

NWABSD Board of Education Special Meeting

Tuesday, June 25, 2024 1:00 PM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

- | | |
|---|--|
| 1. Fuel Cost Increase | Presenter: Brandon Blackham, Director |
| 2. Positions | Presenter: Jeff Alexander, Human Resources Director |
| 3. Selawik Fire Alarm Bid Approval | Presenter: Capitol Projects |
| 4. Safe & Civil MOA Schools Approval | |

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 25, 2024

NUMBER: 24-166

FR: Office of the Superintendent

SUBJECT: FY24 Heating Fuel Purchase

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the Northwest Arctic Borough School District's FY24 heating fuel order to the lowest bidder by site.

BACKGROUND AND/OR PERTINENT INFORMATION:

UPDATE: The Board approved \$2,905,861.90 at the April Board Meeting. Since then, Crowley sent a new invoice with an increase of \$100,210.00. The total now is \$3,006,071.90.

On April 01, 2024, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 523,800 gallons of #1 heating fuel to ten (10) NWABSD school sites in summer 2024. The RFP was sent to the only two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids was Sunday April 28, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). Crowley Petroleum Distribution was the only bidder for ten (10) sites and Vitus Fuel Services declined to bid. The bid prices by site are attached. The administration recommends board approval to award Crowley Petroleum Distribution our fuel bid for ten (10) sites. Crowley's bid for all ten sites \$2,905,861.90.

Funding Source: General Funds

ALTERNATIVES:

1. Approve the administration's request to award the NWABSD FY24 heating fuel bid to Crowley Petroleum Distribution for ten (10) sites with the increase of \$100,210.00 not to exceed \$3,006,071.90.
2. Disapprove the administration's request to award the NWABSD FY24 heating fuel bid to Crowley Petroleum Distribution for ten (10) sites with the increase of \$100,210.00 not to exceed \$3,006,071.90.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to award the NWABSD FY24 heating fuel bid to Crowley Marine Distribution for ten (10) sites with the increase of \$100,210.00 not to exceed \$3,006,071.90.

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133186
Order Status: Sent to TowWorks
Order Date: 4/30/2024 08:39 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Buckland Delivered
Buckland
Buckland, AK 99727

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	55,000.0000	5.89000	\$323,950.00
			Tax:	\$577.50
			Total This Item:	\$324,527.50
			Net 30 Terms:	\$0.00

Products Total:	\$323,950.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$577.50</u>
Order Total:	\$324,527.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$324,527.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133182
Order Status: Sent to TowWorks
Order Date: 4/30/2024 08:36 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Ambler Delivered
Ambler
Ambler, AK 99786

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	40,000.0000	6.49000	\$259,600.00
			Tax:	\$420.00
			Total This Item:	\$260,020.00
			Net 30 Terms:	\$0.00

Products Total:	\$259,600.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$420.00</u>
Order Total:	\$260,020.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$260,020.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133220
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:34 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kiana Delivered
Kiana
Kiana, AK 99749

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	45,000.0000	5.39000	\$242,550.00
			Tax:	\$472.50
			Total This Item:	\$243,022.50
			Net 30 Terms:	\$0.00

Products Total:	\$242,550.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$472.50</u>
Order Total:	\$243,022.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$243,022.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133223
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:35 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kivalina Delivered
Kivalina
Kivalina, AK 99750

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	40,000.0000	6.24000	\$249,600.00
			Tax:	\$420.00
			Total This Item:	\$250,020.00
			Net 30 Terms:	\$0.00
10-154000/Gallon	Direct-ULS DF1 MV	8,000.0000	6.24000	\$49,920.00
			Tax:	\$84.00
			Total This Item:	\$50,004.00
			Net 30 Terms:	\$0.00
10-100870/Gallon	Direct-Unl Reg 87	5,000.0000	6.29000	\$31,450.00
			Tax:	\$52.50
			Total This Item:	\$31,502.50
			Net 30 Terms:	\$0.00

Products Total:	\$330,970.00
Shipping / Freight Total:	\$0.00
Tax Total:	\$556.50
Order Total:	\$331,526.50
Discount Total:	\$0.00
Net Order Total:	\$331,526.50

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133224
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:36 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kobuk Delivered
Kobuk
Kobuk, AK 99751

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	13,800.0000	6.49000	\$89,562.00
			Tax:	\$144.90
			Total This Item:	\$89,706.90
			Net 30 Terms:	\$0.00

