

NWABSD Regular Board Meeting

Wednesday, September 21, 2022 4:00 PM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	<u>CALL TO ORDER</u>	Presenter: Margaret Hansen, President
2.	<u>ROLL CALL</u>	Presenter: Margaret Hansen, President
3.	<u>MOMENT OF SILENCE</u>	Presenter: Margaret Hansen, President
4.	<u>PLEDGE OF ALLEGIANCE</u>	Presenter: Margaret Hansen, President
5.	<u>INTRODUCTION OF GUESTS/STAFF</u>	Presenter: Margaret Hansen, President
6.	<u>SCHOOL PRESENTATION</u>	Presenter: Shungnak School
7.	<u>PUBLIC COMMENTS</u>	Presenter: Margaret Hansen, President
8.	<u>RECOGNITION AND AWARDS</u>	Presenter: Terri Walker, Superintendent
9.	<u>SUPERINTENDENT'S REPORT</u>	Presenter: Terri Walker, Superintendent
10.	<u>ADOPTION OF CONSENT AGENDA</u>	
10.A.	ADOPTION OF AUGUST 26, 2022 REGULAR MEETING MINUTES	
10.B.	NWABSD Memorandum 23-015 Approval of Purchase, Noatak Fuel	
10.C.	NWABSD Memorandum 23-016 Adoption of Resolution 23-001, Approval to Apply for AHFC Teacher/Public Safety Housing Grant for Buckland	
10.D.	NWABSD Memorandum 23-017 Approval to Amend Contract, Project Resources	
10.E.	NWABSD Memorandum 23-018 Approval to Amend Contract; Karen McCain	
10.F.	NWABSD Memorandum 23-019 Approval of Contract, OTZ Sublease New Kivalina School Site	
10.G.	NWABSD Memorandum 23-020 Approval of MOA; Don Thurman	
10.H.	NWABSD Memorandum 23-021 Approval of MOA; Jay Denton	
10.I.	NWABSD Memorandum 23-022 Approval of Superintendent Out-of-District Travel	

10.J. NWABSD Memorandum 23-023 Approval of Association of Alaska School Boards Core Resolutions

10.K. NWABSD Memorandum 23-024 Approval of Nominations for Board of Directors; Association of Alaska School Boards

10.L. NWABSD Memorandum 23-025 Approval of Nominations for Association of Alaska School Boards, Carl Rose Governance Award

10.M. NWABSD Memorandum 23-026 Approval of Nomination for Outstanding School Board of the Year; Association of Alaska School Boards

10.N. NWABSD Memorandum 23-027 Approval of Human Resources

10.O. NWABSD Memorandum 23-028 Approval to Amend MOA, Safe and Civil School

11. EXECUTIVE SESSION

12. COMMUNICATIONS AND ITEMS INTRODUCED BY BOARD MEMBERS

13. DATE, TIME, AND LOCATION OF NEXT MEETING

14. ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER:

FR: Office of the Superintendent

SUBJECT: Superintendent's Report

ATTENDANCE:

The district's attendance rate for the first week of school from 8/9/22 to 9/13/22 is 83.50% Last month was 86.47%. Currently there are no schools above 90%. Last month we had five sites that were above 90%.

ENROLLMENT: Current enrollment as of September 19, 2022

K-12 current enrollment is 1894, an increase of 30 students since the last report.

PreK – 12 enrollment is 1918. We continue to receive students back in school.

Travel:

Alaska Infrastructure and Grant Symposium – September 7-9, 2022 The symposium began with a welcome and overview from Murkowski's staff, a representative from the AK Municipal League (AML), and the AK Federation of Natives (AFN). The hosted multiple workshops and trainings focused on Alaska's strategic efforts to plan for and implement the federal infrastructure package. Through this symposium I was able to meet with multiple entities (City of Kotzebue, AK Energy Programs) to form possible partnerships.

Local and Regional Partnerships are on the rise. I want to thank them for their contribution and continued support to the education of the students in our region.

- NANA 1.5 million for PreK
- Teck 250 thousand for Youth Leaders
- Borough 2 million above the minimum contribution to support smaller class size and student activities
- Teck 140 thousand for the Kivalina School Bus
- NANA support for ATC with job trainings and career fair.

NWALT – August 31, 2022

- Co-chair positions changed to Nana and NWABSD to co-chair the meetings
- NWALT staff gave a report on items they've been working:
 - o Greenland/US State Dept. Sept. 12, 2022 visit to Red Dog and ATC
 - o Attends and reports to Regional Elders Council/Inupiaq Language Commission
 - o Youth/Elders Conf. September 26-28, 2022
 - o Elders and Youth/AFN October 17-21, 2022
 - o Infrastructure Working Group meetings
- NWALT Organizations to give an update on their priorities after their next meeting.
- Legislative Action planning of a summit, sub-regional strategies, and in-region visits by legislators.

Terri Walker,
Superintendent

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President, Margaret Hansen, called the 416TH regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:17 p.m. on Friday, August 26, 2022. *The meeting was held in-person and virtually at the NWABSD Boardroom.*

CALL TO ORDER

Board Members present were:

Margaret Hansen
Marie Greene
Joanne Harris
Millie Hawley
Shannon Melton
Carol Schaeffer
Tillie Ticket
Alice Adams
Cindy Fields
Colt Ticket
Anthony Lambert

ROLL CALL

Board Member absent and excused was:

Lawrence Jones, Sr.
Brad Reich
Katelyn Piper

A quorum was present.

Observed.

MOMENT OF SILENCE

Those present participated in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Staff present: Terri Walker-Superintendent, Scott Lefebvre-Assistant Superintendent, Perrian Windhausen-Director of Student Services, Megan Williams-Director of Administrative Services; Amy Eakin-Director of Technology; Dana Orton-Director of Curriculum/Instruction, Janice Hadley-HR Director, Joy Cogburn-Smith-Director of State/Federal Programs, Karl Kowalski-Director of ATC/STAR, Brandon Blackham-Director of Property Services, George Wayne Cowart-Property Services and Jazmine Camp-Secretary to the Superintendent and Board.

INTRODUCTION OF
STAFF/GUESTS

On behalf of the Native Village of Kivalina, Boardmember Millie Hawley thanked everyone who has helped with the new Kivalina School and teacher housing.

PUBLIC COMMENTS

Boardmember Joanne Harris spoke on behalf of a community member to note that the school year appears to be starting and ending earlier than before and this is affecting subsistence activities. Superintendent Terri Walker responded to this comment and noted that the new school year calendar will be up for board approval soon and there are a few different options. Boardmember Joanne Harris asked that ASC members have the opportunity to provide input, to which Superintendent Terri Walker agreed.

The August 2022 Employee of the Month awardee that was recognized:

- George Wayne Cowart, Property Services, 2 years

RECOGNITION AND
AWARDS

Superintendent Terri Walker reported on the following,

ATTENDANCE:

The district's attendance rate for the first week of school from 8/9/22 to 8/12/22 is 86.47%. Staff and students are excited to be back in school. Schools above the 90% were Ambler, Deering, Kivalina, JNES, and Noatak.

