

NWABSD Committee Meetings

Monday, April 10, 2023 9:00 AM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1. **9:00 am Board Policy Committee Meeting**

Presenter: Scott Lefebvre, Assistant Superintendent

2. **11:00 am Curriculum Committee Meeting**

Presenter: Dana Orton, Director of Curriculum

3. **1:00 pm Student Activities Committee Meeting**

Presenter: Brett Slaathaug, Student Activities Coordinator

4. **2:00 pm Budget Committee Meeting**

Presenter: Megan Williams, Director of Administrative Services



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

Board Policy Committee Meeting Agenda

April 10, 2023
9:00 a.m.

1. BP Revisions on the April Board Meeting agenda for first reading are:
 - a. BP 3100 Budget
 - b. BP 3280 Sale or Lease of School Facilities or Real Property
 - c. BP 6146.8 Postsecondary High School Dual Credit
 - d. BP 6161.4 Internet
 - e. BB 9200 Board Members
 - f. BB 9270 Conflict of Interest
 - g. NEW POLICY - BP 3515.6 Use of School Safety Video Surveillance Monitoring Systems

2. BP Revisions on the June Board Meeting agenda for first reading are:
 - a. BP 3260 Material Fees: This update provides stylistic edits to the Board's material fees program.
 - b. BP 3400 Management of District Assets/Accounts: This update provides stylistic edits to the management of district accounts policy.
 - c. BP 3470 Fund Balance Classification: This update clarifies the definition of the committed fund balance and assigned fund balance. It also adds reference to the DEED Uniform Chart of Accounts.
 - d. BP 3550 Food Service: This update includes language to recognize various dietary guidelines that may apply to different districts. It also updates nutrition terminology. Finally, it updates language authorizing the use of independent contractors to perform food services.
 - e. BP 3554 Other Food Sales: This update makes the food sale policy inclusive of all District programs.
 - f. BP 8200 Powers and Duties: This update changes language around local manuals.

3. Discussion: BB 9110 Board Membership
President Hansen asked that the board policy committee review the board bylaw that outlines the size of our board and compare to other Alaska school board sizes.

4. Discussion: Day-Long Board Policy Committee in the Summer
Set a date for the day-long Board Policy Committee in the summer.

Committee Members: Ellen Coffin, Cindy Fields, Marie Greene, Millie Hawley, Carol Schaeffer

Assistant Superintendent: Scott Lefebvre

Secretary for Superintendent/Board: Jazmine Camp

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

BP 3100 BUDGET

Note: Pursuant to A.S. 14.12.020, Regional Educational Attendance Areas are maintained by the state. Borough and city school districts are funded through local contributions authorized by the borough assembly or city council and state apportionments based on the amount of local contributions as defined in A.S. 14.17.410. A.S. 14.17.900 requires districts to operate under a balanced budget and provides that the state is not responsible for the debts of school districts.

The School Board shall establish and maintain a balanced budget. The School Board shall adopt an annual budget which is compatible with the district's mission, vision, strategic plan, and District goals and objectives. ~~The Board shall adopt an annual budget which is compatible with district goals and objectives.~~

(cf. 0200 - Goals for the School District)

(cf. 3460--~~Periodic Financial Reports~~Financial Reports and Accountability)

The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. ~~A public hearing shall be held~~The Board shall take public input prior to the adoption of the budget or a revised budget. ~~A public hearing shall be held, during a worksession, prior to the adoption of the budget.~~

(cf. 1220--~~Citizen committees~~)

Legal Reference:

ALASKA STATUTES

[14.07.030](#) Powers of state department

[14.07.170](#) Additional powers and duties of state board

[14.12.020](#) Support, management and control

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.17.300 - 14.17.990](#) Financing of public schools

[14.17.010 - 14.17.250](#) ~~Public school foundation program~~

ALASKA ADMINISTRATIVE CODE

[4 AAC 09.005 - 4 AAC 09.105](#) *State Aid*

[4 AAC 09.110 - 4 AAC 09.160](#) *School Operating Fund*

Adopted: February 25, 1994

Revised: *(Date of Revision)*

Northwest Arctic Borough School District

BP 3280 SALE OR LEASE OF SCHOOL FACILITIES OR REAL PROPERTY

Note: Pursuant to A.S. 14.14.060 and 14.14.065, the borough assembly and city council are empowered to determine the location of school buildings. The regional school board may obtain title to school lands and buildings from the state pursuant to A.S. 14.08.151. The following sample policy may be revised or deleted as appropriate.

The Board shall dispose of, or recommend to the borough the disposal of, **borough owned** school facilities or real property whenever it is apparent the district will have no future use for it. If unused property will be needed at some future time, the Board may lease, or recommend to the borough the lease of, such property. Any sale or lease of school facilities or real property will conform to the provisions of law.

(cf. 1330 - Use of School Facilities)

The School Board encourages public participation in the determination of school facility needs.

*(cf. 1230 - Citizen **Advisory Committees**)*

Legal Reference:

ALASKA STATUTES

14.07.030 Powers of state department

14.08.101 Powers (Regional school boards)

14.08.151 Land and buildings

ALASKA ADMINISTRATIVE CODE

4 AAC 31.085 Disposal of abandoned or obsolete property

Adopted: February 25, 1994

Revised: (Date of Revision)

Northwest Arctic Borough School District

BP 6146.8 POSTSECONDARY/HIGH SCHOOL DUAL CREDIT

The School Board recognizes that individual students may wish to enroll in college classes for a variety of reasons. By using the following guidelines, the Superintendent or designee may accept college coursework for credit in lieu of high school coursework.

1. Enroll in alternative course offerings.
2. Students must register for at least three (3) semester hours to receive ~~0.5~~ **1.0** high school credits and six (6) semester hours for ~~1.0~~ **2.0** high school ~~credit~~ **credits**.
3. Upon completion of the college coursework, the student must submit proof of the grade to the Principal or Assistant Principal for inclusion in their permanent records.

Legal Reference:

ALASKA ADMINISTRATIVE CODE:

4 AAC 06.075 High school graduation requirements

Revised: May 03, 2006

Adopted: April 28, 2004

Northwest Arctic Borough School District

BP 6161.4 INTERNET AND DISTRICT TECHNOLOGY

Note: *The following policy should be used by all districts providing student access to the Internet and other computer networks. An Internet safety policy is required for schools receiving universal service discounts.*

Note: *The Children's Internet Protection Act requires school districts to adopt Internet safety policies as a condition of receiving technology funds under Title II, Part D of the No Child Left Behind Act ([20 U.S.C. § 6751-6777](#)) for the purpose of purchasing computers with Internet access or paying the direct costs associated with accessing the Internet. Additionally, districts must adopt an Internet safety policy to qualify for most federal universal service discounts ([47 U.S.C. § 254](#)).*

The district's internet safety policy must include a "technology protection measure" that blocks or filters Internet access by both adults and minors to visual depictions that are obscene, child pornography, or with respect to use by minors, harmful to minors. As part of the funding application process, the district must certify that the required policy is in place and that the district is enforcing the use of these technology protection measures. The filter may be disabled by an administrator, supervisor, or other authorized person for "bona fide research or other lawful purpose."

Effective July 1, 2012, the Internet safety policy must also include monitoring the online activities of minors when using district computers or networks. Further, the policy must provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms, and cyberbullying awareness and response.

As a condition of receiving universal service discounts, schools must also adopt and implement an Internet safety policy that addresses (1) access by minors to "inappropriate matter" on the Internet and World Wide Web; (2) safety and security of minors when using electronic mail, chat rooms, and other forms of electronic communication; (3) unauthorized access ("hacking") and other unlawful activities by minors online; (4) unauthorized disclosure, use, and dissemination of personal identification information regarding minors; and (5) measures designed to restrict minors' access to harmful materials. Schools must hold at least one public hearing before adopting the policy. The types of materials considered inappropriate for minors will be determined by the local school board. Schools must make this policy available to the FCC upon request.

The Board recognizes the educational and communication opportunities that exposure to the Internet and other computer networks can provide students and staff. The Board intends that these technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning. The Board has established ~~the this~~ Internet and District Technology acceptable use policy to ensure appropriate use of ~~this these~~ resources. District technology includes, but is not limited to, District computers, laptops, tablets, and phones.

Authority

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district technology and the Internet, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities. This includes the following:

1. The electronic information available to students and staff does not imply endorsement of the content by the district, nor does the district guarantee the accuracy of the information received on the Internet. The district shall not be responsible for any information that may be lost, damaged, or unavailable when using the network, District technology, or for any information that is retrieved via the Internet.
2. The school district shall not be responsible for any unauthorized charges or fees resulting from access to the Internet or District technology.
3. The use of District technology, the Internet and similar communication networks by students and staff is a privilege -- not a right. Failure to follow established rules can lead to appropriate disciplinary action as well as the loss of access to the Internet or other networks through school accounts. Legal action may be taken where/when appropriate.
4. School computers and other District technologies are the property of the School District. At no time does the district relinquish its exclusive control of ~~computers~~ District technology provided for the convenience of the students and staff. ~~Computers~~ District technology shall may not be used to disseminate, maintain, or access sexually explicit, vulgar, indecent, offensive, or lewd communications, images, or videos. Nor may computers be used for harassment or bullying. District technology must be used in accordance with this policy.

(cf. 5131.43 Harassment, Intimidation and Bullying)

5. The School District reserves the right to inspect and review files and data on ~~district computers~~ District technology, and to monitor the online behavior of ~~minors~~ persons when using ~~district computers~~ District technology or networks. Such inspection and monitoring is for the purpose of ensuring compliance with laws and appropriate use of technology as specified in this and other policies. Monitoring may be conducted by school authorities when they deem it necessary, without notice, without ~~student~~ consent, and without a search warrant.

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are (1) obscene, (2) child pornography, or (3) harmful or inappropriate to minors as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for adults only for bona fide research

or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator.

Internet Safety

To reinforce these measures, the Superintendent or designee shall implement measures to address the following:

1. Restricting student access to harmful or inappropriate matter on the Internet and World Wide Web;
2. Ensuring student safety and security of students and student information when using electronic communications;
3. Ensuring that students do not engage in unauthorized access, including "hacking," and other unlawful activities; and
4. Limiting unauthorized disclosure, use, and dissemination of personal identification information.

Note: *The Children's Internet Protection Act, defines "harmful to minors" as: ...any picture, image, graphic image file, or other visual depiction that – (A) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (C) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.*

Use Guidelines

Internet access is limited to only those acceptable uses as detailed in this policy. Internet users may not engage in unacceptable uses.

1. School officials will develop a written permission slip for Internet use. This signed form must be on file prior to allowing students direct access to the Internet.
2. School officials must apply the same criterion of educational suitability used for other educational resources when providing access to Internet informational resources. The district will not allow school access for on-line games or any other areas determined to be non-education related.
3. Students and staff have the right to examine a broad range of opinions and ideas in the educational process, including the right to locate, use, and exchange information and ideas via all information formats including interactive electronic media and the Internet.
4. Users are responsible for the ethical and educational use of their own Internet accounts and all District technology. These ~~accounts~~ are to be used only by the authorized owner of the account for the authorized purpose. Users shall not intentionally seek information on, obtain copies of, or modify files, other data or passwords belonging to other users on the network or on District technology. No

use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.

5. Users have the responsibility to respect the privacy of other Internet users. The illegal installation of copyrighted software for use on district computers is prohibited.
6. District technology and networks shall not be used to disseminate, maintain, or access sexually explicit, vulgar, indecent, offensive, or lewd communications, images, or videos. The District strictly enforces this provision.
7. Users are expected to display proper "netiquette" (network etiquette) at all times.
8. Staff members shall supervise students while students are using district Internet access to ensure that the students abide by these procedures. Users must follow all rules and regulations posted in the computer lab or other room where computers are in use. Users must follow the directions of the adult in charge of the computer lab or other room where computers are in use.
9. Students and staff are expected to act in a responsible, ethical, and legal manner in accordance with district policy, accepted rules of network etiquette, and federal and state law. Specifically, the following uses are prohibited:
 - a. Use of the network or District technology to facilitate illegal activity.
 - b. Use of the network or District technology for commercial or for-profit purposes.
 - c. Use of the network or District technology for non-work or non-school related work.
 - d. Use of the network or District technology for product advertisement or political lobbying.
 - e. Unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials.
 - f. Use of the network or District technology to access obscene or pornographic material.
 - g. Use of inappropriate language or profanity on the network or District technology.
 - h. Use of the network or District technology to transmit material likely to be offensive or objectionable to recipients.
 - i. Use of the network or District technology for hacking or intentionally obtaining, accessing, or modifying files, passwords, and data belonging to other users.
 - j. Impersonation of another user, anonymity, and pseudonyms.
 - k. Use of network facilities or District technology for fraudulent copying, communications, or modification of materials in violation of copyright laws.
 - l. Loading or use of unauthorized games, programs, files, or other electronic media.
 - m. Use of the network or District technology to disrupt the work of other users.
 - n. Destruction, modification, or abuse of network hardware and software.
 - o. Quoting personal communications in a public forum without the original author's prior consent.

- p. Invading the privacy of individuals, this includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature.
10. Loss of access and other disciplinary actions shall be consequences for inappropriate use. When appropriate, law enforcement agencies may be involved.

(cf. 6161.5 - Web Sites/Pages)

(cf. 6184 - Virtual/Online Courses)

Education

Note: *Effective July 1, 2012, the Children's Internet Protection Act requires that a school district's Internet safety policy provide for educating students about appropriate online behavior, including interacting with other individuals on social networking web sites and in chat rooms, as well as cyberbullying awareness and response.*

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, at a minimum, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

(cf. 5131.43 Harassment, Intimidation and Bullying)

Note: *the following optional paragraph addresses access to social networking sites such as MySpace, Facebook, Xanga, Friendster, and others, and may be revised by districts that choose to allow limited access for educational purposes.*

Student use of district computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.

Policy Review

The district, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the district's technological resources and to help ensure that the district adapts to changing technologies and circumstances.

Legal Reference:

UNITED STATES CODE

[15 U.S.C. 6501-6505](#) *Children's Online Privacy Protection Act*

[20 U.S.C. 6751-6777](#), *Enhancing Education Through Technology Act, Title II, Part D*

[47 U.S.C. § 254](#), *Children's Internet Protection Act, as amended by the Broadband Data Improvement Act (P.L. 110-385)*

CODE OF FEDERAL REGULATIONS

[47 C.F.R. § 54.520](#), *as updated by the Federal Communications Commission Order and Report 11-125 (2011)*

Revised: January 29, 2013
(Date of Revision)

Adopted: April 28, 2004

Northwest Arctic Borough School District

BB 9200 BOARD MEMBERS

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Individual Board members shall submit requests for research or administrative studies to the entire Board for consideration.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of his/her district while serving on the Board.

A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.

(cf. 9250 - Remuneration, Reimbursement and other Benefits)

(cf. 9270 - Conflict of Interest)

Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

(cf. 1250 - Visits to the Schools)

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain. If a Board Member knows they will be unable to

attend scheduled meetings, worksession, or committee assignments they must notify the Board President or the Superintendent's Office of this intended absence. If a Board Member notifies the Superintendent's Office with a request for an excused absence, this information will be communicated to the Board President for his/her decision and action.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

Adoption Date: May 23, 1995

Revised or Reviewed: (Date of Revision/Review)

Northwest Arctic Borough School District

BB 9270 CONFLICT OF INTEREST

Note: [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member has a personal or financial interest on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

Decision making. The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or ~~his or her~~ their family member may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting.

Appearance of impropriety. When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

Other duties. School Board members are expected to avoid conflicts of interest in their other duties. This includes:

- a. **Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.
- b. **Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or where board members know or should know the gift is offered for the purpose of influencing or rewarding official action.

- c. **Business dealings with staff.** School Board members shall not engage in financial transactions for private business purposes with district staff whom board members directly or indirectly supervise.
- d. **Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

Other legal obligations. School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

[14.08.131](#) *Disqualification from voting for conflict of interest*

[14.14.140](#) *Restriction on employment*

[11.56.100 - 11.56.130](#) *Bribery and related offenses*

[29.20.010](#) *Conflict of interest*

ADMINISTRATIVE CODE

[4 AAC 18.031](#) *Employment of members of immediate families of school board members*

[4 AAC 18.900](#) *Definitions*

Adopted: May 23, 1995

Revised: August 30, 2016, [\(Date of Revision\)](#)

USE OF SCHOOL SAFETY VIDEO SURVEILLANCE MONITORING SYSTEMS BP 3515.6(a)

The School Board authorizes the use of video surveillance equipment on school district property, school vehicles, and school contracted vehicles to ensure health, welfare, and safety of all staff, students, and visitors to district property and/or passenger in district contracted or authorized vehicles and to deter inappropriate behavior. Cameras will also be utilized to safeguard district facilities and equipment, as well as equipment owned by staff or students.

In dealing with surveillance of students and employees, the Board recognizes both its obligation to provide appropriate levels of supervision in the interest of safety and the fact that students and employees have privacy rights that are reduced but not eliminated while under the supervision of the school. Thus, video surveillance, like other forms of supervision, must be carried out in a way that respects privacy rights.

~~District Administrators are responsible for determining whether video recordings are educational records as defined by the Family Educational Rights and Privacy Act (FERPA)), 20 U.S.C. § 1232g and 34 CFR Part 99.~~

School safety video recordings which are not education records may be disclosed as provided in the Alaska Public Records Act, [AS § 40.25.110 – 40.25.125](#).

Use

Video surveillance cameras may be used to monitor and/or record in locations authorized by the School Site Administrator or the officials of the school district. Public notification signs must be prominently displayed, indicating the use of video surveillance. The district shall also notify staff and students through student/parent and staff handbooks that security cameras are in place within district property.

Camera Placement

The security camera system will be installed in public areas only. These areas include school buses, grounds, athletic areas such as the gymnasium and weight room, exterior entrances or exits to school buildings and large gathering spaces such as classroom corridors, cafeteria, lobby, and main entrances. Classrooms, restrooms, changing rooms, private offices, nurse's offices, and locker rooms are excluded from surveillance camera use. Security camera usage is prohibited in any space where this a reasonable expectation for privacy.

Security

Only a designated employee or agent of the school district will install surveillance cameras. Only designated school officials shall have access to the camera equipment and operations system. For the purposes of this policy, school officials are the Superintendent or his/her expressly authorized designees. Only these school officials shall handle the camera or copies of the video segments. Video copies shall be stored in a secure area. Video copies may never be sold, publicly viewed or distributed in any other fashion except as approved for by this policy and/or relevant to legislation. Law enforcement personnel may review camera recordings, when available, to investigate criminal conduct through a subpoena.

Viewing of Video Recordings

Video monitors used to view video recordings should not be located in a position that enables public viewing. Video recordings may only be viewed by school site administrators, school official, or school staff members with direct involvement with the recorded contents of the specific video recording or employees or agents responsible for the technical operation of the system (for technical purposes only). Parents may submit a written request to view video recordings that pertain only to their children in relation to a disciplinary issue, but the viewing may be approved only if it does not violate the privacy of other students (see next paragraph).

USE OF SCHOOL SAFETY VIDEO SURVEILLANCE MONITORING SYSTEMS BP 3515.6(B)

Use of Video Recordings for Disciplinary Action

Video recordings may be used as a basis for student or employee disciplinary action. Video surveillance recordings involving students are considered to be educational records under FERPA. Therefore, consent must be given in order to disclose information contained on video recordings obtained through video surveillance, except to the extent that FERPA authorizes disclosure without consent. Viewing may be refused or limited where viewing would be an unreasonable invasion of a third party's personal privacy, give rise to a concern for the safety of a third party or where protected from disclosure by law. All viewing requests must be submitted in writing.

Retention of Video Recordings

A copy of a video recording shall be made when an incident results in a long-term suspension, a student injury, or there is a prospect of a legal claim against the district. The copy of the video recording shall be sent to the Superintendent or designee to be kept in a secure location. If a recording is used in the making of a decision about a student or employee, the recording must be kept for a minimum of one year, unless earlier erasure is authorized by or on behalf of the individual or the relevant appeals periods have been expired.

Video recordings shall be maintained for no more than 30 days and then erased unless they are being retained as indicated in the preceding paragraph or at the request of the school site administrator. The district shall comply with all applicable state and federal laws related to record maintenance and retention.

Review

Each school site administrator is responsible for the proper implementation and control of the video surveillance system. The Superintendent of Schools or designee shall develop regulations governing the use of video recordings in accordance with applicable law and board policy.

