

NWABSD Regular Board Meeting

Tuesday, March 7, 2023 4:00 PM

Davis-Ramoth Memorial School, 2600 Musk Ox Parkway, Selawik, AK 99770

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| 1. | <u>CALL TO ORDER, ROLL CALL</u> | Presenter: Margaret Hansen, President |
| 2. | <u>MOMENT OF SILENCE</u> | Presenter: Margaret Hansen, President |
| 3. | <u>PLEDGE OF ALLEGIANCE</u> | Presenter: Margaret Hansen, President |
| 4. | <u>INTRODUCTION OF GUESTS/STAFF</u> | Presenter: Margaret Hansen, President |
| 5. | <u>PUBLIC COMMENTS</u> | Presenter: Margaret Hansen, President |
| 6. | <u>RECOGNITION AND AWARDS</u> | Presenter: Terri Walker, Superintendent |
| 7. | <u>SUPERINTENDENT'S REPORT</u> | Presenter: Terri Walker, Superintendent |
| 8. | <u>ADOPTION OF CONSENT AGENDA</u> | |
| 8.A. | ADOPTION OF JANUARY 31 st , 2023 MEETING MINUTES | |
| 8.B. | NWABSD Memorandum 23-071 Approval of Revisions to BB 9260, Bylaws of the Board, Legal Protection; Second Reading | |
| 8.C. | NWABSD Memorandum 23-072 Approval of Revisions to BP 3514.1, Business and Non-Instructional Operations, Hazardous Substances; Second Reading | |
| 8.D. | NWABSD Memorandum 23-073 Approval of Revisions to BP 3530, Business and Non-Instructional Operations, Risk Management; Second Reading | |
| 8.E. | NWABSD Memorandum 23-074 Approval of Revisions to BP 3515, Business and Non-Instructional Operations, School Safety and Security; Second Reading | |
| 8.F. | NWABSD Memorandum 23-075 Adoption of New Policy, BP 3522, Business and Non-Instructional Operations, District Data Protection Program; Second Reading | |
| 8.G. | NWABSD Memorandum 23-076 Approval of Purchase, Educational Technology Refresh Purchases | |
| 8.H. | NWABSD Memorandum 23-077 Approval of MOA, E-Rate Central | |
| 8.I. | NWABSD Memorandum 23-078 Approval of School Internet Award | |

8.J. NWABSD Memorandum 23-079 Approval of Purchase,
Heating Fuel

8.K. NWABSD Memorandum 23-080 Approval of
Superintendent Out-of-District Travel

8.L. NWABSD Memorandum 23-081 Approval of FY23 MOA;
External Audit Services

8.M. NWABSD Memorandum 23-082 Approval of Human
Resources

8.N. NWABSD Memorandum 23-083 Approval of MOA,
Alaska Chadux Network

9. EXECUTIVE SESSION

10. COMMUNICATIONS AND ITEMS INTRODUCED BY BOARD
MEMBERS

11. DATE, TIME, AND LOCATION OF NEXT MEEETING

12. ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7 2022

NUMBER:

FR: Office of the Superintendent

SUBJECT: Superintendent's Report

ATTENDANCE:

The district's attendance rate for the first week of school from 8/9/22 to 2/16/22 is 78.91%. The last report was in January. There is a slight increase. Deering is our high at 84.52%, followed by Buckland and JNES.

ENROLLMENT: Current enrollment as of February 20, 2023

K-12's current enrollment is 1887, an increase of 2 students since the last report in January. PreK – 12 enrollment is 1974, an increase of ten students over last month.

Site visits

Buckland visit, January 16-18

RTI January 28-29 Much focus was given to the Multi-tiered Systems of Support (MTSS) that has been a focus for our district for a number of years. We are learning to fine tune strategies for delivering an effective intervention program that not only focuses on the academics, but also includes the social emotional learning, positive behavior, and mental health. We are very happy that the state now includes Safe and Civil staff to deliver presentations on providing structures and a positive learning environment for students.

AASB Legislative Fly-in February 2-6 Attended this fly-in with six board members. The legislative session was held two days before the meetings. It was two days filled with meetings with legislators and state officials. One outcome of that meeting is a visit to our region by Cathy Muñoz, the acting Commissioner of Labor and Workforce Development April 25, 26, 2023. Karl Kowalski is working on an agenda for her visit.

Grow Your Own February 20 met with UAF School of Education and five other districts. I attended this meeting with Karl Kowalski.

Alaska Teacher Job Fair February 24 There were about 30 districts in attendance. Forty-two candidates registered and only twenty-four attended. We had one interview.

NWALT met to finalize date for lobbying in Juneau. March 1-2 were selected. Priorities are as follows.

- Maniilaq - Maniilaq Crisis Center
- NWABSD - Alaska Technical Center Family Housing
- NWAB - Cape Blossom Port
- NANA - Protect and Advance Alaska's Unique Indigenous Model of Self-Determination that includes Alaska Native Corporations and Tribes

Kivalina ASC met to determine the date for the Kivalina Grand Opening. The board provided a window of April 4-14 and the date selected by the KVL ASC was April 10. This is also the date of our board committee meetings. The board will have to determine how to proceed.

Terri Walker,
Superintendent

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President, Margaret Hansen, called the 419TH regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:03 p.m. on Tuesday, January 31, 2023. *The meeting was held in person in the NWABSD Boardroom.*

Board Members present were:

Margaret Hansen
Marie Greene
Millie Hawley
Shannon Melton
Carol Schaeffer
Tillie Ticket
Alice Adams
Ellen Coffin
Cindy Fields
Lawrence Jones, Sr.

Board Member absent and excused was:
Joanne Harris

A quorum was present.

Observed.

Those present participated in the Pledge of Allegiance.

Staff present: Terri Walker-Superintendent, Scott Lefebvre-Assistant Superintendent, Amy Eakin-Director of Technology; Dana Orton-Director of Curriculum/Instruction, Joy Cogburn-Smith-Director of State/Federal Programs, Perrian Windhausen-Director of Student Services Janice Hadley-Director of Human Resources, Karl Kowalski-Director of ATC, Art Finkenbinder-Interim Director of Human Resources, Faith Jurs-JNES Principal, Tracy Bell-JNES Assistant Principal, Sarah Hutchison-Ambler Principal, Nellie Cleveland--, Jeannie Brickley-Selawik Principal, and Jazmine Camp-Secretary to the Superintendent and Board.

Guests present: Ambler students and Johnny Elliot—Outer Coast

JNES Principal Faith Jurs and Assistant Principal Tracy Bell give their school presentation and show a video of JNES students talking about why they love school.

Ambler students and Ambler Principal Sarah Hutchison give their school presentation that focused on student activities and monthly values.

No public comment was given.

The January 2023 Employee of the Month awardees that were recognized: Matthew Berlin, Kindergarten Instructor/Lead Teacher at Buckland School, 24 years Mary Ann Palma, PreK/Kindergarten/1st Grade Teacher at Ambler School, 0.5 years Director of Human Resources Janice Hadley was recognized for retiring after 27 years of service.

Superintendent Terri Walker presented her report.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF STAFF/GUESTS

SCHOOL PRESENTATION

PUBLIC COMMENTS

RECOGNITION AND AWARDS

SUPERINTENDENT'S REPORT

Marie Greene moved to approve the consent agenda. Seconded by Tillie Ticket. Motion passed unanimously by voice-vote.

ADOPTION OF CONSENT AGENDA

Board meeting minutes require Board adoption. The NWABSD Board of Education held a regular meeting on December 6, 2022. The administration recommended the Board adopt the minutes as presented.

