

## Board Committee Meetings and Worksession

Tuesday, April 29, 2025 8:15 AM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	8:15 a.m. Legislative Update	<b>Presenter:</b> Christina Hess, Reggie Joule, John Walsh, Lobbyist
2.	9:00 a.m. Board Bylaws Review	<b>Presenter:</b> Amy Eakin, Director of Technology
3.	11:00 a.m. Department Reports	<b>Presenter:</b> Terri Walker & Directors
4.	11:15 a.m. Action Item Review	<b>Presenter:</b> Margaret Hansen, Board President
5.	1:00 p.m. FY26 Budget Review/Finalization	<b>Presenter:</b> Natalie Dickey, Director of Administrative Services
6.	3:15 p.m. Advisory School Council Minutes	<b>Presenter:</b> Terri Walker, Superintendent
7.	Board Committee Meeting Reports	<b>Presenter:</b> Board Members



1:30 Sen. Olson (D) Room 508, 907-465-3707

2:10 Michael Butikofer, PE, Facilities Manager, DEED Offices SOB building, 333 Willoughby Ave., 9<sup>th</sup> floor

4:30 - 4:45 Rep. Holland (NP) Room 418, 907-465-4945

***Tuesday, April 1***

8:30 Rep. Stapp (R) Room 500, 907-465-3004

9:30 Rep. Eischeid (D) Room 412, 907-465-2095

10:00 Sen. Myers (R) Room 7, 907-465-3719

10:15 Rep. Tomaszewski (R) Room 405, 907-465-4457

10:30 Rep. Bynum Room (R) 400, 907-465-3824

11:00 Sen. Yundt (R) Room 417, 907-465-3878

11:15 Rep. Burke (D) Room 108, 907-465-3473

11:30 Sen. Cronk (R) Room 419, 907-465-4527

2:00 David Landes, Dept. Environmental Conservation, Program Manager, VWS, 907-465-5014, 410 Willoughby, 2<sup>nd</sup> floor



## APRIL LEGISLATIVE UPDATE

Greetings from J&H as we pass the halfway mark of the legislative session. This last week the focus was on several of the state's budgets. The House passed [HB 56](#), the FY 25 fast-track supplemental bill. Because oil has ranged around \$73-74 instead of the projected \$78-per-barrel, this bill fills the nearly \$200 million gap resulting from expenses incurred over the current fiscal year. The bill passed the House on a vote of 21-19. However, the vote to pay for it from the Constitutional Budget Reserve (CBR), which requires a three-quarter vote of the body, failed along caucus lines. This means the bill will go over to the Senate without a funding source. However, there will be an opportunity to revisit the CBR vote when the bill returns to the House for concurrence. Historically, members of the House minority have withheld support for the CBR vote until after the Senate approves the bill, thereby preserving its negotiating leverage. Some of the items in the Supplemental Budget:

- \$29 million for disaster relief.
- \$13 million for wildfire suppression.
- \$6.5 million for ferry maintenance.
- \$1.7 million for the VPSO program.
- \$10 million for Alaska Seafood Marketing Management Program (over a three-year period).

The House Finance Committee passed out a proposed \$14 billion state budget for next year with a \$1.9 billion deficit, due largely to a "full" Permanent Fund Dividend of about \$3,800. The \$1.9 billion deficit in the current House budget would drain most of the \$2.8 billion Constitutional Budget Reserve at a time when the state is facing an uncertain situation due to lower oil prices and general economic uncertainty. It is unlikely that the full PFD will remain in the final budget. Added to the deficit, the House has passed an education bill with a \$1,000 increase that was approved this week by the Senate Education Committee, which would add roughly another \$100 million to the budget. The House is expected to take up the budget beginning Monday, beginning with what will likely be a lengthy number of proposed amendments. Look for changes on the Senate side to the operating budget.

Meanwhile, the Senate Finance Committee introduced a reduced version of [SB57](#) capital budget; a 6-minute video can be found [HERE](#). The new version is pared down from Gov. Dunleavy's proposed FY26 Capital Budget, to include only those items that secure federal match funds. The state match to these federal funds total \$172 million in UGF to leverage \$2.355 billion for a total capital budget of \$2.773 billion. This version removes \$250 million of proposed capital projects that do not leverage federal funds. Some of these items may return in later versions of the draft capital budget. It is not unusual for the Finance Committee to rollout a bare bones version and build back from there, although with declining oil prices and falling stock returns it may be a bare bones capital budget this year. This first SB57 Committee Substitute (CS1) work draft "version I" is posted [HERE](#).

Although serious fiscal issues are confronting the legislature, the budget process is on schedule at this point.

Other significant bills are being heard. The retirement bill, [House Bill 78](#), continues to be heard in House Finance, its only committee of referral in the House. It seeks to address Alaska's public sector workforce challenges by proposing a modified version of the state's former Tier 1 defined benefit pension system for teachers, law enforcement officers, and state and local government employees. A financial analysis of the bill from an independent actuary, Cheiron, showed that the bill would cost around \$600 million between now and FY2039. Another analysis is due from Buck, the state's official actuary. They reviewed a similar bill in prior years and their analysis of cost was much higher. It will be interesting to see their review of the bill. A [presentation by the Alaska Municipal League](#) also provided background information including structural concerns with the way the state shares retirement costs with municipalities, as well as the underlying assumptions and methods used in determining annual payments. Some members of the Senate are opposed to the bill, so it faces an uphill battle on the Senate side.

The oil tax bills are also being heard on the Senate side. These bills would provide a new source of much needed revenue. The Senate Resources Committee moved [Senate Bill 92](#) out of committee and it now moves to the Senate Finance Committee. The bill aims to apply Alaska's 9.4% corporate income tax on C Corps to Hilcorp, which is an S Corp. Some are concerned that if the bill passes, Hilcorp would cut back on their investments in oil and gas development in order to pay the tax, estimated at more than \$100 million a year. Even if the bill passes the Senate, it faces a cold reception in the House. Last week, 16 House members [penned this op-ed in the Anchorage Daily News](#), opposing new oil taxes. Additionally, Governor Dunleavy has consistently vetoed new tax measures.

There is a lot to resolve in the remaining days of the legislative session. The Senate and House will need to find alignment on some significant issues before adjourning. We will be watching the action over the next weeks and continue to provide updates. We will also be providing a separate update on the recent action on education funding.

### Calendar

- April 14-15 – The Foraker Group: **“2025 Leadership Summit: Better Together: Partnering for Good.”** Dena’ina Center; info [HERE](#)
- Thurs April 24 – Alaska Children’s Trust: **“Champion for Kids”** info [HERE](#)
- Sun April 20 – 90th Legislative Day
- April 22-24 – AML: **“Alaska Infrastructure Development Symposium”** with U.S. Sen. Murkowski, AFN, AML, BOEM, Denali Commission, ATA, The Foraker Group, ANTHC, AEA, DOT&PF, RurAL CAP, Housing Alaskans, DNR, UA; Dena’ina Center, info [HERE](#)
- Wed April 23 – Commonwealth North: **“Education in Alaska”** w. DEED Commissioner Bishop, ASD Bd Jacobs; Anchorage Museum, 4 to 5:30 p.m.
- Wed May 21 – 121st Legislative Day
- Aug 12-14 – Alaska Municipal League: Summer Legislative Conference; Utqiagvik, info [HERE](#)



## APRIL EDUCATION LEGISLATIVE UPDATE

Last week, the Senate Education Committee moved [HB 69](#) with a committee substitute (see [the bill](#) and the [Sectional Analysis](#) for details). The bill is now in the Senate Finance Committee. Some of the additions to the bill include the following:

- **Class Size Limits:** New provisions that would set target average maximum class sizes; 23 students for grades pre-kindergarten through sixth grade and 30 students for grades seven through twelve. Districts exceeding these limits must report the reasons and plans to comply, with potential eligibility for grant funding at stake to meet these targets. Also note a separate bill has been introduced on class size limits.
- **Open Enrollment Expansion:** The bill facilitates statewide open enrollment, allowing families to choose public schools across districts. Schools may give preference to siblings of current students, children of employees, and military families, with school capacity determined by local school boards.
- **Career and Technical Education Enhancement:** Provisions aimed at boosting career and technical training opportunities for students.
- **Charter Schools:** The state Board of Education would have reduced time to review charter school applications, and appeal processes for denials are established. It also requires the Board of Education, not just the Education Commissioner, to weigh in on charter school application appeals.
- **Homeschooling Funding Requirements:** Requires homeschooled students who receive public funding to participate in standardized testing, alternative assessments, or provide a portfolio. Per the language in the bill, it would only allow allotments to go out if a student “participated in a state standards-based summative assessment or an alternative assessment approved by the department; or submitted a student portfolio based” on established criteria. An amendment delays the implementation to 2026, allowing families and school districts additional time to adjust to the change.
- **Task Force on Education Funding:** The bill establishes a task force to tackle longer term issues, including exploring ways to reduce educational costs and finding other funding opportunities.
- **Academic Progress:** Directs the Department of Education to track and report on academic progress over time.
- **Tracking:** Directs the Departments of Education and Labor to work together to collect long-term data on high school graduates every 5 years until 20 years after graduation.
- **Retained Funds:** Revises the language around how much funding school districts can retain for the management costs of school districts, setting it at 8 percent of funding (the number proposed in the House version) or the actual accrued costs, whichever is lower.
- **Reading Grants:** Additional grants for K-3 students who are not reading at grade level, instead of just offering grants for students who are reading at grade level.

- The **BSA** increase is set at \$1000. This number could be reduced given the state's current fiscal situation.

The bill faces an uphill battle in Senate Finance due to the cost, so some further changes are anticipated. Additionally, Governor Dunleavy has clearly stated his opposition to the bill. In a post on X he said, "*While there was initially positive movement on HB 69, the Senate Education Committee's version falls short of the education reforms Alaskan families deserve and puts inequitable constraints on correspondence school students. Funding alone does not improve outcomes. We need sound policies that boost student achievement and expand learning opportunities. There is still time to pass meaningful reforms that will produce better outcomes for all students rather than restricting choice. This current CS does not pass muster.*" From this statement, one would anticipate that the Governor will veto the bill, absent changes. It is unlikely that there are enough votes to override a veto.

There are a lot of large issues to resolve in the remaining weeks of the legislative session. The Senate and House will need to find alignment on some significant issues, including education funding and policy, in order to adjourn. We will be watching the action over the next weeks and continue to provide updates.

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Chris and Reggie  
J&H Consulting



## MID-APRIL LEGISLATIVE UPDATE

With about four weeks left in regular session, much of the focus has turned to moving the various budgets through the legislative process. Today, Governor Dunleavy followed through with his threatened veto of HB 69, the main education funding bill. HB 69 was amended in the legislative process to include a \$1,000 BSA increase, but it removed all policy language that the Governor supported. 40 votes would be required to override the veto. While a vote is likely to take place, it's an open question whether there will be enough votes to succeed. If an override succeeds, the Governor can still veto the school funding appropriation in the budget. Remember that a policy bill can change the funding formula, but the actual funding comes through the budget bill. The governor plans to introduce a new education funding bill that includes some of his policy initiatives along with a \$560 BSA increase and other targeted funding, to bring a total BSA increase of \$700.

The Senate passed **[SB57 Capital Budget](#)** (FIN); CSSB57(FIN) [HERE](#), which funds infrastructure projects around the state. The capital budget includes \$162 million in UGF spending, including \$19 million for K-12 school major maintenance. Sen. Bert Stedman (R-Sitka), capital budget co-chair of Senate Finance, said the bill mainly funds projects that are federally funded and just need the required state match. "We prioritized essential statewide services – especially in deferred maintenance and public safety – over district-specific projects," he said. The bill next moves to the House for consideration.

Meanwhile, the House passed **[HB53 Operating Budget](#)** 21-19 on party lines. The House version of the budget now has an approximate Permanent Fund dividend of \$1,400 per person instead of \$4,000. If the \$6.2 billion operating budget passed Wednesday is added to the capital budget draft passed Tuesday by the Senate and a planned supplemental budget needed to fix a deficit in the current fiscal year, total spending is close to \$6.6 billion. The problem is that expected revenue is just \$6.1 billion, leaving a large deficit to fill. The House is proposing to spend from the Constitutional Budget Reserve

(CBR), the state's main savings account, to balance the budget. The Senate has signaled they are unwilling to draw from the CBR. The biggest increase in the budget is from the now-vetoed HB 69. With a \$1,000 increase to the base BSA, the bill represents an \$86 million increase to K-12 public school funding. The fate of this funding will depend on a possible override vote, then a possible line-item veto.

The usual process is for the House to pass the operating budget to the Senate, which makes changes, followed by a conference committee to work out differences. In recent years, however, the Senate has passed an omnibus appropriations bill, nicknamed a 'turducken' budget, which combines all of the budgets into one. The Senate has moved these bill to the House and then gaveled out, leaving the House with the option of concurring with the budget or necessitating a special session.

The Senate has also been hearing several tax bills to generate revenue. The Senate passed **[SB113 Apportion Taxable Income; Digital Business](#)** (SEN RLS). The bill clarifies that online sales to Alaskans amount to business activity within the state so they are taxable. The bill has been transmitted to the House for consideration. The Senate Finance Committee has also been hearing **[SB92 Corp. Income Tax; Oil & Gas Entities](#)** (SEN RES), the bill to eliminate the so-called "Hilcorp loophole". Combined, these two revenue measures are estimated to generate somewhere between \$175 to \$245 million per year in new revenue.

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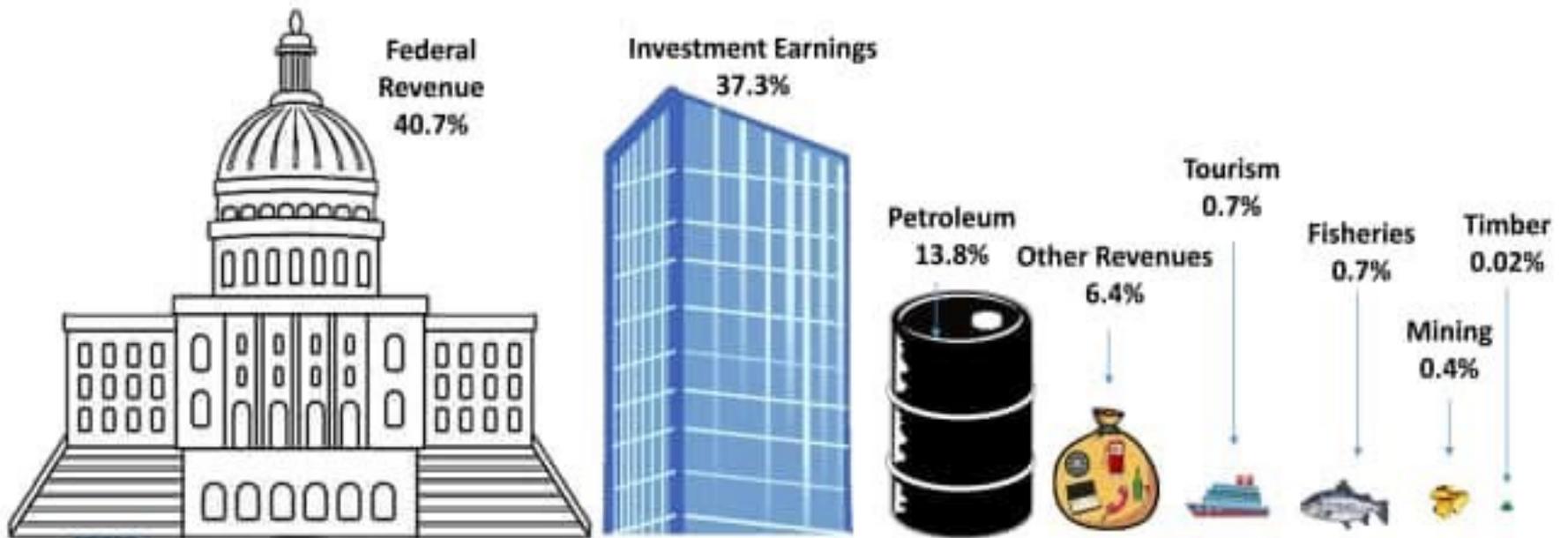
**J&H Consulting**

**Legislative  
Update for  
NWABSD  
April 2025**

# Revenue:

## Relative Contributions to Total State Revenue: FY 2025

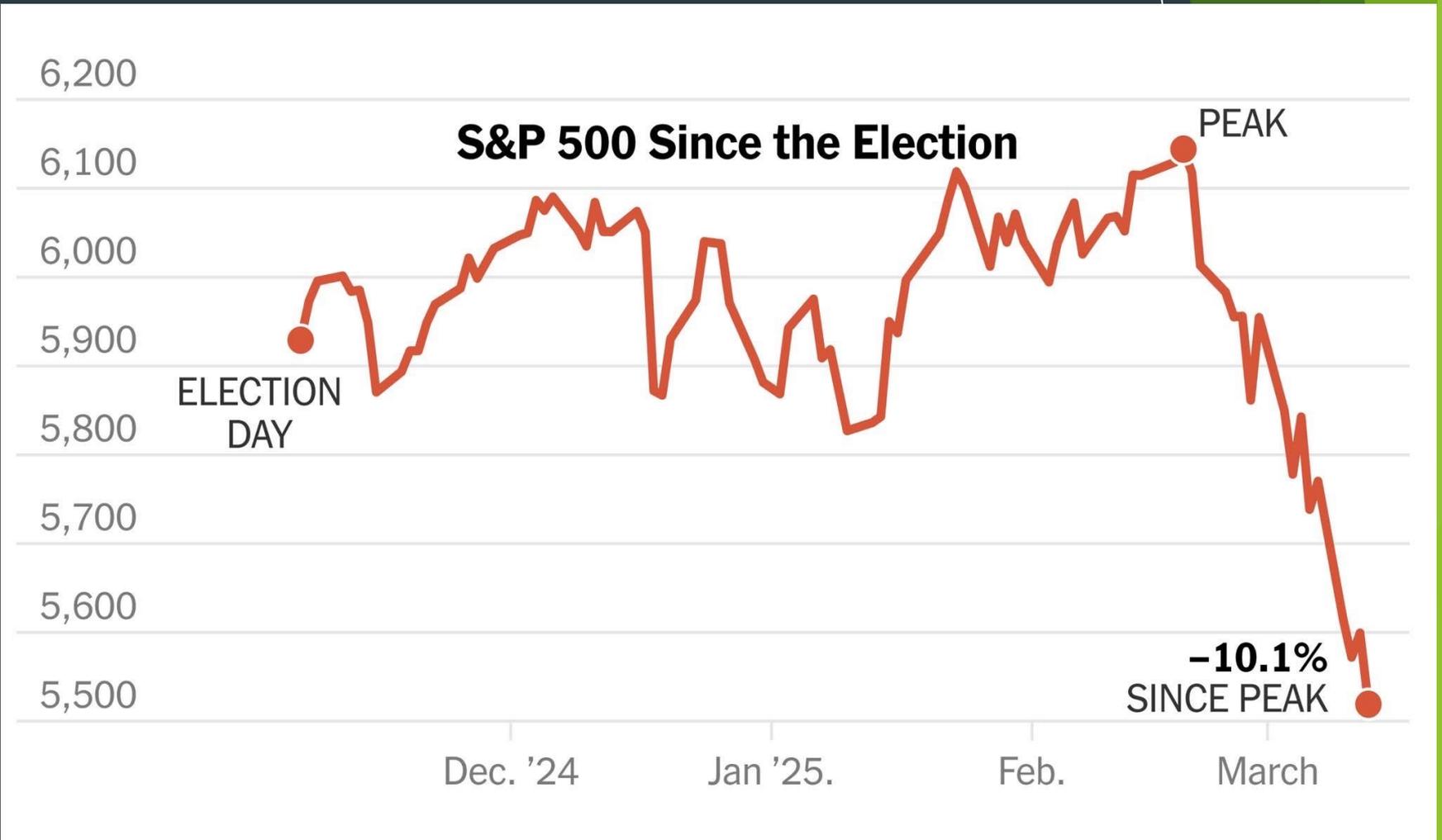
**Total State Revenue: \$16.8 Billion**



Disclaimer: Numbers may not add to 100% due to rounding. Examples may not be to scale.

Source: DOR Fall 2024 Revenue Forecast

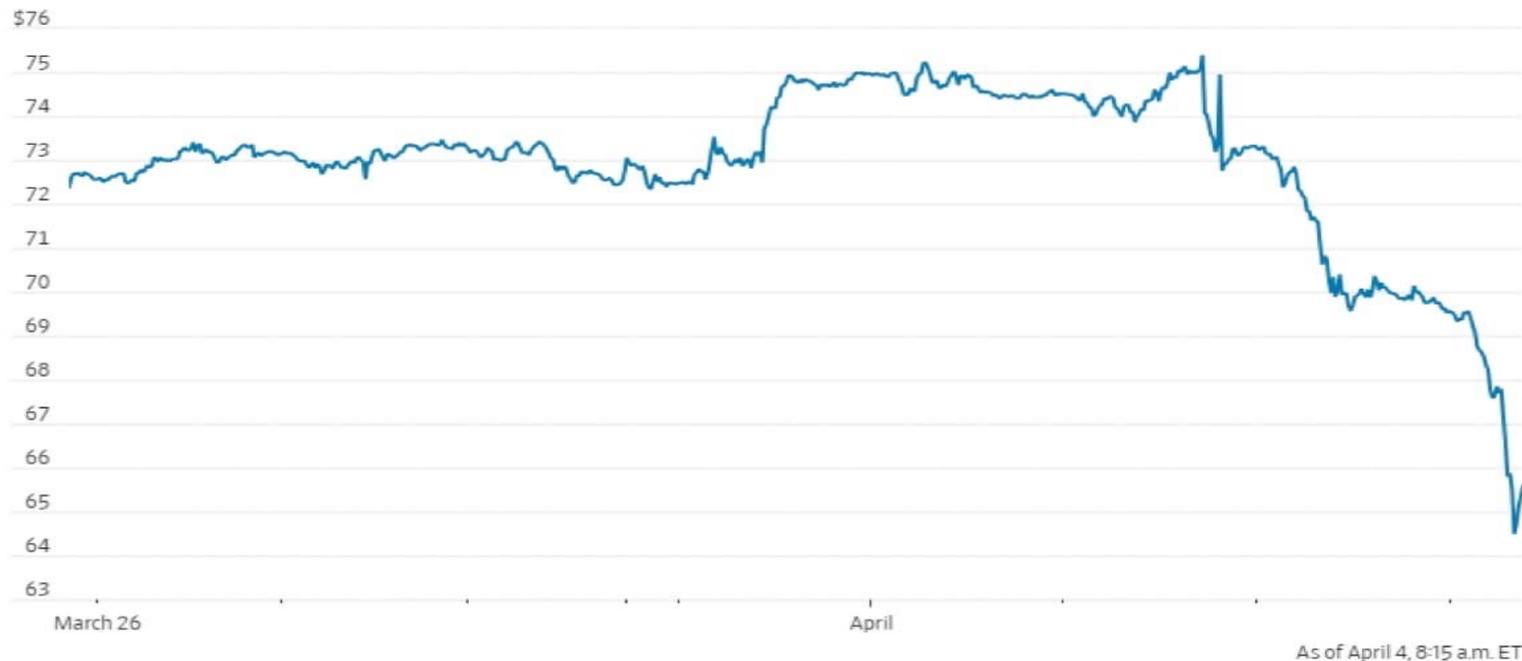
# Fiscal Slide:



# Oil Slide:

 **JUST IN: Oil prices plunge to the lowest level since 2021 - WSJ**

**Brent crude oil, most actively traded contract**



# OPERATING AND CAPITAL BUDGETS:

The State is facing a budget shortfall ranging from \$2 bil. with a full PFD to \$700 mil. with a \$1,400 PFD and a \$684 increase to the BSA. Capital budget limited mostly to projects with federal funding.



Many federal grants and loans are disappearing. Adds a level of uncertainty, especially with Medicaid.



Main focus: Increased education funding, balancing the state budget, gas shortage and energy, pension reform. Conversation of new revenue growing.

# Education funding:

- Capital Budget: NWABSD funded for Fire System Replacement at 6 sites \$6.6 mil.
- Education funding bill is HB 69 passed the House and Senate. Was a mix of policy and BSA increase. Policy stripped out in Sen. Fin and now just a funding bill of \$1,000 BSA, main component of school funding. House concurred with Senate changes.
- Gov. says will veto and an override will require 40 votes.
- **Class Size Limits:** New provisions that would set target average maximum class sizes; 23 students for grades pre-kindergarten through sixth grade and 30 students for grades seven through twelve. Districts exceeding these limits must report the reasons and plans to comply, with potential eligibility for grant funding at stake to meet these targets. Also note a separate bill has been introduced on class size limits.
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**Quyanaqpak and Taikuu  
Working together to advance  
the priorities of NWABSD**



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## NWABSD BOARD OF EDUCATION

### Board Bylaw Worksession

Conducted via Teams and in the NWABSD Boardroom

### Agenda

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**April 28, 2025**

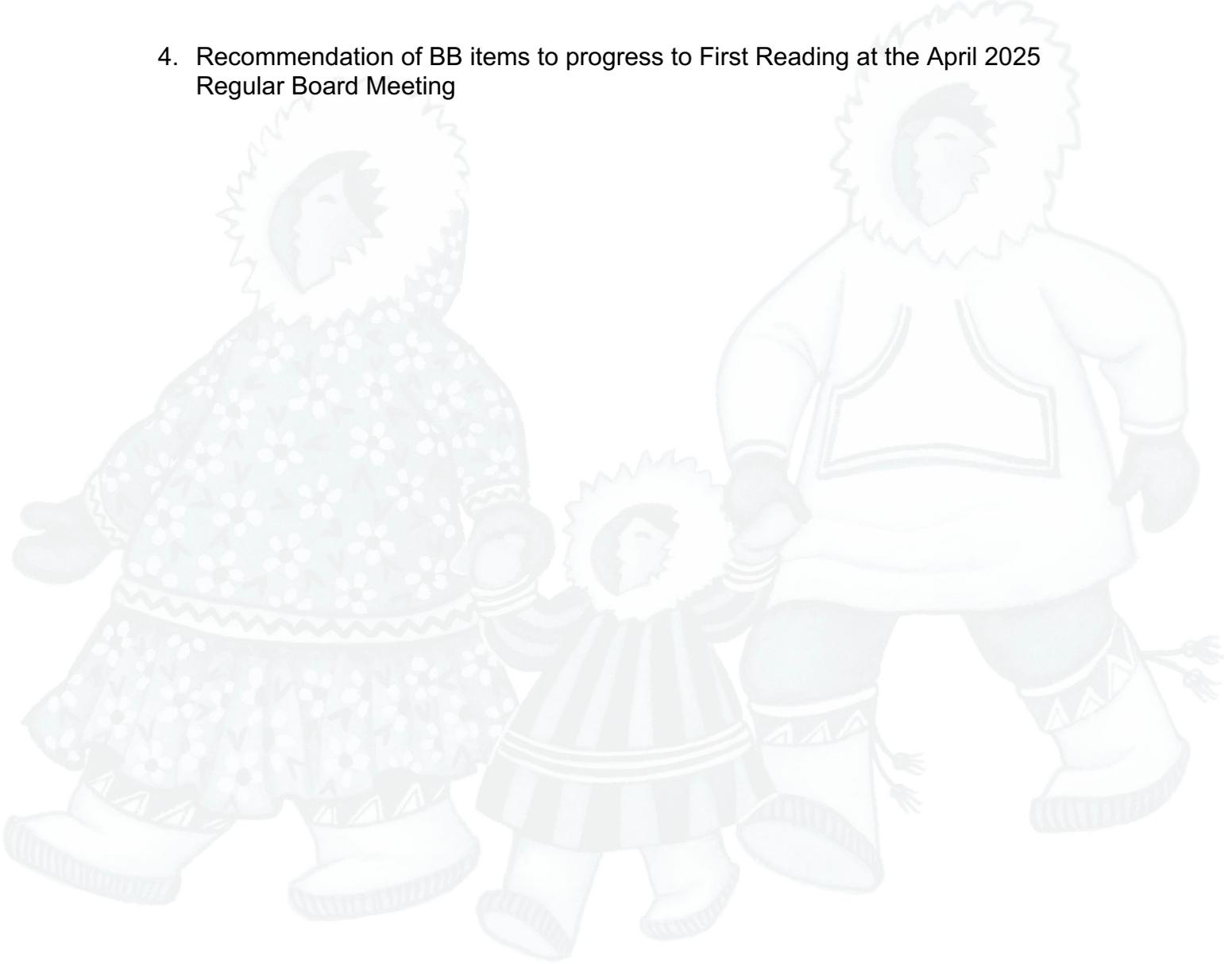
1. Roll Call
2. Items for Board Bylaw Review:
  - a. **BB 9000 Role of School Board and Members (Powers, Purposes, Duties) (1<sup>st</sup> Reading May Not Be Necessary)**
    - i. This update includes an update to the Alaska Statute in the notes section.
  - b. **BB 9122 Vice President (Memo 25-114)**
    - i. This update includes the removal of a law citation and a clarification of duties.
  - c. **BB 9210 Qualifications **\*\*NEW\*\*** (Memo 25-115)**
    - i. This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007.
  - d. **BB 9220 Elections (Memo 25-116)**
    - i. This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes.
  - e. **E 9224 Oath or Affirmation **\*\*NEW\*\*** (1<sup>st</sup> Reading Not Necessary)**
    - i. The NWABSD does not currently have this exhibit. It is the legally required oath that Board members must take and sign – adopted by AASB in 2000.
  - f. **BB 9230 Orientation (Memo 25-117)**
    - i. This update includes a reference to Board Standards.
  - g. **BB 9240 Board Development (Memo 25-118)**
    - i. This update includes a reference to Board Standards.
  - h. **BB 9321 Executive Sessions (Memo 25-119)**
    - i. This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations
  - i. **BB 9330 Membership in Associations (1<sup>st</sup> Reading Not Necessary)**
    - i. This update includes a range of Alaska Administrative Code
3. Items for Board Policy Review
  - a. **BP 6153 School-Sponsored Trips (Memo 25-107)**
    - i. This update moves procedural verbiage to the Administrative Regulation.
    - ii. Temperature ratings were reviewed and not removed per administrative recommendation.
    - iii. **AR 6153 School-Sponsored Trips**

**Technology Director: Amy Eakin**

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

1. This update clarifies procedures and roles while traveling. In addition, sites to travel between has been removed.

4. Recommendation of BB items to progress to First Reading at the April 2025 Regular Board Meeting



## **BB 9000 ROLE OF SCHOOL BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES)**

### **Powers and Duties**

**Note:** Pursuant to [AS 14.08.021, regional A.S. 14.12.030](#), school boards are delegated authority to operate public schools subject to laws and regulations applicable to regional school boards and other school districts.

The School Board's primary goal is to provide each student with an education of the highest quality in keeping with his/her capacity to learn. This goal shall be the basic factor motivating the School Board's execution of its powers and duties.

*(cf. 0200 - Goals for the School District)*

The School Board is responsible for the general control and direction of education in the district and is empowered to carry on and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. This broad authority shall be exercised in accordance with the State and Federal Constitutions, laws and regulations. The School Board may execute any powers delegated by law to it or to the district which it governs, and shall discharge any duty imposed by law upon it or upon the district which it governs.

~~*(cf. 0440—Advisory School Councils)*~~

*(cf. 9200 - School Board Members)*

### **Governance Functions**

The School Board shall consider and approve or disapprove matters submitted to it by the Superintendent or designee and the public and is committed to establishing policies to govern district activities. The School Board shall prescribe bylaws for its own governance with law or with the rules prescribed by the State Board of Education.

*(cf. 9300 - Governance)*

### **Executive Functions**

The Superintendent or designee shall serve as the chief executive officer of the School Board. The School Board delegates to the Superintendent or designee the authority to carry out School Board decisions and to make and carry out any decisions which it delegates. The Superintendent or designee shall be fully responsible for the proper use of this authority. The School Board retains ultimate responsibility for the performance of any powers or duties delegated.

*(cf. 2210 - Administrative Leeway in Absence of Policy)*

## **Judicial Functions**

The School Board believes that positive personnel and public relations rely upon the ability to hear and resolve of grievances, complaints and criticisms. The School Board, convened, shall serve as a body of appeal for grievances, complaints and criticisms in accordance with School Board policies and negotiated employee agreements.

*(cf. 1312 - Complaints Concerning the Schools)*

*(cf. 4144 - Grievances/Complaints)*

*Legal Reference:*

### ALASKA STATUTES

[14.08.021](#) *Authority (regional school boards)*

[14.08.041](#) *Regional school boards*

[14.08.101](#) *Powers (regional school boards)*

[14.08.111](#) *Duties (regional school boards)*

[14.14.060](#) *Relationship between borough school district and borough*

[14.14.065](#) *Relationship between city school district and city*

[14.14.130](#) *Chief school administrator*

[29.35.160](#) *Education (military reservations)*

*Adoption Date: May 23, 1995*

*Revised:*

**Northwest Arctic Borough School District**

## BB 9122 VICE PRESIDENT

Note: The following sample bylaw may be revised as needed. AS 14.14.070 requires the School Board to elect, at a minimum, a president, a clerk/secretary, and, if necessary, a treasurer. There is no language prohibiting the election of a vice president.

The duties of the vice president shall be to:

1. Serve as presiding officer in the absence of the President.
2. Certify or attest to actions taken by the School Board when required.
3. Maintain such other records or reports as required by law.
4. ~~Sign the minutes of the School Board meetings following their approval.~~
5. Sign documents as directed by the School Board on behalf of the district, and sign all other items which require the signature of the vice president.

Commented [AE1]: Move to secretary

In the absence of the President, the Vice-President shall discharge all the duties of the President.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

### ALASKA STATUTES

[14.14.070](#) Organization of school board

~~[14.14.020](#) Bond required~~

Adoption Date: May 23, 1995

Revised:

**Northwest Arctic Borough School District**

## BB 9210 QUALIFICATIONS

Note: Under [AS 14.08.041](#) (governing regional school boards) and [AS 14.12.080](#) (municipal school boards), individuals are eligible to run for school board if they meet local voter qualifications. Local voter qualifications are set forth at [AS 29.26.050](#). To be a qualified local voter, the individual must also meet the requirements to vote in the State of Alaska as defined in the [Alaska Constitution, Article V](#), and [AS 15.05.010](#). The following policy sets forth the qualifications to be a voter in a state and local election, thus qualifying an individual to seek a seat on the school board.

All qualified and interested individuals are encouraged to serve the district and its students by seeking election to the School Board.

*(cf. 9220 - School Board Elections)*

An individual with the following qualifications is eligible to be a member of the School Board:

1. is a citizen of the United States;
2. is 18 years of age or older;
3. is a registered voter in the State of Alaska;
4. has been a resident of the school district for 30 days immediately preceding the election (or appointment); and
5. is not disqualified from voting due to:
  - a. conviction of a felony involving moral turpitude, assuming voting rights have not been restored; or
  - b. a court finding of incompetency, unless the disability no longer exists.

*(cf. 9200 - School Board Members)*

*(cf. 9223 - Filling Vacancies)*

Note: The following language should be utilized by those school boards that have student board members.

A district student is eligible for appointment as an advisory Student School Board Member without meeting the above qualifications.

*(cf. 9110 - School Board Membership, incl. Student School Board Members)*

*Legal Reference:*

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.12.080](#) *Qualification of members*

[15.05.010](#) *Voter Qualification*

[29.26.050](#) *Voter Qualification*

ALASKA CONSTITUTION

[art. 5, sec. 1](#), *Qualified Voters*

[art. 5, sec. 2](#), *Disqualifications*

*Adopted:*

**Northwest Arctic Borough School District**

## BB 9220 SCHOOL BOARD ELECTIONS

School Board members shall be elected for a three-year term in accordance with procedures established by ordinance for municipal elections or by state regulations for regional educational attendance areas.

Any person eligible to be a voter in the district is eligible for School Board membership. ~~However, a~~ district employee may seek election to the School Board but must resign his/her position with the district if elected. ~~electd to the Board must resign his/her position with the Board in order to qualify for Board membership.~~

*(cf. 9110 – Board Membership)*

~~Note: If subject to the provisions of A.S. 39.50.020, elected municipal officers, including school board members are required to file financial disclosure statements upon filing for office and annually after election.~~

Note: The following optional language is intended to avoid situations which may be viewed as a conflict of interest.

A School Board member should resign from the School Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the School Board member's resignation.

*(cf. 9210 - Qualifications)*

*(cf. 9250 - Remuneration, Reimbursement and other Benefits)*

*(cf. 9270 - Conflict of Interest)*

Note: The following options should be revised or deleted as appropriate in light of applicable municipal ordinances or state regulations. AS 29.26.060 requires runoff elections for school boards unless otherwise provided by municipal ordinance. AS 14.08.071 authorizes regional school boards, by resolution, to request of the Lieutenant Governor that runoff elections not be held.

Whenever it is impossible to determine which of two or more candidates has been elected to the School Board, a runoff election shall be held in accordance with law.

Note: If subject to the provisions of AS 39.50.020, elected municipal officers, including school board members, are required to file financial disclosure statements upon filing for office and annually after election.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.051](#) *School board sections*

[14.08.061](#) *Term of office*

[14.08.071](#) *Elections*

[14.08.081](#) *Recall*

[14.12.050](#) *School board terms*

[14.12.080](#) *Qualification of members*

[14.12.110](#) *Single body as assembly and school board*

[14.14.140](#) *Restrictions on employment*

[29.20.300](#) *School boards*

[29.26.060](#) *Runoff elections*

[39.50.020](#) *Report of financial and business interests*

Adoption Date: May 23, 1995

Revised:

**Northwest Arctic Borough School District**

## **E 9224 OATH OR AFFIRMATION**

School board members, before taking office and sign the following oath of affirmation:

"I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska and that I will honestly, faithfully, and impartially discharge my duties as a school board member to the best of my ability."

*Legal Reference:*

[AS 14.12.090](#)

*Adopted:*

**Northwest Arctic Borough School District**

## BB 9230 ORIENTATION

The School Board ~~encourages~~invites all School Board candidates to attend public School Board meetings during the period of their candidacy so that insofar as possible, new members will be prepared to discuss and cast informed votes on matters before the School Board from the time ~~that~~ they are sworn into office.

The Superintendent or designee shall cooperate impartially with all candidates in providing them with information about ~~district~~District activities and school programs.

The School Board and the Superintendent or designee shall help each newly elected member to understand the School Board's commitment to board standards, ~~district~~District operations, and the School Board's functions, policies and procedures as soon after election as possible. Incoming members are encouraged to read the School Board's policies and informational materials on the function of the School Board and the school ~~system~~District, to visit school facilities, and to meet with the Superintendent or designee and School Board president, as needed to become oriented to School Board service.

The incoming member may attend, at ~~district~~District expense, workshops for newly elected members, including such workshops conducted by the Association of Alaska School Boards.

*(cf. 9020 - Board Standards)*

*(cf. 9240 - Board Development-)*

*Legal Reference:*

### ALASKA STATUTES

14.14.160 *Cooperation and support of certain association functions*

*Adoption Date: May 23, 1995*

*Revised:*

**Northwest Arctic Borough School ~~District~~District**

## BB 9240 BOARD DEVELOPMENT

Note: AS 14.14.160 authorizes cooperation with AASB in its training activities and in encouraging and fostering cooperation among school boards.

The public entrusts the School Board with the governance of its schools. The School Board recognizes that in order to live up to that public trust they must strive to meet the board standards they have adopted for themselves. School Board members, like teachers and administrators, need in-service training to assist them in meeting those standards. - As part of their job, School Board Members need to participate in professional development activities that help them understand their responsibilities, stay abreast of new developments in education, and learn new ways to cope effectively with the problems they confront.

School Board members are strongly encouraged to attend at least one or more School Board development activities each year.

School Board members shall report on the development activities they attend at a regular School Board meeting as soon as possible after the School Board member's return.

Funds for School Board development and related travel shall be budgeted annually. Such activities may include state, regional, and national workshops, conferences, conventions, such as those offered by the Association of Alaska School Boards.

(cf. 9020 - Board Standards)

(cf. 9250 - Remuneration, Reimbursement, and Other Benefits)

*Legal Reference:*

### ALASKA STATUTES

14.14.160 *Cooperation and support of certain association functions*

*Adoption Date: May 23, 1995*

Revised:

**Northwest Arctic Borough School District**

## BB 9321 EXECUTIVE SESSIONS

Note: AS 44.62.312 sets forth a strong state policy favoring open meetings and the narrow construction of the exceptions to the public meeting law. The following bylaw reflects the legislature's revisions to AS 44.62.310, relating to executive sessions of the School Board.

Prior to entering an executive session, the School Board first shall meet in open session. At this open meeting, the School Board shall enter an executive session only after a majority of the School Board votes to accept a motion to enter the executive session. The motion shall clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Unless stated in the motion for executive session, or auxiliary to the main question, no other subject may be discussed in that executive session.

The Board may hold executive sessions of the Board in order to discuss: The only subjects that the School Board may discuss in an executive session of the School Board are:

1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the ~~government unit,~~School District,
2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, ~~or~~
- ~~3.~~ 3.4. matters which by law, municipal charter, or ordinance are required to be confidential, or
- ~~3.4.~~ matters involving consideration of government records that by law are not subject to public disclosure.-

~~In order to hold an executive session, the Board shall meet in open session and obtain a majority vote of the Board authorizing the executive session to discuss a particular matter determined by the Board to be exempt from open meeting.~~

*(cf. 1340 - Access to District Records)*

~~No decisions~~ The School Board may be made not take action in an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations. All other action of the School Board. Any formal action must be made in an open meeting.

*(cf. 1120 - School Board Meetings)*

*Legal Reference:*

### ALASKA STATUTES

44.62.310-312 Alaska's Open Meetings Act

~~44.62.310~~ ~~Agency meetings public~~

~~44.62.312~~ ~~State policy regarding meetings~~

*Adoption Date: May 23, 1995*

**Northwest Arctic Borough School District**

## BB 9330 MEMBERSHIP IN ASSOCIATIONS

Membership in recognized associations such as Association of Alaska School Boards will be maintained by the schools for several reasons, including:

1. The inservice education benefits ~~to~~ our staff and School Board which comes s from participation in meetings, conferences, clinics and conventions.
2. Access to the communication media of such associations, such as newsletters, periodicals and advisory services.
3. Representation in actions affecting education in general and the school ~~district~~District in particular.

The School Board in maintaining such membership in no way abdicates its authority over the responsibility for the schools of the ~~district~~District as outlined in state law and Board policy.

The Superintendent or designee is directed to budget funds for such memberships, and for paying the costs of adequate participation of School Board, administration and staff in the activities of such associations s to achieve the purposes listed above.

*Legal Reference:*

### ALASKA STATUTES

[14.07.058](#) Alaska School Activities Association

[14.14.150](#) Association of Alaska School Boards the representative agency of board members

### ALASKA ADMINISTRATIVE CODE

~~[4 AAC 66.010-66.0604](#)~~ ~~[AAC 66.010](#)~~ Regional resource centers

*Adoption Date: May 23, 1995*

Revised:

**Northwest Arctic Borough School ~~District~~District**

## BP 6153 SCHOOL-SPONSORED TRIPS

Note: The following optional policy may be revised or deleted to reflect district philosophy and needs.

The School Board recognizes that school-sponsored trips are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. The School Board believes that careful planning can greatly enhance the value and safety of such trips.