(cf. 1340 – Access to District Records)

(cf. 3515 – School Safety and Security)

(cf. 3580 – District Records)

(cf. 5125 – Student Records)

Legal References:

UNITED STATES CODE 20 U.S.C. 1232g

UNITED STATES CODE OF FEDERAL REGULATIONS 34 CFR Part 99

ALASKA STATUTES

40.21.070 – Records Management for Local Records 40.25.110-250 Public Records Act

ALASKA ADMINISTRATIVE CODE

2 AAC 96.100-370 Public Information

Revised 10/2021

BP 3260 MATERIAL FEES

The School Board will make every effort to provide the ~~instructional equipment, books and materials~~ resources needed to maintain the desired instructional program so that teachers, students, and parents/guardians do not feel compelled to provide such items and school fund raising activities are minimized. The sale of ~~any~~ school supplies or materials must be authorized by the Superintendent or designee, ~~or the Board~~.

Fees may be charged for materials used for individual student projects.

(cf. 1321 - Soliciting Funds from and by Students)

Adopted: February 25, 1994

Reviewed: (Date of Review)

Revised: (Date of Revision)

Commented [JC1]: This update provides stylistic edits to the Board's material fees program.

Northwest Arctic Borough School District

BP 3400 MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS

Commented [JC1]: This update provides stylistic edits to the management of district accounts policy.

Note: 4 AAC 06.120 lists state adopted basic guides for public school accounting systems and the annual audit and requires that districts implement procedures consistent with these guides.

Accounting Systems

The Superintendent or designee shall provide ongoing internal accounting controls and a means for the accounting of ~~income revenue~~ and expenditures as outlined in the adopted budget.

(cf. 3440 - Inventories)

Audits

Note: A.S. 14.14.050 requires an audit by October 1 of each year. The School Board is not required to provide for an audit if an audit is conducted pursuant to A.S. 29.35.110.

The Board shall provide for an annual audit of **all** district accounts by **an independent** public accountant who has no personal interest in district fiscal affairs. The audit shall be conducted in accordance with the requirements of **federal and** state regulations.

Note: Pursuant to A.S. 14.17.505, if the state department's review of the district's audit finds that the district's unreserved portion of its school operating fund year-end balance exceeds 10% of its expenditures for that year, the amount greater than 10% is deducted from state foundation aid for the current year.

Legal Reference:

ALASKA STATUTES

[14.08.111](#) Duties (Regional school boards)

[14.14.050](#) Annual Audit

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.17.082](#) Fund balance in school operating fund

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.120](#) Accounting and audit manuals, charts of accounts, code descriptions

[4 AAC 06.121](#) Annual financial reporting requirements

[4 AAC 09.130](#) School district audit

[4 AAC 09.160](#) Fund balance

Adopted: February 25, 1994

Reviewed: (Date Reviewed)

Revised: (Date of Revision)

Northwest Arctic Borough School District

BP 3470 FUND BALANCE CLASSIFICATION

Note: This policy is consistent with the requirements of the Government Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. The policy allows a school board to have greater control over the district's fund balances by addressing the order of spending.

Neither this policy nor GASB Statement No. 54 preclude the calculation required to be made in the Auditor's Report on Fund Balance Compliance as required by 4 AAC 06.121(5)(A).

~~Neither this policy nor GASB Statement No. 54 preclude the calculation required to be made in the Auditor's Report on Fund Balance Compliance as required by 4 AAC 06.121(5)(A).~~

The Board desires to establish a fund balance classification policy tailored to the needs of the School District in a manner consistent with governmental accounting standards. As provided for in Governmental Accounting Standards Board (GASB) Statement No. 54, the Board identifies the order of spending unrestricted resources applying the highest level of classification of fund balance, while honoring constraints on the specific purposes for which amounts in those fund balances can be spent.

It is the responsibility of the Superintendent or designee to make recommendations to the Board regarding fund balance designations. Formal Board action is required to establish, modify, and/or rescind a committed fund balance amount.

Fund Balance Classifications

Fund balances will be classified as follows:

- A. Nonspendable fund balance - The non-spendable fund balance classification includes amounts that cannot be spent because they are either: (a) not in spendable form; ~~or, or~~ (b) legally or contractually required to be maintained intact. This includes items not expected to be converted to cash, including inventories, prepaid expenses, supplies, and long-term receivables, and the principal of a permanent fund.
- B. Restricted fund balance - The restricted fund balance classification is utilized when constraints (restrictions) placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or governmental laws or regulations; ~~or, or~~ (b) imposed by law through constitutional provisions or enabling legislation. This includes "categorical balances."
- C. Committed Fund Balance - The committed fund balance classification reflects amounts that can only be used for specific purposes determined by formal action of the Board. Commitments may be removed or changed by formal Board action. This classification also includes contractual obligations to the extent that existing

Commented [JC1]: This update clarifies the definition of the committed fund balance and assigned fund balance. It also adds reference to the DEED Uniform Chart of Accounts.

resources in the fund have been specifically committed for use in satisfying those contractual requirements. Any remaining excess fund balance in a special revenue or capital projects fund at fiscal ~~year-end~~year-end shall be a committed fund balance and designated for the intended purpose of that special revenue or capital project fund. Such fund balances shall be carried over to the ensuing fiscal year as Committed Fund Balance.

- D. Assigned Fund Balance - The assigned fund balance classification reflects amounts intended to be used by the district for specific purposes. Intent can be expressed by the Board or by the Superintendent, having been designated such authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. ~~Thus, the assigned fund balance classification is the residual classification for the special revenue, debt service, capital projects and/or permanent funds (unless that amount is negative, which requires classification as unassigned fund balance).~~
- E. Unassigned Fund Balance - The unassigned fund balance classification is the residual classification for the general fund and includes all amounts not contained in the other classifications. Positive unassigned amounts will be reported only in the general fund. If another governmental fund, other than the general fund, has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification of that fund.

Spending Prioritization

The order of spending regarding the restricted and unrestricted fund balances, when an expenditure is incurred for which both restricted and unrestricted fund balance is available, should first reduce restricted fund balance and then unrestricted fund balance. The order of spending regarding unrestricted fund balance is that committed amounts should be reduced first, followed by the assigned amounts, and then the unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

The Board authorizes the Superintendent to assign amounts to a specific purpose in compliance with GASB 54. An unassigned fund balance should also be reported in the order of spending unrestricted resources, but is not restricted or committed.

Legal Reference:
DEED Uniform Chart of Accounts

Adopted: July 26, 2012

Reviewed: (Date of Review)

Revised: (Date of Revision)

Northwest Arctic Borough School District

BP 3550 FOOD SERVICE

Note: The following optional policy may be revised to reflect district philosophy and needs.

The School Board recognizes that students need adequate, nourishing food in order to grow, ~~and~~ learn, and to give a good foundation for their future physical well-being. The Board may provide for a food service program based on regular lunch service ~~and including such~~, other snack, and breakfast programs as the needs of the students and the financial capacity of the district permit. The Board recognizes that ~~the breakfast, lunch, and other nutrition~~ programs ~~are~~ is an important complement to the nutritional responsibilities of parents/guardians.

The Board believes that:

1. Foods and beverages available on school premises should contribute to the nutritional well-being of students and meet the nutritional criteria of the ~~National School Lunch and Breakfast Programs and current U.S. Dietary Guidelines for Americans; applicable child nutrition program operating in the District. Nutrition programs must comply with applicable state and federal law.~~
- ~~2. Foods can help students and families to feel comfortable in the school. To further this, Foods and beverages available should be considered as carefully as other educational support materials as they can serve to build cultural connectedness for students. The District may include cultural and subsistence foods if available and shall~~can be served in compliance with school safety and nutritional program ~~guidelines. The District will include subsistence foods as a part of the nutritional and dietary guidelines for Americans.~~
- ~~2-3. _____~~
- ~~3. Foods and beverages available should be considered as carefully as other educational support materials and can serve to build cultural connectedness for students.~~
4. Foods and beverages should be prepared in ways which will appeal to students while retaining nutritive quality.
5. To further Alaskan values, food and beverages should be prepared and served in ways that reduce waste.
6. Food should be served in quantities appropriate to the needs of students at their age level and served in as pleasant and relaxed an atmosphere as possible, with adequate time for students to eat ~~and travel to and from the cafeteria.~~
7. Schools are encouraged to assess common eating habits and eating times to establish appropriate meal and snack times.
8. Foods grown in the ~~S~~state provide nutritional, environmental, and economic benefits and should be utilized in the district's food service program to the extent feasible.
9. The District and its schools will have food safety plans and written guidance for procuring, receiving, and preparing subsistence foods harvested and donated to the school.

Commented [JC1]: This update includes language to recognize various dietary guidelines that may apply to different districts. It also updated nutrition terminology. Finally, it updates language authorizing the use of independent contractors to perform food services.

~~10. The District will include subsistence foods within food pyramids as a part of the nutritional and dietary guidelines for Americans.~~

Note: Effective January 14, 2010, the U.S. Department of Agriculture requires schools participating in the National School Lunch and Breakfast Programs to develop a written food safety program for the preparation and serving of school meals. The goal is to prevent and reduce the risk of food-borne illness among students. Schools are required to utilize the "hazard analysis and critical control point (HACCP) system" when developing their food safety programs. A written safety program must be in place for each food preparation and service facility that prepares and serves meals under the federal breakfast or lunch programs.

The Superintendent or designee will oversee the development of a written food safety program for each food preparation and serving facility in the district, as required by law. Foods and beverages will be stored, prepared, and served in accordance with food safety regulations in order to prevent or reduce the risk of food-borne illness ~~among students.~~

Note: Effective July 1, 2015, federal regulations of the Department of Agriculture, Food and Nutrition Service, require that certain food service personnel meet minimum professional standards. More specifically, school nutrition program directors who are responsible for management of the day-to-day food service operations for all schools in the district must meet minimum educational qualifications as a condition of hire. The qualifications vary depending upon the student enrollment (size) of the district. The qualification requirements are applicable to the hire of new directors only; current directors employed prior to the July 1, 2015 effective date are grandfathered. In addition, the new regulations require minimum continuing education and training requirements for all student nutrition staff, including school nutrition program directors, school nutrition program managers who are responsible for day-to-day operations of food service for a particular school, and other personnel who work an average of at least 20 hours per week. The hours of continuing education/training varies depending upon the position held by the individual.

Qualified and trained food service personnel are critical to a healthy and safe food service program. The Superintendent or designee shall hire qualified personnel ~~and/or an independent contractor~~, taking into consideration professional standards required by law, and will ~~provide-ensure that~~ continuing education and training ~~is provided to food service personnel~~ in compliance with ~~applicable state and~~ federal standards.

(cf. 4131 – Staff Development)

The School Board intends that, insofar as possible, the school food services program shall be self-supporting and may include foods from school gardens, greenhouses and farms. The Board shall review and approve ~~of~~ menu prices. Program financial reports shall be presented regularly for inspection by the Board.

(cf. 3554 – Other Food Sales)

(cf. 5040 – Student Nutrition and Physical Activity)

(cf. 6163.4 – School Gardens, Greenhouses and Farms)

Legal Reference:

UNITED STATES CODE

Richard B. Russell National School Lunch Act, [42 U.S.C. 1751-1769j](#)

Child Nutrition Act of 1996, [42 U.S.C. 1771-1793](#)

CODE OF FEDERAL REGULATIONS

[7 C.F.R. Parts 210, 220, and 235](#) National School Lunch Program and
Breakfast Program

Federal Register

Professional Standards for State and Local School Nutrition Programs
Personnel as Required by the Healthy, Hunger-Free Kids Act of 2010, Vol.
80, No. 40 and No. 88 (2015)

Revised: August 25, 2020

Adopted: February 25, 1994

Reviewed: (Date of Review)

Revision: (Date of Revision)

Northwest Arctic Borough School District

BP 3554 OTHER FOOD SALES

Commented [JC1]: This update makes the food sale policy inclusive of all District programs.

The Board believes that all food available at school should contribute to the development of sound nutritional habits and should reflect concern for the health and well-being of our students.

(cf. 5040 - Student Nutrition and Physical Activity)

During School Day

Between the hours of 12:00 a.m. and 30 minutes after the conclusion of the instructional day, the Superintendent or designee may permit food and beverage sales by student or adult entities or organizations provided that these sales meet the requirements National School Lunch Program Act, Nutrition Standards for All Foods Sold in Schools, also known as Smart Snacks in School, or other District programs, do not impair the food service's ability to be financially sound, and observe appropriate sanitation and safety procedures.

(cf. 5040 - Student Nutrition and Physical Fitness)

Outside of School Day

From 30 minutes after the conclusion of the instructional day until 12:00 a.m. the Superintendent or designee may permit food and beverage sales by student or adult entities or organizations provided that these sales comply with state and federal regulations and observe appropriate sanitation and safety procedures.

(cf. 1321 - Solicitations of Funds from and by Students)

Legal Reference:

UNITED STATES CODE

Richard B. Russell National School Lunch Act, [42 U.S.C. 1751-1769j](#)

Child Nutrition Act of 1996, [42 U.S.C. 1771-1793](#)

CODE OF FEDERAL REGULATIONS

[7 C.F.R. Parts 210](#) and [220](#), National School Lunch Program and Breakfast Program

Federal Register

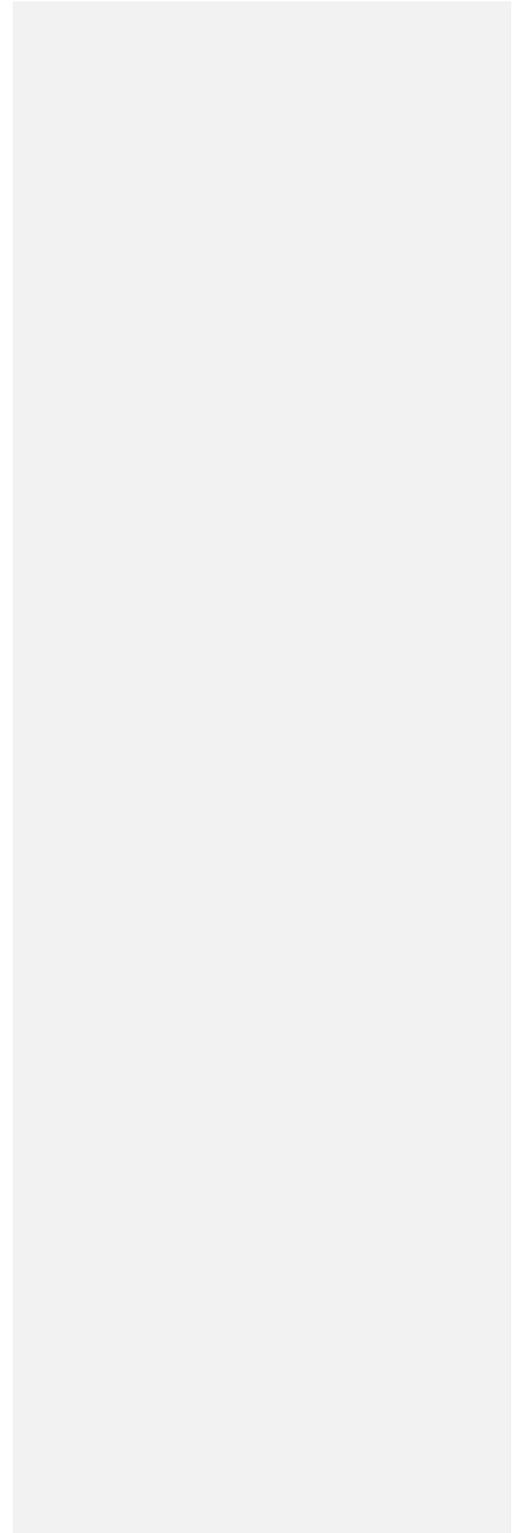
Nutrition Standards for All Foods Sold in Schools ("Smart Snacks in School"), Vol. 78, No. 125, Part II, Department of Agriculture (2013)

Adopted: February 25, 1994

Reviewed: (Date of Review)

Revised: January 27, 2015, (Date of Revision)

Northwest Arctic Borough School District



BP 8200 POWERS AND DUTIES

The powers and duties of the Advisory School Council are delegated by the School Board and may be discharged only at a legal meeting conducted according to Board policy and administrative regulations.

Advisory School Councils shall advise the School Board and administration on all matters concerning the schools and shall perform other duties as prescribed by the School Board.

The Advisory School Council shall seek to represent the interests of the community and communicate those interests to the School Board and administration.

Within the guidelines established by the School Board, the Advisory School Council shall:

1. Develop a school philosophy that is in line with NWABSD goals, and state and federal mandates.
2. Carry out all duties assigned to the Advisory School Councils as outlined in the NWABSD strategic plan.
3. Reinforce district policy manual and student/parent handbook. ~~Establish local policy manuals in the form of student and staff handbooks prepared by the pP~~Principals will prepare a school wide management plan with input and approved by from the Advisory School Council which should include, but not be limited to the following areas:

The ASC shall advise on:

- a. School facilities (use of school buildings by outside groups, and cold weather closure);
 - b. Advisory School Council rules of operation (meetings and work sessions, notification procedures for members, communication with the Advisory School Council, reading files, records and minutes.
4. The Advisory School Council shall be informed of the student activity program of the school.
 5. Advise the principal as to the allocation of site/community-generated funds earmarked for the local student activity program.
 6. Review once per semester student achievement/behavioral/attendance data and make recommendations to administration in how to increase student achievement. Review and adopt a report prepared by the principal to be submitted prior to the end of the school year to the Advisory School Council and to the community served by the Advisory School Council. This report shall include the following:
 - a. progress and achievement through the year,

- b. recommendations for achieving regional goals and objectives, student achievement, status and projections of staffing levels,
 - c. status of the physical plant including suggestions for summer maintenance, and extracurricular activities carried on throughout the year.
7. Assist in the selection of the school principal by selecting a representative from the Advisory School Council or Advisory School Council designee to participate in interviewing candidates as part of the district interviewing team that makes recommendations to the Superintendent who will make the final decision.
 8. Be responsible to the community by establishing a line of communication between the school and parents, assuming responsibility for the educational program of the school within the limitations established by the School Board, attempting to resolve any conflicts involving the school at the local level in accordance with appropriate complaint procedures, and attending all training sessions offered for Advisory School Council development.
 9. Each member shall visit an elementary, middle, and high school classroom at least once per year.
 10. Review annually the school's safety and disciplinary plan for the purpose of recommending and adopting changes to the plan.
 11. Review annually the school's crisis response plan for the purpose of recommending and adopting changes to the plan.
 12. Review the school's ~~bilingual/bicultural~~ Inupiaq program for the purpose of making recommendations to the School Board.

Note: According to [AS 14.30.420](#), a School Board shall establish a local Native Language Curriculum Advisory Council for each school in which a majority of the students are Alaska Natives. Any school district with Alaska Native students may establish a local Native Language Curriculum Advisory Council for each school with Alaska Native students. The Native Language Curriculum Advisory Council may recommend a Native language education program, which, if established should comply with [AS 14.30.420](#).

13. Act as, or establish a local Native Language Curriculum Advisory Council for each school in the district in which a majority of students are Alaska Natives.
14. Recommend to the Superintendent a representative to be named to the NWABSD Parent Action Committee (PAC) for the purpose of advising the NWABSD on the goals and objectives for Indian Education, Johnson O'Malley (JOM), Title 1-A, and Title 1-C Migrant Education.
15. Review facility use requests by the public and make recommendations to the principal regarding such use in accordance with NWABSD policy and procedures.
16. Advise the principal on long-range building plans and review the status of the physical condition of the school facility.

Duties not performed by the Advisory School Council in a timely manner and in accordance with the policies and regulations of the district are to be carried out by the next responsible board or school official.

Legal Reference:

ALASKA STATUTES

[14.08.115](#) *Advisory school boards in REAA*

[14.12.035](#) *Advisory school boards in borough school districts*

[14.30.420](#) - *Native language education*

Revised: March 01, 2016

Adopted: March 28, 1995

Northwest Arctic Borough School District

BB 9110 BOARD MEMBERSHIP

Regular Members

The School Board shall consist of 11 members elected or appointed in accordance with law.

(cf. 9220 - Board Elections)

(cf. 9223 - Board Vacancies)

Student Board Members

The Board believes it is important to seek out and consider students' ideas, viewpoints, and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint student Board members as deemed necessary.

Student Board members shall have the right to attend public meetings of the Board, be recognized at meetings, participate in discussing issues and shall receive all materials presented to Board members except those related to executive sessions.

The Board of Education will develop procedures in conjunction with the Districtwide Student Council for the selection of up to two (2) student representatives and one (1) alternate student representative to the Board of Education. These representatives shall be advisory non-voting members to the Board.

