

NWABSD Board Worksession  
Tuesday, September 28, 2021 8:30 AM

Teleconference

## **Agenda**

1. I. Departmental Reports:

## MEMORANDUM

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**TO:** Regional School  
Board Members

**DATE:** September 28, 2021

**NUMBER:** Worksession I.

**FR:** Office of the Superintendent

**SUBJECT:** a. Capital Projects Report

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Kathy Christy, Capital Projects Manager reports on the following:

**DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT (DEED):** Applications were submitted for three major maintenance projects: JNES Gym Roof Replacement, Davis-Ramoth K-12 School Renewal and Upgrade, and Buckland K-12 School HVAC Renewal and Upgrade. DEED will release the initial project ranking November 5.

**JNES GYM ROOF REPLACEMENT:** As the condition of the roof continues to deteriorate causing damage to the gym floor and the structure of the mezzanine the District obtained approval from DEED to issue a design build contract for replacement of the roof this fall. Selection was to be based 100% on cost. The professional cost estimate for the project was \$804,813. Two bids were received, Interior Alaska Roofing: \$787,770 and Swalling General Contractors: \$995,000.

A contract has been awarded to Interior Alaska Roofing. They are in the process of ordering materials and plan to start on-site work September 28 with final completion by November 15. The District is using the services of BDS Architects and LCG Lantech for architectural and structural review and coordination.

There is another section of the JNES roof that requires attention. The structural engineer found extensive structural damage to the mezzanine connected to the gym. This area does not affect the gym itself, but corrective action needs to be taken next year. This will be addressed as a separate project.

**DEERING ADDTION AND RENEWAL:** The next step for Deering is to evaluate options for expansion of the school site. BCA Architects will continue to work with the District and the community to investigate possibilities.

**VILLAGE ENERGY EFFICIENCY LIGHTING PROGRAM (VEEP) GRANT:** The District applied for and received a \$23,600 grant from the Alaska Energy Authority to replace the outdoor lighting at the Noatak School with LED fixtures. The District has ordered the light fixtures. The installation schedule has been impacted by COVID-19 and an extension to December 31, 2021 has been requested.

### **AHFC TEACHER HOUSING:**

Kivalina: The District has two Alaska Housing and Finance Corp (AHFC) teacher housing grants for new duplexes at the new Kivalina site. ASRC SKW has completed the pad for the entire teacher housing complex. The building materials for the duplexes are stored on site for construction of the units by Maintenance.

Selawik: With Board approval the District is applying for a new duplex in Selawik. Applications are due October 15 and grant selections will be announced this winter.

**KIVALINA REPLACEMENT SCHOOL:** Construction is progressing very well, and the project is on schedule. The school and mechanical buildings are enclosed, and vapor barrier is being installed on the exterior. At the same time the school is being roofed and a crew is framing interior walls. The foundations for the water tank and wastewater treatment building have been completed.

Electrical Intertie: The final payment of \$1 million from the Native Village of Kivalina has been requested and the \$3.5 Village Improvement Fund grant closed out.

Furniture, Fixture and Equipment (FF&E): The draft FF&E plan for the new school was reviewed with the staff in August. MCG is making the final adjustments to the list and confirming color selections are compatible with the interior design. There will be at least two vendors with orders exceeding \$50,000. The orders will need to be approved this fall to assure delivery to Seattle next spring for shipment on the first barge of 2022.

Art: Artist Kevin Smith has one more photo session in Kivalina. Coordination with the community will continue to identify additional art for the school.

**FY-19 BOROUGH LEGISLATIVE GRANT:** Kivalina Vehicle Garage: The construction of the gravel pad and the concrete foundation for the bus barn is complete. The metal building will be erected by the District. It is anticipated the building will be enclosed this fall.

The funding of the District's second priority project, the Buckland Heating project, is on hold until the vehicle garage project is completed.

**ESSER II FUNDING:** Using ESSER II funding, the Board approved of the purchase of the new windows for June Nelson Elementary School as no bids were received this work has been postponed until next year.

**AMERICAN RESCUE PLAN ACT FUNDING:** The District is receiving ARPA funding. The allocation of this funding for construction is under consideration.

