

## Board of Education Worksession

Wednesday, June 5, 2024 8:15 AM

District Office Boardroom, 744 Third Ave., Kotzebue, AK 99752

1.	<b>8:15 a.m. REPORTS</b>	
2.	<b>Capitol Projects</b>	<b>Presenter:</b> Kathy Christy/Dena Strait, Capitol Projects Manager
3.	<b>Curriculum</b>	<b>Presenter:</b> Tracy Bell, Director
4.	<b>Property Services</b>	<b>Presenter:</b> Brandon Blackham, Director
5.	<b>Administrative Services</b>	<b>Presenter:</b> Megan Williams, Director of Administrative Services
6.	<b>Alaska Technical Center</b>	<b>Presenter:</b> Karl Kowalski, Director
7.	<b>11:00 a.m. USDA Guidelines</b>	<b>Presenter:</b> Amber Colvin, NMS
8.	<b>1:15 p.m. Strategic Plan Update</b>	<b>Presenter:</b> Terri Walker, Superintendent
9.	<b>2:15 p.m. Action Items Review</b>	<b>Presenter:</b> Board Members
10.	<b>Advisory School Council Minutes</b>	<b>Presenter:</b> Terri Walker, Superintendent
11.	<b>Board Committee Meeting Reports</b>	<b>Presenter:</b> Board Members

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 4, 2024

**NUMBER:** Work session

**FR:** Office of the Superintendent.

**SUBJECT:** Capital Projects Report

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Capital Projects Managers, Dena Strait and Kathy Christy report on the following:

**DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT (DEED):** The Alaska Legislature has passed their FY25 capital budget which includes funding for two NWABSD projects. Governor Dunleavy has until June 15<sup>th</sup> to veto any budget items.

### **Major Maintenance**

Davis-Ramoth K-12 School Renewal is ranked #3 on the Major Maintenance list. The total project amount is \$9,596,772 including a local share of \$1,884,834. Costs incurred prior to grant approval are potentially reimbursable including the replacement of the fire alarm. This project is very likely to be funded.

HVAC Controls Upgrade at 8 Sites is ranked #21 with \$49,911,150 ahead of it. Total project is \$9,838,153 with \$1,967,631 match requirement. This project is currently within the FY25 capital budget but near the end of the projects to be funded, so any changes by Governor Dunleavy may remove that funding.

### **AHFC TEACHER HOUSING: Kathy to update.**

**Kivalina** – Project closeout documentation submitted to AHFC.

**Selawik** – Inspection completed and submitted to AHFC. Cost certification has been requested.

**Buckland** – The Maintenance Department is in the process of ordering materials. Materials will be delivered by barge in July. Housing Alaskans: A Public-Private Partnership (HAPPP) may be able to provide additional funding for the Buckland teacher housing project. Last year the typical grant averaged about \$120,000. HAPPP has not yet received its 2024 grant budget.

### **DEED PROJECTS**

#### **KIVALINA REPLACEMENT SCHOOL**

**Construction:** Construction contract has been completed. ASRC will return in July for warranty work which includes a few exterior items that could not be corrected over the winter.

**Percent for Art:** A Request for Proposals for additional art was advertised in February. Five proposals were received. If all five proposals were to be awarded there would still be a balance of art funding remaining. A public meeting to review art was to be held following the school dedication which unfortunately had to be canceled due to a death in the community. A virtual meeting will be scheduled to determine support for award of all proposals. Artwork recommendations will be presented to the JMCC and the Board at the June meetings for concurrence and approval.

DEED will allow closeout of the grant prior to completion of artwork. The District is to hold the art funding in a dedicated account. It is anticipated the production of artwork will be completed in FY 25. It is recommended that Kathy Christy continue to support the art component of this project.

**Grant Closeout:** Although construction is complete, project closeout is an extended process requiring several months. The majority of the documentation required by DEED has been submitted, but a few are still in progress. This includes the final project accounting.

There will be remaining funds in the project budget. DEED funding provides 80% of the project funds. The balance of local share of funding might be reallocated after the project is complete. The Borough attorney has agreed it may be possible to reallocate to other capital projects. The Kivalina project would need to be closed out before funds could be reallocated. It is anticipated project closeout, with the exception of art, will be completed by the end of June.

**FY-19 BOROUGH LEGISLATIVE GRANT** – The Borough is providing pass-through state funding for two District projects.

#### **Kivalina Vehicle Garage**

Garage is in use. Installation of heating system remains to be completed.

#### **Buckland HVAC Upgrade**

In January 2023 the Board approved the award contract for Phase I of the Buckland HVAC Upgrade Project in the amount of \$845,136 which was issued to Sturgeon Electric. This phase replaced the existing electric controls in the building with direct digital controls for the air handling units and main pumps. It also installed variable frequency drives on various pumps and motors. This work was completed in October 2023.

In fall 2023, the Denali Commission awarded a grant in the amount of \$1,041,860 to the District for additional HVAC work at Buckland, now known as Phase II. This work will begin as soon as school is out in May and continue into the Fall. Work includes replacement of baseboard and thermostats, ventilation controls, completion of DDC controls for the entire school, pipe insulation, more efficient pumps, flush and replacement of heating liquid throughout, fan replacement, and installation of ventilation hoods and dampers.

District has a grant application for Buckland Boiler Replacement, the final phase for this effort, which includes boiler flue and boiler replacement, into the Denali Commission. The application was submitted in mid-April and awards are to be announced in June. Dependent on that potential award and Board direction, an application may also be submitted to DEED before September 1<sup>st</sup>.

### **SELAWIK EMERGENCY FIRE ALARM SYSTEM**

The fire alarm system has been down since its failure over the winter break. There are no replacement parts for the old, outdated fire alarm system. The Board has approved procurement for replacement of the fire alarm panel and system and the delegation of contracting authority to the Superintendent. Noorvik Fire Alarm replacement has been added to the solicitation, but award is dependent on available funding. DEED procurement requirements are being utilized to secure potential future reimbursement. The Administration is currently bidding the work with bid opening scheduled for June 11<sup>th</sup>. The Administration will report the results of the bidding and the amount of the issued contract at the next regular Board meeting. If the \$9.6M Selawik project is awarded with DEED FY25 funds, those funds would reimburse for the Selawik portion of this work.

### **FUTURE CIP PROJECTS**

**DAVIS-RAMOTH K-12 SCHOOL RENEWAL** – This project will likely be funded with FY25 capital funds. Once funded, design will be advanced and then the project bid to start work in Summer 2025. If not funded, it is assumed an FY26 DEED application will be submitted, dependent on Board direction.

**DISTRICTWIDE HVAC CONTROLS UPGRADE, 8 SITES** – If funded this summer with FY25 funds, the project will move forward with design and then bid to start work in Summer 2025. If not funded, submission of an FY26 DEED grant application is anticipated, dependent on Board direction. Schools included are: Ambler, Noorvik, Kiana, Kobuk, June Nelson Elementary, KMHS, Noatak, and Shungnak.

**DISTRICTWIDE FIRE SYSTEM REPAIR AND REPLACEMENT** – This project is anticipated to be submitted for FY26 funding dependent on Board direction on the FY26 6-Year CIP list. Once funded, it will reimburse the District for funds spent replacing Noorvik's fire alarm if included in pending Summer 2024 work. Schools included are; Ambler, Noorvik, Buckland, June Nelson Elementary, KMHS, and Shungnak. Funding for design efforts , anticipated to help improve the DEED application scores, was approved in March 2024. Capital Projects Manager has secured design fees and is moving design forward.

**DEERING K-12 SCHOOL REPLACEMENT SCHOOL** – Construction of new school is dependent on funding and schedule of new DOT airport road. Given the cost and scoring of projects ahead of Deering it may be several years before this project is funded. Since the March meeting, the project manager, along with the Superintendent, met with the ASC in Deering in early April. In mid-May, the project manager and project architect traveled to Deering and met again with the ASC. ASC members provided direction on both site and floor plan design that will be incorporated into DEED grant application documents to be submitted this summer. Funding for the Design Team's work was approved at the March 2024 board meetings.

**Buckland Boiler Replacement** – This project is seeking funding and will move forward when it is funded. It is the last phase for the HVAC upgrades at Buckland School. An FY26 DEED application may be submitted dependent on Board direction.

**OTHER POTENTIAL MAJOR MAINTENANCE PROJECTS** – Project efforts other than those noted above are dependent on Board direction on the FY26 6-year CIP list.

**DEED FY26 CIP Grant Award Priorities** – Documentation to support FY26 DEED applications has begun in preparation for submitting applications prior to September 1, 2024. Final identification and prioritization of projects is also needed to support these applications.

A DRAFT FY26 6-year CIP list has been provided to JMCC as an action item for prioritization and recommendations to Board.

## **KOTZEBUE PROFESSIONAL HOUSING**

The District participated in discussions with the City and Borough regarding funding through Alaska Housing Finance Corporation. Ultimately, it was determined teacher housing was not an eligible project and District did not pursue the matter further.

## **JUNE 5 BOARD ACTION ITEMS**

Memo 24-157 Approval of FY26 contract for Capital Projects Manager  
Memo 24-158 Prioritization and Approval of FY26 6-Year CIP list  
Memo 24-159 Selection of Art for Kisimigiutqu School

## MEMORANDUM

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**TO:** Superintendent

**DATE:** June 5, 2024

**FR:** Director of Curriculum and Instruction

**SUBJECT:** Department Report

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Tracy Bell, Director of Curriculum and Instruction, reports on the following:

### 1) NWABSD Strategic Goal 2: Instructional Supports

*Objective 1: Evaluation of Multi-Tiered Systems of Support (MTSS)*

#### a) Multi-Tiered System of Support (MTSS)

- i) Department staff continue to develop a system compliant with the Alaska Reads Act (HB114), focusing on research-based strategies and materials, literacy screening, individualized improvement plans, intensive intervention services, and additional support to ensure all students receive structured and effective instruction in the five key areas of reading.
  - (1) Curriculum Director and staff meets with DEED monthly and on an ongoing basis to receive support and clarity on implementation requirements.
  - (2) An update of the End of Year (EOY) Benchmark
  - (3) Inservice 2024 is in development as well as Professional Development plan for FY25.

#### b) *Objective 2: Safe and Civil Schools Refresh*

##### i) Site and Instructional Support

- (1) Susan Isaacs, Curriculum Director, and Superintendent Walker will be meeting on 05/24 to discuss FY25 Professional Development, onboarding outlines, and feedback for next year. This has been delayed allowing Ms. Isaacs' to navigate personal matters.

### 2) Instructional Support Staff

#### a) *Staff Development Specialist-Iñupiaq Place-Based Science Curriculum (Zonda Martin)*

- a. Role: Develops, writes, and provides teacher support centered on the Iñupiaq Place-Based Science Curriculum.
  - i. Curriculum Development:
    1. Continues to actively review and write Physical Science content to be embedded with Iñupiatun.
    2. Presented to High School Science staff on Place-Based Science Curriculum Project status.
    3. Identified members of committee; Denise Keys (BKC), Mhadelle Lughod (SHG), Bill Johnson (WLK)

#### b) *Staff Development Specialist (Kimberly Addington)*

- a. Ensures all instructional staff have the necessary skills, materials, and support for high-quality instruction. Assist the Director of Curriculum in successfully implementing a districtwide, culturally relevant curriculum.
  - i. Travel is complete for spring semester.
  - ii. Training

1. Kim Addington attended the Phonics for Reading Training with Anita Archer on April 18<sup>th</sup>.
  2. Attended the Alaska Science of Reading Symposium April 19-22
  - iii. Math Program Implementation
    1. Continues to support the Curriculum Director with structuring and implementation of Clear Math (K-5) and Reveal Math (6-12) for the 24-25 school year.
  - iv. iPad Refresh
    1. Continues to research current iPad Applications and creating a collaborative process for teachers to provide input.
- c) *Staff Development Specialist-Literacy (Kristen Woodie)*
- a. Role: To provide additional support in the ongoing professional development and to Support early literacy. To assist staff members with district initiatives including improving teacher practice and academic coaching.
    - i. **Travel** will continue for the spring semester.
    - ii. **Training**
      1. Provided full-day training session during February Inservice for teachers and principals on mClass Assessment & Progress Monitoring.
      2. Kristen Woodie attended the Reading Specialist Training with AK Deed on April 18<sup>th</sup>.
      3. Attended the Alaska Science of Reading Symposium April 19-22
    - iii. **Book Distribution**
      1. Book distributions are taking place during travel in the 4<sup>th</sup> quarter.
    - iv. **Professional Development**
      1. Continues to provide site support around Individual Reading Intervention Plans and mClass data analysis.
- d) *Staff Development Specialist-Literacy (Jacob Ray)*
- a. Role: To provide additional support in the ongoing professional development and to Support early literacy. To assist staff members with district initiatives including improving teacher practice and academic coaching.
    - i. Jacob is transferring in from Selawik and will join our department July 1<sup>st</sup>.
- e) *Staff Development Specialist-Literacy (Interviews Pending Scheduling)*
- a. Role: To provide additional support in the ongoing professional development and to Support Iñupiaq Iñisautri. To assist staff members with district initiatives including improving teacher practice and academic coaching.

### 3) Programs

- a) **Preschool**
  - i) Districtwide Early Learning Program (PK) Grant
  - ii) NWABSD will Partner with AK Thread to participate in Learn and Grow's Quality Assurance Program.
- b) **Iñupiatun Language**
  - i) Language and Culture - Iñupiaq instructors work on a scope and sequence, grade-level assessments, and vocabulary development during their meeting times on Mondays.
  - ii) Professional Development – Instructors attended NWABSD's Iñupiaq Language Retreat facilitated by Roger Franklin.

#### 4) Grants

- a) Perkins (CTE) received an additional \$21,138.53 in funding.
- b) Civics Engagement for Rural Alaskan Students (CERAS)
  - i) Update: 12 students and 3 chaperones attended Close-Up in Washington D.C. Close-Up (Washington DC) 4/28 for 6 days and 5 nights.
- c) LIT Grant
- d) Comprehensive Literacy State Development (CLSD) Grant (Final Report Submitted 05/10<sup>th</sup>)
  - Goal 1: To increase the number of students proficient at each grade level (K-5) by 3%, as measured on the Fall 2023 to Spring 2024 DIBELS assessment.
    - Update as of 05/20: Goal Met, 36% 305 students scored well below proficient in September 2023. As of 05/20/2024, 168 students are proficient by the EOY May benchmark indicating a overall percentage of 36%.
  - Goal 2: To provide professional development in literacy materials, strategies, and assessment data at least three per year.
    - Goal Met:
      - **New Teacher In-Service:** All PreK-3 teachers participated in an intensive Early Childhood Reading Instruction (ECRI) onboarding session led by Shelby Skaanes. This foundational training was crucial for new teachers to understand effective early literacy instruction.
      - **August 2023 In-Service Highlights:**
        1. Science of Reading Presentation: Lexie Domradzki and Shelby Skaanes conducted an essential session for all staff, focusing on the Science of Reading. This session provided a comprehensive understanding of how the brain learns to read and underscored the importance of high-quality reading instruction.
        2. Differentiated Reading Instruction: Lexie Domradzki presented on tailored reading instruction approaches for different educational levels: Structured Literacy for PreK-5, Supporting the Science of Reading for Grades 6-12, and Leadership in the Science of Reading for Principals.
        3. Paraprofessional Training: All paraprofessionals underwent an intensive ECRI training session with Shelby Skaanes, ensuring consistency and quality in early literacy support across all classrooms.
      - **Special Training Sessions:** mClass Training: On August 28th and September 11th, all K-5 teachers and principals participated in mClass training. These sessions were pivotal in initiating the data-based decision-making cycle and provided an overview of the mClass assessment system.
      - **Ongoing Support:** Personalized Site Support: Throughout the year, Kristen and Kim Addington provided personalized support during site visits and upon request from principals.
      - **February In-Service Sessions:** mClass Reports and Interventions: On February 12th, Kristen led a session for all PreK-5 teachers on delving deeper into mClass reports, understanding progress monitoring, and identifying tailored interventions for students based on their literacy needs.
      - **Parent-Teacher Conference Preparation:** On February 19th, Kim presented strategies for K-12 teachers to prepare for Parent-Teacher Conferences. Additionally, Kim and Kristen offered further guidance to K-3 teachers on March 4th and 18th, specifically addressing Parent-Teacher Conferences in relation to HB114.

- **Recent Professional Development:** On April 8th, the Curriculum Department hosted office hours for one-on-one support regarding data analysis, interventions, and Individual Reading Improvement Plans (IRIPs). This support was particularly requested by the Noorvik and Shungnak schools. Spring Benchmark Preparation: Kristen and Kim are scheduled to prepare K-5 teachers for the Spring Benchmark on April 15th, with a follow-up troubleshooting session on April 22nd, coinciding with the commencement of benchmarking.
- ➔ Goal 3. To recruit and hire a reading specialist who will provide on-site support and coaching at each site twice per year.
  - Pending: \*Modified to be a consultant w/HMH.
  - Lack of qualified staffing made this goal unattainable; project was revised to include consultant PD through HMH

e) Submitted

- (1) ANEP: *Ilisautri Project* (C3/EdRising)
- (2) ANEP: *Iñupiatun Iljisaqta* (PK Immersion)

5) **Adopted Curricular Programs and Platforms**

a) **Curriculum Review & Purchase Cycle**

<i>Curriculum Area</i>	<i>Curriculum Review</i>	<i>Purchase Textbooks &amp; Materials</i>	<i>Implementation</i>
Inupiaq Physical Science, Biology, and Environmental Science	2020-2025	Spring 2022-25 (Development)	2023-2026
Math	2023-2024	Spring 2024	2024-2025
<b>Social Studies/Health</b>	<b>2025-2026</b>	<b>Spring 2026</b>	<b>2026-2027</b>
Science K-8, HS Physics & Chemistry	2025-2026	Spring 2026	2026-2027
English Language Arts 7-12	2029-2030	Spring 2029	2030-2031
English Language Arts K-6	2029-2030	Spring 2029	2030-2031

Supplemental resources are reviewed and purchased as needed.

b) **Current Adoption**

- i) Math Review/Adoption-Complete
- ii) Preschool Curricula-Completed; The Creative Curriculum by Teaching Strategies has been identified as the Tier I Program for Preschool. Heggerty, Handwriting Without Tears, and TouchMath will remain supplemental programs.

**MEMORANDUM**

**TO: NWABSD Board of Education  
Members**

**DATE: June 2024**

**NUMBER: Work Session Items revision**

**FR: Office of the Superintendent**

**SUBJECT: a) Property Services Report**

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**Property Services Director, Brandon Blackham reports on the following:**

- AMBLER** Principal house will be shut down after the principal leaves this summer, it is filled with mold and water damage. Carpenters will go up and remove all salvageable flooring and appliances.
- BUCKLAND** Buckland Teacher housing duplexes, we are getting all the materials ordered and ready for shipping SBS won the project as they are the only ones that would give us a usable bid. I reached out to PAC-RIM, and they refused to give us credit for the project and a usable bid.
- DEERING** Deering, as soon as school is out carpenters will fly out and work on the windows and underside seal.
- KIANA** Kiana school flooring is in dire need of replacement, the tiles continue to break out in the hall and classrooms.
- KIVALINA** Kivalina has several vehicles down waiting on the mechanic, carpenters are working on a material list to get the mod turned into 2 single bedroom units. Troy will travel out to Kivalina to install heat in the bus barn.
- KOBUK** nothing new to report
- KOTZEBUE** Several issues with the Adult Dorm, the plumbing needs to be redone it is leaking onto the ground, once that is done the underside of the building will need to be redone as well as it is saturated with sewage. The apartment downstairs will need to be redone the water lines burst and flooded the unit.
- NOATAK** Carpenters are going to head out and get the 2-bedroom unit in the 7plex remodeled and ready for teachers.
- NOORVIK** Getting window measurements to finish the teacher housing change out on the hill, this will stop the moisture from entering the units and causing mildew and mold. The school floor is needing replaced as it is held down by staples.
- SELAWIK** the new duplex is finally complete; we are just waiting for the final sign off from the building inspector to move forward with teachers moving in.
- SHUNGNAK** we are waiting for the generator exhaust system to be built to finish the generator install.

I have tried to sum up the workload in this but yet cover everything going on, the trouble areas are Ambler principal house, adult Dorm, Kina and Noorvik floors.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 5, 2024

**NUMBER:** **Worksession**

**FR:** Office of the Superintendent

**SUBJECT:** Administrative Service  
Update

### **Administrative Services Department Update:**

The Administrative Services team have been working to complete year end payments to vendors, are prepping for the annual audit, and are also starting to prepare for FY25.

The School District Food Service manager worked with the Food Bank of Alaska to get Meals 2 You Alaska (M2YA) approval for the Northwest Arctic region. Information was sent to families, posted on the . This program provides free meals to students in participating/qualified school districts for the summer months, and there are approximately 440 students enrolled for free meals this summer.

The FY24 preliminary audit is next week, final audit is scheduled for early September.

### **FY24 Financial Narrative Report for the period July 1, 2023 – April 30, 2024**

The monthly financial narrative report is included in your packet with highlights for the period ending April 30, 2024. The financial narrative report was discussed during the Budget Committee meeting.

### **Food Service Report**

NANA Management Services & Amber Colvin

**Northwest Arctic Borough School District**  
**Financial Narrative**  
**For Month Ending April 30, 2024**

Included in the attached report are the reports for General Fund Revenue & Expenditures, Board Expenditures, and the Investment Account balance for month ending 4/30/2024.

The Board last received a report in April of 2024 with expenditures and revenue through March 31, 2024.

We are approximately 83% through the fiscal year and have expended 72% of our general operating budget, and received 93% of our budgeted general fund revenue. 90% of our General Fund budget is expended and encumbered.

On 4/25/2024, \$3 million was transferred from the District's general checking account to the Investment account with Wells Fargo to earn more interest. Funds will be transferred in/out of the investment account when determined it is needed.

The JNES Scholarship account balance is incorrect and Wells Fargo is working on correcting the postings to that account.

**Northwest Arctic Borough School District  
General Fund Revenue  
For Month Ending April 30, 2024**

		Approved				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Revenues By Object:</b>						
011	Other Borough Revenue	6,645,111	4,983,833	-	1,661,278	75%
012	In-Kind Contribution	-	-	-	-	NA
030	Interest Income	600,000	568,845	-	31,155	95%
040	Other Local Revenue	725,000	934,371	-	(209,371)	129%
047	E-Rate Program Revenue	7,205,220	5,349,915	2,117,466	(262,161)	74%
051	Foundation Program	37,434,458	31,462,922	-	5,971,536	84%
090	Other State Funding	124,952	2,492,370	-	(2,367,418)	1995%
056	TRS On-Behalf	1,955,492	1,349,184	-	606,308	69%
057	PERS On-Behalf	326,903	212,132	-	114,771	65%
111	Impact Aid	6,510,519	9,647,867	-	(3,137,348)	148%
250	Transfer In	-	-	-	-	NA
<b>Revenue Totals</b>		61,527,655	57,001,440	2,117,466	2,408,749	93%
		93% % Received to date				

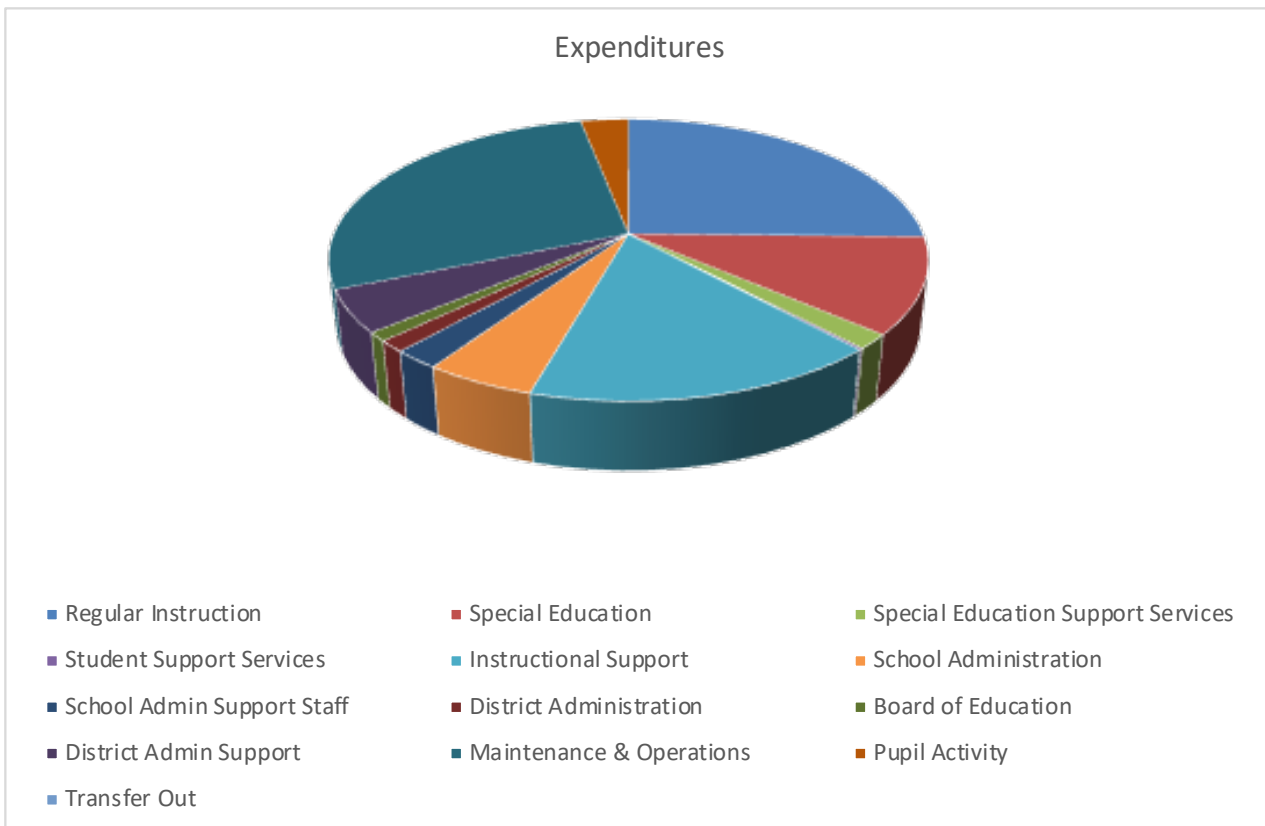
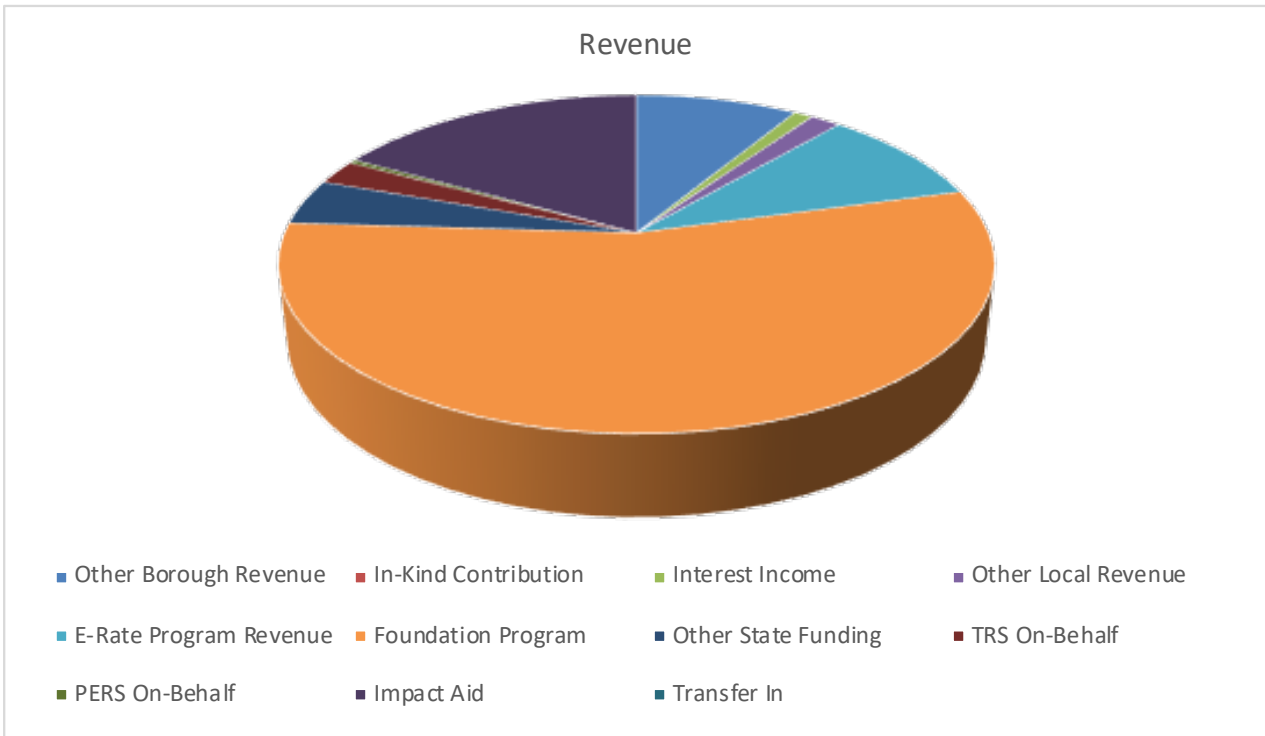
<b>Percentage of All Funds Total Budget Expended:</b>	72.20%	
Percentage of Year Passed:	83.33%	
General Checking Account Ending Balance	\$8,630,548	
Wells Fargo IILD Account	\$15,104,150	
JNES Scholarship Account	\$51,921	This balance looks odd, checking into it with the Bank.
Month End Cash In Bank Account	<u>\$23,786,618</u>	

**Northwest Arctic Borough School District  
General Fund Expenditures by Object & Function  
For Month Ending April 30, 2024**

