

Board Committee Meetings and Worksession

Tuesday, February 25, 2025 8:15 AM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	8:15 a.m. Lobbying Committee	Presenter: Christina Hess, Reggie Joule, John Walsh, Lobbyist
2.	9:30 a.m. Department Reports	Presenter: Director's Presentation
3.	Technology	Presenter: Amy Eakin, Director of Technology
4.	Assistant Superintendent	Presenter: Jeff Alexander, Assistant Superintendent
5.	Curriculum	Presenter: Tracy Bell, Director
6.	Administrative Services	Presenter: Natalie Dickey, Director of Business Office
7.	11:00 a.m. Strategic Plan Review	
8.	2:00 p.m. Board Bylaws	Presenter: Amy Eakin, Director of Technology
9.	2:45 p.m. Review of Action Items	
10.	Advisory School Council Minutes	Presenter: Terri Walker, Superintendent
11.	Board Committee Meeting Reports	Presenter: Board Members

**NWABSD and NSBSD
February 5, 6 and 7th
Alaska State Capitol
Juneau, Alaska**

Topics covered in brief:

Discussed needed BSA increase and the need for inflation proofing. Impacts at different funding levels and number of cuts that will be required to balance the budget. Looks likely that something will pass but may need to override a possible veto. A lot of talk about putting extra funding in the base so not a one-time funding increment. Much of the conversation surrounded this essential funding element.

Deering school needs and coordination with DOT on the road and DEC on water and



sewer. \$10 million would help get the gravel pad in while DOT is already on the work site saving money. DEC reports that Deering didn't get IHS funding, it was one point short. ANTHC is putting in the application. The sewer and water piping will not be covered by HIS will need to try for EPA funding.

Discussed other capital infrastructure needs for the school district, fire suppression systems.

Highlighted the work of ATC and STAR of the North and need for increased residential funding.

Highlighted successful grants the NWABSD has received.

Thanked representatives for last year's funding including capital funding but. Noted the struggle to find matching funds.

Addressed need for language and cultural components in school.

Legislative meeting itinerary:

February 5 – Wednesday

5:00p Dinner – TK Maguire’s
 375 Whittier Street
 Prep meeting

February 6 – Thursday



9:30a
Representative
Genevieve Mina
Room 416

11:30a Senator Mike
Cronk
Room 419

11:45
Representative
Nellie Unangik
Jimmie
Room 513

With Rep. Edgmon, Speaker of the House

12:30 DOT, Commissioner Anderson and Deputy Commissioner Keith
 3 mile

1:30p Representative Robyn Niayuq Burke
 Room 108

2:15p Representative Bill Elam

Room 422

3:30p Senator Donny Olson
Room 508

3:30p Representative Jeremy Bynam
Room 400

February 7 – Friday

8:00a Representative Chuck Kopp
Room 204

9:00a Representative Andy Josephson
Room 505

9:30a Senator Löki Tobin
Room 115

10:00a Representative Alysse Galvin
Room 502

1100a Rep. Moore
Rm 430

1:00p DEC David , Program Manager, VW and Sewer 410 Willoughby

1:45p Senator Hoffman
Room 508

2:30p Representative Rebecca Schwanke
Room 409

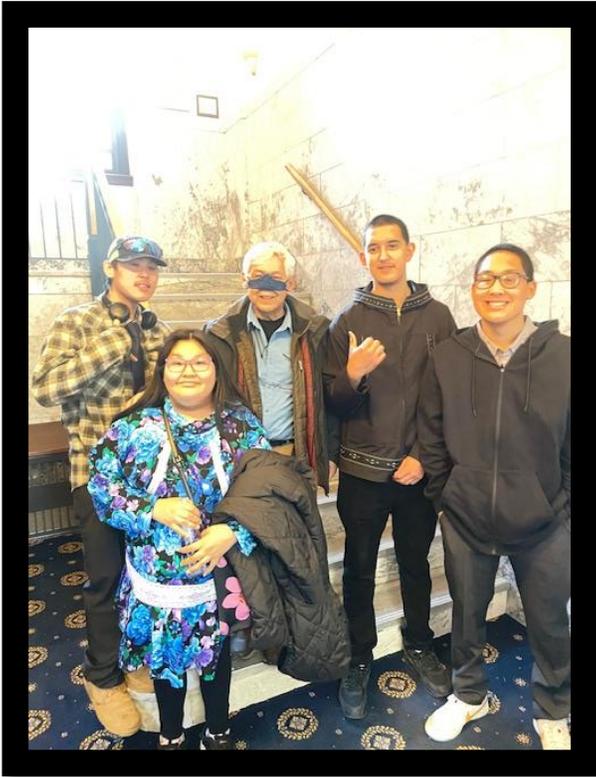
3:00p Representative Bryce Edgmon
Room 208

3:30p Representative Calvin Schrage (staff)
Room 410

4:00p Representative Carolyn Hall
Room 434

5:00p Dinner – The Hanger on the Wharf







**NWABSD
YOUTH
LEADERS**

**FEBRUARY
10th
STATE
CAPITOL
BUILDING
JUNEAU,
ALASKA**

With Rep. Burke, House District 40 representative

Topics Discussed in Meetings:

- ⇒ Learning environments unsafe need school construction and maintenance funds to address heat, fire, security camera repairs/replacements;
- ⇒ Deering school needs to be replaced;
- ⇒ Teacher retention;
- ⇒ Importance of after school activities to keep students engaged;
- ⇒ High absenteeism of high school students;
- ⇒ Need for more counselors, currently sharing counselors;
- ⇒ Increase school funding.

February 7th

5pm Dinner at the Hangar on the Wharf: Prep for meetings

February 10th

9:30 am Rep. Burke Rm. 108

10:30 am Floor Session Introductions

Lunch

12:30 Sen. Tobin Rm. 115

1:00 pm Rep. Story Rm. 403

1:30 Nisha Marino, Alaskan Fellow, Second floor public lounge

2:00 pm Sen. Olson Rm. 508

3:00 pm Senate Finance group meeting with all students. 5th floor end of hall

4:30 Rep. Mina Rm. 416

4:45 am Rep. Jimmie Rm. 513



With Rep. Story, Education Co-Chair

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: Worksession Item #I. e.

FR: Office of the Superintendent

SUBJECT: a.) Technology Report

Amy Eakin, Director of Technology, reports on the following:

Track 1: Operational Improvements

Initiative: Optimize Business Practices

1. Agenda Items:
 - a. Approval of E-Rate Central FY26 MOA
 - i. Same cost as last year – no increase to be paid from General Funds
 - ii. Assist with E-Rate RFPs, funding acquisitions, audits
 - iii. Brought in over \$19M in revenue this year
 - b. Purchase Award; E-Rate
 - i. Category 2 RFP Highest Scored Bidder – Intellitech
 - ii. Order is for regionwide access points
 - iii. \$119,340 total cost with an E-Rate discount of \$100,726.13 and \$18,316.87 from Technology Capital funds.
 - iv. Order will expend all Category 2 funds allocated to the NWABSD for the 2020-2025 funding window.
2. NWABSD Website & Social Media (Facebook via Hootsuite)
 - a. Website
 - b. Communicate for broadcasting announcements and emergencies:
 - i. Text Opt-in for Broadcasts
 1. 577 opted in (563 in November)
 2. 13 opted out (12 in November)
 3. Continue advertising for manually opt-in by texting “Y” to 67587
3. House Joint Resolution 6
 - a. Resolution to support safeguard the Universal Service Fund at the Federal level
 - b. February 3 - Amy Eakin provided testimony to the House Labor and Commerce Committee on behalf of the District and NWALT along with a Maniilaq doctor.
4. Cybersecurity and Data Protection Implementation
 - a. Working through implementing KnowBe4 for ongoing training for all staff through email test spam
5. PowerSchool Breach
 - a. On Tuesday, January 7, 2025, PowerSchool informed our leadership team that they experienced a cybersecurity incident involving unauthorized access to certain PowerSchool SIS customer data.
 - b. NWABSD confirmed that NWABSD data was breached even though PowerSchool does not host the data.
 - c. Immediate action was taken to prevent similar future breaches
 - d. Notification was sent to all affected current students, staff, and parents via email, letters home, the website, and Facebook.
 - e. 13 staff members and 102 former ATC students had social security numbers involved in the breach

- i. Putting SSNs into the NWABSD PowerSchool system is not a practice, and steps have been taken to make sure no future staff are able to enter social security numbers into the system
- f. PowerSchool is offering **two years of complimentary identity protection** services for all current and former students and educators whose information was determined to be involved. They are also offering **two years of complimentary credit monitoring services** for all adult students and educators whose information was determined to be involved. PowerSchool is doing this regardless of whether an individual's Social Security Number was exfiltrated.
 - i. See PowerSchool's [posted a notice](#) to their website for more information.

	Aug-Dec 2023	Jan-Jul 2024	Aug-Dec 2024	Jan-Jul 2025	Aug-Dec 2025	Jan-Jul 2026	Aug-Dec 2026	Jan-Jul 2027	Aug-Dec 2027
5-12 Laptops	6-12 Refresh 2020 (Intel); 5-8 Refresh 2023 (M1)		5-8 & 6-12 Fleets Merged					Refresh 5-12 Fleet/Cases 2027	Deploy 5-12 Fleet
SMARTBoards	Purchased 2014/2015; Warranty expired 6/30/20		10 Annually		10 Annually		10 Annually		10 Annually
Principal Laptop, Secretary/DO iMacs	Secretary and DO iMac Refresh 2023	Principal Refresh/Deploy Pro/Screen 2024							Refresh Fleet 2030
PK-4 iPads	Refresh Fleet 2021	Prepare for App Refresh	Refresh Apps			Refresh Fleet; Prepare for App Refresh	Refresh Apps		
Staff iPads	Fleet Purchased 8/2020					Refresh PK-4 Teacher Fleet			
Staff Laptops	Refresh Fleet 2021 (M1/Intel)							Refresh Fleet 2027	Deploy Refreshed Fleet 2027
Computer Labs	ATC – partial update (5yr.)			ATC – partial update (5yr.)		ATC – partial update (5yr.)		ATC – partial update (5yr.)	
Network Infrastructure (Switches, Wireless)	402 Rack Replacement; Split OTZ Circuits Switches		C2 Install Wifi-6 APs in schools IAN, ORV, BKC, DRG	C2 Install Wifi-6 APs in SHG, ABL; ATC, DO, KMHS Switches	C2 Install Wifi-6 WLK, OBU, KVL	C2 Install Wifi-6 JNES, DRG, KMHS			
Meraki Refresh	3yr. License Renewal 2023						License Renewal 9/29/2026		
Mitel Phone System	Partial Phone Refresh 2023			Partial Phone Refresh				Partial Phone Refresh	
VTC	RUS Award 2020; Complete install of RUS awarded Infrastructure		Update Polycom Camera Software						
Servers	Refresh SHG	Refresh WLK	Research Village Virtualization Servers	Purchase Pilot Servers; Plan Refresh				DO Server Refresh 2027	
Windows Infrastructure	Windows 2019 Server Upgrade 2023			Purchase Windows Server 2022					



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION Student Activities Committee Meeting Conducted via Microsoft Teams & Teleconference Agenda

February 24, 2025

I. Sivu Tournament (1/9-12)

1st Boys: Noatak

1st Girls: Noatak

Teams:

WTK, ORV, OTZ JV, SHH, DRG.

Selawik Valley Tournament (1/9-12)

1st Boys: Buckland

1st Girls: Selawik

Teams:

WLK, BKC, OME JV, OTZ JV, TLA

II. Husky Shootout (1/30-2/1)

1. Boys: Nome

1. Girls: Nome

Teams:

Kotzebue, Nome, Homer, North Pole

III. Noorvik Elder Invitational (2/13-15)

1st Boys: Unalakleet

1st Girls: Selawik

Teams:

ORV, WLK, KVL, IAN, UNK

Buckland Bash (2/13-15)

1st Boys: Point Hope

1st Girls: Noatak

Teams:

BKC, WTK, DRG, SHH, PHO

IV. 1A NWABSD Conference Seeding (as of 2-16-25)

Boys

1. Noatak (8-3)

2. Selawik (7-4)

3. Kivalina (5-4)

4. Noorvik (4-5)

5. Buckland (9-6)

6. Deering (2-6)

7. Kiana (0-10)

Girls

1. Selawik (9-1)

2. Noatak (8-2)

3. Noorvik (5-4)

4. Buckland (5-7)

5. Kiana (2-8)

6. Kivalina (1-5)

V. 1A Northwest Arctic Regional Tournament Schedule

Committee Members: Joanne Harris, Alice Melton-Barr, Tillie Ticket, Jeanne Gerhard-Cyrus

Student Activities Coordinator: Robert Sheldon II

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

2025 1A Northwest Arctic Conference Tournament

Wednesday, February 26th - Session 1 (Quarterfinals)		
7:00 PM	G1:	#4 v. #5
8:30 PM	G2:	#3. v. #6
Thursday February 27th - Session 2(Quarterfinals)		
9:00 AM	G1:	#4 v. #5
10:30 AM	G2:	#3 v. #6
12:00 PM	G3:	#2 v. #7
Thursday February 27th - Session 3(Semifinals)		
4:00 PM	G4:	#1 v. W1
5:30 PM	G3:	#1 v. W1
7:00 PM	G5:	W2 v. W3
8:30 PM	G4:	#2 v. W2
Friday February 28th - Session 4(Consolations)		
9:00 AM	G5:	L2 v. L3
10:30 AM	G6:	L2 v. L3
12:00 PM	G6:	L1 v. L4:
1:30 PM	G7:	L1 v. L6
Friday February 28th - Session 5 (Championships)		
5:00 PM	G8:	L4 v. W5
7:30PM	G7:	W3 v. W4
9:00 PM	G9:	W4 v. W6
Sat, March 1st - Session 6(Consolation Semifinals)		
10:30 AM	G8:	W5 v. W6
12:00 PM	G10:	W7. v W8
Saturday March 1st-Session 7 (True Second)		
6:00 PM	G9:	W8 v. L7
7:30 PM	G11:	W10 v L9
9:00 PM	Awards	
9:30 PM	Senior Recognition	

VI . Kotzebue Boys & Girls Conference Standings

Boys

Opponent	W-L-T	PCT	PF	PA	W-L-T	PCT	PF	PA	Streal
 Nome-Beltz	2-0	1.000	187	99	17-1	0.944	1221	858	1W
 Barrow	2-0	1.000	123	104	12-7	0.632	1173	1039	1L
 Bethel	2-2	0.500	264	216	13-7	0.650	1181	1082	2W
 Kotzebue	0-4	0.000	192	347	4-11	0.267	834	1068	3L

Girls

Opponent	W-L-T	PCT	PF	PA	W-L-T	PCT	PF	PA	Streak
Barrow	1-0	1.000	73	25	14-4	0.778	1149	569	1L
Bethel	2-1	0.667	114	150	13-7	0.650	858	715	3W
Kotzebue	0-2	0.000	77	89	6-7	0.462	589	559	2L
Nome-Beltz	0-0	0.000	0	0	7-5	0.583	596	501	2W

VII. Middle School Basketball Regional Tournament Brackets

Girls Tournament @ Noorvik

2025 MS Girls Tournament

Pool A

Game 1
Wed @ 4:00pm
Pool A
Noorvik vs Kotzebue #1

Game 3
Wed @ 6:00pm
Pool A
Buckland vs Kivalina

Game 5
Wed @ 8:00pm
Pool A
Noorvik vs Buckland

Game 7
Thu @ 12:00pm
Pool A
Kotzebue #1 vs Kivalina

Game 9
Thu @ 2:00pm
Pool A
Kivalina vs Noorvik

Game 11
Thu @ 4:00pm
Pool A
Kotzebue #1 vs Buckland

Pool B

Game 2
Wed @ 5:00pm
Pool B
Selawik vs Kotzebue #2

Game 4
Wed @ 7:00pm
Pool B
Noatak vs Point Hope

Game 6
Wed @ 9:00pm
Pool B
Selawik vs Noatak

Game 8
Thu @ 1:00pm
Pool B
Kotzebue #2 vs Point Hope

Game 10
Thu @ 3:00pm
Pool B
Point Hope vs Selawik

Game 12
Thu @ 5:00pm
Pool B
Kotzebue #2 vs Noatak

Streaming:
www.nfhsnetwork.com

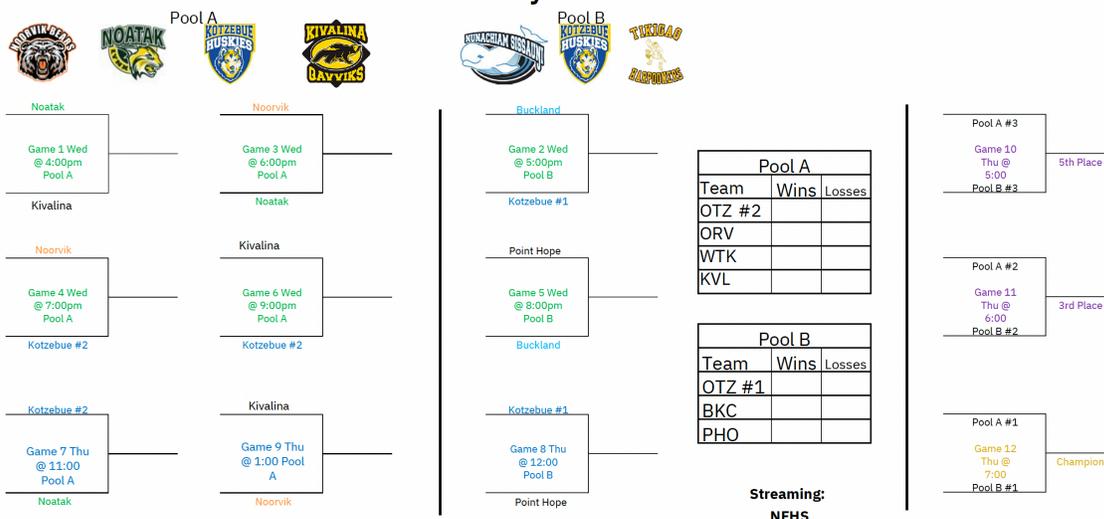
Team	Wins	Losses
BKC		
KVL		
OTZ #1		
ORV		

Team	Wins	Losses
PHO		
OTZ #2		
WTK		
WLK		

Pool A #1	Game 13 Thur @	Champion
Pool B #1		

Boys Tournament @ BK

2025 MS Boys Tournament



Battle of the Books

K Division:

1. JNES
2. Ambler
3. Shungnak

1st Division:

1. - JNES
2. Ambler
3. Shungnak

2nd Division:

1. JNES #1
1. Noatak
1. Ambler.
2. JNES #2
3. Shungnak

3/4 Division:

1. JNES
2. Shungnak
3. Ambler

5/6 Division:

1. Noatak
2. Shungnak
3. Kotzebue

7/8 Division:

N/A

HS Division:

1. Noatak

State Battles

HS: Feb 24th

7/8: Feb 25th

5/6: Feb 26th

3 /4: Feb 27th

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 13, 2025

FR: Office of the Superintendent

SUBJECT: Curriculum & Instruction

Tracy Bell, Director of Curriculum and Instruction, reports on the following:

Strategic Goal 2: Instructional Supports

Objective 1: Evaluation of Multi-Tiered Systems of Support (MTSS)

- Updates to the MTSS Strategic Plan ensures a more structured and actionable framework that supports student success. This process includes refining data tracking, intervention monitoring, and resource alignment to improve decision-making at all levels. The goal is to create a cohesive and responsive system.
- **Current Focuses:**
 - Build and test MTSS monitoring dashboard (June 2025).
 - Supporting Alaska Reads Act at sites.
 - Refining Positive Behavior Intervention Supports (Safe & Civil Schools) systems.
 - Developing instructional support and professional development schedules to support AK Reads Act and regular data review.

