

NWABSD Regular Board Meeting

Tuesday, March 22, 2022 4:00 PM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1.	<u>CALL TO ORDER</u>	Presenter: Margaret Hansen, President
2.	<u>ROLL CALL</u>	Presenter: Margaret Hansen, President
3.	<u>MOMENT OF SILENCE</u>	Presenter: Margaret Hansen, President
4.	<u>PLEDGE OF ALLEGIANCE</u>	Presenter: Margaret Hansen, President
5.	<u>INTRODUCTION OF GUESTS/STAFF</u>	Presenter: Margaret Hansen, President
6.	<u>PUBLIC COMMENTS</u>	Presenter: Margaret Hansen, President
7.	<u>JNES & NOORVIK SCHOOL PRESENTATIONS</u>	Presenter: Faith Jurs, JNES Principal & Kathryn Self, Noorvik Principal
8.	<u>RECOGNITION AND AWARDS</u>	Presenter: Terri Walker, Superintendent
9.	<u>SUPERINTENDENT'S REPORT</u>	Presenter: Terri Walker, Superintendent
10.	<u>BOARD REPORT</u>	Presenter: Board Members
11.	<u>ADOPTION OF CONSENT AGENDA</u>	
12.	<u>EXECUTIVE SESSION</u>	
13.	<u>COMMUNICATIONS AND ITEMS INTRODUCED BY BOARD MEMBERS</u>	
14.	<u>DATE, TIME, AND LOCATION OF NEXT MEETING</u>	
15.	<u>ADJOURNMENT</u>	

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 21, 2021

NUMBER:

FR: Office of the Superintendent

SUBJECT: Superintendent's Report

ATTENDANCE:

The district's attendance rate from 8/10/21 to 3/7/22 is 81.81%. The attendance rate shows a slight decrease over last month's attendance rate. All sites have implemented an incentive plan to increase their attendance over 4th quarter. We plan to hold a middle school basketball competition, as well as cultural trips and additional activities at sites.

ENROLLMENT: Current enrollment as of January 10, 2022

K-12 current enrollment is 1825.

PreK – 12 enrollment is 1874.

To increase the attendance and enrollment, district, school, community and board leaders along with parents must come together and work on a plan. I will continue to reach out to all stakeholders.

Meetings:

NWALT – Meeting was held March 11.

- A presentation from the NWALT Infrastructure working group gave an update to funding opportunities, webinars and listening session and the AFN Navigator Program. The main objective was how to best use the working group. Some of the parameters for consideration is that tribes will be the primary entity for funding and will need to identify projects near shovel ready to maximize opportunities.
- AFN In-region Roundtable Request – presented by Margaret
- NWAB Regional Transportation Planning Organization – presented by Margaret

- 2022 Priorities of NWALT

Project	State Funding Requested	Total Project Cost
1 City of Kotzebue Cape Blossom Road	\$40,000,000	\$40,000,000
2 NWABSD ATC Family Housing Project	\$11,097,000	\$11,177,000
3 AVEC Upper Kobuk Area Wide Energy Improvements	\$30,600,000	\$30,600,000
4 NAB Public Safety Facilities	\$2,000,000	\$2,000,000
5 NAB Noatak Road to Red Dog Mine	\$45,000,000	\$45,000,000

- NWALT Budget – Each regional organization will give \$15,000 to support NWALT activities. The majority of expenses will go towards a regional strategy conference.
- Ambler Access project update – presented by Margaret

Directors – See department updates. The directors meet with me weekly to provide updates.

Borough-wide task force meeting – The task force has not held a meeting for the past month.

ASAA National Superintendent's conference – February 14-18 Over 4,000 Superintendents Nationwide attended the conference. Some of the conference topics and issues centered on teacher morale, SEL, Equity, Learning Recovery, board relations, communications, and spending ARP funds.

Lobbying activities

- February 17 provided a testimony before the House Education Committee
- February 28 spoke to the House on the importance of understanding culturally responsive education, our curriculum and comments about literacy.
- March 5 gave testimony on increase to the BSA
- March 16 presented before the Senate Education Committee on our district's efforts with teacher recruitment and retention. This is in support of a new bill SB 225 on Teacher Registered Apprentice Programs.
- Created brochures for the lobbying at the federal level.

Community visits Visits this past month were to Buckland and Kivalina. Deering was scheduled and we were weathered out. Met with staff, visited classrooms and talked to community members.

Called in an audio conference with Deering ASC and community to discuss expansion of the Deering school. At the current location of the building, there isn't any room to expand. Recommendation is to build a school where there is room to expand.

Met with Kivalina staff to hear concerns going into next year with the new school. A committee will be organized of different stakeholders to begin bi-monthly meetings to iron out details.

