

## Board of Education Worksession

Tuesday, June 3, 2025 8:15 AM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	<b>8:15 a.m. Department Reports</b> <ul style="list-style-type: none"><li>• Technology Department</li><li>• Curriculum</li><li>• Property Services</li><li>• Human Resources</li><li>• Assistant Superintendent &amp; Student Activities</li></ul>	<b>Presenter:</b> Director's Presentation
2.	<b>9:30 a.m. 3 Year Calendar discussion/approval</b>	<b>Presenter:</b> Perrian Windhausen, Director
3.	<b>10:30 a.m. Child Care Work Group</b>	<b>Presenter:</b> Tracey Schaeffer, OTR/L
4.	<b>11:00 a.m. NANA (Working in schools)</b>	<b>Presenter:</b> Sandra Kowalski, NANA
5.	<b>1:15 P.M. Legislative Update</b>	<b>Presenter:</b> Christina Hess, Reggie Joule, John Walsh, Lobbyist
6.	<b>2:30 p.m. Advisory School Council Minutes</b>	<b>Presenter:</b> Terri Walker, Superintendent
7.	<b>Board Committee Meeting Reports</b>	<b>Presenter:</b> Board Members
8.	<b>Action Item Review</b>	<b>Presenter:</b> Margaret Hansen, Board President

**MEMORANDUM**

**TO:** NWABSD Board of Education Members

**DATE:** June 3, 2025

**NUMBER:** Worksession Item #I. e.

**FR:** Office of the Superintendent

**SUBJECT:** a.) Technology Report

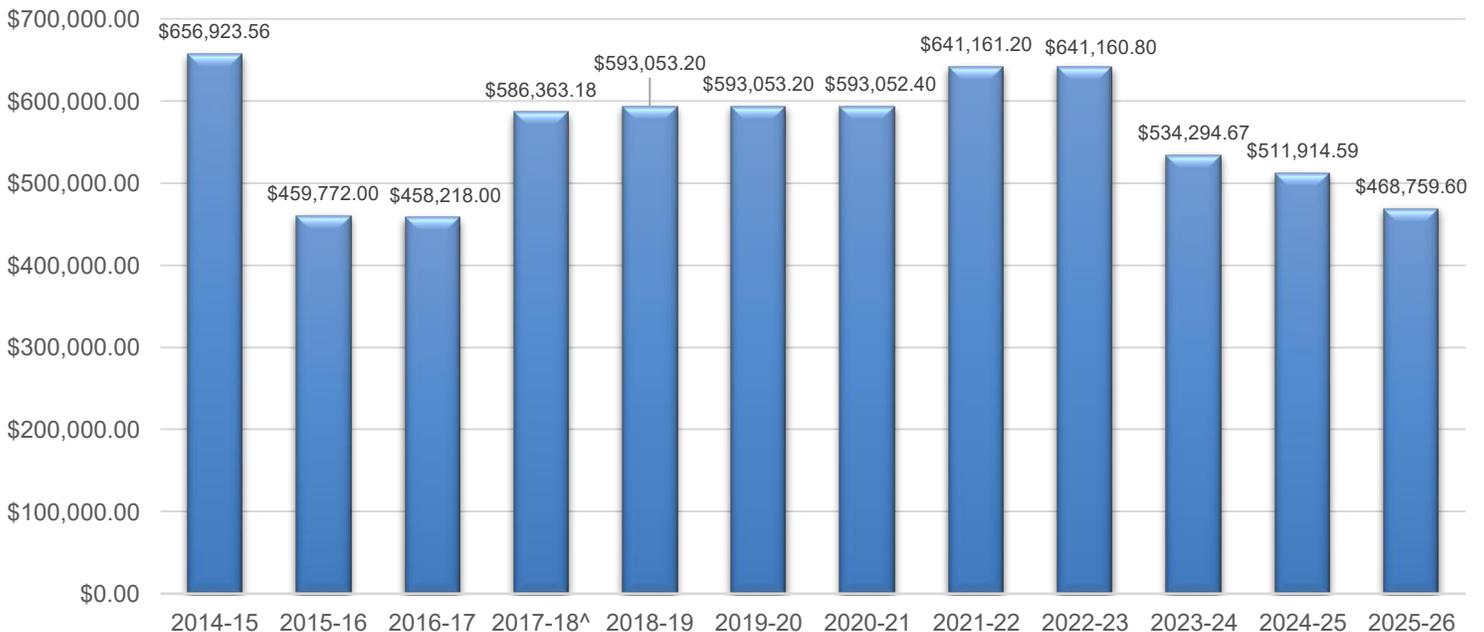
Amy Eakin, Director of Technology, reports on the following:

**Track 1: Operational Improvements**

**Initiative: Optimize Business Practices**

- 1. Agenda Items:
  - a. None
- 2. NWABSD Website & Social Media (Facebook via Hootsuite)
  - a. Website
  - b. Communicate for broadcasting announcements and emergencies:
    - i. Text Opt-in for Broadcasts
      - 1. 570 opted in (577 in February)
      - 2. 15 opted out (13 in February)
      - 3. Continue advertising for manual opt-in by texting “Y” to 67587
- 3. E-Rate Revenue
  - a. Category 2 – Hardware
    - i. \$100,726.13 awarded in Wave 1 (15% match)
    - ii. Funding is used for access points for the schools
  - b. Category 1 – Internet
    - i. 2025-2026 funding awarded in Wave 1
    - ii. \$11,609,460.00 requested and approved
    - iii. District pays a 10% match that is buffered by the State Broadband Assistance Grant
    - iv. Total estimated out-of-pocket for 2025-2026 is 3.6% of actual internet costs

**District Cost from 2014 to Present**



# HISTORICAL NWABSD BROADBAND

Location	2014-15	2015-16	2016-17	2017-18*	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	DIFFERENCE FROM FY25 to FY26
Ambler	7/3 → 10/4	15/5	15/5	15/4	15/4	15/4	25/4	25/4	25/4	25/10	50/10	100/40	Increase Quality of Service and Increase Upload/Download Speed
Buckland	7/3 → 10/4	15/5	15/5	20	20	20	25	25	25	25	100	100	Increase Quality of Service
Deering	7/3 → 10/4	15/5	15/5	15/4	10/4	10/4	25/4	25/4	25/4	25/10	50/10	100	Increase Quality of Service and Increase Upload/Download Speed
Klarna	7/3 → 10/4	15/5	15/5	15	15	15	25	25	25	25	100	100	Increase Quality of Service
Kvaallina	7/3 → 10/4	15/5	15/5	15/4	15/4	15/4	25/4	25/4	25/4	25/10	100	100	Increase Quality of Service
Kobuk	7/3 → 10/4	15/5	15/5	15/4	10/4	10/4	25/4	25/4	25/4	25/10	50/10	100/40	Increase Quality of Service and Increase Upload/Download Speed
Norlatk	7/3 → 10/4	15/5	15/5	20	20	20	25	25	25	25	100	100	Increase Quality of Service
Nooruk	7/3 → 10/4	15/5	15/5	20	20	20	25	25	25	25	100	100	Increase Quality of Service
Selawak	7/3 → 10/4	15/5	15/5	25	25	25	25	25	25	25	100	100	Increase Quality of Service
Shungnak	7/3 → 10/4	15/5	15/5	15/4	15/4	15/4	25/4	25/4	25/4	25/10	50/10	100/40	Increase Quality of Service and Increase Upload/Download Speed
District Office	5	15/5	15/5	20	80	80	80	100	100	100	100	100	Increase Quality of Service
KAMHS	5 → 10	15/5	15/5	10	10	10	25	25	25	25	100	100	Increase Quality of Service
JMES	NA	NA	NA	10	10	10	25	25	25	25	100	100	Increase Quality of Service
ATC	3	15/5	15/5	5	10	10	10	10	25	25	50	100	Increase Quality of Service and Increase Upload/Download Speed
STAR Dorm	NA	NA	NA	NA	5	5	5	5	5	5	5	5	Increase Quality of Service
Total Cost	\$5,099,210.05	\$5,166,180.00	\$5,163,480.00	\$6,303,870.00	\$5,930,532.00	\$5,930,532.00	\$7,623,192.00	\$8,104,272.00	\$8,285,448.00	\$8,005,800.00	\$21,614,383.55	\$12,899,400.00	(\$8,714,983.55)
Total E-Rate Eligible Cost	\$5,099,210.05	\$5,166,180.00	\$5,163,480.00	\$6,303,870.00	\$5,930,532.00	\$5,930,532.00	\$7,623,192.00	\$8,104,272.00	\$8,285,448.00	\$8,005,800.00	\$21,614,383.55	\$12,899,400.00	(\$8,714,983.55)
E-Rate Revenue	\$4,034,271.80	\$4,049,562.00	\$4,647,132.00	\$5,673,462.82	\$5,337,478.80	\$5,337,478.80	\$6,860,872.80	\$7,293,844.80	\$7,456,903.20	\$7,205,220.00	\$19,452,945.20	\$11,609,460.00	(\$7,843,485.20)
BAG Revenue	\$408,014.89	\$36,846.00	\$98,130.00	\$44,024.00	NA	NA	\$169,286.80	\$169,286.00	\$187,384.00	\$268,285.33	\$1,949,523.76	\$921,190.40	(\$628,343.36)
District General Funds Cost	\$686,923.86	\$489,772.00	\$458,218.00	\$598,363.18	\$593,053.20	\$593,053.20	\$593,052.40	\$641,161.20	\$641,160.80	\$534,294.67	\$511,914.59	\$488,759.60	(\$43,154.99)

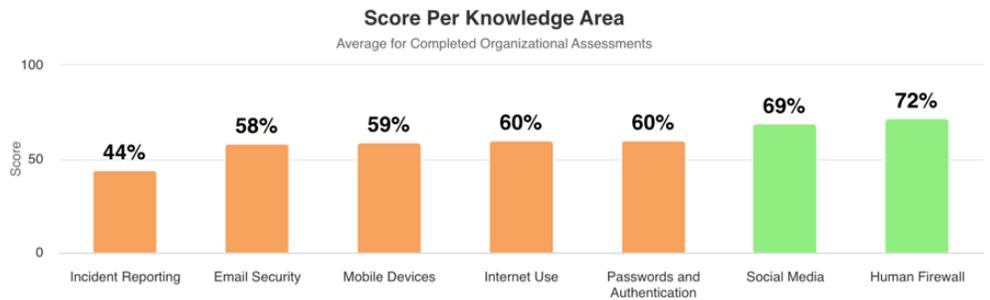
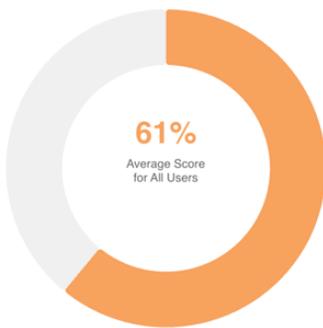
GEO Satellite w/no Resiliency  
LEO Satellite  
Fiber w/no Resiliency  
Microwave/Terra Fiber w/no Resiliency  
Microwave/Terra Fiber with Partial Priority

4. Cybersecurity and Data Protection Implementation

- a. All staff received a baseline phishing test
- b. An assessment went to all staff and board
  - i. We found discrepancies in who was added and worked to remove/add people as appropriate
  - ii. Results were sent out
- c. Phishing tests are set to run monthly with follow up lessons from KnowBe4 for folks that click or respond.

45.2% of our staff and board completed the KnowBe4 Security Awareness Proficiency Assessment (156/345). Below is an overview of the results. We are strongest as a human firewall and weakest with incident reporting. The NWABSD is just slightly below the education industry standard, higher in some areas and lower in others.

This information will help us better target the training that will get set up for the remainder of this year and next.



Security Awareness Proficiency Assessment (SAPA)



Hide Industry Benchmark Data

Your Organization

**Organization's SAPA Score: 60.9%**

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Industry Benchmark Data ⓘ

**Industry SAPA Score: 63.7%**

Industry: Education

Organization Size: Medium (250-999 use)

	Aug-Dec 2023	Jan-Jul 2024	Aug-Dec 2024	Jan-Jul 2025	Aug-Dec 2025	Jan-Jul 2026	Aug-Dec 2026	Jan-Jul 2027	Aug-Dec 2027
<b>5-12 Laptops</b>	6-12 Refresh 2020 (Intel); 5-8 Refresh 2023 (M1)		5-8 & 6-12 Fleets Merged					Refresh 5-12 Fleet/Cases 2027	Deploy 5-12 Fleet
<b>SMARTBoards</b>	Purchased 2014/2015; Warranty expired 6/30/20		10 Annually		10 Annually		10 Annually		10 Annually
<b>Principal Laptop, Secretary/DO iMacs</b>	Secretary and DO iMac Refresh 2023	Principal Refresh/Deploy Pro/Screen 2024							Refresh Fleet 2030
<b>PK-4 iPads</b>	Refresh Fleet 2021	Prepare for App Refresh	Refresh Apps			Refresh Fleet; Prepare for App Refresh	Refresh Apps		
<b>Staff iPads</b>	Fleet Purchased 8/2020					Refresh PK-4 Teacher Fleet			
<b>Staff Laptops</b>	Refresh Fleet 2021 (M1/Intel)							Refresh Fleet 2027	Deploy Refreshed Fleet 2027
<b>Computer Labs</b>	ATC – partial update (5yr.)			ATC Full Update					
<b>Network Infrastructure (Switches, Wireless)</b>	402 Rack Replacement; Split OTZ Circuits Switches		C2 Install Wifi-6 APs in schools IAN, ORV, BKC, DRG; KVL Switch	C2 Install Wifi-6 APs in WLK, SHG, ABL, WTK; ATC, DO Switches	C2 Install Wifi-6 ORV, OBU, IAN, BKC, OTZ; Upgrade ALL Caching				
<b>Meraki Refresh</b>	3yr. License Renewal 2023						License Renewal 9/29/2026		
<b>Mitel Phone System</b>	Partial Phone Refresh 2023			Research Phone Refresh/Migration		Migrate to Upgraded Phone System			
<b>VTC</b>	RUS Award 2020; Complete install of RUS awarded Infrastructure		Update Polycom Camera Software						
<b>Servers</b>	Refresh SHG	Refresh WLK	Research Village Virtualization Servers	Purchase Pilot Servers; Plan Refresh				DO Server Refresh 2027	
<b>Windows Infrastructure</b>	Windows 2019 Server Upgrade 2023								Windows Server Upgrade 2030

Additional work completed:  
**February 15, 2025 – May 19, 2025**

### **Ticket System Migration to the Cloud**

We recently migrated our on-premises ticketing system, SolarWinds Web Help Desk (WHD), to its cloud-based counterpart. This migration involved transferring approximately 40,000 existing tickets. The move was essential to retire an aging server that posed a growing security risk.

The cloud-hosted version of WHD offers a more modern interface, improved performance, and enhanced features that support better ticket management, automation, and reporting capabilities. This transition not only strengthens our overall IT security posture but also lays the groundwork for future scalability and service improvements.

The graphical report of ticket counts for this report period is not available due to this migration of thousands of tickets to the cloud. A reliable and site-specific graphical report will be in the next reporting period

### **Year-End Device Check-In Preparation:**

Collaborated with Resource Technology Leaders (RTL) across the region to prepare for annual device inventory and check-in process.

This includes reviewing and updating device check-in spreadsheets. The Technology Department and sites coordinate on logistics and creating support tickets for shipping and packing materials.

Year-End Check-in also requires careful attention to detail. It involves managing spreadsheets, staying responsive via phone and email, and being readily available. Additionally, it includes organizing the shipment and return of technology assets to Kotzebue, ensuring all materials are properly packed, tracked, and accounted for.

### **Staff Onboarding & Transition Support**

This time of year, involves significant ticket categorization and list organization to support districtwide operations.

A primary focus has been facilitating staff transitions, including onboarding new hires and processing internal transfers:

1. Creating and configuring Active Directory (AD) accounts and group memberships
2. Provisioning appropriate Microsoft 365 licenses
3. Preparing and assigning devices based on staff roles
4. Enforcing Multifactor Authentication (MFA)

These actions help ensure a secure and seamless start for staff while maintaining compliance with district IT standards and enhancing overall operational efficiency.

### **Districtwide Student Account Management**

We supported districtwide student changes by:

1. Creating and updating Active Directory (AD) accounts
2. Provisioning appropriate Microsoft 365 licenses
3. Preparing and assigning devices

### **E-Rate Funded Network Infrastructure Upgrades**

Ambler: Replaced and mounted 13 Meraki MR52 access points with Meraki MR46 models.  
Shungnak: Replaced and mounted 13 Meraki MR52 access points with Meraki MR46 models.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** May 21, 2025

**FR:** Office of the Superintendent

**SUBJECT:** Curriculum & Instruction

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Tracy Bell, Director of Curriculum and Instruction, reports on the following:

### **Strategic Goal 2: Instructional Supports**

Over the past quarter, the Curriculum Department has focused on improving instructional alignment, strengthening teacher supports, and ensuring clarity in curriculum implementation across the district.

#### *Objective 1: Evaluation of Multi-Tiered Systems of Support (MTSS)*

##### **Recent progress includes:**

- Updating our districtwide MTSS Plan to be more structured and clearer for staff.
- Developing a dashboard to better track student interventions and success.
- Improving Positive Behavior Systems with guidance from the *Safe & Civil Schools* consultant.
- Designing professional development schedules to build staff skills in intervention and data use.

#### *Objective 2: Safe & Civil Schools Refresh*

- Consultant Susan Isaacs has nearly completed her visits to our communities. She was unable to visit Kiana and Noatak due to weather and scheduling.
- In Kotzebue, she will work with leadership to plan behavior support systems for the 2025–26 school year.
- For the 2025–26 school year, the consultant’s focus will shift to helping schools build consistent expectations, staff routines, and positive behavior supports tailored to each site’s needs.

### **Curriculum Program & Project Updates:**

#### **1. PK–12 Curriculum Alignment & Planning Tools**

- Completed full-year pacing and scope and sequence documents for ELA, Math, Science, and Social Studies (K–5), fully aligned to the Alaska State Standards.
- Integrated thematic units and culturally responsive content across disciplines, with intentional connections to SEL and Iñupiaq values.
- Developed teacher-facing planning tools that include success criteria, learning targets, and links to progress monitoring, ensuring instruction is both standards-based and student-centered.

#### **2. Literacy Connections (LIT) Grant Progress**

- Created a clear plan for continuing our literacy work next year, including supports for students and families.
- Hired new staff who will help with reading programs, family engagement, and making sure our literacy goals stay on track. Onboarding will start July 1.
- Finalized purchase of take-home literacy kits for families. In July the team will organize them for implementation to families and teachers next year.

### 3. MTSS & Alaska Reads Act Readiness

- Developed ELA Tier I–III guidance and documentation for school-level teams, including intervention program inventories, grouping protocols, and scheduling templates.
- Collaborated closely with the Student Services Department to align Multi-Tiered System of Supports (MTSS) responsibilities in preparation for the upcoming transition.

### 4. Department Systems

- Completed a districtwide instructional materials inventory, organized by subject and grade band, with documentation of format, subscription status, and instructional alignment.
- Prepared central storage and curriculum materials for summer cleaning and fall onboarding, including clear documentation for teachers.
- Provided transition memos and updated shared drives to support sustainability and ease of handoff to incoming leadership.

### 5. Curriculum Review & Purchase Cycle

<i>Curriculum Area</i>	<i>Curriculum Review</i>	<i>Purchase Textbooks &amp; Materials</i>	<i>Implementation</i>
Inupiaq Physical Science, Biology, and Environmental Science	2020-2025	Spring 2022-25 (Development)	2023-2026
Math	2023-2024	Spring 2024	2024-2025
Social Studies/Health	2025-2026	Spring 2026	2026-2027
Science K-8, HS Physics & Chemistry	2025-2026	Spring 2026	2026-2027
English Language Arts 7-12	2029-2030	Spring 2029	2030-2031
English Language Arts K-6	2029-2030	Spring 2029	2030-2031

\*\*\*Supplemental resources are reviewed and purchased as needed.

**b. Help Ticket System:** There are ongoing requests for shipments of books and learning materials across various schools, with many requests awaiting fulfillment.

- a** 08/14/2024: 49 tickets
- b** 08/22/2024: 46 tickets
- c** 09/02/2024: 126 tickets
- d** 09/13/2024: 296 tickets
- e** 02/13/2025: 58 Tickets
- f** 05/22/2025:

## 6. Projects and Partnerships:

- **Health & Safety:** Cancer Awareness
- **STEM & Energy:** Work with ACEP, UAF, ANSEP
- **Career Exposure:** BWISE
- **Culturally Responsive Education:** National Park Service, UAF
- **Language Revitalization:** Aqqaluk Trust, Iisiqataviut, and Alaska Native Heritage Center

## 7. End of Year mClass Benchmarking Results:

### Kindergarten (124 tested, 132 enrolled)

Band	BOY	EOY	% Change
Well Below	76	47	↓ 38.2%
Below	30	24	↓ 20.0%
At Benchmark	11	33	↑ 200.0%
Above Benchmark	15	20	↑ 33.3%

### 1st Grade (114 tested, 123 enrolled)

Band	BOY	EOY	% Change
Well Below	77	41	↓ 46.8%
Below	25	16	↓ 36.0%
At Benchmark	14	36	↑ 157.1%
Above Benchmark	8	21	↑ 162.5%

### 2nd Grade (145 tested, 155 enrolled)

Band	BOY	EOY	% Change
Well Below	97	63	↓ 35.1%
Below	24	22	↓ 8.3%
At Benchmark	19	36	↑ 89.5%
Above Benchmark	12	24	↑ 100.0%

### 3rd Grade (123 tested, 133 enrolled)

Band	BOY	EOY	% Change
Well Below	85	46	↓ 45.9%
Below	16	17	↑ 6.25%
At Benchmark	12	28	↑ 133.3%
Above Benchmark	15	32	↑ 113.3%

### 4th Grade (134 tested, 148 enrolled)

Band	BOY	EOY	% Change
Well Below	63	66	↑ 4.8%
Below	28	16	↓ 42.9%
At Benchmark	24	20	↓ 16.7%
Above Benchmark	2	8	↑ 300.0%

This is increase from 2 to 8 students—a notable shift, still a small group.

### 5th Grade (134 tested, 148 enrolled)

Band	BOY	EOY	% Change
Well Below	91	103	↑ 13.2%
Below	28	10	↓ 64.3%
At Benchmark	17	13	↓ 23.5%
Above Benchmark	9	8	↓ 11.1%

## MEMORANDUM

**TO: NWABSD Board of Education  
Members**

**DATE: May 28, 2025**

**NUMBER:**

**FR: Office of the Superintendent**

**SUBJECT: Property Services Director Report**

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### **Property Services Director, Mark A. Moore reports on the following:**

I realize that over the years there is a standard format for this report. Being a new Director having just started January 20<sup>th</sup> of 2025 I feel it important that the Board knows what I have been personally doing to establish myself as the Director of Property Services and properly serve and be accountable to the School District and the tax payers who pay my salary.

I have spent a lot of time in the Business Office trying to understand how the financial accounting is accomplished.

The second and third day of me starting here were the January 21<sup>st</sup> and 22<sup>nd</sup> Board Meeting days. In those two days I learned that I was in charge of the Buckland new teacher housing two duplex project that had an extra structure added to it. Despite some obstacles we are currently trying to complete that project and hope to have it ready for the start of the school year. Two current construction issues we are addressing are the hooking into the Village sewer system and the Village power grid. We are currently working with the City of Buckland, Maniilaq and Nana, all who need the same services brought to their projects like we do. We are working to collaborate together to bring the costs down for each of us. I am still trying to get a handle on the budget and have been working with the Business Department and Dena Strait to find a solid balance line for the project in Buckland.

I also was informed of the new Noatak two teacher housing duplexes are my responsibility to calculate a construction budget for. Which we accomplished. Currently there are no real drawings or specifications for these building projects. The tradesman who have been building them have been building similar units for many years and just know what it should take. If any of these people leave or die it will be difficult to pass the construction knowledge on to new people.

Then in late February I was told I need to get the FY26 budget for the Property Services Department orchestrated. With a lot of help from Deborah Walker and some direction from Craig McConnell I was able to gather enough data from the past couple years to make, I hope educated decisions on the costs for operating and repairing the plants and teacher housing.

Then the fuel purchase program came to my door step. Gratefully Craig McConnell left years of data that helped me calculate the approximate average fuel use for each school location. With that data and the tank measurements from each Village I was able to determine the amount of fuel required to adequately supply each school location with an operation amount of fuel. Craig McConnell was instrumental in helping me feel I was determining the proper amount of fuel for each school location.

The DEED program which is used to determine need for grant requests is also something I need to familiarize myself with so we can stay at the top of the funding lists. Review of Capital Project architectural and mechanical drawings to make sure building materials being used are standardized throughout the district so we don't have a multitude of various replacement parts different at every site is also part of my responsibilities. The above are some of the business aspects of this position.

Then there are the everyday issues of mechanical failures, freezing pipes and fuel lines, snow removal, plumbing leaks, electrical issues, City water departments turning water off to our school buildings on speculations and motorized vehicle breakdowns.

Currently this position as Director is very challenging but I hope you can see I am doing my best to improve the Property Service Department and create a more organized system that can be easily passed on to someone else in the future.

As for the Villages I have the daily reports of my workers to help know what is being done everywhere. Unfortunately I left that file in my office. I am currently on medical leave.

We did get the remainder of the sport cameras installed in the gyms through the District. I believe this was a project started over 3 years ago.

**AMBLER**                    **Troy Humphreys is currently replacing the flue pipes and repairing the broken water lines in the gym area. The issues leading up to this repair was a furnace fire that happened back in December**

**BUCKLAND**                **Buckland Teacher housing duplexes after a delay were restarted. The rough electrical and plumbing have been completed along with the building inspection. They have been insulated and are currently being drywalled. Depending on when we can get the sewer and electrical utilities hooked up our hope is to have these five units ready for the start of the new school year.**

**DEERING** Got a camera in the Gym. We also reworked and insulated the old lift station hole that was causing a bad cold draft.

**KIANA** Had issues with the shop day tank and fuel oil pump. Vern Nelson and Quinn Iten sorted out the mechanical and electrical issue. The main water line to the school froze this past winter and the City of Kiana repaired it for the school district. Two of our carpenters had to go to Kiana to build a wood utilidor around the pipe after the repair and run heat trace to it to keep it from freezing in the cold weather

**KIVALINA** Kivalina gym camera was installed, some of the door hardware was adjusted but we are waiting on parts ordered through Kathy Christy. The waste treatment system is still having issues but CRT Engineering is working on some solutions.

**KOBUK** nothing new to report

**KOTZEBUE** JNES, KMHS and ATC had multiple issues since January 20 Vern Nelson and Troy Humphreys corrected a lot of issues through the winter season. We got the first of the Vape and Camera sensor system installed for the IT Department. We also had to replace the sports camera receive when it failed during regionals.