Objective 2: Safe & Civil Schools Refresh

- **Current Focuses:** Susan Isaac's visits are largely completed. She will be traveling to Kiana and Noatak the last week of February. Her time in Kotzebue will be spent on 25-26 school year planning with Directors.

Curriculum Program & Project Updates:

- **Nuna Ijisimman Development:** The Physical Earth Science Pilot remains in progress in Shungnak, Kiana, Noatak, and Deering, with continued curriculum refinement and implementation.
- **Early Learning:** NWABSD continues its participation in the Learn & Grow Program to support grant requirements and program development.
- **Professional Development:** 10 teachers and 2 Curriculum Department staff will attend the Anchorage Association of Early Childhood Conference from February 18-23 to enhance early learning initiatives.
- **Iñupiaq Language Program:** Ongoing work focuses on **scope and sequence development** and the creation of **benchmark assessments** to support language instruction across grade levels.
 - Collaboration with Aqqaluk Trust, Nikaichaut, UAF-Chukchi continues to support language revitalization initiatives.
- **Career & Technical Education (CTE) Program:** Ongoing planning focuses on program alignment, course offerings, and workforce readiness pathways.

e. Curriculum Review & Purchase Cycle

<i>Curriculum Area</i>	<i>Curriculum Review</i>	<i>Purchase Textbooks & Materials</i>	<i>Implementation</i>
Inupiaq Physical Science, Biology, and Environmental Science	2020-2025	Spring 2022-25 (Development)	2023-2026
Math	2023-2024	Spring 2024	2024-2025
Social Studies/Health	2025-2026	Spring 2026	2026-2027
Science K-8, HS Physics & Chemistry	2025-2026	Spring 2026	2026-2027
English Language Arts 7-12	2029-2030	Spring 2029	2030-2031
English Language Arts K-6	2029-2030	Spring 2029	2030-2031

***Supplemental resources are reviewed and purchased as needed.

b. Help Ticket System: There are ongoing requests for shipments of books and learning materials across various schools, with many requests awaiting fulfillment.

- a** 08/14/2024: 49 tickets
- b** 08/22/2024: 46 tickets
- c** 09/02/2024: 126 tickets
- d** 09/13/2024: 296 tickets
- e** 02/13/2025: 58 Tickets

g. Projects and Partnerships:

- i.** Cancer Awareness
- ii.** Science, Technology, Engineering, and Mathematics Teaching in Rural Areas using Cultural Knowledge Systems
- iii.** ACEP Energy Education
- iv.** BWISE – Businesses Working in School Environment
- v.** National Park Service
- vi.** Alaska Fish and Wildlife
- vii.** ANSEP Acceleration Academy
- viii.** The University of Alaska Fairbanks (Chukchi Campus)
- ix.** Culture Connections Collaboration (UAF Science)
- x.** Iisiqataviut, Aqqaluk Trust
- xi.** Alaska Native Heritage Center

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: **Worksession**

FR: Office of the Superintendent

SUBJECT: Administrative Service
Update

FY25 Financial Narrative Report for the period July 1 – December 31, 2024

The monthly financial narrative report is included in your packet with highlights for the period ending December 31, 2024. The full financial report was discussed during the Budget Committee meeting.

On a monthly basis, we review transactions and reconcile accounts so that they are recorded properly. There were no significant adjustments that needed to be made for this period.

Administrative Services Department Update:

The Administrative Services team has recently completed a number of tasks.

For Business Office reporting, the last quarter Fund Balance report and FY25 Indirect Rate report have been submitted to DEED.

Our Accountant finalized and submitted the 4th quarter state and federal grant reports and reimbursement requests.

The Payroll team has updated and distributed the 2024 W2s.

Likewise, the Accounts Payable team completed and mailed the 2024 1099s for vendors.

FY25 Budget Revision #2 was presented to and approved by the NWABSD Board of Education during the January 2025 meeting.

Over the next month, the Director and Assistant Director will begin an internal review of the salary/benefit budget projections to actuals in preparation for the FY26 preliminary personnel budget, as well as Budget Revision #3. There has been much time spent assessing the current Position List to ensure alignment with the approved budget.

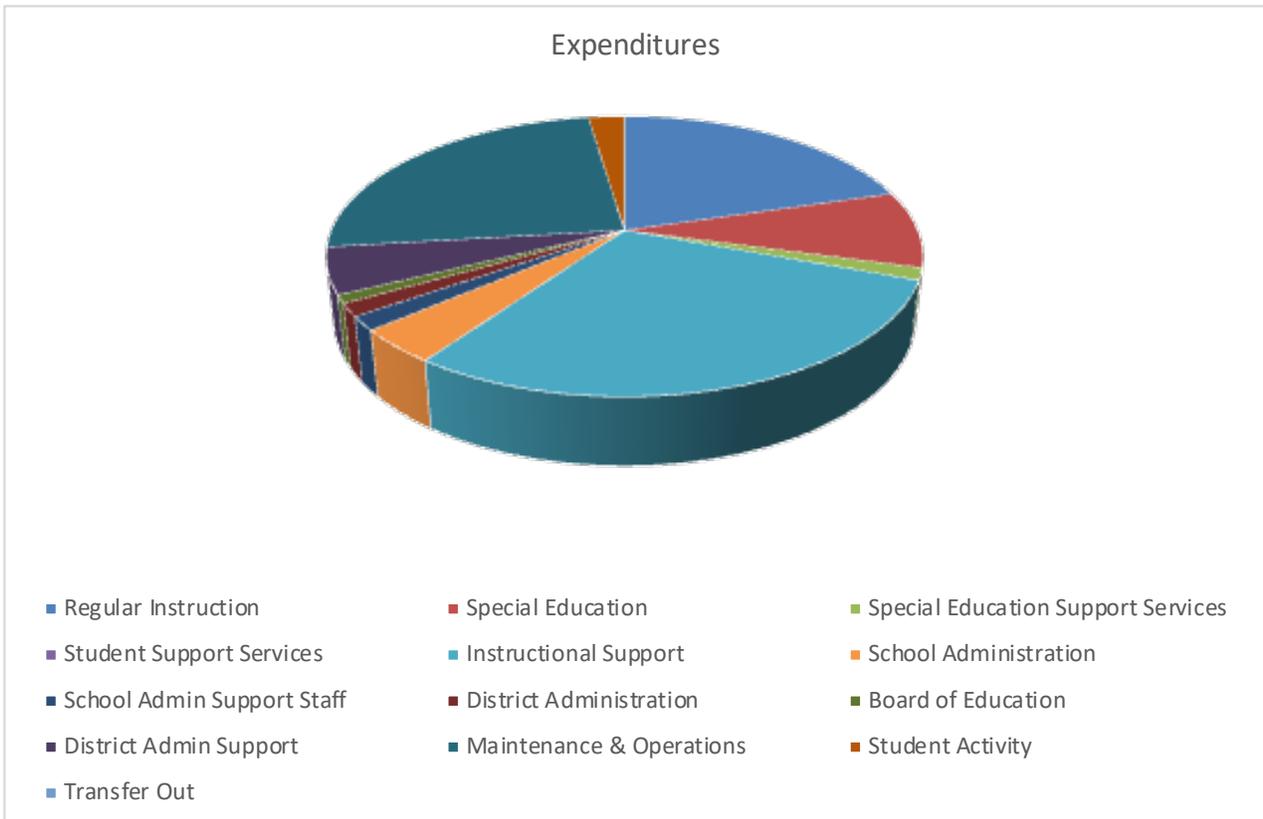
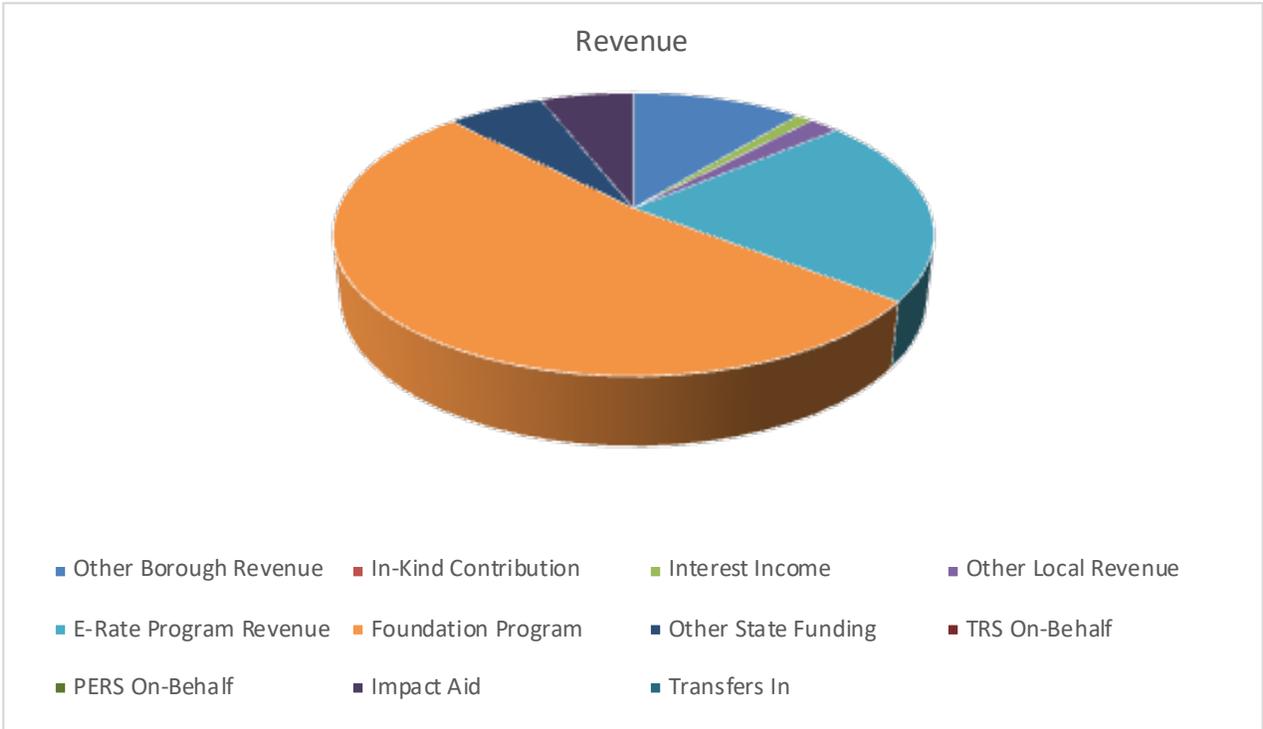
FY26 budget planning has begun with budget worksheets being sent out to the District Directors and comparison reports being created to determine trends and other important information for the FY26 budget. Directors should be returning their suggested budget worksheets soon in order to begin compiling into one master preliminary budget for review and proposal to the Board.

Northwest Arctic Borough School District
Financial Narrative
For Month Ending December 31, 2024

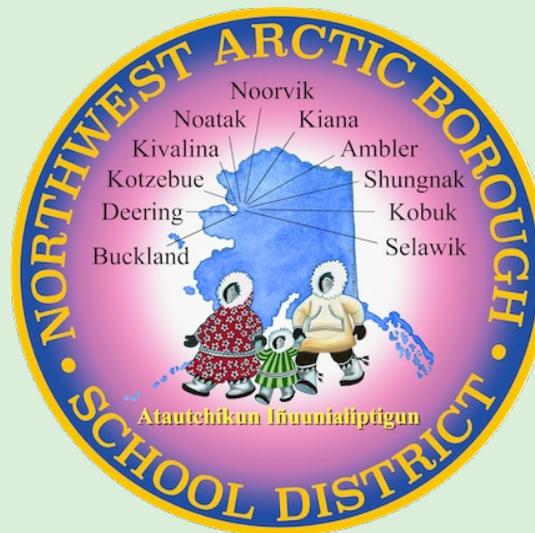
Included in the attached report are the reports for General Fund Revenue & Expenditures, Board Expenditures, and the Investment Account balance for month ending 12/31/2024. The Board last received a report January 21, 2025 with expenditures and revenue through November 30, 2024.

For the purposes of this report, we are approximately 50% through the fiscal year and have expended 39% of our general operating budget, as well as received 47% of our budgeted general fund revenue. 67% of our General Fund budget is expended and encumbered. The percent reported for expended and encumbered from the General Fund budget has reflected a reduction from the previous report of 82% due to the adjustments made in Budget Revision #2.

**Northwest Arctic Borough School District
General Fund Revenue & Expenditures by Function
For Month Ending December 31, 2024**



NWABSD STRATEGIC PLAN JANUARY 2023 – JUNE 2027



Adopted by the Board XX/XX/20XX

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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 PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

DISTRICT LEADERSHIP

Superintendent
 Terri Walker

School Board
 Margaret Hansen, President
 Carol Schaeffer, Vice President
 Marie Greene, Treasurer
 Tillie M. Ticket, Secretary
 Millie Hawley, Parliamentarian

Shannon Melton, Member
 Lawrence Jones, Sr., Member
 Alice Melton-Barr, Member
 Alice Adams, Member
 Joanne Harris, Member
 Nellie Ballot, Member

FOUNDATION STATEMENTS

Mission - To provide a learning environment that inspires and challenges students and employees to excel.

Mission Descriptors

We do this through:

- Traditional Learning – cultural and Language
- Succeeding through challenges
- Setting up for success
- Walking along with students
- Preparing students to plan for their futures
- Understanding each has different dreams

Vision - To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

Vision Descriptors

<i>Needed Skills</i>	<i>Needed Knowledge</i>	<i>Needed Attitudes</i>
<ul style="list-style-type: none"> • Construction • Mechanics • Teamwork • Cooperation • Basic Work Skills • Communication • Ready to work – Interview • Sled Building 	<ul style="list-style-type: none"> • Basic Knowledge • Computers - Technical Readiness • Knowledge of Careers • Consequences 	<ul style="list-style-type: none"> • Responsibility for Communities • Respect for Homelands • Respect for Others • Work Ethic • Accountability • Aspiring

CORE VALUES

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • Respect • Hard Work • Cooperation | <ul style="list-style-type: none"> • Perseverance • Ability to Adapt • Belief in yourself | <ul style="list-style-type: none"> • Learning • Resilience • Accountability |
|---|--|--|



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
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CONTENTS

Goal 1: School and Culture
Objective 1: Community School Connections NWABSD will work with each site to establish a Tribal/Community Partnership Plan to provide relevant learning opportunities and support.
Objective 2: Immersion School Program NWABSD will begin an immersion school program starting with PreK level and moving to Kindergarten, 1 st , and 2 nd grade progressively throughout the next five years.
Objective 3: Cultural Science Curriculum NWABSD will create a cultural place-based science curriculum using the traditional Native Ways of Knowing and Learning.
Goal 2: Operational Improvement
Objective 1: Optimize Business Operations The NWABSD will evaluate, scope, and create an implementation plan for integrations to streamline and maximize operating software. Completion will support initiatives like the implementation of a 5-year budget forecast.
Objective 2: Standard Operating Procedure Documentation The NWABSD will establish written processes to support all processes within the district to support efficiency and succession planning.
Goal 3: Instructional Support
Objective 1: Evaluation of MTSS (Multi-Tiered System of Supports)/Safe and Civil Reset NWABSD staff will evaluate the systems of MTSS and Safe and Civil operationalized within schools with current strategies supported with data (literacy) use. The implementation of the strategy will be supported with increased instructional support implemented through strengthening relationships to support instructional teams.
Objective 2: Safe & Civil Refresh NWABSD staff will evaluate the systems of PBIS/Safe & Civil Schools operationalized within schools with current strategies for structured learning environments. The implementation of the strategy will be supported with increased instructional support implemented through strengthening professional development delivery to support instructional teams.
Goal 4: Wellness
Objective 1: Sustainable Counseling Program NWABSD staff will develop the program with an implementation plan leading to an operationalized program to include documentation of counseling services at all sites.
Objective 2: Trauma-Informed Teaching Practices (TITP) NWABSD will implement TITP practices through a train-the-trainer program, including ongoing reinforcement and implementation in the classroom.
Goal 5: Growing Our Own
Objective 1: Vocational Track Mapping NWABSD staff will align curriculum to support the growth of students throughout their education to be prepared for employable roles within the region.
Objective 2: Regional Workforce Development NWABSD will develop a plan for ATC to grow alignment between offerings and regional workforce needs.
Goal 6: Board Development
Objective 1: Improve New Board Member Orientation NWABSD Regional School Board will improve new board member orientation to support board efficacy and improve onboarding and communications.
Objective 2: Executive Committee Planning NWABSD Regional School Board executive committee will meet quarterly to plan for regional strategies and partnerships.
Objective 3: Improve Board comprehension of student data (especially as it relates to the Alaska Reads Act) NWABSD Regional School Board will monitor and review all assessment data and results.