Terri Walker,
Superintendent



**NWABSD Superintendent Travel Schedule for Approval by Board
FY 22 School Year**



Employee: Terri Walker, Superintendent	Destination:	Reason for Travel:	Date(s) of tentative travel:	Date(s) of completed travel	Funding Source:
SEPTEMBER 2021					
	Personal leave	Personal	September 3	Sept. 19	N/A
	Sick Leave	Surgery	September 25	Oct 30	N/A
NOVEMBER 2021					
	Anchorage	AASB Annual Conference	November 3	November 8	General fund
JANUARY 2022					
	Kiana	Site Visit	January 5	January 7	General fund
	Kobuk	Site Visit	January 12	January 14	General fund
	Personal Leave	Personal	January 19	January 21	General fund
	Noorvik	Site Visit	January 31	February 2	General fund
FEBRUARY 2022					
	Selawik	Site Visit	February 2	February 4	General fund
	Juneau	Lobbying & AASB Leadership Academy	February 9	February 12	General fund
	Nashville, TN	National Superintendent's Certified meetings 14-15; Superintendent's Program/Conference 16-18	February 13	February 19	ACSA Grant
	Buckland	Site Visit	February 28	March 2	General fund
MARCH 2022					
	Deering	Site Visit	March 2	March 4	General fund
	Kivalina	Site Visit	March 7	March 9	General fund
	Shungnak	Site Visit	March 23	March 25	General fund
	Juneau	ACSA Superintendent Legislative Fly-In	March 27	March 30	General fund
APRIL 2022					
	San Diego	NSBA Conference	March 31	April 4	General Fund
	Washington DC	Lobbying	April 4		General Fund
	Anchorage	Infrastructure Grant Symposium with Sen. Murkowski	April 11		General Fund
Throughout the year, there will be periodical travel to the villages.					
Site Visits left TBD: Ambler, Noatak, Shungnak, Deering					

1. Tentative travel should be scheduled for a minimum of a quarter at a time.
2. Monthly reports with completed travel are to be submitted electronically to the Asst. Superintendent the 15th of each month.

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President, Margaret Hansen, called the 412TH regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:05 p.m. on Tuesday, February 22, 2022. *The meeting was held virtually.*

CALL TO ORDER

Board Members present were:

Margaret Hansen
Millie Hawley
Carol Schaeffer
Tillie Ticket
Marie Greene
Joanne Harris
Cindy Fields
Shannon Melton
Brad Reich
Lawrence Jones, Sr.

ROLL CALL

Board Member absent and excused was:

Alice Adams

A quorum was present.

MOMENT OF
SILENCE

Observed.

PLEDGE OF
ALLEGIANCE

Those present participated in the Pledge of Allegiance.

Staff present: Terri Walker-Superintendent, Scott Lefebvre-Assistant Superintendent, Perrian Windhausen-Director of Student Services, Megan Williams-Director of Administrative Services; Amy Eakin-Director of Technology; Dana Orton-Director of Curriculum/Instruction, Janice Hadley-HR Director, Joy Cogburn-Director of State/Federal Programs, Karla Head-ATC Director, Kathy Christy-Capital Projects Manager, Sarah Hutchison-Ambler Principal, Faith Jurs-JNES Principal, Clara Cleveland-Special Education Aide, Lyle Melkerson-Kivalina Principal, Eleanor Swan-Paraprofessional, Jeremy Millard-Buckland Principal, Louis Hadley-Buckland Student, Walter Washington-Buckland Student, Robin Shelton, Buckland Student, Jalen Luther-Buckland Student, Donna Milain-Special Education Teacher, Roger Franklin-Shungnak Principal, Lizzie Commack-Shungnak Secretary, Ivy Shelton-Shungnak PreK/1st Grade Teacher, Hazel Wood-RTI Instructional Aide and Erin Nelson- Secretary for the Board and Superintendent.

INTRODUCTION OF
STAFF/GUESTS

None.

PUBLIC COMMENTS

Sarah Hutchison, Ambler Principal shared a video presentation of student and staff activities throughout the school year. Jeremy Millard, Buckland Principal and students from Mr. Johnston's Language Art's class read essays on being proud of who they are.

AMBLER &
BUCKLAND SCHOOL
PRESENTATION

The February 2022 Employees of the Month awardees were recognized:

- Lynn Smith, Middle School Math/Science Teacher – Kiana
- Eva Horner, Secretary – Kobuk
- Eleanor Swan, Paraprofessional – Kivalina
- Clara Cleveland, Special Education Intensive Aide – Ambler
- Hazel Wood, RTI Instructional Aide – JNES
- Lizzie Commack, Secretary – Shungnak
- Donna Malain, Special Education Teacher - Buckland

RECOGNITION AND
AWARDS

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

Attendance: The district's attendance rate from 8/10/21 to 2/11/22 is at 82,32%. The attendance rate shows a decrease over the last months attendance rate.

SUPERINTENDENT'S
REPORT

Enrollment: Current enrollment as of January 10, 2022: K-12 current enrollment is 1829; PreK – 12 enrollment is 1880.

To increase the attendance and enrollment, district, school, community and board leaders along with parents must come together and work on a plan. Superintendent Walker will work to include everyone.

Meetings:

- NWALT (Northwest Arctic Leadership Team): Meeting for February 4 was postponed to March 4.
- Directors: See department updates. The directors meet with Superintendent weekly to provide updates.
- Borough-wide task force meeting: Regional entities (NANA, Maniilaq, Borough, the District, and Teck) continue to provide updates to the local leadership with COVID related situations relevant to the region. Updates to COVID cases region wide, vaccination status, emergency orders, school status, and work operations along with changes to CDC guidelines. Village mandates continues to fluctuate in response to their situation with the pandemic.

DEED January 27-29 Anchorage

- School Improvement
 - Selawik was selected as one of five schools statewide for DEED to provide School Recognition and Support by providing hand-on approach to successful school improvement. The first session was held January 27-29 in Anchorage for the Superintendent, principal of Selawik, site liaison and a few other key staff. A state mentor was assigned to help move the school along in the process.
 - During site visit to Selawik February 2-4, the team met with local leadership to inform them of the opportunity for improvement with state guidance. More to come on this. There is much to learn.
- Positive Behavioral Interventions and Supports (PBIS)
 - Another opportunity funded through the state is the opportunity to send CSI/TSI schools to the NWPBIS Annual Conference held April 12-14 in Tacoma, Washington. Since we already use Safe and Civil Schools as our PBIS trainer, we thought we would send one school to pilot this program. Amber will attend with a district rep.