#### **ACTION ITEMS ON THE BOARD MEETING AGENDA:**

**NWABSD MEMO 22-029,** Approval of Purchase; Furniture, Fixtures & Equipment for Kivalina Replacement School.

The project budget for the Kivalina K-12 Replacement School totals \$63.1 million. Included in the project budget is \$756,000 for new furnishings and equipment. The District hired MCG Explore Design to work with the District and the school to identify and specify the furnishing and equipment needed for each space in the new building.

The state procurement regulations allow Districts to utilize contract pricing that has been obtained through competitive bidding by other public agencies. To facilitate the procurement for Kivalina, government contract pricing is being used for developing the equipment list for the new school. Almost all the necessary FF&E items for the school are available under government contracts. Only two vendor purchases will exceed \$50,000.

The FF&E items need to be ordered this fall to assure delivery to for consolidation in Seattle for shipment to Kivalina by barge. The orders need to be placed before the November Board meeting. The District project manager is working with MCG to finalize the FFE orders by the end of September. At this time the amounts of the two largest purchases are estimated as follows:

- 1.) Saxton Bradley, for an amount not to exceed: \$175,000
- 2.) Think Office, for an amount not to exceed: \$350,000

All the FF&E items are price delivered to Seattle. These two vendors will be responsible for consolidation of their orders and shipment by barge to Kivalina for delivery in July 2022. The cost of shipment from Seattle to Kivalina will be billed separately. It is too early for vendors to confirm shipping details from Seattle but there are only two companies that barge to Kivalina. It is anticipated that the total cost of shipping will not exceed \$250,000. It is recommended that the Board delegate contracting authority to the Superintendent for the cost of FFE shipment from Seattle to Kivalina.

The administration recommends the Board approve the purchases from Saxton Bradley for an amount not to exceed: \$175,000 and from Think Office for an amount not to exceed: \$350,000 for Fixture, Furnishings and Equipment (FF&E) for the Kivalina Replacement School; and delegate contracting authority to the Superintendent for the cost of shipment from Seattle to Kivalina as presented.

## MEMORANDUM

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**TO:** Regional School Board Members  
**DATE:** September 28, 2021  
**NUMBER:** Worksession #1.  
**FR:** Office of the Superintendent  
**SUBJECT:** b.) Property Services Report

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Craig McConnell, Director of Property Services reports on the following:

**AMBLER:** Our Ambler maintenance person was having trouble firing the school's boilers when the weather cooled so our plumber traveled to Ambler, made repairs and fired the two boilers up. Our mechanic traveled to Ambler to service the school's vehicles and back-up generator.

**BUCKLAND:** A small exterior window on the Buckland school was broken by vandal(s). Replacement glass has been ordered to repair the broken window.

**DEERING:** A breaker that serves the dryer in a housing unit kept tripping, so our electrician traveled to Deering to troubleshoot the issue. Upon inspection he discovered that breaker was tripping out due to the local electric company not supplying enough power to the unit. The housing unit needs 240 volts for the dryer to operate but was only receiving 210 volts from the power company. Ipnatchiaq Electric was informed of the issue and has since corrected the problem.

**KIANA:** Currently our carpenters are in Kiana replacing Lexan protectors on the school's 112 exterior windows. Over time solar rays deteriorate the Lexan causing it to lose its transparency and become cloudy. Due to the Covid epidemic Lexan is in very short supply however we were able to secure 44 sheets which is enough to complete the project. During a recent AVEC power outage the school's generator fired up but quickly shut off for some unknown reason. Today our mechanic and electrician are traveling to Kiana to trouble shoot the issue.

**KIVALINA:** This summer a window on a teacher housing unit was vandalized. Replacement glass has been ordered to repair the broken window.

**KOBUK:** On the Friday preceding Veteran's Day, one of the phases on AVEC's three phase power tripped out causing the Kobuk school's walk-in freezer to shut down. The walk-in freezer cannot operate without three phase power. The principal was instructed not to open the freezer until AVEC could get a technician to Kobuk and make repairs. Frozen food will stay frozen in a walk-in freezer for 3-4 days as long as the door is not opened too frequently. On the following Monday an AVEC lineman arrived Kobuk, made repairs and reestablished three phase power. During the three days without power the temperature in the walk-in freezer never dropped below freezing.