ENROLLMENT: Current enrollment as of May 9, 2022

K-12 current enrollment is 1864, an increase of 120 students since the last report.
PreK – 12 enrollment is 1884.

Directors – See department updates.

Site village travel to Kivalina, Kiana, and Noorvik with Asst. Supt. Scott Lefebvre. Report all schools are back to in-person learning. Staff are working together to establish a positive learning environment where all students will be successful. The emphasis during the first weeks of school is the Safe and Civil School's model, STOIC.

Safe and Civil Schools Conference – July 10-15 The main emphasis was on building and maintaining a positive and proactive school climate for students, staff and community using the framework STOIC (Structure, Teach, Observe, Interact, and Correct)

IPRARS (Increasing Performance and Retention in Alaska's Rural Schools) – July 19-21 in partnership with NIET (National Institute for Excellence in Teaching), Corwin with Visible Learning, ACSA (Alaska Council for School Administrators), and ASDN (Alaska Staff Development Network), the goal of this grant funded program is to increase teacher retention and student learning.

ASA (Alaska School Administrators) Fly-in July 24-25 Met with the new Interim Acting Commissioner, Heidi Teshner and her support staff at DEED to review Department initiatives; Innovative Assessment System, PTPC (Professional Teaching Practices Commission), Accountability and School Improvement, Legislative session overview, Teacher Recruitment and Retention Implementation, and the Office of School Health and Safety

AASA National Superintendents Certification Program – West Cohort July 27-29 Topics covered were Addressing Social Emotional and Academic Learning: Building a Community of Care and Support for all Students, Building Professional Capacity and Community in the Learning Organization, and The Role of the Superintendent in Promoting the School/System Improvement Process.

Students and staff are all excited and happy to be back. Like much of the rest of the country, we are experiencing staff shortage. We have been able to open schools with long-term subs in the classrooms. Principals will ensure that all students receive instruction from a certified teacher in reading and math.

Staff has worked hard to prepare for in-person learning. We started with the principal's in-service the week of July 25; the district-wide in-service was this last week. Our focus has been on student learning, student safety, and parent/community engagement.

Student learning: Staff has been provided professional development in the new language arts/reading program. We review the MTSS (Multi-tiered Systems of Support) framework that will help staff to monitor individuals and groups of students to plan for and reteach skills where needed.

Student safety: We emphasized the Safe and Civil Schools model of STOIC, where Structures are put into place and taught to staff and students, and that staff will Observe, Interact and Correct where needed. Building relationships with each other, students, and the community will be a key focus.

Parent/community engagement: Sites are developing plans of how they will engage their communities. These site plans will be shared once received.

SUPERINTENDENT'S
REPORT CONTINUED

The new mitigation plan for COVID is posted on the school district website. Masks are now optional and the district will continue with in-person learning until otherwise directed due to severe outbreaks of the virus.

Marie Greene moved to approve the consent agenda. Seconded by Millie Hawley. Motion passed unanimously by voice-vote.

ADOPTION OF CONSENT
AGENDA

Board meeting minutes require Board adoption. The NWABSD Board of Education held a regular meeting on June 7, 2022. The administration recommended the Board adopt the June 7, 2022, Board meeting minutes as presented.

APPROVAL OF MINUTES

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3290, Business and Noninstructional Operations, Gifts, Grants, and Bequests. This is on the AASB's 2021 list for revisions, and revisions require Board Adoption. *Proposed changes are:* To ensure appropriate oversight, this update establishes that all donations greater than \$1,000 shall be brought before the Board. It also states that the Superintendent may apply for special revenue grants. The Board also inquired about striking out numbers 1 and 5 from the policy. Legal consultation recommends that both 1 and 5 be kept. At the June 2022 Board Meeting, the Board approved the first reading and opened for public comments. To date, no comments were received, and the Board Policy Committee recommends adoption.

ADOPTION OF
REVISIONS TO BP 3290,
BUSINESS AND
NONINSTRUCTIONAL
OPERATIONS, GIFTS,
GRANTS, AND
BEQUESTS ; SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3315, Business and Noninstructional Operations, Relationships with Vendors. This is on the AASB's 2021 list for revisions, and revisions require Board Adoption. *Proposed changes are:* This update adds a conflict of interest provision for awards with federal funds. The Board also inquired about changing the word 'officer' to 'school board member'. Legal consultation clarifies that the work 'officer' is a broad term meant to cover many District employees or representatives and does not recommend deleting the term 'officer'. It would be fine to add the term 'school board member' in addition to the other terms. If the Board adds the term 'school board member', it should be added to all instances of the list in that paragraph. At the June 2022 Board Meeting, the Board approved the first reading and opened for public comments. To date, no comments were received, and the Board Policy Committee recommends adoption.

ADOPTION OF
REVISIONS, BP 3315,
BUSINESS AND
NONINSTRUCTIONAL
OPERATIONS,
RELATIONSHIPS WITH
VENDORS ; SECOND
READING

Board policy revisions require Board approval. On June 8, 2021 the NWABSD School Board adopted Resolution 20-003 and designated October 11, 2021 Indigenous Peoples Day. For consideration is revising the resolution to designate the second Monday in October as Indigenous Peoples Day in accordance with Governor Bill Walker's legislation that recognizes the second Monday in October as Indigenous Peoples Day.

APPROVAL OF
REVISIONS TO
RESOLUTION 20-003

Board approval is required to expend \$50,000.00 and higher. The administration is requesting the school boards approval to purchase Snow Fencing for the new Kivalina school. The new Kivalina school will open to students on October 1, 2022. Kivalina's new school is situated seven (7) miles from the village. With the amount of snow that was on the housing pad this spring it is the school's best interest to purchase the snow fencing to help alleviate the snow accumulation to some extent. After much research it is the administration's recommendation that we purchase the Snow Fencing from Centennial Woods LLC out of Laramie Wyoming for \$31,143.52, with shipping cost from Seattle to Kotzebue being \$39,252.50 and shipping form Kotzebue to Kivalina being \$ 29,000.00, Total cost of \$99,396.02

APPROVAL OF
PURCHASE,
CENTENNIAL WOODS

Board approval is required to expend \$50,000.00 and higher. The administration requests School Board approval to issue a contract to Northern Industrial Training (NIT) in the amount of \$563,913 to provide training in Heavy Equipment Operator (CET) training, 8-hour HAZWOPER, 40-hour HAZWOPER, Class D driving, and Commercial Driver's License (CDL) training. ATC was awarded a State Training and Employment Program (STEP) grant to provide commercial driver's license (CDL) training. This MOA will also use Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL and Heavy Equipment Operator training services in Kotzebue and the NIT facility in Palmer. This model provides the most economical delivery of this type of certification and training and includes classroom and hands-on training, testing and certification. NIT will also provide on-site training in Kotzebue for 40-hour HAZPOWER and 8-hour HAZWOPER refresher, Class D driver's training. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	September 12-23 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	September 26-October 14 Palmer
HAZWOPER 40-Hour	September 19-22
HAZWOPER 8-Hour	September 23
Class D Driver's Training	September 26-30
CDL Training	October 3-14 Kotzebue
CDL Practicum, Testing, Certification	October 17-28 Palmer
CDL Training	April 3-14 Kotzebue
CDL Practicum, Testing, Certification	April 17-28 Palmer
Heavy Equipment Operator	April 17-28 Kotzebue
HAZWOPER 8-Hour	April 24 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	May 1-May 19 Palmer
Class D Driver's Training	April 25-29 Kotzebue