Lobbying: On February 10-11, the School Board Lobbying committee met with legislators to inform them of the district's lobbying priorities to increase funding to the BSA (Base Student Allocation), support for the Head Tax Bill, the Reads Act, and ATC Family Housing.

AASB Legislative Fly-In was scheduled February 12-13. Superintendent Walker attended the session on the 12th. Board members that attended were given a presentation on Civil Discourse, Effective meetings, Importance of the Board Calendar: Policies, Board Development, and Superintendent Evaluations.

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

Community visits during our travels to villages, Assistant Superintendent Scott and Superintendent Walker had conversations with whole staff, individual staff members, and the ASCs. Based on these visits, some changes we made were:

- Changes to Monday collaboratives based on information and feedback providing more site-based collaboration time.
- Mitigation plans discussed at all sites. Teams now have the opportunity to stay at regionals until after the last game. We are going to let communities decide for their students.
- Changes to staff assignment.

We also got to visit classrooms and see the great things happening with students.

At one site, Superintendent Walker brought her Ulu because she heard the caribou were near the runway. Staff heard, went out, brought back caribou, and helped process it. They said, "We couldn't let you go home without getting your ulu dirty". True Illitqusiast.

Board meeting minutes require Board adoption. The NWABSD Board of Education held a regular meeting on January 18, 2022. The administration recommended the Board adopt the Board meeting minutes as presented.

Carol Schaeffer moved to adopt the minutes as presented, seconded by Marie Greene.

Motion carried unanimously by voice vote.

Board approval is required for contracts that exceed \$50,000. Student Services requested the purchase of Touch Math materials for use in all schools. Touch Math is a multisensory supplemental math program that makes critical math concepts appealing and accessible for students who struggle to understand grade-level content.

10 Kindergarten - Upper Grades Complete Resource Kits for \$86,990
3 PreK - Upper Grades Complete Resource Kits for \$27,207
4 Upper Grade Complete Resource Kits with Digital Access for \$28,396
Estimate Shipping \$15,407 for a total of \$158,000
Funding: Title 1 Grant: Fund 262 and Indian Education

The administration recommends board approval of purchase of Touch Match supplemental materials not to exceed \$158,000 as presented.

Board approval is required for contracts that exceed \$50,000. Up for adoption are new K-12 English/Language Arts textbooks, and materials are as follows:

- Houghton Mifflin Harcourt, Into Reading v2 (K-6) for \$524,197; McGraw-Hill, StudySync (7-12) for \$178,200. Shipping, Northwest Textbook Depository for \$34,067.
- Total cost of \$736,464
- Funds: \$1,500,000 available in ESSER III budget.

The administration recommends the Board approve the purchase of K-12 English/Language Arts textbooks and materials for \$736,464 as presented.

SUPERINTENDENT'S
REPORT (Cont.)

APPROVAL OF
MINUTES

APPROVAL OF
PURCHASE; TOUCH
MATH
SUPPLEMENTAL
MATERIALS

APPROVAL OF
PURCHASE OF K-12
ENGLISH/LANGUAGE
ARTS TEXTBOOKS
AND MATERIALS

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

The administration requests School Board approval to issue a contract with NVision Architects to design a 6-plex housing unit to provide family housing for students attending the Alaska Technical Center in Kotzebue.

APPROVAL OF
CONTRACT FOR ATC
FAMILY HOUSING
DESIGN

Family housing for the Alaska Technical Center to support potential students with families from outside of Kotzebue is a priority of the District. There is potential for construction funding for the project if the project is shovel ready this year. This requires the project to have design documents sufficiently detailed to support at least a design/build procurement process for construction. As the first step, the District requested a proposal from NVision Architects to develop design documents.

NVision Architects was formerly known as Krochina Architects, the firm that designed the Kotzebue, Noorvik, Ambler and Kiana school addition and renovation projects. NVisions was selected as they are knowledgeable of Kotzebue climate and soil conditions. They have familiarity of District maintenance operation and standards and they have designed similar multifamily housing units for other rural communities. They are known for practical and quality design. They are available to deliver design documents within a tight time frame. Burkhart Croft Architects, the designers of Kivalina Replacement School, have limited availability for additional work and they have not designed multi-family housing units.

NVision proposes the complete conceptual design within 4 weeks at a cost of \$33,155. The cost to complete the documents to the 65% stage is an additional \$80,000. The total cost for documents adequate for design/build procurement is \$113,155 to be completed in a total of 10 weeks. If approved, the District will fund the design from its capital funds and not seek a state or federal grant for design. With Board concurrence competitive proposals are not required. The Administration recommends approval of a \$113,155 contract with NVision for 65% design of a 6-plex family housing unit for the ATC so that the project can move forward.

At issue is the approval of the Superintendent to attend ACSA Fly-In. The Alaska Council of School Administrators (ACSA) Legislative Fly-In 2022 is scheduled March 27-30, 2022 in Juneau, AK. The NWABSD Board meeting for March is scheduled for 28-29, 2022 which coincides with the ACSA Legislative Fly-In. In order for Terri Walker to attend the ACSA Fly-in it is proposed to move the Board Meeting up to March 21-22, 2022. The administration recommends the Board approve Superintendent's Fly-In & change of March Board Meeting date.