(cf. 1220 – Citizen committees)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.12.030](#) *School boards*

[14.12.040](#) *Transition from five to seven member board*

[14.12.110](#) *Single body as assembly and school board*

[14.14.070](#) *Organization of school board*

[14.14.120](#) *Inoperative district*

[14.14.250 - 14.14.310](#) *Involvement of young people in government*

[29.20.300](#) School boards

Revised: March 07, 2017

Revised: June 7, 2022

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

District:	Region	ADM	# of Board Members
Alaska Gateway	INT	379	7
Anchorage	SC	42,886.54	7
Annette Island	SE	319.63	5
Chugach	SC	585	5
Copper River	SC	421	7
Craig	SE	709	5
Denali	INT	995.2	9
Dillingham	SW	423	5
Galena	INT	9064	5
Haines	SE	248	7
Hoonah	SE	130	5
Juneau	SE	4228	7
Kashunamiut	SW	330	5
Kodiak	SW	2218.96	8
Klawock	SE	119	Five
KPBSD	SC	8301.07	9
Kenai	SW	345.85	Seven
Lake & Peninsula	SW	300.75	7
Lower Kuskokwim	SW	4008	8
Nenana	INT	1621.61	5 voting 2
Nome	NW	696	5
North Slope	NW	1865.85	7
NW Arctic	NW	1886	11
Petersburg	SE	426	5
Pribilof Island	NW	54	5
Sitka	SE	1143	5
SE Island	SE	146.48	5
Unalaska	SW	354.95	6
Valdez	SC	615.31	7
Wrangell	SE	257.5	Five

Article 2. School Boards.

Sec. 14.12.030. School boards.

(a) Each borough and city school district with an average daily membership of 5,000 or less has a school board of five members, except that the governing body of the borough or city may by ordinance, concurred in by a majority of the district school board, provide for a school board of seven members.

(b) Each borough and city school district with an average daily membership exceeding 5,000 has a school board of seven, nine, or eleven members, as established by ordinance.

(c) The provisions of (a) and (b) of this section do not apply if the assembly serves as the school board of the borough school district.

(d) The provisions of (a) and (b) of this section do not apply to a regional educational attendance area that converts to a city or borough school district. The number of school board members may be changed by the qualified voters in a district by placing the question on the ballot at a regular school board election in the manner prescribed by law.

(e) Each city or borough school district that is operating schools on a military reservation under AS 14.12.020(a) has one nonvoting delegate from the military reservation or reservations to the school district board to advise and assist the board in matters relating to the military reservation schools operated by the school district and to act as liaison between the board and the military community. The nonvoting delegate shall be appointed by the school district board, shall serve at the pleasure of the school district board, and must be an inhabitant of the area served by the military reservation schools operated by the school district by contract. If an elected community school committee is established on a military reservation, the only inhabitants of that military reservation who are eligible for appointment as the nonvoting delegate are those inhabitants who are members of the elected school committee.

Article VIII EDUCATION

Section 8.01 Public school system [SHARE](#)

There shall be a system of public education for the borough, conducted in the manner provided by law. The system of public education shall be operated by a school board of eleven members.

Section 8.02 School board [SHARE](#)

1. Qualifications. A school board member shall be a qualified borough voter and a resident of the borough. No school board member may hold any compensated school district employment while serving on the school board.
2. Term. Each school board member shall be elected to three-year staggered terms.
3. Election. Each school board member shall be elected at large by the qualified voters of the borough and shall be residents of the district to which the seat they seek is assigned pursuant to Section 2.02 of this charter. Such elected school board member represents all the voters of the borough.
4. The assembly may, by ordinance, adopt additional procedures pertaining to the nominations and election of school board members.
5. Vacancies. The office of school board member shall become vacant upon death, resignation or removal from office in any manner authorized by law or by this charter, or by forfeiture of office as prescribed for assembly members in Section 2.05 of this charter. Vacancies shall be filled in a manner prescribed by law.

Section 8.03 Budget [SHARE](#)

The superintendent of school shall submit an annual budget which shall first be approved by the school board at such time as the board may direct, but in no case at a date later than that prescribed by state law. The proposed school budget shall be a public record available from the time of its sub-mission to the board for public inspection and distribution. The board shall hold public hearings on the budget before approval and submission to the assembly for final action.

Section 8.04 Joint conference [SHARE](#)

The assembly and board may meet jointly at public meetings to deliberate upon matters of mutual interest.

Subject: Re: Summer Schedules-- Board Policy Committee

Date: Sunday, March 26, 2023 at 9:57:16 PM Alaska Daylight Time

From: Marie Greene

To: Carol Schaeffer, Jazmine Camp, Ellen Coffin, Cynthia Fields, Millie Hawley

CC: Scott Lefebvre

Dates that will not work for me are:

May 11

May 15-19

June 3-16

July 10-24.

Those are the commitments I currently have for now.

Marie

Get [Outlook for iOS](#)

From: Carol Schaeffer <cschaeffer@nwarctic.org>

Sent: Tuesday, March 21, 2023 8:57:54 AM

To: Jazmine Camp <jcamp@nwarctic.org>; Ellen Coffin <ecoffin@nwarctic.org>; Cynthia Fields <cfields@nwarctic.org>; Marie Greene <mgreene@nwarctic.org>; Millie Hawley <mhawley@nwarctic.org>

Cc: Scott Lefebvre <slefebvre@nwarctic.org>

Subject: RE: Summer Schedules-- Board Policy Committee

Hello Jazmine,

Thank you for following up. I will be out of town starting June 14-July 9, 2023. And for work, I will also be making trips to all of the villages starting in May through when I leave. We haven't set that schedule up yet; so I will try to block off our Board Policy meeting when we start working on my village trips schedule. Does this make sense?

Thanks,

Bunny

From: Jazmine Camp <jcamp@nwarctic.org>

Sent: Tuesday, March 21, 2023 8:51 AM

To: Ellen Coffin <ecoffin@nwarctic.org>; Cynthia Fields <cfields@nwarctic.org>; Marie Greene <mgreene@nwarctic.org>; Carol Schaeffer <cschaeffer@nwarctic.org>; Millie Hawley <mhawley@nwarctic.org>

Cc: Scott Lefebvre <slefebvre@nwarctic.org>

Subject: Summer Schedules-- Board Policy Committee

Good morning,

At the last board policy committee meeting we discussed having a daylong meeting in the summertime to make some progress with our out-of-date policies. Please let me know what dates will NOT work for you from mid-May through July. With that information I will narrow down some dates that will work and ask for the committees preference.

Thank you,

Jazmine

Subject: FW: No Cell Phone Policy Update

Date: Monday, April 10, 2023 at 8:08:56 AM Alaska Daylight Time

From: Scott Lefebvre

To: Terri Walker

CC: Jazmine Camp

Hi Terri,

Bunny wanted me to get a write up about Kiana's "no cell phone" policy for our committee meeting today.

Here it is.

Scott Lefebvre
Assistant Superintendent
NW Arctic Borough School District
P.O. Box 51, Kotzebue, AK 99752
(907) 442-1804
slefebvre@nwarctic.org

From: James Stewart <jstewart@nwarctic.org>

Date: Saturday, April 8, 2023 at 4:47 PM

To: Scott Lefebvre <slefebvre@nwarctic.org>

Subject: Re: No Cell Phone Policy Update

Assistant superintendent Lefebvre,

My staff and I recognized that cell phones were the number one distracting element in the classroom and they were also the number one element causing student conflict with staff. We strongly felt that eliminating cell phones at school would be the number one thing we could do to improve our school climate.

Late January during our meetings in Anchorage I spoke briefly with Superintendent Walker about not allowing students to have cell phones at school. She wanted to make sure that our ASC approved it first. I agreed.

When I met with our ASC February 2nd, we discussed the problem cell phones were causing in the classroom and I proposed that we eliminate student cell phones entirely from our school. I explained that if there was an emergency at home, family could call the office and we would have the student come to the office and speak with their family. Also, if the student had an emergency they could come to the office and call home. Just like we did before cell phones. Our committee chair Delores Barr, whose daughter is a sophomore at Kiana, was concerned that some parents, including herself, would like their child to have a phone at school. I pointed out to her that we are not going to frisk kids, we are not searching their backpacks or lockers looking for phones, unless the student has had their phone out. If we were to see a phone, we would take it and call their parents and parents would have to come get the phone. A child that brought a phone to school that was never taken out of their backpack and was never turned on, would never have their phone taken away. Because we would never know it was there and we would never care that it was.

Our ASC unanimously approved for us to ban student cell phones from school.

We met as a staff and talked about the new policy. We also talked about us needing to all be on board and enforcing the no cell phone policy 100%. We also spoke to the need of setting the example in the classroom. Teachers and aids committed to not having their phones out during class. If they need to make an emergency call, they will leave their classroom with another staff member and step out in the hall and make their phone call.

If a student does bring a phone to school, they can turn it into a teacher when they first arrive at school. The teacher will turn the phone into the office and the student can pick the phone up at the office at the end of the day no questions asked. When staff get the student's phone they put the phone in a quart size zip locked baggie with the student's name on it (this includes all electronics, including earbuds.) Phones stay locked up in the office until the students ask for them at the end of the day.

If a student has a phone and doesn't turn it in, and a teacher sees or hears the phone, their phone is confiscated. I keep it in my office until a parent comes and meets with me and gets the phone. When the parent comes in, I explain to them that we no longer allow phones at school.

Parents have 100% supported us. The first few comments I got from parents were "It's about time." "Why didn't you do this at the first of the year?" and "Finally."
Of course, we have had some student "test the waters." I have had a few parents come in upset that they had to come to the school to get the phone, because their student wasn't supposed to have a phone. I have one parent who refuses to come get the phone because they don't want their student to have the phone, so that phone now lives in my office.
The no phone policy has made a HUGE difference in our classrooms. We no longer have students disrupting their own education or those around them with their phones. We also have some students that walked around grumpy and depressed, who now have their heads up and are pleasant to be around. At lunch time, our students now talk and laugh with each other instead of staring at their phones or playing video games. At first, we would have a dozen or so phones turned in. Now it's usually only three or four. We don't know if students are just leaving them home or leaving them turned off and in their backpacks. We don't really care. We do know they are no longer disrupting school.

James Stewart /PK-12 Principal

Kiana School
PO Box 190
Kiana, AK 99749
jstewart@nwarctic.org
w (907) 475-2115 ex.2901
c (907) 475-5296

From: Scott Lefebvre <slefebvre@nwarctic.org>
Date: Friday, April 7, 2023 at 4:10 PM
To: James Stewart <jstewart@nwarctic.org>
Subject: No Cell Phone Policy Update

Hi James,

Will you write up a little piece on your no cell phone policy in Kiana. How is it going? What is the feedback from community, parents, students, staff?

Our Policy Committee will be reading your response Monday.

Have a great weekend!

Scott Lefebvre
Assistant Superintendent
NW Arctic Borough School District
P.O. Box 51, Kotzebue, AK 99752
(907) 442-1804
slefebvre@nwarctic.org



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik ·
Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION Curriculum Committee Meeting

Conducted via Teleconference

CALL-IN: 1-833-682-3240; CODE: 970 040 96#

Agenda

April 10, 2023

1. Call to Order
2. Dana Orton, Director
 - a. Inupiaq Science Curriculum Overview
 - i. Video
 - ii. Scope & Sequence
 - iii. Unit Design
 - b. Activities
 - c. Updated Schedule
3. Committee Member Questions and Comments

Committee Members: Alice Adams, Ellen Coffin, Margaret Hansen, Lawrence Jones Sr., Carol Schaeffer

Curriculum Director: Dana Orton

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.



Curriculum and Instruction

Northwest Arctic Borough School District
April 10, 2023, Curriculum Committee Meeting

Agenda

- Inupiaq Science Curriculum Overview
 - Video
 - Scope & Sequence
 - Unit Design
- Selected Activities
- Updated Schedule
- Questions and Comments



Iñupiaq Science Curriculum



<https://www.nwarctic.org/domain/30>

Terri Walker, Superintendent



Overview of the Components

- While moving through the traditional Iñupiaq seasons, this course will concentrate on four main areas of Earth Science.
 - Geology – Study of the Earth
 - Oceanography – Study of the oceans
 - Meteorology – Study of the atmosphere, weather, climate
 - Astronomy – Study of the universe
- Physical Science concepts will be incorporated into each unit.
- Regional Iñupiaq traditions and culture are incorporated as much as possible into our curriculum.
 - Iñupiat Ijlitqusiat
 - Alaska Cultural Standards
 - Iñupiaq Learning Framework Performance Standards



Scope and Sequence

Northwest Arctic Borough School District Unit Science Curriculum Map									
Inupiaq Season	<u>Ukiaksraaq: Early Fall</u> August/September/October							<u>Ukiaskraq: Fall</u>	
Week of School Term	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9
Physical Earth Science	Introduction to Earth Science and Developing Science Skills		Describing our Earth Part 1		Earth Systems of Matter and Energy		Meteorology Water, Weather, Atmosphere, and Climate		Science Skills Review
Inupiaq Season	<u>Ukiaskraq: Fall</u> October/November				<u>Ukiq: Winter</u> November/December				
Week of School Term	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18
Physical Earth Science	Water, Weather, Atmosphere, and Climate		The Ocean		Describing our Earth Part 2		Landscapes: weathering, erosion, and deposition Glaciation and how glaciers work		Science Skills Review
Inupiaq Season	<u>Ukiq: Winter</u> January/February							<u>Upingaksraaq: Early Spring</u>	
Week of School Term	Week 19	Week 20	Week 21	Week 22	Week 23	Week 24	Week 25	Week 26	Week 27
Physical Earth Science	Landscapes: weathering, erosion, and deposition Glaciation and how glaciers work		Our Moving Earth Earthquakes, Volcanos, Rocks, Minerals			Geological resources		Science Skills Review	
Inupiaq Season	<u>Upingaksraaq: Early Spring</u> March/April				<u>Upingaksraaq: Spring</u> April/May/June				
Week of School Term	Week 28	Week 29	Week 30	Week 31	Week 32	Week 33	Week 34	Week 35	Week 36
Physical Earth Science	Our Solar System and the Universe			Earth's History and Age		Human Impact on our Earth		Science Skills Review	

Unit Design

- Seasonal Information
- Length of Unit
- Essential Questions
- Learning Objectives
- Assessments
- Vocabulary
- Performance Expectations
- Links
- Interdisciplinary Projects
- Instructional Practices
- Standards

See attachment d & e



Activities

- Strengthen the understanding of the science concept
- Strengthen the understanding of the local community
- Strengthen the students' Iñupiaq language skills
- Reinforce Iñupiaq or Indigenous “ways of knowing”
- Develop a portfolio of written resources
 - Culture
 - Language
 - Science

See attachments f & g



Updated Schedule

June - December 2022

- Develop an outline of topics/units covered
- Develop an outline of units
- Unit/lesson shell in canvas
- Begin unit mapping of the **Physical Science** course
- Report progress to Curriculum Committee (September)
- Meet with the Language Task Force (October)
- Meet with the Inupiaq Instructors (November)
- Meet with the Language Task Force (December)
- Begin development of first 1/3 of units/lessons

January - May 2023

- Meet with UAF School of Education
- Identify the Project Development Committee
- Meet with Project Advisory Committee (March)
- Report progress to NWABSD Board Curriculum Committee (April)
- Complete first 1/3 of units/lessons
- Meet with Project Advisory Committee (April - virtual)

- Complete final 1/2 of units/lessons
- Meet with Inupiaq Instructors at Monday meetings (as needed)
- Develop a timeline for staff development resource creation (Physical Science/ Place-based)

June- July 2023

- Develop a plan for pilot (two to three sites)
- Complete the first phase of staff development resource creation
- Finalize all materials, labs, teacher materials for first 1/2 of course

August 2023

- Course posted in Commons of Canvas
- Present staff development to science teachers during in-service
- Physical Science course (pilot sites)
- Place-based science all grades
- Launch Physical Science course in district pilot high schools



Committee Work



A black silhouette of a human head in profile, facing right. Above the head is a large, irregular black thought bubble. Two smaller black circles of increasing size lead from the head to the main thought bubble.

QUESTIONS

**Northwest Arctic Borough School District
Unit Science Curriculum Map**

Inupiaq Season	Ukiaksraaq: Early Fall August/September/October							Ukiaskraq: Fall	
Week of School Term	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9
Physical Earth Science	Introduction to Earth Science and Developing Science Skills		Describing our Earth Part 1		Earth Systems of Matter and Energy		Meteorology Water, Weather, Atmosphere, and Climate		Science Skills Review

Inupiaq Season	Ukiaskraq: Fall October/November				Ukiq: Winter November/December				
Week of School Term	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18
Physical Earth Science	Water, Weather, Atmosphere, and Climate		The Ocean		Describing our Earth Part 2		Landscapes: weathering, erosion, and deposition Glaciation and how glaciers work		Science Skills Review

Inupiaq Season	Ukiq: Winter January/February							Upingaksraaq: Early Spring	
Week of School Term	Week 19	Week 20	Week 21	Week 22	Week 23	Week 24	Week 25	Week 26	Week 27
Physical Earth Science	Landscapes: weathering, erosion, and deposition Glaciation and how glaciers work		Our Moving Earth Earthquakes, Volcanos, Rocks, Minerals			Geological resources		Science Skills Review	

Inupiaq Season	Upingaksraaq: Early Spring March/April				Upingaksraq: Spring April/May/June				
Week of School Term	Week 28	Week 29	Week 30	Week 31	Week 32	Week 33	Week 34	Week 35	Week 36
Physical Earth Science	Our Solar System and the Universe			Earth's History and Age		Human Impact on our Earth			Science Skills Review

Unit 1
Introduction to Earth Science and Developing Science Skills
Scope and Sequence

Auraq – Summer – June/July/Aug
 Ukiaksraaq – Early Fall - Aug/Sept/Oct

10 Days

Essential Question(s)	Key Learning Objectives	Assessments, Labs, and Activities	Key Terms & Vocabulary	Performance Expectations
<ul style="list-style-type: none"> • What is Earth Science? • How does curiosity about the world around us impact and guide scientific inquiry? • What are different ways to seek knowledge about the world around us to make more sense of it? • How do we develop science skills? • How are scientific investigations best designed? • What benefits are to be gained from studying and exploring the world in which we live • What information do maps give earth scientists? 	<p>The student will be able to:</p> <ul style="list-style-type: none"> • Demonstrate Lab Safety. • Describe Scientific Inquiry <ul style="list-style-type: none"> ○ Western Science ○ Indigenous Science ○ Common Ground • Describe skills used to understand the natural world: <ul style="list-style-type: none"> ○ Observing ○ Inference ○ Prediction ○ Classification ○ Measurement • Describe how scientific laws and theories develop. • Describe the process for Scientific Problem Solving using both Western and Indigenous knowledge: <ul style="list-style-type: none"> ○ Make a hypothesis about the outcome of simple experiments. ○ Carry out procedures to test hypotheses. ○ Understand and organize data using various techniques. ○ Analyzing data to identify independent variables, dependent variables, and constants in an experiment. • Construct line graphs of data points for two variables and utilize graphs to draw conclusions about relationships and extrapolate unknown data points. 	<p>Assessments:</p> <p>Informal:</p> <ul style="list-style-type: none"> • Discussion, classwork, group work <p>Formal:</p> <ul style="list-style-type: none"> • Homework, quizzes, tests, projects <p>Labs:</p> <ul style="list-style-type: none"> • Science Safety • The Scientific Process Critiqued • Variables 1, 2,3 • Measurement Skills Lab <ul style="list-style-type: none"> ○ Compare traditional and modern measurement tools. ○ Measuring items in and around the school. • Observation and Inference, Animal Footprints • Evaluating Precision <ul style="list-style-type: none"> ○ Length, Temperature, Volume ○ Distance ○ Target practice – how is this skill used / compare accuracy and precision skills needed for hunting • Volume and Temperature <ul style="list-style-type: none"> ○ Discuss how temperature impacts volume. ○ How does this relate to the rivers when water freezes and thaws? ○ Will this impact safety when travelling? ○ How does • Flow rate of the river: Using this measurement describe how this along with temperature impacts boating, hunting, and fishing? • Density Lab • Measuring Earth: Latitude and Longitude 	<ul style="list-style-type: none"> • Earth Science • Geology • Oceanography • Meteorology • Astronomy • Scientific Method • Experimentation • Hypothesis • Scientific Law • Theory • Procedure • Analysis • Dependent Variable • Independent Variable • Constant • Control • Conclusion • Infer • Precision • Accuracy • Reliability • Validity • Inference • Investigation • Observation • Data analysis • Empirical evidence • Qualitative data • Quantitative data 	<p>HS-ESS2-2 Students who demonstrate understanding can: Analyze geoscience data to make the claim that one change to Earth's surface can create feedbacks that cause changes to other Earth systems.</p> <p>HS-ESS2-4 Students who demonstrate understanding can: Use a model to describe how variations in the flow of energy into and out of Earth's systems result in changes in climate.</p> <p>HS-ESS2-5 S Students who demonstrate understanding can: Plan and conduct an investigation of the properties of water and its effects on Earth materials and surface processes.</p> <p>HS-PS1-3 Students who demonstrate understanding can: Plan and conduct an investigation to gather evidence to compare the structure of substances at the bulk scale to infer the strength of electrical forces between particles.</p> <p>HS-PS1-5 Students who demonstrate understanding can: Apply scientific principles and evidence to provide an explanation about the effects of changing the temperature or concentration of the reacting</p>