Products Total:	\$89,562.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$144.90</u>
Order Total:	\$89,706.90
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$89,706.90</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133218
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:33 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Deering Delivered
Deering
Deering, AK 99736

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	15,000.0000	5.00000	\$75,000.00
			Tax:	\$157.50
			Total This Item:	\$75,157.50
			Net 30 Terms:	\$0.00

Products Total:	\$75,000.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$157.50</u>
Order Total:	\$75,157.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$75,157.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133236
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:47 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kotzebue Marine Direct School Complex
Kotzebue delivered
Kotzebue, AK 99752

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	120,000.0000	5.19000	\$622,800.00
			Tax:	\$1,260.00
			Total This Item:	\$624,060.00
			Net 30 Terms:	\$0.00

Products Total:	\$622,800.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$1,260.00</u>
Order Total:	\$624,060.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$624,060.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133237
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:48 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Noorvik Delivered
Noorvik
Noorvik, AK 99763

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	80,000.0000	5.00000	\$400,000.00
			Tax:	\$840.00
			Total This Item:	\$400,840.00
			Net 30 Terms:	\$0.00

Item Note: QTY updated 5.28.24

Products Total:	\$400,000.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$840.00</u>
Order Total:	\$400,840.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$400,840.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133238
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:49 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Selawik Marine Direct
Selawik
Selawik, AK 99770

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	65,000.0000	5.00000	\$325,000.00
			Tax:	\$682.50
			Total This Item:	\$325,682.50
			Net 30 Terms:	\$0.00

Products Total:	\$325,000.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$682.50</u>
Order Total:	\$325,682.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$325,682.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133239
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:50 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Shungnak Delivered
Shungnak
Shungnak, AK 99773

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	27,000.0000	6.49000	\$175,230.00
			Tax:	\$283.50
			Total This Item:	\$175,513.50
			Net 30 Terms:	\$0.00

Products Total:	\$175,230.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$283.50</u>
Order Total:	\$175,513.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$175,513.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133243
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:54 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kotzebue Marine Direct ATC

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	30,000.0000	5.19000	\$155,700.00
			Tax:	\$315.00
			Total This Item:	\$156,015.00
			Net 30 Terms:	\$0.00

Products Total:	\$155,700.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$315.00</u>
Order Total:	\$156,015.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$156,015.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 25, 2024

NUMBER: 24-167

FR: Office of the Superintendent

SUBJECT: Approval of Human Resources

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

Addendum
Human Resources
June 2024

1. The administration recommends approval of the following action items:

a. Certified New Hires FY25

a. The administration recommends approval of the following FY25 Certified New Hires:

Location & Date	Name	Position
Ambler		
06/24	Linda Skadowski	MS/HS LA/SS Teacher
Buckland		
06/24	Rena Morgan	Sped. PreK-12 Teacher
Noorvik		
06/24	Don Thurman	MS/HS Sci. Teacher
06/24	Michael Zibell	Asst. Principal
Selawik		
06/24	Kenneth Vildosola	MS/HS SS Teacher
District Office		
06/24	Jeff Alexander	Asst. Superintendent

2. The administration reports the following non-action items:

a. Certified Resignations FY24

b. Certified Resignations FY25

a. The administration reports on the following FY24 Certified Resignations:

Location & Date	Name	Position
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District Office

06/24	Jeff Alexander	HR Director
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b. The administration reports on the following FY25 Certified Resignations:

JNES

06/24	Elizabeth McPadden	2nd Grade Teacher
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MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 25, 2024

NUMBER: 24-168

FROM: Office of the Superintendent

SUBJECT: Award of Contract - Fire
Alarm System
Replacement Selawik and
Noorvik and Delegation of
Contracting Authority

ABSTRACT

Award of contract for replacement of Fire Alarm systems within Davis-Ramoth K-12 School and Aqqaluk Noorvik School.

ISSUE

At issue is approval of contract for the replacement of the fire alarm systems and any associated work as required by the State Fire Marshal at Selawik and Noorvik Schools and delegation of contracting authority to the Superintendent for this work.

BACKGROUND AND/OR PERTINENT INFORMATION

At the January meeting Board Memorandum 24-085 approved emergency procurement procedures for the replacement of the failed Selawik fire alarm system and delegation of contracting authority to the Superintendent. In March, project funder Northwest Arctic Borough added replacement of Aqqaluk Noorvik system to the project. District Capital Projects Manager has coordinated with the Department of Education and Early Development (DEED) for potential future reimbursement for the cost of the work.

