

NWABSD Worksession

Tuesday, January 31, 2023 1:00 PM

District Office Boardroom, 744 Third Ave., Kotzebue, AK 99752

1. 1:00 p.m.

Reports

1.A. Student Services Report

Presenter: Perrian
Windhausen, Director

1.B. Property Services Report

Presenter: Brandon
Blackham, Director

1.C. Human Resources Report

Presenter: Janice
Hadley, Director

1.D. Administrative Report

Presenter: Megan
Williams, Director

1.E. Capital Projects Report

Presenter: Kathy
Christy, Manager

2. 2:00 p.m.

Alaska Reads Act

Presenter: Dana
Orton, Director of
Curriculum

3. 3:00 p.m.

Action Item Review

Presenter: Board
Members/Staff

4. Advisory School Council Minutes

Presenter: Terri
Walker,
Superintendent

5. Board Committee Meeting Reports

Presenter: Board
Members

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25th, 2023

FR: Office of the Superintendent

SUBJECT: a. Student Services

Perrian Windhausen, Director of Student Services reports on the following:

Data and Assessment:

- Continued work on teacher changes; transfers, resignations, new hires. Each teacher account must be created and set-up in PowerSchool to provide access to classes and schools. HR notifies us of these changes.
- Updated grades for ANSEP Acceleration Academy students; until their college class grades were finalized these students' received 'INC'. All grades were updated after receiving transcripts from the University of Alaska.
- 2nd semester schedule changes
- Verification of stored grades; checking to make sure that P/F grades are saved correctly.
- Entered and updated staff phone numbers in PowerSchool for message alerts.
- Verification of S1 Team Sports; sites update student activities in PowerSchool and we award 0.5 P/F credit in Team Sports to students who complete the season.
- Winter MAP; collecting Accommodations Checklists from sped teachers, reviewing Irregularity Reports, various troubleshooting as make-up testing wraps up.
- Updated secretary setting so they can upload diplomas for graduated students.
- Attendance letter alert; created an alert that will appear on the PowerSchool start page for secretaries and principals to let them know if attendance letters need to be printed.
- Updated 2nd semester VTC class schedule and directions

Counselors:

School Counselors are working on a three point focus this year.

1. SEL (*Social-Emotional Learning in the classroom*)
 - Using K-5 curriculum Kelso's Choice to help students work through problems
 - Using 6-12 curriculum 4th R: Relationships – Connections to adults & peers, Substance Abuse – Resilience and prevention, Dating Relationships – Understanding relationships
 - Using 6-12 curriculum Safe & Civil Foundations for positive educational experiences
2. Senior Check List (*Actual Senior Checklist provided to Counselors*)
 - Applications to college and career.
 - Identifying Career Pathways (AKCIS)
 - Preparations for college: Resumes, Letters of Recommendations, Letters of Intent, FAFSA, Scholarships
 - Utilization and partnerships with UA Colleges, Maniilaq, Aqqaluk Trust, & community partners
3. Counselor Visits
 - Strategies (Issue based visits)
 - Parental (Contact with parent for praise or concern)
 - Academic (Review of grades, schedules)
 - Relational (5-minute visits, return to class)
 - Occupational (College & Career choices and Applications)

Other:

- Awarded Our Youth – Positive Vision for the Future (5-year Federal Grant \$711,000 for first year to pay for 4 counselors and credit reimbursement)

- Working with Maniilaq on visiting sites and giving lessons on subjects related to safe touch and dating violence
- Working with Maniilaq on in-school & Tele-services for students in need
- Student logs to date: 1163
- Currently working on Senior: Resumes, Letters of Recommendation, Letters of Intent, & Scholarships
- Working on the Scholarship page of the District Website, updating applications & including new Scholarship sites.
- Counselors presenting weekly in-class K-12 SELs and Homeroom lessons each Monday.
- Working on setting up ACT Arranged testing at Village Sites (now available 22-23)
- Accepted to College: 51 for fall 2023

Special Education:

- Recruiting and interviewing started fy 24 staff as needed.
- In person testing and supervision visits by specialist (OT, PT, Speech, Vision, Autism/Behavior and Hearing Specialist) to all sites, as needed.
- Completed eleven new intensive needs submissions to the state.
- State Special Ed reporting completed for October OASIS.
- Tele-practice for therapy continues at all sites when appropriate for students.
- Negotiations for fy 24 MOA's initiated (School Psychologists, Physical Therapist, Speech/Language Pathologist, Behavior and Autism specialist).
- Preparation has started for Extended School Year (ESY).

Early Learning and Family (ELF):

- Enrollment is approximately 25 with several referrals in process.
- Elf staff have been traveling to see children who have been enrolled already or referred to ELF. We are working on developmental screenings and playgroups as much as possible.
- Staff sent out or delivered toys to families from Toys for Tots.
- We continue to work closely with MHC-Pediatric and ENT/Audio Clinic and meet families from the villages when they come to Kotzebue. This saves program dollars and allows us to collaborate with the medical community and offer evaluations and screenings.
- ELF has been working on finding people to help with Saturday Baby gym with an EDC and attempting to assist in Toddler Time with Parks and Rec.
- Speech Pathologist continues to see ELF students virtually.
- Nauyaq worked with Linda Joule's parenting class, In the Spirit of the Family, in November and in January. OCS sends families to participate in this program. This has been a great time to help parents learn about child development and often the families that attend are families that are enrolled or families that have been referred but we have not been able to reach.
- ELF has been working with the Early Childhood Network and the All Alaska Pediatric Partnership to explore community based resources for children in our region.

Action Items:

- MOA for FY24 Elisabeth Nyang- Speech/Language Pathologist
- MOA for FY24 Sandy Slater: Autism specialist
- MOA for FY24 Terese Kashi - School Psych

- MOA for FY24 Method Works Behavior and Autism Specialist
- MOA for FY24 Janelle Coop - Speech Language Pathologist
- MOA for FY24 Alison Barnett: Physical Therapist
- MOA for FY24 Kassie Bailey: Bespoke- Speech/Language Pathologist

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 24, 2023

NUMBER: Worksession III.

FR: Office of the Superintendent

SUBJECT: b. Property Services Report

Property Services Director, Brandon Blackham reports on the following:

Work continues with Kivalina housing and buses. Mechanics are working on the buses and water truck. Selawik had a freeze up in November. Once we restored water to the system major damage was incurred with copper pipes bursting. Estimate of anywhere from 50,000 to 75,000 to complete repairs. Troy and I will be traveling to Selawik, Shungnak this week to take care of some plumbing and electrical problems. We will then go to Kivalina to work on the housing issues with SKW.

AMBLER NC Power went to Ambler and installed a new water pump on the main school generator, they tested it and confirmed that it was in operation.

BUCKLAND Buckland has had two windows broken by BB guns and rocks; I have told Herman to shut the gym down until someone comes forward.

DEERING Deering continues to have Boil Water in effect, ANTHC and ARUC are working on getting enough chemical to supply the city and school. We sent Berkey's out to the school to clean the water, so we won't need to keep shipping cases of water. Our carpenters went to Deering to install a new door on one of the buildings that was damaged beyond repair.

KIANA The emergency generator has gone down in Kiana, we have a generator tech on site and the stator and exciter will need replacing.

KIVALINA Mechanics have the buses running as well as the water truck, teacher housing is still a work-in progress. Troy has heat on in the Units as of 1-12-23. Carpenters will need to finish completing units now that we have them heated. Lift stations have stopped working twice and have impacted the school. No water or sewer until boxes insulation and boxes can be finished by the carpenters. No known date for completion.

KOBUK Still waiting on reach in refrigeration parts to arrive to fix the reach in cooler in the kitchen.

KOTZEBUE NC machinery has done repairs on both the ATC and KMHS generators, they are both back up and functioning properly.

NOATAK Nothing new to report

NOORVIK Nothing new to report

SELAWIK Riverside Duplex froze November 30th, boiler ran out of fuel and the units were not being checked daily. This has caused major damage and will need to be remodeled at a cost between 50,000 to 75,000.

SHUNGNAK Nothing new to report

Action Items: Approval of MOA, Rescon

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 31, 2023

NUMBER: 23-070

FR: Office of the Superintendent

SUBJECT: Approval of MOA,
Rescon

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval for Rescon heating fuel spill clean up for Noorvik and Kivalina schools, for an amount not to exceed \$140,693.00.

BACKGROUND AND/OR PERTINENT INFORMATION:

In spring of 2022, the district had fuel spills in the Kivalina old teacher housing, and in Noorvik behind the teacher housing 6-plex that is on the hill. Rescon was brought in to assess the spills and make a plan to monitor and or dispose of the spilled heating fuel. They have been working directly with the ADEC on the two spills and have a cost for both villages.

ALTERNATIVES:

1. Approve the administration's request to pay Rescon for there continued efforts at each site in the amount not to exceed \$140,693.00 as presented.
2. Disapprove the administration's request to pay RESCON for their continued efforts at each site, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval of the MOA with Rescon as presented.

MEMORANDUM

TO: Regional School Board Members

DATE: January 24, 2023

NUMBER: Worksession III.

FR: Office of the Superintendent

SUBJECT: c. Human Resources Report

Janice Hadley, Director of Human Resources (HR) reports on the following:

HR recruiters are currently recruiting for approximately 40 certified positions for FY23 and approximately 20 classified positions (and additional temporary positions). Our goal is reach zero openings, but as stated in previous meetings, zero openings is a tough number to attain but we continue to strive for it.

HR Recruiters are interviewing candidates from Alaska Teacher Placement, LinkedIn, Better Teams, ITeachAmerica along with staff referrals.

Classes/grades covered by a non certified teacher are rotating core classes with a Certified teacher on site to ensure all students are being taught the core subjects by a certified teacher.

Position vacancies per site FY23:

Ambler	Certified: Elementary Teacher (2/3/4) currently has aide teaching in the classroom and CTE Teacher. Classified full
Buckland	Certified: Special Education Teacher (Long term sub), CTE, PreK (aide teaching in the classroom), MS/HS Math (aide teaching in the classroom), MS/HS Language Arts. Classified full
Deering	Cerified positions full. Classified: Special Education Aide
Kiana	Certified: MS/HS LA. Classified full
Kivalina	Certified: MS/HS Math, MS/HS Science Teacher, CTE Teacher, 5 th grade ; Classified: 2X Bus Drivers and 2 nd maintenance position.
Kobuk	Certified: PreK/K. Classified: secretary position
June Nelson Elementary	Certified: Special Education Teacher, 4 th grade Teacher—Long term sub, 5th grade Teacher-Long term sub, 2 nd grade Teacher. Classified: Instructional aide, Migrant ed/Indian ed aide, Special Education Aide
Kotzebue Middle/High School	Certified: Special Education Teacher, MS Science/SS—Virtual teacher covering, MS Science-virtual teacher covering classes, HS Math—District wide instructor covering classes, MS/HS Art, MS Generalist, MS Language Arts, Classified: 2X Instructional aide and Migrant Ed Aide
Noatak	Certified: K/ 1 Teacher (aide teaching in classroom), 1 /2 Teacher (long term sub), PreK Teacher Classified: Full
Noorvik	Certified:, Special Education Teacher, K/1 Teacher, Language Arts—long term sub, CTE, HS Generalist and Elementary. Classified full

Selawik	Certified: 3rd teacher—long term sub, 1 st Teacher (long term sub), 2X Elementary Teacher, MS/HS Language Arts and Counselor. Classified: Special Education Aide, 2 nd Bilingual Instructor.
Shungnak	Certified full. Classified: full
Star of the NW Magnet School	Certified: full. Classified: ½ time dorm attendant
Alaska Technical Center	Certified full. Classified: Millwright Instructor/Construction Trades and Recruiter
District Office	MAINTENANCE: Journeyman Plumber, Heating Controls Technician. Speech Pathologist. HR-Asst. HR Officer. Staff Development Specialist

REVISED MEMORANDUM

TO: NWABSD Board of Education

DATE: January 25, 2023

NUMBER: 23-067

FR: Office of the Superintendent

SUBJECT: Approval of Human Resources

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval of the certified new hires District Office, ATC, Ambler, Deering, Kivalina, June Nelson Elementary School, Kotzebue Middle/High School, Noorvik, Kiana, Selawik; certified new hire FY24 KMHS; classified new hires Deering, Noatak, and June Nelson Elementary School. Human Resources non action items are classified resignation from District Office and Deering; certified resignations from Buckland, Kobuk and Selawik; certified transfer requests Selawik to Buckland.

The Human Resources submitted an addendum to include additional certified FY24 new hires, certified FY23 new hires and a classified FY23 new. See attached addendum.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
January 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY23
- b) Classified new hires FY23

a) The administration recommends approval of the following FY23 Certified New Hires

LOCATION & DATE	NAME	POSITION
<u>DO</u>		
02/02/2023	John Bruce	Asst. Director HR
<u>ATC</u>		
11/1/2022	Gary Perkins.	Asst. Director ATC/STAR
<u>AMBLER</u>		
1/3/2023	Mark Sommer	Teacher
<u>DEERING</u>		
1/3/2023	Timothy Caraway	Teacher
<u>KIVALINA</u>		
1/3/2023	Ronald Malcolm	Asst. Principal
<u>JNES</u>		
1/3/2023	Katie Hansen	Teacher
1/16/2023	Elizabeth McPadden	Teacher
<u>KMHS</u>		
12/5/2023	Conrad Kerber	Teacher
1/9/2023	Angela Taylor	Asst. Principal
<u>NOORVIK</u>		
1/3/2023	Tamara Milner	Teacher
<u>KIANA</u>		
1/3/2023	Scott Baker	Teacher
<u>SELAWIK</u>		
1/3/2023	Kamara Barclay	Teacher
1/16/2023	Jeff Alexander	Teacher
12/6/2022	Karen Neptune	Teacher

b) The administration recommends approval of the following FY23 Classified New Hires:

LOCATION&DATE	NAME	POSITION
<u>DEERING</u>		
12/8/2022	Sophie Hadley	Aide
1/3/2023	Kelly Caraway	Aide
<u>NOATAK</u>		
11/28/2022	Peter Stalker-Norton	Aide
<u>JNES</u>		
1/3/2023	Kelly Lane	Aide
1/12/2023	Paris McConnell	Aide

II The administration reports the following non-action items:

- a. Classified Resignations
- b. Certified Resignations
- c. Certified Transfers

a) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
<u>DEERING</u>		
1/3/2023	Robert Iyatunguk	Aide
<u>DO</u>		
11/14/2022	Denise Koutchak-Craggette	Staff Devel Spec

b) The administration reports on the following certified resignations:

LOCATION&DATE	NAME	POSITION
<u>DO</u>		
6/30/2023	Dana Orton.	Director Curriculum/Inst.
<u>BUCKLAND</u>		
11/27/2022	Stephen Lindsey	Teacher
11/10/2022	Stephen Johnston	Teacher
<u>SELAWIK</u>		
1/31/2023	Karlee Fillmore	Teacher

c) The administration reports on the following certified transfer requests:

LOCATION&DATE	NAME	POSITION
<u>WLK to BKC</u>		
2/1/2023	Karen Neptune	Teacher

**ADDENDUM
Human Resources
January 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY24
- b) Certified new hires FY23
- c) Classified new hires FY23

a) The administration recommends approval of the following certified new hires FY24:

LOCATION&DATE	NAME	POSITION
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AMBLER

8/10/23	Grace Felisilda	Teacher
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BUCKLAND

8/10/2023	Danica Mae Cleopas	Teacher
8/10/2023	Weismly Pangilinan	Teacher
8/10/2023	Evelyn Cortes	Teacher

KIANA

8/10/2023	Jilbert Jaurigue	Teacher
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KIVALINA

8/10/2023	Farolito Arbiol	Teacher
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NOORVIK

8/10/2023	Ronnie Hawley	Teacher
8/10/2023	Silmarie Actub	Teacher

JNES

8/10/2023	Nicole Pugh	Teacher
8/10/2023	Edilyn Medina	Teacher

KMHS

8/10/2023	Tracey Hyatt	Teacher
8/10/2023	Ethan Allison	Teacher
8/10/2023	Christopher Parker	Teacher
8/10/2023	Jusan Catalan	Teacher

b) The administration recommends approval of the following certified new hires FY23:

LOCATION	NAME	POSITION
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KMHS

10/18/2022	Geoffrey Frix	Teacher
10/10/2022	Kathryn Self	Asst. Principal

c) The administration recommends approval of the following Classified new hires FY23:

LOCATION	NAME	POSITION
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DO

2/13/23	Rachel Belamour	Asst. HR Officer
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MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: **Worksession**

FR: Office of the Superintendent

SUBJECT: Administrative Service
Update

Administrative Services Department Update:

The Administrative Services team has been busy working on reporting for second quarter (October-December) and calendar year end reporting for grants, Payroll, Capital Improvement projects, and other miscellaneous quarterly reports.

Our Purchasing Agent has been diligently pulling property information for all of our sites and getting the backup information together for the Districts Impact Aid application due January 31, 2023. Our plan is to claim the properties that we can now, and then go back through the list of all students enrolled on the claim date that were not included in our initial application to make sure that we 100% cannot claim the lands that they live on. If more properties are determined claimable, we will get those in on an application revision due by June 30, 2023.

The Contracted Food Service manager has been busy with reaching out to sites about their daily meal counts and troubleshooting issues as they come up. They have also reached out to sites to do annual site reviews for the National School Lunch Program (NSLP). Site reviews are required to make sure that Districts are following the NSLP's meal portion and serving requirements and are due mid-February.

I am preparing the Districts FY24 preliminary budget to be reviewed by the Budget committee at a later date, and to bring forward to the Board during the FY24 budget worksession.

FY23 Financial Narrative Report for the period July 1, 2022 – December 31, 2023

The monthly financial narrative report is included in your packet with highlights for the period ending December 31, 2022. The financial narrative report was discussed during the Budget Committee meeting.

Action Items:

FY23 Operating Fund Budget Revision #2
Increase to NWABSD Temporary Hire Rate

Financial Narrative Report December 31, 2022

Administrative Services

Presented by Megan Williams, Director



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Account Updates

To Our Board Financial Summary

Financial Narrative Notes:

Included in this packet are the bank account balances, Statement of Activities reports for FY23, which include reports for School Operating Only, School Operating by OBJ, All Funds, and All funds broken out by object code & Statement of activities for the Board.

It has been a large chunk of time since you received a financial narrative report. The last report was through the end of August 2022.

We are 50% through the FY23 Fiscal year and have expended 40% of our general operating budget and received 29% of our budgeted revenue of our general operating budget.

Budget Revision #2 will balance individual accounts that are over or under based on encumbrances for salaries and benefits. The details of that revision are attached to the action item going before the Board at this January meeting.

Northwest Arctic Borough School District

Fiscal Year 2022-2023 CASH BALANCES AS OF 12.31.2022

	MONTH ENDING 7.31.2022	MONTH ENDING 8.31.2022	MONTH ENDING 9.30.2022	MONTH ENDING 10.31.2022	MONTH ENDING 11.30.2022	MONTH ENDING 12.31.2022
GENERAL CHECKING	\$554,791.41	\$4,269,191.26	\$4,357,680.84	\$3,963,787.10	\$4,362,639.09	\$2,250,912.13
JUNE NELSON SCHOLARSHIP	\$4,096.98	\$4,098.38	\$4,099.72	\$4,101.47	\$4,103.47	\$4,105.75
INVESTMENT ACCT – GENERAL FUND	\$8,273,663.63	\$8,289,840.81	\$8,306,379.44	\$8,327,923.07	\$8,352,943.02	\$8,381,435.52
INVESTMENT ACCT – CIP FUND	\$4,022,925.10	\$3,029,466.83	\$0	\$0	\$0	\$0
MONTHLY CASH BALANCE	\$12,855,477.12	\$15,592,597.28	\$12,668,160.00	\$12,295,811.64	\$12,719,685.58	\$10,636,453.40

Northwest Arctic Borough School District

General Operating Statement of Activities For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
General Revenues							
State Grants & Entitlements (-)	\$40,412,607.00	\$12,490,328.00	\$18,735,492.00	\$21,677,115.00	\$0.00	\$21,677,115.00	53.6%
Federal Grants & Entitlements (-)	\$6,216,361.00	\$0.00	\$0.00	\$6,216,361.00	\$0.00	\$6,216,361.00	100.0%
Borough Appropriations (-)	\$4,402,689.00	\$1,635,144.75	\$1,635,144.75	\$2,767,544.25	\$0.00	\$2,767,544.25	62.9%
E-Rate (-)	\$7,456,903.20	\$3,039,084.00	\$3,039,084.00	\$4,417,819.20	\$4,267,159.20	\$150,660.00	2.0%
Other (-)	\$1,585,978.74	\$154,743.36	\$230,209.38	\$1,355,769.36	(\$573.76)	\$1,356,343.12	85.5%
Sub-total : General Revenues	(\$60,074,538.94)	(\$17,319,300.11)	(\$23,639,930.13)	(\$36,434,608.81)	(\$4,266,585.44)	(\$32,168,023.37)	53.5%
Total : INCOME	(\$60,074,538.94)	(\$17,319,300.11)	(\$23,639,930.13)	(\$36,434,608.81)	(\$4,266,585.44)	(\$32,168,023.37)	53.5%
EXPENSES							
Instruction							
Regular Instruction (+)	\$17,344,350.65	\$5,050,541.31	\$6,061,598.21	\$11,282,752.44	\$7,907,025.62	\$3,375,726.82	19.5%
Bilingual Instruction (+)	\$1,540,637.99	\$504,442.36	\$623,631.00	\$917,006.99	\$630,389.14	\$286,617.85	18.6%
Vocational Education (+)	\$0.00	\$1,042.41	\$1,042.41	(\$1,042.41)	\$0.00	(\$1,042.41)	0.0%
Sub-total : Instruction	\$18,884,988.64	\$5,556,026.08	\$6,686,271.62	\$12,198,717.02	\$8,537,414.76	\$3,661,302.26	19.4%
SPED Instruction							
Special Education Instruction (+)	\$7,389,898.12	\$2,526,583.95	\$2,906,927.84	\$4,482,970.28	\$3,135,241.76	\$1,347,728.52	18.2%
Sub-total : SPED Instruction	\$7,389,898.12	\$2,526,583.95	\$2,906,927.84	\$4,482,970.28	\$3,135,241.76	\$1,347,728.52	18.2%
SPED Support Services-Students							
Special Education Support Service (+)	\$1,228,242.70	\$495,295.54	\$604,741.71	\$623,500.99	\$702,649.86	(\$79,148.87)	-6.4%
Sub-total : SPED Support Services-Students	\$1,228,242.70	\$495,295.54	\$604,741.71	\$623,500.99	\$702,649.86	(\$79,148.87)	6.4%
Support Services-Students							
Guidance/Career Services (+)	\$5,000.00	\$15,427.19	\$15,427.19	(\$10,427.19)	\$0.00	(\$10,427.19)	-208.5%
Sub-total : Support Services-Students	\$5,000.00	\$15,427.19	\$15,427.19	(\$10,427.19)	\$0.00	(\$10,427.19)	208.5%
Support Services-Instruction							
Support Services (+)	\$208,950.77	\$6,360.64	\$15,814.88	\$193,135.89	\$0.00	\$193,135.89	92.4%
Library Services (+)	\$1,000.00	\$0.00	\$495.00	\$505.00	\$0.00	\$505.00	50.5%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

General Operating Statement of Activities For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
In-Service (+)	\$45,116.00	\$29,262.67	\$41,363.41	\$3,752.59	\$4,656.48	(\$903.89)	-2.0%
Assessment/Test Support (+)	\$65,481.97	\$3,560.00	\$23,687.50	\$41,794.47	\$7,647.50	\$34,146.97	52.1%
Curriculum Support (+)	\$511,283.47	\$279,255.16	\$353,412.64	\$157,870.83	\$120,399.00	\$37,471.83	7.3%
Technology Support (+)	\$9,505,686.33	\$3,880,392.53	\$4,099,125.28	\$5,406,561.05	\$5,166,015.72	\$240,545.33	2.5%
Sub-total : Support Services-Instruction	\$10,337,518.54	\$4,198,831.00	\$4,533,898.71	\$5,803,619.83	\$5,298,718.70	\$504,901.13	4.9%
School Administration							
School Administration (+)	\$3,452,260.25	\$1,072,784.80	\$1,317,597.40	\$2,134,662.85	\$1,611,046.73	\$523,616.12	15.2%
Sub-total : School Administration	\$3,452,260.25	\$1,072,784.80	\$1,317,597.40	\$2,134,662.85	\$1,611,046.73	\$523,616.12	15.2%
School Administration Support Services							
School Admin Support (+)	\$1,470,102.43	\$536,809.82	\$620,871.81	\$849,230.62	\$702,468.93	\$146,761.69	10.0%
Sub-total : School Administration Support Services	\$1,470,102.43	\$536,809.82	\$620,871.81	\$849,230.62	\$702,468.93	\$146,761.69	10.0%
District Administration							
Superintendent's Office (+)	\$1,233,761.17	\$403,351.07	\$582,914.82	\$650,846.35	\$369,714.09	\$281,132.26	22.8%
Board of Education (+)	\$586,940.01	\$214,138.99	\$275,229.12	\$311,710.89	\$9,953.31	\$301,757.58	51.4%
Parent/Public Relation (+)	\$60,000.00	\$32,932.25	\$32,932.25	\$27,067.75	\$6,391.26	\$20,676.49	34.5%
Sub-total : District Administration	\$1,880,701.18	\$650,422.31	\$891,076.19	\$989,624.99	\$386,058.66	\$603,566.33	32.1%
District Administration Support Services							
District Administration (+)	\$1,761,766.96	\$519,901.72	\$717,142.06	\$1,044,624.90	\$714,536.74	\$330,088.16	18.7%
Human Resources (+)	\$811,982.16	\$245,127.14	\$342,645.59	\$469,336.57	\$180,725.12	\$288,611.45	35.5%
Sub-total : District Administration Support Services	\$2,573,749.12	\$765,028.86	\$1,059,787.65	\$1,513,961.47	\$895,261.86	\$618,699.61	24.0%
Operations & Maintenance of Plant							
Operations (+)	\$8,129,871.43	\$3,752,639.74	\$4,552,995.38	\$3,576,876.05	\$4,212,211.03	(\$635,334.98)	-7.8%
Maintenance (+)	\$5,952,480.22	\$1,391,319.36	\$1,744,315.06	\$4,208,165.16	\$2,614,073.98	\$1,594,091.18	26.8%
Sub-total : Operations & Maintenance of Plant	\$14,082,351.65	\$5,143,959.10	\$6,297,310.44	\$7,785,041.21	\$6,826,285.01	\$958,756.20	6.8%
Student Activities							
Student Activity (+)	\$1,686,980.19	\$496,033.45	\$521,843.91	\$1,165,136.28	\$177,906.14	\$987,230.14	58.5%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

