

NWABSD Regular Board Meeting

Wednesday, January 22, 2025 4:00 PM

District Office Boardroom, 744 Third Ave., Kotzebue, AK 99752

1.	<u>CALL TO ORDER</u>	Presenter: Margaret Hansen, President
2.	<u>MOMENT OF SILENCE</u>	Presenter: Margaret Hansen, President
3.	<u>PLEDGE OF ALLEGIANCE</u>	Presenter: Margaret Hansen, President
4.	<u>INTRODUCTION OF GUESTS/STAFF</u>	Presenter: Margaret Hansen, President
5.	<u>APPROVAL OF AGENDA</u>	Presenter: Margaret Hansen, President
6.	<u>SCHOOL PRESENTATIONS</u>	Presenter: Terri Walker, Superintendent
7.	<u>RECOGNITION & AWARDS</u>	Presenter: Terri Walker, Superintendent
8.	<u>PUBLIC COMMENTS</u>	Presenter: Margaret Hansen, Board President
9.	<u>SUPERINTENDENT'S REPORT</u>	Presenter: Terri Walker, Superintendent
10.	<u>EXECUTIVE SESSION</u>	Presenter: Margaret Hansen, Board President
11.	<u>ADOPTION OF CONSENT AGENDA</u>	
12.	<u>COMMUNICATIONS AND ITEMS INTRODUCED BY BOARD MEMBERS</u>	
13.	<u>DATE, TIME, AND LOCATION OF NEXT MEEETING</u>	
14.	<u>ADJOURNMENT</u>	

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2024

NUMBER:

FR: Office of the Superintendent

SUBJECT: Superintendent's Report

ATTENDANCE:

The district attendance rate as of 12/20/24 is 81.70% with Kobuk leading with 90.99%.

Categories	Percent Attendance
Regular Attendance	95%-100%
At-Risk Attendance	90%-94.9%
Chronic Absence	80%-89.9%
Severe Chronic Absence	80% and below

K-12 Attendance

8/20/24 - 12/20/24

Ambler School	84.01%
Buckland School	87.70%
Deering School	89.38%
Kiana School	79.88%
Kisimigiugtuq School	63.03%
Kobuk School	90.99%
June Nelson Elementary	84.41%
Kotzebue Middle/High School	81.75%
Napaaqtugmiut School	81.76%
Aqqaluk High/Noorvik Elementary	82.70%
Davis-Ramoth School	78.64%
Shungnak School	83.03%
NWABSD Home School	100.00%
District	81.70%

Attendance Committee:

District Attendance Committee Data and Initiatives

The Attendance Committee has gathered significant data on student absences within our district. Currently, 31% of our students are identified as having severe chronic absences. Of particular concern is the 12th grade, which shows the highest percentage of chronic absences at 44%.

Current Statistics

Out of the 1940 students in our district, 615 have missed at least 9 days of school as of today, Day 87 of the school year. This translates to a substantial portion of our student body facing issues with consistent attendance.

Initiatives and Efforts

In response to these alarming numbers, we are collaborating with the superintendent to develop and implement class and school Initiatives to reduce absenteeism. These initiatives are designed to motivate students to attend school more regularly and to engage both students and teachers positively and constructively.

Future Data and Reporting

We are committed to monitoring the situation closely and will continue to gather and analyze attendance data. Our goal is to provide the board with updated statistics and the effectiveness of our initiatives. We are hopeful that these efforts will yield a significant improvement in student attendance across the district.

ENROLLMENT:

As of January 6, 2025, the K-12's current enrollment is 1827, a decrease of 20 students since November's report.

PreK – 12th grade enrollment is 1940, a decrease of 21 students since November's report.

SCHOOL	PK3	PK4	KG	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	TOTAL
ABL	0	8	4	6	6	3	5	4	4	4	9	3	1	2	4	63
BKC	2	12	18	14	20	16	18	17	16	16	20	17	15	13	19	233
DRG	1	6	2	2	5	4	3	7	0	4	4	3	4	3	5	53
IAN	1	5	4	10	8	7	4	5	8	10	5	4	9	5	6	91
KVL	0	2	5	10	8	8	8	19	14	11	13	13	12	13	13	149
OBU	0	3	3	2	3	0	7	2	4	4	3	5	4	0	2	42
KMHS	0	0	0	0	0	0	0	0	48	46	46	47	28	42	38	295
HSCH	0	0	1	2	1	0	0	1	2	1	3	3	9	4	3	30
JNES	6	37	49	45	47	48	29	44	0	0	0	0	0	0	0	305
WTK	0	6	19	12	15	10	5	12	10	7	9	16	15	6	18	160
ORV	1	9	13	10	17	13	25	18	19	19	14	9	14	9	10	200
WLK	1	9	18	11	20	19	16	18	18	25	12	22	18	21	23	251
SHG	1	3	4	5	8	4	5	5	7	7	3	4	2	3	7	68

Travel:

December 2024

Site visits to Buckland and Noorvik – Met with high school students about their plans for the future and talked about the importance of our values. Met with staff for a meet and greet and to answer questions. Attended either an ASC meeting or Community meet and greet to answer questions. I visited all classrooms and had multiple conversations with the principals.

Superintendent's upcoming out-of-district travel request

- April 14/15, 2025 U.S. Dept. of Ed. Office of Indian Education Washington DC
- April 16/17, 2025 Lobbying visits to other Federal Offices in DC

Terri Walker, Superintendent

MEMORANDUM

TO: NWABSD Board of Education Members **DATE:** January 22, 2025

NUMBER: 25-066

FR: Office of the Superintendent

SUBJECT: Approval of
Superintendent's Out-of-
District Travel

ABSTRACT:

Superintendent's out-of-district travel requires Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Request for Out-of-District Travel by the Superintendent

Upcoming Travel Dates:

- April 14/15, 2025, U.S. Dept. of Ed. Office of Indian Education Washington DC
- April 16/17, 2025, Lobbying visits to other Federal Offices in DC

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

<p>President Margaret Hansen called the 432nd. Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:06 p.m. on Tuesday, November 19, 2024, virtual meeting held over Microsoft teams.</p> <p>Board Members present were:</p> <p style="padding-left: 40px;">Alice Melton-Barr Millie Hawley Carol Schaeffer Marie Greene Jeanne Gerhardt-Cyrus Alice Adams Shannon Melton Joanne Harris Margaret Hansen</p> <p style="padding-left: 40px;">Board Member Absent Excused – Tillie Ticket</p> <p>Observed.</p> <p>A quorum was present.</p> <p>Observed.</p> <p>Millie Hawley made a motion to approve the agenda as presented, Jeanne Gerhardt-Cyrus seconded the motion. The agenda was approved by voice vote.</p> <p>Staff present: Terri Walker-Superintendent; Tracy Bell, director of curriculum; Jeff Alexander, Assistant Superintendent; Kathryn Self, Director of Human Resources; Brandon Blackham, Director of Property Services; Shayne Pungowiyi, Executive Assistant to the Superintendent & Board Secretary; Joseph Groves, Director of ATC; Joy Cogburn-Smith, Director of State and Federal Services; Dena Strait, Capitol Projects; Natalie Dickie, Business Office Manager; Amy Eakin, Director of Technology; Jessica Heisler, KMHS Principal; Kevin Matthew, Ambler Principal; Faith Jurs, JNES Principal; Ashley Hansen, JNES Teacher; James Stewart, Kiana Principal.</p> <p>No public comments.</p> <p>Faith Jurs, June Nelson Elementary Principal gave a video presentation of elementary students; Kevin Matthews Ambler Principal, gave a video presentation of Ambler School; James Stewart Kiana Principal, gave a school presentation of the Kiana School.</p> <p>Employee of the month: Ashley Hansen, JNES Teacher; Jusan Catalan, KMHS Teacher; Dionne Wells, Paraprofessional for Deering School.</p> <p>Superintendent Terri Walker presented her report.</p> <ul style="list-style-type: none"> • Margaret Hansen: What a nice report and we sure appreciate the work that you put into the description, workshops you went to at the NIEA Conference and your advocacy for our school district and our students there. I appreciate what you provided. Thank you. • Marie Greene: I just want to extend my appreciation to for this very informal report, I really appreciate the continued focus on our attendance of our students, and the sharing during the presentation. It's great to see the higher percentages I recall when we all came back to return to the classroom after the pandemic those percentages were low. Now it's good to see were overall 80% and it's great to see my own hometown Deering again 91% and of course Kobuk. Also, the focus on numbers on our enrollment, thank you very much madam superintendent. And the final thing I wanted to say madam president, we had the privilege of attending the Association of Alaska School Boards Annual conference, and of course we go a day early to attend the resolutions committee it's real critical for us to be present for this particular gathering where that gives us an opportunity to advocate on behalf of our students and teachers, everyone that is there that makes up our school district family. I just want to express how much I appreciated having our superintendent there, we happen to be at the same table with the focus on personnel as they gave us different topics to review with regards to the resolution and having her presence was very helpful. So, thank you so much Terri for joining us and attending also seeing your presence during the AFN Convention and the focus there to on education. I am just grateful were visible also at the statewide level and it's our hope that we will continue to have that increase that visibility at the national level, I think that would be helpful. Thank you overall for your report, greatly appreciated. 	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>MOMENT OF SILENCE</p> <p>PLEDGE OF ALLEGIANCE</p> <p>APPROVAL OF AGENDA</p> <p>INTRODUCTION OF STAFF/GUESTS</p> <p>PUBLIC COMMENTS</p> <p>RECOGNITION AND AWARDS</p> <p>SUPERINTENDENT'S REPORT</p>
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<p>Marie Greene made a motion to go into Executive Session to address finances, Jeanne Gerhardt-Cyrus seconded the motion. The board went into Executive Session at 4:51 p.m.</p> <p>Executive Session ended at 5:29 p.m.</p> <p>Marie Greene made a motion to adopt the consent agenda as amended, Alice Melton-Barr seconded the motion.</p> <p>Passed by roll call vote.</p> <p>Approval of September 24, 2024, Regular Meeting Minutes, Approval of October 14, 2024, Special Meeting Minutes, Approval of November 7, 2024, Special Meeting Minutes.</p> <p>Board approval is required for contracts that exceed \$50,000. Jenny Martens of JLM, LLC provides professional school business services for the Northwest Arctic Borough School District business office. The original MOA was generated for the amount of \$35,000.00. The amended MOA, which entails additional business office services during the transition and training of the previous Director of Administrative Services to the current Assistant Director of Administrative Services/Administrative Services Business Manager team, will be increased by \$33,000.00 for the remainder of FY25, for a total not to exceed \$75,000.00. The administration recommends board approval of the MOA with JLM, LLC for a total amount not to exceed \$75,000.00 as presented.</p> <p>Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses within the Personnel series. This update includes verbiage from the former duplicate travel policy - BP 3540 and removes reference to Board Members. This update also adds out-of-district travel to require Superintendent approval to be aligned to current practice. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses as presented and open for public comments.</p> <p>Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention within the Students series. This update revises the policy to reflect the student retention procedures required by the Alaska Reads Act. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention as presented and open for public comments.</p> <p>Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9400 Board Self-Evaluation within the Board Bylaw series. This update is based on the Board's consideration of self-evaluating every other year. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9400 Board Self-Evaluation as presented and open for public comments.</p> <p>Board approval of the District's Indian Policies and Procedures (IPP) as required each year per Impact Aid Regulations. Each year, the Northwest Arctic Borough School District submits the Impact Aid Application to the U.S. Department of Education. The annual application requires the submission of updated Indian Policies and Procedures. The IPP is revised and renewed after consultation with regional Tribal leaders and parents of impacted communities. The IPP meets the established federal requirements according to Section 7004 of the Impact Aid Law. The administration recommends the Board approve Indian Policies and Procedures as presented.</p> <p>Board approval is required for purchases exceeding \$50,000. The NWABSD sought an electronic document signing program when the COVID-19 pandemic impacted in-person paper contract signing. The onboarding of DocuSign has continued and is currently used by schools and the following departments: Administrative Services, Technology, State & Federal Programs, Human Resources, Assistant Superintendent, and Student Services. The 3-year agreement will allow the district to continue the DocuSign program with costs locked in and funding secured for the next three years through September 30, 2027. Funding is available and budgeted in the FY25 Technology General Funds – Software .475. The administration recommends that the Board purchase the DocuSign 3-Year Agreement for \$149,938.00 to provide electronic agreements and signatures as presented.</p> <p>Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The administration recommends the Board approve the Human Resources actions as presented.</p>	<p>EXECUTIVE SESSION</p> <p>ADOPTION OF CONSENT AGENDA</p> <p>APPROVAL OF MEETING MINUTES</p> <p>APPROVAL OF MOA ADDENDUM-JLM, LLC</p> <p>APPROVAL OF PROPOSED REVISIONS TO BP 4133/4233/4333 ALL PERSONNEL- TRAVEL EXPENSES; 1ST READING</p> <p>APPROVAL OF PROPOSED REVISIONS TO BP 5123 PROMOTION/ACCELERATION/RETENTION; 1ST READING</p> <p>APPROVAL OF PROPOSED REVISIONS TO BB 9400 BOARD SELF-EVALUATION; 1ST READING</p> <p>APPROVAL OF CURRENT INDIAN POLICIES AND PROCEDURES</p> <p>APPROVAL OF DOCUSIGN 3-YEAR AGREEMENT PURCHASE</p> <p>APPROVAL OF HUMAN RESOURCES</p>
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Acceptance of award of funding from the State of Alaska Department of Education and Early Development for Davis-Ramoth K-12 School Renovation by the School Board is required. In Summer 2023, Capital Projects Managers submitted an FY25 application for funding to the state for this project. In June 2024, this project was included in the state fiscal budget. Project total is \$9,424,172, State share is \$7,539,338 and required local match is \$1,884,834. A budget that matches the grant agreement is attached. The project Scope of Work is primarily focused on the replacement or upgrade of mechanical and electrical systems including new building controls, new cabinet and unit heaters, ventilation refurbishment, replacing the shop dust collector, replacing the hot water generator and fire pumps, replacing the generator and associated support items, replacing exterior lighting, replacing electrical receptacles to meet code and new fire pumps and monitoring connections to various ventilation components. Architectural work includes providing a door to close off access from the gym to the rest of the school during night activities, replacing window cranks and exterior door replacement, code upgrades for under sink plumbing, replacement of damaged siding at select locations, repair to boardwalks and guardrails and resurfacing the structural piles. Construction work will bid summer 2025 and begin in the fall or early 2026. District has five years to complete the project and three years to provide the matching amount. The participating share for any district may be satisfied by money from federal, local, or other sources, or with locally contributed labor, material, or equipment. Potential match sources known to date include \$405,000 in Borough funding for fire alarm replacement, and some portion of the roughly \$1M in local funds currently dedicated to Kivalina School Replacement once that project is closed and with Board approval. District Administration needs Board approval for accepting the funding from DEED. The administration recommends that the Board approve the acceptance of the award of funding not to exceed \$9,424,172, including a state share of \$7,539,338 and local match of **\$1,884,834**, from the Department of Education and Early Development for Davis-Ramoth K-12 School Renovation and delegation of authority to the Superintendent to establish the project budgets, as presented.