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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Goal 1: School and Culture				
Objective 1: Community School Connections				
NWABSD will work with each site to establish a Tribal/Community Partnership Plan to provide relevant learning opportunities and support. Schools will support the plan with improvement data and ongoing adjustments for continuous improvement.				
Objective Lead: Superintendent				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
1.1.1 Partner with stake holders to strengthen Immersion Inupiaq curriculum through language and culture programs that include goals and actions.	Schools will support the plan with improvement data and ongoing adjustments for continuous improvement. Sign agreements with stakeholders that include goals and actions.	Submit data every quarter Beginning 2 nd semester January 2024	75%	
1.1.2 Connect Curriculum with Cultural Ways and Science Knowledge in a local setting.	1. Documentation of partnerships between the school and community. 2. Knowledge bearers in the classroom	Quarter 1,2,3,4	30%	
1.1.3 Inform all stake holders about the progress of school/community connections	Provide progress report.	Bi-annually in October and March	Feedback and surveys	
Objective 2: Immersion School Program				
NWABSD will begin an immersion school program starting with PreK level and moving to Kindergarten, 1st, and 2nd grade progressively throughout the next five years.				
Objective Lead: Superintendent				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
1.2.1 Assist Iñupiaq Instructors to obtain their certification through the state of Alaska	1. Determine NWABSD Eligibility for Alternative Certification Options 2. Identify Coursework and Professional Development. 3. Develop ongoing support, onboarding, and checkpoints for teacher progress. 4. Identify local partnerships to support local context and culturally responsive professional development. 5. Align our system with UA system for cosponsored courses and alternative path consisting of CEUs (budget item).	System Developed: Spring 2025	0%	Unknown
1.2.2 Train our Iñupiaq Instructors fluently into immersion methods of teaching Iñupiaq	1. Identify the path for obtaining fluency a. Develop a roadmap for fluency progression. b. Identify screener/assessment for each level.	System Developed: Spring 2025	2%	Unknown
1.2.3 Provide ongoing professional development for the Iñupiaq Instructors.	1. Identify the path for obtaining fluency 2. Create a roadmap for support. 3. Build sustainability plan for professional development.	Ongoing	15%	Unknown
Objective 3: Cultural Science Curriculum				
NWABSD will create a cultural place-based science curriculum using the traditional Native Ways of Knowing and Learning.				
Objective Lead: Superintendent				
Strategies and Actions	Key Indicators/Metric	Completion Date	Progress	Budget (Time & Money)



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<p>1.3.1 Develop lessons and activities that align with local traditions and practices utilizing natural resources to make the science curriculum more relevant and relatable for all students.</p>	<ol style="list-style-type: none"> 1. Completion of a curriculum map that identifies specific points in the science curriculum where local traditions can be incorporated, with consultation from Elders or cultural leaders. 2. A minimum of 3 hands-on, project-based activities per semester that engage students with the natural environment (e.g., water quality testing of local rivers, plant identification, or studying local wildlife migration patterns). 3. At least 2 community-based science projects per year that involve students working alongside community members (e.g., collaborative projects with hunters, gatherers, or local environmental experts). 	<p>In Progress</p>	<p>50%</p>	
<p>1.3.2 Incorporate the Iñupiaq language into the curriculum, promoting language preservation and encouraging students to learn and communicate these concepts in their native tongue.</p>	<ol style="list-style-type: none"> 1. Develop and use vocabulary lists, with both English and Iñupiaq terms, for key science concepts. 2. Work with local Iñupiaq language experts or Elders to integrate traditional stories, phrases, or terminology into science lessons, ensuring students hear and practice Iñupiaq in a real-world context. 	<p>In Progress</p>	<p>50%</p>	
<p>1.3.3 Design hands-on, experiential learning opportunities that connect students with the local environment and traditional practices.</p>	<ol style="list-style-type: none"> 1. Collaborate with local experts, such as hunters, gatherers, or Elders, to guide students in traditional practices while integrating relevant scientific principles like ecology or sustainability. 2. Plan field trips or outdoor lessons where students can observe and interact with the local environment. 	<p>In Progress</p>	<p>10%</p>	
<p>1.3.4 Establish community partnerships with local organizations and tribal councils to support the development and implementation of the curriculum and ensure ongoing cultural relevance.</p>	<ol style="list-style-type: none"> 1. Form a network with local organizations, tribal councils, and community leaders to regularly consult on curriculum development, ensuring cultural relevance and alignment with community values and traditions. 2. Meet with Iñupiaq Ilisautri and science teachers twice a year to co-develop and review curriculum, ensuring the integration of traditional knowledge, practices, and cultural relevance. 	<p>In Progress</p>	<p>10%</p>	
<p>1.3.5 Involve local elders as educators and mentors, recognizing their invaluable role in passing down traditional knowledge.</p>	<ol style="list-style-type: none"> 1. Present the curriculum to the Elders' Council twice a year for feedback and to strengthen local partnerships, ensuring accuracy. 	<p>In Progress</p>	<p>10%</p>	



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<p>1.3.6 Empower students to explore and share their own traditional knowledge within the curriculum, creating a learning environment where both the teacher and students contribute to the learning.</p>	<ol style="list-style-type: none"> 1. Organize an annual "Local Science Showcase" where students present projects that reflect their learning on local traditions, natural resources, and scientific principles, with community members invited to participate. 2. Create opportunities for students to share personal or family stories that connect with the lesson topics, integrating traditional knowledge into classroom discussions and allowing students to take an active role in contributing to curriculum development. 	<p>In Progress</p>	<p>10%</p>	
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Goal 2: Operational Improvement				
Objective 1: Optimize Business Operations				
The NWABSD will evaluate, scope, and create an implementation plan for integrations to streamline and maximize operating software. Completion will support initiatives like the implementation of a 5-year budget forecast.				
Objective Lead: Director of Administrative Services				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
2.1.1 Optimize Purchasing system with E-Procurement integration with vendors in Accounting Software (IVisions)	NWABSD secretaries and administrators will be able to purchase supplies through the vendor websites through the District's accounting software. This will make purchasing from these vendors much easier and will encumber purchases.	October 2022 until complete, estimated timeline 3 months.	COMPLETE – February 2023	
2.1.2 Integrate Human Resources system (Frontline Central) with Accounting Software (IVisions)	NWABSD staff information will flow from Human Resources system to accounting software to	June 2027 due to staff turnover and training expectations	20%	
2.1.3 Streamline Adjusting and Budget journal entries with electronic workflow	NWABSD budget authorities will be able to submit budget transfers and re-code expenses electronically in the District's accounting software instead of on paper.	July 2026	5%	
2.1.4 Optimize Employee Reimbursement system utilizing accounting software instead of DocuSign forms	Employees will be able to submit for reimbursement of purchases through IVisions. Meeting with accounting software needed to review options already purchased and review anticipated need.	July 2026	Partial setup in IVisions complete previously, not sure what date. Need to complete setup, train staff, and add to process manual	\$4932 to IVisions and an estimated 3 working days – One for setup, one for documenting process and training with staff, one for contingency
2.1.5 Evaluating Staff and Student travel processes and procedures	Policy and procedure for staff travel are being updated. Internal processes and paperwork for the business office are being reviewed.	September 2025	50%	
Objective 2: Standard Operating Procedure Documentation				
The NWABSD will establish written processes to support all processes within the district to support efficiency and succession planning.				
Objective Lead: Director of Administrative Services				
Strategies and Actions	Key Indicators/metric	Completion Date/Timeline	Progress	Budget (Time & Money)
2.2.1 Establish where District processes are to be compiled and outlined	NWABSD Staff members will have clearly defined processes for School District Procedures. These processes will be accessible to all staff and all staff will receive notification about where to find the District's processes and procedures upon being hired.	June 2027		TBD. This project may have a heavy lift at first, but once implemented the District's Processes will only need to be reviewed annually and adjusted based on need



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Goal 3: Instructional Support				
Objective 1: Evaluation of MTSS (Multi-Tiered System of Supports)/Safe and Civil Reset				
NWABSD staff will evaluate the systems of MTSS and Safe and Civil operationalized within schools with current strategies supported with data (literacy) use. The implementation of the strategy will be supported with increased instructional support implemented through strengthening relationships to support instructional teams.				
Objective Lead: Director of Curriculum				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
Identify and implement a district-wide reporting system to document student intervention plans and team meetings.	<input type="checkbox"/> Build and test MTSS monitoring dashboard.	June 2025	20%	Not to exceed \$10,000
	<input type="checkbox"/> 100% of instructional staff are trained to use the new dashboard.	October 2025	0%	
	<input type="checkbox"/> 90% of student intervention meetings and plans documented.	May 2026	0%	
Build a schedule for principals, teachers, intervention teams, and district leaders to meet regularly (quarterly) to review student data, intervention effectiveness, and next steps.	<input type="checkbox"/> 100% of schools with active student intervention teams.	May 2027	30%	N/A
	<input type="checkbox"/> Scheduled Districtwide professional development reviewing quarterly data.			
	<input type="checkbox"/> 100% of students at Tier III have Individual Reading Improvement Plans that include a regular review of their student data and intervention adjustments.			
	<input type="checkbox"/> 10% reduction of students in Tier III.			
Implement the parent communication plan that includes regular updates on intervention plans and progress through meetings, progress reports, and online platforms.	<input type="checkbox"/> 100% of Tier II/Tier III K-3 parents are updated every four weeks on their students' progress.	May 2026	50%	N/A (LIT GRANT)
	<input type="checkbox"/> Annual workshops are scheduled to guide parents in supporting student growth outside of school.			
Objective 2: Positive Behavior Intervention Supports				
NWABSD will assess and refine the current Positive Behavior Intervention Supports (PBIS) systems, specifically those from Safe & Civil Schools.				
Objective Lead: Director of Curriculum				
Strategies and Actions	Key Indicators/Metrics	Completion Date/Timeline	Progress	Budget (Time & Money)
Annual review and improvement of a school-wide Positive Behavior Intervention System to promote consistent positive behavior.	<input type="checkbox"/> 100% of all staff have reviewed schoolwide plans by August 30 th of each school year.	August 2025		
	<input type="checkbox"/> 100% of schools have a written school-wide plan accessible to all students, staff, and parents.			
	<input type="checkbox"/> 100% of all staff have completed a second review and refinement of schoolwide plans by December 10 th of each school year.			
Annual review and improvement of a class wide Positive Behavior Intervention Plans to promote consistent positive behavior.	<input type="checkbox"/> 100% of all staff have reviewed class wide plans with Site Administrator by August 20 th of each school year.	August 2025		
	<input type="checkbox"/> 100% of classrooms have a written class-wide plan accessible to all students, staff, and parents.			



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Goal 4: Wellness				
Objective 1: Sustainable Counseling Program				
NWABSD staff will develop the program with an implementation plan leading to an operationalized program to include documentation of counseling services at all sites.				
Objective Lead: Director of Student Services				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
4.1.1 Obtain Grant to receive full funding -Our Youth Positive Vision for Future by 2027	Obtain a grant for to support the training and practice of school counseling in NWABSD	January 2023	100% Completed	Grant for Jan 23-24 to Jan 27-28 Grant total for 5 years=
4.1.2 Define all potential partnerships for counseling programs	March 2024: Maniilaq and Compassionate Counseling partnerships Sept. 2024: Initiated Behavior Health cooperation/meetings to facilitate counseling services. Release of information for shared programming. January 2025:	January 2027	75% complete	
4.1.3 Establish harm-to-self follow-up protocols, training and tracking data/procedures	Harm to Self or Others protocol or others established and yearly training with principals and counselors. To be completed yearly: 22-23 = yes completed 23-24= yes completed 24-25= yes,completed 25-26 26-27	June 2027	60% complete	June 2027
4.1.4 Obtain funding for continuation of Programming after funding -Our Youth Positive Vision for Future no longer available.	Grant or general fundings. Sept. 2024: Initiated conversation with Grants regarding timing on potential new grants: Spring 2025: Initial discussions on what use of general funds for counseling services could be worked into site funding. Possible funding options: <ul style="list-style-type: none"> • Could include counselors as part of the student teacher ratio. 	Jan. 2027	40% complete	2027-28 (see funding options)



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	<ul style="list-style-type: none"> • Or Counselor vs. Assistant principal at larger sites. • Or could use Title I and/or IV grant funds and/or Mig. ed funds can be used too. <p>Spring 2026 Spring 2027</p>			
Objective 2: Trauma-Informed Teaching Practices (TITP) NWABSD will implement TITP practices through a train-the-trainer program, including ongoing reinforcement and implementation in the classroom.				
Objective Lead: Director of Student Services				
Strategies and Actions	Key Indicators/Metrics	Completion Date/Timeline	Progress	Budget (Time & Money)
4.2.1 Train-the-trainer for Trauma Informed Practices	Obtain Train -the-trainer certification.	Completed Trainer #1 May 2023 Trainer #2 Dec. 2023	100% completed	ESER funds used to train the trainer
4.2.2 Inservice training ongoing yearly through length of this strategic plan	Training completed as evidenced by sign in sheet during beginning of the year in serves and monthly office hours on TEAMS	Aug. 2023 completed all staff Aug. 2024 Completed all staff training during in-service. Aug. 2025 Staff training completed in Aug. Of this school year Aug.2026 Aug. 2027	60%	No cost as we have inhouse trainers
4.2.3 Trauma informed professional Development and supports to be made available to all staff on a yearly basis. Obtain grant funds for yearly presenters on trauma informed teaching practices and/or resiliency and restorative practice PD	FY 23: FY 24: March 2024 Weekly Trauma informed and Resilience Focused Office hours initiated for teachers Sept. Office hours continue and Trauma Informed in-service planned for Oct. 2024 FY 25 Oct. 2024 District-wide professional development with Trauma informed specialist: Linda Chamberline FY 26 FY 27	2024 Grant funds used for Inservice Professional Development. 2025	60%	No cost as we have inhouse trainers Grants: to be determined.



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Goal 5: Growing Our Own				
Objective 1: High School and Post Secondary Vocational Track Mapping				
NWABSD staff will align curriculum to support the growth of students throughout their education to be prepared for employable roles within the region.				
Objective Lead: Director of the Alaska Technical Center and Director of Curriculum and Instruction				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
5.1.1 Develop overarching plan for complete alignment	Have a timeline and review cycle. FY25- Completed Perkins 4 Year Plan	August 2025	100%	
5.1.2 Design procedure and template for pillar alignment.	Implement pillar template	March 2025	50%	
5.1.3 Assess current CTE Alignments	Organize and identify current CTE courses and Career Technical Education Pathways. Identify deficiencies in pathways and course offerings.	August 2025	30%	
5.1.4 Identify best practices for CTE alignment for NWABSD students.	Review national CTE curricula standards and alignments Compare and examine other CTE institutions pathways with NWABSD pathways	December 2025	30%	
5.1.5 Develop aligned pillars for High School and Adults	<input type="checkbox"/> Education <input type="checkbox"/> Culinary Arts <input type="checkbox"/> Construction Trades <input type="checkbox"/> Certified Nursing Assistant (CNA) <input type="checkbox"/> Business <input type="checkbox"/> Process Technology	December 2027	0%	
Objective 2: Regional Workforce Development				
NWABSD will develop a plan for ATC to grow alignment between offerings and regional workforce needs.				
Objective Lead: Director of the Alaska Technical Center				
Strategies and Actions	Key Indicators/Metrics	Completion Date/Timeline	Progress	Budget (Time & Money)
5.2.1 Identify regional workforce needs	Complete a Comprehensive Needs Assessment for Regional Workforce Development	May 2025	20%	
5.2.2 Map Regional workforce needs assessments	Identify common industry trainings Identify skillsets alignment	September 2025	10%	
5.2.3 Draft regional workforce map	Develop training schedule5	April 2026	10%	
5.2.4 Validate regional workforce map with employers	Regional workforce feedback and revisions	December 2027	0%	



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Goal 6: Board Development				
Objective 1: Improve New Board Member Orientation				
NWABSD Regional School Board will improve new board member orientation to support board efficacy and improve onboarding and communications.				
Objective Lead: Regional School Board Secretary				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
6.1.1				
6.1.2				
6.1.3				
Objective 2: Executive Committee Planning				
NWABSD Regional School Board executive committee will meet quarterly to plan for regional strategies and partnerships.				
Objective Lead: President of the Regional School Board				
Strategies and Actions	Key Indicators/Metrics	Completion Date/Timeline	Progress	Budget (Time & Money)
6.2.1				
6.2.2				
6.2.3				
Objective 3: Improve Board comprehension of student data (especially as it relates to the Alaska Reads Act)				
NWABSD Regional School Board will monitor and review all assessment data and results.				
Objective Lead: Regional School Board Treasurer				



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NWABSD BOARD OF EDUCATION

Board Bylaw Worksession

Conducted via Teams and in the NWABSD Boardroom

Agenda

February 25, 2025

1. Roll Call
2. Items for Board Bylaw Review:
 - a. **BB-9200 - Bylaws of the Board - Board Members**
 - i. Update 1 per AASB - This bylaw adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions.
 1. The complaint process clarified with AASB and the verbiage has been updated to reflect when a board member should go to the Superintendent
 - ii. Update 2 per AASB - This bylaw has been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so.
 1. Recommendation of BB items to progress to First Reading at the April 2025 Regular Board Meeting

Technology Director: Amy Eakin

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

BB 9200 BOARD MEMBERS

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action. Individual Board members shall submit requests for research or administrative studies to the entire Board for consideration.

The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

School visits by Board members are encouraged. Site Administrators should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

(cf. 1250 - Visits to the Schools)

Note: The following is an optional process for Board members to make information requests.

Board Member Requests for Information

Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided to the requesting Board member and copied to the Board President.

2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the District. Some information requests require significant administrative time and explanation to provide the requested response. Individual Board members shall submit such requests to the full

Board for consideration. Upon [concurrence of the other board members/majority request of the Board], the request shall then be forwarded to the Superintendent for response.

3. Complaints regarding personnel. Board members may have their own concerns and complaints regarding District personnel. Informal concerns should be privately communicated to the Superintendent. Formal complaints should be in writing and follow the District complaint policies. Board members may notify the Superintendent that they have filed a formal complaint.

4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy. Such information will be conveyed to the Superintendent.

5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

~~The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.~~

No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of his/her district while serving on the Board.

A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.

(cf. 9250 - Remuneration, Reimbursement and other Benefits)

(cf. 9270 - Conflict of Interest)

~~Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.~~

Commented [AE1]: This is not in the AASB Model BB 9200.

~~(cf. 1250 – Visits to the Schools)~~

Obligations of Members

Members of the Board must ~~endeavor~~ ~~make strong efforts~~ ~~make strong efforts~~ to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

If a Board Member knows they will be unable to attend scheduled meetings, worksession, or committee assignments they must notify the Board President ~~or and the Superintendent's Office of this intended absence. If a Board Member notifies the Superintendent's Office with a request for an excused absence, this information will be communicated to the Board President for his/her decision and action.~~

Commented [AE2]: This is not in the Model AASB policy.

The Board member should not ~~place subordinate the education of children and youth to any~~ partisan principle, group interest, or the member's own personal interest ~~above the education of children and youth.~~

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

~~(cf. 9230 - Meetings)~~

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

Adoption Date: May 23, 1995

Revision Date: June 6, 2023

Revision Date:

Northwest Arctic Borough School District

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 432nd. Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:06 p.m. on Tuesday, November 19, 2024, virtual meeting held over Microsoft teams.

Board Members present were:

Alice Melton-Barr
Millie Hawley
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Alice Adams
Shannon Melton
Joanne Harris
Margaret Hansen

Board Member Absent Excused – Tillie Ticket

Observed.

A quorum was present.

Observed.