General Operating Statement of Activities For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Student Activities	\$1,686,980.19	\$496,033.45	\$521,843.91	\$1,165,136.28	\$177,906.14	\$987,230.14	58.5%
Total : EXPENSES	\$62,991,792.82	\$21,457,202.10	\$25,455,754.47	\$37,536,038.35	\$28,273,052.41	\$9,262,985.94	14.7%
OTHER							
Transfers Out							
Transfers between Funds-Out (+)	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	100.0%
Sub-total : Transfers Out	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	100.0%
Earnings on Investments							
Earnings on Investments (-)	\$3,000.00	\$63,102.21	\$90,163.56	(\$87,163.56)	(\$573.76)	(\$86,589.80)	-2886.3%
Sub-total : Earnings on Investments	(\$3,000.00)	(\$63,102.21)	(\$90,163.56)	\$87,163.56	\$573.76	\$86,589.80	2886.3%
Total : OTHER	\$397,000.00	(\$63,102.21)	(\$90,163.56)	\$487,163.56	\$573.76	\$486,589.80	122.6%
NET INCOME/LOSS	\$3,314,253.88	\$4,074,799.78	\$1,725,660.78	\$1,588,593.10	\$24,007,040.73	(\$22,418,447.63)	676.4%

End of Report

Operating Statement with Encumbrance

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
General Revenues							
State Grants & Entitlements (-)	\$40,412,607.00	\$12,490,328.00	\$18,735,492.00	\$21,677,115.00	\$0.00	\$21,677,115.00	53.6%
Federal Grants & Entitlements (-)	\$6,216,361.00	\$0.00	\$0.00	\$6,216,361.00	\$0.00	\$6,216,361.00	100.0%
Borough Appropriations (-)	\$4,402,689.00	\$1,635,144.75	\$1,635,144.75	\$2,767,544.25	\$0.00	\$2,767,544.25	62.9%
E-Rate (-)	\$7,456,903.20	\$3,039,084.00	\$3,039,084.00	\$4,417,819.20	\$4,267,159.20	\$150,660.00	2.0%
Other (-)	\$453,000.00	\$154,743.36	\$230,209.38	\$222,790.62	(\$573.76)	\$223,364.38	49.3%
Sub-total : General Revenues	(\$58,941,560.20)	(\$17,319,300.11)	(\$23,639,930.13)	(\$35,301,630.07)	(\$4,266,585.44)	(\$31,035,044.63)	52.7%
Total : INCOME	(\$58,941,560.20)	(\$17,319,300.11)	(\$23,639,930.13)	(\$35,301,630.07)	(\$4,266,585.44)	(\$31,035,044.63)	52.7%
EXPENSES							
SALARIES							
Certificated Salaries (+)	\$15,516,786.47	\$4,725,354.14	\$5,833,426.73	\$9,683,359.74	\$7,902,027.89	\$1,781,331.85	11.5%
Classified Salaries (+)	\$8,627,102.36	\$3,142,316.79	\$3,947,579.28	\$4,679,523.08	\$4,246,123.10	\$433,399.98	5.0%
Leave Pay Off (+)	\$200,000.00	\$10,855.04	\$46,389.46	\$153,610.54	\$686.93	\$152,923.61	76.5%
GTL Payroll Sweep (+)	\$0.00	\$0.00	\$0.00	\$0.00	\$7,119.19	(\$7,119.19)	0.0%
Board Stipends (+)	\$79,000.00	\$34,250.00	\$41,250.00	\$37,750.00	\$0.00	\$37,750.00	47.8%
Non Cert-Extra Duty Contract (+)	\$153,640.00	\$18,775.00	\$26,075.00	\$127,565.00	\$2,200.00	\$125,365.00	81.6%
Sub-total : SALARIES	\$24,576,528.83	\$7,931,550.97	\$9,894,720.47	\$14,681,808.36	\$12,158,157.11	\$2,523,651.25	10.3%
BENEFITS							
Insurance-Health & Life (+)	\$6,805,869.69	\$2,774,999.76	\$3,300,551.15	\$3,505,318.54	\$3,078,926.37	\$426,392.17	6.3%
Insurance-Unemployment (+)	\$71,695.34	\$20,211.80	\$25,075.15	\$46,620.19	\$29,555.83	\$17,064.36	23.8%
Insurance-Workers Comp (+)	\$174,844.32	\$48,160.18	\$61,954.78	\$112,889.54	\$69,914.22	\$42,975.32	24.6%
Retirement-Fica & Medicare (+)	\$362,867.92	\$149,974.50	\$183,466.39	\$179,401.53	\$195,102.71	(\$15,701.18)	-4.3%
Retirement-TRS (+)	\$1,933,686.65	\$558,134.58	\$690,522.73	\$1,243,163.92	\$890,994.51	\$352,169.41	18.2%
Retirement-PERS (+)	\$1,674,550.93	\$618,810.50	\$785,815.81	\$888,735.12	\$849,040.50	\$39,694.62	2.4%
On Behalf Exp-PERS (+)	\$3,012,633.86	\$0.00	\$0.00	\$3,012,633.86	\$0.00	\$3,012,633.86	100.0%
On Behalf Exp-TRS (+)	\$611,444.13	\$0.00	\$0.00	\$611,444.13	\$0.00	\$611,444.13	100.0%
Other Employee Benefits (+)	\$75,000.00	\$42,318.40	\$75,858.13	(\$858.13)	\$0.00	(\$858.13)	-1.1%
Sub-total : BENEFITS	\$14,722,592.84	\$4,212,609.72	\$5,123,244.14	\$9,599,348.70	\$5,113,534.14	\$4,485,814.56	30.5%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
PROFESSIONAL & TECHNICAL SERVICES							
Prof & Technical Services (+)	\$3,152,006.00	\$723,161.75	\$743,390.74	\$2,408,615.26	\$1,726,055.18	\$682,560.08	21.7%
Auditing & Accounting Services (+)	\$76,000.00	\$56,187.71	\$56,187.71	\$19,812.29	\$20,812.29	(\$1,000.00)	-1.3%
Legal Services (+)	\$130,000.00	\$79,785.96	\$124,220.04	\$5,779.96	\$0.00	\$5,779.96	4.4%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	<u>\$3,358,006.00</u>	<u>\$859,135.42</u>	<u>\$923,798.49</u>	<u>\$2,434,207.51</u>	<u>\$1,746,867.47</u>	<u>\$687,340.04</u>	<u>20.5%</u>
TRAVEL							
Staff Travel (+)	\$713,179.23	\$160,016.03	\$216,419.85	\$496,759.38	\$25,584.92	\$471,174.46	66.1%
Student Travel (+)	\$1,133,275.00	\$328,891.84	\$328,891.84	\$804,383.16	\$19,171.43	\$785,211.73	69.3%
Sub-total : TRAVEL	<u>\$1,846,454.23</u>	<u>\$488,907.87</u>	<u>\$545,311.69</u>	<u>\$1,301,142.54</u>	<u>\$44,756.35</u>	<u>\$1,256,386.19</u>	<u>68.0%</u>
UTILITIES							
Water & Sewer (+)	\$442,389.80	\$162,131.60	\$197,271.99	\$245,117.81	\$227,580.07	\$17,537.74	4.0%
Garbage (+)	\$98,900.00	\$25,353.00	\$27,337.50	\$71,562.50	\$4,826.50	\$66,736.00	67.5%
Communications (+)	\$130,500.00	\$26,250.59	\$33,780.89	\$96,719.11	(\$4,025.72)	\$100,744.83	77.2%
Other Utilities-Internet (+)	\$8,285,448.00	\$3,377,885.00	\$3,377,885.00	\$4,907,563.00	\$4,742,863.00	\$164,700.00	2.0%
Electricity (+)	\$1,935,695.00	\$721,142.98	\$826,004.29	\$1,109,690.71	\$584,546.27	\$525,144.44	27.1%
Heating Fuels (+)	\$2,787,500.00	\$1,749,254.85	\$2,400,093.99	\$387,406.01	\$201,354.41	\$186,051.60	6.7%
Sub-total : UTILITIES	<u>\$13,680,432.80</u>	<u>\$6,062,018.02</u>	<u>\$6,862,373.66</u>	<u>\$6,818,059.14</u>	<u>\$5,757,144.53</u>	<u>\$1,060,914.61</u>	<u>7.8%</u>
OTHER PURCHASED SERVICES							
Oher Purchase Services (+)	\$2,369,017.00	\$1,143,221.59	\$1,153,273.46	\$1,215,743.54	\$3,214,056.28	(\$1,998,312.74)	-84.4%
Sub-total : OTHER PURCHASED SERVICES	<u>\$2,369,017.00</u>	<u>\$1,143,221.59</u>	<u>\$1,153,273.46</u>	<u>\$1,215,743.54</u>	<u>\$3,214,056.28</u>	<u>(\$1,998,312.74)</u>	<u>84.4%</u>
INSURANCE							
Insurance & Bond Premiums (+)	\$611,869.63	\$2,530.22	\$2,530.22	\$609,339.41	\$0.00	\$609,339.41	99.6%
Liability Insurance (+)	\$388,289.42	\$0.00	\$0.00	\$388,289.42	\$0.00	\$388,289.42	100.0%
Sub-total : INSURANCE	<u>\$1,000,159.05</u>	<u>\$2,530.22</u>	<u>\$2,530.22</u>	<u>\$997,628.83</u>	<u>\$0.00</u>	<u>\$997,628.83</u>	<u>99.7%</u>
SUPPLY							
Supplies, Materials, Media (+)	\$1,263,208.07	\$628,580.93	\$749,439.02	\$513,769.05	\$179,596.08	\$334,172.97	26.5%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Gas/Oil-Vehicle & Equipment Supplies (+)	\$75,000.00	\$23,355.95	\$26,092.29	\$48,907.71	\$24,710.30	\$24,197.41	32.3%
Textbooks (+)	\$181,900.00	\$72,614.63	\$115,692.69	\$66,207.31	\$14,180.55	\$52,026.76	28.6%
Sub-total : SUPPLY	\$1,520,108.07	\$724,551.51	\$891,224.00	\$628,884.07	\$218,486.93	\$410,397.14	27.0%
TUITION & STIPENDS							
Tuition & Stipends (+)	\$34,000.00	\$2,410.98	\$2,410.98	\$31,589.02	\$240.00	\$31,349.02	92.2%
Sub-total : TUITION & STIPENDS	\$34,000.00	\$2,410.98	\$2,410.98	\$31,589.02	\$240.00	\$31,349.02	92.2%
OTHER							
Other Expenses (+)	\$134,494.00	\$53,447.32	\$64,093.54	\$70,400.46	\$19,809.60	\$50,590.86	37.6%
Dues & Fees (+)	\$0.00	\$3,499.00	\$3,499.00	(\$3,499.00)	\$0.00	(\$3,499.00)	0.0%
Interest Paid (+)	\$0.00	\$68.20	\$109.17	(\$109.17)	\$0.00	(\$109.17)	0.0%
Sub-total : OTHER	\$134,494.00	\$57,014.52	\$67,701.71	\$66,792.29	\$19,809.60	\$46,982.69	34.9%
INDIRECT COSTS							
Indirect Costs To/From (+)	(\$300,000.00)	(\$49,481.96)	(\$49,481.96)	(\$250,518.04)	\$0.00	(\$250,518.04)	83.5%
Sub-total : INDIRECT COSTS	(\$300,000.00)	(\$49,481.96)	(\$49,481.96)	(\$250,518.04)	\$0.00	(\$250,518.04)	83.5%
CAPITAL EXPENDITURES							
Equipment (+)	\$50,000.00	\$22,733.24	\$38,647.61	\$11,352.39	\$0.00	\$11,352.39	22.7%
Sub-total : CAPITAL EXPENDITURES	\$50,000.00	\$22,733.24	\$38,647.61	\$11,352.39	\$0.00	\$11,352.39	22.7%
Total : EXPENSES	\$62,991,792.82	\$21,457,202.10	\$25,455,754.47	\$37,536,038.35	\$28,273,052.41	\$9,262,985.94	14.7%
OTHER							
Transfers In							
Transfers Between Funds -In (-)	\$1,132,978.74	\$0.00	\$0.00	\$1,132,978.74	\$0.00	\$1,132,978.74	100.0%
Sub-total : Transfers In	(\$1,132,978.74)	\$0.00	\$0.00	(\$1,132,978.74)	\$0.00	(\$1,132,978.74)	100.0%
Transfers Out							
Transfers between Funds-Out (+)	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	100.0%
Sub-total : Transfers Out	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	100.0%
Earnings on Investments							
Earnings on Investments (-)	\$3,000.00	\$63,102.21	\$90,163.56	(\$87,163.56)	(\$573.76)	(\$86,589.80)	-2886.3%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

General Operating Statement of Activities by OBJ For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

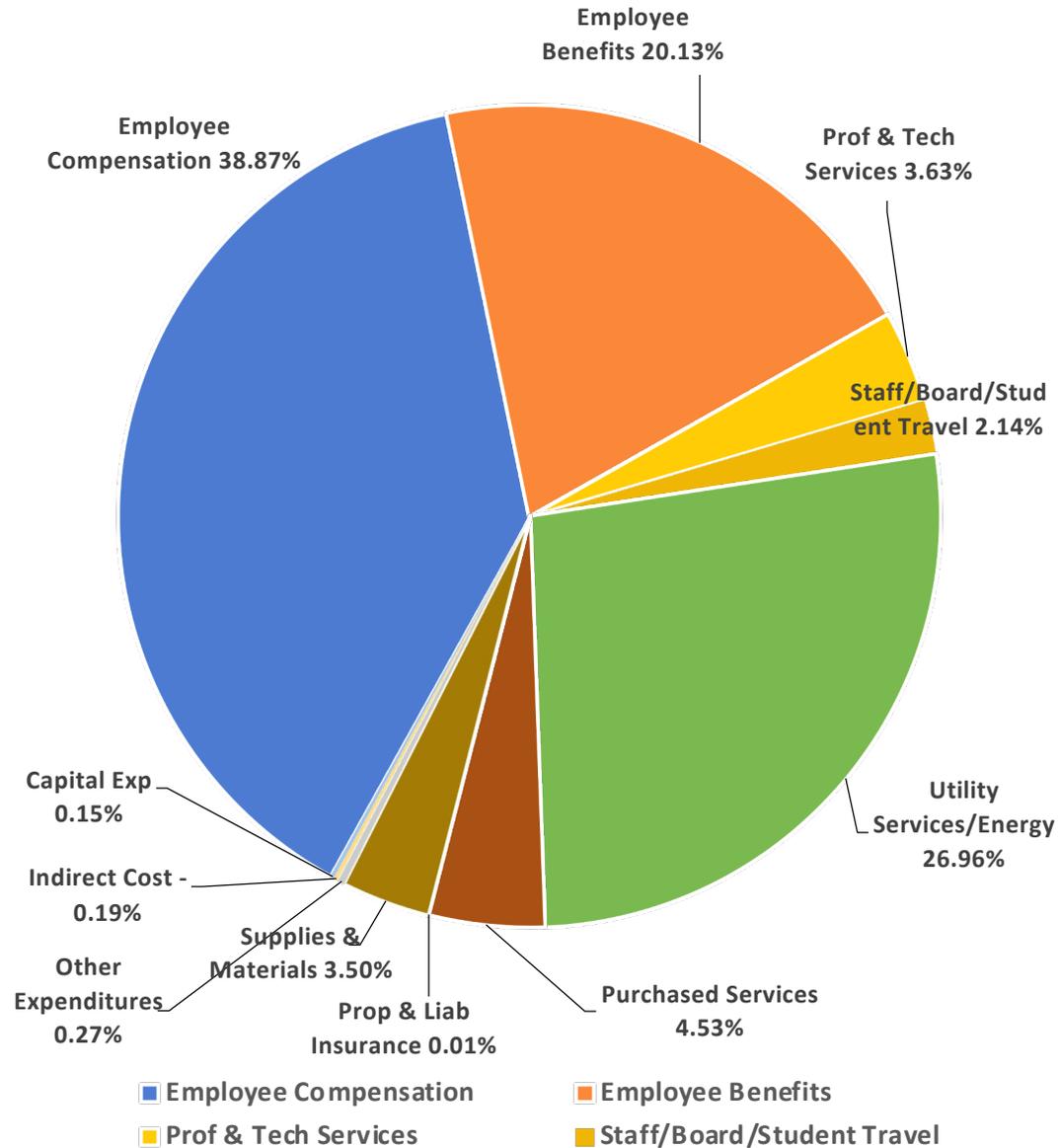
Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Earnings on Investments	(\$3,000.00)	(\$63,102.21)	(\$90,163.56)	\$87,163.56	\$573.76	\$86,589.80	2886.3%
Total : OTHER	(\$735,978.74)	(\$63,102.21)	(\$90,163.56)	(\$645,815.18)	\$573.76	(\$646,388.94)	87.8%
NET INCOME/LOSS	\$3,314,253.88	\$4,074,799.78	\$1,725,660.78	\$1,588,593.10	\$24,007,040.73	(\$22,418,447.63)	676.4%

End of Report

Operating Fund Only Budget Expended by Object

(as of 12.31.2022) \$25,455,754.47



Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
Program Revenues							
Operations & Maintenance of Plant (-)	\$0.00	\$235,800.46	\$287,011.27	(\$287,011.27)	\$0.00	(\$287,011.27)	0.0%
Food Services (-)	\$0.00	\$2,027.68	\$2,549.64	(\$2,549.64)	\$0.00	(\$2,549.64)	0.0%
Sub-total : Program Revenues	\$0.00	(\$237,828.14)	(\$289,560.91)	\$289,560.91	\$0.00	\$289,560.91	0.0%
General Revenues							
State Grants & Entitlements (-)	\$50,792,208.10	\$17,802,998.08	\$24,115,645.08	\$26,676,563.02	\$0.00	\$26,676,563.02	52.5%
Federal Grants & Entitlements (-)	\$20,031,525.69	\$2,164,869.91	\$2,164,869.91	\$17,866,655.78	\$0.00	\$17,866,655.78	89.2%
Borough Appropriations (-)	\$10,296,638.75	\$1,635,144.75	\$1,635,144.75	\$8,661,494.00	\$0.00	\$8,661,494.00	84.1%
E-Rate (-)	\$7,456,903.20	\$3,039,084.00	\$3,039,084.00	\$4,417,819.20	\$4,267,159.20	\$150,660.00	2.0%
Other (-)	\$798,310.17	\$1,657,608.02	\$1,997,963.88	(\$1,199,653.71)	(\$573.76)	(\$1,199,079.95)	-150.2%
Sub-total : General Revenues	(\$89,375,585.91)	(\$26,299,704.76)	(\$32,952,707.62)	(\$56,422,878.29)	(\$4,266,585.44)	(\$52,156,292.85)	58.4%
Total : INCOME	(\$89,375,585.91)	(\$26,537,532.90)	(\$33,242,268.53)	(\$56,133,317.38)	(\$4,266,585.44)	(\$51,866,731.94)	58.0%
EXPENSES							
SALARIES							
Certificated Salaries (+)	\$19,388,232.10	\$5,903,423.78	\$7,274,347.73	\$12,113,884.37	\$9,330,126.47	\$2,783,757.90	14.4%
Classified Salaries (+)	\$10,663,264.20	\$3,829,327.79	\$4,842,522.25	\$5,820,741.95	\$5,175,566.30	\$645,175.65	6.1%
Leave Pay Off (+)	\$209,710.55	\$10,855.04	\$47,325.45	\$162,385.10	\$686.93	\$161,698.17	77.1%
GTL Payroll Sweep (+)	\$0.00	\$0.00	\$0.00	\$0.00	\$7,119.19	(\$7,119.19)	0.0%
Stipends (+)	\$79,000.00	\$34,250.00	\$41,250.00	\$37,750.00	\$0.00	\$37,750.00	47.8%
Non Cert-Extra Duty Contract (+)	\$293,874.00	\$40,389.93	\$54,689.93	\$239,184.07	\$8,319.76	\$230,864.31	78.6%
Sub-total : SALARIES	\$30,634,080.85	\$9,818,246.54	\$12,260,135.36	\$18,373,945.49	\$14,521,818.65	\$3,852,126.84	12.6%
BENEFITS							
Control Acct - Benefits (+)	\$2,834,640.05	\$0.00	\$0.00	\$2,834,640.05	\$0.00	\$2,834,640.05	100.0%
Insurance-Health & Life (+)	\$6,832,869.69	\$3,291,263.82	\$3,903,416.32	\$2,929,453.37	\$3,705,784.57	(\$776,331.20)	-11.4%
Insurance-Unemployment (+)	\$71,826.70	\$25,320.58	\$31,485.42	\$40,341.28	\$35,941.27	\$4,400.01	6.1%
Insurance-Workers Comp (+)	\$175,983.11	\$60,855.38	\$78,025.45	\$97,957.66	\$85,928.31	\$12,029.35	6.8%
Retirement-Fica & Medicare (+)	\$363,516.69	\$184,116.59	\$228,720.98	\$134,795.71	\$234,415.60	(\$99,619.89)	-27.4%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Retirement-TRS (+)	\$1,933,686.65	\$665,910.34	\$827,823.77	\$1,105,862.88	\$1,059,667.01	\$46,195.87	2.4%
Retirement-PERS (+)	\$1,685,395.11	\$766,638.86	\$973,731.33	\$711,663.78	\$1,059,922.66	(\$348,258.88)	-20.7%
On Behalf Exp-PERS (+)	\$3,012,633.86	\$0.00	\$0.00	\$3,012,633.86	\$0.00	\$3,012,633.86	100.0%
On Behalf Exp-TRS (+)	\$611,444.13	\$0.00	\$0.00	\$611,444.13	\$0.00	\$611,444.13	100.0%
Housing Allowance/Subsidy (+)	\$0.00	\$131,343.92	\$164,343.92	(\$164,343.92)	\$164,567.02	(\$328,910.94)	0.0%
Other Employee Benefits (+)	\$75,000.00	\$42,318.40	\$75,858.13	(\$858.13)	\$0.00	(\$858.13)	-1.1%
Sub-total : BENEFITS	\$17,596,995.99	\$5,167,767.89	\$6,283,405.32	\$11,313,590.67	\$6,346,226.44	\$4,967,364.23	28.2%
PROFESSIONAL & TECHNICAL SERVICES							
Prof & Technical Services (+)	\$8,850,299.19	\$1,582,330.83	\$2,423,646.92	\$6,426,652.27	\$3,968,898.91	\$2,457,753.36	27.8%
Auditing & Accounting Services (+)	\$76,000.00	\$56,187.71	\$56,187.71	\$19,812.29	\$20,812.29	(\$1,000.00)	-1.3%
Legal Services (+)	\$130,000.00	\$79,785.96	\$124,220.04	\$5,779.96	\$0.00	\$5,779.96	4.4%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$9,056,299.19	\$1,718,304.50	\$2,604,054.67	\$6,452,244.52	\$3,989,711.20	\$2,462,533.32	27.2%
TRAVEL							
Staff Travel (+)	\$1,501,166.37	\$310,132.50	\$466,067.97	\$1,035,098.40	\$71,326.00	\$963,772.40	64.2%
Student Travel (+)	\$1,576,752.00	\$438,596.45	\$448,583.96	\$1,128,168.04	\$148,862.38	\$979,305.66	62.1%
Sub-total : TRAVEL	\$3,077,918.37	\$748,728.95	\$914,651.93	\$2,163,266.44	\$220,188.38	\$1,943,078.06	63.1%
UTILITIES							
Water & Sewer (+)	\$450,389.80	\$199,238.80	\$242,638.62	\$207,751.18	\$276,144.67	(\$68,393.49)	-15.2%
Garbage (+)	\$98,900.00	\$27,445.76	\$29,751.23	\$69,148.77	\$4,826.50	\$64,322.27	65.0%
Communications (+)	\$133,000.00	\$27,414.95	\$35,336.91	\$97,663.09	(\$4,412.50)	\$102,075.59	76.7%
Other Utilities-Internet (+)	\$8,285,448.00	\$3,377,885.00	\$3,377,885.00	\$4,907,563.00	\$4,742,863.00	\$164,700.00	2.0%
Electricity (+)	\$1,983,694.96	\$819,019.86	\$937,487.40	\$1,046,207.56	\$732,026.09	\$314,181.47	15.8%
Heating Fuels (+)	\$2,842,200.00	\$1,784,153.45	\$2,437,805.64	\$404,394.36	\$201,354.41	\$203,039.95	7.1%
Sub-total : UTILITIES	\$13,793,632.76	\$6,235,157.82	\$7,060,904.80	\$6,732,727.96	\$5,952,802.17	\$779,925.79	5.7%
OTHER PURCHASED SERVICES							
Other Purchase Services (+)	\$2,401,035.08	\$1,178,564.10	\$1,209,761.42	\$1,191,273.66	\$3,270,145.07	(\$2,078,871.41)	-86.6%
Sub-total : OTHER PURCHASED SERVICES	\$2,401,035.08	\$1,178,564.10	\$1,209,761.42	\$1,191,273.66	\$3,270,145.07	(\$2,078,871.41)	86.6%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INSURANCE							
Insurance & Bond Premiums (+)	\$611,869.63	\$2,530.22	\$2,530.22	\$609,339.41	\$0.00	\$609,339.41	99.6%
Liability Insurance (+)	\$388,289.42	\$0.00	\$0.00	\$388,289.42	\$0.00	\$388,289.42	100.0%
Sub-total : INSURANCE	\$1,000,159.05	\$2,530.22	\$2,530.22	\$997,628.83	\$0.00	\$997,628.83	99.7%
SUPPLY							
Supplies, Materials, Media (+)	\$3,942,936.75	\$1,545,468.40	\$1,826,227.15	\$2,116,709.60	\$341,389.86	\$1,775,319.74	45.0%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$75,000.00	\$24,494.04	\$27,230.38	\$47,769.62	\$24,710.30	\$23,059.32	30.7%
Food Supplies (+)	\$72,233.63	\$67,160.16	\$70,610.75	\$1,622.88	(\$1,596.31)	\$3,219.19	4.5%
Textbooks (+)	\$181,900.00	\$72,614.63	\$115,692.69	\$66,207.31	\$14,180.55	\$52,026.76	28.6%
Other Supply/Material/Media (+)	\$29,393.72	\$0.00	\$0.00	\$29,393.72	\$0.00	\$29,393.72	100.0%
Sub-total : SUPPLY	\$4,301,464.10	\$1,709,737.23	\$2,039,760.97	\$2,261,703.13	\$378,684.40	\$1,883,018.73	43.8%
TUITION & STIPENDS							
Tuition & Stipends (+)	\$360,000.00	\$97,270.98	\$97,270.98	\$262,729.02	\$100,240.00	\$162,489.02	45.1%
Scholarship Stipends (+)	\$10,000.00	\$0.00	\$2,000.00	\$8,000.00	\$0.00	\$8,000.00	80.0%
Sub-total : TUITION & STIPENDS	\$370,000.00	\$97,270.98	\$99,270.98	\$270,729.02	\$100,240.00	\$170,489.02	46.1%
OTHER							
Other Expenses (+)	\$160,988.66	\$64,454.20	\$75,670.42	\$85,318.24	\$19,809.60	\$65,508.64	40.7%
Dues & Fees (+)	\$0.00	\$3,499.00	\$3,599.00	(\$3,599.00)	\$0.00	(\$3,599.00)	0.0%
Interest Paid (+)	\$0.00	\$68.20	\$109.17	(\$109.17)	\$0.00	(\$109.17)	0.0%
Sub-total : OTHER	\$160,988.66	\$68,021.40	\$79,378.59	\$81,610.07	\$19,809.60	\$61,800.47	38.4%
INDIRECT COSTS							
Indirect Costs To/From (+)	\$204,158.06	\$0.00	\$0.00	\$204,158.06	\$0.00	\$204,158.06	100.0%
Sub-total : INDIRECT COSTS	\$204,158.06	\$0.00	\$0.00	\$204,158.06	\$0.00	\$204,158.06	100.0%
CAPITAL EXPENDITURES							
Equipment (+)	\$777,869.15	\$671,335.49	\$687,249.86	\$90,619.29	\$29,920.11	\$60,699.18	7.8%
New Building/Purchases (+)	\$9,051,259.83	\$7,162,193.17	\$7,744,902.38	\$1,306,357.45	\$15,834.49	\$1,290,522.96	14.3%
Building & Improvements Bought (+)	\$0.00	\$1,036,407.00	\$1,036,407.00	(\$1,036,407.00)	\$0.00	(\$1,036,407.00)	0.0%
Contingency (+)	\$2,673,492.00	\$0.00	\$0.00	\$2,673,492.00	\$0.00	\$2,673,492.00	100.0%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