	<ul style="list-style-type: none"> • Explain why consistent units of measurement for time, length, and mass are necessary for better science understanding. • Correctly measure and calculate: <ul style="list-style-type: none"> ○ Mass, Weight, Length, Area, Volume, Time, Density • Properly use Earth Science Reference Tables • Describe how Map Types / Mapping Earth give information <ul style="list-style-type: none"> ○ Latitude/Longitude ○ Location • Mapping Earth Systems 	<ul style="list-style-type: none"> • Measuring Earth: Field Maps and Isolines • Measuring Earth: Reading a Topographic Map • Measuring Earth: Making a Topographic model of your area 	<p>particles on the rate at which a reaction occurs.</p> <p>HS-PS2-1. Students who demonstrate understanding can: Analyze data to support the claim that Newton's second law of motion describes the mathematical relationship among the net force on a macroscopic object, its mass, and its acceleration.</p>
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<p>Multimedia Links:</p> <p>*Videos, presentations, any and all supplemental online material.</p>	<ul style="list-style-type: none"> • http://www.discoveryeducation.com/ • https://app.discoveryeducation.com/learn/videos/5CA80B21-4F9F-47D2-A906-844D7F13AF7A • https://app.discoveryeducation.com/learn/videos/E936D178-9D65-4CE6-886F-E10C84062305 • https://emediava.org//38332
<p>Interdisciplinary Lessons & Projects:</p> <p>*State additional content areas and title all lesson(s) and project(s)</p>	<ul style="list-style-type: none"> • Science/Geography/History <ul style="list-style-type: none"> ○ <i>Earth Science: Mapping the Earth</i> ○ https://app.discoveryeducation.com/learn/videos/5CA80B21-4F9F-47D2-A906-844D7F13AF7A • Science/Language Arts/Technology <ul style="list-style-type: none"> ○ <i>Greatest Discoveries with Bill Nye</i> ○ https://app.discoveryeducation.com/learn/videos/E936D178-9D65-4CE6-886F-E10C84062305
<p>Instructional Practices:</p> <p>*Various Instructional Modalities, including technology used</p>	<ul style="list-style-type: none"> • Daily Bell work to review or introduce topics • Shared reading/ discussion • Independent work • Homework/assigned independent reading • Lab Activities
<p>Indigenous Cultural Connections</p>	<ul style="list-style-type: none"> • (Working on these as units are developed)
<p>Links to standards</p>	<p>The following links will be used to incorporate the NGSS, and State of Alaska Standards:</p> <p>https://education.alaska.gov/standards</p> <p>https://education.alaska.gov/akstandards/standards/AKStandards_ELAandMath_edited7.25.22.pdf</p> <p>https://education.alaska.gov/akstandards/science/science-standards-for-alaska.pdf</p> <p>https://www.nextgenscience.org/</p>

Unit 1: DAY 2

- **AK State Standard(s):** HS-ETS1-1 Analyze complex problems...
- **AK Cultural Standards for Curriculum:**
 - A1, B1, C1, C3, C7
- **Iñupiaq Iilitqusi:**
 - *Iñuuniaqatiunik Ikayuutiitig - Responsibility to Tribe, Iļisimatiq Iļagiitgimik - Knowledge of Family Tree, Savaqatigiuyitq – Cooperation, Kamakkutiitig - Respect for Others*
- **Learning Objectives:** stated in the "I Can" format.
 - I can describe the four basic branches of Earth Science.
 - I can describe how curiosity about the world can guide scientific inquiry.
 - I can describe different ways to seek knowledge about the world.
- **Success Criteria and Relevance:** (how will I know they learned it?)
 - The student will be able to introduce themselves using traditional methods.
- **Resources/Materials:** what you will be using during your class.
 - Canvas
 - PowerPoint slides
 - A printed copy of the introduction page
- **Instructional Strategies, and Student Activities:** list in order what you will be doing in class with your students.
 - See Below
- **Classwork / Homework:**
 - In class discussion
- **Assessments (Daily Check-in):** what will you use as an assessment for learning today?

30 Minutes

1) Discuss:

- a) Yesterday we discussed procedures for this class and course and the importance of traditional knowledge.
- b) Let's take 5 minutes and go find two people you did not introduce yourself to yesterday.
 - i) Take this time to introduce yourself using the traditional protocol.

2) Discuss:

- a) **Today we will discuss three essential questions that will help guide you as we move through this class.**
 - i) What is Earth Science?
 - ii) How does curiosity about the world around us impact and guide scientific inquiry?
 - iii) What are some of the different ways to seek knowledge about the world around us to make more sense of it?
- b) **Essential Question #1: What is Earth Science?**
 - i) Earth science is the name of the science group that studies the Earth and its neighbors in space.
 - ii) There are four basic sciences studied as Earth Science.
 - (1) Geology: the study of the earth.
 - (a) "Geo" means "earth" and "ology" means "study of". Therefore, the definition of geology is the study of the Earth. Scientists who study geology learn about Earth's physical structures, processes, minerals, and history. Geologists study topics that include plate tectonics, earthquakes, rivers or streams, fossils, and even the formation of the Earth. <https://study.com/academy/lesson/what-is-geology-definition-history-facts-topics.html>
 - (2) Meteorology is the study of the atmosphere, weather, and climate phenomena.
 - (a) *Meteorology* comes from the Greek *meteōrologia* meaning "of the atmosphere." While meteorology involves various branches including aviation and agricultural studies, most commonly we see it in our everyday lives through weather forecasting,

a process that involves collecting data about an atmosphere to determine what the weather will be. <https://www.vocabulary.com/dictionary/meteorology>

(3) Oceanography: the study of the oceans.

(a) “Oceanography (compound of the Greek words meaning “ocean” and “write”), also known as oceanology, is the branch of Geography that studies the ocean. It covers a wide range of topics, including ecosystem dynamics; ocean currents, waves, and geophysical fluid dynamics; plate tectonics and the geology of the sea floor; and fluxes of various chemical substances and physical properties within the ocean and across its boundaries.” <https://eartheclipse.com/science/geography/what-is-oceanography-and-what-does-oceanographer-do.html>

(4) Astronomy: the study of the universe.

(a) Astronomy, (from [Ancient Greek](#) *ἀστρονομία* (*astronomía*) 'science that studies the laws of the stars'), is the study of everything in the universe beyond Earth's atmosphere. That includes objects we can see with our naked eyes, like the sun, the moon, the planets, and the stars. It also includes objects we can only see with telescopes or other instruments, like faraway galaxies and tiny particles. And it even includes questions about things we can't see at all, like dark matter and dark energy. <https://www.amnh.org/explore/ology/astronomy/what-is-astronomy>

iii) The study of the Earth and its processes is not a new idea and is certainly not new to the people of the Northwest Arctic Borough.

iv) The Iñupiaq people of this region have used their skills and knowledge about the Earth around them to help them survive for thousands of years.

c) **Essential Question #2: How does curiosity about the world around us impact and guide scientific inquiry?**

i) The Iñupiaq word for curiosity is Summankiaq, which means to wonder why.

(1) Many of us start with a strong sense of curiosity.

(2) We want to find answers and explore the world around us.

ii) Curiosity allows us opportunities that we wouldn't have if we just accepted the results and never asked “why?”.

(1) When we look at the reasons behind a process and think about how we could apply this elsewhere, we begin the process of discovery and invention.

(2) Someone curious wants to find answers.

iii) Curiosity helps us survive.

(1) The urge to explore and seek information and experience helps us gain knowledge about our constantly changing environment.

iv) Curiosity helps strengthen relationships.

(1) Demonstrating curiosity is a great way to strengthen relationships within the family and tribe, allowing for discovering new situations and possibilities leading to success.

d) **Essential Question #3: What are different ways to seek knowledge about the world around us to make more sense of it?**

i) Humans are born curious.

(1) From birth, children use trial-and-error techniques to learn about the world around them.

(2) As children and as adults, when faced with an unknown situation, we try to determine what is happening and predict what will happen next.

<https://nap.nationalacademies.org/read/9596/chapter/2#5>

ii) We reflect on the world around us by observing, gathering, assembling, and processing information.

iii) We develop and use tools to measure and observe as well as to analyze information and create models.

- iv) We check and re-check what we think will happen and compare results to what we already know.
- v) We change our ideas based on what we learn.
<https://nap.nationalacademies.org/read/9596/chapter/2#5>
- vi) This complex set of thinking abilities, which helped early humans gather food and escape danger, makes up the highly developed capacity we refer to as inquiry.
- vii) It is well documented that societies across the world used scientific inquiry and processes to deduce and explain why things happen.
- viii) The ancient Egyptians, Indians, Chinese, and Persians over thousands of years, developed methods for analyzing mathematical and scientific questions (1,2).
- ix) Later, the ancient Greeks, such as Aristotle, used information from these other societies to develop a standard process for research, experimentation, and study
(1) <https://www.twn.my/title2/resurgence/2012/266-267/cover09.htm>
(2) https://en.wikipedia.org/wiki/Timeline_of_the_history_of_the_scientific_method
- x) This process became the foundation for Western Science because it was refined by the Greeks and others in the western world.
- xi) The work of Galileo Galilei and Isaac Newton continued to establish the process that eventually became known as the scientific method.
(1) https://en.wikipedia.org/wiki/Timeline_of_the_history_of_the_scientific_method
- xii) The scientific method traditionally begins with an observation or question followed by a prediction or hypothesis which is then tested.
- xiii) Next, the results of testing are analyzed, interpreted, and shared.
- xiv) Laws and theories are then developed.
- xv) Scientists today have come to understand that the scientific method is simply a guide to test and understand our world.
- xvi) We recognize that science is not and has never been only a western European invention.
- xvii) Indigenous science is the scientific knowledge that Indigenous people developed independently of western science.
https://livingknowledge.anu.edu.au/html/educators/02_questions.htm
- xviii) It is the process used by indigenous people, such as the Iñupiaq, to gain and then share knowledge of their natural environment.
- xix) The Indigenous Iñupiaq people of the Northwest Arctic have a long-standing and complex relationship with the area around them.
- xx) Going back thousands of years, the Iñupiaq people have acquired knowledge of their world.
- xxi) Indigenous science is the practical application of theories of knowledge about the nature of the world.
- xxii) While Indigenous knowledge sometimes contrasts with scientific knowledge, it can also be complementary and provide supplementary information about the world.
- xxiii) Indigenous people often incorporate Western scientific knowledge into their practices.
- xxiv) **Traditional Inupiaq knowledge is a cumulative body of knowledge and practices developed by people over generations.**
- xxv) It represents a history of experiences, careful observations, and experimentation.
- xxvi) It is embedded in culture, spirituality, and world views expressed in stories, songs, proverbs, customary laws, and language.
<https://www.un.org/development/desa/indigenouspeoples/wp-content/uploads/sites/19/2019/04/TK-Emerging-trends-in-the-generation-transmission-and-protection-of-TK-final-paper.pdf>
- xxvii) **Traditional Inupiaq knowledge is passed on from elders to youth.**
- xxviii) In our youngest children, it is passed through observation and guided practice.

- xxix) As children get older and more capable, independent practice with supervision.
- xxx) Then, when you are ready, you begin to teach others with supervision.
- xxxi) The knowledge, innovations, and practices of Indigenous Peoples are the foundation of much of the world's modern science and continue to provide a significant and valuable source of input.
- xxxii) It is increasingly recognized that unlocking the potential of traditional knowledge can help modern society address significant challenges ranging from climate change and sustainable agriculture to new pathways for sustainable development for ensuring the livelihoods of indigenous and local communities.
<https://www.un.org/development/desa/indigenouspeoples/wp-content/uploads/sites/19/2019/04/TK-Emerging-trends-in-the-generation-transmission-and-protection-of-TK-final-paper.pdf>

e) **ACTIVITY:**

- i) Go to the link below and read about Inupiat whale hunters working with scientists to study bowhead whales.
- ii) <https://www.adn.com/alaska-news/rural-alaska/2022/08/07/sharing-traditional-knowledge-inupiat-hunters-advance-whale-science/>
- iii) In CANVAS, write one paragraph about how native knowledge has helped scientists develop a better understanding of whales.
- iv) As we have learned, Traditional Inupiaq Knowledge explains phenomena in the world around us and is shared from generation to generation.
- v) This knowledge was built on asking questions and then problem-solving for the answer.
- vi) This knowledge can co-exist with “Western” science to bring a greater understanding of the world around us.

f) **HOMEWORK:**

- i) Today after school, talk to your parents, or an elder that you know and have them share two things that were taught to them by their elders which helped them understand more about survival skills during the winter.
- ii) Enter this into the canvas assignment.
- iii) Be prepared to share in class tomorrow.

VB

TRADITIONAL INTRODUCTIONS IḶITCHUḶIPKAUTIGI - TO INTRODUCE

Aglaglugich Iñupiatun / Write in Iñupiaq <small>C=Coastal K=Kobuk</small>	Write in English
Naluaḡmiitchisiga	My English name is:
Iñupiaqsisiga	My Iñupiaq name is:
(Insert village name) miuḡuruḡa	I am from:
My Father's Iñupiaq name is: (C) Aapaga / (K) Taataga	My Father is:
My Father's Fathers Iñupiaq name is: (C) Ataataḡma Iñupiaqsisiga / (K) Taataruaḡma Iñupiaqsisiga	My Grandfather's (Father's Father) name is:
My Father's Mothers Iñupiaq name is: (C) Aakaḡma Iñupiaqsisiga / (K) Aanaruaḡma Iñupiaqsisiga	My Grandmother's (Father's Mother) name is:
My Mother's Iñupiaq name is: (C) Aakaga / (K) Aanaga	My Mother is:
My Mother's Fathers Iñupiaq name is: (C) Ataataḡma Iñupiaqsisiga / (K) Taataruaḡma Iñupiaqsisiga	My Grandfather's (Mother's Father) name is:
My Mother's Mothers Iñupiaq name is: (C) Aakaḡma Iñupiaqsisiga / (K) Aanaruaḡma Iñupiaqsisiga	My Grandmother's (Mother's Mother) name is:

TRADITIONAL INTRODUCTIONS IḶITCHUḶIPKAUTIGI - TO INTRODUCE

Ambler	Ivisaappaaq
Buckland	Nunatchiaq
Deering	Ipnatchiaq
Kiana	Katyaak
Kivalina	Kivaliñiq
Kobuk	Laugviik
Kotzebue	QikiqtaḶruk
Noatak	Nautaaq
Noorvik	Nuurvik
Selawik	SiiḶvik
Shungnak	IsiḶnaq

Village names and spelling approved
by
NWABSD Iñupiaq Instructors on 1-23-23.

My Family Tree

Knowledge of Family is an Iñupiaq value.

Take this worksheet home and ask a family member to help you fill it in.

Have them tell you their favorite story about at least one of these family members, then write it at the bottom and back of this chart.

<p>Great Grandmother Amauluk=great grandparent</p>	<p>Great Grandfather Akkaakak</p>	<p>Great Grandmother Amauluk=great grandparent</p>	<p>Great Grandfather Akkaakak</p>	<p>Great Grandmother Amauluk=great grandparent</p>	<p>Great Grandfather Akkaakak</p>	<p>Great Grandmother Amauluk=great grandparent</p>	<p>Great Grandfather Akkaakak</p>
<p>Mother's Mother (Grandmother) (C) Aakaᅇma Iñupiaqsisija (K) Aanaruagma Iñupiaqsisija</p>		<p>Mother's Father (Grandfather) (C) Ataataᅇma Iñupiaqsisija (K) Taataruagma Iñupiaqsisija</p>		<p>Father's Mother (Grandmother) (C) Aakaᅇma Iñupiaqsisija (K) Aanaruagma Iñupiaqsisija</p>		<p>Father's Father (Grandfather) (C) Ataataᅇma Iñupiaqsisija (K) Taataruagma Iñupiaqsisija</p>	
<p>Mother (C) Aakaga / (K) Aanaga</p>				<p>Father (C) Aapaga / (K) Taataga</p>			

My Name is / Iñupiaqsisiga

Favorite story about:



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION Student Activities Committee Meeting Conducted via Microsoft Teams & Teleconference Agenda

**April 10, 2023
1:00 P.M.**

I. Alaska Schools Activities Association Update

a. TAD Policy Revisions (likely)

- 1st Violation 1 game suspension (not 5 days)
- 2nd Violation 2 game suspension (not 45 days)
- 3rd Violation+ 4 game suspension (not 180 days)
- 4th Violation N/A (not 365 days)

II. District Spelling Bee Results

1. Martha Garoutte (7th) of Kotzebue (35 words) ****State Qualifier**
2. Lucas Jones-Millard (8th) of Shungnak (34 words)
3. John Meyers (6th) of Selawik (33 words)

III. Sr. Native Youth Olympics

Mar 20 (Mon) 1st Available Practice
April 7/8 District NYO Meet @ Kotzebue
Results will be presented at the meeting

April 20-22 State NYO Meet @ Anchorage

IV. ASC Survey: 1A NWA Tournament Host Votes

ABL: Kotz	BKC: Village	DRG: Village	IAN: Village
KVL: Kotz	OBU: Village	OTZ: Kotz	WTK: Kotz
ORV: Village	WLK: Kotz	SHG: Kotz	

Kotzebue: 6 votes

Village Rotation: 5 votes

Committee Members: Ellen Coffin, Joanne Harris, Shannon Melton, Lawrence Jones Sr., Tillie Ticket
Student Activities Coordinator: Brett Slaathaug

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

V. ASC Survey: Head Coach Hiring Calendar Votes

ABL: Proposed	BKC: Proposed	DRG: Proposed	IAN: Proposed
KVL: Proposed	OBU: Proposed	OTZ: Proposed	WTK: Current
ORV: Proposed	WLK: Proposed	SHG: Proposed	

Current Calendar: 1 vote

Proposed Calendar: 10 votes

3A Kotzebue Application/Interview/Certification Dates (Current)			
Sport	Open Date	Close Date	NFHS Certification Due
Cross Country	May 1 st	May 15 th	May 29 th
Girls' Volleyball	May 1 st	May 15 th	May 29 th
Wrestling	Aug. 1 st	Aug. 15 th	Aug. 29 th
Boys' Basketball	Aug. 1 st	Aug. 15 th	Aug. 30 th
Girls' Basketball	Aug. 1 st	Aug. 15 th	Aug. 30 th
NYO	Oct 1 st	Oct 15 th	Oct. 30 th

1A/2A Village Application/Interview/Certification Dates (Current)			
Sport	Open Date	Close Date	NFHS Certification Due
Cross Country	May 1 st	May 15 th	May 29 th
Volleyball	Aug. 1 st	Aug. 15 th	Aug. 29 th
Wrestling	Aug. 1 st	Aug. 15 th	Aug. 29 th
Boys' Basketball	Aug. 1 st	Aug. 15 th	Aug. 30 th
Girls' Basketball	Aug. 1 st	Aug. 15 th	Aug. 30 th
NYO	Oct 1 st	Oct 15 th	Oct. 30 th

3A Kotzebue Application/Interview/Certification Dates (Proposed)			
Sport	Open Date	Close Date	NFHS Certification Due
Cross Country	April 17 th	April 26 th	May 29 th
Girls' Volleyball	April 17 th	April 26 th	May 29 th
Wrestling	April 17 th	April 26 th	May 29 th
Boys' Basketball	April 17 th	April 26 th	May 29 th
Girls' Basketball	April 17 th	April 26 th	May 29 th
NYO	April 17 th	April 26 th	May 29 th

1A/2A Village Application/Interview/Certification Dates (Proposed)			
Sport	Open Date	Close Date	NFHS Certification Due
Cross Country	April 17 th	April 26 th	May 29 th
Volleyball	April 17 th	April 26 th	May 29 th
Wrestling	April 17 th	April 26 th	May 29 th
Boys' Basketball	April 17 th	April 26 th	May 29 th
Girls' Basketball	April 17 th	April 26 th	May 29 th
NYO	April 17 th	April 26 th	May 29 th

VI. Region 1: Academic Excellence Award (>3.7 GPA, Q1-Q3)

BUCKLAND SCHOOL

1. Jones, Ava
2. Jones, Tony
3. Hadley, Katelyn
4. Williams, Chloe

DEERING SCHOOL

1. Barr, Matthew
2. Carter, Joleen
3. Cleveland, Kylie

KISIMGIUGTUQ SCHOOL

1. Adams, Matthias
2. Sahibol, Glenn
3. Swan, Melanie
4. Swan, Regina

KOTZEBUE MIDDLE HIGH SCHOOL

1. Andrews, McKenzie
2. Baldwin, Bron
3. Barger, Steven
4. Barr, Jeanette
5. Fields, Devin
6. Garcia, Melina
7. Gregg, Emma
8. Hernandez, Julianna
9. Huffman, Bristol
10. Marcus, Benjamin James
11. McConnell, Mylie
12. Piper, Katelyn
13. Roetman, Zachary
14. Salazar, Xiimara
15. Schaeffer, Jacey
16. Sheldon, Devin

NAPAAQTUGMIUT SCHOOL

1. Booth, Jayla
2. Onalik, Danielle Connie

AQQALUK NOORVIK SCHOOL

1. Hailstone, Qutan
2. Pungalik, Keegan
3. Smith, Kaelin

VII. Other





NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Budget Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 970-040-96#

Agenda

April 10, 2023

2:00 p.m.

