

NWABSD Regular Board Meeting

Tuesday, June 3, 2025 4:00 PM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	<u>CALL TO ORDER, ROLL CALL</u>	Presenter: Margaret Hansen, President
2.	<u>MOMENT OF SILENCE</u>	Presenter: Margaret Hansen, President
3.	<u>PLEDGE OF ALLEGIANCE</u>	Presenter: Margaret Hansen, President
4.	<u>INTRODUCTION OF GUESTS/STAFF</u>	Presenter: Margaret Hansen, President
5.	<u>PUBLIC COMMENTS</u>	Presenter: Margaret Hansen, President
6.	<u>APPROVAL OF AGENDA</u>	Presenter: Margaret Hansen, President
7.	<u>RECOGNITION & AWARDS</u>	Presenter: Terri Walker, Superintendent
8.	<u>SUPERINTENDENT'S REPORT</u>	Presenter: Terri Walker, Superintendent
9.	<u>EXECUTIVE SESSION</u>	Presenter: Margaret Hansen, Board President
10.	<u>ADOPTION OF CONSENT AGENDA</u>	Presenter: Margaret Hansen, Board President
11.	<u>COMMUNICATIONS AND ITEMS INTRODUCED BY BOARD MEMBERS</u>	
12.	<u>DATE, TIME, AND LOCATION OF NEXT MEETING</u>	
13.	<u>ADJOURNMENT</u>	

A Thank You to Our School Board Member

You leave your home, your work, your rest,

To give your time, to give your best.

Through miles of travel, near or far,

You guide us like a steady star.

With every meeting, late or long,

You help us grow, you keep us strong.

Decisions weighed with thoughtful care,

To make things better, you are there.

From books to sports, from funds to meals,

You shape our dreams, our hopes, our deals.

Because of you, our school can thrive,

Your sacrifice keeps us alive.

So here's our thanks, both deep and true,

For all you give, for all you do.

Your time, your heart, your wisdom bright—

You make our future strong and right.

Thank you for all you do!

Through wind and snow, through dark and light,
You gather, steadfast, every night.
With hearts so full and vision true,
You shape our schools in all you do.

You guide our learning, bright and strong,
Ensuring that we all belong.

From books to sports, from meals to art,
You plan with wisdom, hand on heart.

In distant towns, in skies so wide,
Your care and service never hide.
You give your time, your minds, your might,
To help us grow, to keep things right.

For every hour, unseen, unsaid,
For every plan so carefully spread,
For funding, food, and futures bright,
We thank you now with deep delight.

So here's our gratitude, warm and true,
For all the good that comes from you.
Through all the seasons, near and far,
You are our guiding northern star.

Beats
Rock!

THANK YOU!



A thank YOU to OUR school Board member.

You leave your home, your work, your rest,

To give your time, to give your best. Through miles of travel, near or far You guide us like a steady star. With every meeting, late or long, You help us grow, you keep us strong. Decisions weighed with thoughtful care, To make things better, you are there.

From books to sports, from funds to meals, You shape our dreams, our hopes, our deals. Because of you, our school can thrive, Your sacrifice keeps us alive.

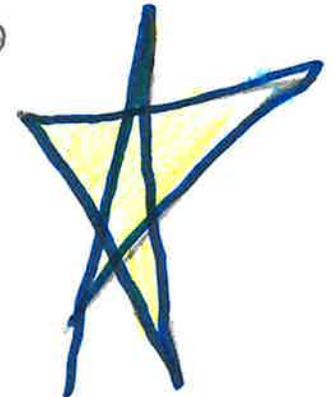
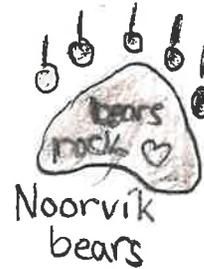
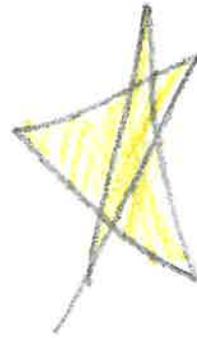
So here's our thanks, both deep and true, For all you give, for all you do. Your time, your heart, your wisdom bright You make our future strong and right.

Thank you for all you do!

From: Amelia George, 7th grade. Noorvik Alaska.

Tina Brown, 7th grade from Noorvik

Thank you School Board Members



Orange-black-white
go fight win

A thank you to our School Board Member
you leave your home, your work, your rest,
to give your time, to give your best.
Through miles of travel, near or far, you
guide us like a steady star. With
every meeting, late or long, you help us grow
you keep us strong. Decisions weighed with
thoughtful care, To make things better, you
are there. From books to sports, funds
to meals, You shape our dreams, our
hopes, our deals. Because of you, Our
School can thrive, your sacrifice keeps us
alive. So here's our thanks, both deep
and true, For all you give, for all you
do. Your time, your heart, your wisdom
bright - You make our future strong and
right Thank you for all you do!



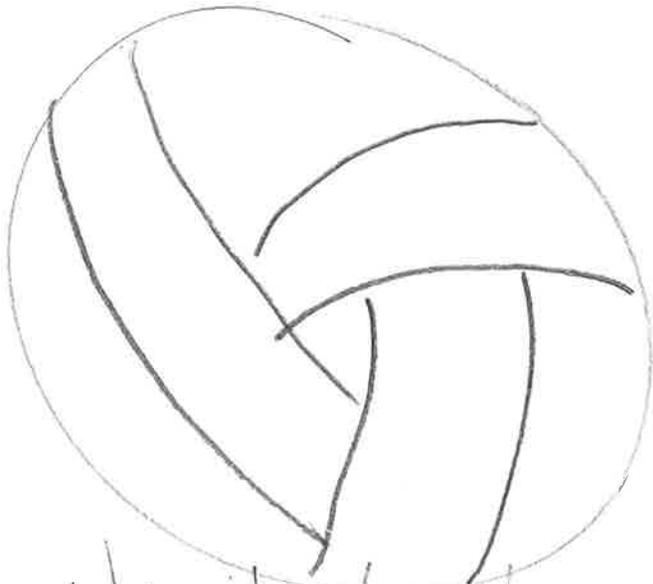
Thank you

School board members

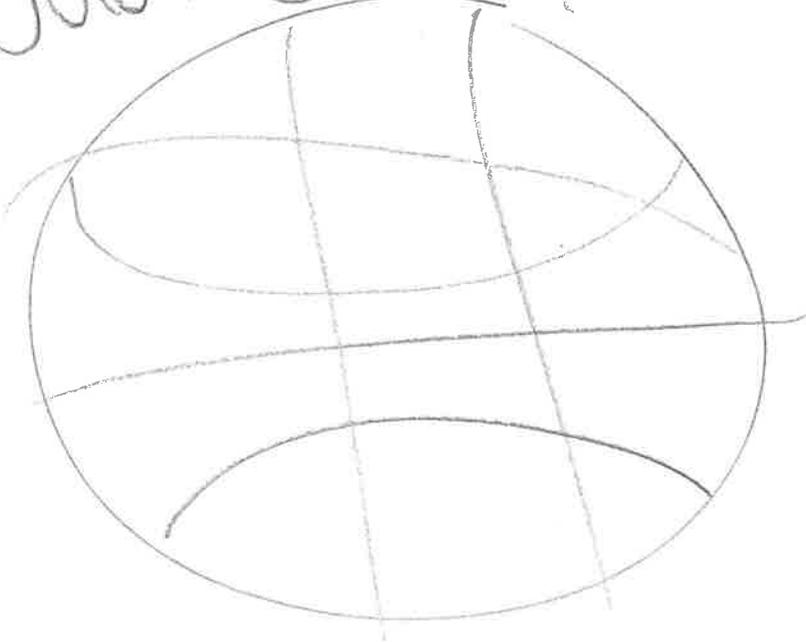
Thank you for everything you
do!



Volleyball



Basketball



Thank

you



Moorvik
Bears!

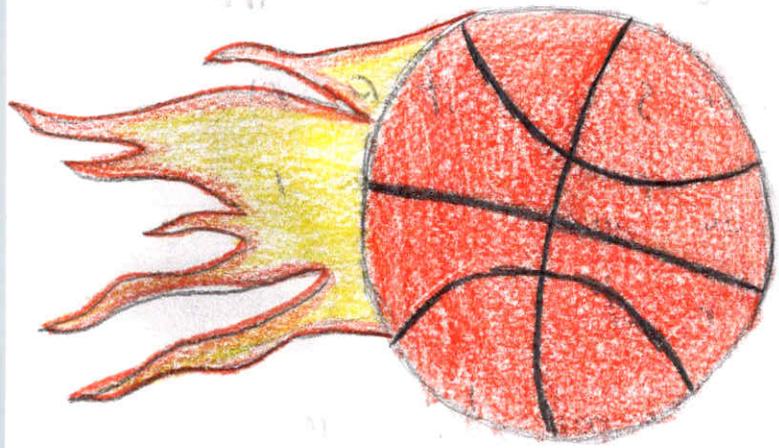
Thank you to our School Board Members
You leave your home, you work, your rest, to give your
time to give your best. Through miles of travel, near
or far, you guide us like your steady star. With every
meeting later or long, you help us grow, you keep us strong.
Decisions weighted with thoughtful care, to make things better, you
are there. From books to sports, from funds to meals, you shape
our dreams our hopes, our deals. Because of you, our school can
thrive, your sacrifice keeps us alive. So here's our thanks
both deep and true, for all you give for all you do. Your time,
your heart, your wisdom bright. You make our future
Strong and right!

Kaitlyn
Binford
7th grad
from Mooresville

Thank
You
School Board Members!!



by Kallie Wells.



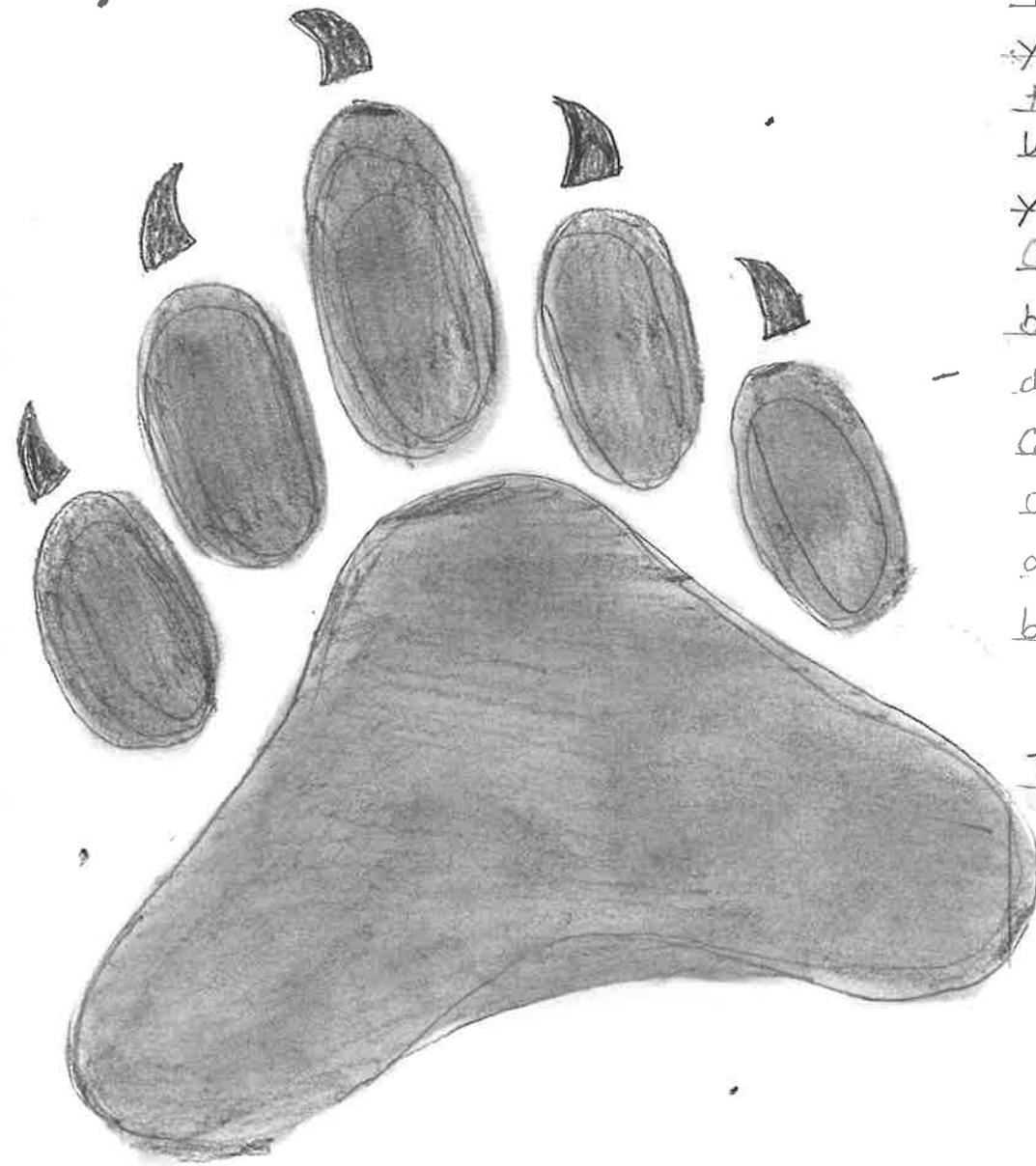
Noorvik Bears

Through wind and snow, through dark and
light, You gather, steadfast, every night.
With hearts so full and vision true,
You shape our school in all you do.

You guide our learning, bright and strong,
Ensuring that we all belong. From books to
sports, from meals to art, You plan with wisdom,
hand on heart. In distant towns, in skies so
wide, Your care and service never hide. You give your
time, your minds, your might, to help us grow,
to keep things right. For every hour, unseen, unsaid,
For every plan so carefully spread, for funding,
food and futures bright, We thank you now
with deep delight. So here's our gratitude,
warm and true, for all the good that comes from
you. Through all the seasons, near and far,
You are our guiding northern star.
♡ from Kallie Wells 8th grade Noorvik School #14

Thank
you!





A Thank You to Our School Board Members!

You leave your home, your work, your rest, To give your time, to give your best. Through miles of travel, near or far, You guide us like a study star. With every meeting, late or long, You help us grow, you keep us strong. Decisions weighed with thoughtful care, To make things better, you are there. From books to sports, from funds to meals, You shape our dreams, our hopes, our deals. Because of you, our school can thrive, your sacrifice keeps us alive, So hear our thanks, both deep and true, for all you give, for all you do. Your time, your heart, your wisdom bright, You make our future strong and right.

Thank you for all you do!

Thank
you



Jessie

You meet, you plan, you
guide the way. To brighten
up our every day. With
open hearts and willing
hands, you help fulfill our
schools great plans. For games
that bring our spirits high,
for culture shared with pride
near by. For tournaments where
teams compete. And friendship
grow with each defeat.
You seek the best, you help us
find, The teachers strong in heart
and mind. With wisdom, care, and
voices true, you shape our school
in all you do. So here's our thanks,
both loud and clear, for time you
give, for work sincere. Because of you
our school shines bright with joy,
with strength, with guiding light.



Thank

You



Bears

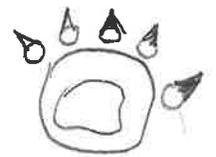


Ramona Field

Through wind and snow, through dark
and light you gather, steadfast, every
night with hearts so full and vision
true, you shape our schools in all
you do you guide our learning, bright
and strong, ENSURING that we all belong
From books to sports from meals to
art, you plan with wisdom, hand on
heart in distant towns, in skies so
wide, your care and service never
hide you give your time, your minds
your might to help us grow, to keep
things right for every hour, unseen
unsaid for every plan so carefully
spread for funding, food, and futures
bright, we thank you now with deep
delight so here's our gratitude:
warm and true for all the good
that comes from you. Through all the
seasons, near and far, you are our
guiding northern star.

THANK

YOU



To: School Board

You meet, you plan, you guide the way, To
brighten up our every day. With open
hearts and willing hands, You help
fulfill our school's great plans.

For games that bring our spirit high,
for culture shared with pride nearby,
for tournaments where teams compete,
And friendships grow with each defeat.

You seek the best, you help us find, The
teachers strong in heart and mind.

With wisdom, care, and voices true, You
shape our school in all you do. So
here's our thanks both loud and clear,
for time you give, for work sincere.

Because of you, our school shines
bright, with joy, with strength, with
guiding light.