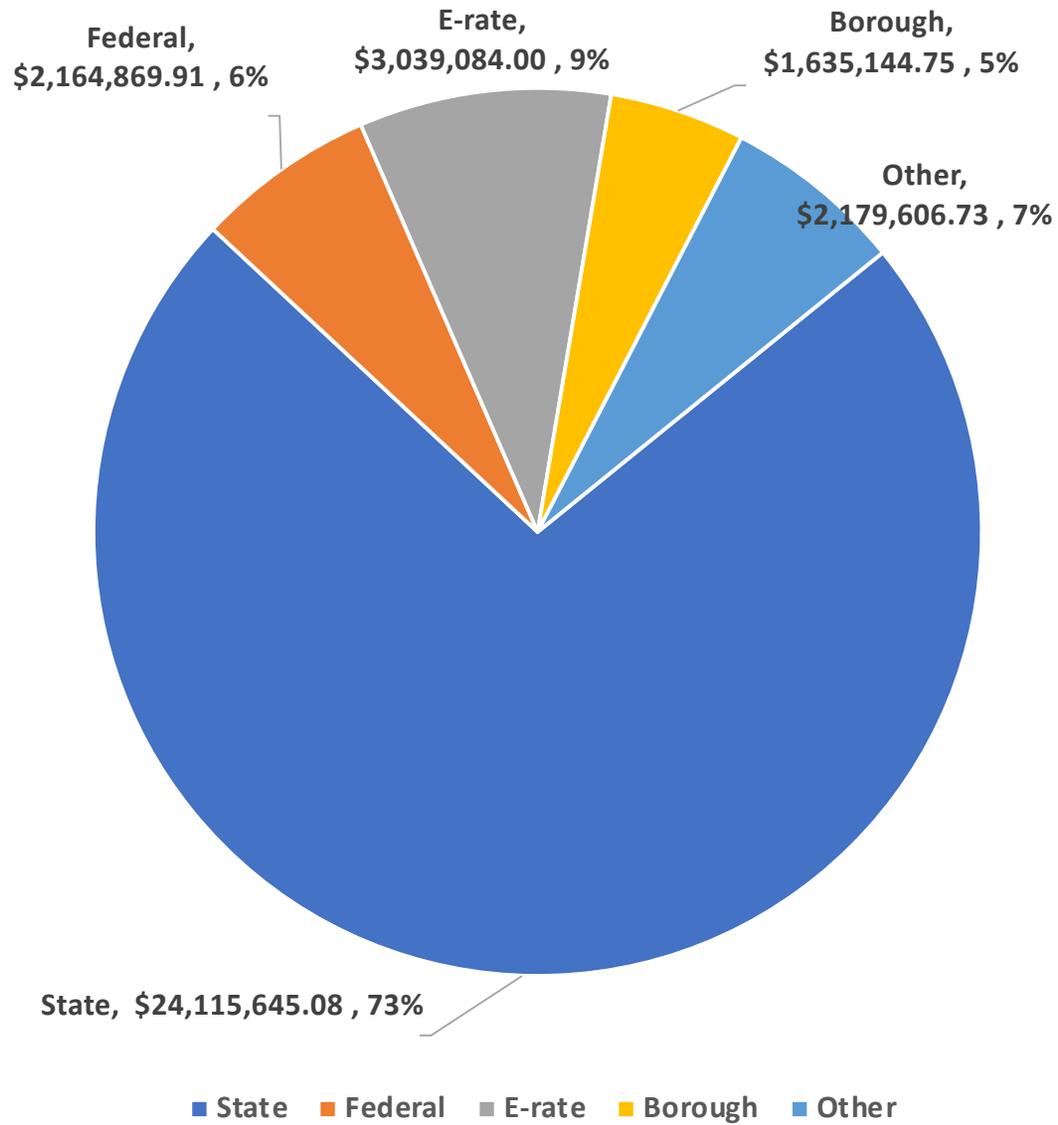
	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Overhead (+)	\$377,063.80	\$0.00	\$0.00	\$377,063.80	\$0.00	\$377,063.80	100.0%
New Construction/ Rehab (+)	\$22,584.00	\$524,626.20	\$530,222.75	(\$507,638.75)	\$2,572.50	(\$510,211.25)	-2259.2%
Related Soft Costs (+)	\$442,875.77	\$9,011.29	\$9,011.29	\$433,864.48	\$1,452.92	\$432,411.56	97.6%
Sub-total : CAPITAL EXPENDITURES	\$13,345,144.55	\$9,403,573.15	\$10,007,793.28	\$3,337,351.27	\$49,780.02	\$3,287,571.25	24.6%
Total : EXPENSES	\$95,941,876.66	\$36,147,902.78	\$42,561,647.54	\$53,380,229.12	\$34,849,405.93	\$18,530,823.19	19.3%
OTHER							
Transfers In							
Transfers Between Funds -In (-)	\$3,649,036.87	\$0.00	\$0.00	\$3,649,036.87	\$0.00	\$3,649,036.87	100.0%
Sub-total : Transfers In	(\$3,649,036.87)	\$0.00	\$0.00	(\$3,649,036.87)	\$0.00	(\$3,649,036.87)	100.0%
Transfers Out							
Transfers between Funds-Out (+)	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	100.0%
Sub-total : Transfers Out	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	100.0%
Earnings on Investments							
Earnings on Investments (-)	\$3,000.00	\$63,102.21	\$90,163.56	(\$87,163.56)	(\$573.76)	(\$86,589.80)	-2886.3%
Sub-total : Earnings on Investments	(\$3,000.00)	(\$63,102.21)	(\$90,163.56)	\$87,163.56	\$573.76	\$86,589.80	2886.3%
Total : OTHER	(\$3,252,036.87)	(\$63,102.21)	(\$90,163.56)	(\$3,161,873.31)	\$573.76	(\$3,162,447.07)	97.2%
NET INCOME/LOSS	\$3,314,253.88	\$9,547,267.67	\$9,229,215.45	(\$5,914,961.57)	\$30,583,394.25	(\$36,498,355.82)	1101.3%

End of Report

Operating Statement with Encumbrance

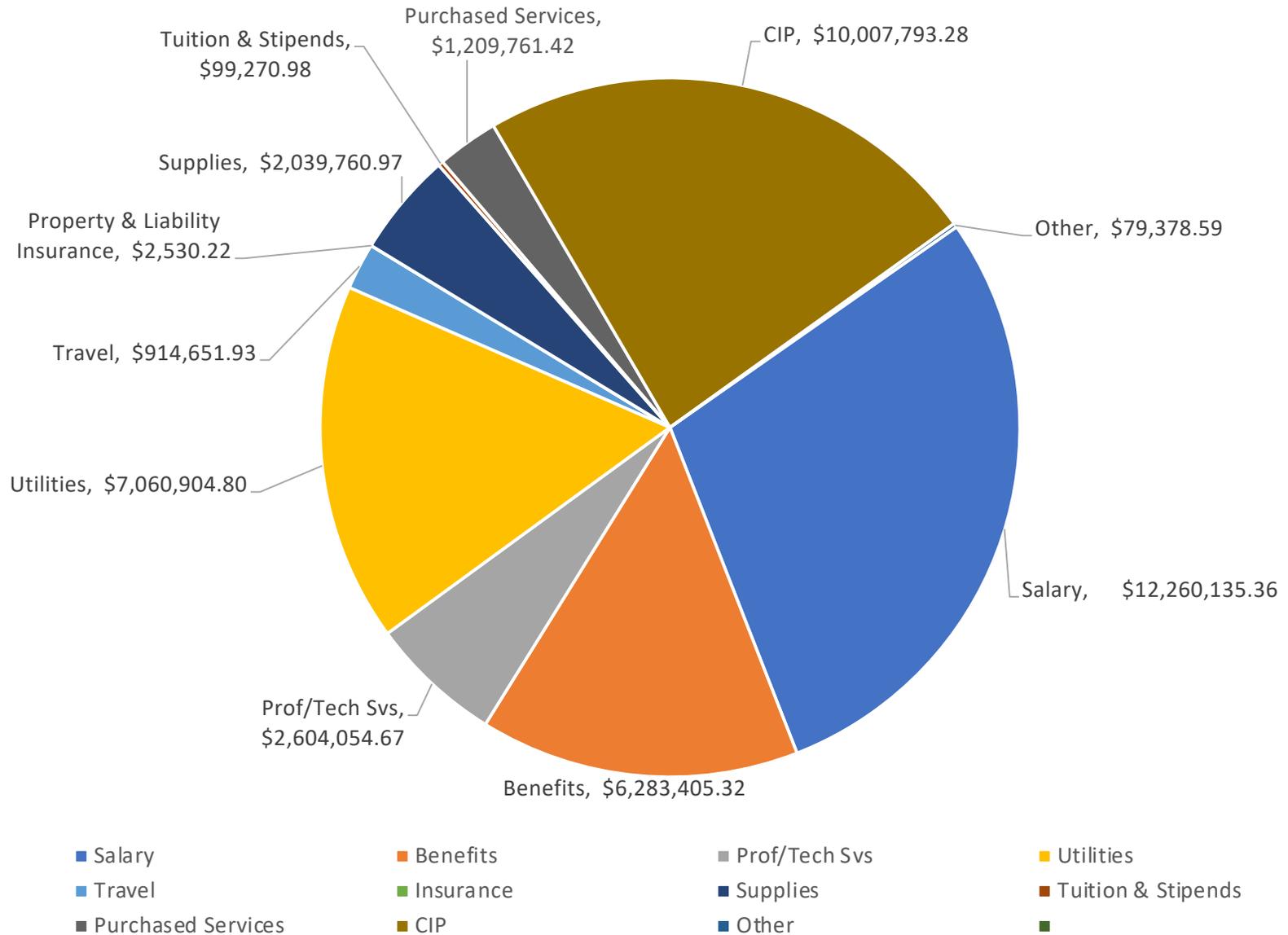
Revenues – All Funds

(as of 12.31.2022) \$33,134,350.47



Expenditures by Object – All Funds

(In Millions as of 12.31.2022) \$42,561,647.54



Northwest Arctic Borough School District

Board Expenditures For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
SALARIES							
Board Stipends (+)	\$79,000.00	\$34,250.00	\$41,250.00	\$37,750.00	\$0.00	\$37,750.00	47.8%
Sub-total : SALARIES	\$79,000.00	\$34,250.00	\$41,250.00	\$37,750.00	\$0.00	\$37,750.00	47.8%
BENEFITS							
Insurance-Health & Life (+)	\$232,433.01	\$90,000.00	\$135,000.00	\$97,433.01	\$0.00	\$97,433.01	41.9%
Insurance-Workers Comp (+)	\$450.30	\$195.87	\$235.91	\$214.39	\$0.00	\$214.39	47.6%
Retirement-Fica & Medicare (+)	\$4,988.40	\$2,248.12	\$2,706.12	\$2,282.28	\$0.00	\$2,282.28	45.8%
Retirement-PERS (+)	\$4,460.00	\$1,320.00	\$1,595.00	\$2,865.00	\$0.00	\$2,865.00	64.2%
Sub-total : BENEFITS	\$242,331.71	\$93,763.99	\$139,537.03	\$102,794.68	\$0.00	\$102,794.68	42.4%
PROFESSIONAL & TECHNICAL SERVICES							
Prof & Technical Services (+)	\$125,500.00	\$27,353.02	\$33,186.02	\$92,313.98	\$13,786.30	\$78,527.68	62.6%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$125,500.00	\$27,353.02	\$33,186.02	\$92,313.98	\$13,786.30	\$78,527.68	62.6%
TRAVEL							
Staff Travel (+)	\$89,379.23	\$29,149.92	\$31,634.01	\$57,745.22	\$1,671.12	\$56,074.10	62.7%
Sub-total : TRAVEL	\$89,379.23	\$29,149.92	\$31,634.01	\$57,745.22	\$1,671.12	\$56,074.10	62.7%
SUPPLY							
Supplies, Materials, Media (+)	\$12,229.07	\$8,947.06	\$8,947.06	\$3,282.01	(\$5,504.11)	\$8,786.12	71.8%
Sub-total : SUPPLY	\$12,229.07	\$8,947.06	\$8,947.06	\$3,282.01	(\$5,504.11)	\$8,786.12	71.8%
OTHER							
Other Expenses (+)	\$38,500.00	\$20,675.00	\$20,675.00	\$17,825.00	\$0.00	\$17,825.00	46.3%
Sub-total : OTHER	\$38,500.00	\$20,675.00	\$20,675.00	\$17,825.00	\$0.00	\$17,825.00	46.3%
Total : EXPENSES	\$586,940.01	\$214,138.99	\$275,229.12	\$311,710.89	\$9,953.31	\$301,757.58	51.4%

Operating Statement with Encumbrance

Northwest Arctic Borough School District

Board Expenditures For the Period 09/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

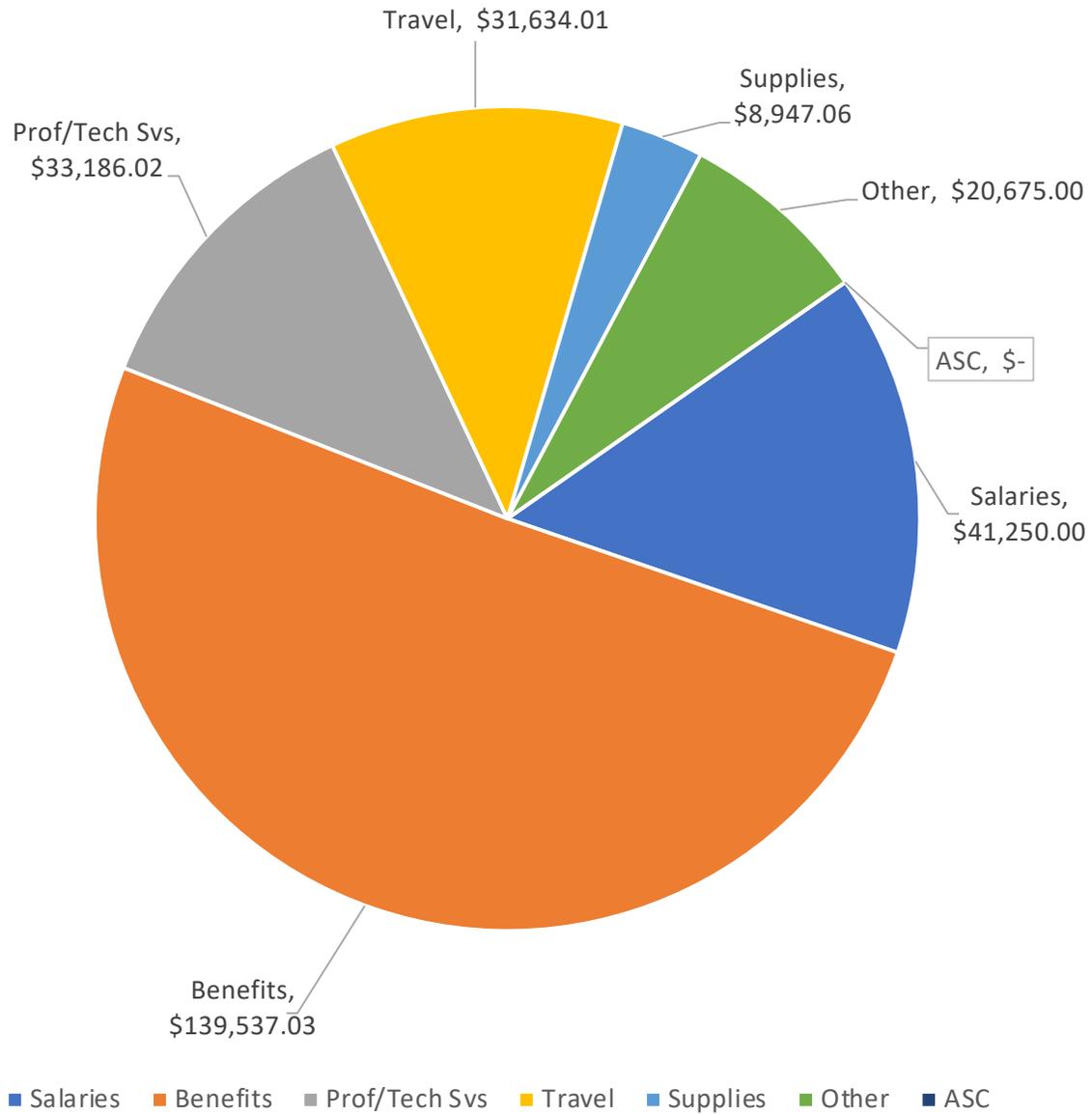
Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
NET INCOME/LOSS	\$586,940.01	\$214,138.99	\$275,229.12	\$311,710.89	\$9,953.31	\$301,757.58	51.4%

End of Report

Board Expenditures

(as of 12.31.2022) \$275,229.12



Board Budget Summary

100.099.511.000.333	Board Stipends	\$79,000
	6 Regular Meetings	
	Board Retreat combined with Oct Meeting	
	Annual AASB Conference	
100.099.511.000.36X	Payroll Benefits	\$242,331.71
100.099.511.000.361	Insurance-Health & life - \$25,200 per member	\$232,433.00
100.099.511.000.362	Insurance-Unemployment .3%	\$0
100.099.511.000.363	Insurance-Workers Comp .57%	\$450.30
100.099.511.000.364	Retirement-FICA SS & Medicare-1.45% & 6.20%	\$4,988.40
100.099.511.000.366	Retirement-PERS-22%	\$4,460.00
100.099.511.0XX.410	Professional & Technical Services	\$125,500
100.099.511.000.410	Miscellaneous Services and Training, AASB In-service Training	\$25,000
100.099.511.012.410	Lobbyists - J&H, JM Walsh Co.	\$89,500
100.099.511.013.410	Strategic Planning – Consulting - Evaluations	\$11,000
100.099.511.000.42X	Travel & Per Diem	\$89,379
	6 Regular Meetings, half virtual	
	Board Retreat combined with October Board Meeting	
	Annual AASB Conference	

Board Budget Summary, Continued

100.099.511.000.4XX	Miscellaneous Expenses	\$50,729
100.099.511.000.450	Supplies, Materials, Media-Supplies & Freight for Meetings	7,229
100.099.511.000.490	Other Expenses	\$38,500
	CEAAC Membership - \$18,000	
	AASB Fees - \$20,500	
100.099.511.015.XXX	Board Budget for joint Advisory School Council Retreat	\$5,000
100.099.511.000.XXX	TOTAL	\$586,940

To Our Board Financial Summary

Wellsfargo Investment Account Update:

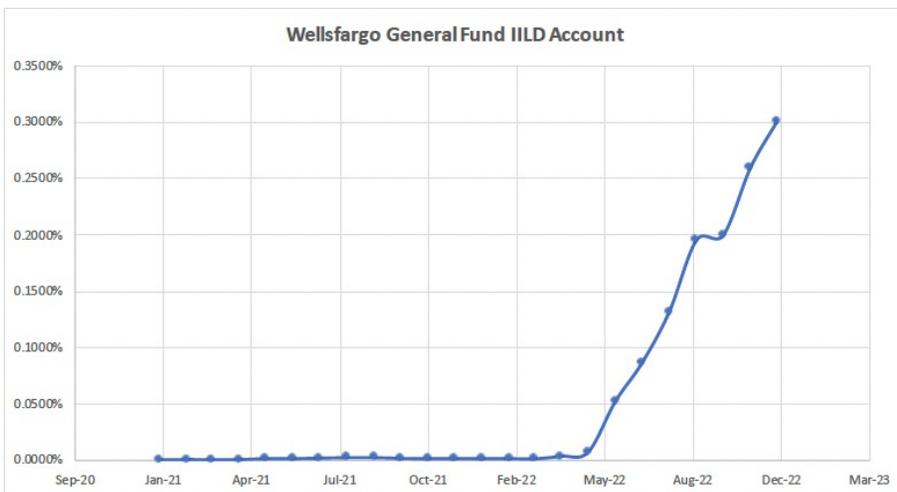
The accrued income on the principal holdings of the General Fund \$10,248,179.57 investment was \$8,352,943.02 as of November 30, 2022; an increase of \$63,102.21 from the September 30, 2022 report.

The Capital Improvement Fund \$20M investment was transferred back into the Districts general bank account to cover expenditures over revenue.

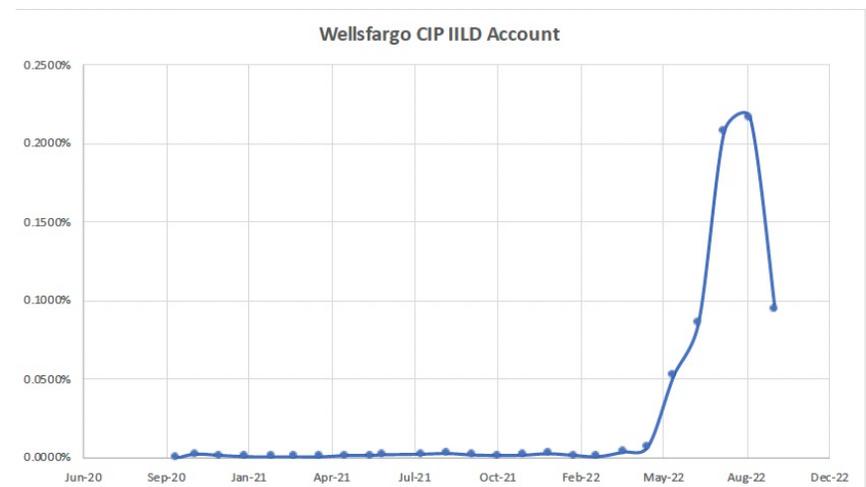
Our investment account(s) are seeing a much higher yield, back to what they were before the pandemic. We will keep the funds in the account(s) as long as possible but will need to transfer money out of the account(s) as expenditures exceed revenue.

To Our Board Financial Summary – IILD Continued

Statement	NWABSD IILD GF Account Balance	Monthly Increase	Rate of return
Dec-20	\$ 10,248,179.57	\$ -	0.0000%
Dec-20	\$ 10,248,238.09	\$ 58.52	0.0006%
Jan-21	\$ 10,248,324.74	\$ 86.65	0.0008%
Feb-21	\$ 10,248,403.12	\$ 78.38	0.0008%
Mar-21	\$ 10,248,489.77	\$ 86.65	0.0008%
Apr-21	\$ 10,248,658.11	\$ 168.34	0.0016%
May-21	\$ 10,248,831.83	\$ 173.72	0.0017%
Jun-21	\$ 10,249,045.17	\$ 213.34	0.0021%
Jul-21	\$ 10,249,305.99	\$ 260.82	0.0025%
Aug-21	\$ 10,249,566.78	\$ 260.79	0.0025%
Sep-21	\$ 8,249,566.78	\$ (2,000,000.00)	
Sep-21	\$ 8,249,723.08	\$ 156.30	0.0019%
Oct-21	\$ 8,249,862.94	\$ 139.86	0.0017%
Nov-21	\$ 8,249,998.46	\$ 135.52	0.0016%
Dec-21	\$ 8,250,138.30	\$ 139.84	0.0017%
Jan-22	\$ 8,250,278.14	\$ 139.84	0.0017%
Feb-22	\$ 8,250,404.69	\$ 126.55	0.0015%
Mar-22	\$ 8,250,718.61	\$ 313.92	0.0038%
Apr-22	\$ 8,251,328.87	\$ 610.26	0.0074%
May-22	\$ 8,255,652.05	\$ 4,323.18	0.0524%
Jun-22	\$ 8,262,779.46	\$ 7,127.41	0.0863%
Jul-22	\$ 8,273,663.63	\$ 10,884.17	0.1317%
Aug-22	\$ 8,289,840.81	\$ 16,177.18	0.1955%
Sep-22	\$ 8,306,379.44	\$ 16,538.63	0.1995%
Oct-22	\$ 8,327,923.07	\$ 21,543.63	0.2594%
Nov-22	\$ 8,352,943.02	\$ 25,019.95	0.3004%