*(cf. 1321 - Solicitation of Funds from and by Students)*

*(cf. 6145 - Extracurricular Activities)*

The Superintendent or designee must approve all trips involving out-of-district travel.

Principals shall ensure that a plan is developed ~~which~~that provides for the safety of students and their proper supervision by certificated and/or classified staff on in-district school-sponsored trips and certificated staff on out-of-district school-sponsored trips. In certain circumstances, the Superintendent or Designee may waive this requirement. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

*(cf. 3541 - Transportation: School-Related Trips)*

In advance of a studententy trip, teachers shall determine educational objectives which relate directly to the curriculum. Principals shall ensure that teachers develop plans ~~which~~that provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

### Approval Procedures

- ~~1. All travel within the District must be approved by the Principal.~~
- ~~2. All travel which takes the student outside of the District or State must be approved by the Principal, and the Superintendent.~~
- ~~3. All out of District travel plans must be on file with the Superintendent's office before travel takes place.~~
- ~~4. The Principal must approve, without exception, all chaperones for travel initiated at a school site.~~
- ~~5. The Superintendent, or his/her designee, must approve all chaperones for travel initiated by the District Office.~~
- ~~6. One week prior to the date the student travel is to occur, the trip sponsor must submit to the Principal a travel plan for approval. Upon approval of the plan, the Principal shall send the plan to the Superintendent.~~

7. ~~An approved Student Travel/Eligibility Form must be on file in the Principal's Office before a student is permitted to travel.~~

Commented [AE1]: Moved to the AR

### **Cold Weather Travel Procedures**

The following procedures were developed to avoid unnecessary risk to students and staff during winter travel.

1. Student travel will not be allowed in temperatures below -35° F and/or adverse weather conditions as determined by principal/coach/Superintendent or Superintendent's designee.
2. Staff travel is not required at temperatures below -35° F.
3. Traveling out of district ~~—provided students;~~ Students may travel provided they are in Kotzebue when the temperature drops below the allowable level for travel and the commercial jet arrives ~~(Alaska Airlines or Frontier) students may travel.~~

*Legal Reference:*

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 06.520](#) *Recreational and athletic activities*

*Revised: June 03, 2008*

*Adopted: April 28, 2004*

*Revised: June 03, 2008*

**Northwest Arctic Borough School District**

## AR 6153 SCHOOL-SPONSORED TRIPS

### Approval Procedures

Commented [AE1]: From BP.

- 1) All travel within the District must be approved by the Site Administrator.
- 2) All travel that takes the student outside of the District or State must be approved by the Site Administrator and the Superintendent.
- 3) All Travel Plans (E 6153) must be on file with the Superintendent's office before travel takes place.
- 4) The Site Administrator must approve, without exception, all chaperones for travel initiated at a school site.
- 5) The Superintendent, or his/her designee, must approve all chaperones for travel initiated by the District Office.
- 6) One week prior to the date the student travel is to occur, the trip sponsor must submit to the Site Administrator a Travel Plan (E 6153) for approval. Upon approval of the plan, the Site Administrator shall send the plan to the Superintendent for approval.
  - i) All in-district travel must be planned and approved no less than 14 days in advance of travel.
  - ii) All out-of-district travel must be planned and approved no less than 30 days in advance of travel.
- 2) An approved Student Eligibility/Travel Form must be on file in the Site Administrator's Office before a student is permitted to travel.
  - i) Students must have written parental permission in order to participate in trips requiring transportation. The district shall provide an alternative educational experience during the school day for students whose parents/guardians do not wish them to participate in a trip.
- 3) An approved Healthcare Emergencies Authorization for Emergency Medical Treatment form must be signed by the parent. A copy must be kept in the Site Administrator's Office, and the original must be kept on the chaperone's person at all times while traveling.

### **General Procedures**

- ~~1. Students must have written parental permission in order to participate in trips requiring transportation. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.~~
- ~~2.1.~~ Students shall remain with the chaperone(s) at all times except as listed below:
  - a. Free-time activities in another village. Chaperones, however, are responsible for checking on students at least once every ~~three hours~~ during free-time activities.
  - b. ~~If At any time,~~ a snowmachine, ATV, or boat is the method of transportation, the student must be accompanied by a chaperone ~~while traveling~~.

- 3-2. On overnight student trips, appropriate female supervision shall be provided for female students, and appropriate male supervision shall be provided for male students.
- 4-3. Students shall not be released to any individual without specific written authorization from the parents/guardian and the Principal Site Administrator prior to the initiation of the trip. Chaperones may refuse to release a student to any individual.
- 5-4. When approved ~~travel plan~~ Travel Plans (E 6153)s include lodging in private homes, explicit parental/guardian permission must be obtained in writing prior to the initiation of the trip. If parents/guardian object, alternative lodging arrangements shall be made.
- 6-5. All students traveling ~~by means other than commercial jet within the region~~ must have access to a District travel bag (survival kit) unless one is provided by the transport company.
- 7-6. All student travel must comply with NWABSD cold weather travel procedures. (see following pages)
- ~~8. Not more than nine NWABSD personnel or students shall be transported at one time in any vehicle. This provision applies to all modes of surface, water or air transportation except commercial jet or other pre-approved aircraft.~~

#### Snowmachine/All-Terrain Vehicle (ATV)/Boat Guidelines Procedures

1. A Travel Plan (E 6153) must be submitted to the Superintendent's office before travel occurs. The Superintendent or designee must approve all travel by snowmachine/ATV/boat in advance.
  - a) The Travel Plan (E 6153) must be approved by the Site Administrator who then submits the Travel Plan (E 6153) to the Advisory School Council or President.
  - b) The Travel Plan (E 6153) must be approved by the Advisory School Council or Advisory School Council President prior to being submitted by the Site Administrator to the Superintendent.
2. Only students in grades five (5) through twelve (12) may travel by snowmachine/ATV/boat. For cultural activities, the grades may be lowered at the discretion of the Site Administrator.
3. Snowmachine travel will be on marked, permanent winter trails between approved sites.
4. All travelers must be team (District-sponsored-group) members and have District-approved chaperones.
5. Snowmachine/ATV/boat drivers/chaperones must be selected from a list of applicants prescreened by the Site Administrator for compliance with applicable State Law and Board Policy. Drivers' and all adult travelers' names must be included on the student permission slips for parent signatures (Student Travel Form for Snowmobile/All-Terrain Vehicle (ATV)/Boat Travel).

6. No snowmachine/ATV/boat trip will be taken without at least two (2) chaperones familiar with the terrain accompanying the students: one (1) chaperone designated as the Travel Guide/Leader and one (1) designated as the Tail Guide. There will be at least one (1) chaperone per every five (5) students. At least two (2) chaperones will accompany each group of students. The Site Administrator and presiding officer of the Advisory School Council must approve the non-certificated individual(s). Chaperones may also be drivers. There will be at least two (2) snowmachines/ATVs on any trip.
  - a) The Travel Guide/Leader shall designate a Tail Guide to travel as the last vehicle to ensure group safety from the rear.
7. The chaperone designated as the Travel Guide/Leader shall work with the Site Administrator, and these two (2) persons shall be jointly responsible for communication and compliance with applicable district rules and policies related to the approved travel. The Site Administrator must confer with the Superintendent or designee, the Advisory School Council President, the Search and Rescue President, and the Travel Guide/Leader no earlier than one hour before the trip is scheduled to begin to discuss whether the trip should take place taking into consideration the weather conditions.
  - a) The weather service for both sites must be contacted prior to departure
  - b) No snowmachine/ATV/boat travel will be permitted if the temperature is below -20° Fahrenheit and/or adverse weather conditions
  - c) Visibility must be greater than five (5) miles
  - d) The weather conditions must be entered into a travel log, which is to be submitted to the Superintendent at the completion of the trip.
8. The traveling group must have survival bags, sleeping bags (one for each person), and a tent (large enough for all travelers to fit comfortably in case of an emergency). There must be 24 hours' worth of emergency food supplies and rations for each traveler, a stove, VHF radio, emergency flares, GPS, and one rifle to be carried by the Travel Guide/Leader for emergency use only. All travelers must have the proper gear for traveling.
  - a) Proper winter gear is defined as heavy boots, a winter hat, a facemask, a parka, snow pants, insulated/heavy gloves, and goggles.
  - b) Proper boat gear is defined as life jackets (one for each person and always worn while on the boat), rubber boots, and raincoats.
  - c) The Site Administrator shall have the authority to determine if a student or chaperone is not wearing the proper gear and deny these individuals the right to take part in the trip.

9. Each snowmachine/ATV/boat shall have the following: spare gas, extra belt, spark plugs, and a toolkit.

10. Approved sites, sites in **BOLD** are allowed to travel to the listed sites:-

**Kivalina:** — Noatak, Kotzebue

**Noatak:** — Kotzebue, Kivalina

**Noorvik:** — Kiana, Kotzebue, Selawik, Buckland

**Kotzebue:** — Kivalina, Noatak, Noorvik, Buckland, Selawik, Kiana

**Kiana:** — Noorvik, Kotzebue, Selawik, Buckland

**Ambler:** — Shungnak, Kobuk, Selawik

**Shungnak:** — Kobuk, Ambler, Selawik

**Kobuk:** — Ambler, Shungnak

**Buckland:** — Deering, Selawik, Kotzebue, Noorvik

**Selawik:** — Buckland, Deering, Noorvik, Kiana, Kotzebue

**Deering:** — Buckland, Selawik

11. Boat travel: Travel between sites is at the discretion of the Site Administrator/Coach/Superintendent or his/her designee.

## Pre-Travel Orientation

1. Prior to any student travel, all chaperones, students, and parents/guardians shall be required to attend a meeting about the proposed trip. The agenda of the meeting shall include:
  - a. The purpose of the trip.
  - b. NWABSD Travel Procedures; and
  - c. Orientation in the proper usage of the District's survival kit, unless **traveling by commercial jet provided by the transport company** (see survival equipment for details).

For school organizations or groups which travel more than once per year for the same purpose (i.e. basketball) parents need to attend only once prior to the beginning of the first trip.

2. If the travel is planned by the District Office, the PrincipalSite Administrator of each school ~~which that~~ sends students on the trip shall be responsible for conducting the pre-travel orientation meeting.

### Student Eligibility Rules for Travel

1. In order to participate in extra/co-curricular activities, students in grades 5 through 12 must demonstrate satisfactory educational progress.
2. Student activities participants lower than 5<sup>th</sup> grade are NOT approved to travel on District-sponsored extra/co-curricular activity trips.
3. 5<sup>th</sup> Grade Eligibility will be based on the teacher's recommendation to the Site Administrator. The Site Administrator makes the final determination on the student's eligibility, which includes current grades, attendance, and behavior.
3. 6<sup>th</sup>-8<sup>th</sup> Grade Eligibility will be based upon prior quarter grades and bi-monthly grade checks.
4. 9<sup>th</sup>-12<sup>th</sup> Grade Eligibility will be based upon prior semester grades and bi-monthly grade checks. The following criteria will determine eligibility:
  1. ~~Students In Middle-level must be emerging In all areas and maintain acceptable behavior and attendance as assessed by the Principal during the participation period time.~~
  2. ~~Students in grades 9 – 12 will be eligible for extra-curricular activity and travel if the student:~~
    - a. A "C" (2.0) average, with no F's to compete and travel in student activities;
    - b. Students with less than a "C" (2.0) average can still practice and be part of an Organization;
    - e. ~~Students ineligible for the grading period (currently the quarter) may become eligible anytime after the mid-grading period (currently four weeks) if at that time (the fifth week) their average has been raised to a 2.5 GPA with no grade lower than a "C".~~
    - d.c. Maintains acceptable behavior and attendance as assessed by the PrincipalSite Administrator during the participation period of time. Students in grades 9-12 must also adhere to all Alaska School Activities Association rules for participation.
- 3.5. All Students must complete the Student Travel/Eligibility Form. In cases where the student receives a disapproval from one or more teachers, the PrincipalSite Administrator or his/her designee shall make the decision to determine the student's eligibility for travel.
- 4.6. All Students are allowed a maximum of fifteen (15) days for student travel per year. Absences for travel beyond the fifteen (15) day limit must have the specific approval of the PrincipalSite Administrator.
- 5.7. All Students must be in regular attendance at school on the day of their departure and depending on the time of day the students return to their

community, the PrincipalSite Administrator will decide if it is appropriate for them to return to school that day.

### Supervision (Chaperone Rights and Responsibilities)

1. Students on approved trips are under the jurisdiction of the School Board and subject to school rules and regulations.
2. Chaperones shall be 21 years of age or older.
3. Chaperones are expected to set an example of proper behavior. In addition, chaperones must be supervising students at all times.
4. Chaperones are expected to enforce all NWABSD Activity Travel Procedures and to report all violations of the rules to the appropriate PrincipalSite Administrator(s).
5. Chaperones shall authorize all student free-time activities (such as movies, games, dances, and contact with individuals not associated with the District).
6. Chaperones shall abide by all Alaska State laws.
7. The use of alcohol and/or illegal drugs by persons chaperoning is prohibited.
8. The chaperone shall carry the following on each trip:
  - a) The original copy of the Student Travel/Eligibility Form on each trip, and
  - b) A copy of the Northwest Arctic Borough School District Activity Travel Procedures from the Student Parent Handbook, and
  - 8-c) All original student Healthcare Emergencies Authorization for Emergency Medical Treatment forms.
9. If in the judgment of the chaperone(s), weather conditions are marginal for safe travel, the chaperone(s) shall have the authority to cancel or reschedule travel. All rescheduling of travel shall be coordinated through the PrincipalSite Administrator.
10. Chaperones shall have the authority to set and enforce appropriate curfew times ensuring that students receive adequate rest.
11. The chaperone shall have the right to turn a student over to the police or juvenile authorities when, in their judgment, they are unable to control the student or the student presents a danger to others.
12. It shall be the responsibility of the chaperone(s) to immediately notify the PrincipalSite Administrator and the responsibility of the PrincipalSite Administrator to immediately notify the parent(s)/guardian(s) if the student is having medical problems, being returned to the village, being held by the police or involved in an accident. It is the PrincipalSite Administrator's responsibility to immediately notify the Superintendent.
13. It shall be the responsibility of the chaperone(s) to determine if a student is using, or is under the influence of alcohol and/or illegal drugs. The decision of the chaperone(s) in these matters shall be final.
14. If a student leaves the group without authorization and cannot be located immediately or will not willingly return to the group, the chaperone(s) shall immediately contact the police as well as the PrincipalSite Administrator.

15. All air carriers must meet the District's insurance requirements and have a copy of their certificate of insurance on file with the District.
16. Only movies rated "G" and "PG" shall be permitted for student viewing by Primary, Middle and Intermediate-level. "PG" and "PG-13" movies may be shown to age-appropriate students once a review on Common Sense Media (<https://www.commonsensemedia.org>) has been conducted by the Site Administrator and/or the chaperone. The Site Administrator will provide the final approval. Approved PG/PG-13 movies will require a permission slip stating the information found on Common Sense Media that is signed by the parent. "PG-13" movies with parent approval are permitted for High School students. At all times ~~age restriction, no matter school placement, age restrictions, no matter school placement,~~ must not be exceeded.

### Student Travel Rules

1. Students must follow all chaperone decisions.
2. Students shall abide by all Alaska State laws such as laws related to shoplifting and the use of alcohol and/or illegal drugs.
- ~~3. Students shall be with designated Chaperone(s) at all times.~~

### Disciplinary Actions for Travel Rule Violations

1. A decision may result in the student being sent home prior to the conclusion of the activity.
- ~~2. When a student is sent home prior to the completion of the activity, an appropriate school employee or parent/guardian will accompany the student's return.  
~~—(An appropriate school employee may be sent from the site or District Office to return with the student.)~~~~
3. These disciplinary actions do not preclude the student from being suspended or expelled from school under other Board ~~P~~ policies or procedures.
4. The disciplinary actions listed below will start the day that the ~~Principal~~ Site Administrator or other school official makes the decision that a school rule(s), NWABSD Board policy or regulation, Alaska State law, or other rules have been violated.
- ~~5. Students who violate and/or are convicted of violating Alaska State laws, NWABSD Board policy and regulations, school rules or other rules as specified by the chaperone, will may be prohibited from participating in extra-curricular activities, including practices, ~~for a period of:~~
  - ~~a. A minimum of forty-five school days for the first offense;~~
  - ~~b. 5. One full calendar year for the second offense and all other offenses that follow the second offense.~~~~
- ~~6. An exception to the above consequence is:
  - ~~a. Any student found to be in possession of, or under the influence of drugs or alcohol, will be prohibited from participating in extra-curricular activities, including practices for a period of one full calendar year.~~~~

**All offenses are accumulative during grades 7th through 12th grade.**

**4. Cold Weather Travel Procedures**

The following procedures were developed to avoid unnecessary risk to students and staff during winter travel.

1. Student travel will not be allowed in temperatures below -35° F and/or adverse weather conditions as determined by principal/coach/Superintendent or Superintendent's designee.
2. Staff travel is not required at temperatures below -35° F.
3. Traveling out of district:  ~~- provided students~~ Students may travel provided they are in Kotzebue when the temperature drops below the allowable level for travel and the commercial jet arrives ~~(Alaska Airlines or Frontier) students may travel.~~
4. All students, staff and chaperones are required to wear clothing appropriate for existing and anticipated weather conditions.
5. Students, staff and chaperones will not be allowed to travel in cold weather without wearing head cover, insulated/heavy gloves or, mitts, insulated boots or mukluks, insulated pants and jackets, and other cold weather gear.

**Survival Equipment**

1. All students traveling within the region must have access to a District travel bag (survival kit) unless one is provided by the transport company.
- ~~1. All students traveling by any means other than commercial jet must have access to a District survival kit.~~
2. Travel bags must be locked in a secure location when not in use.
3. Survival kits shall contain the following items or equivalent substitutes:
  - 2.a. \_\_\_ ~~When two (2)~~ or more students are traveling:
    - a.(i) \_\_\_ High energy rations (replaced yearly)
    - b.(ii) \_\_\_ One all steel hatchet with sheath such as Estwing
    - c.(iii) \_\_\_ One flashlight such as Duracell
    - d.(iv) \_\_\_ One 12-gauge flare pistol with nine flares such as Olin
    - e.(v) \_\_\_ One wool blanket
    - f.(vi) \_\_\_ One space blanket
    - g.(vii) \_\_\_ One six- dimension tent such as Eureka
    - h.(viii) \_\_\_ Two pair of socks such as Wigwam
    - i.(ix) \_\_\_ Two pair double thick mitts with Ithinsulate
    - j.(x) \_\_\_ One first aid kit with manual
    - k.(xi) \_\_\_ One knife such as Swiss Army
    - l.(xii) \_\_\_ Three boxes of matches in waterproof/windproof container
    - m.(xiii) \_\_\_ One metal match fire starter
    - n.(xiv) \_\_\_ One stove nested in one cook kit such as Peak
    - o.(xv) \_\_\_ Three candles
    - p.(xvi) \_\_\_ One signal mirror
    - q.(xvii) \_\_\_ One compass
    - r.(xviii) \_\_\_ One mountaineering medicine manual

- ~~s-(xix)~~ Two packets of facial tissue paper such as Kleenex
- ~~t-(xx)~~ One lockable duffel bag

3.b. ~~Survival kits shall contain the following items or equivalent substitutes~~

~~W~~when one (1) student is traveling:

- ~~a.i.~~ Four candy bars
- ~~b.ii.~~ One flashlight such as Duracell
- ~~c.iii.~~ Three hand-launched flares such as Skyblazer
- ~~d.iv.~~ One space blanket
- ~~e.v.~~ One pair of Wool Socks such as Wigwam
- ~~f.vi.~~ One pair of double-thick mitts with ~~I~~thinsulate
- ~~g.vii.~~ One first aid kit with manual
- ~~h.viii.~~ One knife such as Swiss Army
- ~~i.ix.~~ Two boxes of matches in waterproof/windproof container
- ~~j.x.~~ One metal match fire starter
- ~~k.xi.~~ Four emergency candles
- ~~l.xii.~~ One signal mirror
- ~~m.xiii.~~ One mountaineering medicine manual
- ~~n.xiv.~~ Two packets of facial tissue paper such as Kleenex
- ~~o.xv.~~ One lockable duffel bag.

*Revised: February 25, 2008*

*Adopted: April 28, 2004*

*Revised: February 25, 2008*

**Northwest Arctic Borough School District**



**NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

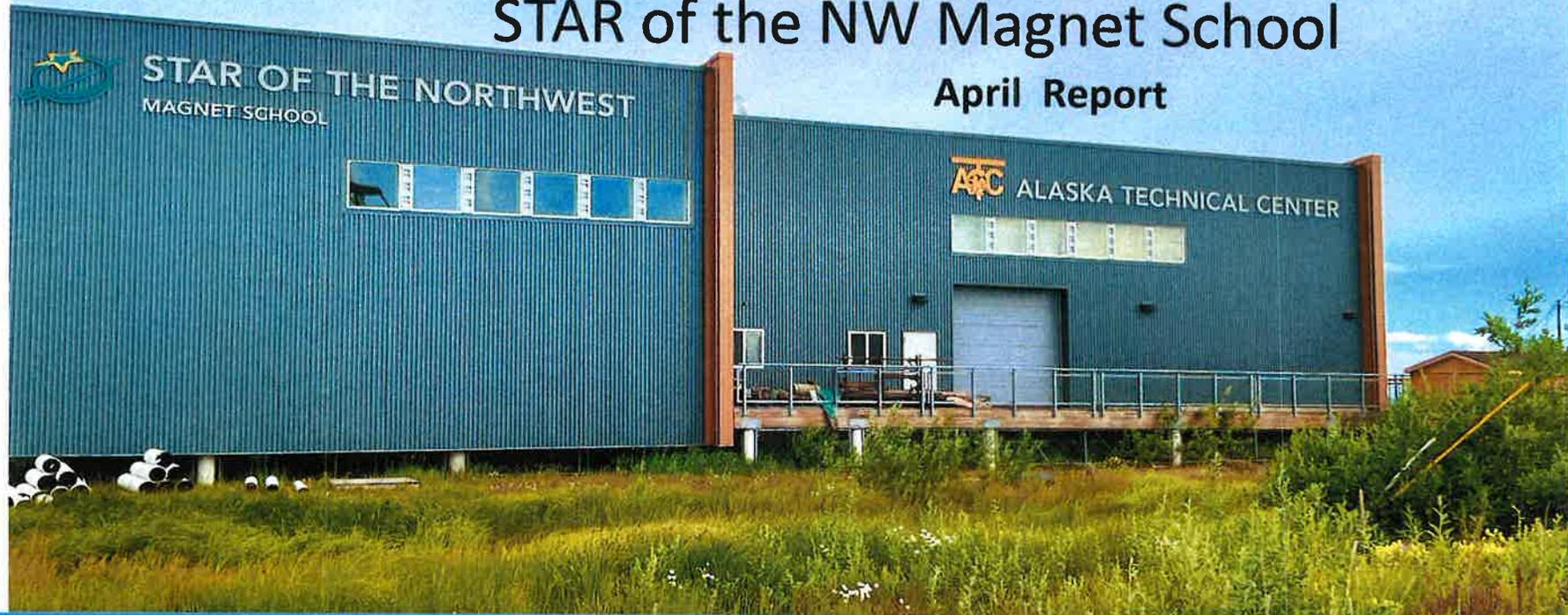
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# Alaska Technical Center

## STAR of the NW Magnet School

**April Report**





## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

*Atautchikun Iñuunialiptigun (Through Our Way of Life Together as One)*



# Staffing

### ADMINISTRATION

Joe Groves, Director ATC & STAR of the NW Magnet School  
Shirley Dukes, Asst. Director ATC & STAR of the NW Magnet School

### FACULTY AND STAFF

Eugene Wilkerson, Registrar  
Vacant, Recruiter  
Matt Cooper, ATC/STAR Student Advisor  
Vacant, Secretary

### ADULT EDUCATION

China Kantner, Instructor

### CULINARY ARTS

Chef Alejandro Vargas

### CONSTRUCTION TRADES

Charles Keeter, Instructor

### HEALTH OCCUPATIONS

Jay Panlilio, Instructor

### CAREER & TECHNICAL EDUCATION/ READISTAR

Clay Beck, Instructor  
Marc Tumaneng, Instructor

### DORMITORY

Mary Keeter, Dorm Parent STAR  
Anthony Sweet, Dorm Attendant STAR  
Marlene Centino, Dorm Attendant STAR  
Peter Lie, Dorm Attendant STAR  
Bernadette Ragland, Dorm Attendant STAR  
Akilah Rodriguez, Dorm Attendant STAR  
Mary Nauska, Dorm Attendant ATC



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

*Atautchikun Iñuunialiptigun (Through Our Way of Life Together as One)*

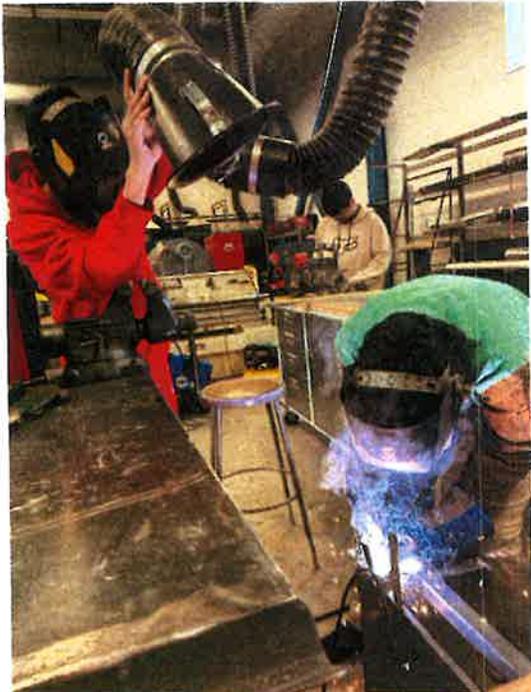


## 2024-25 Semester 1 High School ATC Enrollment

Course	Count of Student
Arctic Resource Mgmt I	11
Business Software I	10
Certified Nursing Assistant	1
Culinary 1	5
Design & Fabrication 1	10
Employability Skills 1	11
English 12	13
Introduction to Construction Trades Tech	3
Introduction to Health Careers	10
Introduction to Process Tech 1	4
Medical Terminology	8
ReadiSTAR	62
Welding I	11
<b>Grand Total</b>	<b>159</b>

## 2024-25 Semester 2 High School ATC Enrollment

Course	Count of Student
Arctic Resource Mgmt II	5
Business Software II	12
Certified Nursing Assistant	3
Construction Trades Tech.	1
Culinary 2	6
Defensive Driving	4
Design & Fabrication 2	11
English 12	10
Foundations of Health Science	17
Health	8
Introduction to Construction Trades Tech	6
Introduction to Culinary Arts	1
NCCER Core	3
Professionalism in Health Care	6
ReadiSTAR	29
Small Business Enterprise	10
Small Engine Repair	12
<b>Grand Total</b>	<b>144</b>



# ALASKA TECHNICAL CENTER

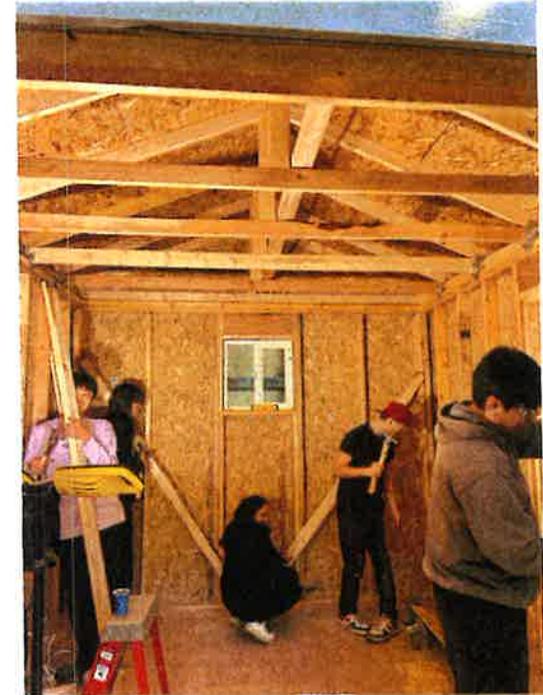
64 14<sup>th</sup> Street • Kotzebue, Alaska 997 07 • (907) 442-1500

## ATC Fulltime Programs

<b>Construction Trades</b>	<b>Begins Aug 20</b>
<b>Culinary Arts</b>	<b>Begins Aug 20</b>
<b>Certified Nursing Assistant</b>	<b>Begins Aug 20</b>
<b>Welding I</b>	<b>Begins Aug 20-Dec 12</b>
<b>Small Engines Repair</b>	<b>Begins Jan 6</b>

## 2024-2025 ATC Short Course Schedule

Heavy Equipment Operator	Aug 26 – Sept 6 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	Sep 9 – 27 Palmer
CDL Training	Sep 30- Oct 4 Kotzebue
Boiler and Furnace Repair	Sep 30 – Oct 4
Toyo Stove Repair	Oct 7 – 11
CDL Practicum, Testing, Certification	Oct 7 - Oct 25 Palmer
Coast Guard 6PAC	Oct 14- 24
HAZWOPER 40 hour	Nov 4-8
Microsoft Office 365 BootCamp	Nov 4-8
Heavy Equipment Mechanic	Dec 2 – 20 Kotzebue
Heavy Equipment Mechanic (cont'd)	Jan 6 -24 Palmer
Boiler and Furnace Repair	Jan 13 – 17
Toyo Stove Repair	Jan 20 – 24
OSHA 10	March 10
CDL Training	Mar 31 - Apr 4 Kotzebue
HAZWOPER 8	April 7
<b>CDL Practicum, Testing, Certification</b>	<b>Apr 7 - 25 Palmer</b>
Heavy Equipment Operator	April 28- May 9 Kotzebue
HAZWOPER 40 hour	May 12 – May 16
Heavy Equipment Practicum, Testing, Certification	May 12 – May 30 Palmer
Anyone Can Weld	May 21 – May 26
Flagger Class	May 27 – May 28
Outboard Motor Repair	May 29 – June 4

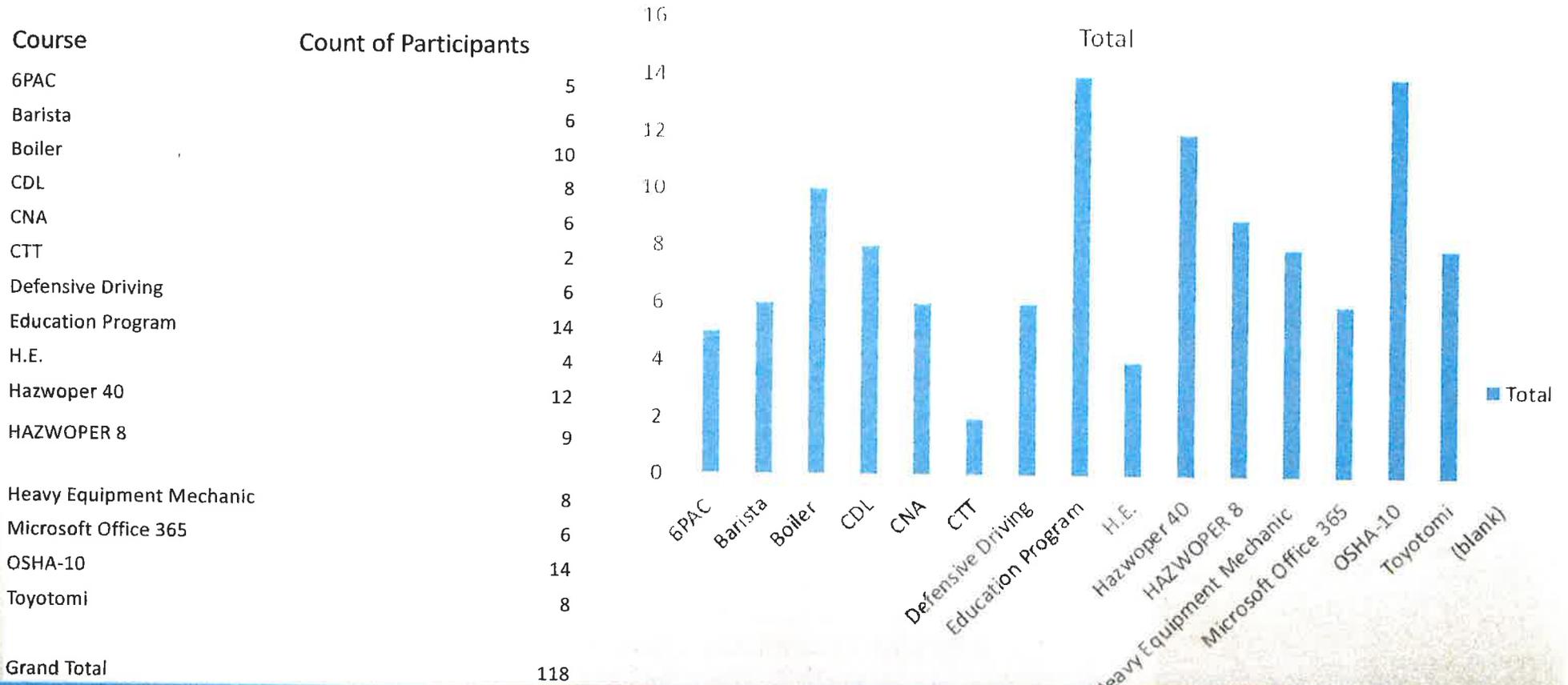




# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

*Atautchikun Inuunialiptigun (Through Our Way of Life Together as One)*

## Adult Participants and Short Course Registered





## E.T.T. & EMT 1



- 14 Full-time STAR students with a 2.94 average GPA
- Eight STAR students are employed in Kotzebue with part-time jobs
- Students are actively applying for summer camps and post-secondary schools
- New enrollment packets are being collected
- Nine of our current student have obtained an ID or DL



Students continue to shovel snow for Elders and Chuch lots



*Thank You Kotzebue IRA for the Prom Tickets!*



*Jazzell Moto earned a Superior Award at Regional Solo Ensemble*



**NANA CONSTRUCTION**



**P.E.E.T.**

Post-Secondary Education Exploration Trip



**UNIVERSITY  
of ALASKA  
SOUTHEAST**

**NANA**

**PEGASUS**  
AN AKIMA COMPANY





## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

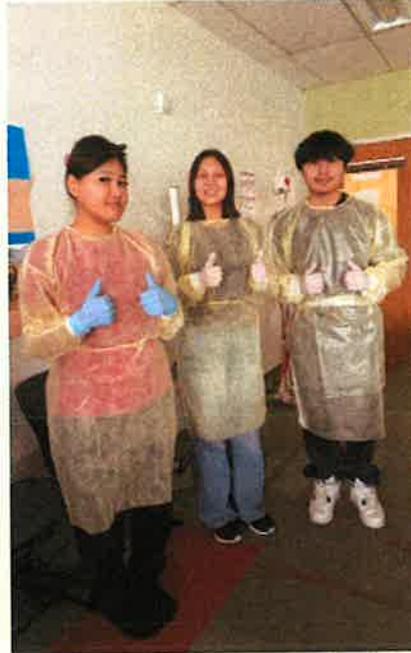
*Atautchikun Iñuunialitliqin (Through Our Way of Life Together as One)*

# P.E.E.T – Post-Secondary Education Exploration Trip

Nine students from Deering, Selawik, Kobuk, and Kotzebue traveled outside the region to explore options after graduation. Students were greeted by Ben Foxglove at NANA headquarters in the 909 building in Anchorage on Monday morning. Mr. Foxglove shared his story about the route he chose after graduation and how he came to be in his current position with NANA. Students then met with Lani Newlin, who informed them about numerous internships available with NANA, ranging from positions in Kotzebue to the East Coast. They also learned about scholarships, training, and job opportunities available to shareholders. We enjoyed lunch, courtesy of NANA, before leaving to tour Pegasus at Ted Stevens International Airport. Students learned about the services Pegasus provides, such as de-icing planes, loading cargo, and moving crews. They also received information about Pegasus' aviation mechanic program.

On Tuesday, the 8th, students had a fantastic tour of NANA Construction with Fred and Kyle. They observed the project taking shape from the ground up, witnessing welders, carpenters, plumbers, and electricians working on structures that will be shipped to Kiana and Buckland, as well as other projects destined for Red Dog and the slope. Fred and Kyle explained the apprenticeships available and informed students that they could easily enter these programs after graduation. Before heading to Northern Industrial Training (NIT), students also had the opportunity to see the house where shareholders can stay during their hitches. At NIT, students explored various programs offered, including CDL, heavy equipment, welding, and mechanics.

The group arrived in Juneau on Tuesday night and enjoyed seeing some sights in Juneau on Wednesday. Students visited the Alaska State Museum and were very interested in some of the artifacts and fishing exhibits. They also attended part of the State Folk Music Festival, saw the capital, and explored some shops in historic downtown Juneau. The next day, students toured the University of Alaska Southeast, seeing the classrooms, rural student services, the commons area where the cafeteria is located, the library, and, of course, the dorms. They asked questions about various programs, class sizes, clubs, campus living, and available work-study positions. The group then went back downtown to the vocational campus and toured the shops where diesel mechanics and carpentry were being taught. By then, the rain had subsided, and students went out to the Mendenhall Glacier, where they were able to hike down to the waterfall and see pieces of the glacier float by as they stood on the beach.



# Certified Nursing Aide Class

## Highlights



New Scrubs



Upcoming Clinical Experience with Maniilaq

This semester has been a dynamic and rewarding time for our Certified Nursing Aide (CNA) students. They have shown exceptional dedication, enthusiasm, and teamwork as they actively engage in skills demonstrations in preparation for their upcoming clinical experience at the Long-Term Care Unit of Maniilaq Health Center.

One of the most exciting highlights this semester is the arrival of their new scrub suits, generously funded through Donors Choose. Wearing their scrubs has elevated not only their sense of professionalism but also their pride in being part of the healthcare field. It has fostered a strong sense of identity and motivation among the class.

Their passion for helping others and commitment to learning reflect the very best of our program.

# CULINARY ARTS

WITH CHEF  
ALEJANDRO

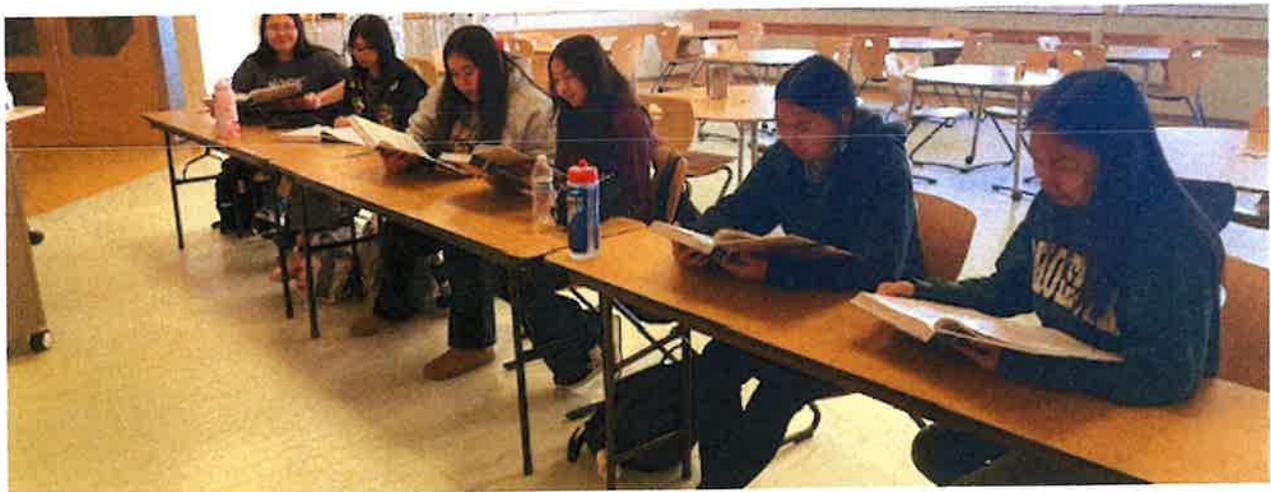
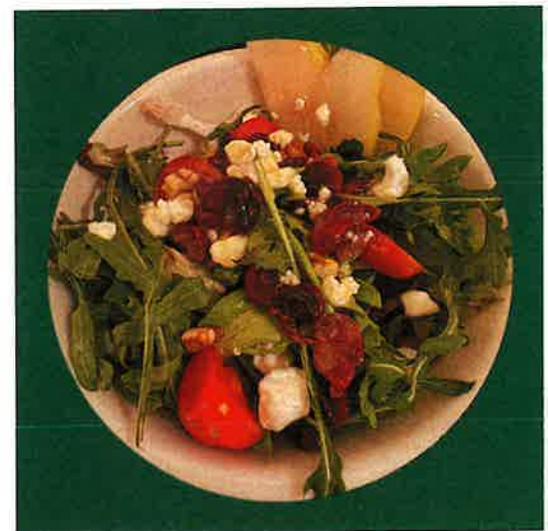
The culinary arts class uses various instructional methods to engage students in diverse learning experiences and enhance their culinary skills.

## EXAMPLES:

- Project-based learning & collaboration
  - Hosting large scale dining experiences
- Class discussions/presentations
  - nutrition and food history
- Hands-on cooking sessions
  - food safety, various techniques and skills to be successful in the kitchen and the industry.

In February, students hosted a Valentine's Dinner for the public.

They meal prepped, tested recipes, set-up a dining room, cooked food, baked desserts, and served guests.



## STUDENT SPOTLIGHT FEBRUARY/MARCH



**JAZZELLE MOTO HAS EXHIBITED OUTSTANDING ADVANCEMENT WITH HER STUDIES AND CRAFTSMANSHIP.**

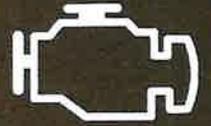
**JAZZ JOINED THE STAR GROUP THIS SEMESTER AND HAS LEARNED NEW SKILLS QUICKLY.**

**WE ARE EXCITED TO SEE WHAT HER FUTURE HOLDS.**



**JAZELLE MOTO - CONSTRUCTION TRADES**

## STUDENT SPOTLIGHT FEBRUARY/MARCH



**AYDEN WESLEY AND JAXEN WILLIAMSON HAVE BOTH ADVANCED THEIR KNOWLEDGE OF ENGINES AND ALSO ASSISTED FELLOW STUDENTS WHO HAVE LESS EXPERIENCE. THEIR COLLABORATION AND DEDICATION TO HELPING OTHERS SERVE AS A GREAT EXAMPLE OF HOW A SMALL COMMUNITY CAN THRIVE.**

**AYDEN WESLEY & JAXEN WILLIAMSON  
SMALL ENGINE REPAIR**

# EDUCATION PROGRAM

Ilisautri Grant

We have received a three year grant from the US Department of Education to be used to help our Grow-Your-Own Initiative.

We are working on mapping out a pathway to help aspiring educators across the region achieve their goals.