**KOTZEBUE:** On August 17, Alaskan Industries, the contractor that is making repairs on JNES's gym floor, arrived Kotzebue and started work on the project. On August 28 the work came to a halt when water from heavy rains saturated portions of the gym floor via the gym's leaky roof. In order for the contractor to perform his work the moisture content in the wood floor cannot exceed 9%. After the heavy rains the moisture content exceeded 9% so the contractor departed Kotzebue and is scheduled to return on September 13. Once the contractor returns, they estimate it will take four days to complete the project. A separate contractor has been hired to make repairs on JNES's leaky roof this fall.

**NOATAK:** To date we have received two applications for the vacant Noatak maintenance position. This week the two applicants will be interviewed and a selection will be made.

**NOORVIK:** Our carpenter's completed a remodel on a three bedroom housing unit in preparation of three new teachers arriving on September 20. Our carpenters then started another remodel on a duplex teacher housing unit which is currently unoccupied. Last week an exterior window on the Noorvik school was broke by what appears to be a bullet hole. Replacement glass has been ordered to repair the broken window.

**SELAWIK:** To date we have not received any applications for our vacant Selawik maintenance position. The position was vacated by long time maintenance person Chester Ticket who retired in August following his wife's passing. We thank Chester for his 25 years of service to the district. Our plumber traveled to Selawik and installed their new bottle filling station which was funded by a grant. The grant paid for bottle filling stations for each of our sites. The remaining filling stations will be installed as our plumber travels to sites to do other work.

**SHUNGNAK:** This past spring Shungnak's fire sprinkler system went off for an undetermined reason. The sprinkler system is pressurized by 29 nitrogen bottles that discharge when the sprinkler system goes off. Once discharged the bottles have to be sent to Anchorage and recharged with nitrogen. The 29 bottles have been recharged and are back in Shungnak waiting on a certified technician to travel there and install them. While there the technician will inspect, service and certify the fire sprinkler system.

## MEMORANDUM

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**TO:** Regional School  
Board Members

**DATE:** September 28, 2021

**NUMBER:** Worksession #1.

**FR:** Office of the Superintendent

**SUBJECT:** c.) Human Resources  
Report

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Janice Hadley, Director of Human Resources (HR) reports on the following:

HR is currently recruiting for 12 certified positions and 13 classified positions. Our goal is reach zero openings, but as stated in previous meetings, zero openings is a tough number to attain but we continue to strive for it.

HR is actively interviewing candidates from Alaska Teacher Placement and Virtual Job Fairs.

Position vacancies per site:

Ambler	All filled
Buckland	All filled
Deering	Pre-K/Kindergarten teacher
Kiana	Dean of Students (shared with Noorvik); 2 aide positions
Kivalina	Pre-K/Kindergarten (long term sub covering); MS/HS Science
Kobuk	All filled
June Nelson Elementary	2-3 <sup>rd</sup> grade teachers and 5 <sup>th</sup> grade teacher (coverage by long-term subs)
Kotzebue Middle/High School	SPED Teacher
Noatak	Maintenance position
Noorvik	All filled (shared counselor/Dean of students w/Noorvik)
Selawik	2 aides positions and 2 <sup>nd</sup> Bilingual Instructor
Shungnak	SPED Teacher; (2 long-term subs filling positions until J1 teachers arrive); 2 aide positions
Star of the NW Magnet School	CTE Teacher
Alaska Technical Center	Process Technology Instructor, Health Occupations Instructor

Per Board request, below are samples of separation responses:

- Health concerns that could not be addressed in Kotzebue
- Personal reasons
- Moving out of Kotzebue
- 2 did not complete the exit forms

### **BOARD ACTION ITEMS ON THE BOARD MEETING AGENDA:**

**NWABSD MEMO 22-030**, Approval of Human Resources.

Each month various Human Resources actions occur which require Board action or cognizance.

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers and terminations throughout the district.

The Human Resources action item for Board approval of the new hires in Kotzebue Middle/High School; classified new hires ATC/STAR and District Office. Human Resources non action items are certified resignations from Deering and June Nelson Elementary School; certified transfer requests Kivalina to KMHS, Shungnak to KMHS and STAR to KMHS.

The administration recommends the Board approve the Human Resources actions and as presented.



## MEMORANDUM

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**TO:** Regional School  
Board Members

**DATE:** September 28, 2021

**NUMBER:** Worksession I.

**FR:** Office of the Superintendent

**SUBJECT:** e. Technology Report

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Amy Eakin, Director of Technology reports on the following:

### **Strategic Goal 1: Student Learning**

Objective 2: NWABSD will build responsive environments during both remote and in-person learning.