APPROVAL OF ACCEPTANCE OF DEED
FY25 FUNDING DAVIS-RAMOTH K-12
SCHOOL RENOVATION

Acceptance of award of funding from the State of Alaska Department of Education and Early Development for HVAC Controls Upgrades, 8 sites by the School Board is required. In Summer 2023, Capital Projects Managers submitted an FY25 application for funding to the state for this project. In June 2024, this project was included in the state fiscal budget. Project total is \$9,838,153, State share is \$7,870,522 and required local match is \$1,967,631. A budget that matches the grant agreement is below. A budget that matches the grant agreement is attached. The project Scope of Work provides a Direct Digital Control (DDC) system to control the HVAC equipment in eight district schools. Schools to receive the DDC systems include Amber, Kiana, June Nelson Elementary, Kotzebue Middle/High School, Noatak, Noorvik, and Shungnak. A new graphics-compatible front-end computer will be provided in Kobuk, but it does not receive a new DDC system. Noatak will get the DDC system and three new variable frequency drives (VFD), for air handler fans. Essentially, all upgrades will increase system energy efficiency and provide system control which currently doesn't exist in most cases. Construction work will bid summer 2025 and begin in the fall or early 2026. District has five years to complete the project and three years to provide the matching amount. The participating share for any district may be satisfied by money from federal, local, or other sources, or with locally contributed labor, material, or equipment. A potential match source is a Congressional Delegated Spending grant through Representative Peltola's office which we applied for in March, which is still working its way through Congress. In addition, some portion of the roughly \$1.1M in local funds currently dedicated to Kivalina School Replacement could be reallocated toward this match once that project is closed and with Board approval. District Administration needs Board approval for accepting the funding from DEED. The administration recommends that the Board approve the acceptance of the award of funding not to exceed \$9,838,153, including a state share is \$7,870,522 and local match of **\$1,967,631**, from the Department of Education and Early Development for HVAC Controls Upgrade, 8 Sites and delegation of authority to the Superintendent to establish the project budgets, as presented.

APPROVAL OF ACCEPTANCE OF DEED
FY25 FUNDING HVAC CONTROLS
UPGRADES, 8 SITES

Contracts exceeding \$50,000 requires Board approval. The NWABSD has contracted with J & H Consulting, Reggie Joule and Christine Hess, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues. The contracted amount for services and related expenses is a total not to exceed \$75,000. Contract to begin January 1, 2025 – December 31, 2025. The administration recommends the Board approve the FY-25 lobbyist contact with J & H Consulting in the amount not to exceed \$75,000.00 as presented.

APPROVAL OF FY-25 CONTRACT, J & H
CONSULTING

Superintendent's out-of-district travel requires Board approval. Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates:

- December 13-14, 2024: AASB Winter Academy, Anchorage
- January 24-26, 2025: RTI/MTSS Conference, Anchorage
- February 6-8, 2025: AASB Legislative Fly-in, Juneau
- March 6-8, 2025: National Superintendent's Conference, New Orleans
- March 29-April 2, 2025: Superintendent's Legislative Fly-in, Juneau
- Dates to be Determined: NWALT Lobbying, Juneau/DC

The administration recommends the Board approve the Superintendent's request for out-off- district travel as presented.

APPROVAL OF SUPERINTENDENTS
OUT OF DISTRICT TRAVEL

Carol Schaeffer: I would like to thank the staff for sticking with us during this stormy day and wish everybody happy holidays. We have our Thanksgiving and Christmas coming up, I look forward to having another board meeting in January. Thank you.

Millie Hawley: Happy holidays to everyone until we meet again in January. Thank you staff and the school who presented I enjoyed that very much. It's good to see the progress the students are making in their villages; I appreciate the presentations. Thank you.

Alice Melton-Barr: I would like to wish everyone happy holidays, I am thankful for our families, I am thankful for everything, I am thankful for you council members and staff and superintendent. It was a good two days of meetings. Take care.

Margaret Hansen: I would like to express our appreciation to all the hard work and dedication, this thanksgiving is very special, we have so much to be thankful for families, great superintendent and staff, students progressing and all of us just working together. And thankful for everything that we have. Happy holidays to everyone we wish you well and be safe. Thank you for everything that you do.

Jeanne Gerhardt-Cyrus: I just want to thank everybody for their patience and their support in my learning curb. I hope everybody has a healthy and happy holiday.

The next Special Board meeting of the NWABSD Board of Education will be held on January 20-22, the 20th we will be working on the superintendent evaluation, we will have Dave once again sending us out information and the connection to do the evaluation.

Marie Greene moved to adjourn the meeting, seconded by Alice Adams.

Motion passed with unanimous consent. The meeting adjourned at 5:43. p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

COMMUNICATIONS & ITEMS
INTRODUCED BY BOARD MEMBERS

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-043

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP
4133/4233/4333 All
Personnel - Travel
Expenses; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 4133/4233/4333 All Personnel - Travel Expenses.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 4133/4233/4333 All Personnel - Travel Expenses within the Personnel series.

This update includes verbiage from the former duplicate travel policy - BP 3540 and removes reference to Board Members.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 4133/4233/4333 All Personnel - Travel Expenses as presented;
2. Do not approve the second reading of the proposed revisions to BP 4133/4233/4333 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 4133/4233/4333 All Personnel - Travel Expenses as presented.

BP 4133/4233/4333 ALL PERSONNEL - TRAVEL EXPENSES

Note: The following optional policy delegates duties related to employee travel and reimbursement to the Superintendent or designee and may be revised to reflect district practice.

The School Board shall pay for actual and necessary expenses, including travel, incurred by any employee performing authorized services for the district. Expenses shall be reimbursed within limits established by the Board.

The Superintendent or designee may approve employee requests to attend meetings in accordance with the adopted budget.

All out-of-~~stated~~district travel for employees must have Superintendent or designee approval. All out-of-~~district~~state travel for the Superintendent must have Board ~~President or designee~~ approval. All unexpected out-of-district Superintendent travel may be approved by the Board President with notification to the full board. Travel expenses not previously budgeted must be approved on an individual basis by the Board.

The Superintendent or designee may authorize an advance of funds to cover necessary expenses. The Superintendent or designee shall establish procedures for the submission and verification of expense claims.

The Board may establish an allowance on either a mileage or monthly basis to reimburse designated employees for the use of their own vehicles in the performance of assigned duties.

(cf. 3300 - Expenditures/Expending Authority)

Per Diem

Per diem shall be paid as determined by the Superintendent, prior to travel, except as listed:

per diem shall not be paid to any employee who does not attend workshops, sessions, classes, etc. for which leave is intended;

any District employee ~~or board member(s)~~ who does not attend a session, for which leave is intended, will not be allowed to attend future workshops for the District;

Per diem and travel shall not be paid to employees ~~or board members~~ attending District approved workshops or meetings, who arrive at meetings in a state of intoxication. Employees in this case will be asked to leave immediately.

Commented [AE1]: Move to Board Bylaws

Commented [AE2]: Board member travel information is goes to the Board Bylaw section

Revised: November 15, 2019

Adopted: June 09, 2004

Revised: November 15, 2019

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-044

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5123
Promotion/Acceleration/Re-
tention; Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention within the Students series.