## HIGHLIGHTS

### Participants in Education Preparation Programs

- 13 participants
  - 1 student teacher
  - 12 NWABSD staff

### Tuition Reimbursement

- 6 recipients

### Apprenticeships

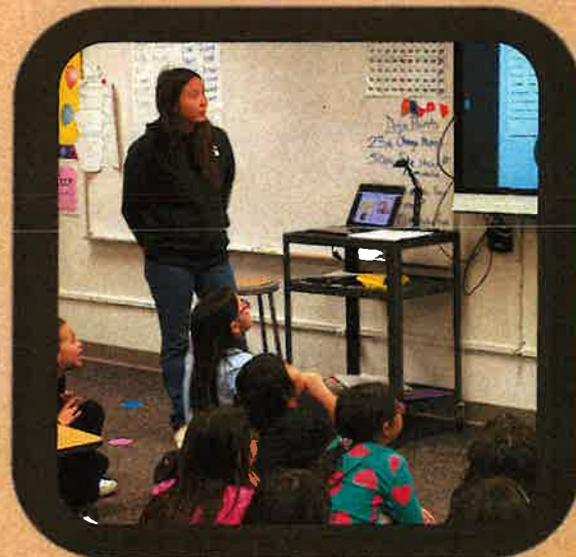
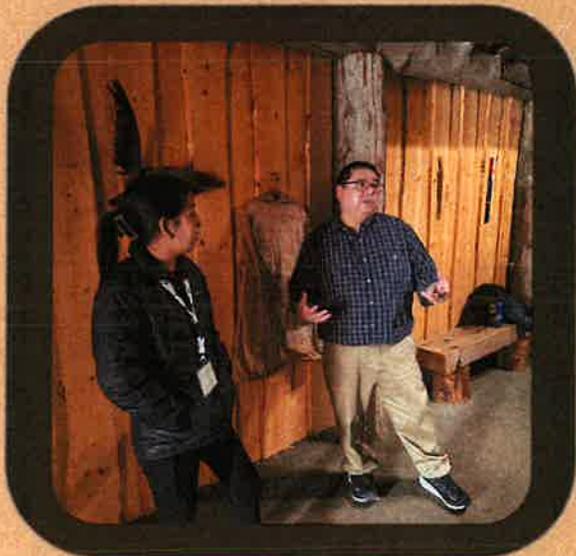
- 7 apprentices - Arctic Resource Community Foundation
- Developing other partnerships

### Class offerings

- Dual credit Ed111 (UAF), to be offered in the fall at the ATC.
- Future courses: WRTG111

### Educators Rising

We are working with NWABSD Ed Rising Teacher Leader, Jane Quiñones, to develop our chapter along the EdRisingAK pathway.



# GED Program

Spring Semester 2024-25

## Enrollment

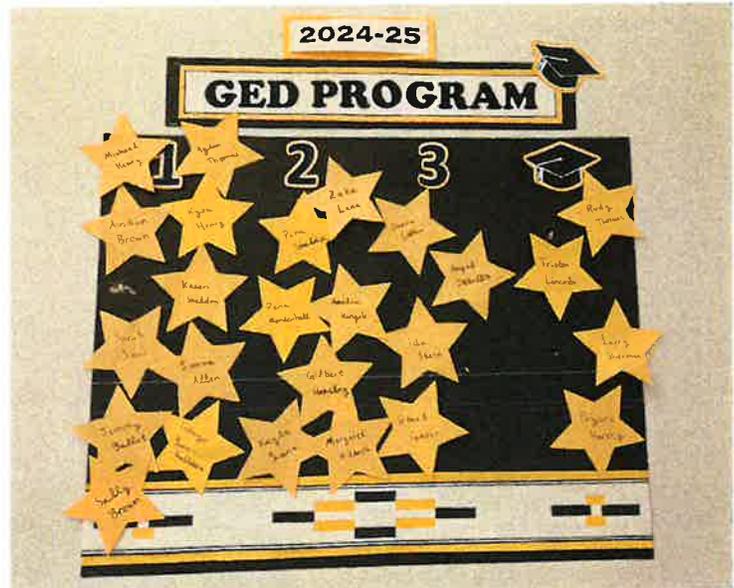
- 21 new students enrolled this semester (total of 56 this year)
- Students spent 270 hours studying (total of 1100 this year)
- Students are located in Shungnak, Kobuk, Kiana, Noorvik, Selawik, Kotzebue, Buckland, Kivalina and Noatak

## Village Outreach

- Site visits have been held in Noorvik, Selawik and Buckland. Students passed GED tests at each visit!
- Zoom class is offered weekly on Thursdays for all village students.
- Planned travel to Kobuk, Ambler and Noatak before the end of the school year.

## Thank you to our Partners!

- Maniilaq Adult Education grant supports student travel and classroom supplies.
- NANA SRC staff in each village support students to access GED classes.



Students who have passed tests in the GED program.

## Student Spotlights

- **Ethel Gavin** of Buckland passed two of her GED tests during the site visit to her village. She just has math remaining!
- **Minnie Downey** of Kotzebue enrolled in GED in December. Since enrolling she has enjoyed multiple opportunities at ATC. In January she enrolled in the Driver's Education course and got her permit. She'll be able to take her driving test this summer and get her license! In February Minnie began working at Kuupiaqtugvik. She is an excellent employee and happy to be working and earning money.
- **9 students** have passed at least 1 GED test this semester including Zeke Lane of Kotzebue, Margaret Hildreth of Kotzebue, and Amelia Kingik of Noorvik.

## ATC & GED Graduation!

Graduation will be held May 15 at 6pm!

So far, 7 GED students will be eligible to walk as graduates this spring!



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Atautchikun Iñuunialiptigun (Through Our Way of Life Together as One)



# 25/26

1st Semester ATC					
ATC Construction Trades (Keeter)	ATC Health Occupations (Panillio)	Defensive Driving (Keeter)	ATC Culinary (Alejandro Vargas)	CTE (Beck)	CTE (Tumaneng)
CTE204 Construction Trades Technology Certification (Seniors)	CTE102I Medical Terminology		CTE108 Culinary Arts I	CTE 307 Employability skills	RDYSTAR100
				RDYSTAR100	CTE220 Design & Fabrication I
	CTE101 Intro to Health Careers			English 11/12	RDYSTAR100
lunch				lunch	
CTE205A Intro to Process Tech (11th-12th) (10 students max)	CTE106 Certified Nursing Assistant			RDYSTAR100	VOC 103 Business Software I
CTE214 Welding I (10th-12th) (10 students max)				RDYSTAR100	RDYSTAR100
					CTE202 Arctic Resource Management
		ATC5003 A Defensive Driving			

2nd Semester ATC					
ATC Construction Trades (Keeter)	ATC Health Occupations (Panillio)	Defensive Driving (Keeter)	ATC Culinary (Alejandro Vargas)	CTE (Beck)	CTE (Tumaneng)
CTE204 Construction Trades Technology Certification (Seniors)	Health		CTE109 Culinary Arts II	VOC 107 Small Business Enterprise (Prerequisite: CTE307 Employability Skills)	RDYSTAR100
	CTE107 Foundations of Health Science			RDYSTAR100	CTE220 Design & Fabrication I
	CTE101F Professionalism in Healthcare			English 11/12	RDYSTAR100
CTE212 NCCER Core (Seniors)				RDYSTAR100	VOC 104 Business Software II
ATC7010 Small Engine Repair (10th-12th) (14 students max)	CTE106 Certified Nursing Assistant			RDYSTAR100	RDYSTAR100
				CTE203 Arctic Resource Management II	RDYSTAR100
		ATC5003 A Defensive Driving			



# ALASKA TECHNICAL CENTER

843 4<sup>th</sup> Street • Kotzebue, Alaska 99752 • (907)-442-1500

## ATC Fulltime Programs

Construction Trades  
Culinary Arts  
Certified Nursing Assistant  
Welding I  
Small Engines Repair

Begins Aug 18  
Begins Aug 18  
Begins Aug 18  
Begins Aug 18-Dec 19  
Begins Jan 5

## 2025-2026 ATC Short Course Schedule

Heavy Equipment Operator	Sept 22 – Oct 3 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	Oct 6 - 24 Palmer
CDL Training	Oct 27 – 31 Kotzebue
CDL Practicum, Testing, Certification	Nov 3 – 21 Palmer
MS Office 365 Bootcamp	Nov 30 – Dec 5 Kotzebue
Boiler and Furnace Repair	
Toyo Stove Repair	
Coast Guard 6PAC	
HAZWOPER 40 hour	
Heavy Equipment Mechanic	Dec 1 – 19 Kotzebue
Heavy Equipment Mechanic (cont'd)	Jan 5 – 23 Palmer
Boiler and Furnace Repair	
Toyo Stove Repair	
Rural Water/Wastewater serices ANTHC	Mar Placeholder (tentative)
CDL Training	Feb 2 – 6 Kotzebue
CDL Practicum, Testing, Certification	Feb 9 – 27 Palmer
CLASS D Driver's License	
Heavy Equipment Operator	April 20 – May 1
Heavy Equipment Practicum, Testing, Certification	May 4 – 22 Palmer
Anyone Can Weld	
Flagger Class	
Outboard Motor Repair	

# KUUPPIAQTUQVIK @ ATC

07/01/2024-04/15/2025

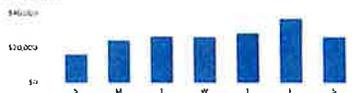
Jul 1, 2024-Apr 15, 2025

All day (12:00 am - 12:00 am AZDT)

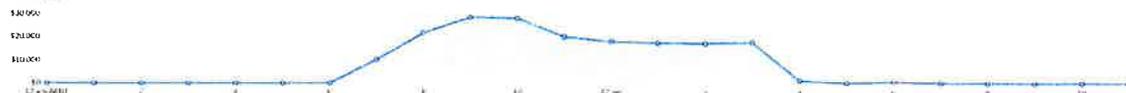
07/01/2024-04/15/2025



DAY OF WEEK



TIME OF DAY



Sales

Gross Sales

Returns

Discounts & Comps

Net Sales

Tax

Tip

Gift Card Sales

Total Sales

Sales	
Gross Sales	\$182,085.51
Items	\$182,085.51
Service Charges	\$0.00
Returns	(\$270.50)
Discounts & Comps	(\$13,353.16)
Net Sales	\$168,461.85
Gift Card Sales	\$6,243.74
Tax	\$0.00
Tip	\$25,039.14
Refunds by Amount	\$0.00
<b>Total</b>	<b>\$199,744.73</b>

Payments	
Total Collected	\$199,744.73
Cash	\$36.75
Card	\$192,501.96
Other	\$0.00
Gift Card	\$4,894.37
Cash App	\$1,870.55
House Account	\$441.10
Fees	(\$6,677.12)
<b>Net Total</b>	<b>\$193,067.61</b>

## MEMORANDUM

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**TO:** NWABSD Board of Education Members                      **DATE:** April 29, 2025  
**FR:** Office of the Superintendent                                      **NUMBER:** Worksession #  
**SUBJECT:** State & Federal Programs Report

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Joy Cogburn-Smith, Director of State & Federal Programs, reports on the following:

### **Grant Management**

The FY26 Grants Preview Report as presented—overview of initial funding amounts for the 2025-2026 School year.

### FY26 Impact Aid

District was selected for monitoring which usually occurs every 5 years. All required documentations requested was submitted well before the deadline. Timeline for the release of the review report will not be until early next school year.

### Migrant Education

Summer School staff have all been selected and materials will be shipped to sites starting in early May for the 10-day summer school session. Students will participate in academic tutoring, STEM activities, and art.

### FY26 Title Funding

FY26 Consolidated Grant opened in April. Final allocations will not be released by DEED until mid-July. Initial funding amounts are listed on the FY26 Grants Preview Report

### DEED Department Reading Program

Early this year the district submitted Department Reading Program applications on each school's behalf. Noorvik Elementary School was accepted into the Department Reading Program for the 2025-2026 school year.

As part of the Department Reading Program, a DEED reading specialist will be assigned to assist school leadership and educators in evaluating, implementing, and sustaining evidence-based literacy practices supported by the Science of Reading to strengthen the school implementation of the Reads Act.

### June STEM Ready Camp

Students selections are being made for the upcoming June STEM Ready Camp which will be held in Kotzebue June 13 - 15, 2025 students will be housed on the STAR Dorms during the program and will engage in academic and residential experience that emphasizes increasing students' mathematics and science knowledge and skills while introducing them to college life. ANSEP promotes science, technology, engineering and mathematics (STEM) education. Each day students will participate in activities that include problem solving, research, critical thinking and communication skills. ANSEP staff will lead all academic activities.

### AASB Family Engagement

We have an active partnership with AASB for Family Engagement activities for the school District. Through this partnership the curriculum department have been developing a plan for next school year to use the library liaisons we have at each site to complete the parent engagement meetings AASB wants us to participate in for Science of Reading training for parents at the schools during our LIT grant activities.

## **Action Items**

### Lovevery INC

The Reading Skill Sets from Lovevery are based on The Science of Reading. The Science of Reading is a body of research that identifies the most effective methods of teaching children how to read. The Reading Skill Sets combines this research—and Montessori principles—with motivating games and books and are designed to be easy to follow for parents and children alike.

As part of the Innovations in Literacy grant, we have been encouraged to spend down some of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing Reading Skill Sets for PreK through 2<sup>nd</sup> grade. Our Literacy Specialists will be presenting these kits to parents during Literacy Nights starting next school year and students will receive a kit of their own to take home.

Funding: Literacy Connections (LIT) Fund 353 not to exceed \$90,000

### Follett Content Solutions

As part of the Innovations in Literacy grant, we have been encouraged to spend down most of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing a refresh of library books district wide. Follett will create customized lists for each school based on our needs and will process the books with laminated covers, label for Lexile reading levels and for Accelerated Reading Program. Books will be delivered on the barge in July and will be shipped to sites with the fall curriculum shipments.

Follett Content Solutions is considered a sole source for Titlewave Books.

Funding: Literacy Connections (LIT) Fund 353 not to exceed \$675,000

**Grants Preview FY26**

**Northwest Arctic Borough School District**

<b>FORMULA GRANTS</b>	<b>Fund Code</b>	<b>Projected Amount</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>IMPACT</b>
<b>Title I-A Basic /Parent Involvement</b>	262 261 267 260 266	\$ 1,664,830.00	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State Pass Through	District-Wide Specialists Grants Department Classroom Teachers Paraprofessionals Professional Development Educational Consultants Safety Technology	All Students
<b>Title1-C Migrant</b>	263	\$ 946,231.00	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State Pass Through	Migrant After-School Tutors Migrant Recruiters Instructional Paraprofessionals Additional Educational Support	Migrant Students PreK – 12 <sup>th</sup>
<b>Title VI Indian Educ.</b>	360	\$ 626,457	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	Office of Indian Education	Inupiaq Culture and Science Program PD Travel (cultural) Paraprofessionals Data Specialist/PowerSchool	Native Students
<b>JOM Johnson O'Malley</b>	362 363	\$242,563	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	US Dept of the Interior— Bureau of Indian Education	Cultural Activities at School Sites Additional Site Activities for student improvement	Cultural & Native Ed.
<b>Carl Perkins</b>	274	\$112,000	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State distribution	Career & Technical Support	Grades 9-12 CTE Teachers
<b>Rural and Low- Income School Program</b>	364	\$102,803.74	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	Office of School Support and Rural Programs	Teacher/Admin Professional Development School Improvement	All Staff
<b>TOTAL</b>		<b>\$3,694,884.74</b>				

**Grants Preview FY26**

**Northwest Arctic Borough School District**

<b>State Funded Grants</b>	<b>Fund Code</b>	<b>FY26 Funds Projected</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>IMPACT</b>
<b>Quality Schools</b>	100	\$107,000	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State distribution	Afterschool Tutoring and other site base activities as needed	All Schools Students & Staff
<b>Early Learning</b>	285	\$496,971	July 1 <sup>st</sup> -June 30 <sup>th</sup>	State distribution	PreK Classrooms	All PreK Students
<b>School Improvement 1003(a)</b>	280	\$400,000	July 1 <sup>st</sup> -June 30 <sup>th</sup>	State distribution	Leadership and Staff PD Develop Family/Community Engagement Strengthen RTI systems School Improvement Coaching Classroom Supplies/Materials	Targeted and Comprehensive Support and Improvement ATSI
<b>TOTAL</b>		<b>\$ 1,003,971</b>				

**Grants Preview FY26**

**Northwest Arctic Borough School District**

*Competitive Grants Currently Awarded (these are funds already allocated to our school district)*

<b>CURRENT COMPETITIVE GRANTS</b>	<b>Fund Code</b>	<b>FY26 Funds Projected</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>STUDENT IMPACT</b>
<b>Native Youth in Action</b>	354	\$525,000	Yearly, October 1 to September 30 <sup>th</sup>  Year 3 of 5	Demonstration Grants for Indian Children	Alaska Native Science & Engineering Program (ANSEP)	Grades 5-12
<b>Our Youth – Positive Vision for the Future (OYVF)</b>	367	\$1,250,700	Yearly, January 1 to December 31 <sup>st</sup>  Year 3 of 5	Office of Elementary and Secondary Education	Counselor Costs, Professional Development for counselors, including certification education, counselor travel, counseling student supports	All Grade Levels
<b>Literacy Connections Innovative Approaches to Literacy</b>	353	\$770,804	Yearly, October 1 to September 30 <sup>th</sup>  Year 4 of 5	Office of Elementary and Secondary Education	Literacy Specialists Books for Children Reading Tutoring Libraries	All Grade Levels
<b>Alaska Native ED Ilisautri Project C3</b>	365	\$1,215,087	Yearly Aug 1-July 31 <sup>st</sup>  Year 1 of 3	Alaska Native Education Program	Cultural Orientation for new teachers, Educators Rising, and program for courses to obtain education degree	New Teachers, Paraprofessionals 9-12 students
<b>Current TOTAL Funding</b>		<b>\$3,761,591.00</b>				

**Grants Preview FY26**

**Northwest Arctic Borough School District**

<b>PENDING COMPETATIVE APPLICATIONS</b>	<b>Fund Code</b>	<b>Pending Funds</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>STUDENT IMPACT</b>
DEED Literacy Grant		Pending Grant application has not been released by DEED as of the 16 <sup>th</sup>	Spring 2025	DEED Subgrant	Support for Literacy, Professional Development and Read's Act Implementation	Pending
Demonstration Grants for Indian Children (DEMO)	N/A	\$500,000	Due May 8 <sup>th</sup>	US Dept of ED Office of Indian Education	This goal aims to increase engagement with career exploration activities, improve employability skills, and establish clear pathways to professional growth,	7th-12 <sup>th</sup>

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-121

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Purchase,  
Lovevery INC.

### **ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

### **ISSUE:**

At issue is the Board's approval of the purchases of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Reading Skill Sets from Lovevery are based on The Science of Reading. The Science of Reading is a body of research that identifies the most effective methods of teaching children how to read. The Reading Skill Sets combines this research—and Montessori principles—with motivating games and books and are designed to be easy to follow for parents and children alike.

As part of the Innovations in Literacy grant, we have been encouraged to spend down some of the carryover funds this budget period. As part of the spend down plan we are purchasing Reading Skill Sets for PreK through 2<sup>nd</sup> grade. Our Literacy Specialists will be presenting these kits to parents during Literacy Nights starting next school year and students will receive a kit of their own to take home.

Funding: Literacy Connections (LIT) Fund 353

### **ALTERNATIVES:**

1. Approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.
2. Disapproval of purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-122

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Purchase  
Follett Content Solutions

### **ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

### **ISSUE:**

At issue is the Board's approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$675,000

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

As part of the Innovations in Literacy grant, we have been encouraged to spend down most of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing a refresh of library books district wide. Follett will create customized lists for each school based on our needs and will process the books with laminated covers, label for Lexile reading levels and for Accelerated Reading Program. Books will be delivered on the barge in July and will be shipped to sites with the fall curriculum shipments.

Follett Content Solutions is considered a sole source for Titlewave Books.

Funding: Literacy Connections (LIT) Fund 353

### **ALTERNATIVES:**

1. Approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$675,00 as presented.
2. Disapproval of purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$675,000 as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$750,000 as presented.

**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** April 29, 2025

**FR:** Office of the Superintendent

**Subject:** Human Resources Report

Kathryn Self, Director of Human Resources reports on the following:

I. The administration report on the following non action items:

- a) Certified resignations FY26
- b) Classified resignations FY26
- c) Certified openings FY26
- d) Classified openings FY26

a) The administration reports on the following Certified resignations:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>BUCKLAND</u></b>		
06/11/25	James Thomas	Principal
5/21/25	Phillip Harkins	Teacher
5/21/25	Carey Halnier	Counselor/Intern
5/21/25	Fjell Thomas	Teacher
<b><u>DEERING</u></b>		
6/11/25	Brenda Noe	Principla
5/21/25	Brent Noe	Teacher
5/21/24	Patricia Houser	Teacher
<b><u>JNES</u></b>		
5/21/25	Laurel Blackham	Teacher
5/21/25	Herb Sweezey	Teacher

**MISSION:** To provide a learning environment that inspires and challenges students and employees to excel  
**VISION:** To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

Certified resignations continues:

**KIVALINA**

5/21/25 Jonathan Woldeit Teacher

**KOTZEBUE**

5/30/25 Clay Gindt Teacher/Asst.Principal  
2/20/25 Conrad Kerber Teacher

**KOBUK**

6/11/25 Eric Hart Principal

**NOATAK**

5/21/25 Lowel Bisenio Teacher

**SHUNGNAK**

6/11/25 Eddie Williams Principal  
5/21/25 Bridgette Burrus Teacher

**DISTRICT OFFICE**

5/21/25 Halie Mahoney Itinerant Counselor  
6/30/25 Kristen Woodie Staff Dev Literacy Spec

b) The administration reports on the following Classified resignations:

LOCATION&DATE	NAME	POSITION
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**SELAWIK**

5/21/25	Trina Walton	Inupiaq Instructor
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c) The administration reports on the following Certified openings:

**BUCKLAND**

1 Principal  
1 Teacher

Certified openings continues:

**DEERING**

1 Teacher

**JNES**

1 Assistant Principal  
5 Teachers

**KIVALINA**

1 Teacher

**KMHS**

1 Teacher

**KOBUK**

1 Principal  
1 Teacher

**NOATAK**

1 Teacher

**NOORVIK**

1 Assistant Principal  
3 Teachers

**SHUNGNAK**

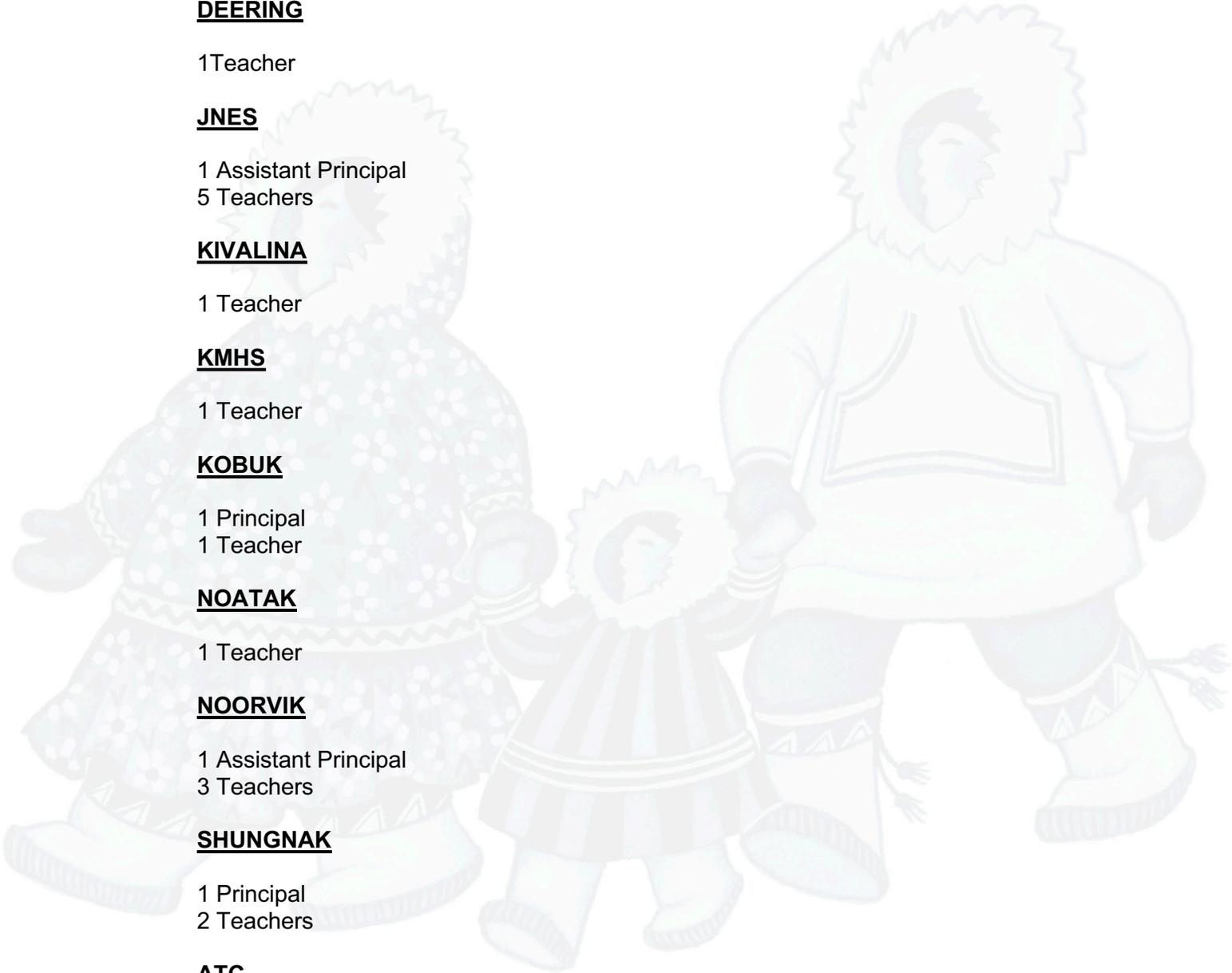
1 Principal  
2 Teachers

**ATC**

1 Teacher

**DISTRICT OFFICE**

2 Staff Development Specialist  
1 Itinerant SpEd PreK-12  
1 Itinerant Counselor  
1 Itinerant Counselor Intern  
1 Itinerant Social Worker  
1 Director of Human Resources



d) The administration reports on the following Classified opening:

**JNES**

1 SpEd Aide  
2 Instructional Aides

**KIVALINA**

1 Bus Driver

**KOBUK**

1 SpEd Aide

**NOORVIK**

1 Bilingual Instructor

**SELAWIK**

1 Inupiaq Instructor

**STAR of the NORTH**

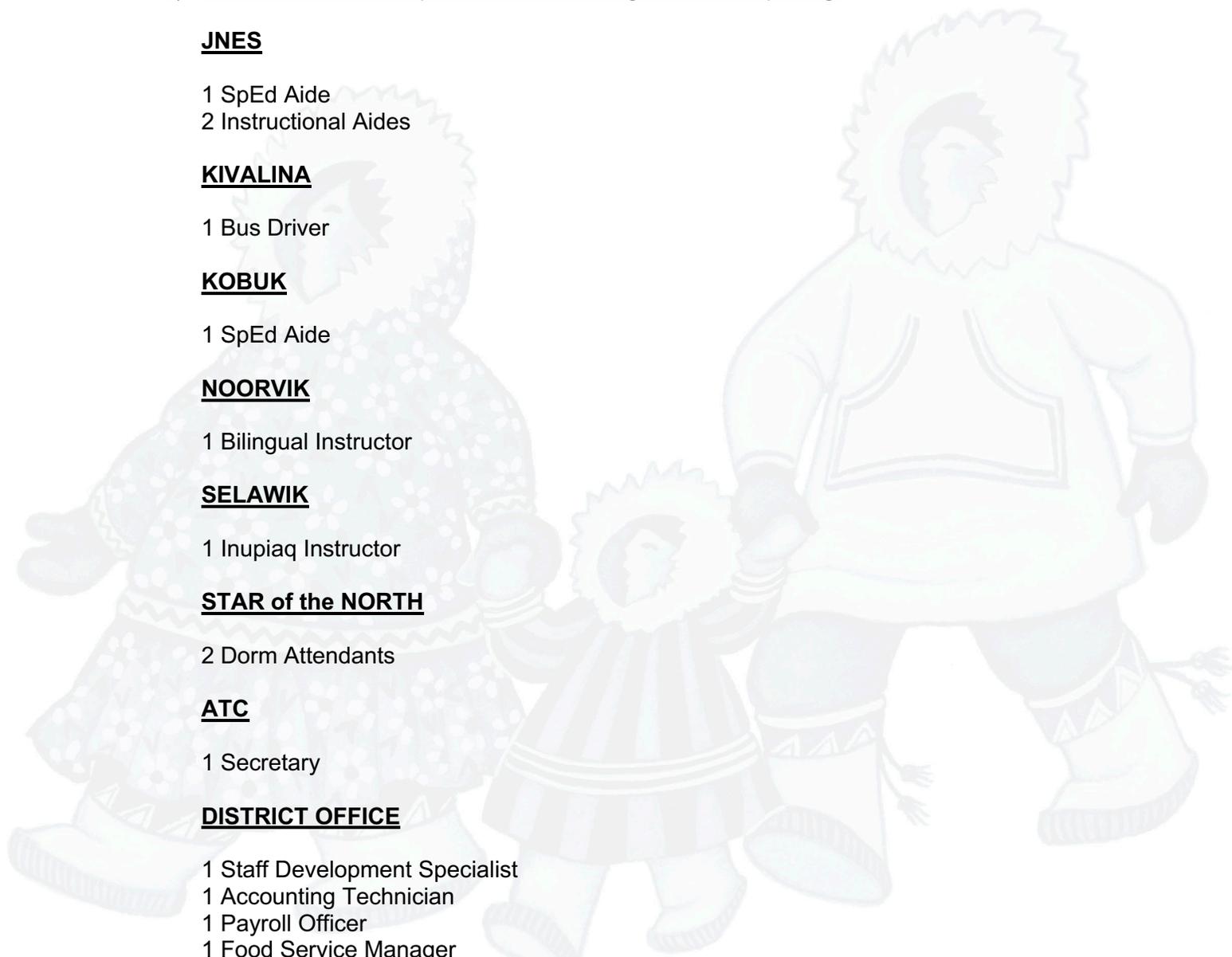
2 Dorm Attendants

**ATC**

1 Secretary

**DISTRICT OFFICE**

1 Staff Development Specialist  
1 Accounting Technician  
1 Payroll Officer  
1 Food Service Manager  
1 Accounting Office Business Manager



**MEMORANDUM**  
**Human Resources**

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**TO:** NWABSD Board of Education

**DATE:** April 29, 2025

**NUMBER:** 25-124

**FROM:** Office of Superintendent

**SUBJECT:** Approval of Human  
Resources

**ABSTRACT:**

Each month various Human Resources actions occur which require Board action or cognizance.

**ISSUE:**

At issue is the approval of Human Resources actions.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes.

The Human Resources action item for Board approval of the certified rehires for FY26 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, June Nelson, Kiana, Kivalina, Kobuk, Kotzebue Middle High School, Noatak, Noorvik, Selawik, Shungnak and Home School.

Human Resources non action items include certified resignations, and certified transfers. Certified resignations are for the District Office, Buckland, Deering, June Nelson, Kivalina, Kobuk, Kotzebue, Noatak, and Shungnak.

**ALTERNATIVES:**

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board approve the Human Resources actions as presented.

**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** April 29, 2025

**FR:** Office of the Superintendent

**Subject:** Human Resources Action Item

Kathryn Self, Director of Human Resources reports on the following:

HR recruiters are currently recruiting for approximately certified positions for FY26 and classified positions (and additional temporary positions). HR recruiters and staff are interviewing candidates from Alaska Teacher Placement, Handshake, LinkedIn, along with staff referrals. We currently have 147 of 182 returning certified staff. Returning staff includes 55 J1/H1-B teachers working in our District.

I. The administration recommends approval of the following action items:

- a) Certified new hires FY25
- b) Classified new hires FY25
- c) Certified rehires FY26
- d) Certified rehires/ transfer FY26
- e) Classified rehires/transfer FY26
- f) Certified new hires FY26

a) The administration recommends approval of the following FY25 Certified New Hires:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>BUCKLAND</u></b>		
01/18/25	Fjell Thomas	Teacher
<b><u>KOTZEBUE MIDDLE HIGH</u></b>		
12/02/24	Clayton Gindt	Assistant Principal

b) The administration recommends approval of the following FY25 Classified New Hires:

**JNES**

03/24/25	Amari Lewis	SpEd Aide
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**SELAWIK**

02/20/25	Trina Walton	Bilingual Instructor
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FY25 Classified New Hires continues:

**MAINTENANCE**

01/1625	Mark Moore	Director Prop Services
02/11/25	Ryan Ahmaogak	Kotz Maintenance

c) The administration recommends approval of the following FY26 Certified Rehires:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
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**Ambler**

03/01/25	Kevin Matthews	Principal
03/01/25	Lisa Carter	SpEd Teacher
03/01/25	Mary Palma	Teacher
03/01/25	Nna Duallo	Teacher
03/01/25	Ruth Simplicio	Teacher
03/01/25	Grace Felisilda	Teacher
03/01/25	Linda Skadowski	Teacher

**BUCKLAND**

03/01/25	Charles Esmailka	Teacher
03/01/25	Madalyn (Renaë) Morgan	Teacher
03/01/25	William Doty	Teacher
03/01/25	Evelyn Cortes	Teacher
03/01/25	Matthew Berlin	Teacher
03/01/25	Dondee Valliente	Teacher
03/01/25	Denise Keys	Teacher
03/01/25	Joseph Spink	Teacher
03/01/25	Silmarie Actub	Teacher
03/01/25	Weismily Pangilinan	Teacher
03/01/25	Florence Nolton	Teacher
03/01/25	Aileen Ederango	Teacher

**DEERING**

03/01/25	Mary Romano	Teacher
03/01/25	Danilo Guillemer	Teacher

**JUNE NELSON**

03/01/25	Mary Norton	SoEd Provider/Teacher
03/01/25	Elle Bryan Espino	Teacher
03/01/25	Mary Geneston	Teacher
03/01/25	Marjorie Baker	Teacher
03/01/25	Lisa Ungry	Teacher
03/01/25	Ashley Hansen	Teacher
03/0125	Darlaia Caldwell	Teacher
03/01/25	Miranda Eakin	Teacher
03/01/25	Terry Cooper	Teacher
03/01/25	Dolly Toche	Teacher
03/01/25	Vermon Ceballos	Teacher
03/01/25	Myrcelynne Libres	Teacher
03/01/25	Remia Luspo	Teacher

**FY26 Certified Rehires Continued:**

**JUNE**

03/01/25	Edilyn Medina	Teacher
03/01/25	Katie Hansen	Teacher
03/01/25	Mya Enderle	Teacher
03/01/25	Analie Frix	Teacher

**KIANA**

03/01/25	James Stewart	Principal
03/01/25	Ronnie Hawley	Teacher
03/01/25	Megan Strong	Teacher
03/01/25	Billie Jo Bellamy	Teacher
03/01/25	Victoria Morris	Teacher
03/01/25	Lynn Smith	Teacher
03/01/25	Janeil Stewart	Counselor/Intern

**KIVALINA**

03/01/25	Jeremy Millard	Principal
03/01/25	Meilve Castro	SpEd Teacher
03/01/25	Lucilyn Sahibol	Teacher
03/01/25	Dr. Dominic Diing	Teacher
03/01/25	Jenissa Magbanue	Teacher
03/01/25	Grace Menor	Teacher
03/01/25	Maria Mabaylan	Teacher
03/01/25	Keziah Diabo	Teacher
03/01/25	Chloe Mae Nasibog	Teacher

**KOTZEBUE**

03/01/25	Jessica Heisler	Principal
03/01/25	Winilinda Ybanez	SpEd Teacher
03/01/25	Matthew Brown	SpEd Teacher
03/01/25	Marylinda Puzon	SpEd Teacher
03/01/25	Jay Panlilio	SpEdTeacher
03/01/25	Jacqueline Labial	Teacher
03/01/25	Leslie Owens	Teacher
03/01/25	Jusan Catalan	Teacher
03/01/25	Kenneth Vildosola	Teacher
03/01/25	Joe Bullock	Teacher
03/01/25	Merle Green	Teacher
03/01/25	Adonis Capulong	Teacher
03/01/25	Jane Quinones	Teacher
03/01/25	Socrates Embesan	Teacher
03/01/25	Mellisia Troyer	Counselor/Intern

**KOBUK**

03/01/25	Kelli Tallman	Teacher
03/01/25	Jacqueline McManus	Teacher
03/01/25	Jaz Ramirez	Teacher

**FY26 Certified Rehires Continued:**

**NOATAK**

03/01/25	Lori Lundgaard-Hall	Principal
03/01/25	Ashley Ort	SpEdTeacher
03/01/25	Nadene Parshall	SpEd Teacher
03/01/25	Lea Guleng	Teacher
03/01/25	Benjamin Heebner	Teacher
03/01/25	Kayla Pietila	Teacher
03/01/25	Ivy Coritana	Teacher
03/01/25	Daphne Rashid-Tadeo	Teacher
03/01/25	Careen Bravo	Teacher
03/01/25	Sarrah Dalingay	Teacher
03/01/25	Roxiann Wolfe	Teacher

**NOORVIK**

03/01/25	Leslie Zibell	Principal
03/01/25	Judylynda Alvarez	SpEd Teacher
03/01/25	Tamara Milner	Teacher
03/01/25	Ronnie Carroll	Teacher
03/01/25	Uzziel Irog-Irog	Teacher
03/01/25	Catherine Stroup	Teacher
03/01/25	Irvin Irog-Irog	Teacher
03/01/25	Jilbert Jaurigue	Teacher
03/01/25	Mary Flor Babia	Teacher

**SELAWIK**

03/01/25	Jamie Cowart	Principal
03/01/25	Rachel Harmon	Asst. Principal
03/01/25	Harold Dino	SpEd Provider/Teacher
03/01/25	Karen Wells	SpEd Teacher
03/01/25	Alma Celis	SpEd Teacher
03/01/25	Bradley Schott	Teacher
03/01/25	William Johnson	Teacher
03/01/25	Savannah Smead	Teacher
03/01/25	Cathy Brown	Teacher
03/01/25	James Taylor	Teacher
03/01/25	Ricky Cowart	Teacher
03/01/25	Justy Tuquib	Teacher
03/01/25	Kirk Bergen	Teacher
03/01/25	Jane Solas	Teacher
03/01/25	Paul Ramos	Teacher
03/01/25	Larel Woods	Teacher
03/01/25	Marafior Tagupa	Teacher

**SHUNGNAK**

03/01/25	April de la Cruz	SpEd Teacher
03/01/25	Juvy Pamunag	Teacher
03/01/25	Mhadelle Lugod	Teacher
03/01/25	Cheryl Abejuela	Teacher

**FY26 Certified Rehires Continued:**

**STAR OF THE NORTH**

03/01/25	Clay Beck	Teacher
03/01/25	Marc Tumaneng	Teacher

**ATC**

03/01/25	Joseph Groves	Director
03/01/25	Shirley Dukes	Asst. Director
03/01/25	Aletha Duchene	ILOP Program Dev Spec

**DISTRICT OFFICE**

03/01/25	Jeff Alexander	Asst. Superintendent
03/01/25	Kimberly Addington	Staff Dev Coordinator
03/01/25	Zonda Martin	Staff Dev Specialist
03/01/25	Jacob Ray	Staff Dev Specialist
03/01/25	Jennifer Green	Staff Dev Specialist
03/01/25	Perrian Windhausen	Director Special Services
03/01/25	Ron Malcolm	Asst. Dir Special Services
03/01/25	Frances Gage	SpEd Specialist
03/01/25	Payton McConnell	Speech Pathologist
03/01/25	Angela Eisel	SpEd PreK-12 Itinerant
03/01/25	Tracey Schaeffer	Clinical Coordinator
03/01/25	Amy Eakin	Director Technology
03/01/25	Paul Wood	Asst. Dir. Technology
03/01/25	Joy Coburn-Smith	Director Title IX
03/01/25	Scott Martin	Program & Staff Dev Spec

d) The administration recommends approval of the following FY26 Certified

ReHires/Transferred:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
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**BUCKLAND**

03/01/25	Jean Loreda	Teacher
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**DEERING**

03/01/25	Richard Andrews	SpEd Teacher
03/01/25	Alvin Altares	Teacher

**JNES**

03/01/25	Corey Shepherd	Principal
03/0125	Ariel Lehayon	Teacher
03/01/25	Alvin Altares	Teacher

**KOTZEBUE**

03/01/25	Geoffrey Frix	Asst. Principal
03/01/25	Amanda Riste-Saltzman	Teacher

**FY26 Certified ReHires/Transferred continue:**

**NOORVIK**

03/01/25 Dawn Davis Teacher

**HOMESCHOOL**

03/01/25 Sable Marandi Principal

**DISTRICT OFFICE**

03/01/25 Tracy Bell Data Specialist  
03/01/25 Tracey Hyatt SpEd Specilaist  
03/01/25 Amie Webb Itinerant Counselor  
03/01/25 Kathryn Self Asst. Dir Human Resource

- e) The administration recommends approval of the following FY26 Classified Rehires/Transfer:

**DISTRICT OFFICE**

03/01/25 Natalie Dickey Director of Admin Services

- f) The administration recommends approval of the following FY26 Certified New Hires:

**DEERING**

06/28/25 Angela Schraven Principal  
08/07/25 Darci Shane Teacher

**KIANA**

8/07/25 Patricia Wilson SpEd Teacher

**JUNE NELSON**

08/07/25 TaShona Pernell Hayes SpEd Teacher

**KOTZEBUE**

03/01/25 Michael Lancaster Teacher

**DISTRICT OFFICE**

03/01/25 Deborah Lancaster Director Curriculum

## CAPITAL PROJECTS REPORT

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 16, 2025

**NUMBER:** Worksession VX.

**FR:** Office of the Superintendent.

**SUBJECT:** Capital Projects Report

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Capital Projects Managers, Dena Strait and Kathy Christy report on the following:

### DISTRICTWIDE PROJECTS & OTHER CIP EFFORTS

1. HVAC Controls Upgrades, 8 sites – DEED FY25 project is \$9,838,153, including a local share of \$1,967,631. Sites included are noted later in the report by school. Preliminary design reports are complete and solicitation of a design team to complete the work is pending. Selection committee designees Mark Moore and Craig McConnell will be called upon when needed.
2. Districtwide Fire System Replacement, 6 sites as noted later in the report by school. Project is ranked #3 on DEED's FY26 Major Maintenance list and may get funded. Project total is \$6,612,840 and local match is \$1,322,568. Noorvik's fire alarm is being replaced this April and May with Borough funding, which can count as the local match for the districtwide project. If the project is not DEED funded in FY26, we will reuse our FY26 score for FY27 pending Board approval this summer. Project was submitted for match to Senator Murkowski's office for FY26 funding.
3. Districtwide Housing Needs assessment - CIP Manager was requested to perform this assessment to determine future projects and document existing inventory. Analysis and documentation is ongoing.
4. Districtwide Playground Repair and Replacement – A review of existing conditions to find missing or broken parts at each playground has been completed, excluding Kivalina and Deering. Quotes of needed replacement equipment have been received for most, but not all sites. Details of installation also need to be finalized.
5. FY26 Congressional Directed Spending (CDS) Application for Teacher Housing Remodel funding – In February, CIP Manager submitted two grant applications. One to State of Alaska FY26 CAPSIS and one to FY26 CDS through Senator Murkowski's office. \$330k was requested to remodel housing in Buckland, add on a bedroom in Noatak and remodel portable classrooms into housing in Kivalina. We have not heard back on either application to date.
6. Engineering Team Term Contract - Issuing a Request for Proposals for engineering design services to secure engineering term contractor(s) is still pending. Selected contractors will complete the Districtwide HVAC project. Terms are typically 3 years with the option to renew two additional one-year contracts for a total of 5 years.
7. Design Team Term contract – The District utilizes term contracts for the design teams who work on our capital projects. The current selected design team is led by Burkhart Croft, it includes architects and various types of engineers and was awarded in October 2020. As a three year term, with up to two additional optional years of renewal, the current contract will expire in October 2025. A solicitation is planned for later this summer or early fall.