Millie Hawley made a motion to approve the agenda as presented, Jeanne Gerhardt-Cyrus seconded the motion. The agenda was approved by voice vote.

Staff present: Terri Walker-Superintendent; Tracy Bell, director of curriculum; Jeff Alexander, Assistant Superintendent; Kathryn Self, Director of Human Resources; Brandon Blackham, Director of Property Services; Shayne Pungowiyi, Executive Assistant to the Superintendent & Board Secretary; Joseph Groves, Director of ATC; Joy Cogburn-Smith, Director of State and Federal Services; Dena Strait, Capitol Projects; Natalie Dickie, Business Office Manager; Amy Eakin, Director of Technology; Jessica Heisler, KMHS Principal; Kevin Matthew, Ambler Principal; Faith Jurs, JNES Principal; Ashley Hansen, JNES Teacher; James Stewart, Kiana Principal.

No public comments.

School Presentations: June Nelson Elementary School, Ambler School, Kiana School

The November 2024 Employees of the Month awardees that were recognized:

- Ashley Hansen, June Nelson Elementary School Teacher
- Jusan Catalan, Kotzebue Middle Highschool Teacher
- Dionne Wells, Paraprofessional for Deering School

Superintendent Terri Walker presented her report.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

INTRODUCTION OF
STAFF/GUESTS

PUBLIC COMMENTS

RECOGNITION AND AWARDS

SUPERINTENDENT'S REPORT

Marie Greene made a motion to go into Executive Session to address finances, Jeanne Gerhardt-Cyrus seconded the motion. The board went into Executive Session at 4:51 p.m.

Executive Session ended at 5:29 p.m.

Marie Greene made a motion to adopt the consent agenda as amended, Alice Melton-Barr seconded the motion. Passed by roll call vote.

Approval of September 24, 2024, Regular Meeting Minutes, Approval of October 14, 2024, Special Meeting Minutes, Approval of November 7, 2024, Special Meeting Minutes.

Board approval is required for contracts that exceed \$50,000. Jenny Martens of JLM, LLC provides professional school business services for the Northwest Arctic Borough School District business office. The original MOA was generated for the amount of \$35,000.00. The amended MOA, which entails additional business office services during the transition and training of the previous Director of Administrative Services to the current Assistant Director of Administrative Services/Administrative Services Business Manager team, will be increased by \$33,000.00 for the remainder of FY25, for a total not to exceed \$75,000.00. The administration recommends board approval of the MOA with JLM, LLC for a total amount not to exceed \$75,000.00 as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses within the Personnel series. This update includes verbiage from the former duplicate travel policy - BP 3540 and removes reference to Board Members. This update also adds out-of-district travel to require Superintendent approval to be aligned to current practice. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses as presented and open for public comments.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention within the Students series. This update revises the policy to reflect the student retention procedures required by the Alaska Reads Act. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention as presented and open for public comments.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9400 Board Self-Evaluation within the Board Bylaw series. This update is based on the Board's consideration of self-evaluating every other year. The Board Policy Committee reviewed the proposed changes, recommends

EXECUTIVE SESSION

ADOPTION OF CONSENT AGENDA

APPROVAL OF MEETING MINUTES

APPROVAL OF MOA ADDENDUM-JLM, LLC

APPROVAL OF PROPOSED REVISIONS TO BP 4133/4233/4333 ALL PERSONNEL-TRAVEL EXPENSES; 1ST READING

APPROVAL OF PROPOSED REVISIONS TO BP 5123 PROMOTION/ACCELERATION/RETENTION; 1ST READING

APPROVAL OF PROPOSED REVISIONS TO BB 9400 BOARD SELF-EVALUATION; 1ST READING

approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9400 Board Self-Evaluation as presented and open for public comments.

Board approval of the District's Indian Policies and Procedures (IPP) as required each year per Impact Aid Regulations. Each year, the Northwest Arctic Borough School District submits the Impact Aid Application to the U.S. Department of Education. The annual application requires the submission of updated Indian Policies and Procedures. The IPP is revised and renewed after consultation with regional Tribal leaders and parents of impacted communities. The IPP meets the established federal requirements according to Section 7004 of the Impact Aid Law. The administration recommends the Board approve Indian Policies and Procedures as presented.

Board approval is required for purchases exceeding \$50,000. The NWABSD sought an electronic document signing program when the COVID-19 pandemic impacted in-person paper contract signing. The onboarding of DocuSign has continued and is currently used by schools and the following departments: Administrative Services, Technology, State & Federal Programs, Human Resources, Assistant Superintendent, and Student Services. The 3-year agreement will allow the district to continue the DocuSign program with costs locked in and funding secured for the next three years through September 30, 2027. Funding is available and budgeted in the FY25 Technology General Funds – Software .475. The administration recommends that the Board purchase the DocuSign 3-Year Agreement for \$149,938.00 to provide electronic agreements and signatures as presented.

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The administration recommends the Board approve the Human Resources actions as presented.

Acceptance of award of funding from the State of Alaska Department of Education and Early Development for Davis-Ramoth K-12 School Renovation by the School Board is required. In Summer 2023, Capital Projects Managers submitted an FY25 application for funding to the state for this project. In June 2024, this project was included in the state fiscal budget. Project total is \$9,424,172, State share is \$7,539,338 and required local match is \$1,884,834. A budget that matches the grant agreement is attached. The project Scope of Work is primarily focused on the replacement or upgrade of mechanical and electrical systems including new building controls, new cabinet and unit heaters, ventilation refurbishment, replacing the shop dust collector, replacing the hot water generator and fire pumps, replacing the generator and associated support items, replacing exterior lighting, replacing electrical receptacles to meet code and new fire pumps and monitoring connections to various ventilation components. Architectural work includes providing a door to close off access from the gym to the rest of the school during night activities, replacing window cranks and exterior door replacement, code upgrades for under sink plumbing, replacement of damaged siding at select locations, repair to boardwalks and guardrails and resurfacing the structural piles. Construction work will bid summer 2025 and begin in the fall or early 2026. District has five years to complete the project and three years to provide the matching amount. The participating share for any district may be satisfied by money from federal, local, or other sources, or with locally contributed labor, material, or equipment. Potential match sources known to date include \$405,000 in Borough funding for fire alarm replacement, and some portion of the roughly \$1M in local funds currently dedicated to Kivalina School Replacement once that project is closed and with Board approval. District Administration needs Board approval for accepting the funding from DEED. The administration

APPROVAL OF CURRENT INDIAN POLICIES AND PROCEDURES

APPROVAL OF DOCUSIGN 3-YEAR AGREEMENT PURCHASE

APPROVAL OF HUMAN RESOURCES

APPROVAL OF ACCEPTANCE OF DEED FY25 FUNDING DAVIS-RAMOTH K-12 SCHOOL RENOVATION

recommends that the Board approve the acceptance of the award of funding not to exceed \$9,424,172, including a state share of \$7,539,338 and local match of \$1,884,834, from the Department of Education and Early Development for Davis-Ramoth K-12 School Renovation and delegation of authority to the Superintendent to establish the project budgets, as presented.

Acceptance of award of funding from the State of Alaska Department of Education and Early Development for HVAC Controls Upgrades, 8 sites by the School Board is required. In Summer 2023, Capital Projects Managers submitted an FY25 application for funding to the state for this project. In June 2024, this project was included in the state fiscal budget. Project total is \$9,838,153, State share is \$7,870,522 and required local match is \$1,967,631. A budget that matches the grant agreement is below. A budget that matches the grant agreement is attached. The project Scope of Work provides a Direct Digital Control (DDC) system to control the HVAC equipment in eight district schools. Schools to receive the DDC systems include Amber, Kiana, June Nelson Elementary, Kotzebue Middle/High School, Noatak, Noorvik, and Shungnak. A new graphics-compatible front-end computer will be provided in Kobuk, but it does not receive a new DDC system. Noatak will get the DDC system and three new variable frequency drives (VFD), for air handler fans. Essentially, all upgrades will increase system energy efficiency and provide system control which currently doesn't exist in most cases. Construction work will bid summer 2025 and begin in the fall or early 2026. District has five years to complete the project and three years to provide the matching amount. The participating share for any district may be satisfied by money from federal, local, or other sources, or with locally contributed labor, material, or equipment. A potential match source is a Congressional Delegated Spending grant through Representative Peltola's office which we applied for in March, which is still working its way through Congress. In addition, some portion of the roughly \$1.1M in local funds currently dedicated to Kivalina School Replacement could be reallocated toward this match once that project is closed and with Board approval. District Administration needs Board approval for accepting the funding from DEED. The administration recommends that the Board approve the acceptance of the award of funding not to exceed \$9,838,153, including a state share is \$7,870,522 and local match of \$1,967,631, from the Department of Education and Early Development for HVAC Controls Upgrade, 8 Sites and delegation of authority to the Superintendent to establish the project budgets, as presented.

Contracts exceeding \$50,000 requires Board approval. The NWABSD has contracted with J & H Consulting, Reggie Joule and Christine Hess, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues. The contracted amount for services and related expenses is a total not to exceed \$75,000. Contract to begin January 1, 2025 – December 31, 2025. The administration recommends the Board approve the FY-25 lobbyist contact with J & H Consulting in the amount not to exceed \$75,000.00 as presented.

Superintendent's out-of-district travel requires Board approval. Request for Out-of-District Travel by the Superintendent. The administration recommends the Board approve the Superintendent's request for out-off- district travel as presented.

APPROVAL OF ACCEPTANCE OF DEED FY25 FUNDING HVAC CONTROLS UPGRADES, 8 SITES

APPROVAL OF FY-25 CONTRACT, J & H CONSULTING

APPROVAL OF SUPERINTENDENTS OUT OF DISTRICT TRAVEL

Carol Schaeffer: I would like to thank the staff for sticking with us during this stormy day and wish everybody happy holidays. We have our Thanksgiving and Christmas coming up, I look forward to having another board meeting in January. Thank you.

Millie Hawley: Happy holidays to everyone until we meet again in January. Thank you staff and the school who presented I enjoyed that very much. It's good to see the progress the students are making in their villages; I appreciate the presentations. Thank you.

Alice Melton-Barr: I would like to wish everyone happy holidays, I am thankful for our families, I am thankful for everything, I am thankful for you council members and staff and superintendent. It was a good two days of meetings. Take care.

Margaret Hansen: I would like to express our appreciation to all the hard work and dedication, this thanksgiving is very special, we have so much to be thankful for families, great superintendent and staff, students progressing and all of us just working together. And thankful for everything that we have. Happy holidays to everyone we wish you well and be safe. Thank you for everything that you do.

Jeanne Gerhardt-Cyrus: I just want to thank everybody for their patience and their support in my learning curb. I hope everybody has a healthy and happy holiday.

The next Special Board meeting of the NWABSD Board of Education will be held on January 20-22, the 20th we will be working on the superintendent evaluation, we will have Dave once again sending us out information and the connection to do the evaluation.

Marie Greene moved to adjourn the meeting, seconded by Alice Adams.

Motion passed with unanimous consent. The meeting adjourned at 5:43. p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

COMMUNICATONS & ITEMS
INTRODUCED BY BOARD
MEMBERS

DATE/TIME OF NEXT BOARD
MEETING

ADJOURNMENT

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the special meeting of the Northwest Arctic Borough School District Board of Education to order at 8:32 a.m. on Monday, January 20, 2025.

Board Members present were

Tillie Ticket
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Shannon Melton
Joanne Harris
Margaret Hansen
Alice Melton-Barr

Board Members absent and excused were

Millie Hawley, Alice Adams

A quorum was present.

Observed.

Staff/guests present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Joseph Groves, Director of Alaska Technical Center; Joy Cogburn-Smith, Director of State and Federal Programs Natalie Dickie, Director of the Business Office; Tracy Bell, Director of Curriculum; Perrian Windhausen, Director of Student Services, Kathryn Self, Director of HR; Amy Eaking, Director of Technology; Shayne Pungowiyi, Executive Assistant; Dave Herbert, Consultant with AASB.

Joanne Harris moved that the Board go into Executive Session, seconded by Jeanne Gerhardt-Cyrus.

The NWABSD Board of Education may go into Executive Session to discuss matters, the immediate knowledge of which would have an adverse effect upon the finance of the district or to discuss subjects that tend to prejudice the reputation and character of any person; or to discuss matter which by law, municipal charter, or ordinance are required to be confidential.

The motion passed unanimously by voice vote. The Board went into executive session at 8:51 a.m.

Executive Session ended at 12:20 p.m.

Alice Melton-Barr moved to approve Memorandum 25-041 for the Superintendent evaluation as presented. Jeanne Gerhardt-Cyrus seconded the motion. The motion was passed unanimously.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

INTRODUCTION OF
STAFF/GUESTS

EXECUTIVE SESSION

APPROVAL OF
REVISIONS TO THE
SUPERINTENDENT'S
CONTRACT

Alice Melton-Barr moved to approve memorandum 25-042 to amend the superintendent's contract to increase the salary by \$5000 for FY25 and FY26, continuing through the end of her current contract. Marie Greene seconded the motion. The motion was passed Unanimously.

APPROVAL OF
SUPERINTENDENT
CONTRACT ADDENDUM

Alice Melton-Barr moved to adjourn the meeting, seconded by Tillie Ticket.

ADJOURNMENT

Motion passed with unanimous consent.

The meeting adjourned at 12:27 pm.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

UNADOPTED

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 433rd Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:06 p.m. on Tuesday, January 22, 2025, in Kotzebue Alaska.

Board Members present were:

Millie Hawley
Tillie Ticket
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Alice Adams
Shannon Melton
Joanne Harris
Alice Melton-Barr
Margaret Hansen
Jaylon Pungalik
Zamara Ticket

A quorum was present.

Observed.

Millie Hawley made a motion to approve the agenda as presented, Jeanne Gerhardt-Cyrus seconded the motion. The agenda was approved by voice vote.

Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Kathryn Self, HR Director; Joy Cogburn-Smith, Director of State & Federal Programs; Angela Ipalook, Guest; Kana Howarth, Guest; Willy Hailstone, Guest; Clayton Gindt, KMHS Assistant Principal; Natalie Dickie, Director of the Business Office; Joseph Groves, ATC Director; Tracy Bell, Director of Curriculum; Perrian Windhausen, Director of Student Services; Shayne Pungowiyi, Assistant to Superintendent;

Tillie Ticket made a motion to go into Executive Session, Marie Greene seconded the motion. Carol Schaeffer asked to be excused due to a conflict of interest. The board went into Executive Session at 4:10 p.m.

Executive Session ended at 6:10 p.m.

Tillie Ticket made a motion to go into Executive Session, Alice Melton-Barr seconded the motion. The board went into Executive Session at 6:15 p.m.

Executive Session ended at 7:03 p.m.

No public comments.

School Presentations: School Presentations have been moved to Next Regular Meeting.

The January 2025 Employees of the Month awardees that were recognized:

- Christina Norton, Instructional Aide for the Noatak School
- Melissa Hadley, Secretary for the Buckland School
- William Zibell, BPO for the Noorvik School
- Careene Bravo, Teacher for the Noatak School

Superintendent Terri Walker presented her report.

Marie Greene made a motion to adopt the consent agenda, with a request to pull the draft Meeting Minutes for November 19, 2024. Alice Melton-Barr seconded the motion. Passed by roll call vote.

November 19, 2025, meeting minutes were tabled and need to be represented at the next regular meeting February 25, 2025

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4133/4233/4333 All Personnel - Travel Expenses within the Personnel series. This update includes verbiage from the former duplicate travel policy - BP 3540 and removes reference to Board Members. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 4133/4233/4333 All Personnel - Travel Expenses as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

INTRODUCTION OF STAFF/GUESTS

EXECUTIVE SESSION

EXECUTIVE SESSION

PUBLIC COMMENTS

RECOGNITION AND AWARDS

SUPERINTENDENT'S REPORT

ADOPTION OF CONSENT AGENDA

APPROVAL OF MEETING MINUTES

APPROVAL OF PROPOSED REVISIONS
TO BP 4133/4233/4333 ALL PERSONAL –
TRAVEL EXPENSES; SECOND READING

APPROVAL OF PROPOSED REVISIONS
TO BP 5123
PROMOTIONS/ACCELERATION/RETENTI
ON; SECOND READING

proposed revisions to BP 5123 Promotion/Acceleration/Retention within the Students series. This update revises the policy to reflect the student retention procedures required by the Alaska Reads Act. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9400 Board Self-Evaluation within the Board Bylaw series. This update revises the policy to all the Board to self-evaluate every other year. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9400 Board Self-Evaluation as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement within the Students series. This policy update reflects AASB's determination that automatically assigning failing grades to students for truancy is not in best practice. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement as presented and open for public comments.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5125.3 Withholding Grades Diplomas or Transcripts within the Students series. This policy update reflects AASB's determination that BP 5125.3 Withholding Grades, Diplomas, or Transcripts be removed from this policy manual in its entirety. As with BP 5121, AASB believes this policy, which permits the withholding of grades, transcripts, and diplomas if a student is indebted to a district for lost or damaged items, does not reflect best practice. AASB recommends removing and archiving this policy in its entirety for the following reasons:

- Withholding grades, diplomas, or transcripts can have significant long-term consequences for students and their post-secondary employment or education opportunities and, in turn, for their families and communities.
- Students earn their grades and diplomas by demonstrating mastery of the content. If a student has earned their grades or diploma, they should not be withheld as a punishment or deterrence.
- School districts have other means to seek reparations or recover losses from equipment or property damages rather than withholding grades, diplomas, or transcripts.
- The language suggesting that students who are unable to pay for assessed damages should provide voluntary work instead is inequitable. Voluntary work and community service can be an appropriate assignment for all students. Those students whose parents can afford to pay for damages should not be exempt from community service if the district deems this an appropriate response to property or equipment damage.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5125.3 Withholding Grades Diplomas or Transcripts as presented and open for public comments.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5131.1 Bus Conduct within the Students series. This minor update revises the language of the policy to clarify expectations for students riding the bus. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5131.1 Bus Conduct as presented and open for public comment.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5131.5 Vandalism, Theft and Graffiti within the Students series. This policy has been updated to reflect the removal of BP 5125.3. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5131.5 Vandalism, Theft and Graffiti as presented and open for public comments.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5131.6 Alcohol and Other Drugs within the Students series. This revision updates BP 5131.6 to be in compliance with House Bill 202, which passed the legislature and became law this summer. The bill will become effective in December of 2024, but this policy revision may be made now. The bill and policy update requires that districts have opioid overdose drugs available at each main school building and at school-sponsored events. It also requires that a district have at least one person trained to administer the drugs at each main school site. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5131.6 Alcohol and Other Drugs as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9400 BOARD SELF-EVALUATION; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 5121 GRADES-EVALUATION OF STUDENT ACHIEVEMENT; FIRST READING

APPROVAL OF PROPOSED REVISIONS TO BP 5125.3 WITHHOLDING GRADES DIPLOMAS OR TRANSCRIPTS; FIRST READING

APPROVAL OF PROPOSED REVISIONS TO BP 5131.1 BUS CONDUCT; FIRST READING

APPROVAL OF PROPOSED REVISIONS TO BP 5131.5 VANDALISM, THEFT AND GRAFFITI; FIRST READING

APPROVAL OF PROPOSED REVISIONS TO BP 5131.6 ALCOHOL AND OTHER DRUGS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5141.3 Health Examinations within the Students series. This minor update revises language regarding health examinations for students and clarifies that districts may require health examinations for student participation in extracurricular activities. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.3 Health Examinations as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 5141.3 HEALTH EXAMINATIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5141.31 Immunizations within the Students series. This update clarifies that under state law, personal or philosophical opposition to vaccinations is not sufficient to receive an exemption from the state's mandatory vaccination requirements for students. The only exemptions permitted are for medical or religious reasons. The update also provides that students who are considered homeless under the McKinney-Vento Homeless Assistance Act may be provisionally admitted to school even without a vaccination record. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.31 Immunizations as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 5141.31 IMMUNIZATIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5141.51 At-Risk Youths within the Students series. This minor update updates the model policy on At-Risk Youths to utilize best practice language and clarify districts should be an active participant in identifying students in need of aid. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.51 At-Risk Youths as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 5141.51 AT-RISK YOUTHS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8120 Elections within the Advisory School Councils series. This update includes 2014 AASB revision recommendations on qualifications and procedures. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8120 Elections as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8120 ELECTIONS; FIRST READING

Board approval is required for School Board resignations. A School Board member who wishes to resign may do so by submitting his/her written resignation to the School Board. The Board shall declare the board member's seat vacant upon acceptance of the resignation. The Board may accept the resignation with a deferred effective date. The School Board may declare a regional school board seat vacant if the person elected resigns. A letter of resignation with the effective date of November 3, 2024, was received from Raymond Woods of Shungnak, resigning as a Board Member. Raymond Woods is currently in seat D, Representing District 1 (Ambler, Shungnak, Kobuk), with a term ending in 2027. A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

ACCEPTANCE OF RESIGNATION OF A BOARD MEMBER.