This update revises the policy to reflect the student retention procedures required by the Alaska Reads Act.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention as presented;
2. Do not approve the second reading of the proposed revisions to BP 5123 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 5123 Promotion/Acceleration/Retention as presented.

BP 5123 PROMOTION/ACCELERATION/RETENTION

The School Board desires to see students progress with their peers through the school system's-district's grade levels. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual children and include strategies for providing extra attention or assistance when needed.

Promotion

Students shall progress through the school system's-district's grade levels by demonstrating growth in learning the required basic skills.

Progress toward high school graduation shall be based on the student's ability to pass the subjects and electives necessary to earn the required number of credits.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Differential Requirements for Individuals with Exceptional Needs)

Acceleration

Acceleration is possible when high academic achievement is evident. However, the student's social and emotional growth shall be taken into consideration before placing him/her in a higher grade.

Retention

The School Board recognizes that research indicates that very few children benefit from being retained during the elementary and middle grades. The Superintendent or designee shall promote alternatives to retention among certificated staff.

Note: Strategies for reducing retention rates may include reading intervention programs, tutorial programs, and the use of ungraded schools, combination classes, year-round education, and developmentally appropriate primary curriculum designed to meet the needs of children at their own developmental stage.

Note: The following paragraph requires the use of a student intervention team when retention is recommended.

When a teacher believes that retention is necessary to meet a student's needs, he/she shall ask the site administrator to establish a student intervention team to consider the child's academic, social and emotional performance. The student's parent/guardian shall be invited to participate on the student intervention team.

Retention may be considered when the student has not acquired appropriate and necessary skills and knowledge. Alternatives to retention shall be considered.

Under the Alaska Reads Act, a student retained due to a reading deficiency must be provided the process set forth in BP 6147 and AS 14.30.765(d) – (m).

(cf. 5121 - Assessment/Evaluation of Student Achievement)

(cf. 6141 - Curriculum Development and Evaluation)

~~*(cf. 6164.5 - Intervention/Assistance Teams)*~~

(cf. 6147 – Alaska Reads Act Intervention Programs)

Legal Reference:

ALASKA STATUTES

AS 14.30.760 Statewide screening and support

AS 14.30.765 Reading intervention services and strategies; progression

ALASKA ADMINISTRATIVE CODE

4 AAC 06.400 Statewide literacy screening and support

4 AAC 06.405 Reading intervention services and strategies

4 AAC 06.410 Individual reading improvement plan

4 AAC 06.415 Student Progression

4 AAC 06.490 Definitions

Adopted: July 25, 2006

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-045

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9400
Board Self-Evaluation;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BB 9400 Board Self-Evaluation.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BB 9400 Board Self-Evaluation within the Board Bylaw series.

This update revises the policy to all the Board to self-evaluate every other year.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BB 9400 Board Self-Evaluation as presented;
2. Do not approve the second reading of the proposed revisions to BB 9400 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BB 9400 Board Self-Evaluation as presented.

BB 9400 BOARD SELF-EVALUATION

Effective ~~and~~, efficient, and ethical School Board operations are an integral part of creating a successful educational program. In order to measure progress towards ~~its~~ Board standards and its stated goals and objectives, biennially (every other year) the Board will ~~annually~~ schedule a time and place at which all its members may participate in a formal self-evaluation.

The Board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal operations and performance of the Board. The Board members shall develop goals and objectives against which the Board will be evaluated. A self-evaluation instrument will be based on these goals and objectives and not on goals set for the district.

Each Board member will complete the self-evaluation instrument independently. The ensuing evaluation will be based on the resulting composite picture of Board strengths and weaknesses. The Board will discuss the tabulated results as a group.

The evaluation process should include the establishment of strategies for improving Board performance. Revised priorities and new goals will be set for the following year's evaluation.

Note: Language below is optional. Some School Boards invite public input to help assess School Board achievements believing that expectations developed and shared by both the School Board and community contribute to better communication and a successful school program.

The Board may invite the Superintendent or others to participate in the evaluation and suggest specific criteria to measure Board success as a governing body.

The Board recognizes that adequate opportunities for Board member orientation and inservice are an essential component of conducting meaningful self-evaluation. The evaluation process shall include suggestions for continued Board member development.

(cf. 9240 - Board Development)

(cf. 9230 - Orientation)

(cf. 9240 - School Board Development)

Adoption Date: May 23, 1995

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-046

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5121
Grades-Evaluation of
Student Achievement;
First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement within the Students series.

This policy update reflects AASB's determination that automatically assigning failing grades to students for truancy is not in best practice.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5121 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5121 Grades-Evaluation of Student Achievement as presented and open for public comments.

BP 5121 GRADES/EVALUATION OF STUDENT ACHIEVEMENT

The School Board believes that students and parents/guardians have the right to receive course grades that represent an accurate evaluation of the student's achievement. Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level, not in relation to the work of other students in one particular class.

Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives as demonstrated through classroom participation, homework and tests. The student's behavior and effort shall be reported in separate evaluations, not in his/her academic grade.

(cf. 5113 - Absences and Excuses)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 5124 - Communication with Parents/Guardians)

(cf. 5125.3 - Challenging Student Records)

(cf. 6154 - Homework/Make-up Work)

Note: The following optional paragraph requires performance or skill-based evaluations rather than letter grades for children in the early elementary grades and may be revised as desired to reflect district philosophy and needs.

In order to promote self-esteem and experiences of success, students in kindergarten through second grade shall receive narrative performance or skill-based evaluations rather than letter grades.

The Superintendent or designee shall establish and regularly evaluate a uniform grading system. Principals shall ensure that student grades conform to this system.

Unexcused Absences

Note: The following optional policy authorizes teachers to modify grades for students who have excessive unexcused absences and may be revised or deleted as desired. While the use of academic penalties for truancy is probably permissible, districts must bear in mind that academic penalties are a severe form of sanction with the potential for permanent harm. In adopting such a policy, several precautions should be followed. First, the school policy must be applied fairly and consistently among students; there should be no question about arbitrary or capricious enforcement. Second, the severity of the academic penalty should correspond to the gravity of the offense. Third, students should be warned ahead of time of all requirements and consequences pertaining to the use of academic penalties. Finally, students should be accorded due process before penalties are consummated, including an opportunity for the student to explain his or her conduct.

If a student misses class without an excuse and does not subsequently turn in homework, take a test, or fulfill another class requirement that they missed, the teacher may lower the student's grade for nonperformance. Teachers shall inform students about the class grading system at the beginning of the semester.

~~Revised: March 29, 2006~~

Adopted: April 28, 2004

Revised: March 29, 2006

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-047

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5125.3
Withholding Grades
Diplomas or Transcripts;
First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5125.3 Withholding Grades Diplomas or Transcripts and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5125.3 Withholding Grades Diplomas or Transcripts within the Students series.

This policy update reflects AASB's determination that BP 5125.3 Withholding Grades, Diplomas, or Transcripts be removed from this policy manual in its entirety.

As with BP 5121, AASB believes this policy, which permits the withholding of grades, transcripts, and diplomas if a student is indebted to a district for lost or damaged items, does not reflect best practice. AASB recommends removing and archiving this policy in its entirety for the following reasons:

- a. Withholding grades, diplomas, or transcripts can have significant long-term consequences for students and their post-secondary employment or education opportunities, and in turn, for their families and communities.
- b. Students earn their grades and diplomas by demonstrating mastery of the content. If a student has earned their grades or diploma, they should not be withheld as a punishment or deterrence.
- c. School districts have other means to seek reparations or recover losses from equipment or property damages, rather than withholding grades, diplomas, or transcripts.
- d. The language suggesting that students who are unable to pay for assessed damages should provide voluntary work instead is inequitable. Voluntary work and community service can be an appropriate assignment for all students. Those students whose parents can afford to pay for damages should not be exempt from community service if the district deems this an appropriate response to property or equipment damage.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5125.3 Withholding Grades Diplomas or Transcripts as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5125.3 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5125.3 Withholding Grades Diplomas or Transcripts as presented and open for public comments.

~~BP 5125.3 WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS~~

~~**Note:** The following optional policy is intended as a means to obtain reparation for damages or losses to district property.~~

~~When school property has been willfully damaged or not returned upon demand, the Superintendent or designee shall inform the parent/guardian in writing of the responsible student's alleged misconduct and the reparation that is due.~~

~~This notice shall include a statement that the district may withhold grades, progress reports, diploma or transcripts from the student and parent/guardian until reparation is made, except that records will be released to another school district to which the student has transferred.~~

~~(cf. 5131.5 – Vandalism, Theft and Graffiti)~~

~~(cf. 6161.2 – Damaged or Lost Instructional Materials)~~

~~Upon notification that grades, progress reports, diploma, and/or transcript will be withheld, the student, parents or guardian may request an opportunity to meet with the appropriate school official to receive an explanation of the evidence of property damage and to provide their own evidence disputing the cause of the property damage and/or the amount of damage. This meeting must be requested within five (5) school days of the student/parents' receipt of the notice, or the right to a meeting is waived.~~

~~If the student and parent/guardian are unable to pay for the damages or return the property, the Superintendent or designee shall provide a program of voluntary work for the student. When this voluntary work is completed, the student's grades, progress reports, diploma or transcripts shall be released. Alternatively, at the Superintendent's discretion, the district may release grades, progress reports, diploma, or transcript if the student and parent/guardian are unable to pay reparations due to severe financial hardship.~~

~~**Note:** School districts may bring a civil action against one or both parents of a student who knowingly or intentionally destroys district property. Parents are liable for damages in an amount not to exceed \$15,000 and are also responsible for the court costs incurred by the district in bringing the action. If the parents have insurance that covers the damages claimed by a school district, and the policy limit is in excess of \$15,000, the district can recover up to \$25,000, or the policy limits, whichever amount is lower.~~

~~Nothing in this policy is intended to prevent inspection of a student's records by his or her parents or guardians, or by the student if 18 or older.~~

~~Legal Reference:~~

ALASKA STATUTES

~~09.65.255~~ ~~Liability for acts of minors~~

~~14.03.115~~ ~~Access to school records by parent, foster parent or guardian~~

~~14.30.710~~ ~~Required records upon transfer~~

UNITED STATES CODE

~~20 USC 1232g~~, ~~Family Educational Rights & Privacy Act~~

CODE OF FEDERAL REGULATIONS

~~34 C.F.R. 99.10~~, ~~Parent inspection of education records~~

Revised: August 31, 2010

Adopted: April 28, 2004

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-048

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5131.1
Bus Conduct; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5131.1 Bus Conduct and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5131.1 Bus Conduct within the Students series.

This minor update revises the language of the policy to clarify expectations for students riding the bus.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5131.1 Bus Conduct as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5131.1 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5131.1 Bus Conduct as presented and open for public comments.

BP 5131.1 BUS CONDUCT

~~Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.~~

Positive, civil, and respectful behavior contributes to the safety and well-being of school bus passengers, drivers, and others. While preparing to ride, riding, or leaving the bus, students are required to observe school behavioral rules, bus safety regulations, and standards of conduct that provide for their safety and welfare, and the safety and welfare of others. Serious and/or repeated disciplinary problems on the bus may result in a student having their riding privileges suspended.