From: Elise Howarth
From: Noorvik, Alaska
grade: 6th grade

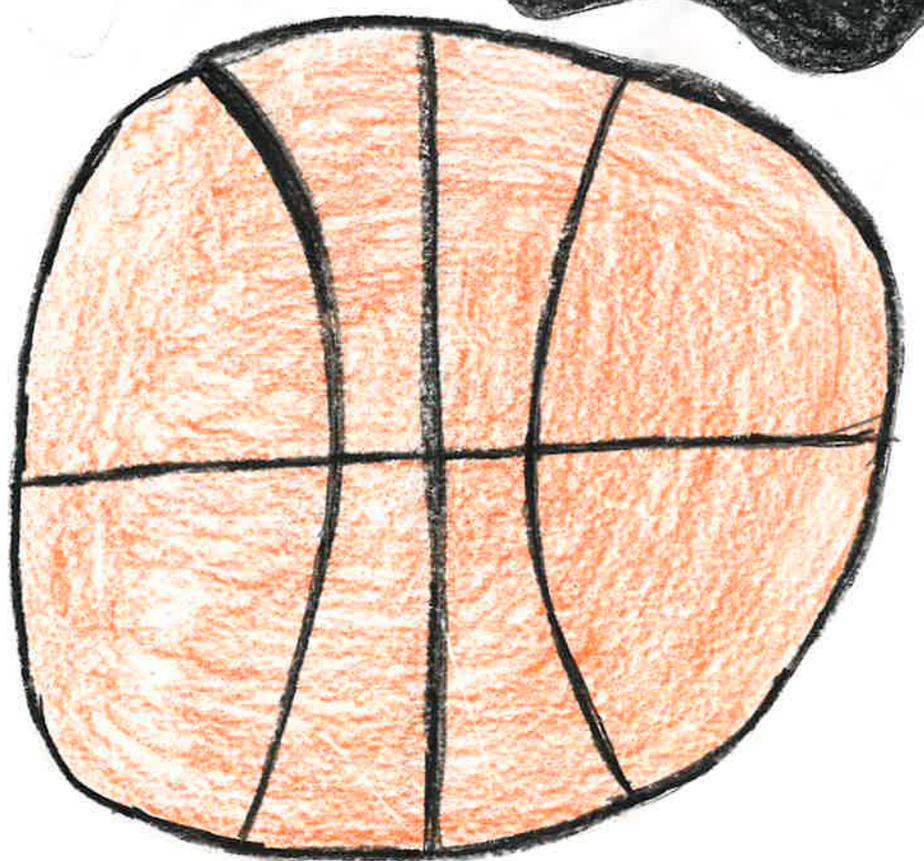
Thank you for all
you do!

THANK

YOU!

THANK

You!



You meet, You plan, You guide the way
To brighten up our everyday, with open
hearts and willing hands, you help fulfill
our school's great plans for games that
bring our spirits high, for culture
shared with pride nearby for tournaments
where teams compete and friendships
grow with each defeat you seek the
best you help us find the teachers strong
in heart and mind with wisdom, care,
and voices true, you shape our
school in all you do. So here's our
thanks, both loud and clear, for time
you give, for work sincere because
of you, our school shines bright,
with joy, with strength, with
guiding light.

Thank you for all you do!

BY: Lexy Barr 6th grade Noorvik school!



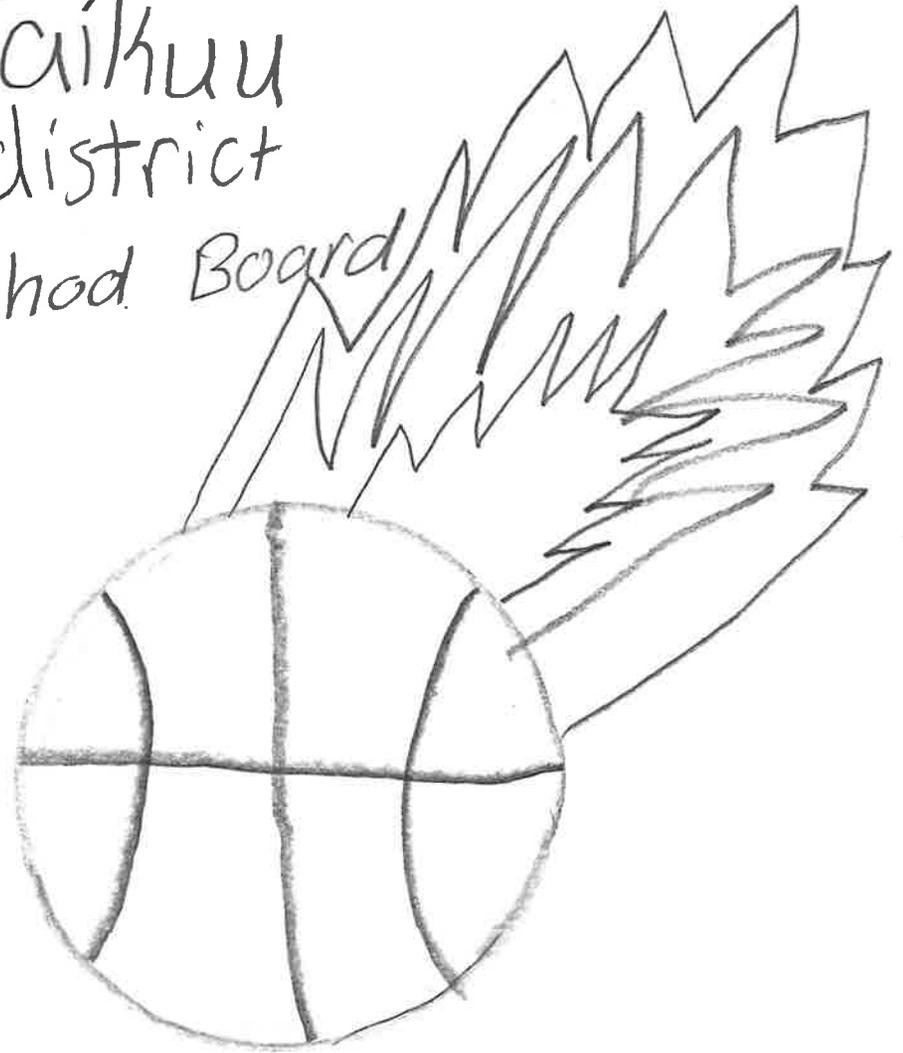
Thank

you



You leave your work, your
rest, To give your time, to
give your best. Through miles
of travel, near or far, you guide
us like a steady star. With
every meeting, late or long,
you help us grow, you keep
us strong. Decisions weighed
with thoughtful care, To make
things better, you are there.
From books to sports, from funds
to meals, You shape our dreams,
our hopes, our deals. Because of
you, Our school can thrive, your
sacrifice keeps us alive. So here's
our thanks, both deep and true
For all you give for all you do. Your
time, your heart your wisdom bright -
you make our future strong and right.

Taikuu
district
School Board



A Thank you to our school Board Member
you leave your home, your work, your rest,
To give your time, to give your best,
through miles of travel, near or far,
you guide us like a steady star,
with every meeting, late or long, you
help us grow, you keep us strong. Decisions
weighed with thoughtful care, To make
things better, you are there. From books
to sports, from funds to meals, you shape
our dreams, our hopes, our deals. Because of
you, our school can thrive, your sacrifice
keeps us alive. So here's our thanks, both
deep and true, for all you give, for all
you do. Your time, your heart, your wisdom
bright- you make our future strong and right.
Thank you for all you do!

From: Abigail Foster 7th grade Noorvik Alaska.



Thank
you



You leave your home, your work, your rest, to
give your time, to give your best. Through miles of
travel, near or far, you guide us like a steady
star. With every meeting, late or long, you help us
grow, you keep us strong, decisions weighed with thoughtful
care, to make things better, you are there, from books
to sports, from fun to meals, you shape our dreams,
our hopes, our goals, you shape our dreams, our hopes,
our goals. Because of you, our school can thrive,
your sacrifice keeps us alive. So here's our thanks,
both deep and true, for all you give, for all you
do. Your time, your heart, your wisdom bright. You make
our future strong and right.

Thank you, School Board Members!
Thank you for all you do!



TaiKuu
district
School

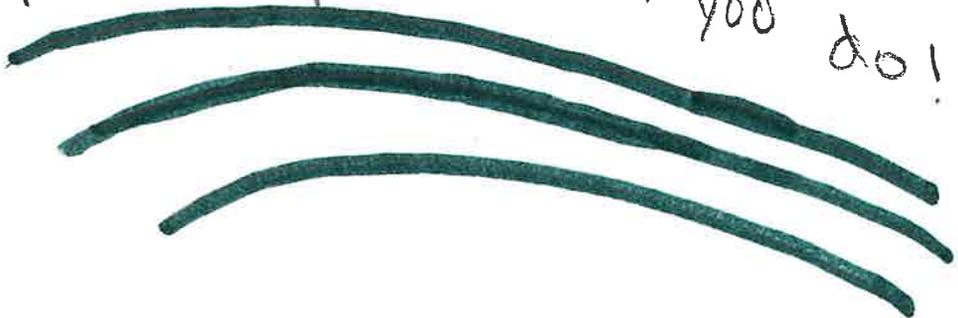


From Princess Hurway 7th grade
Noorvik school

A Thank You to Our School Board
Member

You leave your home, your work, your rest,
to give your time, to give your best,
through miles of travel, near or far,
You guide us like a steady star.
With every meeting, late or long,
You help us grow, you keep us strong.
Decisions weighed with thoughtful care,
to make things better, you are there.
From books to sports, from funds to
meals, you shape our dreams, our hopes,
our deals. Because of you, our school
can thrive, your sacrifice keeps us alive.
So here's our thanks, both deep and true,
for all you give, for all you do.
Your time, your heart, your wisdom bright,
You make our future strong and right.

Thank you for all you do!



THANK

you



from
Bear's Den

A Thank You to Our School Board Member

You leave your home, your work, your rest,
To give your time, to give your best,
Through miles of travel, near or far,
You guide us like a steady star.

With every meeting, late or long,
You help us grow, you keep us strong.
Decisions weighed with thoughtful care,
To make things better, you are there.

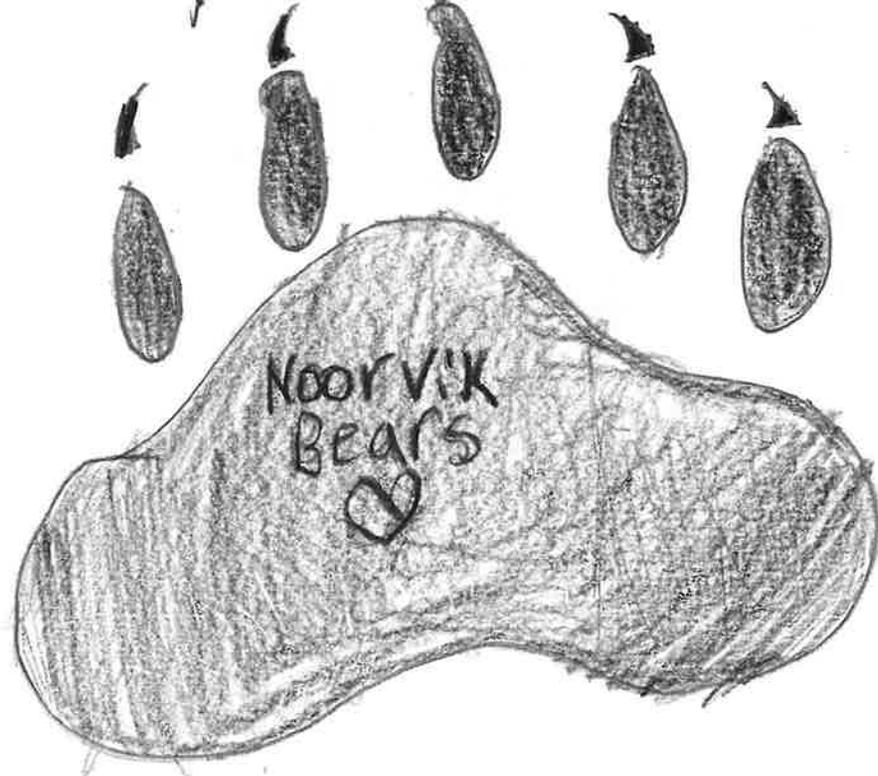
From books to sports, from funds to meals,
You shape our dreams, our hopes, our deals.
Because of you, our school can thrive,
Your sacrifice keeps us alive.
So here's our thanks, both deep and true,
For all you give, for all you do.

Your time, your heart, your wisdom bright -
You make our future strong and right

Thank you for all you do!

Kaslyn Wells, Moorville 7th grade.

Thank
you



Ramona Field

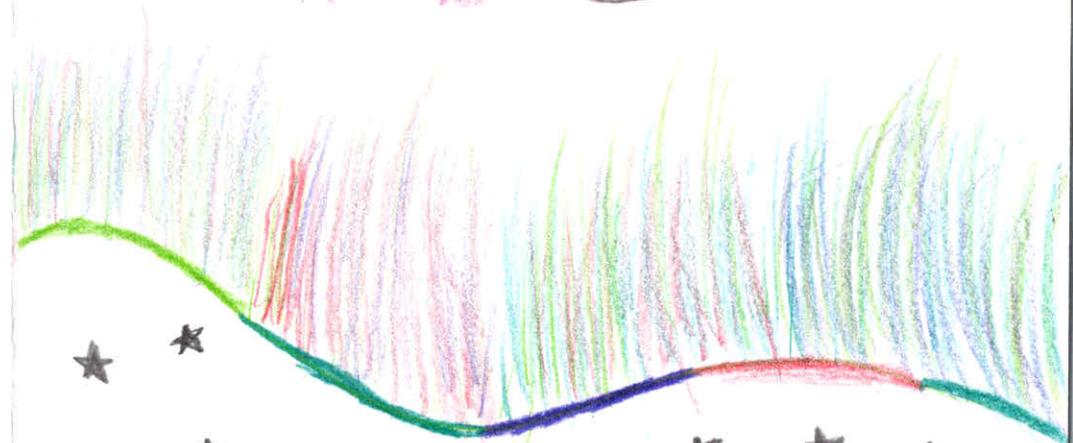
You Leave your home, your work,
your rest, to give your time, to
give your best, through miles of
travel, near or far, you guide us
like a steady star, with every
meeting, late or long you help
us grow, you keep us strong
decisions weighed with thoughtful
care, to make things better, you
are there from books to sports, from
fun to meals you shape our
dreams, our hopes, our deals our
school can thrive because of you our
keeps us alive your sacrifice
So here's our
thanks, both deep and true, for all you
give, for all you do your time, your
heart, your wisdom bright - you make
our future strong and right

Thank you for all you
do!



THANK

YOU



To: ASC

Through wind and snow, through dark and light,
you gather, steadfast, every night
with hearts so full and vision true,
you shape our schools in all you do.
You guide our learning, bright and strong,
ensuring that we all belong.
From books to sports, from meals to art,
you plan with wisdom, hand on heart.
In distant towns, in skies so wide,
your care and service never hide.
You give your time, your minds, your might,
to help us grow, to keep things right.
For every hour, unseen, unsaid,
for every plan so carefully spread,
for funding, food and futures bright,
we thank you now with deep delight.
So here's our gratitude, warm and true,
for all the good that comes

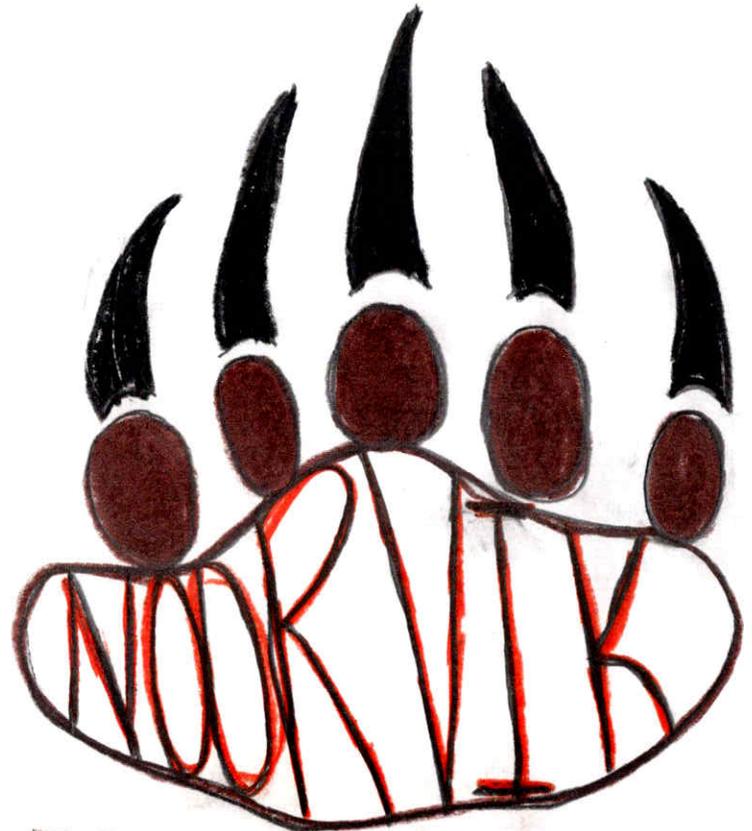
from you. through all the seasons,
near and far, you are our guiding northern star.
From: Elise Howarth From: Noovik,
Alaska grade: 6th grade



Taikuu

District

School Board



BEARS

A Thank You to OUR Advisory Council member.