APPROVAL OF MINUTES

Board policy revisions require Board approval. At issue is to approve the first reading of the proposed revisions to Board Bylaw (BB) 9260, Bylaws of the Board, Legal Protection and open for public comments. The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This bylaw has been revised to remove references to the No Child Left Behind Act and provide proper references to Every Student Succeeds Act. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading to the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection as presented and open for public comments.

APPROVAL OF REVISIONS TO BB 9260, BYLAWS OF THE BOARD, LEGAL PROTECTION; FIRST READING

Board policy revisions require Board approval. At issue is to approve the first reading of the proposed revisions to Board Policy (BP) 3514.1 Business and Non-Instructional Operations, Hazardous Substances and open for public comments. The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update clarifies Board and Superintendent roles in the management of hazardous substances. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading to the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances as presented and open for public comments.

APPROVAL OF REVISIONS TO BP 3514.1, BUSINESS AND NON-INSTRUCTIONAL OPERATIONS, HAZARDOUS SUBSTANCES; FIRST READING

Board policy revisions require Board approval. At issue is to approve the first reading of the proposed revisions to Board Policy (BP) 3530 Business and Non-Instructional Operations, Risk Management and open for public comments. The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update emphasizes Board intent to maintain a robust risk management program. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading to the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management as presented and open for public comments.

APPROVAL OF REVISIONS TO BP 3530, BUSINESS AND NON-INSTRUCTIONAL OPERATIONS, RISK MANAGEMENT; FIRST READING

Board policy revisions require Board approval. At issue is to approve the first reading of the proposed revisions to Board Policy (BP) 3515 Business and Non-Instructional Operations, School Safety and Security and open for public comments. The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update provides stylistic edits to the management of school safety and security policy. It also adds several policy references. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading to the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security as presented and open for public comments.

APPROVAL OF REVISIONS TO BP 3515, BUSINESS AND NON-INSTRUCTIONAL OPERATIONS, SCHOOL SAFETY AND SECURITY; FIRST READING

Board policy revisions require Board approval. At issue is to approve the first reading of the new Board Policy (BP) 3522 Business and Non- Instructional Operations, District Data Protection Program and open for public comments. The Superintendent/designee presents drafts of new board policy when changes in law occur or when specific need occurs. New policies shall normally be given two readings prior to adoption by the Board. This is the first reading of BP 3522 Business and Non-Instructional Operations, District Data Protection Program. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This new policy recognizes the importance of data protection and directs the superintendent to develop and maintain a District Data Protection Program, implemented through an administrative regulation. The Board Policy Committee reviewed the proposed new policy, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of new BP 3522 Business and Non-Instructional Operations, District Data Protection Program as presented and open for public comments.

ADOPTION OF NEW POLICY, BP 3522, BUSINESS AND NON-INSTRUCTIONAL OPERATIONS, DISTRICT DATA PROTECTION PROGRAM; FIRST READING

The administration requests School Board approval of addendum to MOA 23-022 with Cindy Lincoln for instructional support for the CNA program at the Alaska Technical Center. At issue is the approval of an addendum to Memorandum of Agreement (MOA) with Cindy Lincoln. All MOAs that exceed \$50,000 require Board approval. ATC has an existing MOA in the amount of \$53,600 with Cindy Lincoln for instructional services which were rendered August and December to assist with health care occupations classes, skills lab preparation, and mentoring for Fall semester 2022. The ATC requests an addendum to that MOA in the amount of \$31,850 to continue support to teach Certified Nursing Aide course Monday-Wednesday-Friday from January 9 - April 28 plus 6 days of clinical training at Maniilaq Medical Center from 6:45am - 3:45pm; continue to mentor and assist the new healthcare instructor to meet the criteria for and obtain State of Alaska RN licensure and Board of Nursing certification to teach CNA in FY24. This would increase the total amount of the MOA to \$85,450. The administration recommends the Board approve the Memorandum of Agreement with Cindy Lincoln in the amount not to exceed \$85,450 as presented.

APPROVAL TO AMEND MOA, CINDY LINCOLN

Board approval is required for purchases that exceed \$50,000. At issue is the Board's approval of the purchases of non-fiction and fiction books from Perma-Bound Books for an amount not to exceed \$100,000. A large order of non-fiction and fiction books for students and school libraries. The total purchase cost will not exceed \$100,000, as budgeted. These items were fully budgeted for and approved in the Federal Literacy Connection Grant. The administration recommends board approval purchase of books from Perma-Bound Books, as presented.

APPROVAL OF PURCHASE, PERMA-BOUND BOOKS

Board approval is required for purchases that exceed \$50,000. At issue is the Board's approval of the purchase of migrant education student services supplies from Brick Loot for an amount not to exceed \$65,000. Migrant students receive various supplemental services throughout the school year. Brick Loot will supply all qualifying students with a 6-month subscription to Lego activity boxes. These items were fully budgeted for and approved by the Alaska Department of Education as part of NWABSD's Migrant Title 1-C application. The administration recommends board approval of the purchase of migrant education student services supplies from Brick Loot, as presented.

APPROVAL OF PURCHASE,
BRICK-LOOT

Board approval is required for contracts that exceed \$50,000. At issue is the Board's Approval to amend the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$118,579.28. Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating and overseeing existing federal grant projects, data entry, and completing all required Federal Performance Reports. The amended MOA, which includes travel, is for a total of \$118,579.28. The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$118,579.28, as presented.

APPROVAL TO AMEND
MOA, KAREN MCCAIN

Board approval is required to expend \$50,000.00 and higher. At issue is the pending award of contract for the mechanical upgrades of the Buckland School and delegation of contracting authority to the Superintendent. Last year the District received \$888,0000 in funding, the balance from an older legislative appropriation, from the Northwest Arctic Borough for Buckland School HVAC/Energy Upgrades. The project was designed by RSA Engineering, Inc. and bids were advertised December 9, 2022. The bids were due January 20th at 2:00 pm. One bid was received from Sturgeon Electric for \$1,286,800. As only one bid was received the District may negotiate with the bidder to adjust the scope of work to correspond to a cost that is within the project budget. The staff will be held Monday January 23 with the contractor and RSA Engineering to identify a revised scope of work. The priority will to be to install DDC controls for the major HVAC equipment. CCD controls of classroom heat may need to be postponed to a future phase when additional funding is secured. It is recommended that the Superintendent be delegated contracting authority to award of a contract to Sturgeon Electric for Buckland School HVAC/Energy Upgrade in an amount not to exceed \$800,000 and authority to approve changes to the contract within the scope and budget of the project.

APPROVAL OF AWARD OF
CONTRACT BUCKLAND
HVAC AND DELEGATION OF
CONTRACTING AUTHORITY

As with past projects, the Superintendent requires a delegation of construction authority to approve changes to the contract within the scope and budget of the project. With any construction project and particularly with renovation projects of older buildings unforeseen conditions can be expected. It is critical that the District and its construction management team respond quickly to these changes to keep the work progressing and avoid delays and increased costs. It is the administration's recommendation that the Board award the contract to Sturgeon Electric in an amount not to exceed \$800,000 as presented and approve a delegation of change order authority to the Superintendent, as presented.

Superintendent's out-of-District travel and personal leave require Board approval. At issue is to approve the Superintendent's request for out-of-district travel and personal leave as presented.

APPROVAL OF
SUPERINTENDENT OUT-OF-
DISTRICT TRAVEL

The Superintendent's request for out-of-district travel,

- Lobbying, February 2-3, 2023 (Thu-Fri) in Juneau, AK
- Alaska Teacher and Personnel Educator Expo Job Fair, February 23-24, 2023 (Thu-Fri) in Anchorage, AK
- National Institute for Excellence in Teaching (NIET) Conference, March 23-24, 2023 (Thu-Fri) in Indianapolis, IN
- Future teacher recruitment events as needed.