RSA Engineering, Inc. prepared the technical specifications and bid drawings for the work. The District advertised the project for 28 days. Bids were due on June 14th at 11:00am. Two bids were received on time. Wolverine Supply, Inc. is the apparent low bidder at \$634,000. Wolverine Supply has worked on several projects with Capital Projects Managers Kathy Christy and Dena Strait, and they have performed well on those contracts.

Bids Received:

Wolverine Supply	\$634,000.00
Sturgeon Electric	\$759,538.00

Although the Board has already approved the delegation of contracting authority to the Superintendent at the January meeting, the Superintendent wants to keep the Board fully informed and provide the opportunity for Board input regarding the award of contract.

The Northwest Arctic Borough is considering a commitment of providing \$750,000 for the replacement of the fire alarm systems. It is recommended that a project budget of \$750,000 be allocated to this project to cover the total project costs including design, hazardous materials assessment and abatement, project management, district overhead and contingency.

Once a construction contract is awarded, it is critical that the District quickly perform the fire alarm system replacements to remedy these safety issues at the two schools. To do so, the

Superintendent requires a delegation of authority to approve changes to the construction contract.

ALTERNATIVES

1. Approve the award of contract to Wolverine Supply, Inc. and approve delegation of change order authority to the Superintendent, as presented;
2. Do not approve the award of contract to Wolverine Supply, Inc. and do not approve delegation of change order authority to the Superintendent, as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Board approve the award of contract to replace the Selawik and Noorvik fire alarm systems to Wolverine Supply, Inc. and to approve a delegation of change order authority to the Superintendent, as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: June 23, 2024

NUMBER:

FR: Office of the Superintendent

SUBJECT: Approval of Purchase-
Safe and Civil Schools Professional Development

STRATEGIC PLAN/BOARD GOAL:

NWABSD Strategic Goal 2: Instructional Supports

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of Safe and Civil consulting and professional development expenses with Susan Isaacs to enhance positive behavior strategies and support at all sites. This initiative includes in-service training and materials to implement PBIS effectively across the district. Total expenditure not to exceed \$300,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Please see attachment for pricing and scheduling specifics.

Funding: ESSER III Fund & Title I Funds

ALTERNATIVES:

1. Approval of Safe and Civil consulting and professional development expenses with Susan Isaacs to enhance positive behavior strategies and support at all sites. Total expenditure not to exceed \$300,000.
2. Disapproval of Safe and Civil consulting and professional development expenses with Susan Isaacs to enhance positive behavior strategies and support at all sites. Total expenditure not to exceed \$300,000.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

1. The administration recommends Approval of Safe and Civil consulting and professional development expenses with Susan Isaacs to enhance positive behavior strategies and support at all sites. Total expenditure not to exceed \$300,000.



RANDY SPRICK'S
safe&civil
S C H O O L S



June 21, 2024

SAFE AND CIVIL SCHOOLS TRAINING PROPOSAL

For: Terri Walker, Superintendent

Cc: Tracy Bell, Director of Curriculum and Instruction

Northwest Arctic Borough School District, henceforth known as “District”
Kotzebue, Alaska

Pacific Northwest Publishing, Inc.
dba: Safe & Civil Schools
21 W. 6th Avenue
Eugene OR 97401
(541) 345-1442 (541) 345-6431 fax

Prepared by:

Elizabeth Winford
Director of Professional Development
Safe & Civil Schools
800.323.8819
Elizabeth@safeandcivilschools.com



SEPTEMBER 2024

Service	Dates & Location	Fee
Foundations and a CHAMPS Site-Based Support Anticipated Trainer: Susan Isaacs	September 3, 4, 5 and 6, 2024 Location: Buckland	\$8,000.00 per day plus travel expenses (\$32,000.00 plus travel expenses)
Travel Fee	September 2, 2024	\$4,500.00
TOTAL		\$36,500.00 plus travel expenses

Service	Dates & Location	Fee
Foundations and a CHAMPS Site-Based Support Anticipated Trainer: Susan Isaacs	September 23, 24, 25, 26 and 27, 2024 Location: Upriver Villages	\$8,000.00 per day plus travel expenses (\$40,000.00 plus travel expenses)
Travel Fee	September 22, 2024	\$4,500.00
TOTAL		\$44,500.00 plus travel expenses