## PROJECTS BY SCHOOL SITE:

### Ambler Projects:

1. Districtwide HVAC project - DEED funded FY25
2. Districtwide Fire System project - #3 on DEED's FY26 list
3. Districtwide Playground refurbishment - unfunded
4. Districtwide Teacher Housing Assessment - unfunded

### Buckland Projects:

1. Buckland HVAC Repair and Boiler Replacement – Two phases have been funded through the Borough, the District and Denali Commission. Phase I is complete. Phase II is primarily complete with paperwork and final materials shipped out this summer. Boiler Replacement project is unfunded. It was submitted to DEED for FY26 CIP funding, is ranked #31 and likely will not be funded. This project has the best chance of getting DEED funding if it is completed with Borough or District funding, then submitted to DEED for reimbursement.
2. Buckland Teacher Housing Duplexes and 5<sup>th</sup> Unit – The Property Services Department has completed framing and mechanical rough-in for both duplexes and the 5<sup>th</sup> unit. Electrical rough-in started mid-April and all units will be completed this summer. We estimate an additional \$140K in funding is needed to complete all units. A Board request for this funding is on this month's agenda.
3. Districtwide Fire System project - #3 on DEED's FY26 list
4. Districtwide Playground refurbishment- unfunded
5. Districtwide Teacher Housing Assessment- unfunded
6. FY26 Congressional Directed Spending Application for Teacher Housing Remodel, Additions, and Renovations (Kivalina, Buckland and Noatak)

### Davis-Ramoth Projects:

1. Davis-Ramoth K-12 School Renewal total project amount is \$9,424,172, including a local share of \$1,884,834. Project completed 65% design in February and is moving to 95% design. Commissioning and Hazardous materials consultants are being added to the design work within the already approved funding amount. This project is primarily a mechanical and electrical upgrades project that can be bid at 100% construction documents. We anticipate bidding this late summer to early fall for construction to begin in 2026.
2. Selawik & Noorvik Emergency Fire Alarm System – Mark Moore and design engineers completed an on-site inspection April 9-10. System training is scheduled for April 17. Sturgeon will be off site by April 20<sup>th</sup> with any remaining punchlist and paperwork to be completed after that. The project is funded by the Borough, with the Selawik portion of these funds counting toward the required local match for the Davis-Ramoth DEED project.
3. AHFC Teacher Housing Duplexes- Grant is closed out, covenants are recorded.
4. Districtwide Playground refurbishment- unfunded
5. Districtwide Teacher Housing Assessment- unfunded

### Deering Projects:

1. Replacement School – On DEED's FY26 Construction List - ranked #3, project total is \$56,872,139, local match is \$11,374,428 (20% match). Projects #1 and #2, worth roughly \$14M, will be funded by the REAA fund, thus any legislative funding should go to Deering, it is highly unlikely to be fully funded. District has lobbied for

\$10M for site work. We are working with DOT for potential gravel stockpiling, they are bidding their road this summer. Board is requested to support funding to start cultural and permitting work as well as assistance for surveys and other site work and to secure site control with NANA.

Schedules -

DOT: BID SUMMER '25, START CONSTRUCTION FALL '25, CONSTRUCTION '26-'27.

DEC WATER/SEWER: DESIGN '25, START CONSTRUCTION '26, CONSTRUCTION '27 - '28

SCHOOL: GRAVEL & DESIGN COMPLETION '26, COMPLETE CONSTRUCTION '28 (Assumes FY26 and FY27 funding)

## 2. Districtwide Teacher Housing Assessment- unfunded

### June Nelson Elementary Projects:

1. Districtwide HVAC project -DEED funded FY25
2. Districtwide Fire System project - #3 on DEED's FY26 list
3. Districtwide Playground refurbishment- unfunded
4. Districtwide Teacher Housing Assessment- unfunded
5. Roof Replacement – this was last submitted to DEED for FY25 as a score reuse of the FY24 application. This project has the best chance of DEED funding if the work is completed per DEED's grant requirements and then a request for reimbursement grant is submitted. If not internally funded, additional funding will be needed in this coming fiscal year to submit an application in summer 2026.

### Kiana School Projects:

1. Districtwide HVAC project -DEED funded FY25
2. Districtwide Playground refurbishment – unfunded
3. Districtwide Teacher Housing Assessment- unfunded

### Kisimiguiyuq School Projects:

1. Kivalina Replacement School - There is an ongoing issue with the UV disinfection unit of the wastewater treatment system. The supplier, the District and the design engineer are working together to resolve the issue. SKW traveled to the site and worked on the system with Maintenance and the system supplier by video. Maintenance is making some additional adjustments. District is also going to add surge protection as inconsistent local power may be contributing to failure of system components.
2. Project closeout will be postponed until the system works properly so that the District has a source of funding for repairs. This delays release of the roughly \$800k remnant local match funding.
3. Percent for Art: All of the art is completed however, several pieces need to be installed either by maintenance or hired worker..
4. Kivalina – AHFC Teacher Housing: Projects are closed out
5. Districtwide Teacher Housing Assessment-unfunded
6. FY26 Congressional Directed Spending Application for Teacher Housing Remodel, Additions, and Renovations (Kivalina, Buckland and Noatak)

### Kobuk School Projects:

1. Districtwide HVAC project -DEED funded FY25
2. Districtwide Playground refurbishment-unfunded
3. Districtwide Teacher Housing Assessment-unfunded

Kotzebue Middle High School Projects:

1. Districtwide HVAC project -DEED funded FY25
2. Districtwide Fire System project - #3 on DEED's FY26 list
3. Districtwide Teacher Housing Assessment-unfunded

Napaaqtugmiut School Projects:

1. Districtwide HVAC project -DEED funded FY25
2. AHFC Teacher Housing - District received two AHFC SFY25 grants for two duplexes totaling \$1.29 and the Board has approved \$440K in match for a total of \$1.7M. Property Services estimates the project may need an additional \$400,000 for completion. As construction has not begun, Property Services will monitor the budget and will request additional funding or modification of scope as appropriate.
3. FY26 Congressional Directed Spending Application for Teacher Housing Remodel, Additions, and Renovations (Kivalina, Buckland and Noatak)
4. Districtwide Playground refurbishment- unfunded
5. Districtwide Teacher Housing Assessment – unfunded

Aqqatluk Noorvik School Projects:

1. Districtwide HVAC project -DEED funded FY25
2. Fire Alarm Replacement Project - Sturgeon Electric will transition from Selawik to Noorvik on April 21<sup>st</sup>. Duration is expected to be about 4 weeks. The project is funded by the Borough and the Noorvik portion of funding can act as a match for the FY26 Districtwide Fire System Replacement, 6 sites, which is #3 on DEED's current list which may be funded during the current legislative session.
3. Districtwide Playground refurbishment - unfunded
4. Districtwide Teacher Housing Assessment - unfunded

Shungnak School Projects:

1. Districtwide HVAC project -DEED funded FY25
2. Districtwide Fire System project - #3 on DEED's FY26 list
3. Districtwide Playground refurbishment - unfunded
4. Districtwide Teacher Housing Assessment - unfunded

**April 28-29, 2025, BOARD ACTION ITEMS**

Memo 25-125 Recommendation for approval of design funding Deering K-12 Replacement School.

Memo 25-126 Recommendation for approval of reallocation of budget for Davis Ramoth Remodel Design Fee

Memo 25-127 Recommendation for approval to amend the District Only AHFC grant to add a unit to Buckland Teacher Housing and Request for additional funding.

## SUMMARY OF REQUIRED AND PENDING CAPITAL PROJECTS MATCHES

### Required Current Matches:

1. Davis Ramoth- \$1,884,834, potential match is Borough \$405,000 for Selawik Fire Alarm replacement and part or all of roughly \$800k local match when Kivalina is closed out.
2. DW HVAC - \$1,967,631. Potential match sources are FY26 Congressional Delegated Grant (earmark) through Senator Murkowski's office. Another potential match source is some portion of the roughly \$800k local match when Kivalina is closed out. Also, Village Infrastructure Funding prioritization of involved communities as been requested.
3. Buckland Teacher Housing (already approved): \$500,594
4. Noatak Teacher duplexes (already approved): \$440,000

Total Current matches above: \$4,793,059 – 1,205,000 (Selawik Borough and Kivalina remnant) = **\$3,588,059**

### Future potential Matches:

1. Districtwide Fire Alarm Replacement \$1,322,568 (20% match) of \$6,612,840 total project
2. Deering \$11,374,428 (20% match) of \$56,872,139 total project

Potential Pending Matches: **\$12,696,996**

*\*\* It is important to note that the construction costs and associated matches noted above are based on estimates. Actual construction costs will not be known until the project is bid, awarded and completed. Costs will change with time due to escalation, tariffs, and changes in the design, bidding market and other impacts.*



- Master Schedules – Master Schedules have been submitted for all schools by counseling interns for the 2025-2026 school year.
- University Applications – Students have applied for various universities including: UAF, UAS, UAA, Northern Arizona University, Haskell Indian College, University of Hawaii, Portland University, Harvard, Standford, CU Denver, MIT, Georgia tech, etc.,.
- American Association of School Counselors Conference – Four staff members from the Counseling Department attended the National American Association of School Counselors.
- Additional Trainings – Additional trainings have been provided to counselors and staff dealing with APEX Learning, EmpowerU, RAHI, AKCIS-360, Dual Credit, Outercoast, Della Keats, AKIMA, Bree’s Law, Maniilaq Drug and Alcohol Presentations, etc.
- Senior Portfolios – Compliance checks on Senior Portfolios have been conducted on 149 seniors within the school district.
- Scholarships – Counseling interns continue to work with students to complete scholarship applications. Students have completed various applications including KEA scholarship, UA Scholars, Rural Alaska Honors Institute, Alaska Performance Scholarships, June Nelson Memorial Scholarship, Aqqulak Trust, Frank Ferguson, Alaska Community Foundation, Alaska Workforce Investment Board, Alaska Village Electric Cooperative, etc.
- Certified Youth Mental Health Specialist Training – All counseling interns were enrolled in training to become Certified Youth Mental Health Specialists.
- EmpowerU – The Counseling Department continues to focus its efforts on the social-emotional well-being of its students. EmpowerU has offered online social emotional training this year to approximately 28 high school students in individual courses and 16 classrooms (180 students).
- APEX Learning – To meet the academic needs of students, 181 students were enrolled in APEX Learning.
- School Climate and Connected Surveys

Academic School Year	Family Responses	Students Grades 3-5	Students Grades 6-12	Staff Responses
2023	193	304	380	121
2024	280	263	536	162
2025	202	303	666	178

- Maniilaq/NWABSD programming to provide behavioral health services to students continues to grow this over 40 students being served district-wide.

- Red Dog Mine – Approximately 44 students from 11 different schools participated in the Job Awareness Training at Red Dog Mine



### **Special Education:**

Special Education reports the following activities:

- Contract issued for 2025-26 specialist (Autism specialist, Speech Pathologist, School Psychologist, Behavior Specialist, Physical Therapist).
- State Compliance Reporting and Assurances submitted
- Final notice received regarding Intensive Needs approved by the State
- AKStar accommodations confirmed
- PowerSchool and Embrace IEP program updates
- Interviews continue for 2024-25 certified Special Education teaching staff at sites with two position still open.

### **Early Learning and Family (ELF):**

- Enrollment remains steady last quarter to 23 children with several referrals in the works. We continue to work closely with providers at Maniilaq Health Center on the Well-Child and referral process. This has resulted in more referrals. Families continue to be more reluctant to engage, though we are finally experiencing more people willing to have us visit.
- Specialist continue to see ELF children in person and occasionally virtually between On-site visits.
- Traveling to sites continues as weather allows.
- Continued to work with Maniilaq providers on improving the developmental screening process in the region.
- ELF is participated in Spring Carnival events the first week in April.
- ELF is working closely to encourage more early childhood providers in the region by attending the NANA Career Day and directing students to the Grow Our Own Program to explore the very supportive ways to obtain a degree in Early Childhood.

### **Youth Leaders:**

The Youth Leaders from Selawik, Shungnak, Kobuk, Ambler, Buckland, Kivalina, Noatak, Kiana and Kotzebue all met in Selawik the weekend of March 28, 2025 for the Spring Youth Leadership Retreat. They spent time getting to know each other by playing games, participating in Inupiaq dancing with the Kiana Dance Group, and building a community with quality time. The students received training in resiliency and to understand how their brains work in times of hardship. Our students then received training by Arielle Tango from Maniilaq for Mental Health First Aid, Suicide Awareness, and even hands-on First Aid like splinting broken bones and stopping a bleed from a wound. With that, the students had an opportunity to step aside with their respective villages and plan what they will do during the summer months to be there for one another and look after each other. Each site came up with innovative plans to help their communities, for example Kobuk plans to help their elders pick up groceries from the store or pick up items from the clinic as needed. To close out the retreat, we came together for a Community Healing Circle. The Spring Youth Leadership Retreat brought our students close to one another and gave them a space to not only be vulnerable but to learn ways of healing.







Action Item for Board Approval:

- Selection of recipients of the June Nelson Scholarship 2025, application materials will be presented during executive session due to FERPA.

**MEMORANDUM**

**TO:** Regional School Board Members

**DATE:** April 28, 2025

**FR:** Office of the Superintendent

**SUBJECT:** Asst. Supt. Report

Jeff Alexander, Assistant Superintendent reports on the following:

Here is a list of suspension by site for the current year, FY25:

School Name	OSS	ISS	Total	First Suspension	Last Suspension
Ambler School	4	0	4	08/30/2024	03/05/2025
Aqqaluk High/Noorvik Elementary	29	2	31	09/03/2024	04/03/2025
Buckland School	4	3	7	09/20/2024	03/05/2025
Davis-Ramoth School	12	0	12	09/13/2024	11/12/2024
Deering School	4	1	5	11/04/2024	03/27/2025
June Nelson Elementary	6	2	8	09/24/2024	02/24/2025
Kiana School	4	1	5	08/28/2024	03/08/2025
Kisimigiugtuq School	1	0	1	08/28/2024	08/28/2024
Kobuk School	17	0	17	09/05/2024	03/28/2025
Kotzebue Middle/High School	10	1	11	08/21/2024	01/15/2025
Napaaqtugmiut School	6	0	6	09/18/2024	04/03/2025
Shungnak School	10	0	10	09/04/2024	03/28/2025

Here is a list of Senior Graduation dates by site:

Ambler – May16th

Buckland – May17th

Deering – May 12<sup>th</sup>

Kiana – May 9<sup>th</sup>

Kivalina – May 15<sup>th</sup>

Kobuk – May 15<sup>th</sup>

KMHS – May 10<sup>th</sup>

Noatak – May 16<sup>th</sup>

Noorvik – May 16<sup>th</sup>

Selawik – May 9<sup>th</sup>

Shungnak – May 16<sup>th</sup>

ATC – May – 15<sup>th</sup>



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## NWABSD BOARD OF EDUCATION Student Activities Committee Meeting

### Agenda

April 29, 2025

#### 1. ASAA Student of the Month(February)-Lucy Gooden WLK



- Lucy has showcased her exceptional athleticism throughout the year, earning All-Conference honors in multiple sports, including cross-country, volleyball, and basketball. Even more impressively, she pairs her athletic achievements with outstanding academic performance, maintaining a perfect 4.0 GPA.

#### 2. State Battle of the Books results(Feb 24-27)

##### 3/4 Grade

Participants: Lucey Arey, Jazzlyn Ballot, Olivia Ferguson, Owen Ferguson(JNES)  
Place: tied for 29<sup>th</sup>(33 teams)

##### 5/6 Grade

Participants: Ryker Pietila, Erin Monroe, Cali Monroe, Brendon Ashby(WTK)  
Place: 14<sup>th</sup>(18 teams)

##### High School

Participants: Jemiekka Tadeo(WTK)  
Place: 19<sup>th</sup> (20 teams)

**Committee Members:** Ellen Coffin, Joanne Harris, Shannon Melton, Lawrence Jones Sr., Tillie Ticket  
**Student Activities Coordinator:** Robert Sheldon II

**MISSION:** To provide a learning environment that inspires and challenges students and employees to excel.  
**VISION:** To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

# 1A GIRLS BASKETBALL

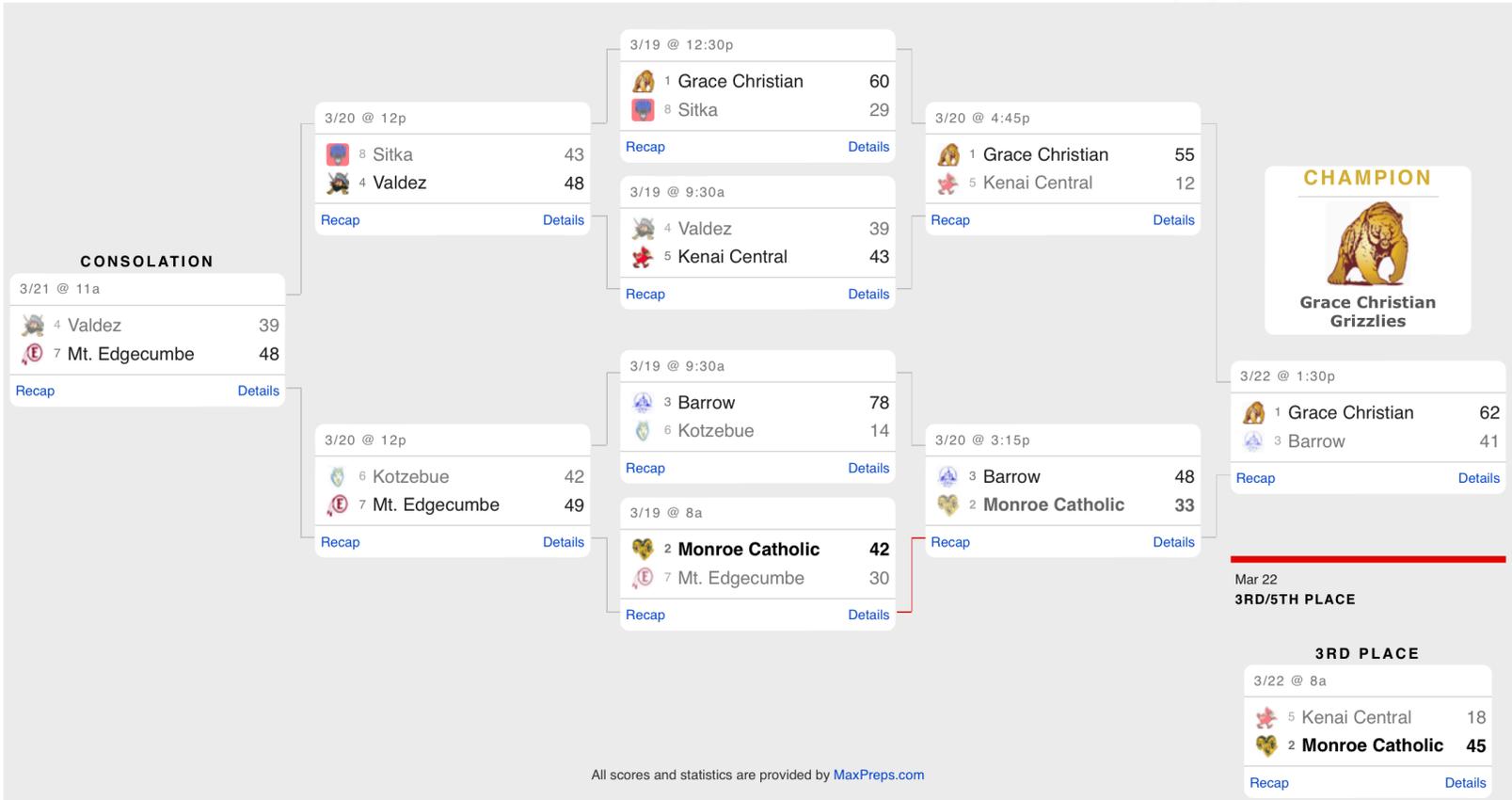


**Alaska**  
AIRLINES  
— CENTER —





# 3A Girls State Championship Bracket



### 3. Senior Trips

Deering-Honolulu HI(3/28-4/6)



Shungnak-Pittsburgh PA(4/5-12)



Noorvik-Orlando FL(4/11-20)



Selawik-Orlando FL(4/11-20)



2025  
Senior

Buckland-Honolulu HI(4/18-27)

Kivalina-Orlando FL(4/20-26)

Noatak- Orange County CA(4/20-26)

#### 4. Sr. native Youth Olympics

- a. April 11/12
- b. April 24-26

District NYO Meet @ Kotzebue  
State NYO Meet @ Anchorage

#### NWABSD Regional Meet Results

##### Kneel Jump

###### Boys

- 1<sup>st</sup>-Harold Curtis BKC (39")
- 2<sup>nd</sup>-Tyler Kramer OTZ (37<sup>3</sup>/<sub>4</sub>"
- 3<sup>rd</sup>-Ralph Stalker WLK (36<sup>1</sup>/<sub>4</sub>"

###### Girls

- 1<sup>st</sup>-Melia Pirtle OTZ (22 1/2")
- 2<sup>nd</sup>-Sarah Riley WLK (20 1/4")
- 3<sup>rd</sup>-Rosie Stalker BKC (16 3/4")

##### Scissor Broad Jump

###### Boys

- 1<sup>st</sup>-Tyler Kramer OTZ (32')
- 2<sup>nd</sup>-Brennen Stalker WLK (29' 4 1/2")
- 3<sup>rd</sup>-Ralph Stalker WLK (28' 11")

###### Girls

- 1<sup>st</sup>-Malia Pirtle OTZ (22' 8 1/2")
- 2<sup>nd</sup>-Sarah Riley WLK (21' 6 3/4")
- 3<sup>rd</sup>-Kallie Wells ORV (20' 6 1/4")

##### Wrist Carry

###### Boys

- 1<sup>st</sup>-Fred Dexter WLK (219')
- 2<sup>nd</sup>-Harold Curtis BKC (98' 1 1/4")
- 3<sup>rd</sup>-Lucas Starbuck WLK (74' 6")

###### Girls

- 1<sup>st</sup>-Rosie Stalker BKC (69')
- 2<sup>nd</sup>-Sarah Riley WLK (32' 9")
- 3<sup>rd</sup>-Malia Pirtle OTZ (11' 11")

##### Alaska High Kick

###### Boys

- 1<sup>st</sup>-Tyler Kramer OTZ (70")
- 2<sup>nd</sup>-Brent Henry OTZ (62")
- 3<sup>rd</sup>-Brennen Stalker WLK (62")

###### Girls

- 1<sup>st</sup>-Malia Pirtle OTZ (56")
- 2<sup>nd</sup>-Rosie Stalker BKC (52")
- 3<sup>rd</sup>-Sarah Riley WLK (48")

##### Eskimo Stick Pull

###### Boys(15-person bracket)

- 1<sup>st</sup>-Brennen Stalker WLK
- 2<sup>nd</sup>-Alec Mills IAN
- 3<sup>rd</sup>-Brent Henry

###### Girls(12-person bracket)

- 1<sup>st</sup>-Sarah Riley WLK
- 2<sup>nd</sup>-Rosie Stalker BKC
- 3<sup>rd</sup>-Ivory Ticket BKC

##### One hand Reach

###### Boys

- 1<sup>st</sup>-Alec Mills IAN (46")
- (only contestants to achieve minimum height)

###### Girls

- 1<sup>st</sup>-Jody Greist ABL (44")

### Two-Foot-High Kick

#### Boys

- 1<sup>st</sup>-Tyler Kramer OTZ (72")
- 2<sup>nd</sup>- Tray Sheldon IAN
- 3<sup>rd</sup>-Theodore Westlake OTZ (56")

#### Girls

N/A

### Toe Kick

#### Boys

- 1<sup>st</sup>-Arthur Barr IAN (48")

#### Girls

N/A

### Indian Stick Pull

#### Boys(17-person bracket)

- 1<sup>st</sup>-Shaun Patterson ORV
- 2<sup>nd</sup>-Alec Mills IAN
- 3<sup>rd</sup>-Jimmy Barr IAN

#### Girls(12-person bracket)

- 1<sup>st</sup>-Sarah Riley WLK
- 2<sup>nd</sup>-Patsy
- 3<sup>rd</sup>-Zada

### One-Foot-High Kick

#### Boys

- 1<sup>st</sup>-Tyler Kramer OTZ(88")
- 2<sup>nd</sup>-Brennen Stalker WLK (84")
- 3<sup>rd</sup>-Troy Sheldon IAN (80")

#### Girls

- 1<sup>st</sup>-Rosie Stalker BKC (60")
- 2<sup>nd</sup>-N/A
- 3<sup>rd</sup>-N/A

### Seal Hop

#### Boys

- 1<sup>st</sup>-Theodore Westlake OTZ (32' 3¼")
- 2<sup>nd</sup>-Ralph Stalker WLK (32')
- 3<sup>rd</sup>-Alec Mills IAN (30'2¼")

#### Girls

- 1<sup>st</sup>-Sarah Riley WLK (55'½")
- 2<sup>nd</sup>-Rosie Stalker BKC (27'10")
- 3<sup>rd</sup>-Ivory Ticket BKC (23'1½")

### Regional NYO Champions



## 5. Region 1 Music Festival @ OME

State Berths: Jazelle Moto(OTZ)

Instrument: Guitar

State Music: 5/9-10 @ Betty Davis East HS

### Alaska Schools Activities Association Region 1 Music Festival Solo and Ensemble Command Performance

Students from all schools had participated in Solo and Ensemble to showcase their musical performance. All students received valuable feedback for growth from our adjudicators, Mrs. Taryn Gervais & Mr. Brandon Lesando, our esteemed panel of clinicians.

These students have qualified for State Solo and Ensemble in Anchorage, to perform on May 9 and 10th.

Name	Instrument	School	Title	Composer
Davin Herzner	Tuba	Nome-Beltz (9)	<i>Chromatic Conquest</i>	J. Compello
Janette Robson	Clarinet	Bethel (9)	<i>Serenade</i>	F. L. Buchtel
Ethan Hillis	Mallets	Dillingham (11)	<i>Bagatelle</i>	A. Diabelli
Jaiden Sookiyak-Moriarty	Alto Saxophone	Nome-Beltz (10)	<i>Marche from Book IV</i>	F. Couperin Arr. Dishinger
Clary Ruud	Vocal	Nome-Beltz (9)	<i>Beautiful Dreamer</i>	S. C. Foster Arr. Mark Hayes
Dalen Hoffman	Trombone	Bethel (10)	<i>Eine Klein Nachtmusik</i>	W. A. Mozart Arr. B. C. Dockery
Marilyn Noyakuk	Clarinet	Nome-Beltz (12)	<i>Bella Venezia</i>	W. V. Dorsseleer
Isabella Eller	Alto Saxophone	Unalakleet (9)	<i>L'amour est un oiseau rebelle</i>	G. Bizet
Maria Antiniero	Vocal	Unalakleet (11)	<i>Danny Boy</i>	Old Irish Air Arr. Jay Althouse
Renee Brown	Mallets	Nome-Beltz (10)	<i>La Villagieuse</i>	J.P. Rameau Arr. S. Meister
Jazelle Moto	Guitar	Kotzebue (9)	<i>Benediximus</i>	J. Palmer
Joel Andrew	Alto Saxophone	Bethel (10)	<i>Aria</i>	E. Bozza
Nathan Vink	Vocal	Unalakleet (10)	<i>Scarborough Fair</i>	English Folk Song Arr. Jay Althouse

#### TO ALL PARTICIPANTS:

We applaud your effort and willingness to take a chance at something new and being vulnerable to display your art. You make your families, communities, and educators proud.

**UNADOPTED MINUTES  
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."  
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

<p>President Margaret Hansen called the 434<sup>th</sup> Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:01 p.m. on <i>Tuesday</i>, February 25, 2025, in Kotzebue Alaska.</p> <p>Board Members present were:</p> <ul style="list-style-type: none"><li>Millie Hawley</li><li>Tillie Ticket</li><li>Carol Schaeffer</li><li>Marie Greene</li><li>Jeanne Gerhardt-Cyrus</li><li>Alice Adams</li><li>Shannon Melton</li><li>Joanne Harris</li><li>Alice Melton-Barr</li><li>Margaret Hansen</li><li>Zamara Ticket</li></ul> <p>A quorum was present.</p> <p>Observed.</p> <p>Carol Schaeffer made a motion to approve the agenda as presented, Marie Greene seconded the motion. The agenda was approved by voice vote.</p> <p>Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Kathryn Self, HR Director; Perrian Windhausen, Director of Student Services; Joy Cogburn-Smith, Director of State &amp; Federal Programs; Natalie Dickie, Director of the Administrative Services; Tracy Bell, Director of Curriculum; Brenda Noe, Deering Principal; Patricia Houser, Guest; Joseph Groves, ATC Director; Dena Strait, Capital Projects Manager; Jamie Cowart, Selawik Principal; Jessica Heisler, Kotzebue Middle/High School Principal; Shayne Pungowiyi, Executive Assistant.</p> <p>No public comments.</p> <p>School Presentations:</p> <ul style="list-style-type: none"><li>• Deering School</li></ul> <p>The February 2025 Employees of the Month awardees that were recognized:</p> <ul style="list-style-type: none"><li>• Patricia Houser, Deering 2<sup>nd</sup> &amp; 3<sup>rd</sup> grade teacher</li><li>• Autumn Simmons, Kiana Pre-K &amp; 1<sup>st</sup> grade teacher aide</li><li>• Jackie McManus, Kobuk Pre-K &amp; 2<sup>nd</sup> grade teacher</li><li>• Chelsie, Morris-Heath, Kobuk Migrant Ed teacher, Secretary</li><li>• Beverly Woods, SPED Aide</li><li>• Dawn Davis, Shungnak 3<sup>rd</sup>, 4<sup>th</sup> &amp; 5<sup>th</sup> grade teacher</li></ul> <p>Superintendent Terri Walker presented her report.</p> <p>Carol Schaeffer made a motion to go into Executive Session, Jeanne Gerhardt-Cyrus seconded the motion. The board went into Executive Session at 4:31 p.m.</p> <p>Executive Session ended at 5:11 p.m.</p> <p>Carol Schaeffer made a motion to adopt the consent agenda, with a request to table Memorandum 25-086, Millie Hawley seconded the motion. Passed by rollcall vote.</p> <p>Margaret Hansen, for memorandum 25-086 what is the wishes of the board. Carol Schaeffer moved to table memorandum 25-086 until the April 29<sup>th</sup> Board Meeting, Millie Hawley seconded the motion. Passed by rollcall vote.</p> <p>Approval of November 19, 2024, Regular Meeting Minutes, January 20, 2025, Special Meeting Minutes, and January 22, 2025, Regular Meeting Minutes.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>MOMENT OF SILENCE PLEDGE OF ALLEGIANCE</p> <p>APPROVAL OF AGENDA</p> <p>INTRODUCTION OF STAFF/GUESTS</p> <p>PUBLIC COMMENTS</p> <p>RECOGNITION AND AWARDS</p> <p>SUPERINTENDENT'S REPORT</p> <p>EXECUTIVE SESSION</p> <p>ADOPTION OF CONSENT AGENDA</p> <p>APPROVAL OF MEETING MINUTES</p>
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Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement within the Students series. This policy update reflects AASB's determination that automatically assigning failing grades to students for truancy is not in best practice. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 5121 GRADES-EVALUATIONS OF STUDENT ACHIEVEMENT; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5125.3 Withholding Grades Diplomas or Transcripts within the Students series. This policy update reflects AASB's determination that BP 5125.3 Withholding Grades, Diplomas, or Transcripts be removed from this policy manual in its entirety. As with BP 5121, AASB believes this policy, which permits the withholding of grades, transcripts, and diplomas if a student is indebted to a district for lost or damaged items, does not reflect best practice. AASB recommends removing and archiving this policy in its entirety for the following reasons:

APPROVAL OF PROPOSED REVISIONS BP 5125.3 WITHHOLDING GRADES DIPLOMAS OR TRANSCRIPTS; SECOND READING

- a. Withholding grades, diplomas, or transcripts can have significant long-term consequences for students and their post-secondary employment or education opportunities, and in turn, for their families and communities.
- b. Students earn their grades and diplomas by demonstrating mastery of the content. If a student has earned their grades or diploma, they should not be withheld as a punishment or deterrence.
- c. School districts have other means to seek reparations or recover losses from equipment or property damages, rather than withholding grades, diplomas, or transcripts.

The language suggesting that students who are unable to pay for assessed damages should provide voluntary work instead is inequitable. Voluntary work and community service can be an appropriate assignment for all students. Those students whose parents can afford to pay for damages should not be exempt from community service if the district deems this an appropriate response to property or equipment damage. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5125.3 Withholding Grades Diplomas or Transcripts as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5131.1 Bus Conduct within the Students series. This minor update revises the language of the policy to clarify expectations for students riding the bus. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5131.1 Bus Conduct as presented.

APPROVAL OF PROPOSED REVISIONS BP 5131.1 BUS CONDUCT; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5131.5 Vandalism, Theft and Graffiti within the Students series. This policy has been updated to reflect the removal of BP 5125.3. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5131.5 Vandalism, Theft and Graffiti as presented.

APPROVAL OF PROPOSED REVISIONS BP 5131.5 VANDALISM, THEFT AND GRAFFITI; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5131.6 Alcohol and Other Drugs within the Students series. This revision updates BP 5131.6 to be in compliance with House Bill 202, which passed the legislature and became law this summer. The bill will become effective in December of 2024, but this policy revision may be made now. The bill and policy update requires that districts have opioid overdose drugs available at each main school building and at school-sponsored events. It also requires that a district have at least one person trained to administer the drugs at each main school site. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5131.6 Alcohol and Other Drugs as presented.

APPROVAL OF PROPOSED REVISIONS BP 5131.6 ALCOHOL AND OTHER DRUGS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5141.3 Health Examinations within the Students series. This minor update revises language regarding health examinations for students and clarifies that districts may require health examinations for student participation in extracurricular activities. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5141.3 Health Examinations as presented.

APPROVAL OF PROPOSED REVISIONS BP 5141.3 HEALTH EXAMINATIONS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5141.31 Immunizations within the Students series. This update clarifies that under state law, personal or philosophical opposition to vaccinations is not sufficient to receive an exemption from the state's mandatory vaccination requirements for students. The only exemptions permitted are for medical or religious reasons. The update also provides that students who are considered homeless under the McKinney-Vento Homeless Assistance Act may be provisionally admitted to school even without a vaccination record. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5141.31 Immunizations as presented.

APPROVAL OF PROPOSED REVISIONS  
BP 5141.31 IMMUNIZATIONS; SECOND  
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 5141.51 At-Risk Youths within the Students series. This minor update updates the model policy on At-Risk Youths to utilize best practice language and clarify districts should be an active participant in identifying students in need of aid. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 5141.51 At-Risk Youths as presented.

APPROVAL OF PROPOSED REVISIONS  
BP 5141.51 AT- RISK YOUTHS; SECOND  
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions BP 8120 Elections within the Advisory School Council series. This update includes 2014 AASB revision recommendations on qualifications and procedures. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions BP 8120 Elections as presented.

APPROVAL OF PROPOSED REVISIONS  
BP 8120 ELECTIONS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9020 Board Standards within the Board Bylaw series. This model policy was adopted by AASB in 1992 and is new to the NWABSD. The NWABSD Board Policy Committee recommended reviewing it. This update further includes culturally responsive language. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9020 Board Standards as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BB 9020 BOARD STANDARDS; FIRST  
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9223 Board Vacancies within the Board Bylaw series. This update includes updates from AASB from 2007. The bylaw was reviewed at the recommendation of the board. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9223 Board Vacancies as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BB 9223 BOARD VACANCIES; FIRST  
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9270 Conflict of Interest within the Board Bylaw series. This update includes the word "immediate" before family and defines immediate family. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9270 Conflict of Interest as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BB 9270 CONFLICT OF INTEREST;  
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series. This update includes additional language to clarify that poll voting by a school board is not permitted and all official board action must be taken in an open meeting. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9320 Meetings as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BB 9320 MEETINGS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9322 Agenda/Meetings Materials within the Board Bylaw series. This update clarifies that a board president and superintendent may reject community requests to place an item on the board agenda. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9322 Agenda/Meetings Materials as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS  
TO BB 9322 AGENDA/MEETINGS  
MATERIALS; FIRST READING

Expenditures over \$50,000 require the approval of the Board. E-Rate Central provides consulting services to ensure the Universal Service Administrative Company (USAC) programs are followed and all proper documentation is filed in a timely manner when procuring qualified services. The district is applying for funding under E-Rate services for the 2025-2026 school internet. The E-rate program provides funding for 90% of our school internet charges. E-Rate Central supports timely and accurate filing of required E-Rate paperwork, program integrity assurance, and audit support. E-Rate Central has successfully supported the district in this capacity since 2012 with no increase to our annual costs until this year. The amount of E- Rate funding the district has sought from the Federal Government has increased from roughly \$4M to over \$19M in the past 13 years. Consequently, due to the requested high dollar amounts, the district has been subject to more audits, Payment Quality Assurances (PQAs), and heightened scrutiny, which require more senior resources from E-Rate Central. The E-Rate Central 2025-2026 MOA is \$89,000 for E-Rate consulting on school internet. The administration recommends Board approval of the E-Rate Central Consulting Services MOA for \$89,000 as presented.

MEMORANDUM OF AGREEMENT; E-RATE CENTRAL CONSULTING SERVICES

Board approval is required for purchases exceeding \$50,000. The Federal Communications Commission (FCC) adopted the E-Rate Modernization order in July 2014 to assist school districts in providing internet. A five-year funding cycle for Category 2 for hardware that supports the internet began in 2021 and runs through 2025. From October through December 2023, the NWABSD went through the Request for Proposal (RFP) process for Category 2 items to supplement the regional Meraki infrastructure. The improved infrastructure allows more devices to connect to the internet simultaneously and have a higher- quality network connection. As a result of the RFP process that included a bidding matrix that weighed the cost, compatibility, technical ability, past performance, and manufacturer experience, Intellitech was awarded the bid by the NWABSD. From this process, the district submits the request for funding to USAC so the Federal Government can commit to paying 85% of the needed hardware cost to continue upgrading our Districtwide Infrastructure. USAC provides funding to improve the infrastructure of all schools in our region through Category 2 proportionate to the student count at each school. Category 2 funding is the partner to USAC's E-Rate funding that supports the internet for our District. The district anticipates an E-Rate discount of \$100,726.13 for this equipment such that the total district cost will not exceed \$18,316.87. Funds will come from the available Technology Capital Improvement Project fund balance. The district anticipates receiving the Funding Commitment Decision Letter (FCDL) from USAC later this spring. The purchase of this equipment is contingent on-Board approval and the USAC funding award and would expend all remaining Category 2 funding allocated to the district for the 2021-2025 window. The administration recommends the Board approve the purchase of network infrastructure equipment for the amount not to exceed \$119,340.00, with the district's obligation not to exceed \$18,316.87 contingent on E-Rate funding as presented.

PURCHASE AWARD; E-RATE

Margaret Hansen: Thank you all for being here and working through these items. We truly appreciate it, advocating for our kids. March

BOARD COMMENTS

March 24<sup>th</sup> is the budget work session, April 17<sup>th</sup> will be the public hearing, The next Regular Board meetings of the NWABSD Board of Education will be held on April 28 & 29 in person.

DATE/TIME OF NEXT BOARD MEETING

Tillie Ticket moved to adjourn the meeting, seconded by Millie Hawley.

ADJOURNMENT

Motion passed with unanimous consent. The meeting adjourned at 5:29 p.m.

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Tillie Ticket, Secretary

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Shayne Pungowiyi, Recording Secretary

**ADOPTED MINUTES  
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."  
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

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President Margaret Hansen called the special meeting of the Northwest Arctic Borough School District Board of Education to order at 4:09 p.m. on Monday, March 24, 2025.

Board Members present were:

Millie Hawley  
Tillie Ticket  
Carol Schaeffer  
Marie Greene  
Jeanne Gerhardt-Cyrus  
Alice Adams  
Shannon Melton  
Joanne Harris  
Alice Melton-Barr  
Margaret Hansen  
Zamara Ticket

A quorum was present.

Observed.

Staff/guests present: Terri Walker-Superintendent, Jeff Alexander, Assistant Superintendent; Natalie Dickey, Director of Administrative Services; Joy Cogburn-Smith, Director of State and Federal programs; Kathryn Self, Director of HR; Tracy Bell, Director of Curriculum; Amy Eaking, Director of Technology; Dena Strait, Capital Projects; Desiree Hagen, KOTZ Radio; Saul Friedman, Legal; Shayne Pungowiyi, Executive Assistant;

School's presenting:

- Buckland School
- Noorvik School
- Kotzebue Middle High School
- Noatak School

Carol Schaeffer moved that the Board go into an executive session to discuss matters, the immediate knowledge of which would have an adverse effect upon finance of the District; or to discuss subjects that tend to prejudice the reputation and character of any person; or to discuss matters which by law, municipal charter, which by law, municipal charter, or ordinance are required to be confidential. Seconded by Alice Melton-Barr.

The motion passed unanimously by voice vote. The Board went into executive session at 4:36 p.m.

Executive Session ended, and the meeting reconvened in open session at 5:36 p.m.

Marie Greene made a motion to adopt the consent agenda, Tillie Ticket seconded the motion. Passed by roll call vote.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

INTRODUCTION OF  
STAFF/GUESTS

SCHOOL  
PRESENTATIONS

EXECUTIVE SESSION

ADOPTION OF CONSENT  
AGENDA

Superintendent's out-of-district travel requires Board approval. Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates. The administration recommends the Board approve the Superintendent's request for out-off- district travel as presented.

APPROVAL OF SUPERINTENDENTS OUT OF REGION TRAVEL

Board approval is required for contracts exceeding \$50,000. NWABSD relies heavily upon E-Rate subsidies for its internet.GCI Education Service Order E-Rate eligible annual recurring charges total \$12,899,400.00 per year for five (5) years. Pending USAC approval of the new 2025-2026 E-Rate funding application, the district will receive a funding discount currently calculated at 90%; the district is responsible for the remaining 10%, or \$1,289,940.00 per year, for five (5) years.The administration recommends the Board award the E-Rate bid to GCI, Inc. in the amount of \$1,289,940.00 per year for five (5) years; to provide internet as presented.

APPROVAL OF E-RATE BID AWARD: GCI, INC.

Board approval is required to make grade level changes (changes in school membership/demographics) at sites within the district. The leadership at the June Nelson School and Kotzebue Middle/High School discussed changes to the student grade cohort and brought their proposal to the March 11<sup>th</sup> ASC meeting. A proposal was made to move the 6<sup>th</sup> grade to JNES so the sixth-grade students could be served within an elementary school setting. See attached meeting notes. The local ASC unanimously supported these proposed changes to start next school year (2025-26). A district can request an amendment for school membership (grade levels served) to be adjustment for individual schools' sites, however this request must be made in writing to the commissioner's office. For the requested grade changes the following must be submitted to the commissioner office.