The Board shall:

- Provide candidates with appropriate information regarding Board member responsibilities.
- Announce names of candidates and accept public input either in writing or at a public meeting.
- Interview the candidates at a public meeting.
- Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

The administration recommends that the Board accept the letter of resignation from Raymond Woods, who serves as a NWABSD Board member serving in seat D, Representing District 1 (Ambler, Shungnak, Kobuk), and declare the seat vacant as presented.

The NWABSD administration requests a resolution from the School Board supporting a statutory funding increase to the residential school per-pupil monthly stipend. This support is coming from the following regions BSSD, Nome, Lower Yukon, Chugach, Lower Kuskokwim, Galena City, and Nenana City Residential school stipend funding per current Alaska statute 14.16.200 has remained flat since the 2014-2015 (FY25) school year. Recognizing the need for additional funding, the legislature and the governor provided one-time appropriations totaling \$3,633,950 over FY23, FY24, and FY25. Going into FY26, however, residential schools need a statutory funding increase. Without a funding increase, the FY26 stipend funding amount will revert to statutory FY15 funding levels. The administration recommends that the Board approve Resolution 25-003 supporting a statutory funding increase to the residential school per-pupil monthly stipend as presented.

APPROVAL OF RESIDENTIAL SCHOOL RESOLUTION 25-003

APPROVAL OF HUMAN RESOURCES

APPROVAL OF PURCHASE CURRICULUM ASSOCIATES

APPROVAL OF PURCHASE AMPLIFY MCLASS INTERVENTION WITH PROFESSIONAL DEVELOPMENT

APPROVAL OF FY26 MEMORANDUM OF AGREEMENT; NYANG, SLP

APPROVAL OF FY26 MEMORANDUM OF AGREEMENT; AUTISM PARTNERSHIP-SANFORD SLATER

APPROVAL OF FY26 CONTRACT; SCHOOL PSYCHOLOGIST; EMILY DAVIS, PHD

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The administration recommends the Board approve the Human Resources actions as presented.

Board approval is required for purchases that exceed \$50,000. Magnetic Reading Foundations. A foundational skills reading supplemental program by i-Ready provides explicit, systematic, and scientifically based reading instruction that moves students from foundational skills to reading fluency. High-interest literary and informational texts draw young readers to grade-level reading, helping to solidify crucial foundational skills such as letter recognition, phonological awareness, phonics, and high-frequency words. Age-appropriate learning opportunities ensure all students are engaged and have access to the right content at the right time. Ready personalized intervention/differentiated instruction. Creates a personalized path of engaging online lessons for our at-risk students. Students receive instruction and practice in areas where they need the most support. Purchase includes professional development for staff. Funding DEED AK Literacy Grand Fund 305. The administration recommends board approval of the purchase of Curriculum Associates Intervention/Literacy Support with Professional Development for an amount not to exceed \$110,000, as presented.

Board approval is required for purchases that exceed \$50,000. mCLASS® Intervention follows a research-based skills progression and uses software to analyze results, form small groups, build engaging lessons for each group, and update skill profiles and groups every 10 days. Educators progress-monitor students on the skills they're working to build. mCLASS Intervention analyzes these results, updates students' placement on the learning progression, and identifies what they should focus on next. The program will complement current MTSS procedures and assist teachers in targeting instruction for students. Funding DEED AK Literacy Grant Fund 305. The administration recommends board approval of the purchase of Amplify mClass Intervention with Professional Development for an amount not to exceed \$54,800.00 as presented

Board approval is required for contracts that exceed \$50,000. Elisabeth Nyang, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0- 21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations. This contract will provide her the opportunity to assist the district in providing direct speech therapy service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$112,200.

Funding Sources:

- Fund 293 (Special Ed VIB Grant) = \$70,200
- Fund 100 (Special Ed General Fund) = \$32,000
- Fund 294 (ELF Grant) = \$10,000

The administration recommends board approval of the MOA with Elisabeth Nyang, SLP in the amount not to exceed \$ \$112,200.as presented.

Board approval is required for contracts that exceed \$50,000. Autism Partnerships provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Autism Partnerships will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors. This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Autism Partnerships also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$83,000.

Funding Sources:

- Fund 100 (Special Ed General Fund) = \$83,000

The administration recommends board approval of the MOA with Autism Partnerships, in the amount not to exceed \$83,000 as presented.

Board approval is required for contracts that exceed \$50,000. Emily Davis Ph.D., Certified School Psychologist who will provide special education direct service, consultation, supervision, and assessment services for children across the district. She is an experienced Alaskan practitioner who has experience working effectively with staff and students in special services programs within NWABSD. She will provide direct service to students and consultations parents and consultation and mentoring of special education teachers. She will assist with pre-evaluation processes, conduct psychological and special education evaluations, write evaluation summaries and eligibility reports, write Individual education plans for students. This contract will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. She will also consult with all staff, parents, and community members and agencies. The contract which includes travel, is for an amount not to exceed \$112,000.

Funding Sources:

- Fund 293 (Special Ed VIB Grant) = \$62,000
- Fund 100 (Special Ed General Fund) = \$50,000

The administration recommends the Board approve the FY-26 contract with Emily Davis, Ph.D., for an amount not to exceed \$112,00 as presented.

Board approval is required for contracts that exceed \$50,000. Method Works provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Method Works will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors. This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Method Works also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$96,000

Funding Sources:

Fund 100 (Special Ed General Fund) = \$96,000.

The administration recommends board approval of the MOA with Method Works, in the amount not to exceed \$96,000 as presented.

Board approval is required for contracts that exceed \$50,000. Janelle Coop, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program at NWABSD. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$112,200.

Funding Sources:

Fund 293 (Special Ed VIB Grant) = \$102,200

Fund 292 (Special Ed 619 Grant) = \$10,000

The administration recommends board approval of the MOA with Janelle Coop, SLP in the amount not to exceed \$112,200. as presented.

Board approval is required for to add a student contact day to the 2025-26 school calendar. This is a request to add an extra student contact day in to the 2025-26 school calendar. This will change student contact days from the required 170 to 171. This added day will allow the district to have one "extra" day in case of a snow day or other school closure day. In order to add this extra day, one Inservice day was changed to a student contact day. See attached. No cost is associated with this action. The administration recommends board approval of the proposed 2025-26 school calendar as presented

Superintendent's out-of-district travel requires Board approval. Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates. The administration recommends that the Board approve the Superintendent's request for out-off-district travel as presented.

Award of funding from Alaska Housing Finance Corporation for construction of two teacher housing duplexes in Noatak requires Board Approval. The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District applied for two grants in October and was awarded both, one at \$700,000 and one at \$595,750. Two approvals are needed to move this project forward. Before JMCC and the Board is the acceptance of the \$1,295,750 in AHFC funding. Before the Budget Committee and the Board is the allocation of the required match. A minimum 15% match is required, and in August the board was presented with a potential \$400,000 match for each duplex, or a total potential match of \$800,000. Based on the actual funds awarded, a minimum 15% match would be \$194,362.50. However, the cost of each unit is estimated to exceed that level of funding. Duplex #1 is estimated at \$857,197 and Duplex #2 at \$870,585. Based on the AHFC funding provided, an additional \$432,032 is needed to complete the work, based on the estimated costs. CIP Manager recommends a total match of \$440,000 recognizing this is much lower than the former Property Services Director's original estimate. Depending on actual costs, additional funding may be requested at a future date, although the goal is to perform the work with the \$1,295,750 from AHFC and \$440,000 District match. The administration recommends that the Board approve the acceptance of the award of \$1,295,750 in funding from the Alaska Housing Finance Corporation for the construction of two, two-bedroom duplexes in Noatak and delegation of authority to the Superintendent to establish the project budgets as presented.

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2027 are due September 1, 2025. Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process. Department of Education and Early Development (DEED) School Construction Grant applications for FY 2027 are due by September 1, 2025, and Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process. The Six-Year CIP is used to prioritize projects and establish the order of construction for District capital improvement projects. The School Board annually updates the Six-Year CIP. The district submits grant applications for the projects identified for the first year of the plan. Approval is requested by the Regional School Board of the preliminary Six-Year CIP in January so that applications and support documentation may be prepared between now and September. Final approval of the Six-Year CIP will be requested in August. Modifications to the list may occur between now and August based on what is funded by the legislature in FY26 budgets. Slight project modifications may also be made to project's Scope of Work and estimated costs as informed by the design and application work that will occur between January and August. It is assumed that Districtwide Fire Systems Replacement, 6 sites, will be funded by the legislature in FY26 based on it's ranking as #3 on their priority list. Roughly \$13M is needed from the legislature for this project and the #1 and #2 projects to be funded. No other NWABSD projects are expected to be fully funded this legislative session. Attached is a proposed preliminary FY 2027 – FY 2032 Six-Year CIP list that includes a description of the proposed projects, and their anticipated costs at this time. The administration recommends approval of the preliminary FY27 Six-Year Capital Improvement Plan, as presented.

APPROVAL OF FY26 MEMORANDUM OF AGREEMENT; METHOD WORKS

APPROVAL OF FY26 MEMORANDUM OF AGREEMENT; COOP, SLP

APPROVAL OF FY25-26 CALENDAR

APPROVAL OF SUPERINTENDENTS OUT-OF-DISTRICT TRAVEL

APPROVAL OF FUNDING-AHFC RURAL PROFESSIONAL HOUSING GRANTS-NOATAK

APPROVAL OF PRELIMINARY FY-27 SIX YEAR CAPITAL IMPROVEMENT PLAN

Commitment of matching funds for the award of funding from Alaska Housing Finance Corporation for construction of two teacher housing duplexes in Noatak requires Board Approval. The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District applied for two grants in October and was awarded both, one at \$700,000 and one at \$595,750. Two approvals are needed to move this project forward. Before JMCC and the Board is the acceptance of the \$1,295,750 in AHFC funding. Before the Budget Committee and the Board is the allocation of the required match. A minimum 15% match is required, and in August the board was presented with a potential \$400,000 match for each duplex, or a total potential match of \$800,000. Based on the actual funds awarded, a minimum 15% match would be \$194,362.50. However, the cost of each unit is estimated to exceed that level of funding. Duplex #1 is estimated at \$857,197 and Duplex #2 at \$870,585. Based on the AHFC funding provided, an additional \$432,032 is needed to complete the work, based on the estimated costs. CIP Manager recommends a total match of \$440,000 recognizing this is much lower than the former Property Services Director's original estimate. Depending on actual costs, additional funding may be requested at a future date, although the goal is to perform the work with the \$1,295,750 from AHFC and \$440,000 District match. The administration recommends that the Board approve not to exceed \$440,000 in matching funds for the \$1,295,750 grant award from the Alaska Housing Finance Corporation for the construction of two two-bedroom duplexes in Noatak, as presented.

Ensure budget integrity and transparency. At issue is the approval of anticipated use of approved NANA funding for FY25 of \$1.5 million, to benefit the Alaska Technical Center in the amount of \$500,000, the Student Activities Program in the amount of 700,000, and the Language and Culture programs, in the amount of \$300,000. The administration recommends the Board approve the FY25 Nana Funding Breakdown as presented.

The School Board shall establish and maintain a balanced budget.

Approved Budget Revisions: Original Budget – Approved at the April 30, 2024, Regular School Board Meeting, Revenue: \$63,879,260 - Expenditures: \$66,535,595

Revisions #1: Approved at the August 27, 2024, meeting – Revenue: \$67,624,192 – Expenditures: \$67,510,831

Revision #2: (Presented for Review): **Revenues:** \$79,634,230 **Expenditures:** \$80,953,218 **Transfer in** (Other funds): \$1,500,00 **Transfer out** (Other funds): \$3,005,214 (no change)

Revenue Adjustments in Revision #2: Increase in Budgeted Revenue: FY25 e-rate funding commitment: \$12,247,725 **Decreases in Budgeted Revenue:** Actual Student counts from the fall OASIS report, approximately 60 less students (\$1,863,494) Quality Schools funding adjustments: (\$4,353) FY25 Impact Aid adjustment based on FY24 receipts: (\$34,392) **Total Revenue Decreased: (\$1,902,239)**

Transfers In: Transfer \$1,500,00 from CIP reserved Local Share to the General Fund for projected to actual FY25 Foundation funding. – Current balance in CIP reserved Local Share **\$4,080,144**

Expenditure Adjustments: - Reallocation of Funds: Adjusted to reflect actual expenditures and corrections with no fiscal impact. – **Increase in E-rate Service Costs:** Additional cost of **\$13,285,657**

The administration recommends the Board approve Revision #2 of the FY25 General Fund Operating Budget as presented.

Margaret Hansen: Thank you all for being here and working through these items. We truly appreciate it, advocating for our kids.

The next Regular Board meetings of the NWABSD Board of Education will be held on February 24 & 25, 2025 virtually.

Marie Greene moved to adjourn the meeting, seconded by Tillie Ticket.

Motion passed with unanimous consent. The meeting adjourned at 7:18 p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

APPROVAL OF MATCH – AHFC RURAL PROFESSIONAL HOUSING GRANTS – NOATAK

APPROVAL OF FY25 NANA FUNDING BREAKDOWN

APPROVAL OF FY25 GENERAL FUND BUDGET REVISION #2

BOARD COMMENTS

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-072

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5121
Grades-Evaluation of
Student Achievement;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement within the Students series.

This policy update reflects AASB's determination that automatically assigning failing grades to students for truancy is not in best practice.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement as presented;
2. Do not approve the second reading of the proposed revisions to BP 5121 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement as presented.

BP 5121 GRADES/EVALUATION OF STUDENT ACHIEVEMENT

The School Board believes that students and parents/guardians have the right to receive course grades that represent an accurate evaluation of the student's achievement. Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level, not in relation to the work of other students in one particular class.

Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives as demonstrated through classroom participation, homework and tests. The student's behavior and effort shall be reported in separate evaluations, not in his/her academic grade.

(cf. 5113 - Absences and Excuses)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 5124 - Communication with Parents/Guardians)

(cf. 5125.3 - Challenging Student Records)

(cf. 6154 - Homework/Make-up Work)

Note: The following optional paragraph requires performance or skill-based evaluations rather than letter grades for children in the early elementary grades and may be revised as desired to reflect district philosophy and needs.

In order to promote self-esteem and experiences of success, students in kindergarten through second grade shall receive narrative performance or skill-based evaluations rather than letter grades.

The Superintendent or designee shall establish and regularly evaluate a uniform grading system. Principals shall ensure that student grades conform to this system.

Unexcused Absences

Note: The following optional policy authorizes teachers to modify grades for students who have excessive unexcused absences and may be revised or deleted as desired. While the use of academic penalties for truancy is probably permissible, districts must bear in mind that academic penalties are a severe form of sanction with the potential for permanent harm. In adopting such a policy, several precautions should be followed. First, the school policy must be applied fairly and consistently among students; there should be no question about arbitrary or capricious enforcement. Second, the severity of the academic penalty should correspond to the gravity of the offense. Third, students should be warned ahead of time of all requirements and consequences pertaining to the use of academic penalties. Finally, students should be accorded due process before penalties are consummated, including an opportunity for the student to explain his or her conduct.

If a student misses class without an excuse and does not subsequently turn in homework, take a test, or fulfill another class requirement that they missed, the teacher may lower the student's grade for nonperformance. Teachers shall inform students about the class grading system at the beginning of the semester.

~~Revised: March 29, 2006~~

Adopted: April 28, 2004

Revised: March 29, 2006

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-073

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5125.3
Withholding Grades
Diplomas or Transcripts;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5125.3 Withholding Grades Diplomas or Transcripts.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5125.3 Withholding Grades Diplomas or Transcripts within the Students series.

This policy update reflects AASB's determination that BP 5125.3 Withholding Grades, Diplomas, or Transcripts be removed from this policy manual in its entirety.

As with BP 5121, AASB believes this policy, which permits the withholding of grades, transcripts, and diplomas if a student is indebted to a district for lost or damaged items, does not reflect best practice. AASB recommends removing and archiving this policy in its entirety for the following reasons:

- a. Withholding grades, diplomas, or transcripts can have significant long-term consequences for students and their post-secondary employment or education opportunities, and in turn, for their families and communities.
- b. Students earn their grades and diplomas by demonstrating mastery of the content. If a student has earned their grades or diploma, they should not be withheld as a punishment or deterrence.
- c. School districts have other means to seek reparations or recover losses from equipment or property damages, rather than withholding grades, diplomas, or transcripts.