**NOATAK** Building materials for the two new teacher housing Duplexes have started to arrive on site. Water from the fuel tank for teacher housing got into the fuel lines and froze in the lines and kept fuel from getting to the furnaces. Troy had to replace and install temporary fuel lines to the buildings to restore heat and hot water. The lift station has once again moved causing the sewer line from teacher housing side to come loose from the tank. Currently there is light use and there is some flow going into the tank. The current tank needs to be replaced with a larger diameter tank so the arctic pipe can stay inside the tank even when frost heaving moves it.

**NOORVIK** Noorvik has a glycol leak that needs repair and ceiling tile replaced

**SELAWIK** Got a new fire alarm system. There was also an issue with the City of Selawik shutting the fresh water off the school because the City thought there was a water line leak at the school. Troy and one of our carpenters spent several days searching for any leaks on our side of the system but did not find any problems. There seems to be some kind of leak in Selawik but we cannot find it on the school's side of the system. Got a new snowmachine and a new for wheeler

**SHUNGNAK** Vernon Nelson repaired four of the six boilers in. the Carpenters replaced the kitchen flooring and repaired the walk-in freezer door. Also, on teacher housing unit got repainted and new flooring.

**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** June 2, 2025

**FR:** Office of the Superintendent

**Subject:** Human Resources Report

Kathryn Self, Director of Human Resources reports on the following:

HR recruiters are currently recruiting for approximately 23 certified positions for FY26 and 15 classified positions throughout the district (and additional temporary positions). We have filled 17 of 40 open positions. We currently have 144 of 184 returning certified staff (78%) of which includes 56 J1/H1B teachers working in our District. Approximately half of the J1/H1B staff will be returning to their home for the summer and returning to Kotzebue late July or early August. We have had 31 staff members resign or retire this year.

HR recruiters and staff are interviewing candidates from Alaska Teacher Placement, Handshake, LinkedIn, along with staff referrals. We hold regular Handshake recruiting platforms to share the Northwest Arctic Borough highlights and answer questions for potential applicants. Many of our applicants are coming from the southern regions of the United States, though we also have several coming from within Alaska this year.

There has been a transition from Meritain to Premera Insurance. There are no significant changes to the benefits and cost to staff remains the same. Staff continue to have the benefit of additional optional life insurance. Our HR Specialist is working to assure all staff are enrolled and up to date. Open enrollment will occur in August for new staff enrollment and returning staff to add/drop family members or to increase amounts of optional life insurance.

The HR Team is working diligently to update files for both new and returning staff.

The month of May expectations include teacher recruitment, processing of resignations, update the HR procedural manual and the administrative manual, Principal check out, housing close-out, and completion of extra duty payments processed.

**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** June 2, 2025

**FR:** Office of the Superintendent

**Subject:** Human Resources Report

Kathryn Self, Director of Human Resources reports on the following:

I. The administration report on the following non-action items:

- a) Certified transfers FY26
- b) Classified transfers FY26
- c) Certified resignations FY26
- d) Classified resignations FY26
- e) Certified openings FY26
- f) Classified openings FY26

a) The administration reports on the following Certified transfers:

LOCATION&DATE	NAME	POSITION
<b><u>JNES</u></b>		
5/7/25	Marjorie Baker	Assistant Principal
5/15/25	Marylinda Puzon	Teacher
5/15/25	Maria Mabaylan	Teacher
5/15/25	Grace Menor	Teacher
<b><u>NOORVIK</u></b>		
5/15/25	Alvin Altares	Counselor Intern
<b><u>DISTRICT OFFICE</u></b>		
5/16/25	Shirley Dukes	Itinerant Counselor
5/7/25	James Stewart	HR Director

b) The administration reports on the following Classified transfers:

LOCATION&DATE	NAME	POSITION
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**JNES**

5/15/25	Steve Shindler	SpEd Aide
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c) The administration reports on the following Certified resignations:

LOCATION&DATE	NAME	POSITION
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**BUCKLAND**

5/21/25	Dondee Valliente	Teacher
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d) The administration reports on the following Classified resignations:

LOCATION&DATE	NAME	POSITION
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**KIANA**

5/21/25	Autumn Simmons	Instructional Aide
5/30/25	Tommy Wells	Maintenance

**SELAWIK**

5/21/25	Priscilla Ballot	Instructional Aide
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**ATC**

5/8/25	Eugene Wilkerson	Registrar
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**DISTRICT OFFICE**

6/30/25	Jennifer Green	Staff Dev Specialist
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e) The administration reports on the following Certified openings:

**AMBLER**

2 Teachers

**BUCKLAND**

1 Principal  
1 Teacher

Certified openings continues:

**DEERING**

1 Teacher

**JNES**

2 Teachers

**KIANA**

1 Teacher

**KIVALINA**

3 Teacher

**KMHS**

1 Teacher

**KOBUK**

1 Principal

1 Teacher

**NOATAK**

1 Teacher

**NOORVIK**

1 Assistant Principal

3 Teachers

**SELAWIK**

1 Teacher

**SHUNGNAK**

3 Teachers

**ATC**

1 Assistant Director

1 Teacher



Certified openings continues:

**DISTRICT OFFICE**

2 Staff Development Specialist  
1 Itinerant Social Worker

f) The administration reports on the following Classified opening:

**DEERING**

1 SpEd Aide

**JNES**

1 SpEd Aide

**KIANA**

1 Instructional Aide  
1 Maintenance

**KIVALINA**

1 Bus Driver

**KOBUK**

1 SpEd Aide

**NOORVIK**

1 Bilingual Instructor

**SELAWIK**

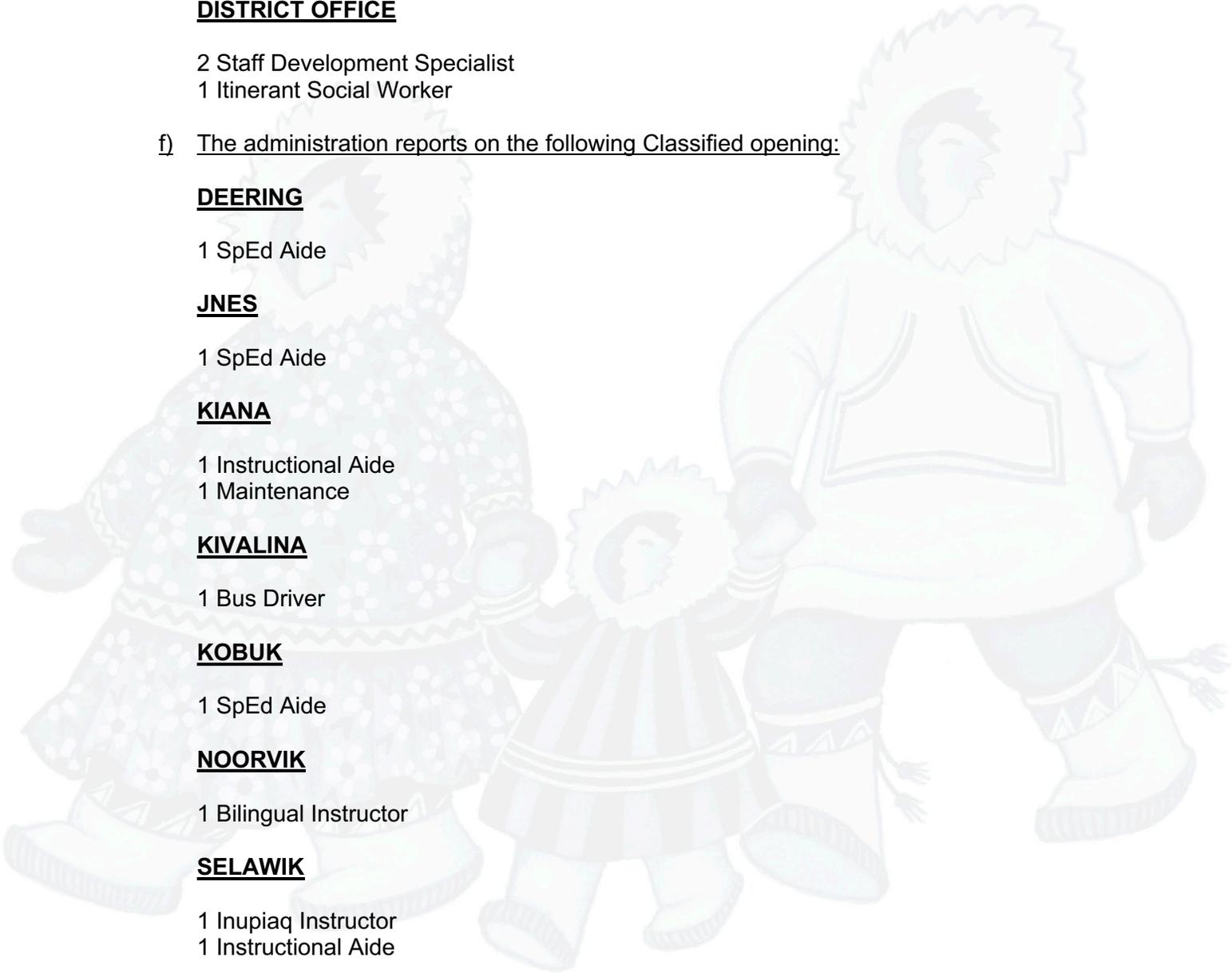
1 Inupiaq Instructor  
1 Instructional Aide

**STAR of the NORTH**

2 Dorm Attendants

**ATC**

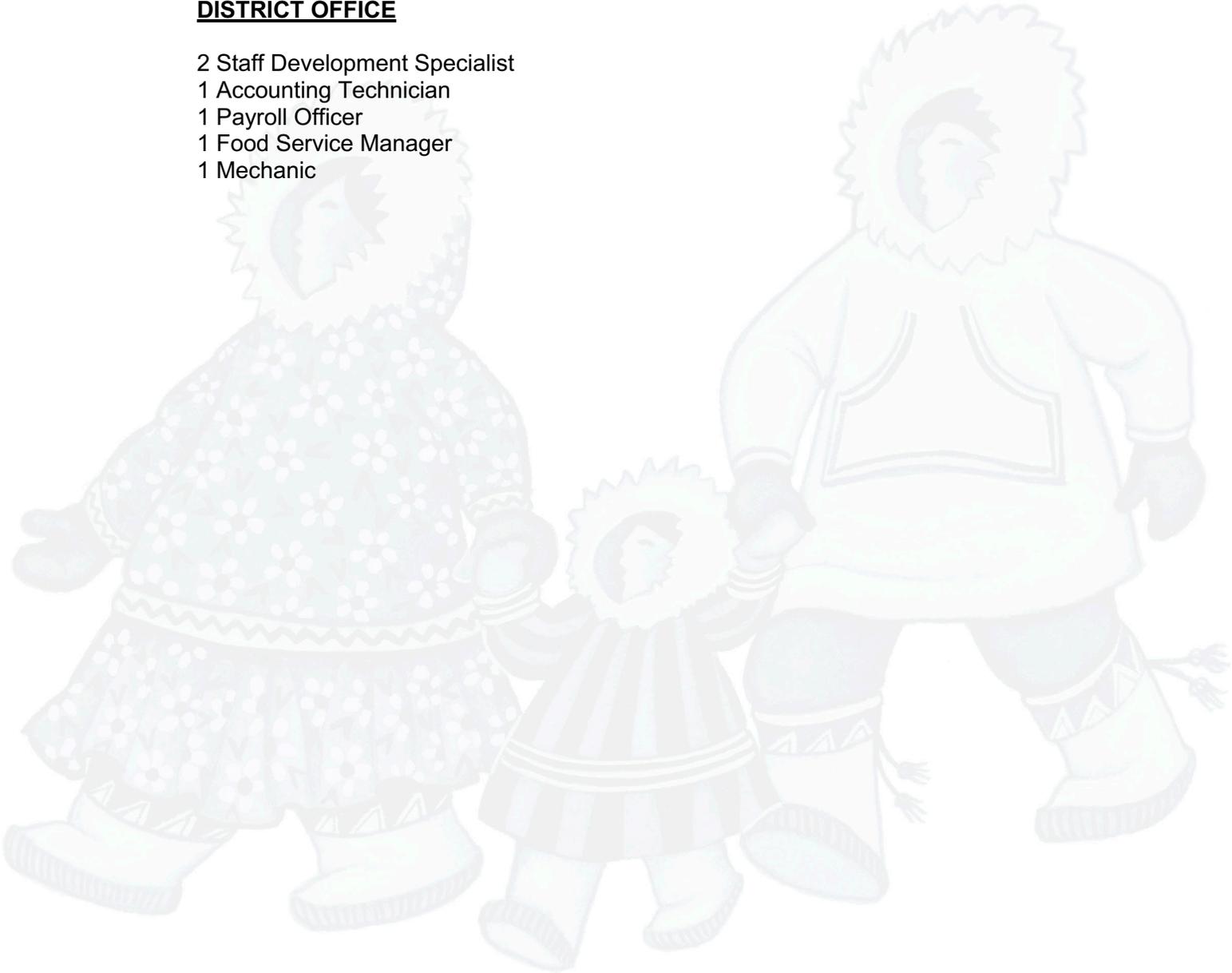
1 Secretary  
2 Adult Dorm Attendants  
1 Registrar



Classified openings continues:

**DISTRICT OFFICE**

- 2 Staff Development Specialist
- 1 Accounting Technician
- 1 Payroll Officer
- 1 Food Service Manager
- 1 Mechanic



**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** June 3, 2025

**FR:** Office of the Superintendent

**NUMBER:** 25-160

**Subject:** Human Resources Action Item Kathryn Self, Director of Human Resources

reports on the following:

HR recruiters are currently recruiting for approximately 23 certified positions for FY26 and 15 classified positions (and additional temporary positions). HR recruiters and staff are interviewing candidates from Alaska Teacher Placement, Handshake, LinkedIn, along with staff referrals. We currently have 144 of 184 returning certified staff (78%). Returning staff includes 56 J1/H1-B teachers working in our District.

I. The administration recommends approval of the following action items:

a) Certified new hires FY26

a) The administration recommends approval of the following FY26 Certified New Hires:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>AMBLER</u></b>		
5/20/25	Mary Snider	Teacher
<b><u>BUCKLAND</u></b>		
4/30/25	Michelle Toni Jones	Counselor Intern
<b><u>DEERING</u></b>		
5/7/25	Lillian Wise	Teacher
<b><u>JNES</u></b>		
5/18/25	Jessie Hanson	Teacher
<b><u>KIANA</u></b>		
5/18/25	Lynn Smith	Principal
5/2/25	Patricia Wilson	Teacher
<b><u>KOBUK</u></b>		
4/17/25	William Habich	Principal

**NOATAK**

5/7/25  
4/30/25

Lori Moore  
Donna Ferolie

Teacher  
Counselor Intern

**SELAWIK**

5/1/25

Richard Williams

Counselor Intern

**SHUNGNAK**

5/1/25

Dennis Slaton

Principal

## MEMORANDUM

**TO:** Regional School  
Board Members

**DATE:** June 3, 2025

**FR:** Office of the Superintendent

**SUBJECT:** Asst. Supt. Report

Jeff Alexander, Assistant Superintendent reports on the following:

There was a total of 148 suspensions for the 2024-25 school year. We had 23 students that were repeat offenders:

1. One student had 8
2. One student had 5
3. One student had 4
4. Six students had 3
5. Fourteen students had 2

Listed below are the major offenses and the number of times for that offense.

1. Vaping or smoking – 36 offenses
2. Fighting or hitting – 35 offenses
3. Swearing at a teacher – 15 offenses
4. Insubordination – 11 offenses
5. Hitting, shoving or threatening a teacher – 7 offenses
6. Bullying/Racial Slur – 6 offenses
7. Leaving school without permission – 5 offenses
8. Causing a fight – 4 offenses
9. Inappropriate touching – 3 offenses
10. Other offense include: Stealing, Drugs, threatening, vandalism, and others.

Number of suspensions by year:

FY 25 – 148  
FY 24 – 167  
FY 23 – 171  
FY 22 – 124  
FY 21 – 35  
FY 20 – 168  
FY 19 – 179  
FY 18 – 248  
FY 17 – 474  
FY 16 – 492



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
 PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## NWABSD BOARD OF EDUCATION Student Activities Committee

Conducted via Microsoft Teams & Teleconference

### Agenda

**June 3, 2025**

- I. **2025 Sr. NYO Results(4/24-26)**  
 - <https://nyogames.com/nyo-results-senior-2025/>
  
- II. **2025-2028 ASAA 3-year projected calendar**

#### XC(DII & DIII)

ASAA 3-Year Projected Calendar				
Year	First Practice	First Contest	Last Contest	State Meet
2025	July 30	Aug 15	Sep 27	Oct 4
2026	July 29	Aug 14	Sep 27	Oct 10
2027	July 28	Aug 13	Oct 2	Oct 9

#### 3A Girls Volleyball

ASAA 3-Year Projected Calendar				
Year	First Practice	First Contest	Last Contest	State Tournament
2025	Aug 6	Aug 22	Nov 9	Nov 14-15-16
2026	Aug 6	Aug 21	Nov 8	Nov 13-14-15
2027	Aug 5	Aug 20	Nov 7	Nov 12-13-14

#### 1A Mix 6 Volleyball

ASAA 3-Year Projected Calendar				
Year	First Practice	First Contest	Last Contest	State Tournament
25-26	Sep 10	Sept 25	Nov 29	Dec 4-5-6
26-27	Sep 9	Sept 24	Nov 28	Dec 3-4-5

**Committee Members:** Tillie Ticket (chair), Alice Melton Barr, Joanne Harris, & Jeanne Gerhardt-Cyrus  
**Student Activities Coordinator:** Robert Sheldon II

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.  
 VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

27-28	Sep 8	Sept 23	Nov 27	Dec 2-3-4
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**1A/3A Wrestling**

<b>ASAA 3-Year Projected Calendar</b>				
<b>Year</b>	<b>First Practice</b>	<b>First Contest</b>	<b>Last Contest</b>	<b>State Tournament</b>
25-26	Oct 1	Oct 16	Dec 13	Dec 19-20
26-27	Sep 30	Oct 15	Dec 12	Dec 18-19
27-28	Sep 29	Oct 14	Dec 11	Dec 17-18

**1A Basketball**

<b>ASAA 3-Year Projected Calendar</b>				
<b>Year</b>	<b>First Practice</b>	<b>First Contest</b>	<b>NWA Tourney</b>	<b>State Tournament</b>
25-26	Dec 3	Dec 18	Feb 25-28	Mar 11-12-13-14
26-27	Dec 2	Dec 17	Mar 3-6	Mar 17-18-19-20
27-28	Dec 1	Dec 16	Mar 1-4	Mar 15-16-17-18

**3A Basketball**

<b>ASAA 3-Year Projected Calendar</b>				
<b>Year</b>	<b>First Practice</b>	<b>First Contest</b>	<b>Last Contest</b>	<b>State Tournament</b>
2026	Dec 3	Dec 18	Mar 7	Mar 18-21
2027	Dec 2	Dec 17	Mar 6	Mar 24-27
2028	Dec 1	Dec 16	Mar 4	Mar 22-25

**III. 2025-26 Regional Events(NWA Host)**

- NWA XC @ BKC September 19, 2025
- Bigwest XC(3A) @ OTZ September 26, 2025
- Mix 6 NWA Volleyball @ KVL November 21-22, 2025
- 1A NWA Basketball @ OTZ February 25-28, 2025
- 3A West Basketball @ OTZ March 5-7, 2025
- NWA Sr. NYO @ OTZ April 10-11, 2025



## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-163

**FR:** Office of the Superintendent

**SUBJECT:** Approval of three-year set of calendars

### **STRATEGIC PLAN/BOARD GOAL:**

Student Learning

### **ABSTRACT:**

Board approval is required for approval of the next three-year school calendars starting in school year 2026-27.

### **ISSUE:**

At issue is the Board's approval of three-year (fy27, fy28, fy29) school calendars.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Development of the fy27, fy28, fy29 school calendars began in the fall of 2024, with a calendar survey to all stakeholders in the region. This survey had a good response rate of 396 participants (Community member = 8/Parent/Guardian = 82/Staff = 129/student = 177). After Board review during the January Board meeting the following top priorities were determined: 3 day break at thanksgiving, 1 week Spring Break, 2 week Winter Break, Current Legal Holidays, Inservice days to coincide with legal holidays when possible, School start during 2<sup>nd</sup> or 3<sup>rd</sup> week in August and School end 2<sup>nd</sup> or 3<sup>rd</sup> week in May. Calendar Options 1 and 2 (see attached) were created using the before mentioned criteria and Principals were asked to determine their sites/ASC final calendar (option 1 or option 2) decision for 2027-2029 calendars and provide comments. comments. See attached. After comments were reviewed, an Option 2 revised version of the calendar was created to incorporate some simple changes that did not significantly impact the scheme of the calendar Option 2.

No cost is associated with this action.

### **ALTERNATIVES:**

1. Approve proposed fy27, fy28, fy29 school calendars (Option 1, Option 2 or Option 2-revised) as presented.
2. Disapprove a proposed fy27, fy28, fy29 school calendars (Option 1, Option 2 or Option 2-revised) as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the proposed Revised Option 2-school calendar as presented.

### 3-year Calendar Decision by Site

Principals: Please record your sites/ASC make the final calendar (option 1 or option 2) decision and include comments

Site	Calendar Choice	Comments
Deering	<b>2</b>	Prefer option 2 but mentioned parents of younger children might prefer option 1.
Buckland	<b>2</b>	Liked the subsistence break in September
Selawik	<b>1</b>	We have chosen calendar 1 in Selawik. There is one thing that we would like to request, and that is to change our Monday early day to Friday. We are hoping to get activities back in the villages for next year, and if we do we need that to be on Friday so our kids traveling will not miss as many classes if possible. This is about the kids. This is not about the district and their workers. We think this would be much better for all schools and students.
Noorvik	<b>2</b>	Noorvik ASC unanimously voted in favor of calendar option 2. Comment highlights included that the week in September is prime caribou hunting time, and the students might be more likely to participate in subsistence activities if they are not being marked absent from school. They also liked that it is different. Those were the points that tipped it in favor of #2. Other comments were in comparing the two. It was also appreciated that the Board/district wanted and actively pursued their input. And the Principal assured them that the input and would consider it.
Noatak	<b>2</b>	Likes the Inservice in September because it will be good for subsistence activities.
Kivalina	<b>1</b>	Thought it would be better to not have the Inservice after school started because it might mess up kids' daily schedules (waking up for the school day, etc...).
Kiana	<b>1</b>	Main comments of why they preferred option one over option two were: Teachers wanting the training up front and not a week's worth in September Teachers and parents not wanting the kids to have a week break in September, right after they were finally getting in the flow of things. They were afraid it would upset the early educational flow of the school.
Ambler	<b>1</b>	Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts.  Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition
Shungnak	<b>2</b>	Picked option 2 because of 2-week winter break, school starts on 13 August vs 17 August.
Kobuk	<b>1</b>	Overall vote was for 1, but comments are: "like option 1 because wanted Inservice up front and felt that the Inservice in August was useful". Some liked option 2 because they "liked the idea of a subsistence week".
KMHS	<b>2</b>	Comments: ASC really liked the subsistence section on the calendar in September. The community said they enjoyed the idea of having a week off after being here for a few weeks to allow students, and staff to have a break along with a chance to make changes needed.
JNES	<b>ASC =2 Staff = 1</b>	June Nelson and KMHS have a joint ASC and that group picked option #2. However, JNES staff predominantly supported calendar option 1. Below is a summary of comments in support of 1 and against option 2. In favor of Option 1 <ul style="list-style-type: none"> <li>• Option 1's end-of- quarter dates fall before scheduled parent conference days allowing for grades to be finalized before discussions with families.</li> <li>• Three non-student days of inservice in Jan/Feb help to break up that long block of time.</li> </ul> Against Option 2 <ul style="list-style-type: none"> <li>• Several staff did not like the week of inservice in September which could serve as a setback after developing routines in the beginning weeks</li> <li>• The March parent conferences are held before the end of quarter</li> </ul>



# DRAFT OPTION 1: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar

**Key:**  
 I = Inservice day  
 W = Work day  
 S = School day  
 H = Legal holiday  
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	H	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	I	S	S	S	S	
11	12	13	14	15	16	17
	P	S	S	S	S	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	11
W	1	H	0
I	4	P	

Total	22	S	21
W	0	H	1
I	0	P	

Total	21	S	20
W	0	H	0
I	1	P	

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	I	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
				H		
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	I	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	17
W	0	H	2
I	1	P	

Total	15	S	14
W	0	H	1
I	0	P	

Total	21	S	19
W	0	H	1
I	1	P	

Total	20	S	18
W	0	H	0
I	2	P	

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	P	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	170
Holidays	6
Work days	2
Parent Conf.	2
Inservice	10
Total	190

Shaded dates = end of quarter/semester

1st QTR	38	83
2nd QTR	45	
3rd QTR	47	
4th QTR	40	87

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week

# DRAFT OPTION 2: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar



**Key:**  
 I = Inservice day  
 W = Work day  
 S = School day  
 H = Legal holiday  
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	I	I	I	I	I	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
			S	S		
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	I	S	S	S	S	
18	19	20	21	22	23	24
	P	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	13
W	1	H	0
I	2	P	0

Total	22	S	17
W	0	H	1
I	4	P	0

Total	22	S	20
W	0	H	0
I	1	P	1

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	S	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					I	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	18
W	0	H	2
I	0	P	0

Total	15	S	14
W	0	H	1
I	0	P	0

Total	21	S	19
W	0	H	1
I	1	P	0

Total	20	S	19
W	0	H	0
I	1	P	0

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	P	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	S	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	170
Holidays	6
Work days	2
Parent Conf.	2
Inservice	10
<b>Total</b>	<b>190</b>

Shaded dates = end of quarter/semester	
1st QTR	37
2nd QTR	45
3rd QTR	47
4th QTR	41
<b>Total</b>	<b>88</b>

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week



# DRAFT REVISED OPTION 2: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar

**Key:**  
 I = Inservice day  
 W = Work day  
 S = School day  
 H = Legal holiday  
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	I	I	W	S	S	
16	17	18	19	20	21	22
	S	S	S	S	S	
23	24	25	26	27	28	29
	S	S	S	S	S	
30	31					
	S					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	H	I	I	I	I	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	I	S	S	S	S	
18	19	20	21	22	23	24
	P	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	13
W	1	H	0
I	2	P	0

Total	22	S	17
W	0	H	1
I	4	P	0

Total	22	S	20
W	0	H	0
I	1	P	1

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	S	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					H	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	I	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	18
W	0	H	2
I	0	P	0

Total	15	S	14
W	0	H	1
I	0	P	0

Total	21	S	19
W	0	H	1
I	1	P	0

Total	20	S	18
W	0	H	0
I	2	P	0

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	P	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	169
Holidays	6
Work days	2
Parent Conf.	2
Inservice	11
Total	190

Shaded dates = end of quarter/semester

1st QTR	37	82
2nd QTR	45	
3rd QTR	47	87
4th QTR	40	

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week

# KOTZEBUE COMMUNITY CHILDCARE PROJECT

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Presented By: The Northwest Arctic Childcare Working Group

May 2025





# NW Arctic Childcare Working Group

The NW Arctic Childcare Working Group was established by dedicated community members to address the critical need for quality childcare and early childhood educational services in our region. Currently they have over 15 members who represent different organizations and community roles.