RANDY SPRICK'S
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S C H O O L S

ancora
P U B L I S H I N G

SEPTEMBER/OCTOBER 2024

Service	Dates & Location	Fee
Foundations and a CHAMPS Site-Based Support Anticipated Trainer: Susan Isaacs	September 30, 2024 and October 1, 2, 3 and 4, 2024 Location: Noorvik	\$8,000.00 per day plus travel expenses (\$40,000.00 plus travel expenses)
Travel Fee	September 29, 2024	\$4,500.00
TOTAL		\$44,500.00 plus travel expenses



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P U B L I S H I N G

OCTOBER 2024

Service	Dates & Location	Fee
Foundations and a CHAMPS Site-Based Support Anticipated Trainer: Susan Isaacs	October 22, 23, 24, 25, 2024 Location: Noatak, Kiivlina and DO/ILT	\$8,000.00 per day plus travel expenses (\$32,000.00 plus travel expenses)
Travel Fee	October 21, 2024	\$4,500.00
TOTAL		\$36,500.00 plus travel expenses



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DECEMBER 2024

Service	Dates & Location	Fee
Foundations and a CHAMPS Site-Based Support Anticipated Trainer: Susan Isaacs	December 2, 3, 4 and 5, 2024 Location: Selawik, Kiana and DO/ILT	\$8,000.00 per day plus travel expenses (\$32,000.00 plus travel expenses)
Travel Fee	December 1, 2024	\$4,500.00
TOTAL		\$36,500.00 plus travel expenses



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P U B L I S H I N G

JANUARY 2025

Service	Dates & Location	Fee
Foundations and a CHAMPS Site-Based Support Anticipated Trainer: Susan Isaacs	January 6, 7, 8 and 9, 2025 Location: Selawik, Kiana and DO/ILT	\$8,000.00 per day plus travel expenses (\$32,000.00 plus travel expenses)
Travel Fee	January 5, 2025	\$4,500.00
TOTAL		\$36,500.00 plus travel expenses



RANDY SPRICK'S
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S C H O O L S

ancora
P U B L I S H I N G

SUMMARY

Page	Fee
Services listed on Page 2	\$81,000.00 plus travel expenses
Services listed on Page 3	\$44,500.00 plus travel expenses
Services listed on Page 4	\$36,500.00 plus travel expenses
Services listed on Page 5	\$36,500.00 plus travel expenses
Services listed on Page 6	\$36,500.00 plus travel expenses
TOTAL	\$235,000.00 plus travel expenses



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safe&civil
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FEES

On-site services: \$6,000 per day plus travel expenses. If a flat rate is requested, \$8,600.00* per day plus materials

Virtual services: *\$6,000 per day (no travel expenses)

***Exception to fees:** When any of the following consultants are used, the fee will be \$8,000 per day plus travel expenses. These consultants are Jacob Edwards, **Susan Isaacs**, Tricia Skyles and Jessica Sprick. Should a flat rate be requested, the rate will be based upon \$10,600.00 for the first day and \$8,800.00 per any additional consecutive day. *Virtual services are at the rate of \$8,000 per day (no travel expenses).

When travel requires more than 8 hours of flights: Should a full day be required for travel, an additional fee of \$4,500 will be required per trip.

MATERIALS

Materials are offered at a discount from Ancora Publishing, in conjunction with consultation only. Books listed on the proposal of services are required per participant unless otherwise listed. District agrees to adhere to the copyright and order one book per person that will be attending services. Verification of purchase will take place no less than six weeks prior to the date of service: **DEADLINE: N/A**. If there is a failure to meet this requirement, Safe & Civil Schools reserves the right to cancel the service(s) and bill accordingly.

Additional Fees:

When three or more trainers are assigned in any single quarter, Safe & Civil Schools applies a Large Group Initiative (LGI) coordination service fee of \$6,000 per quarter (October-December, January-March, April-June, July-September) in which services occur. Once a contract is fully executed, a lead trainer will be assigned to coordinate logistics, content, etc between the Entity and SCS.

On-site Services Travel Policy:

If weekly COVID-19 case rates in your county are greater than 200/100,000 the training will be conducted virtually. There is no cancellation for elevated COVID-19 infection rates.

Should the District decide to book the day in anticipation of it being on-site and the number is and/or rises back up to the 200+ category, the fee remains at the quoted flat rate and the contracted services will immediately be shifted to a virtual delivery model. The event will be conducted on the scheduled date listed on the fully executed contract/RFP/PO.