Board approval is required for all contracts and agreements of \$ 50,000 or more. The District sent requests for proposals to auditors to perform the annual audit and complete the required financial statements. For the purposes of conducting the FY22 audit, Altman, Rogers & Co. has been selected to provide the auditing service that is required by State of Alaska Statute and federal reporting requirement. Auditing services will include: out-of pocket expenses, for the work associated with the FY22 audit, preparation of the FY22 financial statements and presentation of the audit to the Board in FY23. The Administration recommends that the Board approve the MOA for Altman, Rogers & Co. for the FY22 annual audit and completion of the FY22 financial statements, not to exceed \$77,000.

APPROVAL OF
MEMORANDUM OF
AGREEMENT; EXTERNAL
AUDIT SERVICES

Superintendent's out-of-District travel and personal leave require Board approval. The Superintendent's request for out-of-district travel,

- o Alaska Infrastructure Week & Alaska Infrastructure Grant Symposium, September 6-9, 2022 (Tues-Fri) in Anchorage, AK
- o AASB Fall Boardmanship, September 17-18, 2022 (Sat-Sun) in Fairbanks, AK
- o Alaska Superintendent Association Fall Conference, September 28 – October 1, 2022 (Wed-Sat) in Homer, AK

APPROVAL OF
SUPERINTENDENT'S
OUT-OF-DISTRICT
TRAVEL

- o National Indian Education Association (NIEA) Conference, October 5-8, 2022 (Wed-Sat) in Oklahoma City, OK
- o ACSA Women in Education Leadership Summit, October 12, 2022 (Wed) in Anchorage, AK
- o AASB Annual Conference, November 3-6, 2022 (Thurs-Sun) in Anchorage, AK
- o Education Career Fair Recruitment Trip, November 18, 2022 (Fri) in River Falls, WI
- o Response to Intervention (RTI), Sat/Sun January 28-29, 2023 in Anchorage, AK
- o AASB Legislative Fly-In, February 4-7, 2023
- o AASA National Superintendent Certification Program Session 4 & National Conference on Education, February 13-18, 2023 in San Antonio, TX

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

Up for approval is the annual agenda guideline, FY23 board meeting dates, and FY23 board retreat dates. Board considered administration recommendations and approved accordingly.

APPROVAL OF ANNUAL AGENDA GUIDELINE AND BOARD MEETING DATES

Board approval is required for contracts \$50,000.00 and higher. At the April meeting the Board approved the award of contract to TC Construction to repair the JNES mezzanine and replace the windows of the school in the amount of \$658,022. The approved amount did not include contingency funding to cover hidden and unexpected conditions. The window replacement had several unanticipated issues. Some of the new windows provided by the District were a different size than for the old windows requiring modification of the structural framing of the window openings. Additional repairs were needed to correct unanticipated rot extending beyond the window openings and to add Tyvek to increase weather protection of the openings. The additional costs associated with window replacement totaled \$56,316. For the mezzanine repair an asbestos survey was conducted after the contract was awarded but before construction began. Asbestos containing building materials were identified in the mezzanine and required removal by a certified abatement subcontractor. The scope of the project as bid did not include asbestos abatement. This work totaled \$93,908. The mezzanine also had hidden structural damage. The structural engineer required the replacement of the north wall of the mezzanine. This added \$41,053 to the project. The work was considered an emergency in order to keep this project moving forward so that work would be completed this summer. The Superintendent approved the required changes to the contract and contractor was authorized to proceed. The Board is requested to concur with this action and approve an increase to the contract to TC Construction in an amount not exceed \$200,000. Capital funds will be used to cover the additional cost unless other funding sources can be found. The contractor was very prompt and proactive in addressing the unanticipated conditions. This project is now substantially completed. There are two sections of siding on the mezzanine which will be installed later this fall when the material becomes available. The administration recommends approval TC Construction with change orders for JNES Mezzanine Repair and JNES Window replacement in an amount not to exceed \$858,022 as discussed.

APPROVAL OF CONTRACT AMENDMENT FOR TC CONSTRUCTION

Board approval is requested for this CEE membership renewal. Coalition for Education Equity is a statewide, member-based nonprofit organization representing Alaska school districts, organizations, and individuals to champion a quality, equitable, and adequate public education for every Alaska child. A one year membership renewal costs \$18,000, and is normally paid out of the Board's budget. The Administration recommends that the Board, approve the CEE membership renewal, for an amount not to exceed \$18,000.00.

APPROVAL OF COALITION OF EDUCATION EQUITY (CEE) MEMBERSHIP RENEWAL

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The Human Resources action item for Board approval of the new certified hires in Kiana, Kotzebue Middle/High School, Noatak and Selawik; classified new hires at ATC/STAR, District Office, June Nelson Elementary, Kotzebue Middle/High, Noatak, and Selawik; classified rehires for ATC/STAR, District Office, Kotzebue Middle/High School, Noatak, Noorvik, Selawik and Shungnak. Human Resources non action items are certified resignations

APPROVAL OF HUMAN RESOURCES

from June Nelson Elementary, Kiana, Kotzebue Middle/High School and Selawik; classified resignation from ATC/STAR, Buckland, District Office, June Nelson Elementary, Kiana, Kivalina, Noorvik, Selawik and Shungnak; certified transfers ATC/STAR to Kiana, KMHS to Noatak, Noorvik to Shungnak, DO to JNES, KMHS to ATC/STAR and JNES to Shungnak/Ambler/Kobuk; classified transfers ATC/STAR to JNES and KMHS to ATC/STAR.

None.

Tillie Ticket expressed her joy for being back in the region, thanked all the staff for their hard work and welcomed the youth representatives. Tillie also mentioned that the Selawik ASC has invited the regional board meeting to come to Selawik.

Marie Greene expressed appreciation for the strategic planning and feedback from staff.

Carol Schaeffer thanked the staff for an awesome first day of school and inservice.

Joanne Harris apologized for not attending the strategic planning session and requests a review of the strategic plan after elections take place.

Millie Hawley expressed gratitude for the ASC training.

Colt Ticket expressed his gratitude for being a part of the board and asked for more after school student activities like book buddies and Inupiaq days.

Millie Hawley, Cindy Fields, and Margaret Hansen all expressed a need for workforce development, career fairs, and a high school internship program.

Margaret Hansen thanked the youth representatives and is looking forward to the ASC training.

Alice Adams said it was a good meeting and was happy to hear about the strategic planning. She also welcomed the youth representatives.

The next regular Board meeting of the NWABSD Board of Education will be held on Wednesday, September 21, 2022, at 4:00 p.m. virtually on Microsoft Teams.