		<u>Approved</u>				
		<u>Budget</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Expenditures By Object:</b>						
310	Certificated Salaries	14,843,111	10,318,722	3,010,681	1,513,708	70%
320	Non-Certificated Salaries	9,458,729	6,642,671	882,998	1,933,061	70%
331	Leave Pay Out	196,654	55,578	98,044	43,032	28%
333	Board Stipends	87,750	64,750	250	22,750	74%
360	Employee Benefits	10,395,005	8,373,745	2,223,077	(201,817)	81%
367	TRS On-behalf	1,955,492	1,349,184	-	606,308	69%
368	PERS On-behalf	326,903	212,132	-	114,771	65%
	<b>SUBTOTAL: Personnel</b>	<b>37,263,644</b>	<b>27,016,782</b>	<b>6,215,050</b>	<b>4,031,812</b>	<b>73%</b>
410	Professional & Technical Services	3,887,267	2,092,301	735,613	1,059,352	54%
420	Staff Travel	452,250	295,386	13,921	142,944	65%
420	Board Travel	108,852	71,516	12,001	25,336	66%
425	Student Travel	1,144,775	1,005,676	15,894	123,205	88%
430	Utility Services	8,387,769	6,216,081	2,686,002	(514,314)	74%
435	Energy-includes electricity & fuel	4,928,070	4,951,677	631,945	(655,551)	100%
440	Other Purchased Services	4,460,051	3,364,001	1,067,977	28,074	75%
445	Property & Liability Insurance	1,305,616	1,306,397	-	(781)	100%
450	Supplies, Materials & Media	1,504,821	822,288	100,088	582,445	55%
480	Tuition	20,000	6,945	-	13,055	35%
490	Dues & Fees	134,719	105,121	23,033	6,564	78%
510	Inventoried Equipment	25,000	42,843	-	(17,843)	171%
495	Indirect Cost Recovery	(315,000)	(270,307)	-	(44,693)	86%
	<b>SUBTOTAL: Non-Personnel</b>	<b>26,044,189</b>	<b>20,009,924</b>	<b>5,286,473</b>	<b>747,793</b>	<b>77%</b>
550	Transfer Out	1,825,000	-	-	1,825,000	0%
<b>Expense Totals</b>		<b>65,132,834</b>	<b>47,026,706</b>	<b>11,501,523</b>	<b>6,604,605</b>	<b>90%</b>
		72% Expended to date				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Expenditures by Function</b>						
100	Regular Instruction	16,585,899	11,906,078	3,750,389	929,432	72%
200	Special Education	6,980,017	5,163,802	733,488	1,082,726	74%
220	Special Education Support Services	1,491,768	793,907	130,919	566,942	53%
300	Student Support Services	4,000	86,727	-	(82,727)	2168%
350	Instructional Support	10,515,699	7,646,620	2,902,662	(33,583)	73%
400	School Administration	3,379,262	2,372,585	628,557	378,120	70%
450	School Admin Support Staff	1,329,141	1,008,873	101,659	218,609	76%
510	District Administration	797,755	613,307	107,338	77,111	77%
511	Board of Education	630,427	474,641	47,774	108,012	75%
550	District Admin Support	2,668,113	2,271,759	354,522	41,833	85%
600	Maintenance & Operations	17,165,708	13,240,322	2,668,727	1,256,659	77%
700	Pupil Activity	1,760,045	1,448,086	75,488	236,471	82%
900	Transfer Out	1,825,000	-	-	1,825,000	0%
<b>Total Expenditures</b>		<b>65,132,834</b>	<b>47,026,706</b>	<b>11,501,523</b>	<b>6,604,605</b>	<b>90%</b>

**Northwest Arctic Borough School District  
General Fund Revenue & Expenditures by Function  
For Month Ending April 30, 2024**

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**Northwest Arctic Borough School District  
Board Expenditures  
For Month Ending April 30, 2024**

		Approved <u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Expenditures by Object</b>					
333	Board Stipends	87,750	64,750	23,000	74%
36?	Benefits	280,995	232,852	48,143	83%
410	Professional & Technical Services	108,150	78,952	29,198	73%
420	Travel	108,852	71,516	37,336	66%
450	Supplies	5,000	5,896	(896)	118%
490	Other Expenses (Dues & Fees)	39,680	20,675	19,005	52%
<b>Total Expenditures</b>		<b>\$ 630,427.08</b>	<b>\$ 474,640.82</b>	<b>\$ 155,786.26</b>	<b>75%</b>

**Board Stipends**

					FY24 <b>TOTAL</b>
Stipend		Members	# of times	# of Days	
\$ 250.00	Regular In Person Meetings	11	5	2	\$ 27,500.00
\$ 250.00	Regular Teams Meetings	11	3	2	\$ 16,500.00
\$ 250.00	Kivalina open house/ regular meeting	11	1	1	\$ 2,750.00
\$ 250.00	Board Retreat combined with October mtg	10	1	3	\$ 7,500.00
\$ 250.00	AASB Annual Conference November 4-7	7	1	4	\$ 7,000.00
\$ 250.00	Policy committee all day meeting	5	1	1	\$ 1,250.00
\$ 250.00	4 special meetings (Incl other board misc)	11	4	1	\$ 11,000.00
\$ 250.00	Lobby at DC and Juneau	5	1	6	\$ 7,500.00
\$ 250.00	AASB 2 member regular mtgs	2	4	1	\$ 2,000.00
\$ 250.00	President-NWALT, CWT, ATC Qtrly	3	4	1	\$ 3,000.00
\$ 250.00	NWALT Summit	3	1	1	\$ 750.00
\$ 250.00	Lobbying w NWALT Juneau and DC	1	2	2	\$ 1,000.00
<b>TOTAL</b>					<b>\$ 87,750.00</b>

**Benefits**

\$ 27,000.00	Health Insurance	10			\$ 270,000.00
\$ 87,750.00	Other Benefits	13%			\$ 10,995.08
<b>TOTAL</b>					<b>\$ 280,995.08</b>

**Professional & Technical Services**

\$ 25,000.00	Misc. Serv and training, AASB Inservice				\$ 25,000.00
\$ 80,000.00	Lobbyists				\$ 80,000.00
\$ -	Strategic Planning				\$ -
\$ 450.00	AASB Registration	7	1	4	\$ 3,150.00
<b>TOTAL</b>					<b>\$ 108,150.00</b>

**Travel & Perdiem**

\$ 2,475.00	Regular meeting Airfare - 5 members	6	5	1	\$ 12,375.00
\$ 1,434.00	Regular meeting Hotel - \$239.00 a night	6	5	3	\$ 21,510.00
\$ 360.00	Regular meeting Perdiem-\$60.00	6	5	3	\$ 5,400.00
<b>TOTAL</b>					<b>\$ 39,285.00</b>

\$ 305.00	Annual AASB Airfare \$300.00	7	1	1	\$ 2,135.00
\$ 744.00	Annual AASB Village to OTZ	3	1	1	\$ 2,232.00
\$ 225.00	Annual AASB Hotel \$225.00	7	1	4	\$ 6,300.00
\$ 650.00	Annual AASB Car-actual costs				\$ 650.00
\$ 80.00	AASB Perdiem	7	1	4	\$ 2,240.00
					<b>\$ 13,557.00</b>

**AASB Quarterly Trainings**

\$ 330.00	AASB travel - Anchorage	11	2	1	\$ 7,260.00
\$ 2,740.00	Village to OTZ	5	2	1	\$ 5,480.00
\$ 250.00	AASB hotel @250.00	11	2	3	\$ 16,500.00
\$ 80.00	AASB Perdiem	11	2	3	\$ 5,280.00
\$ 337.00	ASSB Car rental			4	\$ 1,348.00
					<b>\$ 35,868.00</b>

\$ 750.00	1 National Conference-Travel	9			\$ 6,750.00
\$ 378.00	Village to OTZ	4			\$ 1,512.00
\$ 250.00	Hotel @250.00	9	1	4	\$ 9,000.00
\$ 80.00	Perdiem	9	1	4	\$ 2,880.00
					<b>\$ 20,142.00</b>

**TOTAL \$ 108,852.00**

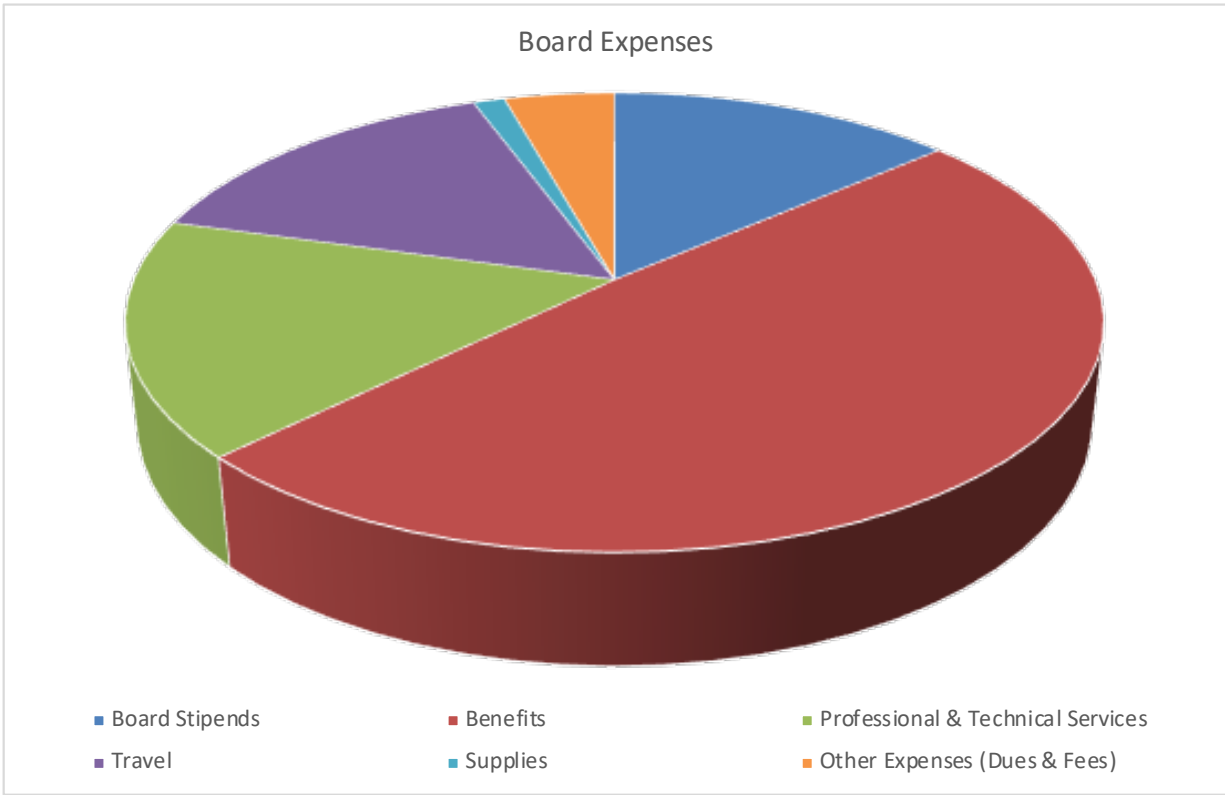
**Miscellaneous Exp**

\$ 5,000.00	Supplies, media and freight for Board & Board meetings				\$ 5,000.00
\$ 39,680.00	CEE membership and AASB fees				\$ 39,680.00
\$ -	Joint ASC meeting supplies (Teams meeting)				\$ -
					<b>TOTAL \$ 44,680.00</b>

**Grand Total \$ 630,427.08**

**Northwest Arctic Borough School District  
Board Expenditures  
For Month Ending April 30, 2024**

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**Northwest Arctic Borough School District  
Investment Account Earnings  
For Month Ending April 30, 2024**

	<b>Fiscal Year</b>	<b>IILD GF Earnings</b>	<b>IILD CIP Earnings</b>	<b>Total Earnings</b>	
1	FY19	\$ 112,675.74	\$ -	\$ 112,675.74	
2	FY20	\$ 134,699.78	\$ -	\$ 134,699.78	
3	FY21	\$ 1,694.94	\$ 2,564.11	\$ 4,259.05	
4	FY22	\$ 13,734.29	\$ 12,012.88	\$ 25,747.17	
5	FY23	\$ 316,919.38	\$ 17,754.50	\$ 334,673.88	
6	FY24	\$ 524,450.79	\$ -	\$ 524,450.79	<b>Year to date</b>
		<b>\$ 1,104,174.92</b>	<b>\$ 32,331.49</b>	<b>\$ 1,136,506.41</b>	

**NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Account Number: 1BC42815

**Daily Account Activity**

Your investment transactions during this statement period.

**Cash Activity USD**

Transaction / Trade Date	Settlement / Eff. Date	Activity	Description	Debit Amount / Disbursements	Credit Amount / Receipts
04/25/24	04/25/24	ACH/DDA Transaction	DESIGNATED DDA		3,000,000.00

**Deposit Activities**

**INST INSURED LIQ DEPOSIT SAVINGS A000MK6**

\*As of April 30, 2024

**Interest earned  
this period**

109,323.05

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	<b>Beginning Balance</b>				<b>11,994,826.58</b>
04/01/24	Interest Rate 5.2998000%			54,110.73	11,994,826.58
04/01/24	Reinvest	54,110.73	54,110.73		12,048,937.31
04/25/24	Purchase	3,000,000.00	3,000,000.00		15,048,937.31
04/30/24	Interest Rate 5.2998000%			55,212.32	15,048,937.31
04/30/24	Reinvest	55,212.32	55,212.32		15,104,149.63
	<b>Ending Balance</b>				<b>15,104,149.63</b>



# ALASKA TECHNICAL CENTER

843 4<sup>th</sup> Street • Kotzebue, Alaska 99752 • (907)-442-1500

**TO:** NWABSD Board of Education  
Members

**DATE:** June 5, 2024

**FR:** Office of the Superintendent

**SUBJECT:** ATC Report

The FY24 Year End Alaska Technical Center Report. The report includes key highlights of the FY24 school year and information regarding the FY25 school year.

## FY25 ATC/STAR STAFF DIRECTORY

### ADMINISTRATION

Joe Groves, Director ATC &  
STAR of the NW Magnet School  
Ivy Shelton, Assistant Director ATC &  
STAR of the NW Magnet School

### NORTHWEST ARCTIC HOMESCHOOL

VACANT, Principal

### FACULTY AND STAFF

Lori Jorgensen, Registrar  
Eugene Wilkerson, Recruiter  
Matt Cooper, ATC/STAR Student Advisor  
Brandi Williamson, Secretary

### ADULT EDUCATION

China Kantner, Instructor

### CULINARY ARTS

Chef Alejandro Vargas

### CONSTRUCTION TRADES

Charles Keeter, Instructor

### HEALTH OCCUPATIONS

Jay Panlilio, Instructor

### PROCESS TECHNOLOGY

*Staff reduction for FY25*

### CAREER & TECHNICAL EDUCATION/

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

**MISSION:** To provide a learning environment that inspires and challenges students and employees to excel  
**VISION:** To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



## **READISTAR**

Clay Beck, Instructor

Marc Tumaneng, Instructor

## **DORMITORY**

Mary Keeter, Dorm Parent STAR

Shawata Blackman, Dorm Attendant STAR/ATC

Marlene Centino, Dorm Attendant STAR

Peter Lie, Dorm Attendant STAR

Hykela Dunn, Dorm Attendant STAR/ATC

Bernadette Ragland, Dorm Attendant STAR/ATC

Mary Nauska, Dorm Attendant ATC

Vacant, Attendant ATC

## **Review of Spring 24 Courses and Enrollments**

### **ATC Fulltime Programs**

**Construction Trades**

**Culinary Arts**

**Began Aug 22**

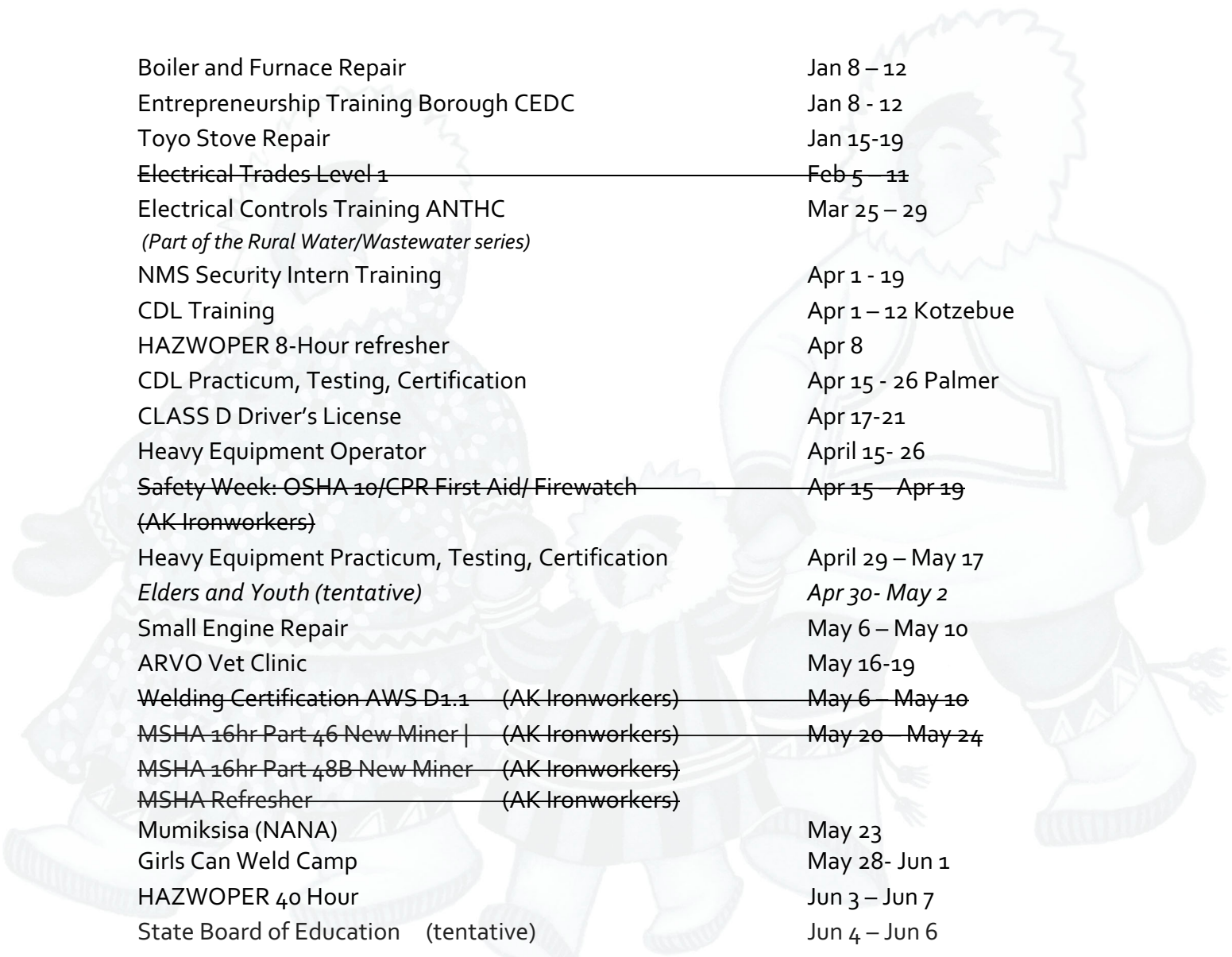
**Began Jan 12**

## **Review of Spring 2024 Courses and Enrollments**

### **Semester Based Courses:**

Construction Trades Adult	2
Intro to Constr. Trades (HS)	8
Health	7
Arctic Resource Management II	7
Intro to Culinary Arts (HS)	2
Culinary Arts Adult	4
Employability Skills	5
Small Business Enterprise	1
Business Software II	4
Foundations of Tech & Eng. (drones)	2
English 12	4
Design & Fabrication	1
NCCER Core	2
Defensive Driving	34
Industrial/Wilderness 1 <sup>st</sup> Aid	10
Professionalism in Healthcare	3

## Updated ATC Short Course & Event Schedule Spring 2024



Boiler and Furnace Repair	Jan 8 – 12
Entrepreneurship Training Borough CEDC	Jan 8 - 12
Toyo Stove Repair	Jan 15-19
<del>Electrical Trades Level 1</del>	<del>Feb 5 – 11</del>
Electrical Controls Training ANTHC <i>(Part of the Rural Water/Wastewater series)</i>	Mar 25 – 29
NMS Security Intern Training	Apr 1 - 19
CDL Training	Apr 1 – 12 Kotzebue
HAZWOPER 8-Hour refresher	Apr 8
CDL Practicum, Testing, Certification	Apr 15 - 26 Palmer
CLASS D Driver's License	Apr 17-21
Heavy Equipment Operator	April 15- 26
<del>Safety Week: OSHA 10/CPR First Aid/ Firewatch (AK Ironworkers)</del>	<del>Apr 15 – Apr 19</del>
Heavy Equipment Practicum, Testing, Certification <i>Elders and Youth (tentative)</i>	April 29 – May 17 <i>Apr 30- May 2</i>
Small Engine Repair	May 6 – May 10
ARVO Vet Clinic	May 16-19
<del>Welding Certification AWS D1.1 (AK Ironworkers)</del>	<del>May 6 – May 10</del>
<del>MSHA 16hr Part 46 New Miner   (AK Ironworkers)</del>	<del>May 20 – May 24</del>
<del>MSHA 16hr Part 48B New Miner (AK Ironworkers)</del>	
<del>MSHA Refresher (AK Ironworkers)</del>	
Mumiksisia (NANA)	May 23
Girls Can Weld Camp	May 28- Jun 1
HAZWOPER 40 Hour	Jun 3 – Jun 7
State Board of Education (tentative)	Jun 4 – Jun 6
Outboard Motor Repair and Troubleshooting	Jun 10 – Jun 14
ANSEP STEM Ready Camp	Jun 12 - Jun 16
AK Humanities Forum	Jun 29 – Jul 2
Upward Bound T3 Energy Strand	Jul 11- Jul 14
AASB Regional Meeting	Jul 17- Jul 20

# ATC Fulltime Programs

**Construction Trades**

**Begins Aug 20**

**Culinary Arts**

**Begins Aug 20**

**Certified Nursing Assistant**

**Begins Aug 20**

## 2024-2025 ATC Short Course Schedule

Heavy Equipment Operator

Aug 26 – Sept 6 Kotzebue

Heavy Equipment Operator Practicum, Testing, Certification

Sep 9 – 27 Palmer

CDL Training

Sep 30- Oct 4 Kotzebue

Boiler and Furnace Repair

Sep 30 – Oct 4 Tentative

Toyo Stove Repair

Oct 7 – 11

CDL Practicum, Testing, Certification

Oct 7 - Oct 25 Palmer

Coast Guard 6PAC

Oct 14- 24

HAZWOPER 40 hour

Nov 4-8

Heavy Equipment Mechanic

Dec 2 – 20 Kotzebue

Heavy Equipment Mechanic (cont'd)

Jan 6 -24 Palmer

Boiler and Furnace Repair

Jan 13 – 17(tentative)

Toyo Stove Repair

Jan 20 – 24 (tentative)

Rural Water/Wastewater serices ANTHC

Mar Placeholder (tentative)

CDL Training

Mar 31 - Apr 11 Kotzebue

CDL Practicum, Testing, Certification

Apr 14 - 25 Palmer

CLASS D Driver's License

Apr 15-19 (tentative)

Heavy Equipment Operator

April 28- May 9 Kotzebue

Heavy Equipment Practicum, Testing, Certification

May 12 – May 30 Palmer

Girls Can Weld Camp

May 26 – 30

Anyone Can Weld

Jun 2 - 6

Flagger Class

May 21 - Jun 1

Additional Courses being pursued:

Solar installation and maintenance series

## Funding Update

State labor grants are determined and reauthorized each year by the legislature. It is typically in the June timeframe when we learn of our grant continuance.

- a. FY25 ACA Alaska Construction Academy-pending
- b. FY25 TVEP Technical Vocational Education Program-pending
- c. FY25 ABE- We received tentative notice of our Adult Basic Education funding. ATC's Adult education grant will decrease slightly for FY25 from \$153,970 to \$152,336.17.
- d. FY25 Maniilaq GED Partnership- \$70,000/year
- e. FY25 STEP (Competitive pending)

*ATC is committed to addressing critical workforce shortages by targeting (3) high-demand industries: heavy equipment mechanic, heavy equipment operator, and solar energies. According to data from the AK D.O.L, there is a significant demand for skilled workers in these sectors. The need for heavy equipment mechanics and operators is projected to increase by 6% and 8%, respectively, over the next decade, driven by ongoing construction and infrastructure projects across the state. Furthermore, in Northwest Alaska, there is a notable surge in demand for solar energy technicians, diesel mechanics, and heavy equipment operators, as the region prioritizes renewable energy initiatives and infrastructure development leading to a 15% increase in job opportunities. By tailoring training programs to meet industry standards and aligning with regional demands, we aim to equip individuals with the skills necessary to fill these critical workforce gaps and contribute to the sustainable growth of Alaska's economy.*

*Heavy Equipment Mechanics: In response to the growing demand for skilled workers in the diesel mechanic industry and recognizing the underrepresentation of AK Native women in technical fields, we propose the development and implementation of a 6-week diesel mechanic courses tailored specifically for AK Native trainees, with a particular focus on AK Native women. These courses aim to provide comprehensive training and skill development opportunities to empower individuals from indigenous communities to pursue rewarding careers in the diesel mechanic industry. Course Obj: 1. To provide found'l knowledge and practical skills in diesel engine operation, maintenance, and repair. 2. To familiarize participants with the tools, equipment, and safety protocols essential for diesel mechanic work. 3. To empower AK Native trainees, particularly women, to overcome barriers and pursue career in traditionally male-dominated industries. 4. Prepare trainees for entry level positions in diesel mechanics.*

*In Alaska, the demand for heavy equipment operators is consistently high due to ongoing construction projects, infrastructure development, and resource extraction activities. Recognizing this need, the Alaska Technical Center (ATC) has partnered with the Northern Industrial Training (NIT) facility in Palmer to offer a unique hybrid program. Over the course of five weeks, trainees will split their time between ATC in Kotzebue and NIT in Palmer, allowing for comprehensive training in both theory and hands-on practice. This innovative approach ensures that participants receive top-tier instruction while gaining exposure to diverse environments and equipment, preparing them to meet the demands of Alaska's dynamic workforce. Partnerships with NIT, LLC provide the most economic model for trainings and certifications in these two fields.*

*Solar Energies: ATC will equip individuals with adv skills in solar installation to meet the needs of the evolving industry. A 4-week training program spread across (4) 1-week sessions, culminating in certification based on Solar Energy International's (SEI) renowned training and certification program. The adv solar installation training is designed to provide participants with in-depth knowledge and hands-on experience in all aspects of solar energy system installation, maintenance, and troubleshooting. Each session will focus on specific modules, progressively building participants' expertise in solar technology. Upon successful completion of the 4-week training program, participants will be eligible to receive certification from SEI. SEI certification validates participants' proficiency*

- f. FY25 WIOA (Competitive pending)

*The Alaska Technical Center will serve 80 youth and young adult through this grant, targeting drop-outs, those in foster care and nearing the age of being timed out of foster care, or otherwise meet WIOA criteria. ATC will assist youth/young adults in attending programs on campus for a full school year. Academic assessments, academic improvements, employability skills development and training program certification(s) will be offered. ATC offers fulltime programs in Construction*

*Trades, Culinary Arts, and Certified Nurses Assistant. ATC also offers a variety of shorter courses targeted at specific ATC will provide on-campus access to youth in both age categories. ATC proposes to offer education, training, and on-the-job training opportunities for at least 20 of those students in various training programs throughout the academic school calendar year.*

- g. UAA-alternative energy partnership -\$80,000

## Job Center Opening:

In partnership with the Alaska Department of Labor and Workforce Development, we have dedicated space for a Job Center here in Kotzebue. D.O.L. staff made their second session now. Job Center staff went around Kotzebue and met with employers. Traffic to the center has been light.

We post and advertise and post each opening.