You meet, you plan, you guide the way,
To brighten up our every day.
With open hearts and willing hands,
You help fulfill our schools great plans.
For games that bring our spirits high,
For culture shared with pride nearby,
For tournaments where teams compete,
And friendships grow with each defeat.
You seek the best, you help us find,
The teachers strong in heart and mind,
With wisdom, care, and voices true,
You shape our school in all you do.
So here's our thanks, both loud and clear,
For time you give, for work sincere.
Because of you, our school shines bright,
With joy, with strength, with guiding light.

Thank you for all you do!
From:
Kaslyn Wells, Noorvik 7th grade.

Bears
Rock!

T
H
A
Y
O
N
K
U
A
S
C





Noorvik
Bears

YOU Meet, YOU Plan, YOU guide the way,
TO brighten up our everyday.
With open hearts and willing hands,
YOU help fulfill our school's great plans.
For games that bring our spirits high,
For culture shared with pride nearby,
For tournaments where teams compete,
And friendships grow with each defeat.
You seek the best, you help us find,
The teachers strong in heart and mind.
With wisdom, care, and voices true,
You shape our school in all you do.
So here's our thanks, both loud and
Clear, for time you give, for work sincere.
Because of you, our school shines bright,
With joy, with strength, with guiding light.
Thank you for all you do!

From Princess Harvey 7th grade
Noorvik School

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER:

FR: Office of the Superintendent

SUBJECT: Superintendent's Report

ATTENDANCE:

The district attendance rate as of 4/30/25/25 is 79.89%.

Categories	Percent Attendance
Regular Attendance	95%-100%
At-Risk Attendance	90%-94.9%
Chronic Absence	80%-89.9%
Severe Chronic Absence	80% and below

K-12 Attendance

8/20/24 - 4/30/25

Ambler School	81.72%
Buckland School	85.45%
Deering School	85.45%
Kiana School	75.69%
Kisimgiugtuq School	59.99%
Kobuk School	90.89%
June Nelson Elementary	83.81%
Kotzebue Middle/High School	81.27%
Napaaqtugmiut School	78.59%
Aqqaluk High/Noorvik Elementary	80.29%
Davis-Ramoth School	76.99%
Shungnak School	77.95%
NWABSD Home School	100.00%
District	79.89%

ENROLLMENT:

As of May 19, 2025, the K-12's current enrollment is 1791, a decrease of 10 students since April's report.

PreK – 12th grade enrollment is 1901, a decrease of 12 students since April's report.

SCHOOL	PK3	PK4	KG	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	TO
ABL	0	7	4	6	7	3	5	4	4	4	8	4	2	2	2	62
BKC	2	11	17	13	19	16	15	17	15	15	20	16	14	13	17	220
DRG	1	6	2	2	5	5	3	8	0	4	4	1	3	2	7	53
IAN	0	6	2	11	8	7	4	5	8	11	5	5	10	3	7	92
KVL	0	2	5	10	7	8	8	19	14	11	12	13	13	13	13	148
OBU	0	3	3	2	3	0	6	3	4	5	3	4	4	0	2	42
KMHS	0	0	0	0	0	0	0	0	47	46	48	51	27	39	33	291
HSCH	0	0	1	1	2	1	1	2	3	2	5	2	14	6	2	42
JNES	7	36	48	41	45	48	33	40	0	0	0	0	0	0	0	298
WTK	0	6	19	11	14	9	5	13	10	7	9	17	13	7	14	154
ORV	1	9	12	9	17	13	25	16	19	18	15	14	15	9	7	199
WLK	1	8	17	11	21	19	18	17	16	22	12	21	16	20	18	237

April/May 2025

LSAIL – Literacy Screener for Alaska Indigenous Languages, Anchorage April 30, 2025

Three groups representing three tribes, Tlingit, Yupik, and Iñupiaq met at the AK Native Heritage Center to work on the development of Native Language assessment tools. The Department of Education partnered with the University of Oregon to assist with the development of this assessment tool. Before the end of the day, there was a share out for what was accomplished. Our group worked on level on words that consisted of two-three syllables. For higher level assessments, there will be a need to write passages in the language to use for assessment.

Alaska Native Language Summit, Anchorage May 1, 2025

Throughout this one-day summit, the purpose was to find inspiration, make new connections, and collaborate on ideas that will continue to grow our language development beyond this day. This was a time for dialogue, celebration, and determination—a time to reflect and act. Topics in the breakout session included health and healing initiatives associated with language loss, bilingualism and pedagogical approaches, curriculum sharing stations, community support and language programs, language policy, and individual language development.

I have attached a couple documents currently in progress, the draft Alaska Native Strategic Planning Topics and the Alaska Native Language Literacy Guidebook for your review.

District office Summer Work Schedule Adjustment

In recent years, the district office has permitted staff to work a four-day week, with 10-hour workdays. For summer 2025, district office staff will follow this schedule during two timeframes:

June 9–27, 2025 (three weeks)

July 7–25, 2025 (three weeks)

To ensure continued service, each department will coordinate schedules to maintain five-day coverage, keeping the office open Monday through Friday during this period.

This arrangement allows staff time for cultural activities needed to gather and preserve for the winter.

Terri Walker, Superintendent

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 435th Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:00 p.m. on *Tuesday*, April 29, 2025, in Kotzebue Alaska.

CALL TO ORDER

Board Members present were:

Millie Hawley
Tillie Ticket
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Joanne Harris
Alice Melton-Barr
Margaret Hansen
Zamara Ticket

ROLL CALL

Members that were absent/excused were:

Alice Adams
Shannon Melton

A quorum was present.

INTRODUCTION OF STAFF/GUESTS

Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Perrian Windhausen, Director of Student Services; Kathryn Self, HR Director; Robert Sheldon, Student Activities Coordinator; Joseph Groves, ATC Director; Joy Cogburn-Smith, Director of State & Federal Programs; Natalie Dickie, Director of the Business Office; Amy Eakin, Director of Technology; Shayne Pungowiyi, Assistant to Superintendent.

MOMENT OF SILENCE

Observed.

PLEDGE OF ALLEGIANCE

None.

PUBLIC COMMENTS

Millie Hawley made a motion to approve the agenda as presented, Marie Greene seconded the motion. The agenda was approved, no objections.

APPROVAL OF AGENDA

School Presentations: Jamie Cowart, Principal of Selawik School & Selawik Students

SCHOOL PRESENTATIONS

April 2025 Employees of the Month awardees that were recognized:

- Rudylin "Coy" Castro, Special Education Aide - Kivalina School
- Kelli Tallman, 4th & 5th Grade Teacher - Kobuk School
- Luke Jackson, 4th & 5th Grade Teacher - Kobuk School
- Jonathan Wolfe, SpEd Aide/RTL - Noatak School
- Roxi Wolfe, 5th & 6th Grade Teacher - Noatak School

RECOGNITION AND AWARDS

Superintendent Terri Walker presented her report.

SUPERINTENDENT'S REPORT

No Executive Session needed.

EXECUTIVE SESSION

Marie Greene made a motion to adopt the consent agenda, with a request to pull the Memorandum 25-101, Approval of Proposed revisions to board policy 5141.22 Infectious Disease. Millie Hawley seconded the motion. Passed by roll call vote.

ADOPTION OF CONSENT AGENDA

Approval of February 25, 2025, Regular Meeting Minutes, Approval of March 24, 2025, Special Meeting Minutes.

APPROVAL OF MEETING MINUTES

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relation series. This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 1250 VOLUNTEER ASSISTANCE; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9020 Board Standards within the Board Bylaw series. This model policy was adopted by AASB in 1992 and is new to the NWABSD. This update further includes culturally responsive language. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9020 Board Standards as presented.

APPROVAL OF PROPOSED REVISIONS BB 9020 BOARD STANDARDS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9223 Board Vacancies within the Board Bylaw series. This update includes 2007 updates from AASB clarifying the process for filling a vacancy. The board recommended that the bylaw be reviewed. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9223 Board Vacancies as presented.

APPROVAL OF PROPOSED REVISIONS BB 9223 BOARD VACANCIES; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9270 Conflict of Interest within the Board Bylaw series. This update includes the word "immediate" before family and defines immediate family. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9270 Conflict of Interest as presented.

APPROVAL OF PROPOSED REVISIONS BB 9270 CONFLICT OF INTEREST; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series. This update includes additional language to clarify that poll voting by a school board is not permitted and all official board action must be taken in an open meeting. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9320 Meetings as presented.

APPROVAL OF PROPOSED REVISIONS BB 9320 MEETINGS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials within the Board Bylaw series. This update clarifies that a board president and superintendent may reject community requests to place an item on the board agenda. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials as presented.

APPROVAL OF PROPOSED REVISIONS BB 9322 AGENDA MEETINGS-MATERIALS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series. NWABSD does not currently have this board policy. This board policy adds clarity on exempt employees. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS BP 4151 SALARY GUIDES-EXEMPT EMPLOYEE; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series. This update includes Fair Labor Standards Act language and citations for exempt employees. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
BP 4313.1 LOAN SCHEDULING HOURS
OF EMPLOYMENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity within the Students series. This update includes the removal of food as a reward language as well as updates to physical activity requirements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP- 5040 - Student Nutrition and Physical Activity as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
BP 5040 STUDENT NUTRITION AND
PHYSICAL ACTIVITY; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5148 Childcare within the Students series. This policy is new to the NWABSD and supports childcare in the region. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5148 Childcare as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 5148 CHILDCARE; FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Students series. This update includes the inclusion of local observances and the daily pledge of allegiance requirement. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6115 CEREMONIES AND
OBSERVANCES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series. This update includes cultural language supporting volunteer work as a part of curriculum. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6142.4 Community Service as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6142.4 COMMUNITIY SERVICE;
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series. This update includes culturally responsive language as well as multiple tracks post-graduation. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6143 Courses of Study as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6143 COURSES OF STUDY;
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series. This update includes a legal note for explanation and clarification of credit requirements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6146.4 RECIPROCITY ON
GRADUATION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series. This update moves procedural verbiage to the Administrative Regulation. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6153 SCHOOL-SPONSORED
TRIPS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series. This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 6161.2 DAMAGED OR LOST INSTRUCTIONAL MATERIALS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6179 Childcare and Development Programs within the Instruction series. This policy is new to the NWABSD and supports childcare programs within the region. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 6179 CHILDCARE AND DEVELOPMENT PROGRAMS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series. This update includes the update of the Department of Education name, and an additional statute cited. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 7000 Concepts and Roles as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 7000 CONCEPTS AND ROLES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series. This update includes language around construction/major maintenance and local contributions. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 7310 Methods of Financing as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 7310 METHODS OF FINANCING; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Council series. This update includes 2021 AASB revision recommendations including law updates and role clarifications. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8000 Concepts and Roles as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8000 CONCEPTS AND ROLES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8320 Meetings within the Advisory School Council series. This update includes language about executive sessions as recommended by AASB in 2009. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8320 Meetings as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8320 MEETINGS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9122 Vice President within the Board Bylaw series. This update includes the removal of a law citation and a clarification of duties. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9122 Vice President as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9122 VICE PRESIDENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9210 Qualifications within the Board Bylaw series. This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9210 Qualifications as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9210 QUALIFICATIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9220 Elections within the Board Bylaw series. This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9220 Elections as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9220 ELECTIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9230 Orientation within the Board Bylaw series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9230 Orientation as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9230 ORIENTATION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9240 Board Development within the Board Bylaw series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9240 Board Development as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9240 BOARD DEVELOPMENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9321 Executive Sessions within the Board Bylaw series. This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9321 Executive Sessions as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9321 EXECUTIVE SESSION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9200 - Board Members within the Board Bylaw series. This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. The complaint process was clarified with AASB, and the verbiage has been updated to reflect when a board member should go to the Superintendent. The bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9200 - Board Members as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9200 BOARD MEMBERS; FIRST READING

Board approval is required for purchases that exceed \$50,000. The Reading Skill Sets from Lovevery are based on The Science of Reading. The Science of Reading is a body of research that identifies the most effective methods of teaching children how to read. The Reading Skill Sets combines this research—and Montessori principles—with motivating games and books and are designed to be easy to follow for parents and children alike. As part of the Innovations in Literacy grant, we have been encouraged to spend down some of the carryover funds this budget period. As part of the spend down plan we are purchasing Reading Skill Sets for PreK through 2nd grade. Our Literacy Specialists will be presenting these kits to parents during Literacy Nights starting next school year and students will receive a kit of their own to take home. Funding: Literacy Connections (LIT) Fund 353. The administration recommends board approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.

APPROVAL OF PURCHASE LOVEVERY INC.

Board approval is required for purchases that exceed \$50,000. As part of the Innovations in Literacy grant, we have been encouraged to spend down most of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing a refresh of library books district wide. Follett will create customized lists for each school based on our needs and will process the books with laminated covers, label for Lexile reading levels and for Accelerated Reading Program. Books will be delivered on the barge in July and will be shipped to sites with the fall curriculum shipments. Follett Content Solutions is considered a sole source for Titlewave Books. Funding: Literacy Connections (LIT) Fund 353. The administration recommends board approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$750,000 as presented.

APPROVAL OF PURCHASE FOLLETT CONTENT SOLUTIONS

Board approval is required for expenditures that exceed \$50,000. On April 16, 2025, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 333,000 gallons of #1 heating fuel and 4000 gallons of unleaded gasoline, to ten (10) NWABSD school sites in summer 2025. The RFP was sent to the two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids is Friday, May 2, 2025, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). The administration is recommending the approval of this proposal. The Administration recommends Board approval to award the NWABSD FY26 heating fuel order to the lowest bidder by site.

APPROVAL OF FY26 BULK HEATING FUEL OIL PURCHASE

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes. The Human Resources action item for Board approval of the certified rehires for FY26 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, June Nelson, Kiana, Kivalina, Kobuk, Kotzebue Middle High School, Noatak, Noorvik, Selawik, Shungnak and Home School. Human Resources non action items include certified resignations, and certified transfers. Certified resignations are for the District Office, Buckland, Deering, June Nelson, Kivalina, Kobuk, Kotzebue, Noatak, and Shungnak. The administration recommends the Board approve the Human Resources actions as presented.

APPROVAL OF HUMAN RESOURCES

Board approval is required to expend \$50,000.00 and higher. Deering K-12 Replacement School is ranked #3 on DEED's FY26 School Construction list. The project total is \$56,872,139 with \$11,374,428 as local share. This project is not included in the Governor's budget, and it is not expected to be fully funded in FY 26. However, District has lobbied for sitework funding of \$10M. There are two significant infrastructure projects in addition to the school project that are pending for Deering. Alaska Department of Transportation (DOT) will bid their new evacuation road this summer. Alaska Native Tribal Health Consortium is in the design phase, and seeking funding, for replacement and extension of the water and sewer systems. Both projects impact the school project both physically and in construction timing. In order to be ready for school construction once funding is received, and to coordinate with these two projects, there are several Pre-Design efforts that need to begin. These include Cultural Resources impact evaluation, permitting, and surveying. Project needs to secure site control with NANA which requires various surveys, NANA Committee meetings, and non-objection letters from the Village and City of Deering, etc. Permits from both the Corp of Engineers and the Borough are needed. \$100,000 is needed for Pre-Design. In addition, DEED does not pay for work off the school site such as utility extensions. Therefore, we need to do pre-design for these extensions in order to pursue other grants to fund this future work. \$35,000 is needed for preliminary off-site utility design. DOT's road project will bid this summer. If the replacement school project is at least partially funded either this summer or next, we would be able to at least stockpile gravel on our site while DOT's contractor is still in the community, thus saving significant costs. Site control and permits, secured through Pre-Design efforts above, are required for us to stockpile gravel. Documentation of how much gravel and the type of gravel needed, where to put it, etc. is required to be able to procure gravel stockpiling. This design work can be completed now, so that we are ready to execute this work once construction funding is secured. Gravel Stockpile design needs \$55,000 in funding. Minimum requested funding is \$135,000 for Pre-Design and Off-site utility work. Administration recommends including the gravel stockpiling design as to not delay time sensitive work once there is construction funding. Total requested funding is therefore \$190,000. The district will continue to utilize the Burkhart Croft Architects and their engineers as the design team of record for the project. BCA was selected for this work under a competitive term contract procurement. The administration recommends the Board approve the allocation of \$190,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.

APPROVAL OF DESIGN FUNDING DEERING REPLACEMENT SCHOOL

Board approval is required to expend \$50,000.00 and higher. Davis-Ramoth K-12 School Renovation is an FY25 executed grant agreement with Department of Education for a project total of \$9,424,172. \$7,539,339 is from the state and \$1,884,834 is local match. This project has reached 65% design completion, is working toward 95% design and will be bid in late summer or early fall. In anticipation of the project bidding and moving into construction, the Administration recommends reallocating \$200,000 of granted funds for bidding and construction phase services to be provided by the design team. No additional funding is being requested from the Board; this is only moving money within the existing budget of granted funds. This is an expected move and does not lower the amount available for construction. It is recommended that the Superintendent be delegated contracting authority for the design team's work through project completion. The requested budget reallocation should cover all remaining contract fees for the design team. The administration recommends the Board approve the budget reallocation of \$200,000 for the Davis-Ramoth K-12 School Renovation Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, within this budget.