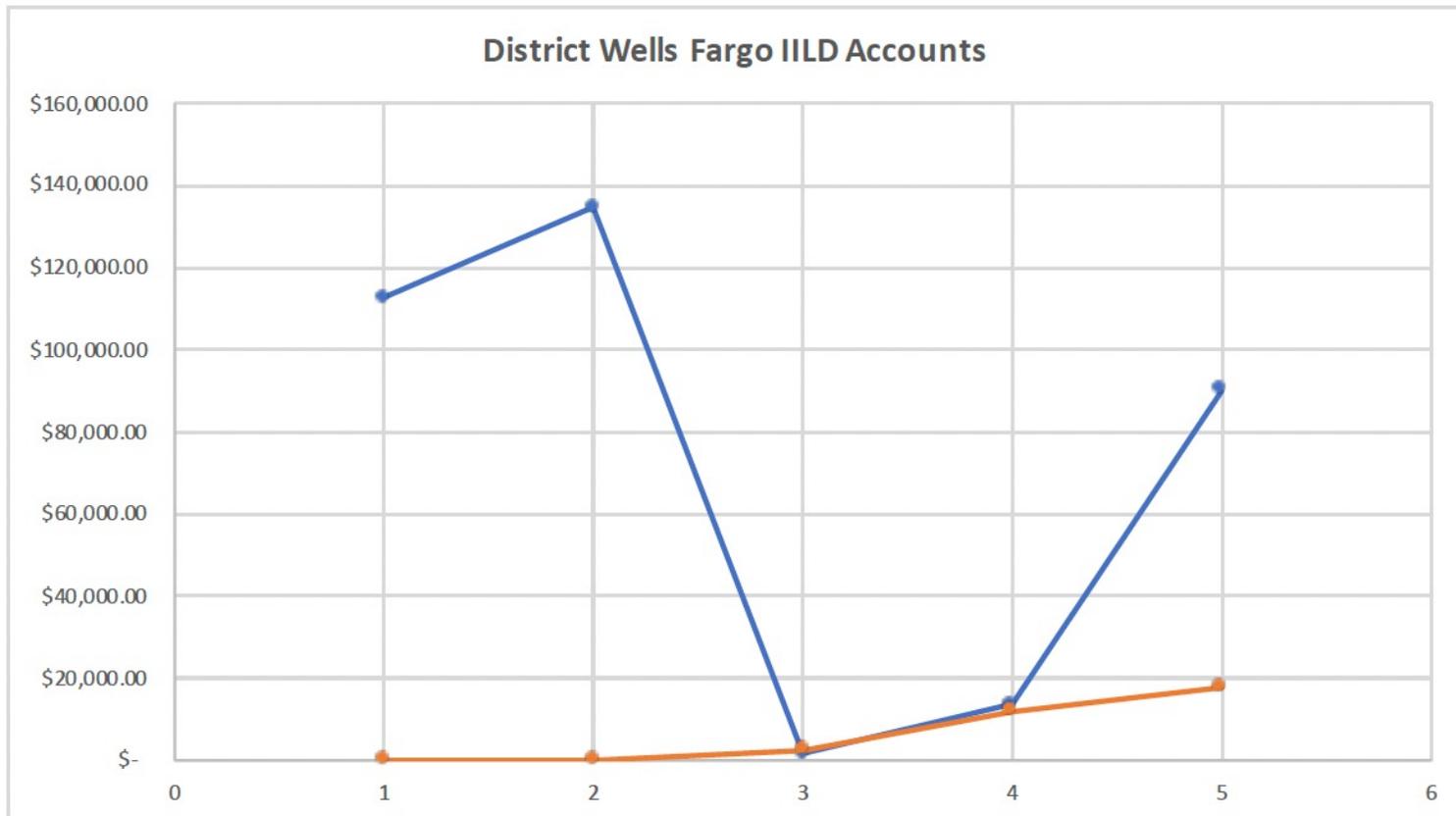


Statement	NWABSD IILD CIP Account Balance	Monthly Increase	Rate of return
Oct-20	\$ 20,000,000.00	\$ -	0.0000%
Oct-20	\$ 20,000,503.18	\$ 503.18	0.0025%
Nov-20	\$ 20,000,841.98	\$ 338.80	0.0017%
Dec-20	\$ 20,001,022.09	\$ 180.11	0.0009%
Jan-21	\$ 20,001,191.19	\$ 169.10	0.0008%
Feb-21	\$ 20,001,344.12	\$ 152.93	0.0008%
Mar-21	\$ 20,001,513.21	\$ 169.09	0.0008%
Apr-21	\$ 20,001,841.70	\$ 328.49	0.0016%
May-21	\$ 20,002,180.74	\$ 339.04	0.0017%
Jun-21	\$ 18,002,180.74	\$ (2,000,000.00)	
Jun-21	\$ 18,002,564.11	\$ 383.37	0.0021%
Jul-21	\$ 18,003,022.22	\$ 458.11	0.0025%
Aug-21	\$ 15,003,022.22	\$ (3,000,000.00)	
Aug-21	\$ 15,003,462.99	\$ 440.77	0.0029%
Sep-21	\$ 13,003,462.99	\$ (2,000,000.00)	
Sep-21	\$ 10,003,462.99	\$ (3,000,000.00)	
Sep-21	\$ 10,003,659.33	\$ 196.34	0.0020%
Oct-21	\$ 10,003,828.78	\$ 169.45	0.0017%
Nov-21	\$ 5,003,828.78	\$ (5,000,000.00)	
Nov-21	\$ 5,003,921.75	\$ 92.97	0.0019%
Dec-21	\$ 2,003,921.75	\$ (3,000,000.00)	
Dec-21	\$ 2,003,976.98	\$ 55.23	0.0028%
Jan-22	\$ 2,004,010.95	\$ 33.97	0.0017%
Feb-22	\$ 7,004,010.95	\$ 5,000,000.00	
Feb-22	\$ 7,004,071.62	\$ 60.67	0.0009%
Mar-22	\$ 7,004,338.11	\$ 266.49	0.0038%
Apr-22	\$ 7,004,856.16	\$ 518.05	0.0074%
May-22	\$ 7,008,526.26	\$ 3,670.10	0.0524%
Jun-22	\$ 7,014,576.99	\$ 6,050.73	0.0863%
Jul-22	\$ 4,014,576.99	\$ (3,000,000.00)	
Jul-22	\$ 4,022,925.10	\$ 8,348.11	0.2079%
Aug-22	\$ 3,022,925.10	\$ (1,000,000.00)	
Aug-22	\$ 3,029,466.83	\$ 6,541.73	0.2164%
Sep-22	\$ 3,029,466.83	\$ -	
Sep-22	\$ 3,032,331.49	\$ 2,864.66	0.0946%
Sep-22	\$ -	\$ (3,032,331.49)	



To Our Board Financial Summary – IILD Continued

	Fiscal Year	IILD GF Earnings	IILD CIP Earnings	Total Earnings
1	FY19	\$ 112,675.74	\$ -	\$ 112,675.74
2	FY20	\$ 134,699.78	\$ -	\$ 134,699.78
3	FY21	\$ 1,694.94	\$ 2,564.11	\$ 4,259.05
4	FY22	\$ 13,734.29	\$ 12,012.88	\$ 25,747.17
5	FY23	\$ 90,163.56	\$ 17,754.50	\$ 107,918.06
		\$ 352,968.31	\$ 32,331.49	\$ 385,299.80



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Account Number: 1BC42815

Daily Account Activity

Your investment transactions during this statement period.

Cash Activity USD

Transaction / Trade Date	Settlement / Eff. Date	Activity	Description	Debit Amount / Disbursements	Credit Amount / Receipts
09/16/22	09/16/22	ACH/DDA Transaction	DESIGNATED DDA	3,029,466.83	
09/16/22	09/16/22	ACH/DDA Transaction	DESIGNATED DDA	2,864.66	

Deposit Activities

INST INSURED LIQ DEPOSIT DEMAND A000MK3

*As of September 30, 2022

**Interest earned
this period**

2,864.66

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
Beginning Balance					3,029,466.83
09/16/22	Redemption	(3,029,466.83)	(3,029,466.83)		0.00
09/16/22	Interest Rate 2.2995000%			2,864.66	2,864.66
Ending Balance					0.00

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of September 30, 2022

**Interest earned
this period**

16,538.63

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
Beginning Balance					8,289,840.81
09/30/22	Interest Rate 3.0500130%			16,538.63	8,306,379.44
Ending Balance					8,306,379.44

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
Account Number: 1BC42815

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of October 31, 2022

Interest earned
this period

21,543.63

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				8,306,379.44
10/31/22	Interest Rate 3.0500130%			21,543.63	8,327,923.07
	Ending Balance				8,327,923.07

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Account Number: 1BC42815

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of November 30, 2022

**Interest earned
this period**

25,019.95

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				8,327,923.07
11/30/22	Interest Rate 3.8000150%			25,019.95	8,352,943.02
	Ending Balance				8,352,943.02

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25, 2023

NUMBER: 23-060

FR: Office of the Superintendent

SUBJECT: Approval of FY23 District Operating Fund Budget Revision #2

ABSTRACT:

The School Board shall establish and maintain a balanced budget.

ISSUE:

At issue is the approval of the FY23 District Operating Fund Budget Revision #2

BACKGROUND AND/OR PERTINENT INFORMATION:

The FY23 District Operating Fund Budget was approved and adopted at the April 26th, 2022 Regular School Board meeting with expenditures in the amount of \$60,807,518. A Budget Revision was approved in June with expenditures in the amount of \$62,991,793.

Presented to you is Budget Revision #2 for the FY23 Operating Fund Budget.

Revision #2 is based on a review of revenues and expenditures. In summary Revision #2 includes:

Revenues: \$61,995,089

Expenditures: \$64,401,543

Transfer in from Other Funds: \$0

Transfers out to Other Funds: \$500,000

The revision includes a decrease to salary & benefit expenditures by roughly \$1 million. This is after a review of open positions and releasing the encumbrance on one half of a year's salary for those open positions. The revision also includes an increase to expenditures overall by roughly \$1.4 million for Professional & Technical Services, Facility Use Fees to the Borough, and supplies, and minimal increases/decreases in other categories.

The revision includes an increase to the transfer out for student transportation to provide bussing to students in Kivalina. I expect this transfer to be higher next year, once the busses are fully staffed, and once the busses running all school year.

The revision includes an increase in revenue by roughly \$3 million. This is based off State projections, an increased contribution from the Borough, and my estimates.

Overall, I am projecting a decrease in fund balance of \$2.9 million.

I expect that we will have another revision to the FY23 budget later this spring/early summer to true up accounts before the FY23 year-end closeout to have a better estimate of year end fund balance going in to FY24.

ALTERNATIVES:

1. Approve Revision #2 of the FY23 District Operating Fund Budget as presented;
2. Disapprove Revision #2 of the FY23 District Operating Fund Budget as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Revision #2 of the FY23 District Operating Fund Budget as presented.

**Northwest Arctic Borough School District
FY23 Budget**

	FY23	FY23	Changes	NOTES
	Current Budget	Revised Budget		
REVENUE				
Other Local Revenue	\$450,000	\$450,000	\$0	
Earnings on Investments	\$3,000	\$230,000	\$227,000	Estimate based on earnings to date
Donations/Contributions	\$0	\$0	\$0	
Borough Appropriation	\$4,402,689	\$6,540,579	\$2,137,890	Increase for Borough Useage Fees & additional contribution
E-rate Program	\$7,456,903	\$7,456,903	\$0	
State Foundation	\$36,660,884	\$38,969,601	\$2,308,717	ADJ per State projection
Quality Schools	\$127,645	\$108,384	(\$19,261)	ADJ per State projection
TRS On-behalf - 12.06%	\$2,889,915	\$1,789,996	(\$1,099,919)	Based off of Salaries
PERS On-behalf - 2.79%	\$734,163	\$222,108	(\$512,055)	Based off of Salaries
Revenue - Other State Sources	\$0	\$11,157	\$11,157	Projected PFD Raffle
Impact Aid Program	\$6,216,361	\$6,216,361	\$0	
TOTAL REVENUES	\$58,941,560	\$61,995,089	\$3,053,529	
TRANSFERS IN				
District Technology Fund				
Locally Funded Maintenance CIP Fund	\$1,132,979	\$0	(\$1,132,979)	Removing transfer IN from CIP funds
Teacher housing CIP Fund				
Kivalina District Contribution				
NW Magnet School Expansion				
Magnet School Dormitory				
ATC Capital Reserve				
CIP Reserved Local Share				
TOTAL TRANSFERS IN	\$1,132,979	\$0		
EXPENSES				
Certificated Salaries	\$15,516,786	\$15,519,124	\$2,338	
Non-Certificated Salaries	\$8,780,742	\$8,986,020	\$205,278	
Leave Pay Out	\$200,000	\$206,510	\$6,510	
Board Stipends	\$79,000	\$79,000	\$0	
Employee Benefits	\$11,098,515	\$11,490,062	\$391,547	
TRS On-behalf	\$2,889,915	\$1,789,996	(\$1,099,919)	
PERS On-behalf	\$734,163	\$222,108	(\$512,055)	
SUBTOTAL: Personnel	\$39,299,122	\$38,292,821	(\$1,006,300)	
Professional & Technical Services	\$3,358,006	\$3,564,671	\$206,665	
Staff Travel	\$623,800	\$569,565	(\$54,235)	
Board Travel	\$89,379	\$89,379	\$0	
Student Travel	\$1,133,275	\$1,133,275	\$0	
Utility Services	\$8,657,239	\$8,970,476	\$313,238	Correct budget, see below. Still a small increase
Energy-includes electricity & fuel	\$5,023,195	\$4,754,978	(\$268,218)	Correct budget, see above
Other Purchased Services	\$2,369,016	\$4,492,906	\$2,123,890	Increase for Borough Usage Fees
Property & Liability Insurance	\$1,000,159	\$1,002,689	\$2,530	
Supplies, Materials & Media	\$1,520,108	\$1,633,932	\$113,824	Mostly Paper & Technology supplies
Tuition	\$34,000	\$10,620	(\$23,380)	
Dues & Fees	\$134,494	\$134,637	\$143	
Inventoried Equipment	\$50,000	\$51,593	\$1,593	
Indirect Cost Recovery	(\$300,000)	(\$300,000)	\$0	
SUBTOTAL: Non-Personnel	\$23,692,671	\$26,108,721	\$2,416,050	
TOTAL EXPENSES	\$62,991,793	\$64,401,543		
TRANSFERS OUT				
Food Service Fund	\$0	\$0	\$0	
ATC	\$0	\$0	\$0	
Star of the Northwest - Magnet School	\$0	\$0	\$0	
Teacher Housing Fund	\$350,000	\$350,000	\$0	
Special Revenue Fund - Student Transport	\$50,000	\$150,000	\$100,000	Bus Driver(s) in Kivalina
TOTAL TRANSFERS OUT	\$400,000	\$500,000	\$100,000	
INCREASE (DECREASE)-UNRESERVED FB	(\$3,317,254)	(\$2,906,453)		
FY22 Unreserved Fund Balance	\$7,541,586	\$7,541,586		
Projected Decrease in Fund Balance	\$4,224,332	\$4,635,133		

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25, 2023

NUMBER: 23-061

FR: Office of the Superintendent

SUBJECT: Approval of increase of District's temporary hire rate for hourly staff

ISSUE:

At issue is the need to increase the District's temporary hire rate of pay.

BACKGROUND AND/OR PERTINENT INFORMATION:

For many years, The District's temporary hire rate has been set at \$12.48/hour, which is more than the State of Alaska's minimum wage, however, is not a living wage in the Northwest Arctic region.

Having a set temporary hire rate of \$12.48/hour has been an obstacle for departments and schools in finding temporary employees to come in to the schools and work.

ALTERNATIVES:

1. Approve the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented;
2. Disapprove the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented.

\$ 12.48 Current Temporary Hire rate for NWABSD

\$ 17.50 **Proposed new Temporary Hire rate for NWABSD**

Supplemental information

\$	17.00	Kenai Peninsula Borough School Dist.	Temporary Worker
\$	17.14	Sitka School District	Non Cert Hourly Rate
\$	14.00	Wrangell School District	Sub Paraprofessionals, Secretaries, Custodians
\$	20.00	Juneau School District	Sub Pay
\$	15.00	Petersburg School District	Classified Sub - Parapro, custodian, food service, secretary
\$	15.18	Nome Public Schools	Temp base rate
\$	16.39	Average	

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: Worksession III.

FR: Office of the Superintendent.

SUBJECT: e. Capital Projects Report

Capital Projects Manager, Kathy Christy reports on the following:

DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT (DEED): The Department of Education published its initial capital project priority lists. The following are the DEED rankings:

School Construction - #3	Deering K-12 Renovation/Addition	\$34,544,605
Major Maintenance - #33	JNES Partial Roof Replacement	\$1,751,514
	#47 Davis Ramoth Rehabilitation	\$10,312,923

DEERING K-12 Replacement School: The district submitted an application to DEED for \$41,117,097 to construct a new school on a new site at the concept design level. DEED changed the scope and reduced the budget as they did not consider the submitted life cycle cost analysis detailed enough. The district appealed the DEED's action and requested that the project be listed as a design project. DEED denied this request.

This was the first year the project has been submitted. Ranking third is exceptionally high for a first-time project. Given the cost of the two projects ahead of Deering it is very unlikely to be funded this fiscal year. In December the Board approved an increase to the design budget of the project. Meetings will be held in Deering in the spring to continue project design to support a strong DEED application for September 1, 2023. As project development requires the completion of a new State road to the airport, delay of funding to FY 25 does not delay construction.

SELAWIK – the Davis Ramoth DEED grant needs to be resubmitted this fall. Community input on the priorities for the Davis Ramoth School will be requested in conjunction with the January Board Meeting held in Selawik. The current application is a major maintenance project and upgrades the building without adding square footage. This project meets DEED square footage requirements but may not address the concerns of the community.

VILLAGE ENERGY EFFICIENCY LIGHTING PROGRAM (VEEP) GRANT: Alaska Energy Authority is making final payment closing out the Noatak grant. Close out is still in progress.

AHFC TEACHER HOUSING: Kivalina –The District has two AHFC teacher housing grants for new duplexes at the new Kivalina site. The District and ASRC SKW is in the process of completing the final utility connections.

Selawik –The construction materials are in storage in Kotzebue and will be transferred to Selawik for summer construction of the housing units.

Buckland – AHFC has awarded grants to both the duplex partnered with the Borough and the District duplex. The District and Borough are in the process of executing the grant agreements with AHFC. The agreement with Borough is that the district will be responsible for the construction of both buildings and the development will be concurrent this summer.

Renew American Schools – The District is preparing an application to the Federal Department of Energy for a grant to upgrade the direct digital control (DDC) system throughout the district. The district issued a not to exceed \$18,720 contract to RSA Engineering to provide engineering services to support the grant application. The conceptual application is due June 26. Selected applicants will be invited to submit a complete application due in April. As priority is given to remote and underserved communities the district's concept plan has a high likelihood of success.

FY-19 BOROUGH LEGISLATIVE GRANT –

Kivalina Vehicle Garage

The fuel system has been installed and work on the heating system is in process.

Buckland HVAC Upgrade

The District is utilizing a Borough pass-through grant from the state for this project. The construction contract bids open January 20. The results of the bid will be presented to the board as soon as they are available and Board approval of the lowest responsive, responsible bidder will be requested at the January Board meeting on the condition that no protests are received during the protest period.

ATC FAMILY HOUSING

The design of the project has been completed to 65%. The professional construction cost estimate is \$6,455,000 and the total project cost is \$738,000. The District plans to submit the project for legislative appropriation through CAPSIS. The project is shovel ready and can be bid as a design/build project with the current design documents. The amount of local contribution needs to be identified.

KIVALINA REPLACEMENT SCHOOL

Construction: Substantial Completion was granted November 6. There is an overall building warranty of one year. ASRC SKW is continuing to complete work on teacher housing utilities. They continue to complete punch list items. Safety surfacing for the playground and final site grading remain for summer construction. The contract will be closed by September 2023.

Percent for Art: The installation of Kevin Smith's art work experienced delays by the fabricator. Installation is now scheduled for completion in February. There is a balance of funding for additional art work for the school. The selection of the artwork is a community decision.

Dedication: A Dedication of the new school will be held in April. The exact date is to be determined.

OTZ Communication site: A subcontractor for OTZ requested that the District sublet an area located north and west of the water storage tank for construction of an access road and pad to support construction of a communication site to support the school and future community development. This requires significant fill and site work which the subcontractor was expecting the District to fund. OTZ has since terminated this subcontract. OTZ, ASRC SKW and the District recently met to discuss OTZ requirements. SKW identified an area of the terminus pad that they can vacate this spring for OTZ use. The area is already prepared for development. It has been confirmed that the terminus pad is NANA property under City of Kivalina management. OTZ is to request a lease through the City for use of the terminus pad for the communication site.

ACTION ITEMS ON THE AGENDA:

NWABSD Memorandum 23-050 Approval Contract Buckland School HVAC/Energy Upgrades and Delegation of Contracting Authority Approval contract to the lowest responsive responsible bidder. Bids open January 20.

NWABSD Memorandum 23-066 Approval of Resolution 23-002 Support of Legislative Requests – Approval of Resolution required for the submission of CAPSIS requests for FY 24 state legislative funding requests.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 31, 2023

NUMBER: 23-050

FROM: Office of the Superintendent

SUBJECT: **UPDATE:** Approval of
Contract
Buckland School
HVAC/Energy Upgrades
project and Delegation of
Contracting Authority

ABSTRACT

Board approval is required to expend \$50,000.00 and higher.

ISSUE

This is an updated memo following Bid Opening January 20 and January 30 Joint Maintenance and Construction Committee Meeting.

At issue is the pending award of contract for the mechanical upgrades of the Buckland School and delegation of contracting authority to the Superintendent.

BACKGROUND AND/OR PERTINENT INFORMATION

Last year the District received \$888,0000 in funding, the balance from an older legislative appropriation, from the Northwest Arctic Borough for Buckland School HVAC/Energy Upgrades. The construction budget for the project is \$808,089. The project was designed by RSA Engineering, Inc. and bids were advertised December 9,2022.

The bids were due January 20th at 2:00 pm. One bid was received from Sturgeon Electric for \$1,286,800. As only one bid was received the District may negotiate with the bidder to adjust the scope of work to correspond to a cost that is within the project budget. The staff and RSA Engineering met with the contractor to identify a revised scope of work to reduce project costs. The priority is to install DDC controls for the major HVAC equipment. The contractor's proposed price for this work is \$845,136. The attached worksheet shows the funding shortfall of \$37,047. It also shows the amounts of additional funding needed for other remaining scope items.

At the Joint Maintenance and Construction Committee meeting the Superintendent expressed her support for this project. Superintendent Walker is committed to requesting additional funding support from other entities in the region to fund as much or the original scope of work as possible. In the meantime, she recommended utilizing District funding to cover the \$37,047 short fall to award the revised reduced base bid scope in the amount of \$845,136. The JMCC recommended the approval of the \$845,136 contract that the Superintendent be delegated contracting authority to award the balance of the contract work to Sturgeon Electric as additional funding becomes available.

ALTERNATIVES

1. Approve the award of the contract to Sturgeon Electric, in the amount of \$845,136 for the reduced base bid scope, and approve a delegation of contracting authority to the Superintendent to award additional phases as funding becomes available, as presented.
2. Approve the award of the contract Sturgeon Electric in the amount of \$845,136 for the reduced base bid and DO NOT approve a delegation of contracting authority to the Superintendent to award additional phases.
3. Do not approve the award of the contract Sturgeon Electric, as presented.
4. Take no final action.

ADMINISTRATION'S RECOMMENDATION

It is the administration's recommendation that the Board approve the award of contract to Sturgeon Electric, in the amount \$845,136 for the reduced base bid scope, and approve a delegation of contracting authority to the Superintendent to award additional phases as funding becomes available, as presented.

ATTACHMENT

Buckland HVAC Grant Budget

Buckland HVAC State Grant Budget - NWAB Pass Through

Design	60,000
Administration	20,000
Construction	808,089
Total	888,089

Sturgeon Electric 1,286,800 Base Bid Phase I Buckland HVAC

808,089 Current construction funding

\$478,711.24 Total Short Fall included cost of forklift and truck

\$ 845,136 Minimum Scope: new DDC controls for the AHUs, main pumps in the building

\$ 37,047 Minimum Shortfall

Additional scope items

A \$ 60,822 Amount needed to add baseboard valve replacement with new controls and thermostats

B \$ 41,267 Amount for airflow monitoring sensors for outside and return air flow for building pressure control.

C \$ 179,907 Balance to fund base bid- boiler control and monitoring points. DDC would monitor Heating glycol supply and return to each boiler module, there would be no monitoring or starting and stopping of individual boilers and associated pumps by the DDC system.

\$ 281,996 Total shortfall for remaining HVAC Upgrades A-C

NA \$ 159,668 Delete truck and forklift - This can be deleted from pricing if District or local community can provide transportation

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-066

FR: Office of the Superintendent

SUBJECT: Approval of Resolution 23-002 Support of Legislative Requests

ABSTRACT:

The administration requests a resolution from the School Board supporting the FY2024 Legislative Request for ATC family housing.

ISSUE:

Legislative requests for state funding are to be submitted annually using the CAPSIS online system. A resolution of support of the School Board identifying the prioritized funding requests improves the chances of project funding.

BACKGROUND AND/OR PERTINENT INFORMATION:

The annual State funding requests are to be submitted to the Legislature by mid-February. A resolution in support of this project is needed to support the CAPSIS application. The construction of a 6-plex for family housing for the Alaska Technical Center is the District's highest priority capital need for state funding. District property in Kotzebue is available for the project. The project has been designed to 65% and is shovel ready for design-build procurement. The total project cost is estimated at \$7,380,000.

Applications with a commitment of shared funding also have improved chances of funding. The District is actively pursuing other sources of funding to support the project and to supplement state funding.

The Administration requests approval of the resolution supporting development of ATC family housing and commitment of providing a portion of the project costs either through District funds or other grant sources.

ALTERNATIVES

1. Support Resolution 23-002 requesting FY24 Legislative funding for ATC family housing, as presented.
2. Modify Resolution 23-002 requesting FY24 Legislative funding for ATC family housing.
3. Do not support Resolution 23-002 requesting FY24 Legislative funding for ATC family housing, as presented.

ADMINISTRATION'S RECOMMENDATION

The administration recommends support of Resolution 23-002, as presented.

Resolution 23-00

A Resolution of the Northwest Arctic Borough School District supporting FY 2023 Legislative Capital Requests

WHEREAS, the Alaska State Legislature annually considers worthy projects for inclusion in the capital budget,

WHEREAS, the Northwest Arctic Borough School District, has an on-going Six Year Capital Improvement Program which prioritizes physical plant requirements needed to support the District's educational programs and keep the Schools in the District in safe and functional operating order,

WHEREAS, the Northwest Arctic Borough School District has operated the Alaska Technical Center since 1981 to provide adult vocational/technical training school designed specifically to meet the workforce demands of rural Alaskans.

WHEREAS, the ATC provides core training programs, employer-designed short courses and Alaska Adult Education/GED. Programs include construction trades technology, health occupations, process technology, culinary arts, mill working and heavy equipment operation.

WHEREAS, the student population includes residents from all sectors of Alaska and of all age groups. A majority of our students are from rural communities throughout Alaska.

WHEREAS, the ATC dormitory can only house individual students, there is limited opportunity for students with families to participate in longer term ATC training opportunities.

WHEREAS, a family housing units would increase vocational education opportunities for adults with families increasing employment opportunities for this segment of the rural population,

WHEREAS, the NWABSD has available property of the construction of a 6-plex,

WHEREAS, the project is shovel ready designed to the 65% level to support design-build procurement,

WHEREAS, the NWABSD has extensive successful experience managing complex design-build construction projects.

NOW, THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough School District endorses the Administration in the submission a Legislative Request to fund construction of a 6-plex family housing unit in Kotzebue:

PROJECT TOTAL	STATE SHARE	LOCAL PARTICIPATION
\$7,380.000		

PASSED, APPROVED and ADOPTED BY THE SCHOOL BOARD OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT THIS 31st DAY OF JANUARY 2023, AT A DULY CONVENED REGULAR MEETING AT WHICH A QUORUM WAS PRESENT AND VOTING:

ATTEST:

Margaret Hansen, NWABSD Board Chairperson

Tillie Ticket, Secretary NWABSD Board of Education



Alaska Reads Act

Northwest Arctic Borough School District

January 24 Board Work Session

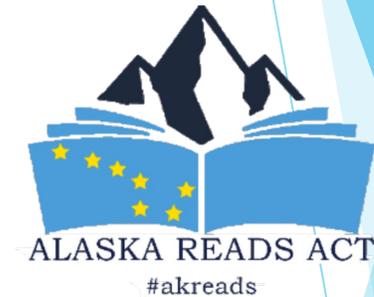
AGENDA

- What is the Alaska Reads Act?
- What is a comprehensive K-3 reading policy?
- Why is it important?
- How is the District preparing?
- Questions and Comments



WHAT IS THE ALASKA READS ACT?