Marie Greene moved to adjourn the meeting, seconded by Cindy Fields.

Motion passed with unanimous consent.

The meeting adjourned at 4:49 pm.

Tillie Ticket, Secretary

Jazmine Camp, Recording Secretary

APPROVAL OF HUMAN
RESOURCES
CONTINUED

EXECUTIVE SESSION

BOARD COMMENTS

DATE/TIME OF NEXT
BOARD MEETING

ADJOURNMENT

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 23-016

FR: Office of the Superintendent

SUBJECT: Adoption of Resolution
23-001; Approval to
Apply for AHFC Teacher
Housing/Public Safety
Grants for Buckland

STRATEGIC PLAN/BOARD GOAL:

Develop a five year fiscal plan to match the strategic plan
Explore cost saving solutions for district operation expenses
Support Staff and Develop a Quality Workforce
Assist New Employees in Adjusting Successfully to School and Community

ABSTRACT:

The administration requests a resolution from the School Board supporting application for funding to provide additional teacher and public safety housing at Buckland and committing funding for the District's share of required matching funds.

ISSUE:

AHFC has a program to fund teacher, health professional and public safety housing in rural areas. A Board resolution authorizing the District to apply for funding is an application requirement.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Alaska Housing Finance Corporation (AHFC) has a program available to encourage the development of housing for teachers, health professionals and public safety in rural areas. AHFC currently has approximately \$3 million available for grants of up to \$500,000 per application. Applications are due October 28 for funding consideration.

The program provides for housing to be developed by school districts, government entities or third parties in partnership with Districts. The AHFC program provides funding for new construction, renovation of buildings into housing and upgrade of existing housing. The grants currently reimburse up to 85 percent of the total cost of the renovation projects with a limit of \$500,000 in AHFC funding per application. The program is competitive and more points are awarded for matching contributions of 25%. There are additional points for multiple units and projects that involve more than one agency.

The District needs three housing units for teachers and the Borough needs a unit for a public safety officer in Buckland. The District and the Borough proposed submitting a joint application for two duplex units to be constructed in Buckland. Three units would be occupied by teachers. It is planned that the units be constructed by the District using temporary labor. At this time the total cost of the project has not been confirmed. However, last year the Selawik duplex was estimated to cost \$495,000. The cost of two duplexes for Buckland can be assumed to be at least \$1 million.

AHFC will only contribute \$500,000. The District and the Borough together need to contribute a total match of \$500,000 to fully fund the project if both duplexes were submitted in a single application

An option to reduce the amount of match required is to submit two applications, one for a jointly funded application with the Borough and the other for a duplex funded by just the District. With two applications a total of \$1,000,000 in AHFC funding would potentially be available for Buckland housing and the total local funding required would be significantly reduced. With two grants the Borough and District could each provide \$125,000 in funding and support two grants totaling \$1.45 million. The grant solely funded by the District would not receive points for partnership but the projects would be much more affordable while potentially increasing the budgets of each project.

With either approach the applications will include a letter of commitment for the local share of costs as recommended by the Board. The match would be funded from capital reserves which are available for this purpose.

Applications require a Board resolution supporting the application for funding. The resolution must also name the person authorized to submit the application. The Administration recommends that Kathy Christy, the District's Capital Projects Manager, be authorized to provide application information on behalf of the District. She prepared and submitted the successful grant applications for Kivalina and Selawik.

ALTERNATIVES

1. Adopt Resolution 23-001 approving application to AHFC for funding for teacher and public safety housing in Buckland; approve the District submission of two applications - one as a joint project with the Northwest Arctic Borough, and the other for an additional teacher housing duplex project in Buckland sponsored just by the District; commit to a local share of up to 25% for each of the projects; and authorize Kathy Christy to provide application information on behalf of the Board, as presented.
2. Do not adopt Resolution 23-001 as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION

The administration recommends the Board adopt Resolution 23-001 approving application to AHFC for funding for teacher and public safety housing in Buckland; approve the District submission of two applications - one as a joint project with the Northwest Arctic Borough, and the other for an additional teacher housing duplex project in Buckland sponsored just by the District; commit a local share of up to 25% for each of the projects; and authorize Kathy Christy to provide application information on behalf of the Board, as presented.

Resolution 23-001

A Resolution of the Northwest Arctic Borough School District approving application to the Alaska Housing Finance Corporation Teacher and Health Professional Housing Grant Program

WHEREAS, the Alaska Housing Finance Corporation Teacher and Professional Housing Grant Program provides grant funding reimbursing \$500,000 per application and up to 85 percent of the costs of developing and upgrading teacher housing,

WHEREAS, adequate housing is critical to the recruitment and retention of teachers,

WHEREAS, the Northwest Arctic Borough School District is responsible for assisting village teachers to find housing,

WHEREAS, three housing units are needed to provide adequate housing in Buckland for the number of staff,

WHEREAS, the Northwest Arctic Borough needs a housing unit for a Public Safety Officer in Buckland,

WHEREAS, the Northwest Arctic Borough School District using its own forces with financial support through Alaska Housing Finance Corporation has a successful track record of upgrading and expanding teacher housing,

WHEREAS, the Northwest Arctic Borough School District is committed to providing safe and adequate housing for its teachers,

WHEREAS, the Northwest Arctic Borough School District is committed to providing the local share of costs to complete the project,

WHEREAS, Kathy Christy, the District's Capital Projects Manager, has successful experience applying for and administering AHFC THHP grants on behalf of the School Board and the District,

NOW, THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough School District, represented by Kathy Christy, is authorized to request funding from the Alaska Housing Finance Corporation for the Teacher and Health Professionals Housing Grant Program for two duplexes in Buckland Alaska, and to partner with the Northwest Arctic Borough as appropriate.

BE IT FURTHER RESOLVED: the District commits to providing the local share of costs.

ADOPTED, September 21, 2022 at a duly convened meeting of the Northwest Arctic Borough School District Board of Education at which a quorum was present and voting:

ATTEST:

Margaret Hansen, President
NWABSD

Tillie M. Ticket, Secretary
NWABSD Board of Education

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: September 21, 2022

NUMBER: 23-017

FR: Office of the Superintendent

SUBJECT: Approval to Amend Contract,
Project Resources

ABSTRACT:

Board approval is required for contracts \$50,000.00 and higher.

ISSUE:

At issue is board approval to increase the FY 22 contract with Project Resources.

BACKGROUND AND/OR PERTINENT INFORMATION:

The contract for Project Resources for management of the District's capital projects for fiscal year 2022 was approved by the Board in the amount of \$95,000. The amount includes the cost of both direct costs and reimbursable costs, such as travel. Direct costs are billed at an hourly rate of \$115 for hours worked. The actual services invoiced for FY 22 exceeded the contract amount by approximately \$20,000.