Since June 2024, the Working Group has been formally working to develop a sustainable, center-based childcare program in Kotzebue, with additional plans to support surrounding communities in the region.

# Childcare is a critical need in our community

Early childhood education, including childcare programs, play a vital role in supporting overall family health and wellbeing. Quality early learning environments have shown to have lasting impacts over a child's life including promoting improved outcomes in later school academics and social emotional skills. Childcare programs also serve a crucial economic role, by providing care for children while families work. Stable, quality childcare benefits the entire workforce by allowing more adults to secure and maintain employment.

**Businesses and organizations in Kotzebue struggle greatly with hiring and retaining staff, causing delays or shortages of services, decreased quality of services, increased costs to employers and lost income for families.**

The challenges surrounding childcare and fractured economies have caused many families to leave the region taking with them valuable skill sets and leaving generations to grow up disconnected from their culture, land and people.



# Kotzebue Community Childcare Program Overview

- **Inupiat cultural and language programming-** potential to grow into a language nest model
- **Ages Served: 6 weeks - 5 years,**
  - primary focus on 6 weeks to 4 years
- **Max Capacity: 42 children & approximately 3 classrooms**
- **Hours of Operation: 7:30 am - 5:30 pm**
- **Tuition Fee Range: \$1200 - \$1500 monthly**
  - will accept both state and tribal childcare assistance
- **Pursuing pathways for Tribally exempt childcare licensing**



# We need your help

To build a strong program that can care for our community we need your support.

Our greatest needs are **financial contributions** and **in-kind donations** of services, space or other resources.



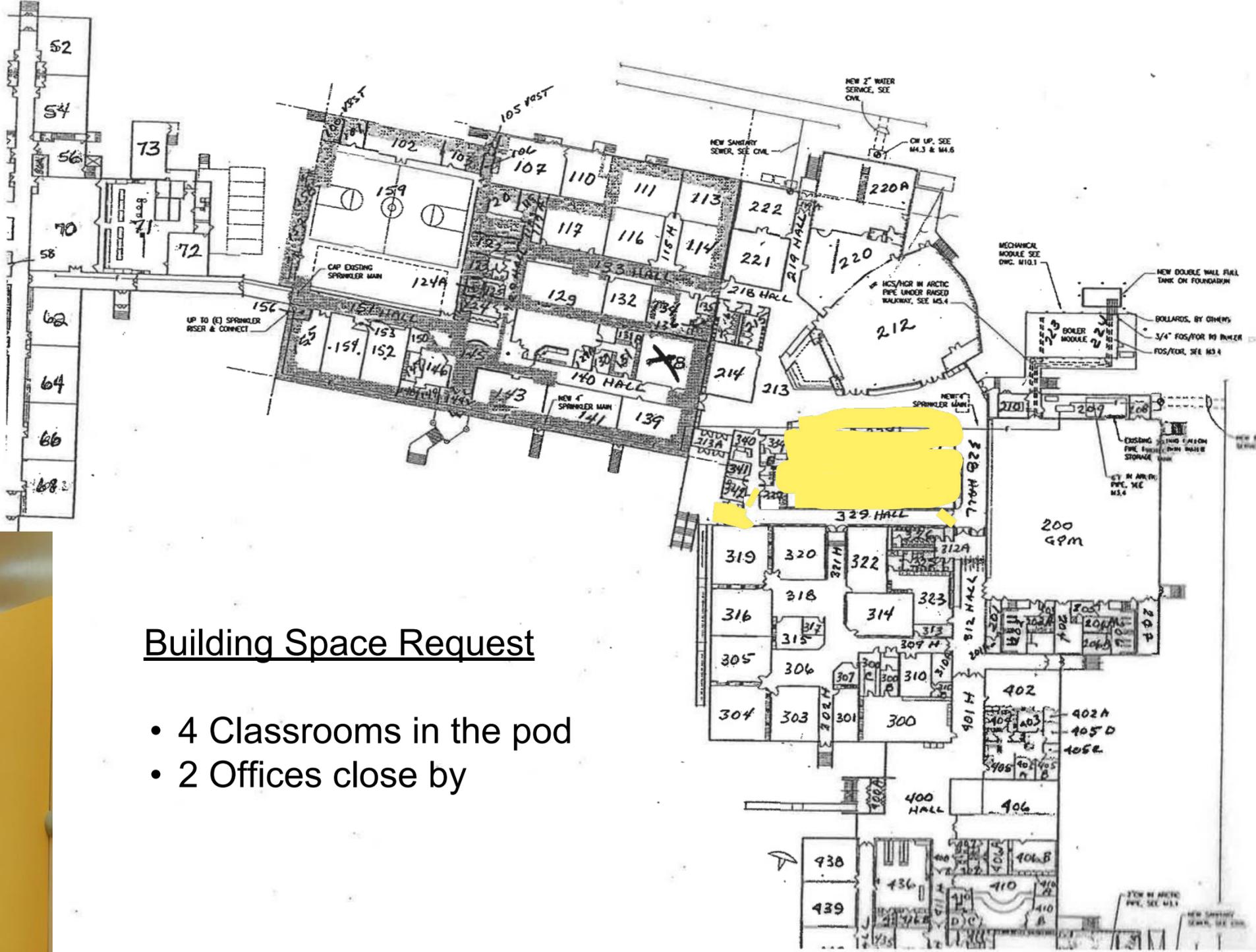


# Contribute Building Space and Facility Support

The true cost of childcare is high and in an effort to keep prices affordable to families the program needs invested community partners to help offset this cost.

**We respectfully ask that the Northwest Arctic School Board considers the building space and utilities of the KMHS former 6th grade pod area as an in-kind donation to the program for an initial 3 years.**

# School Facility



## Building Space Request

- 4 Classrooms in the pod
- 2 Offices close by

# Financial Overview

Budget Overview - School Location		
Expenditures		
Salaries and wages	\$	734,955.31
Supplies and all other	\$	186,550.00
<b>TOTAL</b>	<b>\$</b>	<b>921,505.31</b>
Revenue		
Tuition and fees	\$	657,300.00
Grants and all other	\$	10,000.00
<b>TOTAL</b>	<b>\$</b>	<b>667,300.00</b>
<b>NET PROFIT/LOSS</b>	<b>\$</b>	<b>(254,205.31)</b>



# Estimated True Cost of Care By Region

**TABLE 9. CENTER-BASED OPERATING COSTS PER CHILD, BASE CASE SCENARIO BY PUBLIC HEALTH REGION**

Public Health Region	MONTHLY COST PER CHILD			
	Infants (0-12 months)	Toddlers (13-18 months)	Toddlers (19- 35 months)	Preschoolers (36-59 months)
Anchorage	\$2,105	\$1,781	\$1,565	\$1,186
Gulf Coast	\$1,759	\$1,759	\$1,551	\$1,385
Interior	\$1,882	\$1,882	\$1,667	\$1,319
Mat-Su	\$1,738	\$1,738	\$1,522	\$1,143
Northern	\$2,123	\$2,123	\$1,915	\$1,749
Southeast	\$1,780	\$1,780	\$1,571	\$1,406
Southwest	\$2,115	\$2,115	\$1,907	\$1,741
<b>Statewide</b>	<b>\$1,785</b>	<b>\$1,785</b>	<b>\$1,571</b>	<b>\$1,250</b>

From the Childcare In Alaska: The True Cost Of Care report created by the McKinley Research Group for the State of Alaska Department of Health

# Committed Resources

## Maniilaq Association

Providing approx. 2M in funds for start up costs, including building renovations and staff training and ongoing support.

## Nunakins

Offering support for licensing process as well as staff training

## Aqqaluk Trust

Support for staff training and language resources for cultural programming.





# For More Information Please Contact

Local Working Group Members: **Tracey Schaeffer,**  
**Elizabeth Hensley, Carol Shaeffer, Rita Short** or,

**Jenny Murphey**

*Working Group Consultant*

**Phone:** 907-401-0316

**Email:** [jmurphey@ruralcap.org](mailto:jmurphey@ruralcap.org)



THANK YOU

# Kotzebue Community Childcare Program Plan

Updated May 20, 2025



KHMS 6<sup>th</sup> Grade Pod Location

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# Executive *Summary*



## MISSION

*To serve our community through sustainable and quality childcare programming that upholds our Inupait Ilitqusiit and strengthens our future generations.*

The Kotzebue Community Childcare Program will provide high quality, center-based care to young children and families in the local area. This program stands to address the growing childcare and workforce crisis in the region, starting in Kotzebue. We recognize that there is great need for care and services in the surrounding communities and plan to support that need by sharing our learnings and any resources developed by this project. We also hope to support the expansion of our local Tribal licensing system that will reduce barriers for all communities in the region wanting to operate childcare.

Nation wide childcare has been a topic of great concern and is especially impacted in rural areas. According to Thread Alaska's Early Childhood Education Data Dashboard there are over 750 children in the Northwest Arctic Borough and 48% of them are in need of childcare or early childhood education services. During stakeholder interviews with organizations and community members in Kotzebue at the beginning of this project every person we spoke with highlighted the profound impact of not having adequate childcare on the workforce. Almost all employers in the area experience issues with hiring, retaining staff, and staff missing work due to lack of childcare. This leaves critical roles unfilled or underfilled and causes services to be delayed or canceled in the community. .

Through collaborative community efforts we intend to build a sustainable and robust program that can support children and families as they grow and engage in the workforce. We are committed to offering care that is rooted in our Inupiat culture, it is through these traditions that our next generation will thrive.

# The Northwest Arctic Childcare Working Group



The Northwest Arctic Childcare Working Group was established by dedicated community members to address the critical need for quality childcare and services in our city. Since June 2024, we have been formally working to develop a sustainable, center-based childcare program for Kotzebue. Our group includes over 18 members who represent parents and families, businesses, nonprofits and faith-based and Tribal organizations. The group advises on the structure and design of the program, space and location, community partnerships, funding and more. We hope to develop programming that can be replicated and implemented in communities beyond Kotzebue.

## Members and Contributors

- Tracey and Bailey Schaeffer- Nunakins and Early Learning & Family Program
- Elizabeth Saagulik Hensley- Community Member and Parent
- Carol Schaeffer- Nana and School Board Member
- Alan Humphries - Church of God
- Saima Chase - City of Kotzebue
- Christina Hensley - Kotzebue IRA
- Rita Short- Community Member and Parent
- Ron Johnson- City of Kotzebue
- Wanda Baltzar - Early Learning & Family Program
- Maureen Nelson - Early Learning & Family Program
- Lucy Boyd - Aqqaluk Trust
- Denise Koutchak- Aqqaluk Trust
- Reid Paaluk Magdanz- Aqqaluk Trust
- Toni Rae Bergan - Kotzebue IRA
- Albie Dallemolle- Nana
- Maniilaq Workforce Development program

# Business *Description*



## **Program Overview**

The Kotzebue Community Childcare Program (KCCP) in the school location will serve up to 42 children in a center-based care model. In the KHMS 6th grade pod location the program will offer one infant, one toddler and one preschool classroom as well as one indoor gym space. The program will be established as a nonprofit that is governed by a diverse board of parents, community members and organizations. This high quality early childhood program will be inclusive of Inupiat cultural teachings and traditions that address the growing childcare need in Kotzebue with the potential to grow into a Language Nest program.

## **Ages Served & Hours of Operation**

The program will serve children ages 6 weeks to 5 years old with a primary focus on children from 6 weeks to 4 years old. The program will be open from 7:30 am to 5:30 pm Monday through Friday. There is a need in the community for non-traditional hours (weekends, evenings) that the program could consider expanding to in the future.

## **Tuition and Fees**

Tuition will be charged on a monthly basis for the whole month of care regardless of child attendance. Monthly tuition will align with Maniilaq's Tribal childcare assistance rates. The program will accept both Tribal and State of Alaska childcare assistance payments. Families will be responsible for the difference in cost if their assistance payments are less than the charged tuition. Families will also be charged an annual supply fee and late fees for late pick ups.

## **Enrollment**

The Kotzebue Community Childcare Program will maintain a waitlist for slots and enroll families from the waitlist in a chronological manner. Waitlist preference will be given to siblings of children already enrolled. To be enrolled families and children will need to follow Tribal and State of Alaska licensing regulations including providing up to date immunization records and a current physical.

## **Licensure**

The Northwest Arctic Childcare Working Group alongside the Maniilaq Association is exploring how to expand their Tribal licensing program to include center-based care that is approved by the State of AK. This would allow the KCCP to be a Tribally licensed program that is recognized by the State and could accept childcare assistance payments from both Tribal and State systems. Tribal licensure would provide region-wide benefits by reducing barriers and creating local systems of support and promoting tribal sovereignty. If Tribal licensure is delayed or not possible the program will pursue State licensure.

## **Staffing**

The KCCP will be staffed with a Director, Assistant Director, Teachers, Teacher Aids and Volunteers. The program will adhere to required caregiver to child staffing ratios. Quality staff are the heart of any successful childcare program and great effort will be put into making sure that staff are well trained and fairly compensated for their work. The Northwest Arctic Childcare Working Group has cultivated potential training support and resources from ATC, Maniilaq, the School District Early Learning and Family Program and the Aqqaluk Trust.

## **Language and Cultural Programming**

The Kotzebue Community Childcare Program will be rooted in Inupiat culture and traditions. The NW Arctic Childcare Working Group hopes to partner with other community and regional programs that are utilizing Inupiat cultural curriculums and activities and expand on those resources. A survey by the Working Group conducted in September 2024 came back with a strong preference from Kotzebue respondents to have cultural and language programming as a core component of childcare and early childhood education services.

The program will be set up with the potential to expand into a Language Nest in future years after successful childcare services are operating. The Working Group includes members from the Aqqaluk Trust who have shared their plans for expanding adult language programs. This would be beneficial for the launching of a Language Nest model. One of the largest barriers to Language Nests is having enough adult language speakers in classrooms. Nikaitchuat Iḷisaḡviat is a language immersion program already in operation in the community and a good opportunity for learning and connecting. In this way collaborative community partnerships will be key to expanding Inupiat language services.

# Childcare Market *Analysis*

## State of Need

Currently in the Northwest Arctic Borough there are over 750 children under the age of 6. According to the State of Alaska's Childcare Resource and Referral Agency, Thread Alaska, almost 50% of those children do not receive childcare or other early childhood education services due to lack of programming and availability. Most children under the age of 6 in the region are receiving care by relatives or friends in unlicensed home settings. These care settings are important and serve a valuable need the community but are not enough to meet the whole need for childcare.

Lack of access to high quality childcare and early childhood education services has a critical impact on the local workforce creating barriers for employers and employees. Many jobs in the community are difficult to fill and keep filled and costs thousands of dollars for employers for recruitment and training of new staff. This is a large financial burden and affects the quality and consistency of programming and services in Kotzebue. Strain and stress is put on organizations and the current staff as they work to cover positions or duties when other staff are out frequently leading to decreased job satisfaction for many.

Families pay a heavy cost as well by not being able to fully participate in the workforce or maintain employment causing lost income and overall decreased financial security for many. This leaves many parents experiencing additional stress and having to cycle through job opportunities or find other ways to make ends meet. The challenges surrounding childcare have even caused many families to leave the region taking with them valuable skill sets and leaving generations to grow up disconnected from their culture, land and people.

In Kotzebue there are currently two licensed childcare providers, Nunakins and Nikaitchuat I!isaġviat. These two programs serve a combined 28 children in the community. Additionally the School District operates part day preschool programming for children who are 3-5 years old and are out of diapers. This leaves a significant need for care and for children under the age of 3 and those who are not yet potty trained. This childcare program would serve to address that need and work in coordination with other established programs in the community to provide more care options for families.



## Marketing Opportunities

The Kotzebue Community Childcare program will utilize local marketing opportunities to get the word out about services and ongoing recruitment of families. These include local radio ads, community newsletter distribution lists, website and/or social media communications, and other news postings. Word of mouth and local referrals will be another valuable source for recruitment.

# Future Plans

## Kotzebue Childcare Expansion

The proposed childcare program in this plan would not meet the true community need for care but would be a first step to building out a continuum of care options (in-home childcare, center-based childcare, relative care, summer camps, school based preschool programs, etc.). To meet the diverse needs of families in a community many care options should be available so that each family and child can find the The NW Arctic Childcare Working Group would continue to explore options to expand the program to another location after this location was established and securely operating. The Working Group is open to exploring all existing resources and options for expansion.

## Region Wide Supports

The NW Arctic Childcare Working Group is developing this program with intentions to support childcare and early childhood education services region wide. Kotzebue is the largest community in the region and center-based care is the community priority. The Working Group would like to explore how this model or a version of this could be replicated in surrounding communities. Through the building of this project supporting ideas have been generated for how the Working Group and partners can impact services across the region as well.

<b>Replicable Program Model</b>	<b>Tribally Exempt Licensing</b>	<b>Resource Sharing</b>
Create a replicable or modifiable model for center-based care programs that could be implemented in smaller communities.	Establish Tribally Exempt Licensing option that would reduce barriers for all home and center-based childcare programs region wide.	Develop and share resources for ECE programs across the region especially those that are Inupiat.

# Financial Plan

The financial plan for the Kotzebue Community Childcare Program consists of two parts, start up costs and an annual operating budget.

Due to the costly nature of caring for young children and the need to keep care affordable for families, it is not expected that the operating budget will balance with tuition payments alone. The NW Arctic Childcare Working Group is actively seeking community partners to contribute to the program and invest in our community. Both in-kind donations and direct financial support are needed to be able to bring this program to fruition.

## Start Up Costs

Childcare Program Start Up Costs - School Location		
Infant Room Furniture, toys and classroom materials	\$30,000.00	
Toddler Room Furniture, toys and classroom materials	\$20,000.00	
Preschool Room Furniture, toys and classroom materials	\$20,000.00	
Playground Play equipment, fencing, storage, other outdoor	\$35,000.00	
Building Space Renovations Bathroom space in classrooms, sink additions, e	\$60,000.00	
Office Desks for admin staff, reception desk, records s	\$5,000.00	
Computers and Equipment Laptops/desktops, printers, cell phones, tablets	\$10,000.00	
Appliances Washer and dryer, fridge and freezer, microwav	\$10,000.00	
Staff Start Up Training CPR, health and safety, background checks, food	\$2,000.00	
Freight and Shipping	\$50,000.00	
Fees and Licensing Costs	\$1,000.00	
Working Capital		
<b>TOTAL</b>		<b>\$241,000.00</b>

# Operating Budget

## Childcare Draft Annual Budget- School Location

SALARIES AND WAGES	
Salaries/W ages	\$ 734,955.31
<b>TOTAL PERSONNEL</b>	<b>\$ 734,955.31</b>

FACILITY	
Janitorial	\$25,000.00
Internet/phone	\$2,220.00
Building Rental	\$96,000.00
Utilities	\$6,000.00
<b>TOTAL FACILITY</b>	<b>\$ 129,220.00</b>

CONTRACTUAL - Other	
Insurance/Workers Comp	\$ 5,200.00
HR/Payroll	\$ 25,000.00
Grant Development	
Childcare Management Software	\$ 1,080.00
<b>TOTAL CONTRACTUAL</b>	<b>\$31,280.00</b>

FOOD	
Kitchen Supplies	\$250.00
Food/extra snacks	\$5,000.00
<b>TOTAL FOOD COSTS</b>	<b>\$5,250.00</b>

<b>TOTAL DIRECT COSTS</b>	<b>\$ 921,505.31</b>
---------------------------	----------------------

Revenue	
Tuition	\$ 657,300.00
Childcare Grant Reimbursement	\$ 10,000.00
<b>TOTAL</b>	<b>\$ 667,300.00</b>

<b>Net Profit/Loss</b>	<b>\$ (254,205.31)</b>
------------------------	------------------------

SUPPLIES	
Classroom Supplies	\$10,000.00
Office Supplies	\$ 1,000.00
Staff Supplies (Wellness & appreciation)	\$ 500.00
Family Events Supplies	\$ 500.00
<b>TOTAL SUPPLIES</b>	<b>\$ 12,000.00</b>

COMMUNICATIONS	
Cell phone x 2	\$ 2,400.00
Landlines	
<b>TOTAL COMMUNICATIONS</b>	<b>\$2,400.00</b>

OTHER	
Annual program licensing Fees	\$400.00
Curriculum Subscriptions	\$2,000.00
Staff training and licensing fees	\$4,000.00
<b>TOTAL OTHER DIRECT COSTS</b>	<b>\$6,400.00</b>



## Tuition Detail

Tuition			
		Monthly	Annual
Classroom	Slots	Rates	
Infant	10	\$1,500.00	<b>\$180,000.00</b>
Toddlers	12	\$1,300.00	<b>\$187,200.00</b>
Preschool	20	\$1,200.00	<b>\$288,000.00</b>
School Aged		\$900.00	<b>\$ -</b>
Supply Fee	42	\$50.00	<b>\$2,100.00</b>
		Total	<b>\$657,300.00</b>

# Timeline

## **April 2025 - September 2025**

- Begin community partnership conversations
- Continue to secure supplemental funding
- Select and secure a building or space
- Define the Tribal licensing process with the State of AK CCPO
- Hire a Program Director to support planning efforts

## **October 2025 - March 2026**

- Begin renovations on building
- Develop training programs for staff as available with Aqqaluk Trust, ATC & Maniilaq
- Develop program policies and procedures and other systems
- Order program materials and supplies

## **April 2026 - September 2026**

- Finish renovations
- Final program set up and staff onboarding
- Completed Tribal Licensing process, get State AK CCPO approval

**August 2026 open program with 1-3 classrooms**





# Our Youth

*Rooted in Iñupiat Iłitqusiat. Rising Toward the Future.*

NANA



# Grounded in Iñupiat Iḷitqusiat

- ✦ Integrating values into learning spaces
- ✦ Identity, strength and direction
- ✦ Connecting across generations



# Partners



Cultural and language resources



Content development, coordinate presenters



*Inupiaq Language Commission*

Cultural leadership (local Elders, REC, ILC)



Classroom and student support

# Journey Rooted in Iñupiat Iḷitqusiāt





# What Students Will Experience

## Cultural Grounding

- ✘ Elder visits
- ✘ Cultural visuals, social media reels with regional voices
- ✘ Iñupiat Iḷitqusiat prominently presented & cards and posters shared across schools

## Career Exploration

- ✘ Speakers from a variety of employers, trades, colleges
- ✘ Field trips, job shadowing, internships
- ✘ Work and career-readiness workshops linked to values

# Success Looks Like



Cultural Identity  
and Belonging



Career  
Awareness

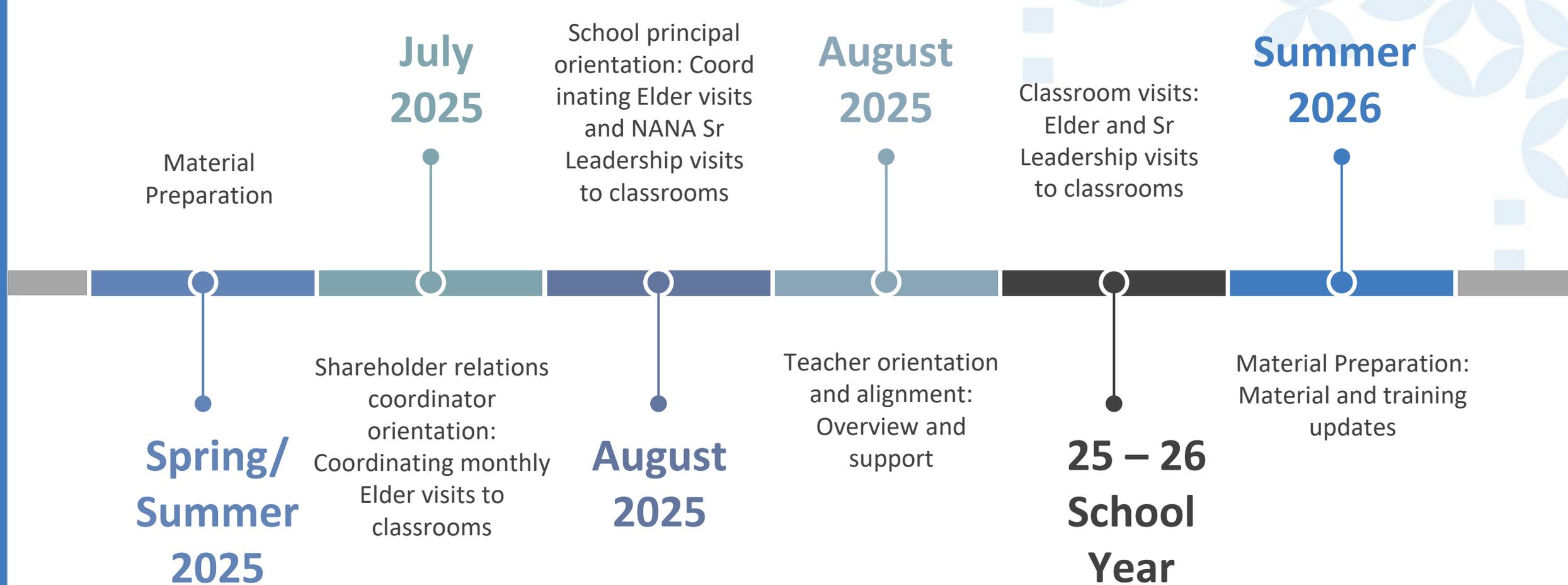


Postsecondary  
Preparedness



Postsecondary  
Success

# 2025 - 2026 Engagement Timeline





# Quyanaq





## MID-MAY LEGISLATIVE UPDATE

As we head into the final days of session, there still appears to be a pathway to a timely adjournment on Wednesday, May 21. The Operating Budget has passed the Senate and returned to the House which, as we predicted, failed to concur. This triggered the appointment of the Conference Committee to hash out the differences between the two versions of the budget over the last days of session. The Senate named its Conference Committee members: Sen. Lyman **Hoffman** (D-Bethel), Sen. Bert **Stedman** (R-Sitka), and Sen. James **Kaufman** (R-Anchorage). The House also named its Conference Committee members: Rep. Andy **Josephson** (D-Anchorage), Rep. Calvin **Schrage** (I-Anchorage), and Rep. DeLena **Johnson** (R-Palmer). The “24-Hour Rule” is now in effect and will allow for swift movement of bills. The Legislative Finance Division (LFD) will soon post the “CC Motion Sheets” [HERE](#); watch for CC schedules [HERE](#).

The Capital Budget, Senate Bill 57, has passed from the House Finance Committee after adopting a new committee substitute. There were some additions made by the committee focused on deferred maintenance around the state, including:

- An additional \$19 million for School Major Maintenance, addressing nine schools on the major maintenance list;
- \$1.35 million for Mount Edgecumbe High School’s deferred maintenance.
- \$10 million for statewide deferred maintenance; and
- \$5 million for University of Alaska deferred maintenance.