- I. Wells Fargo Investment Account update – Brandon Hodges
- II. FY23 Financial Narrative Report as of February 28, 2023
- III. Action Items:
 - 23-094 Kivalina School Bus Shipping
 - 23-095 FY24 Heating Fuel Purchase
 - 23-096 FY23 Budget Revision #3
 - 23-097 FY24 Proposed Operating Fund Budget
 - 23-098 Copier Purchase & Maintenance Services
- IV. Future Business:
 - Year end fund balance estimate
 - FY24 Budget Revision #1

Committee Members: Margaret Hansen, Cindy Fields, Joanne Harris, Marie Greene (Chair)
Director of administrative Service: Megan Williams

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

Financial Narrative Report February 28, 2023

Administrative Services

Presented by Megan Williams, Director

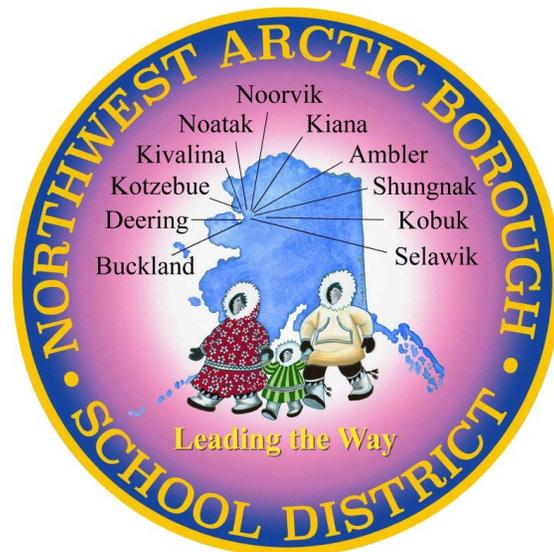


Table of Contents

To Our Board Financial Summary.....

- Page 2
 Financial Narrative Summary

- Page 3
 NWABSD Cash Balances

- Pages 4-22
 Statement of Activities
 General Operating Fund
 General Operating Fund by OBJ
 All Funds by OBJ
 Board Expenditures by OBJ

- Pages 23-28
 Financial Summary: Wells Fargo Investment
 Account Updates

To Our Board

Financial Summary

Financial Narrative Notes:

Included in this packet are the bank account balances, Statement of Activities reports for FY23, which include reports for School Operating Only, School Operating by OBJ, All Funds, and All funds broken out by object code & Statement of activities for the Board.

We are 67% through the FY23 Fiscal year and have expended 56% of our general operating budget and received 57% of our budgeted revenue of our general operating budget.

Budget Revision #3 will balance individual accounts that are over or under based on encumbrances for salaries and benefits. The details of that revision are attached to the action item going before the Board at this April meeting.

Northwest Arctic Borough School District

Fiscal Year 2022-2023 CASH BALANCES AS OF 2.28.2023

	MONTH ENDING 7.31.2022	MONTH ENDING 8.31.2022	MONTH ENDING 9.30.2022	MONTH ENDING 10.31.2022	MONTH ENDING 11.30.2022	MONTH ENDING 12.31.2022
GENERAL CHECKING	\$554,791.41	\$4,269,191.26	\$4,357,680.84	\$3,963,787.10	\$4,362,639.09	\$2,250,912.13
JUNE NELSON SCHOLARSHIP	\$4,096.98	\$4,098.38	\$4,099.72	\$4,101.47	\$4,103.47	\$4,105.75
INVESTMENT ACCT – GENERAL FUND	\$8,273,663.63	\$8,289,840.81	\$8,306,379.44	\$8,327,923.07	\$8,352,943.02	\$8,381,435.52
INVESTMENT – CIP FUND	\$4,022,925.10	\$3,029,466.83	\$0	\$0	\$0	\$0
MONTHLY CASH BALANCE	\$12,855,477.12	\$15,592,597.28	\$12,668,160.00	\$12,295,811.64	\$12,719,685.58	\$10,636,453.40
	MONTH ENDING 1.31.2023	MONTH ENDING 2.28.2023	MONTH ENDING 3.31.2023	MONTH ENDING 4.30.2023	MONTH ENDING 5.31.2023	MONTH ENDING 6.30.2023
GENERAL CHECKING	\$3,407,036.36	\$7,227,165.43	\$-	\$-	\$-	\$-
JUNE NELSON SCHOLARSHIP	\$4,108.19	\$4,110.70	\$-	\$-	\$-	\$-
INVESTMENT ACCT – GENERAL FUND	\$8,412,099.00	\$8,441,221.08	\$-	\$-	\$-	\$-
MONTHLY CASH BALANCE	\$11,823,243.55	\$15,672,497.21	\$-	\$-	\$-	\$-

Northwest Arctic Borough School District

General Operating Statement of Activities For the Period 01/01/2023 through 02/28/2023

Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
General Revenues					
State Grants & Entitlements (-)	\$7,844,265.00	\$26,579,757.00	\$41,101,246.16	\$14,521,489.16	64.7%
Federal Grants & Entitlements (-)	\$1,098,348.00	\$1,098,348.00	\$6,216,361.00	\$5,118,013.00	17.7%
Borough Appropriations (-)	\$1,635,144.75	\$3,270,289.50	\$6,540,579.00	\$3,270,289.50	50.0%
E-Rate (-)	\$1,207,339.20	\$4,246,423.20	\$7,456,903.20	\$3,210,480.00	56.9%
Other (-)	\$285,707.81	\$516,627.19	\$680,000.00	\$163,372.81	76.0%
Sub-total : General Revenues	(\$12,070,804.76)	(\$35,711,444.89)	(\$61,995,089.36)	(\$26,283,644.47)	57.6%
Total : INCOME	(\$12,070,804.76)	(\$35,711,444.89)	(\$61,995,089.36)	(\$26,283,644.47)	57.6%
EXPENSES					
Instruction					
Regular Instruction (+)	\$2,265,278.40	\$8,309,269.80	\$16,913,643.40	\$8,604,373.60	49.1%
Bilingual Instruction (+)	\$245,729.33	\$869,360.33	\$1,457,790.43	\$588,430.10	59.6%
Vocational Education (+)	\$1,678.16	\$2,720.57	\$1,042.41	(\$1,678.16)	261.0%
Sub-total : Instruction	\$2,512,685.89	\$9,181,350.70	\$18,372,476.24	\$9,191,125.54	50.0%
SPED Instruction					
Special Education Instruction (+)	\$1,256,346.22	\$4,163,274.06	\$7,557,355.59	\$3,394,081.53	55.1%
Sub-total : SPED Instruction	\$1,256,346.22	\$4,163,274.06	\$7,557,355.59	\$3,394,081.53	55.1%
SPED Support Services-Students					
Special Education Support Service (+)	\$236,276.21	\$841,617.92	\$1,162,949.36	\$321,331.44	72.4%
Sub-total : SPED Support Services-Students	\$236,276.21	\$841,617.92	\$1,162,949.36	\$321,331.44	72.4%
Support Services-Students					
Support Service-Student (+)	\$0.00	\$0.00	\$542.70	\$542.70	0.0%
Guidance/Career Services (+)	\$10,234.45	\$25,661.64	\$20,427.19	(\$5,234.45)	125.6%
Sub-total : Support Services-Students	\$10,234.45	\$25,661.64	\$20,969.89	(\$4,691.75)	122.4%
Support Services-Instruction					
Support Services (+)	\$7,819.57	\$24,362.85	\$153,905.72	\$129,542.87	15.8%
Library Services (+)	\$0.00	\$495.00	\$990.00	\$495.00	50.0%
In-Service (+)	\$2,013.27	\$43,376.68	\$51,134.22	\$7,757.54	84.8%
Assessment/Test Support (+)	\$6,892.96	\$30,580.46	\$65,481.97	\$34,901.51	46.7%
Curriculum Support (+)	\$56,673.80	\$410,312.96	\$515,040.17	\$104,727.21	79.7%
Technology Support (+)	\$1,532,045.09	\$5,666,438.61	\$9,640,164.60	\$3,973,725.99	58.8%
Sub-total : Support Services-Instruction	\$1,605,444.69	\$6,175,566.56	\$10,426,716.68	\$4,251,150.12	59.2%
School Administration					
School Administration (+)	\$525,290.34	\$1,844,168.05	\$3,423,573.48	\$1,579,405.43	53.9%
Sub-total : School Administration	\$525,290.34	\$1,844,168.05	\$3,423,573.48	\$1,579,405.43	53.9%
School Administration Support Services					
School Admin Support (+)	\$231,792.05	\$852,663.86	\$1,410,860.91	\$558,197.05	60.4%
Sub-total : School Administration Support Services	\$231,792.05	\$852,663.86	\$1,410,860.91	\$558,197.05	60.4%
District Administration					

Operating Statement with Budget

Northwest Arctic Borough School District

General Operating Statement of Activities For the Period 01/01/2023 through 02/28/2023

Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Superintendent's Office (+)	\$214,689.87	\$801,231.62	\$1,242,523.05	\$441,291.43	64.5%
Board of Education (+)	\$107,953.74	\$383,349.74	\$586,940.01	\$203,590.27	65.3%
Parent/Public Relation (+)	\$0.00	\$32,932.25	\$60,000.00	\$27,067.75	54.9%
Sub-total : District Administration	\$322,643.61	\$1,217,513.61	\$1,889,463.06	\$671,949.45	64.4%
District Administration Support Services					
District Administration (+)	\$263,192.58	\$1,260,886.69	\$1,681,279.78	\$420,393.09	75.0%
Human Resources (+)	\$96,866.13	\$441,304.45	\$705,034.88	\$263,730.43	62.6%
Sub-total : District Administration Support Services	\$360,058.71	\$1,702,191.14	\$2,386,314.66	\$684,123.52	71.3%
Operations & Maintenance of Plant					
Operations (+)	\$1,601,714.49	\$6,784,402.28	\$10,315,311.79	\$3,530,909.51	65.8%
Maintenance (+)	\$736,376.32	\$2,485,985.61	\$5,759,676.73	\$3,273,691.12	43.2%
Sub-total : Operations & Maintenance of Plant	\$2,338,090.81	\$9,270,387.89	\$16,074,988.52	\$6,804,600.63	57.7%
Student Activities					
Student Activity (+)	\$88,293.75	\$618,198.60	\$1,675,874.27	\$1,057,675.67	36.9%
Sub-total : Student Activities	\$88,293.75	\$618,198.60	\$1,675,874.27	\$1,057,675.67	36.9%
Total : EXPENSES	\$9,487,156.73	\$35,892,594.03	\$64,401,542.66	\$28,508,948.63	55.7%
OTHER					
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$88,278.06	\$178,441.62	\$230,000.00	\$51,558.38	77.6%
Sub-total : Earnings on Investments	(\$88,278.06)	(\$178,441.62)	(\$230,000.00)	(\$51,558.38)	77.6%
Total : OTHER	(\$88,278.06)	(\$178,441.62)	\$270,000.00	\$448,441.62	66.1%
NET INCOME/LOSS	(\$2,671,926.09)	\$2,707.52	\$2,676,453.30	\$2,673,745.78	0.1%

End of Report

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 01/01/2023 through

Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
General Revenues					
State Grants & Entitlements (-)	\$7,844,265.00	\$26,579,757.00	\$41,101,246.16	\$14,521,489.16	64.7%
Federal Grants & Entitlements (-)	\$1,098,348.00	\$1,098,348.00	\$6,216,361.00	\$5,118,013.00	17.7%
Borough Appropriations (-)	\$1,635,144.75	\$3,270,289.50	\$6,540,579.00	\$3,270,289.50	50.0%
E-Rate (-)	\$1,207,339.20	\$4,246,423.20	\$7,456,903.20	\$3,210,480.00	56.9%
Other (-)	\$285,707.81	\$516,627.19	\$680,000.00	\$163,372.81	76.0%
Sub-total : General Revenues	(\$12,070,804.76)	(\$35,711,444.89)	(\$61,995,089.36)	(\$26,283,644.47)	57.6%
Total : INCOME	(\$12,070,804.76)	(\$35,711,444.89)	(\$61,995,089.36)	(\$26,283,644.47)	57.6%
EXPENSES					
SALARIES					
Certificated Salaries (+)	\$2,349,874.47	\$8,183,301.20	\$15,519,123.73	\$7,335,822.53	52.7%
Classified Salaries (+)	\$1,397,647.23	\$5,335,172.06	\$8,824,905.46	\$3,489,733.40	60.5%
Leave Pay Off (+)	\$686.93	\$47,076.39	\$206,510.34	\$159,433.95	22.8%
Board Stipends (+)	\$15,500.00	\$56,750.00	\$79,000.00	\$22,250.00	71.8%
Non Cert-Extra Duty Contract (+)	\$8,900.00	\$35,125.00	\$161,115.00	\$125,990.00	21.8%
Sub-total : SALARIES	\$3,772,608.63	\$13,657,424.65	\$24,790,654.53	\$11,133,229.88	55.1%
BENEFITS					
Control Acct - Benefits (+)	\$0.00	\$0.00	\$8,710.00	\$8,710.00	0.0%
Insurance-Health & Life (+)	\$1,342,009.46	\$4,636,837.53	\$7,134,141.58	\$2,497,304.05	65.0%
Insurance-Unemployment (+)	\$9,521.20	\$34,579.92	\$71,281.93	\$36,702.01	48.5%
Insurance-Workers Comp (+)	\$25,133.43	\$87,031.60	\$173,905.78	\$86,874.18	50.0%
Retirement-Fica & Medicare (+)	\$67,845.98	\$251,172.00	\$391,234.63	\$140,062.63	64.2%
Retirement-TRS (+)	\$275,175.45	\$965,698.18	\$1,908,066.72	\$942,368.54	50.6%
Retirement-PERS (+)	\$286,313.70	\$1,069,917.53	\$1,702,721.85	\$632,804.32	62.8%
On Behalf Exp-PERS (+)	\$0.00	\$0.00	\$1,789,996.43	\$1,789,996.43	0.0%
On Behalf Exp-TRS (+)	\$0.00	\$0.00	\$222,107.74	\$222,107.74	0.0%
Other Employee Benefits (+)	\$19,941.57	\$96,303.30	\$100,000.00	\$3,696.70	96.3%
Sub-total : BENEFITS	\$2,025,940.79	\$7,141,540.06	\$13,502,166.66	\$6,360,626.60	52.9%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$355,163.36	\$1,099,643.91	\$3,357,671.28	\$2,258,027.37	32.8%
Auditing & Accounting Services (+)	\$0.00	\$56,187.71	\$77,000.00	\$20,812.29	73.0%
Legal Services (+)	\$5,276.20	\$129,496.24	\$130,000.00	\$503.76	99.6%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$360,439.56	\$1,285,327.86	\$3,564,671.28	\$2,279,343.42	36.1%
TRAVEL					
Staff Travel (+)	\$57,019.50	\$279,757.38	\$658,944.23	\$379,186.85	42.5%
Student Travel (+)	\$38,051.24	\$371,751.26	\$1,133,275.00	\$761,523.74	32.8%
Sub-total : TRAVEL	\$95,070.74	\$651,508.64	\$1,792,219.23	\$1,140,710.59	36.4%
UTILITIES					
Water & Sewer (+)	\$66,645.63	\$263,917.62	\$455,388.44	\$191,470.82	58.0%
Garbage (+)	\$12,329.00	\$39,666.50	\$99,140.00	\$59,473.50	40.0%
Communications (+)	\$24,017.24	\$65,586.15	\$130,500.00	\$64,913.85	50.3%

Operating Statement with Budget

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 01/01/2023 through

Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Utilities-Internet (+)	\$1,341,938.00	\$4,719,823.00	\$8,285,448.00	\$3,565,625.00	57.0%
Electricity (+)	\$371,600.32	\$1,262,577.79	\$1,957,335.00	\$694,757.21	64.5%
Heating Fuels (+)	\$61,145.80	\$2,461,239.79	\$2,797,642.50	\$336,402.71	88.0%
Sub-total : UTILITIES	\$1,877,675.99	\$8,812,810.85	\$13,725,453.94	\$4,912,643.09	64.2%
OTHER PURCHASED SERVICES					
Other Purchase Services (+)	\$1,103,718.85	\$2,257,731.31	\$4,492,906.00	\$2,235,174.69	50.3%
Sub-total : OTHER PURCHASED SERVICES	\$1,103,718.85	\$2,257,731.31	\$4,492,906.00	\$2,235,174.69	50.3%
INSURANCE					
Insurance & Bond Premiums (+)	\$0.00	\$588,845.35	\$614,399.85	\$25,554.50	95.8%
Liability Insurance (+)	(\$15,124.33)	\$327,466.87	\$388,289.42	\$60,822.55	84.3%
Sub-total : INSURANCE	(\$15,124.33)	\$916,312.22	\$1,002,689.27	\$86,377.05	91.4%
SUPPLY					
Supplies, Materials, Media (+)	\$197,490.21	\$961,385.49	\$1,376,721.20	\$415,335.71	69.8%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$20,463.54	\$47,968.12	\$75,310.60	\$27,342.48	63.7%
Textbooks (+)	\$14,055.32	\$129,748.01	\$181,900.00	\$52,151.99	71.3%
Sub-total : SUPPLY	\$232,009.07	\$1,139,101.62	\$1,633,931.80	\$494,830.18	69.7%
TUITION & STIPENDS					
Tuition & Stipends (+)	\$3,057.49	\$5,468.47	\$10,620.00	\$5,151.53	51.5%
Sub-total : TUITION & STIPENDS	\$3,057.49	\$5,468.47	\$10,620.00	\$5,151.53	51.5%
OTHER					
Other Expenses (+)	\$16,602.84	\$90,064.34	\$134,636.60	\$44,572.26	66.9%
Dues & Fees (+)	\$0.00	\$3,499.00	\$0.00	(\$3,499.00)	0.0%
Interest Paid (+)	\$7,163.20	\$7,272.37	\$0.00	(\$7,272.37)	0.0%
Sub-total : OTHER	\$23,766.04	\$100,835.71	\$134,636.60	\$33,800.89	74.9%
INDIRECT COSTS					
Indirect Costs To/From (+)	(\$13,260.35)	(\$135,369.22)	(\$300,000.00)	(\$164,630.78)	45.1%
Sub-total : INDIRECT COSTS	(\$13,260.35)	(\$135,369.22)	(\$300,000.00)	(\$164,630.78)	45.1%
CAPITAL EXPENDITURES					
Equipment (+)	\$21,254.25	\$59,901.86	\$51,593.35	(\$8,308.51)	116.1%
Sub-total : CAPITAL EXPENDITURES	\$21,254.25	\$59,901.86	\$51,593.35	(\$8,308.51)	116.1%
Total : EXPENSES	\$9,487,156.73	\$35,892,594.03	\$64,401,542.66	\$28,508,948.63	55.7%
OTHER					
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$88,278.06	\$178,441.62	\$230,000.00	\$51,558.38	77.6%
Sub-total : Earnings on Investments	(\$88,278.06)	(\$178,441.62)	(\$230,000.00)	(\$51,558.38)	77.6%
Total : OTHER	(\$88,278.06)	(\$178,441.62)	\$270,000.00	\$448,441.62	66.1%

