all steps appropriate to reduce student absences and to ensure that all children residing within the District are receiving appropriate educational services as required by law.

(cf. 5147 - Dropout Prevention)

(cf. 6164.5 - Student Study Teams)

(cf. 6176 - Weekend/Saturday Classes)

Note: The following optional paragraph is for use by districts that authorize teachers to assign failing grades for excessive unexcused absences as provided in BP 5121.

A student's grades may be affected by excessive unexcused absences in accordance with School Board policy.

(cf. 5121 - Grades/Evaluation of Student Achievement)

The Superintendent or designee shall report to the School Board any apparent violations of compulsory attendance laws. The School Board shall investigate such reports and any public complaints of violations of state compulsory attendance laws.

~~The following are considered to be acceptable absences:~~

- ~~1. Illness, medical, dental, and vision appointments substantiated by a statement from a parent/guardian, and/or medical practitioner. The principal may ask a parent/guardian to provide medical evidence from a physician or medical practitioner for excessive absences.~~
- ~~2. Death in the student's immediate family necessitating an absence. Immediate family is defined as legal guardians, birth or adoptive: grandparents, parents, and siblings.~~
- ~~3. Other special circumstances approved by the principal.~~

~~When students who have been absent return to school and have not had that absence excused in advance, the student/parent must present a satisfactory explanation verifying the reason for the absence. One of the following methods will be used to verify students' absences.~~

- ~~1. Written notes from parent/guardian.~~
- ~~2. Conversation, in person or by telephone, between the school and the student's parent/guardian.~~
- ~~3. Any other reasonable method that establishes the fact that the student was actually absent for the reason stated. The school shall retain or make a written record of the reasons for the absence.~~

Return to School

~~Students will have the right to make up schoolwork after returning to school. The teacher will determine the time required to complete assignments. It will be the responsibility of the student and parent/guardian, in conjunction with the classroom teacher, to ensure that the student completes any schoolwork missed while absent from school.~~

~~Satisfactory attendance at school is essential to learning, and regular attendance is key to academic success.~~

~~High School students (grades 9-12) absent more than sixteen (16) times from each semester course in which they are enrolled may be considered for alternate placement. The principal will make the determination of placement. This decision will take into~~

consideration input from the parent/guardian, student and teachers. The principal's decision shall be final.

Elementary students (grades K-5) and middle school students (grades 6-8) absent more than sixteen (16) times per semester may be assessed for additional interventions prior to being considered for retention.

Tardiness

Middle and high school students are considered tardy through the 10th minute of the class period. After the 10th minute, the student is considered absent from that period. Elementary students are considered tardy through the 30th minute of the day. After the 30th minute, the student is considered absent for one half day. If the student is tardy, he/she should report directly to the office to secure an admit slip.

Habitual tardiness is a constant disruption to the class as a whole. Therefore, in Middle and High School, to attempt to alleviate this behavior, each five (5) tardies will be considered an absence.

Appeals Procedures

If a parent or student wishes to appeal a decision made pursuant to this policy, such an appeal must be initiated in writing within fifteen (15) school days of the date of the decision or the date of the letter of notification to the principal who will, in turn, notify the Superintendent. The letter requesting an appeal must include specific reasons that the request should be considered. If an appeal is not filed within the timeline provided, the student/parent/guardian shall be deemed to have waived the right to an appeal and a hearing. The Superintendent shall render a written decision within five (5) school days of the close of the hearing. A parent/guardian may appeal the Superintendent's decision by requesting in writing that the school board review the decision within five (5) days of the Superintendent decision. The Board will hear the appeal in executive session at the next scheduled board meeting.

Legal References:

Alaska Statutes

14.03.070 School age

14.17.500 Student count estimates

14.17.160 Student counting periods

A.S. 14.30.010 When Compulsory Attendance

A.S. 14.30.020 Violations

[A.S. 14.30.030](#) *Prevention and reduction of truancy*

ALASKA ADMINISTRATIVE CODE

4 AAC 09.005-4 AAC 09.105 State aid

Revised: January 24, 2012

Adopted: July 25, 2006

Revised: January 24, 2012

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-039

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9120
Officers and Duties; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9120 Officers and Duties and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9120 Officers and Duties within the Board Bylaw series.

This update includes the legal note and removes "receipt" per the Alaska Statute.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9120 Officers and Duties as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9120 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9120 Officers and Duties as presented and open for public comments.

BB 9120 OFFICERS AND DUTIES

Note: Pursuant to A.S. 14.08.091 and A.S. 14.14.070, the School Board must meet within seven days of the certification of election results in order to elect one of its members as president, one as clerk, and if necessary, one as treasurer.

At its organizational meeting, held within seven (7) days ~~after receipt~~ of the certification of the results of the election, the Board shall elect officers in the following order: President, Vice-President, Secretary and Treasurer. Before taking office, each new member shall sign the oath of office.

(cf. 9121 — School Board President)

(cf. 9122 - Vice President/Clerk)

(cf. 9123 - Secretary/Treasurer)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) Administration

[14.12.110](#) Single body as assembly and school board

[14.14.070](#) Organization of school board

[29.20.300](#) School boards

Adoption Date: May 23, 1995

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-040

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9320
Meetings; First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9320 Meetings and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series.

This update includes additional language to clarify virtual/remote meetings.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9320 Meetings as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9320 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9320 Meetings as presented and open for public comments.