- a. Week of March 25<sup>th</sup>
- b. Week of April 22<sup>nd</sup>
- c. Week of May 27<sup>th</sup>
- d. Week of June 24<sup>th</sup>

## KMHS – ATC COLLABORATIVE SCHEDULING

This year, KMHS and ATC worked together to align course offerings and reduce duplication. HS counselor, Ms. Troyer, worked with student to identify vocational area of interest and then built the remainder of students' schedules around that vocational interest. ATC currently has approximately 80 students enrolled in its courses. The 2024-25 Schedule currently:

# Master Schedule 2024-25---working copy

1st Semester																					
Teacher	MS LA/SS (Vacant)	MS LA Adonis Capulong	MS SS Joe Bolluck	MS Math/Sci Merle Green	Math Jusan Catalan	Science Barbara Harper	Vacant	HS SS Geoffrey Frix	HS SS Aubrey Johnson	Inupiaq - Sidney Sherman	HS Math - Jacqueline Labial	HS Math - Socrates Embesan	HS LA - Clayton Gindt	HS LA - Jane Quinones	HS Science - Conrad Kerber	ATC Construction Trades (Keeler)	ATC Health Occupations (Panfilio)	Defensive Driving (Keeler)	ATC Culinary (Alejandro Vargas)	CTE (Beck)	CTE (Tumangang)
Period 1	6A Foundation al Reading	7A Foundation al Reading	8B SS	7B - Career Exploration	8A Foundation al Math	6B Sci	Freshman success	US Hist	Physical & Earth Science	Inupiaq Language	Alg I (8th Only)	ED 111	Eng 11	Eng 11	Apex	CTE204 Construction Trades Technology Certification (Seniors)	CTE1021 Medical Terminology	CTE108 Culinary Arts I	CTE 307 Employability skills	RDYSTAR100	RDYSTAR100
Period 2	6B LA	7B Foundation al Reading	8A SS	7A - Career Exploration	8B Foundation al Math	6A Sci	CTE211 Exploring STEM Careers	Apex	PE/Health (Non-Freshman)	Inupiaq Language	Alg I	Calculus	Eng 10	Eng 9	Environmental Science	Construction Technology Certification (Seniors)	CTE101 Intro to Health Careers	CTE108 Culinary Arts I	RDYSTAR100	CTE220 Design & Fabrication I	RDYSTAR100
Period 3	6A LA	7B LA	6B SS	7A Math	8A Math	8B Sci	CTE220 Design & Fabrication I/II	AK Hist	Wild Hts	Inupiaq Language	Apex	Eng 12	Freshman PE	Biology	Biology	lunch	CTE101 Intro to Health Careers	English 11/12	RDYSTAR100	RDYSTAR100	
Period 4	6B Foundation al Reading	7B LA	6A - SS	7B Math	8B Math	8A Sci	Freshman success	US Hist	Physical & Earth Science	Inupiaq Language	Alg II	Geometry	Employability Skills	Eng 11	Chemistry	CTE205A Intro to Process Tech (11th-12th) (10 students max)	CTE106 Certified Nursing Assistant	Culinary Arts	RDYSTAR100	VOC 103 Business Software I	
Period 5	7A SS	8A LA	6B - Elective	7B - Sci	6A - Math	8B - Elective	Arctic Resource Management	US Gov	Wild Hts	Inupiaq Language	Alg I	Pre Calc	Eng 10	Eng 9	Environmental Science	CTE214 Welding I (10th-12th) (10 students max)	CTE106 Certified Nursing Assistant	Culinary Arts	RDYSTAR100	RDYSTAR100	
Period 6	7B SS	8B LA	6A - Elective	7A - Sci	6B - Math	8A - Elective	CTE 105 Introduction to Culinary Arts I	AK Hist	PE/Health (Non-Freshman)	Inupiaq Language	Alg II	Geometry	Eng 12	Freshman PE	Biology	lunch	CTE106 Certified Nursing Assistant	Culinary Arts	CTE202 Arctic Resource Management	RDYSTAR100	
Optional 7th Hour																		ATC5003 A Defensive Driving			



2nd Semester																					
2nd Semester ATC																					
Teacher	MS LA/SS (Vacant)	MS LA Adonis Capulong	MS SS Joe Bolluck	MS Math/Sci Merle Green	Math Jusan Catalan	Science Barbara Harper	Vacant	HS SS Gentry Fitz	HS SS Aubrey Johnson	Inupiaq Sidney Sherman	HS Math - Jacqueline Labial	HS Math - Socrates Embesan	HS LA - Clayton Gindt	HS LA - Jane Quinones	HS Science - Conrad Kerber	ATC Construction Trades (Kerber)	ATC Health Occupations (Parulis)	Defensive Driving (Kerber)	ATC Culinary (Alejandro Vargas)	CTE (Beck)	CTE (Tumaneng)
Period 1	6A Foundational Reading	7A Foundational Reading	8B SS	7B - Career Exploration	8A Foundational Math	6B Sci	Freshman success	US Hist	Physical & Earth Science	Inupiaq Language	Alg I (8th Only)	Calculus	ED 201	Eng 11	Apex	CTE204 Construction Trades Technology Certification (Seniors)	Health		CTE109 Culinary Arts II	VOC 107 Small Business Enterprise (CTE201) (Employability Skills)	RDYSTAR100
Period 2	6B LA	7B Foundational Reading	8A SS	7A - Career Exploration	8B Foundational Math	6A Sci	Exploring STEM Careers	Apex	PE/Health (Non-Freshman)	Inupiaq Language	Alg I		Eng 10	Eng 9	Environmental Science	CTE204 Construction Trades Technology Certification (Seniors)	CTE107 Foundations of Health Science		Culinary Arts II	RDYSTAR100	CTE220 Design & Fabrication I
Period 3	6A LA	7B LA	6B SS	7A Math	8A Math	8B Sci	Inupiaq Studies	Inupiaq Studies	Wild Hts	Inupiaq Language		Apex	Eng 12	Eng 9	Biology	CTE101F Professionals in Healthcare			English II/12	RDYSTAR100	
Period 4	6B Foundational Reading	7B LA	6A - SS	7B Math	8B Math	8A Sci	Freshman success	US Hist	Physical & Earth Science	Inupiaq Language	Alg II	Geometry	Employability Skills	Eng 11	Chemistry	CTE212 NCCER Core (Seniors)				RDYSTAR100	VOC 104 Business Software II
Period 5	7A SS	8A LA	6B - Elective	7B - Sci	6A - Math	8B - Elective	Arctic Resource Management I	Economics	Wild Hts	Inupiaq Language	Alg I	Pre Calc	Eng 10	Eng 9	Environmental Science	CTE106 Certified Nursing Assistant		Culinary Arts		RDYSTAR100	RDYSTAR100
Period 6	7B SS	8B LA	6A - Elective	7A - Sci	6B - Math	8A - Elective	Introduction to Culinary Arts I	Inupiaq Studies	PE/Health (Non-Freshman)	Inupiaq Language	Alg II	Geometry	Eng 12	Freshman Health	Biology	ATC700 Small Engine Repair (10th-12th) (14 students max)				CTE203 Arctic Resource Management II	RDYSTAR100
Optional 7th Hour																					ATCS903 A Defensive Driving



## ATC/KMHS Dual Enrollment:

Overall there were 180 enrollments by high school students this year at ATC. Below are some breakdowns to show where students were enrolled, the grade level of students enrolling, and the number of students taking more than one class at ATC.

Count of ATC student Enrollments by Grade Level

Course	(Multiple Items)
Row Labels	Count of Student
9	9
10	43
11	65
12	63
<b>Grand Total</b>	<b>180</b>

## Count of Students taking More than one class/enrollment at ATC

Number of Enrollments	Student Count
2	40
3	7
4	5
5	1
6	4
7	2
<b>Grand Total</b>	<b>59</b>

## Count of High School ATC student Enrollments by Course

Row Labels	Count of Student
Arctic Resource Mgmt I	15
Arctic Resource Mgmt II	9
Business Software I	10
Business Software II	4
Construction Trades Tech. I (ATC)	1

Culinary 1	7
Culinary 2	2
Defensive Driving	37
Design & Fabrication 1	14
Employability Skills 1	9
English 12	10
Exploring STEM Careers	2
Foundations of Tech & Engineering	10
Health	6
Industrial & Wilderness 1st Aid/Safety	9
Introduction to Construction Trades Tech	7
Introduction to Health Careers	3
Introduction to Process Tech 1	7
Medical Terminology	1
NCCER Core	2
Professionalism in Health Care	3
Small Business Enterprise	3
Welding I	9
<b>Grand Total</b>	<b>180</b>

## STAR of the Northwest Magnet School:

We are currently at an enrollment of 17 full-time students and are accepting Fall applicants.

We have five (5) seniors on track to graduate. All have post-secondary plans.

<i>Annie Downey-</i>	<i>UAA accepted</i>
<i>Jennie Jackson-</i>	<i>UAA accepted</i>
<i>Thomas Adams-</i>	<i>UAA accepted</i>
<i>Alfred Coffin-</i>	<i>UAF accepted</i>
<i>Audrey Paul-</i>	<i>UAF accepted</i>
<i>Jacob Norton-</i>	<i>Plans to work at Red Dog</i>

We had a total of 47 students spend at least part of the year at STAR of the Northwest Magnet School.

## 23-24 ReadiSTAR schedule:

Ambler/Kobuk	01/08 -- 01/20
Noatak	01/22 – 02/02
Kivalina	02/05 – 02/16
Kotzebue	02/19 – 03/01
Kotzebue Exploratory	03/04 – 03/08
Noorvik/Kiana	03/18 – 03/29
Deering	04/02 – 04/13
Buckland	04/23 – 05/03
Ambler/Shungnak	05/06 – 05/17



76 students attended Readistar this year. Seven (7) participated twice, earning .5 credits. Four (4) attended Readistar and then became full-time STAR students.

## Grow Our Own

ATC and the School District have a partnership with Arctic Slope Community Foundation in a Tribal Educator apprenticeship program. An ASCF grant will cover all expenses. This is a true on-the-job apprenticeship program.

Currently, we have nine (9) paraprofessionals accepted into the apprenticeship program:

Sonya Satterwhite, KMHS

Steve Shindler, KMHS

Kaden Ticket-Noorvik

Erin Zibell-Noorvik

Robert Allen Noorvik

Angel Comack Noorvik

Bethany Riley-Kiana

Delores Iyatunguk-Deering

Samuel Gavin-Deering

**Description:** Tribal educators ground students in their cultural identities and equip students with 21st-century academic, job and career skills needed to be a successful graduate of K-12 education. A tribal educator facilitates and fosters the learning of students by blending western educational pedagogy and knowledge with best practices for cultural and traditional learning and training systems of the tribe they represent.

*Tribal educators generally work as part of a team of educators and contribute knowledge to improve the decisions and actions of the system. Tribal educators use information about prior student performance and student learning needs to design instruction that can be individualized. Tribal educators demonstrate knowledge and skill in using formative and summative assessments of students, and self-assessment of the educator's own work. Tribal educators know and can teach students to use traditional as well as emerging technologies.*

*Tribal educators understand and use cultural best practices in communicating with families. Tribal educators use their own familiarity with the culture to anchor new learning and comprehension. Tribal educators understand best practices in dual language learning and have a specific interest in preserving students' home language. Tribal educators actively extend learning into the community and use community resources for teaching. Tribal educators know and use the core values and beliefs of the community as the basis for social and emotional instruction.*

## Sample Performance Indicators:

1. Maintain Student Records					
Competencies	Hours	Artifact/Documentation	PIT	CD	Mentor Signature
<b>INTASC #6 AK #5</b> INTASC 6a; 6b; 6j; 6k; 6r; 6t AK 5d A. Compute and record results of student assessments using the district or employer identified information management system	25	Signed Observation Log by Mentor			
<b>Competencies</b> INTASC 6c; 6g; 6j; 6l; 6o; 6t AK 5c;5d B. Create and maintain classroom records such as attendance, seating and grouping charts, and individual student information.	42.5	Signed Observation Log by Mentor			
2. Develop instructional materials					
<b>INTASC #1, #2, #7, #8, #9</b> <b>AK Cultural Standard #1</b> <b>ICC Strategy #1, #3</b> <b>AK #1, #3, #4, #5, #8</b>					
INTASC 1b; 1c; 1d; 7a; 7c; 7k; 7e; 7m; 7o; 9l; 2a; 2b; 2c; 2h; 2l; 2m; 2n AK 3a; 3b; 3c; 4a; 4b; 4c; 4d <b>ICC #1; 3.1; 3.2; 3.3</b> A. Plan, prepare, and develop instructional resources that are culturally and developmentally appropriate.	202.5	E-portfolio			
INTASC 7j; 8b; 8l; 8p; 7k; 8a; 8d; 8j; 8s; 9g AK 1a; 4a; 5e; 8c B. Describe and defend design instructional design choices related to scope and sequence of learning.	10	E-portfolio and Signed Observation Log by Mentor			

## Kuuppiaqtuġvik@ATC

Kuuppiaqtuġvik@ATC has become a focal point of ATC this year. We now have regular customers and weekly revenues continue to increase and have moved to 7-Days/week. We had 6 trainees attend Barista training in the beginning of August. All six became employees of Kuuppiaqtuġvik including one former graduate of the Culinary Arts.

Breakfast sandwiches and homemade pastries are now regularly made by the culinary arts trainees as is our feature, “Fresh Bread Fridays.”

### Northwest Arctic Borough School District

#### Kuuppiaqtuġvik Financial Report

From Date: 7/1/2023

To Date: 5/13/2024

Fiscal Year: 2023-2024

Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.019.000.019.040	OTHER LOCAL REVENUE	\$0.00	(\$143,647.45)	(\$143,647.45)	\$143,647.45	\$0.00	\$143,647.45	0.00%
220.019.790.019.329	CLASS-SUBSTITUTES/TEMPS	\$40,000.00	\$67,640.49	\$67,640.49	(\$27,640.49)	\$4,427.37	(\$32,067.86)	-80.17%
220.019.790.019.330	CLASS-OVERTIME	\$0.00	\$2,520.01	\$2,520.01	(\$2,520.01)	\$0.00	(\$2,520.01)	0.00%
220.019.790.019.360	CONTROL ACCT - BENEFITS	\$4,800.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	100.00%
220.019.790.019.362	INSURANCE-UNEMPLOYMENT	\$0.00	\$210.52	\$210.52	(\$210.52)	\$13.21	(\$223.73)	0.00%
220.019.790.019.363	INSURANCE-WORKERS COMPENS	\$0.00	\$28.87	\$28.87	(\$28.87)	\$0.00	(\$28.87)	0.00%
220.019.790.019.364	RETIREMENT-FICA & MEDICAR	\$0.00	\$5,367.31	\$5,367.31	(\$5,367.31)	\$337.06	(\$5,704.37)	0.00%
220.019.790.019.450	SUPPLIES,MATERIALS,MEDIA	\$20,000.00	\$87,500.04	\$87,500.04	(\$67,500.04)	\$13,598.72	(\$81,098.76)	-405.49%
220.019.790.019.490	OTHER EXPENSES	\$1,000.00	\$496.05	\$496.05	\$503.95	\$0.00	\$503.95	50.40%
<b>Grand Total:</b>		\$65,800.00	\$20,115.84	\$20,115.84	\$45,684.16	\$18,376.36	\$27,307.80	41.50%

We operate Kuuppiaqtuġvik@ATC as a non-profit rolling revenues back into the programs at ATC.

#### Personal Closing:

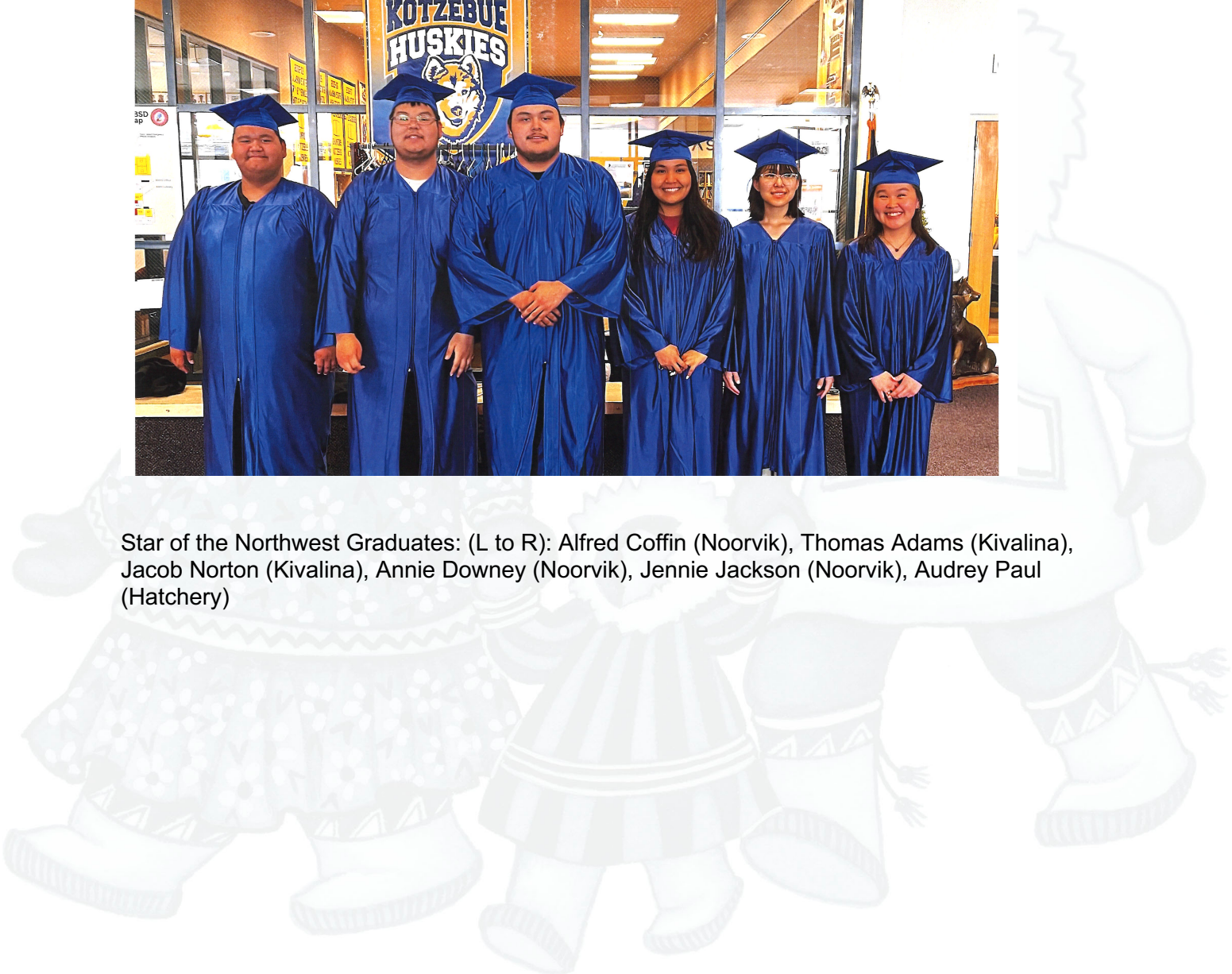
Returning home to work at the Alaska Technical Center (ATC) has been an incredibly fulfilling experience. Working alongside such a talented and committed staff has been both challenging and rewarding, as we have collectively strived to make ATC a pivotal resource for our community. It has been particularly gratifying to witness ATC becoming a focal point where students and community members come together to learn and grow. It is crucial that we continue to expand the involvement of high school students in ATC programs and courses. By immersing them in a vocational environment, we provide them with the necessary tools and inspiration to envision and achieve success in vital career pathways needed in our region. I urge the school board to expand vocational offerings at ATC to all districtwide high school students through dedicated vocational strands in the STAR and ReadiSTAR programs. I am immensely proud of the staff and students at ATC, and I am confident that under Director Groves' leadership, the program will reach even greater heights.



ATC Graduates (L to R): Adam Tooyak (Culinary), Anthony Snyder (Construction), Jesse Downey (Construction), Tina Shrader (Culinary), Brad Jackson (Culinary), Casey Schaeffer (GED), Nita Johnson (GED). Not pictured: Steve Sitherwood (Culinary), Brad Alford (GED)



Star of the Northwest Graduates: (L to R): Alfred Coffin (Noorvik), Thomas Adams (Kivalina), Jacob Norton (Kivalina), Annie Downey (Noorvik), Jennie Jackson (Noorvik), Audrey Paul (Hatchery)



# Challenges NMS and the NWABSD Face in Meeting USDA Guidelines



## **ADAPTING TO EVOLVING SCHOOL NUTRITION STANDARDS-BALANCING NUTRITION, PARTICIPATION AND COST**

- New USDA proposed rule requiring we move to lower sodium and added sugars over the next few years. A large majority of school nutrition employees nationwide are concerned about the availability of foods that meet the transitional sodium limits and are acceptable to students.

## **RISING COSTS**

- Drastic increases in food pricing over the last few years makes it difficult to meet guidelines at times
- Scratch cooking would involve a definite increase in the number of NMS employees and would thereby significantly increase overall costs. This can be especially difficult at a time when school nutrition programs are challenged by financial deficits and staff shortages.

## **SHIPPING DELAYS**

- It can be difficult to meet USDA menu guidelines and serve all the menu items if food and supply shipments are delayed. Persistent national labor shortages and supply chain problems have had a lasting impact on all food service programs which has limited manufacturers and distributors capacity to produce and carry foods that meet highly specialized school nutrition standards.

# NWABSD STRATEGIC PLAN JANUARY 2023 – JUNE 2027



Adopted by the Board XX/XX/20XX

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
 PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## DISTRICT LEADERSHIP

### Superintendent

Terri Walker

### School Board

Margaret Hansen, President  
 Carol Schaeffer, Vice President  
 Marie Greene, Treasurer  
 Tillie M. Ticket, Secretary  
 Millie Hawley, Parliamentarian

Shannon Melton, Member  
 Lawrence Jones, Sr., Member  
 Alice Melton-Barr, Member  
 Alice Adams, Member  
 Joanne Harris, Member  
 Nellie Ballot, Member

## FOUNDATION STATEMENTS

**Mission** - To provide a learning environment that inspires and challenges students and employees to excel.

### Mission Descriptors

We do this through:

- Traditional Learning – cultural and Language
- Succeeding through challenges
- Setting up for success
- Walking along with students
- Preparing students to plan for their futures
- Understanding each has different dreams

**Vision** - To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

### Vision Descriptors

<i>Needed Skills</i>	<i>Needed Knowledge</i>	<i>Needed Attitudes</i>
<ul style="list-style-type: none"> <li>• Construction</li> <li>• Mechanics</li> <li>• Teamwork</li> <li>• Cooperation</li> <li>• Basic Work Skills</li> <li>• Communication</li> <li>• Ready to work – Interview</li> <li>• Sled Building</li> </ul>	<ul style="list-style-type: none"> <li>• Basic Knowledge</li> <li>• Computers - Technical Readiness</li> <li>• Knowledge of Careers</li> <li>• Consequences</li> </ul>	<ul style="list-style-type: none"> <li>• Responsibility for Communities</li> <li>• Respect for Homelands</li> <li>• Respect for Others</li> <li>• Work Ethic</li> <li>• Accountability</li> <li>• Aspiring</li> </ul>

## CORE VALUES

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"> <li>• Respect</li> <li>• Hard Work</li> <li>• Cooperation</li> </ul> | <ul style="list-style-type: none"> <li>• Perseverance</li> <li>• Ability to Adapt</li> <li>• Belief in yourself</li> </ul> | <ul style="list-style-type: none"> <li>• Learning</li> <li>• Resilience</li> <li>• Accountability</li> </ul> |
|---|--|--|



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<b>Goal 1: School and Culture</b>
<b>Objective 1: Community School Connections</b> NWABSD will work with each site to establish a Tribal/Community Partnership Plan to provide relevant learning opportunities and support.
<b>Objective 2: Immersion School Program</b> NWABSD will begin an immersion school program starting with PreK level and moving to Kindergarten, 1 <sup>st</sup> , and 2 <sup>nd</sup> grade progressively throughout the next five years.
<b>Objective 3: Cultural Science Curriculum</b> NWABSD will create a cultural place-based science curriculum using the traditional Native Ways of Knowing and Learning.
<b>Goal 2: Operational Improvement</b>
<b>Objective 1: Optimize Business Operations</b> The NWABSD will evaluate, scope, and create an implementation plan for integrations to streamline and maximize operating software. Completion will support initiatives like the implementation of a 5-year budget forecast.
<b>Objective 2: Standard Operating Procedure Documentation</b> The NWABSD will establish written processes to support all processes within the district to support efficiency and succession planning.
<b>Goal 3: Instructional Support</b>
<b>Objective 1: Evaluation of MTSS (Multi-Tiered System of Supports)/Safe and Civil Reset</b> NWABSD staff will evaluate the systems of MTSS and Safe and Civil operationalized within schools with current strategies supported with data (literacy) use. The implementation of the strategy will be supported with increased instructional support implemented through strengthening relationships to support instructional teams.
<b>Objective 2: Safe &amp; Civil Refresh</b> NWABSD staff will evaluate the systems of PBIS/Safe & Civil Schools operationalized within schools with current strategies for structured learning environments. The implementation of the strategy will be supported with increased instructional support implemented through strengthening professional development delivery to support instructional teams.
<b>Goal 4: Wellness</b>
<b>Objective 1: Sustainable Counseling Program</b> NWABSD staff will develop the program with an implementation plan leading to an operationalized program to include documentation of counseling services at all sites.
<b>Objective 2: Trauma-Informed Teaching Practices (TITP)</b> NWABSD will implement TITP practices through a train-the-trainer program, including ongoing reinforcement and implementation in the classroom.
<b>Goal 5: Growing Our Own</b>
<b>Objective 1: Vocational Track Mapping</b> NWABSD staff will align curriculum to support the growth of students throughout their education to be prepared for employable roles within the region.
<b>Objective 2: Regional Workforce Development</b> NWABSD will develop a plan for ATC to grow alignment between offerings and regional workforce needs.
<b>Goal 6: Board Development</b>
<b>Objective 1: Standard Operating Procedures for Board</b> NWABSD Regional School Board will Define standard operating procedures to support board efficacy and improve onboarding and communications.
<b>Objective 2: Definition of Board Role</b> NWABSD Regional School Board will define the board role and align it around the products of the board to support efficacy and board scope.



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<b>Goal 1: School and Culture</b>				
<b>Objective 1: Community School Connections</b>				
<b>NWABSD will work with each site to establish a Tribal/Community Partnership Plan to provide relevant learning opportunities and support. Schools will support the plan with improvement data and ongoing adjustments for continuous improvement.</b>				
<b>Objective Lead: Superintendent</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metric</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
1.1.1 Partner with stake holders to strengthen Immersion Inupiaq curriculum through language and culture programs that include goals and actions.	Schools will support the plan with improvement data and ongoing adjustments for continuous improvement. Sign agreements with stake holders that include goals and actions.	Submit data every quarter Beginning 2 <sup>nd</sup> semester January 2024	75%	
1.1.2 Connect Curriculum with Cultural Ways and Science Knowledge in a local setting.	1. Documentation of partnerships between the school and community. 2. Knowledge bearers in the classroom	Quarter 1,2,3,4	50%	
1.1.3 Inform all stake holders about the progress of school/community connections	Provide progress report.	Bi-annually in October and March - Feedback and surveys	50%	
<b>Objective 2: Immersion School Program</b>				
<b>NWABSD will begin an immersion school program starting with PreK level and moving to Kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grade progressively throughout the next five years.</b>				
<b>Objective Lead: Superintendent</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metric</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
1.2.1 Assist Iñupiaq Instructors to obtain their certification through the state of Alaska		Fall 2024	2%	
1.2.2 Train our Iñupiaq Instructors fluently into immersion methods of teaching Iñupiaq			2%	
1.2.3 Provide ongoing professional development for the Iñupiaq Instructors.		Ongoing	20%	
<b>Objective 3: Cultural Science Curriculum</b>				
<b>NWABSD will create a cultural place-based science curriculum using the traditional Native Ways of Knowing and Learning.</b>				
<b>Objective Lead: Superintendent</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metric</b>	<b>Completion Date</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
1.3.1 Develop lessons and activities that align with local traditions and practices utilizing natural resources to make the science curriculum more relevant and relatable for all students.			10%	
1.3.2 Incorporate the Iñupiaq language into the curriculum, promoting language preservation and encouraging students to learn and communicate these concepts in their native tongue.			10%	
1.3.3 Design hands-on, experiential learning opportunities that connect students with the local environment and traditional practices.			20%	
1.3.4 Establish community partnerships with local organizations and tribal councils to support the development and implementation of the curriculum and ensure ongoing cultural relevance.			80%	



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1.3.5 Involve local elders as educators and mentors, recognizing their invaluable role in passing down traditional knowledge.			20%	
1.3.6 Empower students to explore and share their own traditional knowledge within the curriculum, creating a learning environment where both the teacher and students contribute to the learning.			20%	

DRAFT



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<b>Goal 2: Operational Improvement</b>				
<b>Objective 1: Optimize Business Operations</b>				
<b>The NWABSD will evaluate, update, scope, and create an implementation plan for integrations to streamline and maximize operating software. Completion will support initiatives like the implementation of a 5-year budget forecast.</b>				
<b>Objective Lead: Director of Administrative Services</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metric</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
<b>2.1.1</b> Optimize Purchasing system with E-Procurement integration with vendors in Accounting Software (IVisions)	NWABSD secretaries and administrators will be able to purchase supplies from specific vendor websites through the District's accounting software. This will make purchasing from these vendors much easier and will encumber purchases.	October 2022 until complete, estimated timeline 3 months.	COMPLETE – February 2023	
<b>2.1.2</b> Integrate Human Resources system (Frontline Central) with Accounting Software (IVisions)	NWABSD staff information will flow from Human Resources system to accounting software to	January 2023 until complete, estimated timeline is 6 months without staff turnover	50%	A few weeks of work to get systems set up to transfer information back and forth
<b>2.1.3</b> Streamline Adjusting and Budget journal entries with electronic workflow	NWABSD budget authorities will be able to submit budget transfers and re-code expenses electronically in the District's accounting software instead of on paper.	TBD	10% - Started setting up departments in IVisions for electronic approval workflow	An estimated week of work to set up and train staff members on process.
<b>2.1.4</b> Optimize Employee Reimbursement system utilizing accounting software instead of DocuSign forms	Employees will be able to submit for reimbursement of purchases through IVisions	TBD	10% - Partial setup in IVisions complete previously, not sure what date. Need to complete setup, train staff, and add to process manual	\$4932 to IVisions and an estimated 3-5 working days – for setup, documenting process and training with staff
<b>2.1.4</b> Evaluating Staff and Student travel processes and procedures	Staff & Student travel will be	TBD	N/A	TBD
<b>Objective 2: Standard Operating Procedure Documentation</b>				
<b>The NWABSD will establish written processes to support all processes within the district to support efficiency and succession planning.</b>				
<b>Objective Lead: Director of Administrative Services</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/metric</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
<b>2.2.1</b> Establish where District processes are to be compiled and outlined	NWABSD Staff members will have clearly defined processes for School District Procedures. These processes will be accessible to all staff and all staff will receive notification about where to find the District's processes and procedures upon being hired.	TBD	10% - team identified to start on strategy.	TBD. This project may have a heavy lift at first, but once implemented the District's Processes will only need to be reviewed and adjusted based on need



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Goal 3: Instructional Support				
Objective 1: Evaluation of MTSS (Multi-Tiered System of Supports)/Safe and Civil Reset				
NWABSD staff will evaluate the systems of MTSS and Safe and Civil operationalized within schools with current strategies supported with data (literacy) use. The implementation of the strategy will be supported with increased instructional support implemented through strengthening relationships to support instructional teams.				
Objective Lead: Director of Curriculum				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
3.1.1 Assessed districtwide MTSS “fit and feasibility.”	<ol style="list-style-type: none"> <li>1. Evaluate the alignment between MTSS principles and the organization’s goals and needs.</li> <li>2. Assess Resources               <ol style="list-style-type: none"> <li>a. Personnel</li> <li>b. Time</li> <li>c. Funding</li> </ol> </li> <li>3. Conduct a review of existing systems, documentation, resources, and practices to determine compatibility with MTSS frameworks.               <ol style="list-style-type: none"> <li>a. Develop a system for resolving gaps/unclear areas.</li> <li>b. Develop a system to monitor fidelity of integrated academic and behavioral practices.</li> <li>c. Develop a system for potential challenges or barriers to MTSS adoption and engage Instructional Leadership Team to develop strategies to address them.</li> <li>d. Develop feedback.</li> </ol> </li> <li>4. Evaluate current systems for equity and access...               <ol style="list-style-type: none"> <li>a. Scheduling                   <ol style="list-style-type: none"> <li>i. What do students need?</li> <li>ii. Program offering.</li> </ol> </li> <li>b. State Requirements (Standards)                   <ol style="list-style-type: none"> <li>i. GL Matriculation</li> <li>ii. Aligned Resources</li> <li>iii. Recommended Pacing &amp; Alignment to AK STAR</li> </ol> </li> </ol> </li> </ol> <p>Analyze relevant research and best practices to inform decision-making and ensure a thorough understanding of MTSS requirements and benefits.</p>	Spring 2024	<ol style="list-style-type: none"> <li>1. 100%</li> <li>2. 75%</li> <li>3. 100%</li> <li>4. 50%</li> </ol>	Unknown currently.
3.1.2 Build an infrastructure that will support effective and efficient service delivery of MTSS Framework.	<ol style="list-style-type: none"> <li>1. Identify MTSS Team (Site &amp; District) Compositions for each Tier.</li> <li>2. Develop professional learning and collaboration goals.</li> <li>3. Develop MTSS Handbook/Guide               <ol style="list-style-type: none"> <li>a. District</li> <li>b. Site</li> <li>c. Classroom</li> </ol> </li> <li>4. Determine needs based on grade-level and building level goals.</li> <li>5. Develop a clearly defined MTSS framework that outlines the tiers of support, adopted programs and resources.</li> <li>6. Identify benchmark, progress monitoring, diagnostic schedules and outcome measures for literacy, math, and behavior.</li> </ol>	Summer 2024	<ol style="list-style-type: none"> <li>1. 10%</li> <li>2. 0%</li> <li>3. 0%</li> <li>4. 0%</li> <li>5. 5%</li> </ol>	Unknown currently.