APPROVAL OF BUDGET TRANSFER TO DESIGN CONTRACT DAVIS-RAMOTH K-12 SCHOOL RENOVATION

The administration requests approval of the School Board to request Alaska Housing Finance Corporation (AHFC) to add construction of an additional unit, for an additional \$140,000 of local match, to the district's current teacher, health and safety professional housing grant at Buckland. The Alaska Housing Finance Corporation (AHFC) has a program available to encourage the development of housing for teachers, health professionals and public safety in rural areas. In October 2023 AHFC awarded a \$500,000 grant to the district for the construction of a duplex in Buckland with the District providing a match of \$250,297. AHFC also awarded the same amount for a joint District and Borough duplex in Buckland. The district manages the shared grant, and the Borough reimburses half of the matching share for the shared duplex only. Overages of the shared unit are shared 50/50 between the District and Borough. The current duplexes are each estimated to cost \$750,000. For an additional \$140,000 a fifth unit can be completed. Through the efficiency of constructing multiple buildings and careful utilization of materials and labor, the district anticipates that an additional housing unit can be completed. The overage is spread across all units in the project and is not isolated to any specific structure. This is an incredible savings compared to construction of a separate housing project. District will gain another much-needed unit in Buckland, for a total of four units with two bedrooms each. AHFC approval is required to add an additional unit to the scope of the grant. AHFC has told the district that it is receptive to adding additional housing to the grant without additional grant funding. As it is a much simpler process to amend the District's grant than to modify the joint grant, the Superintendent recommends that AHFC be requested to amend the District only grant. After grant closeout, actual occupancy of specific units can be jointly determined by the District and the Borough. It is an AHFC requirement that all units constructed under this grant program be used exclusively for teacher, healthcare or public safety professionals for ten years after project completion. Both the District and the Borough sign agreements to this effect. Occupancy and management responsibilities of the units can be worked out between the District and Borough as long as each unit serves the intended purpose. The administration recommends the Board approve request to AHFC to add an additional housing unit for \$140,000 of local funding to District's grant THP-23-NAB-1 pending approval of Borough Funding.

APPROVAL OF AMEND AHFC GRANT FOR BUCKLAND TO ADD A UNIT AND ADDITIONAL FUNDING

The School Board shall establish and maintain a balanced budget. The FY26 Proposed Operating Fund Budget is being presented for adoption. Proposed actions to balance the FY26 Budget were presented and discussed in detail at the budget work sessions on Monday, March 24, 2025, and Wednesday, April 9, 2025. The Board of Education and Superintendent created the FY26 Proposed Operating Fund Budget based off estimated increases to expenditures and decrease to revenues. Presented to you for adoption is the FY26 Proposed Operating Fund Budget, which includes:

ADOPTION OF PROPOSED FY26 OPERATING FUND BUDGET

- Revenue Plan of \$65,877,405
- Expenditure Plan of \$70,727,105
- Transfers Out to Other Funds in the amount of \$675,000
- Transfers In from CIP Local Share in the amount of \$2,300,000
- Use of Fund balance in the amount of \$3,224,699

The FY26 Proposed Operating Budget includes the following reductions:

Food Service program, Student Activities, ReadiStar program, supply and travel, Pupil Transportation, Alaska Technical Center, STAR of the Northwest, Board of Education

Further reductions may be needed if revenue and fund balance actuals differ from projections.

At this time, the Board of Education has built the budget to include the items below:

- Classroom sizes will remain the same

No reduction of certified or classified staff district-wide in response to funding shortage.

The District Administration will continue to look for revenue sources to pay for these important programs

The administration recommends the Board adopt the FY26 Proposed Operating Fund Budget as presented.

Contracts over \$50,000.00 require Board Approval. Alaska Housing Finance Corporation (AHFC) offers grant funding through their Rural Professional Housing Program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District was awarded and accepted two grants of \$500,000 each with one being for a District only duplex and the other for a shared District and Borough duplex. The district manages the grants and constructs the units. The two duplexes and individual unit are nearing completion. Due to the loss of the former Director of Property Services, who was a journeyman electrician, District needs to subcontract with an electrical company to complete the necessary work. NW Electric Inc has provided a quote of \$49,302 for the district only duplex and the standalone fifth unit. The second quote is for the shared District and Borough unit for \$43,850. Because the combined Memorandum of Agreement to NW Electric Inc. will be over \$50,000, Board approval is required. To cover potential unforeseen events and contracting conditions, \$105,000 in budget and contracting authority is requested. Funding is from already accepted AHFC grants and already approved District match. To move forward, the Superintendent requires approval to award the contract and the delegation of contracting authority to manage the contract and budget. The administration recommends approval of the award of contract to NW Electric Inc. not to exceed \$105,000 split between the two projects, pending funding approval and approve delegation of contracting authority to the Superintendent as presented.

APPROVAL OF AWARD OF CONTRACT TO NORTHWEST ELECTRIC INC.

Contracts over \$50,000.00 require Board Approval. The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District has been awarded two grants for two duplexes with each containing two, two-bedrooms units for a total of four new units. Grant awards are \$700,000 and \$595,750, totaling \$1,295,750, and the Board accepted the awards and approved \$440,000 in match to support both grants in January 2025. Property Services has received the following quotes: SBS building materials for \$275,135.48, AMAQ Excavation for utilities and earthwork for \$200,000, and Everts Air Cargo for material transport for \$841,600. All three of these total \$1,316,735.48 which is \$20,985.48 over the available \$1,295,750 in AHFC grant funding. Administration requests authority up to the available grant funding of \$1,295,750 and will manage orders and contracts up to and not to exceed that amount. Final costs will be split evenly between the two projects and grants. Funding is from already accepted AHFC grants that reimburse the district for expenditures upon request. To move forward, the Superintendent requires approval to award the contracts not to exceed reimbursable grant funding and the delegation of contracting authority to manage the contracts and budget. The administration recommends approval of the award of contracts to SBS, AMAQ Excavation and Everts Air Cargo not to exceed \$1,295,750, split between the two projects, and approve delegation of contracting authority to the Superintendent as presented.

APPROVAL OF CONTRACTS NOT TO EXCEED GRANT AWARD AMOUNT AND DELEGATION OF CONTRACTING AUTHORITY

Margaret Hansen: Tillie, I am glad you are okay and recovering.

BOARD COMMENTS

Tillie Ticket: Thank you, I am doing better. Tillie also mentioned her conversation with Jamie Cowart, in which she hoped he would talk about the meeting that took place on Monday. This meeting involved all organizations addressing our absenteeism and enrollment issues, with the goal of collaborating to support our kids and our community in improving these matters. I know it's the end of the year, and we are working towards making improvements for the next year. Thank you all for your prayers.

Jeanne Gerhardt-Cyrus: It's exciting to hear what Selawik is saying about the youth taking advantage of opportunities. I believe it would be valuable to gather feedback afterward about the students' experiences and whether it led to further exploration on their part. Adding an element of accountability is beneficial, as it teaches important skills for later in life. With our youth group, I always tell them that they're not just going on a trip; they're making a commitment. I would love to hear about their experiences. Thank you.

Jamie Cowart: I've spoken with the students, and one of the things we wanted to discuss is our plans for when we return from the trips. We want to report back and share how everything went, especially since we have about 14 students who will be traveling this summer.

Carol Schaeffer: Requested a report on staffing for next fall.

Marie Greene: I want to commend our policy committee chairman, the superintendent, and her team for coming together to review the policies that will be presented. I would also like to extend our congratulations to all of our senior graduates. We are extremely proud of each of you as you complete this important milestone. Carry out your responsibilities and pursue your dreams, whether that means continuing your education in college or exploring other areas such as our environment, culture, language, or music.

Additionally, I would like to acknowledge our student activities director for the excellent report provided. We appreciate your dedication and hard work over the past year, collaborating with students and principals on various activities.

Lastly, I want to express our gratitude to all our teachers, principals, janitors, teacher aides, and staff members who keep our schools running smoothly. We cannot thank you enough for everything you have done this past year.

Terri Walker: You're welcome, Marie for all the appreciation you give, and I just wanted to give recognition to the team of directors who are really the backbone of everything we provide to you in these board meetings. I am really thankful for the team we have.

Margaret Hansen: I would like to take a moment to acknowledge the excellent work our district has been doing, as noted by the borough mayor. We truly appreciate you, Robert, for your outstanding efforts with our activities. The students who returned from the competition this past weekend we're all joyful, even though they didn't secure first place; they were simply thrilled to represent our district. Thank you, Robert, for your support and for being there for us. Great job! Thank you staff for all you do.

The next Regular Board meetings of the NWABSD Board of Education will be held on June 2 and 3, 2025 virtually.

Marie Greene moved to adjourn the meeting, seconded by Carol Schaeffer.

Motion passed with unanimous consent. The meeting adjourned at 5:01 p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-101

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5141.22
Infectious Diseases; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5141.22 Infectious Diseases within the Students series.

This update includes updates in law and removes HIV verbiage.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5141.22 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases as presented and open for public comments.

BP 5141.22 INFECTIOUS DISEASES

The School Board recognizes its dual responsibility to protect the health of students from risks posed by infectious diseases and to uphold the right of students to a free and appropriate education. The ~~d~~District requires all staff to routinely observe universal precautions to prevent exposure to bloodborne pathogens and prevent the spread of all infectious disease.

(cf. 4119.43 - Universal Precautions)

(cf. 4119.42 - Exposure Control Plan for Bloodborne Pathogens)

(cf. 5141.23 - Infectious Disease Prevention)

The admission of a student with an infectious disease identified by state health officials shall be determined by the Superintendent or designee according to standard health procedures. The Superintendent or designee shall consult with the student's parent/guardian and, as required, with the student's physician and/or the local health ~~department~~organization.

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5141.3 - Health Examinations)

Students with Bloodborne Pathogen Infections

Note: Under 4 AAC 06.060, a student diagnosed with AIDS or HIV does not have a condition that 'will cause the attendance of the child to be inimical to the welfare of other pupils,' as required for the suspension or removal of a student due to a medical condition under AS 14.30.045. A student's removal because of AIDS or HIV is only allowed if the student has uncoverable oozing lesions or other symptoms, or displays behavior, such as biting, which in the opinion of a team, substantially increases the risk of transmission to other pupils. That team must be made up of the student's physician, public health personnel, the parent/guardian, and school personnel associated with the child's placement.~~Of the 250,000 cases of Acquired Immune Deficiency Syndrome (AIDS) reported to the Centers for Disease Control as of January 1993, there were no reported cases of HIV transmission in school or day care settings. However, school districts are required to enact Exposure Control Plans and Universal Precautions for the prevention of contact with potentially infectious body fluids which may contain pathogens such as the hepatitis B virus (HBV) and the human immunodeficiency virus (HIV). The following section addresses the placement of students with HIV infection and AIDS (Acquired Immune Deficiency Syndrome). AIDS is a handicap pursuant to Section 504 of the Rehabilitation Act (29 U.S.C.794),~~

~~and a student with AIDS cannot be excluded from regular class without evidence that the student poses a risk of transmission of the HIV virus to classmates or teachers.~~

~~Whether HIV infection or AIDS is a handicap under the Education for All Handicapped Children Act (EAHCA) (20 U.S.C. 1400 et seq.) must be decided on a case-by-case basis. If AIDS adversely affects a child's educational performance, the child is treated as handicapped and entitled to an individualized education plan (IEP) under the EAHCA. (Doe v. Belleville Public School District)~~

~~We recommend that a review panel, including one or more physicians, help in determining the placement of these children on a case-by-case basis.~~

~~The following identifies the Superintendent or designee as the person to be contacted with the information that a student has HIV infection and/or AIDS. All staff should know who in the district serves in this capacity.~~

The Board recognizes that HIV and hepatitis B virus are bloodborne pathogens and not casually transmitted. Students with bloodborne pathogens are entitled to the rights and services accorded to other students. The sole presence of bloodborne pathogens is not sufficient reason to exclude students from attending school.

Parents/guardians are encouraged to inform the Superintendent or designee if their child has HIV infection and/or AIDS so that any such child will have access to appropriate district programs and services. The Superintendent or designee shall convene a review panel to make recommendations regarding appropriate programs and services for the student.

Students with bloodborne pathogens are entitled to the rights and services accorded to other students. The sole presence of bloodborne pathogens is not sufficient reason to exclude students from attending school. Parents/guardians of students whose educational performance is adversely affected by an infectious disease are encouraged to inform the Superintendent or designee so that any such child will have access to appropriate district programs and services. The Superintendent or designee shall convene a review panel to make recommendations regarding appropriate programs and services for the student.

The Superintendent or designee shall ensure that all of the student's rights to confidentiality are strictly observed in accordance with law.

The Superintendent or designee shall request that parents/guardians sign a release form to provide confidential medical information and records to the review panel.

Legal Reference:

ALASKA STATUTES

[14.30.045](#) *Grounds for suspension or denial of admission*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.060](#) *Suspension or denial of admission*

[4 AAC 06.150](#) *Confidentiality of AIDS information*

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

[20 United States Code, 1232g](#)

NONDISCRIMINATION UNDER REHABILITATION ACT OF 1973

[20 United States Code, 794](#)

UNITED STATES CODE

~~*Education For All Handicapped Children [20 United States Code, 1400 et seq.](#)*~~

~~*Federal Family Educational Rights And Privacy Act [20 United States Code, 1232g](#)*~~

~~*Nondiscrimination Under Rehabilitation Act Of 1973 [20 United States Code, 794](#)*~~

U.S. SUPREME COURT

~~*Doe v. Belleville Public School District, 672 F. Supp. 342*~~

~~*Thomas v. Atascadero Unified School District, 662 F. Supp. 376*~~

~~*Phipps v. Saddleback Valley Unified School District (1988), 204 Cal. App. 3d 1110*~~

Adopted: April 28, 2004

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-131

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 1250
Volunteer Assistance;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 1250 Volunteer Assistance.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relations series.

This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 1250 Volunteer Assistance as presented;
2. Do not approve the second reading of the proposed revisions to BP 1250 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 1250 Volunteer Assistance as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-132

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 4151
Salary Guides - Exempt
Employees; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series.

NWABSD does not currently have this BP. This BP adds clarity on exempt employees.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented;
2. Do not approve the second reading of the proposed revisions to BP 4151 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-133

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 4313.1
Load Scheduling Hours of
Employment; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series.

This update includes Fair Labor Standards Act language and citations for exempt employees.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented;
2. Do not approve the second reading of the proposed revisions to BP 4313.1 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-134

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5040
Student Nutrition and
Physical Activity; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity within the Students series.

This update includes the removal of food as a reward language as well as updates to physical activity requirements.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity as presented;
2. Do not approve the second reading of the proposed revisions to BP 5040 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-135

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5148
Childcare; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 5148 Childcare.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5148 Childcare within the Students series.

This policy is not currently adopted and is recommended by administration to support childcare in the region.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 5148 Childcare as presented;
2. Do not approve the second reading of the proposed revisions to BP 5148 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 5148 Childcare as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-136

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6115
Ceremonies and
Observances; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Instruction series.

This update includes the inclusion of local observances and the daily pledge of allegiance requirement.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented;
2. Do not approve the second reading of the proposed revisions to BP 6115 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-137

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6142.4
Community Service;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6142.4 Community Service.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series.

This update includes cultural language supporting volunteer work as a part of curriculum.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6142.4 Community Service as presented;
2. Do not approve the second reading of the proposed revisions to BP 6142.4 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6142.4 Community Service as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-138

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6143
Courses of Study; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6143 Courses of Study.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series.

This update includes culturally responsive language as well as multiple tracks post-graduation.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6143 Courses of Study as presented;
2. Do not approve the second reading of the proposed revisions to BP 6143 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6143 Courses of Study as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-139

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6146.4
Reciprocity on Graduation;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series.

This update includes a legal note for explanation and clarification of credit requirements.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented;
2. Do not approve the second reading of the proposed revisions to BP 6146.4 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-140

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6153
School-Sponsored Trips;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series.

This update moves procedural verbiage to the Administrative Regulation. Temperature ratings were reviewed and not removed.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented;
2. Do not approve the second reading of the proposed revisions to BP 6153 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-141

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6161.2
Damaged or Lost
Instructional Materials;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series.

This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented;
2. Do not approve the second reading of the proposed revisions to BP 6161.2 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-142

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 6179
Childcare and
Development Programs;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 6179 Childcare and Development Programs.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6179 Childcare and Development Programs within the Instruction series.

This policy has not been previously reviewed for adoption by the NWABSD and supports childcare programs within the region.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented;
2. Do not approve the second reading of the proposed revisions to BP 6179 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-143

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 7000
Concepts and Roles;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 7000 Concepts and Roles.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series.

This update includes the update of the Department of Education's name and an additional statute cited.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 7000 Concepts and Roles as presented;
2. Do not approve the second reading of the proposed revisions to BP 7000 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 7000 Concepts and Roles as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-144

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 7310
Methods of Financing;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 7310 Methods of Financing.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series.

This update includes language around construction/major maintenance and local contributions.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 7310 Methods of Financing as presented;
2. Do not approve the second reading of the proposed revisions to BP 7310 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 7310 Methods of Financing as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-145

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 8000
Concepts and Roles;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 8000 Concepts and Roles.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Councils series.