Even with these additions, the new committee substitute still represents a \$730,000 reduction in unrestricted general funds compared to the Senate version. The Capital Budget is on the House Floor and will be in third reading and final passage this week.

We are still waiting for the governor’s response to the education bill passed by the legislature last week. In the meantime, SB 113 has passed, providing a new revenue measure that funds parts of that education package. Unfortunately, the governor has indicated that he will veto both the education package and any new revenue bills. If that happens there would be a joint session to attempt to override the veto. Also happening this week, on Wednesday, both bodies will be meeting in joint session to vote on the governor’s nominees for boards and commissions. All other education bills are moving slowly through the process and not very many will pass this year.

In response to lower-than-expected oil prices, the governor issued a [hiring freeze and ban on out-of-state travel](#) for the executive branch and issued a decree to the legislature to resurrect the bicameral, bipartisan Fiscal Policy Working Group.

## **Oil Taxes**

[SB92](#) has moved out of the Senate Finance Committee and is now in the Rules Committee, the last stop before the floor. This is one of the new revenue bills introduced this session and would implement a corporate income tax on certain oil and gas entities operating within the state. Specifically, privately held S corporations making over \$5 million in profits from oil and gas would pay the same taxes as publicly held C corporations within the industry. The bill could generate as much as \$100 million annually under the proposed 9.4% tax. Closing the S corporation loophole would be a good step in addressing Alaska's fiscal shortfalls. Right now we are hearing that the bill doesn't have 11 votes in the caucus to pass and the House has opposed the bill. We will continue to monitor the bill as session closes out.

[HB206](#) is not a tax bill, but it relates to oil taxes, and it is scheduled for its first hearing on Wednesday. It would require the Department of Revenue to publicly disclose all sorts of confidential taxpayer information, like production taxes owed for each unit. This bill is in response to legislators' concerns that they don't have adequate information to make good tax policy. Because it is now late in session, the bill is unlikely to pass this year.

[SB112](#), the oil production tax bill, appears not to be making any progress. It may gain traction next session.

SJR 19 has moved over to the House and is in the Resource Committee. The resolution urges the United States Congress to honor the terms of the Mineral Leasing Act and the Alaska Statehood Act and provide the state with a 90 percent share of all bonuses, royalties, and rentals received by the federal government from the Arctic National Wildlife Refuge and the National Petroleum Reserve in Alaska.

## **Other Bills**

[SB183](#), relating to the powers of the legislative auditor, has passed both bodies and was transmitted to the Governor on Saturday. The bill makes changes to the legislative auditor's powers relating to the nature and format of information provided to her office by the executive branch agencies. There is a long history of tension between the legislative auditor and the executive branch, and the source of this particular conflict relates to the confidentiality of settlements between the State and oil companies over oil tax disputes. The legislature wants to ensure that the State isn't making cozy deals with industry over tax settlements.

In general, bill action has been slow and not very many bills will pass both bodies this session. We will keep you posted as session wraps up.

Chris and Reggie  
J&H Consulting



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

## Advisory School Counsel Minutes

Date: 05/12/2025

Time: 12:00 (Working Lunch – staff needs to start setting up for graduation) (online access is located at the bottom of this documents)

Principal: Kevin D. Matthews

ASC Members:  Nellie Cleveland  
 Clara Cleveland  
 Frances Williams  
 Mary Douglas - absent  
 Mary Ramoth

Quorum Established:  Yes  No. (Clara Cleveland wants to remove this line) (will follow up)-

As noted, I pulled up the original template provided by the district. The information has been emailed to the ASC and will be attached to make sure we are in compliance with transparency rules.

Also, Perrian Windausen has requested the ASC provide details about their vote on the calendar. That email will also be attached along with the responses when they are received.

1. Call to order – 12:02
2. Roll call –
3. Re-Organization of Officers (rescheduled from last meeting) (rescheduled for next fall)
4. Moment of silence
5. Introduction of Staff and Guests – Mr. Matthews, Rochelle and Anaya – Youth Leaders
6. Approval of Agenda – Clara Cleveland moved to approve, with removal of quorum line, Mary Ramoth provided second – approved. (see the note above)
7. Correspondence – none
8. Public Comments – Mary Ramoth speaking for NANA, thank you for allowing Nana Construction to build the Corn Hole boards with our high school students –



# AMBLER SCHOOL

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Clara Cleveland, speaking as a parent discussed the surveys that went out recently, stating that she has asked for them in the past. She talked about providing incentives because they help to get good community input. Mary Ramoth commented on allowing the school to use the NANA building.

## 9. Principal Report

### A. Student Activities & Funds Update

1. Activity Fund. – Current - \$57,730.99 Last Month - \$57,520.99 – Clara Cleveland asked about approval of spending. Mary Ramoth asked about swag, noting the Shungnak has sweatshirts and t-shirts. Mr. Matthews noted that he would follow up. – There was discussion about funding the gear. Note: I spoke with Mr. Williams at Shungnak, they did get funding from grants (Empowerment?) to purchase their gear (\$17K). Off Topic comment about stuff in the hallway. Mary Ramoth also asked about community funding, including Maniilaq Health (Verna).
2. Gym Update – the gym is still not in service (will follow up) (Update – Mr. Matthews spoke with the maintenance department. We have been cleared to use the gym, noting that there is no water in the gym.)
3. All State Testing is complete.
4. Science of Reading – Mr. Matthews and two teachers attended.
5. Ambler Water – Thank you to the students and staff for dealing with the recent series of water outages:
  1. Distilled Water – a large quantity of water has been distilled for student and staff use.
  2. Water has been hauled in for flushing toilets (the outages did not impact the entire village). Mary Ramoth suggested that we check on the water bill to make sure we get credit for days out of service.
  3. No school days were missed.



# AMBLER SCHOOL

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6. Graduation (May 16<sup>th</sup> 6 PM) - There will be no District Office staff attending graduation. The ASC chairperson, Nellie Cleveland will present the Class of 2025. There was some discussion about the community potluck. Nellie Cleveland asked that we remind the community to bring a dish for the potluck on the VHF.
7. Last Day of School – May 20, 2025. (picnic – and awards)- Note: NMS reminded us that we have to have a normal lunch.

B. Student Attendance & Enrollment. (There was a request to check on suspensions.)

**62 students total** (transferred out 1 – transferred in 1)

Pre-K	7
K-6	33 (+1)
MS	12 (-1)
HS	10

Attendance Report Attached – ADA 81.72% - current/ 81.64%- last month – up 0.08% - (suggestions for improving attendance). Mary Ramoth asked about the incentives. We will look at incentives going into next year. More discussion on parental involvement. Mary Ramoth was wanting to know why parents aren't involved/parental/community engagement.

## **Upcoming Events**

### **Graduation**

**Alaska School Leadership Institute** in late May. (Mr. Matthews will attend)

10. Youth Leader Report – two youth leaders present. – Mr. Marvin showed up after lunch duty. Both students presented the slide show, talked about activities



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during the year- lock ins and other activities – Mary Ramoth again reminded that they can use the NANA building – facilities use agreement. We can do other things that don't involve the gym. She also noted that we are all shareholders. Clara Cleveland suggested we have another staff advisor for Youth Leaders, in addition to Marvin Sheldon. This would be similar to having a Senior Advisor. Youth Leaders can help with graduation.

## 11. Board Policy Review for Public Comment –

2025-2026 Calander – After a brief discussion, Mary Ramoth made motion to approve option 1, Clara Cleveland provided a second – approved. One of the main reasons for supporting the first option was the timing with Culture Camp. (See previous note about the email message)



# AMBLER SCHOOL

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## 12. Items for Advisory School Council Consideration

### A. Old Business

- a. ASC Officers (pending full ASC)

### B. New Business

- Ambler Gym – no change/not in service (additional discussion) (see note above) (letter for funding – VEDC/VIF – follow up on funding – send letter for funding)

### Attachments for ASC:

- a. Proposed 2025-2026 Calendars
- b. ASC Minutes – 04/21/2025
- c. Attendance Report from District

## 13. Public Comments – none

14. ASC member comments – Nellie Cleveland, “thank you” for Mary Ramoth being here during her lunch break. Discussed working on planning cultural trip earlier next year. She also asked about using the gym without water. Note: Mr. Matthews spoke with Jeff Alexander, and we are cleared to use the gym, we just need to make sure that everyone knows the status of the water and facilities. She expressed her gratitude for Marvin Sheldon being there and for the Youth Leaders who were there (and already returned to class). Mary Ramoth asked about scheduling for ASC Meetings (see below) Also expressed that we need to push for more Youth Leader engagement. Clara Cleveland expressed her gratitude and continued to discuss more incentives for attendance next year, throughout the year and at the end of the year. She noted, most of what we do focuses on the students who are here. We also need for more community involvement and engagement. We really need the gym. Thank you to Marvin and Youth Leaders. Frances Williams, thank you!

## 15. Time and Place of next meeting

**Monday September 8th at TBA**



# AMBLER SCHOOL

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16. Approval of Minutes – Mary Ramoth made a motion to approve, Nellie Cleveland provided a second - approved
17. Adjournment – Mary Ramoth made a motion to adjourn, Clara Cleveland provided a second – approved 1:25



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

**Microsoft Teams** [Need help?](#)

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[Find a local number](#)

Phone conference ID: 701 367 666#



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## District Provided ASC Agenda Template

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**From** Kevin Matthews <kmatthews@nwarctic.org>

**Date** Tue 2025-05-13 4:39 AM

**To** Nellie Cleveland <ncleveland1@nwarctic.org>; Frances Williams <fwilliams@nwarctic.org>; Mary Ramoth <mary.ramoth@nana.com>; Clara Cleveland <ccleveland@nwarctic.org>

This is the template approved by the district. We will continue to use it.



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

Date:  
Time:  
Principal:  
ASC Members:  
Quorum Established: Yes / No

1. Call to order
2. Roll call
3. Moment of silence
4. Pledge of Allegiance
5. Introduction of Staff and Guests
6. Approval of Agenda
7. Approval of past meeting minutes
8. Public Comments
9. Correspondence
10. Reports from committees
11. Principal reports
  - A. Student Activities & Funds Update
  - B. Student Attendance & Enrollment
  - C. Upcoming Events
12. Board Policy Review for Public Comment
13. Items for Advisory School Council Consideration
  - A. Old Business
  - B. New Business
14. Items for next meeting's agenda
15. Public Comments
16. ASC member comments
17. Time and Place of next meeting
18. Approval of Minutes
19. Adjournment



### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Mr. Matthews - Principal Ambler School  
PO Box 109



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## Calendar

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**From** Kevin Matthews <kmatthews@nwarctic.org>

**Date** Tue 2025-05-13 4:43 AM

**To** Nellie Cleveland <ncleveland1@nwarctic.org>; Frances Williams <fwilliams@nwarctic.org>; Mary Ramoth <mary.ramoth@nana.com>; Clara Cleveland <ccleveland@nwarctic.org>

**Cc** Perrian Windhausen <pwindhausen@nwarctic.org>

Ms. Windhausen would like to know why you chase option 1 so she can share your comments with the School Board.

Thank you!



Mr. Matthews - Principal Ambler School  
PO Box 109  
109 Ambler Drive, Ambler, AK 99786  
Phone: 907-445-2154  
Fax: 844-845-0939  
907.445.5046 Cell Phone

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**Re: Calendar**

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**From** Nellie Cleveland <ncleveland1@nwarctic.org>

**Date** Tue 2025-05-13 10:10 AM

**To** Mary Ramoth <Mary.Ramoth@nana.com>; Clara Cleveland <ccleveland@nwarctic.org>; Frances Williams <fwilliams@nwarctic.org>

**Cc** Kevin Matthews <kmatthews@nwarctic.org>; Perrian Windhausen <pwindhausen@nwarctic.org>

---

Good morning,

I chose Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts.

Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition.

**From:** Mary Ramoth <Mary.Ramoth@nana.com>

**Date:** Tuesday, May 13, 2025 at 9:04 AM

**To:** Nellie Cleveland <ncleveland1@nwarctic.org>, Clara Cleveland <ccleveland@nwarctic.org>, Frances Williams <fwilliams@nwarctic.org>

**Subject:** Fw: Calendar

**[EXTERNAL EMAIL - CAUTION]:** Do not open unexpected attachments or links.

Good morning Ladies,

I am hoping they are getting reasons from all the other school as to why we chose option 1 for the upcoming calendar year.

We did not give our reasons on our last meeting, you 3 ladies who work for school, what is your reason for choosing Option 1?

I had chosen it because I thought to just get over with the In-service dates right away so we don't have to break a month after school start to hold more in-service dates, In September you ladies will be busy working on meat if the tuttu start running that early.

I am fine with whatever you ladies come up with.





---

**Re: Calendar**

---

**From** Kevin Matthews <kmatthews@nwarctic.org>  
**Date** Tue 2025-05-13 10:51 AM  
**To** Perrian Windhausen <pwindhausen@nwarctic.org>

I believe the primary reason was because of Culture Camp being in September.

From Ms. Nellie - Good morning,  
I chose Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts.  
Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition.



Mr. Matthews - Principal Ambler School  
PO Box 109  
109 Ambler Drive, Ambler, AK 99786  
Phone: 907-445-2154  
Fax: 844-845-0939  
907.445.5046 Cell Phone

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**From:** Perrian Windhausen <pwindhausen@nwarctic.org>  
**Sent:** Tuesday, May 13, 2025 8:21 AM  
**To:** Kevin Matthews <kmatthews@nwarctic.org>  
**Subject:** Re: Calendar

Hi Kevin, Please talk to them and send me their comments.

Perrian B. Windhausen  
Director of Student Services  
Northwest Arctic Borough School District



# AQQALUK HIGH/NOORVIK ELEMENTARY

PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

May 13, 2025

NOORVIK ADVISORY SCHOOL COUNCIL MEETING May 13 at 12:30

## AGENDA

I. Call to Order  
KT @ 12:54 P.M.

II. Pledge of Allegiance

III. Moment of Silence

### Roll Call

Ila Ballot	Seat A 2027	present
Mike Zibell	Seat B 2027	present
Selma Sampson	Seat C 2027	present
Elsie Sampson	Seat D 2026	present
Jessica Snyder	Seat E 2025	present
Kaden Ticket	Seat F 2026	present
Nellie Ballot	Seat G 2025	present
Jaylon Pungalik	St. Rep 2025	present

IV. Approval of Agenda  
IB makes a motion to approve agenda  
JP Seconded  
Motion Passed

V. Public Comments  
Noorvik Elders – NB – Would like to talk to the student body.  
MZ Wednesday would be good.

VI. Principal Reports:  
A. Copy Machine – Service Rep by Monday  
B. New Slush Puppy Machine – NANA Sponsored  
C. Cold Weather Requirements –  
Suggestions by ASC Members:  
Page 59 in the Student Parent Handbook  
**MZ** Change it to what the airlines say. The original cut off is -35 and is based on piston engines.

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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**KT** It should be the airlines call and the chaperone

**MZ** Based on weather

**KT** Yes something understandable

**ES** I agree but we need to be careful. I would be comfortable with Bering air regulations. Maybe the district needs to check in with the villages. We want to air on the safe side and we need to let our community know that it will be changing or has changed. We want to air on the safe side.

**MZ** Inaccurate weather stations in Noorvik.

**ES** This policy has been in place forever and we just need to be careful. The district needs to contact our school for personal reports.

**MZ** This policy only addresses temperature. We are talking only about the temperature.

**ES** Do we agree with changing it to 40 below?

**MZ** I personally would change the -35 to -40 in number 1.

**IB** Money and the expensive of travel

**MZ** Our kids lose weekends because

**Motion:**

**MZ** Mr. Chair, in light of the fact that the airlines carry passengers routinely at -40, I make the motion to change the temperature to -40.

**JS (and JP) second it**

**All in favor say Aye – Everyone says Aye**

**Motion Passes**

**MZ** Do we want to adjust the clothing requirement.

**ES** We could even change it just for our students. We need to make it our policy. We can tell our kids we will decide what is warm. Shoes, gloves, maybe warm needs to be decided in a meeting.

**JS** Rate to 20 below.

**ES** We have classes that make mittens and gear. Why not use those that they made?

**MZ** School can also have hats and gloves that qualify.

**JS** We can add it to the Eligibility Form, can highlight the part for warm gear.

**MZ** There could be a box for approving winter gear.

**Motion:**

**JS** Mr. Chair, I make a motion to include a check-off box with a signature required by the principal that winter gear meets cold weather approval.

Second MZ

Motion made to include the check off to be added to page 66, line item number 7, certifying that winter gear meets requirements.

All in favor say Aye – all Aye

**Motion Passes**

VII. Graduation Participation

VIII. Fall Coaching Positions

Approval for hiring a Cross Country Coach after ten days of advertising.  
MZ Any one opposed if we have one applicant that we move forward with hiring him.  
All in favor.

IV. ASC Member Comments

**ES** I want to say thank you to all who participated and attended meetings during this school year. I want to encourage you that you made a big difference and taken charge of our activities. I want to give you our heartfelt thanks for the difference you've made in our kids, and they will want to follow your footprints.

Mike and Leslie, thank you, your heart has been there for them.

Thanks to the staff. We will continue to pray for them.

Kaden – thank you, you are going to be a great leader someday.

**NB** Good year, taiku, it was a good year. Taiku everybody.

**MZ** We too want to thank you guys, we did not have one meeting this year where we didn't have a quorum. Despite the fact that everyone has had things happening in their life. We appreciate that. We appreciate Jaylon being willing to serve as our student rep. Thank you for doing this, and it is part of your growing.

**KB**, I would like to bring back the student government.

**JS** I appreciate the year that went by so fast. Thank you all for the support. I appreciated the last meetings. I want to congratulate Leslie. I am thakfuol for you.

V. Next Meeting Time and Place

Date: August 12, 2025

Time: 1:00 p.m.

VI. Approval of Minutes

Signature: Seima Sambson Date: 5-13-2025

VII. Adjournment at 2:03

Faint, illegible text at the top of the page, possibly a header or recipient information.

Main body of faint, illegible text, likely the primary message or content of the document.

Sincerely,

Name  
Title  
Email

Faint text at the bottom of the page, possibly a signature or footer.

Kiana Advisory School Council

Meeting Minutes

5/14/2025

1. Call to Order:

Meeting called to order at 12:07pm by chair Delores Barr.

2. Roll Call:

Present: Delores Barr, Victoria Morris, Eileen Schaeffer, and Teresa Stalker.

Excused: Jeannette Barr.

MOTION: Victoria Morris made a motion to excuse Jeannette Barr from the meeting, seconded by Eileen Schaeffer.

3. Moment of Silence/Pledge of Allegiance:

Moment of silence was observed and Pledge of Allegiance said in English.

4. Introduction of Guests:

Welcome Jeanne Gerhardt-Cyrus and ladies that are here for the blanket exercise Jaclynne Richards, Alice Michaelson and Mallika.

5. Approval of Agenda:

James Stewart would like to add item “g. Principal interviews” under item “10. Principal’s Report”.

MOTION: Victoria Morris made a motion to approve the agenda as amended, seconded by Teresa Stalker.

6. Approval of 4/04/2025 Minutes:

No changes made.

MOTION: Victoria Morris made a motion to approve minutes from 4/04/2025 meeting as is, seconded by Eileen Schaeffer.

7. Public Comments:

OPT-IN youth conference is happening this week, 5/15<sup>th</sup>-16<sup>th</sup>, members with ANTHC are here to engage in their blanket youth exercise with the kids. The youth Alaska Blanket Exercise is an interactive history lesson for high school students to develop understanding and implement new ways of coping with, as well as learning to break, intergenerational trauma. Maniilaq is also sending instructors to do skin sewing with 2<sup>nd</sup> grade on up classes to make dancing gloves and some members from the Northern Light Dance group are going to work with and dance with the kids.

8. Correspondence:

No correspondence received.

Kiana Advisory School Council  
Meeting Minutes  
5/14/2025

9. Report from Councils:

Jeanne mentions that budgets cuts are the main topics being discussed within the regional board.

10. Principal's Report:

- a. Sports: NYO season is wrapped up; our coach made NYO activities possible for students all year. 2 of our NYO competitors made it to state.
- b. Uniforms: a lot of activity funds are available for all sports and most teams. Plan is to get cross country uniforms now and the other sport uniforms in the Fall.
- c. Attendance: there's a dip every Spring. With our fuel drawing every two weeks we notice our perfect attenders list gets smaller.
- d. Facility use permits: There's 1 new facility use permit and another to ratify. Some of the ASC minutes and poll vote procedures have been brought to our attention and discussed.
- e. OPT-IN Kiana activities: youth Alaska Blanket Exercise, Northern light dancers, and maniilaq skin sewing going on 5/15-16. James Stewart would like to thank OPT-IN for their involvement with the kids making opportunities and hosting activities for the kids after school and year-round.
- f. Calendar:
  - i. Sewing in the sewing room every Thursday night.
  - ii. Inupiaq day every afternoon on Fridays for middle and high school.
  - iii. May 6<sup>th</sup>, senior dinner.
  - iv. May 7<sup>th</sup> ASC meeting- changed to May 14<sup>th</sup>.
  - v. May 7<sup>th</sup> senior baccalaureate 6pm at Friends Church.
  - vi. May 9<sup>th</sup> kindergarten graduation at 10am and senior graduation at 6pm in the gym.
  - vii. May 20<sup>th</sup> last day of school and community Spring hot dog lunch.
  - viii. May 27<sup>th</sup>-30<sup>th</sup> ASLI conference in Anchorage.
- g. Principal Interviews: James Stewart asks the ASC if one of them can join in on the interviews for next school year's principal.

11. Items for Advisory School Council Consideration:

- a. Old business: ratify River of Life church's facility use permit to utilize the gym for their Spring Youth Event 4/11-12 8pm-12am.  
MOTION: Victoria Morris made a motion to ratify River of Life Church's facility use permit, seconded by Eileen Schaeffer.
- b. No new business.

Kiana Advisory School Council  
Meeting Minutes  
5/14/2025

12. Public Comments:

No public comments.

13. ASC members' comments:

No ASC member comments.

14. Schedule next meeting:

Next meeting will be August 13<sup>th</sup>, 2025.

15. Adjournment:

Meeting adjourned at 12:49pm.



# DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

## Advisory School Council

### Agenda

May 6, 2025, 7pm

- I. Call meeting to order **by Denise at 7:07**
- II. Roll Call

<input type="checkbox"/> _ex_ Delores Iyatunguk	Term: Seat A 2025
<input checked="" type="checkbox"/> _x_ Gloria Carter	Term: Seat B 2026
<input checked="" type="checkbox"/> _x_ Roberta Moto	Term: Seat C 2027
<input checked="" type="checkbox"/> _x_ Denise Iyatunguk	Term: Seat D 2026
<input type="checkbox"/> _ex_ Kevin Moto	Term: Seat E 2025

- III. Moment of Silence:
- IV. Approval of Agenda: **Denise moved, Gloria seconded, agenda approved**
- V. Introduction of Guests/Staff members: **none**
- VI. Restructuring of officers: **tabled**
- VII. Public Comments: **none**
- VIII. Correspondence: **none**
- IX. Reports from Committees:
  - a. Graduation – Scheduled for Monday, May 12 at 6:00 pm.  
Kevin will accept the class in lieu of a district level administrator
- X. Principal's report:
  - a. Student Activities Account: Total Fund Balance \$ 77,000.00  
(Accounting is roughly one month behind in allocating deposits)
  - b. Enrollment: Currently – 53 students enrolled
    - 85% attendance rate (Overall district average – 80%)

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



- District Attendance Incentive – winners – Brandon Moto, Aliitchak Barr, Scarlett Thomas, Isaac Barr, Betty Moto

c. Assessment results

- MAP - School Profile – **student progress reviewed**
  1. Red – 1<sup>st</sup> – 20<sup>th</sup> percentile,
  2. Orange – 21<sup>st</sup> – 40<sup>th</sup> percentile
  3. Yellow – 41<sup>st</sup> – 60<sup>th</sup> percentile
  4. Green – 61<sup>st</sup> – 80<sup>th</sup> percentile
  5. Blue – above 81<sup>st</sup> percentile
- 
- Bibles – **student progress reviewed**
- **Do we have a program to encourage students to read at home?**

d. Upcoming Events:

- Senior graduation meeting – to be scheduled this week
- Graduation – May 12:00 6:00 pm
- End of Semester – May 20
- Summer School – May 23 – June 5

XI. Items for Advisory School Council Consideration

a. Old Business:

- Bering certificate – sportsmanship award – student who arrive on time are given a ticket. Friday winners are drawn. Airline ticket will be drawn on last day of school – must be present to win (except graduates)
- Building use requests – Vacation Bible School July 14-20
- RediStar – because our students had the privilege of traveling to Juneau, the second week of RediStar did not happen
- 

b. New Business:

- Wild Confluence Media – June 25 – July 7
- Teck/Red Dog – annual meeting – June 12
- **Summer Gym – will we have it? Will IRA finance?**

XII. Board Policy Review for Public Comments – **view on district webpage**

XIII. ASC Comments –

- **Discussion about next year's teaching staff**

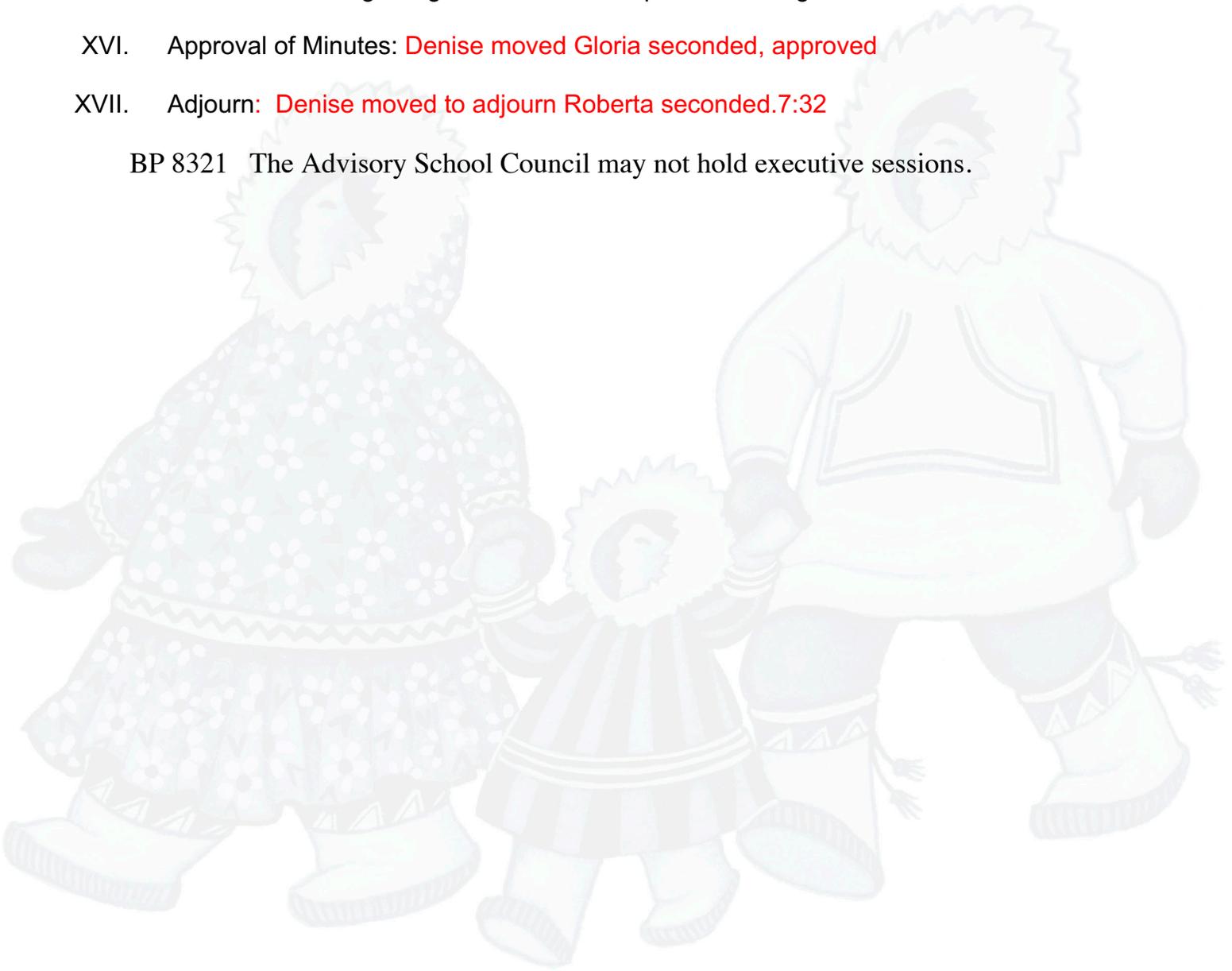
XIV. Items for Next Meeting Agenda – **next meeting – August or September**

XV. Next ASC meeting: August 2025, at 7:00 pm. at Deering School

XVI. Approval of Minutes: Denise moved Gloria seconded, approved

XVII. Adjourn: Denise moved to adjourn Roberta seconded.7:32

BP 8321 The Advisory School Council may not hold executive sessions.