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

Board meeting dates require Board approval. At issue is to approve a change to the FY23 Board Meeting Dates as presented. NWABSD Board and administration had originally planned to have a three-day board meeting March in order to complete the Board Evaluation with the Association of Alaska School Boards (AASB). Due to a scheduling conflict, AASB will not be able to facilitate the Board Evaluation until the June 2023 Board Meeting. Administration asks that the following changes be made to the Board Meeting Dates,

- March 6-8, 2023 will change to March 6-7, 2023.
- June 5-6, 2023 will change to June 5-7, 2023.

The administration recommends the Board approve the change to Board Meeting Dates as presented.

Board approval is required for contracts that exceed \$50,000. At issue is the Board's approval of the Memorandum of Agreement (MOA) with Elisabeth Nyang, SLP for \$108,000. Elisabeth Nyang, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations. This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$108,000. The administration recommends board approval of the MOA with Elisabeth Nyang, SLP in the amount not to exceed \$108,000, as presented.

Board approval is required for contracts that exceed \$50,000. At issue is the Board's approval of the Memorandum of Agreement (MOA) with Autism Partnerships not to exceed \$60,000 as presented. Autism Partnerships provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Autism Partnerships will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors. This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Autism Partnerships also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$60,000. The administration recommends board approval of the MOA with Autism Partnerships, in the amount not to exceed \$60,000 as presented.

Board approval is required for contracts that exceed \$50,000. At issue is to approve the contract with School Psychologist, Terese Kashi Ph.D. for an amount not to exceed \$98,500. Terese Kashi Ph.D., NCSP is a Nationally Certified School Psychologist who will provide special education direct service, consultation, supervision, and assessment services for children across the district. She is an experienced practitioner from Soldotna, Alaska, who has experience working effectively with staff and students in special services programs within Alaska. She will provide direct service to students, consultations with teachers and parents in the regular and special education programs. She will conduct psychological and special education evaluations. This contract will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. She will also consult with all staff, parents, and community members and agencies. The contract which includes travel, is for an amount not to exceed \$98,500. The administration recommends the Board approve the FY-24 contract with Terese Kashi, Ph.D., for an amount not to exceed \$98,500, as presented.

APPROVAL OF BOARD MEETING CHANGES

APPROVAL OF FY24 MOA, ELISABETH NYANG - SPEECH/LANGUAGE PATHOLOGIST

APPROVAL OF FY24 MOA, AUTISM PARTNERSHIPS – SANFORD SLATER

APPROVAL OF FY24 MOA, TERESE KASHI – SCHOOL PSYCHOLOGIST

Board approval is required for contracts that exceed \$50,000. At issue is the Board's approval of the Memorandum of Agreement (MOA) with Method Works not to exceed \$90,000 as presented. PCR Alaska provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Method Works will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors. This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Method Works also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$90,000. The administration recommends board approval of the MOA with Method Works, in the amount not to exceed \$90,000, as presented.

APPROVAL OF FY24 MOA,
METHOD WORKS –
BEHAVIOR AND AUTISM
SPECIALIST

Board approval is required for contracts that exceed \$50,000. At issue is the Board's approval of the Memorandum of Agreement (MOA) with Janelle Coop SLP for \$108,000. Janelle Coop, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program at NWABSD. She will provide direct service, consultations, and oversee and conduct speech/language evaluations. This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$108,000. The administration recommends board approval of the MOA with Janelle Coop, SLP in the amount not to exceed \$ \$108,000, as presented.

APPROVAL OF FY24 MOA,
JANELLE COOP –
SPEECH/LANGUAGE
PATHOLOGIST

Board approval is required for contracts that exceed \$50,000. At issue is the Board's approval of the Memorandum of Agreement (MOA) with Alison Barnett, Physical Therapy for \$50,000. Alison Barnett, PT provides oversight, direct, and indirect physical therapy services for children across the district ages 0-22. Alison Barnett, PT Therapy, is an experienced therapist who has a history of working effectively with staff, parents, and students in special services programs. She will oversee and conduct consultation, evaluation, and direct physical therapy services. This contract, partially supported by grants, will provide her the opportunity to assist the district in providing services as required by law to infants and special education students in the district. Barnett, Physical Therapist also consults with all staff. Her MOA, which includes travel, is for \$50,000. The administration recommends board approval of the MOA with Alison Barnett, Physical Therapist in the amount not to exceed \$50,000, as presented.

APPROVAL OF FY24 MOA,
BARNETT PHYSICAL
THERAPY

Board approval is required for contracts that exceed \$50,000. At issue is the Board's approval of the Memorandum of Agreement (MOA) with Kassie Bailey, Bespoke SLP \$56,000. Kassie Bailey MA, Bespoke SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations. This contract, partially supported by grants, will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$56,000. The administration recommends board approval of the MOA with Kassie Bailey, Bespoke SLP in the amount not to exceed \$ \$56,000, as presented.

APPROVAL OF FY24 MOA,
KASSIE BAILEY – BESPOKE
SPEECH/LANGUAGE
PATHOLOGIST

The School Board shall establish and maintain a balanced budget. At issue is the approval of the FY23 District Operating Fund Budget Revision #2. The FY23 District Operating Fund Budget was approved and adopted at the April 26, 2022, Regular School Board meeting with expenditures in the amount of \$60,807,518. A Budget Revision was approved in June with expenditures in the amount of \$62,991,793. Presented is the Budget Revision #2 for the FY23 Operating Fund Budget. Revision #2 is based on a review of revenues and expenditures. In summary Revision #2 includes:

- Revenues: \$61,995,089
- Expenditures: \$64,401,543
- Transfer in from Other Funds: \$0
- Transfers out to Other Funds: \$500,000

The revision includes a decrease to salary & benefit expenditures by roughly \$1 million. This is after a review of open positions and releasing the encumbrance on one half of a year's salary for those open positions. The revision also includes an increase to expenditures overall by roughly \$1.4 million for Professional & Technical Services, Facility Use Fees to the Borough, and supplies, and minimal increases/decreases in other categories. The revision includes an increase to the transfer out for student transportation to provide bussing to students in Kivalina. It is expected that this transfer will be higher next year, once the busses are fully staffed, and once the busses run all school year. The revision includes an increase in revenue by roughly \$3 million. This is based off State projections, an increased contribution from the Borough, and the Director of Administrative Services estimates. Overall, there is a projected decrease in fund balance of \$2.9 million. The administration recommends the Board approve Revision #2 of the FY23 District Operating Fund Budget as presented.

At issue is the need to increase the District's temporary hire rate of pay. For many years, The District's temporary hire rate has been set at \$12.48/hour, which is more than the State of Alaska's minimum wage, however, is not a living wage in the Northwest Arctic region. Having a set temporary hire rate of \$12.48/hour has been an obstacle for departments and schools in finding temporary employees to come into the schools and work. The administration recommends the Board approve the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented.

Each month various Human Resources actions occur which require Board action or cognizance. At issue is the approval of Human Resources actions. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The Human Resources action item for Board approval of the job description for Principal of Home School. The administration recommends the Board approve the Human Resources actions as presented.

Each month various Human Resources actions occur which require Board action or cognizance. At issue is the approval of Human Resources actions. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The Human Resources action item for Board approval of the job description for Assistant Director of Curriculum and Instruction. The administration recommends the Board approve the Human Resources actions as presented.