Safe & Civil Schools reserves the right to return to a more restricted limit for in-person training if a new, more dangerous variant emerges or other highly communicable virus.



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PREVIOUSLY PURCHASED FOR AUGUST 2024 SERVICES, FOR REFERENCE ONLY OR AS ADDITIONAL REPLACEMENT COPIES ARE NEEDED

Service	Breakdown of Costs	Total
Materials For FOUNDATIONS (Required per campus)	Materials per campus: Foundations (1) Teacher's Encyclopedia (5)	Quote can be obtained by contacting Jackie Hefner, jackie@ancorapublishing.com . 7% shipping and handling applies to all orders.
Materials For CHAMPS (Required per person)	CHAMPS: A Proactive & Positive Approach to Classroom Management	

*Specified materials are offered at a one-time 10% discount from **Ancora Publishing** in conjunction with training when shipped to a single location. All shipments are subject to a 7% shipping and handling fee.*

Pacific Northwest Publishing, Inc.
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CHAMPS: A Proactive & Positive Approach to Classroom Management (3rd ed.)

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Foundations

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June 21, 2024

SAFE AND CIVIL SCHOOLS TRAINING PROPOSAL

For: Terri Walker, Superintendent

Cc: Tracy Bell, Director of Curriculum and Instruction

Northwest Arctic Borough School District, henceforth known as “District”
Kotzebue, Alaska

Pacific Northwest Publishing, Inc.
dba: Safe & Civil Schools
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Eugene OR 97401
(541) 345-1442 (541) 345-6431 fax

Prepared by:

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Director of Professional Development
Safe & Civil Schools
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Elizabeth@safeandcivilschools.com



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Service	Dates & Location	Fee
Foundations Refresher with Administrators Sessions and a CHAMPS Overview with Newly Hired Staff Anticipated Trainer: Susan Isaacs	August 8-9, 2024 Location: Kotzebue, Alaska	\$8,000.00 per day plus travel expenses (\$16,000.00 plus travel expenses)
Travel Fee	August 7, 2024	\$4,500.00
Foundations Refresher with Administrators Sessions and a CHAMPS Overview with Newly Hired Staff Anticipated Trainer: Susan Isaacs	August 13, 2024 Location: VIRTUAL	\$8,000.00
TOTAL		\$28,500.00 plus travel expenses



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Additional Fees:

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Foundations Materials

Required for all participating campus teams.
 Materials are purchased through Ancora Publishing

MUST BE PURCHASED BY NO LATER THAN JUNE 25, 2024

Service	Breakdown of Costs	Total
Materials For FOUNDATIONS (Required per campus)	Materials per campus: Foundations (1) Teacher's Encyclopedia (5)	Quote can be obtained by contacting Jackie Hefner, jackie@ancorapublishing.com . 7% shipping and handling applies to all orders.
Materials For CHAMPS (Required per person)	CHAMPS: A Proactive & Positive Approach to Classroom Management	

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CHAMPS: A Proactive & Positive Approach to Classroom Management (3rd ed.)

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The purchaser is granted permission to use, reproduce, and distribute the materials provided on the CD or streaming video site solely for use in a single school. The purchaser does not have permission to assign, use, or reproduce and distribute the materials to another school.

The Foundations videos are licensed for use in a single school.



Classroom component of full continuum of behavior support

AUDIENCE: K–8

- Teachers
- Specialists
- Support staff
- Related service staff

PREREQUISITES

N/A

TRAINING SCHEDULE

- Flexible, tailored to your needs
- Recommended: 2 days

WORKSHOP FORMAT

A highly interactive mix of presentation, discussion, and active planning.

Options for Ongoing Support:

- On-site coaching and mentoring (including modeling, observation, feedback, and customized after-school workshops)
- Book study

TRAINERS

All Safe & Civil Schools trainers are highly experienced educators who are carefully selected and extensively trained.