**UNADOPTED MINUTES  
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."  
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

<p>President Margaret Hansen called the 435<sup>th</sup> Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:00 p.m. on <i>Tuesday</i>, April 29, 2025, in Kotzebue Alaska.</p> <p>Board Members present were:</p> <ul style="list-style-type: none"> <li>Millie Hawley</li> <li>Tillie Ticket</li> <li>Carol Schaeffer</li> <li>Marie Greene</li> <li>Jeanne Gerhardt-Cyrus</li> <li>Joanne Harris</li> <li>Alice Melton-Barr</li> <li>Margaret Hansen</li> <li>Zamara Ticket</li> </ul> <p>Members that were absent/excused were:</p> <ul style="list-style-type: none"> <li>Alice Adams</li> <li>Shannon Melton</li> </ul> <p>A quorum was present.</p> <p>Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Perrian Windhausen, Director of Student Services; Kathryn Self, HR Director; Robert Sheldon, Student Activities Coordinator; Joseph Groves, ATC Director; Joy Cogburn-Smith, Director of State &amp; Federal Programs; Natalie Dickie, Director of the Business Office; Amy Eakin, Director of Technology; Shayne Pungowiyi, Assistant to Superintendent.</p> <p>Observed.</p> <p>None.</p> <p>Millie Hawley made a motion to approve the agenda as presented, Marie Greene seconded the motion. The agenda was approved, no objections.</p> <p>School Presentations: Jamie Cowart, Principal of Selawik School &amp; Selawik Students</p> <p>April 2025 Employees of the Month awardees that were recognized:</p> <ul style="list-style-type: none"> <li>• Rudylin "Coy" Castro, Special Education Aide - Kivalina School</li> <li>• Kelli Tallman, 4<sup>th</sup> &amp; 5<sup>th</sup> Grade Teacher - Kobuk School</li> <li>• Luke Jackson, 4<sup>th</sup> &amp; 5<sup>th</sup> Grade Teacher - Kobuk School</li> <li>• Jonathan Wolfe, SpEd Aide/RTL - Noatak School</li> <li>• Roxi Wolfe, 5<sup>th</sup> &amp; 6<sup>th</sup> Grade Teacher - Noatak School</li> </ul> <p>Superintendent Terri Walker presented her report.</p> <p>No Executive Session needed.</p> <p>Marie Greene made a motion to adopt the consent agenda, with a request to pull the Memorandum 25-101, Approval of Proposed revisions to board policy 5141.22 Infectious Disease. Millie Hawley seconded the motion. Passed by roll call vote.</p> <p>Approval of February 25, 2025, Regular Meeting Minutes, Approval of March 24, 2025, Special Meeting Minutes.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>INTRODUCTION OF STAFF/GUESTS</p> <p>MOMENT OF SILENCE</p> <p>PLEDGE OF ALLEGIANCE</p> <p>PUBLIC COMMENTS</p> <p>APPROVAL OF AGENDA</p> <p>SCHOOL PRESENTATIONS</p> <p>RECOGNITION AND AWARDS</p> <p>SUPERINTENDENT'S REPORT</p> <p>EXECUTIVE SESSION</p> <p>ADOPTION OF CONSENT AGENDA</p> <p>APPROVAL OF MEETING MINUTES</p>
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Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relation series. This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 1250 VOLUNTEER ASSISTANCE; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9020 Board Standards within the Board Bylaw series. This model policy was adopted by AASB in 1992 and is new to the NWABSD. This update further includes culturally responsive language. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9020 Board Standards as presented.

APPROVAL OF PROPOSED REVISIONS BB 9020 BOARD STANDARDS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9223 Board Vacancies within the Board Bylaw series. This update includes 2007 updates from AASB clarifying the process for filling a vacancy. The board recommended that the bylaw be reviewed. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9223 Board Vacancies as presented.

APPROVAL OF PROPOSED REVISIONS BB 9223 BOARD VACANCIES; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9270 Conflict of Interest within the Board Bylaw series. This update includes the word "immediate" before family and defines immediate family. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9270 Conflict of Interest as presented.

APPROVAL OF PROPOSED REVISIONS BB 9270 CONFLICT OF INTEREST; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series. This update includes additional language to clarify that poll voting by a school board is not permitted and all official board action must be taken in an open meeting. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9320 Meetings as presented.

APPROVAL OF PROPOSED REVISIONS BB 9320 MEETINGS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials within the Board Bylaw series. This update clarifies that a board president and superintendent may reject community requests to place an item on the board agenda. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials as presented.

APPROVAL OF PROPOSED REVISIONS BB 9322 AGENDA MEETINGS-MATERIALS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series. NWABSD does not currently have this board policy. This board policy adds clarity on exempt employees. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS BP 4151 SALARY GUIDES-EXEMPT EMPLOYEE; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series. This update includes Fair Labor Standards Act language and citations for exempt employees. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
BP 4313.1 LOAN SCHEDULING HOURS  
OF EMPLOYMENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity within the Students series. This update includes the removal of food as a reward language as well as updates to physical activity requirements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP- 5040 - Student Nutrition and Physical Activity as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
BP 5040 STUDENT NUTRITION AND  
PHYSICAL ACTIVITY; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5148 Childcare within the Students series. This policy is new to the NWABSD and supports childcare in the region. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5148 Childcare as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BP 5148 CHILDCARE; FIRST  
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Students series. This update includes the inclusion of local observances and the daily pledge of allegiance requirement. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BP 6115 CEREMONIES AND  
OBSERVANCES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series. This update includes cultural language supporting volunteer work as a part of curriculum. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6142.4 Community Service as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BP 6142.4 COMMUNITIY SERVICE;  
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series. This update includes culturally responsive language as well as multiple tracks post-graduation. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6143 Courses of Study as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BP 6143 COURSES OF STUDY;  
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series. This update includes a legal note for explanation and clarification of credit requirements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BP 6146.4 RECIPROCITY ON  
GRADUATION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series. This update moves procedural verbiage to the Administrative Regulation. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BP 6153 SCHOOL-SPONSORED  
TRIPS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series. This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 6161.2 DAMAGED OR LOST INSTRUCTIONAL MATERIALS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6179 Childcare and Development Programs within the Instruction series. This policy is new to the NWABSD and supports childcare programs within the region. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 6179 CHILDCARE AND DEVELOPMENT PROGRAMS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series. This update includes the update of the Department of Education name, and an additional statute cited. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 7000 Concepts and Roles as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 7000 CONCEPTS AND ROLES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series. This update includes language around construction/major maintenance and local contributions. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 7310 Methods of Financing as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 7310 METHODS OF FINANCING; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Council series. This update includes 2021 AASB revision recommendations including law updates and role clarifications. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8000 Concepts and Roles as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8000 CONCEPTS AND ROLES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8320 Meetings within the Advisory School Council series. This update includes language about executive sessions as recommended by AASB in 2009. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8320 Meetings as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8320 MEETINGS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9122 Vice President within the Board Bylaw series. This update includes the removal of a law citation and a clarification of duties. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9122 Vice President as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9122 VICE PRESIDENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9210 Qualifications within the Board Bylaw series. This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9210 Qualifications as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9210 QUALIFICATIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9220 Elections within the Board Bylaw series. This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9220 Elections as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9220 ELECTIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9230 Orientation within the Board Bylaw series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9230 Orientation as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9230 ORIENTATION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9240 Board Development within the Board Bylaw series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9240 Board Development as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9240 BOARD DEVELOPMENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9321 Executive Sessions within the Board Bylaw series. This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9321 Executive Sessions as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9321 EXECUTIVE SESSION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9200 - Board Members within the Board Bylaw series. This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. The complaint process was clarified with AASB, and the verbiage has been updated to reflect when a board member should go to the Superintendent. The bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9200 - Board Members as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9200 BOARD MEMBERS; FIRST READING

Board approval is required for purchases that exceed \$50,000. The Reading Skill Sets from Lovevery are based on The Science of Reading. The Science of Reading is a body of research that identifies the most effective methods of teaching children how to read. The Reading Skill Sets combines this research—and Montessori principles—with motivating games and books and are designed to be easy to follow for parents and children alike. As part of the Innovations in Literacy grant, we have been encouraged to spend down some of the carryover funds this budget period. As part of the spend down plan we are purchasing Reading Skill Sets for PreK through 2<sup>nd</sup> grade. Our Literacy Specialists will be presenting these kits to parents during Literacy Nights starting next school year and students will receive a kit of their own to take home. Funding: Literacy Connections (LIT) Fund 353. The administration recommends board approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.

APPROVAL OF PURCHASE LOVEVERY INC.

Board approval is required for purchases that exceed \$50,000. As part of the Innovations in Literacy grant, we have been encouraged to spend down most of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing a refresh of library books district wide. Follett will create customized lists for each school based on our needs and will process the books with laminated covers, label for Lexile reading levels and for Accelerated Reading Program. Books will be delivered on the barge in July and will be shipped to sites with the fall curriculum shipments. Follett Content Solutions is considered a sole source for Titlewave Books. Funding: Literacy Connections (LIT) Fund 353. The administration recommends board approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$750,000 as presented.

APPROVAL OF PURCHASE FOLLETT CONTENT SOLUTIONS

Board approval is required for expenditures that exceed \$50,000. On April 16, 2025, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 333,000 gallons of #1 heating fuel and 4000 gallons of unleaded gasoline, to ten (10) NWABSD school sites in summer 2025. The RFP was sent to the two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids is Friday, May 2, 2025, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). The administration is recommending the approval of this proposal. The Administration recommends Board approval to award the NWABSD FY26 heating fuel order to the lowest bidder by site.

APPROVAL OF FY26 BULK HEATING FUEL OIL PURCHASE

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes. The Human Resources action item for Board approval of the certified rehires for FY26 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, June Nelson, Kiana, Kivalina, Kobuk, Kotzebue Middle High School, Noatak, Noorvik, Selawik, Shungnak and Home School. Human Resources non action items include certified resignations, and certified transfers. Certified resignations are for the District Office, Buckland, Deering, June Nelson, Kivalina, Kobuk, Kotzebue, Noatak, and Shungnak. The administration recommends the Board approve the Human Resources actions as presented.

APPROVAL OF HUMAN RESOURCES

Board approval is required to expend \$50,000.00 and higher. Deering K-12 Replacement School is ranked #3 on DEED's FY26 School Construction list. The project total is \$56,872,139 with \$11,374,428 as local share. This project is not included in the Governor's budget, and it is not expected to be fully funded in FY 26. However, District has lobbied for sitework funding of \$10M. There are two significant infrastructure projects in addition to the school project that are pending for Deering. Alaska Department of Transportation (DOT) will bid their new evacuation road this summer. Alaska Native Tribal Health Consortium is in the design phase, and seeking funding, for replacement and extension of the water and sewer systems. Both projects impact the school project both physically and in construction timing. In order to be ready for school construction once funding is received, and to coordinate with these two projects, there are several Pre-Design efforts that need to begin. These include Cultural Resources impact evaluation, permitting, and surveying. Project needs to secure site control with NANA which requires various surveys, NANA Committee meetings, and non-objection letters from the Village and City of Deering, etc. Permits from both the Corp of Engineers and the Borough are needed. \$100,000 is needed for Pre-Design. In addition, DEED does not pay for work off the school site such as utility extensions. Therefore, we need to do pre-design for these extensions in order to pursue other grants to fund this future work. \$35,000 is needed for preliminary off-site utility design. DOT's road project will bid this summer. If the replacement school project is at least partially funded either this summer or next, we would be able to at least stockpile gravel on our site while DOT's contractor is still in the community, thus saving significant costs. Site control and permits, secured through Pre-Design efforts above, are required for us to stockpile gravel. Documentation of how much gravel and the type of gravel needed, where to put it, etc. is required to be able to procure gravel stockpiling. This design work can be completed now, so that we are ready to execute this work once construction funding is secured. Gravel Stockpile design needs \$55,000 in funding. Minimum requested funding is \$135,000 for Pre-Design and Off-site utility work. Administration recommends including the gravel stockpiling design as to not delay time sensitive work once there is construction funding. Total requested funding is therefore \$190,000. The district will continue to utilize the Burkhart Croft Architects and their engineers as the design team of record for the project. BCA was selected for this work under a competitive term contract procurement. The administration recommends the Board approve the allocation of \$190,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.

APPROVAL OF DESIGN FUNDING DEERING REPLACEMENT SCHOOL

Board approval is required to expend \$50,000.00 and higher. Davis-Ramoth K-12 School Renovation is an FY25 executed grant agreement with Department of Education for a project total of \$9,424,172. \$7,539,339 is from the state and \$1,884,834 is local match. This project has reached 65% design completion, is working toward 95% design and will be bid in late summer or early fall. In anticipation of the project bidding and moving into construction, the Administration recommends reallocating \$200,000 of granted funds for bidding and construction phase services to be provided by the design team. No additional funding is being requested from the Board; this is only moving money within the existing budget of granted funds. This is an expected move and does not lower the amount available for construction. It is recommended that the Superintendent be delegated contracting authority for the design team's work through project completion. The requested budget reallocation should cover all remaining contract fees for the design team. The administration recommends the Board approve the budget reallocation of \$200,000 for the Davis-Ramoth K-12 School Renovation Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, within this budget.

APPROVAL OF BUDGET TRANSFER TO DESIGN CONTRACT DAVIS-RAMOTH K-12 SCHOOL RENOVATION

The administration requests approval of the School Board to request Alaska Housing Finance Corporation (AHFC) to add construction of an additional unit, for an additional \$140,000 of local match, to the district's current teacher, health and safety professional housing grant at Buckland. The Alaska Housing Finance Corporation (AHFC) has a program available to encourage the development of housing for teachers, health professionals and public safety in rural areas. In October 2023 AHFC awarded a \$500,000 grant to the district for the construction of a duplex in Buckland with the District providing a match of \$250,297. AHFC also awarded the same amount for a joint District and Borough duplex in Buckland. The district manages the shared grant, and the Borough reimburses half of the matching share for the shared duplex only. Overages of the shared unit are shared 50/50 between the District and Borough. The current duplexes are each estimated to cost \$750,000. For an additional \$140,000 a fifth unit can be completed. Through the efficiency of constructing multiple buildings and careful utilization of materials and labor, the district anticipates that an additional housing unit can be completed. The overage is spread across all units in the project and is not isolated to any specific structure. This is an incredible savings compared to construction of a separate housing project. District will gain another much-needed unit in Buckland, for a total of four units with two bedrooms each. AHFC approval is required to add an additional unit to the scope of the grant. AHFC has told the district that it is receptive to adding additional housing to the grant without additional grant funding. As it is a much simpler process to amend the District's grant than to modify the joint grant, the Superintendent recommends that AHFC be requested to amend the District only grant. After grant closeout, actual occupancy of specific units can be jointly determined by the District and the Borough. It is an AHFC requirement that all units constructed under this grant program be used exclusively for teacher, healthcare or public safety professionals for ten years after project completion. Both the District and the Borough sign agreements to this effect. Occupancy and management responsibilities of the units can be worked out between the District and Borough as long as each unit serves the intended purpose. The administration recommends the Board approve request to AHFC to add an additional housing unit for \$140,000 of local funding to District's grant THP-23-NAB-1 pending approval of Borough Funding.

APPROVAL OF AMEND AHFC GRANT FOR BUCKLAND TO ADD A UNIT AND ADDITIONAL FUNDING

The School Board shall establish and maintain a balanced budget. The FY26 Proposed Operating Fund Budget is being presented for adoption. Proposed actions to balance the FY26 Budget were presented and discussed in detail at the budget work sessions on Monday, March 24, 2025, and Wednesday, April 9, 2025. The Board of Education and Superintendent created the FY26 Proposed Operating Fund Budget based off estimated increases to expenditures and decrease to revenues. Presented to you for adoption is the FY26 Proposed Operating Fund Budget, which includes:

ADOPTION OF PROPOSED FY26 OPERATING FUND BUDGET

- Revenue Plan of \$65,877,405
- Expenditure Plan of \$70,727,105
- Transfers Out to Other Funds in the amount of \$675,000
- Transfers In from CIP Local Share in the amount of \$2,300,000
- Use of Fund balance in the amount of \$3,224,699

The FY26 Proposed Operating Budget includes the following reductions:

Food Service program, Student Activities, ReadiStar program, supply and travel, Pupil Transportation, Alaska Technical Center, STAR of the Northwest, Board of Education

*Further reductions may be needed if revenue and fund balance actuals differ from projections.*

At this time, the Board of Education has built the budget to include the items below:

- Classroom sizes will remain the same

No reduction of certified or classified staff district-wide in response to funding shortage.

The District Administration will continue to look for revenue sources to pay for these important programs

The administration recommends the Board adopt the FY26 Proposed Operating Fund Budget as presented.

Contracts over \$50,000.00 require Board Approval. Alaska Housing Finance Corporation (AHFC) offers grant funding through their Rural Professional Housing Program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District was awarded and accepted two grants of \$500,000 each with one being for a District only duplex and the other for a shared District and Borough duplex. The district manages the grants and constructs the units. The two duplexes and individual unit are nearing completion. Due to the loss of the former Director of Property Services, who was a journeyman electrician, District needs to subcontract with an electrical company to complete the necessary work. NW Electric Inc has provided a quote of \$49,302 for the district only duplex and the standalone fifth unit. The second quote is for the shared District and Borough unit for \$43,850. Because the combined Memorandum of Agreement to NW Electric Inc. will be over \$50,000, Board approval is required. To cover potential unforeseen events and contracting conditions, \$105,000 in budget and contracting authority is requested. Funding is from already accepted AHFC grants and already approved District match. To move forward, the Superintendent requires approval to award the contract and the delegation of contracting authority to manage the contract and budget. The administration recommends approval of the award of contract to NW Electric Inc. not to exceed \$105,000 split between the two projects, pending funding approval and approve delegation of contracting authority to the Superintendent as presented.

APPROVAL OF AWARD OF CONTRACT TO NORTHWEST ELECTRIC INC.

Contracts over \$50,000.00 require Board Approval. The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District has been awarded two grants for two duplexes with each containing two, two-bedrooms units for a total of four new units. Grant awards are \$700,000 and \$595,750, totaling \$1,295,750, and the Board accepted the awards and approved \$440,000 in match to support both grants in January 2025. Property Services has received the following quotes: SBS building materials for \$275,135.48, AMAQ Excavation for utilities and earthwork for \$200,000, and Everts Air Cargo for material transport for \$841,600. All three of these total \$1,316,735.48 which is \$20,985.48 over the available \$1,295,750 in AHFC grant funding. Administration requests authority up to the available grant funding of \$1,295,750 and will manage orders and contracts up to and not to exceed that amount. Final costs will be split evenly between the two projects and grants. Funding is from already accepted AHFC grants that reimburse the district for expenditures upon request. To move forward, the Superintendent requires approval to award the contracts not to exceed reimbursable grant funding and the delegation of contracting authority to manage the contracts and budget. The administration recommends approval of the award of contracts to SBS, AMAQ Excavation and Everts Air Cargo not to exceed \$1,295,750, split between the two projects, and approve delegation of contracting authority to the Superintendent as presented.

APPROVAL OF CONTRACTS NOT TO EXCEED GRANT AWARD AMOUNT AND DELEGATION OF CONTRACTING AUTHORITY

Margaret Hansen: Tillie, I am glad you are okay and recovering.

BOARD COMMENTS

Tillie Ticket: Thank you, I am doing better. Tillie also mentioned her conversation with Jamie Cowart, in which she hoped he would talk about the meeting that took place on Monday. This meeting involved all organizations addressing our absenteeism and enrollment issues, with the goal of collaborating to support our kids and our community in improving these matters. I know it's the end of the year, and we are working towards making improvements for the next year. Thank you all for your prayers.

Jeanne Gerhardt-Cyrus: It's exciting to hear what Selawik is saying about the youth taking advantage of opportunities. I believe it would be valuable to gather feedback afterward about the students' experiences and whether it led to further exploration on their part. Adding an element of accountability is beneficial, as it teaches important skills for later in life. With our youth group, I always tell them that they're not just going on a trip; they're making a commitment. I would love to hear about their experiences. Thank you.

Jamie Cowart: I've spoken with the students, and one of the things we wanted to discuss is our plans for when we return from the trips. We want to report back and share how everything went, especially since we have about 14 students who will be traveling this summer.

Carol Schaeffer: Requested a report on staffing for next fall.

Marie Greene: I want to commend our policy committee chairman, the superintendent, and her team for coming together to review the policies that will be presented. I would also like to extend our congratulations to all of our senior graduates. We are extremely proud of each of you as you complete this important milestone. Carry out your responsibilities and pursue your dreams, whether that means continuing your education in college or exploring other areas such as our environment, culture, language, or music.

Additionally, I would like to acknowledge our student activities director for the excellent report provided. We appreciate your dedication and hard work over the past year, collaborating with students and principals on various activities.

Lastly, I want to express our gratitude to all our teachers, principals, janitors, teacher aides, and staff members who keep our schools running smoothly. We cannot thank you enough for everything you have done this past year.

Terri Walker: You're welcome, Marie for all the appreciation you give, and I just wanted to give recognition to the team of directors who are really the backbone of everything we provide to you in these board meetings. I am really thankful for the team we have.

Margaret Hansen: I would like to take a moment to acknowledge the excellent work our district has been doing, as noted by the borough mayor. We truly appreciate you, Robert, for your outstanding efforts with our activities. The students who returned from the competition this past weekend we're all joyful, even though they didn't secure first place; they were simply thrilled to represent our district. Thank you, Robert, for your support and for being there for us. Great job! Thank you staff for all you do.

The next Regular Board meetings of the NWABSD Board of Education will be held on June 2 and 3, 2025 virtually.

Marie Greene moved to adjourn the meeting, seconded by Carol Schaeffer.

Motion passed with unanimous consent. The meeting adjourned at 5:01 p.m.

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Tillie Ticket, Secretary

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Shayne Pungowiyi, Recording Secretary

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-101

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 5141.22  
Infectious Diseases; First  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5141.22 Infectious Diseases within the Students series.

This update includes updates in law and removes HIV verbiage.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5141.22 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases as presented and open for public comments.

## BP 5141.22 INFECTIOUS DISEASES

The School Board recognizes its dual responsibility to protect the health of students from risks posed by infectious diseases and to uphold the right of students to a free and appropriate education. The ~~d~~District requires all staff to routinely observe universal precautions to prevent exposure to bloodborne pathogens and prevent the spread of all infectious disease.

*(cf. 4119.43 - Universal Precautions)*

*(cf. 4119.42 - Exposure Control Plan for Bloodborne Pathogens)*

*(cf. 5141.23 - Infectious Disease Prevention)*

The admission of a student with an infectious disease identified by state health officials shall be determined by the Superintendent or designee according to standard health procedures. The Superintendent or designee shall consult with the student's parent/guardian and, as required, with the student's physician and/or the local health ~~department~~organization.

*(cf. 5112.2 - Exclusions from Attendance)*

*(cf. 5141.3 - Health Examinations)*

### Students with Bloodborne Pathogen Infections

**Note:** Under 4 AAC 06.060, a student diagnosed with AIDS or HIV does not have a condition that 'will cause the attendance of the child to be inimical to the welfare of other pupils,' as required for the suspension or removal of a student due to a medical condition under AS 14.30.045. A student's removal because of AIDS or HIV is only allowed if the student has uncoverable oozing lesions or other symptoms, or displays behavior, such as biting, which in the opinion of a team, substantially increases the risk of transmission to other pupils. That team must be made up of the student's physician, public health personnel, the parent/guardian, and school personnel associated with the child's placement.~~Of the 250,000 cases of Acquired Immune Deficiency Syndrome (AIDS) reported to the Centers for Disease Control as of January 1993, there were no reported cases of HIV transmission in school or day care settings. However, school districts are required to enact Exposure Control Plans and Universal Precautions for the prevention of contact with potentially infectious body fluids which may contain pathogens such as the hepatitis B virus (HBV) and the human immunodeficiency virus (HIV). The following section addresses the placement of students with HIV infection and AIDS (Acquired Immune Deficiency Syndrome). AIDS is a handicap pursuant to Section 504 of the Rehabilitation Act (29 U.S.C.794),~~

~~and a student with AIDS cannot be excluded from regular class without evidence that the student poses a risk of transmission of the HIV virus to classmates or teachers.~~

~~Whether HIV infection or AIDS is a handicap under the Education for All Handicapped Children Act (EAHCA) (20 U.S.C. 1400 et seq.) must be decided on a case-by-case basis. If AIDS adversely affects a child's educational performance, the child is treated as handicapped and entitled to an individualized education plan (IEP) under the EAHCA. (Doe v. Belleville Public School District)~~

~~We recommend that a review panel, including one or more physicians, help in determining the placement of these children on a case-by-case basis.~~

~~The following identifies the Superintendent or designee as the person to be contacted with the information that a student has HIV infection and/or AIDS. All staff should know who in the district serves in this capacity.~~

The Board recognizes that HIV and hepatitis B virus are bloodborne pathogens and not casually transmitted. Students with bloodborne pathogens are entitled to the rights and services accorded to other students. The sole presence of bloodborne pathogens is not sufficient reason to exclude students from attending school.