APPROVAL OF FY23
OPERATING FUND BUDGET
REVISION #2

APPROVAL OF INCREASE
TO DISTRICT'S
TEMPORARY HIRE RATE

APPROVAL OF JOB
DESCRIPTION, PRINCIPAL
OF HOME SCHOOL

APPROVAL OF JOB
DESCRIPTION, ASSISTANT
DIRECTOR OF
CURRICULUM

Each month various Human Resources actions occur which require Board action or cognizance. At issue is the approval of Human Resources actions. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The Human Resources action item for Board approval to change Bilingual Instructor position title to Inupiaq Instructor. The administration recommends the Board approve the Human Resources actions as presented.

APPROVAL OF JOB NAME
CHANGE, BILINGUAL
INSTRUCTOR TO INUPIAQ
INSTRUCTOR

Board approval of the District's Indian Policies and Procedures (IPP) as required each year per Impact Aid Regulations. At issue is the approval of amended Indian Policies and Procedures as required each year per Impact Aid regulations. Each year, the Northwest Arctic Borough School District submits the Impact Aid Application to the U.S. Department of Education. The annual application requires the submission of updated Indian Policies and Procedures. The IPP is revised and renewed after consultation with regional Tribal leaders and parents of impacted communities. The IPP meets the established federal requirements according to Section 7004 of the Impact Aid Law. The administration recommends the Board approve Indian Policies and Procedures as presented.

APPROVAL OF INDIAN
POLICY AND PROCEDURES

The administration requests a resolution from the School Board supporting the FY2024 Legislative Request for ATC family housing. Legislative requests for state funding are to be submitted annually using the CAPSIS online system. A resolution of support of the School Board identifying the prioritized funding requests improves the chances of project funding. The annual State funding requests are to be submitted to the Legislature by mid-February. A resolution in support of this project is needed to support the CAPSIS application. The construction of a 6-plex for family housing for the Alaska Technical Center is the District's highest priority capital need for state funding. District property in Kotzebue is available for the project. The project has been designed to 65% and is shovel ready for design-build procurement. The total project cost is estimated at \$7,380,000. Applications with a commitment of shared funding also have improved chances of funding. The District is actively pursuing other sources of funding to support the project and to supplement state funding. The Administration requests approval of the resolution supporting development of ATC family housing and commitment of providing a portion of the project costs either through District funds or other grant sources. The administration recommends support of Resolution 23-002, as presented.

APPROVAL OF
RESOLUTION 23-002
SUPPORT OF LEGISLATIVE
REQUESTS

Each month various Human Resources actions occur which require Board action or cognizance. At issue is the approval of Human Resources actions.

APPROVAL OF HUMAN
RESOURCES

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The Human Resources action item for Board approval of the certified new hires District Office, ATC, Ambler, Deering, Kivalina, June Nelson Elementary School, Kotzebue Middle/High School, Noorvik, Kiana, Selawik; certified new hire FY24 KMHS; classified new hires Deering, Noatak, and June Nelson Elementary School. Human Resources non action items are classified resignation from District Office and Deering; certified resignations from Buckland, Kobuk and Selawik; certified transfer requests Selawik to Buckland. The Human Resources submitted an addendum to include additional certified FY24 new hires, certified FY23 new hires and a classified FY23 new. See attached addendum. The administration recommends the Board approve the Human Resources actions as presented.

Board support of 'as needed' remote learning at Kisimgiugtuq School is requested. At issue is the Board's approval of the use of remote learning (as needed) at Kisimgiugtuq School. At Kisimgiugtuq School, The Northwest Arctic Borough School District would like to incorporate remote teaching to ensure continued education when road/weather and/or infrastructure conditions make in-person learning at Kisimgiugtuq School an impossibility. The administration recommends board approval of remote learning (as needed) at Kisimgiugtuq School.

APPROVAL OF REMOTE LEARNING (AS NEEDED) AT KISIMGIUGTUQ SCHOOL

The board shall employ or contract for a Superintendent. Board member approval of revisions to the Superintendent contract is required. At issue is the Board's consideration to revise the current contract between NWABSD and Superintendent Terri Walker. The Superintendent is requesting a revision of the contract between NWABSD and Superintendent Terri Walker, July 01, 2023, to June 30, 2026. All other contract provisions remain the same. The contract incorporates Superintendent Terri Walker's previously approved salary increase to \$175,000. The administration recommends Board approval of the 2023 - 2026 Superintendent's contract as presented.

APPROVAL OF 2023-2026 SUPERINTENDENT CONTRACT

Board approval is required for expenditures that exceed \$50,000. At issue is board approval for Rescon heating fuel spill clean-up for Noorvik and Kivalina schools, for an amount not to exceed \$140,693.00. In spring of 2022, the district had fuel spills in the Kivalina old teacher housing, and in Noorvik behind the teacher housing 6-plex that is on the hill. Rescon was brought in to assess the spills and make a plan to monitor and or dispose of the spilled heating fuel. They have been working directly with the ADEC on the two spills and have a cost for both villages. The Administration recommends Board approval of the MOA with Rescon as presented.

APPROVAL OF MOA, RESCON

Ellen Coffin moved to move into executive session to discuss personnel matters at 4:54 pm. Marie Greene seconded. The Board came out of executive session at 5:28 pm.

EXECUTIVE SESSION

The Board gave feedback on Margaret Hansen's travel on behalf of the School District.

BOARD COMMENTS

Carol Schaeffer expressed her appreciation for Ambler School's presentation highlighting that Ambler focuses instruction around Inupiaq values.

Marie Greene expressed that she was taken aback by the poor sportsmanship she witnessed at a basketball game and asked that sport announcers encourage good sportsmanship at games.

Shannon Melton asked the following questions, on behalf of the Buckland ASC, how can Buckland opt out of NMS for school meals? How can student council be included with youth leaders? Can sugar and hemoglobin checks be included in the school sports physicals? Can the Sivu tournament be included in the sports schedule?

Ellen Coffin asked about facility use agreements regarding fundraising.

Alice Adams commented that she doesn't want to see a whole school year go by without an ASC meeting. Alice would like for the Student Activities Committee to have more say in the Basketball schedule so that village teams can have more gametime.

Tillie expressed that moving forward the Student Activities will meet more often and have more input on the activities schedules. Tillie also expressed that she is sad to see that Selawik School is still up for renovations and that the gym is too small for events. She mentions that a fight broke out at a school game and asked if something can be done to improve safety at school events.

The next regular Board meeting of the NWABSD Board of Education will be held on March 7, 2023, at 4:00 p.m. in Selawik, AK.

DATE/TIME OF NEXT BOARD MEETING

Marie Greene moved to adjourn the meeting, seconded by Tillie Ticket.

Motion passed with unanimous consent. The meeting adjourned at 5:52 pm.

Tillie Ticket, Secretary

Jazmine Camp, Recording Secretary

ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-071

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9260,
Bylaws of the Board, Legal
Protection; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to Board Bylaw (BB) 9260, Bylaws of the Board, Legal Protection.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This bylaw has been revised to remove references to the No Child Left Behind Act and provide proper references to Every Student Succeeds Act.

No public comment was given. The Board Policy Committee reviewed the proposed changes, recommends approval.

ALTERNATIVES:

1. Approve the second reading to the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection as presented.
2. Do not approve second reading to the proposed revisions to BB 9260 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading to the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection as presented.

BB 9260 LEGAL PROTECTION

Note: For all districts, Sections 8551-8558 of the Every Student Succeeds Act are designed to provide teachers, principals and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section 8556 limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action is brought against the employee or officer, and the laws' conditions are satisfied, Sections 8556 and 8557 limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages.

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

14.12.115 Indemnification

Every Student Succeeds Act, §§ 8551-8558 (P.L. 114-95)

Adoption Date: May 23, 1995

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-072

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 3514.1
Business and Non-
Instructional Operations,
Hazardous Substances;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to Board Policy (BP) 3514.1 Business and Non-Instructional Operations, Hazardous Substances.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update clarifies Board and Superintendent roles in the management of hazardous substances.