The JNES Gym Roof Repair and the JNES Mezzanine and Window Repairs were not anticipated projects. In addition, the time required for support of the Kivalina Replacement School was more than expected. This was primarily related to coordination of selection, specification and ordering of furniture, fixture and equipment (FF&E) for the new school. The consultant the District has used for previous projects retired and the MCG Explore Design consultant did not have as the same level of rural experience. Project Resources did the interface with school and was directly involved with the vendors, in addition to contracting for the transportation and consolidation services. With the new FFE consultant the reviews of equipment lists and equipment location plans were much more time consuming than in the past. Project Resources also was responsible for the FFE specification for the vocational education shop which was not included in the MCG contract. It was much more cost effective for Project Resources to provide these services than to have them included in the MCG contract as the MCG FF&E specialist's hourly rate is \$41 an hour higher than Project Resources's rate.

Board approval to increase the FY 22 Project Resources contract to \$115,000 is requested

ALTERNATIVES:

1. Approve the increase of Project Resources FY 22 contract to total an amount not to exceed \$115,000, as discussed.
2. Do not approve the increase of Project Resources FY 22 contract to total an amount not to exceed \$115,000, as discussed.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends approval of the increase to Project Resources FY 22 contract to total an amount not to exceed \$115,000, as discussed.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: September 21, 2022

NUMBER: 23-018

FR: Office of the Superintendent

SUBJECT: Approval to Amend
Contract; Karen McCain

STRATEGIC PLAN/BOARD GOAL:

Goal 5: Fiscal Responsibility
Strategy 1: Ensure Budget Integrity and Transparency.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's Approval to amend the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$74,300.

BACKGROUND AND/OR PERTINENT INFORMATION:

Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluation and oversight of existing federal grant projects, data entry, and completion of all required Federal Performance Reports. The amended MOA, which includes travel, is for a total of \$74,300.

Funding for amended MOA --Bridging the Gap (BTG) Federal Grant (fund 391) \$10,000
Our Youth Our Future (OYOF) Federal Grant (fund 396) \$24,500
Literacy Connection (LIT) Federal Grant (fund 353) \$29,800
General Grant Writing (general fund) \$10,000

ALTERNATIVES:

1. Approve the amendment to the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for the amount not to exceed \$74,300 as presented;
2. Disapprove the amendment MOA for McCain Service as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$74,300 as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: September 21, 2022

NUMBER: 23-019

FR: Office of the Superintendent

SUBJECT: Approval of Contract, OTZ
Sublease New Kivalina
School Site

ABSTRACT:

Board concurrence to sublease a portion of the Kivalina School site is required.

ISSUE:

At issue is Board concurrence to sublease a portion of the Kivalina School site to OTZ for the construction of a communications building to support internet and phone service to the school and future community development.

BACKGROUND AND/OR PERTINENT INFORMATION:

NANA has leased the Kivalina School site to Northwest Arctic Borough for the purposes of constructing and operating a school. The new school requires telephone and internet service. OTZ is the local provider of these services. Because of the distance of the new school from the OTZ communications facility located in the village of Kivalina OTZ needs to construct a new communications facility near the new school site in order to provide phone and internet. It will be a time consuming process for NANA to issue a separate lease to OTZ and there are advantages to the school to have the communication building located adjacent to the school. It was agreed by the parties that a sublease of school property is the best solution.

The area requested by OTZ is less than a tenth of an acre in the northwest corner of the property behind the water treatment building and across the access road from the school itself. The attached site plan shows the location of the building and easements for service lines and access.

NANA has approved the Borough issuing a sublease to OTZ. Board concurrence is required for the Borough to issue a sublease to OTZ.

ALTERNATIVES:

1. Concur with sublease of a portion of new Kivalina School site to OTZ, as presented.
2. Disapprove the sublease of a portion of new Kivalina School site to OTZ, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board concur with sublease of a portion of new Kivalina School site to OTZ, as presented.



PROPOSED OTZ LEASE
SEE SHEET C-02

NWABSD
LEASE

AERIAL ATTACHMENT FOC

10' P&T EASEMENT

PROPOSED BURIED FOC

BURIED FOC

R

South 403+49.86 PT

NO.	REVISION DESCRIPTIONS	DATE

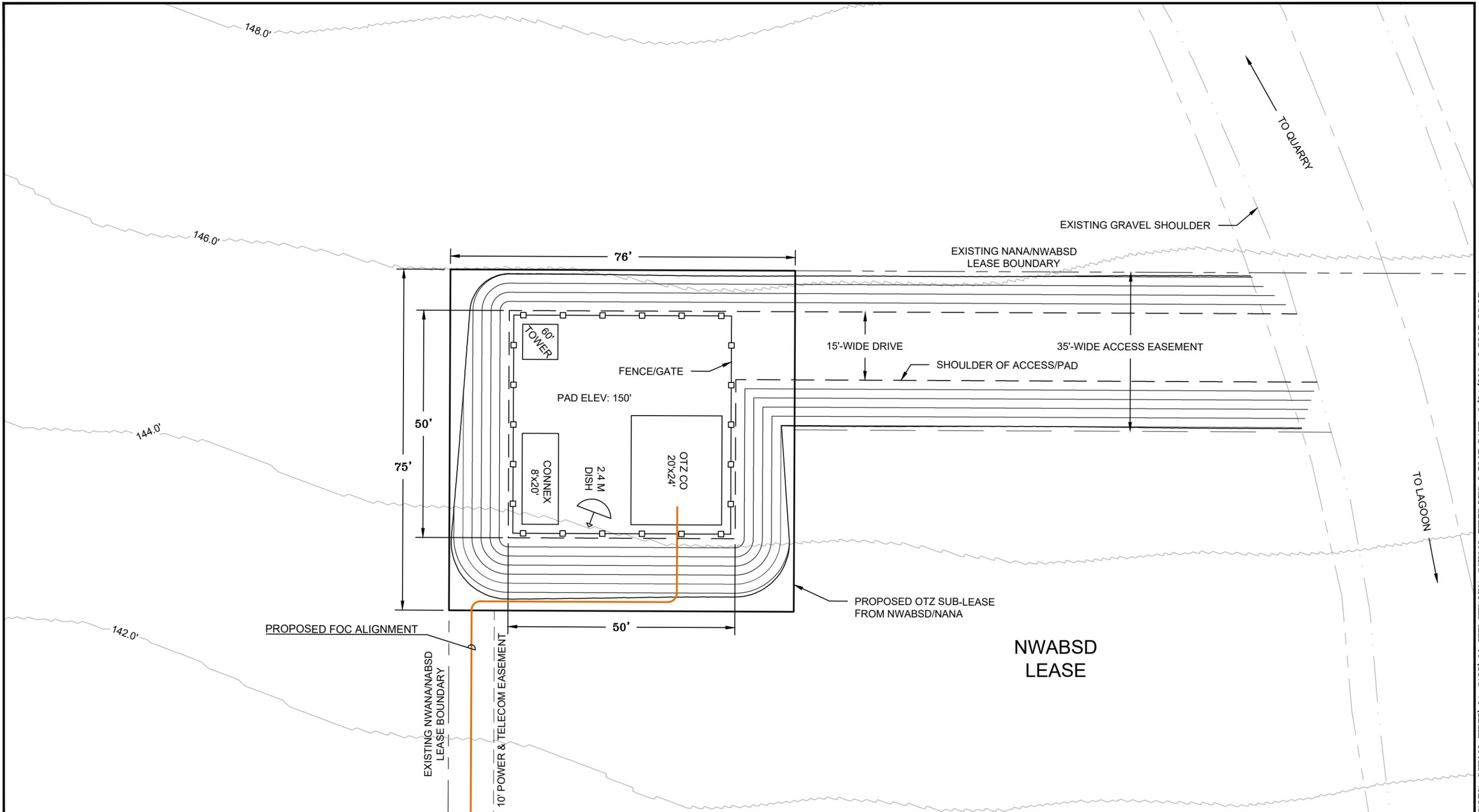
SCALE: 1" = 150'