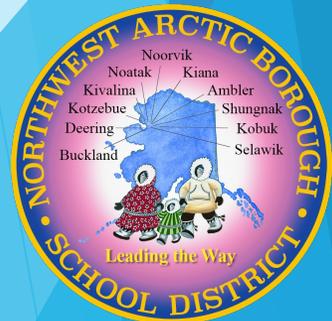
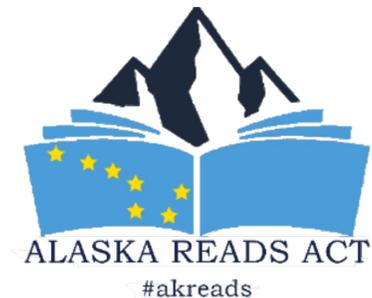
- House Bill 114
 - Passed in June and signed into law in July 2022
- Comprehensive K-3 Reading Policy
- Improve reading outcomes
- Expands high-quality pre-k opportunities
- Direct support & intervention services to low-performing schools
- Early identification of struggling readers
- Requires intervention services for K-3 struggling readers



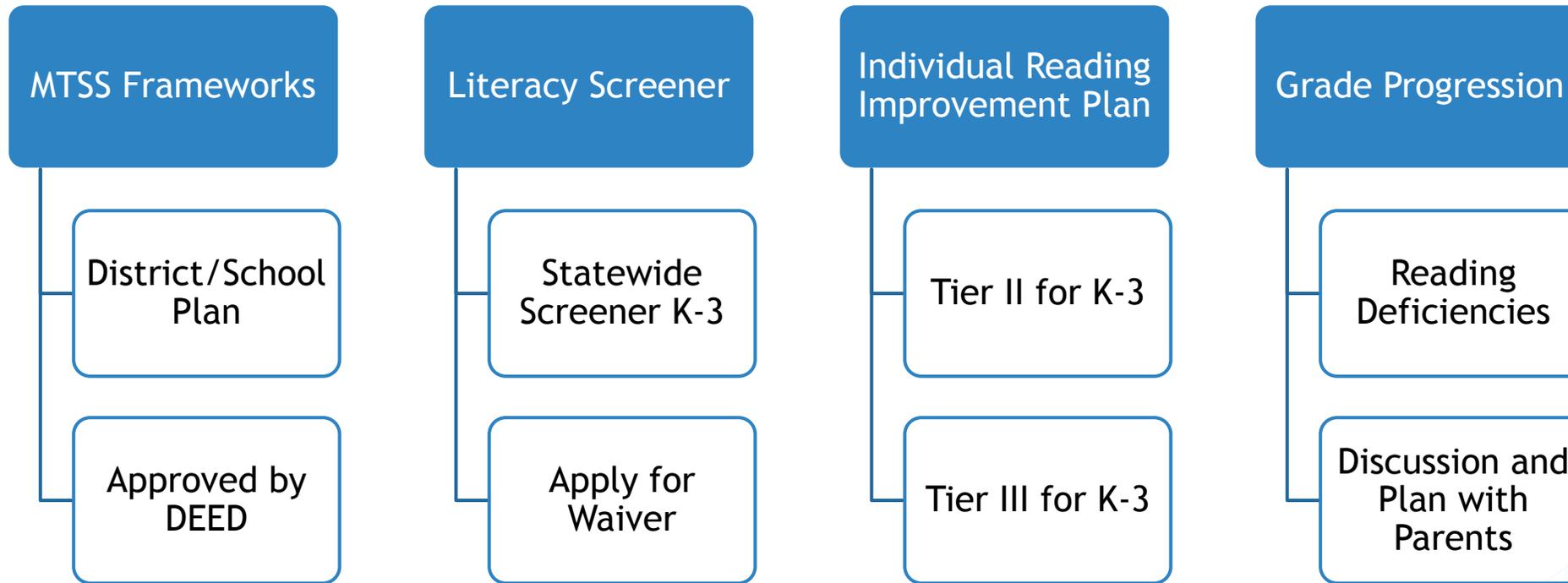
READS ACT PROGRAM ELEMENTS:

- District Reading Improvement *
- Department Reading Program
- Pre-K and Parents as Teachers
- Virtual Education

* Only element required

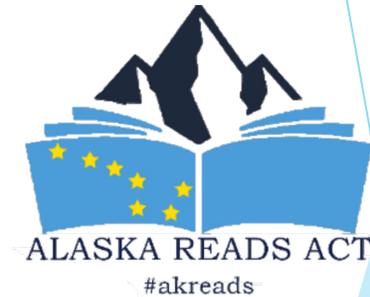


READING INTERVENTION OVERVIEW



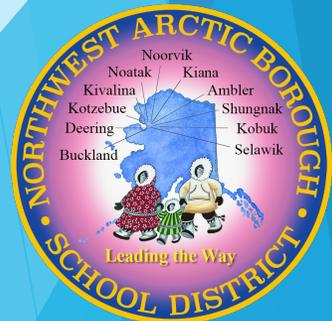
WHAT IS A COMPREHENSIVE K-3 READING POLICY?

- Early education program grants
- Early screening
- Parent involvement
- Teacher training
- Direct support for low-performing schools
- Intensive reading intervention



FUNDAMENTAL PRINCIPLES:

1. Statewide teacher training on reading instruction
 - Job-embedded training
 - Department-employed reading specialist
 - Enhanced Alaska teacher licensing requirements
2. Focusing existing state and federal funds
 - Support implementation
 - New funding through grants
3. Early literacy screening tool
 - State-wide screener
 - Three times per year (K-3)
4. Timely parent notification



FUNDAMENTAL PRINCIPLES:

5. Individual reading plans

- Developed with parent
- Evidence-based reading intervention

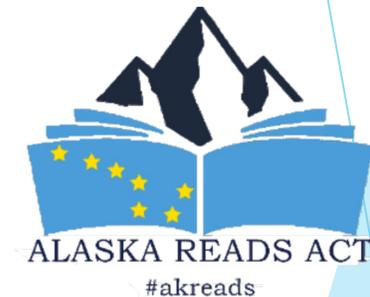
6. Student progress monitoring

7. Home reading strategies

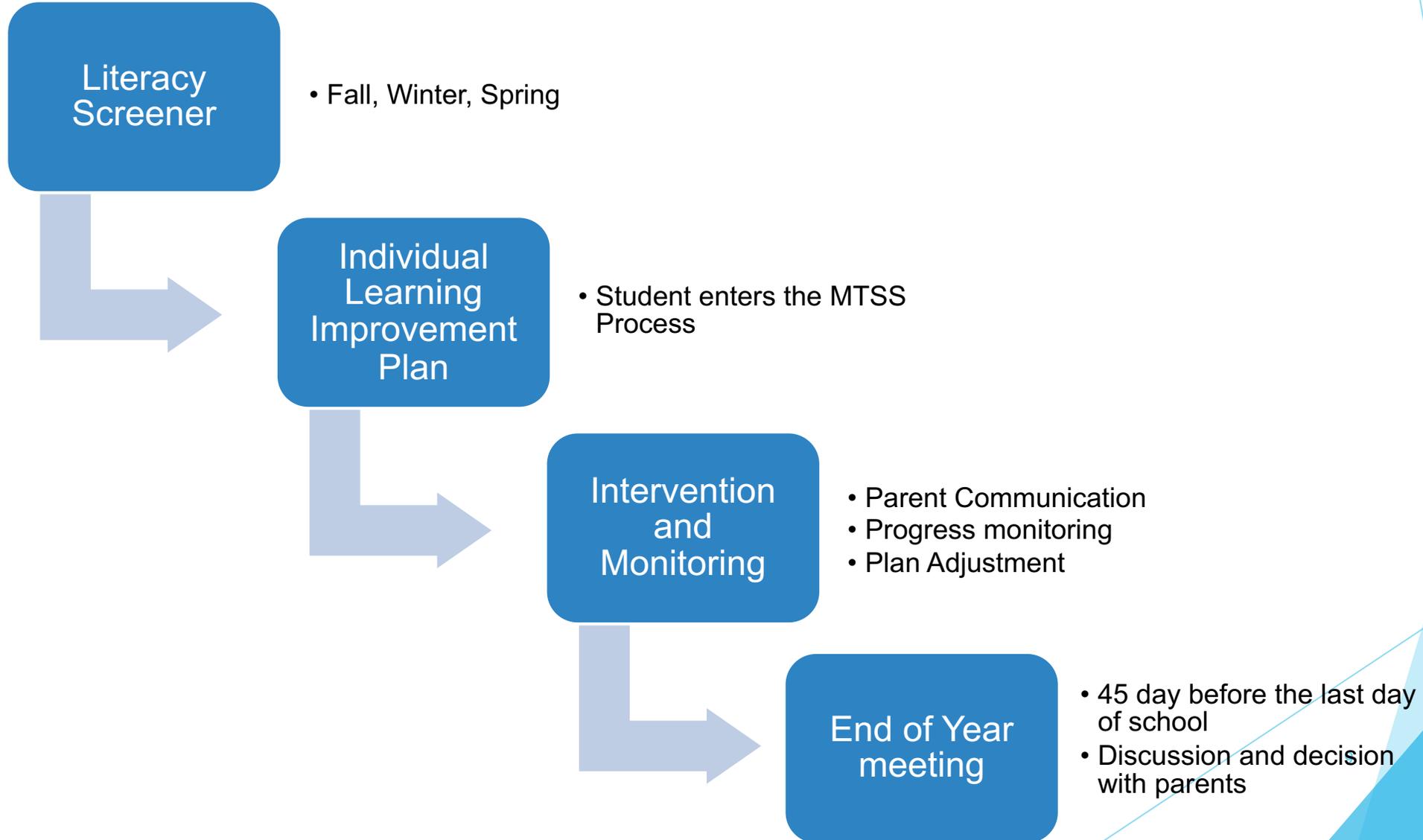
- Provided to parents to help support

8. Interventions

- During, before, and after school



FUNDAMENTAL PRINCIPLES:



FUNDAMENTAL PRINCIPLES:

9. Appropriate grade-level progression

- K-3 students that have a reading deficiency will have meetings to determine progression to the next grade-level
- 4th grade students unable to demonstrate sufficient reading skills will have more intensive interventions with a highly effective teacher

10. Multiple pathways

- 3rd grade students will have different ways to demonstrate reading skills
- One test on one day is not the determining factor to demonstrate reading skills

11. Good cause exemption for grade-level progression

- Special needs with disabilities
- English language learners
- Previously delayed grade-level progression



WHY IS IT IMPORTANT?

- The ability to read is a predictor of life-long success
- A strong reading program gives students the best chance to maximize their education

PK-3rd Grade - Learn to read
4th and beyond – Read to learn



HOW IS THE DISTRICT PREPARING?

1. Enhance the Multi-Tier System of Supports (MTSS) process
 - Participation in Alaska MTSS Refresh project
 - Researching supplemental programs recommended by the state
 - Attending RTI/MTSS Conference and Science of Reading Symposium for additional support
2. Adopting the State-wide literacy screener
 - mCLASS by Amplify (using DIBELS 8th)
3. Adopt a research-based English Language Arts curriculum
 - Completed in fall 2022
 - Based on the principles of the Science of Reading



HOW IS THE DISTRICT PREPARING?

4. Professional development opportunities based on the Science of Reading
 - Alaska Science of Reading Symposium
 - Working with literacy consultants
 - Looking at ways the Literacy (LIT) Grant can support efforts
5. Briefing the Regional School Board on developments
6. Training NWABSD principals on the new law
 - January 26 – Principal Retreat
7. Continuing to stay up to date with changes and regulations



QUESTIONS AND COMMENTS



MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 31, 2023

FR: Office of the Superintendent

SUBJECT: VI. Agenda Item Review

The following are action items on the consent agenda,

NWABSD Memorandum 23-041 Approval of Revisions to BB 9260, Bylaws of the Board, Legal Protection; First Reading

The administration recommends the Board approve the first reading to the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection as presented and open for public comments.

NWABSD Memorandum 23-042 Approval of Revisions to BP 3514.1, Business and Non-Instructional Operations, Hazardous Substances; First Reading

The administration recommends the Board approve the first reading to the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances as presented and open for public comments.

NWABSD Memorandum 23-043 Approval of Revisions to BP 3530, Business and Non-Instructional Operations, Risk Management; First Reading

The administration recommends the Board approve the first reading to the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management as presented and open for public comments.

NWABSD Memorandum 23-044 Approval of Revisions to BP 3515, Business and Non-Instructional Operations, School Safety and Security; First Reading

The administration recommends the Board approve the first reading to the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security as presented and open for public comments.

NWABSD Memorandum 23-045 Adoption of New Policy, BP 3522, Business and Non-Instructional Operations, District Data Protection Program; First Reading

The administration recommends the Board approve the first reading of new BP 3522 Business and Non-Instructional Operations, District Data Protection Program as presented and open for public comments.

NWABSD Memorandum 23-046 Approval to Amend MOA, Cindy Lincoln

The administration recommends the Board approve the Memorandum of Agreement with Cindy Lincoln in the amount not to exceed \$85,450 as presented.

NWABSD Memorandum 23-047 Approval of Purchase, Perma-Bound Books

The administration recommends board approval purchase of books from Perma-Bound Books, as presented.

NWABSD Memorandum 23-048 Approval of Purchase, Brick-Loot

The administration recommends board approval of the purchase of migrant education student services supplies from Brick Loot, as presented.

NWABSD Memorandum 23-049 Approval to Amend MOA, Karen McCain

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$118,579.28, as presented.

NWABSD Memorandum 23-050 Approval of Award of Contract Buckland HVAC and Delegation of Contracting Authority

It is the administration's recommendation that the Board award the contract **TO BE DETERMINED**, the lowest responsive responsible bidder, in the amount of \$XXXXXXX for the Base Bid and accepted additive alternates; and approve a delegation of change order authority to the Superintendent, as presented.

NWABSD Memorandum 23-051 Approval of Superintendent Out-of-District Travel

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

NWABSD Memorandum 23-052 Approval of Board Meeting Changes

The administration recommends the Board approve the change to Board Meeting Dates as presented.

NWABSD Memorandum 23-053 Approval of FY24 MOA, Elisabeth Nyang - Speech/Language Pathologist

The administration recommends board approval of the MOA with Elisabeth Nyang, SLP in the amount not to exceed \$ \$108,000, as presented.

NWABSD Memorandum 23-054 Approval of FY24 MOA, Autism Partnerships – Sanford Slater

The administration recommends board approval of the MOA with Autism Partnerships, in the amount not to exceed \$60,000 as presented.

NWABSD Memorandum 23-055 Approval of FY24 MOA, Terese Kashi – School Psychologist

The administration recommends the Board approve the FY-24 contract with Terese Kashi, Ph.D., for an amount not to exceed \$98,500, as presented.

NWABSD Memorandum 23-056 Approval of FY24 MOA, Method Works – Behavior and Autism Specialist

The administration recommends board approval of the MOA with Method Works, in the amount not to exceed \$90,000, as presented.

NWABSD Memorandum 23-057 Approval of FY24 MOA, Janelle Coop – Speech/Language Pathologist

The administration recommends board approval of the MOA with Janelle Coop, SLP in the amount not to exceed \$ \$108,000, as presented.

NWABSD Memorandum 23-058 Approval of FY24 MOA, Barnett Physical Therapy

The administration recommends board approval of the MOA with Alison Barnett, Physical Therapist in the amount not to exceed \$50,000, as presented.

NWABSD Memorandum 23-059 Approval of FY24 MOA, Kassie Bailey – Bespoke Speech/Language Pathologist

The administration recommends board approval of the MOA with Kassie Bailey, Bespoke SLP in the amount not to exceed \$ \$56,000, as presented.

NWABSD Memorandum 23-060 Approval of FY23 Operating Fund Budget Revision #2

The administration recommends the Board approve Revision #2 of the FY23 District Operating Fund Budget as presented.

NWABSD Memorandum 23-061 Approval of Increase to District's Temporary Hire Rate
The administration recommends the Board approve the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented.

NWABSD Memorandum 23-062 Approval of Job Description, Principal of Home School
The administration recommends the Board approve the Human Resources actions as presented.

NWABSD Memorandum 23-063 Approval of Job Description, Assistant Director of Curriculum
The administration recommends the Board approve the Human Resources actions as presented.

NWABSD Memorandum 23-064 Approval of Job Name Change, Bilingual Instructor to Inupiaq Instructor
The administration recommends the Board approve the Human Resources actions as presented.

NWABSD Memorandum 23-065 Approval of Indian Policy and Procedures
The administration recommends the Board approve Indian Policies and Procedures as presented.

NWABSD Memorandum 23-066 Approval of Resolution 23-002 Support of Legislative Requests
The administration recommends support of Resolution 23-002, as presented.

NWABSD Memorandum 23-067 Approval of Human Resources
The administration recommends the Board approve the Human Resources actions as presented.

NWABSD Memorandum 23-068 Approval of Remote Learning (as needed) at Kisimġiugtuq School
The administration recommends board approval of remote learning (as needed) at Kisimġiugtuq School.

NWABSD Memorandum 23-069 Approval of 2023-2026 Superintendent Contract
The administration recommends Board approval of the 2023 - 2026 Superintendent's contract as presented.

NWABSD Memorandum 23-070 Approval of MOA, Rescon
The Administration recommends Board approval of the MOA with Rescon as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-041

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9260,
Bylaws of the Board, Legal
Protection; First Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to Board Bylaw (BB) 9260, Bylaws of the Board, Legal Protection and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This bylaw has been revised to remove references to the No Child Left Behind Act and provide proper references to the Every Student Succeeds Act.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading to the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection as presented and open for public comments;
2. Do not approve first reading to the proposed revisions to BB 9260 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading to the proposed revisions to BB 9260, Bylaws of the Board, Legal Protection as presented and open for public comments.

BB 9260 LEGAL PROTECTION

Note: For all districts, Sections 8551-8558 of the Every Student Succeeds Act are designed to provide teachers, principals and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section 8556 limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action is brought against the employee or officer, and the laws' conditions are satisfied, Sections 8556 and 8557 limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages.

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

14.12.115 Indemnification

Every Student Succeeds Act, §§ 8551-8558 (P.L. 114-95)

Adoption Date: May 23, 1995

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-042

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 3514.1
Business and Non-
Instructional Operations,
Hazardous Substances;
First Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to Board Policy (BP) 3514.1 Business and Non-Instructional Operations, Hazardous Substances and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update clarifies Board and Superintendent roles in the management of hazardous substances.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading to the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances as presented and open for public comments;
2. Do not approve first reading to the proposed revisions to BP 3514.1 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading to the proposed revisions to BP 3514.1 Business and Non-Instructional Operations, Hazardous Substances as presented and open for public comments.

BP 3514.1 HAZARDOUS SUBSTANCES AND PESTICIDES

Hazardous Substances

The School Board recognizes that the daily operations of our schools entail the use of potentially hazardous substances. The Superintendent or designee shall ensure that hazardous substances are inventoried, used, stored, and regularly disposed of in a safe and legal manner.

Commented [JC1]: Develop an AR for this procedure (ex. Art/Science class supplies)

Teachers shall instruct students as to the importance of proper handling, storage, disposal, and protection with regard to all potentially hazardous substances within the classroom and other instructional areas.

The Superintendent or designee shall develop, execute, and monitor a hazard communication plan as required by applicable law.

Insofar as possible, the Superintendent or designee shall minimize the quantities of hazardous substances stored on school property. The Board encourages staff to substitute less dangerous materials for hazardous ones whenever feasible.

The Superintendent or designee shall ensure that the schools are regularly inspected to identify potential sources of risk and shall inform the Board of any environmental risks in the schools.

Pesticides

The Superintendent or designee shall, when practical, ensure the use of nonchemical methods to control pests, including proper sanitation practices, structural repair, and window screens.

When application of pesticides is necessary, the Superintendent or designee shall ensure timely notice to parents and the public.

Legal Reference:

ALASKA ADMINISTRATIVE CODE
18 AAC 90.625 School use and notification

Adopted: February 25, 1994

Revised:

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-043

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 3530
Business and Non-
Instructional Operations,
Risk Management; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to Board Policy (BP) 3530 Business and Non-Instructional Operations, Risk Management and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update emphasizes Board intent to maintain a robust risk management program.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading to the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management as presented and open for public comments;
2. Do not approve first reading to the proposed revisions to BP 3530 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading to the proposed revisions to BP 3530 Business and Non-Instructional Operations, Risk Management as presented and open for public comments.

BP 3530 RISK MANAGEMENT

Note: A.S. 14.03.150 requires districts to maintain adequate property insurance for replacement cost of district facilities and equipment. The following sample policy may be revised as needed.

The School Board desires to protect district resources by maintaining a program of risk management including, but not be limited to: The Board desires to maintain a program of risk management to protect district property and resources against harm or loss by identifying risks and administering a program designed to minimize and/or prevent losses. The risk management schedule shall include, but not be limited to:

1. Property Loss Insurance (buildings and equipment).
2. Workers Compensation Insurance.
3. Liability Insurance.

(cf. 4154/4254/4354 — All Personnel - Insurance/Health & and Welfare Benefits)
(cf. ~~5143~~ — Students/Insurance/Athletic Insurance)

The district officer responsible for the custody of district moneys and property shall be bonded as required by law. The Board may require the bonding of employees holding positions which have extensive access to property and money.

The Alaska Statutes and Administrative Codes listed herein outline the minimum requirements.

Legal Reference:

ALASKA STATUTES

[14.03.150](#) Property Insurance required

[14.08.091](#) Administration Organization; oath and bond (Regional Education Attendance Areas)

[14.11.011](#) Grant applications

[14.12.115](#) Indemnification

[14.14.020](#) Bond required

[21.76.010-21.76-900](#) Joint insurance arrangements

ALASKA ADMINISTRATIVE CODE

[4 AAC 31.200](#) Loss protection required

[4 AAC 31.205](#) Self-insurance programs

[4 AAC 31.210](#) Deductible amounts

[4 AAC 31.215](#) Proceeds

[4 AAC 31.220](#) Proof of insurance

[4 AAC 31.225](#) Failure to procure insurance

Adopted: February 25, 1994

Revised:

Northwest Arctic Borough School District

Commented [MW1]: The District has these insurances, but is insurance the only intent of this BP? The section above references a program ran by the district that oversees risk management, and our insurance carrier will give us a credit on our insurance costs if we have safety/risk management meetings. Just food for thought.

Commented [JC2]: We do not currently have this policy.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-044

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 3515
Business and Non-
Instructional Operations,
School Safety and
Security; First Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to Board Policy (BP) 3515 Business and Non-Instructional Operations, School Safety and Security and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This update provides stylistic edits to the management of school safety and security policy. It also adds several policy references.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading to the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security as presented and open for public comments;
2. Do not approve first reading to the proposed revisions to BP 3515 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading to the proposed revisions to BP 3515 Business and Non-Instructional Operations, School Safety and Security as presented and open for public comments.

BP 3515 SCHOOL SAFETY AND SECURITY

The School Board is fully committed to preventing violence and crime on school grounds. The Superintendent and staff shall strictly enforce district policies and regulations related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

(cf. 3514 - *Environmental Safety*)

(cf. 3515.2 - *Intruders on ~~Campus~~Site*)

(cf. 3440 – Fixed Assets Inventories)

(cf. 3450 – Money in School Buildings)

(cf. 3451 – Petty Cash Funds)

(cf. 4158/4258/4358 – *Personnel - Employee Security*)

(cf. 5131 - *Student* Conduct)

(cf. 5131.4 - *Campus Disturbances*)

(cf. 5131.5 – *Vandalism, Theft, and Graffiti*)

(cf. 5131.6 - *Alcohol and Other Drugs*)

(cf. 5131.7 - *Weapons and Dangerous Instruments*)

(cf. 5136 - *Gangs*)

(cf. 5141.4 - *Child Abuse and Neglect*)

(cf. 5142 - *Student* Safety)

(cf. 5144 - *Discipline*)

(cf. 5144.1 - *Suspension and Expulsion/~~Due Process~~*)

(cf. 6114 – *~~Emergencies and Disaster Preparedness~~Crisis Response Plan*)

The Superintendent or designee shall establish procedures for securing records and funds and for protecting buildings against vandalism and burglary during nonbusiness hours. These procedures are to include staff, contractors, and other entities that use school buildings. The Superintendent or designee also shall investigate ways that school grounds can be made more secure.

The Board encourages staff, parents/guardians, and students at each school to work with local law enforcement agencies and other interested parties in developing a comprehensive school safety plan which includes strategies for preventing crime and violence on school premises.

Adopted: February 25, 1994

Revised: (Date of Revision)

Northwest Arctic Borough School District

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-045

FR: Office of the Superintendent

SUBJECT: Adoption of New Policy,
BP 3522 Business and
Non-Instructional
Operations, District Data
Protection Program; First
Reading

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the new Board Policy (BP) 3522 Business and Non-Instructional Operations, District Data Protection Program and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts of new board policy when changes in law occur or when specific need occurs. New policies shall normally be given two readings prior to adoption by the Board. This is the first reading of BP 3522 Business and Non-Instructional Operations, District Data Protection Program. This is on the AASB's 2022 list for revisions, and revisions require Board adoption. *Proposed changes are:* This new policy recognizes the importance of data protection and directs the superintendent to develop and maintain a District Data Protection Program, implemented through an administrative regulation.

The Board Policy Committee reviewed the proposed new policy, recommends approval and to open for public comments.

ALTERNATIVES:

1. Approve the first reading of new BP 3522 Business and Non-Instructional Operations, District Data Protection Program as presented and open for public comments;
2. Do not approve first reading of new BP 3522 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of new BP 3522 Business and Non-Instructional Operations, District Data Protection Program as presented and open for public comments.

DISTRICT DATA PROTECTION PROGRAM

BP 3522

The protection of sensitive data and technology, including, but not limited to Internet access, privacy, electronic mail, hardware, software, and cloud resources, is vital in supporting teaching and learning through access to resources, information, learning activities, interpersonal communications, research, training, collaboration, curriculum, and materials.

The School Board recognizes data/information as a resource that must be protected from unauthorized access or use and as such supports a balance of security and access. The Board expects District staff, student, and parent data to be protected by adequate controls commensurate with the sensitivity of the data.

The Board directs the Superintendent to develop and maintain an effective District Data Protection Program and associated regulations and protocols for the protection of sensitive District information. Such regulations shall include developing appropriate controls to protect the confidentiality, availability, and integrity of District information.

- (cf. 1340 and AR 1340 - Access to District Records)*
- (cf. 3580 and AR 3580 - District Records)*
- (cf. 3522 - District Data Protection Program)*
- (cf. 3523 and AR 3523 - Employee Use of District Information Technology)*
- (cf. 3523.1 and AR 3523.1 - Blogging)*
- (cf. 3523.2 and AR 3523.2 - Social Media Use)*
- (cf. 4112.6 - Personnel Records)*
- (cf. 4119.23 - Unauthorized Release of Confidential Information)*
- (cf. 4119.25 and AR 4119.25, Political Activities of Employees)*
- (cf. 4419.5 - Electronic Communications Between Employees and Students)*
- (cf. 5125 - Student Records)*
- (cf. 5145 - Anti-Bullying/Anti-Cyberbullying)*
- (cf. 6161.4 - Student Use of District Information Technology)*

Legal Reference:

UNITED STATES CODE

- 47 U.S.C. 201 et seq., Communications Decency Act of 1995, as amended*
- 20 U.S.C. 1232g., Federal Family Educational Rights and Privacy Act of 1974, as amended*
- 47 U.S.C. 231 et seq., Children's Online Privacy Protection Act of 2000, as amended*

Adopted: (Date of Adoption)

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-046

FR: Office of the Superintendent

SUBJECT: Approval of Addendum to
MOA for instructor
services

ABSTRACT:

The administration requests School Board approval of addendum to MOA 23-022 with Cindy Lincoln for instructional support for the CNA program at the Alaska Technical Center.