APPROVAL OF
SUPERINTENDENT'S
FLY-IN & CHANGE
OF MARCH BOARD
MEETING DATE

The administration requests School Board approval to issue a contract to Northern Industrial Training (NIT) to provide training in 8-hour HAZWOPR, Class D driving, and Commercial Driver's License training. ATC was awarded a State Training and Employment Program (STEP) grant provide Commercial Drivers Licensing (CDL) training. This MOA will also utilize TVEP (Technical Vocational Training Program) grant funds. ATC will partner with Northern Industrial Training of Palmer, Alaska to provide the Commercial Driver's License instructional services in Kotzebue and Palmer. The CDL training and licensing would occur at both the ATC campus in Kotzebue and the NIT facility in Palmer. The partnership with NIT will provide the most economic model for this type of training and certification. For participants, training will be provided in a rural setting close to home. It will also be most inexpensive to ATC and NIT to provide the bulk of the training where transportation, room, and board costs are minimal compared to sending all students to an urban setting for the training duration. The ATC/NIT partnership is also the best utilization

APPROVAL OF
CONTRACT FOR
NORTHERN
INDUSTRIAL
TRAINING

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

of our combined core competencies. Through the partnership with NIT, ATC will also be able to facilitate an 8-hour HAZWOPR training and Class D driver's license training; trainings will be paid for through the ATC general fund, reimbursed by tuition paid by recipients. Funding: Grant & ATC General funds. The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$126,480.00 as presented.

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

APPROVAL OF
HUMAN
RESOURCES

The Human Resources action item for Board approval of the new certified hires in Buckland, Kivalina, Kobuk, Shungnak, Star, and ATC; certified rehires in DO, Ambler, Buckland, Deering, Kiana and Star; classified rehires DO; classified new hires in Ambler, DO, Kiana, Noatak and Selawik. Human Resources non action items are certified resignations from Buckland, Kivalina, Kobuk, Noatak, KMHS, Shungnak and DO; classified resignation from DO, Kivalina and KMHS; certified transfer requests Buckland to ATC. The administration recommends the Board approve the Human Resources actions as presented.

Carol Schaeffer moved to approve the consent agenda, with the exception of the following: NWABSD memorandum 22-061; E-Rate Bid Award Technology; GCI and NWABSD memorandum 22-066; Ratification of the NAESPA Tentative Agreement, seconded by Marie Greene.

APPROVAL OF
CONSENT AGENDA

Motion passed unanimously by voice-vote.

Board approval is required for expenditures exceeding \$50,000. NWABSD relies heavily upon E-Rate Subsidies for all of its communications including internet. GCI Education Service Order E-Rate eligible annual recurring charges total \$8,889,600.00 per year for five (5) years. Pending USAC approval of the new 2022-2023 E-Rate funding application the district will receive funding discount currently calculated at 90%; the district is responsible for the remaining 10%, or \$888,960.00 per year, for five (5) years. In addition, approximately \$398,924.40 of the 10% is reimbursable through State of Alaska BAG (Broadband Assistance Grant).

E-RATE BID AWARD;
GCI, INC.

Based on an 90% discount rate and the BAG grant reimbursements, the total discounted amount for the proposed internet award is \$490,035.60 per year for five (5) years for a higher quality internet service and which is approximately \$12,000 less that is currently spent. The administration recommends the Board award the E-Rate bid to GCI, Inc., in the amount of \$8,889,600.00 per year for five (5) years; to provide internet as presented.

Carol Schaeffer moved to approve the E-Rate Bid Award to GCI, Inc., seconded by Lawrence Jones. Roll Call vote: Brad Reich-Yes, Carol Schaeffer-Yes, Tillie Ticket-Yes, Cindy Fields-Abstained, Marie Greene-Abstained, Joanne Harris-Yes, Millie Hawley-Yes, Lawrence Jones Sr.-Yes, Shannon Melton-Yes, Margaret Hansen-Yes.

ACTION

Motion carried with 2-abstention and 8-yes votes.

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

Ratification of the NAESPA Tentative Agreement requires Board Approval. On February 10, 2022, a Tentative Agreement (T.A.) was reached with NAESPA for the current FY 22 school year, and for FY 23, and FY 24.

RATIFICATION OF
THE NAESPA
TENTATIVE
AGREEMENT

In FY 22, the employee salary schedules increase by \$1.00/hour for those employed as of the date of ratification.

In FY 22, employees continuously employed from October 1, 2021 through the date of ratification, shall receive a one-time stipend of \$2,000.

In FY 23, the schedules increase by another \$1.00/hour. Starting in FY 23, Language Instructors can increase their wages based on college coursework earned pursuant a Professional Development Plan; and the wages of Regular Special Education Aides will be the same as the wages of Intensive Special Education Aides.

In FY 24, the schedules increase by \$1.50/hour. Significant language changes are:

- a. A Sick Leave Bank allowing employees to donate their own sick leave days to those with serious and debilitating illness or injury of a prolonged nature, based on an attending physician's statement. The employees must first exhaust all of their own paid leave.
- b. An increase from 3 annual leave days to 4 such days for employees working less than 12 months.
- c. Employees earning less than what a substitute teacher earns, will be paid those higher wages when they substitute for a teacher.
- d. After one year of full-time employment, employees will be reimbursed up to \$1,500/year for college credits taken for college courses which are job related and approved in advance by the Superintendent.
- e. If an employee loses wages due to a school closure for inclement weather, they will be allowed to make-up their time lost by working additional non-overtime hours during their normal work day.

The administration recommends the Board approve Ratification of the NAESPA Tentative Agreement.

Marie Greene moved to approve the Ratification of the NAESPA Tentative Agreement, seconded by Carol Schaeffer. Roll Call vote: Brad Reich-Yes, Carol Schaeffer-Abstained, Tillie Ticket-Yes, Cindy Fields-Yes, Marie Greene-Yes, Joanne Harris-Yes, Millie Hawley-Yes, Lawrence Jones Sr.-Yes, Shannon Melton-Yes, Margaret Hansen-Yes.