This update includes 2021 AASB revision recommendations including law updates and role clarifications.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 8000 Concepts and Roles as presented;
2. Do not approve the second reading of the proposed revisions to BP 8000 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 8000 Concepts and Roles as presented.

BP 8000 CONCEPTS AND ROLES

Note: AS 14.08.115 requires regional school boards to establish an advisory school board in each community with more than 50 permanent residents. Pursuant to AS 14.12.035, borough school districts may establish advisory school boards. The following sample policy is based on material from the Alaska Gateway School Districts may be revised or deleted to reflect district philosophy and needs.

The Advisory School Council functions under the direction of the School Board. School Board policy and actions shall prevail and be followed. The Advisory School Council's function is advisory except in those areas that have been specified by School Board.

(cf. 8200 - Powers and Duties)

(cf. 9310 - Policy Manual)

The Advisory School Council shall seek to learn the will of the people of the community and to represent their interests ~~by communicating issues and concerns of the community to the school principal and in actions taken by the Advisory School Board Council.~~

The Advisory School Council shall develop an effective working relationship with the school personnel, particularly the principal Site Administrator or designee.

The administration and the Advisory School Council are expected to work together cooperatively for the betterment of the local school. This relationship should ideally be modeled on the relationship between the School Board and Superintendent or designee, i.e., the Site Administrator shall be the executive officer of the Advisory School Council and administrative head of all the parts of the school.

Role of the School Board

The School Board shall:

1. Establish Advisory School Councils where required by law and as deemed to be in the best interests of the District in each community.
2. Determine the membership and method of selection of Advisory School Councils.
3. Determine the powers and duties of Advisory School Councils.
4. Require that Advisory School Councils support the mission and goals of the District by communicating feedback to the regional board, including recommended responses and actions.

3.

Role of the Superintendent or Designee

The Superintendent or designee shall:

1. Supervise the conduct of elections of Advisory School Council members.
- 4.2. Oversee the operation of elections of Advisory School Councils and report to the School Board, regarding the relationship between Advisory School Councils and the schools.
- 2.3. Solicit and receive recommendations from the Advisory School Council.

Legal Reference:

ALASKA STATUTES

14.08.115 Advisory Sschool Bboards in REAA

14.12.035 Advisory Sschool Bboards in Borough Sschool Districts

ALASKA ADMINISTRATIVE CODE

4 AAC 05.010 - 4 AAC 05.090 Local education

~~*Revised: October 29, 2002*~~

Adopted: March 28, 1995

~~*Revised: October 29, 2002*~~

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-146

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 8320
Meetings; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 8320 Meetings.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 8320 Meetings within the Advisory School Councils series.

This update includes language about executive sessions as recommended by AASB in 2009.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 8320 Meetings as presented;
2. Do not approve the second reading of the proposed revisions to BP 8320 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 8320 Meetings as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-147

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9122 Vice
President; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9122 Vice President.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9122 Vice President within the Bylaws of the Board series.

This update includes the removal of a law citation and a clarification of duties.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9122 Vice President as presented;
2. Do not approve the second reading of the proposed revisions to BB 9122 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9122 Vice President as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-148

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9200
Board Members; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9200 Board Members.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9200 Board Members within the Bylaws of the Board series.

This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. This bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9200 Board Members as presented;
2. Do not approve the second reading of the proposed revisions to BB 9200 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9200 Board Members as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-149

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9210
Qualifications; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9210 Qualifications.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9210 Qualifications within the Bylaws of the Board series.

This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9210 Qualifications as presented;
2. Do not approve the second reading of the proposed revisions to BB 9210 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9210 Qualifications as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-150

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9220
Elections; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9220 Elections.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9220 Elections within the Bylaws of the Board series.

This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9220 Elections as presented;
2. Do not approve the second reading of the proposed revisions to BB 9220 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9220 Elections as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-151

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9230
Orientation; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9230 Orientation.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9230 Orientation within the Bylaws of the Board series.

This update includes a reference to Board Standards.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9230 Orientation as presented;
2. Do not approve the second reading of the proposed revisions to BB 9230 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9230 Orientation as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-152

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9240
Board Development;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9240 Board Development.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9240 Board Development within the Bylaws of the Board series.

This update includes a reference to Board Standards.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9240 Board Development as presented;
2. Do not approve the second reading of the proposed revisions to BB 9240 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9240 Board Development as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-153

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9321
Executive Sessions;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9321 Executive Sessions.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9321 Executive Sessions within the Bylaws of the Board series.

This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9321 Executive Sessions as presented;
2. Do not approve the second reading of the proposed revisions to BB 9321 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9321 Executive Sessions as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 2, 2025

NUMBER: 25-154

FR: Office of the Superintendent

SUBJECT: Approval of
Refrigerated Solutions

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administration's request to pay \$80,000 to Refrigerated Solutions to service and repair the NWABSD's commercial refrigeration equipment in FY25/26.

BACKGROUND AND/OR PERTINENT INFORMATION:

The NWABSD Property Services department uses Refrigerated Solutions to service and repair our commercial refrigeration equipment. The property services department is requesting authorization to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair our refrigeration equipment in FY25/26.

FUNDING SOURCE:

General Fund: Budgeted for FY26

ALTERNATIVES:

1. Approve the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.
2. Disapprove the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 2, 2025

NUMBER: 25-155

FR: Office of the Superintendent

SUBJECT: Approval of RESCON

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval for RESCON for the heating fuel spill clean-up for Noorvik, Kivalina and Kotzebue for a cost not to exceed \$95,000.00 for the school year 25/26

BACKGROUND AND/OR PERTINENT INFORMATION:

In the 2021, 2023 2025 the district had fuel spills in Kivalina on the old teacher housing campus, in Noorvik behind the teacher housing 6-plex on the hill (which are not closed out) and in Kotzebue the fuel tank used for the bus barn developed a leak in April 2025. RESCON was and still is being used to mitigate the spill issues in Kivalina and Noorvik and currently addressing the spill issue in Kotzebue and monitoring the dispose of the spilled heating fuel. They have been working directly with the ADEC on the three spills. We also need to retain their services in the event of any spills we would need immediate support with.

FUNDING SOURCE:

General Fund: budgeted for FY26

ALTERNATIVES:

1. Approve the administration's request to pay RESCON for their continued efforts at each site as per attached not to exceed \$95,000.00 for the school year 25/26.
2. Disapprove the administration's request to pay RESCON for their continued efforts at each site, as per attached not to exceed \$95,000.00 for the school year 25/26.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to continue with RESCON to continue and finish the fuel spill clean-up at each site as per attached not to exceed \$95,000.00 for the school year 25/26.



May 21, 2025

Mark Moore
Director of Property Services
Northwest Arctic Borough School District
PO Box 57
Kotzebue, AK 99752

Re: Kotzebue Spill Response – Scope of Services and Rate of Charges

Dear Mr. Moore,

Rescon Alaska LLC (Rescon) has developed this Scope of Services and Rate of Charges on behalf of the Northwest Arctic Borough School District (NWABSD) to detail environmental activities to be performed in response to the heating oil spill in Kotzebue, Alaska.

Scope of Services:

Task 1 - Remedial Action Plan

Rescon will develop a Spill Response Plan to detail remedial soil excavation efforts to remove the impacted soil. The plan will outline the remedial strategy for excavating the soil and include discussion of the approach for hauling excavated materials to the NWABSD designated landfarm area. The plan will also include the methodologies for field screening and analytical soil sample collection and the construction of the landfarm.

Rescon will draft the plan to conform to Alaska Department of Environmental Conservation (ADEC) requirements listed in Title 18 Alaska Administrative Code, Chapter 75 Oil and Hazardous Substances Pollution Control, for soil characterization and waste management. Rescon will interface closely with the ADEC Project Manager and NWABSD representatives to enable a timely approval of the selected remedial strategy and ensure the necessary logistical preparations for a successful project execution

Task 2.1 – Remedial Excavation

Upon approval of the Spill Response Plan, Rescon will mobilize two field scientists/operators to the site. This Scope of Services (and the attached Rate of Charges) assumes that the NWABSD will provide the heavy equipment to conduct the work. If additional equipment is needed, Rescon will secure the rental equipment through local providers at additional cost to NWABSD. Upon arrival at the site, the field team will commence a remedial excavation of the impacted soil. The field team will initially excavate test pits around the spill area to quantify the volume of impacted soil prior to initiating the main removal activity. After establishing an estimated area and volume

of contaminated soils that can reasonably be removed, the field team will commence excavation and hauling of contaminated soils to the landfarm treatment area.

The field scientist will use a photoionization detector (PID) and visual/olfactory observations to guide the removal activities. If field screening results indicate that all accessible soils exceeding ADEC criteria were removed, the field team will collect additional screenings and analytical samples from the excavation in accordance with the ADEC Field Sampling Guidance. The analytical samples will be submitted for the following analyses, as required for Arctic Diesel in Appendix F of the Field Sampling Guidance:

- Gasoline range organics (GRO) by Alaska (AK) Method 101,
- Diesel range organics (DRO) by AK Method 102,
- Volatile organic compounds (VOCs) by EPA Method 8260, and
- Polycyclic aromatic hydrocarbons (PAHs) at 25% of the total number of samples by EPA Method 8270.

Task 2.2 – Landfarm Construction

Rescon proposes to construct a landfarm treatment cell at the property location identified by NWABSD contingent on ADEC plan approval. Using this approach, the excavated soil will be transferred to the designated landfarm area and spread in a loose one-foot lift. Following the construction of the cell, the landfarm would require weekly tilling by NWABSD staff or contractors throughout the summer season.

At the completion of the summer, two Rescon environmental scientists would return to the site to collect post-treatment samples from the landfarm.

Note: The costs for the post-treatment sample collection is not included in the attached Rate of Charges.

If the end of summer post-treatment samples indicate that petroleum contamination still remains in the landfarm soil, the landfarm cell would be covered with a weighted liner and the tilling treatment would need to resume the following summer. Under that scenario, the Rescon scientists would return again at the end of the summer season to sample the landfarm. This process would need to repeat until the post-treatment samples confirm that the remedial objectives have been met.

If the post-treatment samples indicate that the tilling was effective in remediating the contaminated soil, the NWABSD would be able to deconstruct the landfarm and the soil would be available for conditional reuse. Following the removal of the landfarm, the Rescon scientists would have to return once more to sample the underlying soil to ensure that it was not negatively impacted by the landfarmed soil.

Task 3 – Reporting

Following completion of the initial response activities Rescon will develop a Spill Response Report for the site to detail the field activities and observations, a discussion of the analytical data results and an analysis of the site conditions. The report will quantify the amount of impacted material

Rescon requires a signed authorization of this Scope of Services. Upon receipt of authorization, Rescon will begin developing the remedial approach for the selected strategy for ADEC approval.

Project Authorization:

Rescon Alaska requires authorization in spaces provided at the end of this letter.

Please feel free to contact me with questions or concerns.

Respectfully Submitted,

Zack Kirk
Project Manager
Rescon Alaska, LLC

Authorized and Accepted by:

Name: Mark A Moore

Signature: 

Title: Director of Property Services

Date: 5/22/2025

Attachments:

Attachment A – General Terms and Conditions

Attachment B – Rate of Charges

ATTACHMENT A

RESCON ALASKA, LLC
GENERAL TERMS AND CONDITIONS

The following Terms and Conditions govern the work to be performed by Rescon Alaska, LLC ("Consultant") for the client ("Client") identified in the accompanying proposal. By accepting the proposal or authorizing any portion of the work to be performed by the Consultant (the "Agreement"), client shall accept these Terms and Conditions, as if they had been set forth in full in the proposal.

1. **Performance:** Consultant shall perform the services set forth in the Agreement in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing in similar locations and under similar conditions. Client acknowledges that Consultant has made no expressed or implied representations, guarantees or certifications regarding the results to be achieved upon the completion of the services set forth in the Agreement.
2. **Payment:** All invoices submitted by Consultant shall be immediately due and shall be payable within fifteen (15) days after their receipt by Client. Any invoice not paid by that time shall be subject to interest at a rate not exceeding one-and-one-half percent (1.5%) per month. Client shall notify Consultant in writing objecting to any charges that it does not believe are accurate or appropriate, within fifteen (15) days after receiving the invoice containing such charges. Any remaining charges that are not in dispute shall be considered valid, due and owing to Consultant. If any invoice becomes more than thirty (30) days past due, Consultant reserves the right to terminate any contract underlying to or relating to the invoice without incurring any liability to the Client. Client agrees to pay for all of Consultant's services, expenses and fees (including fees from Consultant's vendors at a rate of cost plus fifteen percent) up to and including the termination date. Client also agrees to pay for all costs associated with collecting the amounts due under the invoice, including, without limitation, attorney fees.
3. **Changes:** The Agreement may not be changed or altered except by further written agreement between the parties. The parties acknowledge that changes in the condition of property, in the information that is known with respect to the property, the scope of work requested by client or to the applicable law may occur after the Agreement was executed by the parties but before the completion of the services by Consultant under that Agreement. If these or any other changes occur, the Agreement shall be amended to provide for additional Consultant compensation commensurate with the nature and scope of the change(s).
4. **Client Cooperation:** Client agrees to fully cooperate with Consultant in the performance of its obligations hereunder. In addition to providing or securing access to the property, Client shall provide Consultant with all information in its possession or under its control that is relevant or material to Consultant's scope of work, including but not limited to reports, maps, data, site plans, communications with regulating authorities, material safety data sheets, hazard communication plans, due care plans, surveys, previous environmental reports, or any other documents that evidence the existing condition or proposed use of the property ("Client Information"). Consultant shall not be responsible or held liable for any inaccurate or incomplete information provided by Client, or for any information withheld by Client. Consultant shall not be responsible or liable for any incorrect or erroneous statements made by any governmental entity or third party upon which Consultant relies in the performance of the services hereunder. Client further agrees, upon request of Consultant, to disclose or have marked by an appropriate entity the location of all underground utilities or improvements. Client shall indemnify Consultant pursuant to paragraph 12 hereunder from any loss resulting from damage to underground utilities.
5. **Confidentiality:** Consultant shall retain as confidential all information and data furnished to it by Client. Consultant shall not disclose any confidential Client information to any third party except as directed by Client, ordered pursuant to court order or required by law.
6. **File Retention:** Consultant shall maintain client files, including copies of any reports, for a period not to exceed three (3) years after completion of the services pursuant to the Agreement. Unless otherwise requested by Client, Consultant may destroy any files after three (3) years. In the event that Client desires to have its files returned to it at that time, it shall so notify Consultant in writing and Client shall bear all costs and expenses that Consultant may incur in closing and transferring those files to Client. Consultant may retain one copy of any report for its files.
7. **Final Product:** Client acknowledges that any report prepared hereunder reflects the condition of the property to the extent information is known or reasonably ascertainable to Consultant at the time the report is issued. Any material change in use or condition of the property after the report is completed shall immediately terminate any findings or conclusions of the report that are contrary to the use or condition of the property as of the date the report was completed. Any information that Client becomes aware of after the report is completed, but which was not provided to Consultant prior to the issuance of the report, that would materially alter the findings or conclusions contained therein shall be immediately made known to

Consultant. Consultant shall have the opportunity to revise the report to include or take account of the newly provided information. Consultant may charge Client on a time and materials basis for reviewing and analyzing the newly provided information, and for all costs associated with revising the report. Such additional compensation shall be based upon Consultant's then current published rates for time and materials.