Operating Statement with Budget

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 01/01/2023 through

02/28/2023

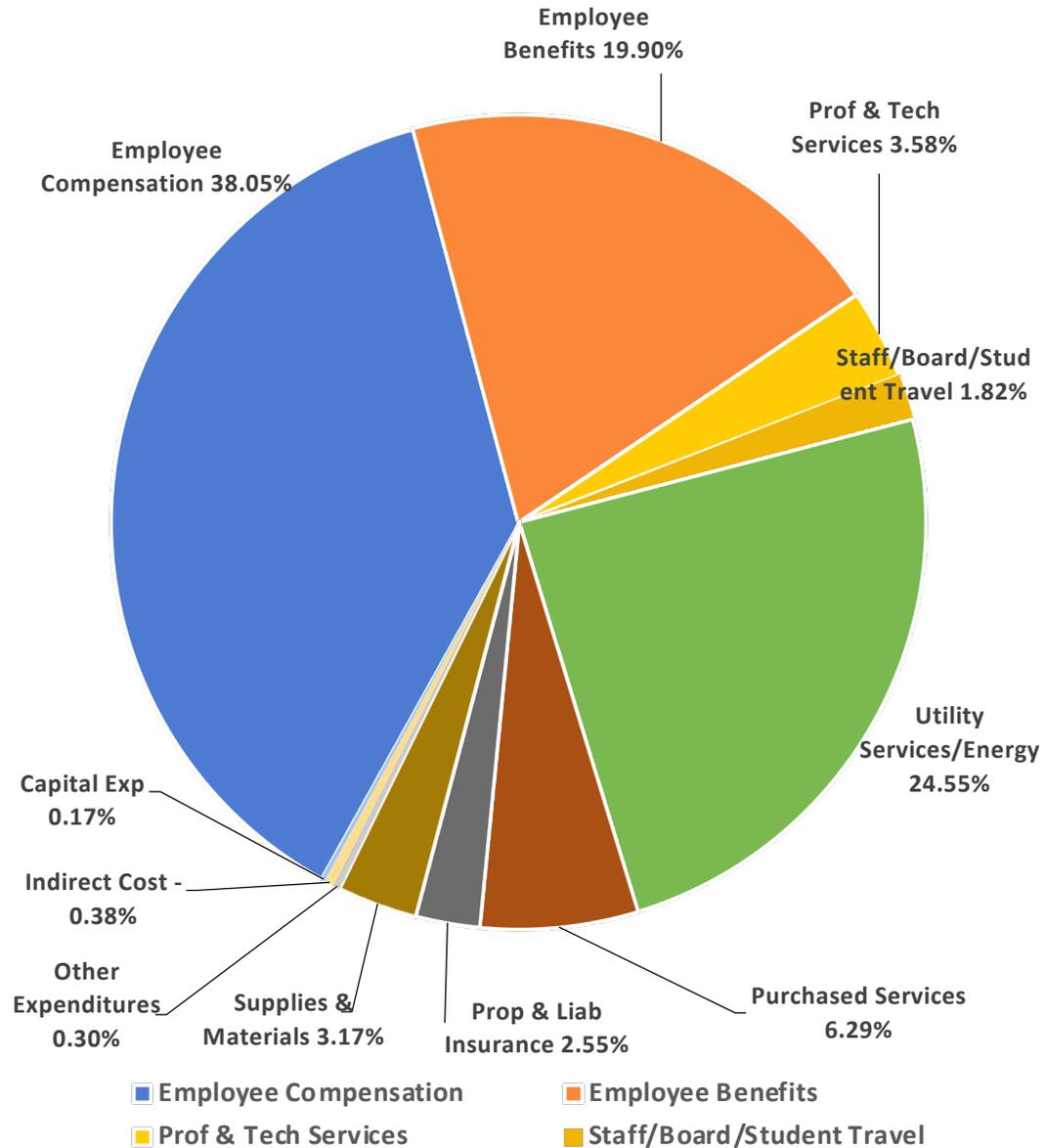
Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
NET INCOME/LOSS	(\$2,671,926.09)	\$2,707.52	\$2,676,453.30	\$2,673,745.78	0.1%

End of Report

Operating Fund Only Budget Expended by Object

(as of 2.28.2023) \$35,892,594.03



Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 01/01/2023 through 02/28/2023

Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
Operations & Maintenance of Plant (-)	\$112,351.08	\$402,306.35	\$0.00	(\$402,306.35)	0.0%
Food Services (-)	\$1,283.62	\$3,833.26	\$56,000.00	\$52,166.74	6.8%
Sub-total : Program Revenues	(\$113,634.70)	(\$406,139.61)	(\$56,000.00)	\$350,139.61	725.2%
General Revenues					
State Grants & Entitlements (-)	\$8,457,910.26	\$32,584,440.14	\$51,264,277.26	\$18,679,837.12	63.6%
Federal Grants & Entitlements (-)	\$1,367,729.86	\$5,328,658.89	\$23,223,934.07	\$17,895,275.18	22.9%
Borough Appropriations (-)	\$2,224,824.19	\$3,859,968.94	\$12,434,528.75	\$8,574,559.81	31.0%
E-Rate (-)	\$1,207,339.20	\$4,246,423.20	\$7,456,903.20	\$3,210,480.00	56.9%
Other (-)	\$285,707.81	\$2,284,381.69	\$1,212,310.17	(\$1,072,071.52)	188.4%
Sub-total : General Revenues	(\$13,543,511.32)	(\$48,303,872.86)	(\$95,591,953.45)	(\$47,288,080.59)	50.5%
Total : INCOME	(\$13,657,146.02)	(\$48,710,012.47)	(\$95,647,953.45)	(\$46,937,940.98)	50.9%
EXPENSES					
SALARIES					
Certificated Salaries (+)	\$2,838,430.03	\$10,112,777.76	\$20,406,569.36	\$10,293,791.60	49.6%
Classified Salaries (+)	\$1,699,252.76	\$6,541,775.01	\$10,970,333.20	\$4,428,558.19	59.6%
Leave Pay Off (+)	\$2,081.18	\$49,406.63	\$216,220.89	\$166,814.26	22.9%
Stipends (+)	\$15,500.00	\$56,750.00	\$79,000.00	\$22,250.00	71.8%
Non Cert-Extra Duty Contract (+)	\$16,219.76	\$70,909.69	\$325,349.00	\$254,439.31	21.8%
Sub-total : SALARIES	\$4,571,483.73	\$16,831,619.09	\$31,997,472.45	\$15,165,853.36	52.6%
BENEFITS					
Control Acct - Benefits (+)	\$0.00	\$0.00	\$3,131,225.39	\$3,131,225.39	0.0%
Insurance-Health & Life (+)	\$1,601,715.21	\$5,505,131.53	\$7,161,141.58	\$1,656,010.05	76.9%
Insurance-Unemployment (+)	\$11,698.79	\$43,184.21	\$71,413.29	\$28,229.08	60.5%
Insurance-Workers Comp (+)	\$30,876.60	\$108,902.05	\$175,044.57	\$66,142.52	62.2%
Retirement-Fica & Medicare (+)	\$81,268.60	\$309,989.58	\$391,883.40	\$81,893.82	79.1%
Retirement-TRS (+)	\$331,516.51	\$1,159,340.28	\$1,908,066.72	\$748,726.44	60.8%
Retirement-PERS (+)	\$354,795.55	\$1,328,526.88	\$1,713,566.03	\$385,039.15	77.5%
On Behalf Exp-PERS (+)	\$0.00	\$0.00	\$1,789,996.43	\$1,789,996.43	0.0%
On Behalf Exp-TRS (+)	\$0.00	\$0.00	\$222,107.74	\$222,107.74	0.0%
Housing Allowance/Subsidy (+)	\$69,137.53	\$233,481.45	\$0.00	(\$233,481.45)	0.0%
Other Employee Benefits (+)	\$19,941.57	\$96,303.30	\$136,000.00	\$39,696.70	70.8%
Sub-total : BENEFITS	\$2,500,950.36	\$8,784,859.28	\$16,700,445.15	\$7,915,585.87	52.6%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$1,366,879.79	\$3,793,592.52	\$11,573,199.47	\$7,779,606.95	32.8%
Auditing & Accounting Services (+)	\$0.00	\$56,187.71	\$77,000.00	\$20,812.29	73.0%
Legal Services (+)	\$5,276.20	\$129,496.24	\$130,000.00	\$503.76	99.6%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$1,372,155.99	\$3,979,276.47	\$11,780,199.47	\$7,800,923.00	33.8%
TRAVEL					
Staff Travel (+)	\$98,326.75	\$581,677.67	\$1,555,157.24	\$973,479.57	37.4%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 01/01/2023 through 02/28/2023

Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Student Travel (+)	\$121,292.27	\$576,972.88	\$1,579,752.00	\$1,002,779.12	36.5%
Sub-total : TRAVEL	<u>\$219,619.02</u>	<u>\$1,158,650.55</u>	<u>\$3,134,909.24</u>	<u>\$1,976,258.69</u>	37.0%
UTILITIES					
Water & Sewer (+)	\$83,156.56	\$325,795.18	\$463,388.44	\$137,593.26	70.3%
Garbage (+)	\$13,007.88	\$42,759.11	\$99,140.00	\$56,380.89	43.1%
Communications (+)	\$24,797.18	\$68,308.89	\$138,000.00	\$69,691.11	49.5%
Other Utilities-Internet (+)	\$1,341,938.00	\$4,719,823.00	\$8,285,448.00	\$3,565,625.00	57.0%
Electricity (+)	\$410,644.45	\$1,420,086.03	\$2,005,334.96	\$585,248.93	70.8%
Heating Fuels (+)	\$83,579.25	\$2,521,384.89	\$2,852,342.50	\$330,957.61	88.4%
Sub-total : UTILITIES	<u>\$1,957,123.32</u>	<u>\$9,098,157.10</u>	<u>\$13,843,653.90</u>	<u>\$4,745,496.80</u>	65.7%
OTHER PURCHASED SERVICES					
Other Purchase Services (+)	\$1,118,806.62	\$2,329,517.29	\$4,532,924.08	\$2,203,406.79	51.4%
Sub-total : OTHER PURCHASED SERVICES	<u>\$1,118,806.62</u>	<u>\$2,329,517.29</u>	<u>\$4,532,924.08</u>	<u>\$2,203,406.79</u>	51.4%
INSURANCE					
Insurance & Bond Premiums (+)	\$0.00	\$588,845.35	\$614,399.85	\$25,554.50	95.8%
Liability Insurance (+)	(\$15,124.33)	\$327,466.87	\$388,289.42	\$60,822.55	84.3%
Sub-total : INSURANCE	<u>(\$15,124.33)</u>	<u>\$916,312.22</u>	<u>\$1,002,689.27</u>	<u>\$86,377.05</u>	91.4%
SUPPLY					
Supplies, Materials, Media (+)	\$619,481.67	\$2,510,662.06	\$4,200,768.88	\$1,690,106.82	59.8%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$20,463.54	\$49,106.21	\$75,310.60	\$26,204.39	65.2%
Food Supplies (+)	\$17,734.23	\$89,352.69	\$209,693.01	\$120,340.32	42.6%
Textbooks (+)	\$14,055.32	\$129,748.01	\$181,900.00	\$52,151.99	71.3%
Other Supply/Material/Media (+)	\$0.00	\$1,632.80	\$29,393.72	\$27,760.92	5.6%
Sub-total : SUPPLY	<u>\$671,734.76</u>	<u>\$2,780,501.77</u>	<u>\$4,697,066.21</u>	<u>\$1,916,564.44</u>	59.2%
TUITION & STIPENDS					
Tuition & Stipends (+)	\$38,589.31	\$135,860.29	\$256,620.00	\$120,759.71	52.9%
Scholarship Stipends (+)	\$0.00	\$2,000.00	\$13,000.00	\$11,000.00	15.4%
Sub-total : TUITION & STIPENDS	<u>\$38,589.31</u>	<u>\$137,860.29</u>	<u>\$269,620.00</u>	<u>\$131,759.71</u>	51.1%
OTHER					
Other Expenses (+)	\$17,242.65	\$102,281.03	\$169,931.26	\$67,650.23	60.2%
Dues & Fees (+)	\$0.00	\$3,599.00	\$0.00	(\$3,599.00)	0.0%
Interest Paid (+)	\$7,163.20	\$7,272.37	\$0.00	(\$7,272.37)	0.0%
Sub-total : OTHER	<u>\$24,405.85</u>	<u>\$113,152.40</u>	<u>\$169,931.26</u>	<u>\$56,778.86</u>	66.6%
INDIRECT COSTS					
Indirect Costs To/From (+)	\$0.00	\$0.00	\$233,932.00	\$233,932.00	0.0%
Sub-total : INDIRECT COSTS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$233,932.00</u>	<u>\$233,932.00</u>	0.0%
CAPITAL EXPENDITURES					
Equipment (+)	\$41,687.00	\$728,936.86	\$810,717.50	\$81,780.64	89.9%
New Building/Purchases (+)	\$8,001.31	\$7,752,903.69	\$9,051,259.83	\$1,298,356.14	85.7%
Building & Improvements Bought (+)	\$0.00	\$1,036,407.00	\$0.00	(\$1,036,407.00)	0.0%
Contingency (+)	\$0.00	\$0.00	\$2,673,492.00	\$2,673,492.00	0.0%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 01/01/2023 through 02/28/2023

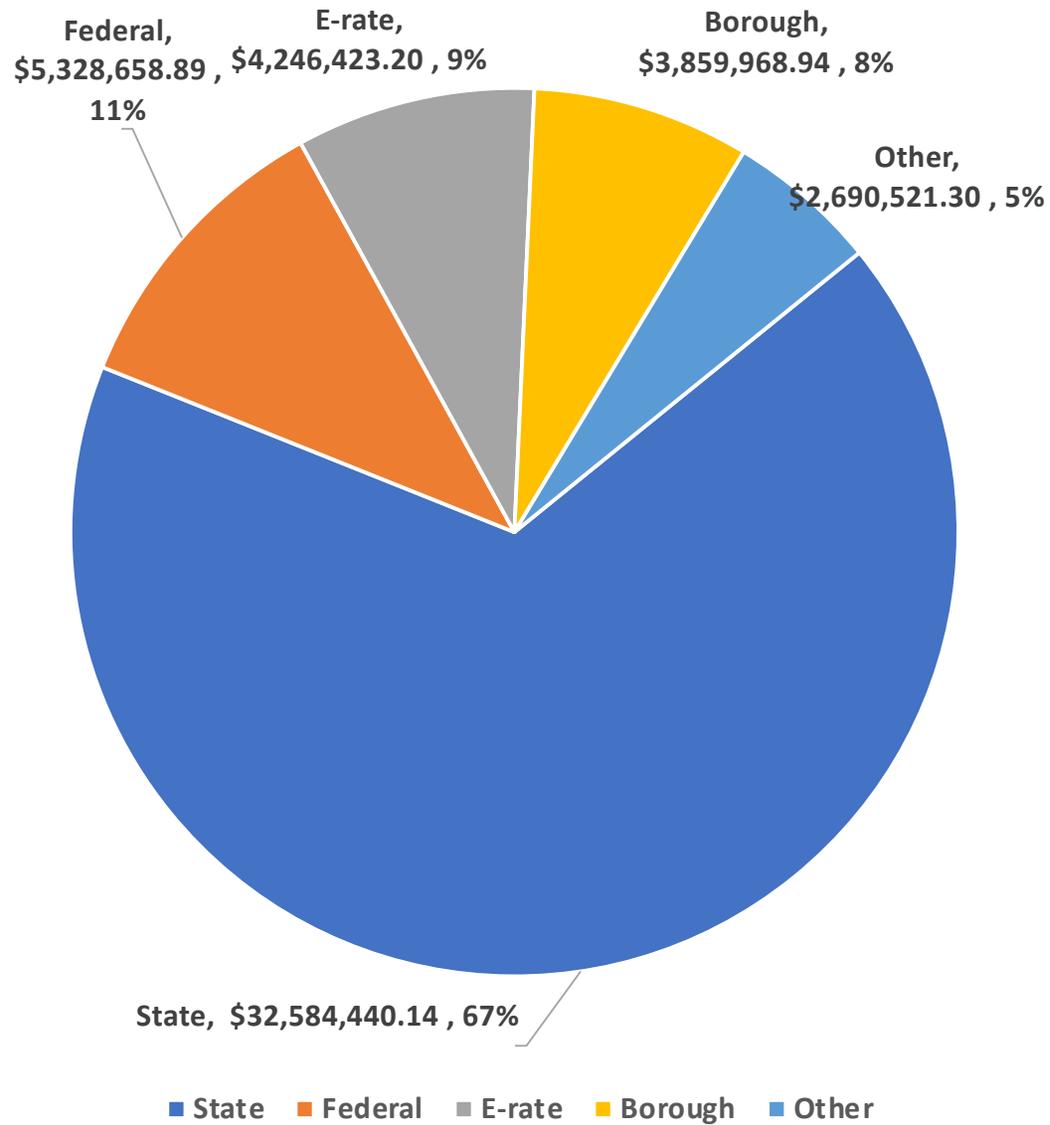
Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Overhead (+)	\$0.00	\$0.00	\$377,063.80	\$377,063.80	0.0%
New Construction/ Rehab (+)	\$3,613.28	\$533,836.03	\$22,584.00	(\$511,252.03)	2363.8%
Related Soft Costs (+)	\$1,445.40	\$10,456.69	\$442,875.77	\$432,419.08	2.4%
Sub-total : CAPITAL EXPENDITURES	\$54,746.99	\$10,062,540.27	\$13,377,992.90	\$3,315,452.63	75.2%
Total : EXPENSES	\$12,514,491.62	\$56,192,446.73	\$101,740,835.93	\$45,548,389.20	55.2%
OTHER					
Transfers In					
Transfers Between Funds -In (-)	\$0.00	\$0.00	\$3,686,429.18	\$3,686,429.18	0.0%
Sub-total : Transfers In	\$0.00	\$0.00	(\$3,686,429.18)	(\$3,686,429.18)	0.0%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$88,278.06	\$178,441.62	\$230,000.00	\$51,558.38	77.6%
Sub-total : Earnings on Investments	(\$88,278.06)	(\$178,441.62)	(\$230,000.00)	(\$51,558.38)	77.6%
Total : OTHER	(\$88,278.06)	(\$178,441.62)	(\$3,416,429.18)	(\$3,237,987.56)	5.2%
NET INCOME/LOSS	(\$1,230,932.46)	\$7,303,992.64	\$2,676,453.30	(\$4,627,539.34)	272.9%