ACTION

Motion carried with 1-abstention and 9-yes votes.

None.

EXECUTIVE
SESSION

Carol Schaeffer: chaired board policy committee meeting in lieu of Alice being excused. Still in the process of reviewing 1000 series and will be making recommendations. Erin will assist us in helping 3000 series from AASB 2022 board policy updates. Will mail out letters from Ms. McConnell's class. Lastly, confirmed that NWABSD is getting rid of the desk shields in the classrooms. Brad Reich: want to thank maintenance staff with freeze-ups and keeping the buildings going. Big thank you to everyone. Hoping we can get back to normal soon, be safe out there.

BOARD COMMENTS

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

Marie Greene: Thank you Bunny, no objections to students no longer using the desk shields. Want to comment on a couple of things. Got excited when Amy mentioned that all sites are all in-person meeting region wide. Thank parents, guardians, staff – everyone's efforts for persevering. Express appreciation of having these minutes in our packet – ASC minutes. Had privilege of attending the fly-in in Juneau with the lobbying committee and students. Wanted everyone to know youth leaders (6 students) went to Juneau - had a breakfast with the board. Each expressed what needs they have in their schools and their communities. Reflection of all the staff and their efforts. Was very happy with their representation at the Juneau fly-in.

Lawrence Jones: thanks for excusing his absences. Would like to see more focus and updates from schools. To staff, please feel free to share hardware or others that are not working.

Tillie Ticket: thank you Lawrence, can tell he is fro selawik by heart. Thanks for Marie too for reading the minutes. At our ASC meeting we were told by the principal that Selawik wasn't qualified to form a basketball team or any sport teams because the grades are too low. Very heart-broken to see our kids are not even close to eligible and what can we do. Let's focus on what we can do and we're on the school improvement list still. I think we need to continue Selawik in our discussion and how we can help them. Quick thank you to staff not only at DO but all schools in the region. Ambler and Buckland did good with their presentation, sending condolences to Alice Adam and Susan Ticket.

Terri: Just want to let you know Tillie and Lawrence, I hear you loud and clear and focus for attendance and for her enrollment is going to be forth-coming. You have my commitment and will have updates of their efforts. Margaret: looking forward to our new strategic plan with Jen Jarvis. Put these things in the forefront of our planning. Look forward for those discussions. Alice Adams: Please keep Kivalina in prayer, buried brother yesterday and just lost another elder.

The next regular Board meeting of the NWABSD Board of Education will be held on Tuesday, March 22, 2022 at 4:00 pm.

DATE/TIME OF NEXT
BOARD MEETING

Brad Reich moved to adjourn the meeting, seconded by Millie Hawley.

ADJOURNMENT

Motion passed with unanimous consent.

The meeting adjourned at 5:28 pm.

Signature on file.

Tillie Ticket, Secretary

Signature on file.

Erin Nelson, Recording Secretary

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 22, 2022

NUMBER: Memo 22-069

FR: Office of the Superintendent

SUBJECT: Approval of Purchase of
K-12 Writing Supplement
materials

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

Objective 2: NWABSD will build a responsive learning environment during both remote and in-person learning. (Danielson 2a, 2c, 3d)

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchase of K-12 writing supplement materials at the cost of \$53,576.60.

BACKGROUND AND/OR PERTINENT INFORMATION:

Up for purchase is new K-12 writing supplemental materials are as follows:

Voyager Sopris Learning®, (K-12) *Step-Up to Writing* – Fourth Edition, for \$48,706.
Shipping for an estimated \$4,897.60.

Total Cost of \$53,576.60

Funds: Grant funds from Title I - Fund 262

ALTERNATIVES:

1. Approve the purchase of K-12 writing supplemental materials for the amount of \$53,576.60 as presented.
2. Disapprove the purchase of K-12 writing supplemental materials for the amount of \$53,576.60 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the purchase of K-12 writing supplemental materials for \$53,576.60 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 22,2021

NUMBER: 22-070

FR: Office of the Superintendent
Authority to the Superintendent

SUBJECT: Approval of Contract
JNES Mezzanine Reroof/Repair

ABSTRACT:

Board approval is required for contracts \$50,000.00 and higher.

ISSUE:

At issue is board approval to delegate authority to the Superintendent to approve separate contracts for the repair and reroof of the JNES Gym Mezzanine proposer as no bids were received after formal advertisement for the work.

BACKGROUND AND/OR PERTINENT INFORMATION:

The JNES roof was inspected by BDS architects and LCG engineers in July in preparation of a DEED grant application. The roof was found in a very poor and degrading condition. In addition, the mezzanine attached to the gym had suffered extensive water damage and requires reroofing and structural repair. The gym roof identified as a critical need and was repair by December of last year.

The mezzanine damage was determined to be less critical and could wait for repair in summer 2023. The design documents for the mezzanine work were completed and the project bid March 2,2022. Bids were due March 21 at 1 pm. Fifty-five companies viewed the plans, including 15 general contractors. However, no bids were received. Several bidders were contacted to discuss their reasons for not bidding.

The work involves two different types of work- structural repairs and roofing. Given the current challenges of obtaining materials general contractors responded that this project is too small for them to be interested in preparing a formal bid or requesting subcontract pricing from roofers. They are already committed to larger projects. Roofing companies did not bid as they cannot undertake the structural work. To overcome this dilemma, it is recommended that the structural work be separated from the roof work and that the District contact potential contractors directly for informal quotes for the structural repair work. Separate quotes for reroofing of the mezzanine would be requested from roofing contractors when the repair work is complete.