APPROVAL OF JNES/KMHS GRADE LEVEL CHANGES

1. A copy of the local school board minutes approving of the grade change.
2. A written request for the Commissioners approval

The administration recommends board approval of the proposed JNES and KMHS grade level changes as presented.

Board approval is required for contracts that exceed \$50,000. GSD Educational Services provides reporting services to meet state and federal requirements. The consultant has a history of working effectively within our district and throughout the state to produce required federal and state reports. Services included in this MOA: Completion and submission of the Alaska Military Youth Academy Dropout Report, Gathering and preparation of information necessary to complete the federal Civil Rights Data Collection, Completion and submission of the Alaska Fall OASIS report and preparation of the FY27 Projected Enrollment, Completion of the Migrant Course History report twice annually, Completion and submission of the Alaska Suspension and Expulsion report, Completion, and submission of the Alaska Summer OASIS report. Aggregation of data for, and submission of the Alaska Report Card Data Collection, Preparation of rosters for the AK STAR and Alaska Science tests, Import of test scores into PowerSchool, PowerSchool support for district staff. The MOA, which includes travel, is for \$65,000. Funding Sources: Fund 100 Assessment and Data= \$65,000. The administration recommends board approval of the MOA with GSD Educational Services, in the amount not to exceed \$65,000 as presented.

APPROVAL OF FY26 GSD EDUCATIONAL SERVICES

April 9, 2025 3:00 p.m. Budget worksession virtually.

DATE AND TIME OF NEXT MEETING

Alice Adams moved to adjourn the meeting, seconded by Alice Melton-Barr.  
Motion passed with unanimous consent. The meeting adjourned at 5:44 p.m.

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Tillie Ticket, Secretary

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Shayne Pungowiyi, Recording Secretary

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-086

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 1250  
Volunteer Assistance; First  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relation series.

This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 1250 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments.

## BP 1250 VOLUNTEER ASSISTANCE

~~The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen our schools' relationships with homes, businesses, public agencies and private institutions. By their presence, volunteers also can make school environments safer and more closely supervised. The School Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The School Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.~~

The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations to protect the safety of both students and volunteers. ~~Including background check for crimes involving moral turpitude.~~

Note: The following optional paragraph is offered for districts that wish to provide students the greatest possible protection, and should be revised or deleted based on the district's needs and ability to implement this policy.

All persons who wish to volunteer service with or around students must undergo a background check that includes crimes involving moral turpitude.

Like employees and students, volunteers shall act in accordance with district policies and regulations.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 1260 - Visits to the school)*

*(cf. 5141.42 – Professional Boundaries of Staff with Students)*

*(cf. 4112.5 / 4212.5 / 4312.5 – All Personnel Security Check)*

*(cf. AR 4112.5 Security Check)*

*Legal Reference:*

### ALASKA STATUTES

[20AAC 10035](#) - Regulation defining crimes of moral turpitude

*Adopted: June 09, 2004*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-093

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9020  
Board Standards; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9020 Board Standards.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9020 Board Standards within the Board Bylaw series.

This model policy was adopted by AASB in 1992 and is new to the NWABSD. This update further includes culturally responsive language.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9020 Board Standards as presented;
2. Do not approve the second reading of the proposed revisions to BB 9020 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9020 Board Standards as presented.

## BB 9020 BOARD STANDARDS

The School Board believes that it should hold itself to high standards of the Iñupiat Iitqusiat, performance, accountability and conduct in order to meet the public trust that has bestowed by the public election of each member.

Therefore, the School Board has adopted the Board Standards established by the Association of Alaska School Boards, which provide a framework for effective school governance and keep the School Board's focus on cultural responsiveness and student achievement.

Regular efforts will be made to orient new board members to the board standards, provide on-going board development opportunities to assist all board members in meeting those standards, and assess board performance to measure the School Board's effectiveness in meeting them.

*(cf. 9000 - Role of School Board and Members)*

*(cf. 9230 - Orientation)*

*(cf. 9240 - School Board Development)*

*(cf. 9400 - School Board Self-Evaluation)*

*Added 9/99*

**9/92 Adopted:**

**Northwest Arctic Borough School District**

**AASB Policy Reference Manual**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-094

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9223  
Board Vacancies; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9223 Board Vacancies.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9223 Board Vacancies within the Board Bylaw series.

This update includes 2007 updates from AASB clarifying the process for filling a vacancy. The board recommended that the bylaw be reviewed.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9223 Board Vacancies as presented;
2. Do not approve the second reading of the proposed revisions to BB 9223 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9223 Board Vacancies as presented.

## BB 9223 BOARD VACANCIES

Note: The following provisions apply to school boards pursuant to AS 14.08.045. Item 1 below could apply to a write-in candidate whose qualifications were not verified prior to election or to a district employee who fails to resign their employment after election.

The School Board may declare a regional school board seat vacant if the person elected:

1. fails to qualify for Board membership within 30 days of certification of the election,
2. refuses to take office,
3. resigns,
4. is convicted of a felony involving moral turpitude or a violation of the oath of office while serving as a School Board member,
5. no longer resides within the boundaries which he/she was elected to represent and a two-thirds vote of the Board declares the seat vacant.

*(cf. 9220 - School Board Election)*

Note: The following is provided for borough and city school boards and may be revised as appropriate.

The school board shall declare a vacancy on the Board for any actions which disqualify a member from service in accordance with state laws and local ordinances.

**Note:** A.S. 14.14.080 allows a school board to declare a board vacancy when a member fails to attend three consecutive regular board meetings without being excused by the Board President.

Three consecutive unexcused absences from regular board meetings shall be sufficient cause for the Board to declare a Board vacancy.

*(cf. 9121 - President)*

*cf. 9320 - Meetings)*

### Appointment to the Board

Note: The following optional bylaws may be deleted or revised as desired.

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Advertise the vacancy in suitable local media.
2. Solicit applications or nominations of any legally qualified citizen interested in serving on the School Board.
- ~~1.3.~~ Provide candidates with appropriate information regarding Board member responsibilities.
- ~~2.4.~~ Announce names of candidates and accept public input either in writing or at a public meeting.
- ~~3.5.~~ Interview the candidates at a public meeting.
- ~~4.6.~~ Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

*Legal Reference:*

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.045](#) *Vacancies*

[14.08.081](#) *Recall*

[14.12.070](#) *Vacancies*

[14.14.080](#) *Declaring a school board vacancy*

[29.26.240 - 29.26.360](#) *Recall*

*Adoption Date: May 23, 1995*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-095

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9270  
Conflict of Interest;  
Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9270 Conflict of Interest.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9270 Conflict of Interest within the Board Bylaw series.

This update includes the word "immediate" before family and defines immediate family.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9270 Conflict of Interest as presented;
2. Do not approve the second reading of the proposed revisions to BB 9270 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9270 Conflict of Interest as presented.

## BB 9270 CONFLICT OF INTEREST

**Note:** [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member has a personal or financial interest on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

**Decision making.** The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or their immediate family member (husband/wife, father, mother, son, daughter, brother, or sister) may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting.

**Appearance of impropriety.** When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

**Other duties.** School Board members are expected to avoid conflicts of interest in their other duties. This includes:

- a. **Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.
- b. **Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or where board members

know or should know the gift is offered for the purpose of influencing or rewarding official action.

- c. **Business dealings with staff.** School Board members shall not engage in financial transactions for private business purposes with district staff whom board members directly or indirectly supervise.
- d. **Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

**Other legal obligations.** School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

*(cf. 3115 - Relations with Vendors)*

*(cf. 4112.8 - Employment of Relatives)*

*(cf. 2300 - Conflict of Interest Code: Designated Personnel)*

*Legal Reference:*

#### ALASKA STATUTES

[14.08.131](#) *Disqualification from voting for conflict of interest*

[14.14.140](#) *Restriction on employment*

[11.56.100 - 11.56.130](#) *Bribery and related offenses*

[29.20.010](#) *Conflict of interest*

#### ADMINISTRATIVE CODE

[4 AAC 18.031](#) *Employment of members of immediate families of school board members*

[4 AAC 18.900](#) *Definitions*

*Adopted: May 23, 1995*

*Revised: August 30, 2016*

*Revised: June 6, 2023*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-096

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9320  
Meetings; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9320 Meetings.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series.

This update includes additional language to clarify that poll voting by a school board is not permitted and all official board action must be taken in an open meeting.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9320 Meetings as presented;
2. Do not approve the second reading of the proposed revisions to BB 9320 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9320 Meetings as presented.

## BB 9320 MEETINGS

Note: Alaska's Open Meetings Act A.S. 44.62.310-.312 requires meetings of the Board to be open to the public except as allowed by law and requires reasonable public notice of such meetings. 1994 revisions to the Act are reflected in this sample policy.

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act. As a matter of district policy and state law, meetings ordinarily shall be open to the public. The Board may meet in closed sessions only to discuss certain matters as permitted or required by Alaska's Open Meetings Act. All business of the Board must be conducted at a duly convened meeting of the Board. Poll voting between meetings is not allowed. All meetings of the School Board shall be open to the public, except for executive sessions authorized in accordance with law.

*(cf. 9321 - Executive Sessions)*

Reasonable public notice shall be given for all meetings of the Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. The Superintendent or designee shall provide reasonable public notice of open meetings of the Board. Such notice shall include the date, time and place of the meeting, and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. shall be provided to the local news media and posted at district and school sites before the meeting. Public Meetings may not be held in a private home or private business.

*(cf. 9012 - Communications To and From the Board)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9323 - Meeting Conduct)*

### Regular Meetings

The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with the annual calendar of regular Board meetings and shall be notified of any changes to the calendar.

Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board. The meetings will convene at the appointed time, providing a quorum is present. Notice of regular meetings shall be posted at least five (5) days prior to the meeting.

**Commented [AE1]:** Model state: The Board shall hold \_\_\_ regular meetings each month. Unless changed by the Board, regular meetings shall be held at \_\_\_ p.m. at \_\_\_\_\_.

### **Continued Meetings**

The Board, by official action, may recess a regular or special meeting and designate a future date for the purpose of continuing the consideration of one (1) or more topics, provided that:

the total number of days for the session, including all those added after recess, shall not exceed the statutory limitations of fifteen (15) days for a regular meeting and five (5) days for a special meeting;

public notification shall be made of the recess;

any absent members of the Board shall be notified of the recess.

### **Special Meetings**

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in cases of an emergency, notice of special meetings shall be ~~delivered provided~~ at least 24 hours before the meeting. ~~to all Board members, the Superintendent, and to the local media. This notice shall specify the date, time, place and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Such notice shall be given to all Board members, the superintendent and to the local news media.~~ This notice also shall be posted at district and school sites at least 24 hours before the meeting. ~~This notice shall specify the date, time and place of the meeting.~~

Notice of special meeting shall include a statement of the purpose of the meeting. No business may be transacted at this special meeting, other than that which is specifically stated in the notice of the meeting.

### **Emergency Special Meetings**

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. In that event, As soon after the meeting as possiblepracticable, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

### **Board Action Between Meetings**

~~When, in the opinion of the Superintendent, circumstances arise of such an urgent nature as to require Board action prior to the regular or special meetings, and the President of the Board, or in the President's unavailability, the Vice-President, concurs with this opinion, a poll vote by phone may be taken of Board members. In taking such a poll, the following conditions shall apply:~~

1. ~~There shall be twenty-four (24) hours advance public notice of the poll vote given by public radio, unless the urgent matter prevents a twenty-four (24) hour delay of the vote. In such an event, at least three (3) hours advance notice shall be given by public radio;~~
2. ~~The public notice will state the question being voted upon. In addition, the notice will advise the public of their right to be present at the time and place when the poll vote is being conducted by the Board's Recording Secretary;~~
3. ~~The poll vote will be conducted by the Board's Recording Secretary in the Boardroom at the District Office. As many Board members as possible will be placed on a conference call that will be broadcast via speaker phone into the Boardroom. Board members who are not on the conference call shall be called individually and that phone call shall also be broadcast by speaker phone into the Boardroom;~~
4. ~~The Board shall confirm the results of the poll vote by a vote taken at the next regular or special meeting.~~

#### **Teleconferencing/Video-Conferencing**

Recognizing the inherent responsibility and statutory duties of Board members, the Board strongly encourages Board members to attend and participate at meetings of the Board. Though great importance is given to the physical presence of Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable. All votes at a meeting of members attending by teleconference shall be taken by roll call.

The Board also authorizes the use of teleconferences for Board meetings when receiving public comment or testimony, and during Board deliberations.

Whenever possible, meeting agendas and supporting materials shall be available at all teleconference facilities used for the Board meeting.

~~The Board may use teleconferences/and or video-conferences, if available, for Board meetings when receiving public comment or testimony and during Board deliberations. Agendas and supporting materials shall be available at conference locations.~~

*Legal Reference:*

#### ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

[14.14.080](#) *Declaring a school board vacancy*

[29.20.020](#) *Meetings public*

[44.62.310](#) Agency meetings public

[44.62.312](#) State policy regarding meetings

~~Revised: March 27, 2007~~

Adoption Date: May 23, 1995

Revised: March 27, 2007

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-097

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9322  
Agenda Meetings-  
Materials; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials within the Board Bylaw series.

This update clarifies that a board president and superintendent may reject community requests to place an item on the board agenda.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials as presented;
2. Do not approve the second reading of the proposed revisions to BB 9322 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials as presented.

## BB 9322 AGENDA/MEETING MATERIALS

### Construction of Agenda

The Superintendent, at the direction of the President of the Board, shall prepare all agendas for meetings of the Board.

*(cf. 9121 - President)*

All agendas shall include the meeting time and place and a description of each business item to be transacted or discussed. All agendas shall be posted for public review prior to the meeting.

*(cf. 9320 - Meetings)*

**Note:** [A.S. 29.20.020](#) requires governing bodies provide a reasonable opportunity for the public to be heard.

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information, if any, at least ten working days before the scheduled meeting date.

When constructing the agenda, the Board president and Superintendent will decide whether a request is within the subject matter jurisdiction of the Board and whether the agenda item is appropriate for discussion in open or executive session. The Board president and Superintendent have the discretion to carefully consider and decide whether to include public requests on the agenda.

The Board shall also give members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. An agenda item for such input shall be included on Board agendas. The Board shall not take action on such matters at that meeting.

*(cf. 9012 - Communications To and From the School Board)*

*(cf. 9323 - Meeting Conduct)*

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

*(cf. 1312 - 1312.3 - Complaints Concerning Schools)*

### School Board Member Preparation

**Commented [AEI]:** AASB verbiage: The Board president and Superintendent may reject a public request for a matter to be added to the agenda for any reason.

A copy of the agenda shall be forwarded to each Board member at least ten (10) business days before each regular meeting date. All meeting materials will be publicly available at least five (5) business days prior to the meeting.

When special meetings are called, the Superintendent and President shall make every effort to get the agenda and support materials to School Board members one (1) week prior to special meetings or as soon as possible.

School Board members shall review all meeting materials before each meeting. Individual members may confer directly with the Superintendent or designee to obtain specific information on agenda items.

*(cf. 9200 - School Board Members)*

*Legal Reference:*

ALASKA STATUTES

[29.20.020](#) Meetings public

*Adoption Date: May 23, 1995*

*Revised: April 30, 2024*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-098

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 4151  
Salary Guides - Exempt  
Employees; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series.

NWABSD does not currently have this board policy. This board policy adds clarity on exempt employees.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 4151 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented and open for public comments.

## BP 4151 SALARY GUIDES - EXEMPT EMPLOYEES

Note: The Fair Labor Standards Act (FLSA) is a federal law that requires most employees in the United States to be paid at least the federal minimum wage for all hours worked, and overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek. However, Section 13(a)(1) of the FLSA provides an exemption from both minimum wage and overtime pay for employees employed as bona fide executive, administrative, or professional employees. Sections 13(a)(1) and 13(a)(17) also exempt certain computer employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis at not less than \$455 per week. These salary requirements do not apply to teachers. Exempt computer employees may be paid at least \$455 on a salary basis or on an hourly basis at a rate not less than \$27.63 an hour. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department of Labor's regulations.

The School Board is committed to compliance with the salary basis requirements of the Fair Labor Standards Act. Improper deductions from the salaries of exempt employees are prohibited.

*(cf. BP 4253 Overtime Pay/Compensatory Time Off)*

### **Salary Basis Requirement**

An exempt employee must meet certain tests regarding their job duties and be paid on a salary basis. Being paid on a "salary basis" means an employee regularly receives a predetermined amount of compensation each pay period on a weekly, or less frequent, basis. The predetermined amount cannot be reduced because of variations in the quality or quantity of the employee's work. Subject to exceptions listed below, an exempt employee must receive the full salary for any workweek in which the employee performs any work, regardless of the number of days or hours worked. Exempt employees do not need to be paid for any workweek in which they perform no work.

### **Permissible Deductions**

Note: Under 2004 amendments to the federal regulations, employers can dock pay of exempt employees, without losing their exempt status, for disciplinary suspensions for one or more full days if employees break workplace conduct rules. To be able to take advantage of this provision, employers *must* adopt a written policy applicable to all employees that states that violating workplace conduct rules may result in a suspension.

Deductions from pay are permissible when an exempt employee: is absent from work for one or more full days for personal reasons other than sickness or disability; for absences of one or more full days due to sickness or disability if the deduction is made

in accordance with a bona fide plan, policy or practice of providing compensation for salary lost due to illness; to offset amounts employees receive as jury or witness fees, or for military pay; or for unpaid disciplinary suspensions of one or more full days imposed in good faith for violations of district policies or procedures.

The district is not required to pay the full salary in the initial or terminal week of employment; for penalties imposed in good faith for infractions of safety rules of major significance, or for weeks in which an exempt employee takes unpaid leave under the Family and Medical Leave Act. In these circumstances, either partial day or full day deductions may be made.

### **Complaint Procedure for Improper Deductions**

Note: Under the 2004 safe harbor provision, employers will not lose exempt status for employees as a result of improper deductions, so long as several steps are taken. First, your district must have a clearly communicated policy prohibiting improper pay deductions. Second, the policy must contain a complaint procedure. Third, if an employer makes an improper deduction, it must reimburse employees for the improper deduction and make a good faith commitment to comply in the future. Finally, if the employer "willfully" violates the policy by continuing to make improper deductions after a complaint, it will lose exempt status for all employees in the same job classification working for the same managers responsible for the improper deductions for the time period in which the improper deductions were made.

If you believe that an improper deduction has been made to your salary, you should immediately report this information to your direct supervisor, or to ~~insert alternative complaint mechanism(s)~~ the Director of Administrative Services.

Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, you will be promptly reimbursed for any improper deduction made.

*Legal Reference:*

*Fair Labor Standards Act, [29 U.S.C. § 201](#), et seq.*

*Adopted:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-099

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 4313.1  
Load Scheduling Hours of  
Employment; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series.

This update includes Fair Labor Standards Act language and citations for exempt employees.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 4313.1 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented and open for public comments.

## **BP 4313.1 MANAGEMENT AND SUPERVISORY PERSONNEL - LOAD/SCHEDULING/HOURS OF EMPLOYMENT**

The School Board designates, in accordance with law, salaried positions which are exempt from overtime. Persons holding these positions work whatever hours are necessary in order to fulfill their assignments. Their positions are set apart from other positions by virtue of the duties, flexibility of hours, salary, benefit structure and authority which they entail.

Exempt designations are governed by the rules of the Fair Labor Standards Act, 29 U.S.C. 201-216 and 29 C.F.R. Part 541. Where an employee has been determined to be exempt, their exempt status should be listed on their contract.

Employees in exempt positions shall not be subject to salary deductions for absences of less than a day.

*Legal Reference:*

### UNITED STATES CODE

*Fair Labor Standards Act* [29 U.S.C. 201-216](#)

### CODE OF FEDERAL REGULATIONS

*Department of Labor Relations* [29 C.F.R. Parts 511-800](#)

**Adopted: June 09, 2004**

**Revised:**

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-100

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP-5040 -  
Student Nutrition and  
Physical Activity; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity within the Students series.

This update includes the removal of food as a reward language as well as updates to physical activity requirements.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5040 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity as presented and open for public comments.

## BP 5040 STUDENT NUTRITION AND PHYSICAL ACTIVITY

Note: -This policy was developed by the State of Alaska Obesity Prevention and Control Program and the Alaska Department of Education & Early Development Child Nutrition Program and meets all federal requirements for Local School Wellness Policies. It is intended to provide a framework for developing a wellness policy. The policy adopted by your School Board must be developed with the involvement of the identified advisory group discussed in Section A.

The School Board recognizes that schools are in a position to promote healthy lifestyle choices by students that can affect their lifelong wellness. Therefore, the School ~~District~~District will provide environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating, physical, and subsistence activity.

The School Board understands that:

- (a) Teaching about food and nutrition should support students in both the local community and other community contexts.
- (b) Traditional knowledge of food and harvesting teaches values and skills to all Alaskan students.
- (c) Food nutrition should link students positively to their cultures and ways of life in Alaska or countries of origin.
- (d) Tribal governments and tribal members have extensive indigenous nutrition, scientific, resource management, and legal knowledge about harvesting foods.
- (e) Offering subsistence and local food harvesting opportunities contributes to nutritional health, but also supports cultural identity, improved physical and mental health, and deepens students understanding of an ecosystem.
- (f) Familiar and cultural foods can create cultural safety and contribute to a positive learning environment.

Schools will provide nutrition promotion and education, physical education, and other school-based activities to foster lifelong habits of healthy eating and physical activity, and will establish linkages between nutrition education, school meals, and local food programs.

(cf. 1020 – Youth Services)

### A. Planning and Periodic Review by Stakeholders

The school ~~district~~District and when appropriate individual schools within the ~~district~~District will create or work with an existing advisory group that will assist in developing, implementing, monitoring, reviewing and, as necessary, revising school nutrition and physical activity goals.

The school ~~district~~District will permit and encourage the participation of students, parents, food service personnel, School Board members, school administrators, school health professionals, physical education teachers, local SNAP-Ed coordinators and other interested community members in the advisory group. The ~~district~~District will promote opportunities to participate in the advisory group at least once a year through parent and stakeholder communication, which may include newsletters, public announcements, web-postings, parent communication, etc.

The school ~~district~~District will provide the advisory group with appropriate information and clear guidelines to assist in the development and/or revision of relevant policies and nutrition and physical activity goals. Goals will be based on available scientific evidence for improving school nutrition and physical activity programs. Goals and progress toward achievement will be presented to the School Board on an annual basis.

School ~~district~~Districts will add ~~in~~ a pathway during planning to submit a local foods nutritional plan and an opportunity to determine how donated local foods can meet with occupational health and safety regulations.

*(cf. 1000 – Concepts and Roles)*

## **B. Nutrition**

All foods available in ~~district~~District schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.

All foods and beverages provided through the National School Lunch or School Breakfast Programs shall meet nutritional requirements of the National School Lunch Act. ([7 C.F.R. Parts 210](#) and [220](#)) To the extent practicable, all schools in the ~~district~~District will participate in available federal school meal programs.

All other foods and beverages made available on school campus (including, but not limited to vending, franchise vendors, concessions, a la carte, student stores, classroom parties, fundraising, and foods and beverages that are not for sale) during the school day, between the hours of 12:00 AM and 30 minutes after the conclusion of the instructional day, shall meet nutritional requirements of the National School Lunch Act, Nutrition Standards for All Foods Sold in Schools also known as Smart Snacks in School. For the purpose of this policy, the school

campus is defined as all property under the jurisdiction of the school ~~district~~District that is accessible to students.

Schools will provide students with access to a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students; will accommodate, as much as possible, the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe and pleasant settings and adequate time for students to eat.

Traditional cultural foods may be exempted from ~~the~~ nutritional requirements when offered free of charge and for educational purposes. Traditional cultural foods offered for sale or as a part of the school breakfast or lunch program must meet nutritional requirements.

~~Foods and beverages will not be offered as a reward for students' performance or behavior.~~

Schools will provide free potable water (water that is safe and satisfactory for drinking and cooking) in the place where meals are served and elsewhere throughout the school buildings.

When practicable, Alaska farm and fish products will be utilized in meals and snacks.

Schools will encourage all students to participate in federal school meal programs and protect the identity of students who eat free and reduced priced meals.

Schools will encourage all students to eat healthy and nutritious meals within the school dining environment and will, to the extent practicable, involve students in menu planning.

To the extent practicable, schools will schedule lunch as close to the middle of the school day as possible. Schools are encouraged to provide opportunities for mid-morning or mid-afternoon healthy snack breaks.

Schools will limit food and beverage marketing on campus to the promotion of foods and beverages that meet the National School Lunch Act, Nutritional Guidelines for All Foods Sold in Schools.

Schools will work to provide age-appropriate nutrition education as part of the health and physical education curricula that respects and integrates the cultural practices of students. Schools will provide opportunities for students to practice nutrition and harvesting skills both inside and outside the school setting. The ~~District~~District will seek to provide evidence-based nutrition education curricula and intergenerational knowledge on local foods that fosters lifelong healthy eating behaviors integrated into comprehensive school health education.

**To the extent practicable:**

(a) Students in grades pre-K-12 shall receive nutrition education that teaches the skills needed to adopt lifelong healthy eating behaviors.

(b) Classroom nutrition education shall be reinforced in the school dining room or cafeteria setting as well as in the classroom, with coordination among the nutrition service staff, administrators, local advisory group, and teachers.

(c) Students shall receive consistent nutrition messages from schools and the ~~district~~District. This includes in classrooms, on field trips, cafeterias, outreach programs and other school-based activities.

(d) Nutrition education ~~shall~~should be taught by a certified/licensed health education teacher, and should include input and guest instruction by a locally endorsed Elder or culture bearer.

(e) Schools will strive to establish or support opportunities to learn about local plants, harvesting, hunting and gardening to provide students with experiences in planting, harvesting, preparing, serving and tasting healthy, nutritious and Alaskan foods.

*(cf. 0210 – Goals for Student Learning)*

*(cf. 3550 – Food Service)*

*(cf. 3551 – Food Service Operations)*

*(cf. 3552 – Regular Lunch Program)*

*(cf. 3553 – Free and Reduced Price Meals)*

*(cf. 3554 – Other Food Sales)*

**C. Mandatory Physical Activity**

Pursuant to [AS 14.30.360](#), a ~~district~~District shall establish guidelines for schools in the ~~district~~District to provide opportunities during each full school day for students in grades kindergarten through 8 for a minimum of 90 percent of the daily amount of physical activity recommended for children and adolescents in the physical activity guides by the Centers for Disease Control and Prevention. The time provided for physical activity may involve physical education classes and unstructured physical activity, such as recess. The ~~district~~District shall adopt guidelines that allow students to be excused from physical activity due to medical and health and safety reasons, such as inclement weather.

Note: Section D: Physical Activity and Section E: Physical Education are optional policies that provide physical education and physical activity goals that meet the requirements of state and federal law. The District's policies may differ from Sections D and E provided the policies meet the requirements of AS 14.30.360, as described in Section C: Mandatory Physical Activity Guidelines. While federal law does not require the language in Section C: Physical Education and Section D: Physical Activity. The following optional policy language provides additional physical education and physical activity goals.

#### **D. ~~Optional~~ Physical Education**

Physical education will be closely coordinated with the overall school health program, especially health education, so that students thoroughly understand the benefits of being physically active and master the self-management skills needed to stay active for a lifetime.

To the extent practicable, all schools will provide daily physical education opportunities for all students. All elementary students will be provided at least the National Association for Sport and Physical Education (NASPE) recommendation of 150 minutes (determined by ~~district~~District capacity) of physical education per week, for the entire school year.

Middle and high school students shall be provided at least the National Association for Sport and Physical Education (NASPE) recommendation of 225 minutes (determined by ~~district~~District capacity) of physical education per week, for the entire school year.

All elementary and middle-school students will be required to participate in physical education for all years of enrollment ~~in~~ through middle school. All high school students shall be required to participate in physical education for one full year. Physical education shall be exclusive of health education and shall be available for all four years of high school. Each ~~district~~District/school will adopt a physical education curriculum that aligns with the Alaska State Standards for Physical Education for grades K-12, with grade level benchmarks. The curriculum shall be reviewed in accordance with the regular curriculum review and adoption schedule of the ~~District~~District.

#### **E. Physical Activity**

All students in grades kindergarten through eight will be provided with at least 54 minutes each day of physical activity. Elementary and middle school students will be provided with at least 45 minutes each day of physical activity, not including time spent in physical education. This time may be accumulated throughout the school day and may include physical education, recess and classroom based~~before/after school sponsored~~ activities. Whenever possible, all students shall be given opportunities for physical activity through a range of programs

including, but not limited to, intramurals, interscholastic athletics and physical activity clubs. Elementary students will be provided at least 20 minutes each day of structured, active recess. Classroom based physical activity is encouraged and counts toward the ~~45~~54 minute requirement as long as it does not replace recess.

When practicable, recess shall be scheduled before lunch periods and take place outdoors.

Indoor and outdoor facilities shall be available so that physical activity is safe and not dependent on the weather. Physical activity equipment shall be age-appropriate, inviting, and available in sufficient quantities for all students to be active. Equipment shall be inspected regularly (at least weekly) for safety and replaced when needed.

Using physical activity as punishment, or withholding physical activity/physical education time as a means of discipline, is prohibited.

The ~~district~~District/school will promote strategies/events designed to generate interest in and support active transport to school (walking school busses, 'bicycle trains.' Walk/Bike to School Day, Safe Routes to School Programs).

Schools are encouraged to negotiate mutually acceptable and fiscally responsible arrangements with community agencies and organizations to keep school spaces and facilities available to students, staff, and community members before, during, and after the school day, on weekends, and during school vacations.

*(cf. 1330 – Community use of school facilities)*

## **F. Communication with Parents**

The ~~district~~District/school will regularly, at least annually, inform and update the public, including students, parents, and the community, about the content, implementation of, and progress towards goals in this policy. Parents will be actively notified through email or other notification processes and provided access to this policy and all subsequent reports and updates.

The ~~district~~District must make available to the public the wellness policy, including any updates to and about the wellness policy, at least annually. The ~~district~~District must also make available the 3~~-~~year assessment described in Section G, including progress toward meeting the goals of the policy.

The ~~district~~District/school will support the efforts of parents to provide a healthy diet and daily physical activity for their children. Schools will encourage parents to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet nutrition standards. The ~~district~~District will provide parents & the public with information on healthy foods that meet the requirements of the

National School Lunch Act, Nutrition Standards for All Foods Sold in Schools also known as Smart Snacks in School, and ideas for policy compliant foods for vending, concessions, a la carte, student stores, classroom parties and fundraising activities.

The districtDistrict/school will provide information about physical education and other school-based physical activity opportunities before, during and after the school day; and support the efforts of parents to provide their children with opportunities to be physically active outside of school. Such supports will include sharing information through a website, social media platform, newsletter, or other take-home materials, special events, or physical education homework.

*(cf. 6020 – Parent Involvement)*

### **G. Monitoring, Compliance and Evaluation**

The sSuperintendent or designee will ensure compliance with established districtDistrict- wide nutrition and physical activity wellness policies and administrative regulations. Administrative regulations may be developed to ensure that information will be gathered to assist the School Board and districtDistrict in evaluating implementation of these policies and to ensure that necessary documentation is maintained in preparation for the triennial administrative review conducted by Child Nutrition Programs, Department of Education & Early Development.

The Superintendent or designee will designate one or more persons to be responsible for ensuring that each school within the districtDistrict complies with this policy, and that school activities, including fundraisers and celebrations, are consistent with districtDistrict nutrition and physical activity goals.

The School Board will receive an annual summary report on districtDistrict-wide compliance with the established nutrition and physical activity policies, and the progress made in attaining the districtDistrict nutrition and physical activity goals, based on input from the schools within the districtDistrict. The report will also be distributed to advisory councils, parent/teacher organizations, school principals, and school health services personnel, and will be made available to the public.

The districtDistrict must conduct an assessment of wellness policy every 3 years, at a minimum.

The assessment must determine:

- compliance with the wellness policy,
- how the wellness policy compares to model wellness policies, and
- progress made in attaining the goals of the wellness policy.

The policy must be updated as appropriate.

*Legal Reference:*

UNITED STATES CODE

*Richard B. Russell National School Lunch Act, [42 U.S.C. 1751-1769j](#)*

*Child Nutrition Act of 1996, [42 U.S.C. 1771-1793](#)*

CODE OF FEDERAL REGULATIONS

*[7 C.F.R. Parts 210](#) and [220](#), National School Lunch Program and Breakfast Program*

FEDERAL REGISTER

*Nutrition Standards for All Foods Sold in Schools (“Smart Snacks in School”), Vol. 78, No. 125, Part II, Department of Agriculture (2013)*

ALASKA STATUTES

*[AS 14.30.360](#) Health education curriculum; physical activity guidelines*

*~~Revised: September 29, 2015~~*

*~~May 01, 2018~~*

*~~August 25, 2020~~*

**ADOPTED: MAY 03, 2006**

*Revised: September 29, 2015*

*Revised: May 01, 2018*

*Revised: August 25, 2020*

*Revised:*

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-101

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 5141.22  
Infectious Diseases; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5141.22 Infectious Diseases within the Students series.

This update includes updates in law and removes HIV verbiage.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5141.22 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.22 Infectious Diseases as presented and open for public comments.

## BP 5141.22 INFECTIOUS DISEASES

The School Board recognizes its dual responsibility to protect the health of students from risks posed by infectious diseases and to uphold the right of students to a free and appropriate education. The ~~d~~District requires all staff to routinely observe universal precautions to prevent exposure to bloodborne pathogens and prevent the spread of all infectious disease.

*(cf. 4119.43 - Universal Precautions)*

*(cf. 4119.42 - Exposure Control Plan for Bloodborne Pathogens)*

*(cf. 5141.23 - Infectious Disease Prevention)*

The admission of a student with an infectious disease identified by state health officials shall be determined by the Superintendent or designee according to standard health procedures. The Superintendent or designee shall consult with the student's parent/guardian and, as required, with the student's physician and/or the local health department.

*(cf. 5112.2 - Exclusions from Attendance)*

*(cf. 5141.3 - Health Examinations)*

### Students with Bloodborne Pathogen Infections

**Note:** ~~Under 4 AAC 06.060, a student diagnosed with AIDS or HIV does not have a condition that 'will cause the attendance of the child to be inimical to the welfare of other pupils,' as required for the suspension or removal of a student due to a medical condition under AS 14.30.045. A student's removal because of AIDS or HIV is only allowed if the student has uncoverable oozing lesions or other symptoms, or displays behavior, such as biting, which in the opinion of a team, substantially increases the risk of transmission to other pupils. That team must be made up of the student's physician, public health personnel, the parent/guardian, and school personnel associated with the child's placement. Of the 250,000 cases of Acquired Immune Deficiency Syndrome (AIDS) reported to the Centers for Disease Control as of January 1993, there were no reported cases of HIV transmission in school or day care settings. However, school districts are required to enact Exposure Control Plans and Universal Precautions for the prevention of contact with potentially infectious body fluids which may contain pathogens such as the hepatitis B virus (HBV) and the human immunodeficiency virus (HIV). The following section addresses the placement of students with HIV infection and AIDS (Acquired Immune Deficiency Syndrome). AIDS is a handicap pursuant to Section 504 of the Rehabilitation Act (29 U.S.C.794);~~

~~and a student with AIDS cannot be excluded from regular class without evidence that the student poses a risk of transmission of the HIV virus to classmates or teachers.~~

~~Whether HIV infection or AIDS is a handicap under the Education for All Handicapped Children Act (EAHCA) (20 U.S.C. 1400 et seq.) must be decided on a case-by-case basis. If AIDS adversely affects a child's educational performance, the child is treated as handicapped and entitled to an individualized education plan (IEP) under the EAHCA. (Doe v. Belleville Public School District)~~

~~We recommend that a review panel, including one or more physicians, help in determining the placement of these children on a case-by-case basis.~~

~~The following identifies the Superintendent or designee as the person to be contacted with the information that a student has HIV infection and/or AIDS. All staff should know who in the district serves in this capacity.~~

~~The Board recognizes that HIV and hepatitis B virus are bloodborne pathogens and not casually transmitted. Students with bloodborne pathogens are entitled to the rights and services accorded to other students. The sole presence of bloodborne pathogens is not sufficient reason to exclude students from attending school.~~

~~Parents/guardians are encouraged to inform the Superintendent or designee if their child has HIV infection and/or AIDS so that any such child will have access to appropriate district programs and services. The Superintendent or designee shall convene a review panel to make recommendations regarding appropriate programs and services for the student.~~

~~Students with bloodborne pathogens are entitled to the rights and services accorded to other students. The sole presence of bloodborne pathogens is not sufficient reason to exclude students from attending school. Parents/guardians of students whose educational performance is adversely affected by an infectious disease are encouraged to inform the Superintendent or designee so that any such child will have access to appropriate district programs and services. The Superintendent or designee shall convene a review panel to make recommendations regarding appropriate programs and services for the student.~~

The Superintendent or designee shall ensure that all of the student's rights to confidentiality are strictly observed in accordance with law.

The Superintendent or designee shall request that parents/guardians sign a release form to provide confidential medical information and records to the review panel.

*Legal Reference:*

ALASKA STATUTES

[14.30.045](#) *Grounds for suspension or denial of admission*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.060](#) *Suspension or denial of admission*

[4 AAC 06.150](#) *Confidentiality of AIDS information*

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

[20 United States Code, 1232g](#)

NONDISCRIMINATION UNDER REHABILITATION ACT OF 1973

[20 United States Code, 794](#)

UNITED STATES CODE

~~*Education For All Handicapped Children [20 United States Code, 1400 et seq.](#)*~~

~~*Federal Family Educational Rights And Privacy Act [20 United States Code, 1232g](#)*~~

~~*Nondiscrimination Under Rehabilitation Act Of 1973 [20 United States Code, 794](#)*~~

U.S. SUPREME COURT

~~*Doe v. Belleville Public School District, 672 F. Supp. 342*~~

~~*Thomas v. Atascadero Unified School District, 662 F. Supp. 376*~~

~~*Phipps v. Saddleback Valley Unified School District (1988), 204 Cal. App. 3d 1110*~~

Adopted: April 28, 2004

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-102

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 5148  
Childcare; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 5148 Childcare and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5148 Childcare within the Students series.

This policy is new to the NWABSD and supports childcare in the region.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 5148 Childcare as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5148 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 5148 Childcare as presented and open for public comments.

## **BP 5148 CHILDCARE**

Note: This optional policy addresses community needs for childcare and may be revised or deleted as needed.

The School Board recognizes that childcare and supervision are a necessity for many working families. The School Board is deeply concerned about our community's need for childcare.

As part of our efforts to ensure the well-being of the community's children, the District shall work cooperatively with public and private agencies to provide childcare alternatives to the community. Besides serving community needs, the School Board anticipates that these alternatives will generate increased parental involvement and support for the schools.

The Superintendent or designee shall identify locations both at operating and future facilities where daycare programs might be placed without adverse impact on the district instructional program.

*(cf. 0430 - Community School Program)*

*(cf. 1020 - Youth Services)*

*(cf. 1330 - Use of School Facilities)*

*(cf. 3280 - Sale, Lease, Rental of District-owned Real Property)*

**Adopted:**

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-103

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6115  
Ceremonies and  
Observances; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6115 Ceremonies and Observances and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Students series.

This update includes the inclusion of local observances and the daily pledge of allegiance requirement.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6115 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented and open for public comments.

## **BP 6115 CEREMONIES AND OBSERVANCES**

### **Patriotic Exercises**

Note: By state law, the Pledge of Allegiance must be recited each day. AS 14.03.130. A person/student is permitted to recite the salute to the flag or to maintain a respectful silence.

The School Board encourages activities that instill pride in our country, state, borough, town or village. The Pledge of Allegiance shall be recited ~~or patriotic exercises conducted on a regular basis as determined by the School Board each day~~. The School Board encourages students and staff to recite the Pledge of Allegiance in their indigenous language.

The district respects the legal right of individuals not to participate in the salute to the flag for personal reasons. An individual not participating in the salute to the flag must maintain a respectful silence.

The School Board recognizes the potential importance and relevance of local ceremonies in addition to the Pledge of Allegiance. With School Board approval, and provided that such ceremonies do not contravene state or federal law, the School Board encourages such local ceremonies as a way of celebrating and recognizing place and local culture as an important part of the educational day.

*(cf. 5145.2 - Freedom of Speech/Expression)*

*(cf. 6141.2 - Recognition of Religious Beliefs and Customs)*

*(cf. 6141.6 - Multicultural Education)*

### **Special Days and Events**

District schools shall commemorate special days and events in accordance with law. Schools are encouraged to recognize days and events of local significance.

District schools shall be closed in observance of Labor Day, Thanksgiving Day and the day after, Christmas Day, New Year's Day, Memorial Day, and the Fourth of July.

Holidays which fall on a Sunday shall be observed the following Monday. Holidays which fall on a Saturday shall be observed the preceding Friday.

Furthermore, the Board specifically recognizes the cultural and civic importance of the following people or events and encourages school leaders and students to incorporate celebrations or recognition within the school's activities and curriculum. These people or events for the Northwest Arctic Borough School District to recognize are Dr. Della Keats Day, Indigenous People's Day, and Veteran's Day.

(cf. 6111 - School Calendar)

Legal Reference:

ALASKA STATUTES

[14.03.050](#) School holidays

[14.03.130](#) Display of flag and pledge of allegiance

[41.15.900](#) Observance of Arbor Day

U.S. SUPREME COURT

[West Virginia State Board of Education, et al . v. Burnette, et al](#) 319 U.S. 624 (1943)

*Banks v. Board of Public Instruction*, 314 F. Supp. 285

*Hanover v. Northrup*, 325 F. Supp. 170

Adopted: April 28, 2004

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-104

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6142.4  
Community Service; First  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6142.4 Community Service and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series.

This update includes cultural language supporting volunteer work as a part of curriculum.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6142.4 Community Service as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6142.4 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6142.4 Community Service as presented and open for public comments.

## BP 6142.4 COMMUNITY SERVICE

Note: The following optional policy recognizes volunteer work experience as part of the curriculum.

The School Board desires that all students develop a sense of social responsibility and encourages opportunities for students to perform volunteer duties in the community. The School Board believes that through volunteer service, students may gain a better understanding of local culture. These experiences enable students to reinforce cultural values that support community wellbeing. The School Board also ~~The Board~~ believes that volunteer service can help students gain self-esteem, reinforce skills, discover career options and learn the value of volunteer work. Community service ~~motivates~~ can motivate students to learn by relating the curriculum to the needs of the community at large and reinforcing community cultural values.

The Superintendent or designee may develop with staff, parents/guardians, and community organizations a community service course ~~which~~ that reinforces the student's educational curriculum and provides opportunities for student volunteers to meet community needs and understand the community cultural impacts. - The Superintendent or designee may authorize community service credit ~~which~~ that may be applied towards high school graduation.

Parents/guardians of student volunteers shall receive information about the community service program and its benefits for both the community and the student.

*(cf. 1240 - Volunteers)*

*Adopted: April 28, 2004*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-105

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6143  
Courses of Study; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6143 Courses of Study and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series.

This update includes culturally responsive language as well as multiple tracks post-graduation.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6143 Courses of Study as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6143 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6143 Courses of Study as presented and open for public comments.