The Superintendent or designee shall inform parents/guardians and students ~~regarding~~ of regulations related to bus conduct, bus driver authority, and the suspension of riding privileges.

(cf. 3540 et seq. - Transportation)

Adopted: April 28, 2004

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-049

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5131.5
Vandalism, Theft and
Graffiti; First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5131.5 Vandalism, Theft and Graffiti and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5131.5 Vandalism, Theft and Graffiti within the Students series.

This policy has been updated to reflect the removal of BP 5125.3.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5131.5 Vandalism, Theft and Graffiti as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5131.5 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5131.5 Vandalism, Theft and Graffiti as presented and open for public comments.

BP 5131.5 VANDALISM, THEFT AND GRAFFITI

The School Board considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned real or personal property, including the writing of graffiti.

(cf. 3515.4 - Recovery for Property Loss or Damage)

Any district student who commits an act of vandalism shall be subject to disciplinary action, reparation for damages, and may be reported to law enforcement. ~~If reparation of damages is not made, the district also may withhold the student's grades, diploma and/or transcripts.~~

~~*(cf. 5125.3 - Withholding Grades, Diploma or Transcripts)*~~

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

ALASKA STATUTES

[09.65.255](#) *Liability for acts of minors*

[14.33.130](#) *Enforcement of approved program [school disciplinary & safety program]; additional safety obligations*

~~*Revised: April 05, 2010*~~

Adopted: April 28, 2004

~~*Revised: April 05, 2010*~~

~~*Revised:*~~

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-050

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5131.6
Alcohol and Other Drugs;
First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5131.6 Alcohol and Other Drugs and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5131.6 Alcohol and Other Drugs within the Students series.

This revision updates BP 5131.6 to be in compliance with House Bill 202, which passed the legislature and became law this summer. The bill will become effective in December of 2024, but this policy revision may be made now. The bill and policy update requires that districts have opioid overdose drugs available at each main school building and at school-sponsored events. It also requires that a district have at least one person trained to administer the drugs at each main school site.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5131.6 Alcohol and Other Drugs as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5131.6 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5131.6 Alcohol and Other Drugs as presented and open for public comments.

BP 5131.6 ALCOHOL AND OTHER DRUGS

Note: Districts must have in place written standards to address the needs of students for whom mental health or substance abuse may be a contributing factor to noncompliance with the school disciplinary and safety program. [AS 14.33.120\(a\)\(6\)](#). In addition, districts receiving funds for prevention programs pursuant to the Drug-Free Schools and Community Act of 1986, as amended by the Every Student Succeeds of 2015 Act, are required to have a policy on drug abuse prevention instruction and procedures for eliminating the sale or use of alcohol and other drugs. ESSA also requires that those districts inform and involve parents in violence and drug prevention efforts. Districts must make reasonable efforts to inform parents of the content of safe and drug-free school programs and activities other than classroom instruction. If a parent objects in writing, the district must withdraw the student from the program or activity. [AS 14.30.360](#) encourages districts to provide K-12 health education, including alcohol and drug abuse education. The following sample policy may be revised as appropriate.

Note: Despite the passage of [AS 17.38](#), effective February of 2015, which authorizes the use of marijuana under certain conditions, all use, possession and distribution of marijuana by those under 21 is illegal. In addition, as a recipient of federal funds, the district is obligated to maintain a drug-free workplace consistent with federal law, which prohibits the manufacture, distribution, possession and sale of marijuana for all individuals, regardless of age. For purposes of the district's policy and legal obligation, marijuana is prohibited.

(cf. E 4020 – Drug and Alcohol – Free Workplace Notice to Employees)

Because the use of alcohol and other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences, the School Board intends to keep district schools free of alcohol and prohibited drugs.

Alcohol, marijuana, and other controlled substances are prohibited for use or possession by students. The School Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol and other drugs. The Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, and enforcement/discipline. The Superintendent or designee shall clearly communicate to students, staff and parents/guardians all School Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

Note: Drug use by students is not limited to illegal drugs and can also include abuse of prescription drugs and over-the-counter medications. There is also a growing problem of youth using what are commonly referred to as designer or synthetic drugs. Designer or synthetic drugs come in various forms and may be a chemical compound, a plant-based substance, or a combination. Common names for these drugs include bath salts, K2, spice, salvia, and synthetic marijuana. These drugs have serious and dangerous effects. Synthetic marijuana is an illegal substance in Alaska. [AS 11.71.040-050](#), [11.71.160](#). The following optional language prohibits the possession, use, or distribution of “prohibited drugs,” which includes all dangerous substances that pose a risk to district students.

Specifically, the Board prohibits the actual or attempted sale, distribution, use, or possession by a student of alcohol, prohibited drugs or inhalants, drug paraphernalia, substances that are designed to look or act like prohibited drugs or alcohol, or substances purported to be prohibited drugs or alcohol. Prohibited drugs are defined as:

1. Drugs that are illegal if possessed by those under 21, under any local, state, or federal law; or any drug that can be legally obtained but which has been obtained through illegal means.
2. Alternatives to illegal drugs such as designer or synthetic drugs, whether or not prohibited by law, which are purported to, designed to, or which do impair, restrict, or alter normal cognitive function when absorbed, ingested, injected, or inhaled.
3. Prescription drugs that are not legally obtained or prescribed, are not being used for the prescribed purpose, are being used in excess of the prescribed amount, are being used by other than the person to whom prescribed, or are being sold, traded or distributed.

Recognizing that keeping schools free of alcohol and other drugs is a concern common to the district and community, the School Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and drug abuse.

(cf. 1410 Interagency Cooperation for Student & Staff Safety)

Note: Districts are required to establish a citizen advisory committee in order to receive [Public Law 99-570](#) funds. Additionally, [AS 14.33.110](#) requires that the school disciplinary and safety program maintain community standards of school behavior that are developed by members of each school, including students, parents, teachers, school administrators, and other responsible persons.

To obtain the widest possible input and support for district policies and programs, the School Board shall appoint a districtwide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse. The committee should make its recommendations based on input from students, parents,

teachers, school administrators, and community members. The School Board also encourages the use of site-level advisory groups in this area.

(cf. 1220 - Citizen Advisory Committees)

Opioid Overdose Protection

In accordance with AS 14.30.145, the Superintendent shall ensure that:

- 1) A person trained to administer an emergency opioid overdose drug is on site when the main school building of each school in the school district is open to students or staff, including periods when the school building is open before and after school hours and during weekend activities; and during each school-sponsored event conducted on school grounds.
- 2) The main school building of each school in the school district has at least two doses of an emergency opioid overdose drug available on site; and
- 3) At least one dose of an emergency opioid overdose drug is available during a school-sponsored event conducted on school grounds.

Per AS 14.30.145, a school district, school, or individual is not liable for civil damages for an injury to another individual resulting from a failure to possess or maintain an emergency opioid overdose drug as required by the statute.

Instruction

The district shall provide preventative instruction which helps students avoid the use of alcohol, marijuana, or other drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or drugs. Instruction shall be designed to answer students' questions related to alcohol and drugs.

The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and drugs.

The curriculum will be K-12, comprehensive and sequential in nature and suited to meet the needs of students at their respective grade levels. All instruction and related materials shall stress the concept that alcohol and prohibited drugs can be dangerous and should never be used when such use is illegal.

The School Board encourages staff to display attitudes and behaviors which make them positive role models for students with regard to alcohol, marijuana and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

The School Board recognizes that children exposed to alcohol or other drugs prior to birth may have disabilities requiring special attention and modifications in the regular education program. The Superintendent or designee shall provide appropriate staff training in the needs of such students as required by law.

Note: [AS 14.20.680](#) requires training for teachers, administrators, counselors and specialists on the needs of students with alcohol or drug-related disabilities, including medical and psychological characteristics, family issues, and specific educational needs.

(cf. 6142.2 - AIDS Instruction)

(cf. 6143 - Courses of Study)

(cf. 6159 - Individualized Education Program)

Intervention

The School Board recognizes that there are students on our campuses who use alcohol and other drugs and can benefit from intervention. The School Board supports intervention programs that include the involvement of students, parents/guardians and community agencies/organizations.

School personnel should be trained to identify symptoms which may indicate use of alcohol and other drugs. The Superintendent or designee shall identify responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and other drug use.

Students and parents/guardians shall be informed about the signs of alcohol and other drug use and about appropriate agencies offering counseling.

Nonpunitive Self-Referral

The School Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who self-disclose past use of alcohol or other drugs in order to seek help to quit using shall not be punished or disciplined for such past use. State and local extra-curricular activities eligibility rules may apply further conditions related to the admission of drug or alcohol use.

Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and prohibited drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol,

marijuana or other drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

School authorities may search students and school properties, such as student lockers, for the possession of alcohol, marijuana and other drugs as long as such searches are conducted in accordance with law.

(cf. 5145.12 - Search and Seizure)

Legal Reference:

ALASKA STATUTES

[04.16.080](#) *Sales or consumption at school events*

[14.20.680](#) *Required alcohol and drug related disabilities training*

[14.30.145](#) *Opioid overdose drugs*

[14.30.360](#) *Curriculum (Health and Safety Education)*

[14.33.110-140](#) *Required school disciplinary and safety program*

[17.38.010-900](#) *The regulation of marijuana*

[47.37.045](#) *Community action against substance abuse grant fund*

UNITED STATES CODE

Elementary and Secondary Education Act of 1965, [20 U.S.C. §§ 7116, 7163](#), as amended by the Every Student Succeeds of 2015 Act [P.L. 114-95 P.L. 107-110](#),

Adopted: April 28, 2004

Revised: November 17, 2015

Revised: August 30, 2023

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-051

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5141.3
Health Examinations; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5141.3 Health Examinations and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5141.3 Health Examinations within the Students series.

This minor update revises language regarding health examinations for students and clarifies that districts may require health examinations for student participation in extracurricular activities.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5141.3 Health Examinations as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5141.3 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.3 Health Examinations as presented and open for public comments.

BP 5141.3 HEALTH EXAMINATIONS

Note: Effective June 30, 2016, districts are no longer required by state law to provide for or require each child to have a physical examination and a vision and hearing screening examination upon entry into school and at regular intervals as determined by the school board. While districts are no longer required to provide for and require physical examinations of every child attending school, the Department of Health ~~and Social Services~~ may require the district to conduct physical examinations it considers necessary and may reimburse the district for examinations. The following optional policy may be revised or deleted as needed.

~~**Note:** If a school district will be using federal money to perform exams or screenings on students, the district must annually notify parents of the exam or screening, except for hearing, vision, or scoliosis screenings. The following language implements federal law.~~

The School Board recognizes the importance of and encourages periodic comprehensive physical health examinations, especially upon entry into school at the beginning of the school year. In order to identify barriers to learning, and determine whether treatment or special adaptations of the school program may be necessary, the School Board shall may require vision and hearing screening examinations upon entry into school or as soon as practical, and at regular intervals, as necessary. All personnel employed to examine students shall exercise proper care of each student being examined and shall ensure that the examination results are kept confidential.

Note: If a school district will be using federal money to perform exams or screenings on students, the district must annually notify parents of the exam or screening, except for hearing, vision, or scoliosis screenings. The following language implements federal law.