Parents/guardians are encouraged to inform the Superintendent or designee if their child has HIV infection and/or AIDS so that any such child will have access to appropriate district programs and services. The Superintendent or designee shall convene a review panel to make recommendations regarding appropriate programs and services for the student.

Students with bloodborne pathogens are entitled to the rights and services accorded to other students. The sole presence of bloodborne pathogens is not sufficient reason to exclude students from attending school. Parents/guardians of students whose educational performance is adversely affected by an infectious disease are encouraged to inform the Superintendent or designee so that any such child will have access to appropriate district programs and services. The Superintendent or designee shall convene a review panel to make recommendations regarding appropriate programs and services for the student.

The Superintendent or designee shall ensure that all of the student's rights to confidentiality are strictly observed in accordance with law.

The Superintendent or designee shall request that parents/guardians sign a release form to provide confidential medical information and records to the review panel.

*Legal Reference:*

ALASKA STATUTES

[14.30.045](#) *Grounds for suspension or denial of admission*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.060](#) *Suspension or denial of admission*

[4 AAC 06.150](#) *Confidentiality of AIDS information*

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

[20 United States Code, 1232g](#)

NONDISCRIMINATION UNDER REHABILITATION ACT OF 1973

[20 United States Code, 794](#)

UNITED STATES CODE

*Education For All Handicapped Children [20 United States Code, 1400 et seq.](#)*

*Federal Family Educational Rights And Privacy Act [20 United States Code, 1232g](#)*

*Nondiscrimination Under Rehabilitation Act Of 1973 [20 United States Code, 794](#)*

U.S. SUPREME COURT

*~~Doe v. Belleville Public School District, 672 F. Supp. 342~~*

*~~Thomas v. Atascadero Unified School District, 662 F. Supp. 376~~*

*~~Phipps v. Saddleback Valley Unified School District (1988), 204 Cal. App. 3d 1110~~*

*Adopted: April 28, 2004*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-131

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 1250  
Volunteer Assistance;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 1250 Volunteer Assistance.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relations series.

This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 1250 Volunteer Assistance as presented;
2. Do not approve the second reading of the proposed revisions to BP 1250 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 1250 Volunteer Assistance as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-132

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 4151  
Salary Guides - Exempt  
Employees; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series.

NWABSD does not currently have this BP. This BP adds clarity on exempt employees.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented;
2. Do not approve the second reading of the proposed revisions to BP 4151 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-133

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 4313.1  
Load Scheduling Hours of  
Employment; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series.

This update includes Fair Labor Standards Act language and citations for exempt employees.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented;
2. Do not approve the second reading of the proposed revisions to BP 4313.1 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-134

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 5040  
Student Nutrition and  
Physical Activity; Second  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity within the Students series.

This update includes the removal of food as a reward language as well as updates to physical activity requirements.

The Board Policy Committee reviewed the proposed changes and recommends approval.

### **ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity as presented;
2. Do not approve the second reading of the proposed revisions to BP 5040 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 5040 Student Nutrition and Physical Activity as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-135

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 5148  
Childcare; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 5148 Childcare.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5148 Childcare within the Students series.

This policy is not currently adopted and is recommended by administration to support childcare in the region.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 5148 Childcare as presented;
2. Do not approve the second reading of the proposed revisions to BP 5148 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 5148 Childcare as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-136

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6115  
Ceremonies and  
Observances; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Instruction series.

This update includes the inclusion of local observances and the daily pledge of allegiance requirement.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented;
2. Do not approve the second reading of the proposed revisions to BP 6115 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-137

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6142.4  
Community Service;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6142.4 Community Service.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series.

This update includes cultural language supporting volunteer work as a part of curriculum.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6142.4 Community Service as presented;
2. Do not approve the second reading of the proposed revisions to BP 6142.4 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6142.4 Community Service as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-138

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6143  
Courses of Study; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6143 Courses of Study.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series.

This update includes culturally responsive language as well as multiple tracks post-graduation.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6143 Courses of Study as presented;
2. Do not approve the second reading of the proposed revisions to BP 6143 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6143 Courses of Study as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-139

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6146.4  
Reciprocity on Graduation;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series.

This update includes a legal note for explanation and clarification of credit requirements.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented;
2. Do not approve the second reading of the proposed revisions to BP 6146.4 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-140

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6153  
School-Sponsored Trips;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series.

This update moves procedural verbiage to the Administrative Regulation. Temperature ratings were reviewed and not removed.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented;
2. Do not approve the second reading of the proposed revisions to BP 6153 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-141

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6161.2  
Damaged or Lost  
Instructional Materials;  
Second Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series.

This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3.

The Board Policy Committee reviewed the proposed changes and recommends approval.

### **ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented;
2. Do not approve the second reading of the proposed revisions to BP 6161.2 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-142

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6179  
Childcare and  
Development Programs;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 6179 Childcare and Development Programs.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 6179 Childcare and Development Programs within the Instruction series.

This policy has not been previously reviewed for adoption by the NWABSD and supports childcare programs within the region.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented;
2. Do not approve the second reading of the proposed revisions to BP 6179 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-143

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 7000  
Concepts and Roles;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 7000 Concepts and Roles.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series.

This update includes the update of the Department of Education's name and an additional statute cited.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 7000 Concepts and Roles as presented;
2. Do not approve the second reading of the proposed revisions to BP 7000 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 7000 Concepts and Roles as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-144

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 7310  
Methods of Financing;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 7310 Methods of Financing.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series.

This update includes language around construction/major maintenance and local contributions.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 7310 Methods of Financing as presented;
2. Do not approve the second reading of the proposed revisions to BP 7310 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 7310 Methods of Financing as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-145

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 8000  
Concepts and Roles;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 8000 Concepts and Roles.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Councils series.

This update includes 2021 AASB revision recommendations including law updates and role clarifications.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 8000 Concepts and Roles as presented;
2. Do not approve the second reading of the proposed revisions to BP 8000 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 8000 Concepts and Roles as presented.

## BP 8000 CONCEPTS AND ROLES

Note: AS 14.08.115 requires regional school boards to establish an advisory school board in each community with more than 50 permanent residents. Pursuant to AS 14.12.035, borough school districts may establish advisory school boards. The following sample policy is based on material from the Alaska Gateway School Districts may be revised or deleted to reflect district philosophy and needs.

The Advisory School Council functions under the direction of the School Board. School Board policy and actions shall prevail and be followed. The Advisory School Council's function is advisory except in those areas that have been specified by School Board.

*(cf. 8200 - Powers and Duties)*

*(cf. 9310 - Policy Manual)*

The Advisory School Council shall seek to learn the will of the people of the community and to represent their interests ~~by communicating issues and concerns of the community to the school principal and in actions taken by the Advisory School Board~~ Council.

The Advisory School Council shall develop an effective working relationship with the school personnel, particularly the principal Site Administrator or designee.

The administration and the Advisory School Council are expected to work together cooperatively for the betterment of the local school. This relationship should ideally be modeled on the relationship between the School Board and Superintendent or designee, i.e., the Site Administrator shall be the executive officer of the Advisory School Council and administrative head of all the parts of the school.

### Role of the School Board

The School Board shall:

1. Establish Advisory School Councils where required by law and as deemed to be in the best interests of the District ~~in each community~~.
2. Determine the membership and method of selection of Advisory School Councils.
3. Determine the powers and duties of Advisory School Councils.
4. Require that Advisory School Councils support the mission and goals of the District by communicating feedback to the regional board, including recommended responses and actions.

3.

### Role of the Superintendent or Designee

The Superintendent or designee shall:

1. Supervise the conduct of elections of Advisory School Council members.
- 4.2. Oversee the operation of elections of Advisory School Councils and report to the School Board, regarding the relationship between Advisory School Councils and the schools.
- 2.3. Solicit and receive recommendations from the Advisory School Council.

*Legal Reference:*

ALASKA STATUTES

14.08.115 Advisory Sschool Bboards in REAA

14.12.035 Advisory Sschool Bboards in Borough Sschool Districts

ALASKA ADMINISTRATIVE CODE

4 AAC 05.010 - 4 AAC 05.090 Local education

~~*Revised: October 29, 2002*~~

*Adopted: March 28, 1995*

~~*Revised: October 29, 2002*~~

~~*Revised:*~~

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-146

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 8320  
Meetings; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 8320 Meetings.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 8320 Meetings within the Advisory School Councils series.

This update includes language about executive sessions as recommended by AASB in 2009.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 8320 Meetings as presented;
2. Do not approve the second reading of the proposed revisions to BP 8320 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 8320 Meetings as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-147

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9122 Vice  
President; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9122 Vice President.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9122 Vice President within the Bylaws of the Board series.

This update includes the removal of a law citation and a clarification of duties.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9122 Vice President as presented;
2. Do not approve the second reading of the proposed revisions to BB 9122 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9122 Vice President as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-148

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9200  
Board Members; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9200 Board Members.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9200 Board Members within the Bylaws of the Board series.

This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. This bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9200 Board Members as presented;
2. Do not approve the second reading of the proposed revisions to BB 9200 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9200 Board Members as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-149

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9210  
Qualifications; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9210 Qualifications.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9210 Qualifications within the Bylaws of the Board series.

This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9210 Qualifications as presented;
2. Do not approve the second reading of the proposed revisions to BB 9210 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9210 Qualifications as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-150

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9220  
Elections; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9220 Elections.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9220 Elections within the Bylaws of the Board series.

This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9220 Elections as presented;
2. Do not approve the second reading of the proposed revisions to BB 9220 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9220 Elections as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-151

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9230  
Orientation; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9230 Orientation.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9230 Orientation within the Bylaws of the Board series.

This update includes a reference to Board Standards.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9230 Orientation as presented;
2. Do not approve the second reading of the proposed revisions to BB 9230 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9230 Orientation as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-152

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9240  
Board Development;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9240 Board Development.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9240 Board Development within the Bylaws of the Board series.

This update includes a reference to Board Standards.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9240 Board Development as presented;
2. Do not approve the second reading of the proposed revisions to BB 9240 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9240 Board Development as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-153

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9321  
Executive Sessions;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9321 Executive Sessions.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9321 Executive Sessions within the Bylaws of the Board series.

This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9321 Executive Sessions as presented;
2. Do not approve the second reading of the proposed revisions to BB 9321 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9321 Executive Sessions as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 2, 2025

**NUMBER:** 25-154

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Refrigerated Solutions

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the administration's request to pay \$80,000 to Refrigerated Solutions to service and repair the NWABSD's commercial refrigeration equipment in FY25/26.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The NWABSD Property Services department uses Refrigerated Solutions to service and repair our commercial refrigeration equipment. The property services department is requesting authorization to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair our refrigeration equipment in FY25/26.

### **FUNDING SOURCE:**

General Fund: Budgeted for FY26

### **ALTERNATIVES:**

1. Approve the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.
2. Disapprove the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the administration's request to pay Refrigerated Solutions an amount not to exceed \$80,000 to service and repair NWABSD refrigeration equipment in FY25/26.

## MEMORANDUM

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**TO:** NWABSD Board of Education

**DATE:** June 2, 2025

**NUMBER:** 25-155

**FR:** Office of the Superintendent

**SUBJECT:** Approval of RESCON

### **ABSTRACT:**

Board approval is required for expenditures that exceed \$50,000.

### **ISSUE:**

At issue is board approval for RESCON for the heating fuel spill clean-up for Noorvik, Kivalina and Kotzebue for a cost not to exceed \$95,000.00 for the school year 25/26

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

In the 2021, 2023 2025 the district had fuel spills in Kivalina on the old teacher housing campus, in Noorvik behind the teacher housing 6-plex on the hill (which are not closed out) and in Kotzebue the fuel tank used for the bus barn developed a leak in April 2025. RESCON was and still is being used to mitigate the spill issues in Kivalina and Noorvik and currently addressing the spill issue in Kotzebue and monitoring the dispose of the spilled heating fuel. They have been working directly with the ADEC on the three spills. We also need to retain their services in the event of any spills we would need immediate support with.

### **FUNDING SOURCE:**

General Fund: budgeted for FY26

### **ALTERNATIVES:**

1. Approve the administration's request to pay RESCON for their continued efforts at each site as per attached not to exceed \$95,000.00 for the school year 25/26.
2. Disapprove the administration's request to pay RESCON for their continued efforts at each site, as per attached not to exceed \$95,000.00 for the school year 25/26.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The Administration recommends Board approval to continue with RESCON to continue and finish the fuel spill clean-up at each site as per attached not to exceed \$95,000.00 for the school year 25/26.



May 21, 2025

Mark Moore  
Director of Property Services  
Northwest Arctic Borough School District  
PO Box 57  
Kotzebue, AK 99752

Re: Kotzebue Spill Response – Scope of Services and Rate of Charges

Dear Mr. Moore,

Rescon Alaska LLC (Rescon) has developed this Scope of Services and Rate of Charges on behalf of the Northwest Arctic Borough School District (NWABSD) to detail environmental activities to be performed in response to the heating oil spill in Kotzebue, Alaska.

**Scope of Services:**

**Task 1 - Remedial Action Plan**

Rescon will develop a Spill Response Plan to detail remedial soil excavation efforts to remove the impacted soil. The plan will outline the remedial strategy for excavating the soil and include discussion of the approach for hauling excavated materials to the NWABSD designated landfarm area. The plan will also include the methodologies for field screening and analytical soil sample collection and the construction of the landfarm.

Rescon will draft the plan to conform to Alaska Department of Environmental Conservation (ADEC) requirements listed in Title 18 Alaska Administrative Code, Chapter 75 Oil and Hazardous Substances Pollution Control, for soil characterization and waste management. Rescon will interface closely with the ADEC Project Manager and NWABSD representatives to enable a timely approval of the selected remedial strategy and ensure the necessary logistical preparations for a successful project execution

**Task 2.1 – Remedial Excavation**

Upon approval of the Spill Response Plan, Rescon will mobilize two field scientists/operators to the site. This Scope of Services (and the attached Rate of Charges) assumes that the NWABSD will provide the heavy equipment to conduct the work. If additional equipment is needed, Rescon will secure the rental equipment through local providers at additional cost to NWABSD. Upon arrival at the site, the field team will commence a remedial excavation of the impacted soil. The field team will initially excavate test pits around the spill area to quantify the volume of impacted soil prior to initiating the main removal activity. After establishing an estimated area and volume

of contaminated soils that can reasonably be removed, the field team will commence excavation and hauling of contaminated soils to the landfarm treatment area.

The field scientist will use a photoionization detector (PID) and visual/olfactory observations to guide the removal activities. If field screening results indicate that all accessible soils exceeding ADEC criteria were removed, the field team will collect additional screenings and analytical samples from the excavation in accordance with the ADEC Field Sampling Guidance. The analytical samples will be submitted for the following analyses, as required for Arctic Diesel in Appendix F of the Field Sampling Guidance:

- Gasoline range organics (GRO) by Alaska (AK) Method 101,
- Diesel range organics (DRO) by AK Method 102,
- Volatile organic compounds (VOCs) by EPA Method 8260, and
- Polycyclic aromatic hydrocarbons (PAHs) at 25% of the total number of samples by EPA Method 8270.

### **Task 2.2 – Landfarm Construction**

Rescon proposes to construct a landfarm treatment cell at the property location identified by NWABSD contingent on ADEC plan approval. Using this approach, the excavated soil will be transferred to the designated landfarm area and spread in a loose one-foot lift. Following the construction of the cell, the landfarm would require weekly tilling by NWABSD staff or contractors throughout the summer season.

At the completion of the summer, two Rescon environmental scientists would return to the site to collect post-treatment samples from the landfarm.

*Note: The costs for the post-treatment sample collection is not included in the attached Rate of Charges.*

If the end of summer post-treatment samples indicate that petroleum contamination still remains in the landfarm soil, the landfarm cell would be covered with a weighted liner and the tilling treatment would need to resume the following summer. Under that scenario, the Rescon scientists would return again at the end of the summer season to sample the landfarm. This process would need to repeat until the post-treatment samples confirm that the remedial objectives have been met.

If the post-treatment samples indicate that the tilling was effective in remediating the contaminated soil, the NWABSD would be able to deconstruct the landfarm and the soil would be available for conditional reuse. Following the removal of the landfarm, the Rescon scientists would have to return once more to sample the underlying soil to ensure that it was not negatively impacted by the landfarmed soil.

### **Task 3 – Reporting**

Following completion of the initial response activities Rescon will develop a Spill Response Report for the site to detail the field activities and observations, a discussion of the analytical data results and an analysis of the site conditions. The report will quantify the amount of impacted material



Rescon requires a signed authorization of this Scope of Services. Upon receipt of authorization, Rescon will begin developing the remedial approach for the selected strategy for ADEC approval.

**Project Authorization:**

Rescon Alaska requires authorization in spaces provided at the end of this letter.

Please feel free to contact me with questions or concerns.

Respectfully Submitted,

Zack Kirk  
Project Manager  
Rescon Alaska, LLC

**Authorized and Accepted by:**

Name: Mark A Moore

Signature: 

Title: Director of Property Services

Date: 5/22/2025

**Attachments:**

Attachment A – General Terms and Conditions

Attachment B – Rate of Charges

## ATTACHMENT A

RESCON ALASKA, LLC  
GENERAL TERMS AND CONDITIONS

The following Terms and Conditions govern the work to be performed by Rescon Alaska, LLC ("Consultant") for the client ("Client") identified in the accompanying proposal. By accepting the proposal or authorizing any portion of the work to be performed by the Consultant (the "Agreement"), client shall accept these Terms and Conditions, as if they had been set forth in full in the proposal.

1. **Performance:** Consultant shall perform the services set forth in the Agreement in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing in similar locations and under similar conditions. Client acknowledges that Consultant has made no expressed or implied representations, guarantees or certifications regarding the results to be achieved upon the completion of the services set forth in the Agreement.
2. **Payment:** All invoices submitted by Consultant shall be immediately due and shall be payable within fifteen (15) days after their receipt by Client. Any invoice not paid by that time shall be subject to interest at a rate not exceeding one-and-one-half percent (1.5%) per month. Client shall notify Consultant in writing objecting to any charges that it does not believe are accurate or appropriate, within fifteen (15) days after receiving the invoice containing such charges. Any remaining charges that are not in dispute shall be considered valid, due and owing to Consultant. If any invoice becomes more than thirty (30) days past due, Consultant reserves the right to terminate any contract underlying to or relating to the invoice without incurring any liability to the Client. Client agrees to pay for all of Consultant's services, expenses and fees (including fees from Consultant's vendors at a rate of cost plus fifteen percent) up to and including the termination date. Client also agrees to pay for all costs associated with collecting the amounts due under the invoice, including, without limitation, attorney fees.
3. **Changes:** The Agreement may not be changed or altered except by further written agreement between the parties. The parties acknowledge that changes in the condition of property, in the information that is known with respect to the property, the scope of work requested by client or to the applicable law may occur after the Agreement was executed by the parties but before the completion of the services by Consultant under that Agreement. If these or any other changes occur, the Agreement shall be amended to provide for additional Consultant compensation commensurate with the nature and scope of the change(s).
4. **Client Cooperation:** Client agrees to fully cooperate with Consultant in the performance of its obligations hereunder. In addition to providing or securing access to the property, Client shall provide Consultant with all information in its possession or under its control that is relevant or material to Consultant's scope of work, including but not limited to reports, maps, data, site plans, communications with regulating authorities, material safety data sheets, hazard communication plans, due care plans, surveys, previous environmental reports, or any other documents that evidence the existing condition or proposed use of the property ("Client Information"). Consultant shall not be responsible or held liable for any inaccurate or incomplete information provided by Client, or for any information withheld by Client. Consultant shall not be responsible or liable for any incorrect or erroneous statements made by any governmental entity or third party upon which Consultant relies in the performance of the services hereunder. Client further agrees, upon request of Consultant, to disclose or have marked by an appropriate entity the location of all underground utilities or improvements. Client shall indemnify Consultant pursuant to paragraph 12 hereunder from any loss resulting from damage to underground utilities.
5. **Confidentiality:** Consultant shall retain as confidential all information and data furnished to it by Client. Consultant shall not disclose any confidential Client information to any third party except as directed by Client, ordered pursuant to court order or required by law.
6. **File Retention:** Consultant shall maintain client files, including copies of any reports, for a period not to exceed three (3) years after completion of the services pursuant to the Agreement. Unless otherwise requested by Client, Consultant may destroy any files after three (3) years. In the event that Client desires to have its files returned to it at that time, it shall so notify Consultant in writing and Client shall bear all costs and expenses that Consultant may incur in closing and transferring those files to Client. Consultant may retain one copy of any report for its files.
7. **Final Product:** Client acknowledges that any report prepared hereunder reflects the condition of the property to the extent information is known or reasonably ascertainable to Consultant at the time the report is issued. Any material change in use or condition of the property after the report is completed shall immediately terminate any findings or conclusions of the report that are contrary to the use or condition of the property as of the date the report was completed. Any information that Client becomes aware of after the report is completed, but which was not provided to Consultant prior to the issuance of the report, that would materially alter the findings or conclusions contained therein shall be immediately made known to

Consultant. Consultant shall have the opportunity to revise the report to include or take account of the newly provided information. Consultant may charge Client on a time and materials basis for reviewing and analyzing the newly provided information, and for all costs associated with revising the report. Such additional compensation shall be based upon Consultant's then current published rates for time and materials.

8. **Right of Entry:** Client shall obtain or grant Consultant, including its personnel and contractors, lawful access to all property as may be necessary for Consultant to complete its obligations under the Agreement. Such access shall include the right to perform and complete all acts, investigations, assessments, studies, evaluations, delineations or other actions required under the Agreement.
9. **Delays or Increased Costs:** Consultant shall use commercially reasonable efforts in performing its obligations under the Agreement in a timely manner. Consultant shall not be held responsible for any delays or increased costs caused by or attributable to: a) the failure by Client (including its employees, contractors or agents) to provide Consultant with Client Information; b) the failure by Client to provide or arrange for Consultant's access to the property or to any other documents, material, information or contractors; c) the failure of Client to secure the cooperation of any necessary third party; d) any act of God, labor trouble, fire, act of governmental authority, inclement weather or other force majeure condition; e) the discovery of unanticipated site conditions (including, but not limited to hazardous substances); or f) any other reason that is beyond Consultant's ability to control. In the event Consultant, for any reason listed herein, is unable to complete its obligations under the Agreement, it shall be given a reasonable amount of time to complete those obligations once the underlying condition is remedied. In the event one or more condition listed herein necessitates a change in the scope of work under the Agreement, Consultant shall be entitled to additional compensation for any additional efforts that may be required, based upon a time and materials basis. Such additional compensation shall be based upon Consultant's then current published rates for time and materials.
10. **Termination:** This Agreement may be terminated by either party upon fifteen (15) days written notice. In the event this Agreement is terminated by Client, Consultant shall be entitled to payment in full for all activities completed as of the date termination becomes effective. Any payment to which Consultant is entitled shall be calculated on a time and materials basis, based upon Consultant's then current published rates for time and materials.
11. **Indemnification:** Client shall indemnify, protect and hold harmless Consultant, its owners, agents, officers, directors, employees, subcontractors and agents from and against any and all liability, claims, demands, losses, damages, expenses, fines, levies and costs, including actual attorneys fees, whether direct, indirect or consequential, arising out of, related to or otherwise resulting from Consultant's performance under the Agreement. All claims brought against Consultant, relating to the Agreement or otherwise, whether based upon contract, tort, statute or otherwise, must be brought within one (1) year from the completion of the services under the Agreement or they shall be forever barred.
12. **Insurance and Limits of Liability:** Consultant shall procure and maintain, at its own expense, during the term of the Agreement, such insurance as may be required by law. Consultant's liability for any claimed damages arising out of or related to any services provided under the Agreement shall be limited to the amounts, limits, exclusions and conditions of the insurance maintained by Consultant. In no event shall Consultant be liable for any claims based upon contract or tort for any loss of business opportunity, profits or any special, incidental, consequential or punitive damages.
13. **Lien:** In order to secure payment of the amounts for which it has contracted hereunder, including amounts that it may have advanced in furtherance of its obligations under the Agreement between Consultant and Client, Consultant hereby notifies Client that it intends to utilize any rights that it may have under Alaska Statutes. Client hereby authorizes Consultant to execute and record on its behalf any and all documents (including any applicable lien waivers or releases) necessary or desirable to comply with the law.
14. **Compliance with Laws:** With respect to the services provided to Client hereunder, Consultant shall comply with all applicable federal, state and local laws, ordinances, rules and regulations duly promulgated. Client represents that it possesses all necessary permits, licenses and permissions for the continuation of Consultant's activities at the property.