#### **1. Professional Development**

- i. Technology Coordinator
  - a. The technology coordinator provided professional development to staff on the following topics during site visits:
    - i. Apple TVs
    - ii. Microsoft Office 365
    - iii. SMARTBoards including SmartNotebook and SmartInk
    - iv. Administrator training on Canvas, OneNote, and Teams
  - b. The technology coordinator has provided professional development to new teachers being onboarded on the following topics:
    - i. ALEKS
    - ii. Canvas
    - iii. Teams
    - iv. Apple TV

### **Strategic Goal 3: Family Support and Engagement**

Objective 1: NWABSD staff will have consistent, professional, and family friendly communication with all stakeholders and families



**gaggle**

#### **1. Communications Regarding Gaggle Implementation**

- a. From 8/9/2021 – 9/13/2021
  - i. 3 Questionable Content Email Alerts (non-emergency but require timely follow-up) regionwide
  - ii. 0 Possible Student Situations reported (emergency)



**Hootsuite**

#### **2. Hootsuite**

- a. Social media management platform to manage all school Facebook pages
- b. Facebook has changed their requirements for new accounts which has prevented staff from creating Facebook accounts using @nwarctic.org email addresses
- c. Hootsuite allows the District to manage Facebook, and potentially other platforms, from a single website
  - i. Multiple users can be assigned one or more Facebook pages to moderate without logging into Facebook

### **Strategic Goal 3: Family Support and Engagement**

Objective 2: NWABSD will provide opportunities that support and engage families

## 1. E-Rate and the Emergency Connectivity Fund of 2021

The NWABSD applied for \$16,708,076.22 of E-rate funding within the first filing window to support off-campus broadband internet access to address remote learning and the Homework

	Aug-Dec 2020	Jan-Jul 2021	Aug-Dec 2021	Jan-Jul 2022	Aug-Dec 2022	Jan-Jul 2023
High School Laptops	Refresh 2020					Refresh Fleet 2025
5-8 School Laptops	Refresh Fleet S2018 Purchase Cases					Refresh Fleet 2023
SMARTBoards	Purchased 2014/2015; Warranty expired 6/30/20; 10 Annually		10 Annually		10 Annually	
Secretary, Principal, DO iMacs	Principals – purchased 8/2017		Secretary and DO iMac Refresh		Principal iMac Refresh	
K-4 iPads	Fleet Purchased 11/16 Prepare and Refresh Apps		Refresh Fleet 2021	Refresh Apps		Refresh Fleet 2026
Staff iPads	Fleet Purchased 8/2020					Refresh Fleet 2025
Staff Laptops	WTK/Admin Staff Refresh		Refresh Fleet 2021			Refresh Fleet 2026
Computer Labs	WTK	ATC – partial update (5yr.)		ATC – partial update (5yr.)		ATC – partial update (5yr.)
Network Infrastructure		APs: KVL, BKC, IAN, DRG, ABL, WLK, ORV (CAT 2)	Complete CAT 2 AP deployment	Split OTZ Circuits Switches;		
Mitel Phone System	Partial Phone Refresh		Replacing Windows DVSS with Linux		Partial Phone Refresh	
VTC	RUS Award	Install RUS awarded Infrastructure				RUS; Refresh Polycom 2023
Windows Infrastructure		Windows 2019 Server Upgrade	DO Server Refresh; Windows 2019 Server Upgrade	Windows 2019 Server Upgrade		

Gap. In March, President Biden signed the \$1.9 trillion American Rescue Plan Act of 2021 that includes an [Emergency Connectivity Fund](#) (Sec. 7402) (aka ECF) to provide over \$7 billion in additional E-rate funding.