No public comment was given. The Board Policy Committee reviewed the proposed changes, recommends approval.

ALTERNATIVES:

1. Approve the second reading to the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances as presented.
2. Do not approve second reading to the proposed revisions to BP 3514.1 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading to the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances as presented.

BP 3514.1 HAZARDOUS SUBSTANCES AND PESTICIDES

Hazardous Substances

The School Board recognizes that the daily operations of our schools entail the use of potentially hazardous substances. The Superintendent or designee shall ensure that hazardous substances are inventoried, used, stored, and regularly disposed of in a safe and legal manner.

Commented [JC1]: Develop an AR for this procedure (ex. Art/Science class supplies)

Teachers shall instruct students as to the importance of proper handling, storage, disposal, and protection with regard to all potentially hazardous substances within the classroom and other instructional areas.

The Superintendent or designee shall develop, execute, and monitor a hazard communication plan as required by applicable law.

Insofar as possible, the Superintendent or designee shall minimize the quantities of hazardous substances stored on school property. The Board encourages staff to substitute less dangerous materials for hazardous ones whenever feasible.

The Superintendent or designee shall ensure that the schools are regularly inspected to identify potential sources of risk and shall inform the Board of any environmental risks in the schools.

Pesticides

The Superintendent or designee shall, when practical, ensure the use of nonchemical methods to control pests, including proper sanitation practices, structural repair, and window screens.

When application of pesticides is necessary, the Superintendent or designee shall ensure timely notice to parents and the public.

Legal Reference:

ALASKA ADMINISTRATIVE CODE
18 AAC 90.625 School use and notification

Adopted: February 25, 1994

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-073

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 3530
Business and Non-
Instructional Operations,
Risk Management;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to Board Policy (BP) 3530 Business and Non-Instructional Operations, Risk Management.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update emphasizes Board intent to maintain a robust risk management program.

No public comment was given. The Board Policy Committee reviewed the proposed changes, recommends approval.

ALTERNATIVES:

1. Approve the second reading to the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management as presented.
2. Do not approve second reading to the proposed revisions to BP 3530 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading to the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management as presented.

BP 3530 RISK MANAGEMENT

Note: A.S. 14.03.150 requires districts to maintain adequate property insurance for replacement cost of district facilities and equipment. The following sample policy may be revised as needed.

The School Board desires to protect district resources by maintaining a program of risk management including, but not be limited to: The Board desires to maintain a program of risk management to protect district property and resources against harm or loss by identifying risks and administering a program designed to minimize and/or prevent losses. The risk management schedule shall include, but not be limited to:

1. Property Loss Insurance (buildings and equipment).
2. Workers Compensation Insurance.
3. Liability Insurance.

(cf. 4154/4254/4354 — All Personnel - Insurance/Health & and Welfare Benefits)
(cf. ~~5143~~ — Students/Insurance/Athletic Insurance)

The district officer responsible for the custody of district moneys and property shall be bonded as required by law. The Board may require the bonding of employees holding positions which have extensive access to property and money.

The Alaska Statutes and Administrative Codes listed herein outline the minimum requirements.

Legal Reference:

ALASKA STATUTES

[14.03.150](#) Property Insurance required

[14.08.091](#) Administration Organization; oath and bond (Regional Education Attendance Areas)

[14.11.011](#) Grant applications

[14.12.115](#) Indemnification

[14.14.020](#) Bond required

[21.76.010-21.76-900](#) Joint insurance arrangements

ALASKA ADMINISTRATIVE CODE

[4 AAC 31.200](#) Loss protection required

[4 AAC 31.205](#) Self-insurance programs

[4 AAC 31.210](#) Deductible amounts

[4 AAC 31.215](#) Proceeds

[4 AAC 31.220](#) Proof of insurance

[4 AAC 31.225](#) Failure to procure insurance

Adopted: February 25, 1994

Revised:

Northwest Arctic Borough School District

Commented [MW1]: The District has these insurances, but is insurance the only intent of this BP? The section above references a program ran by the district that oversees risk management, and our insurance carrier will give us a credit on our insurance costs if we have safety/risk management meetings. Just food for thought.

Commented [JC2]: We do not currently have this policy.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-074

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 3515
Business and Non-
Instructional Operations,
School Safety and
Security; Second Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to Board Policy (BP) 3515 Business and Non-Instructional Operations, School Safety and Security.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update provides stylistic edits to the management of school safety and security policy. It also adds several policy references.

No public comment was given. The Board Policy Committee reviewed the proposed changes, recommends approval.

ALTERNATIVES:

1. Approve the second reading to the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security as presented.
2. Do not approve second reading to the proposed revisions to BP 3515 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading to the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security as presented.

BP 3515 SCHOOL SAFETY AND SECURITY

The School Board is fully committed to preventing violence and crime on school grounds. The Superintendent and staff shall strictly enforce district policies and regulations related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

(cf. 3514 - *Environmental Safety*)

(cf. 3515.2 - *Intruders on ~~Campus~~Site*)

(cf. 3440 – Fixed Assets Inventories)

(cf. 3450 – Money in School Buildings)

(cf. 3451 – Petty Cash Funds)

(cf. 4158/4258/4358 – *Personnel - Employee Security*)

(cf. 5131 - *Student* Conduct)

(cf. 5131.4 - *Campus Disturbances*)

(cf. 5131.5 – *Vandalism, Theft, and Graffiti*)

(cf. 5131.6 - *Alcohol and Other Drugs*)

(cf. 5131.7 - *Weapons and Dangerous Instruments*)

(cf. 5136 - *Gangs*)

(cf. 5141.4 - *Child Abuse and Neglect*)

(cf. 5142 - *Student* Safety)

(cf. 5144 - *Discipline*)

(cf. 5144.1 - *Suspension and Expulsion/~~Due Process~~*)

(cf. 6114 – *~~Emergencies and Disaster Preparedness~~Crisis Response Plan*)

The Superintendent or designee shall establish procedures for securing records and funds and for protecting buildings against vandalism and burglary during nonbusiness hours. These procedures are to include staff, contractors, and other entities that use school buildings. The Superintendent or designee also shall investigate ways that school grounds can be made more secure.

The Board encourages staff, parents/guardians, and students at each school to work with local law enforcement agencies and other interested parties in developing a comprehensive school safety plan which includes strategies for preventing crime and violence on school premises.

Adopted: February 25, 1994

Revised: (Date of Revision)

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-075

FR: Office of the Superintendent

SUBJECT: Adoption of New Policy,
BP 3522 Business and
Non-Instructional
Operations, District Data
Protection Program;
Second Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the new Board Policy (BP) 3522 Business and Non-Instructional Operations, District Data Protection Program.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts of new board policy when changes in law occur or when specific need occurs. New policies shall normally be given two readings prior to adoption by the Board. This is the second reading of BP 3522 Business and Non-Instructional Operations, District Data Protection Program. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This new policy recognizes the importance of data protection and directs the superintendent to develop and maintain a District Data Protection Program, implemented through an administrative regulation.

No public comment was given. The Board Policy Committee reviewed the proposed new policy and recommends approval.

ALTERNATIVES:

1. Approve the second reading of new BP 3522 Business and Non-Instructional Operations, District Data Protection Program as presented;
2. Do not approve second reading of new BP 3522 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of new BP 3522 Business and Non-Instructional Operations, District Data Protection Program as presented.

DISTRICT DATA PROTECTION PROGRAM

BP 3522

The protection of sensitive data and technology, including, but not limited to Internet access, privacy, electronic mail, hardware, software, and cloud resources, is vital in supporting teaching and learning through access to resources, information, learning activities, interpersonal communications, research, training, collaboration, curriculum, and materials.