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<p><b>3.1.3</b> Establish a system for collecting and analyzing student data to identify areas of need, including academic, behavioral, and attendance data.</p>	<ol style="list-style-type: none"> <li>1. Literacy           <ol style="list-style-type: none"> <li>a. Screening</li> <li>b. Placement Assessment</li> <li>c. Progress Monitoring</li> <li>d. Risk Assessment</li> <li>e. Diagnostic Tool</li> </ol> </li> <li>2. Math           <ol style="list-style-type: none"> <li>a. Screening</li> <li>b. Placement Assessment</li> <li>c. Progress Monitoring</li> <li>d. Risk Assessment</li> <li>e. Diagnostic Evaluation- SPED</li> </ol> </li> <li>3. Attendance           <ol style="list-style-type: none"> <li>a. Risk Assessment</li> <li>b. Diagnostic Tools</li> <li>c. Progress Monitoring</li> </ol> </li> <li>4. Behavioral           <ol style="list-style-type: none"> <li>a. Screening</li> <li>b. Risk Assessment (FBA)</li> <li>c. Progress Monitoring</li> <li>d. Diagnostic Evaluation- SPED</li> </ol> </li> </ol>	<p>Spring/Summer 2024</p>	<ol style="list-style-type: none"> <li>1. 20%</li> <li>2. 0%</li> <li>3. 10%</li> <li>4. 0%</li> </ol>	<p>Unknown currently.</p>
<p><b>3.1.4</b> Initiate the implementation of MTSS (Multi-Tiered Systems of Support) by aligning resources, organizing teams, and establishing clear communication channels to ensure readiness for systems change.</p>	<ol style="list-style-type: none"> <li>1. Train core MTSS (data) teams and stakeholders.</li> <li>2. Develop continuum of MTSS coaching and professional learning supports.</li> <li>3. Establish problem-solving protocols for use with teams at each Tier.</li> <li>4. Arrange necessary professional development for teams and stakeholders to build capacity.</li> </ol>	<p>Fall 2024</p>	<ol style="list-style-type: none"> <li>1. 0%</li> <li>2. 10%</li> <li>3. 0%</li> <li>4. 10%</li> </ol>	<p>Unknown currently.</p>
<p><b>Objective 2: Safe &amp; Civil Refresh</b>  <b>NWABSD staff will evaluate the systems of PBIS/Safe &amp; Civil Schools operationalized within schools with current strategies for structured learning environments. The implementation of the strategy will be supported with increased instructional support implemented through strengthening professional development delivery to support instructional teams.</b></p>				
<p><b>Objective Lead: Director of Curriculum</b></p>				
Strategies and Actions	Key Indicators/Metrics	Completion Date/Timeline	Progress	Budget (Time & Money)
<p><b>3.2.1</b> Implement a tiered system of supports to address the behavioral needs of all students. Clarify Safe &amp; Civil universal interventions for all students to targeted interventions for at-risk students and individualized supports for students with intensive needs.</p>	<ol style="list-style-type: none"> <li>1. Develop a multi-tiered framework that includes universal (Tier 1), targeted (Tier 2), and intensive (Tier 3) interventions.</li> <li>2. Identify evidence-based strategies and interventions at each tier that align with the school's behavior expectations and address common behavioral challenges.</li> <li>3. Establish a system for screening and progress monitoring to identify students in need of additional support and track their progress over time.</li> <li>4. Research AK PBIS: Contact Sharon Fischel, schedule initial information meeting.</li> </ol>	<p>Summer 2024</p>	<ol style="list-style-type: none"> <li>1. 10%</li> <li>2. 10%</li> <li>3. 20%</li> <li>4. 0%</li> </ol>	<p>Unknown currently.</p>
<p><b>3.2.2</b> Collect and analyze data to identify areas of priority for implementation of</p>	<ol style="list-style-type: none"> <li>1. Establish a data collection system that is efficient, reliable, and aligned with the school's goals and priorities.</li> </ol>	<p>Winter 2024/2025</p>	<ol style="list-style-type: none"> <li>1. 0%</li> </ol>	<p>Unknown currently.</p>



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<p>PBIS, assess the impact on student behavior, and make data-informed decisions for continuous improvement.</p>	<ol style="list-style-type: none"> <li>2. Identify relevant data sources, such as office discipline referrals, attendance records, and student surveys.</li> <li>3. Regularly review and analyze data to identify trends, patterns, and areas for improvement related to student behavior and PBIS implementation.</li> <li>4. Engage stakeholders in data review meetings and decision-making processes to promote transparency and collaboration.</li> </ol>		<ol style="list-style-type: none"> <li>2. 10%</li> <li>3. 0%</li> <li>4. 10%</li> </ol>	
<p><b>3.2.3</b> Implement S&amp;C Foundations Team</p>	<p>Develop a Comprehensive Understanding of S&amp;C Foundations:</p> <ol style="list-style-type: none"> <li>1. Develop District Foundations Team: Organize regular work sessions to review the components of the Foundations program.</li> <li>2. Ensure principals have access to a comprehensive library of resources, including manuals, guides, case studies, and best practices related to the Foundations program.</li> </ol>	<p>Fall 2024</p>	<ol style="list-style-type: none"> <li>1. 0%</li> <li>2. 20%</li> </ol>	<p>Unknown currently.</p>
<p><b>3.2.4</b> Develop effective PBIS/Safe &amp; Civil Schools onboarding and training practices.</p>	<ol style="list-style-type: none"> <li>1. Create a comprehensive training module that introduces principals, teachers, and counselors to the key concepts, principles, and strategies of Safe &amp; Civil Schools and NWABSD PBIS.</li> <li>2. Plan for delivery of training module through in-person workshops, webinars, or online learning platforms to ensure consistent understanding.</li> </ol>	<p>Fall 2024</p>	<ol style="list-style-type: none"> <li>1. 0%</li> <li>2. 15%</li> </ol>	<p>Unknown currently.</p>

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<b>Goal 4: Wellness</b>				
<b>Objective 1: Sustainable Counseling Program</b>				
NWABSD staff will develop the program with an implementation plan leading to an operationalized program to include documentation of counseling services at all sites.				
<b>Objective Lead: Director of Student Services</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metric</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
4.1.1 Obtain Grant to receive full funding -Our Youth Positive Vision for Future by 2027	Obtain a grant for to support the training and practice of school counseling in NWABSD	January 2023	100% Completed	Grant for Jan 23-24 to Jan 27-28 Grant total for 5 years=
4.1.2 Define all potential partnerships for counseling programs	March 2024: Maniilaq and Compassionate Counseling partnerships	January 2027	50% complete	
4.1.3 Establish harm-to-self follow-up protocols, training and tracking data/procedures	Harm to Self Protocol established and yearly training with principals and counselors. To be completed yearly: 23-24= yes 24-25 25-26 26-27	June 2027	20% complete	June 2027
4.1.4 Obtain funding for continuation of Programming after funding -Our Youth Positive Vision for Future no longer available.	Grant or general fundings. May 2024 Counseling staff hired for fy25 are grant funded. two are counseling interns taking classes to become certified counselors.	Jan. 2027	0% complete	2027-28
<b>Objective 2: Trauma-Informed Teaching Practices (TITP)</b>				
NWABSD will implement TITP practices through a train-the-trainer program, including ongoing reinforcement and implementation in the classroom.				
<b>Objective Lead: Director of Student Services</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metrics</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
4.2.1 Train-the-trainer for Trauma Informed Practices	Obtain Train -the-trainer certification.	Completed Trainer #1 May 2023 Trainer #2 Dec. 2023	100% completed	ESER funds used to train the trainer
4.2.2 Inservice training ongoing yearly through length of this strategic plan	Training completed as evidenced by sign in sheet during beginning of the year in serves. May 2024 Fall PD planning has started with national speaker in Trauma informed Practices secured for Oct. 2024 with L.C. New Science of Resilience.	Aug. 2023 completed all staff Aug. 2024 Aug. 2025	20%	No cost as we have inhouse trainers
4.2.3 Trauma informed professional Development and support to be made available to all staff. Obtain grant funds for yearly presenters on trauma informed teaching practices and/or resiliency and restorative practice PD	March 2024: Weekly Trauma informed and Resilience Focused Office hours initiated for teachers May 2024 Grant written with Maniilaq for SEL supports and restorative justice training. Will know results in September 2024. Youth Leader Grant submitted for 2024-2029.	March: No grants obtained for trauma informed at this time.	10%	No cost as we have inhouse trainers Grants: to be determined.



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<b>Goal 5: Growing Our Own</b>				
<b>Objective 1: Vocational Track Mapping</b>				
NWABSD staff will align curriculum to support the growth of students throughout their education to be prepared for employable roles within the region.				
<b>Objective Lead: Director of the Alaska Technical Center</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metric</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
5.1.1 Assess current CTE Alignments	Review and analyze current K-14 CTE pathways Identify gaps in pathway alignment	August 2024	45%	
5.1.2 Investigate external best practices for 9-14 CTE alignment	Review national CTE curricula standards and alignments Compare and examine other CTE institutions pathways and compare the NWABSD	December 2024	40%	
5.1.3 Develop overarching plan for complete alignment.	Establish timeline and review cycle	August 2024	40%	
5.1.4 Design process for individual pillar alignment	Determine and align first Pillar (Education)	May 2024	60%	
<b>Objective 2: Regional Workforce Development</b>				
NWABSD will develop a plan for ATC to grow alignment between offerings and regional workforce needs.				
<b>Objective Lead: Director of the Alaska Technical Center</b>				
<b>Strategies and Actions</b>	<b>Key Indicators/Metrics</b>	<b>Completion Date/Timeline</b>	<b>Progress</b>	<b>Budget (Time &amp; Money)</b>
5.2.1 Identify regional workforce needs	Gather employer workforce and training needs	May 2024	45%	
5.2.2 Map Regional workforce needs assessments	Categorize and identify common industry trainings and skillsets alignment	August 2024	30%	
5.2.3 Draft regional workforce map	Develop training options and	December 2024	30%	
5.2.4 Validate regional workforce map with employers	Regional workforce feedback and revisions	February 2024	10%	



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<b>Goal 6: Board Development</b>				
<b>Objective 1: Standard Operating Procedures for Board</b>				
<b>NWABSD Regional School Board will Define standard operating procedures to support board efficacy and improve onboarding and communications.</b>				
<b>Objective Lead: President of the Regional School Board</b>				
Strategies and Actions	Key Indicators/Metric	Completion Date/Timeline	Progress	Budget (Time & Money)
6.1.1				
6.1.2				
6.1.3				
<b>Objective 2: Definition of Board Role</b>				
<b>NWABSD Regional School Board will define the board role and align it around the products of the board to support efficacy and board scope.</b>				
<b>Objective Lead: President of the Regional School Board</b>				
Strategies and Actions	Key Indicators/Metrics	Completion Date/Timeline	Progress	Budget (Time & Money)
6.2.1				
6.2.2				
6.2.3				
6.2.4				

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**UNADOPTED MINUTES  
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."  
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 428<sup>th</sup> regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:03 p.m. on Tuesday, April 30, 2024, virtually over Microsoft teams.

CALL TO ORDER

Board Members present were:

ROLL CALL

Joanne Harris  
Alice Melton-Barr  
Margaret Hansen  
Marie Greene  
Carol Schaeffer  
Tillie Ticket  
Katelyn Piper

Board Member absent and excused was:  
Lawrence Jones Sr., Shannon Melton, Alice Adams & Millie Hawley

A quorum was present.

MOMENT OF SILENCE

Observed.

PLEDGE OF ALLEGIANCE

Those present participated in the Pledge of Allegiance.

INTRODUCTION OF STAFF/GUESTS

Staff present: Terri Walker-Superintendent; Megan Williams, Director of Administration Services, Amy Eakin, Director of Technology; Perrian Windhausen, Director of Student Services; Joy Cognburn-Smith, Director of State and Federal Programs; Jeff Alexander, Director of Human Resources; Tracy Bell, Director of Curriculum/Instruction, Brett Slaathaug, Student Activities Coordinator; Shayne Schaeffer, Assistant to the Superintendent, Clay Beck; Mary Sue Beck; Dena Strait, Capitol Projects, Sarah Hutchison, Ambler Principal; Clara Cleveland, Eva Wortman, Student Zaiden Commack, Rolando Pasado, Kobuk Middle/Highschool Teacher, Luke Jackson, Bilingual Teacher Kobuk, Chelsi Morrison, Migrant Ed Aide OBU,

PUBLIC COMMENTS

Eva Wortman with the Buckland School, CTE and Interventionist program.  
Clay Beck, ATC Teacher, Redi star Program.

RECOGNITION AND AWARDS

The April 2024 Employee of the Month awardees that were recognized:

- Marysue Beck Kotzebue Alaska, Spirit of Youth Recognition
- Troy Sheldon Kiana Alaska, Spirit of Youth Recognition
- Clara Cleveland, Special Education Aide, Ambler Alaska
- Dolly Custer, Inupiaq Teacher, Shungnak Alaska
- Floyd Herman Ticket, BPO, Buckland Alaska
- Luke Jackson, Inupiaq Instructor, Kobuk Alaska
- Rebecca Moran-Scoratow, Secondary ELA-SS Teacher, Deering Alaska

School Presentations:

- NoorvikSchool gave a Live/Video presentation.
- Kobuk School gave a Live/Video presentation.

SCHOOL PRESENTATION

Superintendent Terri Walker presented her report.

SUPERINTENDENT'S REPORT

Carol Schaeffer made a motion to move into Executive Session, Marie Greene seconded the motion. The Board went into Executive Session at 4:53 p.m. Executive Session ended at 5:33 p.m.

EXECUTIVE SESSION

Marie Greene moved to approve the consent agenda as presented. With the exception of Memo 24-142, seconded by Carol Schaeffer. Motion passed unanimously by roll call vote.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 1100 Communication with the Public within the Community Relations series. This update adds the Alaska Statute and a report card to the public statement in the references and updates inclusivity verbiage. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 1100 Communication with the Public as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 1325 Advertising and Promotion within the Community Relations series. This update adds a closed forum clarification. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 1325 Advertising and Promotion as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3270 Sale and Disposal of Books, Equipment, and Supplies within the Business and Non-Instructional Operations series. This update moves a majority of the previously passed BP 3270 to an Administrative Regulation and aligns the updates with the Association of Alaska School Boards Model policy. This update also provides the Superintendent greater discretion to dispose of used District property, in an amount up to \$5,000 and the addition of "federal" law. Finally, this update provides that surplus equipment purchased with a federal fund in the amount of \$5,000 or greater must be disposed of in accordance with federal Uniform Administrative Requirements. The title of the policy is also being updated from Sale and Disposal of Books, Equipment, and Supplies (Personal Property) to Sale and Disposal of Books, Equipment, and Supplies. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 3270 Sale and Disposal of Books, Equipment, and Supplies as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3311 Bids within the Business and Non-Instructional Operations series. This update includes a list of items that are exempt from normal purchasing procedures. Items on this list may be removed (and be subject to normal purchasing procedures) at a Board's discretion. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 3311 Bids as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3541.1 School-related Trips within the Business and Non-Instructional Operations series. This update raises the recommended amount of private insurance for persons transporting students to \$1,000,000. It also revises the school-related trip section to ensure that trips in school vans are covered by policy. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 3541.1 School-related Trips as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed BP 3590 Electronic Signatures to be within the Business and Non-Instructional Operations series. This new policy establishes guidelines for how to utilize and accept electronic signatures in business, noninstructional, and instructional settings. The Board Policy Committee reviewed the new policy and recommended approval. The administration recommends the Board approve the second reading of the proposed BP 3590 Electronic Signatures as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4222 Classified Personnel - Teacher Aides/Paraprofessionals within the Personnel series. This update revises various board policies and administrative regulations to reference and incorporate BP 5141.42, Professional Boundaries for staff and students. The changes cross-reference BP 5141.42 and, where appropriate, state that applicable training required by BP 5141.42 shall be provided. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 4222 Classified Personnel - Teacher Aides/Paraprofessionals as presented.

ADOPTION OF CONSENT AGENDA

APPROVAL OF PROPOSED REVISIONS TO BP 1100 COMMUNICATIONS WITH THE PUBLIC; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 1325 ADVERTISING AND PROMOTION; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 3270 SALE AND DISPOSAL OF BOOKS; EQUIPMENT, AND SUPPLIES; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 3311 BIDS; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 3541.1 SCHOOL-RELATED TRIPS; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 3590 ELECTRONIC SIGNATURES; SECOND READING

APPROVAL OF PROPOSED REVISIONS TO BP 4222 CLASSIFIED PERSONNEL-TEACHER AIDES/PARAPROFESSIONALS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of BP 5124.1 Family Engagement within the Students series. This new board policy addresses family engagement and the efforts districts should take to coordinate with parents. The policy is broad-based and may be edited based on specific district needs. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of BP 5124.1 Family Engagement as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 5124.1 FAMILY ENGAGEMENT; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 5131.9 Academic Honesty within the Students series. This update is a substantial revision to the model academic honesty policy, incorporating modern best practices and addressing the use of artificial intelligence programs. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 5131.9 Academic Honesty as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 5131.9 ACADEMIC HONESTY; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed BP 5141.43 Uniform Investigations to be within the student's series. This new policy establishes a model investigative policy for professional boundaries violations. It does not supersede current investigatory procedures but provides best practices when conducting investigations under various existing policies. The Board Policy Committee reviewed the new policy and recommends approval. The administration recommends the Board approve the second reading of the proposed BP 5141.43 Uniform Investigations as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 5141.43 UNIFORM INVESTIGATIONS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 6020 Parent Involvement within the Instruction series. AASB developed and distributed BP 6020 Parent Involvement to member school districts in 2016 in response to AS 14.03.016, *A parent's right to direct the education of a parent's child*. AS 14.03.016 requires school districts to have policies promoting the involvement of parents in schools. Among other provisions it sets forth parental notification requirements for any activity, class, or program that includes content involving human reproduction or sexual matters. The model policy was vetted by legal counsel and is a complete response to the provisions of AS 14.03.016. Adopting the model policy BP 6020 will help guide district operations appropriately and will help ensure your board policies align with state law. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 6020 Parent Involvement as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 6020 PARENT INVOLVEMENT; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 6112 School Day within the Instruction series. This update includes a new provision that requires a kindergarten day in session to include at least two hours of instruction. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 6112 School Day as presented.

APPROVAL OF PROPOSED REVISIONS TO BP 6112 SCHOOL DAY; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed BP 6147 Alaska Reads Act Intervention Program to be within the student's series. This new policy implements the reading intervention plans required by the new Alaska Reads Act. It addresses what must be included in the intervention program, individual reading plans, notification requirements, and progression goals. The Board Policy Committee reviewed the new policy and recommended approval. The administration recommends the Board approve the second reading of the proposed BP 6147 Alaska Reads Act Intervention Program as presented.

APPROVAL OF PROPOSED BP 6147 ALASKA READS ACT INTERVENTION PROGRAM; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed BP 6148 Early Education Programs to be within the student's series. This new policy implements the early education grant program under the Alaska Reads Act. It sets forth the compliance requirements for a district that opts for an early education grant under the Alaska Reads Act. The Board Policy Committee reviewed the new policy and recommends approval. The administration recommends the Board approve the second reading of the proposed BP 6148 Early Education Programs as presented.

APPROVAL OF PROPOSED BP 6148 EARLY EDUCATION PROGRAMS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9322 Agenda/Meeting Materials within the Bylaws of the Board series. This update adds a reference to State Statute, defines a timeline for board and public access to meeting materials, and adds a section for Board member preparation. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9322 Agenda/Meeting Materials as presented.

APPROVAL OF PROPOSED REVISIONS TO BB 9322 AGENDA/MEETING MATERIALS; SECOND READING

Expenditures over \$50,000 require the approval of the Board. E-Rate Central provides consulting services to ensure the Universal Service Administrative Company (USAC) programs are followed and all proper documentation is filed in a timely manner when procuring qualified services. The district is applying for funding under E-Rate services for the 2024-2025 school internet. The E-rate program provides funding for 90% of our school internet charges. E-Rate Central supports timely and accurate filing of required E-Rate paperwork, program integrity assurance, and audit support. E-Rate Central has successfully supported the district in this capacity since 2012 with no increase to our annual costs until this year. The amount of E-Rate funding the district has sought from the Federal Government has increased from roughly \$4M to over \$19M in the past 12 years. Consequently, due to the requested high dollar amounts, the district has been subject to more audits, Payment Quality Assurances (PQAs), and heightened scrutiny, which require more senior resources from E-Rate Central. The E-Rate Central 2024-2025 MOA is \$89,000 for E-Rate consulting on school internet. The administration recommends Board approval of the E-Rate Central Consulting Services MOA for \$89,000 as presented.

APPROVAL OF E-RATE CENTRAL CONSULTING SERVICES

Board approval is required for expenditures that exceed \$50,000. This winter we had Kotzebue, Ambler, Kiana, Noorvik overhead doors no longer function, Door systems of Alaska came out and got us back on track and the doors working. The Administration recommends Board approval to continue with Door Systems of Alaska to continue to handle our overhead door issues.

APPROVAL OF DOOR SYSTEMS OF ALASKA

Board approval is required to expend \$50,000.00 and higher. Alaska law mandates that public schools have their fire protection equipment inspected and certified by a licensed and bonded company each year. Frontier Fire Protection has performed the inspections and service work on our fire alarm systems, sprinkler systems, handheld fire extinguishers, and range hood extinguisher systems for the past 23 years. The inspections are performed during the summer months when school is out of session. Frequently during the inspection process mechanical deficiencies are identified and noted on the inspection forms. Once the inspections are completed the list of equipment deficiencies is forwarded to the property services director and the State Fire Marshal. Upon receiving the list of deficiencies, the Fire Marshall issues a directive to the school district to make corrections by a specified date. The administration is requesting the school board's authorization to contract with Frontier Fire Protection for an amount not to exceed 200,000 to perform all inspections and make repairs on fire safety equipment at sites needing service work in FY24/25 school year. The administration recommends board approval of the administration's request to pay Frontier Fire Protection an amount not to exceed \$200,000.00 to perform inspections and make repairs on fire safety equipment at NWABSD sites in FY24/25 school year.

APPROVAL OF FRONTIER FIRE PROTECTION

Board approval is required for expenditures that exceed \$50,000. NC Power Systems has helped us keep our generators running at the Shungnak School, Kotzebue School, and the ATC and get them back into service. They are also working with us on the Kobuk school generator. The Administration recommends Board approval to continue with NC Power Systems to continue to handle our generator issues as needed and not to exceed \$50,000.00 for school year 24/25.

APPROVAL OF NC POWER SYSTEMS

Board approval is required to expend \$50,000.00 and higher. The NWABSD Property Services department uses Refrigerated Solutions to service and repair our commercial refrigeration equipment. The property services department is requesting authorization to pay Refrigerated Solutions an amount not to exceed \$100,000 to service and repair our refrigeration equipment in FY24/25. The administration recommends board approval of the administration's request to pay Refrigerated Solutions an amount not to exceed \$100,000 to service and repair NWABSD refrigeration equipment in FY24/25.

APPROVAL OF REFRIGERATED SOLUTIONS

Board approval is required for expenditures that exceed \$50,000. In the Spring of 2022 and 2023, the district had fuel spills in Kivalina on the old teacher housing campus and in Noorvik behind the teacher housing 6-plex on the hill. RESCON was brought in to assess the spills and make a plan to monitor and dispose of the spilled heating fuel. They have been working directly with the ADEC on the two spills and have a cost for both villages. The Administration recommends Board approval to continue with RESCON to continue and finish the fuel spill clean-up at each site as per attached not to exceed \$150,000.00 for the school year 24/25.

APPROVAL OF RESCON

Board approval is required to expend \$50,000.00 and higher. Drake Construction has the barge and ability to move the Conex cans from Selawik to Buckland for this summer's new builds. The administration recommends board approval to pay Drake Construction Inc. \$150,000.00 to perform the move from Selawik to Buckland not to exceed \$150,000.00 to perform the move from Selawik to Buckland.

APPROVAL OF DRAKE CONSTRUCTION INC.

Board approval is required to expend \$50,000.00 and higher. The administration requests the school board's approval to purchase 40,000 gallons of fuel at **\$9.219 per gallon** for the Noatak School. Vendors did not bid on providing fuel to Noatak; therefore, fuel to Noatak was not included in the approval of bulk fuel purchase through Crowley. The fuel is required to be flown in via Everts Air Fuel out of Fairbanks. Forty thousand gallons of fuel from Everts Air Fuel FOB Fairbanks to Noatak will cost **\$366,577.92**. The administration recommends board approval of the request to purchase 40,000 gallons of Fuel from Everts Air Fuel for Noatak in the amount not to exceed \$366,577.92.

APPROVAL OF NOATAK FUEL

Board approval is required for contracts that exceed \$50,000. Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating and overseeing existing federal grant projects, data entry, and completing all required Federal Performance Reports. The amended MOA, which includes travel, is for a total of \$133,785.35.

APPROVAL TO AMEND CONTRACT;  
KAREN MCCAIN

Funding for amended MOA --	
General Grant Writing (general fund)	\$10,000.00
Literacy Connection (LIT) Federal Grant FY23 <i>October 1, 2022 to September 30, 2023 (fund 353)</i>	\$16,543.41
Literacy Connection (LIT) Federal Grant FY24 <i>October 1, 2023 to September 30, 2024 (fund 353)</i>	\$29,800.00
Native Youth in Action (NYIA) Federal Grant FY23 (fund 354) <i>October 1, 2002 to September 20, 2023</i>	\$8,578.80
Native Youth in Action (NYIA) Federal Grant FY24 (fund 354) <i>October 1, 2023 to September 20, 2024</i>	\$15,200.00
Our Youth Our Future (OYOF) Federal Grant FY23 (fund 367) <i>January 1, 2023 to December 31, 2023</i>	\$23,563.14
<b>Our Youth Our Future (OYOF) Federal Grant FY24 (fund 367)</b> <b><i>January 1, 2024 to December 31, 2024</i></b>	<b>\$30,100</b>
Total	<b>\$133,785.35</b>

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$133,785.35 as presented.

Board Acceptance of New Grants. In February, the district applied for a 3-year grant through the Alaska Department of Education and Early Development (DEED) for our Pre-Elementary Program. The purpose of this 3-year grant is for the district to improve its PreK program to comply with the Alaska Early Education Program Standards. Compliance with the Alaska Early Education Program Standards are a requirement in order for the district to apply for DEED's .5

APPROVAL TO ACCEPT GRANT  
AWARD

ADM/Formula Funding Application. We received notification from DEED on March 18<sup>th</sup> that we had been awarded \$496,971 for each Fiscal Year 2025, 2026, and 2027. Attached is the Notice of Intent to Award. The administration recommends that the board approve the acceptance of the Alaska Early Education Program Grant in the amount of \$496,971 for each of the Fiscal Years 2025, 2026, and 2027 as presented.

Superintendent's out-of-District travel require Board approval. The Superintendent's request for out-of-district travel request: Superintendent's out-of-district travel

APPROVAL OF  
SUPERINTENDENTS OUT-OF-  
DISTRICT TRAVEL

Native Language Summit (DEED) April 18, 2024  
Nome Immersion School visit May 7-8, 2024  
AK Schools Leadership Institute May 29-31, 2024  
Kivalina Open house is scheduled for May 9, 2024.

The administration recommends the Board approve the Superintendent's request for out-off- district travel as presented.

Board approval is required for NWABSD June Nelson Scholarship recipients. This year we had eight students apply for the NWABSD June Nelson Scholarship. However, only four applicants met the Scholarship criteria. Review of the four qualifying applications and discussion will take place in executive session due to privacy considerations. The administration recommends board approval of the qualified applicants per discussion/selection in executive session.

APPROVAL OF JUNE NELSON  
SCHOLARSHIP RECIPIENTS

Board approval is required for expenditures that exceed \$50,000. On April 01, 2024, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 523,800 gallons of #1 heating fuel to ten (10) NWABSD school sites in summer 2024. The RFP was sent to the only two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids was Sunday April 28, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). Crowley Petroleum Distribution was the only bidder for ten (10) sites and Vitus Fuel Services declined to bid. The bid prices by site are attached. The administration recommends board approval to award Crowley Petroleum Distribution our fuel bid for (10) sites. Crowley's bid for all ten sites \$2,905,861.90. The Administration recommends Board approval to award the NWABSD FY24 heating fuel bid to Crowley Marine Distribution for ten (10) sites not to exceed \$2,905,861.90.

APPROVAL OF FY24 HEATING FUEL  
PURCHASE

Board approval is required for all contracts and agreements of \$ 50,000 or more. The district sent our requests for proposals to auditors to perform the annual audit and complete the required financial statements. For the purposes of conducting the FY23 audit, Altman, Rogers & Co. has been selected to provide the auditing service that is required by State of Alaska Statute and federal reporting requirement. Auditing services will include out-of-pocket expenses, for the work associated with the FY24 audit, preparation of the FY24 financial statements and presentation of the audit to the Board in FY25. The Administration recommends that the Board approve the MOA for Altman, Rogers & Co. for the FY24 annual audit and completion of the FY24 financial statements, not to exceed \$79,000.

APPROVAL OF FY25 EXTERNAL AUDIT SERVICES

Board approval is required for all service contracts over \$50,000. The School District went out to Request for Proposals for Food Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. Nana Management Services, LLC was the single proposer that the district had, and is offering competitive prices for their services (see below).

APPROVAL OF FY25 CONTRACT; NANA MANAGEMENT SERVICES, FOOD SERVICE FOR ALL K-12 SITES

Meal	Current Pricing	Pricing for FY25	Increase
Breakfast	\$5.28	\$5.28	0%
Lunch	\$9.76	\$9.76	0%
Seconds	\$3.50	\$3.50	0%

The breakfast and lunch meals are partially reimbursed through the National School Lunch Program, Summer Food Service Program, or Single Summer Option. The district is not reimbursed for seconds; therefore, those costs are supported by the district's food service program which in a typical year is a transfer from the general operating fund. Recognizing the District's current financial challenges, as the district's partner, NMS is not requesting an increase in meal pricing for the FY25 school year as long as the scope of services remains the same. From FY15 through FY23 the average amount paid to NMS for meals is approximately \$2,700,000, \$2.3 million being the lowest and \$3.1 million being the highest. I suggest setting the not to exceed contract amount at \$3,400,000 to cover any large upticks in student meals. The Administration recommends the Board approve the All-Sites Food Service Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2024-2025, not to exceed \$3,400,000, as presented.