2025 Kotzebue Spill Response

Northwest Arctic Borough School District  
Kotzebue, Alaska

Task 1 - Labor Costs:						
	Project Manager	Associate Scientist	Drafter	Admin	Totals	
<b>Hourly Rate</b>	<b>\$130.00</b>	<b>\$105.00</b>	<b>\$85.00</b>	<b>\$40.00</b>		
Project Management / ADEC Coordination / Meeting Support	8	6	0	2	\$1,750	
Planning Document Preparation	8	30	4	0	\$4,530	
	<b>Labor Total</b>				<b>\$6,280</b>	
<b>TASK 1 - LUMP SUM COST</b>						<b>\$6,280</b>

Task 2A - Lump Sum Costs:						
Task 2A - Labor	Project Manager	Associate Scientist	Sampler / Operator	Laborer	Admin	Totals
<b>Hourly Rate</b>	<b>\$130.00</b>	<b>\$105.00</b>	<b>\$95.00</b>	<b>\$90.00</b>	<b>\$40.00</b>	
Project Management	12	12	0	0	2	\$2,900
Mobilization / Demobilization	2	10	10	4	0	\$2,620
	<b>Labor Total</b>				<b>\$5,520</b>	
Task 2A - Expenses						
Item	QTY	Units	Rate	Markup (%)	Total	
Roundtrip Airfare (ANC to OTZ)	3	Each	\$250	1.05	\$788	
Freight Shipping	1000	LBS	\$1.25	1.05	\$1,313	
6 mil reinforced cover liner (approx 3,000 sqft)	4	Each	\$580	1.05	\$2,436	
Other miscellaneous consumables (landfarm maint. sand bags, fencing, etc.)	1	Each	\$400	1.05	\$420	
	<b>Expenses Total</b>				<b>\$4,958</b>	
<b>Task 2A Lump Sum Costs Total</b>						<b>\$10,478</b>

Task 2B - Time and Materials* Costs:						
Task 2B - Expenses and Labor						
Item	QTY	Units	Rate	Markup (%)	Total	
Lodging (Assumes 3 nights)	6	Each	\$290	1.05	\$1,827	
Vehicle rental	4	Day	\$240	1.05	\$1,008	
Photionization Detector (PID)	4	Day	\$90	1.05	\$378	
One Cubic Yard Supersacks	0	Each	\$55	1.05	\$0	
Midsized Excavator	0	Day	\$0	1.05	\$0	
Front End Loader	0	Day	\$0	1.05	\$0	
Skidsteer with forks	0	Day	\$0	1.05	\$0	
Fuel	0	Gallons	\$3.75	1.05	\$0	
<b>Time and Materials Day Rates</b> - Includes: Labor, Per Diem (meals only, \$97/day per person) 4 days for 2 PAX	8	Days	\$1,400	1.00	\$11,200	
<i>*Note: T&amp;M Day Rate will be charged based on actual number of days required to perform remedial excavation, hauling, and confirmation sampling. Assume 4 days will be required.</i>						
<b>Expenses and Labor Cost Total</b>						<b>\$14,413</b>
Task 2B - Laboratory Expenses						
Laboratory Analysis	QTY	Units	Rate	Markup (%)	Total	
<b>14 - Day Turn Around Time</b>						
<b>Analytical Samples (10** Soil + Trip Blanks for GRO/VOC analysis)</b>						
GRO by Alaska Method AK101	11	EA	\$80.00	1.05	\$924	
DRO/RRO by Alaska Methods AK 102/103	10	EA	\$90.00	1.05	\$945	
VOCs by EPA Method 8260	11	EA	\$175.00	1.05	\$2,021	
PAHs by EPA Method 8270	10	EA	\$180.00	1.05	\$1,890	
<i>**Note: Assumes: 3 soil characterization samples, 4 sidewall samples and 1 floor sample from excavation, plus 1 landfarm baseline sample, for a total of 9, plus 1 field duplicate. Additional sample collection will be charged at the rates shown.</i>						
<b>Laboratory Analysis Total</b>						<b>\$5,780</b>
<b>Task 2B T&amp;M Costs Total</b>						<b>\$20,193</b>
<b>TASK 2 - COST</b>						<b>\$30,669</b>

Task 4 - Labor Costs:						
	Project Manager	Associate Scientist	Drafter	Data Review	Admin	Totals
<b>Hourly Rate</b>	<b>\$130.00</b>	<b>\$105.00</b>	<b>\$95.00</b>	<b>\$100.00</b>	<b>\$40.00</b>	
Project Management / ADEC Coordination / Meeting Support	2	4	0	0	0	\$680
Report Preparation	4	36	6	12	2	\$6,150
	<b>Labor Subtotal</b>				<b>\$6,830</b>	
<b>TASK 3 - LUMP SUM COST</b>						<b>\$6,830</b>

## MEMORANDUM

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TO: NWABSD Board of Education  
Members

DATE: June 2, 2025

NUMBER: **25-156**

FR: Office of the Superintendent

SUBJECT: Approval of Frontier Fire  
Protection

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to inspect, certify and make repairs to district fire protection equipment in FY25/26 school year.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Alaska law mandates that public schools have their fire protection equipment inspected and certified by a licensed and bonded company each year. Frontier Fire Protection has performed the inspections and service work on our fire alarm systems, sprinkler systems, handheld fire extinguishers, and range hood extinguisher systems for the past 23 years. The inspections are performed during the summer months when school is out of session. Frequently during the inspection process mechanical deficiencies are identified and noted on the inspection forms. Once the inspections are completed the list of equipment deficiencies is forwarded to the property services director and the State Fire Marshal. Upon receiving the list of deficiencies, the Fire Marshall issues a directive to the school district to make corrections by a specified date. The administration is requesting the school board's authorization to contract with Frontier Fire Protection for an amount not to exceed \$110,000 to perform all inspections and make repairs on fire safety equipment at sites needing service work in FY25/26 school year.

### **FUNDING SOURCE:**

General Fund: Budgeted for FY26

### **ALTERNATIVES:**

1. Approve the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.
2. Disapprove the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the administration's request to pay Frontier Fire Protection an amount not to exceed \$110,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY25/26 school year.

Friday, May 23, 2025 at 05:30:48 Alaska Daylight Time

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**Subject:** MOA

**Date:** Thursday, May 22, 2025 at 6:54:50 PM Alaska Daylight Time

**From:** Brian

**To:** Mark Moore

[You don't often get email from [brian@frontierfire-ak.com](mailto:brian@frontierfire-ak.com). Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

[EXTERNAL EMAIL - CAUTION]: Do not open unexpected attachments or links.

Mark

The projected amount needed for the 2025/2026 MOA to cover the annual inspections and current items for repairs this summer would be approximately \$110,000 this would cover the installation of the dry sprinkler valve at the elementary school, repair pipe at tech center fire pump, troubleshooting the tech center dorm jockey pump and fire pump controllers, with a buffer for emergency calls

If you have further questions please call

Thank you

Brian Grandorff

Frontier Fire Protection

907-632-4696

Sent from my iPhone

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 2, 2025

**NUMBER:** 25-157

**FR:** Office of the Superintendent

**SUBJECT:** Northwest Electric, Inc.

**ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

**ISSUE:**

At issue is board approval of the administration's request to pay not to exceed \$55,000.00

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The NWABSD Property Services Department is requesting the opportunity to hire Northwest Electric for emergency call outs. In the event the district at one of its facilities or teacher housing units experiences a catastrophic electrical failure. We would like the option to call Northwest Electric to help resolve any such situations.

General Funds: Budgeted for FY26

**ALTERNATIVES:**

1. Approve the administration's request to not to exceed \$55,000.00 to Northwest Electric to aid the District with emergency electrical issues.
2. Disapprove the administration's request to not exceed \$55,000.00 to Northwest Electric to aid the District with emergency electrical issues.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the administration's request not to exceed \$55,000.00 to Northwest Electric to aid the District with Emergency electrical issues.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 2, 2025

**NUMBER:** 25-158

**FR:** Office of the Superintendent

**SUBJECT:** Approval to Repair and  
Replace the Lift station  
Tank.

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is the Noatak teacher housing lift station.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Drake construction a couple years back did a temporary repair to the existing lift station to get it functional. Since that time the lift station has moved again do to ground heaving. The existing tank is twenty-four inches (24") diameter tank. The correct tank size should be thirty-six inches (36"). The thirty-six inch (36") tank will allow at least ten inches (10") of arctic pipe inside the tank giving it enough room to move around due to frost heaving. Currently, the existing tank with where the pump is located, allows the arctic pipe to fit flush with the inside edge of the existing tank. Very little movement creates a situation where the arctic pipe slips out of the tank opening with very little movement, which is currently the situation. With the cooperation of the Native Village of Noatak and the use of their heavy equipment, the Northwest Arctic Borough School District intends to do this project in house, using our own and local operators and Noatak heavy equipment.

With the cost of the new tank, arctic pipe and shipping and the repair to Noatak heavy equipment for use on this project and in house and local labor, the cost of this project should not exceed \$219,000.00. The arctic pipe is to replace the damaged arctic pipe going from the lift station to the road due to frost heaving. This is a project that needs to be completed before the start of the school year so Teacher Housing can have a proper operating sewage system.

Funding Source: unfunded

### **ALTERNATIVES:**

1. Approve the administration's request to pay "in house construction team" an amount not to exceed \$219,000.00 to perform the necessary fix and installation of a new lift station tank for the Noatak teacher housing lift station.
2. Disapprove the administration's request to pay "in house construction team", an amount not to exceed \$219,000.00 to perform the necessary fix and installation of a new lift station tank for the teacher housing lift station.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the administration's request to pay for the in-house construction not to exceed \$219,000.00 to perform the repairs and new lift station tank and arctic pipe replacement needed to fix the lift station for teacher housing.

# AMAQ Excavating, Inc.

Licensed • Bonded • Insured

• General Excavation • Demolition • Sewer • Water • Snow Removal

Cell: (907) 529-7222

Email: amaq@mtaonline.net

Work Proposal/Date:

PROPOSAL SUBMITTED TO: NWABSD

WORK TO BE PERFORMED AT:

NAME: Mark Moore	ADDRESS: Noatak
ADDRESS:	CITY, STATE:
CITY, STATE:	DATE OF PLANS:
PHONE NO:	ARCHITECT: Mark moore

THIS PROPOSAL SHALL BE INCORPORATED BY REFERENCE, OR ATTACHED TO AND MADE PART OF THE CONTRACT DOCUMENTS. ANY CHANGES FROM THE ABOVE SPECIFICATIONS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE.

**EXCLUSIONS:** Any unreasonable deviation from plans, SWPPP or monitoring, obstructed access, unlocated buried utilities, any work not specifically called out in the plans, landscaping or topsoil, and retainage. Over ex due to unsuitable soils, Survey, thawing, hauling during weight restrictions, lift stations or raised bed septic. Copper water services, engineering, Wells, any electrical work or pump setting

We hereby propose to furnish the materials and perform the labor necessary for completion of: R&R existing lift station vault with owner supplied new vault, excavate and relevel or replace arctic pipe from lift station to road edge ( school haul road) work limit on inlet side up to 20 feet from vault. All materials owner supplied.

**PERMITS:**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawing and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of:

Dollars --- \$175000.

With payments to be as follows:

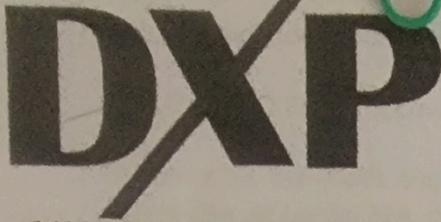
Note: Any alterations or deviations from the above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

THIS PROPOSAL MAY BE WITHDRAWN BY AMAQ EXCAVATING, INC. IF NOT ACCEPTED WITHIN 30 DAYS.

**Acceptance of Proposal**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Respectfully Submitted, \_\_\_\_\_.



# ALASKA PUMP & SUPPLY, INC

8400 SANDLEWOOD PL • ANCHORAGE, ALASKA 99507 • PHONE: (907)563-3424 • FAX: (907)562-5449

May 9, 2025

ATTN: Troy Humphreys - NW Arctic

QUOTE: AKP25-0272

Project: Noatak lift station

Email: thumphreys@nwarctic.org

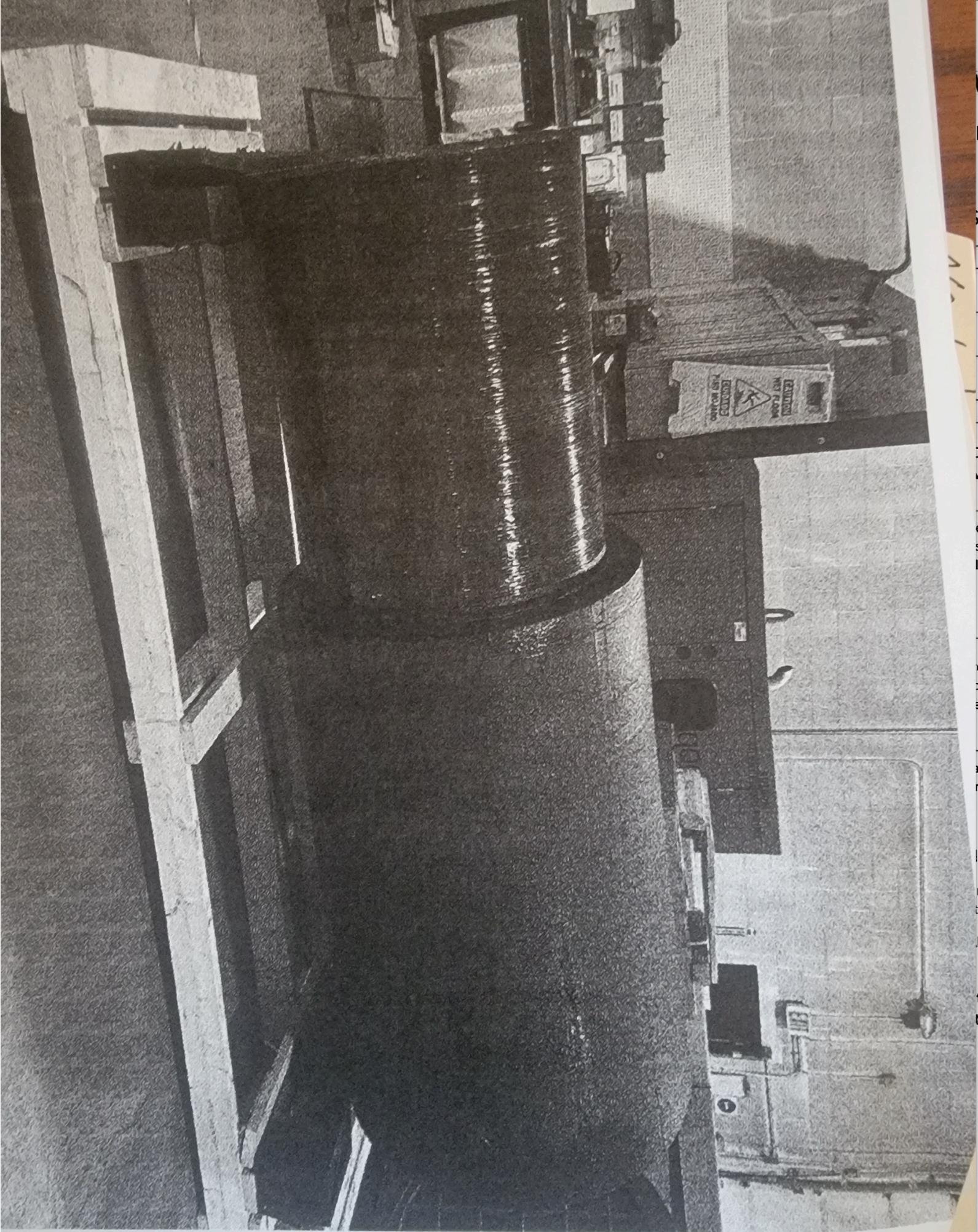
We are pleased to provide pricing for the following equipment:

Qty	Description	Each	Total
1	<p>LIBERTY PUMPS   Preamsembled Duplex Explosion Proof</p> <p>(2) XLSG202M-5 Stainless Impeller Explosion Proof pumps, 2 HP, 230VAC, 1 phase, capacities of 50 GPM, heads to 108' TDH, 50' power cord (2) K001641 Capacitor kit</p> <p>(1) ISD24HS2=3-5 NEMA 4X intrinsically safe duplex alternating control panel, seal fail, aux. contacts, and integral audio/ visual high level alarm</p> <p>(1) 36" dia. X 120" H fiberglass basin with Fiberglass anti-floatation flange with 2" side discharge. 2" Female Threaded PVC discharge coupling.</p> <p>(1) 36" Blank Fiberglass Cover</p> <p>(2) Guide rail assembly, including GR20NS guide rail, 1-1/4" stainless steel rails, s/s lifting chain, etc.</p> <p>(1) 4" Unmounted Inlet Hub Miscellaneous hardware and plumbing, including PVC ball valves, PVC check valves, float bracket, PVC discharge pipe etc.</p> <p>(2) 2" Electrical couplings</p> <p><b>**Insulation: top 6' of basin to shall have 4" of insulation and polyurea coating. Foam plug under lid.**</b></p>	\$ 36,378.00	\$ 36,378.00
1	<p><b>**ESTIMATED SHIPPING &amp; HANDLING**</b></p> <p>FOB: ALASKA PUMP (ANCHORAGE, AK) Standard ocean transit</p>	\$ 1,733.00	\$ 1,733.00

**Please reference AKP25-0272 when placing order.**

**Total: \$38,111.00**

This quotation is the sole property of Alaska Pump & Supply, Inc. It is issued to you for your confidential use only. In consideration of this quote, the issued party agrees that this quotation shall not be reproduced or copied or disposed of directly or indirectly, or used for the purpose other than that for which it has been supplied for without written permission. Alaska Pump & Supply, Inc. reserves the right to refuse to sell all or part of this quotation. Quote is valid for 30 days unless noted.



## MEMORANDUM

---

**TO:** NWABSD Board of Education

**DATE:** June 2, 2025

**NUMBER:** 25-159

**FR:** Office of the Superintendent

**SUBJECT:** Door Systems of Alaska

**ABSTRACT:**

Board approval is required for expenditures that exceed \$50,000.

**ISSUE:**

At issue is board approval of Door Systems of Alaska to fix our overhead doors as needed, for a cost not to exceed \$50,000.00 for school year 25/26

**BACKGROUND AND/OR PERTINENT INFORMATION**

We have overhead doors through out the District on storage buildings and garages. We currently have no one on staff qualified and trained to do this kind of work. Door systems of Alaska has been servicing and repairing the Districts overhead door systems for a few years now. They keep our doors on track and functioning properly.

Funding Source: General Funds, budgeted for FY26

**ALTERNATIVES:**

1. Approve the administration's request to pay Door Systems of Alaska, not to exceed \$50,000, for their continued efforts at each site as needed
2. Disapprove the administration's request to pay Door Systems of Alaska, not to exceed \$50,000, for their continued efforts at each site, as needed.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The Administration recommends Board approval to continue with Door Systems of Alaska, not to exceed \$50,000, to continue to handle our overhead door issues.

**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** June 2, 2025

**FR:** Office of the Superintendent

**NUMBER:** 25-160

**Subject:** Human Resources Action Item Kathryn Self, Director of Human Resources

reports on the following:

HR recruiters are currently recruiting for approximately 23 certified positions for FY26 and 15 classified positions (and additional temporary positions). HR recruiters and staff are interviewing candidates from Alaska Teacher Placement, Handshake, LinkedIn, along with staff referrals. We currently have 144 of 184 returning certified staff (78%). Returning staff includes 56 J1/H1-B teachers working in our District.

I. The administration recommends approval of the following action items:

a) Certified new hires FY26

a) The administration recommends approval of the following FY26 Certified New Hires:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>AMBLER</u></b>		
5/20/25	Mary Snider	Teacher
<b><u>BUCKLAND</u></b>		
4/30/25	Michelle Toni Jones	Counselor Intern
<b><u>DEERING</u></b>		
5/7/25	Lillian Wise	Teacher
<b><u>JNES</u></b>		
5/18/25	Jessie Hanson	Teacher
<b><u>KIANA</u></b>		
5/18/25	Lynn Smith	Principal
5/2/25	Patricia Wilson	Teacher
<b><u>KOBUK</u></b>		
4/17/25	William Habich	Principal

**NOATAK**

5/7/25  
4/30/25

Lori Moore  
Donna Ferolie

Teacher  
Counselor Intern

**SELAWIK**

5/1/25

Richard Williams

Counselor Intern

**SHUNGNAK**

5/1/25

Dennis Slaton

Principal

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-162

**FR:** Office of the Superintendent

**SUBJECT:** Approval of three-year set of calendars

**STRATEGIC PLAN/BOARD GOAL:**

Student Learning

**ABSTRACT:**

Board approval is required for approval of the next three-year school calendars starting in school year 2026-27.

**ISSUE:**

At issue is the Board's approval of three-year (fy27, fy28, fy29) school calendars.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Development of the fy27, fy28, fy29 school calendars began in the fall of 2024, with a calendar survey to all stakeholders in the region. This survey had a good response rate of 396 participants (Community member = 8/Parent/Guardian = 82/Staff = 129/student = 177). After Board review during the January Board meeting the following top priorities were determined: 3 day break at thanksgiving, 1 week Spring Break, 2 week Winter Break, Current Legal Holidays, Inservice days to coincide with legal holidays when possible, School start during 2<sup>nd</sup> or 3<sup>rd</sup> week in August and School end 2<sup>nd</sup> or 3<sup>rd</sup> week in May. Calendar Options 1 and 2 (see attached) were created using the before mentioned criteria and Principals were asked to determine their sites/ASC final calendar (option 1 or option 2) decision for 2027-2029 calendars and provide comments. See attached. After comments were reviewed, an Option 2 revised version of the calendar was created to incorporate some simple changes that did not significantly impact the scheme of the calendar Option 2.

No cost is associated with this action.

**ALTERNATIVES:**

1. Approve proposed fy27, fy28, fy29 school calendars (Option 1, Option 2 or Option 2-revised) as presented.
2. Disapprove a proposed fy27, fy28, fy29 school calendars (Option 1, Option 2 or Option 2-revised) as presented.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the proposed Revised Option 2-school calendar as presented.

### 3-year Calendar Decision by Site

Principals: Please record your sites/ASC make the final calendar (option 1 or option 2) decision and include comments

Site	Calendar Choice	Comments
Deering	<b>2</b>	Prefer option 2 but mentioned parents of younger children might prefer option 1.
Buckland	<b>2</b>	Liked the subsistence break in September
Selawik	<b>1</b>	We have chosen calendar 1 in Selawik. There is one thing that we would like to request, and that is to change our Monday early day to Friday. We are hoping to get activities back in the villages for next year, and if we do we need that to be on Friday so our kids traveling will not miss as many classes if possible. This is about the kids. This is not about the district and their workers. We think this would be much better for all schools and students.
Noorvik	<b>2</b>	Noorvik ASC unanimously voted in favor of calendar option 2. Comment highlights included that the week in September is prime caribou hunting time, and the students might be more likely to participate in subsistence activities if they are not being marked absent from school. They also liked that it is different. Those were the points that tipped it in favor of #2. Other comments were in comparing the two. It was also appreciated that the Board/district wanted and actively pursued their input. And the Principal assured them that the input and would consider it.
Noatak	<b>2</b>	Likes the Inservice in September because it will be good for subsistence activities.
Kivalina	<b>1</b>	Thought it would be better to not have the Inservice after school started because it might mess up kids' daily schedules (waking up for the school day, etc...).
Kiana	<b>1</b>	Main comments of why they preferred option one over option two were: Teachers wanting the training up front and not a week's worth in September Teachers and parents not wanting the kids to have a week break in September, right after they were finally getting in the flow of things. They were afraid it would upset the early educational flow of the school.
Ambler	<b>1</b>	Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts. Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition
Shungnak	<b>2</b>	Picked option 2 because of 2-week winter break, school starts on 13 August vs 17 August.
Kobuk	<b>1</b>	Overall vote was for 1, but comments are: "like option 1 because wanted Inservice up front and felt that the Inservice in August was useful". Some liked option 2 because they "liked the idea of a subsistence week".
KMHS	<b>2</b>	Comments: ASC really liked the subsistence section on the calendar in September. The community said they enjoyed the idea of having a week off after being here for a few weeks to allow students, and staff to have a break along with a chance to make changes needed.
JNES	<b>ASC =2 Staff = 1</b>	June Nelson and KMHS have a joint ASC and that group picked option #2. However, JNES staff predominantly supported calendar option 1. Below is a summary of comments in support of 1 and against option 2. In favor of Option 1 <ul style="list-style-type: none"> <li>• Option 1's end-of- quarter dates fall before scheduled parent conference days allowing for grades to be finalized before discussions with families.</li> <li>• Three non-student days of inservice in Jan/Feb help to break up that long block of time.</li> </ul> Against Option 2 <ul style="list-style-type: none"> <li>• Several staff did not like the week of inservice in September which could serve as a setback after developing routines in the beginning weeks</li> <li>• The March parent conferences are held before the end of quarter</li> </ul>



# DRAFT OPTION 1: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar

**Key:**  
 I = Inservice day  
 W = Work day  
 S = School day  
 H = Legal holiday  
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	H	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	I	S	S	S	S	
11	12	13	14	15	16	17
	P	S	S	S	S	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	11
W	1	H	0
I	4	P	

Total	22	S	21
W	0	H	1
I	0	P	

Total	21	S	20
W	0	H	0
I	1	P	

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	I	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
				H		
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	I	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	17
W	0	H	2
I	1	P	

Total	15	S	14
W	0	H	1
I	0	P	

Total	21	S	19
W	0	H	1
I	1	P	

Total	20	S	18
W	0	H	0
I	2	P	

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	P	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	170
Holidays	6
Work days	2
Parent Conf.	2
Inservice	10
<b>Total</b>	<b>190</b>

Shaded dates = end of quarter/semester

1st QTR 38  
2nd QTR 45  
3rd QTR 47  
4th QTR 40

83  
87

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

**School Closures will be made-up on the following Saturday of the same week**

# DRAFT OPTION 2: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar



**Key:**  
 I = Inservice day  
 W = Work day  
 S = School day  
 H = Legal holiday  
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	I	I	I	I	I	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
			S	S		
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	I	S	S	S	S	
18	19	20	21	22	23	24
	P	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	13
W	1	H	0
I	2	P	0

Total	22	S	17
W	0	H	1
I	4	P	0

Total	22	S	20
W	0	H	0
I	1	P	1

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	S	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					I	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	18
W	0	H	2
I	0	P	0

Total	15	S	14
W	0	H	1
I	0	P	0

Total	21	S	19
W	0	H	1
I	1	P	0

Total	20	S	19
W	0	H	0
I	1	P	0

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	P	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	S	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	170
Holidays	6
Work days	2
Parent Conf.	2
Inservice	10
Total	190

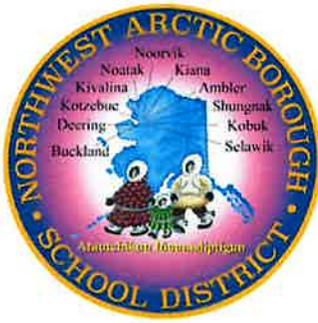
Shaded dates = end of quarter/semester	
1st QTR	37
2nd QTR	45
3rd QTR	47
4th QTR	41
	82
	88

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week



# DRAFT REVISED OPTION 2: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT 2026-2027 District Calendar

**Key:**  
 I = Inservice day  
 W = Work day  
 S = School day  
 H = Legal holiday  
 V = Vacation

Aug-2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	I	I	W	S	S	
16	17	18	19	20	21	22
	S	S	S	S	S	
23	24	25	26	27	28	29
	S	S	S	S	S	
30	31					
	S					

Sep-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	H	I	I	I	I	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	S	S	S	S	S	
27	28	29	30			
	S	S	S			

Oct-2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	I	S	S	S	S	
18	19	20	21	22	23	24
	P	S	S	S	S	
25	26	27	28	29	30	31
	S	S	S	S	S	

Total	16	S	13
W	1	H	0
I	2	P	0

Total	22	S	17
W	0	H	1
I	4	P	0

Total	22	S	20
W	0	H	0
I	1	P	1

Nov-2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
	S	S	S	S	S	
8	9	10	11	12	13	14
	S	S	S	S	S	
15	16	17	18	19	20	21
	S	S	S	S	S	
22	23	24	25	26	27	28
	S	S	V	H	H	
29	30					
	S					

Dec-2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
		S	S	S	S	
6	7	8	9	10	11	12
	S	S	S	S	S	
13	14	15	16	17	18	19
	S	S	S	S	S	
20	21	22	23	24	25	26
	V	V	V	V	H	
27	28	29	30	31		
	V	V	V	V		

Jan-2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
					H	
3	4	5	6	7	8	9
	S	S	S	S	S	
10	11	12	13	14	15	16
	S	S	S	S	S	
17	18	19	20	21	22	23
	I	S	S	S	S	
24	25	26	27	28	29	30
	S	S	S	S	S	
31						

Feb-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	I	I	
14	15	16	17	18	19	20
	S	S	S	S	S	
21	22	23	24	25	26	27
	S	S	S	S	S	
28						

Total	20	S	18
W	0	H	2
I	0	P	0

Total	15	S	14
W	0	H	1
I	0	P	0

Total	21	S	19
W	0	H	1
I	1	P	0

Total	20	S	18
W	0	H	0
I	2	P	0

Mar-2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	S	S	S	S	S	
7	8	9	10	11	12	13
	S	S	S	S	S	
14	15	16	17	18	19	20
	V	V	V	V	H	
21	22	23	24	25	26	27
	S	S	S	S	S	
28	29	30	31			
	P	S	S			

Apr-2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				S	S	
4	5	6	7	8	9	10
	S	S	S	S	S	
11	12	13	14	15	16	17
	S	S	S	S	I	
18	19	20	21	22	23	24
	S	S	S	S	S	
25	26	27	28	29	30	
	S	S	S	S	S	

May-2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
	S	S	S	S	S	
9	10	11	12	13	14	15
	S	S	S	S	S	
16	17	18	19	20	21	22
	S	S	W			
23	24	25	26	27	28	29
30	31					

Student Days	169
Holidays	6
Work days	2
Parent Conf.	2
Inservice	11
Total	190

Shaded dates = end of quarter/semester

1st QTR	37	82
2nd QTR	45	
3rd QTR	47	87
4th QTR	40	

Total	19	S	17
W	0	H	1
I	0	P	1

Total	22	S	21
W	0	H	0
I	1	P	0

Total	13	S	12
W	1	H	0
I	0	P	0

School Closures will be made-up on the following Saturday of the same week

## MEMORANDUM

---

**TO:** NWABSD Board of Education Members  
**DATE:** June 3rd, 2025

**FR:** Office of the Superintendent  
**NUMBER:** 25-163  
**SUBJECT:** Approval of June Nelson Scholarship recipient

**ABSTRACT:**

Board approval is required for NWABSD June Nelson Scholarship recipients.