8. **Right of Entry:** Client shall obtain or grant Consultant, including its personnel and contractors, lawful access to all property as may be necessary for Consultant to complete its obligations under the Agreement. Such access shall include the right to perform and complete all acts, investigations, assessments, studies, evaluations, delineations or other actions required under the Agreement.
9. **Delays or Increased Costs:** Consultant shall use commercially reasonable efforts in performing its obligations under the Agreement in a timely manner. Consultant shall not be held responsible for any delays or increased costs caused by or attributable to: a) the failure by Client (including its employees, contractors or agents) to provide Consultant with Client Information; b) the failure by Client to provide or arrange for Consultant's access to the property or to any other documents, material, information or contractors; c) the failure of Client to secure the cooperation of any necessary third party; d) any act of God, labor trouble, fire, act of governmental authority, inclement weather or other force majeure condition; e) the discovery of unanticipated site conditions (including, but not limited to hazardous substances); or f) any other reason that is beyond Consultant's ability to control. In the event Consultant, for any reason listed herein, is unable to complete its obligations under the Agreement, it shall be given a reasonable amount of time to complete those obligations once the underlying condition is remedied. In the event one or more condition listed herein necessitates a change in the scope of work under the Agreement, Consultant shall be entitled to additional compensation for any additional efforts that may be required, based upon a time and materials basis. Such additional compensation shall be based upon Consultant's then current published rates for time and materials.
10. **Termination:** This Agreement may be terminated by either party upon fifteen (15) days written notice. In the event this Agreement is terminated by Client, Consultant shall be entitled to payment in full for all activities completed as of the date termination becomes effective. Any payment to which Consultant is entitled shall be calculated on a time and materials basis, based upon Consultant's then current published rates for time and materials.
11. **Indemnification:** Client shall indemnify, protect and hold harmless Consultant, its owners, agents, officers, directors, employees, subcontractors and agents from and against any and all liability, claims, demands, losses, damages, expenses, fines, levies and costs, including actual attorneys fees, whether direct, indirect or consequential, arising out of, related to or otherwise resulting from Consultant's performance under the Agreement. All claims brought against Consultant, relating to the Agreement or otherwise, whether based upon contract, tort, statute or otherwise, must be brought within one (1) year from the completion of the services under the Agreement or they shall be forever barred.
12. **Insurance and Limits of Liability:** Consultant shall procure and maintain, at its own expense, during the term of the Agreement, such insurance as may be required by law. Consultant's liability for any claimed damages arising out of or related to any services provided under the Agreement shall be limited to the amounts, limits, exclusions and conditions of the insurance maintained by Consultant. In no event shall Consultant be liable for any claims based upon contract or tort for any loss of business opportunity, profits or any special, incidental, consequential or punitive damages.
13. **Lien:** In order to secure payment of the amounts for which it has contracted hereunder, including amounts that it may have advanced in furtherance of its obligations under the Agreement between Consultant and Client, Consultant hereby notifies Client that it intends to utilize any rights that it may have under Alaska Statutes. Client hereby authorizes Consultant to execute and record on its behalf any and all documents (including any applicable lien waivers or releases) necessary or desirable to comply with the law.
14. **Compliance with Laws:** With respect to the services provided to Client hereunder, Consultant shall comply with all applicable federal, state and local laws, ordinances, rules and regulations duly promulgated. Client represents that it possesses all necessary permits, licenses and permissions for the continuation of Consultant's activities at the property.

2025 Kotzebue Spill Response

Northwest Arctic Borough School District
Kotzebue, Alaska

Task 1 - Labor Costs:						
	Project Manager	Associate Scientist	Drafter	Admin	Totals	
Hourly Rate	\$130.00	\$105.00	\$85.00	\$40.00		
Project Management / ADEC Coordination / Meeting Support	8	6	0	2	\$1,750	
Planning Document Preparation	8	30	4	0	\$4,530	
	Labor Total				\$6,280	
TASK 1 - LUMP SUM COST						\$6,280

Task 2A - Lump Sum Costs:						
Task 2A - Labor	Project Manager	Associate Scientist	Sampler / Operator	Laborer	Admin	Totals
Hourly Rate	\$130.00	\$105.00	\$95.00	\$90.00	\$40.00	
Project Management	12	12	0	0	2	\$2,900
Mobilization / Demobilization	2	10	10	4	0	\$2,620
	Labor Total				\$5,520	
Task 2A - Expenses						
Item	QTY	Units	Rate	Markup (%)	Total	
Roundtrip Airfare (ANC to OTZ)	3	Each	\$250	1.05	\$788	
Freight Shipping	1000	LBS	\$1.25	1.05	\$1,313	
6 mil reinforced cover liner (approx 3,000 sqft)	4	Each	\$580	1.05	\$2,436	
Other miscellaneous consumables (landfarm maint. sand bags, fencing, etc.)	1	Each	\$400	1.05	\$420	
	Expenses Total				\$4,958	
Task 2A Lump Sum Costs Total						\$10,478

Task 2B - Time and Materials* Costs:						
Task 2B - Expenses and Labor						
Item	QTY	Units	Rate	Markup (%)	Total	
Lodging (Assumes 3 nights)	6	Each	\$290	1.05	\$1,827	
Vehicle rental	4	Day	\$240	1.05	\$1,008	
Photionization Detector (PID)	4	Day	\$90	1.05	\$378	
One Cubic Yard Supersacks	0	Each	\$55	1.05	\$0	
Midsized Excavator	0	Day	\$0	1.05	\$0	
Front End Loader	0	Day	\$0	1.05	\$0	
Skidsteer with forks	0	Day	\$0	1.05	\$0	
Fuel	0	Gallons	\$3.75	1.05	\$0	
Time and Materials Day Rates - Includes: Labor, Per Diem (meals only, \$97/day per person) 4 days for 2 PAX	8	Days	\$1,400	1.00	\$11,200	
<i>*Note: T&M Day Rate will be charged based on actual number of days required to perform remedial excavation, hauling, and confirmation sampling. Assume 4 days will be required.</i>						
Expenses and Labor Cost Total						\$14,413
Task 2B - Laboratory Expenses						
Laboratory Analysis	QTY	Units	Rate	Markup (%)	Total	
14 - Day Turn Around Time						
Analytical Samples (10** Soil + Trip Blanks for GRO/VOC analysis)						
GRO by Alaska Method AK101	11	EA	\$80.00	1.05	\$924	
DRO/RRO by Alaska Methods AK 102/103	10	EA	\$90.00	1.05	\$945	
VOCs by EPA Method 8260	11	EA	\$175.00	1.05	\$2,021	
PAHs by EPA Method 8270	10	EA	\$180.00	1.05	\$1,890	
<i>**Note: Assumes: 3 soil characterization samples, 4 sidewall samples and 1 floor sample from excavation, plus 1 landfarm baseline sample, for a total of 9, plus 1 field duplicate. Additional sample collection will be charged at the rates shown.</i>						
Laboratory Analysis Total						\$5,780
Task 2B T&M Costs Total						\$20,193
TASK 2 - COST						\$30,669

Task 4 - Labor Costs:						
	Project Manager	Associate Scientist	Drafter	Data Review	Admin	Totals
Hourly Rate	\$130.00	\$105.00	\$95.00	\$100.00	\$40.00	
Project Management / ADEC Coordination / Meeting Support	2	4	0	0	0	\$680
Report Preparation	4	36	6	12	2	\$6,150
	Labor Subtotal				\$6,830	
TASK 3 - LUMP SUM COST						\$6,830

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 2, 2025

NUMBER: **25-156**

FR: Office of the Superintendent

SUBJECT: Approval of Frontier Fire
Protection

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to inspect, certify and make repairs to district fire protection equipment in FY25/26 school year.

BACKGROUND AND/OR PERTINENT INFORMATION:

Alaska law mandates that public schools have their fire protection equipment inspected and certified by a licensed and bonded company each year. Frontier Fire Protection has performed the inspections and service work on our fire alarm systems, sprinkler systems, handheld fire extinguishers, and range hood extinguisher systems for the past 23 years. The inspections are performed during the summer months when school is out of session. Frequently during the inspection process mechanical deficiencies are identified and noted on the inspection forms. Once the inspections are completed the list of equipment deficiencies is forwarded to the property services director and the State Fire Marshal. Upon receiving the list of deficiencies, the Fire Marshall issues a directive to the school district to make corrections by a specified date. The administration is requesting the school board's authorization to contract with Frontier Fire Protection for an amount not to exceed \$110,000 to perform all inspections and make repairs on fire safety equipment at sites needing service work in FY25/26 school year.

FUNDING SOURCE:

General Fund: Budgeted for FY26

ALTERNATIVES:

1. Approve the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.
2. Disapprove the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.

Friday, May 23, 2025 at 05:30:48 Alaska Daylight Time

Subject: MOA

Date: Thursday, May 22, 2025 at 6:54:50 PM Alaska Daylight Time

From: Brian

To: Mark Moore

[You don't often get email from brian@frontierfire-ak.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

[EXTERNAL EMAIL - CAUTION]: Do not open unexpected attachments or links.

Mark

The projected amount needed for the 2025/2026 MOA to cover the annual inspections and current items for repairs this summer would be approximately \$110,000 this would cover the installation of the dry sprinkler valve at the elementary school, repair pipe at tech center fire pump, troubleshooting the tech center dorm jockey pump and fire pump controllers, with a buffer for emergency calls

If you have further questions please call

Thank you

Brian Grandorff

Frontier Fire Protection

907-632-4696

Sent from my iPhone

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 2, 2025

NUMBER: 25-157

FR: Office of the Superintendent

SUBJECT: Northwest Electric, Inc.

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administration's request to pay not to exceed \$55,000.00

BACKGROUND AND/OR PERTINENT INFORMATION:

The NWABSD Property Services Department is requesting the opportunity to hire Northwest Electric for emergency call outs. In the event the district at one of its facilities or teacher housing units experiences a catastrophic electrical failure. We would like the option to call Northwest Electric to help resolve any such situations.

General Funds: Budgeted for FY26

ALTERNATIVES:

1. Approve the administration's request to not to exceed \$55,000.00 to Northwest Electric to aid the District with emergency electrical issues.
2. Disapprove the administration's request to not exceed \$55,000.00 to Northwest Electric to aid the District with emergency electrical issues.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration's request not to exceed \$55,000.00 to Northwest Electric to aid the District with Emergency electrical issues.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 2, 2025

NUMBER: 25-158

FR: Office of the Superintendent

SUBJECT: Approval to Repair and
Replace the Lift station
Tank.

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is the Noatak teacher housing lift station.

BACKGROUND AND/OR PERTINENT INFORMATION:

Drake construction a couple years back did a temporary repair to the existing lift station to get it functional. Since that time the lift station has moved again do to ground heaving. The existing tank is twenty-four inches (24") diameter tank. The correct tank size should be thirty-six inches (36"). The thirty-six inch (36") tank will allow at least ten inches (10") of arctic pipe inside the tank giving it enough room to move around due to frost heaving. Currently, the existing tank with where the pump is located, allows the arctic pipe to fit flush with the inside edge of the existing tank. Very little movement creates a situation where the arctic pipe slips out of the tank opening with very little movement, which is currently the situation. With the cooperation of the Native Village of Noatak and the use of their heavy equipment, the Northwest Arctic Borough School District intends to do this project in house, using our own and local operators and Noatak heavy equipment.

With the cost of the new tank, arctic pipe and shipping and the repair to Noatak heavy equipment for use on this project and in house and local labor, the cost of this project should not exceed \$219,000.00. The arctic pipe is to replace the damaged arctic pipe going from the lift station to the road due to frost heaving. This is a project that needs to be completed before the start of the school year so Teacher Housing can have a proper operating sewage system.

Funding Source: unfunded

ALTERNATIVES:

1. Approve the administration's request to pay "in house construction team" an amount not to exceed \$219,000.00 to perform the necessary fix and installation of a new lift station tank for the Noatak teacher housing lift station.
2. Disapprove the administration's request to pay "in house construction team", an amount not to exceed \$219,000.00 to perform the necessary fix and installation of a new lift station tank for the teacher housing lift station.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration's request to pay for the in-house construction not to exceed \$219,000.00 to perform the repairs and new lift station tank and arctic pipe replacement needed to fix the lift station for teacher housing.

AMAQ Excavating, Inc.

Licensed • Bonded • Insured

• General Excavation • Demolition • Sewer • Water • Snow Removal

Cell: (907) 529-7222

Email: amaq@mtaonline.net

Work Proposal/Date:

PROPOSAL SUBMITTED TO: NWABSD

WORK TO BE PERFORMED AT:

NAME: Mark Moore	ADDRESS: Noatak
ADDRESS:	CITY, STATE:
CITY, STATE:	DATE OF PLANS:
PHONE NO:	ARCHITECT: Mark moore

THIS PROPOSAL SHALL BE INCORPORATED BY REFERENCE, OR ATTACHED TO AND MADE PART OF THE CONTRACT DOCUMENTS. ANY CHANGES FROM THE ABOVE SPECIFICATIONS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE.

EXCLUSIONS: Any unreasonable deviation from plans, SWPPP or monitoring, obstructed access, unlocated buried utilities, any work not specifically called out in the plans, landscaping or topsoil, and retainage. Over ex due to unsuitable soils, Survey, thawing, hauling during weight restrictions, lift stations or raised bed septic. Copper water services, engineering, Wells, any electrical work or pump setting

We hereby propose to furnish the materials and perform the labor necessary for completion of: R&R existing lift station vault with owner supplied new vault, excavate and relevel or replace arctic pipe from lift station to road edge (school haul road) work limit on inlet side up to 20 feet from vault. All materials owner supplied.

PERMITS:

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawing and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of:

Dollars --- \$175000.

With payments to be as follows:

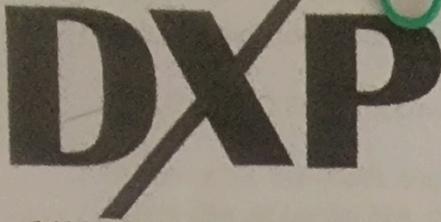
Note: Any alterations or deviations from the above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

THIS PROPOSAL MAY BE WITHDRAWN BY AMAQ EXCAVATING, INC. IF NOT ACCEPTED WITHIN 30 DAYS.

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Respectfully Submitted, _____.



ALASKA PUMP & SUPPLY, INC

8400 SANDLEWOOD PL • ANCHORAGE, ALASKA 99507 • PHONE: (907)563-3424 • FAX: (907)562-5449

May 9, 2025

ATTN: Troy Humphreys - NW Arctic

QUOTE: AKP25-0272

Project: Noatak lift station

Email: thumphreys@nwarctic.org

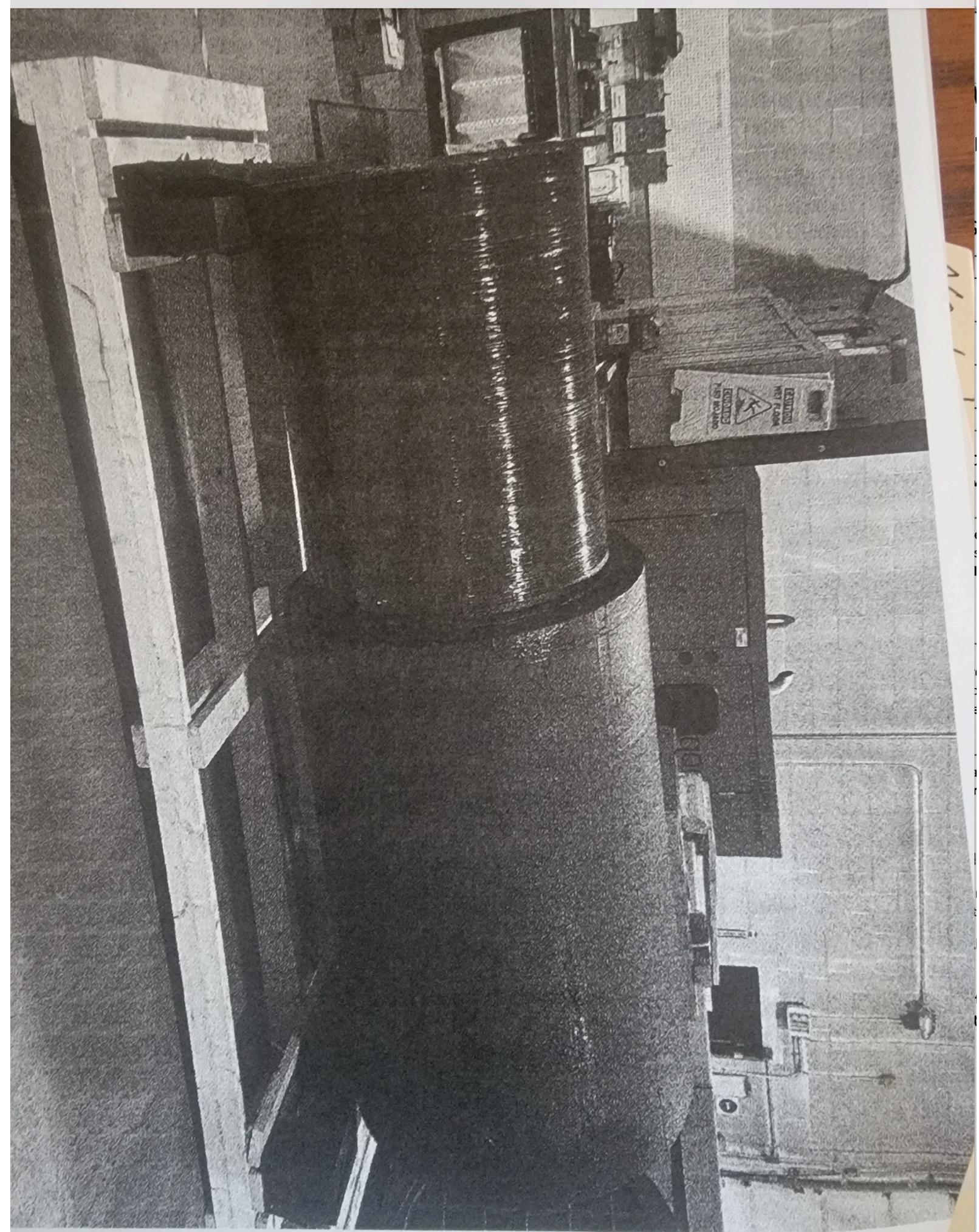
We are pleased to provide pricing for the following equipment:

Qty	Description	Each	Total
1	<p>LIBERTY PUMPS Preamsembled Duplex Explosion Proof</p> <p>(2) XLSG202M-5 Stainless Impeller Explosion Proof pumps, 2 HP, 230VAC, 1 phase, capacities of 50 GPM, heads to 108' TDH, 50' power cord (2) K001641 Capacitor kit</p> <p>(1) ISD24HS2=3-5 NEMA 4X intrinsically safe duplex alternating control panel, seal fail, aux. contacts, and integral audio/ visual high level alarm</p> <p>(1) 36" dia. X 120" H fiberglass basin with Fiberglass anti-floatation flange with 2" side discharge. 2" Female Threaded PVC discharge coupling.</p> <p>(1) 36" Blank Fiberglass Cover</p> <p>(2) Guide rail assembly, including GR20NS guide rail, 1-1/4" stainless steel rails, s/s lifting chain, etc.</p> <p>(1) 4" Unmounted Inlet Hub Miscellaneous hardware and plumbing, including PVC ball valves, PVC check valves, float bracket, PVC discharge pipe etc.</p> <p>(2) 2" Electrical couplings</p> <p>**Insulation: top 6' of basin to shall have 4" of insulation and polyurea coating. Foam plug under lid.**</p>	\$ 36,378.00	\$ 36,378.00
1	<p>**ESTIMATED SHIPPING & HANDLING**</p> <p>FOB: ALASKA PUMP (ANCHORAGE, AK) Standard ocean transit</p>	\$ 1,733.00	\$ 1,733.00

Please reference AKP25-0272 when placing order.