PRELIMINARY

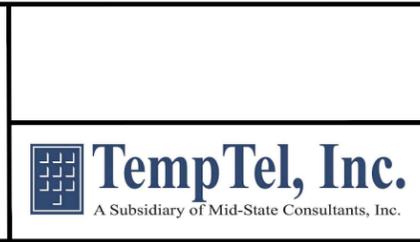
PROJECT NO: ####
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DWG DATE: #####	DESIGNED BY: ####
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C-01	
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NO.	REVISION DESCRIPTIONS	DATE

SCALE: 1" = 20'



PRELIMINARY

####

PROJECT NO: ####

CLIENT WORK ORDER: ####

DWG DATE: #####	DESIGNED BY: ####
DRAWN BY: ####	CHECKED BY: ####
C-02	
SHEET:	#### OF ####

MEMORANDUM

TO: NWABSD Board of Education Members **DATE:** September 21, 2022
NUMBER: 23-020
FR: Office of the Superintendent **SUBJECT:** Approval of MOA; Don
Thurman

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

Objective 2: NWABSD will build a responsive learning environment during both remote and in-person learning. (Danielson 2a, 2c, 3d)

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) between NWABSD and Don Thurman, not to exceed \$78,050, to be funded through general funds.

BACKGROUND AND/OR PERTINENT INFORMATION:

The national shortage of certified teachers has required the district to look for alternative methods for educating our students. The NWABSD is requesting assistance from certified teachers in providing instruction remotely for 7-12th grade students. Mr. Thurman is a former teacher of NWABSD and is familiar with the communities and students within our region.

Don Thurman will provide instruction for 7-12th grade students, including all preparation, presentation, grading, and site/student follow-up, following the district's calendar until an in-person teacher is available and the service is no longer needed in the 2022-2023 school year.

ALTERNATIVES:

1. Approve the MOA for Don Thurman, not to exceed \$78,050, as presented.
2. Do not approve the MOA for Don Thurman, not to exceed \$78,050, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends that the Board approve the MOA for Don Thurman, not to exceed \$78,050, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 23-022

FR: Office of the Superintendent

SUBJECT: Approval of
Superintendent's out-of-
District Travel

ABSTRACT:

Superintendent's out-of-District travel and personal leave require Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel and personal leave as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent's request for out-of-district travel,

- Northwest Arctic Leadership Team, December 12-13, 2022 (Mon-Tues) in Anchorage, AK

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 22-023

FR: Office of the Superintendent

SUBJECT: Approval of Association
of Alaska School Boards
Core Resolutions

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Association of Alaska School Boards (AASB) Core Resolutions requires formal Board action.

ISSUE:

At issue is for the Board to review and amend the proposed AASB Core Resolutions.

BACKGROUND AND/OR PERTINENT INFORMATION:

AASB is soliciting resolutions, resolution amendments and comments from local school boards for consideration at the 2022 Annual Conference on Nov. 3-6th at the Captain Cook Hotel. These resolutions guide our association for the coming year beginning November 7, 2022. They also guide our advocacy and positions during the upcoming legislative session.

To access these documents and for more information, please go to: <https://aasb.org/call-for-resolutions/>

ALTERNATIVES:

1. Approve the AASB Core Resolutions as presented;
2. Amend AASB Core Resolutions and submit amendments;
3. Take no final action.



August 5, 2022

Re: Call for Resolutions (Response due by Oct. 4, 2022)

AASB is soliciting resolutions, resolution amendments and comments from local school boards for consideration at the 2022 Annual Conference on Nov. 3-6th at the Captain Cook Hotel. These resolutions guide our association for the coming year beginning November 7, 2022. They also guide our advocacy and positions during the upcoming legislative session.

AASB asks each school board to carefully review the resolutions packet. It is critically important our resolutions adequately cover the issues facing school boards and public education, so please think carefully about the issues facing your district, and possibly others across the state.

The following reference documents may be viewed online or downloaded:

- 2023 Proposed New and Amended Resolution Submissions
- 2023 Draft #2 Where we Stand
- 2022 Table of Sunsetting Resolutions
- AASB 2022 Resolution Process and Timeline
- AASB Resolution Submission Form - <https://forms.gle/YUHqXjfe5d2u3aIg6>
- Draft resolution on Tribal Compacting
- Draft resolution on Creating Comprehensive Support for Families and Students to Navigate College and Career Training Opportunities

To access these documents, please go to: <https://aasb.org/call-for-resolutions/>

The AASB Board of Directors at its July 2022 meeting reviewed the current resolutions scheduled to sunset. The AASB Board has recommended the renewal of all resolutions that are currently scheduled to sunset. The board also recommends deleting Resolution 2.54 Use of FY20 Student adjusted Average Daily Membership Data to Hold District's Harmless in Loss of Student Enrollment Related to COVID-19 During the FY21 and FY22 School Year due to the timeliness of the resolution.

The AASB Board of Directors voted to put forward one new resolution: New 1.15 Opposing the REAA Reapportionment and Recasting of Seats for REAA's Impacted. Based on the results of the 2020 Census, there was a reapportionment and recasting of school board seats in many REAAs across the state. While the state provided a comment period, it appears that the concerns about the effects of how recasting and its implementation were not adequately regarded. In several cases, the recast

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school member districts are now forcing existing, experienced school board members to face elections against each other.

AASB does not currently have a resolution that speaks specifically to reapportionment and recasting procedures. Should legislation be proposed in the future to address some of these issues, we do not have any statements adopted by the membership that would permit us to speak to the issue. The AASB Board is forwarding to the Resolutions Committee a resolution that addresses these concerns and provides the basis for our ability to speak to this issue. This resolution can be found within the full resolutions document, and as a separate document.

As school districts are reviewing the resolutions, and considering any suggested new resolutions or amendments to current resolutions, the AASB suggests districts consider the following topics which are not currently covered by a resolution of AASB. Without a resolution, AASB cannot take a position if approached by the legislature, or other parties.

Tribal Compacting: AASB does not currently have a resolution or belief statement that specifically speaks to the creation of tribally compacted public schools. With the passage of Senate Bill 34 in the 32nd Legislature, five demonstration schools will be identified to begin creating the first compact schools in the state. While the compact itself is between the State of Alaska, the Federal government, and recognized tribes, AASB leadership believes it is important for us to be kept informed and available as a resource to the process. School boards will not be directly involved in the compact negotiations but may be significantly affected by them.