The School Board recognizes data/information as a resource that must be protected from unauthorized access or use and as such supports a balance of security and access. The Board expects District staff, student, and parent data to be protected by adequate controls commensurate with the sensitivity of the data.

The Board directs the Superintendent to develop and maintain an effective District Data Protection Program and associated regulations and protocols for the protection of sensitive District information. Such regulations shall include developing appropriate controls to protect the confidentiality, availability, and integrity of District information.

- (cf. 1340 and AR 1340 - Access to District Records)*
- (cf. 3580 and AR 3580 - District Records)*
- (cf. 3522 - District Data Protection Program)*
- (cf. 3523 and AR 3523 - Employee Use of District Information Technology)*
- (cf. 3523.1 and AR 3523.1 - Blogging)*
- (cf. 3523.2 and AR 3523.2 - Social Media Use)*
- (cf. 4112.6 - Personnel Records)*
- (cf. 4119.23 - Unauthorized Release of Confidential Information)*
- (cf. 4119.25 and AR 4119.25, Political Activities of Employees)*
- (cf. 4419.5 - Electronic Communications Between Employees and Students)*
- (cf. 5125 - Student Records)*
- (cf. 5145 - Anti-Bullying/Anti-Cyberbullying)*
- (cf. 6161.4 - Student Use of District Information Technology)*

Legal Reference:

UNITED STATES CODE

- 47 U.S.C. 201 et seq., Communications Decency Act of 1995, as amended*
- 20 U.S.C. 1232g., Federal Family Educational Rights and Privacy Act of 1974, as amended*
- 47 U.S.C. 231 et seq., Children's Online Privacy Protection Act of 2000, as amended*

Adopted: (Date of Adoption)

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-076

FR: Office of the Superintendent

SUBJECT: Approval of Purchase,
Educational Technology
Refresh

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board approval is required for services that exceed \$50,000.

ISSUE:

At issue is for the Board to approve the purchase of student laptops and cases from Apple and Intellitech for a total amount not to exceed \$580,000.00.

BACKGROUND AND/OR PERTINENT INFORMATION:

The original 5-8 Grade Laptop fleet is scheduled and in need of refreshing in 2023. Technologies have changed and improved over the years, and it is time to improve the middle school classroom ecosystem. This purchase will put all 5-12th graders on the same type of devices allowing for more flexibility while sustaining the overall student laptop fleet. Students may also use their device for all 7 years in a row.

These items have been budgeted using the ESSER funds instead of general or capital improvement funds.

ITEM	Volume	Cost	AMOUNT	FUND
13.3in MacBook Air M1 chip, 8GB unified memory, 128GB SSD	700	\$779.00	\$545,300.00	ESSER
Brenthaven 360 Case for MacBook Air 13-inch (M1)	700	\$ 46.00	\$32,200.00	ESSER
Shipping (cases)			\$ 2,500.00	ESSER
	TOTAL		\$580,000.00	ESSER

ALTERNATIVES:

1. Approve the purchase of student laptops and cases from Apple and Intellitech for a total amount not to exceed \$580,000.00 as presented.
2. Do not approve the purchase of student laptops and cases from Apple and Intellitech for a total amount not to exceed \$580,000.00.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends Board approval of the purchase of student laptops and cases from Apple and Intellitech for a total amount not to exceed \$580,000.00 as presented.

Apple Inc. Education Price Quote

Customer:	ACCOUNTS PAYABLE NORTHWEST ARCTIC BOROUGH SD ACCOUNTS PAYABLE email: techdirector@nwarctic.org	Apple Inc:	Brandon Rogers 6900 W. Parmer Lane Austin, TX 78729 email: b_rogers@apple.com
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Apple Quote: 2211768192

Quote Date: Tuesday, January 17, 2023

Quote Valid Until: Thursday, February 16, 2023

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	<p>13-inch MacBook Air: Apple M1 chip with 8-core CPU and 7-core GPU, 128GB – Silver (Packaged in a 5-pack)</p> <p>Part Number: MGNJ3LL/A</p> <p>Configuration:</p> <ul style="list-style-type: none"> 065-C99J Apple M1 chip with 8-core CPU, 7-core GPU and 16-core Neural Engine 065-C99M 8GB unified memory 065-C99P 128GB SSD storage 065-C9CK Touch ID 065-C9CJ Two Thunderbolt / USB 4 ports 065-C9CH Force Touch trackpad 065-C9CL Retina display with True Tone 065-C171 None 065-C172 None 065-C9DH Backlit Magic Keyboard – US English 065-C9DP Accessory Kit 	700	\$779.00	\$545,300.00

Edu List Price Total \$545,300.00

– Additional Tax \$0.00

– Estimated Tax \$0.00

Extended Total Price* \$545,300.00

*In most cases Extended Total Price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included.

QUOTE

1652 Yeager Avenue
 La Verne, CA 91750
 (909) 394-5188
 fax (909) 394-5190



DATE	QUOTATION NO.
01/25/23	AE012523A-SP

CONTACT	BILLING	ACCOUNT REP
AMY EAKIN AEAKIN@nwarctic.org 907-442-1830	Northwest Arctic School District 744 Third Ave /PO BOX 51 Kotzebue, AK 99752 Attn: Account Payable	Samantha Pilcher 909-480-4459 samantha@intelli-tech.com
RFQ #	SHIP	PURCHASE ORDER NO
	Northwest Arctic School District 744 Third Ave / PO BOX 51 Kotzebue, AK 99752 Attn: AMY EAKIN	
		TERMS
		NET 30
		DEPARTMENT
		FOB
		DROP SHIP

#	Qty	Part No.		ETA	Price	Extended
1	700	2913	BRENTHAVEN : 360 for MacBook Air 13-inch (M1)	STOCK	\$46.00	\$32,200.00

PRICING GOOD TILL 2/22/23

NOTE: PRICING AND AVAILABILITY IS SUBJECT TO CHANGE WITHOUT NOTICE

Sub-total	\$32,200.00
Sales Tax	\$ -
Estimated Freight	\$ 2,500.00
E-Waste Fee	\$ -
Grand Total	\$ 34,700.00

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER:

FR: Office of the Superintendent

SUBJECT: Memorandum of
Agreement; E-Rate
Central Consulting
Services

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Contracts over \$50,000 require the approval of the Board.

ISSUE:

Approve E-Rate Central Consulting Services contract for \$59,000 to be funded by ESSER III funds.

BACKGROUND AND/OR PERTINENT INFORMATION:

E-Rate Central provides consulting services to ensure the Universal Service Administrative Company (USAC) programs are followed and all proper documentation is filed in a timely manner when procuring qualified services. The District is applying for funding under E-Rate services for 2023-2024 school internet and has continued funding through December of 2023 for the Emergency Connectivity Fund (ECF) internet services for qualifying student and staff homes.

The E-rate program provides funding for 90% of our school internet charges. The ECF provides funding for 100% of eligible charges for internet services across the region to support qualifying student and staff homes.

E-Rate Central supports timely and accurate filing of required E-Rate and ECF paperwork, program integrity assurance, and audit support. E-Rate Central successfully worked through two simultaneous audits with the District throughout the 2022-2023 school year.

The total E-Rate Central 2023-2024 MOA is for \$59,000 for both E-Rate consulting on school internet and continued support for Emergency Connectivity Fund.

ALTERNATIVES:

1. Approve the contract with E-Rate Central Consulting Services for \$59,000 as presented.
2. Do not approve the contract with E-Rate Central Consulting Services for \$59,000 as presented.

3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends Board approval of the E-Rate Central Consulting Services contract for \$59,000 as presented.