## BP 6143 COURSES OF STUDY

### All Schools

The School Board recognizes that a student's cultural and personal identity are integral in engaging a student in effective and productive learning. The School Board supports and encourages the development of courses of study that provide an opportunity to combine place-based and culturally relevant learning while meeting the necessary state and district standards. All students must have relevant and engaging coursework that prepares them to be productive citizens and provides them with skills and opportunity for post-secondary college or career choices. The courses of study beginning in primary school through high school are recognized as a continuum, each building upon the former. Courses of study may be developed as "tracks" that take into account student interests such as Career and Technical Education (CTE) or college readiness.

### **Elementary Schools**

The School Board shall adopt a course of study for elementary grades aligned with state performance and content standards, and which sufficiently prepares district students for the required high school course of study. The elementary course of study should include culturally responsive, place-based instruction and materials that align with the Alaska Standards for Culturally Responsive Schools and incorporate strategies and frameworks for student-centered learning.

### **Secondary Schools**

The School Board shall adopt courses of study designed to meet student needs and to ~~conform with~~ satisfy district and state graduation requirements ~~and~~. Courses will also be adopted that meet the requirements for admission to post-secondary programs, whether Career Technical Education or college, postsecondary schools. Courses of study shall be integrated where appropriate and provide students the opportunity to attain skills ~~appropriate~~ for entry-level employment upon graduation from high school. Secondary school courses of study should include culturally responsive, place-based instruction and materials that align with the Alaska Standards for Culturally Responsive Schools and incorporate strategies and frameworks for student-centered learning.

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6184 - Virtual/Online Courses)*

Legal Reference:

ALASKA ADMINISTRATIVE CODE

[05.080](#) School Curriculum and ~~P~~ersonnel

[4 AAC 06.075](#) High ~~S~~chool ~~G~~raduation ~~R~~requirements

Adopted: April 28, 2004

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-106

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6146.4  
Reciprocity on Graduation;  
First Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series.

This update includes a legal note for explanation and clarification of credit requirements.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6146.4 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented and open for public comments.

## BP 6146.4 RECIPROCITY ON GRADUATION REQUIREMENTS

Note: 4 AAC 06.075 authorizes the District to exempt transfer students with at least 13 units of credit from graduation credit requirements. The following sample policy may be revised or deleted to reflect district philosophy and needs.

### Credit Requirements

The Superintendent or designee may exempt students transferring into the District from meeting district ~~graduation credit~~ requirements for graduation upon verification of equivalent credits received elsewhere.

*(cf. 5118 - Transfers; Withdrawals)*

*Legal Reference:*

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 06.075](#) *High school graduation requirements*

*Adopted: April 28, 2004*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-107

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6153  
School-Sponsored Trips;  
First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6153 School-Sponsored Trips and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series.

This update moves procedural verbiage to the Administrative Regulation.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6153 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented and open for public comments.

## BP 6153 SCHOOL-SPONSORED TRIPS

Note: The following optional policy may be revised or deleted to reflect district philosophy and needs.

The School Board recognizes that school-sponsored trips are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. The School Board believes that careful planning can greatly enhance the value and safety of such trips.

*(cf. 1321 - Solicitation of Funds from and by Students)*

*(cf. 6145 - Extracurricular Activities)*

The Superintendent or designee must approve all trips involving out-of-district travel.

Principals shall ensure that a plan is developed ~~which~~that provides for the safety of students and their proper supervision by certificated and/or classified staff on in-district school-sponsored trips and certificated staff on out-of-district school-sponsored trips. In certain circumstances, the Superintendent or Designee may waive this requirement. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

*(cf. 3541 - Transportation: School-Related Trips)*

In advance of a studenty trip, teachers shall determine educational objectives which relate directly to the curriculum. Principals shall ensure that teachers develop plans ~~which~~that provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

### Approval Procedures

- ~~1. All travel within the District must be approved by the Principal.~~
- ~~2. All travel which takes the student outside of the District or State must be approved by the Principal, and the Superintendent.~~
- ~~3. All out of District travel plans must be on file with the Superintendent's office before travel takes place.~~
- ~~4. The Principal must approve, without exception, all chaperones for travel initiated at a school site.~~
- ~~5. The Superintendent, or his/her designee, must approve all chaperones for travel initiated by the District Office.~~
- ~~6. One week prior to the date the student travel is to occur, the trip sponsor must submit to the Principal a travel plan for approval. Upon approval of the plan, the Principal shall send the plan to the Superintendent.~~

7. ~~An approved Student Travel/Eligibility Form must be on file in the Principal's Office before a student is permitted to travel.~~

Commented [AE1]: Moved to the AR

### **Cold Weather Travel Procedures**

The following procedures were developed to avoid unnecessary risk to students and staff during winter travel.

1. Student travel will not be allowed in temperatures below -35° F and/or adverse weather conditions as determined by principal/coach/Superintendent or Superintendent's designee.
2. Staff travel is not required at temperatures below -35° F.
3. Traveling out of district ~~—provided students;~~ Students may travel provided they are in Kotzebue when the temperature drops below the allowable level for travel and the commercial jet arrives ~~(Alaska Airlines or Frontier) students may travel.~~

*Legal Reference:*

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 06.520](#) *Recreational and athletic activities*

*Revised: June 03, 2008*

*Adopted: April 28, 2004*

*Revised: June 03, 2008*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-108

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6161.2  
Damaged or Lost  
Instructional Materials;  
First Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series.

This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6161.2 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented and open for public comments.

## **BP 6161.2 DAMAGED OR LOST INSTRUCTIONAL MATERIALS AND EQUIPMENT**

*Note: The following sample policy may be revised or deleted to reflect District philosophy and needs*

The School Board recognizes that instructional materials are an expensive District resource. The Superintendent or designee may establish procedures in accordance with law to protect instructional materials from damage or loss.

Instructional materials and equipment provided for use by students and staff remain the property of the District. Students and staff are responsible for maintaining and returning ~~borrowed~~ materials in good condition, with no more wear and tear than usually results from normal use.

When materials and equipment are lost or so damaged that they are no longer usable, the student or staff shall be responsible for reparation (compensation) equal to the current replacement cost of the materials. When materials are damaged but still usable, the Superintendent or designee shall determine a lesser charge.

If it can be demonstrated to the Superintendent or designee's satisfaction that the student or staff has taken all reasonable precautions to safeguard instructional materials and equipment issued to him/her/them, the Superintendent or designee may excuse the student/parent/guardian/staff from payment of reparation (compensation).

~~If reparation is not excused and not paid by the student or parent/ guardian, the district may initiate due process procedures to withhold from the student his/her grades, diploma and transcripts.~~

~~(cf. 5125.2 Withholding Grades, Diploma or Transcripts)~~

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 3515.4 Recovery for Property Loss or Damage)

Adopted: April 28, 2004

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-109

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 6179  
Childcare and  
Development Programs;  
First Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 6179 Childcare and Development Programs and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 6179 Childcare and Development Programs within the Instruction series.

This policy is new to the NWABSD and supports childcare programs within the region.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 6179 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented and open for public comments.

## BP 6179 CHILDCARE AND DEVELOPMENT PROGRAMS

Note: The following optional policy may be revised or deleted to reflect District philosophy and needs.

The School Board wishes to provide a safe environment with competent, caring supervision for children whose parents/guardians are working, in training, seeking jobs, incapacitated, or in need of respite. Besides attempting to help children develop intellectually, socially, emotionally and physically, District childcare and preschool programs should strengthen families by enhancing parenting skills and reducing the strain on parents.

The Superintendent or designee shall ensure that District childcare and preschool programs comply with requirements of law.

A District must submit annual assurances to the Department indicating that the District has adopted written policies that ensure compliance with the programmatic requirements of [4 AAC 60.170](#), the pre-elementary education regulation. The assurances must be signed by the Superintendent or for the District.

*(cf. 5146 - Married/Pregnant/Parenting Students)*

*(cf. 5148 - Child Care)*

*Legal Reference:*

### ALASKA ADMINISTRATIVE CODE

[4 AAC 60.010-4 AAC 60.180](#) *Pre-elementary (early childhood) school*

*Adopted:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-110

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 7000  
Concepts and Roles; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 7000 Concepts and Roles and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series.

This update includes the update of the Department of Education name and an additional statute cited.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 7000 Concepts and Roles as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 7000 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 7000 Concepts and Roles as presented and open for public comments.

## BP 7000 CONCEPTS AND ROLES

Note: Pursuant to 14.11.020, borough assemblies or city councils and regional school boards may by resolution request responsibility from the State Department of Education and Early Development for the planning, design, and construction of school facilities funded by state grant funds. AS 35.15.080 provides for the assumption of responsibilities for state public works projects subject to AS 35.15.010. Pursuant to 14.14.060 and 14.14.065, borough assemblies and city councils may agree to a division of duties with the school board related to the design, maintenance, and construction of facilities. Assemblies and councils must consider the recommendations of the school board. The following sample language should be revised or deleted to reflect District responsibilities and needs.

Since school construction is costly, and buildings become a permanent part of the community to be used by large numbers of people, the School Board and the ~~district~~District administration must take great care to ensure that the facilities fully support the intended educational and community programs, will be appropriately maintained, may be altered conveniently and inexpensively to meet future educational and community needs, provide a healthful environment, and fit harmoniously and attractively into the community.

*(cf. 1330 - Use of School Facilities)*

### Role of the School Board

The School Board:

1. Recommends to the borough assembly, city council, or Department of Education and Early Development what buildings shall be built, when and where.
2. Approves design criteria for school facilities.
3. Seeks adequate financing for school facilities.
4. Approves the selection of artists for art works in new facilities, if required or desired.
5. Awards contracts to responsible bidders in the best interests of the ~~district~~District.

### Role of the Superintendent or Designee

The Superintendent or designee:

1. Directs the planning of all educational features of new buildings or alterations of old buildings.
2. Maintains overall responsibility for the preparation of the educational specifications and capital improvement plans for school facilities.
3. Acts as authorized agent of the ~~district~~District in all official governmental interactions related to school facilities.
4. Recommends artists for art-work in new facilities.

5. Oversees the preparation of bids, award of contracts and, in collaboration with the architect, the construction.

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

Legal Reference:

ALASKA STATUTES

[14.07.020](#) Duties of the department

[14.08.101](#) Powers (regional school board)

[14.11.011](#) Grant applications

[14.14.060](#) Relationship between borough school ~~district~~District and borough

[14.14.065](#) Relationship between city school ~~district~~District and city

[35.15.010 - 35.15.120](#) Construction procedures

[35.27.020](#) Art requirements for public buildings and facilities

ALASKA ADMINISTRATIVE CODE

[4 AAC 31.010 - 4 AAC 31.090](#) School facility planning and construction

[4 AAC 31.900](#) Definitions

Adopted: May 23, 1995

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-111

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 7310  
Methods of Financing;  
First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 7310 Methods of Financing and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series.

This update includes language around construction/major maintenance and local contributions.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 7310 Methods of Financing as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 7310 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 7310 Methods of Financing as presented and open for public comments.

## BP 7310 METHODS OF FINANCING

Growth, safety considerations and educational program changes may require the construction of new facilities and the reconstruction of existing facilities. The purchase of school sites and the construction of buildings may be financed by any legally provided means which the Deistrict is qualified to employ, including state-financed assistance.

Note: 4 AAC 31.060 requires districts using state aid granted under AS 14.11.020 to comply with all pertinent laws and regulations related to the construction of a public school facility.

The Superintendent or designee shall determine the anticipated share of the school district's participation in the cost of any proposed school construction or major maintenance project, and shall evaluate available means of making the local contribution required by law. These alternatives may include the sale of capital bonds, the use of available federal funds or funds from other sources and, where applicable, locally contributed labor, material or equipment.

*Legal Reference:*

### ALASKA STATUTES

[14.11.005 - 14.11.135](#) *Construction, rehabilitation, and improvement of school and education-related facilities.*

[43.50.010 - 43.50.180](#) *Cigarette Tax Act*

### ALASKA ADMINISTRATIVE CODE

[4 AAC 31.010 - 4 AAC 31.090](#) *School facility planning and construction*

[4 AAC 36.010](#) *Cigarette tax distribution*

[4 AAC 57.200 - 4 AAC 57.300](#) *Library construction grants*

*Adopted: May 23, 1995*

*Revised:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-112

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 8000  
Concepts and Roles; First  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 8000 Concepts and Roles and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Council series.

This update includes 2021 AASB revision recommendations including law updates and role clarifications.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 8000 Concepts and Roles as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 8000 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 8000 Concepts and Roles as presented and open for public comments.

## BP 8000 CONCEPTS AND ROLES

Note: AS 14.08.115 requires regional school boards to establish an advisory school board in each community with more than 50 permanent residents. Pursuant to AS 14.12.035, borough school districts may establish advisory school boards. The following sample policy is based on material from the Alaska Gateway School Districts may be revised or deleted to reflect district philosophy and needs.

The Advisory School Council functions under the direction of the School Board. School Board policy and actions shall prevail and be followed. The Advisory School Council's function is advisory except in those areas that have been specified by School Board.

*(cf. 8200 - Powers and Duties)*

*(cf. 9310 - Policy Manual)*

The Advisory School Council shall seek to learn the will of the people of the community and to represent their interests ~~by communicating issues and concerns of the community to the school principal and in actions taken by the Advisory School Board~~ Council.

The Advisory School Council shall develop an effective working relationship with the school personnel, particularly the principal Site Administrator or designee.

The administration and the Advisory School Council are expected to work together cooperatively for the betterment of the local school. This relationship should ideally be modeled on the relationship between the School Board and Superintendent or designee, i.e., the Site Administrator shall be the executive officer of the Advisory School Council and administrative head of all the parts of the school.

### Role of the School Board

The School Board shall:

1. Establish Advisory School Councils where required by law and as deemed to be in the best interests of the District ~~in each community~~.
2. Determine the membership and method of selection of Advisory School Councils.
3. Determine the powers and duties of Advisory School Councils.
4. Require that Advisory School Councils support the mission and goals of the District by communicating feedback to the regional board, including recommended responses and actions.

3.

### Role of the Superintendent or Designee

The Superintendent or designee shall:

1. Supervise the conduct of elections of Advisory School Council members.
- 4.2. Oversee the operation of elections of Advisory School Councils and report to the School Board, regarding the relationship between Advisory School Councils and the schools.
- 2.3. Solicit and receive recommendations from the Advisory School Council.

*Legal Reference:*

ALASKA STATUTES

14.08.115 Advisory Sschool Bboards in REAA

14.12.035 Advisory Sschool Bboards in Borough Sschool Districts

ALASKA ADMINISTRATIVE CODE

4 AAC 05.010 - 4 AAC 05.090 Local education

~~*Revised: October 29, 2002*~~

*Adopted: March 28, 1995*

~~*Revised: October 29, 2002*~~

~~*Revised:*~~

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-113

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 8320  
Meetings; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 8320 Meetings and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 8320 Meetings within the Advisory School Council series.

This update includes language about executive sessions as recommended by AASB in 2009.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BP 8320 Meetings as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 8320 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BP 8320 Meetings as presented and open for public comments.

## BP 8320 MEETINGS

Note: Advisory School Councils are subject to open meeting laws.

All meetings of the Advisory School Council shall comply with the open meeting laws. The Advisory School Council shall provide public notice of its meetings and allow for public participation at its meetings.

The Advisory School Councils may not hold executive sessions.

The Superintendent or designee shall establish regulations to ensure compliance with law.

*(cf. 1340 - Access to District Records)*

*(cf. 9320 - Meetings)*

*Legal Reference:*

### ALASKA STATUTES

[29.20.020](#) *Meetings public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

~~*Revised: October 29, 2002*~~

*Adopted: March 28, 1995*

~~*Revised: October 29, 2002*~~

~~*Revised:*~~

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-114

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9122 Vice  
President; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9122 Vice President and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9122 Vice President within the Board Bylaw series.

This update includes the removal of a law citation and a clarification of duties.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9122 Vice President as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9122 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9122 Vice President as presented and open for public comments.

## BB 9122 VICE PRESIDENT

Note: The following sample bylaw may be revised as needed. AS 14.14.070 requires the School Board to elect, at a minimum, a president, a clerk/secretary, and, if necessary, a treasurer. There is no language prohibiting the election of a vice president.

The duties of the vice president shall be to:

1. Serve as presiding officer in the absence of the President.
2. Certify or attest to actions taken by the School Board when required.
3. Maintain such other records or reports as required by law.
4. ~~Sign the minutes of the School Board meetings following their approval.~~
5. Sign documents as directed by the School Board on behalf of the district, and sign all other items which require the signature of the vice president.

Commented [AE1]: Move to secretary

In the absence of the President, the Vice-President shall discharge all the duties of the President.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

### ALASKA STATUTES

[14.14.070](#) Organization of school board

~~[14.14.020](#) Bond required~~

Adoption Date: May 23, 1995

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-115

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9210  
Qualifications; First  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9210 Qualifications and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9210 Qualifications within the Board Bylaw series.

This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9210 Qualifications as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9210 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9210 Qualifications as presented and open for public comments.

## BB 9210 QUALIFICATIONS

Note: Under [AS 14.08.041](#) (governing regional school boards) and [AS 14.12.080](#) (municipal school boards), individuals are eligible to run for school board if they meet local voter qualifications. Local voter qualifications are set forth at [AS 29.26.050](#). To be a qualified local voter, the individual must also meet the requirements to vote in the State of Alaska as defined in the [Alaska Constitution, Article V](#), and [AS 15.05.010](#). The following policy sets forth the qualifications to be a voter in a state and local election, thus qualifying an individual to seek a seat on the school board.

All qualified and interested individuals are encouraged to serve the district and its students by seeking election to the School Board.

*(cf. 9220 - School Board Elections)*

An individual with the following qualifications is eligible to be a member of the School Board:

1. is a citizen of the United States;
2. is 18 years of age or older;
3. is a registered voter in the State of Alaska;
4. has been a resident of the school district for 30 days immediately preceding the election (or appointment); and
5. is not disqualified from voting due to:
  - a. conviction of a felony involving moral turpitude, assuming voting rights have not been restored; or
  - b. a court finding of incompetency, unless the disability no longer exists.

*(cf. 9200 - School Board Members)*

*(cf. 9223 - Filling Vacancies)*

Note: The following language should be utilized by those school boards that have student board members.

A district student is eligible for appointment as an advisory Student School Board Member without meeting the above qualifications.

*(cf. 9110 - School Board Membership, incl. Student School Board Members)*

*Legal Reference:*

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.12.080](#) *Qualification of members*

[15.05.010](#) *Voter Qualification*

[29.26.050](#) *Voter Qualification*

ALASKA CONSTITUTION

[art. 5, sec. 1](#), *Qualified Voters*

[art. 5, sec. 2](#), *Disqualifications*

*Adopted:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-116

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9220  
Elections; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9220 Elections and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9220 Elections within the Board Bylaw series.

This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9220 Elections as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9220 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9220 Elections as presented and open for public comments.

## BB 9220 SCHOOL BOARD ELECTIONS

School Board members shall be elected for a three-year term in accordance with procedures established by ordinance for municipal elections or by state regulations for regional educational attendance areas.

Any person eligible to be a voter in the district is eligible for School Board membership. ~~However, a~~ district employee may seek election to the School Board but must resign his/her position with the district if elected. ~~electd to the Board must resign his/her position with the Board in order to qualify for Board membership.~~

*(cf. 9110 – Board Membership)*

~~Note: If subject to the provisions of A.S. 39.50.020, elected municipal officers, including school board members are required to file financial disclosure statements upon filing for office and annually after election.~~

Note: The following optional language is intended to avoid situations which may be viewed as a conflict of interest.

A School Board member should resign from the School Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the School Board member's resignation.

*(cf. 9210 - Qualifications)*

*(cf. 9250 - Remuneration, Reimbursement and other Benefits)*

*(cf. 9270 - Conflict of Interest)*

Note: The following options should be revised or deleted as appropriate in light of applicable municipal ordinances or state regulations. AS 29.26.060 requires runoff elections for school boards unless otherwise provided by municipal ordinance. AS 14.08.071 authorizes regional school boards, by resolution, to request of the Lieutenant Governor that runoff elections not be held.

Whenever it is impossible to determine which of two or more candidates has been elected to the School Board, a runoff election shall be held in accordance with law.

Note: If subject to the provisions of AS 39.50.020, elected municipal officers, including school board members, are required to file financial disclosure statements upon filing for office and annually after election.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.051](#) *School board sections*

[14.08.061](#) *Term of office*

[14.08.071](#) *Elections*

[14.08.081](#) *Recall*

[14.12.050](#) *School board terms*

[14.12.080](#) *Qualification of members*

[14.12.110](#) *Single body as assembly and school board*

[14.14.140](#) *Restrictions on employment*

[29.20.300](#) *School boards*

[29.26.060](#) *Runoff elections*

[39.50.020](#) *Report of financial and business interests*

Adoption Date: May 23, 1995

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-117

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9230  
Orientation; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9230 Orientation and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9230 Orientation within the Board Bylaw series.

This update includes a reference to Board Standards.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9230 Orientation as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9230 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9230 Orientation as presented and open for public comments.

## BB 9230 ORIENTATION

The School Board ~~encourages~~invites all School Board candidates to attend public School Board meetings during the period of their candidacy so that insofar as possible, new members will be prepared to discuss and cast informed votes on matters before the School Board from the time ~~that~~ they are sworn into office.

The Superintendent or designee shall cooperate impartially with all candidates in providing them with information about ~~district~~District activities and school programs.

The School Board and the Superintendent or designee shall help each newly elected member to understand the School Board's commitment to board standards, ~~district~~District operations, and the School Board's functions, policies and procedures as soon after election as possible. Incoming members are encouraged to read the School Board's policies and informational materials on the function of the School Board and the school ~~system~~District, to visit school facilities, and to meet with the Superintendent or designee and School Board president, as needed to become oriented to School Board service.

The incoming member may attend, at ~~district~~District expense, workshops for newly elected members, including such workshops conducted by the Association of Alaska School Boards.

*(cf. 9020 - Board Standards)*

*(cf. 9240 - Board Development-)*

*Legal Reference:*

### ALASKA STATUTES

14.14.160 *Cooperation and support of certain association functions*

*Adoption Date: May 23, 1995*

*Revised:*

**Northwest Arctic Borough School ~~District~~District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-118

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9240  
Board Development; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9240 Board Development and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9240 Board Development within the Board Bylaw series.

This update includes a reference to Board Standards.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9240 Board Development as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9240 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9240 Board Development as presented and open for public comments.

## BB 9240 BOARD DEVELOPMENT

Note: AS 14.14.160 authorizes cooperation with AASB in its training activities and in encouraging and fostering cooperation among school boards.

The public entrusts the School Board with the governance of its schools. The School Board recognizes that in order to live up to that public trust they must strive to meet the board standards they have adopted for themselves. School Board members, like teachers and administrators, need in-service training to assist them in meeting those standards. - As part of their job, School Board Members need to participate in professional development activities that help them understand their responsibilities, stay abreast of new developments in education, and learn new ways to cope effectively with the problems they confront.

School Board members are strongly encouraged to attend at least one or more School Board development activities each year.

School Board members shall report on the development activities they attend at a regular School Board meeting as soon as possible after the School Board member's return.

Funds for School Board development and related travel shall be budgeted annually. Such activities may include state, regional, and national workshops, conferences, conventions, such as those offered by the Association of Alaska School Boards.

(cf. 9020 - Board Standards)

(cf. 9250 - Remuneration, Reimbursement, and Other Benefits)

*Legal Reference:*

### ALASKA STATUTES

14.14.160 *Cooperation and support of certain association functions*

*Adoption Date: May 23, 1995*

Revised:

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-119

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9321  
Executive Sessions; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9321 Executive Sessions and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9321 Executive Sessions within the Board Bylaw series.

This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9321 Executive Sessions as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9321 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9321 Executive Sessions as presented and open for public comments.

## BB 9321 EXECUTIVE SESSIONS

Note: AS 44.62.312 sets forth a strong state policy favoring open meetings and the narrow construction of the exceptions to the public meeting law. The following bylaw reflects the legislature's revisions to AS 44.62.310, relating to executive sessions of the School Board.

Prior to entering an executive session, the School Board first shall meet in open session. At this open meeting, the School Board shall enter an executive session only after a majority of the School Board votes to accept a motion to enter the executive session. The motion shall clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Unless stated in the motion for executive session, or auxiliary to the main question, no other subject may be discussed in that executive session.

The Board may hold executive sessions of the Board in order to discuss: The only subjects that the School Board may discuss in an executive session of the School Board are:

1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the ~~government unit,~~School District,
2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, ~~or~~
- ~~3.~~ 3.4. matters which by law, municipal charter, or ordinance are required to be confidential, or
- ~~3.4.~~ matters involving consideration of government records that by law are not subject to public disclosure.-

~~In order to hold an executive session, the Board shall meet in open session and obtain a majority vote of the Board authorizing the executive session to discuss a particular matter determined by the Board to be exempt from open meeting.~~

*(cf. 1340 - Access to District Records)*

~~No decisions~~ The School Board may be made not take action in an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations. All other action of the School Board. Any formal action must be made in an open meeting.

*(cf. 1120 - School Board Meetings)*

*Legal Reference:*

### ALASKA STATUTES

44.62.310-312 Alaska's Open Meetings Act

~~44.62.310~~ ~~Agency meetings public~~

~~44.62.312~~ ~~State policy regarding meetings~~

*Adoption Date: May 23, 1995*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-120

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9200 -  
Board Members; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9200 - Board Members and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9200 - Board Members within the Board Bylaw series.

This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. The complaint process was clarified with AASB and the verbiage has been updated to reflect when a board member should go to the Superintendent. The bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9200 - Board Members as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9200 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9200 - Board Members as presented and open for public comments.

## **BB 9200 BOARD MEMBERS**

### **Limits of Board Members Authority**

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action. Individual Board members shall submit requests for research or administrative studies to the entire Board for consideration.

The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

School visits by Board members are encouraged. Site Administrators should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

*(cf. 1250 - Visits to the Schools)*

Note: The following is an optional process for Board members to make information requests.

### **Board Member Requests for Information**

Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided to the requesting Board member and copied to the Board President.

2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the District. Some information requests require significant administrative time and explanation to provide the requested response. Individual Board members shall submit such requests to the full

Board for consideration. Upon [concurrence of the other board members/majority request of the Board], the request shall then be forwarded to the Superintendent for response.

3. Complaints regarding personnel. Board members may have their own concerns and complaints regarding District personnel. Informal concerns should be privately communicated to the Superintendent. Formal complaints should be in writing and follow the District complaint policies. Board members may notify the Superintendent that they have filed a formal complaint.

4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy. Such information will be conveyed to the Superintendent.

5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

*(cf. 6162.8 - Research)*

*(cf. 9322 - Agenda/Meeting Materials)*

~~The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.~~

No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of his/her district while serving on the Board.

A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.

*(cf. 9250 - Remuneration, Reimbursement and other Benefits)*

*(cf. 9270 - Conflict of Interest)*

~~Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.~~

Commented [AE1]: This is not in the AASB Model BB 9200.

~~(cf. 1250 – Visits to the Schools)~~

### Obligations of Members

Members of the Board must ~~endeavor~~ ~~make strong efforts~~ ~~make strong efforts~~ to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

If a Board Member knows they will be unable to attend scheduled meetings, worksession, or committee assignments they must notify the Board President ~~or and the Superintendent's Office of this intended absence. If a Board Member notifies the Superintendent's Office with a request for an excused absence, this information will be communicated to the Board President for his/her decision and action.~~

Commented [AE2]: This is not in the Model AASB policy.

The Board member should not ~~place subordinate the education of children and youth to any~~ partisan principle, group interest, or the member's own personal interest ~~above the education of children and youth.~~

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

~~(cf. 9230 - Meetings)~~

*Legal Reference:*

#### ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

*Adoption Date: May 23, 1995*

*Revision Date: June 6, 2023*

*Revision Date:*

**Northwest Arctic Borough School District**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-121

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Purchase,  
Lovevery INC.

### **ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

### **ISSUE:**

At issue is the Board's approval of the purchases of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Reading Skill Sets from Lovevery are based on The Science of Reading. The Science of Reading is a body of research that identifies the most effective methods of teaching children how to read. The Reading Skill Sets combines this research—and Montessori principles—with motivating games and books and are designed to be easy to follow for parents and children alike.

As part of the Innovations in Literacy grant, we have been encouraged to spend down some of the carryover funds this budget period. As part of the spend down plan we are purchasing Reading Skill Sets for PreK through 2<sup>nd</sup> grade. Our Literacy Specialists will be presenting these kits to parents during Literacy Nights starting next school year and students will receive a kit of their own to take home.

Funding: Literacy Connections (LIT) Fund 353

### **ALTERNATIVES:**

1. Approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.
2. Disapproval of purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 29, 2025

**NUMBER:** 25-122

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Purchase  
Follett Content Solutions

### **ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

### **ISSUE:**

At issue is the Board's approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$675,000

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

As part of the Innovations in Literacy grant, we have been encouraged to spend down most of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing a refresh of library books district wide. Follett will create customized lists for each school based on our needs and will process the books with laminated covers, label for Lexile reading levels and for Accelerated Reading Program. Books will be delivered on the barge in July and will be shipped to sites with the fall curriculum shipments.

Follett Content Solutions is considered a sole source for Titlewave Books.

Funding: Literacy Connections (LIT) Fund 353

### **ALTERNATIVES:**

1. Approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$675,00 as presented.
2. Disapproval of purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$675,000 as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$750,000 as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education

**DATE:** April 29, 2025

**NUMBER:** 25-123

**FR:** Office of the Superintendent

**SUBJECT:** FY26 Heating Fuel

**ABSTRACT:**

Board approval is required for expenditures that exceed \$50,000.

**ISSUE:**

At issue is board approval to award the Northwest Arctic Borough School District's FY26 heating fuel order to the lowest bidder by site.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

On April 16, 2025, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 333,000 gallons of #1 heating fuel and 4000 gallons of unleaded gasoline, to ten (10) NWABSD school sites in summer 2025. The RFP was sent to the two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids is Friday, May 2, 2025, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s).

The administration is recommending the approval of this proposal.

**ALTERNATIVES:**

1. Approve the administration's request to award the NWABSD FY26 heating fuel order to the lowest bidder by site.
2. Disapprove the administration's request to award the NWABSD FY26 heating fuel order to the lowest bidder by site.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The Administration recommends Board approval to award the NWABSD FY26 heating fuel order to the lowest bidder by site.

## **RFP MEMORANDUM**

**TO:** Crowley Petroleum Distribution  
Vitus Terminals

**FR:** Mark A. Moore: Director, NWABSD Property Services

**DATE:** April 16, 2025

**RE:** Summer 2025 Fuel Bid

The Northwest Arctic Borough School District is soliciting bids for the purchase and delivery of approximately 333,000 gallons of #1 heating fuel during the 2025 summer barge season as well as approximately 4,000 gallons of unleaded gasoline to Kivalina. The fuel should be delivered to the attached ten (10) sites in the corresponding estimated quantities. Kivalina schools fuel should be delivered to the new site located 7 miles inland. Bidders should bid on the ten (10) fuel orders/sites separately. Bids should include all non-exempt taxes and will be awarded to the lowest bidder by site. Interested bidders should email or fax bids to Mark A. Moore at the NWABSD Property Services department by 4:00 p.m., Friday May2, 2025.

Mark A. Moore  
Northwest Arctic Borough School District  
Property Services Department  
P.O. Box 51  
Kotzebue, Alaska 99752  
Phone: (907) 442-1871  
Fax: (907) 442-2391  
Email: [mmoore@nwarctic.org](mailto:mmoore@nwarctic.org)

## SUMMER 2025 ESTIMATED HEATING FUEL ORDER

	<u>NWABSD Order</u>	<u>ANTHC Order</u>
<b>Ambler</b>	15,000	6,000
<b>Buckland</b>	22,000	11,000
<b>Deering</b>	10,000	14,000
<b>Kiana</b>	25,000	7,000
<b>Kivalina</b>	38,000	5,000
<b>Kobuk</b>	17,000	1,000
<b>Kotzebue</b>	110,000	0
<b>Noorvik</b>	44,000	24,000
<b>Selawik</b>	35,000	22,400
<b>Shungnak</b>	17,000	1,000
<b>Total</b>	333,000	91,400

**Kivalina unleaded gasoline 4000 gallons**

**MEMORANDUM**  
**Human Resources**

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**TO:** NWABSD Board of Education

**DATE:** April 29, 2025

**NUMBER:** 25-124

**FROM:** Office of Superintendent

**SUBJECT:** Approval of Human  
Resources

**ABSTRACT:**

Each month various Human Resources actions occur which require Board action or cognizance.

**ISSUE:**

At issue is the approval of Human Resources actions.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes.

The Human Resources action item for Board approval of the certified rehires for FY26 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, June Nelson, Kiana, Kivalina, Kobuk, Kotzebue Middle High School, Noatak, Noorvik, Selawik, Shungnak and Home School.

Human Resources non action items include certified resignations, and certified transfers. Certified resignations are for the District Office, Buckland, Deering, June Nelson, Kivalina, Kobuk, Kotzebue, Noatak, and Shungnak.

**ALTERNATIVES:**

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board approve the Human Resources actions as presented.

**Memorandum  
Human Resources**

**To:** Regional School Board Members

**Date:** April 29, 2025

**FR:** Office of the Superintendent

**Subject:** Human Resources Action Item

Kathryn Self, Director of Human Resources reports on the following:

HR recruiters are currently recruiting for approximately certified positions for FY26 and classified positions (and additional temporary positions). HR recruiters and staff are interviewing candidates from Alaska Teacher Placement, Handshake, LinkedIn, along with staff referrals. We currently have 147 of 182 returning certified staff. Returning staff includes 55 J1/H1-B teachers working in our District.

I. The administration recommends approval of the following action items:

- a) Certified new hires FY25
- b) Classified new hires FY25
- c) Certified rehires FY26
- d) Certified rehires/ transfer FY26
- e) Classified rehires/transfer FY26
- f) Certified new hires FY26

a) The administration recommends approval of the following FY25 Certified New Hires:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>BUCKLAND</u></b>		
01/18/25	Fjell Thomas	Teacher
<b><u>KOTZEBUE MIDDLE HIGH</u></b>		
12/02/24	Clayton Gindt	Assistant Principal

b) The administration recommends approval of the following FY25 Classified New Hires:

<b><u>JNES</u></b>		
03/24/25	Amari Lewis	SpEd Aide
<b><u>SELAWIK</u></b>		
02/20/25	Trina Walton	Bilingual Instructor

FY25 Classified New Hires continues:

**MAINTENANCE**

01/1625	Mark Moore	Director Prop Services
02/11/25	Ryan Ahmaogak	Kotz Maintenance

c) The administration recommends approval of the following FY26 Certified Rehires:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
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**Ambler**

03/01/25	Kevin Matthews	Principal
03/01/25	Lisa Carter	SpEd Teacher
03/01/25	Mary Palma	Teacher
03/01/25	Nna Duallo	Teacher
03/01/25	Ruth Simplicio	Teacher
03/01/25	Grace Felisilda	Teacher
03/01/25	Linda Skadowski	Teacher

**BUCKLAND**

03/01/25	Charles Esmailka	Teacher
03/01/25	Madalyn (Renaë) Morgan	Teacher
03/01/25	William Doty	Teacher
03/01/25	Evelyn Cortes	Teacher
03/01/25	Matthew Berlin	Teacher
03/01/25	Dondee Valliente	Teacher
03/01/25	Denise Keys	Teacher
03/01/25	Joseph Spink	Teacher
03/01/25	Silmarie Actub	Teacher
03/01/25	Weismily Pangilinan	Teacher
03/01/25	Florence Nolton	Teacher
03/01/25	Aileen Ederango	Teacher

**DEERING**

03/01/25	Mary Romano	Teacher
03/01/25	Danilo Guillemer	Teacher

**JUNE NELSON**

03/01/25	Mary Norton	SoEd Provider/Teacher
03/01/25	Elle Bryan Espino	Teacher
03/01/25	Mary Geneston	Teacher
03/01/25	Marjorie Baker	Teacher
03/01/25	Lisa Ungry	Teacher
03/01/25	Ashley Hansen	Teacher
03/0125	Darlaia Caldwell	Teacher
03/01/25	Miranda Eakin	Teacher
03/01/25	Terry Cooper	Teacher
03/01/25	Dolly Toche	Teacher
03/01/25	Vermon Ceballos	Teacher
03/01/25	Myrcelynne Libres	Teacher
03/01/25	Remia Luspo	Teacher

**FY26 Certified Rehires Continued:**

**JUNE**

03/01/25	Edilyn Medina	Teacher
03/01/25	Katie Hansen	Teacher
03/01/25	Mya Enderle	Teacher
03/01/25	Analie Frix	Teacher

**KIANA**

03/01/25	James Stewart	Principal
03/01/25	Ronnie Hawley	Teacher
03/01/25	Megan Strong	Teacher
03/01/25	Billie Jo Bellamy	Teacher
03/01/25	Victoria Morris	Teacher
03/01/25	Lynn Smith	Teacher
03/01/25	Janeil Stewart	Counselor/Intern

**KIVALINA**

03/01/25	Jeremy Millard	Principal
03/01/25	Meilve Castro	SpEd Teacher
03/01/25	Lucilyn Sahibol	Teacher
03/01/25	Dr. Dominic Diing	Teacher
03/01/25	Jenissa Magbanue	Teacher
03/01/25	Grace Menor	Teacher
03/01/25	Maria Mabaylan	Teacher
03/01/25	Keziah Diabo	Teacher
03/01/25	Chloe Mae Nasibog	Teacher

**KOTZEBUE**

03/01/25	Jessica Heisler	Principal
03/01/25	Winilinda Ybanez	SpEd Teacher
03/01/25	Matthew Brown	SpEd Teacher
03/01/25	Marylinda Puzon	SpEd Teacher
03/01/25	Jay Panlilio	SpEdTeacher
03/01/25	Jacqueline Labial	Teacher
03/01/25	Leslie Owens	Teacher
03/01/25	Jusan Catalan	Teacher
03/01/25	Kenneth Vildosola	Teacher
03/01/25	Joe Bullock	Teacher
03/01/25	Merle Green	Teacher
03/01/25	Adonis Capulong	Teacher
03/01/25	Jane Quinones	Teacher
03/01/25	Socrates Embesan	Teacher
03/01/25	Mellisia Troyer	Counselor/Intern

**KOBUK**

03/01/25	Kelli Tallman	Teacher
03/01/25	Jacqueline McManus	Teacher
03/01/25	Jaz Ramirez	Teacher

**FY26 Certified Rehires Continued:**

**NOATAK**

03/01/25	Lori Lundgaard-Hall	Principal
03/01/25	Ashley Ort	SpEdTeacher
03/01/25	Nadene Parshall	SpEd Teacher
03/01/25	Lea Guleng	Teacher
03/01/25	Benjamin Heebner	Teacher
03/01/25	Kayla Pietila	Teacher
03/01/25	Ivy Coritana	Teacher
03/01/25	Daphne Rashid-Tadeo	Teacher
03/01/25	Careen Bravo	Teacher
03/01/25	Sarrah Dalingay	Teacher
03/01/25	Roxiann Wolfe	Teacher

**NOORVIK**

03/01/25	Leslie Zibell	Principal
03/01/25	Judylynda Alvarez	SpEd Teacher
03/01/25	Tamara Milner	Teacher
03/01/25	Ronnie Carroll	Teacher
03/01/25	Uzziel Irog-Irog	Teacher
03/01/25	Catherine Stroup	Teacher
03/01/25	Irvin Irog-Irog	Teacher
03/01/25	Jilbert Jaurigue	Teacher
03/01/25	Mary Flor Babia	Teacher

**SELAWIK**

03/01/25	Jamie Cowart	Principal
03/01/25	Rachel Harmon	Asst. Principal
03/01/25	Harold Dino	SpEd Provider/Teacher
03/01/25	Karen Wells	SpEd Teacher
03/01/25	Alma Celis	SpEd Teacher
03/01/25	Bradley Schott	Teacher
03/01/25	William Johnson	Teacher
03/01/25	Savannah Smead	Teacher
03/01/25	Cathy Brown	Teacher
03/01/25	James Taylor	Teacher
03/01/25	Ricky Cowart	Teacher
03/01/25	Justy Tuquib	Teacher
03/01/25	Kirk Bergen	Teacher
03/01/25	Jane Solas	Teacher
03/01/25	Paul Ramos	Teacher
03/01/25	Larel Woods	Teacher
03/01/25	Marafior Tagupa	Teacher

**SHUNGNAK**

03/01/25	April de la Cruz	SpEd Teacher
03/01/25	Juvy Pamunag	Teacher
03/01/25	Mhadelle Lugod	Teacher
03/01/25	Cheryl Abejuela	Teacher

**FY26 Certified Rehires Continued:**

**STAR OF THE NORTH**

03/01/25	Clay Beck	Teacher
03/01/25	Marc Tumaneng	Teacher

**ATC**

03/01/25	Joseph Groves	Director
03/01/25	Shirley Dukes	Asst. Director
03/01/25	Aletha Duchene	ILOP Program Dev Spec

**DISTRICT OFFICE**

03/01/25	Jeff Alexander	Asst. Superintendent
03/01/25	Kimberly Addington	Staff Dev Coordinator
03/01/25	Zonda Martin	Staff Dev Specialist
03/01/25	Jacob Ray	Staff Dev Specialist
03/01/25	Jennifer Green	Staff Dev Specialist
03/01/25	Perrian Windhausen	Director Special Services
03/01/25	Ron Malcolm	Asst. Dir Special Services
03/01/25	Frances Gage	SpEd Specialist
03/01/25	Payton McConnell	Speech Pathologist
03/01/25	Angela Eisel	SpEd PreK-12 Itinerant
03/01/25	Tracey Schaeffer	Clinical Coordinator
03/01/25	Amy Eakin	Director Technology
03/01/25	Paul Wood	Asst. Dir. Technology
03/01/25	Joy Coburn-Smith	Director Title IX
03/01/25	Scott Martin	Program & Staff Dev Spec

d) The administration recommends approval of the following FY26 Certified ReHires/Transferred:

LOCATION&DATE	NAME	POSITION
---------------	------	----------

**BUCKLAND**

03/01/25	Jean Loreda	Teacher
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**DEERING**

03/01/25	Richard Andrews	SpEd Teacher
03/01/25	Alvin Altares	Teacher

**JNES**

03/01/25	Corey Shepherd	Principal
03/0125	Ariel Lehayen	Teacher
03/01/25	Alvin Altares	Teacher

**KOTZEBUE**

03/01/25	Geoffrey Frix	Asst. Principal
03/01/25	Amanda Riste-Saltzman	Teacher

**FY26 Certified ReHires/Transferred continue:**

**NOORVIK**

03/01/25 Dawn Davis Teacher

**HOMESCHOOL**

03/01/25 Sable Marandi Principal

**DISTRICT OFFICE**

03/01/25 Tracy Bell Data Specialist  
03/01/25 Tracey Hyatt SpEd Specilaist  
03/01/25 Amie Webb Itinerant Counselor  
03/01/25 Kathryn Self Asst. Dir Human Resource

- e) The administration recommends approval of the following FY26 Classified Rehires/Transfer:

**DISTRICT OFFICE**

03/01/25 Natalie Dickey Director of Admin Services

- f) The administration recommends approval of the following FY26 Certified New Hires:

**DEERING**

06/28/25 Angela Schraven Principal  
08/07/25 Darci Shane Teacher

**KIANA**

8/07/25 Patricia Wilson SpEd Teacher

**JUNE NELSON**

08/07/25 TaShona Pernell Hayes SpEd Teacher

**KOTZEBUE**

03/01/25 Michael Lancaster Teacher

**DISTRICT OFFICE**

03/01/25 Deborah Lancaster Director Curriculum

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 16, 2025

**NUMBER:** 25-125

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Design Funding Deering  
Replacement School

### **ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of additional funding for the contract with Burkhart Croft Architects for Pre-Design, Off-Site Utility and Gravel Stockpiling design for the Deering Replacement School in an amount not to exceed \$190,000.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Deering K-12 Replacement School is ranked #3 on DEED's FY26 School Construction list. The project total is \$56,872,139 with \$11,374,428 as local share. This project is not included in the Governor's budget, and it is not expected to be fully funded in FY 26. However, District has lobbied for sitework funding of \$10M.