The district will annually notify parents of physical exams or screenings of students, except for routine vision, hearing, or scoliosis screenings.

Students who wish to participate in certain extracurricular activities may be required to submit to a physical examination to verify their ability to participate in the activity.

(cf. 6145.2 – Interscholastic Competition)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5141.22 - Infectious Diseases)

Legal Reference:

ALASKA STATUTES

[14.30.065](#) *Supervision*

[14.30.070](#) *Physical examination required*

[14.30.127](#) *Vision and hearing screening examinations*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.055](#) *Immunizations required*

UNITED STATES CODE

[42 U.S.C. §§ 12101](#) *et seq. (2014)*

[20 U.S.C. §§ 1232G](#) (2013)

[20 U.S.C. §§ 1232h](#) (2002)

[29 U.S.C. § 794\(a\)](#) (2002)

CODE OF FEDERAL REGULATIONS

[34 C.F.R pt.99](#) (2011)

Revised: August 30, 2016

Adopted: April 28, 2004

Revised: August 30, 2016

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-052

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5141.31
Immunizations; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5141.31 Immunizations and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5141.31 Immunizations within the Students series.

This update clarifies that under state law, personal or philosophical opposition to vaccinations is not sufficient to receive an exemption from the state's mandatory vaccination requirements for students. The only exemptions permitted are for medical or religious reasons. The update also provides that students who are considered homeless under the McKinney-Vento Homeless Assistance Act may be provisionally admitted to school even without a vaccination record.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5141.31 Immunizations as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5141.31 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.31 Immunizations as presented and open for public comments.

BP 5141.31 IMMUNIZATIONS

Note: *Effective July 1, 2009, school children must be immunized against varicella. ~~one additional immunization will be required for school children: varicella.~~*

Prior to first entry into school, a child must be fully immunized as required by law against diphtheria, pertussis, tetanus, polio, measles, rubella, mumps, hepatitis A, ~~and hepatitis B, and varicella.~~ Children over the age of 12 shall not be required to be immunized against rubella (4 AAC 06.055); ~~and beginning July 1, 2009 a child must be fully immunized as required by law against varicella (4 AAC 06.055).~~

Any student who does not show evidence of required immunization or who does not present a letter or affidavit from the parent/guardian or physician, physician's assistant, or advanced nurse practitioner stating reasons for exemption based on medical reasons or ~~personal religious~~ beliefs, as set forth in 4 AAC 06.055(b), shall be excluded from school until such time as the immunization is obtained or affidavit of exemption has been filed with the school. Exemptions must be renewed annually. Personal or philosophical objections to immunizations are not permitted per 4 AAC 06.055.

The Superintendent or designee shall exclude those students who fail to meet immunization requirements as required by law.

Provisional Admission

Where regular weekly medical services are not available, the Superintendent or designee may grant provisional admission to students in exceptional circumstances for up to 90 days.

Homeless students, under the definition of the McKinney-Vento Homeless Assistance Act, who do not have a record of required immunizations may be provisionally enrolled for up to 30 days if a parent or legal guardian attests in writing that they have received the required immunizations.

(cf. 5112.2 - Exclusion)

(cf. 5112.6 Education for Homeless Children and Children in Foster Care)

Note: *Pursuant to 4 AAC 06.055 immunizations must be provided by state or federal health services if otherwise unavailable in the district or if unaffordable.*

Provisional admissions shall be reported to the Department of Health ~~and Social Services~~. The Superintendent or designee shall inform parents/guardians of available immunization services and state or federal assistance.

Legal Reference:

ALASKA STATUTES

[14.30.065](#) Supervision

[14.30.125](#) Immunization

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.055](#) Immunizations required

~~Revised: January 27, 2009~~

Adopted: April 28, 2004

Revised: January 27, 2009

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-053

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 5141.51
At-Risk Youths; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 5141.51 At-Risk Youths and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 5141.51 At-Risk Youths within the Students series.

This minor update updates the model policy on At-Risk Youths to utilize best practice language and clarify districts should be an active participant in identifying students in need of aid.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 5141.51 At-Risk Youths as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 5141.51 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 5141.51 At-Risk Youths as presented and open for public comments.

BP 5141.51 AT-RISK YOUTHS

The School Board recognizes that personal, social, economic, and health circumstances of children and families may contribute to students' risk of school failure. believes that, in order to benefit from a learning environment, students must be as free as possible from the dilemma imposed by personal and societal problems. Danger signs for the various at-risk categories must be taken seriously. District personnel must be concerned for the personal development of students, as well as their academic development. District assessments and evaluations shall be used to identify students performing well below grade-level or at risk of failing to meet district standards.

The Superintendent or designee shall investigate and recommend programs that which will address the needs of at-risk youths. At-risk youths include, but are not limited to, those students who abuse drugs or alcohol, are suicidal engage in self-harm or express suicidal ideations, exhibit have serious attendance problems, drop out of school, are abused or neglected, disadvantaged children are experiencing homelessness, or are pregnant or parenting minors.

Program planning should examine, but is not limited, to the following:

1. Classroom learning experiences and the integration of primary prevention programs into the classroom.
2. Staff professional development requirements.
3. District liability.
4. Community resources.
5. Crisis response/intervention teams.
6. Peer counseling.
7. Parent/guardian education.
8. Student Study Teams.
9. Kindergarten through 12 counseling and guidance curriculum.
10. Attendance and policy procedures.
11. Student discipline.
12. Alternative programs.

(cf. 5131.6 - Drugs, Alcohol and Tobacco)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.52 - Suicide Prevention)

(c.f. 5141.41 - Sexual Abuse, Sexual Assault and Dating Violence Awareness and Prevention)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5147 - Dropout Prevention Program)

(cf. 5148 - Child Care)

~~Revised: June 2017~~

Adopted: April 28, 2004

Revised: June 2017

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-054

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 8120
Elections; First Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 8120 Elections and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 8120 Elections within the Advisory School Councils series.

This update includes 2014 AASB revision recommendations on qualifications and procedures.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 8120 Elections as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 8120 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 8120 Elections as presented and open for public comments.

BP 8120 ELECTIONS

Note: Pursuant to AS 14.08.115 and AS 14.12.035, the school board prescribes the manner of selecting advisory boards. Effective 2014, regional educational attendance areas ("REAA") may request that advisory school board elections be conducted by the Division of Elections ("Division"). If a request is made, the election will be held on the first Tuesday in October. AS 14.08.071(e). In such a case, the role of the Division is limited and REAAs retain most of the obligations for conducting the election. In addition, the Division will only conduct advisory school board elections in those communities where the Division is already scheduled to conduct an in-person election for the regional school board. The following policy provides optional language for REAAs desiring to have the Division conduct advisory school board elections. That language incorporates the requirements of 6 AAC 27.180, Advisory school board elections.

All qualified and interested individuals are encouraged to serve the district and its students by seeking election to the advisory school council. The district shall be responsible for conducting advisory school council elections for the respective attendance areas.

~~Second class cities within the district shall be responsible for conducting all phases of Advisory School Council elections for their respective attendance areas. The city council of each second class city shall certify and forward the election results to the School Board. The 40% election requirement of AS 29.28.040 does not apply to the Advisory School Council Elections.~~

The Superintendent or designee shall make the necessary procedures, forms and staff assignments for the conduct of elections ~~for those portions of the district not organized into second class cities.~~

Qualifications for Candidates and Voters

An individual is eligible to seek election to the advisory school council if the person meets the voter qualifications set forth below, and has never been convicted of a crime requiring registration on any sexual offender list, or a crime against children.

An individual ~~must qualify with respect to~~ the following ~~elements before he/she may~~ qualifications is eligible to vote in an Advisory School Council election:

- ~~The voter or candidate must be~~ is a United States citizen;-
- ~~The voter or candidate must be at least~~ is 18 years of age ~~on the date of the election or older~~;-
- ~~2.3.~~ is a registered voter in the State of Alaska;
- ~~The voter or candidate must be~~ has been a resident of the ~~municipality or~~ school attendance area for at least 30 days before the date of the election; and

3-5. _____ is not disqualified from voting due to: a) conviction of a felony involving moral turpitude, assuming voting rights have not been restored; or b) a court finding of incompetency, unless the disability no longer exists.-

Note: The following language should be utilized if the School Board has determined that student members are permitted to serve on advisory school councils.

A district student is eligible for appointment as a Student Advisory School Council Member without meeting the above qualifications.

An individual must qualify with respect to the following elements before he/she may be a candidate for an Advisory School Council seat:

1. The candidate must be qualified to vote in the Advisory School Council Election.
2. The candidate must not have been convicted of any sex-related crime.

Note: The following options may be selected based on district philosophy and needs.

School board members may hold concurrent membership on both the School Board and local Advisory School Council.

Note: The following optional language may be used by regional educational attendance areas that desire to have advisory school board elections conducted by the Division of Elections. The written request must be made by the Superintendent to the Division of Elections at least 150 days before the election date. The request needs to include a list of communities where the advisory school board elections are to be conducted and the name and contact number for each site administrator or designee. The list can only include those communities where the Division is already scheduled to conduct a simultaneous in-person Regional School Board election. In addition, the request must include the district's agreement to do the following: 1) be responsible for all advertising and public notices for the election; 2) printing the advisory school board ballots on colored paper and delivering them to the polling sites; 3) retrieving the voted ballots from the Division representative when the polls close; 4) tallying the ballots and notifying the public of election results; and 5) certifying the election and notifying the candidates of certification. Finally, the Superintendent can request a separate list of voters registered in the precinct for use during the advisory school board election. AS 14.08.071; 6 AAC 27.180.

Election Procedures

The Superintendent may make a timely request that the Division of Elections conduct the advisory school council elections at the same time as the Regional School Board election, occurring annually on the first Tuesday in October. The advisory school council and regional school board elections shall be conducted separately. The Superintendent shall oversee the district's obligations for the advisory school council elections, including

advertising, printing and delivering of ballots, tallying of ballots, and certification of the advisory school council elections.

Legal Reference:

ALASKA STATUTES

[14.08.071 Elections, advisory votes](#)

[14.08.115 Advisory school boards in REAA](#)

[14.12.035 Advisory school boards in borough school districts](#)

ALASKA ADMINISTRATIVE CODE

[6 AAC 27.180 Advisory school board elections](#)

~~*Revised: October 29, 2002*~~

Adopted: March 28, 1995

Revised: October 29, 2002

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-055

FR: Office of the Superintendent

SUBJECT: Acceptance of
Resignation from a
School Board Member;

ABSTRACT:

Board approval is required for School Board resignations.

ISSUE:

At issue is to accept the letter of resignation from Raymond Woods, who serves as an NWABSD Board Member in Seat D, Representing District 1 (Ambler, Shungnak, Kobuk), and declare the seat vacant.

BACKGROUND AND/OR PERTINENT INFORMATION:

A School Board member who wishes to resign may do so by submitting his/her written resignation to the School Board.

The Board shall declare the board member's seat vacant upon acceptance of the resignation.

The Board may accept the resignation with a deferred effective date.