**ISSUE:**

Discussion to review applicant and determine recipient of the 2025 NWABSD June Nelson Scholarship. Selection of recipient of the June Nelson Scholarship 2025, application materials will be presented during executive session due to FERPA.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

This year we had one student apply for the NWABSD June Nelson Scholarship. Review of the application and discussion will take place in executive session due to privacy considerations.

**ALTERNATIVES:**

1. Approve the Memorandum
2. Disapprove the Memorandum
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the qualified applicant per discussion/selection in executive session.

## MEMORANDUM

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**TO:** NWABSD Board of Education Members

**DATE:** June 2, 2025

**FR:** Office of the Superintendent

**NUMBER:** 25-164

**SUBJECT:** Approval of FY25  
Budget Revision 3

**ABSTRACT:**

The School Board shall establish and maintain a balanced budget.

**ISSUE:**

At issue is the approval of the FY25 District Operating Fund Budget Revision #3

**BACKGROUND AND/OR PERTINENT INFORMATION:**

- **Original Budget:**
  - Approved at the April 30, 2024, Regular School Board meeting
  - Revenue: \$63,879,260
  - Expenditures: \$66,535,595
  
- **Revision #1:**
  - Approved at the August 27, 2024, Regular School Board meeting
  - Revenue: \$67,624,192
  - Expenditures: \$67,510,831
  
- **Revision #2:**
  - Approved at the January 21, 2025, Regular School Board meeting
  - Revenues: \$79,634,230
  - Expenditures: \$80,953,218
  - Transfer In (Other Funds): \$1,500,000
  - Transfers Out (Other Funds): \$3,005,214 (no change)
  
- **Revision #3 (Presented for Review):**
  - **Revenues:** \$79,634,230 (no change)
  - **Expenditures:** \$80,953,218 (no change)
  - **Transfer In (Other Funds):** \$1,500,000 (no change)
  - **Transfers Out (Other Funds):** \$3,005,214 (no change)

**Adjustments in Revision #3:**

This revision DOES NOT include a change to budgeted revenue or budgeted expenditures.

The adjustment in personnel expenditures of approximately \$2.4 million is due to vacancies and projected salaries and benefits for FY25. This revision reallocates those unencumbered funds to reflect the change of budgeted to actual salaries and benefits district-wide, as well as non-personnel increases of approximately \$850,000 to the budget for actual heating fuel expenses, copier maintenance expenses, and property & liability insurance.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve Revision #3 of the FY25 District Operating Fund Budget as presented.

**ALTERNATIVES:**

1. Approve Revision #3 of the FY25 District Operating Fund Budget as presented;
2. Disapprove Revision #3 of the FY25 District Operating Fund Budget as presented;
3. Take no action.

**Northwest Arctic Borough School District  
FY25 Budget**

	FY25	FY25	Changes
	<u>Current Budget</u>	<u>Budget REVISION #3</u>	
<b><u>REVENUE</u></b>			
Other Local Revenue	\$2,100,000	\$2,100,000	\$0
Earnings on Investments	\$770,000	\$770,000	\$0
Donations/Contributions	\$0	\$0	\$0
Borough Appropriation	\$8,068,263	\$8,068,263	\$0
E-rate Program	\$19,452,945	\$19,452,945	\$0
State Foundation	\$41,069,924	\$41,069,924	\$0
Quality Schools	\$105,925	\$105,925	\$0
TRS On-behalf	\$2,505,160	\$2,505,160	\$0
PERS On-behalf	\$447,788	\$447,788	\$0
Revenue - Other State Sources	\$1,649,524	\$1,649,524	\$0
Impact Aid Program	\$3,441,882	\$3,441,882	\$0
<b>TOTAL REVENUES</b>	<b>\$79,611,411</b>	<b>\$79,611,411</b>	<b>\$0</b>
<b><u>TRANSFERS IN</u></b>			
CIP Reserved Local Share	\$1,500,000	\$1,500,000	\$0
<b>TOTAL TRANSFERS IN</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$0</b>
<b><u>EXPENSES</u></b>			
Certificated Salaries	\$15,544,407	\$15,356,694	(\$187,713)
Non-Certificated Salaries	\$9,312,698	\$8,606,866	(\$705,832)
Leave Pay Out	\$285,000	\$324,109	\$39,109
Stipends	\$87,750	\$107,750	\$20,000
Employee Benefits	\$12,662,084	\$12,624,334	(\$37,750)
TRS On-behalf	\$2,505,160	\$2,505,160	\$0
PERS On-behalf	\$447,788	\$447,788	\$0
<b>SUBTOTAL: Personnel</b>	<b>\$40,844,887</b>	<b>\$39,972,701</b>	<b>(\$872,186)</b>
Professional & Technical Services	\$4,840,647	\$4,840,647	\$0
Staff Travel	\$428,000	\$428,000	\$0
Board Travel	\$83,852	\$83,852	\$0
Student Travel	\$1,169,775	\$1,169,775	\$0
Utility Services	\$21,696,384	\$21,696,384	\$0
Energy-includes electricity & fuel	\$4,323,719	\$5,141,043	\$817,324
Other Purchased Services	\$4,470,556	\$4,523,541	\$52,985
Property & Liability Insurance	\$1,396,452	\$1,397,452	\$1,000
Supplies, Materials & Media	\$1,765,266	\$1,766,143	\$877
Tuition	\$40,000	\$40,000	\$0
Dues & Fees	\$88,680	\$88,680	\$0
Inventoried Equipment	\$55,000	\$55,000	\$0
Indirect Cost Recovery	(\$250,000)	(\$250,000)	\$0
<b>SUBTOTAL: Non-Personnel</b>	<b>\$40,108,331</b>	<b>\$40,980,517</b>	<b>\$872,186</b>
<b>TOTAL EXPENSES</b>	<b>\$80,953,218</b>	<b>\$80,953,218</b>	<b>\$0</b>
<b><u>TRANSFERS OUT</u></b>			
Food Service Fund	\$1,200,000	\$1,200,000	\$0
ATC	\$1,105,214	\$1,105,214	\$0
Star of the Northwest - Magnet School	\$100,000	\$100,000	\$0
Teacher Housing Fund	\$450,000	\$450,000	\$0
Special Revenue Fund	\$150,000	\$150,000	\$0
<b>TOTAL TRANSFERS OUT</b>	<b>\$3,005,214</b>	<b>\$3,005,214</b>	<b>\$0</b>
<b>INCREASE (DECREASE)-UNRESERVED FB</b>	<b>(\$2,847,021)</b>	<b>(\$2,847,021)</b>	<b>\$0</b>
<b>FY24 Fund Balance</b>	<b>\$10,927,573</b>	<b>\$10,927,573</b>	
Decrease in Fund Balance	\$2,847,021	\$2,847,021	
Estimated Prepaid & Inventory for FY25	\$2,800,000	\$2,800,000	
<b>Projected FY25 Fund Balance</b>	<b>\$5,280,552</b>	<b>\$5,280,552</b>	

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025,

**NUMBER:** 25-165

**FR:** Office of the Superintendent

**SUBJECT:** Approval of MOA with  
Northern Industrial  
Training

**ABSTRACT:**

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$639,175 to provide training in Heavy Equipment Operator (CET) training, Commercial Driver's License (CDL) training, Heavy Equipment Mechanic training, and Microsoft Office 365 training.

**ISSUE:**

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

This Memorandum of Agreement (MOA) will utilize Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, Heavy Equipment Mechanic, and Microsoft Office 365 training services in Kotzebue and the NIT facility in Palmer. This model offers the most economical delivery of this type of certification and training, encompassing both classroom and hands-on instruction, as well as testing and certification. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	Sept 22 – Oct 24, 2025
CDL Training	Oct 27 – Nov 21, 2025
Microsoft Office 365 (AM and PM classes)	Nov 10 – Nov 14, 2025
Heavy Equipment Mechanic	Dec 1 – Jan 23, 2026
CDL Training	Feb 2 – Feb 27, 2026
Heavy Equipment Operator	Apr 20 – May 22, 2026

**Funding:** Grant, Tuition, & ATC General funds

**ALTERNATIVES:**

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$639,175 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$639,175 as presented.



# TRAINING ESTIMATE

**FROM:**

Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**

Joseph Groves  
 ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1501  
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

**JOB DESCRIPTION**

NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on September 22, 2025 and Palmer training will start on October 6th, 2025. Estimate is built for 5 - 8 participants.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) 9/22/25 – 10/3/25</b>			
5 Week CET - Flat Rate (5 to 8 Students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	8	\$ 320.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
<b>NOTE: If no meals provided full per diem with be charged</b>			
<b>Phase II (Palmer) 10/6/25 – 10/24/25</b>			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	8	\$ 1,000.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	8	\$ 32,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	8	\$ 3,600.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
<b>NOTE: No minimum for onsite training</b>			
<b>NOTE: Class Schedule in Kotz is 8AM-5PM</b>			
<b>NOTE: Class Schedule in Palmer is M-F 10HR/DAY</b>			
<b>NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 144,930.00</b>

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

\_\_\_\_\_  
 Mary Hass  
 PREPARED BY

\_\_\_\_\_  
 February 5, 2025  
 DATE

\_\_\_\_\_  
 ACCEPTED BY

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
 PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
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**TO:**  
 Joseph Groves  
 ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1501  
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

**JOB DESCRIPTION**

NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on Oct 27th, 2025 and students will travel in one group to Palmer for training starting on November 3rd, 2025.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) 10/27/25 – 10/31/25</b>			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
<b>NOTE: If no meals provided full per diem will be charged</b>			
<b>Phase II (Palmer) 11/3/25 – 11/21/25</b>			
Student Lodging & Meals (\$200 x 20 = 4000.00)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 15 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
<b>NOTE: 3 Students Per Truck</b>			
<b>NOTE: Class Schedule in Kotz is M - F 8AM-5PM</b>			
<b>NOTE: Class Schedule in Palmer is M-F 10HR/DAY</b>			
<b>NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 115,965.00</b>

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

<p align="center">_____          Mary Hass          PREPARED BY</p> <p align="center">_____          ACCEPTED BY</p> <p align="center">_____          ACCOUNTS PAYABLE NAME &amp; EMAIL</p>	<p align="center">February 5, 2025          DATE</p> <p align="center">_____          DATE</p> <p align="center">_____          PO NUMBER (if required)</p>
---	---



# TRAINING ESTIMATE

**FROM:**

Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:** Joseph Groves

ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1501  
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

**JOB DESCRIPTION**

NIT will conduct Microsoft Office 365 Training in Kotzebue starting on November 10, 2025.

Courses:	Dates of Training:	Location:	Student Count:
Office 365	Nov 10-14 8 AM - 5PM	Kotzebue	12
Excel Training	Nov 10-14 6PM - 9 PM	Kotzebue	12

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,850.00	5	\$ 9,250.00
Instructor Travel Day	\$ 650.00	2	\$ 1,300.00
MS Office Materials (Per Student)	\$ 100.00	12	\$ 1,200.00
Excel Course Materials - Per Student	\$ 100.00	12	\$ 1,200.00
Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	7	\$ 280.00
Airport Parking (Cost)	\$ 25.00	7	\$ 175.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
<b>NOTE: If no meals provided full per diem with be charged</b>			
<b>NOTE: Down Day/Weather No Training \$1100</b>			
<b>NOTE: Payment in Excess of 45 days will be charged 1.5%</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 14,005.00</b>

NOTE: 3% Charge for Credit Card Payment  
 NOTE: Payment in full is due upon scheduling and non-refundable.

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price

\_\_\_\_\_  
 Mary Hass  
 PREPARED BY

\_\_\_\_\_  
 May 19, 2025  
 DATE

\_\_\_\_\_  
 ACCEPTED BY

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
 PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**  
 Joseph Groves  
 ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1501  
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Excelerated Heavy Duty Mechanics Training in Kotzebue and Palmer per schedule below.			
<b>Courses Trained:</b>	<b>Dates of Training:</b>	<b>Location</b>	<b>Student Count:</b>
Heavy Duty Mchanics	6 Weeks	Kotz & Palmer	6 Students
<b>Phase I Kotzebue</b>			
Week - 1 Monday thru Saturday 12/1 – 12/6			
Week - 2 Monday thru Friday 12/8 – 12/12			
Week - 3 Monday thru Friday 12/15 – 12/19			
<b>Phase II Palmer</b>			
Week - 4 Monday thru Saturday 1/5 – 1/11			
Week - 5 Monday thru Friday 1/12 – 1/16			
Week - 6 Monday thru Friday (1/2 day last day) 1/19 – 1/23			

	UNIT PRICE	QUANTITY	AMOUNT
<b>Kotzebue 12/1/25 - 12/19/25</b>			
Heavy Duty Mechanics Program	\$ 68,000.00	1	\$ 68,000.00
Instructor Travel Days	\$ 650.00	1	\$ 650.00
Instructor Down Days	\$ 650.00	3	\$ 1,950.00
Instructor Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	20	\$ 800.00
Materials estimate (Per Person)	\$ 100.00	6	\$ 600.00
Airport Parking (At Cost)	\$ 25.00	20	\$ 500.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
<b>NOTE: If no meals provided full perdiem with be charged</b>			
<b>Palmer 1/5/26 - 1/23/26</b>			
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 16 days = \$480)	\$ 480.00	6	\$ 2,880.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Shop Materials (Flat Rate)	\$ 1,000.00	1	\$ 1,000.00
<b>NOTE: Does Not include Tools</b>			
<b>NOTE: This class is designed for 6 students, additional students can be added with additional tuition</b>			
<b>NOTE: Down Day No Training/Travel \$1100</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 103,380.00</b>

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

\_\_\_\_\_  
 Mary Hass  
 PREPARED BY

February 5, 2025  
 DATE

\_\_\_\_\_  
 ACCEPTED BY

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
 PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
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[Joseph Groves <jgroves@nwarctic.org>](mailto:Jgroves@nwarctic.org)

**JOB DESCRIPTION**

NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on Feb 2, 2026 and students will travel in one group to Palmer for training starting on Feb 9, 2026.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) 2/2/26 – 2/6/26</b>			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
<b>NOTE: If no meals provided full per diem with be charged</b>			
<b>Phase II (Palmer) 2/9/26 – 2/27/26</b>			
Student Lodging & Meals (\$200 x 20 = 4000.00)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 15 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
<b>NOTE: 3 Students Per Truck</b>			
<b>NOTE: Class Schedule in Kotz is M - F 8AM-5PM</b>			
<b>NOTE: Class Schedule in Palmer is M-F 10HR/DAY</b>			
<b>NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 115,965.00</b>

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Mary Hass <small>PREPARED BY</small>	February 5, 2025 <small>DATE</small>
<small>ACCEPTED BY</small>	<small>DATE</small>
<small>ACCOUNTS PAYABLE NAME &amp; EMAIL</small>	<small>PO NUMBER (if required)</small>



# TRAINING ESTIMATE

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 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
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**JOB DESCRIPTION**

NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on April 20, 2026, and Palmer training will start on May 2, 2026. Estimate is built for 5 - 8 participants.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) 4/20/26 - 5/1/26</b>			
5 Week CET - Flat Rate (5 to 8 Students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	8	\$ 320.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
<b>NOTE: If no meals provided full per diem with be charged</b>			
<b>Phase II (Palmer) 5/2/26 - 5/22/26</b>			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	8	\$ 1,000.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	8	\$ 32,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	8	\$ 3,600.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
<b>NOTE: No minimum for onsite training</b>			
<b>NOTE: Class Schedule in Kotz is 8AM-5PM</b>			
<b>NOTE: Class Schedule in Palmer is M-F 10HR/DAY</b>			
<b>NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 144,930.00</b>

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

\_\_\_\_\_  
 Mary Hass  
 PREPARED BY

\_\_\_\_\_  
 February 5, 2025  
 DATE

\_\_\_\_\_  
 ACCEPTED BY

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
 PO NUMBER (if required)

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 3, 2025

**NUMBER:** 25-166

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Contact  
2025-2026 Alaska Humanities Forum

**ABSTRACT:**

Board approval is required for contracts that exceed \$50,000.

**ISSUE:**

At issue is the Board's approval of the 2025-2026 Memorandum of Agreement (MOA) with the Alaska Humanities Forum for a cost not to exceed \$657,762

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Alaska Humanities Forum (AKHF) will facilitate and oversee major components of the New Alaska Native Education Ilisautri Project, including managing the cultural Immersion (Culture Camp/Orientation) for new teachers, 2 gatherings in Kotzebue for C3 educators each year of the grant, and Partnership Meetings. This includes arranging and paying for travel costs associated with these activities. The total cost of these services, including partial salary/benefits for the AKHF C3 Program Director, Manager, and Coordinator, is \$657,762 for the 2025-2026 grant year (08/01/2025 to 07/31/2026)

Detailed Budget Included

Fully funding by grant fund 365 ANE C3 Ilisautri Project

**ALTERNATIVES:**

1. Approve the 2025-2026 Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented;
2. Disapprove the 2025-2026 Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$657,762 as presented;

## Instructions for Completing MOA Form

1. You should have all of the information needed before completing and submitting the MOA. Please review the two-page MOA and if you have questions, contact Brad Eisel at 907-442-1822 or [beisel@nwarctic.org](mailto:beisel@nwarctic.org).
2. If you are not the budget authority (BA) for this MOA, please get the BA's approval as shown by their signature on page 1, prior to submitting for approvals.
3. In the "Contractor Agrees To" section, please be as detailed as possible in describing the services to be provided by the Contractor, such as number of training days, type of service, etc.
4. In the "District Agrees To" section, list in detail what the District is to provide the Contractor for their services, such as reimbursement of air travel, lodging, ground transportation, per diem, miscellaneous costs (i.e. copies and faxes), and cost of services, such as daily rate, flat fee, etc. Do not enter Payment terms in this section.
5. In the "Payment Terms" section, detail the instructions for the payment(s) to the Contractor (i.e. to be paid in 4 installments as work is performed and invoice is provided, or one payment at the completion of services when invoice is presented).
6. The MOA Control # is filled in on page 1 and on page 2 Section B, after MOA has all required approvals.
7. Remember to give yourself plenty of time to complete the MOA form and get the necessary approvals and signatures prior to having the services performed by the Contractor.
8. This contract may be terminated by either party with a 30-day written notice.

# Northwest Arctic Borough School District

P. O. Box 51 Kotzebue, AK 99752

## MEMORANDUM OF AGREEMENT (MOA)

MOA's for more than \$50,000 must be approved by the School Board prior to start of Contract  
In a fiscal year MOA's to the same Contractor totaling more than \$50,000 must be approved by the School Board prior to start of Contract  
Remember to follow federal procurement regulations when using federal funds to support the MOA

### TAB BETWEEN FIELDS

Contractor: ALASKA HUMANITIES FORUM MOA Control #: \_\_\_\_\_  
Name of Company Contact Brad Eisel for #

Address: 421 WEST 1ST AVENUE SUITE 200 ANCHORAGE AK 99501  
Street or POB City State Zip + four

(907) 770-8420  
Area Code Phone # Fax # E-mail Address

Federal ID #: \_\_\_\_\_ Or Soc. Sec. #: \_\_\_\_\_ Alaska Business License #: 974062  
Enter without Dashes Enter without Dashes

08/01/2025 07/30/2026  W-9 Attached  W-9 Submitted Previously  
Start Date (mmdyy) End Date (mmdyy) Verify with Brad Eisel

Contractor Agrees To: Along with the attached Memorandum of Understanding (MOU), the contractor will consult with Superintendent Terri Walker regarding staffing should any changes occur during the project period to carry out grant activities. If needed the contractor will also provide a list of any qualified applicants for consideration for any open positions. Any non-consumable supplies will revert to the school district at the end of the project period.  
**If additional space is needed, indicate here**  **See attachment**

District Contact Person: Joy Cogburn-Smith Phone #: 907-442-1814 Ext \_\_\_\_\_  
Email Address: jcogburn@nwarctic.org Fax #: (907)

District Agrees To: In addition to the attached Memorandum of Understanding (MOU) the district will pay for all billed services in a timely manner  
**If additional space is needed, indicate here**  **See attachment**

Payment Terms: The consultant will submit service and expenses invoices to the district at least once a month for the amount of work, supplies or travel that has taken place within the specified timeframe.  
**If additional space is needed, indicate here**  **See attachment**

Enter Account Code as:	<u>XXX.XXX.XXX.XXX.410</u>	<u>Amount</u>
Account #:	<u>364.099.350.000.410</u>	<u>\$ 657,762</u>
	<b>Total:</b>	<u>\$657,762.00</u>

MOA Not to Exceed: \$657,762 Budget Authority Approval: \_\_\_\_\_

**Approved September 2024 Board Meeting**

**Additional Conditions/Provisions**

**A - GENERAL INFORMATION**

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than \$50,000 require prior School Board approval before Contractor provides any service. (BP 3312)
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to Brad Eisel. It is important to verify funds are available before submitting.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and NWABSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have approved and signed the MOA.
4. The District Contact Person will be responsible for obtaining the Contractor's signature and submitting the original MOA to Brad Eisel along with a W-9 for tax purposes.
5. The District Contact Person must approve for payment all Contractor invoices and verify receipts and backup documentation prior to submission for payment to the Accounting Department.
6. The Contractor must pay all expenses, and submit receipts for reimbursement, (airline receipt, hotel receipt, other travel related expenses). Mileage tickets are not eligible for reimbursement.
7. MOA's cannot be used for employee contracts or work agreements.
8. Any NWABSD employee who authorizes services prior to the required approvals may be subject to disciplinary action up to and including termination. (BP 4118, 4218)

**B - CONTRACTOR RESPONSIBILITIES**

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit a detailed invoice with the dates the services were provided and the appropriate documentation (copies of itineraries, airline tickets, hotel bills, ground transportation, etc.) to the District Contact Person for approval of payment. This **MOA Control #:** must be on the invoice.
3. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NWABSD or submitted with this MOA.
5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NWABSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
7. This contract may be terminated by either party with a 30-day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.

**Any changes in the terms of this MOA must be on an ADDENDUM FORM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.**

Natalie Dickey

Administrative Services – Fiscal Approval

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date (mm/dd/yy)

Terri Walker

Superintendent –Authorized Signer NWABSD

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date (mm/dd/yy)

Kameron Perez-Verdia

Contractor

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date (mm/dd/yy)

## Memorandum of Understanding (MOU)

Between

The Northwest Arctic Borough School District (NWABSD)

and the Alaska Humanities Forum (AKHF)

This Memorandum of Understanding (MOU) is made and entered into by and between The Northwest Arctic Borough School District (NWABSD), herein referred to as "Lead Fiscal Entity," and the Alaska Humanities Forum (AKHF), herein referred to as "Partner Organization."

### **Article 1: Purpose**

The purpose of this MOU is to establish a formal partnership between NWABSD and AKHF for the implementation of the Ilisautri Project (IL), aimed at increasing Alaska Native student achievement and engagement in Northwest Arctic (NWA) by decreasing educator turnover, improving school cultural responsiveness, and building strong school-community relationships through three core programs.

### **Article 2: Background**

Ilisautri, meaning "teacher" or "to teach" in Iñupiaq, represents a collaboration that leverages the strengths of both organizations to benefit the students and educators of NWA. The project will implement the following core programs:

**Creating Cultural Competence (C3) Model:** Implemented by AKHF, this program aims to increase the cultural competence of educators in their first through fifth years with NWABSD. Activities include direct mentorship, coursework, and participation in a local culture camp.

**EdRising Program:** NWABSD facilitates this program for high school students. Through intra-curricular activities and expanded program offerings, it aims to cultivate a cohort of future educators from the local community.

**Education Program at the Alaska Technical Center:** Developed by NWABSD, this program targets adults, especially paraprofessionals, supporting their pursuit of teacher certification through a cohort model involving virtual coursework, mentorship, and in-person gatherings.

### Article 3: Roles and Responsibilities

#### 3.1 NWABSD (Lead Fiscal Entity) Responsibilities:

Serve as the primary financial overseer for the Ilisautri Project.  
Implement the EdRising and Education Program at the Alaska Technical Center.  
Provide necessary support and resources to facilitate the programs under this MOU.  
Coordinate with AKHF to ensure program objectives are met.

#### 3.2 AKHF Responsibilities:

Implement the C3 model to enhance cultural competence among NWABSD educators.  
Collaborate with NWABSD in planning, execution, and evaluation of the C3 model.  
Provide expertise and resources for the successful execution of cultural competence training.

### Article 4: Financial Arrangements

The NWABSD, acting as the Lead Fiscal Entity, will manage all financial transactions and disbursements related to the Ilisautri Project. Both parties agree to comply with all financial reporting requirements and ensure transparency and accountability in the use of funds.

### Article 5: Term and Termination

This MOU shall be effective, beginning with the date of the last signature hereon, and if the grant is received, ending upon the expiration of the grant project period, or upon mutual agreement of the parties, whichever occurs first.

### Article 6: Amendments

This MOU may be amended or modified only by a written agreement signed by both parties.

### Article 7: Signatures

This MOU is executed as of the latest date of signature below and indicates the agreement of both NWABSD and AKHF to the terms outlined herein.

For the Northwest Arctic Borough  
School District

Name: Mrs. Terri Walker  
Title: Superintendent of Schools  
Date: 2/8/2024

Signature:

DocuSigned by:  
  
E75EE113972A4A0...

For the Alaska Humanities Forum

Name: Kameron Perez-Verdia  
Title: President & CEO  
Date: 2/8/2024

Signature:

DocuSigned by:  
  
6475279B301342F...