The language suggesting that students who are unable to pay for assessed damages should provide voluntary work instead is inequitable. Voluntary work and community service can be an appropriate assignment for all students. Those students whose parents can afford to pay for damages should not be exempt from community service if the district deems this an appropriate response to property or equipment damage.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5125.3 Withholding Grades Diplomas or Transcripts as presented;
2. Do not approve the second reading of the proposed revisions to BP 5125.3 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5125.3 Withholding Grades Diplomas or Transcripts as presented.

~~BP 5125.3 WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS~~

~~**Note:** The following optional policy is intended as a means to obtain reparation for damages or losses to district property.~~

~~When school property has been willfully damaged or not returned upon demand, the Superintendent or designee shall inform the parent/guardian in writing of the responsible student's alleged misconduct and the reparation that is due.~~

~~This notice shall include a statement that the district may withhold grades, progress reports, diploma or transcripts from the student and parent/guardian until reparation is made, except that records will be released to another school district to which the student has transferred.~~

~~(cf. 5131.5 – Vandalism, Theft and Graffiti)~~

~~(cf. 6161.2 – Damaged or Lost Instructional Materials)~~

~~Upon notification that grades, progress reports, diploma, and/or transcript will be withheld, the student, parents or guardian may request an opportunity to meet with the appropriate school official to receive an explanation of the evidence of property damage and to provide their own evidence disputing the cause of the property damage and/or the amount of damage. This meeting must be requested within five (5) school days of the student/parents' receipt of the notice, or the right to a meeting is waived.~~

~~If the student and parent/guardian are unable to pay for the damages or return the property, the Superintendent or designee shall provide a program of voluntary work for the student. When this voluntary work is completed, the student's grades, progress reports, diploma or transcripts shall be released. Alternatively, at the Superintendent's discretion, the district may release grades, progress reports, diploma, or transcript if the student and parent/guardian are unable to pay reparations due to severe financial hardship.~~

~~**Note:** School districts may bring a civil action against one or both parents of a student who knowingly or intentionally destroys district property. Parents are liable for damages in an amount not to exceed \$15,000 and are also responsible for the court costs incurred by the district in bringing the action. If the parents have insurance that covers the damages claimed by a school district, and the policy limit is in excess of \$15,000, the district can recover up to \$25,000, or the policy limits, whichever amount is lower.~~

~~Nothing in this policy is intended to prevent inspection of a student's records by his or her parents or guardians, or by the student if 18 or older.~~

~~Legal Reference:~~

ALASKA STATUTES

~~09.65.255~~ ~~Liability for acts of minors~~

~~14.03.115~~ ~~Access to school records by parent, foster parent or guardian~~

~~14.30.710~~ ~~Required records upon transfer~~

UNITED STATES CODE

~~20 USC 1232g~~, ~~Family Educational Rights & Privacy Act~~

CODE OF FEDERAL REGULATIONS

~~34 C.F.R. 99.10~~, ~~Parent inspection of education records~~

Revised: August 31, 2010

Adopted: April 28, 2004

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-074

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5131.1 Bus
Conduct; Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5131.1 Bus Conduct.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5131.1 Bus Conduct within the Students series.

This minor update revises the language of the policy to clarify expectations for students riding the bus.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5131.1 Bus Conduct as presented;
2. Do not approve the second reading of the proposed revisions to BP 5131.1 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5131.1 Bus Conduct as presented.

BP 5131.1 BUS CONDUCT

~~Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.~~

Positive, civil, and respectful behavior contributes to the safety and well-being of school bus passengers, drivers, and others. While preparing to ride, riding, or leaving the bus, students are required to observe school behavioral rules, bus safety regulations, and standards of conduct that provide for their safety and welfare, and the safety and welfare of others. Serious and/or repeated disciplinary problems on the bus may result in a student having their riding privileges suspended.

The Superintendent or designee shall inform parents/guardians and students ~~regarding~~ of regulations related to bus conduct, bus driver authority, and the suspension of riding privileges.

(cf. 3540 et seq. - Transportation)

Adopted: April 28, 2004

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-075

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5131.5
Vandalism, Theft and
Graffiti; Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5131.5 Vandalism, Theft and Graffiti.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5131.5 Vandalism, Theft and Graffiti within the Students series.

This policy has been updated to reflect the removal of BP 5125.3.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5131.5 Vandalism, Theft and Graffiti as presented;
2. Do not approve the second reading of the proposed revisions to BP 5131.5 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5131.5 Vandalism, Theft and Graffiti as presented.

BP 5131.5 VANDALISM, THEFT AND GRAFFITI

The School Board considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned real or personal property, including the writing of graffiti.

(cf. 3515.4 - Recovery for Property Loss or Damage)

Any district student who commits an act of vandalism shall be subject to disciplinary action, reparation for damages, and may be reported to law enforcement. ~~If reparation of damages is not made, the district also may withhold the student's grades, diploma and/or transcripts.~~

~~*(cf. 5125.3 - Withholding Grades, Diploma or Transcripts)*~~

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

ALASKA STATUTES

[09.65.255](#) *Liability for acts of minors*

[14.33.130](#) *Enforcement of approved program [school disciplinary & safety program]; additional safety obligations*

~~*Revised: April 05, 2010*~~

Adopted: April 28, 2004

~~*Revised: April 05, 2010*~~

~~*Revised:*~~

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-076

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5131.6
Alcohol and Other Drugs;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5131.6 Alcohol and Other Drugs.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5131.6 Alcohol and Other Drugs within the Students series.

This revision updates BP 5131.6 to be in compliance with House Bill 202, which passed the legislature and became law this summer. The bill will become effective in December of 2024, but this policy revision may be made now. The bill and policy update requires that districts have opioid overdose drugs available at each main school building and at school-sponsored events. It also requires that a district have at least one person trained to administer the drugs at each main school site.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5131.6 Alcohol and Other Drugs as presented;
2. Do not approve the second reading of the proposed revisions to BP 5131.6 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5131.6 Alcohol and Other Drugs as presented.

BP 5131.6 ALCOHOL AND OTHER DRUGS

Note: Districts must have in place written standards to address the needs of students for whom mental health or substance abuse may be a contributing factor to noncompliance with the school disciplinary and safety program. [AS 14.33.120\(a\)\(6\)](#). In addition, districts receiving funds for prevention programs pursuant to the Drug-Free Schools and Community Act of 1986, as amended by the Every Student Succeeds of 2015 Act, are required to have a policy on drug abuse prevention instruction and procedures for eliminating the sale or use of alcohol and other drugs. ESSA also requires that those districts inform and involve parents in violence and drug prevention efforts. Districts must make reasonable efforts to inform parents of the content of safe and drug-free school programs and activities other than classroom instruction. If a parent objects in writing, the district must withdraw the student from the program or activity. [AS 14.30.360](#) encourages districts to provide K-12 health education, including alcohol and drug abuse education. The following sample policy may be revised as appropriate.

Note: Despite the passage of [AS 17.38](#), effective February of 2015, which authorizes the use of marijuana under certain conditions, all use, possession and distribution of marijuana by those under 21 is illegal. In addition, as a recipient of federal funds, the district is obligated to maintain a drug-free workplace consistent with federal law, which prohibits the manufacture, distribution, possession and sale of marijuana for all individuals, regardless of age. For purposes of the district's policy and legal obligation, marijuana is prohibited.

(cf. E 4020 – Drug and Alcohol – Free Workplace Notice to Employees)

Because the use of alcohol and other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences, the School Board intends to keep district schools free of alcohol and prohibited drugs.

Alcohol, marijuana, and other controlled substances are prohibited for use or possession by students. The School Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol and other drugs. The Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, and enforcement/discipline. The Superintendent or designee shall clearly communicate to students, staff and parents/guardians all School Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

Note: Drug use by students is not limited to illegal drugs and can also include abuse of prescription drugs and over-the-counter medications. There is also a growing problem of youth using what are commonly referred to as designer or synthetic drugs. Designer or synthetic drugs come in various forms and may be a chemical compound, a plant-based substance, or a combination. Common names for these drugs include bath salts, K2, spice, salvia, and synthetic marijuana. These drugs have serious and dangerous effects. Synthetic marijuana is an illegal substance in Alaska. [AS 11.71.040-050](#), [11.71.160](#). The following optional language prohibits the possession, use, or distribution of “prohibited drugs,” which includes all dangerous substances that pose a risk to district students.

Specifically, the Board prohibits the actual or attempted sale, distribution, use, or possession by a student of alcohol, prohibited drugs or inhalants, drug paraphernalia, substances that are designed to look or act like prohibited drugs or alcohol, or substances purported to be prohibited drugs or alcohol. Prohibited drugs are defined as:

1. Drugs that are illegal if possessed by those under 21, under any local, state, or federal law; or any drug that can be legally obtained but which has been obtained through illegal means.
2. Alternatives to illegal drugs such as designer or synthetic drugs, whether or not prohibited by law, which are purported to, designed to, or which do impair, restrict, or alter normal cognitive function when absorbed, ingested, injected, or inhaled.
3. Prescription drugs that are not legally obtained or prescribed, are not being used for the prescribed purpose, are being used in excess of the prescribed amount, are being used by other than the person to whom prescribed, or are being sold, traded or distributed.

Recognizing that keeping schools free of alcohol and other drugs is a concern common to the district and community, the School Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and drug abuse.

(cf. 1410 Interagency Cooperation for Student & Staff Safety)

Note: Districts are required to establish a citizen advisory committee in order to receive [Public Law 99-570](#) funds. Additionally, [AS 14.33.110](#) requires that the school disciplinary and safety program maintain community standards of school behavior that are developed by members of each school, including students, parents, teachers, school administrators, and other responsible persons.

To obtain the widest possible input and support for district policies and programs, the School Board shall appoint a districtwide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse. The committee should make its recommendations based on input from students, parents,

teachers, school administrators, and community members. The School Board also encourages the use of site-level advisory groups in this area.

(cf. 1220 - Citizen Advisory Committees)

Opioid Overdose Protection

In accordance with AS 14.30.145, the Superintendent shall ensure that:

- 1) A person trained to administer an emergency opioid overdose drug is on site when the main school building of each school in the school district is open to students or staff, including periods when the school building is open before and after school hours and during weekend activities; and during each school-sponsored event conducted on school grounds.
- 2) The main school building of each school in the school district has at least two doses of an emergency opioid overdose drug available on site; and
- 3) At least one dose of an emergency opioid overdose drug is available during a school-sponsored event conducted on school grounds.

Per AS 14.30.145, a school district, school, or individual is not liable for civil damages for an injury to another individual resulting from a failure to possess or maintain an emergency opioid overdose drug as required by the statute.

Instruction

The district shall provide preventative instruction which helps students avoid the use of alcohol, marijuana, or other drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or drugs. Instruction shall be designed to answer students' questions related to alcohol and drugs.

The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and drugs.

The curriculum will be K-12, comprehensive and sequential in nature and suited to meet the needs of students at their respective grade levels. All instruction and related materials shall stress the concept that alcohol and prohibited drugs can be dangerous and should never be used when such use is illegal.

The School Board encourages staff to display attitudes and behaviors which make them positive role models for students with regard to alcohol, marijuana and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

The School Board recognizes that children exposed to alcohol or other drugs prior to birth may have disabilities requiring special attention and modifications in the regular education program. The Superintendent or designee shall provide appropriate staff training in the needs of such students as required by law.

Note: [AS 14.20.680](#) requires training for teachers, administrators, counselors and specialists on the needs of students with alcohol or drug-related disabilities, including medical and psychological characteristics, family issues, and specific educational needs.

(cf. 6142.2 - AIDS Instruction)

(cf. 6143 - Courses of Study)

(cf. 6159 - Individualized Education Program)

Intervention

The School Board recognizes that there are students on our campuses who use alcohol and other drugs and can benefit from intervention. The School Board supports intervention programs that include the involvement of students, parents/guardians and community agencies/organizations.

School personnel should be trained to identify symptoms which may indicate use of alcohol and other drugs. The Superintendent or designee shall identify responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and other drug use.

Students and parents/guardians shall be informed about the signs of alcohol and other drug use and about appropriate agencies offering counseling.

Nonpunitive Self-Referral

The School Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who self-disclose past use of alcohol or other drugs in order to seek help to quit using shall not be punished or disciplined for such past use. State and local extra-curricular activities eligibility rules may apply further conditions related to the admission of drug or alcohol use.

Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and prohibited drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol,

marijuana or other drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

School authorities may search students and school properties, such as student lockers, for the possession of alcohol, marijuana and other drugs as long as such searches are conducted in accordance with law.

(cf. 5145.12 - Search and Seizure)

Legal Reference:

ALASKA STATUTES

[04.16.080](#) *Sales or consumption at school events*

[14.20.680](#) *Required alcohol and drug related disabilities training*

[14.30.145](#) *Opioid overdose drugs*

[14.30.360](#) *Curriculum (Health and Safety Education)*

[14.33.110-140](#) *Required school disciplinary and safety program*

[17.38.010-900](#) *The regulation of marijuana*

[47.37.045](#) *Community action against substance abuse grant fund*

UNITED STATES CODE

Elementary and Secondary Education Act of 1965, [20 U.S.C. §§ 7116, 7163](#), as amended by the Every Student Succeeds of 2015 Act [P.L. 114-95 P.L. 107-110](#),

Adopted: April 28, 2004

Revised: November 17, 2015

Revised: August 30, 2023

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-077

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5141.3
Health Examinations;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5141.3 Health Examinations.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5141.3 Health Examinations within the Students series.

This minor update revises language regarding health examinations for students and clarifies that districts may require health examinations for student participation in extracurricular activities.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5141.3 Health Examinations as presented;
2. Do not approve the second reading of the proposed revisions to BP 5131.3 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5141.3 Health Examinations as presented.

BP 5141.3 HEALTH EXAMINATIONS

Note: Effective June 30, 2016, districts are no longer required by state law to provide for or require each child to have a physical examination and a vision and hearing screening examination upon entry into school and at regular intervals as determined by the school board. While districts are no longer required to provide for and require physical examinations of every child attending school, the Department of Health ~~and Social Services~~ may require the district to conduct physical examinations it considers necessary and may reimburse the district for examinations. The following optional policy may be revised or deleted as needed.

~~**Note:** If a school district will be using federal money to perform exams or screenings on students, the district must annually notify parents of the exam or screening, except for hearing, vision, or scoliosis screenings. The following language implements federal law.~~

The School Board recognizes the importance of and encourages periodic comprehensive physical health examinations, especially upon entry into school at the beginning of the school year. In order to identify barriers to learning, and determine whether treatment or special adaptations of the school program may be necessary, the School Board shall may require vision and hearing screening examinations upon entry into school or as soon as practical, and at regular intervals, as necessary. All personnel employed to examine students shall exercise proper care of each student being examined and shall ensure that the examination results are kept confidential.

~~**Note:** If a school district will be using federal money to perform exams or screenings on students, the district must annually notify parents of the exam or screening, except for hearing, vision, or scoliosis screenings. The following language implements federal law.~~

The district will annually notify parents of physical exams or screenings of students, except for routine vision, hearing, or scoliosis screenings.

Students who wish to participate in certain extracurricular activities may be required to submit to a physical examination to verify their ability to participate in the activity.

(cf. 6145.2 – Interscholastic Competition)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5141.22 - Infectious Diseases)

Legal Reference:

ALASKA STATUTES

[14.30.065](#) *Supervision*

[14.30.070](#) *Physical examination required*

[14.30.127](#) *Vision and hearing screening examinations*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.055](#) *Immunizations required*

UNITED STATES CODE

[42 U.S.C. §§ 12101](#) *et seq. (2014)*

[20 U.S.C. §§ 1232G](#) (2013)

[20 U.S.C. §§ 1232h](#) (2002)

[29 U.S.C. § 794\(a\)](#) (2002)

CODE OF FEDERAL REGULATIONS

[34 C.F.R pt.99](#) (2011)

Revised: August 30, 2016

Adopted: April 28, 2004

Revised: August 30, 2016

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-078

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5141.31
Immunizations; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5141.31 Immunizations.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5141.31 Immunizations within the Students series.

This update clarifies that under state law, personal or philosophical opposition to vaccinations is not sufficient to receive an exemption from the state's mandatory vaccination requirements for students. The only exemptions permitted are for medical or religious reasons. The update also provides that students who are considered homeless under the McKinney-Vento Homeless Assistance Act may be provisionally admitted to school even without a vaccination record.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5141.31 Immunizations as presented;
2. Do not approve the second reading of the proposed revisions to BP 5131.31 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5141.31 Immunizations as presented.

BP 5141.31 IMMUNIZATIONS

Note: *Effective July 1, 2009, school children must be immunized against varicella. ~~one additional immunization will be required for school children: varicella.~~*

Prior to first entry into school, a child must be fully immunized as required by law against diphtheria, pertussis, tetanus, polio, measles, rubella, mumps, hepatitis A, ~~and hepatitis B, and varicella.~~ Children over the age of 12 shall not be required to be immunized against rubella (4 AAC 06.055); ~~and beginning July 1, 2009 a child must be fully immunized as required by law against varicella (4 AAC 06.055).~~

Any student who does not show evidence of required immunization or who does not present a letter or affidavit from the parent/guardian or physician, physician's assistant, or advanced nurse practitioner stating reasons for exemption based on medical reasons or ~~personal religious~~ beliefs, as set forth in 4 AAC 06.055(b), shall be excluded from school until such time as the immunization is obtained or affidavit of exemption has been filed with the school. Exemptions must be renewed annually. Personal or philosophical objections to immunizations are not permitted per 4 AAC 06.055.

The Superintendent or designee shall exclude those students who fail to meet immunization requirements as required by law.

Provisional Admission

Where regular weekly medical services are not available, the Superintendent or designee may grant provisional admission to students in exceptional circumstances for up to 90 days.

Homeless students, under the definition of the McKinney-Vento Homeless Assistance Act, who do not have a record of required immunizations may be provisionally enrolled for up to 30 days if a parent or legal guardian attests in writing that they have received the required immunizations.

(cf. 5112.2 - Exclusion)

(cf. 5112.6 Education for Homeless Children and Children in Foster Care)

Note: *Pursuant to 4 AAC 06.055 immunizations must be provided by state or federal health services if otherwise unavailable in the district or if unaffordable.*

Provisional admissions shall be reported to the Department of Health ~~and Social Services~~. The Superintendent or designee shall inform parents/guardians of available immunization services and state or federal assistance.

Legal Reference:

ALASKA STATUTES

[14.30.065](#) Supervision

[14.30.125](#) Immunization

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.055](#) Immunizations required

~~Revised: January 27, 2009~~

Adopted: April 28, 2004

Revised: January 27, 2009

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-079

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 5141.51 At-
Risk Youths; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 5141.51 At-Risk Youths.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 5141.51 At-Risk Youths within the Students series.