The School Board may declare a regional school board seat vacant if the person elected resigns. A letter of resignation with the effective date of November 3, 2024, was received from Raymond Woods of Shungnak, resigning as a Board Member. Raymond Woods is currently in seat D, Representing District 1 (Ambler, Shungnak, Kobuk), with a term ending in 2027.

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Provide candidates with appropriate information regarding Board member responsibilities.
2. Announce names of candidates and accept public input either in writing or at a public meeting.
3. Interview the candidates at a public meeting.
4. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

ALTERNATIVES:

1. Accept the letter of resignation from Raymond Woods, who serves as a NWABSD Board Member serving in Seat D, Representing District 1 (Ambler, Shungnak, Kobuk), and declare the seat vacant as presented;
2. Do not accept the letter of resignation from Raymond Woods, who serves as a NWABSD Board Member serving in Seat D, Representing District 1 (Ambler, Shungnak, Kobuk), and declare the seat vacant as presented;

ADMINISTRATION'S RECOMMENDATIONS:

The administration recommends that the Board accept the letter of resignation from Raymond Woods, who serves as a NWABSD Board Member serving in Seat D, Representing District 1 (Ambler, Shungnak, Kobuk), and declare the seat vacant as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 22, 2025

NUMBER: 25-056

FR: Office of the Superintendent

SUBJECT: Approval of Residential
School Resolution 25-003

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

The NWABSD administration requests a resolution from the School Board supporting a statutory funding increase to the residential school per-pupil monthly stipend. This support is coming from the following regions BSSD, Nome, Lower Yukon, Chugach, Lower Kuskokwim, Galena City, and Nenana City

ISSUE:

At issue is the approval of a Resolution supporting a statutory funding increase to the residential school per-pupil monthly stipend.

BACKGROUND AND/OR PERTINENT INFORMATION:

Residential school stipend funding per current Alaska statute 14.16.200 has remained flat since the 2014-2015 (FY25) school year. Recognizing the need for additional funding, the legislature and the governor provided one-time appropriations totaling \$3,633,950 over FY23, FY24, and FY25. Going into FY26, however, residential schools need a statutory funding increase. Without a funding increase, the FY26 stipend funding amount will revert to statutory FY15 funding levels.

ALTERNATIVES:

1. Approve Resolution 25-003 supporting a statutory funding increase to the residential school per-pupil monthly stipend as presented;
2. Do not approve Resolution 25-003 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends that the Board approve Resolution 25-003 supporting a statutory funding increase to the residential school per-pupil monthly stipend as presented.



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

RESOLUTION 25-003

A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT (NWABSD) IN SUPPORT OF A STATUTORY FUNDING INCREASE TO THE RESIDENTIAL SCHOOL PER-PUPIL MONTHLY STIPEND

WHEREAS, Alaska's residential school programs deliver high-quality career and technical education (CTE) programs of study as well as collegiate-level coursework through Advanced Placement/dual-credit programming,

WHEREAS, Alaska's residential school programs graduate hundreds of young Alaskans every year ready to enter the workforce, to enlist in the armed forces, or to enroll in post-secondary education opportunities,

WHEREAS, residential school funding per current Alaska statute 14.16.200 has remained flat since the 2014-2015 (FY15) school year,

WHEREAS, recognizing the need for additional funding, the legislature and the governor provided one-time appropriations totaling \$3,633,950 over FY23, FY24, and FY25,

WHEREAS, during FY24, the cost of delivering room and board services was approximately \$12,750 per student (double the revenue from statutory state stipend funding), and

WHEREAS, without a funding increase, the FY26 per-pupil monthly stipend funding amount intended to cover room and board expenses will revert to statutory FY15 funding levels,

NOW, THEREFORE BE IT RESOLVED: that the NWABSD Board of Education urges the legislature and the governor to support the following update to Alaska statute 14.16.200(b)(2):

- (A) for the Southeast Region (Region I), \$2,460;
- (B) for the Southcentral Region (Region II), \$2,400;
- (C) for the Interior Region (Region III), \$2,904;
- (D) for the Southwest Region (Region IV), \$3,018;
- (E) for the Northern Remote Region (Region V), \$3,552.

ADOPTED, January 22, 2025, at a duly convened special meeting of the Northwest Arctic Borough School District Board of Education, a quorum was present and voted.

ATTEST:

Margaret Hansen,
President, NWABSD Board of Education

Tillie Ticket,
Secretary, NWABSD Board of Education

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 21, 2025

NUMBER: 25-057

FR: Office of Superintendent

SUBJECT: Approval of Human Resources

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
January 2025**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY25
- b) Classified new hires FY25

a) The administration recommends approval of the following FY25 Certified New Hires:

LOCATION&DATE	NAME	POSITION
---------------	------	----------

KOTZEBUE

11/01/24	Jane Quiniones	Teacher
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b) The administration recommends approval of the following FY25 Classified New Hires:

LOCATION&DATE	NAME	POSITION
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NOATAK

11/18/24	William Adams	BPO
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II The administration report on the following non-action items:

- a) Certified transfers FY25
- b) Classified transfers FY25
- c) Certified resignations FY25
- d) Classified resignations FY25
- e) Certified openings FY25
- f) Classified openings FY25

a) The administration reports on the following Certified transfers:

LOCATION&DATE	NAME	POSITION
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AMBLER

01/06/25	Lisa Carter	SpEd Teacher
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KOTZEBUE

01/06/25	Jay Panlilio	SpEd Teacher
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01/06/25	Geoffrey Frix	MS Social Studies
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01/06/25	Joseph Bullock	HS Social Studies
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01/06/24	Merle Green	HS Math
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01/06/25	Socarates Embesan	MS Math
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ATC

01/06/25	Aletha Duchene	Teacher-ILP Program Dev
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b) The administration reports on the following Classified transfers:

LOCATION&DATE	NAME	POSITION
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AMBLER

01/06/25	Frances Williams	Secretary
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KOTZEBUE

11/20/24	Brandon Heisler	SpEd Aide
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c) The administration reports on the following Certified resignations:

LOCATION&DATE	NAME	POSITION
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DEERING

11/08/24	Rebecca Moran-Scoratow	Teacher
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d) The administration reports on the following Classified resignations:

LOCATION&DATE	NAME	POSITION
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ATC

11/27/24	Brandi Williamson	Secretary
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KOTZEBUE

12/03/24	Dena Ferguson	Secretary
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e) The administration reports on the following Certified openings:

DEERING

1 Teacher

JNES

1 Counselor/Social Worker

KIVALINA

1 Teacher

KOTZEBUE

1 Assistant Principal

ATC

1 Homeschool Principal/Teacher

DISTRICT OFFICE

1 Itinerant SpEd

1 Itinerant Social Worker,

1 Administrative Director

f) The administration reports on the following Classified opening:

AMBLER

1 SpEd Aide

JNES

1 Instructional Aide

KIVALINA

1 Bus Driver

NOORVIK

1 SpEd Aide

ATC

1 Secretary

MAINTENANCE

1 Director of Property Services

1 Assistant Director of Property Services

1 Journeyman Plumber

1 Journeyman Electrician

1 Kotzebue Maintenance

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 22, 2025

NUMBER: 25-058

FR: Office of the Superintendent

SUBJECT: Approval of Purchase
Curriculum Associates

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchase of Curriculum Associates Intervention and Supplemental Literacy Support with Professional Development for an amount not to exceed \$110,000

BACKGROUND AND/OR PERTINENT INFORMATION:

Magnetic Reading Foundations

A foundational skills reading supplemental program by i-Ready provides explicit, systematic, and scientifically based reading instruction that moves students from foundational skills to reading fluency. High-interest literary and informational texts draw young readers to grade-level reading, helping to solidify crucial foundational skills such as letter recognition, phonological awareness, phonics, and high-frequency words. Age-appropriate learning opportunities ensure all students are engaged and have access to the right content at the right time.

i-Ready personalized intervention/differentiated instruction. Creates a personalized path of engaging online lessons for our at-risk students. Students receive instruction and practice in areas where they need the most support.

Purchase includes professional development for staff

Funding DEED AK Literacy Grant Fund 305

ALTERNATIVES:

1. Approval of the purchase of Curriculum Associates Intervention/Literacy Support with Professional Development for an amount not to exceed \$110,000 as presented.
2. Disapproval of the purchase of Curriculum Associates Intervention/Literacy Support with Professional Development for an amount not to exceed \$110,000 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the purchase of Curriculum Associates Intervention/Literacy Support with Professional Development for an amount not to exceed \$110,000, as presented

Curriculum Associates®

Prepared For:

Tracy Bell
Northwest Arctic Borough SD
776 Third St,
Kotzebue, AK 99752

12/16/2024

Dear Tracy Bell,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Quote ID: 396596.2 Quote Valid through: 12/20/2024

Product	List Price	Net Price
Magnetic Reading	\$83,925.00	\$43,605.00
	List Total:	\$83,925.00
	Savings:	\$40,320.00
	Shipping/Tax/Other:	\$5,232.60
	Total:	\$48,837.60

Thank you again for your interest in Curriculum Associates.

Sincerely

Teresa Chambers
(907) 802-1585
tchambers@cainc.com

Please submit this quote with your purchase order

Curriculum Associates®

Prepared For:

Tracy Bell
Northwest Arctic Borough SD
776 Third St,
Kotzebue, AK 99752

12/16/2024

Dear Tracy Bell,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2024-2025 Quote ID: 396596.9 Quote Valid through: 12/31/2025

Product	List Price	Net Price
i-Ready	\$45,376.50	\$37,546.52
	List Total:	\$45,376.50
	Savings:	\$7,829.98
	Shipping/Tax/Other:	\$0.00
	Total:	\$37,546.52

Thank you again for your interest in Curriculum Associates.

Sincerely

Teresa Chambers
(907) 802-1585
tchambers@cainc.com

Please submit this quote with your purchase order

Curriculum Associates®

Prepared For:

Tracy Bell
Northwest Arctic Borough SD
776 Third St,
Kotzebue, AK 99752

12/16/2024

Dear Tracy Bell,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2024-2025 Quote ID: 396596.7 Quote Valid through: 12/31/2025

Product	List Price	Net Price
Toolbox	\$24,825.00	\$21,101.25
Professional Learning	\$6,000.00	\$0.00
i-Ready Partners Services	\$36,000.00	\$0.00
<i>i-Ready Partners Services Includes:</i>		
<ul style="list-style-type: none"><i>Initial Implementation Services: Provisioning, Initial Rostering, Hosting, Technology Assessment</i><i>Implementation Management: Partner Success Manager You Know On A First Name Basis, Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management</i><i>Staff Development Consultation and Resources: Consultative services to help you plan and make the most of Professional Learning sessions; Access to Online Educator Learning (OEL) Digital Courses, and i-Ready Central Self-Service Resources</i><i>Technical Support: Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support</i>		
	List Total:	\$66,825.00
	Savings:	\$45,723.75
	Shipping/Tax/Other:	\$0.00
	Total:	\$21,101.25

Thank you again for your interest in Curriculum Associates.