There are two significant infrastructure projects in addition to the school project that are pending for Deering. Alaska Department of Transportation (DOT) will bid their new evacuation road this summer. Alaska Native Tribal Health Consortium is in the design phase, and seeking funding, for replacement and extension of the water and sewer systems. Both projects impact the school project both physically and in construction timing.

In order to be ready for school construction once funding is received, and to coordinate with these two projects, there are several Pre-Design efforts that need to begin. These include Cultural Resources impact evaluation, permitting, and surveying. Project needs to secure site control with NANA which requires various surveys, NANA Committee meetings, and Non-Objection letters from the Village and City of Deering, etc. Permits from both the Corp of Engineers and the Borough are needed. \$100,000 is needed for Pre-Design.

In addition, DEED does not pay for work off the school site such as utility extensions. Therefore, we need to do pre-design for these extensions in order to pursue other grants to fund this future work. \$35,000 is needed for preliminary off-site utility design.

DOT's road project will bid this summer. If the replacement school project is at least partially funded either this summer or next, we would be able to at least stockpile gravel on our site while DOT's contractor is still in the community, thus saving significant costs. Site control and permits, secured through Pre-Design efforts above, are required for us to stockpile gravel. Documentation of how much gravel and the type of gravel needed, where to put it, etc. is required to be able to procure gravel stockpiling. This design work can be completed now, so that we are ready to execute this work once construction funding is secured. Gravel Stockpile design needs \$55,000 in funding.

Minimum requested funding is \$135,000 for Pre-Design and Off-site utility work. Administration recommends including the gravel stockpiling design as to not delay time sensitive work once there is construction funding. Total requested funding is therefore \$190,000.

The district will continue to utilize the Burkhart Croft Architects and their engineers as the design team of record for the project. BCA was selected for this work under a competitive term contract procurement.

**ALTERNATIVES:**

1. Approve the allocation of \$190,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.
2. Disapprove the allocation of \$190,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.
3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the allocation of \$190,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 17, 2025

**NUMBER:** 25-126

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Budget Transfer  
to Design Contract Davis-  
Ramoith K-12 School  
Renovation

**ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

**ISSUE:**

At issue is budget reallocation to Burkhart Croft Architects design contract for bidding assistance and construction administration services of the Davis-Ramoith K-12 School Renovation.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Davis-Ramoith K-12 School Renovation is an FY25 executed grant agreement with Department of Education for a project total of \$9,424,172. \$7,539,339 is from the state and \$1,884,834 is local match. This project has reached 65% design completion, is working toward 95% design and will be bid in late summer or early fall.

In anticipation of the project bidding and moving into construction, the Administration recommends reallocating \$200,000 of granted funds for bidding and construction phase services to be provided by the design team. No additional funding is being requested from the Board, this is only moving money within the existing budget of granted funds. This is an expected move and does not lower the amount available for construction.

It is recommended that the Superintendent be delegated contracting authority for the design team's work through project completion. The requested budget reallocation should cover all remaining contract fees for the design team.

**ALTERNATIVES:**

1. Approve the budget reallocation of \$200,000 for the Davis-Ramoith K-12 School Renovation Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.
2. Disapprove the budget reallocation of \$200,000 for the Davis-Ramoith K-12 School Renovation Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.
3. Take no final action.

**RECOMMENDATION:**

The administration recommends the Board approve the budget reallocation of \$200,000 for the Davis-Ramoth K-12 School Renovation Project and the delegation of authority to the Superintendent to contract with Burkhardt Croft Architects, within this budget.

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 16, 2025,

**NUMBER:** 25-127

**FR:** Office of the Superintendent

**SUBJECT:** Approval to Amend  
AHFC Grant for Buckland  
to add a unit & additional  
funding

**ABSTRACT:**

The administration requests approval of the School Board to request Alaska Housing Finance Corporation (AHFC) to add construction of an additional unit, for an additional \$140,000 of local match, to the district's current teacher, health and safety professional housing grant at Buckland.

**ISSUE:**

The efficiency of simultaneous construction of multiple housing units will allow the District to construct an additional, standalone unit in Buckland. Board approval is needed to request AHFC to amend grant THP-23-NAB-1 to add an additional housing unit with two bedrooms.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Alaska Housing Finance Corporation (AHFC) has a program available to encourage the development of housing for teachers, health professionals and public safety in rural areas. In October 2023 AHFC awarded a \$500,000 grant to the District for the construction of a duplex in Buckland with the District providing a match of \$250,297. AHFC also awarded the same amount for a joint District and Borough duplex in Buckland. The District manages the shared grant and the Borough reimburses half of the matching share for the shared duplex only. Overages of the shared unit are shared 50/50 between the District and Borough.

The current duplexes are each estimated to cost \$750,000. For an additional \$140,000 a fifth unit can be completed. Through the efficiency of constructing multiple buildings and careful utilization of materials and labor, the District anticipates that an additional housing unit can be completed. The overage is spread across all units in the project and is not isolated to any specific structure. This is an incredible savings compared to construction of a separate housing project. District will gain another much needed unit in Buckland, for a total of four units with two bedrooms each.

AHFC approval is required to add an additional unit to the scope of the grant. AHFC has told the District that it is receptive to adding additional housing to the grant without additional grant funding.

As It is a much simpler process to amend the District's grant than to modify the joint grant, the Superintendent recommends that AHFC be requested to amend the District only grant.

After grant closeout, actual occupancy of specific units can be jointly determined by the District and the Borough. It is an AHFC requirement that all units constructed under this grant program be used exclusively for teacher, healthcare or public safety professionals for ten years after project completion. Both the District and the Borough sign agreements to this effect. Occupancy and management responsibilities of the units can be worked out between the District and Borough as long as each unit serves the intended purpose.

### **ALTERNATIVES**

1. Approve request to AHFC to add an additional housing unit for \$140,000 of local funding to District's grant THP-23-NAB-1 pending approval of Borough Funding;
2. Do not approve request to AHFC to add an additional housing unit for \$140,000 of local funding to District's grant THP-23-NAB-1 pending approval of Borough Funding;
3. Take no action.

### **ADMINISTRATION'S RECOMMENDATION**

The administration recommends the Board approve request to AHFC to add an additional housing unit for \$140,000 of local funding to District's grant THP-23-NAB-1 pending approval of Borough Funding.

## MEMORANDUM

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**TO:** NWABSD Board of Education Members

**DATE:** April 28, 2025

**NUMBER:** 25-128

**FR:** Office of the Superintendent

**SUBJECT:** Adoption of FY26 Proposed Operating Fund Budget

**ABSTRACT:**

The School Board shall establish and maintain a balanced budget.

**ISSUE:**

At issue is the adoption of the Fiscal Year 2025-2026 Proposed Operating Fund Budget.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The FY26 Proposed Operating Fund Budget is being presented for adoption. Proposed actions to balance the FY26 Budget were presented and discussed in detail at the budget work sessions on Monday, March 24, 2025, and Wednesday, April 9, 2025. The Board of Education and Superintendent created the FY26 Proposed Operating Fund Budget based off estimated increases to expenditures and decrease to revenues.

Presented to you for adoption is the FY26 Proposed Operating Fund Budget, which includes:

- Revenue Plan of \$65,877,405
- Expenditure Plan of \$70,727,105
- Transfers Out to Other Funds in the amount of \$675,000
- Transfers In from CIP Local Share in the amount of \$2,300,000
- Use of Fund balance in the amount of \$3,224,699

The FY26 Proposed Operating Budget includes the following reductions:

- Food Service program
- Student Activities
- RediStar program
- supply and travel
- Pupil Transportation
- Alaska Technical Center
- STAR of the Northwest
- Board of Education

*Further reductions may be needed if revenue and fund balance actuals differ from projections*

At this time, the Board of Education has built the budget to include the items below:

- Classroom sizes will remain the same
- No reduction of certified or classified staff district-wide in response to funding shortage.

The District Administration will continue to look for revenue sources to pay for these important programs.

**ALTERNATIVES:**

1. Adopt the FY26 Proposed Operating Fund Budget as presented;
2. Disapprove the FY26 Proposed Operating Fund Budget as presented;
3. Take no action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board adopt the FY26 Proposed Operating Fund Budget as presented.

**Northwest Arctic Borough School District  
FY26 PROPOSED Operating Budget**

	<b>FY25 REVISION #2</b>	<b>FY26 PROPOSED</b>
<b>REVENUE</b>		
Other Local Revenue	\$2,100,000	\$3,000,000
Earnings on Investments	\$770,000	\$770,000
Donations/Contributions	\$0	\$0
Borough Appropriation	\$8,068,263	\$6,568,263
E-rate Program	\$19,452,945	\$11,609,460
State Foundation	\$41,069,924	\$36,194,559
Quality Schools	\$105,925	\$106,133
TRS On-behalf	\$2,505,160	\$2,404,313
PERS On-behalf	\$447,788	\$461,615
Revenue-Other State Sources	\$1,649,524	\$821,180
Impact Aid Program	\$3,441,882	\$3,941,882
<b>TOTAL REVENUES</b>	<b>\$79,611,411</b>	<b>\$65,877,405</b>
<b>TRANSFERS IN</b>		
CIP Reserved Local Share	\$1,500,000	\$2,300,000
<b>TOTAL TRANSFERS IN</b>	<b>\$1,500,000</b>	<b>\$2,300,000</b>
<b>EXPENSES</b>		
Certificated Salaries	\$15,544,407	\$14,759,259
Non-Certificated Salaries	\$9,312,698	\$8,986,365
Leave Pay Out	\$285,000	\$275,074
Stipends	\$87,750	\$109,750
Employee Benefits	\$12,662,084	\$11,503,548
TRS On-behalf	\$2,505,160	\$2,404,313
PERS On-behalf	\$447,788	\$461,615
<b>SUBTOTAL: Personnel</b>	<b>\$40,844,887</b>	<b>\$38,499,923</b>
Prof & Technical Services	\$4,840,647	\$4,301,720
Staff Travel	\$428,000	\$360,101
Board Travel	\$83,852	\$45,000
Student Travel	\$1,169,775	\$19,000
Utility Services	\$21,696,384	\$13,790,503
Energy (w/ electricity & fuel)	\$4,323,719	\$6,195,600
Other Purchased Services	\$4,470,556	\$4,500,262
Property & Liability Insurance	\$1,396,452	\$1,489,641
Supplies, Materials & Media	\$1,765,266	\$1,607,682
Tuition	\$40,000	\$40,000
Dues & Fees	\$88,680	\$72,675
Inventoried Equipment	\$55,000	\$55,000
Indirect Cost Recovery	(\$250,000)	(\$250,000)
<b>SUBTOTAL: Non-Personnel</b>	<b>\$40,108,331</b>	<b>\$32,227,182</b>
<b>TOTAL EXPENSES</b>	<b>\$80,953,218</b>	<b>\$70,727,105</b>
<b>TRANSFERS OUT</b>		
Food Service Fund	\$1,200,000	\$0
ATC	\$1,105,214	\$0
Star of the NW-Magnet School	\$100,000	\$0
Teacher Housing Fund	\$450,000	\$675,000
Special Revenue Fund	\$150,000	\$0
<b>TOTAL TRANSFERS OUT</b>	<b>\$3,005,214</b>	<b>\$675,000</b>
<b>INC/(DEC)-UNRESERVED FB</b>	<b>(\$2,847,021)</b>	<b>(\$3,224,699)</b>
<b>Projected EOY Fund Balance</b>	<b>\$10,927,573</b>	<b>\$5,280,552</b>
Decrease in Fund Balance	\$2,847,021	\$3,224,699
Est. Prepaid & Inventory	\$2,800,000	\$2,000,000
<b>Projected BOY Fund Balance</b>	<b>\$5,280,552</b>	<b>\$55,852</b>

## **ACTION ITEM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 28, 2025,

**NUMBER:** 25-129

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Award of  
Contract to NW Electric  
Inc.

### **ABSTRACT**

Contracts over \$50,000.00 require Board Approval.

### **ISSUE**

At issue is approval of a contract to NW Electric Inc. for electrical subcontracting for two Buckland Teacher Housing projects.

### **BACKGROUND AND/OR PERTINENT INFORMATION**

Alaska Housing Finance Corporation (AHFC) offers grant funding through their Rural Professional Housing Program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District was awarded and accepted two grants of \$500,000 each with one being for a District only duplex and the other for a shared District and Borough duplex. The District manages the grants and constructs the units.

The two duplexes and individual unit are nearing completion. Due to the loss of the former Director of Property Services, who was a journeyman electrician, District needs to subcontract with an electrical company to complete the necessary work. NW Electric Inc, has provided a quote of \$49,302 for the District only duplex and the standalone fifth unit. The second quote is for the shared District and Borough unit for \$43,850. Because the combined Memorandum of Agreement to NW Electric Inc. will be over \$50,000, Board approval is required. To cover potential unforeseen events and contracting conditions, \$105,000 in budget and contracting authority is requested. Funding is from already accepted AHFC grants and already approved District match.

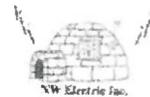
To move forward, the Superintendent requires approval to award the contract and the delegation of contracting authority to manage the contract and budget.

### **ALTERNATIVES**

1. Approve the award of contract to NW Electric Inc. not to exceed \$105,000 split between the two projects, and approve delegation of contracting authority to the Superintendent as presented and pending funding approval;
2. Do not approve the award of contract to NW Electric Inc. not to exceed \$105,000 split between the two projects, and approve delegation of contracting authority to the Superintendent as presented and pending funding approval;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION**

4. The administration recommends approval of the award of contract to NW Electric Inc. not to exceed \$105,000 split between the two projects, pending funding approval and approve delegation of contracting authority to the Superintendent as presented.



NW Electric, Inc.

# PROPOSAL No. 2025-18

To: NWABSD  
Attn: Mark Moore  
Date: 4/8/25

Project: Buckland School Apartments Project 513  
RE: Complete Electrical System

## SCOPE OF WORK:

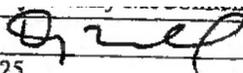
NW Electric will provide, labor, per diem for Buckland School Apartments Project. Proposal is based on pictures from Donovan Watkins for one duplex. NW Electric will provide complete wiring of three buildings, Proposal includes wiring controls of boilers. NWABSD will provide all material, freight, travel and housing for project. If any materials purchased by NW Electric cost will include 200% markup for material or freight.

Indiv	Er	n.	hdu	oa	D-
181	D	Labor	<input type="checkbox"/>	181	CAD Drawings
D	181	Materials	<input type="checkbox"/>	181	Cutting, Patching, Painting, and Fire Caulking
D	181	Airfares	D	181	Digging and Trenching <b>Excludes:</b>
D	<input type="checkbox"/>	Freight <b>Excludes:</b>	D	181	Dumpster and Disposal Fees
D	181	Demo	0	181	DDC Controls, Thermostats, Duct Detectors
D	181	Housing <b>Camp Days Excluded:</b>	D	181	Hazardous Material Removal
181	D	Per Diem	D	181	Housekeeping Pads
D	181	Ground Transportation	<input type="checkbox"/>	181	Lift, Scaffolding, and Equipment
181	D	Project Management and Admin	D	181	Permits
D	181	Asbestos Abatement	D	181	Taxes (incl. City Sales Tax)
181	D	As-builts	181	D	Test Reports
0	181	Barricades or Signage for Open Trench	D	181	Utility Charges and Fees
D	181	Bollards	D	181	Welding
D	181	Bonding Costs	D	181	Temporary Power after Rough-in
D	181	Engineered Costs	181	D	Boiler Control wiring

**Total Cost**.....\$ 43,850.00

Proposal price is valid for 30 days.

If a Contract Order is required for this scope of work, please reference this proposal in the contract documents otherwise please refer to the terms of this proposal and authorize NW Electric, Inc. to proceed with the work.

Signature: 	Signature:
Date: 4/8/25	Date:

PO Box 41 Kotzebue, AK 99752  
Phone: (907) 442-4333  
E-mail: admin@nwelectricinc.com



NW Electric, Inc.

# PROPOSAL

## No. 2025-17

To: NWABSD

Attn: Mark Moore  
Date: 4/8/25

Project: Buckland School Apartments Project 512  
RE: Complete Electrical System

### SCOPE OF WORK:

NW Electric will provide, labor, per diem for Buckland School Apartments Project. Proposal is based on pictures from Donovan Watkins for 1 each duplex's and one 2Br apartn.ent. NW Electric will provide complete wiring of three buildings. Proposal includes wiring controls of boilers. NWABSD will provide all material .freight. travel and housing for project. If any materials purchased by NW Electric cost will include 20% markup for material or freight.

hldwlon	F.xchwoa	□ntian	ladu.i<a	llxdliaion	.Ddaflttinn
181	D	Labor	<input type="checkbox"/>	18!	CAD Drawin□
D	181	Materials	<input type="checkbox"/>	18!	Cutting, Patching, Painting, and Fire Caulking
<input type="checkbox"/>	181	Airfares	<input type="checkbox"/>	!81	Digging and Trenching Excludes:
<input type="checkbox"/>	181	Freight E.uludes:	D	181	Dumpster and Disposal Fees
D	181	Demo	C	181	DDC Controls, Thermostats, Du.ct Detectors
D	181	Housing Camp Days Excluded:	<input type="checkbox"/>	181	Hazardous Material Removal
18!	<input type="checkbox"/>	Per Diem	0	18!	Housekeeping Pads
D	181	Ground Transportation	D	181	Lift, Scaffolding, and Equipment
181	<input type="checkbox"/>	Project Management and Ad.min	<input type="checkbox"/>	<input type="checkbox"/>	Fermi□
0	181	Asbestos Abatement	<input type="checkbox"/>	181	Taxes (incl. City Sales Tax)
<input type="checkbox"/>	<input type="checkbox"/>	As-builts	181	D	Test Reports
<input type="checkbox"/>	181	Banicades or Signage for Open Trench	D	181	Utility Charges and Fees
D	181	Bollards	D	!Z!	Welding
D	181	Bonding Costs	D	<input type="checkbox"/>	Temporary Power after Rough-in
D	181	Engineered Costs	C8!	D	Boiler Control wiring

**Total Co-st... ,..... \$ 49,302.00**

Proposal price is vafu:l for□days.

*If a Contract or Purchase Onkr is requi□d for this SCOJ# ofwork, pieasf rejertnce this proposal in the contract documents; otherwise please*

Signature: <u>Denny McConnell</u>	Accepted By (name & title): <u>NW Eketric, Inc. to ml with the work.</u>
Date: <u>4/8/25</u>	Signature: _____
	Date: _____

## **ACTION ITEM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 28, 2025

**NUMBER:** 25-130

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Contracts Not  
to Exceed Grant Award  
Amount and Delegation  
of Contracting Authority

### **ABSTRACT**

Contracts over \$50,000.00 require Board Approval.

### **ISSUE**

At issue is approval of contracting authority not to exceed the AHFC grant amount for two Teacher Housing projects in Noatak.

### **BACKGROUND AND/OR PERTINENT INFORMATION**

The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District has been awarded two grants for two duplexes with each containing two, two-bedrooms units for a total of four new units. Grant awards are \$700,000 and \$595,750, totaling \$1,295,750, and the Board accepted the awards and approved \$440,000 in match to support both grants in January 2025.

Property Services has received the following quotes: SBS building materials for \$275,135.48, AMAQ Excavation for utilities and earthwork for \$200,000, and Everts Air Cargo for material transport for \$841,600. All three of these total \$1,316,735.48 which is \$20,985.48 over the available \$1,295,750 in AHFC grant funding. Administration requests authority up to the available grant funding of \$1,295,750 and will manage orders and contracts up to and not to exceed that amount. Final costs will be split evenly between the two projects and grants. Funding is from already accepted AHFC grants that reimburse the district for expenditures upon request.

To move forward, the Superintendent requires approval to award the contracts not to exceed reimbursable grant funding and the delegation of contracting authority to manage the contracts and budget.

### **ALTERNATIVES**

1. Approve the award of contracts to SBS, AMAQ Excavation and Everts Air Cargo not to exceed \$1,295,750, split between the two projects, and approve delegation of contracting authority to the Superintendent as presented;
2. Do not approve the award of contracts to SBS, AMAQ Excavation and Everts Air Cargo not to exceed \$1,295,750, split between the two projects, and approve delegation of contracting authority to the Superintendent as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION**

The administration recommends approval of the award of contracts to SBS, AMAQ Excavation and Everts Air Cargo not to exceed \$1,295,750, split between the two projects, and approve delegation of contracting authority to the Superintendent as presented.



**Kotzebue Schools  
Advisory School Council  
Tuesday, April 22, 2025  
6:00 PM KMHS Library or Via Teams / Call in Audio**

Microsoft Teams Link:  
<https://bit.ly/kotzASC>

Call In Number: 907-308-3192  
Conference ID: 225 993 185#



1. Calling of meeting to Order, Roll Call Call to order 6:05pm
2. Establishment of Quorum: Ray Troyer, Victoria Ferguson, Ashley Madison, & Cory Jackson
3. Approval of the Agenda Motion: Victoria Ferguson Second: Cory Jackson
4. Pledge of Allegiance/Moment of Silence
5. Introduction of Guests and Public Comments Guests: Joe Groves, Faith Jurs, Corey Shepherd, Jessica Heisler, Marjorie Baker, & Darleia Caldwell
6. Correspondence
7. Reports
  - a. Principal and Activity Reports:
    - i. JNES: Presented by Corey Shepherd  
6<sup>th</sup> grade: Moving forward with the plan to transition 6<sup>th</sup> grade to Elementary.  
Teaching positions will be posted.  
Book fair: Approximately half of the books sold. Option to send books back for credit.
    - ii. KMHS: Presented by Jessica Heisler  
Lock ins: seniors. Movie nights separated by grade.  
Academic / Athletic banquets scheduled for May 7<sup>th</sup>.
    - iii. STAR of the Northwest Magnet School, ATC, Homeschool: Presented by Joe Groves  
Homeschool moved to District Office.
  - b. Discussion Items
    - i. Recap of ASC Training  
Table ASC training discussion till next meeting due to Members not present.
    - ii. ASC elections in October  
Four seats on ASC Election October 2025  
Ray Troyer and Bree Swanson seats up in 2025.  
Ashley Madison and Cory Jackson.  
When appointing a person to a vacancy, that person fills the spot until the upcoming election, to fill out the remaining term of the seat.
    - iii. Interim approval process for Facility Use Agreements  
ACS Training – Policies emphasized since the majority of facility use agreement requests are made in between meetings, the method to provide consent and guidance is to establish guidelines that empower Principals to make informed decisions and act in good faith under the presumption of the ASC.
    - iv. School calendar options  
Ray: Lean towards the consensus of the survey respondents. Victoria, Cory, & Ashley support option 2.
8. Action Items
  - a. Reorganization of Council  
Kris Rose remains as Vice-President.

- b. Facility Use Agreements
  - i. Arctic Circle Racing Association (sent by email).
- 9. Items for ASC Consideration
  - a. Board Policy Revisions and/or new policies  
If there are policies that parents or concerned individuals bring up, the discussion will be brought up at the next meeting.
  - b. Old Business
  - c. New Business
- 10. Public Comments
- 11. Council Comments
 

Victoria: Nice job, Ray directing the meeting. Very cool to see what our community and extensions of our community has access to. Corey does a great job reaching out to families. It is neat that our high school is becoming a high school for teenagers again, thank you Jessi for the job you are doing. Thank you for everything. Thank you to Faith for putting on the PBS event for the kids, they loved it.

Ashley: Thank you for the support and appreciation for our kids. Thank you for finishing the year strong and on a high note as it makes the kids excited for the following year.

Cory: Thank you for the reports. Really like and appreciate what everyone is doing.

Ray: Thank you for the reports. Feels like the first school year since Covid that things are back to normal. Personal note for the next meeting – end of year financials. Fight for the money and pay attention to it.
- 12. Date for Next Meeting – May 22, 2025 at 12:00pm
- 13. Approval of Minutes Motion: Victoria Ferguson Second: Cory Jackson
- 14. Adjournment 7:26pm

BP 8321 The Advisory School Council may not hold executive sessions.

<b>ASC Members 2024-2025</b>			
Bree Swanson	Seat A	2025	Victoria Ferguson
Jade Hill	Seat B	2027	Ray Troyer
Ashley Madison	Seat C	2026	Cory Jackson
Kristofer Rose	Seat D	2027	
			Seat E 2027
			Seat F 2025
			Seat G 2026



**Kotzebue Schools  
Advisory School Council  
Tuesday, March 11th, 2025  
6:00 PM KMHS Library or Via Teams / Call in Audio**

The public can also join the Kotzebue ASC meetings via TEAMS meeting.  
Please see the call in information below.

1. Calling of meeting to Order 6:08pm, Roll Call
2. Establishment of Quorum
  - a. Bree Swanson
  - b. Jade Hill – Absent
  - c. Kris Rose
  - d. Ashley Madison
  - e. Ray Troyer
  - f. Victoria Ferguson - Excused
3. Approval of the Agenda: Ashley Madison Motion, Kris Rose Second
4. Pledge of Allegiance/Moment of Silence
5. Introduction of Guests
  - a. Terri Walker
  - b. Cory Jackson
  - c. Jessica Heisler
  - d. Corey Shepherd
  - e. Joe Groves
  - f. Marjorie Baker
  - g. Terry Cooper
  - h. David Cooper
6. Correspondence
7. Accept Resignation of Member / Swear in Seat G
  - a. Cory Jackson Swore In by Kris Rose
8. Reports
  - a. Principal and Activity Reports:  
JNES Presented by Corey Shepherd & Marjorie Baker
    - Kris: Thinks the sign up for Lions Club parent involvement is good. Would like to see that style more often from teachers. How will you help in the classroom?  
Does not force involvement but opens the door.KHMS Presented by Jessica Heisler
    - Kris: Was Mr. Kerber's departure a surprise? Jessica: It was not pre-planned but worked out for Mr. Kerber's personal situation.STAR of the Northwest Magnet School, ATC, Homeschool Presented by Joe Groves
  - b. Discussion Items
    - i. Consider reorganization at next meeting.
9. Action Items
  - a. Facility Use Agreements Approve as a block: Ray Troyer Motion, Bree Swanson Second
    - i. Arctic Circle Racing Association (approved by email)
    - ii. KMHS Weight Room
    - iii. Wrestling Club

Microsoft Teams meeting  
**Join on your computer or mobile app**

[Click here to join the meeting](#) on your computer or mobile app

[Alternate VTC dialing instructions](#)

**Or call in (audio only)**

1-907-308-3192

ID: 187 082 131#

- iv. Alaska Humanities Forum film showing
  - v. Men's and Women's City League
  - b. KMHS / JNES demographic shift- 6<sup>th</sup> grade: Unanimous Approval
    - Faith Jurs: Elementary Pre-k – 6<sup>th</sup> grade and KMHS 7<sup>th</sup> – 12<sup>th</sup> grade. 6<sup>th</sup> grade pod potentially be utilized as a day care center.
    - Kris Rose: Timeline for demographic shift? Faith: Next year.
    - Funding: overall JNES funding increase, KMHS funding decrease due to shift in location where children and staff are housed.
    - Kris: 7<sup>th</sup> & 8<sup>th</sup> graders: What is their identity? Jessica Heisler: We try to be one school, limit separation between middle and high school.
    - Bree Swanson: 6<sup>th</sup> graders tend to be more immature. Keeping them in elementary gives them that one extra year in maturity.
    - Faith: 5<sup>th</sup> graders are anxious to have lockers.
    - Ashley Madison: What is the plan for staffing. Would KMHS teachers move to elementary? Faith: opinion – 6<sup>th</sup> grade teachers trained as elementary teachers would be ideal as it is self contained classrooms. Jessica: developmentally it would be good.
    - Cory Jackson: Daycare side of it: insurance or liability wise is there a concern? Would that be higher or separate? For the 6<sup>th</sup> grade switch, yes for it.
    - Ray Troyer: Would this allow 7<sup>th</sup> & 8<sup>th</sup> to have more time in arts or gym activities? Jessica: The schedule could stay more consistent for those students.
  - c. ASC Training – 4/16 – 4/17 – two members needed
10. Items for ASC Consideration
- a. Board Policy Revisions and/or new policies
    - i. Corey Shepherd: Student/ Parent handbook does not address that you must be in school on X day in order to attend sports events that night. It is a good practice, it is difficult to enforce but we do our best. Jessica Heisler: there are logistical areas to look into.
  - b. Old Business
  - c. New Business
11. Public Comments
- a. Terry Cooper: Thank you for allowing the public to be in attendance, especially my son. Thanks to Corey for the transparency and breakdown of the funding. This helps build trust and faith to those who want to help with programs. Question with policies: What type of policies does ASC revise or establish? Do they look into employee work policies? Bree: We do not deal with personnel issues. Terry: likes the idea of child care. Thinks people would find it welcoming and equitable. More of an opportunity to have teachers able to bring their children to help with sports. How can we be more aware of ASC meetings? Is there a way to push out more publicly with parent and community involvement, saying what we do. Can ASC be somehow more user friendly. Kris: We can try harder to let people know where the meetings are. Corey: Can send a text out once a quorum is present.
  - b. Terri Walker: Lobbying team meeting with, including Corey, a couple of principals and a business director. As it looks right now, if we were to receive \$0 funding for next year would have to cut \$10 million dollars. We have been cutting every year, chipping at areas. This would mean we would have to really cut things that would hurt. Two bills: House bill 69 that has an increase of \$1000 inside the BSA. Senate bill 82, Governor has a lot of stipulations surrounding what the money can be used for. Suggest parents call on Thursday 3/13 4:30-6:30 into a Senate Finance Committee meeting. This group determines the whole budget for the state. Bree: Very important for everyone to speak up to support funding for education.
12. Council Comments
- a. Bree: Appreciate the reports. Exciting to see stuff come together. Excited to know we do not have a turnover in the high school next year. Glad Jessica and other teachers are

coming back. It has been revolving, so very grateful to have solid stuff coming back next year. Even though there will be logistical areas to think about. Glad to see all of the activities going on, especially at ATC. Trades are so important. Some people don't want to leave the region so being able to be here for that is great.

- b. Cory Jackson: Good tonight. Thank you everybody. Good discussion. Really nice to see all the programs. Like the budget breakdown. Suggested doing a sport recognition, recognize our kids and all of our hard work. Jessica: 6<sup>th</sup> – 11<sup>th</sup> grade May 19<sup>th</sup> sports recognition. Seniors will be done at the senior banquet.
- c. Ray Troyer: Thank you for the reports. Great to see that attendance is holding steady. Interested to see what it looks like next month after the sickness. Valentines day at ATC was great. It was really good. Would do it again.
- d. Ashley Madison: Thank you for all the programs starting with our younger ones and through those who attend ASC. I really appreciate all of the effort going into our programs and our kids. Thank you for the support of our Kotzebue Lady Huskies as they are making their way to State. They request a banner to show their accomplishment.
- e. Kris Rose: Fun to see from the little ones all the way up to the older ones. Thank you for the conversation for the 6<sup>th</sup> grade, we all agree. Glad that worked out and bodes well for the group.

13. Date for Next Meeting- April 22, 2025 at KMHS

14. Approval of Minutes Bree Motion, Ray Second

15. Adjournment 7:40pm

BP 8321 The Advisory School Council may not hold executive sessions.

<b>ASC Members 2024-2025</b>			
Bree Swanson	Seat A 2025	Victoria Ferguson	Seat E 2027
Jade Hill	Seat B 2027	Ray Troyer	Seat F 2025
Ashley Madison	Seat C 2026	Cory Jackson	Seat G 2026
Kristofer Rose	Seat D 2027		



# DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

## Advisory School Council Agenda March 11, 2025, 7pm

- I. Call meeting to order: **called to order by Kevin 7:02**
- II. Roll Call

<input checked="" type="checkbox"/> Delores Iyatunguk	<b>7:05</b>	Term: Seat A 2025
<input checked="" type="checkbox"/> Gloria Carter	<b>7:15</b>	Term: Seat B 2026
<input checked="" type="checkbox"/> Roberta Moto		Term: Seat C 2027
<input checked="" type="checkbox"/> Denise Iyatunguk		Term: Seat D 2026
<input checked="" type="checkbox"/> Kevin Moto		Term: Seat E 2025

- III. Moment of Silence:
- IV. Approval of Agenda: **Denise moved Roberta seconded - approved**
- V. Introduction of Guests/Staff members: **Carey Hahnier - counselor**
- VI. Restructuring of officers: **tabled for next meeting**
- VII. Public Comments: **none**
- VIII. Correspondence: **none**
- IX. Reports from Committees:
  - Graduation Committee – meeting needs to be scheduled for this week with seniors and their parents
  - **Need to order more for ceremonies**
  - **District covering diplomas and covers**
  - **Senior pictures – use some of the senior class money for pictures while in Hawaii**
  - **Meeting will be scheduled ASAP – Wednesday or Thursday this week**
  - **Hannah ordering balloon arch**
  - **Sports banquet – volunteers needed – May 12 following graduation**

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



- Delores moved to approve expenditure of Student Activities funds to purchase dinner from NMS, Gloria seconded, motion approved.
- Graduation set for May 12 – 6:00 start time, dinner to follow
- Student speeches – each student will be expected to give a speech
- Ask the students who they would like to give the graduation speech – Joe suggested,

X. Principal's report:

- a. Student Activities Account: Total Fund Balance \$114,704.21  
(Accounting is roughly one month behind in allocating deposits)
  - \$20,498.03 – senior class
- b. Enrollment: Currently – 55 students enrolled
  - 88% attendance rate (Overall district average – 81%)
  - District Attendance Incentive – first winner – Brandon Moto
- c. Upcoming Events:
  - Senior graduation meeting – to be scheduled this week
  - Spring Break – March 17 – 21
  - NYO (Coach Moto) practice begins – March 24
  - MAP Testing – 10<sup>th</sup> grade – March 24 – 28
  - MAP Testing – 3<sup>rd</sup> – 9<sup>th</sup> grade – March 31 – April 11
  - Senior Class Trip – March 28 – April 6
  - In-Service – April 7
  - RediStar – April 15 – 25 – some changes proposed
  - mClass Assessment – EOY – April 21 – May 2
  - End of Semester – May 20
  - Summer School – May 23 – June 5 (subject to change)

XI. Items for Advisory School Council Consideration

- a. Old Business:
  - Senior Trip update
  - Fishing Trip update – proposed dates end of March 25-27 or April 8-10
- b. New Business:
  - Search and Rescue tournament – seeking ASC approval (Bonita) April 16-19 -
  - Can juniors profit from the concessions? Yes
  - Bering certificate – sportsmanship award – suggestions – attendance (daily), behavior (weekly),

XII. Board Policy Review for Public Comments –

Check out the district website for request for Public Comments

XIII. ASC Comments –

- Connexes beside teacher housing – we need to either repair them or put them on the surplus sale before they totally deteriorate.
- We need updates on school calendars for next year.
- National Parks Service – need art for new building – Jannette will be calling in to discuss
- Pot Luck for last day – school activity/sports day
- New School – DOT may be pushed back to next year, city did not get approved for water program

XIV. Items for Next Meeting Agenda –

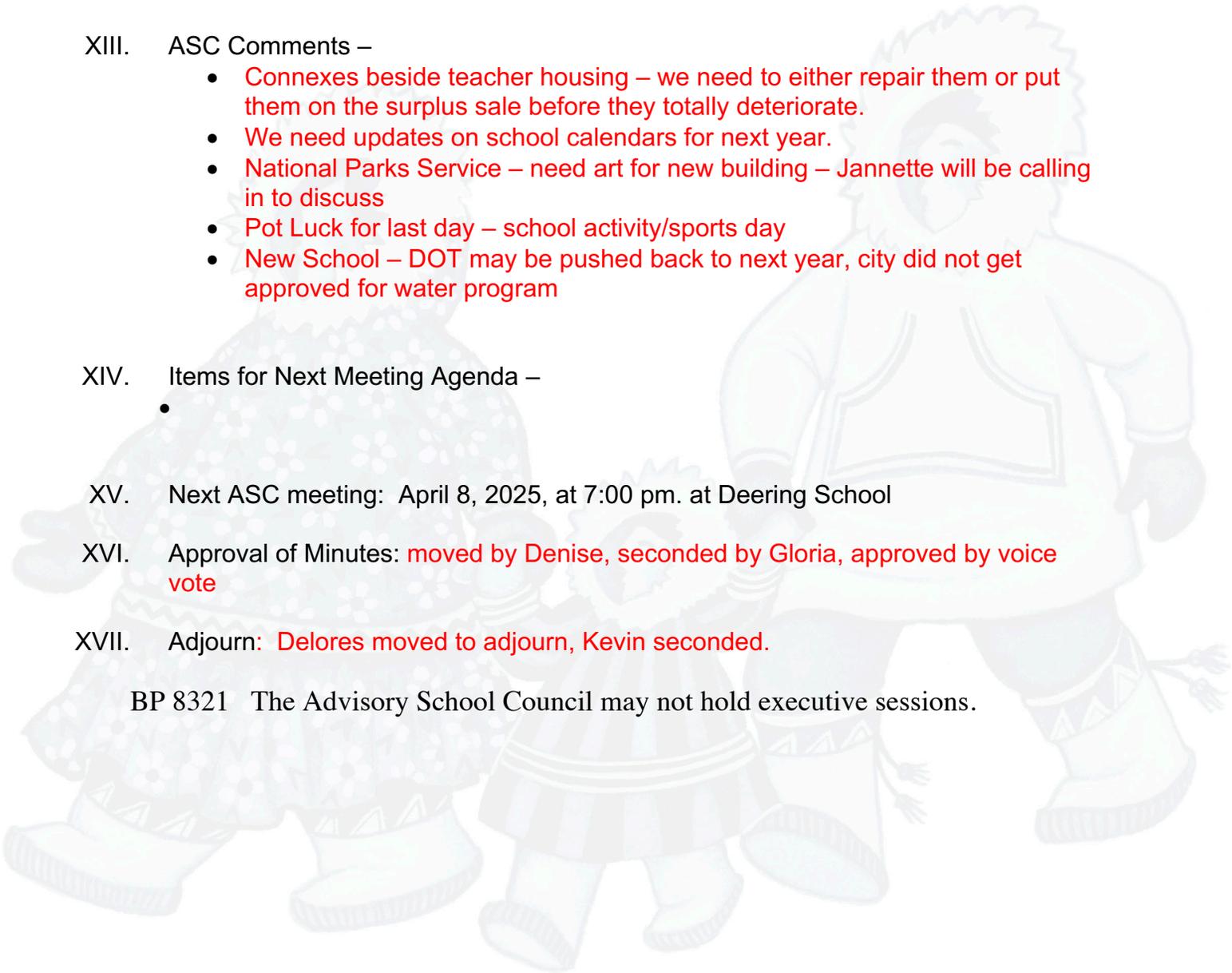
- 

XV. Next ASC meeting: April 8, 2025, at 7:00 pm. at Deering School

XVI. Approval of Minutes: moved by Denise, seconded by Gloria, approved by voice vote

XVII. Adjourn: Delores moved to adjourn, Kevin seconded.

BP 8321 The Advisory School Council may not hold executive sessions.





# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

## Advisory School Counsel Minutes

Date: 3/10/2025

Time: 12:00 (working lunch, pizza provided)

Principal: Kevin D. Matthews

ASC Members:  Nellie Cleveland  
 Clara Cleveland  
 Frances Williams  
 Mary Douglas  
 Mary Ramoth

Quorum Established:  Yes  No

1. Call to order – Nellie Cleveland called the meeting to order at 12:02.
2. Roll call – (see above)
3. Re-Organization of Officers (rescheduled from last meeting) Motion to table by Mary Ramoth, 2<sup>nd</sup> Clara Cleveland – approved(tabled)
4. Moment of silence
5. Introduction of Staff and Guests – Lisa Carter, Nina Duallo, Grace Felisilda, and, Linda Skadowski. Mr. Matthews was present
6. Approval of Agenda – (will add NANA) (tabled 3)
7. Approval of Minutes (didn't have time to compile during last meeting) Motion to approve – Mary Ramoth and 2<sup>nd</sup> by Clara Cleveland - approved
8. Correspondence –
  1. Parent Complaint (student discipline) (see attachments)- Mr. Matthews explained the policy – Mary Ramoth complimented the use handbook.
  2. NANA Construction – building corn hole games
9. Principal Report
  - A. Student Activities & Funds Update
    1. Activity Fund. - \$62,498.98 (purchased additional concession supplies) (smoke damage)
    2. Counseling/Mental Health
    3. Youth Leader's Retreat (end of March)- Clara Cleveland stated that Youth Leaders should be working to help improve student behaviors by setting the example. Youth



# AMBLER SCHOOL

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Leaders need to be leaders. They shouldn't get upset when reminded to do the thing, like morning announcements. We need to make sure they are being active and supporting things like morning activities. (Note: we still do not have access to the gym and our Youth Leaders can help manage the library time in the morning.) – Mary Ramoth expressed her support what Clara Cleveland was saying. “They need to know what is expected of them. The ASC expects the Youth Leader advisor to step up. Mary Ramoth asked if the advisor needs to be a school employee? All EDC (extra duty contract) work needs to be complete after school and not on school time, as noted by Clara Cleveland. Youth Leaders do meet weekly and Clara Cleveland expressed her support for the weekly activity nights on Tuesday and Thursday – Nellie Cleveland voiced her support.

## B. Student Attendance & Enrollment

**60 students total** (unchanged)(gaining 1 this week)

Pre-K	7 (down 1)
K-6	32
MS	13 (up 1)
HS	8 (2 Seniors- down 2)

Attendance Report Attached – ADA 82.57% - current 84.01%- last month – Clara Cleveland stated that we need to use things like the prom and Kobuk 440 to encourage students to come to school. Students must come to school to participate. Several of the ASC Members voiced their supported. Mary Ramoth talked about how they use to do thing back in the day (grizzly bucks). Linda Skadowski made some comments on attendance. Nellie Cleveland added to the discussion. Clara Cleveland suggested making it a competition between classes, incentives by grade or class. The group discussion continue with ideas about using positive peer pressure and encouraging student leaders.

Nina Duallo asked about seniors and getting ready for graduation. Clara Cleveland asked about losing students and how it will impact staff levels. Mr. Matthews said he would follow up. Mary Ramoth asked about school funding and budget cuts. Clara



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Cleveland asked about the gym. Mary Ramoth noted that there was a joint meeting to prioritize fixing the gym, stating that it is important to get the gym back online. (Note – the city and tribe are looking at options). Nellie Cleveland talked about not being a member of the local tribe.

## C. Upcoming Events

NWABSD Board Meeting April 28, 2025, at 4:00 P.M.