Tel/Logic Inc.
 E-RATE CENTRAL
 400 Post Avenue, Suite 410
 Westbury, NY 11590-2291

Tel: (516) 801-7863 Fax: (516) 801-7870
 Web: <http://www.e-ratecentral.com>

Quote

Date	Quote. No.
2/15/2023	NWAB 2023

Bill To:
Northwest Arctic Borough School District Ms. Amy Eakin Director of Technology P.O. Box 51 Kotzebue, AK 99752

Federal Tax ID; 11-2907608
Project Description: Quote for E-Rate support and form preparation

P.O. No.	Project

Description	Ordered	Rate	Amount
E-Rate consulting – Category 1 and 2 for schools 2023/2024		59,000.00	59,000.00
		Total	\$59,000.00

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER:

FR: Office of the Superintendent

SUBJECT: E-Rate Bid Award; GCI,
Inc.

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board approval is required for contracts exceeding \$50,000.

ISSUE:

At issue is the E-Rate bid award to GCI, Inc. to provide the NWABSD Internet.

BACKGROUND AND/OR PERTINENT INFORMATION:

NWABSD relies heavily upon E-Rate subsidies for its internet.

GCI Education Service Order SA-919-01 E-Rate eligible annual recurring charges total \$8,005,800.00 per year for three (3) years.

Pending USAC approval of the new 2023-2024 E-Rate funding application the district will receive funding discount currently calculated at 90%; the district is responsible for the remaining 10%, or \$800,580.00 per year, for three (3) years.

ALTERNATIVES:

1. Award the E-Rate bid to GCI, Inc. in the amount of \$800,580.00 per year for three (3) years; to provide internet as presented;
2. Do not award the E-Rate bid to GCI, Inc. as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board award the E-Rate bid to GCI, Inc., in the amount of \$800,580.00 per year for three (3) years; to provide internet services as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-079

FR: Office of the Superintendent

SUBJECT: Approval of Purchase,
Heating Fuel

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administration's request to purchase fuel for the Noatak and Shungnak Schools.

BACKGROUND AND/OR PERTINENT INFORMATION:

The administration is requesting board approval to purchase 9,000 gallons of fuel at \$10.96 per gallon for the Noatak School and \$10.37 per gallon for Shungnak School. Vendors did not bid on providing fuel to Noatak, therefore fuel to Noatak was not included in the approval of bulk fuel purchase in June 2022. The fuel is required to be flown in via Everts Air Fuel out of Fairbanks. For Shungnak, Crowley Fuels could not deliver the full amount due to water levels upriver. The cost of 9,000 gallons of fuel from Everts Air Fuel FOB Fairbanks to Noatak and Shungnak will be \$105,985.00

Funding Source: General Fund

ALTERNATIVES:

1. Approve the administration's request to purchase 9,000 gallons of fuel from Everts Air Fuel out of Fairbanks to Noatak and Shungnak Schools for a total amount not to exceed \$105,985.00 as presented.
2. Disapprove the administration's request to purchase 9,000 gallons of fuel from Everts Air Fuel out of Fairbanks to Noatak and Shungnak Schools for a total amount not to exceed \$105,985.00.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the purchase of 9,000 gallons of Fuel form Everts Air Fuel for Noatak and Shungnak in the amount of \$105,985.00

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-080

FR: Office of the Superintendent

SUBJECT: Approval of
Superintendent's out-of-
District Travel

ABSTRACT:

Superintendent's out-of-District travel and personal leave require Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel and personal leave as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent's request for out-of-district travel,

- NWALT Lobbying, March 27-29, 2023 in Washington D.C.
- NSBA National Conference, April 1-3, 2023 in Orlando, FL
- AASB Spring Boardsmanship Academy, April 15-16 in Anchorage, AK
- Alaska Native Language Summit, April 27, 2023 in Anchorage, AK

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 7, 2023

NUMBER: 23-081

FR: Office of the Superintendent

SUBJECT: Approval of FY23
Memorandum of
Agreement; External
Audit Services

ABSTRACT:

Board approval is required for all contracts and agreements of \$ 50,000 or more.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) between NWABSD and Altman, Rogers & Co. for Fiscal Year 2022-2023, not to exceed \$79,000 for auditing and financial statement services.

BACKGROUND AND/OR PERTINENT INFORMATION:

The District sent our requests for proposals to auditors to perform the annual audit and complete the required financial statements. For the purposes of conducting the FY23 audit, Altman, Rogers & Co. has been selected to provide the auditing service that is required by State of Alaska Statute and federal reporting requirement.

Auditing services will include out-of pocket expenses, for the work associated with the FY23 audit, preparation of the FY23 financial statements and presentation of the audit to the Board in FY24.

ALTERNATIVES:

1. Approve the MOA for Altman, Rogers & Co. for the FY23 audit and financial statements, not to exceed \$79,000;
2. Disapprove the MOA for Altman, Rogers & Co. for FY23 audit and financial statements;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

The Administration recommends that the Board approve the MOA for Altman, Rogers & Co. for the FY23 annual audit and completion of the FY23 financial statements, not to exceed \$79,000.

REVISED MEMORANDUM

TO: NWABSD Board of Education

DATE: March 7, 2023

NUMBER: 23-082

FR: Office of the Superintendent

SUBJECT: Approval of Human Resources

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes.

The Human Resources action item for Board approval of the certified rehires for FY24 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Shungnak, Selawik, and Kotzebue Middle High School.

Human Resources non action items include certified resignations, certified transfers, and a change in language on district housing rental agreements. Certified resignations are for the District Office and Kobuk. Certified transfers are for Kivalina. The language change on district housing rental agreements states that all residents are subject to a background check.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
MARCH 2023**

I. The administration recommends approval of the following action items:

a) Certified rehires FY24

a) The administration recommends approval of the following FY24 Certified Rehires

<u>LOCATION & DATE</u>	<u>NAME</u>	<u>POSITION</u>
<u>DO</u>		
02/23	Zonda Martin	Staff Dev. Specialist
	Tracey Schaeffer	Clinical Coordinator
	Angela Eisel	Teacher/Special Ed.
	Scott Martin	Program and Staff Dev. Spec
	Conor McCoy	Technology Coordinator
	Emily Davis	Teacher/Sped. Specialist
	Joseph Groves	Teacher-Distance Learning
	Joy Cogburn-Smith	Grants and Fed Programs
	Perrian Windhausen.	Student Services
<u>ATC</u>		
02/23	Merle Green	Process Tech. Instructor
02/23	Jay Panlilio	Health Occupations
<u>STAR OF THE NORTH</u>		
02/23	Clay Beck	Teacher-CTE
02/23	Marc Tumaneng	Teacher-CTE
<u>AMBLER</u>		
02/2023	Jeffrey Osborn	Teacher
	Ruth Simplicio	Teacher
	Sarah Hutchison	Principal
<u>BUCKLAND</u>		
02/2023	Charles Esmailka	Teacher
	Matthew Berlin	Teacher
	Dondee Valliente	Teacher
	Denise Keys	Teacher
	Joseph Spink	Teacher
	Aileen Ederango	Teacher
	Cherita Williams	Principal
<u>DEERING</u>		
02/2023	Brent Noe	Teacher
	Joseph Bullock	Teacher
	Patricia Houser	Teacher
	Brenda Noe	Principal
<u>KIANA</u>		
02/2023	Janeil Stewart	Teacher
	Victoria Morris	Teacher
	Lynn Smith	Teacher
	James Stewart	Principal
<u>KIVALINA</u>		
02/2023	Meilve Castro	Teacher

Lucilyn Sahibol	Teacher
Keziah Diabo	Teacher
MaryLinda Puzon	Teacher

KOBUK
02/2023

Lorrie Wilson	Teacher
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NOATAK
02/2023