In order for AASB to comment or participate in discussions that would pertain to school compacting, AASB will need a resolution addressing the issue. We believe it is important for AASB to continue to be supportive of locally controlled public education, which would include tribally compacted schools.

The AASB Board of Directors heard from DEED Tribal Liaison Joel Isaak and Liz Medicine Crow, Executive Director of the First Alaskans Institute, at their summer meeting in Bethel. For several hours the Board was able to listen to Mr. Isaak about how compacting works and then discuss questions and concerns board members had. Overall, it was a very informative and positive experience. AASB and school boards will want to remain well informed on this option for public education as it

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evolves. Almost certainly, school districts will be affected when a compact school is created.

Because a specific resolution on this issue has not been created, we are recommending that a member district consider proposing a resolution for consideration by the delegate assembly. A possible model resolution is appended to the end of this document for your reference and used as a template if your district wishes to put something forward.

Following are some additional sources of information about this topic that may be helpful.

- Tribal Compacting Information, DEED Tribal Liaison Joel Isaak – Email joel.isaak@alaska.gov
- [Link for AK DEED Tribal Compacting information](#) - at the bottom of the page is the portal for comments and more information.
- [SB34](#)
- [Tribal Compacting one-pager](#)
- Meeting [Alaska's Education Challenge](#) Together

Navigating Supports for Post-secondary Education Opportunities: One of the objectives of the AASB Long Range Plan goals is to create an improved system of support for students and families with regard to postsecondary education opportunities. AASB is collaborating with a number of organizations and agencies to improve the ability of students to fully utilize the opportunity to access career and college programs. After a recent review of the AASB resolutions, we realized we did not specifically have a resolution that spoke to this issue. AASB staff have composed a draft resolution in hopes that a member board may adopt and forward a resolution addressing this need. A draft resolution is attached to the end of this document.

Making Up for Lost Ground Due to Inflation: School Districts have been essentially flat funded since FY 2017. Flat funding means cuts as costs do not stay flat with inflation. At the same time children and youth need to be prepared to meet the needs of the growing work force and to be prepared to be engaged citizens. Education is a changing field. Strategic investments are imperative. A plan for modest increases to the Base Student Allocation to catch up investment with inflation is needed. After a recent review of the AASB resolutions, we realized we did not specifically have a resolution that spoke to this issue. AASB invites member districts to consider submitting a resolution on this matter.

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To comment on or put forward suggested resolution changes, AASB requests your board schedule time to discuss the resolutions at a regular meeting and vote by official board action. The deadline specified by AASB bylaws for the AASB office to receive your comments and proposals is Tuesday, October 4, 2022.

We require all submissions of comments, new resolutions, or amended resolutions be submitted digitally via google form by October 4, 2022. To submit a comment, new resolution, or amendment, please go here:

<https://forms.gle/YUHqXjfe5d2u3aJg6>

All resolutions received will be compiled, and a complete set of resolutions containing proposals from districts will be sent back to your board 20 days before the annual conference, which is Oct. 15, 2022. If you have any questions regarding the resolutions, please email Tiffany Jackson at tjackson@asb.org, or call 463-1660.

Two webinars are scheduled to review the Resolutions Process.

- The first will be Wednesday, August 10th, at noon AST (register here: <https://us02web.zoom.us/meeting/register/tZMsdOGgpzguHdWidQJmXLPwVNSZx15B4Xd>).
- A repeat of the first webinar will occur on Wednesday, August 24th, at noon AST (register here: <https://us02web.zoom.us/meeting/register/tZYsd-qsrDspGdC2GL80FYKbduEmomvU2JwY>).

Webinars will be hosted by Tiffany Jackson to review the process and answer any questions.

Thank you for your board's continued commitment to providing every student with an excellent education, every day! We look forward to receiving your comments, amendments, and resolutions.

Sincerely,

Marie Greene, Resolutions Committee Chair

1111 West 9th Street, Juneau, AK 99801

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 23-024

FR: Office of the Superintendent

SUBJECT: Nominations for Board of
Directors; Association of
Alaska School Boards

STRATEGIC PLAN/BOARD GOAL:

Improve stakeholder communication.

ABSTRACT:

Nominations for the Association of Alaska School Boards (AASB) Board of Directors require formal Board action.

ISSUE:

At issue is for the Board to nominate a candidate for the AASB Board of Directors.

BACKGROUND AND/OR PERTINENT INFORMATION:

Each year, during the annual General Membership meeting of the AASB, an election is held to fill expired seats on the AASB Board of Directors.

AASB will have 5 three-year seats and 1 one-year seat open for this election cycle. The AASB Board is made up of 15 school board members who govern the Association for the benefit of all the member districts. Consider nominating a member of your school board for this vital role. Nominated individuals will be interviewed in person at the Annual Conference on **Thursday, November 3rd, 2022**. Nominees must be present for their interview to be considered.

ALTERNATIVES:

1. Nominate a Board member from Northwest Arctic Borough School District Board of Education to run for a term of office on the AASB Board of Directors as presented;
2. Nominate a Board member from another district to run for a term of office on the AASB Board of Directors;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board nominate a Board member from Northwest Arctic Borough School District Board of Education to run for a term of office on the AASB Board of Directors as presented.

AASB Board of Directors Nominations

Nominations must be received by **October 7, 2022**

The Association of Alaska School Boards Board of Directors Nomination process has moved online. Paper applications will not be accepted. Nominations require formal action by the member's school board, as the local school board is expected to cover the cost of travel to the Annual Conference (which allows members to attend the post-conference regular meeting of the board), as well as travel and lodging to the Spring Board meeting (March or April) in conjunction with the Spring Fly-in. To submit nominations for the Board of Directors, please complete the online form here:

<https://forms.gle/DZULGgVcYaF8Rnfk9>

Nominees must attend an orientation breakfast on Thursday, November 3, 2022 in order to sign up for their interview with the Nominations Committee. If elected, they must attend the AASB Board of Directors Meeting on Monday, November 7, 2022.

Written Statement

The nominee should also provide a written statement detailing their views on:

1. The appropriate role of the AASB
2. Three major issues facing AASB in the near future
3. How AASB could better serve school boards
4. Ways AASB can help school boards meet Board Standards.

If the nominee is selected by the Nominating Committee, this statement will be made available for the General Membership at the Annual Conference.

Have this statement in .pdf format, ready to upload, when completing the nomination form online.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 22-025

FR: Office of the Superintendent

SUBJECT: Nominations for
Association of Alaska
School Boards, Carl
Rose Governance Award

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Nominations for the Alaska School Boards (AASB) Carol Rose Governance Award require formal Board action.

ISSUE:

At issue is to nominate a School Board Member for the AASB Carl Rose Governance Award.

BACKGROUND AND/OR PERTINENT INFORMATION:

Each year during the annual AASB General Membership meeting, the Carl Rose Governance Award is presented to one outstanding School Board member who exemplifies unselfish dedication to the cause of educational improvement. The award not only brings statewide recognition to a Board member whose service has been outstanding but also is intended to inspire all School Board members to greater efforts on behalf of education. Nominations must be received by October 7, 2022.