Sincerely

Teresa Chambers
(907) 802-1585
tchambers@cainc.com

Please submit this quote with your purchase order

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 22, 2025

NUMBER: 25-059

FR: Office of the Superintendent

SUBJECT: Approval of Purchase
Amplify mClass Intervention
with Professional Development

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchase of Amplify mClass Intervention with Professional Development for an amount not to exceed \$54,800.00

BACKGROUND AND/OR PERTINENT INFORMATION:

mCLASS® Intervention follows a research-based skills progression and uses software to analyze results, form small groups, build engaging lessons for each group, and update skill profiles and groups every 10 days. Educators progress-monitor students on the skills they're working to build.

mCLASS Intervention analyzes these results, updates students' placement on the learning progression, and identifies what they should focus on next. The program will complement current MTSS procedures and assist teachers in targeting instruction for students.

Funding DEED AK Literacy Grant Fund 305

ALTERNATIVES:

1. Approval of the purchase of Amplify mClass Intervention with Professional Development for an amount not to exceed \$54,800.00 as presented.
2. Disapproval of the purchase of Amplify mClass Intervention with Professional Development for an amount not to exceed \$54,800.00 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the purchase of Amplify mClass Intervention with Professional Development for an amount not to exceed \$54,800.00 as presented



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-453796-1
Date: 12/12/2024
Expires On: 1/11/2025
Delivery Service Level: Standard

Customer Contact Information

Tracy Bell
Northwest Arctic Borough Sd
907-442-1838
tbell@nwarctic.org

Amplify Contact Information

Kristen Rockstroh
Inside Sales Representative
krockstroh@amplify.com

mCLASS Intervention
1 Year

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS Intervention - School Site License - 1yr (2024-2025)	13.00	\$3,850.00	\$50,050.00
TOTAL			\$50,050.00

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL PRICE
mCLASS Intervention Coaching Session (1/2 Day Remote)	3.00	\$950.00	\$2,850.00
mCLASS Intervention Program Overview for Interventionists (1/2 Day Remote)	2.00	\$950.00	\$1,900.00
TOTAL		\$1,900.00	\$4,750.00

SHIPPING AND HANDLING	DELIVERY SERVICE LEVEL	SHIPPING COST	TOTAL PRICE
Amplify Shipping and Handling	Standard	\$0.00	\$0.00

GRAND TOTAL **\$54,800.00**

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-060

FR: Office of the Superintendent

SUBJECT: Approval of FY26
Memorandum of
Agreement; Nyang, SLP

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Elisabeth Nyang, SLP for \$112,200.

BACKGROUND AND/OR PERTINENT INFORMATION:

Elisabeth Nyang, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, will provide her the opportunity to assist the district in providing direct speech therapy service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$112,200.

Funding Sources:

Fund 293 (Special Ed VIB Grant) = \$70,200

Fund 100 (Special Ed General Fund)= \$32,000

Fund 294 (ELF Grant) = \$10,000

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Elisabeth Nyang, SLP in the amount not to exceed \$112,200.
2. Disapprove the MOA for Elisabeth Nyang, SLP as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Elisabeth Nyang, SLP in the amount not to exceed \$ \$112,200.as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-061

FR: Office of the Superintendent

SUBJECT: Approval of FY26
Memorandum of
Agreement; Autism
Partnerships-Sanford Slater

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Autism Partnerships not to exceed \$83,000 as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Autism Partnerships provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Autism Partnerships will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Autism Partnerships also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$83,000.

Funding Sources:

Fund 100 (Special Ed General Fund)= \$83,000

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Autism Partnerships, in the amount not to exceed \$83,000.
2. Disapprove the MOA for Autism Partnerships as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Autism Partnerships, in the amount not to exceed \$83,000 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-062

FR: Office of the Superintendent

SUBJECT: Approval of FY26
Contract; School
Psychologist, Emily Davis,
Ph. D

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is to approve the contract with School Psychologist, Emily Davis, Ph.D. for an amount not to exceed \$112,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Emily Davis Ph.D., Certified School Psychologist who will provide special education direct service, consultation, supervision, and assessment services for children across the district. She is an experienced Alaskan practitioner who has experience working effectively with staff and students in special services programs within NWABSD. She will provide direct service to students and consultations parents and consultation and mentoring of special education teachers. She will assist with pre-evaluation processes, conduct psychological and special education evaluations, write evaluation summaries and eligibility reports, write Individual education plans for students. This contract will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. She will also consult with all staff, parents, and community members and agencies. The contract which includes travel, is for an amount not to exceed \$112,000.

Funding Sources:

Fund 293 (Special Ed VIB Grant) = \$62,000

Fund 100 (Special Ed General Fund)= \$50,000

ALTERNATIVES:

1. Approve the FY-26 contract with Emily Davis, Ph.D. for an amount not to exceed \$112,000 as presented.
2. Do not approve the FY-26 contract with Emily Davis, Ph.D. as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the FY-26 contract with Emily Davis, Ph.D., for an amount not to exceed \$112,00 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-063

FR: Office of the Superintendent

SUBJECT: Approval of FY26
Memorandum of
Agreement; Method Works

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Method Works not to exceed \$96,000 as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Method Works provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Method Works will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Method Works also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$96,000

Funding Sources:

Fund 100 (Special Ed General Fund)= \$96,000

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Method Works, in the amount not to exceed \$96,000
2. Disapprove the MOA for Method Works as presented
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Method Works, in the amount not to exceed \$96,000 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-064

FR: Office of the Superintendent

SUBJECT: Approval of FY26
Memorandum of
Agreement; Coop, SLP

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Janelle Coop SLP for \$112,200.

BACKGROUND AND/OR PERTINENT INFORMATION:

Janelle Coop, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program at NWABSD. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$112,200.

Funding Sources:

Fund 293 (Special Ed VIB Grant) = \$102,200

Fund 292 (Special Ed 619 Grant) = \$10,000

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Janelle Coop, SLP in the amount not to exceed \$112,200.
2. Disapprove the MOA for Janelle Coop, SLP as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Janelle Coop, SLP in the amount not to exceed \$ \$112,200. as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-065

FR: Office of the Superintendent

SUBJECT: Approval of 25-26 Calendar

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for to add a student contact day to the 2025-26 school calendar.

ISSUE:

At issue is the Board's approval of new 2025-26 school calendar

BACKGROUND AND/OR PERTINENT INFORMATION:

This is a request to add an extra student contact day in to the 2025-26 school calendar. This will change student contact days from the required 170 to 171. This added day will allow the district to have one "extra" day in case of a snow day or other school closure day.

In order to add this extra day, one Inservice day was changed to a student contact day. See attached. No cost is associated with this action.

ALTERNATIVES:

1. Approve the proposed 2025-26 school calendar as presented.
2. Disapprove the proposed 2025-26 school calendar Intern as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the proposed 2025-26 school calendar as presented

MEMORANDUM

TO: NWABSD Board of Education Members **DATE:** January 22, 2025

NUMBER: 25-066

FR: Office of the Superintendent

SUBJECT: Approval of
Superintendent's Out-of-
District Travel

ABSTRACT:

Superintendent's out-of-district travel requires Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Request for Out-of-District Travel by the Superintendent

Upcoming Travel Dates:

- April 14/15, 2025, U.S. Dept. of Ed. Office of Indian Education Washington DC
- April 16/17, 2025, Lobbying visits to other Federal Offices in DC

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-067

FR: Office of the Superintendent

SUBJECT: Approval of Funding -
AHFC Rural Professional
Housing Grants - Noatak

ABSTRACT:

Award of funding from Alaska Housing Finance Corporation for construction of two teacher housing duplexes in Noatak requires Board Approval.

ISSUE:

At issue is approval of acceptance of AHFC funding for the construction of two teacher housing duplexes, a total of four, two-bedroom units, in Noatak and delegation of contracting authority to the Superintendent for this work.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District applied for two grants in October and was awarded both, one at \$700,000 and one at \$595,750.

Two approvals are needed to move this project forward. Before JMCC and the Board is the acceptance of the \$1,295,750 in AHFC funding.

Before the Budget Committee and the Board is the allocation of the required match. A minimum 15% match is required, and in August the board was presented with a potential \$400,000 match for each duplex, or a total potential match of \$800,000. Based on the actual funds awarded, a minimum 15% match would be \$194,362.50. However, the cost of each unit is estimated to exceed that level of funding. Duplex #1 is estimated at \$857,197 and Duplex #2 at \$870,585. Based on the AHFC funding provided, an additional \$432,032 is needed to complete the work, based on the estimated costs. CIP Manager recommends a total match of \$440,000 recognizing this is much lower than the former Property Services Director's original estimate. Depending on actual costs, additional funding may be requested at a future date, although the goal is to perform the work with the \$1,295,750 from AHFC and \$440,000 District match.

ALTERNATIVES

1. Approve the acceptance of the award of \$1,295,750 in grant funding from the Alaska Housing Finance Corporation for two, two-bedroom duplexes in Noatak and delegation of authority to the Superintendent to establish the project budgets, as presented.

2. Do not approve the acceptance of the award of \$1,295,750 in grant funding from the Alaska Housing Finance Corporation for two, two-bedroom duplexes in Noatak, or the delegation of authority to the Superintendent to establish the project budgets, as presented.
3. Take no action.

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Board approve the acceptance of the award of \$1,295,750 in funding from the Alaska Housing Finance Corporation for the construction of two, two-bedroom duplexes in Noatak and delegation of authority to the Superintendent to establish the project budgets as presented.

MEMORANDUM

TO: NWABSD Board of Education
Committee Members

DATE: January 21, 2025

NUMBER: 25-068

FROM: Office of the Superintendent

SUBJECT: Approval of Preliminary
FY-27 Six-Year Capital
Improvement Plan

ABSTRACT

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2027 are due September 1, 2025. Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process.

ISSUE

At issue is Board approval of the preliminary projects for the Six-Year Capital Improvement Plan for FY 2027.

BACKGROUND AND/OR PERTINENT INFORMATION

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2027 are due by September 1, 2025, and Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process. The Six-Year CIP is used to prioritize projects and establish the order of construction for District capital improvement projects. The School Board annually updates the Six-Year CIP. The District submits grant applications for the projects identified for the first year of the plan.

Approval is requested by the Regional School Board of the preliminary Six-Year CIP in January so that applications and support documentation may be prepared between now and September. Final approval of the Six-Year CIP will be requested in August. Modifications to the list may occur between now and August based on what is funded by the legislature in FY26 budgets. Slight project modifications may also be made to project's Scope of Work and estimated costs as informed by the design and application work that will occur between January and August. It is assumed that Districtwide Fire Systems Replacement, 6 sites, will be funded by the legislature in FY26 based on it's ranking as #3 on their priority list. Roughly \$13M is needed from the legislature for this project and the #1 and #2 projects to be funded. No other NWABSD projects are expected to be fully funded this legislative session.

Attached is a proposed preliminary FY 2027 – FY 2032 Six-Year CIP list that includes a description of the proposed projects, and their anticipated costs at this time.

ALTERNATIVES:

1. JMCC concurrence for Board approval of the preliminary FY 2027 Six-Year Capital Improvement Plan, as presented.
2. JMCC revisions to the preliminary FY 2027 Six-Year Capital Improvement Plan.

3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends approval of the preliminary FY27 Six-Year Capital Improvement Plan, as presented.