BB 9320 MEETINGS

Note: Alaska's Open Meetings Act A.S. 44.62.310-.312 requires meetings of the Board to be open to the public except as allowed by law and requires reasonable public notice of such meetings. 1994 revisions to the Act are reflected in this sample policy.

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act. As a matter of district policy and state law, meetings ordinarily shall be open to the public. The Board may meet in closed sessions only to discuss certain matters as permitted or required by Alaska's Open Meetings Act. All business of the Board must be conducted at a duly convened meeting of the Board. Poll voting between meetings is not allowed.

(cf. 9321 - Executive Sessions)

Reasonable public notice shall be given for all meetings of the Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. Such notice shall include the date, time and place of the meeting, and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Public Meetings may not be held in a private home or private business.

(cf. 9012 - Communications To and From the Board)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

Regular Meetings

The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with the annual calendar of regular Board meetings and shall be notified of any changes to the calendar.

Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board. The meetings will convene at the appointed time, providing a quorum is present. Notice of regular meetings shall be posted at least five (5) days prior to the meeting.

All members shall attend in-person for regular, non-primarily teleconference meetings.

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in case of an emergency, notice of special meetings shall be provided at least 24 hours before the meeting. This notice shall specify the date, time, place and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Such notice shall be given to all Board members, the superintendent and to the local news media. This notice also shall be posted at district and school sites at least 24 hours before the meeting. Notice of special meeting shall include a statement of the purpose of the meeting. No business may be transacted at this special meeting, other than that which is specifically stated in the notice of the meeting.

Emergency Special Meetings

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. In that event, as soon after the meeting as practicable, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

Teleconferences (Virtual)

Recognizing the inherent responsibility and statutory duties of Board members, the Board strongly encourages Board members to attend and participate at meetings of the Board. Though great importance is given to the physical presence of Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable. All votes at a meeting of members attending by teleconference shall be taken by roll call.

The Board also authorizes the use of teleconferences for Board meetings when receiving public comment or testimony, and during Board deliberations.

Whenever possible, meeting agendas and supporting materials shall be available at all teleconference facilities used for the Board meeting. The Board President shall attend all meetings in person alongside the Superintendent or designee if practicable. Board members may attend teleconference meetings at their local school or board room when prior arrangements have been made.

a.——

Teleconference executive sessions:

1. To promote the highest degree of confidentiality during executive session, such Board members must annually sign an affidavit that the only people, if any, that will be present in the room during an executive session are authorized to be there.
2. At the beginning of every teleconference executive session, each member shall verbally affirm that the only people in the room with them are authorized to be there.

|
Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

[14.14.080](#) *Declaring a school board vacancy*

[29.20.020](#) *Meetings public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Adoption Date: May 23, 1995

Revised: March 27, 2007

Revised: April 29, 2025

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-041

FR: Office of the Superintendent

SUBJECT: Selection of Student
Representative to the NWABSD
Board of Education

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Selection of Student Representative to the NWABSD Board of Education shall be selected by Board.

ISSUE:

At issue is for the Board to select up to two student representatives and one alternate student representative to the NWABSD Board of Education.

BACKGROUND AND/OR PERTINENT INFORMATION:

According to AR 9110 (b), the Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint Student Representative(s) as deemed necessary.

Student Representative(s) shall have the right to attend public meetings of the Board, be recognized at meetings, participate in discussing issues and shall receive all materials presented to Board members except those related to executive session.

Applications will be provided for review and consideration in Executive Session.

ALTERNATIVES:

1. Select up to two Student Representatives and one Alternate Student Representative to the NWABSD Board of Education as presented;
2. Do not select Student Representative and Alternate Student Representative to the NWABSD Board of Education as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board select up to two Student Representatives and one Alternate Student Representative to the NWABSD Board of Education as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 30, 2025

NUMBER: 26-042

FR: Office of the Superintendent

SUBJECT: Education Payroll Tax

ABSTRACT:

AASB has requested that boards review and propose regulations to AASB at the Annual Conference in November.

ISSUE:

The funding of public education in Alaska is subject to an annual appropriation from the state's general fund and is contingent upon available state revenues. State revenue is primarily derived from two primary funding sources: oil revenues and investment returns from the Permanent Fund. Both funding sources can vary wildly from year to year, providing little stability for education funding. Education funding is also subject to the changing funding priorities of administrations and legislatures. Funding for education has increasingly failed to provide a stable and secure source of funding for Alaskan students.

BACKGROUND AND/OR PERTINENT INFORMATION:

AASB lends its full support for the establishment of a yearly education tax. An education payroll tax will provide a secure source of funding for education to be used for public elementary and secondary education.

ALTERNATIVES:

1. Approve the Education Payroll Tax Credit as presented.
2. Do not approve the Education Payroll Tax Credit as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

Approve the Education Payroll Tax Credit as presented.

CORE RESOLUTIONS

EDUCATION TAX

AASB lends its full support for the establishment of a yearly education tax. An education head tax will provide a secure source of funding for education to be used for public elementary and secondary education.

Rationale. The funding of public education in Alaska is subject to an annual appropriation from the state general fund and is subject to available state revenues. State revenue is largely derived from two primary funding sources: oil revenues and investment returns from the Permanent Fund. Both funding sources can vary wildly from year to year providing little stability for education funding. Education funding is also subject to the funding priorities of administrations and legislatures which change. Funding for education has increasingly failed to provide a stable and secure funding source for Alaskan students. A yearly education head tax will provide a secure funding source for public education funding and allow for long-range education planning. The education tax alone will not solve the issue of funding education but it could serve as a solid foundation and as a part of a larger fiscal solution for the State of Alaska.