Board approval is required for all purchases over \$50,000. The School District went out to Request for Proposals for Custodial Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. Nana Management Services, LLC was the single proposer that the district had, and is offering competitive prices for their services despite the increase noted below. FY24 amount \$2,511,227 Requested FY24 amount \$2,511,227. Recognizing the District's current financial challenges, as the district's partner, NMS Custodial Services has not requested an increase for the FY25 year as long as the scope of services remains the same. The Administration recommends the Board approve the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2024-2025, not to exceed \$2,511,227, as presented.

APPROVAL OF CUSTODIAL SERVICES CONTRACT FOR FISCAL YEAR 2024-2025; NANA MANAGEMENT SERVICES LLC

The School Board shall establish and maintain a balanced budget. The FY25 Proposed Operating Fund Budget is being presented for adoption. The preliminary FY25 Operating Fund Budget was reviewed with the Budget Committee in January. Proposed Actions to balance the FY25 Budget were presented and discussed in detail at the budget work session on Wednesday March 7<sup>th</sup> & 8<sup>th</sup>, 2024, and went out to the community for feedback via a survey. The Board held a meeting to review survey results in early April and then held a Budget hearing on April 22<sup>nd</sup> to receive public feedback. The Board of Education and Superintendent created the FY25 Proposed Operating Fund Budget based off the survey results and estimated increases to revenue.

ADOPTION OF FY25 PROPOSED OPERATING FUND BUDGET

Presented to you for adoption is the FY25 Proposed Operating Fund Budget, which includes:

- Revenue Plan of \$63,879,260
- Expenditure Plan of \$66,535,595
- Transfer to Other Funds in the amount of \$2,316,160.
- Use of Fund balance in the amount of \$4,972,495

The FY25 Proposed Operating Budget includes reductions to the overall budget:

- 22.5 Full Time Equivalent positions reduced based on higher Student to Teacher Ratio and other staffing reductions.
- Reductions to grant supplies and software, travel (professional development), and extra duty contracts.
- Reductions to District health plan costs – Planning on at least 30 employees to opt out of plan.
- Reduction to meal program – Cut seconds.
- Reduction to student activities – Middle School sports
- Reduced curriculum supplies

This Proposed Budget includes the use of estimated fund balance and assumed increases to revenue:

- \$300 increase to Base Student Allocation (BSA) - \$2,067,704
- NANA Contribution - \$1,500,000
- Estimated fund balance - \$4,972,495.

At this time, the Board of Education has built the budget to include the items below:

- Breakfast and Lunch provided to all students.
- High School Student Activities district wide
- Classroom sizes will remain the same.

Further reductions may be needed if revenue and fund balance actuals differ from projections. The District Administration will continue to look for revenue sources to pay for these important programs. The administration recommends the Board adopt the FY25 Proposed Operating Fund Budget as presented.

Board approval is required for all contracts and agreements of \$ 50,000 or more. The district is in need of contracted business services for food service management. A permanent position has been posted since May of 2022, and previously contracted with a person in New York for under \$50k a year, and this contract worked while virtual reviews were approved, however, our District needs someone closer to the region to do in person site reviews and that is on the same daily schedule as our staff to respond to their needs timely. Savory Solutions offers contracted business services for food service management at a reasonable daily rate and is located in Nome, AK, a short flight from our region. The district must employ or contract a Food Service Manager to comply with all of the requirements that the District's Food Service program brings (see attached request & list of duties). This employee or contractor must meet the minimum education requirements listed in the Hiring Standards for School Nutrition Directors in Alaska Dept of Ed School Nutrition Programs Administrative Handbook. This is a contract increase of \$18,000 from FY24-FY25 Contracted Business Services for Food Service costs include payment at a daily rate of \$510 and reimbursement for out-of pocket travel expenses, for the work associated with managing the District's Food Service program. The MOA, which includes costs for travel, is not to exceed \$128,000. Funding Source: District Food Service Fund, supplemented by federal, grant, and general funds. The Administration recommends that the Board approve the MOA for Contracted Business Services – Food Service with Savory Solutions not to exceed \$128,000.

APPROVAL OF FY25 CONTRACTED BUSINESS SERVICES – FOOD SERVICE

Contracts over \$50,000 require the approval of the Board. Starting in May 2022 Dena Strait, through DD Strait Consulting, LLC, (DDSC) has supported the district's capital projects under the mentorship of long-time Capital Projects Manager Kathy Christy as she phased into retirement. In June 2023 Dena Strait was given a contract for \$49,800 to take the lead in completing DEED grant applications and provide project management support while the district advertised for a replacement for Ms. Christy. That funding was only intended to go through the end of September 2023, but DD Strait Consulting, LLC is just now nearing the end of that funding. For reference, Kathy Christy typically requested \$95,000/year. In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive request for proposal process. DD Strait took on increased project management responsibilities as Kathy stepped back and she also prepared additional grant applications. Grant applications submitted since January 2024 include CAPSIS, Congressional Direct Spending (earmarks) to Representative Pelota's and Senator Murkowski's offices, and Denali Commission funding. Multiple projects were submitted for each of these funding sources. In addition, DD Strait Consulting is managing design and construction for Buckland, and the design and procurement for the replacement of the fire alarm systems at Selawik and Noorvik. DDSC has also supported the district in efforts related to AHFC funding that went to the City of Kotzebue. Additional pending duties are listed on the following page. No additional funding has been added to the DDSC contract beyond the \$49,800 intended to fund the position through the end of September 2023. The DD Strait contract needs to be amended to reflect the increased responsibilities, extended length of contract, and corresponding compensation. Funding for capital project management comes from the capital projects fund balance. Project Management efforts expended prior to a project being funded, such as grant writing, are charged to the capital budget. When a specific project is subsequently funded, the project budget pays for those project management services, thus reimbursing the district's capital budget. The total contract is not to exceed \$79,800 and will cover all services in FY24. The amount includes both direct costs and reimbursable costs, such as travel and printing of grant applications. As a contractor instead of a district employee, DDSC does not receive District benefits. The capital project management contract is a Time and Materials contract and only direct time spent on District work is charged. Below is a chart showing budgetary numbers for the activities yet to occur in FY24, which was used to determine the requested amount for this contract increase.

APPROVAL CONTRACT INCREASE; DD STRAIT, LLC

Estimated Fee needed for April, May, June to complete FY24 work		Reimbursed by Grant if Awarded
Selawik & Noorvik Fire Alarm bidding and contract award	\$3,000	Yes

Buckland Phase II (Summer '24) Construction Management	\$4,000	Yes
Buckland Phase III Grant Application to Denali Commission (Submitted in April)	\$2,000	Yes
Districtwide DDC application Denali Commission April grant application and DEED FY26 application	\$3,500	yes
Districtwide Fire Alarm application Denali Commission April grant application managing engineering and design to advance project & DEED FY26 application.	\$4,500	yes
Deering – Managing design team and DEED FY26 grant application	\$8,000	Yes
General Assistance as requested by the district, attendance at Board meetings, etc.	\$5,000	No, but from Capital Budget
Total	\$30,000	

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The administration recommends the Board approve the Human Resources actions as present. Approved the FY24 certified new hire at the District Office; and FY24 classified new hire at the Kivalina School; FY25 Certified New Hires at Ambler, Buckland, Deering, JNES, KMHS, Kobuk, Noatak, and Selawik; FY25 Certified Rehires at Ambler, Buckland, Deering, JNES, Kiana, Kivalina, KMHS, Kobuk, Noatak, Noorvik, Selawik, Shungnak, Star of the North, ATC, District Office as presented. Reported on the FY24 Certified resignations at Ambler, Buckland, Deering, JNES, Kivalina, KMHS, Kobuk, Noatak, Noorvik, Selawik, Shungnak, District Office; FY24 Classified resignations at ATC, District office, Deering, KMHS, Kivalina; FY25 Certified Transfers at Buckland, Deering, JNES, Kivalina, KMHS, Noorvik, Selawik, Shungnak, District Office; FY24 Classified Transfers at the District Office; Certified New Hires for FY25 at Ambler, JNES, KMHS, District Office; FY25. Certified Rehires at Buckland, Deering, JNES, Selawik as presented.

APPROVAL OF HUMAN RESOURCES

Margaret Hansen, our next meeting is June 3, 4, 5, of which one day will be Board evaluation. We're working with AASB which it was budgeted for. During that week is State Board of Education, they decided to come to Kotzebue June 4-6 and hold their meetings. They have also shown interest in flying to Kivalina to see the school there.

COMMUNICATIONS & ITEMS INTRODUCED BY BOARD MEMBERS

Marie Greene, one thing that I really appreciate during this budget process is not only communicating to the NWAB to ask for the request and making that presentation, but also conducting the survey and including students. I think this is a well round way of putting it together or facing the challenges that they know we have before us. I just wanted to express appreciation to Megan Williams as our Administrative Services Director, for her continuous work and responding to our questions and all the things we have brought up including to the entire team during the work session, also the strong focus for hiring and filling out all our positions and that our positions will get filled before the first day of school this fall.

The last comment I would like to make is regards to the awards that were given today and the recognition, it's such a great feeling to see our villages and the faculty and staff recognizing the importance of our Inupiaq Language. The recognitions that were given this afternoon were heartfelt and really appreciate our superintendent taking the lead.

I also would like to Congratulate Katelyn Piper for graduating and your representation on the board representing the students of our district, thank you so much. She has played a major role traveling with us to Juneau, she spoke just as much in whatever she had to regarding student needs and teacher needs. I really appreciated how she strengthened our team while we were focusing on advocating for our students.

Margaret Hansen, Brett, we sure appreciate you and the hard work you have done for our district. We know you will do well where you go. We will miss you and your family. Thank you, Katelynn, for all your service. We appreciate the survey and all the hard work put into it.

The next regular Board meeting of the NWABSD Board of Education will be held on June 3, 4, 5 in person.

Alice Melton-Barr moved to adjourn the meeting, seconded by Tillie Ticket.

Motion passed with unanimous consent. The meeting adjourned at 5:44p.m.

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Tillie Ticket, Secretary

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Shayne Schaeffer, Recording Secretary

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 4, 2024

**NUMBER:** 24-151

**FR:** Office of the Superintendent

**SUBJECT:** Approval of payment to  
the University of Alaska Anchorage  
for 2024-2025 ANSEP

### **ABSTRACT:**

Board approval is required for contracts that exceed \$50,000.

### **ISSUE:**

At issue is the Board's approval for the payment of services to the University of Alaska Anchorage for the ANSEP Middle School Academy (\$160,000), Acceleration Academy (\$65,000), and STEM Ready (\$30,000) in the amount not to exceed \$250,000 for the 2024-2025 school year.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Each school year, middle school students across the district participate in the Middle School Academy through the University of Alaska Anchorage's Alaska Native Science and Engineering Program (ANSEP). The cost includes salaries, benefits, services, airfare, and supplies, totaling \$160,000 for 54 students.

Acceleration Academy for up to 20 students; Acceleration Academy (Full-Time) is a full school day opportunity during the academic year. Students in grades 9 through 12 take free University courses and earn three years of college credits towards any degree by high school graduation. The cost includes tuition and fees for up to 20 students for \$65,000.

ANSEP STEM Ready Academy our fifth-grade students with engagement in hands-on Science, Technology, Engineering, and Mathematics (STEM) career exploration projects. These sessions are school district-specific. The cost includes salaries, benefits, services, and supplies for up to 30 students for \$30,000.

*Funding: Native Youth in Action (NYIA) Fund 354*

### **ALTERNATIVES:**

1. Approval of payment to the University of Alaska Anchorage for ANSEP Services not to exceed \$250,000, as presented.
2. Disapproval of payment to the University of Alaska Anchorage for ANSEP Services not to exceed \$250,000 as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of payment to University of Alaska Anchorage for Middle School Academy costs for a total of \$250,000

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 5, 2024

**NUMBER:** 24-152

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Contact  
2024-2025 Karen McCain

**ABSTRACT:**

Board approval is required for contracts that exceed \$50,000.

**ISSUE:**

At issue is the Board's approval of the 2024-2025 Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$136,154.00

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Karen McCain of McCain Services serves as Project Evaluator for select Federal and State Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating existing projects, overseeing data collection, and completing all required performance reports. Karen McCain's involvement in the district's educational grant projects ensures NWABSD's grant projects are effectively managed, maximizing funding utilization and guaranteeing compliance with all federal and state requirements.

This MOA, which includes travel, is for a total of \$136,154.00 for the *entire* 2024-2025 school year. This MOA would only need an addendum if NWABSD is awarded any additional new grants next school year.

Funding for MOA	
General Grant Writing (general fund) Used when working on new grant applications only	\$15,000.00
Literacy Connection (LIT) Federal Grant FY24/25 (\$766,591) 7/01/2024 to 6/30/2025	\$41,500.00
Native Youth in Action (NYIA) Federal Grant FY24/25 (\$458,584) 7/01/2024 to 6/30/2025	\$22,278.00
Our Youth Our Future (OYOF) Federal Grant FY24/25 (\$972,211) 7/01/2024 to 6/30/2025	\$38,726.00
Alaska Early Education Program Grant (EEP Grant) (\$496,971) 7/01/2024 to 6/30/2025 (fund # pending)	\$18,650.00
<b>Total</b>	<b>\$136,154.00</b>

The grants Karen McCain assists the district in managing for the FY25 school year total \$2,694,357. Her outside evaluator costs for those grants equals 4.5%

**ALTERNATIVES:**

1. Approve the 2024-2025 Memorandum of Agreement (MOA) with Karen McCain of McCain Services for the amount not to exceed \$136,154.00 as presented;
2. Disapprove the 2024-2025 MOA for McCain Services for the amount not to exceed \$136,154.00 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$136,154.00 as presented.

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 4, 2024

**NUMBER:** 24-153

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Purchase  
Pre-K Creative Curriculum

**ABSTRACT:**

Board approval is required for contracts that exceed \$50,000.

**ISSUE:**

At issue is the Board's approval of the purchase of the Pre-K Creative Curriculum Program for \$129,664.50

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Creative Curriculum for Pre-K was developed in partnership with educators nationwide. It was specially designed for the year before kindergarten and builds an infrastructure for whole-child development. The complete curriculum honors the way children learn best—through play. It provides explicit Science of Reading and math instruction and supports teachers with digital tools that save them time.

Total Cost of \$129,664.50

*Funds: Department of Early Learning and Development (DEED) Early Learning Grant Fund 285*

**ALTERNATIVES:**

1. Approve the purchase of the Pre-K Creative Curriculum not to exceed \$129,664.50 as presented.
2. Disapprove the purchases of the Pre-K Creative Curriculum not to exceed \$129,664.50 as presented.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the purchase of the Pre-K Creative Curriculum for an amount of \$129,664.50 as presented

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 5, 2024

**NUMBER:** 24-154

**FR:** Office of the Superintendent

**SUBJECT:** Drake Construction Inc.

**ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

**ISSUE:**

At issue is the Buckland teacher housing duplex builds and the delivery of the building materials from Anchorage to Buckland for the new duplex buildings.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Drake Marine Aggregate and AML bot bid on the project, with Drake winning with \$232,000.00. The backup is attached.

They are the only two barge companies that take the building materials to Buckland.

**FUNDING SOURCE:** AHFC Grant Funds

**ALTERNATIVES:**

1. Approve the administration request to pay Drake Construction Inc. an amount not to exceed \$232,000.00 to perform the move from Anchorage to Buckland for the new duplex buildings.
2. Disapprove the administrations request to pay Drake Construction Inc. an amount not to exceed \$232,000.00 to perform the move from Anchorage to Buckland for the new duplex buildings.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the administration request to pay Drake Construction Inc. To perform the move from Anchorage to Buckland for the new duplex buildings not to exceed \$232,000.00.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 6, 2024

**NUMBER:** 24-155

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BB 9250  
Renumeration,  
Reimbursement, and  
Other Benefits; First  
Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the first reading of the proposed revisions to BB 9250 Renumeration, Reimbursement, and Other Benefits and open for public comments.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BB 9250 Renumeration, Reimbursement, and Other Benefits within the Business and Non-Instructional Operations series.

This update includes setting Board per diem annually to reflect current rates reported in [www.gsa.gov](http://www.gsa.gov).

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

### **ALTERNATIVES:**

1. Approve the first reading of the proposed revisions to BB 9250 Renumeration, Reimbursement, and Other Benefits as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 9250 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading of the proposed revisions to BB 9250 Renumeration, Reimbursement, and Other Benefits as presented and open for public comments.

## **BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS**

Note: A.S. 14.14.140 authorizes the School Board to compensate its members as provided by board resolution. The following optional bylaw may be revised or deleted to reflect district philosophy and needs.

The School Board recognizes the time and personal effort School Board members give to the district.

### **Compensation**

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, NWABSD committee assignment, official assignments such as regular meetings of the Association of Alaska School Boards and National Association of School Boards appointments; and attendance at a convention, conference, workshop or similar gathering as allocation in the Board's budget allows.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem for meals. Per diem shall be ~~at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District~~ determined annually per the Nationwide Per Diem rates website: [www.gsa.gov](http://www.gsa.gov).

### **Health and Welfare Benefits**

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

*Legal Reference:*

#### ALASKA STATUTES

[14.14.140](#) *Restriction on employment*

*Adoption Date: May 23, 1995*

*Revised: July 26, 2011*

*Revised: April 27, 2021*

*Revised:*

**Northwest Arctic Borough School District**

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** June

**NUMBER:** 24-156

**FR:** Office of the Superintendent

**SUBJECT:** Approval of MOA with  
Northern Industrial  
Training

**ABSTRACT:**

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$479,070 to provide training in Heavy Equipment Operator (CET) training, and Commercial Driver’s License (CDL) training, and Heavy Equipment Mechanic Training.

**ISSUE:**

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

This MOA will use Technical Vocational Education Program (TVEP) funds and State Training and Employment Program (STEP) funds pending award from the State. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, and Heavy Equipment Mechanic training services in Kotzebue and the NIT facility in Palmer. This model provides the most economical delivery of this type of certification and training and includes classroom and hands-on training, testing and certification. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	Aug 26 – Sep 27 2024
CDL Training	Sep 30 – Oct 25 2024
Heavy Equipment Mechanic	TBD
CDL Training	Mar 31 – Apr 25 2025
Heavy Equipment Operator	Apr 28 – May 30 2025

**Funding:** Grant, Tuition, & ATC General funds

**ALTERNATIVES:**

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$479,070 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;
3. Take no final action.

**ADMINISTRATION’S RECOMMENDATION:**

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$479,070 as presented.

# MEMORANDUM

**TO:** NWABSD Board of Education  
Members

**DATE:** May 15, 2024

**NUMBER:** 24-157

**FM:** Office of the Superintendent

**SUBJECT:** Approval FY25 Contract;  
DD Strait Consulting, LLC

## **ABSTRACT**

Contracts over \$50,000 require the approval of the Board.

## **ISSUE**

Renewal of the time and materials contract for DD Strait Consulting, LLC, in an amount not to exceed \$115,000 to cover the cost of project management services for FY 2025.

## **BACKGROUND AND/OR PERTINENT INFORMATION:**

Capital projects and their management are part of the capital budget, they are not part of the operating budget. Costs are reimbursed to the district when grants are awarded for capital improvements.

Starting in May 2022 Dena Strait, through DD Strait Consulting, LLC, (DDSC) has supported the District's capital projects under the mentorship of long-time Capital Projects Manager Kathy Christy as she phased into retirement. At this time, DDSC is responsible for any new projects or efforts as they arise, and Ms. Christy is closing out projects she has managed.

Funding for DDSC FY24 project management efforts was approved through two board actions and funding for the position for that fiscal year is complete.

In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive request for proposal process. That contract may be renewed up to four additional years and the position must be advertised every five years.

Scope of Work for the position includes grant applications to various entities, management of any funded projects, and additional duties as requested.

The total contract is not to exceed \$115,000 and will cover all services in FY25. The amount includes both direct costs and reimbursable costs, such as travel and printing of grant applications. As a contractor instead of a district employee, DDSC does not receive District benefits.

Budgets for anticipated FY25 expenditures include:

<b>Budgets for anticipated Project Management efforts</b>		<b>Reimbursed by Grant if awarded?</b>	
Selawik & Noorvik Fire Alarm Project Management	\$15,000	yes	
Davis-Ramoth K-12 School Renovation	\$20,000		
Buckland Phase II Project management	\$15,000	yes	
Buckland Boiler Replacement grant applications	\$5,000	yes	
Districtwide DDC Project Management	\$20,000	yes	
Districtwide Fire Alarm grant applications & Design team management	\$15,000	yes	
Deering – Managing design team, DEED FY26 grant application and early FY27 grant work	\$15,000	yes	
General Assistance as requested by the District, attendance at Board meetings, etc.	\$10,000	No, but from capital budget	
	\$115,000		

**ALTERNATIVES:**

1. Approve renewal of FY25 contract to DD Strait Consulting, LLC for capital project management services not to exceed \$115,000 as presented.
2. Do not approve renewal of FY25 contract to DD Strait Consulting, LLC for capital project management services not to exceed \$115,000 as presented.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve renewal of capital projects management contract for FY25 to DD Strait Consulting, LLC in an amount not to exceed \$115,000 as presented.

## ACTION ITEM

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**TO:** Joint Maintenance and Construction  
Committee Members

**DATE:** June 4, 2024

**Number 24-158**

**FROM:** Office of the Superintendent

**SUBJECT:** Concurrence with  
Preliminary FY-26 Six-  
Year Capital  
Improvement Plan

### **ABSTRACT**

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2026 are due September 1, 2024. Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process.

### **ISSUE**

At issue is JMCC concurrence with the preliminary projects for the Six-Year Capital Improvement Plan for FY 2026.

### **BACKGROUND AND/OR PERTINENT INFORMATION**

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2026 are due September 1, 2024, and Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process. The Six-Year CIP is used to prioritize projects and establish the order of construction for District capital improvement projects. The School Board annually updates the Six-Year CIP. The District submits grant applications for the projects identified for the first year of the plan.

The Regional School Board and the Joint Maintenance and Construction Committee approval of the proposed Six-Year CIP is needed in June so that applications for the prioritized projects can be prepared over the summer. The JMCC's recommendations will be presented to the Board at their June meeting for their input and recommended priorities. Attached is a preliminary FY 2026 – FY 2031 CIP that includes a description of the proposed projects. Cost estimates of the FY 26 projects will be refined during the development of the application.

### **ALTERNATIVES:**

1. Concur with the Preliminary FY 2026 Six-Year Capital Improvement Plan, as presented.
2. Revise the Preliminary FY 2026 Six-Year Capital Improvement Plan.
3. Take no action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends concurrence with the FY26 Six-Year Capital Improvement Plan.

### **ATTACHMENTS**

Attachment A: Proposed FY 2026 Six-Year CIP

FY 26 SIX YEAR CIP AS RECOMMENDED BY  
JOINT MAINTENANCE AND CONSTRUCTION COMMITTEE

\* Gray shading indicates potential FY25 funding by DEED

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
1	D	Davis-Ramoth K-12 School Systems Renewal– Renewal of building systems that have reached the end of useful life and functionality to include HVAC, DDC, fire protection system, and code upgrades.	X	\$9,600,000
2	D	Districtwide Fire System Repair and Replacement – JNES, KMHS, Noorvik, Buckland, Ambler and Shungnak require replacement. Parts are no longer available for repairs and the code has changed to require new systems with voice annunciation.	X	6,000,000
3	B	Deering K-12 Replacement School – new school on new site to replace overcrowded and worn-out facility. The existing site is not large enough to accommodate an addition without removal of the playground and relocating teacher housing off-site. In addition, many building components are beyond their use expectancy.	X	\$47,000,000
4	C	Districtwide DDC Controls – New DDC systems are needed at Ambler, Noorvik, Kiana, Kobuk, JNES, KMHS, Noatak and Shungnak to maintain and control heat. This will reduce operating and maintenance costs while improving the interior environment for students and staff. DDC for Buckland, Selawik and Deering are included in their respective applications.	X	9,000,000
5	C	Buckland Boiler Replacement– Replacement of Boilers and flues is the final phase of the Buckland HVAC Upgrade. District is utilizing Borough and Denali Commission funds to upgrade the outdated Buckland HVAC system and DDC controls in Phases I & II.	X	575,000

**FY 2026 TOTAL  
\$72,175,000**

	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in FY 26 – It is anticipated resources will not be available to fund all requirements. They will take priority for FY 27.	X	Balance of FY 26 requests

	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
6	C	Buckland K-12 School Exterior Envelope Renewal- replacement of roofing, doors and windows at the end of their useful life.	X	\$3,000,000
7	C	June Nelson Elementary School Roof Replacement- Replacement of failing roof, 20 years past its useful life. The school is experiencing frequent roof leaks that damage interior finishes and contribute to potential mold and structure damage and interfere with instruction.	X	3,500,000

**FY 2027 TOTAL  
\$6,500,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 28.	X	Balance of FY 27 requests
8	C	Noorvik K-12 School Roof Replacement - Replacement of roof which reached the end of its useful life in 2022.	<input checked="" type="checkbox"/>	\$3,500,000

**FY 2028 TOTAL  
\$3,500,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 29.	X	Balance of FY 28 requests
9	C	June Nelson Elementary School Renewal- to replace building components at the end of useful life.	<input checked="" type="checkbox"/>	\$7,500,000

**FY 2029 TOTAL  
\$7,500,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 30.	X	Balance of FY 29 requests
10	C	Noorvik School Renewal – Renewal of Aqqulak Noorvik School to replace building components at the end of useful life.	<input checked="" type="checkbox"/>	\$8,000,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost

**FY 2030 TOTAL  
\$8,000,000 +**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
		Projects not funded in previous years – It is anticipated resources will not be available to fund all requested requirements. They will take priority for FY 31.	X	Balance of FY 30 requests
11	C	Kiana K-12 School Renewal – Renewal of Kiana K-12 School to replace building components at the end of useful life.	<input checked="" type="checkbox"/>	\$5,500,000

**FY 2031 TOTAL  
\$5,500,000+**

Adopted June 5, 2024, at a duly convened meeting of the Northwest Arctic Borough School District at which a quorum was present and voting. I hereby certify that the information presented is true and correct to the best of my knowledge.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Date

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Maintenance Committee

**DATE:** June 5, 2024

**NUMBER:** 24-159

**FROM:** Office of the Superintendent

**SUBJECT:** Updated Approval  
of Selection of Artwork for  
Kisimgiugtuq School

### **ABSTRACT**

This Memorandum updates the Selection of Art for school projects which requires Regional School Board approval as one artist withdrew their proposal.

### **ISSUE**

At issue is the approval of five proposals for artwork for the Kisimgiugtuq School.

### **BACKGROUND AND/OR PERTINENT INFORMATION**

State Statutes require that a percentage of construction funds for State funded be allocated for artwork for the facility. The total art budget for the Kivalina project is \$263,000. In 2020, at the recommendation of the Community of Kivalina the Board approved the selection of Kevin G. Smith Photography to provide a large photographic display in the commons and an additional mural was contracted for the gym. These works have been completed and a balance of \$128,000 remains.

Dollie Hawley is serving as the community coordinate for the selection of art in Kivalina. In coordination with her a request for proposals for art work was advertised in February. A total of five proposals were submitted by four artists. Photos of the proposals were posted for community review. The artists submitted samples of public artwork they have produced and proposed working with community and students in the final design of the artwork. Several proposed having students involved in the production.

A community meeting was to be held following the school dedication May 9. Unfortunately, this had to be cancelled. However, the general consensus of the community is to select all five proposals and have the District's project manager, Kathy Christy, coordinate the management of the art contracts in cooperation with the Kivalina community art coordinator and the school principal.

Robin Summers Murphy withdrew her proposal for the elementary wing due to scheduling conflicts. Clayton Conners was asked to create additional panels to his proposal for the elementary wing. This change adds \$3,000 to the original estimate of \$116,000. An additional selection metal works by Jeffery Dean will use the balance funding. This will be used coordination of the art projects and effort to obtain or have students create traditional objects such as a kayak and hunting and gathering tools.

Approval of the following updated list artists will allow the production of the artwork to be scheduled and included in the fall school calendar.

1. Clayton Conner – Proposal 1 mural for secondary commons area \$20,000 estimate
2. Clayton Conner – Proposal 2 mural of elementary wing \$43,000 estimate
3. Nancy-Haule Johnson – 1 ft by 2 ft tiles decorated with local plants and flowers beside the door of each classroom. \$12,000 estimate
4. Kevin Smith - Large aerial photo of the village of Kivalina for the north wall of the Commons/Dining Not to exceed \$39,600
5. Jeffery Dean – Not to exceed balance of funding – approximately \$13,000

### **ALTERNATIVES**

1. Approve the selection of all five proposals for art for the Kisimigiugtuq School and authorize the superintendent to enter into art contracts with the selected artists not to exceed the total art budget balance of \$128,000.
2. Do not concur with the selection of specific art proposals for the Kisimigiugtuq School
3. Do not approve the selection of any of the proposals for art for the Kisimigiugtuq School and do not authorize the superintendent to enter into art contracts with any of the proposed artists.

### **ADMINISTRATION'S RECOMMENDATION**

The administration recommends the approval of the selection of all five proposals for art for the Kisimigiugtuq School and authorize the superintendent to enter into art contracts with the selected artists not to exceed the total art budget balance of \$128,000.