ISSUE:

At issue is the approval of an addendum to Memorandum of Agreement (MOA) with Cindy Lincoln. All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

ATC has an existing MOA in the amount of \$53,600 with Cindy Lincoln for instructional services which were rendered August and December to assist with health care occupations classes, skills lab preparation, and mentoring for Fall semester 2022.

The ATC requests an addendum to that MOA in the amount of \$31,850 to continue support to teach Certified Nursing Aide course Monday-Wednesday-Friday from January 9 - April 28 plus 6 days of clinical training at Maniilaq Medical Center from 6:45am - 3:45pm; continue to mentor and assist the new healthcare instructor to meet the criteria for and obtain State of Alaska RN licensure and Board of Nursing certification to teach CNA in FY24.

This would increase the total amount of the MOA to \$85,450.

Funding: Grant funds

ALTERNATIVES:

1. Approve the addendum to MOA 23-022 with Cindy Lincoln in the amount not to exceed \$85,450 as presented;
2. Disapprove the MOA with Cindy Lincoln as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Cindy Lincoln in the amount not to exceed \$85,450 as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25, 2023

NUMBER: 23-047

FR: Office of the Superintendent

SUBJECT: Approval of Purchase,
Perma-Bound Books

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

Goal 3: Family Support and Engagement

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchases of non-fiction and fiction books from Perma-Bound Books for an amount not to exceed \$100,000

BACKGROUND AND/OR PERTINENT INFORMATION:

A large order of non-fiction and fiction books for students and school libraries. The total purchase cost will not exceed \$100,000, as budgeted.

These items were fully budgeted for and approved in the Federal Literacy Connection Grant. (LIT)

Funding: Literacy Connection's Grant (Fund 353)

ALTERNATIVES:

1. Approval of the purchase of books from Perma-Bound Books for an amount not to exceed the budgeted amount of \$100,000, as presented.
2. Disapproval of the purchase of books from Perma-Bound Books for an amount not to exceed the budgeted amount of \$100,000, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval purchase of books from Perma-Bound Books, as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25, 2023

NUMBER: 23-048

FR: Office of the Superintendent

SUBJECT: Approval of Purchase,
Brick Loot

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

Goal 3: Family Support and Engagement

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchase of migrant education student services supplies from Brick Loot for an amount not to exceed \$65,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Migrant students receive various supplemental services throughout the school year. Brick Loot will supply all qualifying students with a 6-month subscription to Lego activity boxes.

These items were fully budgeted for and approved by the Alaska Department of Education as part of NWABSD's Migrant Title 1-C application.

Funding: Migrant Education Fund 263

ALTERNATIVES:

1. Approval of the purchase of migrant education student services supplies from Brick Loot for an amount not to exceed \$65,000, as presented.
2. Disapproval of the purchase of migrant education student services supplies from Brick Loot for an amount not to exceed \$65,000, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the purchase of migrant education student services supplies from Brick Loot, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-049

FR: Office of the Superintendent

SUBJECT: Approval to Amend
Contract; Karen McCain

STRATEGIC PLAN/BOARD GOAL:

Goal 5: Fiscal Responsibility
Strategy 1: Ensure Budget Integrity and Transparency.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's Approval to amend the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$118,579.28

BACKGROUND AND/OR PERTINENT INFORMATION:

Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating and overseeing existing federal grant projects, data entry, and completing all required Federal Performance Reports. The amended MOA, which includes travel, is for a total of \$118,579.28

Funding for amended MOA --	
Our Youth Our Future (OYOF) Federal Grant (fund 396) <i>Funding ends September 16, 2022</i>	\$17,300
Literacy Connection (LIT) Federal Grant FY23 <i>October 1, 2022 to September 30, 2023 (fund 353)</i>	\$29,800
Literacy Connection (LIT) Federal Grant FY22 <i>October 1, 2021 to September 30, 2022 (fund 353)</i>	\$16,179.28
General Grant Writing (general fund)	\$10,000
Native Youth in Action (NYIA) Federal Grant FY23 (fund 354) <i>October 1, 2002 to September 20, 2023</i>	\$15,200
Positive Vision for the Future (OYVF) FY23 (fund 367) January 1, 2023, to December 31, 2023	\$30,100
Total	\$118,579.28

ALTERNATIVES:

1. Approve the amendment to the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for the amount not to exceed \$118,579.28 as presented;
2. Disapprove the amendment MOA for McCain Service as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$118,579.28, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 31, 2023

NUMBER: 23-050

FROM: Office of the Superintendent

SUBJECT: **UPDATE:** Approval of
Contract
Buckland School
HVAC/Energy Upgrades
project and Delegation of
Contracting Authority

ABSTRACT

Board approval is required to expend \$50,000.00 and higher.

ISSUE

This is an updated memo following Bid Opening January 20 and January 30 Joint Maintenance and Construction Committee Meeting.

At issue is the pending award of contract for the mechanical upgrades of the Buckland School and delegation of contracting authority to the Superintendent.

BACKGROUND AND/OR PERTINENT INFORMATION

Last year the District received \$888,0000 in funding, the balance from an older legislative appropriation, from the Northwest Arctic Borough for Buckland School HVAC/Energy Upgrades. The construction budget for the project is \$808,089. The project was designed by RSA Engineering, Inc. and bids were advertised December 9,2022.

The bids were due January 20th at 2:00 pm. One bid was received from Sturgeon Electric for \$1,286,800. As only one bid was received the District may negotiate with the bidder to adjust the scope of work to correspond to a cost that is within the project budget. The staff and RSA Engineering met with the contractor to identify a revised scope of work to reduce project costs. The priority is to install DDC controls for the major HVAC equipment. The contractor's proposed price for this work is \$845,136. The attached worksheet shows the funding shortfall of \$37,047. It also shows the amounts of additional funding needed for other remaining scope items.

At the Joint Maintenance and Construction Committee meeting the Superintendent expressed her support for this project. Superintendent Walker is committed to requesting additional funding support from other entities in the region to fund as much or the original scope of work as possible. In the meantime, she recommended utilizing District funding to cover the \$37,047 short fall to award the revised reduced base bid scope in the amount of \$845,136. The JMCC recommended the approval of the \$845,136 contract that the Superintendent be delegated contracting authority to award the balance of the contract work to Sturgeon Electric as additional funding becomes available.

ALTERNATIVES

1. Approve the award of the contract to Sturgeon Electric, in the amount of \$845,136 for the reduced base bid scope, and approve a delegation of contracting authority to the Superintendent to award additional phases as funding becomes available, as presented.
2. Approve the award of the contract Sturgeon Electric in the amount of \$845,136 for the reduced base bid and DO NOT approve a delegation of contracting authority to the Superintendent to award additional phases.
3. Do not approve the award of the contract Sturgeon Electric, as presented.
4. Take no final action.

ADMINISTRATION'S RECOMMENDATION

It is the administration's recommendation that the Board approve the award of contract to Sturgeon Electric, in the amount \$845,136 for the reduced base bid scope, and approve a delegation of contracting authority to the Superintendent to award additional phases as funding becomes available, as presented.

ATTACHMENT

Buckland HVAC Grant Budget

Buckland HVAC State Grant Budget - NWAB Pass Through

Design	60,000
Administration	20,000
Construction	808,089
Total	888,089

Sturgeon Electric 1,286,800 Base Bid Phase I Buckland HVAC

808,089 Current construction funding

\$478,711.24 Total Short Fall included cost of forklift and truck

\$ 845,136 Minimum Scope: new DDC controls for the AHUs, main pumps in the building

\$ 37,047 Minimum Shortfall

Additional scope items

A \$ 60,822 Amount needed to add baseboard valve replacement with new controls and thermostats

B \$ 41,267 Amount for airflow monitoring sensors for outside and return air flow for building pressure control.

C \$ 179,907 Balance to fund base bid- boiler control and monitoring points. DDC would monitor Heating glycol supply and return to each boiler module, there would be no monitoring or starting and stopping of individual boilers and associated pumps by the DDC system.

\$ 281,996 Total shortfall for remaining HVAC Upgrades A-C

NA \$ 159,668 Delete truck and forklift - This can be deleted from pricing if District or local community can provide transportation

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 31, 2023

NUMBER: 23-051

FR: Office of the Superintendent

SUBJECT: Approval of
Superintendent's out-of-
District Travel

ABSTRACT:

Superintendent's out-of-District travel and personal leave require Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel and personal leave as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent's request for out-of-district travel,

- Lobbying, February 2-3, 2023 (Thu-Fri) in Juneau, AK
- Alaska Teacher and Personnel Educator Expo Job Fair, February 23-24, 2023 (Thu-Fri) in Anchorage, AK
- National Institute for Excellence in Teaching (NIET) Conference, March 23-24, 2023 (Thu-Fri) in Indianapolis, IN

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-052

FR: Office of the Superintendent

SUBJECT: Approval of Change to
Board Meeting Dates

ABSTRACT:

Board meeting dates require Board approval.

ISSUE:

At issue is to approve a change to the FY23 Board Meeting Dates as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

NWABSD Board and administration had originally planned to have a three-day board meeting March in order to complete the Board Evaluation with the Association of Alaska School Boards (AASB). Due to a scheduling conflict, AASB will not be able to facilitate the Board Evaluation until the June 2023 Board Meeting.

Administration asks that the following changes be made to the Board Meeting Dates,

- March 6-8, 2023 will change to March 6-7, 2023.
- June 5-6, 2023 will change to June 5-7, 2023.

Please see the attached current Board Meeting Dates for reference.

ALTERNATIVES:

1. Approve the administration's request for change in Board Meeting Dates;
2. Do not approve the administration's request for change in Board Meeting Dates as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the change to Board Meeting Dates as presented.

NWABSD Board Meeting Dates

2022 to 2023

ADOPTED

Sep 2022, VIRTUAL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Oct 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Nov 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Dec 2022, VIRTUAL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Feb 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Mar 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr 2023, VIRTUAL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jun 2023, OPTIONAL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Board Meetings in Yellow
ASC Training in Blue
Important Dates in Green

- Sept 17-18, AASB Fall Boardsmanship, Fairbanks, AK
- Nov 3-6, AASB Annual Conference, Anchorage, AK
- Dec 9-10, School Law & Equity Academy, Anchorage, AK
- Feb 4-7, Leadership & Legislative Fly-In, Juneau, AK
- April 1-3, NSBA Annual Conference, Orlando, FL
- April 15-16, AASB Spring Boardsmanship, Anchorage, AK

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-053

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Memorandum of
Agreement; Nyang, SLP

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Elisabeth Nyang, SLP for \$108,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Elisabeth Nyang, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$108,000.

Funding = ELF grant , Sped Grant and General Fund

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Elisabeth Nyang, SLP in the amount not to exceed \$108,000, as presented.
2. Disapprove the MOA for Elisabeth Nyang, SLP, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Elisabeth Nyang, SLP in the amount not to exceed \$ \$108,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-054

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Memorandum of
Agreement; Autism
Partnerships-Sanford Slater

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Autism Partnerships not to exceed \$60,000 as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Autism Partnerships provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Autism Partnerships will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Autism Partnerships also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$60,000.

Funding = General Fund

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Autism Partnerships, in the amount not to exceed \$60,000.
2. Disapprove the MOA for Autism Partnerships as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Autism Partnerships, in the amount not to exceed \$60,000 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-055

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Contract; School
Psychologist, Terese
Kashi Ph. D

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is to approve the contract with School Psychologist, Terese Kashi Ph.D. for an amount not to exceed \$98,500.

BACKGROUND AND/OR PERTINENT INFORMATION:

Terese Kashi Ph.D., NCSP is a Nationally Certified School Psychologist who will provide special education direct service, consultation, supervision, and assessment services for children across the district. She is an experienced practitioner from Soldatna Alaska, who has experience working effectively with staff and students in special services programs within Alaska. She will provide direct service to students, consultations with teachers and parents in the regular and special education programs. She will conduct psychological and special education evaluations.

This contract will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. She will also consult with all staff, parents, and community members and agencies. The contract which includes travel, is for an amount not to exceed \$98,500.

Funding = Sped Grant and General Fund

ALTERNATIVES:

1. Approve the FY24 contract with Terese Kashi, Ph.D. for an amount not to exceed \$98,500, as presented.
2. Do not approve the FY24 contract with Terese Kashi, Ph.D., as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the FY-24 contract with Terese Kashi, Ph.D., for an amount not to exceed \$98,500, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-056

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Memorandum of
Agreement; Method Works

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Method Works not to exceed \$90,000 as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

PCR Alaska provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Method Works will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the district in providing services as to improve educational advantages for students in the district. Method Works also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$90,000.

Funding = General Funds and Sped grant

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Method Works, in the amount not to exceed \$90,000, as presented.
2. Disapprove the MOA for Method Works, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Method Works, in the amount not to exceed \$90,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-057

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Memorandum of
Agreement; Janelle Coop,
Speech Language
Pathologist

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Janelle Coop SLP for \$108,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Janelle Coop, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program at NWABSD. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$108,000.

Funding = ELF grant, Sped Grant, and General Funds

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Janelle Coop, SLP in the amount not to exceed \$108,000, as presented.
2. Disapprove the MOA for Janelle Coop, SLP, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Janelle Coop, SLP in the amount not to exceed \$ \$108,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-058

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Memorandum of Agreement;
Barnett Physical Therapy

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Alison Barnett, Physical Therapy for \$50,000

BACKGROUND AND/OR PERTINENT INFORMATION:

Alison Barnett, PT provides oversight, direct, and indirect physical therapy services for children across the district ages 0-22. Alison Barnett, PT Therapy, is an experienced therapist who has a history of working effectively with staff, parents, and students in special services programs. She will oversee and conduct consultation, evaluation, and direct physical therapy services.

This contract, partially supported by grants, will provide her the opportunity to assist the district in providing services as required by law to infants and special education students in the district. Barnett, Physical Therapist also consults with all staff. Her MOA, which includes travel, is for \$50,000.

Funding = General Funds and Sped grant

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Alison Barnett, PT, in the amount not to exceed \$50,000.
2. Disapprove the MOA for Physical Therapy, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Alison Barnett, Physical Therapist in the amount not to exceed \$50,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-059

FR: Office of the Superintendent

SUBJECT: Approval of FY24
Memorandum of
Agreement; Kassie
Bailey, Bespoke SLP

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Kassie Bailey, Bespoke SLP \$56,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Kassie Bailey MA, Bespoke SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the district in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$56,000.

Funding = Sped Grant

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Kassie Bailey, Bespoke SLP in the amount not to exceed \$56,000.
2. Disapprove the MOA for Kassie Bailey, Bespoke SLP, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Kassie Bailey, Bespoke SLP in the amount not to exceed \$ \$56,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25, 2023

NUMBER: 23-060

FR: Office of the Superintendent

SUBJECT: Approval of FY23 District Operating Fund Budget Revision #2

ABSTRACT:

The School Board shall establish and maintain a balanced budget.

ISSUE:

At issue is the approval of the FY23 District Operating Fund Budget Revision #2

BACKGROUND AND/OR PERTINENT INFORMATION:

The FY23 District Operating Fund Budget was approved and adopted at the April 26th, 2022 Regular School Board meeting with expenditures in the amount of \$60,807,518. A Budget Revision was approved in June with expenditures in the amount of \$62,991,793.

Presented to you is Budget Revision #2 for the FY23 Operating Fund Budget.

Revision #2 is based on a review of revenues and expenditures. In summary Revision #2 includes:

Revenues: \$61,995,089

Expenditures: \$64,401,543

Transfer in from Other Funds: \$0

Transfers out to Other Funds: \$500,000

The revision includes a decrease to salary & benefit expenditures by roughly \$1 million. This is after a review of open positions and releasing the encumbrance on one half of a year's salary for those open positions. The revision also includes an increase to expenditures overall by roughly \$1.4 million for Professional & Technical Services, Facility Use Fees to the Borough, and supplies, and minimal increases/decreases in other categories.

The revision includes an increase to the transfer out for student transportation to provide bussing to students in Kivalina. I expect this transfer to be higher next year, once the busses are fully staffed, and once the busses running all school year.

The revision includes an increase in revenue by roughly \$3 million. This is based off State projections, an increased contribution from the Borough, and my estimates.

Overall, I am projecting a decrease in fund balance of \$2.9 million.

I expect that we will have another revision to the FY23 budget later this spring/early summer to true up accounts before the FY23 year-end closeout to have a better estimate of year end fund balance going in to FY24.

ALTERNATIVES:

1. Approve Revision #2 of the FY23 District Operating Fund Budget as presented;
2. Disapprove Revision #2 of the FY23 District Operating Fund Budget as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Revision #2 of the FY23 District Operating Fund Budget as presented.

**Northwest Arctic Borough School District
FY23 Budget**

	FY23	FY23	Changes	NOTES
	Current Budget	Revised Budget		
REVENUE				
Other Local Revenue	\$450,000	\$450,000	\$0	
Earnings on Investments	\$3,000	\$230,000	\$227,000	Estimate based on earnings to date
Donations/Contributions	\$0	\$0	\$0	
Borough Appropriation	\$4,402,689	\$6,540,579	\$2,137,890	Increase for Borough Useage Fees & additional contribution
E-rate Program	\$7,456,903	\$7,456,903	\$0	
State Foundation	\$36,660,884	\$38,969,601	\$2,308,717	ADJ per State projection
Quality Schools	\$127,645	\$108,384	(\$19,261)	ADJ per State projection
TRS On-behalf - 12.06%	\$2,889,915	\$1,789,996	(\$1,099,919)	Based off of Salaries
PERS On-behalf - 2.79%	\$734,163	\$222,108	(\$512,055)	Based off of Salaries
Revenue - Other State Sources	\$0	\$11,157	\$11,157	Projected PFD Raffle
Impact Aid Program	\$6,216,361	\$6,216,361	\$0	
TOTAL REVENUES	\$58,941,560	\$61,995,089	\$3,053,529	
TRANSFERS IN				
District Technology Fund				
Locally Funded Maintenance CIP Fund	\$1,132,979	\$0	(\$1,132,979)	Removing transfer IN from CIP funds
Teacher housing CIP Fund				
Kivalina District Contribution				
NW Magnet School Expansion				
Magnet School Dormitory				
ATC Capital Reserve				
CIP Reserved Local Share				
TOTAL TRANSFERS IN	\$1,132,979	\$0		
EXPENSES				
Certificated Salaries	\$15,516,786	\$15,519,124	\$2,338	
Non-Certificated Salaries	\$8,780,742	\$8,986,020	\$205,278	
Leave Pay Out	\$200,000	\$206,510	\$6,510	
Board Stipends	\$79,000	\$79,000	\$0	
Employee Benefits	\$11,098,515	\$11,490,062	\$391,547	
TRS On-behalf	\$2,889,915	\$1,789,996	(\$1,099,919)	
PERS On-behalf	\$734,163	\$222,108	(\$512,055)	
SUBTOTAL: Personnel	\$39,299,122	\$38,292,821	(\$1,006,300)	
Professional & Technical Services	\$3,358,006	\$3,564,671	\$206,665	
Staff Travel	\$623,800	\$569,565	(\$54,235)	
Board Travel	\$89,379	\$89,379	\$0	
Student Travel	\$1,133,275	\$1,133,275	\$0	
Utility Services	\$8,657,239	\$8,970,476	\$313,238	Correct budget, see below. Still a small increase
Energy-includes electricity & fuel	\$5,023,195	\$4,754,978	(\$268,218)	Correct budget, see above
Other Purchased Services	\$2,369,016	\$4,492,906	\$2,123,890	Increase for Borough Usage Fees
Property & Liability Insurance	\$1,000,159	\$1,002,689	\$2,530	
Supplies, Materials & Media	\$1,520,108	\$1,633,932	\$113,824	Mostly Paper & Technology supplies
Tuition	\$34,000	\$10,620	(\$23,380)	
Dues & Fees	\$134,494	\$134,637	\$143	
Inventoried Equipment	\$50,000	\$51,593	\$1,593	
Indirect Cost Recovery	(\$300,000)	(\$300,000)	\$0	
SUBTOTAL: Non-Personnel	\$23,692,671	\$26,108,721	\$2,416,050	
TOTAL EXPENSES	\$62,991,793	\$64,401,543		
TRANSFERS OUT				
Food Service Fund	\$0	\$0	\$0	
ATC	\$0	\$0	\$0	
Star of the Northwest - Magnet School	\$0	\$0	\$0	
Teacher Housing Fund	\$350,000	\$350,000	\$0	
Special Revenue Fund - Student Transport	\$50,000	\$150,000	\$100,000	Bus Driver(s) in Kivalina
TOTAL TRANSFERS OUT	\$400,000	\$500,000	\$100,000	
INCREASE (DECREASE)-UNRESERVED FB	(\$3,317,254)	(\$2,906,453)		
FY22 Unreserved Fund Balance	\$7,541,586	\$7,541,586		
Projected Decrease in Fund Balance	\$4,224,332	\$4,635,133		

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 25, 2023

NUMBER: 23-061

FR: Office of the Superintendent

SUBJECT: Approval of increase of District's temporary hire rate for hourly staff

ISSUE:

At issue is the need to increase the District's temporary hire rate of pay.

BACKGROUND AND/OR PERTINENT INFORMATION:

For many years, The District's temporary hire rate has been set at \$12.48/hour, which is more than the State of Alaska's minimum wage, however, is not a living wage in the Northwest Arctic region.

Having a set temporary hire rate of \$12.48/hour has been an obstacle for departments and schools in finding temporary employees to come in to the schools and work.

ALTERNATIVES:

1. Approve the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented;
2. Disapprove the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the increase to the District's temp rate of \$12.48 to \$17.50 per hour as presented.

\$ 12.48 Current Temporary Hire rate for NWABSD

\$ 17.50 **Proposed new Temporary Hire rate for NWABSD**

Supplemental information

\$ 17.00	Kenai Peninsula Borough School Dist.	Temporary Worker
\$ 17.14	Sitka School District	Non Cert Hourly Rate
\$ 14.00	Wrangell School District	Sub Paraprofessionals, Secretaries, Custodians
\$ 20.00	Juneau School District	Sub Pay
\$ 15.00	Petersburg School District	Classified Sub - Parapro, custodian, food service, secretary
\$ 15.18	Nome Public Schools	Temp base rate
\$ 16.39	Average	

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 25, 2023

NUMBER: 23-062

FR: Office of the Superintendent

SUBJECT: Approval of Job
Description, Principal of
Home School

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval of the job description for Principal of Home School.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT

P.O. BOX 51 • KOTZEBUE, AK 99752 • (907) 442-1800 • FAX (907) 442-2172

POSITION VACANCY ANNOUNCEMENT

TITLE: Principal/Teacher – Homeschool

QUALIFICATIONS:

1. Valid Alaska Type T Teacher and Type B Administrator Certificates.
 2. Five years of successful experience in teaching.
 3. Three years of successful experience in administration preferred.
-

REPORTS TO: Superintendent
SUPERVISES: Student and correspondence, distance, and remote teachers
JOB GOAL: To use leadership, supervisory, and administrative skills to promote the educational program at the school site.

PERFORMANCE RESPONSIBILITIES:

Teaching:

1. Meets and instructs assigned classes in the locations and at the time designated.
2. Plans and provides a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students.
3. Creates an environment that is conducive to learning and appropriate to the maturity and interest of the students.
4. Demonstrates adequate control over student behavior.
5. Guides the learning process toward the achievement of district/site goals and established clear objectives and communicates these objectives to students.
6. Employs a variety of instructional techniques consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
7. The teacher selects, develops, and employs appropriate evaluative techniques regarding impartiality, consistency, and objectivity.
8. Diagnoses the learning abilities of students on a regular basis, seeking the assistance of district specialists as required.
9. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
10. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.
11. Evaluates students a number of times to make an accurate appraisal at the end of the grading period.
12. Strives to maintain and improve professional competence.
13. Attends staff meetings and serves on staff committees as required.
14. Complies with building and district policy.
15. Maintains a positive working relationship with the school staff and community
16. Perform other duties as assigned.

Administrative Duties:

1. Establishes and maintains an effective learning climate in the school.
2. Delegates authority to responsible personnel to assume responsibility for the school in the absence of the Principal/Teacher.
3. Supervises the maintenance of all required records and reports.

4. Prepares or supervises the preparation of reports, records, lists, and all other paperwork required or appropriate to the school's administration.
5. Works with various members of the central administrative staff on school problems of more than in school import, such as special services.
6. Keeps Curriculum Director informed of events and activities of an unusual nature as well as routine matters related to the supervisor's accountability.
7. Assumes responsibility for the implementation and observance of all board policies and regulations by the school's staff and students.
8. Budgets school time to provide for the efficient conduct of school instruction and business.
9. Supervises the school's education program; leads in the development, determination of appropriateness, and monitoring of the instructional program.
10. Responds to written and oral requests for information.
11. Maintains high standards of student conduct and enforces discipline as necessary, according to due process to the rights of students.
12. Assumes responsibility for the attendance, conduct, and maintenance of the health of students.
13. Assumes responsibility for the supervision of all school building personnel according to board policies and procedures.
14. Supervises the school's teaching process.
15. Assumes responsibility for all official school correspondence and news releases.
16. Orients newly assigned staff members and assists in their development, as appropriate.
17. Organizes and administers the public relations program for his/her school.
18. Conducts meetings of the staff as necessary for the proper functioning of the school.
19. Makes arrangements for special conferences between parents and teachers.
20. Asserts leadership in times of civil disobedience in school in accordance with established board policy.
21. Provides for adequate inventories of property under his/her jurisdiction and for the security and accountability of that property.
22. Participates in principal's meetings and such other meetings as required or appropriate.
23. Perform other duties as assigned.

LENGTH OF POSITION: 215 days, beginning on or about July 2023
SALARY: Depending on experience/negotiated salary schedule

APPLICATION PROCEDURES:

DISTRICT EMPLOYEES must submit to the Human Resources department: a completed request for transfer form, an updated resume, and a letter of recommendation from current supervisor.

OTHER APPLICANTS must submit the following items to the Human Resources department: a completed professional application; placement file from college/university; official transcripts; valid Alaska certificate; and at least four (4) current references, including one from the most recent supervisor. All references must have current telephone numbers.