End of Report

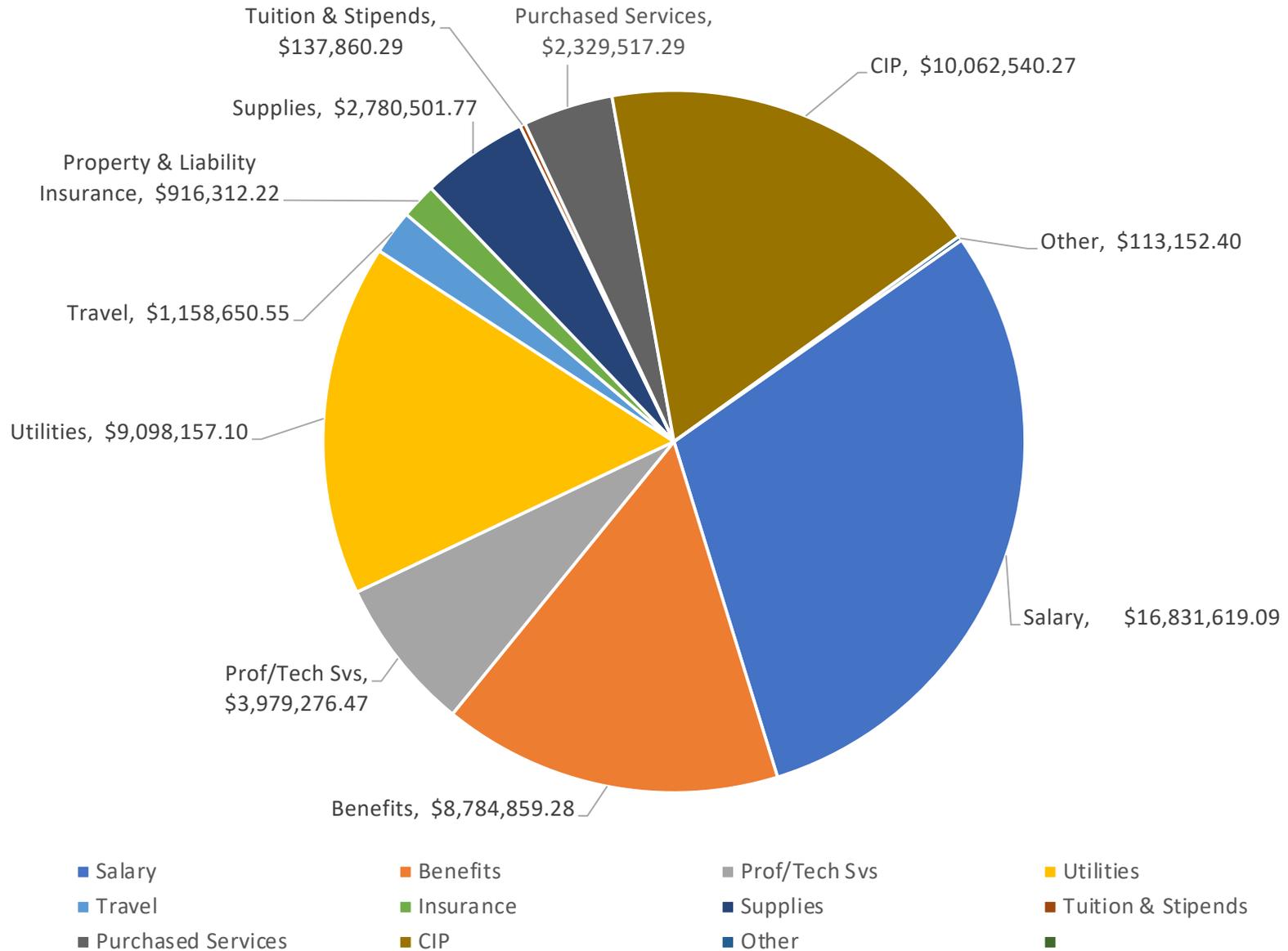
Revenues – All Funds

(as of 2.28.2023) \$48,710,012.47



Expenditures by Object – All Funds

(In Millions as of 2.28.2023) \$56,192,446.73



Northwest Arctic Borough School District

Board Expenditures For the Period 01/01/2023 through 02/28/2023

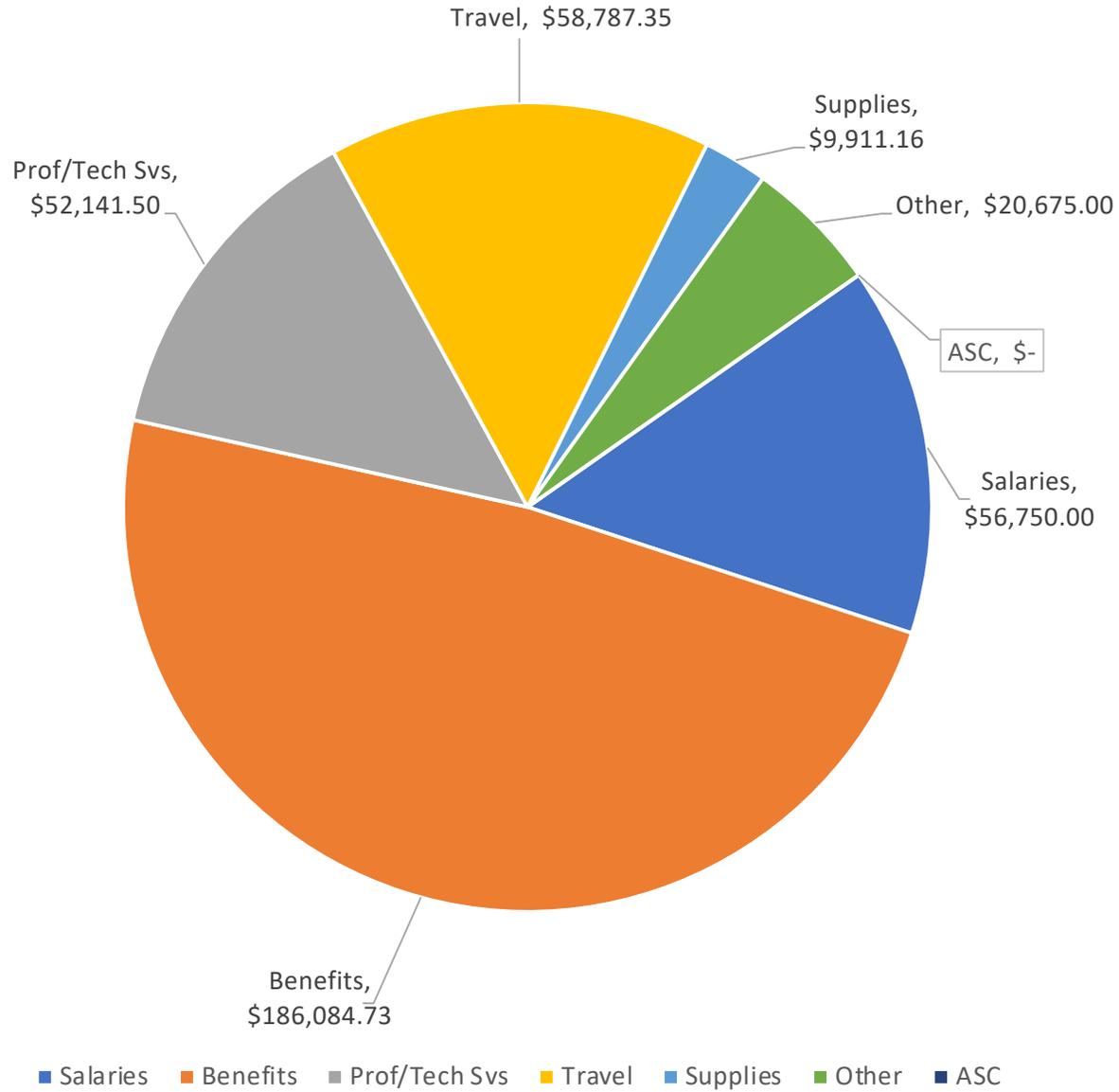
Fiscal Year: 2022-2023

	<u>01/01/2023 - 02/28/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
EXPENSES					
SALARIES					
Board Stipends (+)	\$15,500.00	\$56,750.00	\$79,000.00	\$22,250.00	71.8%
Sub-total : SALARIES	\$15,500.00	\$56,750.00	\$79,000.00	\$22,250.00	71.8%
BENEFITS					
Insurance-Health & Life (+)	\$45,000.00	\$180,000.00	\$232,433.01	\$52,433.01	77.4%
Insurance-Workers Comp (+)	\$82.94	\$318.85	\$450.30	\$131.45	70.8%
Retirement-Fica & Medicare (+)	\$969.76	\$3,675.88	\$4,988.40	\$1,312.52	73.7%
Retirement-PERS (+)	\$495.00	\$2,090.00	\$4,460.00	\$2,370.00	46.9%
Sub-total : BENEFITS	\$46,547.70	\$186,084.73	\$242,331.71	\$56,246.98	76.8%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$18,955.48	\$52,141.50	\$126,700.00	\$74,558.50	41.2%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$18,955.48	\$52,141.50	\$126,700.00	\$74,558.50	41.2%
TRAVEL					
Staff Travel (+)	\$26,986.46	\$58,787.35	\$89,379.23	\$30,591.88	65.8%
Sub-total : TRAVEL	\$26,986.46	\$58,787.35	\$89,379.23	\$30,591.88	65.8%
SUPPLY					
Supplies, Materials, Media (+)	\$964.10	\$9,911.16	\$11,029.07	\$1,117.91	89.9%
Sub-total : SUPPLY	\$964.10	\$9,911.16	\$11,029.07	\$1,117.91	89.9%
OTHER					
Other Expenses (+)	\$0.00	\$20,675.00	\$38,500.00	\$17,825.00	53.7%
Sub-total : OTHER	\$0.00	\$20,675.00	\$38,500.00	\$17,825.00	53.7%
Total : EXPENSES	\$108,953.74	\$384,349.74	\$586,940.01	\$202,590.27	65.5%
NET INCOME/LOSS	\$108,953.74	\$384,349.74	\$586,940.01	\$202,590.27	65.5%

End of Report

Board Expenditures

(as of 2.28.2023) \$384,349.74



Board Budget Summary

100.099.511.000.333	Board Stipends	\$79,000
	6 Regular Meetings	
	Board Retreat combined with Oct Meeting	
	Annual AASB Conference	
100.099.511.000.36X	Payroll Benefits	\$242,331.71
100.099.511.000.361	Insurance-Health & life - \$25,200 per member	\$232,433.00
100.099.511.000.362	Insurance-Unemployment .3%	\$0
100.099.511.000.363	Insurance-Workers Comp .57%	\$450.30
100.099.511.000.364	Retirement-FICA SS & Medicare-1.45% & 6.20%	\$4,988.40
100.099.511.000.366	Retirement-PERS-22%	\$4,460.00
100.099.511.0XX.410	Professional & Technical Services	\$125,500
100.099.511.000.410	Miscellaneous Services and Training, AASB In-service Training	\$25,000
100.099.511.012.410	Lobbyists - J&H, JM Walsh Co.	\$89,500
100.099.511.013.410	Strategic Planning – Consulting - Evaluations	\$11,000
100.099.511.000.42X	Travel & Per Diem	\$89,379
	6 Regular Meetings, half virtual	
	Board Retreat combined with October Board Meeting	
	Annual AASB Conference	

Board Budget Summary, Continued

100.099.511.000.4XX	Miscellaneous Expenses	\$50,729
100.099.511.000.450	Supplies, Materials, Media-Supplies & Freight for Meetings	7,229
100.099.511.000.490	Other Expenses	\$38,500
	CEAAC Membership - \$18,000	
	AASB Fees - \$20,500	
100.099.511.015.XXX	Board Budget for joint Advisory School Council Retreat	\$5,000
100.099.511.000.XXX	TOTAL	\$586,940

To Our Board Financial Summary

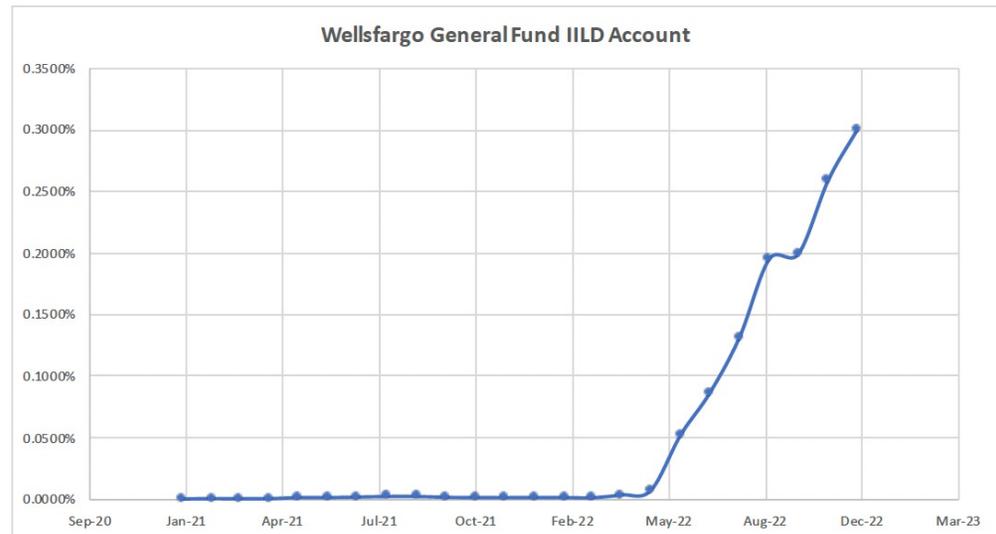
Wellsfargo Investment Account Update:

The accrued income on the principal holdings of the General Fund \$10,248,179.57 investment was \$8,441,221.08 as of February 28, 2023; an increase of \$88,278.06 from the November 30, 2022 report.

Our investment account(s) are seeing a much higher yield, back to what they were before the pandemic. We will keep the funds in the account(s) as long as possible but will need to transfer money out of the account(s) as expenditures exceed revenue.

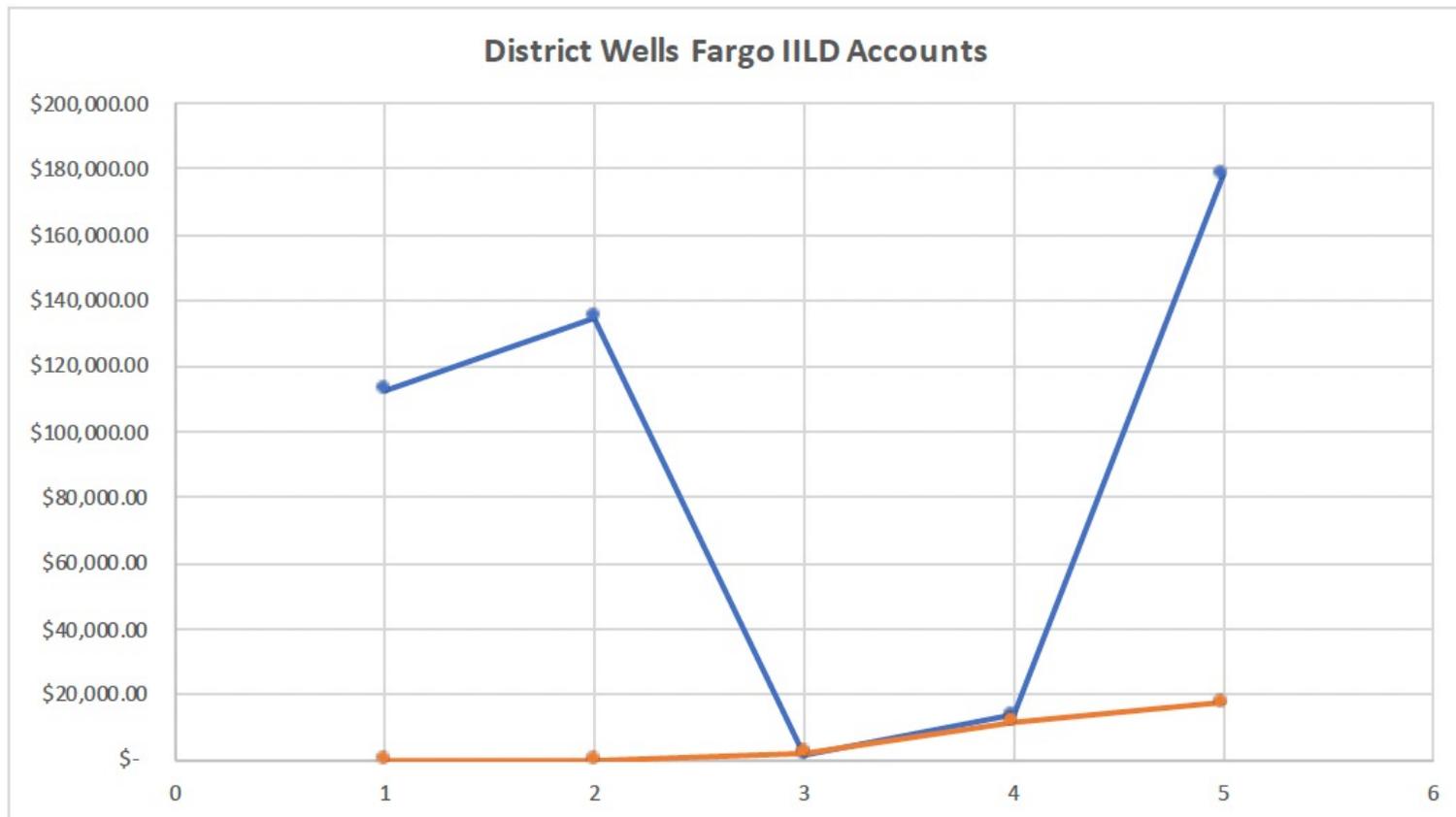
To Our Board Financial Summary – IILD Continued

Statement	NWABSD IILD GF Account Balance	Monthly Increase	Rate of return
Dec-20	\$ 10,248,179.57	\$ -	0.0000%
Dec-20	\$ 10,248,238.09	\$ 58.52	0.0006%
Jan-21	\$ 10,248,324.74	\$ 86.65	0.0008%
Feb-21	\$ 10,248,403.12	\$ 78.38	0.0008%
Mar-21	\$ 10,248,489.77	\$ 86.65	0.0008%
Apr-21	\$ 10,248,658.11	\$ 168.34	0.0016%
May-21	\$ 10,248,831.83	\$ 173.72	0.0017%
Jun-21	\$ 10,249,045.17	\$ 213.34	0.0021%
Jul-21	\$ 10,249,305.99	\$ 260.82	0.0025%
Aug-21	\$ 10,249,566.78	\$ 260.79	0.0025%
Sep-21	\$ 8,249,566.78	\$ (2,000,000.00)	
Sep-21	\$ 8,249,723.08	\$ 156.30	0.0019%
Oct-21	\$ 8,249,862.94	\$ 139.86	0.0017%
Nov-21	\$ 8,249,998.46	\$ 135.52	0.0016%
Dec-21	\$ 8,250,138.30	\$ 139.84	0.0017%
Jan-22	\$ 8,250,278.14	\$ 139.84	0.0017%
Feb-22	\$ 8,250,404.69	\$ 126.55	0.0015%
Mar-22	\$ 8,250,718.61	\$ 313.92	0.0038%
Apr-22	\$ 8,251,328.87	\$ 610.26	0.0074%
May-22	\$ 8,255,652.05	\$ 4,323.18	0.0524%
Jun-22	\$ 8,262,779.46	\$ 7,127.41	0.0863%
Jul-22	\$ 8,273,663.63	\$ 10,884.17	0.1317%
Aug-22	\$ 8,289,840.81	\$ 16,177.18	0.1955%
Sep-22	\$ 8,306,379.44	\$ 16,538.63	0.1995%
Oct-22	\$ 8,327,923.07	\$ 21,543.63	0.2594%
Nov-22	\$ 8,352,943.02	\$ 25,019.95	0.3004%
Dec-22	\$ 8,381,435.52	\$ 28,492.50	0.3411%
Jan-23	\$ 8,412,099.00	\$ 30,663.48	0.3658%
Feb-23	\$ 8,441,221.08	\$ 29,122.08	0.3462%



To Our Board Financial Summary – IILD Continued

	Fiscal Year	IILD GF Earnings	IILD CIP Earnings	Total Earnings
1	FY19	\$ 112,675.74	\$ -	\$ 112,675.74
2	FY20	\$ 134,699.78	\$ -	\$ 134,699.78
3	FY21	\$ 1,694.94	\$ 2,564.11	\$ 4,259.05
4	FY22	\$ 13,734.29	\$ 12,012.88	\$ 25,747.17
5	FY23	\$ 178,441.62	\$ 17,754.50	\$ 196,196.12
		\$ 441,246.37	\$ 32,331.49	\$ 473,577.86



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
Account Number: 1BC42815

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of December 31, 2022

**Interest earned
this period**

28,492.50

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				8,352,943.02
12/30/22	Interest Rate 4.2997000%			28,492.50	8,381,435.52
	Ending Balance				8,381,435.52

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
Account Number: 1BC42815

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of January 31, 2023

Interest earned
this period

30,663.48

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				8,381,435.52
01/31/23	Interest Rate 4.2997000%			30,663.48	8,412,099.00
	Ending Balance				8,412,099.00

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
Account Number: 1BC42815

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of February 28, 2023

Interest earned
this period

29,122.08

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				8,412,099.00
02/28/23	Interest Rate 4.5515500%			29,122.08	8,441,221.08
	Ending Balance				8,441,221.08

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 11, 2023

NUMBER: 23-094

FR: Office of the Superintendent

SUBJECT: Approval of Purchase,
Kivalina School Bus Shipping

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administration's request to ship two Thomas school busses for the new Kivalina school.

BACKGROUND AND/OR PERTINENT INFORMATION:

The administration is requesting the school boards approval to ship two (2) 2022 Thomas 81 passenger school busses for the new Kivalina Replacement School. The new Kivalina Replacement School opened to students on October 1, 2022. Kivalina's replacement school is situated seven (7) miles from the village. The State of Alaska requires schools/school districts to provide bus service for students that live in excess of one mile from their school. In order to satisfy this requirement, the administration has spent considerable time researching the purchase of school busses. Blue Bird and Thomas are the most commonly used brand of school busses in the United States. Currently Blue Bird does not have a dealership in the state of Alaska, so parts and service have to come from Seattle or beyond. Thomas's Anchorage dealer is Trailercraft, Inc. Trailercraft, Inc. is the sole source supplier of Thomas school busses in the state of Alaska. After much research it is the administration's recommendation that we ship two (2) 81 passenger Thomas school busses for the new Kivalina school from Trailercraft, Inc. FOB Seattle. The administration estimates the freight cost to transport the busses from Seattle to Kivalina will not exceed \$65,734.24.

ALTERNATIVES:

1. Approve the administration's request ship two (2) 81 passenger Thomas school busses from Trailercraft, Inc. FOB Seattle. Freight from Seattle to Kivalina not to exceed \$65,734.24
2. Disapprove the administration's request to ship two (2) 81 passenger Thomas school busses from Trailercraft, Inc. FOB Seattle. Freight from Seattle to Kivalina not to exceed \$65,734.24
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration's request to ship two (2) 81 passenger Thomas school busses from Trailercraft, Inc. FOB Seattle. Freight from Seattle to Kivalina not to exceed \$65,734.24.