**ATTACHMENTS:** Examples of the Artists' work.

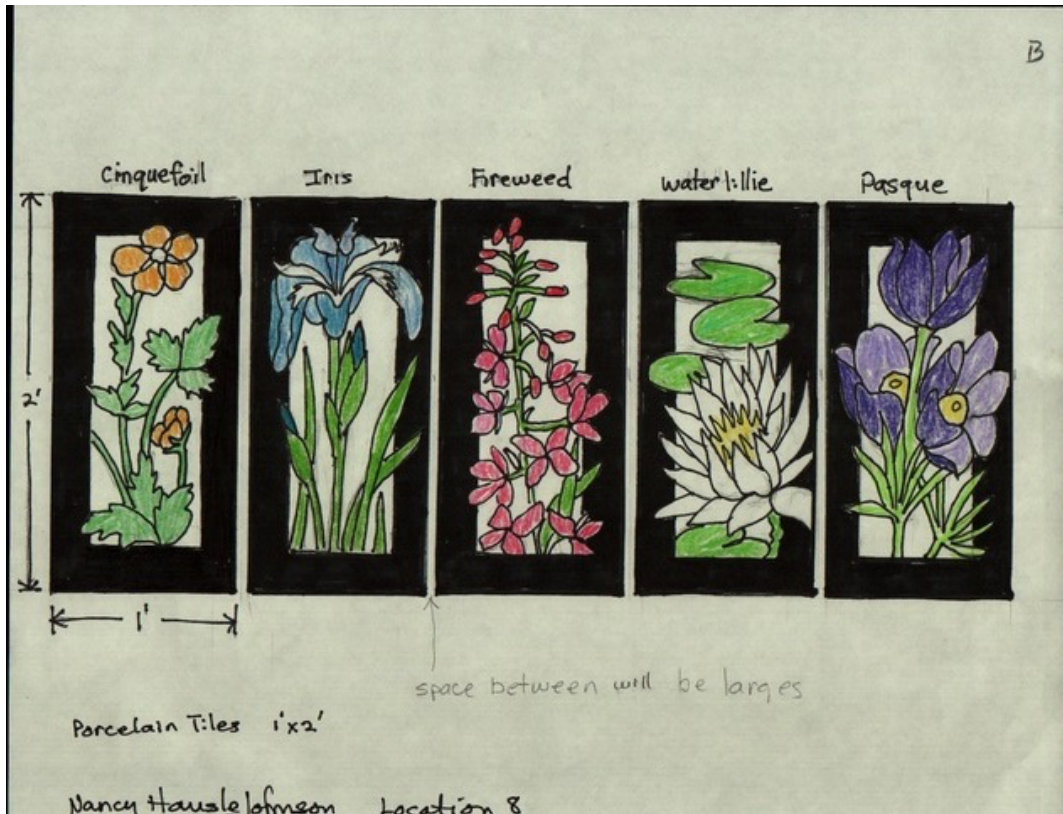
Clayton Conner #1 This is a concept – students to select the specific subject



Clayton Conner #2 Example of a student selected mural for Huslia School. Students to identify the subjects. Four pla



#3 Nancy Haule Johnson Students to select the plants and flowers



# 4 Kevin Smith large aerial of entire village of Kivalina (not the photo shown in this example).



# 5 Jeffery Dean - Example Approximately 4 ft x 5 ft



## MEMORANDUM

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**TO:** NWABSD Board of Education Members

**DATE:** June 5, 2024

**NUMBER:** 24-160

**FR:** Office of the Superintendent

**SUBJECT:** Approval of FY24 District Operating Budget Revision #3

**ABSTRACT:**

The School Board shall establish and maintain a balanced budget.

**ISSUE:**

At issue is the approval of the FY24 District Operating Fund Budget Revision #3

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The FY24 District Operating Fund Budget was approved and adopted at the April 25<sup>th</sup>, 2023 Regular School Board meeting with expenditures in the amount of \$60,362,320. Revision #1 was approved at the June 6, 2023 meeting with expenditures in the amount of \$63,531,405. Revision #2 was approved at the December 5, 2023 meeting with expenditures in the amount of \$63,307,834

Presented to you is Budget Revision #3 for the FY24 Operating Fund Budget.

Revision #3 is based on a review of revenues and expenditures. In summary Revision #3 includes:

Revenues: \$67,589,261

Expenditures: \$63,863,212

Transfer in from Other Funds: \$0

Transfers out to Other Funds: \$2,150,000

This budget revision includes an increase to revenue of \$6,061,261 and an increase in expenditures of \$1,465,427. See FY24 Budget Revision #3 details attached.

Overall, we are projecting an increase in fund balance of approximately \$1.6 million. \$8.6 million is the estimate for fund balance going into FY25, however, there has been an increase to health insurance plan costs in FY24 which will affect that balance significantly. Final FY24 Fund Balance will be known after the FY24 audit is complete.

**ALTERNATIVES:**

1. Approve Revision #3 of the FY24 District Operating Fund Budget as presented;
2. Disapprove Revision #3 of the FY24 District Operating Fund Budget as presented;
3. Take no action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve Revision #3 of the FY24 District Operating Fund Budget as presented.

**Northwest Arctic Borough School District  
FY24 Budget**

	FY24	FY24	Changes	NOTES
	Current Budget	Revised Budget		
<b>REVENUE</b>				
Other Local Revenue	\$600,000	\$830,000	\$230,000	Based on revenue trend. Includes Revenue from ATC at approximately \$750k
Earnings on Investments	\$600,000	\$700,000	\$100,000	Based on earnings trend
Donations/Contributions	\$125,000	\$125,000	\$0	Donation from AKIMA for Stud Act
Borough Appropriation	\$6,645,111	\$6,645,111	\$0	
E-rate Program	\$7,205,220	\$7,205,220	\$0	
State Foundation	\$37,434,458	\$37,706,297	\$271,840	Based on State projection
Quality Schools	\$109,952	\$109,592	(\$360)	Based on State projection
TRS On-behalf	\$1,955,492	\$1,932,859	(\$22,633)	Based on changes to positions/salaries
PERS On-behalf	\$326,903	\$256,389	(\$70,514)	Based on changes to positions/salaries
Revenue - Other State Sources	\$15,000	\$2,382,778	\$2,367,778	Includes one time funding for FY24
Impact Aid Program	\$6,510,519	\$9,696,015	\$3,185,496	Receipts through 4/1/2024
<b>TOTAL REVENUES</b>	<b>\$61,527,655</b>	<b>\$67,589,261</b>	<b>\$6,061,606</b>	
<b>TRANSFERS IN</b>				
District Technology Fund	\$0	\$0	\$0	
Locally Funded Maintenance CIP Fund	\$0	\$0	\$0	
NW Magnet School Expansion	\$0	\$0	\$0	
Magnet School Dormitory	\$0	\$0	\$0	
CIP Reserved Local Share	\$0	\$0	\$0	
<b>TOTAL TRANSFERS IN</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>EXPENSES</b>				
Certificated Salaries	\$14,853,111	\$14,099,918	(\$753,193)	Position vacancies
Non-Certificated Salaries	\$9,425,229	\$9,166,032	(\$259,197)	Position vacancies
Leave Pay Out	\$196,654	\$253,752	\$57,098	Increase based on leave payout encumbrance to date
Board Stipends	\$87,750	\$87,750	\$0	
Employee Benefits	\$10,388,505	\$10,526,896	\$138,391	Position vacancies
TRS On-behalf	\$1,955,492	\$1,932,859	(\$22,633)	Based on changes to positions/salaries
PERS On-behalf	\$326,903	\$256,389	(\$70,514)	Based on changes to positions/salaries
<b>SUBTOTAL: Personnel</b>	<b>\$37,233,645</b>	<b>\$36,323,596</b>	<b>(\$910,048)</b>	
Professional & Technical Services	\$3,910,267	\$3,928,718	\$18,451	Maintenance Services & Audit prep
Staff Travel	\$452,250	\$485,502	\$33,252	HR - New teacher travel
Board Travel	\$108,852	\$108,852	\$0	See attached Board budget revision
Student Travel	\$1,144,775	\$1,144,775	\$0	Student Activities
Utility Services	\$8,387,769	\$8,517,609	\$129,840	Water & Sewer costs in Deering & Kotzebue
Energy-includes electricity & fuel	\$4,928,070	\$6,159,426	\$1,231,356	Large Electricity cost increase & Moderate Heating fuel increase
Other Purchased Services	\$4,492,051	\$4,478,153	(\$13,899)	Reduction to HR budget, moved to Staff travel
Property & Liability Insurance	\$1,305,616	\$1,306,397	\$781	Added vehicle
Supplies, Materials & Media	\$1,479,821	\$1,519,821	\$40,000	Gas/Oil for KVL, Paper Dist Wide, Safety Training
Tuition	\$20,000	\$20,000	\$0	
Dues & Fees	\$134,719	\$140,364	\$5,646	Multiple School accounts - association dues
Inventoried Equipment	\$25,000	\$45,000	\$20,000	
Indirect Cost Recovery	(\$315,000)	(\$315,000)	\$0	
<b>SUBTOTAL: Non-Personnel</b>	<b>\$26,074,189</b>	<b>\$27,539,616</b>	<b>\$1,465,427</b>	
<b>TOTAL EXPENSES</b>	<b>\$63,307,834</b>	<b>\$63,863,212</b>	<b>\$555,378</b>	
<b>TRANSFERS OUT</b>				
Food Service Fund	\$0	\$0	\$0	
ATC	\$1,150,000	\$1,150,000	\$0	Estimated ATC transfer for FY24. See above note referencing ATC revenue. ATC expense over revenue estimated at \$650k, however transfer must be total of \$0 expenses.
Star of the Northwest - Magnet School	\$75,000	\$175,000	\$100,000	Estimated Star transfer for FY24
Teacher Housing Fund	\$450,000	\$750,000	\$300,000	Large increase to teacher housing repair costs
Student Transportation	\$150,000	\$75,000	(\$75,000)	Only one Bus Driver hired in FY24
<b>TOTAL TRANSFERS OUT</b>	<b>\$1,825,000</b>	<b>\$2,150,000</b>	<b>\$325,000</b>	
<b>INCREASE (DECREASE)-UNRESERVED FB</b>	<b>(\$3,605,179)</b>	<b>\$1,576,048</b>		
<b>FY23 Fund Balance</b>	<b>\$9,915,223</b>	<b>\$9,915,223</b>		From FY23 Audit - Page 125
<b>Budgeted (Increase) Decrease above</b>	<b>\$3,605,179</b>	<b>(\$1,576,048)</b>		
<b>Estimated Prepaid &amp; Inventory for FY24</b>	<b>\$2,800,000</b>	<b>\$2,800,000</b>		Fuel Inventory & Property & Liability Insurance
<b>Projected FY24 Fund Balance</b>	<b>\$3,510,044</b>	<b>\$8,691,271</b>		13.61% District should keep balance under 10%

NOTE: Health Insurance Costs won't be known until FY24 audit complete. Estimated \$4.5 million above budget

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 5, 2024

**NUMBER:** 24-161

**FR:** Office of the Superintendent

**SUBJECT:** Approval of contract  
award for Medical Third-  
Party Administrator

### **ABSTRACT:**

Board approval is required for all contracts and agreements of \$ 50,000 or more.

### **ISSUE:**

At issue is the approval of contract award for a health insurance plan third-party administrator of the District's medical plan.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The District put out a request for proposals (RPF) for a Health Insurance Plan Third-Party Administrator (TPA) to solicit bids to consider alternative providers who can offer enhanced services, cost-effectiveness, and innovative solutions that align with the evolving needs of our District. Meritain has administered the District's Medical plan for many years, since 2009, and the current plan year contract is set to expire 11/30/2024.

The District intends to award a three (3) year contract with two (2) separate one (1) year options to renew at the discretion of the District. The term for the initial contract will begin December 1, 2024 and end November 30, 2027.

The District's Medical TPA review committee reviewed three proposals and recommends awarding the contract to Premera Blue Cross. Premera's proposal offers a larger list of providers in-network at a lower estimated administrative cost to the District. Premera is an established Medical plan third-party administrator with the staffing to manage NWABSD's medical plan, and their proposal also included an implementation plan if NWABSD is to award them the contract.

### **ALTERNATIVES:**

1. Approve the contract award for Medical Third-Party Administrator to Premera Blue Cross;
2. Disapprove the contract award for Medical Third-Party Administrator to Premera Blue Cross;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATIONS:**

The Administration recommends that the Board approve the contract award for Medical Third-Party Administrator to Premera Blue Cross.



## MEMORANDUM

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**TO:** NWABSD Board of Education  
**DATE:** June 5, 2024  
**FR:** Office of the Superintendent  
**NUMBER:** 24-163  
**SUBJECT:** Approval of Human Resources

### **ABSTRACT:**

Each month, various Human Resources actions occur that require Board action or cognizance.

### **ISSUE:**

At issue is the approval of Human Resources actions.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

### **FUNDING SOURCE:**

### **ALTERNATIVES:**

1. Approve the Human Resources actions as presented.
2. Disapprove the Human Resources actions as presented.
3. Take no final action.

### **ADMINISTRATION RECOMMENDATION:**

The administration recommends that the Board approve the human resources actions as presented.

**Addendum**  
**Human Resources**  
**June 2024**

1. **The administration recommends approval of the following action items:**

- a. Certified Rehires FY25
- b. Classified Rehires FY25
- c. Certified New Hires FY25

a. The administration recommends approval of the following FY25 Certified Rehires:

Location & Date	Name	Position
<b>JNES</b>		
08/25	Miranda Eakin	5 <sup>th</sup> grade Teacher
	Lisa Ungry	Kindergarten Teacher
<b>SELAWIK</b>		
08/25	Savanah Smead	6 <sup>th</sup> Grade Teacher

b. **The administration recommends approval of the following FY25 Classified Rehires:**

Location & Date	Name	Position
<b>ATC</b>		
07/24	Eugene Wilkerson	Recruiter
<b>DISTRICT OFFICE</b>		
07/24	Kiki Kenworthy	Maintenance Office Manager
	Wanda Baltazar	ELF Coordinator
	Bradley Eisel	Purchasing Agent
	Amie Gardner	HR Officer
	Qutan Lambert	HR Asst. Officer
	Kwang Hong	Computer Tech

**c. The administration recommends approval of the following FY25 New Hires:**

Location & Date	Name	Position
<b>KMHS</b>		
07/25	Leslie Owens	MS/ Lang. Arts
<b>SELAWIK</b>		
08/25	Payton McConnell	Speech Pathologist
<b>DISTRICT OFFICE</b>		
07/25	Jacob Ray	Literacy Specialist

**The administration reports the following non-action items:**

- a. Certified Resignations FY24
- b. Certified Resignations FY25
- c. Classified Resignations FY24
- d. Certified Transfers FY25

**a. The administration reports on the following FY24 Certified Resignations:**

Location & Date	Name	Position
<b>BUCKLAND</b>		
05/24	Alexa Swan	Reading Interventionist
<b>JNES</b>		
05/24	Demitiris Martinez	Elem. Teacher
<b>DISTRICT OFFICE</b>		
05/24	Christopher Walker	Computer Tech Support

**b. The Administration reports on the following FY25 Resignations:**

Location & Date	Name	Position
<b>JNES</b>		

05/24	Shelley Applegate	SPED PreK-12
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**KMHS**

05/24	Chris Parker	MS/HS Art
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**DISTRICT OFFICE**

05/24	Bobby Applegate	Asst. Superintendent
	Sheryl Alexander	Literacy Specialist

**c. The Administration reports on the following FY24 Classified Resignations:**

Location & Date	Name	Position
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**KIANA**

05/24	Helena Barr	Bilingual Instructor
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**d. The Administration reports on the following FY25 Certified Transfers:**

Location & date	Name	Position
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**JNES**

07/24	Richard Andrews	SPED PreK-12
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**ATC**

07/24	Joseph Groves	ATC Director
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**Addendum Changes**

**Human Resources**

**June 2024**

1. The administration recommends approval of the following action items:
  - a. Classified Rehires FY25
  - c. Certified New Hires FY25

- a. The administration recommends approval of the following FY25 Classified Rehires:

Location & Date	Name	Position
<b>AMBLER</b>		
08/25	Nellie Cleveland	Inupiaq Instructor
<b>BUCKLAND</b>		
08/25	Denny Hadley	Inupiaq Instructor
<b>DEERING</b>		
08/25	Samuel Gavin	Inupiaq Instructor
<b>JNES</b>		
08/25	Helen Allen	Inupiaq Instructor
	Winona Ballot	Inupiaq Instructor
	Jennifer Greene	Inupiaq Instructor
<b>KMHS</b>		
08/25	Sidney Sherman	Inupiaq Instructor
<b>KOBUK</b>		
08/25	Luke Jackson	Inupiaq Instructor
<b>NOATAK</b>		
08/25	Amelia Johnson	Inupiaq Instructor
<b>NOORVIK</b>		
08/25	Lloyd Morris	Inupiaq Instructor

**SELAWIK**

08/25	Mildred Greist	Inupiaq Instructor
	Carrie Skin	Inupiaq Instructor

**SHUNGNAK**

08/25	Dolly Custer	Inupiaq Instructor
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**ATC**

07/24	Matthew Cooper	Student Advisor
	Alejandro Vargas	Culinary Art Instructor
	China Kantner	Adult Ed. Instructor

**DISTRICT OFFICE**

07/24	Loretta Kittrell	Admin. Asst.
	John Miner	Computer Tech.
	Delia Shuster	Asst. Payroll Officer
	Shayne Schaeffer	Executive Assistant
	Kim Rotman	Accountant II
	Brandon Heisler	Maintenance
	Andres Sosa Navarro	Carpenter

- b. The administration recommends approval of the following FY25 Certified New Hires:

Location & Date	Name	Position
<b>BUCKLAND</b>		
08/24	Florence Nolton	Kindergarten Teacher
<b>DEERING</b>		
08/24	Daillo Guillemer	Teacher PreK/K/1 <sup>st</sup>
	Mary Romano	Teacher 4/5/6
<b>JNES</b>		
08/24	Mya Enderle	Teacher Grade 5
	May Geneston	Teacher PreK

Vernon Ceballos Teacher Grade 3

**KMHS**

07/24 Jessica Heisler Assistant Principal

08/24 Jane Quinones HS Lang. Arts

**KOBUK**

07/24 Eric Hart Principal/Teacher

08/24 Jean Loredo MS/HS Math/ Sci.

Jaz Ramirez MS/HS LA/SS

**NOATAK**

08/24 Lowel Bisenio. Teacher 5/6

Daphne Rashid-Tadeo MS/HS Lang. Arts

Lea Guleng MS/HS Math

Ivy Coritana Teacher PreK

**NOORVIK**

08/24 Jonathan Woldeit Teacher Grade 3

Lisa Carter Sped. PreK-12

**SELAWIK**

08/24 Amiee Webb Sped. PreK-12

Alma Celis MS Math/Science

Miraflor Tagupa Teacher Grade 2

Justy Tuquib MS/HS LA/SS

Paul Ramos Teacher Grade 6

Harold Dino Sped. PreK-12

**DISTRICT OFFICE**

08/24 Halie Mahoney Sped. Teacher Itinerant

The administration reports the following non-action items:

- a. Classified Resignations FY25
- b. Certified Transfers FY25

- a. The administration reports on the following FY25 Classified Resignations:

Location & Date	Name	Position
<b>JNES</b>		
05/24	Emily Ungry	Sped Aide
	Karli Blackham	Instructional Aide

- b. The Administration reports on the following FY25 Certified Transfers:

Location & date	Name	Position
<b>DISTRICT OFFICE</b>		
07/24	Sable Marandi	Assessment & Data Specialist



# NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak  
 PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

## SY23-24

## SY24-25

	CERTIFIED POSITIONS	CLASSIFIED POSITIONS	TEMPORARY	H1-B/J1 STAFF	FILLED WITH LTS OR E.CERT	CERTIFIED POSITIONS	OPENINGS	CLASSIFIED POSITIONS	OPENINGS	TEMPORARY	H1-B/J1 STAFF	FILLED WITH LTS OR E.CERT
AMBLER	7	5	19	2	0	6	2	6	1	19	2	0
BUCKLAND	16	8	29	4	2	15	2	8	0	30	4	1
DEERING	7	7	14	0	1	7	0	6	2	15	2	0
JNES	26	22	20	5	5	25	0	21	1	23	7	1
KIANA	11	8	18	0	1	10	0	7	1	19	0	1
KIVALINA	11	8	23	8	1	11	1	9	4	26	8	1
KMHS	24	12	23	6	2	22	1	11	2	22	7	0
KOBUK	7	7	6	0	1	5	1	3	0	5	2	0
NOATAK	15	11	42	2	1	13	0	10	0	42	6	0
NOORVIK	17	10	28	4	2	16	4	10	1	33	6	0
SELAWIK	19	17	23	1	3	21	2	17	1	25	6	0
SHUNGNAK	8	6	12	4	1	7	0	5	1	10	4	1
ATC/STAR of Northwest	4	1	13	2	0	5	1	12	3	22	2	0
DIST. OFF. & MAINTENANCE	25	25	35	0	0	23	4	33	7	29	0	0

Terms: LTS – Long-term Substitute  
 E. Cert – Emergency Certificate

Turnover Rate from SY23 to SY24  
 Certified: 43%  
 Classified: 40%

Turnover Rate from SY24 to SY25  
 Certified: 30%  
 Classified: 14%

**MISSION:** To provide a learning environment that inspires and challenges students and employees to excel  
**VISION:** To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

## **ADDENDUM FOR ADDITIONS AND CHANGES**

### **HUMAN RESOURCES**

**JUNE 2024**

The administration recommends approval of the following action items:

- a. Rescinding Resignation for  
FY25
- b. Classified Rehires for FY25
  - a. The administration recommends rescinding the resignation of Brandon Blackham for the 2024-25 school year.
  - b. The administration recommends the Rehire of Brandon Blackham as Director of Property Services for the 2024-25 school year.

## MEMORANDUM

---

**TO:** NWABSD Board of Education  
Members

**DATE:** May 21, 2024

**NUMBER:** 24-164

**FR:** Office of the Superintendent

**SUBJECT:** Proctor Sales INC

**ABSTRACT:**

Board approval is required to expend \$50,000.00 and higher.

**ISSUE:**

At issue is board approval of the administration's request to pay \$88,462.50 to Proctor Sales INC to purchase and replace four boiler burners in the KMHS boiler module with freight at an additional estimate of \$5,702.50

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The NWABSD Property Services department is requesting the purchase and installation of four new burners for the KMHS boilers in the amount of \$88,462.50. module with freight at an additional estimate of \$5,702.50. Currently the school is down to one boiler out of four boilers. Trying to find parts for the existing burners has become almost impossible and anything we do find is on eBay and or not available anywhere.

**ALTERNATIVES:**

1. Approve the administration's request for the purchase and replacement of four boiler burners in the KMHS boiler module not to exceed \$94,165.00 to Proctor Sales INC with freight.
2. Disapprove the administration's request for the purchase and replacement of four boiler burners in the KMHS boiler module not to exceed \$94,165.00 to Proctor Sales INC with freight.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the administration's request for the purchase and replacement of four boiler burners in the KMHS boiler module not to exceed \$94,165.00 to Proctor Sales INC with freight.

amacdonald@GoPSi.com

From The Desk Of - Angela Macdonald

To: Northwest Arctic School District	Job#: PSIPROJECT18079
Attn: Troy Humphries	Quote #: PSIQ33590
Phone:	Date: 12/18/2017
Fax:	Job Name: Northwest Arctic School District - Monday, December 18, 2017

Freight Terms	Payment Terms
FOB Anchorage	

Qty	Description	Total Net Cost
<b>Burner Replacement</b>		
1	Demo existing Gordon Piatt burners. Supply and install (4) Riello RL130/E modulating oil fired burners to existing Weil McLain boilers. Burners complete with Siemens LMV 3 linkage less air fuel control, RWF55 modulating control, local/remote switch and alarm horn. Connect wiring and fuel piping. Perform factory trained startup and adjustment of system. Provide training to maintenance personnel. Quote includes airfare, lodging and all material within scope of work.	\$64,114.00
*Price adder to brush out flue passages of (4) boilers: \$1160.00*		

Total Cost of Quotation:	\$64,114.00
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Applicable taxes not included in the price shown above

NOTES AND EXCLUSIONS (Unless otherwise stated in quote)

1. Pricing is based on purchase of entire quote. Deviation from this may require price revisions to both product and freight.
2. All boilers and water heaters are furnished to job via motor freight. All off-loading and transport to mechanical room is the responsibility of installing contractor.
3. All venting, piping, gas regulators, filters/strainers, electrical connections at the jobsite are done by the installing contractor.
4. If a remote control panel is provided, all mounting & wiring between panel and equipment is by others and not part of this quote.
5. All seismic calculations, anchors and vibration isolation shall be supplied by others.
6. Remote wall mounted boiler Emergency Shut-off switches required for CSD-1 compliance are provided and installed by others.
7. All starters, disconnects and VFD's are to be supplied and installed by others.
8. Excludes all permits and any regional emission source testing.
9. Site conditions outside our control which require additional start-up time will be billed at our standard rate of \$125 per hour.



**APPENDIX A**  
**TERMS & CONDITIONS**

Except as specifically modified by the typed or handwritten portions of this proposal on the face side, the proposal is subject to the following terms and conditions.

**ACCEPTANCE OF PROPOSAL:** By signing and returning a copy of this proposal or a purchase order to the Seller, the Buyer shall be deemed to have accepted this proposal and agreed to the terms and conditions set forth herein. Seller may not amend or revoke this proposal for a period of 30 days from date hereof. If Buyer's acceptance is not received within such a period, Seller may amend or revoke this proposal at any time. Buyer understands that Seller is an independent sales representative and does not own or manufacture any of the new equipment covered by this proposal. Thus, upon acceptance by Buyer, it is understood that Seller's obligations hereunder are subject to the further conditions that the manufacturer will promptly approve and requires any adjustments in the prices or terms hereof unacceptable to Buyer. Seller shall have the option to void this entire proposal or substitute comparable equipment at the same or lower prices as quoted herein. However, the right of substitution shall not apply when the proposal is made as part of a bid on a construction project whose specifications expressly require use of equipment made by a manufacturer who does not approve the sale.

**TERMS OF PAYMENT AND PRICES:** The standard terms of payment are 30 days (O.A.C) from the date of shipment of any equipment or completion of the performance from the date of shipment of any equipment. In some instances progress payments will be required. If sale consists of equipment and startup services, payment terms shall be Net 30 days from date of shipment regardless of whether or not field services have been completed. If partial shipments are made or several types of services to be performed, Buyer may be invoiced as such partial shipment is made or upon completion of each type of service performed. In addition to the purchase price, Buyer shall pay all shipping costs or, if by prior arrangement Seller is to advance such shipping costs, reimburse Seller for such costs, Buyer shall also pay excise, sales, uses or other taxes or duties which the Seller may be required to pay because of the sale, delivery or use of equipment or services covered hereby, unless Buyer timely provides Seller with a resale certificate or other document acceptable to the appropriate taxing agency establishing an exemption from such taxes or duties. If after acceptance of this proposal Buyer requests changes in the equipment or services to be rendered or delays progress of the manufacturer or delays shipment of the equipment, or the performance of such services later than the dates specified herein, the price therefore shall be appropriately increased.

**RETENTION:** No retentions shall be withheld by Buyer unless agreed upon as part of a progress payment schedule.  
**SHIPMENT:** Unless otherwise specified, shipment of the equipment shall be FOB the place of manufacture of equipment. The Seller's responsibility for shipment shall cease and Buyer shall assume all risks of loss upon delivery to the transporting carrier. Any claims for shortages, delays or damages occurring thereafter shall be made by the Buyer directly to the transporting carrier. Any claims against the Seller for shortages in shipment shall be made written 15 days after receipt of shipment by Buyer.

**DELIVERY:** Seller will use its reasonable best efforts to cause shipment of equipment as scheduled, but all shipment dates are approximate only. Delays in delivery of equipment or the performance of services shall be excused when caused by strikes, lockouts, accidents, fire, acts of God, embargoes, or governmental action or any other cause beyond the reasonable control of the Seller or manufacturer/supplier, whether the same as or different from the instances therein specifically enumerated. If for some reasons, Seller or manufacturer/supplier is unable to ship within a reasonable time after the date scheduled, Seller may, at its option, cancel the agreement without liability, except for return of any amounts previously paid. In no event shall the Seller be responsible or incur any liability for an costs or damages or any nature sustained by Buyer due to any delay in delivery or failure to make delivery as scheduled due to circumstances beyond reasonable control.

**EQUIPMENT WARRANTY:** The Seller warrants that the equipment to be furnished pursuant to this proposal will conform to the description contained therein. However, the Seller does not warrant that any new equipment will be free of defects in design, material or workmanship and such equipment is sold subject to such warranties as are made by the manufacture/supplier for breach of any such manufacturer's supplier's warranty, any expense to be for Buyers account.

**SERVICE WARRANTY:** Seller warrants that all installation, start-up or other services to be performed by Seller as described in this proposal will be performed in a workmanlike manner and in accordance with the applicable laws and regulations. However, Buyer shall be responsible for obtaining any required permits or other governmental approvals required as a condition precedent to Seller's performance of such services. Such warranty hereunder shall extend for a period of 90 days after completion of such services. If several different types of services are to be performed, such 90-day period shall run from the completion date of each type of service. Any claimed deficiency in the matter in which such services are performed must be brought to Seller's attention in writing in such 90-day period. Upon lapse thereof without such claim being made, this warranty shall lapse. This warranty is limited to the repair or redoing without charge to Buyer of any defective or non-conforming services. At Seller's option, any warranty work will be performed only during regular working days. This warranty shall be inapplicable if the Buyer or any third party first attempts such repairs or redoing or if the equipment involved has been tampered with, altered, abused, subjected to abnormal treatment or maintained and operated in accordance with the Seller's or manufacturer's instructions and applicable methods.

**DISCLAIMER:** THE FOREGOING IS IN LIEU OF ALL OTHER CLAIMS OR WARRANTIES, ORAL, EXPRESSED, OR IMPLIED, INCLUDING ANY WARRANTY OR MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER BASED ON WARRANTY, TORY OR CONTRACT THEORIES, SELLER MAKES NO WARRANTIES WHATSOEVER, INCLUDING ANY WARRANTY OF MERCHANT-ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WITH ERSPECT TO USED EQUIPMENT, BUYER TAKES ANY USED EQUIPMENT "AS IS". Seller shall not be liable for any direct, special or consequential changes or loss to the Buyer or any third party as a result of defects in the equipment sold nor any damage to the equipment itself or caused by the equipment. Nor shall Seller be liable for any direct, special or consequential changes or loss to the Buyer or any third party as a result of any defective or non-conforming services performed hereunder.

**PATENT INFRINGEMENT:** Seller shall not be liable for any change, loss or expenses incurred by Buyer in the event of any suits the Buyer for an alleged infringement of any patent rights, covering equipment sold to buyer hereunder. However nothing herein shall be construed as relieving the manufacturer of such equipment from any responsibility it may have to the Buyer in connection with such a claim.

**SECURITY INTEREST:** Except in cases where payment of the purchase price has been guaranteed by the posting of an adequate bond benefiting the Seller and to secure payment of the purchase price. Buyer agrees that the Seller shall retain a security interest in the equipment until Buyer shall have paid in cash the full purchase price for all equipment sold and services performed hereunder. This security interest shall cover any proceeds of the equipment. Upon Seller's request, Buyer shall execute and deliver to Seller any financing statement or other documents requested by Seller reflecting its security interest. The equipment shall at all times be considered and remain the personal property. If full payment of the purchase price is not made when due, Buyer shall pay interest on the delinquent amount at the highest lawful contract rate, not to exceed 18% per annum, and all costs of collection, including reasonable attorney's fees. Such interest and costs shall be deemed secured by the foregoing security interest.