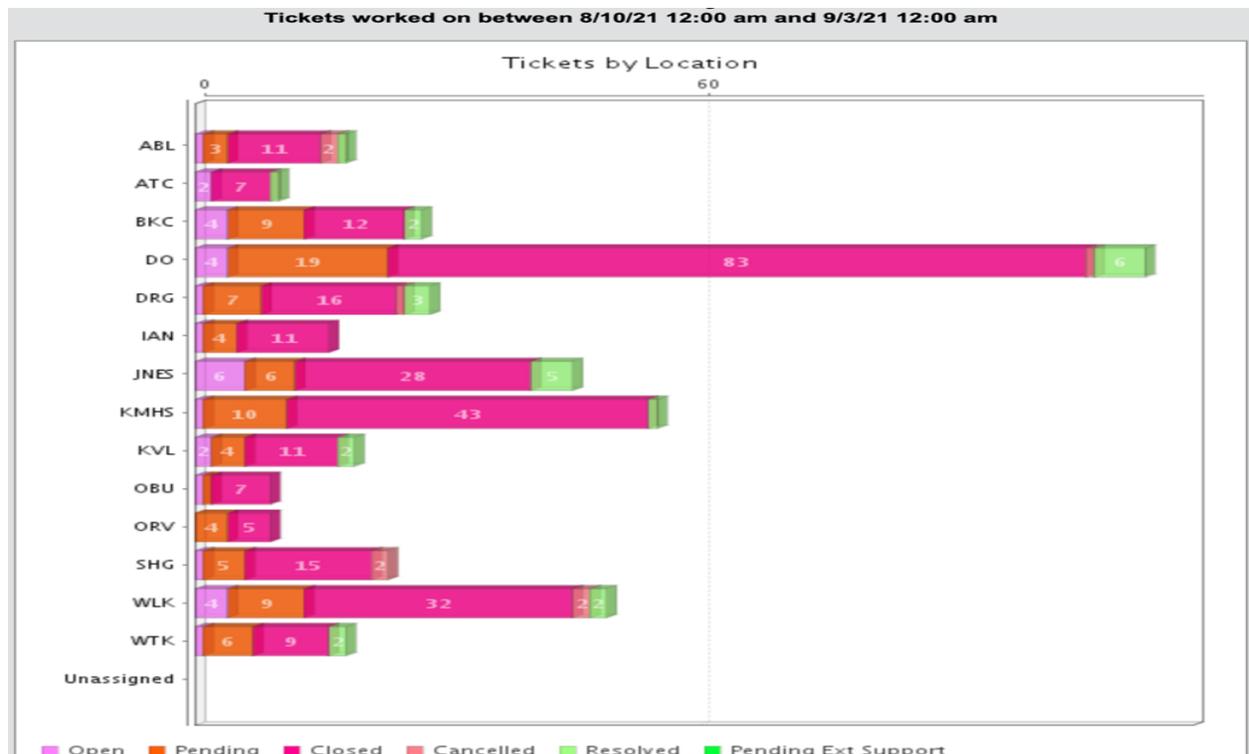
This funding is to cover 100% of the costs for eligible students and staff home to receive 10 Mbps of unlimited internet per month for the 2021-2022 school year. This is no cost to the District or to students, families, and staff.

The NWABSD had a request for proposals (RFP) to internet providers on behalf of our families, students, and staff. The RFP yielded two bids that were reviewed by a committee of the assistant superintendent, technology director and assistant, and a regional board member. The committee members represent the region, staff, and parents. The committee recommendations are included in an abstract to be approved. The District will not, however, secure services until funding is approved by the FCC.

**August 9, 2021 – September 3, 2021**

**Additional Items Serviced by the Technology Department:**

- Staff changes (new hires/transfers ~30) create accounts with AD, email, MS licensing, Teams policy, AD attributes and prepare technology assets.
- Shipped ~2167 devices (iPads and laptops) for students.  
263 kms, 306 jnes, 135 ian, 60 drg, 193 bkc, 73 abl, 160 wtk, 277 wlk, 88 shg, 164 kvl, 219 orv, 49 obu, 173 kms, 7 hsch
- Prepared and shipped site assets, sub teacher laptops, food service computers and MS Teams computers.
- JAMF Distribution Points (JDP) are no longer supported. We use these to deploy software throughout the district from the local network instead of Internet. They have been rebuilt to JAMF's new specifications and are now only referred to as Distribution Points (DP).
- An updated version of MAPs was release during the summer. Our system was built before the summer and had an older version. Although it would have worked, it is always best to have the latest testing software installed. Built package and deployed to all sites Distribution Points (DP).
- Built a wireless bridge between JNES and DO with the assistance of the Maintenance department. We've had some trouble with our fiber link between DO and JNES/KMHS.



## **BOARD ACTION ITEMS ON THE BOARD MEETING AGENDA:**

### **NWABSD MEMO 22-024, Approval of Purchase; Government Computer Sales, Incorporated.**

The NWABSD last upgraded the main district office servers in 2011. This upgrade should occur every 5-7 years, however, has been maintained through consistent part replacement. The overall server refresh project cost will exceed \$50,000 and requires Board approval to move forward to complete.