4<sup>th</sup> Quarter – P/T Conferences – Report Cards

Prom

Spring Break

Youth Leader's Retreat

ASC Meeting in Kotzebue – Mary Ramoth wants to make sure the ASC picks up good ideas on what we are doing and should be doing. Clara Cleveland noted that in the past, the Ambler ASC was the only one talking, the other groups were just listening.

AK Star

NANA Nordic

Science of Reading Conference in Anchorage- Clara Cleveland asked who was going and asked about PBIS conference, noting that the Safe and Civil Conferences are during the summer. Mr. Matthews will follow up with SIG (school improvement grant) while attending the conference in May. Mr. Matthews will also attend the Alaska School Leadership Institute in late May.

Graduation

10. Youth Leader Report – Marvin Sheldon and student – none not here (second meeting missed)
11. Board Policy Review for Public Comment –
  1. None -
12. Items for Advisory School Council Consideration
  - A. Old Business
    - a. ASC Officers (pending full ASC)
  - B. New Business
    - Discipline



# AMBLER SCHOOL

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- Closed Campus – The campus is still closed. The daily attendance report is looking better but we still have too many students absent, even excused absences count. Clara Cleveland asked if the ASC has any input into school lunch. Questions - what are we feeding the kids? is food missing? Mr. Matthes replied, yes, the ASC has the ability to address concerns. (Note – the ASC is the voice of the community and needs to express those concerns as we are right now.)

- Grades 9-12 to visit NANA office

#### Attachments for ASC:

- a. ASC Minutes – 02/18/2025 (pending approval)
- b. Attendance Report from District
- c. Insurance Email
- d. Discipline Chart from handbook

13. Public Comments – Mary Ramoth (representing NANA) talked about the high school job programs, youth outreach, would like to meet with 9/10<sup>th</sup> graders. A time will be scheduled to meet with students. Clara Cleveland asked about the program. (see the attached flyer)

14. ASC member comments – Clara Cleveland, “thank you for the pizza, thanks for sharing thoughts and considerations. Nellie Cleveland – Thank you to staff, appreciate that staff is here even if just for pizza. Mary Ramoth was also grateful for the pizza. She also inquired about adjusting the meeting time. There was a brief discussion on meeting times. (Note: it is the next item on the agenda)

15. Time and Place of next meeting

#### **Monday April 14th at 3:40** (Regular)

- Discussion on meeting times and agenda – Clara Cleveland reiterated that advisors need to be at the meetings. Nellie Cleveland asked about putting clubs and other activities on the agenda.

16. Approval of Minutes – Mary Ramoth made motion to approve, 2<sup>nd</sup> by Clara Cleveland, approved.

17. Adjournment - 1:17 – Clara Cleveland made a motion to adjourn, Frances Williams provided a 2<sup>nd</sup>, approved.



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

## Pending Approval

### Advisory School Counsel Agenda

*Minutes*

Date: ~~2/03/2025~~ – Rescheduled 02/18/2025

Time: ~~3:40 PM~~ – 12:00 PM

Principal: Kevin D. Matthews

ASC Members:  Nellie Cleveland  
 Clara Cleveland (excused- sick)  
 Frances Williams  
 Mary Douglas  
 Mary Ramoth (excused)

Quorum Established:  Yes  No

1. Call to order – 12:04
2. Roll call –
3. Re-Organization of Officers (rescheduled from last meeting) – motion to postpone - Mary Douglas – seconded by Fran Williams - Approved
4. Moment of silence
5. Introduction of Staff and Guests – Ms. Skadowski
6. Approval of Agenda – motion to approve – Mary Douglas – seconded by Fran Williams – approved (with corrections on #8 and #10)
7. Correspondence –
  1. Parent Complaint (student picking on her son)
  2. Community Complaint (Incident)
  3. Request for lodging (GCI)
  4. Request for lodging – human powered/biker
  5. NANA Nordic – student skiing
8. Principal Report
  - A. Student Activities & Funds Update
    1. Activity Fund. - \$67,036.08 (down about \$4,000)(Ice Machine, concession stand, etc...
    2. Incident
    3. Counseling/Mental Health



# AMBLER SCHOOL

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## B. Student Attendance & Enrollment

**60 students total** (down 4)(losing 1 and gaining 1 this week)

Pre-K	8
K-6	32
MS	12
HS	8 (2 Seniors- down 2)

Attendance Report Attached – ADA 82.57% - current 84.01%- last month

## C. Upcoming Events

NWABSD Board Meeting February 25, 2025, at 4:00 P.M.

9. Youth Leader Report – none

10. Board Policy Review for Public Comment –

1. Board Vacancy (see attachment)
2. 02/25/2025 – Board Meeting (no attachments yet)(released the day after meeting)

11. Items for Advisory School Council Consideration

A. Old Business

- a. ASC Officers (pending full ASC)

B. New Business

- Prom

Nellie Cleveland noted that we have dresses and stuff for prom here. Discussed hair and getting ready. Discussion on food. Shungnak will be providing, catering, etc... discussed volunteers to haul students (back ground checks) – leave on Friday, return on Sunday

Attachments for ASC:

- a. ASC Minutes – 01/13/2025
- b. Attendance Report from District

12. Public Comments – none

13. ASC member comments – Nellie Cleveland – Thank you!

14. Time and Place of next meeting

**Monday March 10th at TBA** (Regular) – Parent/Teacher Conference – working lunch (pizza)



# AMBLER SCHOOL

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15. Approval of Minutes – Fran Williams made a motion to move Approval of Minutes to next meeting – seconded by Mary Douglas - Approved
16. Adjournment – Motion by Fran Williams – seconded by Mary Douglas – approved – 12:37

NW/ABSD  
08/20/2024 to 02/28/2025 = 120 school days

K-12 Attendance  
8/20/24 - 2/28/25

Grade	Carry	Mult	Gain	Loss	Ending	Actual	Days	Days	Days	Attd	ADA	ADA %	
Level	Fwd	Gain	Loss	Ending	Days	OffTrack	N/E	Absent	Attd	ADA	ADA %		
PK3	0	13	0	0	13	0	219	0	1335	11.15	100.00%	Buckland School	86.16%
PK4	0	117	3	18	99	0	1689	3210.5	8738.5	73.02	73.13%	Deering School	87.80%
KG	0	146	1	10	136	0	1117	3921	12311	102.83	75.84%	Kiana School	77.31%
												Kisimjigtug School	63.06%
												Kobuk School	90.73%
<b>Subtotal</b>	<b>0</b>	<b>276</b>	<b>4</b>	<b>28</b>	<b>248</b>	<b>0</b>	<b>3025</b>	<b>7131.5</b>	<b>22384.5</b>	<b>187</b>	<b>75.84%</b>	June Nelson Elementary	83.61%
1	0	141	2	16	125	0	1466	2926.28	12238.72	102.23	80.70%	Kotzebue Middle/High School	81.83%
2	1	167	1	11	157	0	1019	3587.11	15382.89	128.47	81.09%	Napaqtugmiut School	80.35%
3	0	140	2	8	132	0	711	2567.1	13232.9	110.56	83.75%	Agqalluk High/Noorvik Elementary	81.09%
<b>Subtotal</b>	<b>1</b>	<b>448</b>	<b>5</b>	<b>35</b>	<b>414</b>	<b>0</b>	<b>3196</b>	<b>9080.49</b>	<b>40854.51</b>	<b>341.26</b>	<b>81.82%</b>	Davis-Ramoth School	76.69%
4	0	139	4	13	126	0	1151	2530.45	12483.55	104.19	83.15%	Shungnak School	79.64%
5	0	162	3	12	150	0	860	3088.26	15086.74	125.97	83.01%	NWABSD Home School	100.00%
6	1	157	1	9	149	0	913	2924.2	14953.8	124.92	83.64%	<b>District</b>	<b>80.53%</b>
<b>Subtotal</b>	<b>1</b>	<b>458</b>	<b>8</b>	<b>34</b>	<b>425</b>	<b>0</b>	<b>2924</b>	<b>8542.91</b>	<b>42524.09</b>	<b>355.08</b>	<b>83.27%</b>		
7	0	165	2	10	155	0	1056	3105.3	15348.7	128.17	83.17%		
8	1	158	5	16	143	0	1524	2979.45	13924.55	116.3	82.37%		
<b>Subtotal</b>	<b>1</b>	<b>323</b>	<b>7</b>	<b>26</b>	<b>298</b>	<b>0</b>	<b>2580</b>	<b>6084.75</b>	<b>29273.25</b>	<b>244.47</b>	<b>82.79%</b>		
9	1	176	4	27	150	0	3159	3706.36	13835.64	115.57	78.87%		
10	5	160	7	33	132	0	3534	3613.98	11777.02	98.26	76.52%		
11	2	151	4	29	124	0	3166	3603.37	11060.63	92.4	75.43%		
12	7	172	3	45	134	0	3123	3924.45	14030.55	117.1	78.14%		
<b>Subtotal</b>	<b>15</b>	<b>659</b>	<b>18</b>	<b>134</b>	<b>540</b>	<b>0</b>	<b>12982</b>	<b>14848.2</b>	<b>50703.84</b>	<b>423.33</b>	<b>77.35%</b>		
<b>Grand Total</b>	<b>18</b>	<b>2164</b>	<b>42</b>	<b>257</b>	<b>1925</b>	<b>0</b>	<b>24707</b>	<b>45687.8</b>	<b>185740.2</b>	<b>1551.1</b>	<b>80.26%</b>		
<b>K-12 Attend</b>	<b>18</b>	<b>2034</b>	<b>39</b>	<b>239</b>	<b>1813</b>	<b>0</b>	<b>22799</b>	<b>42477.3</b>	<b>175666.7</b>	<b>1467</b>	<b>80.53%</b>		

Report Calculations

(( Carry Fwd + Gain - Mult: Gain ) X School Days ) = Actual Days  
 Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd  
 [ Days Attd / (Actual Days - Off Track - Days N/E ) ] X 100 = ADA%  
 [Note: Multiple gains are for students that entered more than one time during the report time span.

**Ambler School**  
08/20/2024 to 02/28/2025 = 120 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	Offtrack	Days N/E	Days Absent	Days Att'd	ADA	ADA %
	-2	0	0	0	0	0	0	0	0	0	0	0.00%
	-1	0	8	0	0	8	960	66	366	528	4.4	59.06%
	0	0	4	0	0	4	480	0	91	389	3.24	81.04%
<b>Subtotal</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>1440</b>	<b>66</b>	<b>457</b>	<b>917</b>	<b>7.64</b>	<b>66.73%</b>
	1	0	6	0	0	6	720	0	94	626	5.21	86.94%
	2	0	6	0	0	6	720	0	119	601	5	83.47%
	3	0	3	0	0	3	360	0	64	296	2.46	82.22%
<b>Subtotal</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>	<b>1800</b>	<b>0</b>	<b>277</b>	<b>1523</b>	<b>12.67</b>	<b>84.61%</b>
	4	0	5	0	0	5	600	0	86.5	513.5	4.27	85.58%
	5	0	6	1	2	4	600	76	54.5	469.5	3.91	89.59%
	6	0	6	0	2	4	720	223	115	382	3.18	76.86%
<b>Subtotal</b>	<b>0</b>	<b>17</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>13</b>	<b>1920</b>	<b>299</b>	<b>256</b>	<b>1365</b>	<b>11.36</b>	<b>84.20%</b>
	7	0	4	0	0	4	480	0	53.7	426.3	3.55	88.81%
	8	0	11	2	2	9	1080	67	150.84	862.16	7.18	85.10%
<b>Subtotal</b>	<b>0</b>	<b>15</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>13</b>	<b>1560</b>	<b>67</b>	<b>204.54</b>	<b>1288.46</b>	<b>10.73</b>	<b>86.30%</b>
	9	0	5	1	1	4	480	181	94.16	204.84	1.7	68.50%
	10	0	3	1	2	1	240	40	86.54	113.46	0.94	56.73%
	11	0	3	1	2	1	240	28	65.48	146.52	1.22	69.11%
	12	0	5	0	3	2	600	174	99.86	326.14	2.71	76.55%
<b>Subtotal</b>	<b>0</b>	<b>16</b>	<b>3</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>1560</b>	<b>423</b>	<b>346.04</b>	<b>790.96</b>	<b>6.57</b>	<b>69.56%</b>
<b>Grand Total</b>	<b>0</b>	<b>75</b>	<b>6</b>	<b>14</b>	<b>61</b>	<b>8280</b>	<b>855</b>	<b>1540.6</b>	<b>5884.42</b>	<b>48.97</b>	<b>79.25%</b>	
<b>K-12 Attend</b>	<b>0</b>	<b>67</b>	<b>6</b>	<b>14</b>	<b>53</b>	<b>7320</b>	<b>0</b>	<b>789</b>	<b>1174.6</b>	<b>5356.42</b>	<b>44.57</b>	<b>82.02%</b>

**Report Calculations**

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days  
 Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Att'd  
 [ Days Att'd / ( Actual Days - Off Track - Days N/E ) ] X 100 = ADA%  
 [Note: Multiple gains are for students that entered more than one time during the report time span.]

# Discipline Chart

## Level 1 Offenses

*Principals have the authority to change consequences as appropriate to each situation.*

Offense Levels	Offense 1	Offense 2	Offense 3	Subsequent Offenses
<p><b>Level 1</b></p> <p><b>General Misconduct/ Health Issues</b></p>	<p>Level 1 infractions include behaviors, which disrupt the learning environment and occur within the classroom, on school grounds and during school activities. In addition to the mentioned consequences, other consequences may include, but are not limited to: detentions, verbal reprimands, demerits, time-outs, withholding honorary offices in clubs or organizations, seating changes, assigned school duties other than class tasks, student contract, denial of class privileges, and specially-designed assignments.</p>	<p>Level 1 infractions include behaviors, which disrupt the learning environment and occur within the classroom, on school grounds and during school activities. In addition to the mentioned consequences, other consequences may include, but are not limited to: detentions, verbal reprimands, demerits, time-outs, withholding honorary offices in clubs or organizations, seating changes, assigned school duties other than class tasks, student contract, denial of class privileges, and specially-designed assignments.</p>	<p>Level 1 infractions include behaviors, which disrupt the learning environment and occur within the classroom, on school grounds and during school activities. In addition to the mentioned consequences, other consequences may include, but are not limited to: detentions, verbal reprimands, demerits, time-outs, withholding honorary offices in clubs or organizations, seating changes, assigned school duties other than class tasks, student contract, denial of class privileges, and specially-designed assignments.</p>	<p>Level 1 infractions include behaviors, which disrupt the learning environment and occur within the classroom, on school grounds and during school activities. In addition to the mentioned consequences, other consequences may include, but are not limited to: detentions, verbal reprimands, demerits, time-outs, withholding honorary offices in clubs or organizations, seating changes, assigned school duties other than class tasks, student contract, denial of class privileges, and specially-designed assignments.</p>
<p>Disobeying classroom rules</p> <p>Violating dress code</p> <p>Public display of affection</p> <p>Refusal to obey staff Directives</p> <p>Cell Phone Infraction</p> <p>Violating safety rules</p> <p>Insults, put-downs, name-calling, teasing</p> <p>Disruptive behavior</p> <p>Unauthorized foods or drinks</p> <p>Littering</p> <p>Non-participation in the classroom</p> <p>Unauthorized use of phones</p> <p>Horseplay; pushing, shoving, scuffling</p> <p>Cheating</p> <p>Non-direct use of profane language or obscene manifestation</p> <p>Any violation which the teacher or Principal may deem reasonable to fall within this category</p> <p>Inappropriate use of laptop</p>	<ol style="list-style-type: none"> <li>1. Discussion with student.</li> <li>2. Parent/guardian may be contacted by teacher and/or student.</li> <li>3. Classroom-based management plan followed.</li> </ol>	<ol style="list-style-type: none"> <li>1. Informal teacher/student conference.</li> <li>2. Parent/guardian contact by teacher.</li> <li>3. Classroom-based management plan followed.</li> </ol>	<ol style="list-style-type: none"> <li>1. Formal teacher/student/parent conference.</li> <li>2. Written suggestions for individual improvement.</li> <li>3. Classroom based management plan followed.</li> <li>4. Site Administrator informed by teacher.</li> </ol>	<ol style="list-style-type: none"> <li>1. Formal parent/guardian and administration conference with teacher/student.</li> <li>2. Prior written suggestions for individual improvement reviewed and updated.</li> <li>3. School-wide management plan followed.</li> <li>4. Student moved to Level 2 offenses.</li> </ol>

Level 2 Offenses

Principals have the authority to change consequences as appropriate to each situation.

Offense Levels		Offense 1	Offense 2	Offense 3	Subsequent Offenses
Level 2	<p><b>Significant Misconduct</b></p> <p>Chronic Level 1                      Infractions                      Theft and vandalism offenses                      Gambling                      Trespassing                      Directed use of profane language or obscene manifestations                      Leaving campus without permission                      Racial slurs                      Bullying                      Harassment                      Inappropriate physical contact of another person                      Possessing or using matches or a lighter                      Sexual harassment                      Disruption of school activities                      Possession of tobacco products</p>	<p>Level 2 infractions include behaviors, which result in potential harm to student and staff or persistent misbehavior. In addition to level one consequences, other consequences may be given including: Saturday detention, temporary removal from class, referral to outside agency or law enforcement, school suspension (in, out, and/or after), withdrawal or restriction of privileges in extracurricular activities or honorary offices, computer restrictions, behavioral contracts, counseling, or other consequences determined to be reasonable and appropriate by the Principal.</p> <p>1. Temporary removal from class/school at principal's discretion up to 1 day.                      2. Mandatory parent contact by principal.                      3. All destruction of property, vandalism, or theft requires complete restitution by the student.                      4. Violations in this section may require a written apology at the principal's discretion.</p>	<p>1. Temporary removal from class/school at principal's discretion up to 2 days.                      2. Mandatory parent contact by teacher or principal.                      3. All destruction of property, vandalism, or theft requires complete restitution by the student.                      4. Violations in the section may require a written apology at the principal's discretion.</p>	<p>1. Temporary removal from class/school at principal's discretion up to 5 days.                      2. Mandatory parent contact by teacher and principal.                      3. All destruction of property, vandalism, or theft requires complete restitution by the student.                      4. Violations in this section may require a written apology at the principal's discretion.</p>	<p>1. Temporary removal from class/school at principal's discretion up to 9 days.                      2. Mandatory parent contact by principal.                      3. All destruction of property, vandalism, or theft requires complete restitution by the student.                      4. Violations in this section may require a written apology at the principal's discretion.                      5. Student moved to Level 3 offenses.</p>
	<p>Any other violations that the Principal may deem reasonable to fall within this category.</p>	<p>Same consequences as above PLUS completion of educational component. Enforce AR 5131.6.</p>			

Level 3 Offenses

Principals have the authority to change consequences as appropriate to each situation.

Offense Levels	Offense 1	Offense 2	Subsequent Offenses
<p><b>Level 3 Significant Misconduct</b></p> <p>Fighting or instigating a fight            Display or possession of taser, knife, * chain or other dangerous objects            Threats to do harm to person or property. Any threats MUST be reported to the State Troopers            Blatant insubordination toward school employees            Consumption/possession of an illegal drug, alcohol, tobacco, or drug paraphernalia            Gang behavior            Major burglary, theft, or vandalism offenses.            Possession of fireworks, smoke or stink bombs, or any other pyrotechnic device            Possession of pornographic materials, printed or electronic            Hazing            Activating fire alarms without cause            Any violation that the Principal may deem reasonable to fall within this category.</p>	<p>Level 3 infractions include behaviors impacting safety and well-being of student and staff and warrants removal from the classroom setting immediately. Discipline is to be administered by the Principal. Behavior in this category is potentially dangerous or destructive to people and property. When applicable, a referral should be made to law enforcement. These offenses will be investigated and further sanctions may be imposed.</p> <p>1. The Principal has the authority to administer out-of-school suspension (1-9 days).            *A knife over 2.5 inches in length is considered a deadly weapon which requires a 30 day suspension. The length of this suspension can be modified by the principal. Students may be restricted from participating in any extracurricular activities for a period of 1 week from the date of suspension.            Parent/Guardian notified.            3. All destruction of property, vandalism, or theft requires complete restitution by the student.</p>	<p>1. The principal has the authority to administer out-of-school suspension (1-9 days).            *A knife over 2.5 inches in length is considered a deadly weapon which requires a 30 day suspension. The length of this suspension can be modified by the principal. Removal to alternative education program.            2. Parents/guardians notified.            3. All destruction of property, vandalism, or theft requires complete restitution by the student.</p>	<p>Student moved to Level 4 category</p>

**Level 4 Offenses**

Principals have the authority to change consequences as appropriate to each situation.

Offense Levels		Any Offense
Level 4	<p align="center"><b>Expellable Misconduct</b></p> <p>Engaging in conduct that contains the elements of the offense of public lewdness or indecent exposure                      Major sexual abuse or harassment                      Retaliation against school employees                      Assault                      Selling, giving, or delivering controlled substances                      Threat to kill or maim another person                      Possessing, using, or exhibiting a firearm or replica (without specific permission from the Principal)*                      Possessing, using or exhibiting a prohibited weapon or replica                      Using or exhibiting any device, in a threatening manner, including any Tasers, knife, pocketknife, or instrument intended as a weapon                      Any violation which the Principal and Superintendent may deem reasonable to fall within this category.</p>	<p align="center"><b>Engaging in conduct containing the elements of the offenses of arson, murder, indecency with a child, or aggravated kidnapping.</b></p> <p>Making a terroristic threat.                      Arson or attempt of arson.</p> <p>Level 4 infractions are behaviors that are expellable and may be punishable by law. Consequences are administered by the Superintendent and NWABSD Board of Education upon recommendation from Principal. Referrals should be made to law enforcement personnel.</p>
	<p>Engaging in conduct containing the elements of the offenses of arson, murder, indecency with a child, or aggravated kidnapping.</p> <p>Making a terroristic threat.                      Arson or attempt of arson.</p> <p>Making bomb threats, false threats or hoaxes, regarding school safety.</p>	<p>Automatic 20-day out-of-school suspension with recommendation for expulsion for the period of 1- year minimum. Student is put on no-gym list for the entire school district and is prohibited from all NWABSD property while serving the expulsion time period. Law Enforcement shall be contacted. Parent/guardian shall be contacted. *Any incident involving a firearm will result in expulsion for at least one year.</p>
	<p>Any violation which the Superintendent and Principal may deem reasonable to fall within this category.</p>	



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**Smoke Damage/Gym Fire**

---

**From** Kevin Matthews <kmatthews@nwarctic.org>

**Date** Thu 2025-02-27 7:43 AM

**To** Natalie Dickey <ndickey@nwarctic.org>

 1 attachment (98 KB)

1004\_001.pdf;

Good morning. We have discovered that \$1,070 worth of candy has smoke damage from the gym fire. I don't know if you can claim it for the insurance.



Mr. Matthews - Principal Ambler School

PO Box 109

109 Ambler Drive, Ambler, AK 99786

Phone: 907-445-2154

Fax: 844-845-0939

907.445.5046 Cell Phone

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Alaskan Sales LLC  
 915 E 82nd Ave.  
 Anchorage, AK 99518  
 Phone: 800-419-5254  
 Fax: 877-378-7005  
 Email: Orders@alaskansales.com  
 Website: www.alaskansales.com



# Sales Order

Date	S.O. No.
1/16/2025	11960

**Customer Name and Address:**

Northwest Arctic School District  
 PO Box 51  
 Kotzebue, AK 99752  
 USA

**Ship To Address:**

Ambler School  
 109 Redstone Ave  
 PO Box 109  
 Ambler, AK 99786  
 US

P.O. No.

Item	Ordered	Description	UOM	Weight	Amount
CC707667	10	M&M Mars Snickers 48/1.86 oz	Ea1	9.50	727.90
CC1160	10	Skittles Original Chewy Candy, Full Size, 2.17 oz, 36 ct	CSO	5.8825	541.20
CC4432	10	M&M'S Chocolate Candy, Peanut, Share Size, 3.27 oz, 24 ct	CSO	4.905	581.20
CC1151	10	Starburst Chewy Candy, Original, Full Size, 2.07 oz, 36 ct	CSO	5.6575	276.90
PE83774	10	Pepsi 12Oz Cn 12/2 Frn (12Pack) (24/cs)	CSO	21.00	215.50
OD117603	10	12oz al Can 12x2 Dr Pepper-cs Frid 12/12 Oz Cn (2/ca)	CSO	21	214.90
OD115583	5	12oz al Can 12x2 Coke Frid 12/12 Oz Cn (2/cs)	CSO	21	107.45
CC1498286	10	Gatorade Thirst Quencher, Variety Pack, 12 fl oz, 28 ct	CSO	22	259.90
7U11388	10	Sunkist 2/12/12oz	CSO	21	229.50
HA12413-1	2	Slush Puppie Cherry Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12422-1	2	Slush Puppie Cotton Candy Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12415-1	2	Slush Puppie Watermelon Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12420-1	2	Slush Puppie Bubble Gum Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12418-1	2	Slush Puppie Green Apple Flavor Base, 1 x 0.5gal	EAO	5.5	40.00
HA12425-1	2	Slush Puppie Orange Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12426-1	2	Slush Puppie Strawberry Squirt 1 x .5 gal	EAO	5.6	40.00
HA12428-1	2	Slush Puppie Green Apple Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12429-1	2	Slush Puppie Strawberry Kiwi Squirt, 1 x 0.5gal	EAO	5.6	40.00
HA12431-1	2	Slush Puppie Grape Squirt, 1 x 0.5gal	EAO	5.6	40.00
CC2304	12	Ortega Que Bueno Nacho Cheese Sauce 106 oz	EAO	8	265.44
CC354494	2	Del Sol Sliced Jalapeno Peppers, 1 Gallon	EAO	8.00	20.78

2 145.58  
 8 432.91  
 2 116.24  
 9 249.2  
 943.99

Notes:

19.0  
 47.06  
 9.81  
 51.075

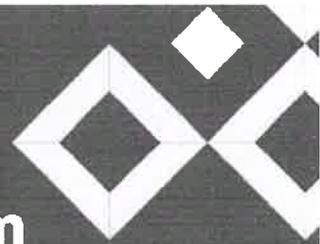
126.95

\$1070.94

# NANA



## High School Internship Program



**Gain real-world work experience with NANA!**

Apply today for a **four-week** paid internship designed for high school students. Interns will support shareholder relations coordinators with administrative tasks and contribute to special projects.



**Duration:** Four weeks beginning **June 16, 2025.**



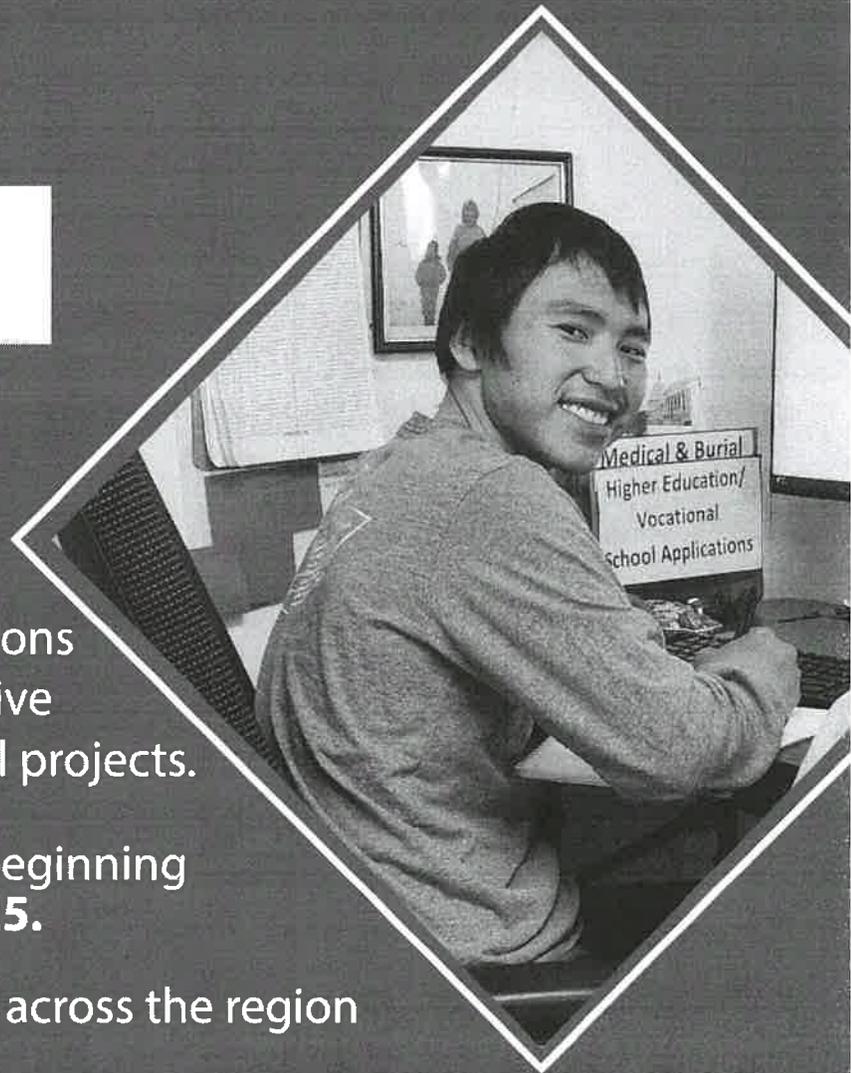
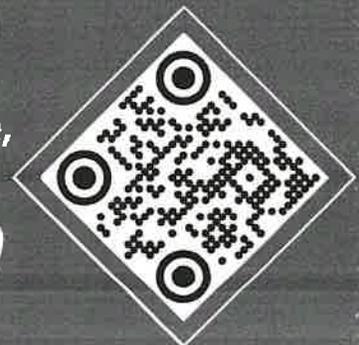
**Location:** NANA offices across the region

These internships are open to **NANA shareholders ages 14 and older** who will be entering **grades 9-12.**

**Apply today!**

Applications are being accepted until **May 23, 2025.**

Visit [www.nana.com/careers](http://www.nana.com/careers), call (800) 478-3301, stop by any NANA office, or scan the QR code





# AQQALUK HIGH/NOORVIK ELEMENTARY

PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

April 25, 2025

NOORVIK ADVISORY SCHOOL COUNCIL MEETING April 24, 2025

## AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Moment of Silence

Roll Call		
Ila Ballot	Seat A 2027	Present
Mike Zibell	Seat B 2027	Present
Selma Sampson	Seat C 2027	Absent
Elsie Sampson	Seat D 2026	Present
Jessica Snyder	Seat E 2025	Excused
Kaden Ticket	Seat F 2026	Present
Nellie Ballot	Seat G 2025	Present
Jaylon Pungalik	St. Rep 2025	Absent

- IV. Approval of Agenda
- Motion: KT moves, MZ seconds, motion passes

## V. Public Comments

## VI. Principal Reports:

### A. Senior Trip

Safe, successful, enjoyable (no complaining), trip.

### B. Copier Situation Notification:

The Main School Copy Machine has been down all semester.

The Secondary Copy Machine went down a month ago.

We have reached out to the purchasing department for services, they are unable to provide a solution.

Nana has supported us in printing permission slips for us.

*Suggestion: IRA might have an old machine that our school could use. Mike will check with them.*

ES – We always need a copy machine; it is part of our children’s education. This is unacceptable.

### C. Snow Removal Equipment

MZ – All this snow, the city can’t keep up. Kotzebue has equipment for snow removal. It snows here just as much. We wonder if any villages have snow removal equipment. We need snow removal equipment so

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



we have access to the shop and other entrances to our school. Kids are helping out where they can but for safety, we need to discuss snow removal equipment.

ES Or, we can contract with those who have equipment.

IB Yes it would be good, even teacher housing need to be cleaned up.

MZ For fueling purposes too – we have to have access to the shop and emergency exits/entrances to the building.

ES: Our copy machines and snow removal are top priorities.

NB: I make a motion for the snow removal and copy machine to be a top priority for the Noorvik ASC. IB I second it. Vote – Unanimous.

VII. Upcoming School Year Calendar Options

Option 1 and Option 2 Presented

ES What is the wish of the council. Do we want to make a motion?

IB That would be good.

KT moves to make a motion of acceptance of Draft Option 2 for school year 26-27

IB Seconded.

Vote. Motion Passes Unanimously.

VIII. ASC Member Comments

NB Apologies for missing yesterday's outing. Elders want to have an after school picnic with the whole school. They want to keep it going. It used to be an annual thing. MZ responded with the suggestion of the last day of school. On the deck outside the shops. Thank you for keeping the school council going on behalf of our kids.

KT Graduation speaker and confirmation of diplomas.

ES Clarification after graduation potluck. We will talk with Teresa. We need to support that.

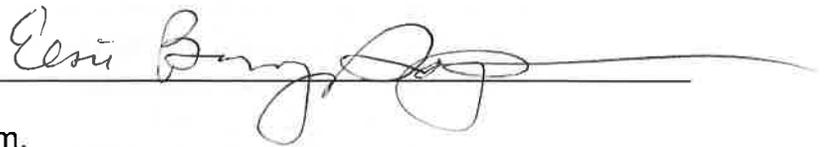
Budget Survey: Please make the time to do the survey on your phone. MZ will forward the texts. Please give your thoughts about the budget.

IX. Next Meeting Time and Place

May 13<sup>th</sup> at 12:00 p.m.

Inupiaq Room

X. Approval of Minutes



XI. Adjournment @ 1:00 p.m.

Kiana Advisory School Council  
Meeting Minutes  
4/04/2025

1. Call to Order:  
Meeting called to order at 12:06pm by vice chairman Victoria Morris filling in for Delores Barr.
2. Roll Call:  
Present: Victoria Morris, Teresa Stalker, Jeannette Barr. Absent: Eileen Schaeffer, Delores Barr.
3. Moment of Silence/Pledge of Allegiance:  
Moment of silence was observed, Pledge of Allegiance said in English.
4. Introduction of Guests:  
Welcome Jeanne Gerhardt-Cyrus.
5. Approval of Agenda:  
James Stewart mentions some calendar items are not listed in the agenda; for example, the sledding party on Friday 4/4. He insists on no changes regardless.  
MOTION: Teresa Stalker made a motion to approve 4/4/25 meeting agenda.  
Jeannette Barr seconded.
6. Approval of 3/05/2025 meeting minutes and amended minutes from 2/05/2025:  
MOTION: Jeannette Barr made a motion to approve 3/5/25 minutes and 2/5/25 minutes as amended. Teresa Stalker seconded.
7. Public Comments:  
Jeanne Gerhardt-Cyrus, as OPT-IN executive director, reports that they are amending the trip to Albuquerque due to funding. They will be taking just one youth with a staff member to attend this conference and that is Qalissa Jackson-Schaeffer who has shown promised effort and dedication for OPT-IN; she shows up, fundraises, and helps overall. They are still working on fundraising for this trip and their event coming up on May 16<sup>th</sup>-18<sup>th</sup>. AK Youth Blanket Exercise, Maniilaq Wellness, Martin Wood and Walter Gregg do plan attending Kiana's OPT-IN Youth Conference this May. More have been invited to attend this conference, have yet to hear back from them. Jeanne would like to fill out a facility use permit for the ASC to authorize because they may need to utilize the school for more space. OPT-IN is also hoping their budget revision will be completed by then to help with fares back home for their presenters/visitors. They do have the afterschool grant that has been

Kiana Advisory School Council  
Meeting Minutes  
4/04/2025

active for 2 years now, will have for another 3 years until they reapply. They have another grant that is ending in September, may extend it another year depending on what happens in the meantime. For this month the staff would like to plan a community breakfast, and the youth is going to help Lee Sea Air with their community Easter egg hunt. In the month of March they have had 5 youth make Club15, meaning they have attended OPT-IN for 15 days in the month of March which never happened in the previous quarter. Jeanne is also in the process of training Eesa Smith for her to take over her position this coming July.

8. Correspondence:

No correspondence.

9. Report from Councils:

No council members.

10. Principal's Report:

- a. Sports: Ronnie Hawley has implemented NYO activities during school all year: every Friday during Inupiaq sessions and during PE. The NYO team will be participating in more events this year.
- b. Sport Uniforms: Planning to order new cross-country uniforms as well as boys, girls, and middle school basketball uniforms soon. The volleyball uniforms are in good shape and may be replaced after one more year of use.
- c. March family night: It was a great turnout, said almost all the tables were filled. Ronnie Hawley made baleen earrings and necklace for a bingo prize winner.
- d. Attendance: Still effectuating the 10gal fuel drawing for students with 90% attendance or higher. The district generates which students are eligible to enter every two weeks. Our attendance still struggles especially when basketball season was still in play. Kiana's attendance rate is at 74 almost 75%.
- e. Facility Use Permits; Chukchi College would like to utilize a classroom for sewing classes and the Kobuk 440 to use the gym and home ec room.
- f. Arctic Care: District set up with the military for them to come in and provide health care for everybody. They come April 8<sup>th</sup>-16<sup>th</sup>, the vet 11<sup>th</sup>-13<sup>th</sup>. The school will provide lodging and may use the shop for the vet.
- g. Suicide Awareness: Community event April 9<sup>th</sup> 3:00pm. Maniilaq will be hosting this gathering in the gym.

Kiana Advisory School Council  
Meeting Minutes  
4/04/2025

h. Calendar

- i. Every Thursday Night: sewing in the sewing room.
- ii. Every Friday afternoon is Inupiaq day for middle and high school.
- iii. March 28<sup>th</sup>-April 3<sup>rd</sup> Juneau for Lobbying State Senate and House.
- iv. April 3<sup>rd</sup>-4<sup>th</sup> Kobuk 440 and bicyclists.
- v. April 7<sup>th</sup>-10<sup>th</sup> Red Dog Mine trip.
- vi. April 11<sup>th</sup>-12<sup>th</sup> NYO Regionals in Kotzebue.
- vii. April 16<sup>th</sup>-17<sup>th</sup> ASC training in Kotzebue.
- viii. April 13<sup>th</sup>-19<sup>th</sup> NANA-College trip to Anchorage & Juneau.
- ix. April 21<sup>st</sup>-May 2<sup>nd</sup> mClass training.
- x. April 24<sup>th</sup> Family literacy night.
- xi. April 30<sup>th</sup>-May 4<sup>th</sup> SIG and Reading Symposium in Anchorage.
- xii. May 6<sup>th</sup> Senior Dinner.
- xiii. May 7<sup>th</sup> ASC meeting.
- xiv. May 7<sup>th</sup> Baccalaureate at the friend's church at 6PM.
- xv. May 9<sup>th</sup> Kindergarten graduation at 10am and senior graduation at 6pm in the gym.
- xvi. May 20<sup>th</sup> Last day of school.
- xvii. May 27<sup>th</sup>-30<sup>th</sup> ASLI Conference in Anchorage.

11. Items for Advisory School Council Consideration:

- a. Old Business- Ratify the Kobuk 440 facility use permit for mushers to use the gym and home ec room the night of April 3<sup>rd</sup>.  
MOTION: Teresa Stalker made a motion to ratify the Kobuk 440 facility use permit. Jeannette Barr seconded.
- b. New Business- Chukchi College's facility use permit from April 11<sup>th</sup>-13<sup>th</sup> for sewing classes.  
MOTION: Jeannette Barr made a motion to approve Chukchi College's facility use permit. Teresa Stalker seconded.

12. Public Comments:

Jeanne Gerhardt-Cyrus, as regional board member would like to mention she will not be attending in the ASC training coming up but will be participating. They will be reviewing policies, budgets, and funding options- legislative depending. Hard decisions will have to be made but a lot is still in there until they know what they will be working with. James Stewart who attended this legislative meeting says what he thinks is going to happen is they may add 680 to the budget after the Senate and

Kiana Advisory School Council  
Meeting Minutes  
4/04/2025

House are done with it. It's less than the 1,800 they would've had from the inflation adjusted funding. The 680 added will leave them roughly 7 million short rather than 12 million.

13. ASC Members Comments:

No comments.

14. Schedule next meeting:

Next meeting May 7, 2025, at noon.

15. Adjournment:

Meeting adjourned at 12:41pm.



# AQQALUK HIGH/NOORVIK ELEMENTARY

PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

April 25, 2025

NOORVIK ADVISORY SCHOOL COUNCIL MEETING April 24, 2025

## AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Moment of Silence

Roll Call		
Ila Ballot	Seat A 2027	Present
Mike Zibell	Seat B 2027	Present
Selma Sampson	Seat C 2027	Absent
Elsie Sampson	Seat D 2026	Present
Jessica Snyder	Seat E 2025	Excused
Kaden Ticket	Seat F 2026	Present
Nellie Ballot	Seat G 2025	Present
Jaylon Pungalik	St. Rep 2025	Absent

- IV. Approval of Agenda  
Motion: KT moves, MZ seconds, motion passes

V. Public Comments

VI. Principal Reports:

A. Senior Trip

Safe, successful, enjoyable (no complaining), trip.

B. Copier Situation Notification:

The Main School Copy Machine has been down all semester.

The Secondary Copy Machine went down a month ago.

We have reached out to the purchasing department for services, they are unable to provide a solution.

Nana has supported us in printing permission slips for us.

*Suggestion: IRA might have an old machine that our school could use. Mike will check with them.*

ES – We always need a copy machine; it is part of our children’s education. This is unacceptable.

C. Snow Removal Equipment

MZ – All this snow, the city can’t keep up. Kotzebue has equipment for snow removal. It snows here just as much. We wonder if any villages have snow removal equipment. We need snow removal equipment so

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



we have access to the shop and other entrances to our school. Kids are helping out where they can but for safety, we need to discuss snow removal equipment.

ES Or, we can contract with those who have equipment.

IB Yes it would be good, even teacher housing need to be cleaned up.

MZ For fueling purposes too – we have to have access to the shop and emergency exits/entrances to the building.

ES: Our copy machines and snow removal are top priorities.

NB: I make a motion for the snow removal and copy machine to be a top priority for the Noorvik ASC. IB I second it. Vote – Unanimous.

VII. Upcoming School Year Calendar Options

Option 1 and Option 2 Presented

ES What is the wish of the council. Do we want to make a motion?

IB That would be good.

KT moves to make a motion of acceptance of Draft Option 2 for school year 26-27

IB Seconded.

Vote. Motion Passes Unanimously.

VIII. ASC Member Comments

NB Apologies for missing yesterday's outing. Elders want to have an after school picnic with the whole school. They want to keep it going. It used to be an annual thing. MZ responded with the suggestion of the last day of school. On the deck outside the shops. Thank you for keeping the school council going on behalf of our kids.

KT Graduation speaker and confirmation of diplomas.

ES Clarification after graduation potluck. We will talk with Teresa. We need to support that.

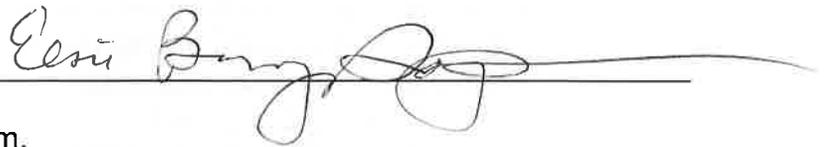
Budget Survey: Please make the time to do the survey on your phone. MZ will forward the texts. Please give your thoughts about the budget.

IX. Next Meeting Time and Place

May 13<sup>th</sup> at 12:00 p.m.

Inupiaq Room

X. Approval of Minutes



XI. Adjournment @ 1:00 p.m.