**INSURANCE:** So long as any portion of the purchase price remains unpaid, Buyer at its cost shall obtain insurance against loss or damage from all external causes, naming the Seller as an insured in an amount and form sufficient to protect the Seller's security interest in the equipment.

**APPLICABLE LAW:** The validity, performance and construction of the proposal shall be governed by the laws of the State of Washington.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 5, 2024

**NUMBER:** 24-165

**FR:** Office of the Superintendent

**SUBJECT:** Ratification of Tentative  
Negotiated Agreement  
with the Northwest Arctic  
Principal Association

### **ABSTRACT:**

Negotiated agreements require Board approval.

### **ISSUE:**

At issue is the ratification of the Tentative Negotiated Agreement with the Northwest Arctic Principal Association; July 01, 2023 – June 30, 2026.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

Northwest Arctic Principal Association (NAPA) has ratified the Tentative Agreement reached by the District and NAPA bargaining teams on May 14, 2024. A copy of the Tentative Agreement document is attached.

The District's legal counsel, Saul R. Friedman, has reviewed the document.

### **ALTERNATIVES:**

1. Ratify the Tentative Negotiated Agreement with the Northwest Arctic Principal Association for July 1, 2023– June 30, 2026 as presented;
2. Reject the Tentative Negotiated Agreement with the Northwest Arctic Principal Association for July 1, 2023– June 30, 2026 as presented;
3. Take no action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the board ratify the Tentative Negotiated Agreement with the Northwest Arctic Principal Association for July 1, 2023– June 30, 2026 as presented.

May 14, 2024, NAPA MEDIATION COUNTER PROPOSAL TO DISTRICT'S  
May 14, 2024, COUNTER PROPOSAL

*The terms and conditions of employment set forth in the current status quo Negotiated Agreement between the parties will continue in full force and effect except as modified by this counter proposal as follows:*

A. Article II. Duration, Section A. This Agreement will become effective retroactive to July 1, 2023, for those bargaining unit members employed on May 14<sup>th</sup>, 2024, and continue in force and effect until June 30, 2026.

B. Article XIV. Salary, Section A. The current salary schedule will increase by three (3) percent in FY 24, two (2) percent in FY 25, and three (3) percent in FY 26.

C. Article XIV. Salary, a new Section E, titled Returning Principal Bonus.

FY 23 Principals who return for FY 24 receive a \$2,000 non-TRS bonus.

FY 24 Principals who return for FY 25 receive a \$2,000 non-TRS bonus.

FY 25 Principals who return for FY 26 receive a \$2,000 non-TRS bonus.

D. Article XIV. Salary, Section B. change four (4) Saturdays to five (5) Saturdays.

E. Article XIV. Salary, Section D, Initial Step Placement.

An increase from five (5) years of successful experience to eight (8) years of such experience. In addition, commencing in FY 25, for initial step placement on the Principal salary schedule, a District teacher with at least five (5) years of successful and consecutive years of District teaching experience will be credited with one (1) step for each five (5) year term.

F. Article XIV. Salary, Section D, add the following three sentences: For FY 25 and FY 26 the number of contract workdays required by the Superintendent will be 215. The starting and ending dates of Principal contracts will be determined by the Superintendent. The Principal will be at site working on both the starting and ending dates, unless otherwise approved in writing by the Superintendent.

TENTATIVE AGREEMENT  
MAY 14, 2024.  
For THE DISTRICT  
James Stewart  
For NAPA



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

## Advisory School Council Minutes March 7th, 2024

1. Call to Order 5:11

2. Roll Call

- a. Nellie Cleveland (Chairman)  Present  Absent  Excused
- b. Frances Williams (vice chairman)  Present  Absent  Excused
- c. Clara Cleveland (secretary)  Present  Absent  Excused
- d. Mary Douglas (Member)  Present  Absent  Excused
- e. Gladys Jones (Member)  Present  Absent  Excused

3. Introduction of Guests

Sarah Hutchison, Ambler School Principal  
Tuck Cleveland, Middle School Basketball  
Jordan Gray, 1<sup>st</sup> grade  
Nina Duallo, MS/HS Science/Math

4. Moment of Silence

5. Approval of Agenda

Gladys Jones Motion to approve agenda as is  
2<sup>nd</sup> by Frances Williams

6. Approval of Minutes

Gladys Jones motion to approve minutes  
2<sup>nd</sup> by Frances Williams

7. Public Comments

Tuck Cleveland

1<sup>st</sup> year on team, traveled to Shungnak, took 7 players, Josh was the coach and Clara Maude was the chaperone, Shungnak, Kiana and Kivalina teams were there, 4<sup>th</sup> place, good sportsmanship, lots of laughs, parents traveled to cheer

Jordan Gray

Favorite part of school is gym, we are doing grizzly bucks and have a class store in Mrs. Palma

8. Principal Reports

Sarah Hutchison- its spring time and we are working on positive

a. Extracurricular Activities/ Prom

NYO practice-Serena Cleveland Sr., Nellie will be coach, hopefully we can do a site meet so that our younger students can participate

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Black/ Silver- no theme, dresses came in, insulated mugs for our kids, hoping ASC parents and staff can come help and decorate. 10 kids from Kobuk, Shungnak still working on their numbers, 7<sup>th</sup> grade on up

- b. Graduation/Promotion  
Kindergarten, 8<sup>th</sup> grade promotion and graduation all together  
Friday, May 17<sup>th</sup>, 2024

- c. School Improvement Plan Update
  - i. Reading, Attendance, and Family Engagement

Grants to help students sense of belonging, attendance and reading. With reading the goal was to get some state things implemented, training and progress monitoring and to make plans for those students

Attendance we are second in the district at 86%

Open gym in the morning is helping with attendance and we can see a difference in behaviors kids are loving to come to open gym in the morning

Family engagement – We had a reading family night and we are acknowledge on a website

Mrs. Duallo and Sarah are working on templates to help with family engagement

(Reading of article)

Zaylee is also featured in the article for her art work and love for reading

We raffled some shirts and prizes, KRL donated two pizzas, gas and stove oil

- d. Other News

Introduce Nina Duallo. Jeff is still in the hospital and will be retiring. We would like to have a retirement party and pay to bring fiddlers and dancers from Fairbanks. We have requested funding from entities. The school would like permission to book the charter and use the funds to reimburse the school. The charter is \$14,000 and the fiddlers are \$1,600. ASC agreed.

## 9. Youth Leader Report

Khloe Cleveland – we went to Shungnak and played ball and we almost won, We've been opening gym, we help in classes, and trying to help teachers clean our room and help with family night, we decorated, served popcorn and juice, clean up after event,

## 10. Classroom news

Nina Duallo- We joined in with the idita- photo contest, there are other categories like media, art  
Zaylee won with her picture

Nellie Cleveland – going back into routine, making key chains, pillows, need more needles and felt,

Clara Cleveland – shared about reading club discussions,

#### 11. ASC Member Comments

Frances- I wanted to ask about gym list

Sarah- this has to do with behaviors, we need more parents support and working with families, staff is talking about working with rewarding positive behaviors, forming partnerships with families between our staff, we need to think outside of the box with hands on activities, movement and working as a staff to use positive rewards

Frances – are there Friday night activities

Sarah – we have some amazing people in the building who stay in the building from 8-4:30 and so we look at the youth leaders to host activities

Gladys Jones – giving sewing night a place to go to its been really just to have choice for some ladies to do we are wishing there are more that can go, there are free material, thank you so much for providing. Jayde was stretching seal skin and I had one that I did last summer, and we are making hard bottom mukluks. I just wish there was something for the men, building sleds something for the men to bring them together.

Frances – skiing, is there going to be skiing?

Sarah – if someone volunteers for them. We can reiterate to staff they can volunteer to open up skis for students, our high school and middle school love it, but there aren't any sizes for them.

Clara Cleveland – Arriaga good meeting thank you all for coming

#### 12. Time and Place of Next Meeting

April 9<sup>th</sup> 5 PM

13. Adjournment  
6:06 PM

**BP 8321: The Advisory School Council may not hold executive sessions.**



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

Advisory School Council  
May 14th, 2024

## NO QUORUM

1. Call to Order
2. Roll Call
  - a. Nellie Cleveland (Chairman) \_\_\_ Present \_\_\_ Absent \_\_\_ Excused
  - b. Frances Williams (vice chairman) \_\_\_ Present \_\_\_ Absent \_\_\_ Excused
  - c. Clara Cleveland (secretary) \_\_\_ Present \_\_\_ Absent \_\_\_ Excused
  - d. Mary Douglas (Member) \_\_\_ Present \_\_\_ Absent \_\_\_ Excused
  - e. Gladys Jones (Member) \_\_\_ Present \_\_\_ Absent \_\_\_ Excused
3. Introduction of Guests
4. Moment of Silence
5. Approval of Agenda
6. Approval of Minutes
7. Public Comments
8. Principal Reports
  - a. Attendance
  - b. End of the year update
  - c. School Improvement Plan Update
  - d. Summer School
  - e. Other News
9. ASC Member Comments
10. Time and Place of Next Meeting
11. Adjournment

**BP 8321: The Advisory School Council may not hold executive sessions.**

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Kiana Advisory School Council  
Meeting Minutes  
5/1/24

1. Call to Order:  
Meeting called to order at 12:09 pm by Chairman Delores Barr.
2. Roll Call:  
Members Present: Delores Barr, Ely Cyrus, Victoria Morris, Jeannette Barr, Naomi Chappel, Victoria Morris. Quorum.
3. Moment of Silence/Pledge of Allegiance:  
Moment of silence observed, and Pledge of Allegiance said in Inupiat.
4. Introduction of Guests:  
None.
5. Approval of Agenda:  
MOTION: Victoria Morris made a motion to approve the agenda; seconded by Jeannette Barr. Agenda approved.
6. Public Comments:  
It was suggested that the ASC monthly meetings be made known to the public. Parents might/guardians might want to attend. Meeting announcements could be made on the VHF, and a message to each parent/guardian through their cell phones. The agenda is forwarded by email to the Clinic, City Office, Lee Sea Air, KTC . and Blankenship Trading Post.
7. Approval of 4/3/24 ASC Minutes:  
Correction: Public comments: Tne corrected to "the" public , 9<sup>th</sup> line down. 9a sports: Students 7<sup>th</sup>-12<sup>th</sup> should say 7<sup>th</sup>-12<sup>th</sup>.  
MOTION: Naomi Chappel made a motion with the corrections made; seconded by Jeannette Barr. 4/2/24 minutes approved.
8. Report from Councils:  
Naomi Chappel: Native Village of Kiana has a meeting scheduled for 5/14/24 to reorganize after the October election. Haven't had a quorum and had a vacant seat still open . we hope to get that filled at the 5/14/24 meeting.  
Delores Barr, NWAB: Attended the 4/22-23/24 meeting last week. Had an extensive budget. Will get less revenue from Teck. We could have less and less revenue coming in. The 24-25 year budget was introduced. Next meeting is scheduled for 5/28/24.

## 9. Principal's Report:

## a. Sports (NYO, posting positions):

Alec Mills qualified and attended the State NYO games in Anchorage. The games were broadcast on the NFHS channel that was made available to people that wanted to watch. Posting positions: Last year the region and ASC members chose to fill the contracts for the following coaching positions in April of each year instead of waiting for August when school starts. The following coaching positions have been posted at LSA, the school, post office, clinic, city office and Native Village of Kiana: High School Boys and Girls Basketball coaches, NYO, Cross Country, Wrestling and Mix-6 Volleyball.

## b. Graduation:

Kindergarten graduation will be held on 5/17, 10:00 a.m. Luncheon at 11 am.  
High School graduation 5/17 6:00 pm. 2 graduates: Laura Jackson, Thor Morris.

## c. Baccalaureate:

Scheduled for 5/15/24, Kiana Friends Church, 6:00 pm

## d. Senior Dinner:

Dinner will be held 5/14/24 for the seniors and their families. Naomi asked if senior money is used to purchase the food for the dinner. Mr. Stewart informed the ASC that staff purchase the food.

## e. Summer Gym Use:

Facility Use Permits need to go through the District office for summer use of the gym. Brandon Blackburn will not direct the "Property Services. Organizations or people interested in filling a permit out might contact him before end of the school year.

## f. Uniforms:

The uniforms still need to be ordered for the Middle School. The District will not pay for any MS sports. Uniforms for basketball and cross country will be ordered for MS.

Mr. Stewart informed the ASC that every student enrolled in the school will get an atiktluk. Material was provided by the District office. 10 new sewing machines have been installed in the old computer lab. Mittens for the girls that participate in Inupiat dancing have started on their gloves.

## g. Attendance:

Overall attendance is at 72.44 which is higher than the last semester. Attendance

sheets attached to the meeting packet.

h. University of Maine:

BEAST: (Mr. Stewart informed the board that he doesn't know what this stands for). The team went up to Andy Lake, Squirrel River to excavate the lake. Most lakes are 13-14,000 years old. Andy Lake is 150,000 years old. They tried digging to check on bacteria and fragments in the soil and what plants were available. They only went down 5-6 feet. Need to go much deeper. The team will know what to do if they come back this summer or next spring. Students will be able to participate. Glenn went up with them and it took a long time for him to go up and back. He felt it wouldn't be safe for students to follow. We are hoping this will be a long-term relationship with the University. We were working with the District Office to see if students can get up there with a helicopter but the group left.

i. End of year:

Community picnic will be held 5/23/24 outside, last day of school. First day of school for the 23-24 school year is 8/20/24.

Mr. Stewart informed the Board that these people will not return: Brandon Blackburn, Property Services; Brett Slaathaug, Student Activities Coordinator; Robin Gage, Data Specialist Coordinator; Megan Williams, Director, Administrative Services.

These positions will be hard to fill. The only person in our school is Jenna Walker who is transferring to the Kotzebue school.

10. ASC Member Comments:

Victoria Morris asked Mr. Stewart when he would be back in Kiana this summer. He will back 7/21/24.

Naomi asked if Mr. Stewart heard on the floor tile in the school. No response yet.

Delores: Appreciate the work the people do for this meeting. Would like to see the community participating in the meetings, get them involved, it is important. I will be available for the 8/7/24 meeting.

11. Schedule Next Meeting:

August 7, 2024 at noon.

12. Adjournment:

MOTION: Naomi Chappel made a motion to adjourn the meeting; seconded Victoria Morris. Meeting adjourned at 12:49 p.m.



## KIANA SCHOOL

PO BOX 190 • Kiana, Alaska 99749 • (907) 475-2115

### Kiana Advisory School Council Meeting Agenda May 1, 12:00 PM – Library

1. Call to Order
2. Roll Call
3. Moment of Silence/Pledge of Allegiance
4. Introduction of Guests
5. Approval of Agenda
6. Public Comments
7. Approval of minutes from 4/3/2024
8. Report from Councils
9. Principals Report
  - a. Sports (NYO, positing positions)
  - b. Graduation May 17 K-10:00 AM/Luncheon 11:00 HS 6:00 PM
  - c. Baccalaureate
  - d. Senior Dinner May 14 6:00 PM
  - e. Summer Gym Use
  - f. Uniforms
  - g. Attendance
  - h. University of Maine
  - i. End of year (community picnic, last day of school May 23, First day SY 24-25 Aug. 20)
10. ASC members comments
11. Schedule next meeting (Aug. 7)
12. Adjourn

#### Dial-in by phone

[+1 907-308-3192](tel:+19073083192), [752378757#](tel:+19073083192) United States, Anchorage

#### [Find a local number](#)

Phone conference ID: 752 378 757#

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future





# DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

Advisory School Council  
Agenda  
May 13, 2024, 7pm

Meeting rescheduled to 5:00 due to participant's schedule.

I. Call meeting to order: 5:20 called to order by Kevin

II. Roll Call

<input checked="" type="checkbox"/>	Delores Iyatunguk	Term: Seat A 2025
<input type="checkbox"/>	Gloria Carter	Term: Seat B 2025
<input type="checkbox"/>		Term: Seat C 2026
<input checked="" type="checkbox"/>	Denise Iyatunguk	Term: Seat D 2026
<input checked="" type="checkbox"/>	Kevin Moto	Term: Seat E 2025

III. Moment of Silence:

IV. Approval of Agenda: Delores moved, Denise seconded. approved

V. Introduction of Guests/Staff members: Dena Strait and Joanna Croft present to discuss plans for the upcoming school building construction.

Presented power point of history and proposal of new construction

Discussed various options for building layout and site layout

- Wind direction and how it effects snow drifting
- Placement of teacher housing on the site
- Arrangement of classrooms and gymnasium
- Entry and exit points
- Restroom facilities and access during open gym and throughout the day
- ASC chose option B with some modifications to facilitate future growth

VI. Approval of Minutes: April 2, 2024 Delores moved, Denise seconded, approved

VII. Public Comments: none

VIII. Correspondence: none

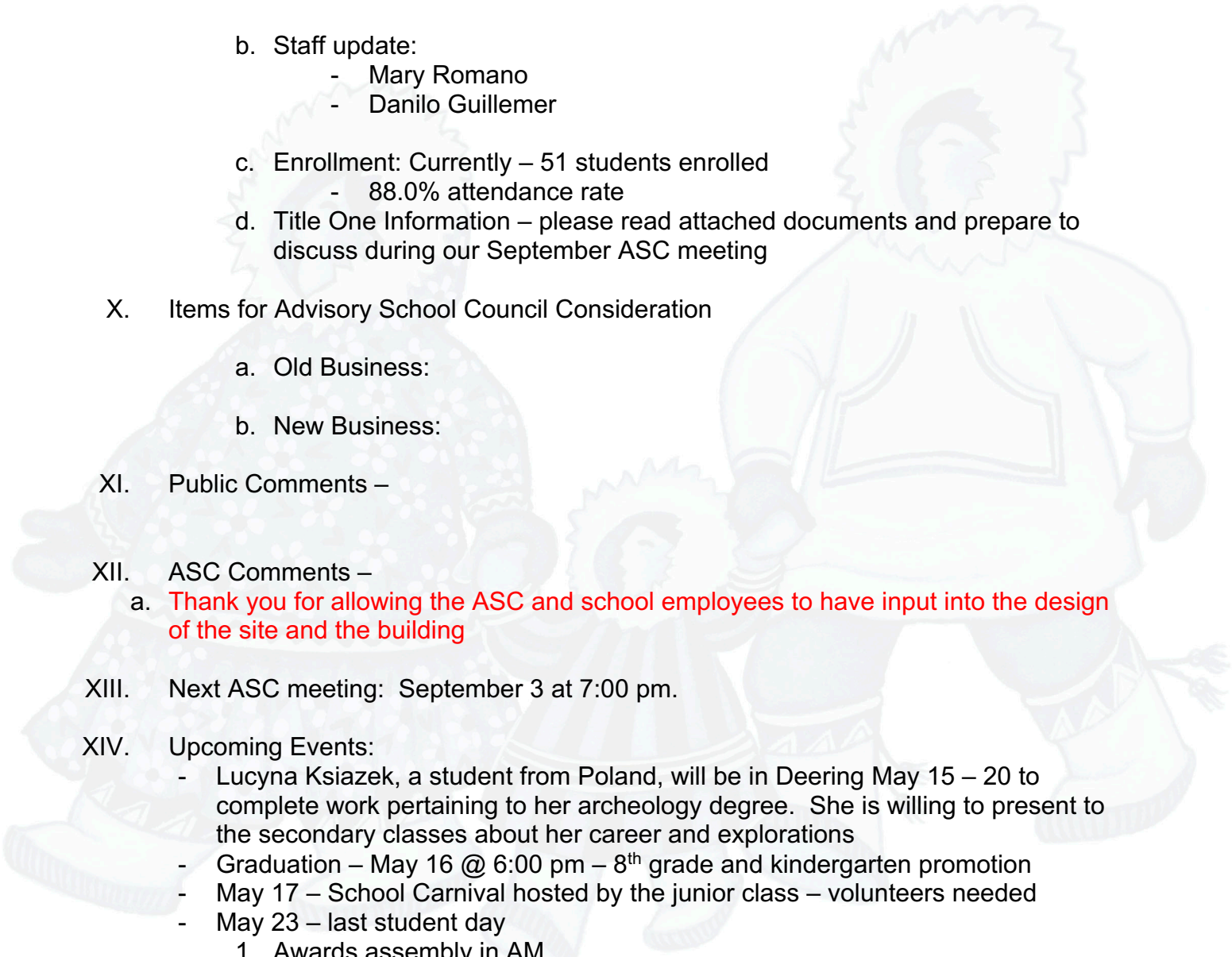
IX. Principal's report:

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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- 
- a. Student Activities Account: Pending deposit of \$8,180.00 plus recent income
  - b. Staff update:
    - Mary Romano
    - Danilo Guillemer
  - c. Enrollment: Currently – 51 students enrolled
    - 88.0% attendance rate
  - d. Title One Information – please read attached documents and prepare to discuss during our September ASC meeting
- X. Items for Advisory School Council Consideration
- a. Old Business:
  - b. New Business:
- XI. Public Comments –
- XII. ASC Comments –
- a. **Thank you for allowing the ASC and school employees to have input into the design of the site and the building**
- XIII. Next ASC meeting: September 3 at 7:00 pm.
- XIV. Upcoming Events:
- Lucyna Ksiazek, a student from Poland, will be in Deering May 15 – 20 to complete work pertaining to her archeology degree. She is willing to present to the secondary classes about her career and explorations
  - Graduation – May 16 @ 6:00 pm – 8<sup>th</sup> grade and kindergarten promotion
  - May 17 – School Carnival hosted by the junior class – volunteers needed
  - May 23 – last student day
    - 1. Awards assembly in AM
    - 2. Cook out (hot dogs) during lunch time
    - 3. Fire Drill in afternoon
  - May 24 – last teacher day
  - May 27 – June 7 – Summer School
  - August 20 – First day of school for the 24 – 25 school year
- XV. Adjourn: **Moved by Denise, seconded by Kevin Adjourn at 7:08**

BP 8321 The Advisory School Council may not hold executive sessions.

DAVIS-RAMOTH SCHOOL  
P.O. Box 119 Selawik, Alaska 99770  
(907) 484-2142

# NOTICE OF PUBLIC MEETING

THE DAVIS-RAMOTH MEMORIAL  
SCHOOL ASC MEETING

Thursday, May 9th, 2024

4:30 PM

School Library

Agenda Attached

# AGENDA

1. Call to Order: Maureen Ticket 4:19

2. Roll call:

- |  |                            |             |
|--|----------------------------|-------------|
| a. <input checked="" type="checkbox"/> | Maureen Ticket – President | Term Seat A |
| b. <input type="checkbox"/>            | Norma Ballot               | Term Seat B |
| c. <input checked="" type="checkbox"/> | Tillie Ticket - over phone | Term Seat C |
| d. <input type="checkbox"/>            | Ralph Stalker              | Term Seat D |
| e. <input type="checkbox"/>            | Clyde Ramoth               | Term Seat E |
| f. <input checked="" type="checkbox"/> | Tabitha Johnson            | Term Seat F |
| g. <input checked="" type="checkbox"/> | Kirk Oviok                 | Term Seat G |

3. Resignations and Appointments:

- Tabitha Johnson – Resignation Letter attached.
- Motion made by Kirk, seconded by Tillie. Motion approved.

4. Election of Officers:

- NO NEW ELECTIONS

5. Moment of Silence: Kirk Oviok – Prayer

6. Introduction of Guests: None

7. Approval of Agenda:

- Motion made by Kirk, seconded by Tabitha. Motion approved.

8. Approval of Minutes:

- Motion made by Tabitha, seconded by Kirk. Motion approved.
- Tillie – send in the minutes to bring them in the next regional meeting.

9. Public Comments: None.

10. Correspondence: None.

11. Reports from Council:

- City – none.
- IRA – none.
- Elders – none.

d. Other – none.

## 12. Principal's Report:

a. Student of the Month: Kevin Coffin

i. **Jamie** – he has come a long way; he has stepped up as a role model. He's helping in the shop, stepping up in many ways. We are blessed to have him.

b. Employee of the Month: Maggie Mitchell

i. **Jamie** – she has been here 47 years; she is the longest tenured employee in the district. She is always here and lets us know WAY ahead of time when she will be out.

c. Student Attendance:

i. **Jamie** – it is down, at the end of the year. Many seniors completed their senior year today – trying to alleviate their plate before graduation next week. Elementary has been great – they want to be here at school.

d. Teacher Housing:

i. **Jamie** – it is complete, they came out earlier this week and finished up a few things, it is ready to move into. We got new furniture in some teacher's houses, and they were excited to receive it.

e. Extra Duty Contracts:

i. **Jamie** – we're trying to get this done as early as possible. Scheduling will take place tomorrow, so we will not be starting school with students not in classes at the beginning of school.

f. Budget:

g. ALE Program:

i. **Jamie** – I have been involved of multiple ALE programs; I have seen more come out of this ALE program than I have in others. We started with 2 graduates, jumped to 11 by last meeting, and we could possibly have 13 by next. We have kids determined to get back on track.

13. Items for Advisory Council to Consider:

a. Old Business: None

b. New Business:

i. Last day of School in early May

1. **Jamie** – we have received complaints about getting out later. The thaw is here – kids are out and about. Many people have mentioned if it was possible to change.

2. **Tabitha** – I think attendance is a double-edge sword, it's important to remember that the district voted on, we didn't get what we wanted, but this is what people voted on.

3. **Maureen** – this is the first time that we are doing the late May exit, I hear all of issues schools are having with students' behavior. But for our students this is not working for our students this late in May. My own thoughts we should have a poll vote, to see how other schools did and put in our two cents on how our kids are with attitudes and not wanting to be here.

4. **Tabitha** – was it for 3 years?

5. **Maureen** – yes, but it can be amended.

6. **Jamie** – I have spoken to other principals and they are having the same problems and agree that it was a bad move to bump it later.

7. **Tillie** – we meet in June and the minutes of this meeting will be approved and we did a survey for ASC, and this is what the ASC chose. I'm not sure, we can talk about it and get parents involved or ASC members – through letters. I've been hearing issues going on – let's get our letter done and get it to the board.

8. **Jamie** – we appreciate this, we uploaded the minutes in Canvas after our meeting. It was brought up in the meeting and we received a call about furniture in Selawik.

9. **Tillie** – Let's get on this to get it done before the next meeting and get it out to other schools.

10. **Maureen** – how about a vote to

11. **Tillie** – I think a letter for now and we can reach out to other ASC's.

12. **Tabitha** – I think it needs to be given a chance, it's hard to gather data on one point. It could be anything causing it.

13. **Jamie** – I will get that drafted.

ii. Anchorage – Basketball

1. **Jamie** – We are looking at sending our basketball teams to Anchorage for tournaments for December 31 – January 5. Brett has got us in a tournament and have until Dec. 23 to cancel. It is going to cost us about \$30,000. They will play 1A schools in Anchorage and I have reached out to schools in Anchorage for the girls. We can raise some of that between now and then, if we need to talk to someone about raising money then I want to get ahead of it. This is something for our kids to look forward to.

2. **Tabitha** – that's a lot of money – with all the classes that y'all are trying to raise?

3. **Rachel** – it's not coming from that budget it will be fundraised.

iii. Incentives – Semester tests, Perfectish Attendance, Honor Roll, etc.

1. **Rachel** – We would like to implement Semester tests – an incentive here is for students with A & B's and a set number of absences be excused from semester test. Therefore, the students that meet that requirement will get to start their Christmas Break and Summer Break sooner.

Perfectish Attendance and Honor Roll should also be

rewarded – I say ish because coming everyday doesn't happen in many schools anywhere anymore. We could do an ice cream party or something like that to reward those students for their dedication.

2. **Maureen** – they used to do Slushies? Do we still do that?
  3. **Jamie** – happening right now. We have an ice cream machine, but I can't seem to order ice cream mix.
  4. **Maureen** – I got it from Amazon.
  5. **Jamie** – I know NANA was going to get school ice cream machines.
  6. **Rachel** – we kind of did this with 8<sup>th</sup> grade testing, Jamie, I'll let you explain it to them.
  7. **Jamie** – we've had issues with them in the classrooms. I mentioned that if they all come in and ALL hit growth in reading, they will get a pizza party. They achieved that goal, and they loved the pizza party!
  8. **Maureen** – we need more of those.
  9. **Jamie** – incentives we want more of those – it's something we want to shoot for next year.
- Mrs. Larel and James just walked in, so I will let them share some data with you.

#### 14. Public Comments:

- a. **Larel** – we got excellence news; the principal has to take the data to Kotz and they will have to it over the summer. Kindergarten – 2 students did not finish due to absenteeism. 2 are still in red, but high red. 2 yellow, one came from red to yellow. 2 greens, one came from yellow to green. And I have 3 blue, 20 in the district are blue and 3 are kindergarten.  
1<sup>st</sup> grade, they have had a difficult year and have a lot of teachers.  
2<sup>nd</sup> grade, out of 10 – 2 have moved up from red.  
3<sup>rd</sup> grade – 2 moved up from red and 1 out of yellow.
- b. **James** – We saw the big scores of the district.
- c. **Larel** – K-3 – 110 students have jumped a color.

- d. **James** – it's the nice thing about Dibels, they can retake it, especially if their having a bad day or didn't sleep well.
- e. **Jamie** – from what I'm understanding, they may be in red, but they are moving up.
- f. **Larel** – the line indicator is also climbing throughout the year.
- g. **Jamie** – we have had tremendous improvement.
- h. **James** – tutor has been helping a lot.
- i. **Jamie** – retention, we go through the process with the teachers and parents and some parents have requested.
- j. **Maureen** – it's good that they are going up.
- k. **James** – it's lofty to get from red to yellow, they up it A LOT.
- l. **Jamie** – we have some that have scored in the blue and have stayed in the blue all year.

15.ASC Members Comments:

- a. **Tabitha** – thank you for the opportunity to be here and be on the ASC. It's been a great way to work with people who care about the students. I have questions about the events. I think we could have these during the day – so other students can also attend and see what they are missing out on.  
**Rachel** – but would parents be able to attend?  
**Tabitha** – they have in the past.  
**Maureen** – I wouldn't be able to attend.  
**Tabitha** – it would be important for other kids, and it would give you guys a break and y'all need to tell yourself that it is okay to take a break.  
**Rachel** – I have worked at other districts that have done it during the school day and athletics in the evening, we could look into something like that for upcoming years.
- b. **Kirk** – thank you for being cordial and becoming educated – like being able to amend something, to Tabitha: thank you for everything and being a part of it.
- c. **Tillie** – thank you Tabitha and being a teacher for many years, Selawik is your home, and you are always welcomed back. Thank you

to the staff, Jamie for making sure we have a successful year. It was good to hear from Larel about the data. Don't forget to draft the letter and look into the calendar. I hope everyone has a great summer; I am starting to feel better.

d. **Kirk** – happy early Mother's Day

e. **Maureen** – thank you Tabitha for all your dedication and hard work, you always have a home here in Selawik, we will miss you. Thank you to the staff, Jamie and Rachel – James you as well – it's nice to hear and see staff come. We're all here for a reason, for the kids and we are hanging in there. We're hanging on by a thread. Good meeting. We need more classroom space, more support – not only for our district, but for housing. Great meeting.