To prevent further damage to the mezzanine, this work should be completed this year. Given the very challenging bidding climate and the critical need for the project it is recommended that administration seek informal quotes for the two separate elements of work and that the Board delegate contracting authority to the Superintendent to issue separate contracts for repair and reroofing, not to exceed a total cost \$350,000.

ALTERNATIVES:

1. Approve a delegation of contracting authority to the Superintendent the award of contracts for JNES Mezzanine Repair and JNES Mezzanine Reroof in a total amount not to exceed \$350,000, as discussed.
2. Do not approve a delegation of contracting authority to the Superintendent the award of contracts for JNES Mezzanine Repair and JNES Mezzanine Reroof in a total amount not to exceed \$350,000, as discussed.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the approval a of a delegation of contracting authority to the Superintendent the award of contracts for JNES Mezzanine Repair and JNES Mezzanine Reroof in a total amount not to exceed \$350,000, as discussed.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 22, 2022

NUMBER: Memo 22-071

FR: Office of the Superintendent

SUBJECT: Approval of Out-of-District Travel

ABSTRACT:

Approval of Superintendent's Out-of-District's travel for March and April 2022.

ISSUE:

At issue is the approval of out-of-district travel for Superintendent.

BACKGROUND AND/OR PERTINENT INFORMATION:

The ACSA Legislative Fly-In in Juneau March 27-30 was approved in the February board meeting. The Superintendent will travel March 31 to San Diego to attend the National School Board Association's Conference April 2-4 in San Diego with board members and onto Washington D.C. for lobbying with committee members.

ALTERNATIVES:

1. Approve the Out-of-District Travel as presented;
2. Disapprove the Out-of-District Travel as presented'
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Out-of-District Travel as presented.

MEMORANDUM

TO: NWABSD Board of Education

DATE: March 22, 2022

NUMBER: Memo 22-072

FR: Office of the Superintendent

SUBJECT: Approval of Human Resources

STRATEGIC PLAN/BOARD GOAL:

Employee Development: Become the employer of choice in the region.

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval of the new certified hires in June Nelson Elementary, McQueen School Kivalina, Kotzebue Middle/High School; certified rehires in Ambler, Buckland, Deering, June Nelson Elementary, Kiana, Kivalina, Kobuk, Kotzebue Middle/High School, Noatak, Noorvik, Selawik, Shungnak, Alaska Technical Center and District Office; classified rehires DO; classified new hires in District Office, Kivalina and Kotzebue Middle/High School.

Human Resources non action items are certified resignations from Deering, Noorvik and June Nelson Elementary; classified resignation from Deering, Noorvik, Kotzebue Middle/High School, and District Office; certified transfer requests June Nelson Elementary to DO; classified transfer request District Office.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
March 2022**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY23
- b) Certified rehires FY23
- c) Classified rehires FY23
- d) Classified new hires FY22

a) The administration recommends approval of the following FY23 Certified New Hires

LOCATION & DATE	NAME	POSITION
<u>JNES</u>		
7/28/2022	Herbert Sweezey	Teacher
7/28/2022	Jaimie Gleissner	Teacher
<u>KIVALINA</u>		
7/28/2022	Lucilyn Sahibol	Teacher
7/28/2022	Meilve Castro	Teacher
<u>KMHS</u>		
7/28/2022	Beverly Reichen	Teacher
7/28/2022	Randall Reichen	Teacher
7/28/2022	Eric Leusch	Teacher
7/28/2022	Jacqueline Labial	Teacher

b) The administration recommends approval of the following FY23 Certified Rehires:

LOCATION & DATE	NAME	POSITION
<u>AMBLER</u>		
8/1/2022	Jeffrey Osborn	Teacher
8/1/2022	Ruth Simplicio	Teacher
<u>BUCKLAND</u>		
8/1/2022	Denise Keys	Teacher
8/1/2022	Charles Esmailka	Teacher
8/1/2022	Donna Malain	Teacher
8/1/2022	Matthew Berlin	Teacher
8/1/2022	Joseph Spink	Teacher
8/1/2022	Stephen Johnson	Teacher
8/1/2022	Jessica Vaudreuil	Teacher
<u>DEERING</u>		
8/1/2022	Brent Noe	Teacher
<u>JNES</u>		
8/1/2022	Aletha Duchene	Teacher
8/1/2022	Madeline Hewston	Teacher
8/1/2022	Rita Short	Teacher
8/1/2022	Lynn Bates	Teacher
8/1/2022	Kimberly Darst	Teacher
8/1/2022	Tammy Hoke	Teacher
8/1/2022	Angela Eisel	Teacher
8/1/2022	Terry Cooper	Teacher
8/1/2022	Corey Shepherd	Teacher
7/25/2022	Tracy Bell	Asst. Principal
8/1/2022	Ashley Hansen	Teacher
7/25/2022	Faith Jurs	Principal
8/1/2022	Samantha Dutton	Teacher
8/1/2022	Marjorie Baker	Teacher
8/1/2022	Laurel Ellsworth	Teacher
8/1/2022	Dakota Redmond	Teacher

KIANA

8/1/2022	Victoria Morris	Teacher
8/1/2022	Lynn Smith	Teacher
8/1/2022	Randall Gillett	Teacher
8/1/2022	Patrica Gillett	Teacher

KIVALINA

8/1/2022	Bryn Fadum	Teacher
8/1/2022	Ma. Keziah Diabo	Teacher

KOBUK

8/1/2022	Lorrie Wilson	Teacher
8/1/2022	Machiavellia Etsitty	Teacher

KMHS

8/1/2022	Clay Beck	Teacher
8/1/2022	Mellissia Troyer	Teacher
8/1/2022	Nathan Dutton	Teacher
7/25/2022	Rod Eakin	Asst. Principal
8/1/2022	Clayton Miller	Teacher
8/1/2022	Clayton Gindt	Teacher
8/1/2022	Brian Davis	Teacher
8/1/2022	Shirley Dukes	Teacher
8/1/2022	Faith Moeller	Teacher
8/1/2022	Mary Jackson	Teacher