Total: \$38,111.00

This quotation is the sole property of Alaska Pump & Supply, Inc. It is issued to you for your confidential use only. In consideration of this quote, the issued party agrees that this quotation shall not be reproduced or copied or disposed of directly or indirectly, or used for the purpose other than that for which it has been supplied for without written permission. Alaska Pump & Supply, Inc. reserves the right to refuse to sell all or part of this quotation. Quote is valid for 30 days unless noted.



MEMORANDUM

TO: NWABSD Board of Education

DATE: June 2, 2025

NUMBER: 25-159

FR: Office of the Superintendent

SUBJECT: Door Systems of Alaska

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval of Door Systems of Alaska to fix our overhead doors as needed, for a cost not to exceed \$50,000.00 for school year 25/26

BACKGROUND AND/OR PERTINENT INFORMATION

We have overhead doors through out the District on storage buildings and garages. We currently have no one on staff qualified and trained to do this kind of work. Door systems of Alaska has been servicing and repairing the Districts overhead door systems for a few years now. They keep our doors on track and functioning properly.

Funding Source: General Funds, budgeted for FY26

ALTERNATIVES:

1. Approve the administration's request to pay Door Systems of Alaska, not to exceed \$50,000, for their continued efforts at each site as needed
2. Disapprove the administration's request to pay Door Systems of Alaska, not to exceed \$50,000, for their continued efforts at each site, as needed.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to continue with Door Systems of Alaska, not to exceed \$50,000, to continue to handle our overhead door issues.

**Memorandum
Human Resources**

To: Regional School Board Members

Date: June 2, 2025

FR: Office of the Superintendent

NUMBER: 25-160

Subject: Human Resources Action Item Kathryn Self, Director of Human Resources

reports on the following:

HR recruiters are currently recruiting for approximately 23 certified positions for FY26 and 15 classified positions (and additional temporary positions). HR recruiters and staff are interviewing candidates from Alaska Teacher Placement, Handshake, LinkedIn, along with staff referrals. We currently have 144 of 184 returning certified staff (78%). Returning staff includes 56 J1/H1-B teachers working in our District.

I. The administration recommends approval of the following action items:

a) Certified new hires FY26

a) The administration recommends approval of the following FY26 Certified New Hires:

<u>LOCATION&DATE</u>	<u>NAME</u>	<u>POSITION</u>
<u>AMBLER</u>		
5/20/25	Mary Snider	Teacher
<u>BUCKLAND</u>		
4/30/25	Michelle Toni Jones	Counselor Intern
<u>DEERING</u>		
5/7/25	Lillian Wise	Teacher
<u>JNES</u>		
5/18/25	Jessie Hanson	Teacher
<u>KIANA</u>		
5/18/25	Lynn Smith	Principal
5/2/25	Patricia Wilson	Teacher
<u>KOBUK</u>		
4/17/25	William Habich	Principal

NOATAK

5/7/25
4/30/25

Lori Moore
Donna Ferolie

Teacher
Counselor Intern

SELAWIK

5/1/25

Richard Williams

Counselor Intern

SHUNGNAK

5/1/25

Dennis Slaton

Principal

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-162

FR: Office of the Superintendent

SUBJECT: Approval of three-year set of calendars

STRATEGIC PLAN/BOARD GOAL:

Student Learning

ABSTRACT:

Board approval is required for approval of the next three-year school calendars starting in school year 2026-27.

ISSUE:

At issue is the Board's approval of three-year (fy27, fy28, fy29) school calendars.

BACKGROUND AND/OR PERTINENT INFORMATION:

Development of the fy27, fy28, fy29 school calendars began in the fall of 2024, with a calendar survey to all stakeholders in the region. This survey had a good response rate of 396 participants (Community member = 8/Parent/Guardian = 82/Staff = 129/student = 177). After Board review during the January Board meeting the following top priorities were determined: 3 day break at thanksgiving, 1 week Spring Break, 2 week Winter Break, Current Legal Holidays, Inservice days to coincide with legal holidays when possible, School start during 2nd or 3rd week in August and School end 2nd or 3rd week in May. Calendar Options 1 and 2 (see attached) were created using the before mentioned criteria and Principals were asked to determine their sites/ASC final calendar (option 1 or option 2) decision for 2027-2029 calendars and provide comments. See attached. After comments were reviewed, an Option 2 revised version of the calendar was created to incorporate some simple changes that did not significantly impact the scheme of the calendar Option 2.

No cost is associated with this action.

ALTERNATIVES:

1. Approve proposed fy27, fy28, fy29 school calendars (Option 1, Option 2 or Option 2-revised) as presented.
2. Disapprove a proposed fy27, fy28, fy29 school calendars (Option 1, Option 2 or Option 2-revised) as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the proposed Revised Option 2-school calendar as presented.

3-year Calendar Decision by Site

Principals: Please record your sites/ASC make the final calendar (option 1 or option 2) decision and include comments

Site	Calendar Choice	Comments
Deering	2	Prefer option 2 but mentioned parents of younger children might prefer option 1.
Buckland	2	Liked the subsistence break in September
Selawik	1	We have chosen calendar 1 in Selawik. There is one thing that we would like to request, and that is to change our Monday early day to Friday. We are hoping to get activities back in the villages for next year, and if we do we need that to be on Friday so our kids traveling will not miss as many classes if possible. This is about the kids. This is not about the district and their workers. We think this would be much better for all schools and students.
Noorvik	2	Noorvik ASC unanimously voted in favor of calendar option 2. Comment highlights included that the week in September is prime caribou hunting time, and the students might be more likely to participate in subsistence activities if they are not being marked absent from school. They also liked that it is different. Those were the points that tipped it in favor of #2. Other comments were in comparing the two. It was also appreciated that the Board/district wanted and actively pursued their input. And the Principal assured them that the input and would consider it.
Noatak	2	Likes the Inservice in September because it will be good for subsistence activities.
Kivalina	1	Thought it would be better to not have the Inservice after school started because it might mess up kids' daily schedules (waking up for the school day, etc...).
Kiana	1	Main comments of why they preferred option one over option two were: Teachers wanting the training up front and not a week's worth in September Teachers and parents not wanting the kids to have a week break in September, right after they were finally getting in the flow of things. They were afraid it would upset the early educational flow of the school.
Ambler	1	Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts. Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition
Shungnak	2	Picked option 2 because of 2-week winter break, school starts on 13 August vs 17 August.
Kobuk	1	Overall vote was for 1, but comments are: "like option 1 because wanted Inservice up front and felt that the Inservice in August was useful". Some liked option 2 because they "liked the idea of a subsistence week".
KMHS	2	Comments: ASC really liked the subsistence section on the calendar in September. The community said they enjoyed the idea of having a week off after being here for a few weeks to allow students, and staff to have a break along with a chance to make changes needed.
JNES	ASC =2 Staff = 1	June Nelson and KMHS have a joint ASC and that group picked option #2. However, JNES staff predominantly supported calendar option 1. Below is a summary of comments in support of 1 and against option 2. In favor of Option 1 <ul style="list-style-type: none"> • Option 1's end-of- quarter dates fall before scheduled parent conference days allowing for grades to be finalized before discussions with families. • Three non-student days of inservice in Jan/Feb help to break up that long block of time. Against Option 2 <ul style="list-style-type: none"> • Several staff did not like the week of inservice in September which could serve as a setback after developing routines in the beginning weeks • The March parent conferences are held before the end of quarter



DRAFT OPTION 1: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar

Key:
 I = Inservice day
 W = Work day
 S = School day
 H = Legal holiday
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	I	I	I	I		
16	17	18	19	20	21	22
	S	S	S	S	S	
23	24	25	26	27	28	29
	S	S	S	S	S	
30	31					
	S					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	H	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	I	S	S	S	S	
11	12	13	14	15	16	17
	P	S	S	S	S	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	11
W	1	H	0
I	4	P	

Total	22	S	21
W	0	H	1
I	0	P	

Total	21	S	20
W	0	H	0
I	1	P	

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	I	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					H	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	I	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	17
W	0	H	2
I	1	P	

Total	15	S	14
W	0	H	1
I	0	P	

Total	21	S	19
W	0	H	1
I	1	P	

Total	20	S	18
W	0	H	0
I	2	P	

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	P	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	170
Holidays	6
Work days	2
Parent Conf.	2
Inservice	10
Total	190

Shaded dates = end of quarter/semester

1st QTR	38	83
2nd QTR	45	
3rd QTR	47	
4th QTR	40	87

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week

DRAFT OPTION 2: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar



Key:
 I = Inservice day
 W = Work day
 S = School day
 H = Legal holiday
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	I	I	I	I	I	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
			S	S		
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	I	S	S	S	S	
18	19	20	21	22	23	24
	P	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	13
W	1	H	0
I	2	P	0

Total	22	S	17
W	0	H	1
I	4	P	0

Total	22	S	20
W	0	H	0
I	1	P	1

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	S	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					I	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	18
W	0	H	2
I	0	P	0

Total	15	S	14
W	0	H	1
I	0	P	0

Total	21	S	19
W	0	H	1
I	1	P	0

Total	20	S	19
W	0	H	0
I	1	P	0

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	P	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	S	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	170
Holidays	6
Work days	2
Parent Conf.	2
Inservice	10
Total	190

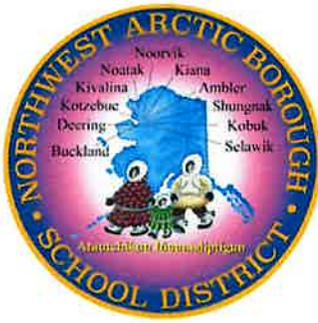
Shaded dates = end of quarter/semester	
1st QTR	37
2nd QTR	45
3rd QTR	47
4th QTR	41
Total	88

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week



DRAFT REVISED OPTION 2: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar

Key:
 I = Inservice day
 W = Work day
 S = School day
 H = Legal holiday
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	I	I	W	S	S	
16	17	18	19	20	21	22
	S	S	S	S	S	
23	24	25	26	27	28	29
	S	S	S	S	S	
30	31					
	S					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	H	I	I	I	I	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	I	S	S	S	S	
18	19	20	21	22	23	24
	P	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	13
W	1	H	0
I	2	P	0

Total	22	S	17
W	0	H	1
I	4	P	0

Total	22	S	20
W	0	H	0
I	1	P	1

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	S	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					H	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	I	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	18
W	0	H	2
I	0	P	0

Total	15	S	14
W	0	H	1
I	0	P	0

Total	21	S	19
W	0	H	1
I	1	P	0

Total	20	S	18
W	0	H	0
I	2	P	0

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	P	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	169
Holidays	6
Work days	2
Parent Conf.	2
Inservice	11
Total	190

Shaded dates = end of quarter/semester

1st QTR	37	82
2nd QTR	45	
3rd QTR	47	87
4th QTR	40	

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week

MEMORANDUM

TO: NWABSD Board of Education Members	DATE: June 3rd, 2025
FR: Office of the Superintendent	NUMBER: 25-163
	SUBJECT: Approval of June Nelson Scholarship recipient

ABSTRACT:

Board approval is required for NWABSD June Nelson Scholarship recipients.

ISSUE:

Discussion to review applicant and determine recipient of the 2025 NWABSD June Nelson Scholarship. Selection of recipient of the June Nelson Scholarship 2025, application materials will be presented during executive session due to FERPA.

BACKGROUND AND/OR PERTINENT INFORMATION:

This year we had one student apply for the NWABSD June Nelson Scholarship. Review of the application and discussion will take place in executive session due to privacy considerations.

ALTERNATIVES:

1. Approve the Memorandum
2. Disapprove the Memorandum
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the qualified applicant per discussion/selection in executive session.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: June 2, 2025

FR: Office of the Superintendent

NUMBER: 25-164

SUBJECT: Approval of FY25
Budget Revision 3

ABSTRACT:

The School Board shall establish and maintain a balanced budget.

ISSUE:

At issue is the approval of the FY25 District Operating Fund Budget Revision #3

BACKGROUND AND/OR PERTINENT INFORMATION:

- **Original Budget:**
 - Approved at the April 30, 2024, Regular School Board meeting
 - Revenue: \$63,879,260
 - Expenditures: \$66,535,595

- **Revision #1:**
 - Approved at the August 27, 2024, Regular School Board meeting
 - Revenue: \$67,624,192
 - Expenditures: \$67,510,831

- **Revision #2:**
 - Approved at the January 21, 2025, Regular School Board meeting
 - Revenues: \$79,634,230
 - Expenditures: \$80,953,218
 - Transfer In (Other Funds): \$1,500,000
 - Transfers Out (Other Funds): \$3,005,214 (no change)

- **Revision #3 (Presented for Review):**
 - **Revenues:** \$79,634,230 (no change)
 - **Expenditures:** \$80,953,218 (no change)
 - **Transfer In (Other Funds):** \$1,500,000 (no change)
 - **Transfers Out (Other Funds):** \$3,005,214 (no change)

Adjustments in Revision #3:

This revision DOES NOT include a change to budgeted revenue or budgeted expenditures.

The adjustment in personnel expenditures of approximately \$2.4 million is due to vacancies and projected salaries and benefits for FY25. This revision reallocates those unencumbered funds to reflect the change of budgeted to actual salaries and benefits district-wide, as well as non-personnel increases of approximately \$850,000 to the budget for actual heating fuel expenses, copier maintenance expenses, and property & liability insurance.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Revision #3 of the FY25 District Operating Fund Budget as presented.

ALTERNATIVES:

1. Approve Revision #3 of the FY25 District Operating Fund Budget as presented;
2. Disapprove Revision #3 of the FY25 District Operating Fund Budget as presented;
3. Take no action.