16. Time and Place of Next Meeting: September 19, 2024 – 4:30 pm

17. Adjournment: Motion made by Tabitha, seconded by Kirk. Meeting adjourned – 5:10 pm.

Minutes were approved by a phone vote after Mr. Cowart drafted the letter for the board to sign to send to the district office on May 10<sup>th</sup>.



## *Letter of Request*

*Madam President*

*NWABSD School Board*

*Kotzebue, AK*

To: NWABSD School Board

I am writing on behalf of the Davis-Ramoth Memorial School ASC to formally request a reconsideration of the school year calendar for our district for the upcoming years. After thorough discussions and consultations with our staff, students, and community members, it has become evident that there is a strong desire to revert to the previous school year schedule. With classes commencing in early August and concluding in early May.

As representatives of our community and staff, we have listened attentively to the concerns and feedback expressed by various stakeholders, and we believe that aligning the academic calendar with the traditional timeline would be in the best interest of all parties involved.

We have received overwhelming support from the members of the community who express a preference for the earlier start date. Their voices echo the sentiment that the previous schedule better accommodates family vacations, extracurricular activities, and overall planning.

Thank you for your attention to this matter. We are available to provide any additional information or clarification as needed.

*Maureen Chicket*

---

Davis-Ramoth Memorial School ASC President



STAR OF THE NORTHWEST  
MAGNET SCHOOL



**Kotzebue Schools  
Advisory School Council  
Tuesday, April 30th  
6:00 PM **KMHS Library** or Via Teams / Call in Audio**

The public can also join the Kotzebue ASC meetings via TEAMS meeting.  
Please see the call in information below.

Microsoft Teams meeting  
**Join on your computer or mobile app**

[Click here to join the meeting](#) on your  
computer or mobile app

1. Calling of meeting to Order, Roll Call
  - a. Paula calls to order @ 6:06pm
2. Establishment of Quorum
  - a. Bree, Kristen, Ray, Paula here. Kris is excused
3. Pledge of Allegiance/Moment of Silence
4. Approval of the Agenda
  - a. Motion by Ray, 2<sup>nd</sup> by Bree
5. Introduction of Guests
  - a. Mr. Corey Sheppard, Faith Jurs and Cassius Brown
6. Correspondence
7. Reports
  - a. Principal and Activity Reports: KMHS, JNES, STAR/ATC, NWABSD Homeschool
    - i. Changes in staffing for JNES
    - ii. Corey Sheppard – assistant principal for JNES
    - iii. All positions are filled going in to next school year in JNES!
  - b. Discussion Items:
    - i. Certified teachers – Katie Hansen finished her certifications, Miranda Eakin will have an emergency certification.
    - ii. Mr. Brown is leaving, possibly going to Buckland. His position is not filled as of today.
    - iii. MS activities – will they be funded? Find out before posting Extra Duty Positions. Dates for activities.
    - iv. Ice cream social on the last day funded by KIC
    - v. Consessions – quotes for new equipment? Have not made a final decision, will be taken care of by Mr. Kerber. Ice cream machines will be purchased by NANA, one for each school. Double check dates for ice cream.
    - vi. Karl Kowalski is leaving ATC.
8. Action Items: Facility use agreements
  - a. Bree motions to approve two facility use agreements, Ray seconds. Approved and signed.

9. Items for ASC Consideration
  - a. Board Policy Revisions and/or new policies
  - b. Old Business: Please follow up on concession equipment and update on MS sports activities.
  - c. New Business: no
10. Public Comments:
11. Date for Next Meeting – May 13, 2024 @ noon
12. Council Comments
  - a. Sad to see Mr. Brown leave. Excited for Mr. Sheppard to be an assistant principal. Thanks for the increased communication – emails, texts, phone calls, etc. Prom was fantastic! Use ATC for future catering needs.
13. Approval of Meeting Minutes Ray moves to approve the minutes, Bree seconds. Approved minutes.
14. Adjournment: 6:38pm

BP 8321 The Advisory School Committee may not hold executive sessions.

<b>ASC Members 2023-2024</b>					
Bree Swanson	Seat A	2025	Victoria Ferguson	Seat E	2024
Jade Hill	Seat B	2024	Ray Troyer	Seat F	2025
Kristin Dau	Seat C	2026	Paula Octuck	Seat G	2026
Kristofer Rose	Seat D	2024			



# KISIMGIUGTUQ SCHOOL

General Delivery • Kivalina, Alaska 99750 • (907) 645-2125

## Advisory School Council Meeting

May 9, 2024

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance & Moment of Share
- IV. Introduction of Guests
- V. Report for Councils
  - a. Principal Reports
    - i. End of Year Funds
    - ii. Purchasing for next year
    - iii. Grand Opening
    - iv. Year-end activities (Graduation, K&8<sup>th</sup> Promotion, Recognition Day)
    - v. Summer Travel Plans
    - vi. Returning and New Staff
    - vii. Art Projects
- VI. Items for Advisory School Council Consideration
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting: August, 2024
- X. Adjournment

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future





# KISIMGIUGTUQ SCHOOL

General Delivery • Kivalina, Alaska 99750 • (907) 645-2125

## Advisory School Council Meeting

- NO QOURUM

April 18, 2024

-Bad  
Weather  
- People out of  
town -

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance & Moment of Share
- IV. Introduction of Guests
- V. Report for Councils
  - a. Principal Reports
    - i. Evacuation Summary
    - ii. Upcoming Grand Opening
    - iii. Senior Trip
    - iv. Student activity funds
    - v. End of Year Activities
    - vi. Graduates and Scholarships
  - b. Activities
    - i. Graduation
    - ii. Kindergarten and 8<sup>th</sup> Grade Promotion
    - iii. Senior Banquet
- VI. Items for Advisory School Council Consideration
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting
- X. Adjournment

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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**KISIMGIUGTUQ SCHOOL**  
General Delivery • Kivalina, Alaska 99750 • (907) 645-2125

## Advisory School Council Meeting

March 28<sup>th</sup>, 2024

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance & Moment of Share
- IV. Introduction of Guests
  - a. Keziah Diabo – Minutes recorder
- V. Report for Councils
  - a. Principal Reports
    - i. Upcoming NYO Season
    - ii. Senior Trip
    - iii. Phone Policy – Yondr
    - iv. Water levels
- VI. Items for Advisory School Council Consideration
  - a. Cell Phone Policy - Yondr
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting
  - a. April 18<sup>th</sup>, 2024
- X. Adjournment

### **NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



## Minutes

Call to Order – 6:21 pm

### Roll Call

Jeremy Millard

Becky Norton -Traveling for meeting

Enoch Swan

Myra Wesley

Replogle Swan

Charles Tinker

### Principal's Report

Basketball season has wrapped up and we're still trying to get everything organized and returned and washed. Once that is all finalized, we will process payments.

We know that there were some concerns that popped up at the end of the season with grades and eligibility, but the policies are laid out clearly in the handbook, and we are as flexible as possible.

We also know that there was a lot of frustrations when it came to not being able to host any games. First of all, there's nothing we can do about flights canceling. The weather is undefeated, and it always will be.

The water issue was a precaution. We ran water during the -30 degree cold snap in an attempt to keep lines from freezing and

breaking. That worked. It did, however, spike our average usage to the point of concern for the district, and collectively we decided that we should not host, just to preserve water. We felt like the trade off – not hosting, or potentially having to be remote for an extended period of time - was a reasonable trade. Our water levels are ok, though. We anticipate being able to make it through the school year without any major issues.

NYO is in full swing, and we will be sending kids to Kotzebue – Weather and eligibility depending – in April. Reppi has stepped up to coach the boys who have come out.

The senior trip is approaching very quickly. There are 5 senior who are going to travel to Los Angeles with Jenissa and Coy. We are still planning on a couple tournaments to add some spending power to the trip, but it's pretty much set.

They will attend a basketball game, go to amusement parks, museums, aquariums, and Universal Studios. It'll be a great trip. This is the first senior trip planning for Jenissa and Jeremy, so there is a lot of room for error, so please be patient. Our main concern is the safety of the kids.

We have decided that graduation will be held May 20<sup>th</sup>. That fits everyone's schedules right now. We were shooting for the 17<sup>th</sup>, but it bumped into some meetings for a few of you.

Water levels for the school are good. We are still averaging about 1,200 gallons a day, a school day, that is. Currently we have enough to last through the end of the year, barring any crazy events.

The Yondr pouch is here as a sample, and it needs to be shown to everyone. Jeremy showed it to the students in the Youth Leader group yesterday and they really liked it. It's an interesting concept where they lock the phone away all day, but they get to keep it with them. It's in their possession, but they can't use it unless it's opened by a staff member with the magnet. This system, for all our students would be an initial cost of about \$3,000. We would have to add some money every year for loss or breakage, but hopefully nowhere near that amount every year. Jeremy is still looking for options to fund the purchase if it's approved by the ASC and the Superintendent and the Board.

#### ASC Comments

Myra is excited for her daughter to get to travel for her senior trip. She knows that she has put a lot of work into going and is happy

for the whole group. She's happy that Coy is going. He is a good role model for the kids.

Myra knows the struggle with the basketball grades and eligibility, too. As a coach and a parent, it is frustrating. We tell the kids over and over to be eligible, but they always wait until the last minute. They have to put school first, though.

Reppi asks about the requirements for NYO. We have the same expectations for NYO as for any other sport: They have to have a 2.0 with no F grades.

Kids have access to their grades all the time through powerschool. They can log in to their own accounts, ask a teacher or principal, and the parents have access. They just need to keep up with their grades.

Reppi knows they have been putting a lot of work into the water tanks in town, and it's good to know that the levels at the school are ok for now. We're just hoping there are no surprises again this year.

Reppi came in to play around with the Yondr pouch a little yesterday and it is a neat idea. It would be good for the kids to have their phones, but not be able to use them unless it's the right time.

Myra and Charles like the idea of the Yondr pouches, too. They hope the students take care of them and that the phone issue can be managed.

As a group, the ASC would like to see the Yondr pouches move forward with Jeremy's guidance to the Superintendent and Board.

Adjourned at 8:22 pm



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## **Advisory School Council Meeting**

February 22<sup>nd</sup>, 2024

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance & Moment of Share
- IV. Introduction of Guests
  - a. Keziah Diabo – Minutes recorder
- V. Report for Councils
  - a. Principal Reports
    - i. Ongoing Basketball season
    - ii. Mini-Tournaments for Senior fundraisers
    - iii. Student Activity Funds
    - iv. Phone Policy
- VI. Items for Advisory School Council Consideration
  - a. Cell Phone Policy
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting
  - a. March 28<sup>th</sup>, 2024
- X. Adjournment

### **NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
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## Minutes

Call to Order – 6:12pm

### Roll Call

Jeremy Millard

Becky Norton

Enoch Swan

Myra Wesley

Replogle Swan

Charles Tinker – Out of town

### Principal's Report

The basketball season continues, and games will be coming up again. So far we haven't had any home games for various reasons; weather, schedules, etc...

Both high school teams are scheduled to travel, and we should be getting an opportunity for the middle school team(s) to travel.

Transportation for practice continues to be a bit of a hassle. We try to run the bus, the van, the bus again, whatever we can to make sure students can get to practice, but it seems that there's always some kind of issue. Transportation communication is key, but without cell service and not everyone having a VHF, it can be difficult.

Ford and I try to announce as often as we can, and we are not always on time. We do run in to issues from time to time, but there's nothing we can do about that...be it gas, DEF, weather, other maintenance issues. We'll continue to do our best to pick kids up on time and bring them home at the right times, but we are always looking for help from the community to drive as well. Reppi does most of the driving for the community, and that takes its toll on him and his vehicle. We appreciate what you're doing!

#### Mini-Tournaments for Senior Fundraising

We have been having regularly scheduled mini tournaments to help the seniors raise money for their senior trip. We have explained that only the seniors who are present and helping will be able to go on the trip. This is explained each time we set up another tournament or activity. So far, they have raised between three and four thousand dollars. They should be able to meet their goal and have a good senior trip.

We need to remind adults coming up for the tournament about school rules: Tobacco, alcohol, attitude, swearing, etc...

We all HATE cleaning up tobacco spit, even in a can or bottle after the games. Please remind people to refrain from using tobacco in the building.

## Student Activity Funds

We have not used any large sums of money since the purchase of our School Gear. That is still being used in school to give away for free to students. Community members are getting the opportunity to win gear at the tournaments as well.

Right now the student activity account has just over \$50,000. We will continue to replace money used for concession supply purchases from the proceeds. It is likely that some of the money in the student activity funds will be used, and replaced, for the senior trip due to the amount of cash we'll have on hand from the concessions and tournaments.

## Cell phone policy

As some of you have noticed while in the building, cell phones are still a major issue. The policy states that elementary students are not supposed to have them at all, MS/HS students can have them before and after school and during lunch. When taken, they may pick them up after school on the first occurrence. After that, a parent must pick it up. We need help enforcing this. Some parents get mad when they must come up here to pick up the phones, but that's kind of the point of the policy. Some encouragement from home would be very helpful.

## ASC Comments

Myra understands the issues with the basketball transportation, but it can be frustrating. She asks that we just continue to communicate as much as possible when things like that happen, so they know when to wait for the bus.

Reppi drives kids almost every single day, and he knows his truck will eventually give out. He hopes that he can keep getting support from the school and the community with his vehicle.

Enoch sees the phone issues first hand and knows that it is an issue that needs to be dealt with at home first. He feels that the students aren't getting enough education because they are glued to the phone.

Myra tries to keep her kids' phones at home, but she travels a lot too, and sometimes they bring them anyway.

Reppi doesn't let his kids bring phones, he knows the problems they cause and keeps them away.

Jeremy has a new idea with the policy, it's called YONDR. He's trying to get a sample here that would keep phones locked up

all day. It would have to be approved by all the parents and students, though.

Agreed!

Adjourned at 8:14pm



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## Advisory School Council Meeting

January 18, 2024

- I. Call to order
- II. Roll Call
  - Myra Wesley**
  - Replogle Swan**
  - Enoch Adams**
  - Charles Tinker**
  - Becky Norton**
- III. Pledge of Allegiance & Moment of Share
- IV. Introduction of Guests
  - New Staff:**
    - Grace Menor**
    - Maria Rosalin Mabaylan**
    - Chloe Mae Nasibog**
    - Alvin Altares**
  - Other Staff:**
    - Keziah Diabo**
    - Coy Castro**
    - Meilve Castro**
    - Glenn Sahibol**
- V. Report for Councils
  - a. Principal Reports
    - i. Basketball Coaches
    - ii. Basketball practice schedules
    - iii. Transportation for practice
  - b. Activities
    - i. Upcoming games
    - ii. Potential Middle School Basketball
- VI. Items for Advisory School Council Consideration
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting
- X. Adjournment

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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## Meeting Minutes Summary

**\*\*Date:\*\* January 18, 2024**

**\*\*Time:\*\* 6:00 pm**

**\*\*Location:\*\* Cultural room**

**\*\*Chairperson:\*\* Jeremy Millard**

### I. Roll Call

### II. Introduction of Guests

Principal Millard introduced the new staff member and their class assignment.

- **Grace Menor- PreK- Kindergarten**
- **Maria Rosalin Mabayan- 4<sup>th</sup>/5<sup>th</sup> Grade**
- **Chloe Mae Nasibog- 5<sup>th</sup>/6<sup>th</sup> Grade**
- **Alvin Altares- Science Teacher**

### - Other Staff Introductions:\*\*

- **Keziah Diabo: Existing staff member/ 3<sup>rd</sup>/4<sup>th</sup> Grade Teacher**
- **Coy Castro: Current staff member/ SPED Teacher**
- **Meilve Castro: Present staff member/ SPED Intensive Aide**
- **Glenn Sahibol: Continuing staff member/ Maintenance**

### III. Report for Councils

#### a. Principal Reports

##### 1. Basketball Coaches:\*\*

- Discussion on who the coaches are:

- o Reppi Swan for Girls Team
- o Myra Wesley and Glenn Sahibol are coaches for Boys Team

##### 2. Basketball Practice Schedules:

- Overview of the existing practice schedules.

4:30-6:-00- Middle School

6:00-7:30- Girls

7:30-9:00- Boys

- Considerations for optimizing practice times for better efficiency and player development.

### 3. Transportation for Practice:

- Current arrangements for transportation to and from basketball practices were reviewed.  
Bus will be used to pick up and send home kids after practice.

### b. Activities

#### 1. Upcoming Games:

- Information on the schedule for upcoming basketball games.
- Preparations required for the games
- Encouragement for staff to support the teams during these events.

#### 2. Potential Middle School Basketball:

The school district is considering a potential Middle School Basketball tournament. Coaches that were hired for the MS boys is Coy Castro and for MS Girls is Emma Swan. Schedule of practice was discussed, and transportation for practice is also provided.

Next meeting: February 22<sup>nd</sup>, 2024

Meeting adjourned: 7:47



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## ADVISORY SCHOOL COUNCIL MEETING

December 1<sup>st</sup>, 2023

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance and Invocation
- IV. Introduction of Guests  
All teachers and staff members are present.
- V. Principal's Report
  - a. Upcoming Break
  - b. Recent remarks on Social Media
- VI. Guest Comments
  - a. All teachers and spouses
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting
- X. Adjournment

Minutes:

Call to order at 6:05

Pledge and Invocation conducted by Enoch Swan

All ASC members are present except Charles Tinker. excused for travel.

The ASC and the staff wanted to get together to discuss a disturbing and negative comment that was posted to social media. The comment was derogatory towards the principal (by name), and insinuating the other male employees at the school.

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Jeremy discussed that he was shocked to see such a comment, as no concerns have ever been brought to his attention in any manner. The comment came as a surprise because the person making the comment had just had a very positive interaction with Jeremy the previous week during a tournament. Jeremy expressed his concern because the comment made him question how he was interacting with students. He mentioned feeling like he had to be secluded because his intentions were being misconstrued by individuals who are not in the building.

Each teacher and their spouse took time to address the ASC and expressed their concern for such comments online. It is unfair that people in the community can post false information and the people at the school are unable to respond or defend themselves.

Staff members expressed their support for how each other handles student interactions and behaviors. They look to Jeremy as a role model in regard to how he treats each student as a family member with open arms and welcome handshakes or greetings. Staff members expressed the concern that if Jeremy didn't feel comfortable in the school and decided to leave, they would each leave as well.

#### ASC comments

Becky emphasized that the comment came from an individual that no one takes seriously. While the comment can be seen by everyone on social media, people know that this individual just spouts off at the keyboard and doesn't represent the community. Becky is sure that students are safe and well cared for, and she doesn't want us to change how we interact with students.

Becky wants us all to continue working here and doesn't want us to change our approach.

Reppi discussed how people in town would frequently call him out for false accusations as well. He said we can't let that get to us and we just must keep going the way we're

going, because it is the right way. He believes we're doing the right thing, and we need to continue to do that.

Myra doesn't want to even think about us leaving. We're a part of the community and a part of the family, and she wants us to keep treating kids like they're family, because she knows they're loved and cared for here. She knows that we are good people and we're doing the best we can to keep students happy and safe.

Enoch knows first-hand that people will say things that aren't true and are hurtful. He thinks that is a cowardly act, and that we need to ignore it and continue with what we're doing. He emphasized that we 'DO NOT CHANGE". He likes what he sees and wants it to continue.



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## ADVISORY SCHOOL COUNCIL MEETING

November 16, 2023 - NO QUORUM

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance and Invocation
- IV. Introduction of Guests
- V. Introduction of New Members
- VI. Principal's Report
  1. Sports- Volleyball
  2. NBA Basketball Player- Willie Reed
  3. Upcoming MAP Assessments
  4. Holiday Feast
  5. Community Engagement
- VII. Guest Comments
- VIII. Public Comments
- IX. ASC Member Comments
- X. Time and Place of Next Meeting
- XI. Adjournment

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## ADVISORY SCHOOL COUNCIL MEETING

October 26, 2023

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance and Invocation
- IV. Introduction of Guests
  - a. Terri Walker
  - b. Margaret Hansen
- V. Introduction of New Members
  - a. Replogle Swan Sr.
  - b. Myra Wesley
  - c. Becky Norton
- VI. Reorganization
  - Nominees
  - Votes
- VII. Principal's Report
  1. Sports
  2. Student Activity Account (New Gears)
  3. Community Engagement
- VIII. Guest Comments
- IX. Public Comments
- X. ASC Member Comments
- XI. Time and Place of Next Meeting
- XII. Adjournment

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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Minutes:

Call to order at 6:41

Pledge and Invocation conducted by Enoch Swan

Superintendent Walker and Board President Margaret Hansen are introduced.

Introduction of New ASC members, Replogle Swan, Myra Wesley, and Becky Norton.

Returning members Charles Tinker and Enoch Swan.

New members are sworn in by Superintendent Walker

After swearing in, the Reorganization begins:

Enoch nominates Becky Norton to be President – unanimous vote

Becky nominates Enoch to be Vice President – Unanimous vote

Myra nominates Replogle Swan to be secretary – Unanimous vote.

Becky takes over as the lead of the meeting as she is now the president.

Principal's report

Volleyball is traveling to Buckland tomorrow. We have a full team ready to go and grades have been checked already. Our team will host volleyball games in the future, and we're looking forward to that. Reppi would like to donate popcorn to the concession stand for the upcoming games.

Basketball season is approaching quickly. We have received applications for coaches, and we are going to be conducting interviews soon.

We have been working to involve the community in our school more. We are looking for individuals, like Reppi and Dolly to be our "culture barers". They have dedicated time to come to the building and help teach cultural awareness to the students and the teachers.

There is a new communication system for the school district – Please text "Y" to 67587 to be added to the messenger system.

Guests and Community comments

Family member is concerned about her child riding the bus, especially in the dark. She feels like there are many factors that lead to her trepidation, and the bus is usually so full when it comes in the morning, the student doesn't want to ride alone.

Jeremy offers to be at the bus stop with the van to bring them to the school, but needs to know that they will be there, too.

The community is frequently concerned about the buses being full when they come to town. Sometimes kids are left waiting.

Jeremy says that he is willing to drive the van down when the bus driver lets him know that there are still kids left waiting. This takes him about 15 minutes to get down there, but it's better than not coming to school, and it's better than the bus coming up and down again.

This concern is also expressed in terms of sports practices...especially with basketball coming up. There will be a lot of times when there are too many kids for the coaches to transport on their own – Reppi usually drives them and takes on all the cost of the fuel and repairs..

Jeremy says that the school vehicles have not been used in the past because of wear and tear on the vehicles used to transport staff and students when there are emergencies. That can change, but it would need to be approved by the district and we would have to hire someone to drive at that late hour.

Superintendent Walker says that that is something the school can do, and says that we will work together to find a way to help with transportation.

The community is still wondering why we only have one bus driver.

Jeremy explains that the certification and licensure process for driving the bus is more difficult than what is required at Red Dog, and it is a difficult process.

Superintendent Walker encourages people to apply and let others know to apply as well.

The community would like to know how many students are in the building – there are 159 students currently enrolled.

Superintendent Walker discusses the new Reads Act and the process that will happen to discuss “non-progression” as students move through the school year and

finish testing. She encourages parents to read with their children, make sure they're coming to school every day, and to pay communicate with the teachers, and the teachers to communicate with parents. It is going to be a major emphasis of our district to increase the amount and quality of communication with parents.

Adjourn at 9:09pm



# KISIMGIUGTUQ SCHOOL

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## ADVISORY SCHOOL COUNCIL MEETING

September 14, 2023

- I. Call to order
- II. Roll Call
- III. Pledge of Allegiance and Invocation
- IV. Introduction of New Teachers
- V. Report for Councils
  - A. Principal's Report
    1. Operations of the building
    2. Sports
    3. Parent Engagement
    4. Culture Bearer
    5. School Activity Budget/Finances
    6. Access to old school
    7. Dedication Plaque
    8. Elections & Open seats
- VI. Public Comments
- VII. ASC Member Comments
- VIII. Time and Place of Next Meeting
- IX. Adjournment

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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## Kivalina ASC Minutes

Meeting Date: September 14, 2023

Call to Order at 6:32 pm.

Roll Call: Present – Enoch Adams, Lowell Sage, Charles Tinker

Absent – Doreen Baldwin (unexcused), Charlie Norton (stepped down)

Pledge and moment of silence observed. Led by Enoch Swan

Introduction of new teachers.

Stephen Lindsey

Meilve Castro

Rudilyn Castro

Lucilyn Sahibol

Glenn Sahibol

Keziah Diabo

Jackie Marshall (not present)

Glenn Gabriel Sahibol (NMS Cook) graduate from last year!

Jeremy went over the new hires that have not arrived yet.

Joey Morris – CTE

Alvin Altares – Science

Chloe Nasibog – Elementary

Grace Menor – Elementary

Rose Maybalan – Elementary

New Teachers are expected to arrive between the first week of October and the end of November. We are currently filling positions with local substitutes, but we are struggling to find people. Applications are always being accepted.

### Principal's Report

Jeremy went over the operational issues with the school over the summer. The reason for the delayed start – a loss of water in the tank followed by an absence of water in the village to haul. Then, once the water was refilled, we had to wait for water samples to be taken and returned.

The water tank for the school is now completely full ( Thanks to Roy Adams for running the water truck every day). The tank should last us through the winter, but we're not sure how far, yet. We haven't had a full year of use to determine the average. We are hoping that the tank can be continuously filled as late into the winter as possible.

There has been some discussion about the new water source for when the village is able to move up this way permanently. It has not been decided, but it should be noted that if it is decided upon, the school would benefit from using the water source as dearly as possible. That would mean that we would need a raw water tank and proper pumps/hoses.

There were some really big changes to the fuel systems over the summer. The piping that goes into teacher housing was re-routed underneath the buildings so that it isn't

subjected to so much weight of the drifts. That was the source of two of the leaks last year. All connecting points now have flex pipe, too. The main fuel line was reinforced with blocks to stop it from sagging under the weight of the snow. There is still some possibility that the main fuel line will be moved further, but no decision on that has been made yet.

ADEC and RESCON came out to inspect the cleanup efforts from last year. So far, it looks like we did a pretty good job. The drainage pipe was blocked, and absorbent material was used to soak up fuel in the water. It does not appear that any fuel made it through that drainage pipe. Air quality tests were completed, and it was determined that there was no cause for concern.

Both 4-wheelers are operational, and we have been approved to receive a new snowmobile. The water truck has been running well. The truck and van are in good shape. The buses are BRAND NEW!! Thank you, Teck, for the tremendous donation and the paint job on the side (which was done by Glenn Gabriel Sahibol – the winner of last year's art contest). Our loader is also in good shape.

Sports – Unfortunately we missed the majority of cross-country season, and we will not be able to get enough practices in before the regional meet. We are going to begin focusing on Volleyball and Wrestling. We will hire a coach for volleyball and post the jobs for wrestling and basketball. We have been given the opportunity to hire a driver for the van that could drive students back and forth for practices. That has not been posted or filled, but we will take that position seriously as it involves a lot of driving at nighttime and through the winter. We would also be able offer some assistance to community members who are volunteering to drive students up and down.

Family Engagement – This is going to be a major focus for us this year. We must be better at getting families into the building. I want to make sure that we follow through with the activities that we have planned throughout the year. Ms. Keziah and I have created specific events that flow throughout the year, and we will provide some transportation when we are able. The bottom line is: having more people in the building, especially parents, is usually helpful!

Culture Bearer – This is a new idea for a position in the building. It would be an extra duty contract paid to an individual(s) who would like to teach our students some culture-based learning activities. This would go above and beyond what we do for our current Inupiaq class, this would be some outside on-the-tundra-type activities. It could also be spending time in the building reminding us of what the Inupiaq values are and mean. A lot of times we question the respect (or lack of respect) we see in the building, and we know that is not the Inupiaq way. Writing on walls, throwing trash out the windows, purposely defacing the building...just some of the things that we'd like to have a community member see and address on a regular basis. I mentioned this position to Dolly Swan, and she jumped right up for it. She said she and Reppi would love to do it! I think it's a great idea for a new position in the building, and I look forward to having them involved.

- Enoch and Lowell asked about a hunting class. Having the opportunity to teach the young people about how they learned to hunt. There is some money allowed for cultural activities outside of the school, and it is possible. They would have to be very well planned out – according to the school regulations – but it is very doable.

Student Activity Fund/Budget – Currently we're at \$68,690. There is a lot of money in there from construction crews that stayed in the school. We did not spend much out of that account last year. The major costs were sending extra planes for basketball regionals. We are still charging entities that stay in our building \$150 per person per night. That money goes into this account. We are about to receive another payment of close to \$10,000 from two companies who have been working here for a while.

- I would like to propose a purchase from this account for spirit gear for the students and community. This would be gear that we just give away. The money that goes to the school for people staying in the school should be given back to the kids and community as much as possible. I propose \$6,000 to spend on that gear.
  - o Lowell agreed but said to increase it to \$10,000.
  - o The rest of the committee agreed!
  - o Jeremy will find information on a vendor and move forward.

Access to the old School – The borough has the school boarded up and secured. There are still some things in the building that we could not move last year that we would like to get. Lowell has said that we can call him when we need to get in there and take those out. The community is also asking for pictures of the gym so that they can, potentially, use the gym to fund raise.

Dedication Plaque – We need to come up with the final wording for the dedication plaque to be hung in the school. We are trying to make it inclusive, yet succinct. The proposed language needs to be as pleasing as possible to the most people as possible.

- Can we table this until next week, and we can have a meeting just to discuss that?
- Meeting set for Thursday, September 21<sup>st</sup> at 6:00pm.

Elections and Open Seats – We have three seats opening for elections this year. Seats currently held by Lowell Sage, Doreen Baldwin, and Charles Norton will be up for election. I will post the seats available, and I will accept nominated parties to put on a ballot. That ballot will be placed at the normal voting location, and we will have the election with the city.

Public Comments – None

ASC Member Comments – Enoch Adams would like to have, in writing, an MOA or MOU with the three major parties (The District, The Borough, and the City, and IRA) so that it is CLEAR who is responsible for what when it comes to the road, the water, the fuel, everything. Too many times it seems like problems come up and we aren't sure who's responsible for correcting them. That MOA needs to be written, and I (Enoch) have brought it up many times. It needs to happen.

Time and place of next meeting – Thursday, September 21<sup>st</sup> at 6:00pm at the school.

Adjourned at 8:22pm