NOATAK

8/1/2022	Brent Hostetter	Teacher
8/1/2022	Brett Pietila	Teacher
8/1/2022	Zachary Martin	Teacher
8/1/2022	John Brown	Teacher
8/1/2022	RoxiAnn Wolfe	Teacher
8/1/2022	Benjamin Heebner	Teacher

NOORVIK

8/1/2022	Catherine Stroup	Teacher
8/1/2022	Leslie Zibell	Teacher
8/1/2022	Karla Widing	Teacher
8/1/2022	Krystina Levenhagen	Teacher
8/1/2022	Juvy Pamunag	Teacher
8/1/2022	Jeffrey Robinson	Teacher
8/1/2022	Kelly Halkyard	Teacher

SHUNGNAK

7/25/2022	Roger Franklin	Principal
8/1/2022	Ivy Shelton	Teacher
8/1/2022	Mhadelle Lugod	Teacher

SELAWIK

8/1/2022	Bradley Johnson	Teacher
8/1/2022	LaRel Woods	Teacher
8/1/2022	Ruth Ryan	Teacher
8/1/2022	David O'Connor	Teacher
7/25/2022	Andrea Zink	Principal
8/1/2022	Cynthia Michelle Stephens	Teacher
8/1/2022	Theresa Cowden	Teacher
8/1/2022	Edwin Rehor	Teacher
8/1/2022	James Taylor	Teacher

ATC

8/1/2022	Andrew Bell	Teacher
8/1/2022	Merle Green	Teacher

DO

7/1/2022	Zonda Martin	Staff Development Spec
8/1/2022	Darla Jones	Teacher
7/1/2022	Amy Eakin	Director Technology
7/25/2022	Robin Gage	Teacher
7/25/2022	Frances Gage	Teacher
7/1/2022	Craig McConnell	Director Property Maint.
7/1/2022	Karla Head	Director ATC/STAR
7/1/2022	Dana Orton	Director Curriculum
7/25/2022	Joseph Groves	Teacher
7/1/2022	Frank Tony Jones	Asst. Director Student Serv
7/25/2022	Shelbi Garrett	Teacher
8/1/2022	Dominic Diing	Teacher
7/25/2022	Kristen Woodie	Teacher
7/1/2022	Conor McCoy	Technology Coordinator
8/1/2022	Brett Slaathaug	Student Activities

c) The administration recommends approval of the following FY23 Classified Rehires:

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

DO

7/1/2022	Megan Williams	Director Admin Serv
7/1/2022	Paul Wood	Asst. Director Technology

d) The administration recommends approval of the following FY22 Classified New Hires:

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

DO

3/7/2022	Sandra Shroyer-Beaver	Food Service Manager
4/1/2022	Jazmine Camp	Exec. Sec. Super/Board

KIVALINA

2/16/2022	Eleanor Swan	COVID Screener
-----------	--------------	----------------

KMHS

2/18/2022	Isaac Peacock	Aide
-----------	---------------	------

II. The administration reports the following non-action items:

- Certified Resignations
- Classified Resignations
- Certified Transfer Requests
- Classified Transfer Requests

a) The administration reports on the following certified resignations:

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

DEERING

5/10/2022	Kelli Tallman	Teacher
-----------	---------------	---------

NOORVIK

5/10/2022	Wilfried Zibell	Teacher
5/10/2022	Caitlin Zibell	Teacher
5/31/2022	Kathryn Self	Principal

JNES

5/10/2022	Sofia Flores	Teacher
5/10/2022	Bernide Beaujuin	Teacher

b) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

DEERING

2/1/2022

Robert Iyatunguk

COVID Screener

NOORVIK

5/10/2022

Helen Coffin

Aide

KMHS

3/8/2022

Marcus Lewis

Aide

DO

3/31/2022

Erin Nelson

Exec Asst to Super/Brd

c) The administration reports on the following Certified transfer requests:

LOCATION & DATE

NAME

POSITION

JNES to DO

8/1/2022

Angela Eisel

Teacher

8/1/2022

Darla Jones

Teacher

d) The administration reports on the following Classified transfer requests:

LOCATION&DATE

NAME

POSITION

DO

2/16/2022

Lois Booth

Accts Pay/Rec Clerk

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 21, 2022

NUMBER: Memo 22-073

FR: Office of the Superintendent

SUBJECT: Approval of Contract
Amendment for Northern
Industrial Training

ABSTRACT:

The administration requests School Board approval to issue an amended contract to Northern Industrial Training (NIT) to provide additional training in Class D driving and Heavy Equipment Operator (CET) training. (8-hour HAZWOPR, Class D driving, and Commercial Driver's License training was previously approved)

ISSUE:

At issue is to approve the Amended Memorandum of Agreement (MOA) for Northern Industrial Training (NIT) which exceeds \$50,000 and requires Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This Amended MOA will utilize TVEP (Technical Vocational Training Program) and STEP grant funds. ATC will partner with Northern Industrial Training of Palmer, Alaska to provide the Class D Driver's License and Heavy Equipment Operator (CET) Trainings. The CET training and licensing would occur at both the ATC campus in Kotzebue and the NIT facility in Palmer. The partnership with NIT will provide the most economic model for this type of training and certification. For participants, training will be provided in a rural setting close to home. It will also be most inexpensive to ATC and NIT to provide the bulk of the training where transportation, room, and board costs are minimal compared to sending all students to an urban setting for the training duration. The ATC/NIT partnership is also the best utilization of our combined core competencies. Through the partnership with NIT, ATC will also be able to facilitate another Class D driver's license training; trainings will be paid for through the ATC general fund, reimbursed by tuition paid by recipients, with the assistance of TVEP and STEP grant funding.