This minor update updates the model policy on At-Risk Youths to utilize best practice language and clarify districts should be an active participant in identifying students in need of aid.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 5141.51 At-Risk Youths as presented;
2. Do not approve the second reading of the proposed revisions to BP 5141.51 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 5141.51 At-Risk Youths as presented.

BP 5141.51 AT-RISK YOUTHS

The School Board recognizes that personal, social, economic, and health circumstances of children and families may contribute to students' risk of school failure. believes that, in order to benefit from a learning environment, students must be as free as possible from the dilemma imposed by personal and societal problems. Danger signs for the various at-risk categories must be taken seriously. District personnel must be concerned for the personal development of students, as well as their academic development. District assessments and evaluations shall be used to identify students performing well below grade-level or at risk of failing to meet district standards.

The Superintendent or designee shall investigate and recommend programs that which will address the needs of at-risk youths. At-risk youths include, but are not limited to, those students who abuse drugs or alcohol, are suicidal engage in self-harm or express suicidal ideations, exhibit have serious attendance problems, drop out of school, are abused or neglected, disadvantaged children are experiencing homelessness, or are pregnant or parenting minors.

Program planning should examine, but is not limited, to the following:

1. Classroom learning experiences and the integration of primary prevention programs into the classroom.
2. Staff professional development requirements.
3. District liability.
4. Community resources.
5. Crisis response/intervention teams.
6. Peer counseling.
7. Parent/guardian education.
8. Student Study Teams.
9. Kindergarten through 12 counseling and guidance curriculum.
10. Attendance and policy procedures.
11. Student discipline.
12. Alternative programs.

(cf. 5131.6 - Drugs, Alcohol and Tobacco)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.52 - Suicide Prevention)

(c.f. 5141.41 - Sexual Abuse, Sexual Assault and Dating Violence Awareness and Prevention)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5147 - Dropout Prevention Program)

(cf. 5148 - Child Care)

~~Revised: June 2017~~

Adopted: April 28, 2004

Revised: June 2017

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-080

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions BP 8120
Elections; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions BP 8120 Elections.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions BP 8120 Elections within the Advisory School Council series.

This update includes 2014 AASB revision recommendations on qualifications and procedures.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions BP 8120 Elections as presented;
2. Do not approve the second reading of the proposed revisions to BP 8120 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions BP 8120 Elections as presented.

BP 8120 ELECTIONS

Note: Pursuant to AS 14.08.115 and AS 14.12.035, the school board prescribes the manner of selecting advisory boards. Effective 2014, regional educational attendance areas ("REAA") may request that advisory school board elections be conducted by the Division of Elections ("Division"). If a request is made, the election will be held on the first Tuesday in October. AS 14.08.071(e). In such a case, the role of the Division is limited and REAAs retain most of the obligations for conducting the election. In addition, the Division will only conduct advisory school board elections in those communities where the Division is already scheduled to conduct an in-person election for the regional school board. The following policy provides optional language for REAAs desiring to have the Division conduct advisory school board elections. That language incorporates the requirements of 6 AAC 27.180, Advisory school board elections.

All qualified and interested individuals are encouraged to serve the district and its students by seeking election to the advisory school council. The district shall be responsible for conducting advisory school council elections for the respective attendance areas.

~~Second class cities within the district shall be responsible for conducting all phases of Advisory School Council elections for their respective attendance areas. The city council of each second class city shall certify and forward the election results to the School Board. The 40% election requirement of AS 29.28.040 does not apply to the Advisory School Council Elections.~~

The Superintendent or designee shall make the necessary procedures, forms and staff assignments for the conduct of elections ~~for those portions of the district not organized into second class cities.~~

Qualifications for Candidates and Voters

An individual is eligible to seek election to the advisory school council if the person meets the voter qualifications set forth below, and has never been convicted of a crime requiring registration on any sexual offender list, or a crime against children.

An individual ~~must qualify with respect to~~ the following ~~elements before he/she may~~ qualifications is eligible to vote in an Advisory School Council election:

- ~~The voter or candidate must be~~ a United States citizen;-
- ~~The voter or candidate must be at least~~ 18 years of age ~~on the date of the election or older~~;-
- ~~2.3.~~ is a registered voter in the State of Alaska;
- ~~The voter or candidate must be~~ has been a resident of the ~~municipality or~~ school attendance area for at least 30 days before the date of the election; and

3-5. _____ is not disqualified from voting due to: a) conviction of a felony involving moral turpitude, assuming voting rights have not been restored; or b) a court finding of incompetency, unless the disability no longer exists.-

Note: The following language should be utilized if the School Board has determined that student members are permitted to serve on advisory school councils.

A district student is eligible for appointment as a Student Advisory School Council Member without meeting the above qualifications.

An individual must qualify with respect to the following elements before he/she may be a candidate for an Advisory School Council seat:

1. The candidate must be qualified to vote in the Advisory School Council Election.
2. The candidate must not have been convicted of any sex-related crime.

Note: The following options may be selected based on district philosophy and needs.

School board members may hold concurrent membership on both the School Board and local Advisory School Council.

Note: The following optional language may be used by regional educational attendance areas that desire to have advisory school board elections conducted by the Division of Elections. The written request must be made by the Superintendent to the Division of Elections at least 150 days before the election date. The request needs to include a list of communities where the advisory school board elections are to be conducted and the name and contact number for each site administrator or designee. The list can only include those communities where the Division is already scheduled to conduct a simultaneous in-person Regional School Board election. In addition, the request must include the district's agreement to do the following: 1) be responsible for all advertising and public notices for the election; 2) printing the advisory school board ballots on colored paper and delivering them to the polling sites; 3) retrieving the voted ballots from the Division representative when the polls close; 4) tallying the ballots and notifying the public of election results; and 5) certifying the election and notifying the candidates of certification. Finally, the Superintendent can request a separate list of voters registered in the precinct for use during the advisory school board election. AS 14.08.071; 6 AAC 27.180.

Election Procedures

The Superintendent may make a timely request that the Division of Elections conduct the advisory school council elections at the same time as the Regional School Board election, occurring annually on the first Tuesday in October. The advisory school council and regional school board elections shall be conducted separately. The Superintendent shall oversee the district's obligations for the advisory school council elections, including

advertising, printing and delivering of ballots, tallying of ballots, and certification of the advisory school council elections.

Legal Reference:

ALASKA STATUTES

[14.08.071 Elections, advisory votes](#)

[14.08.115 Advisory school boards in REAA](#)

[14.12.035 Advisory school boards in borough school districts](#)

ALASKA ADMINISTRATIVE CODE

[6 AAC 27.180 Advisory school board elections](#)

~~*Revised: October 29, 2002*~~

Adopted: March 28, 1995

Revised: October 29, 2002

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-081

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9020
Board Standards; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9020 Board Standards and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9020 Board Standards within the Board Bylaw series.

This model policy was adopted by AASB in 1992 and is new to the NWABSD. The NWABSD Board Policy Committee recommended reviewing it. This update further includes culturally responsive language.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9020 Board Standards as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9020 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9020 Board Standards as presented and open for public comments.

BB 9020 BOARD STANDARDS

The School Board believes that it should hold itself to high standards of the Iñupiat Iitqusiatic, performance, accountability and conduct in order to meet the public trust that has bestowed by the public election of each member.

Therefore, the School Board has adopted the Board Standards established by the Association of Alaska School Boards, which provide a framework for effective school governance and keep the School Board's focus on cultural responsiveness and student achievement.

Regular efforts will be made to orient new board members to the board standards, provide on-going board development opportunities to assist all board members in meeting those standards, and assess board performance to measure the School Board's effectiveness in meeting them.

(cf. 9000 - Role of School Board and Members)

(cf. 9230 - Orientation)

(cf. 9240 - School Board Development)

(cf. 9400 - School Board Self-Evaluation)

Added 9/99

9/92Adopted:

Northwest Arctic Borough School District

AASB Policy Reference Manual

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-082

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9223
Board Vacancies; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9223 Board Vacancies and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9223 Board Vacancies within the Board Bylaw series.

This update includes updates from AASB from 2007. The bylaw was reviewed at the recommendation of the board.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9223 Board Vacancies as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9223 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9223 Board Vacancies as presented and open for public comments.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-083

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9270
Conflict of Interest; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9270 Conflict of Interest and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9270 Conflict of Interest within the Board Bylaw series.

This update includes the word "immediate" before family and defines immediate family.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9270 Conflict of Interest as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9270 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9270 Conflict of Interest as presented and open for public comments.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-084

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9320
Meetings; First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9320 Meetings and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series.

This update includes additional language to clarify that poll voting by a school board is not permitted and all official board action must be taken in an open meeting.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9320 Meetings as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9320 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9320 Meetings as presented and open for public comments.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-085

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9322
Agenda/Meetings
Materials; First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9322 Agenda/Meetings Materials and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9322 Agenda/Meetings Materials within the Board Bylaw series.

This update clarifies that a board president and superintendent may reject community requests to place an item on the board agenda.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9322 Agenda/Meetings Materials as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9322 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9322 Agenda/Meetings Materials as presented and open for public comments.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-086

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 1250
Volunteer Assistance; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relation series.

This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 1250 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments.

BP 1250 VOLUNTEER ASSISTANCE

~~The Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students. The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen our schools' relationships with homes, businesses, public agencies and private institutions. By their presence, volunteers also can make school environments safer and more closely supervised. The School Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.~~

The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations to protect the safety of both students and volunteers. ~~Including background check for crimes involving moral turpitude.~~

Note: The following optional paragraph is offered for districts that wish to provide students the greatest possible protection, and should be revised or deleted based on the district's needs and ability to implement this policy.

All persons who wish to volunteer service with or around students must undergo a background check.

Like employees and students, volunteers shall act in accordance with district policies and regulations.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1260 - Visits to the school)

(cf. 5141.42 – Professional Boundaries of Staff with Students)

(cf. 4112.5 / 4212.5 / 4312.5 – All Personnel Security Check)

(cf. AR 4112.5 Security Check)

Legal Reference:

ALASKA STATUTES

[20AAC 10035](#) - Regulation defining crimes of moral turpitude

Adopted: June 09, 2004

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-087

FR: Office of the Superintendent

SUBJECT: Memorandum of
Agreement; E-Rate
Central Consulting
Services

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Expenditures over \$50,000 require the approval of the Board.

ISSUE:

Approve E-Rate Central Consulting Services MOA for \$89,000 to be funded by Technology FY26 General funds.

BACKGROUND AND/OR PERTINENT INFORMATION:

E-Rate Central provides consulting services to ensure the Universal Service Administrative Company (USAC) programs are followed and all proper documentation is filed in a timely manner when procuring qualified services. The District is applying for funding under E-Rate services for the 2025-2026 school internet.

The E-rate program provides funding for 90% of our school internet charges.

E-Rate Central supports timely and accurate filing of required E-Rate paperwork, program integrity assurance, and audit support. E-Rate Central has successfully supported the District in this capacity since 2012 with no increase to our annual costs until this year. The amount of E-Rate funding the District has sought from the Federal Government has increased from roughly \$4M to over \$19M in the past 13 years. Consequently, due to the requested high dollar amounts, the district has been subject to more audits, Payment Quality Assurances (PQAs), and heightened scrutiny, which require more senior resources from E-Rate Central.

The E-Rate Central 2025-2026 MOA is \$89,000 for E-Rate consulting on school internet.

ALTERNATIVES:

1. Approve the MOA with E-Rate Central Consulting Services for \$89,000 as presented.
2. Do not approve the presented MOA with E-Rate Central Consulting Services for \$89,000.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends Board approval of the E-Rate Central Consulting Services MOA for \$89,000 as presented.

Instructions for Completing MOA Form

1. You should have all of the information needed before completing and submitting the MOA. Please review the two-page MOA and if you have questions, contact Brad Eisel at 907-442-1822 or beisel@nwarctic.org.
2. If you are not the budget authority (BA) for this MOA, please get the BA's approval as shown by their signature on page 1, prior to submitting for approvals.
3. In the "Contractor Agrees To" section, please be as detailed as possible in describing the services to be provided by the Contractor, such as number of training days, type of service, etc.
4. In the "District Agrees To" section, list in detail what the District is to provide the Contractor for their services, such as reimbursement of air travel, lodging, ground transportation, per diem, miscellaneous costs (i.e. copies and faxes), and cost of services, such as daily rate, flat fee, etc. Do not enter Payment terms in this section.
5. In the "Payment Terms" section, detail the instructions for the payment(s) to the Contractor (i.e. to be paid in 4 installments as work is performed and invoice is provided, or one payment at the completion of services when invoice is presented).
6. The MOA Control # is filled in on page 1 and on page 2 Section B, after MOA has all required approvals.
7. Remember to give yourself plenty of time to complete the MOA form and get the necessary approvals and signatures prior to having the services performed by the Contractor.
8. This contract may be terminated by either party with a 30-day written notice.

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

P. O. Box 51 Kotzebue, AK 99752

MEMORANDUM OF AGREEMENT (MOA)

MOA's for more than \$50,000 must be approved by the School Board prior to start of Contract
In a fiscal year MOA's to the same Contractor totaling more than \$50,000 must be approved by the School Board prior to start of Contract
Remember to follow federal procurement regulations when using federal funds to support the MOA

TAB BETWEEN FIELDS

Contractor: E-Rate Central MOA Control #: _____
Name of Company Contact Brad Eisel for #

Address: 400 Post Avenue, Suite 410 Westbury NY 11590-2291
Street or POB City State Zip + four

516 801-7803 516-801- ilegg@e-ratecentral.com
7873
Area Code Phone # Fax # E-mail Address

Federal ID #: 11-2907608 O Soc. Sec. #: _____ Alaska Business License #: _____
Enter without Dashes Enter without Dashes

07/01/2025 06/30/2026 W-9 Attached W-9 Submitted Previously
Start Date (mmddyy) End Date (mmddyy) Verify with Brad Eisel

Contractor Agrees To: Support timely and accurate filing of required E-Rate paperwork, program integrity assurance, document management, vendor management, invoice and billing support, and 2025-2026 school internet E-Rate program.

If additional space is needed, indicate here **See attachment**

District Contact Person: Amy Eakin Phone #: 907-442-1830 Ext _____
Email Address: aeakin@nwarctic.org Fax #: _____

District Agrees To: _____

If additional space is needed, indicate here **See attachment**

Payment Terms: _____

If additional space is needed, indicate here **See attachment**

Enter Account Code as:	<u>Amount</u>
Account #: _____	<u>\$ 89,000</u>
Account #: _____	<u>\$</u>
Total:	<u>\$ 89,000</u>

MOA Not to Exceed: \$89,000 Budget Authority Approval: _____

Additional Conditions/Provisions

A - GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than \$50,000 require prior School Board approval before Contractor provides any service. (BP 3312)
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to Brad Eisel. It is important to verify funds are available before submitting.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and NWABSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have approved and signed the MOA.
4. The District Contact Person will be responsible for obtaining the Contractor's signature and submitting the original MOA to Brad Eisel along with a W-9 for tax purposes.
5. The District Contact Person must approve for payment all Contractor invoices and verify receipts and backup documentation prior to submission for payment to the Accounting Department.
6. The Contractor must pay all expenses, and submit receipts for reimbursement, (airline receipt, hotel receipt, other travel related expenses). Mileage tickets are not eligible for reimbursement.
7. MOA's cannot be used for employee contracts or work agreements.
8. Any NWABSD employee who authorizes services prior to the required approvals may be subject to disciplinary action up to and including termination. (BP 4118, 4218)

B - CONTRACTOR RESPONSIBILITIES

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit a detailed invoice with the dates the services were provided and the appropriate documentation (copies of itineraries, airline tickets, hotel bills, ground transportation, etc.) to the District Contact Person for approval of payment. This **MOA Control #:** must be on the invoice.
3. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NWABSD or submitted with this MOA.
5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NWABSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
7. This contract may be terminated by either party with a 30-day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.
Any changes in the terms of this MOA must be on an ADDENDUM FORM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

Natalie Dickey

Director of Administrative Services – Fiscal

Approval

Director's Signature

Date (mm/dd/yy)

Terri Walker

Interim Superintendent –Authorized Signer

NWABSD

Superintendent's Signature

Date (mm/dd/yy)

Julia Legg

Contractor

Contractor's Signature

Date (mm/dd/yy)

Tel/Logic Inc.
 E-RATE CENTRAL
 400 Post Avenue, Suite 410
 Westbury, NY 11590-2291

Tel: (516) 801-7863 Fax: (516) 801-7870
 Web: <http://www.e-ratecentral.com>

Quote

Date	Quote. No.
2/10/2025	NWAB 2025

Bill To:
Northwest Arctic Borough School District Ms. Amy Eakin Director of Technology P.O. Box 51 Kotzebue, AK 99752

Federal Tax ID; 11-2907608
Project Description: Quote for E-Rate support and form preparation

P.O. No.	Project

Description	Ordered	Rate	Amount
E-Rate consulting – Category 1 and 2 for schools 2025/2026		89,000.00	89,000.00
		Total	\$89,000.00

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 25, 2025

NUMBER: 25-088

FR: Office of the Superintendent

SUBJECT: Purchase Award; E-Rate

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board approval is required for purchases exceeding \$50,000.

ISSUE:

At issue is the E-Rate purchase award to Intellitech to provide network infrastructure equipment for the amount not to exceed \$119,340.00, with the District's obligation not to exceed \$18,316.87 contingent on E-Rate funding.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Federal Communications Commission (FCC) adopted the E-Rate Modernization order in July 2014 to assist school districts in providing internet. A five-year funding cycle for Category 2 for hardware that supports the internet began in 2021 and runs through 2025. From October through December 2023, the NWABSD went through the Request for Proposal (RFP) process for Category 2 items to supplement the regional Meraki infrastructure. The improved infrastructure allows more devices to connect to the internet simultaneously and have a higher-quality network connection.

As a result of the RFP process that included a bidding matrix that weighed the cost, compatibility, technical ability, past performance, and manufacturer experience, Intellitech was awarded the bid by the NWABSD. From this process, the District submits the request for funding to USAC so the Federal Government can commit to paying 85% of the needed hardware cost to continue upgrading our Districtwide Infrastructure. USAC provides funding to improve the infrastructure of all schools in our region through Category 2 proportionate to the student count at each school. Category 2 funding is the partner to USAC's E-Rate funding that supports the internet for our District.

The District anticipates an E-Rate discount of \$100,726.13 for this equipment such that the total district cost will not exceed \$18,316.87. Funds will come from the available Technology Capital Improvement Project fund balance. The District anticipates receiving the Funding Commitment Decision Letter (FCDL) from USAC later this spring. The purchase of this equipment is contingent on Board approval and the USAC funding award and would expend all remaining Category 2 funding allocated to the District for the 2021-2025 window.