Items already purchased from GCS IT were:

1. 2 servers – main and backup (\$12,730)
2. Chassis to mount the servers (\$9,945)
3. Server software and 5 years of licensing (\$2,562.00 + \$1,130)
4. Back-up software to back up the district office servers (\$4,374)

Amount already spent is: \$35,261

To complete the server upgrade, items to be purchased from GSC IT are:

5. Fiber switch – all district office servers plug into this (\$14,890)
6. SAN – storage area network (\$16,549)

Amount to complete the upgrade: \$31,439

Total server upgrade refresh cost: \$66,700

Funding is available and budgeted in the Elementary and Secondary School Emergency Relief (ESSER) III funds.

The administration recommends the Board approve the purchase from Government Computer Sales, Incorporated (GCS IT) for a total amount not to exceed \$66,700 as presented.

### **NWABSD MEMO 22-025, Approval of Purchase; DocuSign.**

The District sought out an electronic document signing program when the COVID-19 pandemic impacted in-person paper contract signing. The onboarding of DocuSign has continued and is currently used by administration, schools and staff.

This agreement will allow the District to continue the DocuSign Program with cost locked in and funding secured for the next 3-years through August 31, 2024.

Funding is available and budgeted in the Elementary and Secondary School Emergency Relief (ESSER) I and ESSER III funds.

The administration recommends the Board approve the purchase of a 3-year agreement with DocuSign for an amount not to exceed \$144,997 as presented.

### **NWABSD MEMO 22-026, Bid Award; OTZ Telephone Inc. and GCI.**

The Federal Communications Commission's (FCC) Emergency Connectivity Fund (ECF) is a \$7.17 billion program that will help schools provide the tools and services their communities need for remote learning during the COVID-19 emergency period. ECF will help provide relief to millions of students, school staff, and will help close the Homework Gap for students who currently lack necessary Internet access or the devices they need to connect to classrooms.

For eligible schools, the ECF Program will cover reasonable costs of laptop and tablet computers; Wi-Fi hotspots; modems; routers; and broadband connectivity purchases for off-campus use by students and school staff.

The NWABSD has applied for over \$16,708,076.22 million under the ECF to provide internet to any student and staff homes and teaching housing units that currently do not have adequate services for remote learning.

Alongside of this application, the District has received bids from OTZ Telephone and GCI internet service providers for this service. A committee of 4 (including a board member and district office staff that represent villages, parents, families, and staff) met and reviewed the bids.

The committee recommends that the bid is awarded to:

- 1.) OTZ Telephone in an amount not to exceed \$12,835,744 to the villages of Kobuk, Shungnak, Ambler, Kiana, Noorvik, Selawik, Noatak, Kivalina, Deering and Buckland (remote villages) and
- 2.) GCI, Inc. in the amount not to exceed to \$721,836.50 for the village of Kotzebue

The ECF covers 100% of the costs for the services and both GCI and OTZ Telephone agree to provide discounts which means that the internet service providers (OTZ Telephone and GCI) will seek reimbursements from the Federal Government and not charge the District. No purchase will be made until funding is secured by the District from FCC's Emergency Connectivity Fund.

The administration recommends the Board award the bid to OTZ Telephone, Inc. in an amount not to exceed \$12,835,744 and GCI in the amount not to exceed to \$721,836.50, to provide the NWABSD internet services for student & staff homes and teacher housing as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** September 28 2021

**NUMBER:** Worksession #1.

**FR:** Office of the Superintendent

**SUBJECT:** f. ATC Report

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Pedro Garcia, Director of Alaska Technical Center (ATC) reports on the following:

**ATC OVERVIEW:** The ATC has been working closely with Alaska Department of Labor and Workforce Development (DOLWFD) to receive updates regarding funding for grants we were awarded for the current fiscal year and completing requirements needed for FY'22 grants.

Recruitment efforts for Fall 2021 continue. The two programs that are being offered are: Construction Trades and Culinary Arts. The students will receive an orientation regarding expectations, program schedules, and dorm etiquette on September 15<sup>th</sup>. We continue to follow all district and borough health mandates.