Emily Burgher	Teacher
Roxiann Wolfe	Teacher
Kayla Pietila	Teacher
Brent Hostetter	Teacher
Brett Pietila	Teacher

NOORVIK
02/2023

JudyLinda Alvarez	Teacher
Catherine Stroup	Teacher
Krystina Levenhagen	Teacher
Leslie Zibell	Teacher

SHUNGNAK
02/2023

April de la Cruz	Teacher
Ivy Shelton	Teacher
Mhadelle Lugod	Teacher
Juvy Pamunag	Teacher
Cheryl Mae Abejuela	Teacher
Dawn Davis	Teacher
Roger Franklin	Principal

SELAWIK
02/2023

David O'Connor	Teacher
Karen Wells	Teacher
Bradley Johnson	Teacher
William Johnson	Teacher
Geronimo Ruiz-Muro	Teacher
James Taylor	Teacher
Larel Woods	Teacher
Jamie Cowart	Asst. Principal

JNES
02/2023

Rita Short	Teacher
Laurel Ellsworth	Teacher
Herbert Sweezey	Teacher
Darleia Caldwell	Teacher
Corey Shepherd	Teacher
Terry Cooper	Teacher
Madeline Hewston	Teacher
Shelbi Garrett	Teacher
Tammy Hoke	Teacher
Aletha Duchene	Teacher
Shirley Dukes	Teacher
Tracy Bell	Asst. Principal
Faith Jurs	Principal

KMHS
02/2023

Ybanez Winilinda	Teacher
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Jacqueline Labial	Teacher
Mellissia Troyer	Teacher
Clayton Gindt	Teacher
Dominic Diing	Teacher
Suzannel Gerhardt	Teacher
Kathryn Self	Asst. Principal

II The administration reports the following non-action items:

- a. Certified Resignations
- b. Certified Transfers
- c. House Rental Agreement Language Change to reflect all residents are subject to a background check.

a) The administration reports on the following certified resignations:

LOCATION&DATE	NAME	POSITION
<u>DO</u>		
02//2023	Frank (Tony) Jones	Asst. Dir. Student Services
	Darla Jones	Special Programs

KOBUK

02/21/2023	Machiavellia Etsitty	Teacher
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b) The administration reports on the following certified transfer requests:

LOCATION&DATE	NAME	POSITION
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Kivalina

2/21/2023	Meilve Castro	Teacher to Spec. Ed. Pos.
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c) Human Resources Reports Changes to include background checks:

Lessee agrees that the demised premises shall be occupied by no more than _____ persons, consisting of adults and children without the written permission of lessor. Persons residing in the housing unit must be listed below. All residents over the age of 18 may be subject to a background check. The District reserves the right to refuse tenancy based on the background check, in accordance with law. Lessee shall not keep or permit to be kept on the premises any animal, bird, or pet without lessor's consent.

List of residents:

Human Resources will be selecting a National Data Based company that fits the district needs for Background Checks.

**Human Resources
April 2023**

- I. The administration recommends approval of the following action items:
a) Certified new hires FY24

- a) The administration recommends approval of the following FY24 Certified New Hires:

LOCATION&DATE	NAME	POSITION
<u>DEERING</u> 04/2023	Timothy Caraway	Teacher
<u>NOATAK</u> 04/2023	Nadene Parshall	Teacher
<u>SELAWIK</u> 04/2023	Rachel Harmon	Teacher

MEMORANDUM

TO: NWABSD Board of Education

DATE: March 7, 2023

NUMBER: 23-083

FR: Office of the Superintendent

SUBJECT: Approval of MOA, Alaska
Chadux Network

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the Northwest Arctic Borough School District's Kivalina fuel spill clean up contractor.

BACKGROUND AND/OR PERTINENT INFORMATION:

A fuel line was damaged due to snow load at the Kivalina new teacher housing. Approximately 600-700 gallons of heating fuel was released on to the snow. ADEC is requiring a contractor specializing in fuel clean up to be hired. Alaska Chadux Network has time and men to move on the spill site and have given a preliminary quote of \$75,003.00. This cost will cover one week of their time and materials, anything over will cost more. With the amount of snow on site it is predicted to cost more. This MOA will be paid out of the general funds.

Funding: General Funds

ALTERNATIVES:

1. Approve the administration's request to award an MOA to Alaska Chadux Network in an amount not to exceed \$75,003.00 as presented.
2. Disapprove the administration's request to award the an MOA to Alaska Chadux Network in the amount of \$75,003.00 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to award an MOA to Alaska Chadux Network in the amount of \$75,003.00 as presented.

Response: Kivalina School Cost Estimate
 Response No: 2307-R-NWA
 Date: Response Summary



Personnel	Description	Contractor	Total Reg Hours	Reg Rate	Total OT Hours	OT Rate	Total	Comments
0	Responder - Lead	ACN	40.00	110.00	44.00	165.00	11,660.00	
0	Responder	ACN	40.00	100.00	44.00	150.00	10,600.00	
0	Coordination Center Manager	ACN	30.00	160.00	12.00	240.00	7,680.00	
0	Logistics Specialist / Expeditor	ACN	20.00	90.00	8.00	135.00	2,880.00	
0	Finance Specialist	ACN	10.00	105.00	4.00	160.00	1,690.00	
0	0	ACN	0.00		0.00			
Total			140.00		112.00		\$ 34,510.00	

Equipment Class	Description	Contractor	Total # Units	Unit	Status	Rate	Total	Comments
BERM	BERM, SNAPUP, 12' x 21' x 1'	ACN	7	DAY	OP	604.00	4,228.00	
BERM	BERM, SNAPUP, 14' x 14' x 1'	ACN	7	DAY	OP	533.00	3,731.00	
STORAGE	TANK, FOLDING, 1,200 gal	ACN	14	DAY	OP	180.00	2,520.00	
EQUIP., SUPPORT	TOOL, HAND TOOL	ACN	56	DAY	OP	5.00	280.00	
EQUIP., SUPPORT	MONITOR, 4 GAS, WITH PID AN	ACN	7	DAY	OP	162.00	1,134.00	
DECONTAMINATION	DECON KIT, QUICK RESPONSE	ACN	7	Response	0.0	-	-	
PPE	0	ACN	7		0.0			
0	0	ACN	0		0.0			
Total							\$ 11,893.00	

Third Party Goods	Description	Invoice Units	Total Units	Unit Measure	Cost Per Unit	Unit Total	Total w. Admin Fee	Comments
0	0		0	0	-	-	-	
Total						-	\$ -	

Third Party Personnel	Description	Vendor	Total Reg Hours	Total OT Hours	Regular Rate	OT Rate	Total	Total w. Admin Fee
0	Responder	Penco	40.00	44.00	0.00	0.00	0.00	0.00
0	Responder	Penco	40.00	44.00	0.00	0.00	0.00	0.00
0	0	0	0.00	0.00	0.00	0.00	0.00	0.00
Total			80.00	88.00			\$ -	\$ -

Travel, Hotel, Per Diem	Description	Vendor	Total # Units	Units	Cost Per Unit	Admin Fee	Total	Comments
Flights	Charter flight from ANC	Security	2	Ea	13,000.00	2,600.00	28,600.00	
Meals	0	0	0	0	-	-	-	
0	0	0	0	0	-	-	-	
Total						\$ 2,600.00	\$ 28,600.00	

Description	Total
ACN Personnel	\$ 34,510.00
Subtotal	\$ 34,510.00
ACN Equipment	\$ 11,893.00
Subtotal	\$ 11,893.00
Third Party	
Goods	\$ -
Personnel	\$ -
Travel, Hotel, Per Diem	\$ 28,600.00
Subtotal	\$ 28,600.00
Grand Total	\$ 75,003.00