Funding: Grant & ATC General funds

ALTERNATIVES:

1. Approve the Amended MOA with Northern Industrial Training in the amount not to exceed \$343,840.00 (increase of \$217,360 as \$126,480.00 was previously approved) as presented;
2. Disapprove the Amended MOA with Northern Industrial Training as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$343,840.00 as presented.

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

**ADDENDUM TO
MEMORANDUM OF AGREEMENT**

MOA # 222-066

Between

Contractor Name: Northern Industrial Training

Address: 1740 N. Terrilou Ct.

Palmer, AK 99645

and

Northwest Arctic Borough School District

The above referenced Memorandum of Agreement is hereby amended as follows:
MOA Addendum:

	<u>Amount</u>
Account #: <u>222.019.770.222.410</u>	<u>\$ 11,760.00</u>
Account #: <u>222.019.770.222.410</u>	<u>\$ 61,789.00</u>
Account #: <u>230.019.770.222.410</u>	<u>\$ 52,931.00</u>
Account #: <u>222.019.770.222.410</u>	<u>\$ 9,180.00</u>
Account #: <u>222.019.770.222.410</u>	<u>\$ 208,180.00</u>
NEW MOA Total:	<u>\$ 343,840.00</u>

Budget Authority Approval: *Karla Head*

**Contractor Additionally Agrees: See Attached Training Estimate for Class D training
And Heavy Equipment Operator (CET) Training**

District Additionally Agrees: See Attached Training Estimate

Date of Board Approval (if applicable): _____

Agreed to by:

Contractor, (Sign and Return to Program Contact Person) _____ Date

Superintendent- Authorized Signature, NWABSD _____ Date

Director of Administrative Services, NWABSD _____ Date



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:

Karla Head
 Alaska Technical Center
 PO Box 51
 Kotzebue, AK 99752
 907-442-1500
khead@nwarctic.org

JOB DESCRIPTION

NIT will conduct a Class D Driver Training at ATC in Kotzebue on 4/4/22			
Courses Trained:	Dates of Training:	Location	Student Count:
Class D	4/4/22-4/8/22	ATC	6 Tests Per Day

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,450.00	5.00	\$ 7,250.00
Client Discount	\$ (150.00)	5.00	\$ (750.00)
Instructor Travel Day	\$ 650.00	2.00	\$ 1,300.00
Airfare (Cost +10)	\$ 750.00	1.00	\$ 750.00
Lodging (Provided By Client)	N/A	N/A	N/A
Transportation (Provided By Client)	N/A	N/A	N/A
Per Diem (if Needed)	\$ 65.00	7.00	\$ 455.00
Airport Parking	\$ 25.00	7.00	\$ 175.00
Note: Client is responsible for fuel costs			
Note: Classes will be 10/HR Days			
Note: All Participants will need permits			
Down Day/Bad Weather/No Training - \$1100			
TOTAL ESTIMATED JOB COST			\$9,180.00

If client cancels course(s) with less than 14 days' notice, client agrees to pay 50% of the contacted price.
 If client cancels course(s) with less than 7 days' notice, client agrees to pay 75% of the contacted price.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Patrick Rose
 PREPARED BY

 March 2, 2022
 DATE

Karla Head

 ACCEPTED BY

3/4/22

 DATE

Megan Williams

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)

accountspayable@nwarctic.org



TRAINING ESTIMATE

FROM:
 Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO:
 Karla Head
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
khead@nwartic.org

JOB DESCRIPTION

NIT will Conduct CET training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by two 3 week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals and Drug tests. Students traveling to Palmer we travel in groups of eight. Training will start on 5/31/2022 for Group one and 7/18/22 for group two. Estimate is built for 16 participants, but we can adjust according to Enrollment.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) April 4th-15th			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Materials estimate (Per Person)	\$ 40.00	16	\$ 640.00
Airport Parking (At Cost)	\$ 20.00	14	\$ 280.00
AV Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	3	\$ 750.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Drug Test	\$ 85.00	16	\$ 1,360.00
Physical	\$ 125.00	16	\$ 2,000.00
Phase II (Palmer) Group 1 May 31st - June 16th / Group 2 July 18th - August 4th			
3 Week CET	\$ 8,750.00	16	\$ 140,000.00
Student Lodging - (At Cost)	\$ 1,300.00	16	\$ 20,800.00
Student Meals (At Cost)	\$ 800.00	16	\$ 12,800.00
Student Daily Transportation (At Cost)	\$ 360.00	16	\$ 5,760.00
Transportation from To/From Airport	\$ 200.00	16	\$ 3,200.00
NOTE: Minimum 8 spots for Each Palmer Sessions			
NOTE: Class Schedule in Palmer is 10HR/DAY			\$ -
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$208,180.00

If client cancels course(s) with less than 14 days' notice, client agrees to pay 50% of the contacted price.
 If client cancels course(s) with less than 7 days' notice, client agrees to pay 75% of the contacted price.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Patrick Rose

 PREPARED BY
Karla Head

 ACCEPTED BY

January 25, 2022

 DATE
 1/25/22

 DATE

Megan Williams

 ACCOUNTS PAYABLE NAME & EMAIL

MOA 222-0646

 PO NUMBER (if required)

accountspayable@nwartic.org