ATTACHMENTS

Attachment A: Proposed preliminary FY 2027 Six-Year CIP

Preliminary FY 27 SIX YEAR CIP AS RECOMMENDED BY

JOINT MAINTENANCE AND CONSTRUCTION COMMITTEE

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
1	B	Deering K-12 Replacement School – new school on new site to replace overcrowded and worn-out facility. The existing site is not large enough to accommodate an addition without removal of the playground and relocating teacher housing off-site. In addition, many building components are beyond their use expectancy.	X	\$59,500,000

**FY 2027 TOTAL
\$59,500,000**

	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in FY 27 – It is anticipated resources will not be available to fund all requirements. They will take priority for FY 28.	X	Balance of FY 27 requests
2	C	Buckland K-12 School Exterior Envelope Renewal- replacement of roofing, doors and windows at the end of their useful life. Replacement of interior floor finishes. A small building addition may be warranted due to projected on-going student growth. Project will also include replacement of boilers and flues.	X	\$15,000,000
3	C	June Nelson Elementary School Roof Replacement- Replacement of the failing roof, 21 years past its useful life. The school is experiencing frequent roof leaks that damage interior finishes and contribute to potential mold and structure damage and interfere with instruction.	X	\$4,000,000

**FY 2028 TOTAL
\$19,000,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 28.	X	Balance of FY 27 requests
4	C	Noorvik K-12 School Renewal and Roof Replacement - Renewal of Aqqulak Noorvik School to replace building components at the end of useful life, and replacement of roof which reached the end of its useful life in 2022.	☒	\$12,500,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost

**FY 2029 TOTAL
\$12,500,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 29.	X	Balance of FY 28 requests
5	C	Kiana K-12 School Renewal – Renewal of Kiana K-12 School to replace building components at the end of useful life.	<input checked="" type="checkbox"/>	\$10,500,000

**FY 2030 TOTAL
\$10,500,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 30.	X	Balance of FY 29 requests
6	C	June Nelson Elementary School Renewal. Replacement of building components at the end of useful life. Project will also include replacement of flooring and special electrical systems in Kotzebue Middle High School.	3	\$12,500,000

**FY 2031 TOTAL
\$12,500,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 31.	X	Balance of FY 30 requests
7	C	Ambler K-12 School Renewal – Renewal of Ambler K-12 School to replace building components at the end of useful life.	<input checked="" type="checkbox"/>	\$10,000,000
8	C	Shungnak K-12 School Renewal – Renewal of Shungnak K-12 School to replace building components at the end of useful life.	<input checked="" type="checkbox"/>	\$10,000,000
			X	

**FY 2032 TOTAL
\$20,000,000+**

The preliminary version is not signed.

~~Adopted January 21, 2025, at a duly convened meeting of the Northwest Arctic Borough School District at which a quorum was present and voting. I hereby certify that the information presented is true and correct to the best of my knowledge.~~

Superintendent _____ Date

School Board President _____ Date

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 21, 2025

NUMBER: 25-069

FR: Office of the Superintendent

SUBJECT: Approval of Match -
AHFC Rural Professional
Housing Grants - Noatak

ABSTRACT:

Commitment of matching funds for the award of funding from Alaska Housing Finance Corporation for construction of two teacher housing duplexes in Noatak requires Board Approval.

ISSUE:

At issue is commitment of match for grant funds from the AHFC for the construction of two teacher housing duplexes, a total of four, two-bedroom units.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District applied for two grants in October and was awarded both, one at \$700,000 and one at \$595,750.

Two approvals are needed to move this project forward. Before JMCC and the Board is the acceptance of the \$1,295,750 in AHFC funding.

Before the Budget Committee and the Board is the allocation of the required match. A minimum 15% match is required, and in August the board was presented with a potential \$400,000 match for each duplex, or a total potential match of \$800,000. Based on the actual funds awarded, a minimum 15% match would be \$194,362.50. However, the cost of each unit is estimated to exceed that level of funding. Duplex #1 is estimated at \$857,197 and Duplex #2 at \$870,585. Based on the AHFC funding provided, an additional \$432,032 is needed to complete the work, based on the estimated costs. CIP Manager recommends a total match of \$440,000 recognizing this is much lower than the former Property Services Director's original estimate. Depending on actual costs, additional funding may be requested at a future date, although the goal is to perform the work with the \$1,295,750 from AHFC and \$440,000 District match.

ALTERNATIVES

1. Approve District funding of and not to exceed \$440,000 to match the Alaska Housing Finance Corporation grant of \$1,295,750 for two two-bedroom duplexes in Noatak, as presented.
2. Do not approve District funding of and not to exceed \$440,000 to match the Alaska Housing

Finance Corporation grant of \$1,295,750 for two two-bedroom duplexes in Noatak, as presented.

3. Take no action.

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Board approve not to exceed \$440,000 in matching funds for the \$1,295,750 grant award from the Alaska Housing Finance Corporation for the construction of two two-bedroom duplexes in Noatak, as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 21, 2025

NUMBER: 25-070

FR: Office of the Superintendent

SUBJECT: Approval of FY25 NANA
Funding Breakdown

ABSTRACT:

Ensure budget integrity and transparency.

ISSUE:

Board approval is required for all contracts and agreements of \$ 50,000 or more.

BACKGROUND AND/OR PERTINENT INFORMATION:

At issue is the approval of anticipated use of approved NANA funding for FY25 of \$1.5 million, to benefit the Alaska Technical Center in the amount of \$500,000, the Student Activities Program in the amount of 700,000, and the Language and Culture programs, in the amount of \$300,000.

ALTERNATIVES:

1. Approve the FY25 Nana Funding Breakdown as presented;
2. Disapprove the FY25 Nana Funding Breakdown as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the FY25 Nana Funding Breakdown as presented.

NANA FY25/26 Contribution Breakdown

1 Alaska Technical Center – (FY25 current operations)	\$	500,000
2 Student Activities Program		
District-wide	\$	400,000
BB Tournament, Jan 2025		
Support for site travel to event		
Student Government FY 26	\$	150,000
Springtime event FY25	\$	150,000
3 Language and Culture		
Science curriculum	\$	150,000
Iñupiaq teachers professional development	\$	150,000
	TOTAL:	\$ 1,500,000

- **Increase in E-rate Service Costs:** Additional cost of **\$13,285,657**

ALTERNATIVES:

1. Approve Revision #2 of the FY25 General Fund Operating Budget as presented;
2. Disapprove Revision #2 of the FY25 General Fund Operating Budget as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Revision #2 of the FY25 General Fund Operating Budget as presented.

**Northwest Arctic Borough School District
FY25 Budget**

	FY25	FY25	Changes	NOTES
	<u>Current Budget</u>	<u>Budget REVISION #2</u>		
REVENUE				
Other Local Revenue	\$2,100,000	\$2,100,000	\$0	
Earnings on Investments	\$770,000	\$770,000	\$0	
Donations/Contributions	\$0	\$0	\$0	
Borough Appropriation	\$8,068,263	\$8,068,263	\$0	
E-rate Program	\$7,205,220	\$19,452,945	\$12,247,725	corrected to reflect FY25 e-rate revenue
State Foundation	\$42,933,418	\$41,069,924	(\$1,863,494)	based on final Jan 2025 OASIS report
Quality Schools	\$110,278	\$105,925	(\$4,353)	corrected from OASIS report
TRS On-behalf	\$2,505,160	\$2,505,160	\$0	
PERS On-behalf	\$447,788	\$447,788	\$0	
Revenue - Other State Sources	\$7,791	\$1,672,343	\$1,664,552	BAG award not previously included
Impact Aid Program	\$3,476,274	\$3,441,882	(\$34,392)	FY24 actual receipts
TOTAL REVENUES	\$67,624,192	\$79,634,230	\$12,010,038	
TRANSFERS IN				
District Technology Fund	\$0	\$0	\$0	
Locally Funded Maintenance CIP Fund	\$0	\$0	\$0	
Teacher housing CIP Fund	\$0	\$0	\$0	
Kivalina District Contribution	\$0	\$0	\$0	
NW Magnet School Expansion	\$0	\$0	\$0	
Magnet School Dormitory	\$0	\$0	\$0	
ATC Capital Reserve	\$0	\$0	\$0	
CIP Reserved Local Share	\$0	\$1,500,000	\$1,500,000	projected to actual Foundation funding
TOTAL TRANSFERS IN	\$0	\$1,500,000	\$1,500,000	
EXPENSES				
Certificated Salaries	\$15,429,407	\$15,544,407	\$115,000	FY25 Quality Schools allocation
Non-Certificated Salaries	\$9,347,698	\$9,312,698	(\$35,000)	FY25 Quality Schools allocation
Leave Pay Out	\$285,000	\$285,000	\$0	
Board Stipends	\$87,750	\$87,750	\$0	
Employee Benefits	\$12,645,809	\$12,662,084	\$16,275	FY25 Quality Schools allocation
TRS On-behalf	\$2,505,160	\$2,505,160	\$0	
PERS On-behalf	\$447,788	\$447,788	\$0	
SUBTOTAL: Personnel	\$40,748,612	\$40,844,887	\$96,275	
Professional & Technical Services	\$4,842,647	\$4,840,647	(\$2,000)	
Staff Travel	\$424,000	\$428,000	\$4,000	FY25 Quality Schools allocation
Board Travel	\$108,852	\$83,852	(\$25,000)	reallocating funds for Board rep student travel
Student Travel	\$1,144,775	\$1,169,775	\$25,000	adding Board rep student travel
Utility Services	\$8,410,727	\$21,696,384	\$13,285,657	corrected to reflect FY25 e-rate expenses
Energy-includes electricity & fuel	\$4,323,719	\$4,323,719	\$0	
Other Purchased Services	\$4,470,556	\$4,470,556	\$0	
Property & Liability Insurance	\$1,350,000	\$1,396,452	\$46,452	projected to actual insurance premiums
Supplies, Materials & Media	\$1,754,263	\$1,765,266	\$11,003	FY25 Quality Schools allocation
Tuition	\$40,000	\$40,000	\$0	
Dues & Fees	\$87,680	\$88,680	\$1,000	
Inventoried Equipment	\$55,000	\$55,000	\$0	
Indirect Cost Recovery	(\$250,000)	(\$250,000)	\$0	
SUBTOTAL: Non-Personnel	\$26,762,219	\$40,108,331	\$13,346,112	
TOTAL EXPENSES	\$67,510,831	\$80,953,218	\$13,442,387	
TRANSFERS OUT				
Food Service Fund	\$1,200,000	\$1,200,000	\$0	
ATC	\$1,105,214	\$1,105,214	\$0	
Star of the Northwest - Magnet School	\$100,000	\$100,000	\$0	
Teacher Housing Fund	\$450,000	\$450,000	\$0	
Special Revenue Fund	\$150,000	\$150,000	\$0	
TOTAL TRANSFERS OUT	\$3,005,214	\$3,005,214	\$0	
INCREASE (DECREASE)-UNRESERVED FE	(\$2,891,853)	(\$2,824,202)		
FY24 Fund Balance	\$10,927,573	\$10,927,573		From FY24 Audit - page 8
Decrease in Fund Balance	\$2,891,853	\$2,824,202		
Estimated Prepaid & Inventory for FY25	\$2,800,000	\$2,800,000		
Projected FY25 Fund Balance	\$5,235,720	\$5,303,371		