ALTERNATIVES:

1. Approve the purchase of network infrastructure equipment for the amount not to exceed \$119,340.00, with the District's obligation not to exceed \$18,316.87 contingent on E-Rate funding;
2. Do not approve the network infrastructure equipment for the amount not to exceed \$119,340.00, with the District's obligation not to exceed \$18,316.87 contingent on E-Rate funding;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the purchase of network infrastructure equipment for the amount not to exceed \$119,340.00, with the District's obligation not to exceed \$18,316.87 contingent on E-Rate funding as presented.

QUOTE

1652 Yeager Avenue
 La Verne, CA 91750
 (909) 394-5188
 fax (909) 394-5190



DATE	QUOTATION NO.
02/10/25	AE010925A-SP

CONTACT	BILLING	ACCOUNT REP
AMY EAKIN AEAKIN@nwarctic.org 907-442-1830	Northwest Arctic School District / USAC 744 Third Ave / PO BOX 51 Kotzebue, AK 99752 Attn: Account Payable	Samantha Pilcher 909-480-4459 samantha@intelli-tech.com

RFQ #	SHIP	PURCHASE ORDER NO	TERMS
ERATE	Northwest Arctic School District 744 Third Ave / PO BOX 51 Kotzebue, AK 99752 Attn: AMY EAKIN / PAUL WOOD		NET 30
		DEPARTMENT	FOB
			DROP SHIP

#	Qty	Part No.		ETA	Price	Extended
1	102	MR46-HW	Meraki MR46 Wi-Fi 6 Indoor AP	7-10 DAYS	\$ 820.00	\$ 83,640.00
2	102	LIC-ENT-5YR	Meraki MR Enterprise License, 5YR	7-10 DAYS	\$ 350.00	\$ 35,700.00

SPIN NUMBER 143017403 RESPONSE TO RFP 2025-12 2025 NWABSD C2 Equipment ERATE
 FORM 470 250006971 BEN #145645

Sub-total	\$ 119,340.00
Sales Tax	N/A
Estimated Freight	N/C
E-Waste Fee	N/A
Grand Total	\$ 119,340.00



KIANA SCHOOL

PO BOX 190 • Kiana, Alaska 99749 • (907) 475-2115

Kiana Advisory School Council Meeting Agenda February 5, 2025 – Library 12:00 noon

1. Call to Order
2. Roll Call
3. Moment of Silence/Pledge of Allegiance
4. Introduction of Guests
5. Approval of Agenda
6. Approval of minutes from 1/8/25
7. Public Comments
8. Correspondence
9. Report from Councils
10. Principals Report
 - a. Sports (Girls, Boys, and MS Basketball)
 - b. Volleyball uniforms
 - c. January Family night (Bingo)
 - d. Attendance
 - e. Nominations
 - f. Facility use permits
 - i. Change of date for Community Sewing Night (Maniilaq)
 - g. Calendar
 - i. Every Thursday night, sewing in the sewing room
 - ii. 2/7-2/8 WLK boys and girls @ IAN
11. Items for Advisory School Council Consideration
 - a. Old Business
 - i. Ratify facility use Maniilaq Employees
 - ii. Ratify use for Elysa Smith (toddler playgroup)
 - iii. Ratify facility use for Maniilaq EMS (first aid, CPR)
 - b. New Business
12. Public Comments
13. ASC members comments
14. Schedule next meeting (March 5, 2025)
15. Adjournment

Dial in by phone

[+1 907-308-3192](tel:+1907-308-3192), [807542037#](tel:+1907-542-2037) United States, Anchorage

[Find a local number](#)

Phone conference ID: 807 542 037#

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Kiana Advisory School Council
Meeting Minutes
2/5/2025

1

1. Call to order:
Meeting called to order at 12:08pm by Victoria Morris, filling in for Delores Barr.
2. Roll Call:
Present: Eileen Schaeffer, Teresa Stalker, Victoria Morris, Jeannette Barr (called in).
Absent: Delores Barr, excused.
3. Moment of Silence/Pledge of Allegiance:
Moment of silence observed, pledge of allegiance said in English.
4. Introduction of Guests:
Welcome Annie Reed, Pina Atoruk-Johnson, Lorena Walker, and Ryan Morris.
5. Approval of Agenda: The principal mentions he does not have everything put on the calendar.
MOTION: Teresa Stalker made a motion to approve the agenda, seconded by Eileen Schaeffer.
6. Approval of minutes from 1/8/2025:
MOTION: Eileen Schaeffer made a motion to approve the minutes from 1/8/2025, seconded by Teresa Stalker.
7. Public Comments:
Guests brought up concerns about a certain teacher's work ethic and mannerisms working for the school, student to student and teacher to student bullying, and If any complaints: take the complaint first to the person you have the complaint with, if not resolved take it to the principal, is the complaint still hasn't gotten resolved you can write to the superintendent.
8. Correspondence:
No correspondence.
9. Report from Councils:
No report from councils.
10. Principal's Report:
 - a. Sports (basketball): Many of our high school games have been cancelled due to weather which meant no middle school games either. Noorvik tournament second weekend of February, middle school regionals on the 3rd week.
 - b. Volleyball uniforms: New volleyball uniforms soon.
 - c. January Family Night: Bingo night, poorly attended, it was cold, and many community members were sick.
 - d. Attendance: No attendance reports from the district but due to multiple sicknesses going around our attendance numbers dropped.
 - e. Nominations: Three different nominations; parent, teacher/staff, council member. Nominate at least one by February 10th.
 - f. Facility Use Permits:

Kiana Advisory School Council
Meeting Minutes
2/5/2025

2

- i. Date change for Community Sewing night 2/8 to 2/15.
- g. Calendar:
 - i. Every Thursday night, sewing in the sewing room with Lynn.
 - ii. 2/7-8 WLK boys and girls @ IAN

11. Items for Advisory School Council Consideration:

- a. Old Business
 - i. Maniilaq's facility use permit for employees to utilize the weightroom every day except Wednesdays and Sundays from 7-8:30pm.
 - ii. Elysa Smith's facility use permit to open the gym for 1-4 year olds on Saturdays from 12-2pm.
 - iii. Maniilaq's facility use permit for their EMS department to conduct CPR/AED training in Room 110 on 1/11/2025 from 11:30am-4pm.

BLANKET MOTION: Teresa Stalker made a blanket motion to ratify 1, 2, and 3 facility use permits, seconded by Eileen Schaeffer.

12. Public Comments:

No public comments.

13. ASC Members' Comments:

No comments.

14. Schedule next meeting (March 5, 2025)

15. Adjournment:

Meeting adjourned at 1:33pm.



SHUNGNAK SCHOOL

PO BOX 79 • Shungnak, Alaska 99773 • (907) 437-2151

Date: February 13, 2025

Time: 10:00am

Principal: Mr. Williams

ASC Members: Genevieve Norris **P**, Nellie Griest **P**, Wynona Jones A, Justin Custer **P**, Lizzie Commack **A**

Quorum Established: **Yes** / No

1. Call to order: 10:16am
2. Roll call: Yes
3. Moment of silence: Yes
4. Pledge of Allegiance: Yes
5. Introduction of Staff and Guests
6. Approval of Agenda- Yes
7. Approval of past meeting minutes- Jan. 9, 2025
8. Public Comments: None
9. Correspondence: None
10. Reports from committees: IRA suggested perfect attendance, honor roll, gift certificates to motivate students to show up to school every day. ASC members decided to wait until our 25 February SIG meeting to hear from more parents on attendance strategies.
11. Principal reports
 - A. Student Activities & Funds Update: Senior advisor, Ms. Bridgette, senior trip to Ohio has been approved by district office. IRA BoD approved \$3000.00 to help fund the senior trip.
 - B. Student Attendance & Enrollment: PreK through MS is great, but we still have some attendance issues with HS. ASC committee suggested announcing attendance over the VHS system might help with improving attendance in Shungnak.
 - C. Upcoming Events: Community Basketball Tournament hosted in gym 13-15 February 2025
 - D. School will be having Saturdays' school on 22 Feb, 1 Mar for bad weather days we cancelled. School hours will be 9:00am-3:30pm. Breakfast and lunch will be served.
 - E. The national weather service will be doing a virtual classroom weather report for students on Wednesday, 26 February from 11:00am-12:00pm.
 - F. Mr. Zanoff, Speech, Language, Pathologist (SLP) friend, entrepreneur did an excellent job teaching MS/HS how to startup a business.
 - G. NANA Marketing Manager: NANA will have monthly meetings monthly until 22 March

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



H. Upper Kobuk Naming Project staff did an excellent job on their visit to Shungnak discussing historical sites to our students 10-12 February.

12. Board Policy Review for Public Comment-Student Parent Handbook Review

13. Items for Advisory School Council Consideration

A. Old Business: Inupiaq day on 24 January turned out to be a great success with elders' teacher students a variety of cultural activities, i.e. cutting caribou, small kids making doe for donuts.

B. New Business: ASC committee is working on Inupiaq day activities.

C. ASC committee feels that open gym should not be held on Wednesdays because of church service in community.

D. February Tournament: Community will host a basketball tournament at school on 13-15 February.

E. New seats for ASC 2024/2025:

Chair: Genevieve Norris (A)

Secretary: Justin Custer (D)

Members: Nellie Griest (B), Lizzie Commack (E), Wynona Jones (C)

14. Items for next meeting's agenda: Justin Custer, IRA member, is working on putting together different community activities for students starting in February for Shungnak Inupiaq day activities.

15. Ms. Genevieve, ASC chairman, stated that church annual business meeting will be March 5-9, 2025, at church. Business meeting will convene at 10:00am at church on 5 March. Mr. Anotoli from Wasilla will be visiting the community. Services will be held at church on Wednesday-Sunday at 2:00pm & 6:00pm.

16. Public Comments: N/A

17. ASC member comments: Ms. Genevieve stated community members need to help each other and start passing down traditions to the younger people in the community.

18. Time and Place of next meeting: Shungnak School, Thursday, Feb. 13, 2025, at 10:00pm

19. Adjournment: 11:27pm



KOBUK SCHOOL

PO BOX 40 • Kobuk, Alaska 99751 • (907) 948-2231

February 17, 2025

Kobuk Advisory School Council Agenda Feb 6th, 2025, 5:00 pm

I. Call to order—

II. Pledge of allegiance

III. Roll Call

_____ Seat A, Gina Linus
_____ Seat B, Teresa Barr
_____ Seat C, Della Gooden. End term Fall 2025
_____ Seat D, Minnie Wood End Term 2027
_____ Seat E, Herbert Wood End Term 2027
Others present:

IV. Approval of agenda. (make a motion)

V. Review of candidates for election

Election was held November 5th. New members elected Gina Linus (Seat A) and Teresa Barr (Seat B)

VI. Principals Report

- a. Student enrollment: 38
- b. NO SCHOOL Monday the 10th for Teachers in-service.
- c. Student Attendance 90%. Highest in the district.
- d. Past Events— Jan 23 Literacy Night, Feb 4th, Family Game night, Feb 5th Bingo and Literacy Night.
- e. Future Events: Feb 12th Valentines Skate Night (4:00 to 6:00), Red Dog Mine update— Employment opportunities, and visit to mine March 3rd -6th. (Kyle and Mackenzie are going)
- f. End of Quarter is March 7th
- g. Three students traveled for regional volleyball tournament in Nov. (Kyle, Farrah, Kyleigh)
- h. Two students traveled to Readistar in Dec. for 2 weeks. (Kevin Moyer, and Kyleigh Rexford)

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



VII. Old Business

- A. Janitor hired --Jonas Custer Custer
- B. Hired SPED aide-- Louie Garfield
- C. Review of cell phone policy---phones turned into teacher
- D. Grant for \$2000 for PE equipment from Teck
- E. Open Adult Gym—Wednesdays, and Saturdays 6:00 to 8:00
- F. Community Events in the Gym---Pastor? Services?

VIII. New Business

- A. School improvement efforts--what does community want?
- B. Community Surveys—please write your email down and I will send you survey links.
- C. Place Based Education: priorities for spending of money—what projects would be great for the students to get involved in?
 - Culture?
 - Elders teach or share in the building?
 - Community ideas?

IX. Open comments from Community:

X. Next Meeting—March 13th at 5:00

XI. Adjournment –motion.



**Kotzebue Schools
Advisory School Council
Tuesday, January 28th, 2025
6:00 PM JNES Library or Via Teams / Call in Audio**

The public can also join the Kotzebue ASC meetings via TEAMS meeting.
Please see the call in information below.

1. Calling of meeting to Order, Roll Call 6:08 pm
2. Establishment of Quorum
 - a. Bree Swanson
 - b. Ashley Madison
 - c. Kris Rose – Excused
 - d. Victoria Ferguson
 - e. Ray Troyer
 - f. Paula Octuck
 - g. Jade Hill- Excused
3. Approval of the Agenda
 - a. Motion to approve: Victoria Ferguson
 - b. Second: Ray Troyer
4. Pledge of Allegiance/Moment of Silence
5. Introduction of Guests
 - a. Faith Jurs
 - b. Corey Shepherd
 - c. Marjorie Baker
 - d. Joe Groves
 - e. David & Terri Cooper
 - f. Jessica Heisler
6. Correspondence
 - a. None received
7. Reports

a. Principal and Activity Reports:

JNES – Attached Report. Presentation by Faith Jurs and Corey Shepherd.

Contact Corey for booth sign up at spring carnival.

Ray- Will KMHS be involved with the carnival? Faith - Herb and Molly sent out information to invite the school and other entities to be involved.

Paula- Is this JNES activities number in account with the school district or a separate wells fargo account? The district holds all the funds: divided into separate accounts. Corey is working with the business office to get accounts set up for all individual accounts (wrestling, basketball, etc). \$11k in classroom fundraising subdivided between teachers who have participated in carnivals and other activities over the years. Another \$1k total between cross country and environmental club and about \$4k in library account. The rest of it about \$50k in the general activities fund. That is where the City of Kotzebue check was deposited and we're all of the purchases come out of. No checks or purchasing card anymore. Everything has to be done through a purchase order system through the business office. Paula - Are reports sent to them for each activity? Pre-covid, ASC received copies and reports of breakdown of checks and balances. Corey – We can

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break down further on each expenditure. Can report on recent purchases since the last meeting on an ongoing basis. Paula – That is familiar to what ASC used to see. Corey – This is doable now. The reports now report through the fiscal year. Chasing down every penny that he could find. Looking for vendors with good prices. KHMS – No report attached due to printers are down in KMHS and will email to ASC. Presentation by Jessica Heisler.

Bree- Feedback from people in the community, students, how much better it feels in the middle / high school this year. Kudos to staff. Feels like we've had turnover over there and it feels like people are starting to feel like there is connectivity and unity in the school. With her own daughter coming up it feels like things have mellowed out. Last year a lack of education and this year it is a different feel. At ball games it feels like a much better leadership that we haven't seen in recent years. It really does make an impact on our kids. It is really good for them to have a safe place for our kids to be. Thank you.

Ashley- Positive feedback for the arts coming back. Parents, students, and peers supporting their friends in those courses. It is exciting and great to hear of it being offered and supported.

Paula- funds – splitting the pot with all groups despite effort or time spent on fundraising. Something internal that we need to plan on the breakdown of each activity that way if we expend that money the fund will need to replenish their own account. Put effort into their own accounts.

Corey- Want our kids to understand the culture of fundraising and learn responsibility.

Victoria- National Honor Society, Battle of the Books, Educators Rising, Chess Club, academic clubs, are those a thing in the middle and high school? Jessica- We have battle of the books, youth leaders, spelling bee, educators rising.

STAR of the Northwest Magnet School, ATC, Homeschool – Presentation by Joe Groves.

Ashley- Thankful for the valuable opportunities that ATC provides. Great for our community to have the opportunity to learn skills locally.

- b. Discussion Items
8. Action Items
 - a. Facility Use Agreements
 - i. None
9. Items for ASC Consideration
 - a. Board Policy Revisions and/or new policies
 - i. None
 - b. Old Business
 - i. None
 - c. New Business
 - i. None
10. Public Comments': None
11. Council Comments'
 - Victoria- Please go to the book fair. It is a very cool, wonderful selection of books / genres and stories. It is looking very good. Curious about the funding accounts but sure that it will all be worked out. Excited about life skills. Jessica – It is for kids who need one on one. Giving them an opportunity to do a variety of skills. Created a cool selection board. Kids go around and talk to people. After they take orders after 1st period they make the orders and deliver. Also doing a post office run. Will go the post office and check and deliver mail for customer. Sought a grant for kick off funds. Will replenish with earnings. Victoria- great to see a spark of activity back in the school. Paula- can you use cash and card at the book fair? Victoria- variety of options for payment. You can donate to a child's classroom e-wallet specifically for the child. The child can purchase a book using that account. Can share that link with other individuals if they'd like to donate to that fund. Ray- Can we donate to a general fund for kids who can't afford books? Corey / Victoria –

Yes. It is full of amazing, relevant books. Paula- What is the price range of the books? Victoria – lowest was \$2 – highest to \$16-20 for a hardcover. There are many options that as a community member you can contribute to students who might not be able to afford books. New, fascinating, cool books. Really young level books, also scary books. Kids can do a book wishlist and will give an estimate of how much money they need to earn.

- Ray – Thank everyone for the reports. Thankful for the canirval to come back. Huge fundraiser for school and clubs. Will be different not seeing everyone in costume but glad to see it back.
- Bree- Thank everyone for all the reports. One comment as a parent: we have Eskimo Express which is a comp league. School had to get involved in an issue. Our role as the school just should be to provide access to the school. Conflict between middle school program and Eskimo Express right now. It is disappointing to hear. In our region we only have the schools gyms. The school just approve fairly who has access to the gym, not necessarily to say how many practices they should have. If we want to encourage our kids to have positive acitivites we need to support all activities. Each kid should have all opportunity to do any activity they want to do. Our kids should be encouraged to do positive things. The activities at ATC and different opportunities are really exciting. You can get a good education here you just need to be invested.
- Thank you for being fair and supportive and good role models for our kids. All of the oportuntities that are kids are being offered is so good for their growth.
- Paula- Thank you for the reports. Thank you for getting the semester rolling. We welcome Joe back to our meetings and we look forward to welcoming him back next month. Good to see the numbers and that people are participating. It is important. We have kids who grow and can earn various certificates and it is a benefit to our community.

12. Date for Next Meeting: 2/25/25

13. Approval of Minutes

- a. Motion: Bree Swanson
- b. Second: Ray Troyer

14. Adjournment: 7:17pm

BP 8321 The Advisory School Committee may not hold executive sessions.

ASC Members 2024-2025			
Bree Swanson	Seat A 2025	Victoria Ferguson	Seat E 2027
Jade Hill	Seat B 2027	Ray Troyer	Seat F 2025
Ashley Madison	Seat C 2026	Paula Octuck	Seat G 2026
Kristofer Rose	Seat D 2027		