**Northwest Arctic Borough School District
FY25 Budget**

	FY25	FY25	Changes
	<u>Current Budget</u>	<u>Budget REVISION #3</u>	
<u>REVENUE</u>			
Other Local Revenue	\$2,100,000	\$2,100,000	\$0
Earnings on Investments	\$770,000	\$770,000	\$0
Donations/Contributions	\$0	\$0	\$0
Borough Appropriation	\$8,068,263	\$8,068,263	\$0
E-rate Program	\$19,452,945	\$19,452,945	\$0
State Foundation	\$41,069,924	\$41,069,924	\$0
Quality Schools	\$105,925	\$105,925	\$0
TRS On-behalf	\$2,505,160	\$2,505,160	\$0
PERS On-behalf	\$447,788	\$447,788	\$0
Revenue - Other State Sources	\$1,649,524	\$1,649,524	\$0
Impact Aid Program	\$3,441,882	\$3,441,882	\$0
TOTAL REVENUES	\$79,611,411	\$79,611,411	\$0
<u>TRANSFERS IN</u>			
CIP Reserved Local Share	\$1,500,000	\$1,500,000	\$0
TOTAL TRANSFERS IN	\$1,500,000	\$1,500,000	\$0
<u>EXPENSES</u>			
Certificated Salaries	\$15,544,407	\$15,356,694	(\$187,713)
Non-Certificated Salaries	\$9,312,698	\$8,606,866	(\$705,832)
Leave Pay Out	\$285,000	\$324,109	\$39,109
Stipends	\$87,750	\$107,750	\$20,000
Employee Benefits	\$12,662,084	\$12,624,334	(\$37,750)
TRS On-behalf	\$2,505,160	\$2,505,160	\$0
PERS On-behalf	\$447,788	\$447,788	\$0
SUBTOTAL: Personnel	\$40,844,887	\$39,972,701	(\$872,186)
Professional & Technical Services	\$4,840,647	\$4,840,647	\$0
Staff Travel	\$428,000	\$428,000	\$0
Board Travel	\$83,852	\$83,852	\$0
Student Travel	\$1,169,775	\$1,169,775	\$0
Utility Services	\$21,696,384	\$21,696,384	\$0
Energy-includes electricity & fuel	\$4,323,719	\$5,141,043	\$817,324
Other Purchased Services	\$4,470,556	\$4,523,541	\$52,985
Property & Liability Insurance	\$1,396,452	\$1,397,452	\$1,000
Supplies, Materials & Media	\$1,765,266	\$1,766,143	\$877
Tuition	\$40,000	\$40,000	\$0
Dues & Fees	\$88,680	\$88,680	\$0
Inventoried Equipment	\$55,000	\$55,000	\$0
Indirect Cost Recovery	(\$250,000)	(\$250,000)	\$0
SUBTOTAL: Non-Personnel	\$40,108,331	\$40,980,517	\$872,186
TOTAL EXPENSES	\$80,953,218	\$80,953,218	\$0
<u>TRANSFERS OUT</u>			
Food Service Fund	\$1,200,000	\$1,200,000	\$0
ATC	\$1,105,214	\$1,105,214	\$0
Star of the Northwest - Magnet School	\$100,000	\$100,000	\$0
Teacher Housing Fund	\$450,000	\$450,000	\$0
Special Revenue Fund	\$150,000	\$150,000	\$0
TOTAL TRANSFERS OUT	\$3,005,214	\$3,005,214	\$0
INCREASE (DECREASE)-UNRESERVED FB	(\$2,847,021)	(\$2,847,021)	\$0
FY24 Fund Balance	\$10,927,573	\$10,927,573	
Decrease in Fund Balance	\$2,847,021	\$2,847,021	
Estimated Prepaid & Inventory for FY25	\$2,800,000	\$2,800,000	
Projected FY25 Fund Balance	\$5,280,552	\$5,280,552	

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025,

NUMBER: 25-165

FR: Office of the Superintendent

SUBJECT: Approval of MOA with
Northern Industrial
Training

ABSTRACT:

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$639,175 to provide training in Heavy Equipment Operator (CET) training, Commercial Driver's License (CDL) training, Heavy Equipment Mechanic training, and Microsoft Office 365 training.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This Memorandum of Agreement (MOA) will utilize Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, Heavy Equipment Mechanic, and Microsoft Office 365 training services in Kotzebue and the NIT facility in Palmer. This model offers the most economical delivery of this type of certification and training, encompassing both classroom and hands-on instruction, as well as testing and certification. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	Sept 22 – Oct 24, 2025
CDL Training	Oct 27 – Nov 21, 2025
Microsoft Office 365 (AM and PM classes)	Nov 10 – Nov 14, 2025
Heavy Equipment Mechanic	Dec 1 – Jan 23, 2026
CDL Training	Feb 2 – Feb 27, 2026
Heavy Equipment Operator	Apr 20 – May 22, 2026

Funding: Grant, Tuition, & ATC General funds

ALTERNATIVES:

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$639,175 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$639,175 as presented.



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:

Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION

NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on September 22, 2025 and Palmer training will start on October 6th, 2025. Estimate is built for 5 - 8 participants.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 9/22/25 – 10/3/25			
5 Week CET - Flat Rate (5 to 8 Students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	8	\$ 320.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 10/6/25 – 10/24/25			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	8	\$ 1,000.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	8	\$ 32,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	8	\$ 3,600.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 144,930.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 February 5, 2025
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:
 Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:
 Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION

NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on Oct 27th, 2025 and students will travel in one group to Palmer for training starting on November 3rd, 2025.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 10/27/25 – 10/31/25			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem will be charged			
Phase II (Palmer) 11/3/25 – 11/21/25			
Student Lodging & Meals (\$200 x 20 = 4000.00)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 15 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 115,965.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

<p align="center">_____ Mary Hass PREPARED BY</p> <p align="center">_____ ACCEPTED BY</p> <p align="center">_____ ACCOUNTS PAYABLE NAME & EMAIL</p>	<p align="center">February 5, 2025 DATE</p> <p align="center">_____ DATE</p> <p align="center">_____ PO NUMBER (if required)</p>
---	---



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO: Joseph Groves

ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION

NIT will conduct Microsoft Office 365 Training in Kotzebue starting on November 10, 2025.

Courses:	Dates of Training:	Location:	Student Count:
Office 365	Nov 10-14 8 AM - 5PM	Kotzebue	12
Excel Training	Nov 10-14 6PM - 9 PM	Kotzebue	12

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,850.00	5	\$ 9,250.00
Instructor Travel Day	\$ 650.00	2	\$ 1,300.00
MS Office Materials (Per Student)	\$ 100.00	12	\$ 1,200.00
Excel Course Materials - Per Student	\$ 100.00	12	\$ 1,200.00
Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	7	\$ 280.00
Airport Parking (Cost)	\$ 25.00	7	\$ 175.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
NOTE: Down Day/Weather No Training \$1100			
NOTE: Payment in Excess of 45 days will be charged 1.5%			
TOTAL ESTIMATED JOB COST			\$ 14,005.00

NOTE: 3% Charge for Credit Card Payment
 NOTE: Payment in full is due upon scheduling and non-refundable.

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price

 Mary Hass
 PREPARED BY

 May 19, 2025
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:
 Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:
 Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Excelerated Heavy Duty Mechanics Training in Kotzebue and Palmer per schedule below.			
Courses Trained:	Dates of Training:	Location	Student Count:
Heavy Duty Mchanics	6 Weeks	Kotz & Palmer	6 Students
Phase I Kotzebue			
Week - 1 Monday thru Saturday 12/1 – 12/6			
Week - 2 Monday thru Friday 12/8 – 12/12			
Week - 3 Monday thru Friday 12/15 – 12/19			
Phase II Palmer			
Week - 4 Monday thru Saturday 1/5 – 1/11			
Week - 5 Monday thru Friday 1/12 – 1/16			
Week - 6 Monday thru Friday (1/2 day last day) 1/19 – 1/23			

	UNIT PRICE	QUANTITY	AMOUNT
Kotzebue 12/1/25 - 12/19/25			
Heavy Duty Mechanics Program	\$ 68,000.00	1	\$ 68,000.00
Instructor Travel Days	\$ 650.00	1	\$ 650.00
Instructor Down Days	\$ 650.00	3	\$ 1,950.00
Instructor Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	20	\$ 800.00
Materials estimate (Per Person)	\$ 100.00	6	\$ 600.00
Airport Parking (At Cost)	\$ 25.00	20	\$ 500.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full perdiem with be charged			
Palmer 1/5/26 - 1/23/26			
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 16 days = \$480)	\$ 480.00	6	\$ 2,880.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Shop Materials (Flat Rate)	\$ 1,000.00	1	\$ 1,000.00
NOTE: Does Not include Tools			
NOTE: This class is designed for 6 students, additional students can be added with additional tuition			
NOTE: Down Day No Training/Travel \$1100			
TOTAL ESTIMATED JOB COST			\$ 103,380.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

February 5, 2025
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:
 Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:
 Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:Joseph.Groves@nwarctic.org)

JOB DESCRIPTION

NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on Feb 2, 2026 and students will travel in one group to Palmer for training starting on Feb 9, 2026.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 2/2/26 – 2/6/26			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 2/9/26 – 2/27/26			
Student Lodging & Meals (\$200 x 20 = 4000.00)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 15 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 115,965.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Mary Hass <small>PREPARED BY</small>	February 5, 2025 <small>DATE</small>
<small>ACCEPTED BY</small>	<small>DATE</small>
<small>ACCOUNTS PAYABLE NAME & EMAIL</small>	<small>PO NUMBER (if required)</small>



TRAINING ESTIMATE

FROM:
 Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:
 Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION

NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on April 20, 2026, and Palmer training will start on May 2, 2026. Estimate is built for 5 - 8 participants.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 4/20/26 - 5/1/26			
5 Week CET - Flat Rate (5 to 8 Students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	8	\$ 320.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 5/2/26 - 5/22/26			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	8	\$ 1,000.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	8	\$ 32,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	8	\$ 3,600.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 144,930.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 February 5, 2025
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-166

FR: Office of the Superintendent

SUBJECT: Approval of Contact
2025-2026 Alaska Humanities Forum

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the 2025-2026 Memorandum of Agreement (MOA) with the Alaska Humanities Forum for a cost not to exceed \$657,762

BACKGROUND AND/OR PERTINENT INFORMATION:

Alaska Humanities Forum (AKHF) will facilitate and oversee major components of the New Alaska Native Education Ilisautri Project, including managing the cultural Immersion (Culture Camp/Orientation) for new teachers, 2 gatherings in Kotzebue for C3 educators each year of the grant, and Partnership Meetings. This includes arranging and paying for travel costs associated with these activities. The total cost of these services, including partial salary/benefits for the AKHF C3 Program Director, Manager, and Coordinator, is \$657,762 for the 2025-2026 grant year (08/01/2025 to 07/31/2026)

Detailed Budget Included

Fully funding by grant fund 365 ANE C3 Ilisautri Project

ALTERNATIVES:

1. Approve the 2025-2026 Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented;
2. Disapprove the 2025-2026 Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented;

Instructions for Completing MOA Form

1. You should have all of the information needed before completing and submitting the MOA. Please review the two-page MOA and if you have questions, contact Brad Eisel at 907-442-1822 or beisel@nwarctic.org.
2. If you are not the budget authority (BA) for this MOA, please get the BA's approval as shown by their signature on page 1, prior to submitting for approvals.
3. In the "Contractor Agrees To" section, please be as detailed as possible in describing the services to be provided by the Contractor, such as number of training days, type of service, etc.
4. In the "District Agrees To" section, list in detail what the District is to provide the Contractor for their services, such as reimbursement of air travel, lodging, ground transportation, per diem, miscellaneous costs (i.e. copies and faxes), and cost of services, such as daily rate, flat fee, etc. Do not enter Payment terms in this section.
5. In the "Payment Terms" section, detail the instructions for the payment(s) to the Contractor (i.e. to be paid in 4 installments as work is performed and invoice is provided, or one payment at the completion of services when invoice is presented).
6. The MOA Control # is filled in on page 1 and on page 2 Section B, after MOA has all required approvals.
7. Remember to give yourself plenty of time to complete the MOA form and get the necessary approvals and signatures prior to having the services performed by the Contractor.
8. This contract may be terminated by either party with a 30-day written notice.

Northwest Arctic Borough School District

P. O. Box 51 Kotzebue, AK 99752

MEMORANDUM OF AGREEMENT (MOA)

MOA's for more than \$50,000 must be approved by the School Board prior to start of Contract
In a fiscal year MOA's to the same Contractor totaling more than \$50,000 must be approved by the School Board prior to start of Contract
Remember to follow federal procurement regulations when using federal funds to support the MOA

TAB BETWEEN FIELDS

Contractor: ALASKA HUMANITIES FORUM MOA Control #: _____
Name of Company Contact Brad Eisel for #

Address: 421 WEST 1ST AVENUE SUITE 200 ANCHORAGE AK 99501
Street or POB City State Zip + four

(907) 770-8420
Area Code Phone # Fax # E-mail Address

Federal ID #: _____ Or Soc. Sec. #: _____ Alaska Business License #: 974062
Enter without Dashes Enter without Dashes

08/01/2025 07/30/2026 W-9 Attached W-9 Submitted Previously
Start Date (mmdyy) End Date (mmdyy) Verify with Brad Eisel

Contractor Agrees To: Along with the attached Memorandum of Understanding (MOU), the contractor will consult with Superintendent Terri Walker regarding staffing should any changes occur during the project period to carry out grant activities. If needed the contractor will also provide a list of any qualified applicants for consideration for any open positions. Any non-consumable supplies will revert to the school district at the end of the project period.
If additional space is needed, indicate here **See attachment**

District Contact Person: Joy Cogburn-Smith Phone #: 907-442-1814 Ext _____
Email Address: jcogburn@nwarctic.org Fax #: (907)

District Agrees To: In addition to the attached Memorandum of Understanding (MOU) the district will pay for all billed services in a timely manner
If additional space is needed, indicate here **See attachment**

Payment Terms: The consultant will submit service and expenses invoices to the district at least once a month for the amount of work, supplies or travel that has taken place within the specified timeframe.
If additional space is needed, indicate here **See attachment**

Enter Account Code as:	<u>XXX.XXX.XXX.XXX.410</u>	<u>Amount</u>
Account #:	<u>364.099.350.000.410</u>	<u>\$ 657,762</u>
	Total:	<u>\$657,762.00</u>

MOA Not to Exceed: \$657,762 Budget Authority Approval: _____

Approved September 2024 Board Meeting

Additional Conditions/Provisions

A - GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than \$50,000 require prior School Board approval before Contractor provides any service. (BP 3312)
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to Brad Eisel. It is important to verify funds are available before submitting.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and NWABSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have approved and signed the MOA.
4. The District Contact Person will be responsible for obtaining the Contractor's signature and submitting the original MOA to Brad Eisel along with a W-9 for tax purposes.
5. The District Contact Person must approve for payment all Contractor invoices and verify receipts and backup documentation prior to submission for payment to the Accounting Department.
6. The Contractor must pay all expenses, and submit receipts for reimbursement, (airline receipt, hotel receipt, other travel related expenses). Mileage tickets are not eligible for reimbursement.
7. MOA's cannot be used for employee contracts or work agreements.
8. Any NWABSD employee who authorizes services prior to the required approvals may be subject to disciplinary action up to and including termination. (BP 4118, 4218)

B - CONTRACTOR RESPONSIBILITIES

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit a detailed invoice with the dates the services were provided and the appropriate documentation (copies of itineraries, airline tickets, hotel bills, ground transportation, etc.) to the District Contact Person for approval of payment. This **MOA Control #:** must be on the invoice.
3. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NWABSD or submitted with this MOA.
5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NWABSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
7. This contract may be terminated by either party with a 30-day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.

Any changes in the terms of this MOA must be on an ADDENDUM FORM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

Natalie Dickey

Administrative Services – Fiscal Approval

Director's Signature

Date (mm/dd/yy)

Terri Walker

Superintendent –Authorized Signer NWABSD

Superintendent's Signature

Date (mm/dd/yy)

Kameron Perez-Verdia

Contractor

Contractor's Signature

Date (mm/dd/yy)

Memorandum of Understanding (MOU)

Between

The Northwest Arctic Borough School District (NWABSD)

and the Alaska Humanities Forum (AKHF)

This Memorandum of Understanding (MOU) is made and entered into by and between The Northwest Arctic Borough School District (NWABSD), herein referred to as "Lead Fiscal Entity," and the Alaska Humanities Forum (AKHF), herein referred to as "Partner Organization."

Article 1: Purpose

The purpose of this MOU is to establish a formal partnership between NWABSD and AKHF for the implementation of the Ilisautri Project (IL), aimed at increasing Alaska Native student achievement and engagement in Northwest Arctic (NWA) by decreasing educator turnover, improving school cultural responsiveness, and building strong school-community relationships through three core programs.

Article 2: Background

Ilisautri, meaning "teacher" or "to teach" in Iñupiaq, represents a collaboration that leverages the strengths of both organizations to benefit the students and educators of NWA. The project will implement the following core programs:

Creating Cultural Competence (C3) Model: Implemented by AKHF, this program aims to increase the cultural competence of educators in their first through fifth years with NWABSD. Activities include direct mentorship, coursework, and participation in a local culture camp.

EdRising Program: NWABSD facilitates this program for high school students. Through intra-curricular activities and expanded program offerings, it aims to cultivate a cohort of future educators from the local community.

Education Program at the Alaska Technical Center: Developed by NWABSD, this program targets adults, especially paraprofessionals, supporting their pursuit of teacher certification through a cohort model involving virtual coursework, mentorship, and in-person gatherings.

Article 3: Roles and Responsibilities

3.1 NWABSD (Lead Fiscal Entity) Responsibilities:

Serve as the primary financial overseer for the Ilisautri Project.
Implement the EdRising and Education Program at the Alaska Technical Center.
Provide necessary support and resources to facilitate the programs under this MOU.
Coordinate with AKHF to ensure program objectives are met.

3.2 AKHF Responsibilities:

Implement the C3 model to enhance cultural competence among NWABSD educators.
Collaborate with NWABSD in planning, execution, and evaluation of the C3 model.
Provide expertise and resources for the successful execution of cultural competence training.

Article 4: Financial Arrangements

The NWABSD, acting as the Lead Fiscal Entity, will manage all financial transactions and disbursements related to the Ilisautri Project. Both parties agree to comply with all financial reporting requirements and ensure transparency and accountability in the use of funds.

Article 5: Term and Termination

This MOU shall be effective, beginning with the date of the last signature hereon, and if the grant is received, ending upon the expiration of the grant project period, or upon mutual agreement of the parties, whichever occurs first.

Article 6: Amendments

This MOU may be amended or modified only by a written agreement signed by both parties.

Article 7: Signatures

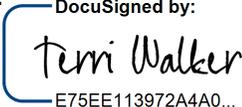
This MOU is executed as of the latest date of signature below and indicates the agreement of both NWABSD and AKHF to the terms outlined herein.

For the Northwest Arctic Borough
School District

For the Alaska Humanities Forum

Name: Mrs. Terri Walker
Title: Superintendent of Schools
Date: 2/8/2024

Name: Kameron Perez-Verdia
Title: President & CEO
Date: 2/8/2024

Signature: 

Signature: 