Requested by: Brandon Blackham	Phone:	Origin: Seattle, WA	Destination: Kivalina, AK
Company: NW Arctic Borough School District	Fax/Email: bblackham@nwarctic.org	Ship date:	Bid Date:
Address:	Prepared by: Rick Kellogg	Preparer phone: 206-892-2729	Preparer email: RKellogg@Lynden.com
City, state, zip:	Description: School Buses		

Origin: Seattle, WA		POL: SEATTLE		POD: KIVALINA		Destination: Kivalina, AK		Ship dates:						
Qty	Item No.	Pkg. Type	Description	Length	Width	Height	Weight	Min Qty	Rated As	Rate	Basis	Estimate	Ttl. Weight	
1	1740-002	EACH	Breakbulk - School Buses	40' 0"	7' 10"	11' 2"	28,800	1	40.00	\$743.60	PLF	\$29,744.00	28,800	
1	1740-002	EACH	Breakbulk - School Buses	40' 0"	7' 10"	11' 2"	27,800	1	40.00	\$743.60	PLF	\$29,744.00	27,800	
			Fuel Surcharge (W/W); subject to the rate in effect at the time of shipment.							10.50	PCT	\$6,246.24		
SFT: 626.66 / CFT: 6997.78												SUBTOTAL:	\$65,734.24	56,600
SFT: 626.66 / CFT: 6997.78												TOTAL ESTIMATE:	\$65,734.24	56,600

Rates are subject to Carrier's marine equipment availability and common carrier schedule.
 Rates are from the Carrier's dock to the traditional barge landing above normal tidal fluctuations.
 Rates apply between Carrier's terminals only, and do not include pickup or delivery.

Next Steps:

- 1. Make a booking:** If you are ready to schedule your shipment, please complete a shipping request on our website.
[Book a Shipment / Alaska Marine Lines \(Lynden.com\)](#)
- 2. Deliver your cargo in Seattle:**
 Alaska Marine Lines - Terminal Y4
 6110 W Marginal Way SW
 Seattle, WA 98106

Dropoff Instructions:
www.lynden.com/aml/about/locations/

Fuel Surcharge: Rates are subject to Carrier's applicable fuel surcharge in effect at the time of shipment.

MEMORANDUM

TO: NWABSD Board of Education

DATE: April 11, 2023

NUMBER: 23-095

FR: Office of the Superintendent

SUBJECT: Approval of Purchase,
FY24 Heating Fuel Purchase

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the NWABSD's FY24 heating fuel order to the lowest bidder by site.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Property Services department received bids for an RFP for the purchase and delivery of approximately 575,600 gallons of heating fuel to eleven (11) NWABSD school sites in summer 2024, 25,000 gallons of ULSD, and 3000 gallons of unleaded to Kivalina. The RFP was sent to the only two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids was Monday, April 3 at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). Crowley Petroleum Distribution was the lowest bidder for eleven (11) sites and Vitus Fuel Services was the lowest bidder for no (0) sites. The bid prices by site are attached.

Funding: General Funds

ALTERNATIVES:

1. Approve the administration's request to award the NWABSD FY24 heating fuel bid to Crowley Petroleum Distribution for an amount not to exceed \$2,996,437.80 as presented.
2. Disapprove the administration's request to award the NWABSD FY24 heating fuel bid to Crowley Petroleum Distribution.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval to award Crowley Petroleum Distribution our fuel bid for for an amount not to exceed \$2,996,437.80 as presented.



April 3, 2023

Northwest Arctic Borough School District
Attention: Brandon Blackham
P.O. Box 51
Kotzebue, AK 99752

RE: 2023 Fuel Bid

Mr. Blackham

In response to the Northwest Arctic Borough School District (NWABSD) RFP –2023 Fuel Bid, Crowley Fuels LLC (Crowley) respectfully submits the attached proposal for your review and consideration.

Crowley began serving the people and businesses of Alaska in 1953 – 70 years and counting – and has consistently provided unique solutions to Alaska’s logistics and marine transportation and fuel distribution challenges throughout Alaska’s communities. Today, with a storage capacity of more than 76 million gallons, we are one of the unquestioned leaders in the Alaska fuel industry, providing transportation, distribution, and sales of petroleum products to more than 280 communities across the state. We have nineteen terminals strategically positioned across Alaska serving retail, commercial, construction, transportation, and aviation industries.

Crowley followed the requirements of the RFP and is submitting independent price bids for each of the locations identified in the RFP. Proposed pricing for the locations of Ambler, Kobuk, Shungnak is predicated on the award of all three sites to Crowley. Crowley proposes delivering during the summer months between June 1 and September 30, 2023. Crowley certifies that a representative of the company, authorized to negotiate and execute contracts, has signed this offer and has the authority to enter into a fuel agreement with NWABSD.

We value our relationship with NWABSD and understand the importance of safe and timely deliveries of fuel to the district locations. We appreciate the opportunity to participate in the competitive bid process and look forward to serving the district locations for the coming season. If you should have questions or need any clarification to our submittal, please call Todd Tikiun, Senior Account Executive at (907) 545-0948 or via email at Todd.Tikiun@crowley.com

Respectfully,

Todd Tikiun
Senior Sales Executive, Customer Experience
Crowley Fuels, LLC

This proposal, including attachments, is confidential, proprietary, and may be subject to attorney-client privilege. This proposal is intended only for the use of Northwest Arctic Borough School District. Any dissemination, distribution or copying of this proposal is strictly prohibited.

Sites	Estimated Fuel Quantity (Gallons)	Delivery Fee- PER GALLON	Extended Proposal Price	Notes
Buckland	58,000	\$5.8005	\$336,429.00	
Deering	24,000	\$5.0005	\$120,012.00	
Kivalina HF/ULSD1	65,600	\$5.0005	\$328,032.80	
Kivalina RUL	3,000	\$5.5005	\$16,501.50	
Kotzebue	120,000	\$4.7605	\$571,260.00	
ATC - Kotzebue	30,000	\$4.7605	\$142,815.00	
Kiana	45,000	\$5.0005	\$225,022.50	
Noorvik	55,000	\$5.0005	\$275,027.50	
Selawik	90,000	\$5.0005	\$450,045.00	
Ambler	41,000	\$6.2505	\$256,270.50	
Kobuk	19,000	\$6.2505	\$118,759.50	
Shungnak	25,000	\$6.2505	\$156,262.50	
	575,600		\$2,996,437.80	

* PRICING INCLUDES ALL TAX

- a. Delivery to the communities of Ambler, Kobuk and Shungnak is predicated on receiving the award for all three locations.
- b. Delivery to the communities of Ambler, Kobuk and Shungnak are extremely dependent on the water level of the river. Please refer to the Force Majeure clause identified in Attachment B, Standard Terms and Conditions, Section 6, Exceptions.
- c. Under any Force Majeure situation, the NWABSD will allow Crowley an opportunity to cure any obligation before NWABSD seeks substitute performance from any other party.
- d. NWABSD will be required to nominate final quantities prior to May 15, 2023 Prices valid until 12:00 AM

Date:

Subject: FW: Fuel bids for summer 2023
Date: Monday, April 3, 2023 at 1:29:52 PM Alaska Daylight Time
From: Brandon Blackham
To: Jazmine Camp
Attachments: image003.png

See Vitus Fuel bid below

From: Mike Poston <Mike.Poston@vitusmarine.com>
Date: Monday, April 3, 2023 at 12:19 PM
To: Brandon Blackham <bblackham@nwarctic.org>
Subject: RE: Fuel bids for summer 2023

[EXTERNAL EMAIL - CAUTION]: Do not open unexpected attachments or links.

Brandon, below please find Vitus' offer on your summer fuel RFP. Prices offered are fixed and based on delivery via barge except for Kivalina. Kivalina prices include a \$0.75 per gallon premium for truck delivery. Vitus encourages NWABSD to acquire it's own truck for Kivalina to avoid future trucking costs. All prices include federal lurt tax of .001 per gallon and exclude all other taxes based on official use by State or Local Government and therefore exempt. Per your RFP we understand that awards will be made on a site by site basis, not broken down by product or customer.

Thanks,
 Mike
 907-538-2198

2023 Fuel Request		
Heating Fuel		Total
	Ambler	no bid
	Buckland	no bid
	Deering	\$5.104
	Kiana	\$5.204
	Kivalina	\$5.854
	Kobuk	no bid
	Kotzebue	no bid
	ATC	no bid
	Noorvik	\$5.204
	Selawik	\$5.104
	Sungnak	no bid
ULSD		
	Kivalina	\$5.854
Unleaded		

From: Brandon Blackham <bblackham@nwarctic.org>
Sent: Thursday, March 16, 2023 12:09 PM
To: Tikiun, Todd <Todd.Tikiun@crowley.com>; Mike Poston <Mike.Poston@vitusmarine.com>
Subject: Fuel bids for summer 2023

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good morning

Attached you will find a request to bid fuel for 11 sites. Feel free to contact me with any questions. Some sites may need adjusting, as the Memorandum explains this is an approximate/estimate. I will let you know as information comes in. Please submit by Monday April 3rd, 2023.

Thank you
Brandon

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: April 11, 2023

NUMBER: 23-096

FR: Office of the Superintendent

SUBJECT: Approval of FY23 District Operating Fund Budget Revision #3

ABSTRACT:

The School Board shall establish and maintain a balanced budget.

ISSUE:

At issue is the approval of the FY23 District Operating Fund Budget Revision #3

BACKGROUND AND/OR PERTINENT INFORMATION:

The FY23 District Operating Fund Budget was approved and adopted at the April 26th, 2022 Regular School Board meeting with expenditures in the amount of \$60,807,518. Budget Revision #1 was approved in June with expenditures in the amount of \$62,991,793, and Budget Revision #2 was approved in January with expenditures in the amount of \$64,401,543.

Presented to you is Budget Revision #3 for the FY23 Operating Fund Budget.

Revision #3 is based on a review of revenues and expenditures. In summary Revision #3 includes:

Revenues: \$59,993,182

Expenditures: \$61,588,388

Transfer in from Other Funds: \$0

Transfers out to Other Funds: \$500,000

The revision includes a decrease to salary expenditures by roughly \$2.8 million. This is after a review of open positions and releasing the encumbrance on one half of a year's salary for those open positions and increasing the budget for temporary positions.

The revision includes a decrease in revenue by roughly \$2 million. This decrease is based off of State projections, an increased contribution from the Borough, and reducing the budgeted Impact Aid to what has been received this year.

Overall, I am projecting a decrease in fund balance of approximately \$2 million.

I expect that we will have another revision to the FY23 budget in June to true up accounts before the FY23 year-end closeout to have a better estimate of year end fund balance going in to FY24.

ALTERNATIVES:

1. Approve Revision #3 of the FY23 District Operating Fund Budget as presented;

2. Disapprove Revision #3 of the FY23 District Operating Fund Budget as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Revision #3 of the FY23 District Operating Fund Budget as presented.

**Northwest Arctic Borough School District
FY23 Budget**

	FY23	FY23	Changes	NOTES
	<u>Current Budget</u>	<u>Revised Budget</u>		
REVENUE				
Other Local Revenue	\$450,000	\$450,000	\$0	
Earnings on Investments	\$230,000	\$230,000	\$0	
Donations/Contributions	\$0	\$0	\$0	
Borough Appropriation	\$6,540,579	\$8,540,579	\$2,000,000	Borough's additional contribution
E-rate Program	\$7,456,903	\$7,456,903	\$0	
State Foundation	\$38,969,601	\$37,679,925	(\$1,289,676)	Based on State's 5 year end calculations
Quality Schools	\$108,384	\$108,384	\$0	
TRS On-behalf - 12.06%	\$1,789,996	\$1,789,996	\$0	
PERS On-behalf - 2.79%	\$222,108	\$222,108	\$0	
Revenue - Other State Sources	\$11,157	\$1,525,156	\$1,513,999	One time State funding & PFD raffle
Impact Aid Program	\$6,216,361	\$1,990,131	(\$4,226,230)	Reduced to received to date
TOTAL REVENUES	\$61,995,089	\$59,993,182	(\$2,001,907)	
TRANSFERS IN				
District Technology Fund				
Locally Funded Maintenance CIP Fund	\$0	\$0	\$0	
Teacher housing CIP Fund				
Kivalina District Contribution				
NW Magnet School Expansion				
Magnet School Dormitory				
ATC Capital Reserve				
CIP Reserved Local Share				
TOTAL TRANSFERS IN	\$0	\$0		
EXPENSES				
Certificated Salaries	\$15,519,124	\$13,275,479	(\$2,243,644)	Due to encumbrance of unfilled positions
Non-Certificated Salaries	\$8,986,020	\$8,416,510	(\$569,510)	Due to encumbrance of unfilled positions
Leave Pay Out	\$206,510	\$206,510	\$0	
Board Stipends	\$79,000	\$79,000	\$0	
Employee Benefits	\$11,490,062	\$11,490,062	\$0	
TRS On-behalf	\$1,789,996	\$1,789,996	\$0	
PERS On-behalf	\$222,108	\$222,108	\$0	
SUBTOTAL: Personnel	\$38,292,821	\$35,479,667	(\$2,813,154)	
Professional & Technical Services	\$3,564,671	\$3,564,671	\$0	
Staff Travel	\$569,565	\$569,565	\$0	
Board Travel	\$89,379	\$89,379	\$0	
Student Travel	\$1,133,275	\$1,133,275	\$0	
Utility Services	\$8,970,476	\$8,970,476	\$0	
Energy-includes electricity & fuel	\$4,754,978	\$4,754,978	\$0	
Other Purchased Services	\$4,492,906	\$4,492,906	\$0	
Property & Liability Insurance	\$1,002,689	\$1,002,689	\$0	
Supplies, Materials & Media	\$1,633,932	\$1,633,932	\$0	
Tuition	\$10,620	\$10,620	\$0	
Dues & Fees	\$134,637	\$134,637	\$0	
Inventoried Equipment	\$51,593	\$51,593	\$0	
Indirect Cost Recovery	(\$300,000)	(\$300,000)	\$0	
SUBTOTAL: Non-Personnel	\$26,108,721	\$26,108,721	\$0	
TOTAL EXPENSES	\$64,401,543	\$61,588,388		
TRANSFERS OUT				
Food Service Fund	\$0	\$0	\$0	
ATC	\$0	\$0	\$0	
Star of the Northwest - Magnet School	\$0	\$0	\$0	
Teacher Housing Fund	\$350,000	\$350,000	\$0	
Special Revenue Fund - Student Transport	\$150,000	\$150,000	\$0	
TOTAL TRANSFERS OUT	\$500,000	\$500,000	\$0	
INCREASE (DECREASE)-UNRESERVED FB	(\$2,906,453)	(\$2,095,206)		
FY22 Unreserved Fund Balance	\$7,541,586	\$7,541,586		
Projected Decrease in Fund Balance	\$4,635,133	\$5,446,380		

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: April 11, 2023

NUMBER: 23-097

FR: Office of the Superintendent

SUBJECT: Adoption of FY24 Proposed Operating Fund Budget

ABSTRACT:

The School Board shall establish and maintain a balanced budget.

ISSUE:

At issue is the adoption of the Fiscal Year 2023-2024 Proposed Operating Fund Budget.

BACKGROUND AND/OR PERTINENT INFORMATION:

The FY24 Proposed Operating Fund Budget is being presented for adoption. The preliminary FY24 Operating Fund Budget was reviewed with the Budget Committee in February. Proposed Actions to balance the FY24 Budget were presented and discussed in detail at the budget work session on Wednesday March 6th, 2023. The District Administration presented the FY24 Proposed Budget to staff on April 3rd and postponed the presentation to parents and the community on March 30th due to the lack of participation. These presentations are to increase transparency with stakeholders about the planned reductions to the budget and to seek feedback.

Presented to you for adoption is the FY24 Proposed Operating Fund Budget, which includes:

- Revenue Plan of \$59,860,298
- Expenditure Plan of \$60,614,004
- Transfer to Other Funds in the amount of \$600,000
- Use of Fund balance in the amount of \$1,353,706

The FY24 Proposed Operating Budget includes reductions to the overall budget:

- 31.42 Full Time Equivalent positions reduced based on higher Student to Teacher Ratio and other administrative reductions.
- Reductions to supplies, travel, professional & technical services, and heating fuel
- Reductions to student activities travel
- A decrease in heating fuel costs based on a change in fuel surcharge
- Programs and positions being moved to ESSER grant funding
- An internet cost decrease

The District Administration will continue to look for revenue sources to pay for these important programs.

ALTERNATIVES:

1. Adopt the FY24 Proposed Operating Fund Budget as presented;

2. Disapprove the FY24 Proposed Operating Fund Budget as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board adopt the FY24 Proposed Operating Fund Budget as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 11, 2023

NUMBER: 23-098

FR: Office of the Superintendent

SUBJECT: Approval of Award of Copier
Purchase & Contract for
Maintenance Services

STRATEGIC PLAN/BOARD GOAL:

Ensure budget integrity and transparency.

ABSTRACT:

Board approval is required for all contracts and agreements of \$ 50,000 or more.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) between NWABSD and Boynton Office Systems for the purchase of 24 copiers and award a contract for District wide maintenance services starting July 1, 2023, and ending June 30th, 2026 and may be renewed for up to an additional 2 years.

BACKGROUND AND/OR PERTINENT INFORMATION:

The District copier fleet is in need of several replacements due to copier age and after excessive use to make homework packets during school closures. The attached list shows the District's current list of Canon copiers and the requested replacement models.

The District put out a request for proposals in March of 2023 to purchase 24 new copiers and to request maintenance services for the District's copier fleet. The District received one proposal from Boynton Office Systems. Boynton's proposal includes the copier purchase price of \$231,780, and a yearly maintenance contract of approximately \$70,517 (depending on copy count).

Funding Source: ESSER II Grant (copiers) & General Fund (yearly maintenance)

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) between NWABSD and Boynton Office Systems for the purchase of 24 copiers and award a contract for District wide maintenance services;
2. Disapprove the Memorandum of Agreement (MOA) between NWABSD and Boynton Office Systems for the purchase of 24 copiers and award a contract for District wide maintenance services;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

The Administration recommends that the Board approve the Memorandum of Agreement (MOA) between NWABSD and Boynton Office Systems for the purchase of 24 copiers and award a contract for District wide maintenance services.

**ATTACHMENT C
DISTRICT-WIDE COPIERS BY SITE**

SITE	CURRENT COPIER TYPE	SERIAL NUMBER	YEAR PURCHASED	REPLACEMENT MODEL
Ambler	IR-400	QLA-04698	3/6/14	DX 617iFZ
Ambler Color	IR-500	QLL-05315	8/20/15	DX C3835i
ATC	IR-400	QLA-48848	11/21/18	DX 617iFZ
ATC Color	IR-C5240	JRA09465	4/25/14	DX C3835i
Buckland	IR-615 III	28W00798	10/7/19	N/A
Buckland				DX C3835i
Deering	IR-615 III	28W00760	10/7/19	N/A
Deering				DX C3835i
DO-Supt	IR-400	QLA-33670	3/4/17	DX 617iFZ
DO-SPED	IRV-525	2BE-01326	2/13/19	N/A
DO-PS	IR-C475	2HG-01154	10/1/20	N/A
DO-HR Color	IR-400	QLA--27360	9/15/16	DX C3835i
DO-Up	IR-6255	NMU-18785	9/5/15	6780i
DO-Down	IR-6255	NMU08044	9/15/15	6780i
D.O. Color	IR-C5535	WXF-13228	7/26/17	DX C3835i
D.O. MA				DX 617iFZ
D.O.	iR Adv 617iFZ	3CB00644	12/15/21	N/A
JNES-UP	IR-6555	XNM-02087	9/15/15	6780i
JNES-Lower	IR-6575I	SMT-00774	9/15/16	6780i
JNES-Color	IR-C5535	WXF-13246	7/26/17	DX C3835i
Kiana	615iF	28VOO548	10/7/19	N/A
Kiana	DX 5840i	2YJ15440	9/27/22	N/A
Kivalina				DX C3835i
Kivalina	IR-615 III	28W00662	9/15/20	N/A
Kivalina	IR-615 III	28W00664	9/15/20	N/A
KMHS	IR-6555	XNM-02087	9/15/16	6780i
KMHS Color				DX C3835i
KMHS	DX-6780I	27P04055	11/15/21	N/A
Kobuk				DX C3835i
Kobuk	IR-615 III	28W00680	9/15/20	N/A
Noatak	IR-400	QLA-48849	1/23/15	DX 617iFZ
Noatak Color	IR-500	QLL-03772	2/6/15	DX C3835i
Noorvik	IR-500	QLL-07538	9/15/16	DX 617iFZ
Noorvik Color	IR-4225	RKM-08507	9/12/12	DX C3835i
Selawik	IR-615 III	28W00814	10/7/19	N/A
Selawik	IR-400	QLA-27015	9/15/16	DX 617iFZ
Selawik	iR Adv 617iFZ	3CB00643	12/21/21	N/A
Shungnak	IR-C5740	3BB03094	11/26/20	N/A
Shungnak	IR615	28VOO591	11/19/19	N/A

Grand Total:

24 Devices

All prices include shipping into Kotzebue

Shipping from Kotzebue will be billed separately at actual cost