The procedures for nominating a School Board Member were provided for the Board to review.

ALTERNATIVES:

1. Nominate a Board member of the NWABSD Board of Education for the AASB Carl Rose Governance Award as presented;
2. Nominate a Board member from another member district for the AASB Carl Rose Governance Award;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board nominate a Board member of the NWABSD Board of Education for the AASB Carl Rose Governance Award as presented.

Carl Rose Governance Award

Nominations must be received by **October 7, 2022**



The AASB Board of Directors honored Carl Rose in 2013 by naming the organization's leadership training program for school members for him after his retirement. Rose was the Executive Director of AASB from 1987 until 2013. During those 26 years, he participated in every major education debate and reform in K-12 education, and reshaped AASB into a full-service, statewide, non-profit organization whose motto is "Advocates for Alaska's Youth."

The **Carl Rose Governance Award** is presented to an outstanding school board member each year at the AASB Annual Conference. The individual receiving the Carl Rose Governance Award is recognized for their: commitment, dedication, and accomplishments as a locally elected school board member. Board members can be nominated by their school board and superintendent for consideration of this award. Selection is done by the AASB Awards Committee. This award is presented at the Annual Conference awards banquet.

In order to be eligible, a nominee:

- Must have served on their local board for at least four consecutive years
- Must serve on a member board in good standing of AASB

The nominations process has moved online. Paper applications will not be accepted. Please complete the online form here:

<https://forms.gle/fN5M65UHdBowb3n48>

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 23-026

FR: Office of the Superintendent

SUBJECT: Nomination for
Outstanding School
Board of the Year;
Association of Alaska
School Boards

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Nominations for the Association of Alaska School Board's (AASB) Outstanding School Board of the Year requires formal Board action.

ISSUE:

At issue is to nominate a School Board for the AASB, Outstanding School Board of the Year.

BACKGROUND AND/OR PERTINENT INFORMATION:

Each year during the annual AASB General Membership meeting, an AASB Outstanding School Board of the Year Award is given. This award is designed to reflect the Board's involvement in Board Standards. In order to be eligible, a school board must be a member Board in good standing of AASB and have formally adopted Board Standards Consider self-nominating your own board or another board for the Outstanding School Board Award. Nominations must be received by October 7, 2022.

The procedures for nominating a School Board were provided to the Board to review.

ALTERNATIVES:

1. Nominate the Northwest Arctic Borough School District Board of Education for the AASB Outstanding School Board of the Year Award as presented;
2. Nominate a Board from another member district for the AASB Outstanding School Board of the Year Award;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board nominate the Northwest Arctic Borough School District Board of Education for the AASB School Board of the Year Award as presented.

Outstanding School Board Award

Nominations must be received by October 7, 2022

The Outstanding School Board Award is designed to reflect and honor a school board's involvement in Board Standards. School Boards should self-nominate for this award. Selection is done by the AASB Awards Committee. This award is presented at the Annual Conference awards luncheon.

In order to be eligible, a school board:

- Must be a member board in good standing of AASB
- Must have formally adopted Board Standards

Criteria considered by the Awards Committee include the following:

- Community Engagement (10 points)
- Level of AASB Professional Development Program (5 points)
- Demonstrated Evidence of Leadership as measured against AASB School Board Standards (25 points)
- Participation in State and National Activities (10 points)
- Evidence of Growth in Student Achievement (15 points)
 - While completing the online form, you will have the opportunity to upload supporting information showing the board has identified student achievement as a priority in its goals or strategic plan. This may include copies of the District Report Card, or other measurements documenting growth in student achievement. Uploads must be in .pdf format, and a limit of 5 documents can be uploaded.

The nominations process has moved online. Paper applications will not be accepted. Please complete the online form here:

<https://forms.gle/yMiHKBJqbSQhkGba8>

MEMORANDUM

TO: NWABSD Board of Education

DATE: September 21, 2022

NUMBER: 23-027

FR: Office of the Superintendent

SUBJECT: Approval of Human Resources

STRATEGIC PLAN/BOARD GOAL:

Employee Development: Become the employer of choice in the region.

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval of the certified new hires in Buckland and Selawik; classified new hires in Selawik, Shungnak and District Office. Human Resources non action items are classified resignation from ATC/STAR and Maintenance; classified transfers at June Nelson Elementary, Deering and Selawik.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
September 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY23
- b) Classified new hires FY23

a) The administration recommends approval of the following FY23 Certified New Hires

LOCATION & DATE	NAME	POSITION
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Buckland

06/24/2022	Cherita Williams	Principal
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SELAWIK

6/15/2022	Jeannie Brickley	Principal
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b) The administration recommends approval of the following FY23 Classified New Hires:

LOCATION&DATE	NAME	POSITION
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DO

8/22/2022	Heather Sheldon	HR Technician
8/24/2022	Christopher Walker	PC Support Tech

SELAWIK

8/19/2022	Sophia Ballot	SPED aide
8/9/2022	Mabel Mitchell	SPED aide

SHUNGNAK

8/23/2022	Reba Jones	Migrant Ed Aide
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II The administration reports the following non-action items:

- a. Classified Resignations
- b. Classified Transfers

a) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

ATC/STAR

9/16/2022	Jaylynn Rogers	Recruiter
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MAINTENANCE

9/6/2022	Ryan Williams	Journeyman Carp
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b) The administration reports on the following classified transfer requests:

LOCATION&DATE	NAME	POSITION
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JNES

8/30/2022	Jennifer Greene	Migrant aide to Bilingual Instruct
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DEERING

9/13/2022	Robert Iyatunguk	Migrant to SPED Aide
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SELAWIK

8/12/2022	Kathleen Ballot	Instruct aide to Sped aide
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MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 21, 2022

NUMBER: 23-028

FR: Office of the Superintendent

SUBJECT: Approval to Amend MOA;
Safe and Civil Schools

STRATEGIC PLAN/BOARD GOAL:

Goal 2: Students and staff learn and work in a safe emotional environment.

Objective 2: Continued implementation of Safe & Civil protocols with increased emphasis in building student/teacher relationships through STOIC.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) between NWABSD and Safe and Civil Schools, not to exceed \$90,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Safe and Civil Schools has provided in-person principal training on July 29, 2022, three virtual 2-hour sessions K-2, 3-5, 6-12 on August 2, 2022 for our District's positive behavior support system.

With Board approval, Safe & Civil Schools will do an additional Virtual Quarterly Follow-up with principals 4 - ½ day sessions, in-person site support on October 26-28, 2022, and in-person site support November 14-18, 2022.

Funding Source – Title II Grant

ALTERNATIVES:

1. Approve the MOA for Safe and Civil Schools not to exceed \$90,000, as presented.
2. Do not approve the MOA for Safe and Civil Schools not to exceed \$90,000, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends that the Board approve the MOA for Safe and Civil Schools not to exceed \$90,000, as presented.