REQUIRED MATERIALS

For each participant, one copy of CHAMPS (Third Edition)

CHAMPS: A Proactive & Positive Approach to Classroom Management

CHAMPS helps classroom teachers develop (or fine-tune) effective classroom management plans that are proactive, positive, and instructional. Researchers have identified consistent and reliable findings concerning how effective teachers manage student behavior and enhance student motivation. The strategies and techniques presented in CHAMPS are derived from this research and are based on the following principles:

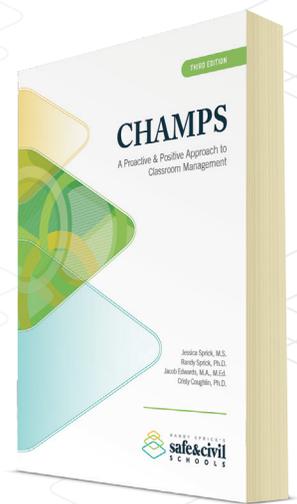
- Classroom organization has a huge impact on student behavior; thus, teachers should carefully structure their classrooms in ways that prompt responsible student behavior.
- Teachers should explicitly teach students how to behave responsibly (i.e., be successful) in every classroom situation.
- Teachers should focus more time, attention, and energy on acknowledging responsible behavior than on correcting misbehavior.
- Teachers should preplan their responses to misbehavior to ensure that they will respond in a brief, calm, and consistent manner.

The acronym CHAMPS represents the categories of expectations that teachers need to clarify for students about every major classroom activity and transition. These categories are: *Conversation* (Can students talk to each other?); *Help* (How do students get questions answered? How do they get your attention?); *Activity* (What is the task or objective? What is the end product?); *Movement* (Can students move about?); *Participation* (What does expected behavior look and sound like? How do students show they are fully participating?); *Success* (If students follow CHAMPS expectations, they will be successful.).

OUTCOMES

Teachers:

- Use CHAMPS strategies to manage student behavior and prevent problems in the classroom
- Develop and teach their expectations for student behavior
- Design efficient schedules and structure for student success
- Establish and implement consequences for misbehavior
- Increase instructional time, work completion, and on-task behavior
- Decrease office referrals for behavior





Schoolwide component of full continuum of behavior support

AUDIENCE: K–12

Behavioral Leadership Teams

PREREQUISITES

None

TRAINING SCHEDULE

- Year 1: 8 days
- Year 2: 8 days
- Year 3: 4–8 days

WORKSHOP FORMAT

A highly interactive mix of presentation, discussion, and active planning.

Options for Ongoing Support:

- On-site coaching and mentoring (including modeling, observation, feedback, and customized after-school workshops)
- Building-based assessment, action planning, implementation, and support

TRAINERS

All Safe & Civil Schools trainers are highly experienced educators who are carefully selected and extensively trained.

REQUIRED MATERIALS

For each school:

- 1 *Foundations* set
- 5 copies of *Interventions*
- 5 copies of *Teacher's Encyclopedias*

Optional for secondary schools:

1 *Start on Time!* set (DVD or streaming video)

Foundations: A Proactive & Positive Behavior Support System

Foundations is a comprehensive approach to the management of student behavior that incorporates best practices gleaned from over 40 years of research on positive behavior interventions and supports (PBIS). In a nutshell, the Foundations process guides school staffs through designing a proactive and positive schoolwide discipline plan that addresses:

- Discipline policies and procedures
- School climate and culture
- School safety
- Student-staff interactions
- Student motivation
- Academic engagement

The Foundations process leads school staffs in developing discipline policies that incorporate effective evidence-based practices and, at the same time, reflect their own visions and beliefs. In the Foundations process:

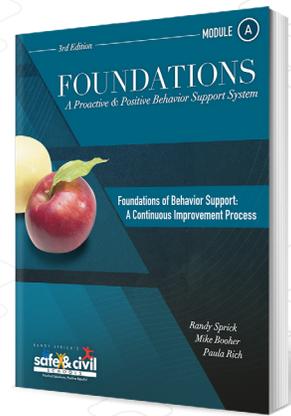
- a) Decisions are driven by data.
- b) Representative, site-based teams guide all discipline policies.
- c) Progress is ongoing in nature and built around the Improvement Cycle.

Staff learn to use multiple data sources, such as survey data, common area observation data, and incident report data. Staff work collegially to collect and analyze these various data sources and use this information to determine where to focus their improvement efforts.

OUTCOMES

Districts and schools report:

- Reductions in discipline referrals, suspensions, and expulsions
- Increases in staff coordination, consistency, and collegiality
- Improvements in school climate and safety
- Increases in positive interactions between staff and students
- Improvements in staff skill in effective supervision and positive behavior support
- Application of data-based decision making regarding behavior and discipline practices



BOOK 1 OF 6