APPLICANT ALREADY ON FILE MUST SUBMIT A LETTER EXPRESSING INTEREST IN THE POSITION

ALL OF THE ABOVE MUST BE POSTMARKED OR RECEIVED ON OR BEFORE THE CLOSING DATE TO BE CONSIDERED FOR THIS POSITION

DATE ANNOUNCED . . .
DATE CLOSING Until Filled

**AN AFFIRMATIVE ACTION-EQUAL OPPORTUNITY EMPLOYER
APPLICATIONS FROM MINORITIES ARE ENCOURAGED**

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 25, 2023

NUMBER: 23-063

FR: Office of the Superintendent

SUBJECT: Approval of Job
Description, Assistant
Director of Curriculum

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

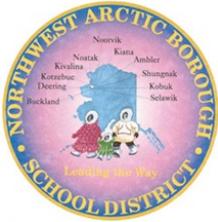
The Human Resources action item for Board approval of the job description for Assistant Director of Curriculum and Instruction.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

HUMAN RESOURCES DEPARTMENT

P.O. BOX 51 • KOTZEBUE, AK 99752 • (907) 442-1810 • FAX (907) 442-2172

JOB DESCRIPTION

TITLE: Assistant Director of Curriculum & Instruction

FSLA STATUS: Exempt

QUALIFICATIONS:

1. Bachelor's degree, valid Alaska teaching certificate.
2. Valid Alaska Type B Administrative Certificate preferred.
3. Experienced in developing positive relationships with students and school personnel.
4. Ability to communicate effectively in written and verbal contexts.
5. A keen understanding of the importance of confidentiality
6. Possess the ability to work independently as well as a member of a team
7. Able to learn quickly and take the initiative on new projects
8. Experience in offering and planning staff development for Curriculum and best practices.
9. Ability to work with teachers to support the implementation of the district-wide curriculum.
10. Willingness to travel if necessary

REPORTS TO: Director of Curriculum NWABSD

JOB GOAL: To assist the director with the operation of the Curriculum and Instruction Department in a manner that promotes the overall efficiency of the District.

PERFORMANCE RESPONSIBILITIES:

1. Provides analysis and recommendations to the director regarding curriculum and instruction actions, including professional development, curriculum resources, Inupiaq instruction, curriculum development, instructional resources, Multi-Tiered System of Supports, Career and Technical Education programs, and other curriculum and instruction matters
2. In coordination with the Director of Curriculum, leads reviews and assists in purchases of textbooks and curricula materials
3. Appraises director daily of pertinent problems, developments, and events around curriculum and instruction
4. Facilitate career & technical education-related education for the district staff.
5. Provide leadership for the Perkins grant program and grant management, programmatic and budgetary oversight, and the development of a comprehensive local needs assessment, maintaining an active CTE/Perkins Advisory Committee, and continuing development and implementation of the district's Perkins V Four-Year Plan.
6. Monitor present course offerings for applicability to future job markets and plan for new courses.
7. Make recommendations for long-term adjustments, additions, and deletions in the vocational program to meet changing job trends and labor market needs.
8. Communicate routinely with the student body of NWABSD and sister districts on what programs are available.
9. Assist in the recruitment and screening of CTE personnel.
10. Observe courses and contact employers to ensure that content is appropriate to the actual work world.
11. Maintain close working relationships with community and state agencies and area businesses, industries, and labor organizations to provide training consistent with their needs.
12. Advise and assist in obtaining state and federal grants for vocational and technical education programs.
13. Maintains all CTEPS and CTE/Perkins Courses and will as develop new courses and refine career pathways as needed to improve overall district program
14. Completes all Perkins Reporting as required
15. Assists in designing and maintaining the District Perkins/CTE Webpage to provide current, relevant information to the public and other interested parties.

16. Coordinates District Safety and Emergency Management planning and implementation. Including but not limited to the following:
 - a. Required School Crisis Response Planning, implementation, and professional development (AED, CPR, First Aid, active shooter, etc.).
 - b. Overseeing school safety planning and crisis procedures for safe entrance to and exit from the school by students, parents, and employees, including evacuation and lockdown plans and reports.
 - c. FEMA Incident command certifications and reports
17. Participates in developing department goals and systems
18. Recommends new approaches, policies, and procedures to effect continual improvements in the efficiency of department and services provided
19. Helps train and supervise department staff
20. Perform other duties as assigned.

TERMS OF EMPLOYMENT: Salary and work year to be established by the NWABSD Board of Education. (261 days)

EVALUATION: The performance of this job will be evaluated in accordance with the provisions of the Board Policy.

**THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT IS AN AFFIRMATIVE ACTION
EQUAL OPPORTUNITY EMPLOYER.**

APPLICATIONS FROM MINORITIES ARE ENCOURAGED

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 25, 2023

NUMBER: 23-064

FR: Office of the Superintendent

SUBJECT: Approval of Job Name
Change, Bilingual
Instructor to Inupiaq
Instructor

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval to change Bilingual Instructor position title to Inupiaq Instructor.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-065

FR: Office of the Superintendent

SUBJECT: Approval of Current Indian
Policies and Procedures

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication

ABSTRACT:

Board approval of the District's Indian Policies and Procedures (IPP) as required each year per Impact Aid Regulations

ISSUE:

At issue is the approval of amended Indian Policies and Procedures as required each year per Impact Aid regulations

BACKGROUND AND/OR PERTINENT INFORMATION:

Each year, the Northwest Arctic Borough School District submits the Impact Aid Application to the U.S. Department of Education. The annual application requires the submission of updated Indian Policies and Procedures. The IPP is revised and renewed after consultation with regional Tribal leaders and parents of impacted communities. The IPP meets the established federal requirements according to Section 7004 of the Impact Aid Law.

ALTERNATIVES:

1. Approve Indian Policies and Procedures as presented;
2. Disapprove Indian Policies and Procedures as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Indian Policies and Procedures as presented

E 6174.1 INDIAN POLICIES AND PROCEDURES

The Northwest Arctic Borough School District's goal under the Indian Policies and Procedures [IPP] is to ensure that all American Indian children of school age have equal access to all programs, services, and activities provided by the school district.

The District will establish policies and procedures to ensure that children residing on Indian lands participate in programs and activities supported by impact aid funds on an equal basis with all other children. Parents of these children will be provided an opportunity to present their views on these programs and activities, including the chance to make recommendations on the needs of those children and how the District may help these children realize the benefits of these programs and activities. Parents and Indian Tribes will be consulted and involved in the planning and development of these programs and activities. The relevant applications, evaluations, and program plans will be disseminated to the parents and the Indian Tribes.

It is the intent of the District to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly [Public Law 81-874](#), amended 8/2/02), [34 CFR 222.94](#), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by School Board action supersedes all previous School Board action and are intended to bind the Governing Board, administration, and staff of the District.

ATTESTATIONS

The Northwest Arctic Borough School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY22 Impact Aid application.

The Northwest Arctic Borough School District attests that it has provided a copy of written responses to comments, concerns, and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY22' Impact Aid application.

POLICIES AND PROCEDURES

The following Indian policies and procedures become effective upon school board approval.

POLICY 1: The Northwest Arctic Borough School District will disseminate relevant applications, evaluations, program plans, and information related to the District's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations.

Procedure 1:

The District Administrator/designee will, as soon as reasonably possible after such information becomes available, but no later than one week in advance of any meeting, to Indian parents and Tribal officials a copy of the following documents by preferred method:

Impact Aid Current Fiscal Year application; (full application will be sent out by email)
Indian Policy and Procedures and
Evaluation of all educational programs; and
Plans for education programs the District intends to initiate or eliminate.

In addition, information regarding these materials will be included in the District's monthly newsletter, if appropriate.

Parents of Indian children, tribal officials, and the public will be given notice of all meetings related to equal participation or the content of the educational program by including information about meeting times and locations in the questionnaire to be disseminated in the fall. The location, date, and time of any meeting described above shall be posted in the same manner as a legally posted School Board meeting.

The District will disseminate information and seek timely input regarding the following programs on its educational program (including, but not limited to): Title I, Part A, Title I, Part C, Title I, Part D, Title II, Part A, Title III, Part A, Title IV, Part A, Title IV, Part B, Title V, Part B subpart 2, Title VI, Part A, subpart 1, Title VII-Impact Aid programs, Johnson O'Malley programming.

The completed applications, evaluations, and program planning will be made available to parents of Indian children through their preferred contact information which is available in the District's student information system.

Tribal officials and the Indian Education Committee will receive a prepared summary of all materials, which will be disseminated (per Tribal preferred contact method) one week in advance of public hearings held in January and April (to afford all interested parties the opportunity to review the documents with sufficient time to provide thoughtful input at the public meetings. These hearings will be publicly advertised by radio, advertisement, newsletter, or in writing to allow all interested parties to attend. In addition, representatives from the District and Indian Education Committee will schedule meetings with the local tribe to seek input.

Parents of Indian children, tribal officials, the Indian Education Committee, and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the District.

Minutes from the Indian Education meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for the ongoing dissemination of information.

POLICY (2): The Northwest Arctic Borough School District will provide an opportunity for the affected tribe or tribes and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities.

(i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and

(ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2:

In order to allow Indian parents and tribal officials to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the

education programs; (2) the overall operation of the District's education program; and (3) the degree of parental participation allowed in the same, parents of Indian children and Tribal officials will receive via preferred method of contact a questionnaire requesting their input and recommendations in the fall and will thereafter hold an annual Board meeting where such commentary may be reviewed by Indian parents, Tribal officials, and the School Board.

Indian parents and Tribal officials will be given notice of all meetings by including in the above-referred questionnaire to be disseminated in the fall semester information as to the location of legally posted School Board notices. The location, date, and time of any meeting described above shall be posted in the same manner as a legally posted School Board meeting, and all meetings are open to the public.

Once the preferred method of communication has been decided, the tribe and parents of Indian children communication method will be used throughout the consultation process. Any changes to the method will happen through additional consultation with tribes and parents. The District will, to the greatest extent possible, take the tribe's preferred method of communication into consideration for all correspondence with the tribe and the parents of Indian children.

Tribal communication preferences are as follows:

Tribe	CONTACT METHOD	MATERIAL DELIVERY
Native Village of Ambler		
Primary	(907) 717-4265	PO Box 47 Ambler AK 99786
Secondary		nativevillageofambler@gmail.com ivisappisat.org
Native Village of Buckland		
Primary	Mona @ 494-2121 After 1pm	tribeadmin@nunachiak.org or cityofbucklandalaska@gmail.com
Native Village of Deering		
Primary	(907) 363-2138	tribeadmin@ipnatchiaq.org
Native Village of Kiana		
Primary	(907) 475-2109	
Secondary		tribedirector@katyaaq.org
Native Village of Kivalina		
Primary	(907) 645-2201	tribeadmin@kivaliniq.org
Native Village of Kobuk		
Primary	tribeclerk@laugvik.org	tribeclerk@laugvik.org
Secondary	(907) 948-2217	
Native Village of Kotzebue		
Primary	?	Siikauraq Whiting (siikauraq@qira.org)
Secondary	(907) 442-3467	kotzebueira@gmail.com
Native Village of Noatak		
Primary	(907) 485-2173	tribeadmin@nautaaq.org
Noorvik Native Community		
Primary	(907) 636-2144	tribemanager@nuurvik.org
Secondary		P.O. Box 209, Noorvik, Alaska, 99763
Native Village of Selawik		
Primary	(907) 484-2165	tribeadmin@akuligaq.org
Secondary		P.O. Box 59 Selawik, AK, 99770
Native Village of Shungnak		
Primary	(907) 437-2163 437-2304 (Kathy Custer)	tribeadmin@issingnak.org
Secondary		

If the consultation participation by parents of Indian children and tribes is low, the Northwest Arctic Borough School District will re-evaluate its consultation process. Specifically, the District will take the following measures to improve or enhance participation:

- Consult with parents of Indian children and tribes
- Change communication method based on consultation
- Change the time of meetings

The Indian Education Committee (Parent Advisory Committee) of the District will meet in April of each school year for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. The meeting agendas shall be posted, and all meetings shall be open to the public allowing for tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration.

A school board representative is a non-voting member of the Indian Education Committee (Parent Advisory Committee). This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Indian Education Committee as well as the School Board.

At each of the regularly scheduled school board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two public hearings are scheduled in January and April, which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication, as well as ways to maximize participation from tribal officials as well as parents of Indian children will be seriously considered.

Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.

The District and Indian Education Committee representatives will schedule meetings with the affected tribe or tribes to discuss ongoing programming goals.

POLICY (3): The Northwest Arctic Borough School District will annually assess the extent to which Indian children participate on an equal 6174.1 basis with non-Indian children in the District's education program and activities.

(i) Share relevant information related to Indian children's participation in the District's education program and activities with tribes and parents of Indian children; and

(ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3:

The District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

- The District will monitor and calculate the ratio of Indian student participation in all academic and co-curricular activities annually based on school district data. Student participation in co-curricular activities is monitored through the District's Student Information System.
- The District will share its assessment of district funding, Indian student participation, related academic achievements, and other related data with the parents of Indian children and tribal officials through preferred contact methods, posting at tribal and school offices, and on the district website. This information will be shared at least one week in advance of any meeting.
- Parents of Indian children, tribal officials, and other interested parties may express their views on participation through direct communication with the school district, at any regular school board meeting which are held bi-monthly, and during the Indian Education Committee (Parent Advisory Committee) meetings, which are held in January and April of each school year. All meetings are open to the public, and official minutes are maintained as part of the public record.
- Annually, the District Administrator (or a designee), administrators, staff members, the Indian Education Committee (Parent Advisory Committee), Indian parents, and Tribal officials will hold a meeting to assess the extent of Indian children's participation in the educational program. At such meeting, attendees will analyze the school data and Tribal/parental commentary to determine the extent of equality of Indian children's participation with other children. This information and any reports will be made available to the parents of Indian children, tribal officials, and the Indian Education Committee (Parental Advisory Committee) via preferred method at least one week in advance and will publicly be available on the District's website.

If it is determined that there are gaps in Indian participation in the educational program or activities, the School Board, in consultation with the Indian Education Committee (Parent Advisory Committee) tribal officials and parents of Indian Children will modify its education program in such a way as to improve Indian participation.

POLICY (4): The Northwest Arctic Borough School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document.

Procedure 4:

The Northwest Arctic Borough School Board will schedule meetings in January and April to discuss the content of the IPPs, equal participation, and educational program and activities. Parents of Indian children and tribes will be notified via preferred method, email, and notification will be posted on the District's website regarding these meetings and the ability to submit comments.

The Northwest Arctic Borough School Board, in coordination with Indian Education Committee (Parent Advisory Committee) will evaluate all recommendations for any changes based on the result of assessment from all relevant input received and will make a determination of all recommended revisions.

The revised IPPs will become effective immediately upon adoption by the full School Board. The School District will disseminate copies of the revised IPPs to the Tribes and parents of Indian children via preferred method, email, and the revised policy will be publicly available on the District's website within 30 days of adoption by the Northwest Arctic Borough School Board.

POLICY (5): The Northwest Arctic Borough School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the District.

Procedure 5:

The Northwest Arctic Borough School District will annually keep track of and assemble all comments and suggestions received through the various consultation processes. All received comments will be collected, stored, and analyzed by the Department of State of Federal Programs with consultation from other appropriate district leadership.

The Northwest Arctic Borough School District will at least annually respond in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate all responses per preferred communication method to all parties and information will be made through official School Board announcements prior to the submission of the IPPs by the District.

POLICY (6): The Northwest Arctic Borough School District will provide a copy of the IPPs annually to the affected tribe or tribes.

Procedure 6:

The District will annually provide a copy of the current Indian Policies and Procedures to each local tribe via the identified preferred contact method (listed above).

APPROVED BY:

Sign & Print Name: Tribal Official

Dated

Sign & Print Name: Superintendent

Dated

Sign & Print Name: School Board President

Dated

Updated January 2023

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2023

NUMBER: 23-066

FR: Office of the Superintendent

SUBJECT: Approval of Resolution 23-002 Support of Legislative Requests

ABSTRACT:

The administration requests a resolution from the School Board supporting the FY2024 Legislative Request for ATC family housing.

ISSUE:

Legislative requests for state funding are to be submitted annually using the CAPSIS online system. A resolution of support of the School Board identifying the prioritized funding requests improves the chances of project funding.

BACKGROUND AND/OR PERTINENT INFORMATION:

The annual State funding requests are to be submitted to the Legislature by mid-February. A resolution in support of this project is needed to support the CAPSIS application. The construction of a 6-plex for family housing for the Alaska Technical Center is the District's highest priority capital need for state funding. District property in Kotzebue is available for the project. The project has been designed to 65% and is shovel ready for design-build procurement. The total project cost is estimated at \$7,380,000.

Applications with a commitment of shared funding also have improved chances of funding. The District is actively pursuing other sources of funding to support the project and to supplement state funding.

The Administration requests approval of the resolution supporting development of ATC family housing and commitment of providing a portion of the project costs either through District funds or other grant sources.

ALTERNATIVES

1. Support Resolution 23-002 requesting FY24 Legislative funding for ATC family housing, as presented.
2. Modify Resolution 23-002 requesting FY24 Legislative funding for ATC family housing.
3. Do not support Resolution 23-002 requesting FY24 Legislative funding for ATC family housing, as presented.

ADMINISTRATION'S RECOMMENDATION

The administration recommends support of Resolution 23-002, as presented.

Resolution 23-00

A Resolution of the Northwest Arctic Borough School District supporting FY 2023 Legislative Capital Requests

WHEREAS, the Alaska State Legislature annually considers worthy projects for inclusion in the capital budget,

WHEREAS, the Northwest Arctic Borough School District, has an on-going Six Year Capital Improvement Program which prioritizes physical plant requirements needed to support the District's educational programs and keep the Schools in the District in safe and functional operating order,

WHEREAS, the Northwest Arctic Borough School District has operated the Alaska Technical Center since 1981 to provide adult vocational/technical training school designed specifically to meet the workforce demands of rural Alaskans.

WHEREAS, the ATC provides core training programs, employer-designed short courses and Alaska Adult Education/GED. Programs include construction trades technology, health occupations, process technology, culinary arts, mill working and heavy equipment operation.

WHEREAS, the student population includes residents from all sectors of Alaska and of all age groups. A majority of our students are from rural communities throughout Alaska.

WHEREAS, the ATC dormitory can only house individual students, there is limited opportunity for students with families to participate in longer term ATC training opportunities.

WHEREAS, a family housing units would increase vocational education opportunities for adults with families increasing employment opportunities for this segment of the rural population,

WHEREAS, the NWABSD has available property of the construction of a 6-plex,

WHEREAS, the project is shovel ready designed to the 65% level to support design-build procurement,

WHEREAS, the NWABSD has extensive successful experience managing complex design-build construction projects.

NOW, THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough School District endorses the Administration in the submission a Legislative Request to fund construction of a 6-plex family housing unit in Kotzebue:

PROJECT TOTAL	STATE SHARE	LOCAL PARTICIPATION
\$7,380.000		

PASSED, APPROVED and ADOPTED BY THE SCHOOL BOARD OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT THIS 31st DAY OF JANUARY 2023, AT A DULY CONVENED REGULAR MEETING AT WHICH A QUORUM WAS PRESENT AND VOTING:

ATTEST:

Margaret Hansen, NWABSD Board Chairperson

Tillie Ticket, Secretary NWABSD Board of Education

REVISED MEMORANDUM

TO: NWABSD Board of Education

DATE: January 25, 2023

NUMBER: 23-067

FR: Office of the Superintendent

SUBJECT: Approval of Human Resources

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval of the certified new hires District Office, ATC, Ambler, Deering, Kivalina, June Nelson Elementary School, Kotzebue Middle/High School, Noorvik, Kiana, Selawik; certified new hire FY24 KMHS; classified new hires Deering, Noatak, and June Nelson Elementary School. Human Resources non action items are classified resignation from District Office and Deering; certified resignations from Buckland, Kobuk and Selawik; certified transfer requests Selawik to Buckland.

The Human Resources submitted an addendum to include additional certified FY24 new hires, certified FY23 new hires and a classified FY23 new. See attached addendum.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
January 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY23
- b) Classified new hires FY23

a) The administration recommends approval of the following FY23 Certified New Hires

LOCATION & DATE	NAME	POSITION
<u>DO</u>		
02/02/2023	John Bruce	Asst. Director HR
<u>ATC</u>		
11/1/2022	Gary Perkins.	Asst. Director ATC/STAR
<u>AMBLER</u>		
1/3/2023	Mark Sommer	Teacher
<u>DEERING</u>		
1/3/2023	Timothy Caraway	Teacher
<u>KIVALINA</u>		
1/3/2023	Ronald Malcolm	Asst. Principal
<u>JNES</u>		
1/3/2023	Katie Hansen	Teacher
1/16/2023	Elizabeth McPadden	Teacher
<u>KMHS</u>		
12/5/2023	Conrad Kerber	Teacher
1/9/2023	Angela Taylor	Asst. Principal
<u>NOORVIK</u>		
1/3/2023	Tamara Milner	Teacher
<u>KIANA</u>		
1/3/2023	Scott Baker	Teacher
<u>SELAWIK</u>		
1/3/2023	Kamara Barclay	Teacher
1/16/2023	Jeff Alexander	Teacher
12/6/2022	Karen Neptune	Teacher

b) The administration recommends approval of the following FY23 Classified New Hires:

LOCATION&DATE	NAME	POSITION
<u>DEERING</u>		
12/8/2022	Sophie Hadley	Aide
1/3/2023	Kelly Caraway	Aide
<u>NOATAK</u>		
11/28/2022	Peter Stalker-Norton	Aide
<u>JNES</u>		
1/3/2023	Kelly Lane	Aide
1/12/2023	Paris McConnell	Aide

II The administration reports the following non-action items:

- a. Classified Resignations
- b. Certified Resignations
- c. Certified Transfers

a) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
<u>DEERING</u>		
1/3/2023	Robert Iyatunguk	Aide
<u>DO</u>		
11/14/2022	Denise Koutchak-Craggette	Staff Devel Spec

b) The administration reports on the following certified resignations:

LOCATION&DATE	NAME	POSITION
<u>DO</u>		
6/30/2023	Dana Orton.	Director Curriculum/Inst.
<u>BUCKLAND</u>		
11/27/2022	Stephen Lindsey	Teacher
11/10/2022	Stephen Johnston	Teacher
<u>SELAWIK</u>		
1/31/2023	Karlee Fillmore	Teacher

c) The administration reports on the following certified transfer requests:

LOCATION&DATE	NAME	POSITION
<u>WLK to BKC</u>		
2/1/2023	Karen Neptune	Teacher

**ADDENDUM
Human Resources
January 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY24
- b) Certified new hires FY23
- c) Classified new hires FY23

a) The administration recommends approval of the following certified new hires FY24:

LOCATION&DATE	NAME	POSITION
---------------	------	----------

AMBLER

8/10/23	Grace Felisilda	Teacher
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BUCKLAND

8/10/2023	Danica Mae Cleopas	Teacher
8/10/2023	Weismly Pangilinan	Teacher
8/10/2023	Evelyn Cortes	Teacher

KIANA

8/10/2023	Jilbert Jaurigue	Teacher
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KIVALINA

8/10/2023	Farolito Arbiol	Teacher
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NOORVIK

8/10/2023	Ronnie Hawley	Teacher
8/10/2023	Silmarie Actub	Teacher

JNES

8/10/2023	Nicole Pugh	Teacher
8/10/2023	Edilyn Medina	Teacher

KMHS

8/10/2023	Tracey Hyatt	Teacher
8/10/2023	Ethan Allison	Teacher
8/10/2023	Christopher Parker	Teacher
8/10/2023	Jusan Catalan	Teacher

b) The administration recommends approval of the following certified new hires FY23:

LOCATION	NAME	POSITION
----------	------	----------

KMHS

10/18/2022	Geoffrey Frix	Teacher
10/10/2022	Kathryn Self	Asst. Principal

c) The administration recommends approval of the following Classified new hires FY23:

LOCATION	NAME	POSITION
----------	------	----------

DO

2/13/23	Rachel Belamour	Asst. HR Officer
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MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 31, 2023

NUMBER: 23-068

FR: Office of the Superintendent

SUBJECT: Approval of Remote
Learning (as needed) at
Kisimġiugtuq School

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress

ABSTRACT:

Board support of 'as needed' remote learning at Kisimġiugtuq School is requested.

ISSUE:

At issue is the Board's approval of the use of remote learning (as needed) at Kisimġiugtuq School.

BACKGROUND AND/OR PERTINENT INFORMATION:

At Kisimġiugtuq School, The Northwest Arctic Borough School District would like to incorporate remote teaching to ensure continued education when road/weather and/or infrastructure conditions make in-person learning at Kisimġiugtuq School an impossibility.

ALTERNATIVES:

1. Approve of remote learning (as needed) at Kisimġiugtuq School as presented.
2. Disapprove of remote learning (as needed) at Kisimġiugtuq School as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of remote learning (as needed) at Kisimġiugtuq School.

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 31, 2023

NUMBER: 23-069

FR: Office of the Superintendent

SUBJECT: Approval of 2023-2026
Superintendent Contract

ABSTRACT:

The board shall employ or contract for a Superintendent. Board member approval of revisions to the Superintendent contract is required.

ISSUE:

At issue is the Board's consideration to revise the current contract between NWABSD and Superintendent Terri Walker.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent is requesting a revision of the contract between NWABSD and Superintendent Terri Walker, July 01, 2023, to June 30, 2026. All other contract provisions remain the same. The contract incorporates Superintendent Terri Walker's previously approved salary increase to \$175,000.

ALTERNATIVES:

1. Approve the 2023-2026 Superintendent contract as presented.
2. Disapprove the 2023-2026 Superintendent contract as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

The administration recommends Board approval of the 2023 - 2026 Superintendent's contract as presented.

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 31, 2023

NUMBER: 23-070

FR: Office of the Superintendent

SUBJECT: Approval of MOA,
Rescon

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval for Rescon heating fuel spill clean up for Noorvik and Kivalina schools, for an amount not to exceed \$140,693.00.

BACKGROUND AND/OR PERTINENT INFORMATION:

In spring of 2022, the district had fuel spills in the Kivalina old teacher housing, and in Noorvik behind the teacher housing 6-plex that is on the hill. Rescon was brought in to assess the spills and make a plan to monitor and or dispose of the spilled heating fuel. They have been working directly with the ADEC on the two spills and have a cost for both villages.

ALTERNATIVES:

1. Approve the administration's request to pay Rescon for there continued efforts at each site in the amount not to exceed \$140,693.00 as presented.
2. Disapprove the administration's request to pay RESCON for their continued efforts at each site, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

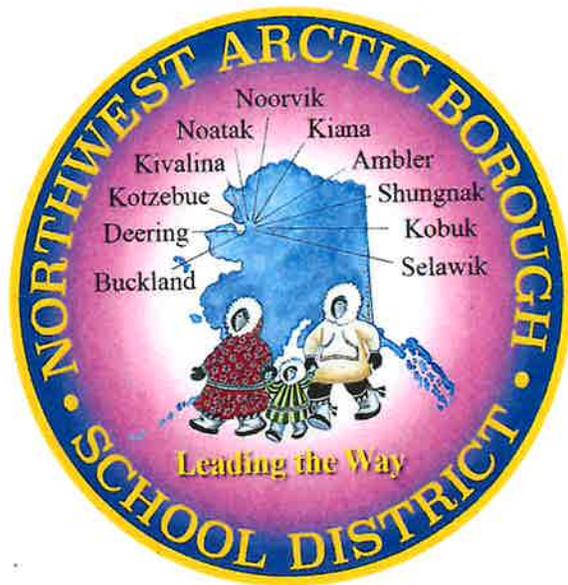
The Administration recommends Board approval of the MOA with Rescon as presented.

asc

BOARD MEETING

November 22, 2022

Tuesday, 12:00 p.m.



NO QUORUM

Shungnak Gym



DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

Advisory School Council
Agenda
December 6, 2022, 7pm – **NO QUORUM**

- I. Call meeting to order:
- II. Roll Call
 - Delores Iyatunguk Term: Seat A 2025
 - Melinda Barr Term: Seat B 2022
 - Robert Iyatunguk Term: Seat C 2024
 - Denise Iyatunguk Term: Seat D 2023
 - Kevin Moto Term: Seat E 2025
- III. Moment of Silence:
- IV. Approval of Agenda:
- V. Swearing in of new board members/restructuring of officers:
 - Melinda Barr – reelected member
- VI. Introduction of Guests/Staff members:
- VII. Approval of Minutes: November 9, 2022
- VIII. Public Comments:
- IX. Report of Councils:
 - Youth leaders (Brent Noe)
 - Navigators Club (Patricia Houser)
 - Battle of the Books (Darci Shane)
 - Senior Class Advisor (Joseph Bullock)
- X. Correspondence: none
- XI. Principal's report:
 - a. Student Activities Account: balance \$53,021.93

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



- Upcoming deposit of \$11,252.00
- Students have requested opportunity to design new shirt pattern

b. Inupiaq Days Activities:

- Students and families enjoyed tomcod fishing the day before Thanksgiving
-

c. Staff update:

- Robert Cleveland is our Migrant Ed Tutor (through December)
- New PreK aide (half-time) – Diane Sheldon
- Still in need of a 5th 6th grade teacher – James Cleveland - substitute

d. Enrollment: Currently – 51 students enrolled (10/2/22)

- 85.23% attendance rate (attendance incentives)
- Three perfect attendance certificates for first semester

e. Basketball coaches – Girls – Denise Iyagunguk
Boys – Kevin Moto

XII. Items for Advisory School Council Consideration

- Board Policy Revisions and/or New Policies:
- Press Release:
- Old Business:
- New Business – open lunch – tardy policy
Open gym/athletics – attendance policy

XIII. Public Comments -

XIV. ASC Comments –

XV. Next ASC meeting: January 3, 2022 at 7:00 pm. (Should we reschedule for January 10?)

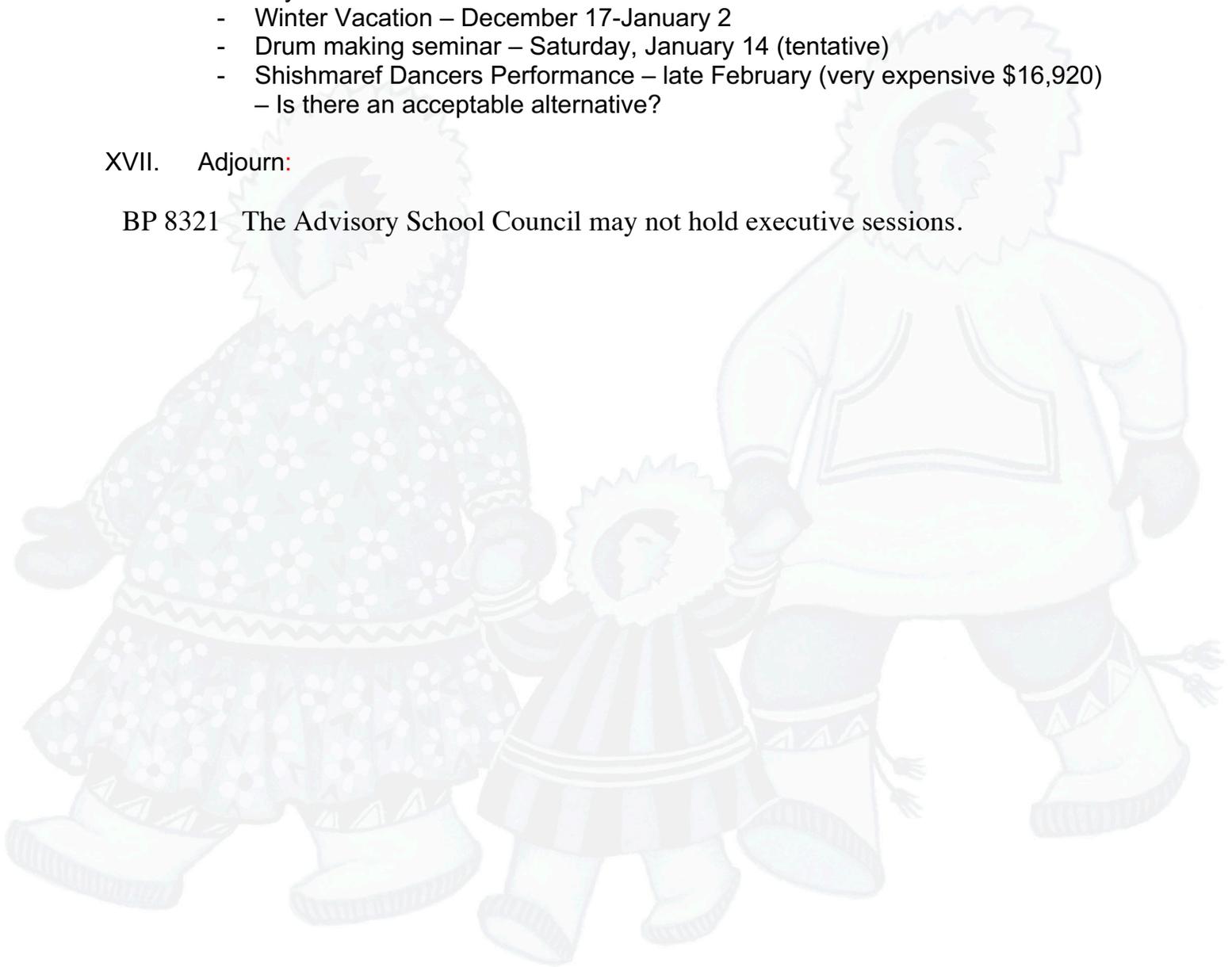
XVI. Upcoming Events:

- Work Keys Testing – Seniors
- Winter MAP Testing – November 28-December 16
- Private Music Performance – December 7

- Winter Performance – December 14
- Toys for Tots Santa Visit - TBD
- Winter Vacation – December 17-January 2
- Drum making seminar – Saturday, January 14 (tentative)
- Shishmaref Dancers Performance – late February (very expensive \$16,920)
 - Is there an acceptable alternative?

XVII. Adjourn:

BP 8321 The Advisory School Council may not hold executive sessions.



KIANA SCHOOL
PO BOX 190
KIANA, AK. 99749

Kiana Advisory School Council
Meeting Minutes
November 14, 2022
Minutes adopted at the 12/1/22 ASC Meeting

1. Call to Order:
Meeting was called to order at 12:10 pm by Vice-Chairman Ely Cyrus.
2. Roll Call:
Members Present: Naomi Chappel, Jeannette Barr, Ely Cyrus (called in)
Member Absent: Teresa Stalker, Delores Barr, excused.
(Ely informed the Board that he will be leaving in about an hour to help search for the Two people that are lost from Selawik.
3. Moment of Silence/Pledge of Allegiance:
Observed.
4. Organization of Council:
Postponed until all members are present.
5. Introduction of Guests:
None.
6. Approval of Agenda:
Change item g to a Facility Use Permits for Kiana Baptist Church.
7. Public Comments:
None.
8. Approval of minutes from 10/6/22:
MOTION: Naomi Chappel made a motion to approve the minutes; seconded by Jeannette Barr. Discussion: S missing from suicide. Change the wording that hand-made gifts should be given out to the mushers. Amended. Question called. Minutes adopted.
9. Report from Councils:
Naomi Chappel: The Kiana Traditional Council reorganized. Returning council members are Ben Atoruk and Raven Jackson Sr. Lorena Walker – President; Naomi Chappel – Vice President; Treasurer – Clara Stein; Secretary – Crystal Johnson.
Ely Cyrus: NANA donated money to each fuel vendor in our region to help with the high cost of stove oil and gas. Arlene asked if the Churches in Kiana can get that discount also.

10 . Principal's Report:

a. Facility Use Permits:

Ratify the facility use permit from Delores Barr for use of the school cafeteria for Johnson Black Sr.'s potluck. MOTION: Naomi Chappel made a motion to approve; Seconded by Jeannette Barr. Facility use permit approved.

Kiana Baptist Church -11/25/22 Thanksgiving Kids Night, Gym & Home EC rooms from 5:00 to 10:00 pm. And 12/23/22 Children's Christmas Party from 5:00 to 10:00 p.m., Gym and Home EC rooms.

MOTION: Naomi Chappel made a motion to approve both facility use permits; seconded by Jeannette Barr. Question called. Motion passed.

b. Sports (MixSix Volleyball, Basketball):

The MixSix 1A Volleyball tournament will be held in Kiana on 11/18-19/22 with teams from the surrounding villages with the exception of Shungnak and Kobuk. Job Openings for the Girls and Boys Basketball coaches have been posted throughout the Community. Practices can start 11/30/22 with the first ballgame on 12/15/22.

c. Student Representative:

We asked to get our students involved. Mr. Stewart suggested that someone from the ASC can come in and encourage our students to get involved.

d. Attendance:

Our attendance rates have been dismal from 76-78%. Last year, Kiana had the best attendance rates in the District. Something needs to be done. We need feedback on ideas we can do.

e. Surveys:

Tabled until the next meeting.

f. State Testing:

Tabled until the next meeting.

g. DEED reports. Community involvement (Parental Engagement):

Tabled until the next meeting.

h. ASC Training (report from October 27):

Jeannette Barr, Naomi Chappel and myself attended the ASC training in Kotzebue.

i. Calendar 23-24, 24-25, 25-26:

The District Office is giving every village the option of choosing the new school

calendars for 23-24, 24-25, 25-26. There are major differences. The day before Wednesday, we go through all day. The start dates for all calendars are:

OPTION 1:

23-24: Inservice 8/14-18; school starts 8/21; school ends 5/23.

24-25: Inservice 8/12-16; School starts 8/19; school ends 8/20.

25-26: Inservice 8/11-15; School starts 8/18; school ends 8/19.

OPTION 2:

23-24: Inservice 8/21-25; School starts 8/29; school ends 5/30.

24-25: Inservice 8/19-23; School starts 8/27; school ends 5/27.

25-26: Inservice 8/18-22; School starts 8/26; school ends 5/26.

After looking through each calendar, the ASC board likes Option 1 for each school year which is early start. It gives people who are on subsistence activities more time before school starts.

Mr. Stewart informed the council that one of the ASC members need to be on the PAC Committee with the School District. I thought we had Delores Barr. Her name could be submitted again. Naomi stated that she would be interested in serving on the PAC Committee. We need to contact Teresa and Delores on their thoughts. Ask Delores if she is still interested.

10. ASC Member Comments:

Naomi Chappel: No comments. Thank you Ely for calling in.

Jeannette Barr: No comments.

Ely Cyrus: No comments.

12. Schedule Next Meeting:

December 1, 2022 at 12 noon.

13. Adjournment:

MOTION: Naomi Chappel made a motion to adjourn; seconded by Jeannette Barr.

Meeting adjourned at 12:40 p.m.



STAR OF THE NORTHWEST
MAGNET SCHOOL



**Kotzebue Schools
Advisory School Council
Tuesday, December 13th
6:00 PM KMHS Library or Via Teams / Call in Audio**

The public can also join the Kotzebue ASC meetings via TEAMS meeting.
Please see the call in information below.

Microsoft Teams meeting
Join on your computer or mobile app

[Click here to join the meeting](#) on your
computer or mobile app

[Alternate VTC dialing instructions](#)

Or call in (audio only)

1-907-308-3192

ID: 187 082 131#

Please download the TEAMS app so that you can participate in the meeting.
There is also a call in number provided as well.

1. Calling of meeting to Order, Roll Call 12:11 pm
2. Establishment of Quorum – Paula Octuck, Bree Swanson, Kris Rose, Victoria Ferguson, Ray Troyer (Present), Jade Hill and Nina Lie both excused
3. Pledge of Allegiance/Moment of Silence, Moment of silence was observed
4. Approval of the Agenda- Approved, 1st by Kris, 2nd by Victoria, motion passed
5. Introduction of Guests, Florista HERNEDAZ, Jeff Lefke, Kathryn Self, Faith Jurs, Tracey Bell, Helen Allen, all present
6. Public Comments- None
7. Correspondence- none
8. Reports
 - a. Principal Reports: JNES- Faith shared the report, Kris asked about the vacancies, and about enrollment for Pre-k, Bree asked about teacher to student ratio for pre k (Faith responded that there will be 3 full time teacher/aids), Paula mentioned
 - b. KMHS- Report was given by Jeff, Kris asked about the phone policy, any push back from parents (some on FB that were negative they took the post down, will address later) Kris talked about the tough policies and said regardless of if he agrees or not he appreciates the work going on the school, Bree talked about the concerns that the community is happening in the school, that she was not a supporter of the new tardy policy felt that going from no policy to the strictest policy, is a disservice to kids that experience trauma that probably no one in the room can comprehend, I just want to make sure that the administration realizes that trauma informed training is important , Bree mentioned that she was very happy to see that they did modify the policy to be more open for when kids get to school recognizing that some kids have no control over if they can make it school on time or not. , Victoria mentioned that she would like to see more cultural training as there is a lot of trauma and having teaches from out of region , Bree mentioned that her program can help provide this training, Florista mentioned that as a teacher kids in trauma disrupt the class, and she recommended that we ask elders or community to be present in the class room cause kids respond well.
 - c. STAR of the Northwest Magnet School, Ray Troyer (ASC Retreat Report)- no report

- d. Activity Reports: JNES- Tracey shared the report, everyone said they were happy to see the activiees going on, especially Inupiaq club
 - e. KHMS Activity report- Kathryn shared the reports, Bree mentioned that its very important to make sure we have a JV coach for Boys and so happy to see that there will be a JV season, As
 - f.
 - g. Discussion Items- Letter will be presented to school board regarding Staff Collaberation times, early out Mondays don't work. An alternative may be to come in early on Monday or early out on Fridays.
9. Action Items – facility use aggreements, none
Calendar recommendation – Paula will follow up with Terri to get an answer.
10. Items for ASC Consideration
- a. Board Policy Revisions and/or new policies - None
 - b. Old Business, none
 - c. New Business, none
11. Public Comments – Matt Cooper said that if he is dealing with threats and Admin isn't doing things, he will email the ASC with names.
12. Date for Next Meeting – January 17, 2022
13. Council Comments
- Kris – Good meeting
- Ray – Thank you everyone for your efforts.
- Victoria – Thank you for your reports and the gentle thoughts on discussions. Look forward to learning more of Bree's presentation.
- Bree – lots of wonderful things going on at the schools. Appreciates the hard work.
- Paula – it would be good to have more public in the schools doing hallway duty. It was a good meeting. Looking forward to working on organizing the packets with either KMHS or JNES Admin.
- Jeff said that the JOM program has funds to pay elders to come in and will work on either an hourly or daily rate. Bree suggested going to the Kotzebue Elders Meeting to present it.
14. Approval of Minutes – tabled until the next meeting.
15. Adjournment – Adjourned at 1:15p, motion by Bree, second by Victoria. Adjourned by unanimous consent.

BP 8321 The Advisory School Committee may not hold executive sessions.

ASC Members 2021-2022			
Bree Swanson	Seat A 2022	Victoria Ferguson	Seat E 2024
Jade Hill	Seat B 2024	Ray Troyer	Seat F 2022
Nina Lie	Seat C 2023	Paula Octuck	Seat G 2023
Kristofer Rose	Seat D 2024		

JNES ASC Report
December 13, 2022

Attendance Rate - 87%

Behavior Report – 125 good choice tickets in the last month! 3 students served a day of ISS for fighting in the last month. One student accused of threatening a child.

Staff update – Cathy McConnell is leaving JNES at the end of the semester. Sue Connor Wilkens is taking her place. Margie Baker is moving to PreK and we are in the process of hiring another certified teacher to take her place.

Events in December

- MAP testing 11/29-12/9
- DIBELS Reading Fluency Testing 12/5-12/16
- Inupiaq Instructors and Elders Retreat 12/6-9 at the JNES Inupiaq Room
- Toys for Tots – 12/12
- Staff Appreciation Taco Bar and Dessert Potluck
- ASC Lunch Meeting 12/13 @ noon
- Holiday Program 12/13 @ 6:30pm
- PreK Parent Meeting 12/14 @ 5:30pm
- Spirit Week – Holiday Style
- Breakfast with Santa 12/16 8:00-9:30
- Holiday Break 12/17/22 – 1/3/23
- PreK begins 1/3/22

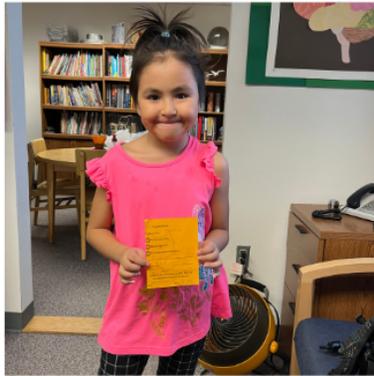
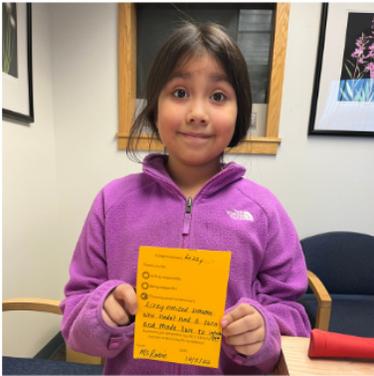
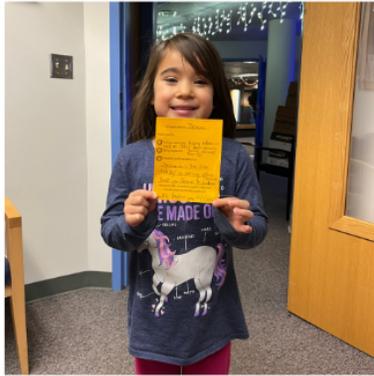
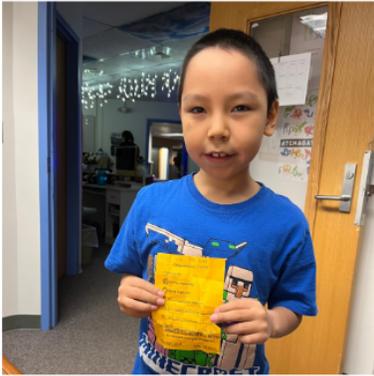
Progress Report on our School Goals

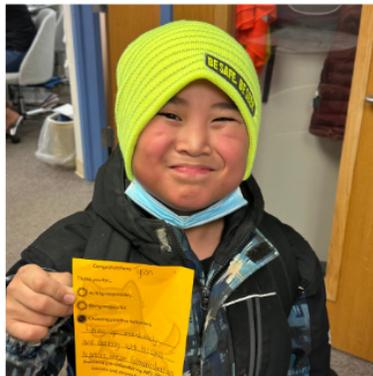
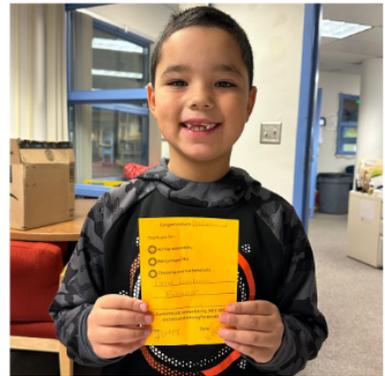
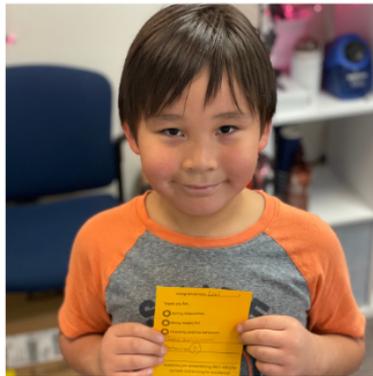
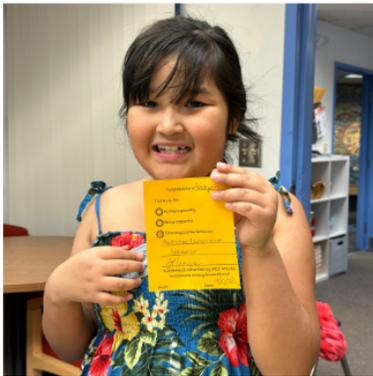
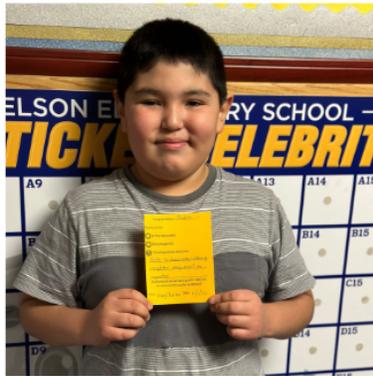
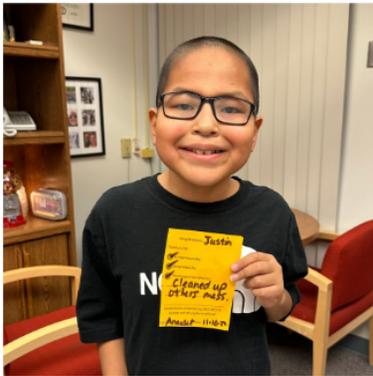
Everyone Writes Every Day

We are completing our third benchmark assessment on writing fluency and our students are making excellent progress. I don't have all the student scores yet, but so far we have several students that have hit the end of the school year target and the majority of students meeting or exceeding the fall target.

Every class is Inupiaq Class, and Every Day is Inupiaq Day

JNES hosted the Inupiaq Instructors and Elders Retreat for Inupiaq teachers across the entire district. They learned a lot and supported each other and built a stronger team. We are especially proud of our PreK Infusion plan. One of our Inupiaq teachers will be assigned to PreK full time and will translate the teacher's instructions into Inupiaq and will do the calendar activities side by side with the teacher. She will also tell stories, do crafts, share foods, teach NYO and dancing/drumming. Our PreK program should build a solid foundation in the language and culture at an early age when the language is easiest to learn.







KOTZEBUE MIDDLE/HIGH SCHOOL

PO BOX 264 • Kotzebue, Alaska 99752 • (907) 442-1875

KOTZEBUE MIDDLE HIGH SCHOOL Principal Report JEFF LEFKE

Current enrollment – 321

STAFFING UPDATE –

Loss of Staff:

Mr. Chito Espinoza, MS Social Studies, is returning home to Philippians.

Mr. Randy and Mrs. Beverly Reichen, MS SpEd returning home, health issues.

New Staff:

Mr. Geoffrey Frix, currently teaching Career Skills, will be moving to MS Social Studies.

Mr. Conrad Kerber will be teaching HS Science.

Mr. Paul Davis will be teaching MS Career Skills.

Mr. Matthew Brown, teaching MS SpEd.

Mrs. Winilinda Ybanez will move from HS SpEd to MS SpEd.

Current Happenings at KMHS

As you are aware, we began a new tardy policy. We do not include arrival 1st hour because many students have no control of their arrival time in the mornings. Starting with second hour, when the tardy bell rings, teachers close their doors. Students report to the front office to get a tardy slip. They must also turn in their phones. Phones are returned at the end of the day. If they say they do not have a phone when tardy and are seen with the phone, they must give the office the phone and a parent is required to pick the phone up. Tardy student numbers have been cut to less than half already. Changes that have been put in place have increased student learning and engagement.

Continued Goals and Focus for the Year

1. We have hopes and expectations of increasing student attendance to 85%
2. We have hopes and expectations to graduate all seniors
3. We have hopes and expectations that all students will feel safe and want to attend school
4. We have hopes and expectations to create a “community oriented” staff and a dedicated team working together with the community.

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



5. We have hopes and expectations to create a school climate supporting the Inupiaq values
6. We have hopes and expectations to establish a MS CTE class that will focus on reading-writing program as a fundamental because many of our students lack this proficiency

Students will be developing the skill of writing in cursive, comprehend word meanings and construct basic sentences. The students will be writing and are currently writing in journals, drafting story summaries, sentences, and paragraphs.

Past and Upcoming Events

We have several Wrestling students that qualified to attend State, leaving Wednesday.

Winter Break: December 19, - January 2, 2023

Student Activity Account Balances –Update

Letter requesting assistance with funds presented to City Leaders, granted \$32,500.

Current resources amount to \$170,091. If you would like a breakdown of accounts, please send me an email request.



2022 -2023 VOLLEYBALL TEAM



PEP RALLY FUN



PEP RALLY FUN



WRESTLING REGIONAL



WRESTLING REGIONAL

HAVE A GREAT HOLIDAY BREAK!

Jeffery Lefke, Principal

Kathryn Self, Assistant Principal



ASC Community & Stakeholders,

The Fall 2022 semester is in the books! The STAR of the Northwest Magnet School is completing its first semester under new leadership. Director Karl Kowalski has served in several administrative capacities for the school district in the past. In addition, Gary Perkins, Ed.D. assumed the position of assistant director on October 31, 2021. He is a 4th year administrator from the southern portion of Louisiana. Together Mr. Kowalski and Dr. Perkins have worked to provide more services for students. These services include:

- **Behavioral Intervention** [M-T-W-TH (3:45 to 4:45 PM) Location ATC 2nd Floor Rm 260]
 - This time is mandatory for students that STAR administration deems to need behavioral support. Students engage in various activities, such as behavioral reflection, career planning, creating behavioral action plans, and reflecting on how their behavior aligns with Inupiaq values.
- **Student Success Hour** [T-W-TH (3:45 to 4:45 PM) Location ATC 2nd Floor Rm 260]
 - This time is mandatory for students that STAR administration deems to need academic support. Students engage in activities such as academic success planning and completing assignments.
- **Tutoring** [S-M-T-W-TH (5:30 to 7:00 PM). Location ATC Culinary Classroom]
 - This time is mandatory for students who have below a 3.75 GPA. Tutors are available to support students in completing school assignments.

In addition, the STAR staff has worked to ensure students receive counseling, medical, dental, and social services as needed. This would not be possible without a wonderful team of dorm attendants, teachers, tutors, and advisors.

Currently, the STAR dormitory houses 23 students. Mr. Kowalski has worked to increase the advertisement of the quality education provided by the STAR Program. As a result, we are seeing an increase in the number of applications for out of region students. At this time, we anticipate having at least three out of region students to start the Spring 2023 semester. Students in the Northwest Borough have an opportunity to sample magnet program life through participation in our Readistar program. This has led to some students joining our magnet program.

Lastly, the STAR program is thankful for the recent addition of our new culinary instructor, Chef Brad Smith. Chef Brad has taken on the task of providing hearty meals for our students. If you are not aware, STAR students can take classes such as culinary arts for college credit through partnership with the Alaska Technical Center (ATC) and University of Alaska Fairbanks (UAF).

We are excited for the continued growth of the STAR program! We look forward to continuing to build a higher quality program.

Sincerely,

STAR TEAM