Superintendent, Terri Walker, Director of ATC, Pedro Garcia, and Construction Trades Teacher, Andrew Bell had the opportunity to visit NANA Construction in Big Lake. The visit took place on September 2<sup>nd</sup>. During the visit, the ATC team was able to establish a plan to prepare Construction Trades' students for the specific demands of the workforce at NANA Construction. During this trip, Director Pedro Garcia was able to reach out to a Barber School Teacher who could be contracted to provide courses at the ATC.

The ATC was granted the Alaska Adult Education/GED grants for the FY'22 Program. Training for the new program coordinator and director will occur on October 5-7, in Anchorage.

The following short course sessions are scheduled as follows:

- Millwright Training sessions are scheduled for late October
- CDL will be offered in November
- NEW Core Driller and Advanced Core Diller training will be offered in January

ATC had the ATC Advisory School Counsel meeting during this month. The meeting occurred on August 10<sup>th</sup>, 2021. The following members attended: Lori Heny (in-person), Toby Drake (over the phone/TEAMS), Sam Towarak (over the phone/TEAMS), Charlie Nelson (over the phone/TEAMS), Fritz Westlake (in-person), and Margaret Hansen (over the phone/TEAMS). Pedro Garcia, ATC Director, and Terri Walker, Superintendent of School were present. During this meeting, the ATC Director presented on the following:

ATC priorities:

- Branding
- Climate
- Recruit students

Regarding the branding priority for the Alaska Technical Center, Pedro Garcia emphasized the need for all stakeholders to be aware of the available programs. The ATC Director urged on the fact that for the school to receive more students, a strong advertising campaign is necessary. Pedro Garcia mentioned that the branding, advertising and promotion of the ATC is being done on all current available platforms: Facebook, KOTZ radio, school website, and tours of the building with different groups including counselors, principals, and district administrators.

On the priority regarding the climate of the school campus, Mr. Garcia stated that his objectives to achieve a positive working climate at the ATC will include clear expectations of teachers, staff, and students. Mr. Garcia mentioned that in order to host a positive campus climate he will conduct professional conversations with respect and empathy. Pedro Garcia said that any decision regarding students, staff, curriculum or use of resources will be done impartially and fairly.

Mr. Garcia stated that his third priority is to increase the number of students attending the Alaska Technical Center. In order to do this, he mentioned that strong recruitment efforts will be occurring. The Director stated that recruitment trips for ATC have been done to the following villages: Shungnak, Noorvik, Buckland, Ambler, Kiana, Kobuk, Noatak, and Kivalina. Mr. Garcia said that the ATC recruiter has also been relieved of any duties concerning reports to grants so that her time is devoted solely for student recruitment. Pedro Garcia also stated the need to add relevant courses and programs: barber school and business administration. He mentioned that another strategy to increase student enrollment is to facilitate the application process.

**ENROLLMENT:** Our current adult student enrollment is as follows:

21 students have completed their applications  
11 for Construction Trades Program  
3 for Health Occupations Program  
7 for Culinary Arts

**STAFFING:**

Pedro Garcia, Director	VACANT, Recruiter/Administrator
Karen Uhl-Sours, Secretary	Lori Jorgensen, Registrar
Alejandro Vargas, Culinary Arts	Kylene Lie, AAE/GED
VACANT, Health Care Occupations	VACANT, Process Technology
Andrew Bell, Construction Trades	

**STAR OF THE NORTHWEST OVERVIEW:** We received 30 students in August at the STAR dorms. 22 students from within our region and 8 students from Emmonak and Chevak. As of September 13<sup>th</sup>, 23 students are still enrolled and 4 more will come on board at the end of September.

Students at the STAR program have participated in a number of academic and cultural activities since they arrived in Kotzebue. Such activities include:

- Fishing
- Swimming
- Berry picking
- Tours of the fire department
- Tours with the Coast Guard
- Marathon running

## MEMORANDUM

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**TO:** Regional School Board Members

**DATE:** September 28, 2021

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**FR:** Office of the Superintendent

**SUBJECT:** g.) Student Services Report

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Perrian Windhausen, Director of Student Services reports on the following:

### **Data and Assessment:**

- Updated assessment information on the district website.
- Created a field in PowerSchool to track which students we have consent to COVID screen. This will help sites determine who should be screened. Lists were sent to secretaries to assist with entering this initial data.
- Created a new security group in PowerSchool to allow staff at sites to manage lunch transactions.
- Sent information to sites regarding Quarter1 progress reports and when they should be sent out.
- Sent information to sites regarding the yearly contact info update and PowerSchool access for parent letters. These two letters are sent home to collect new contact information from parents and to let them know how to login to view their student's grades and attendance.
- Imported 2021 PEAKS test scores into PowerSchool; this allows teachers and staff to view student scale scores and proficiency levels.
- 2021 PEAKS scores: send a copy home and another copy goes into the student file.
- Sent list of newly enrolled students who transferred from other districts to the state to check their migrant status. When new students enroll, we check to verify if they were identified as migrant in another district.
- Fall MAP training with all teachers; staff need to complete forms before testing, provided resources for MAP test administration
- MAP testing support; checking/updating teacher accounts, documenting testing irregularities and troubleshooting.
- Met with new kindergarten teachers to introduce the Developmental Profile; this assessment is given to KG students within the first 4 weeks of school. It is based on teacher observations of students on 13 different goals.
- Additional teacher training for using the Gradebook; met with teachers who wanted additional information about using the Gradebook.
- Updated the weekly Sped verification of service hours emails.
- Working with Principals and secretaries to collect vaccination records.

### **Counselors:**

Counselors began the year adjusting, reviewing, and helping students and sites with schedules. During our in-service time at the beginning of the year we took special care to teach and learn the enrollment and scheduling process. Currently, counselors are moving toward review and confirmation of Quarter 2 schedules.

We collected all Credit Balance sheets for Seniors, ensuring each senior at every site had an appropriate schedule, had sufficient classes to graduate, and were on track. This is the initial part of the Personal Learning and Career Plan PLCP. Counselors/Deans are now meeting with parents to review schedules, current grades, career choices, college application processes, and talk to them about their senior classes.

Alaska Career Information Systems AKCIS, State AKCIS Rep Julia Refro are working with our Counselors, teachers and students to survey and explore careers, career interests, and learn the different career fields by building a portfolio within the AKCIS domain.

Presence Learning, our counseling service organization, has begun working with students identified in need. We have initiated a coordinated counseling service that combines with the Multi-Tiered System of Support (MTSS) process in Embrace, to continue to serve and safeguard students and build ongoing service plans of support.

Counselors began this year, teaching Bully Prevention supports into the lesson during Homeroom. We have used curriculum from bully blockers and online resources to teach student relationship skills and building friendships. In addition, our push to present 4<sup>th</sup> R curriculum has begun. 4<sup>th</sup> R is structured teaching on relationships, safe and supportive relationships, drug and alcohol awareness, and inappropriate sexual advances and relationships. This is the curriculum mandated by State of Alaska in compliance with Safe Children's Act.

ACT was contacted on 2021-22 Testing. Kotzebue has aligned with the National Testing dates from Oct 23<sup>rd</sup>, Dec 11, Feb 12, and April 2 if all goes as planned. Villages will be setting up ACT remote testing dates.

Continuing to look for a counselor for Kiana/Noorvik. Currently Tony Jones is doing schedules, visiting sites, and helping with counseling needs. All Senior Credit Balance Sheets and PLCP are complete for these sites, and we are ready for a new counselor.

#### **Special Education:**

- Inservice teacher training completed September 7-10<sup>th</sup>.
- Specialist notified/scheduled for related services specialist assessment and/or review of progress measurements.
- Specialist visits started in August including Behavior, Autism, vision, Occupational therapist, Physical therapist and Speech Therapist visits.
- Provide goals and accommodations to appropriate teachers/staff. Review by grade levels/teachers.
- Sped paraprofessionals hired for intensive needs.
- Teacher and Aide schedules developed.
- Online Evaluation and IEP system (EMBRACE) training.

#### **Early Learning and Family (ELF):**

- Completed chart reviews/referrals/transitions.
- ELF team completed telephone/videoconference and site travel visits.
- Participated in a State ILP monthly call regarding Covid-19.
- Processing Targeted Case Management (TCM) billing.
- Completed State ILP Self-Assessment (5 charts).
- Met new Principals and Special Ed teachers training.
- Completed Infant Learning Program Grant revisions.

## MEMORANDUM

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**TO:** NWABSD Board of Education Members                      **DATE:** September 28, 2021  
**NUMBER:** Worksession #I.  
**FR:** Office of the Superintendent                              **SUBJECT:** h.) State & Federal  
Programs Report

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Joy Cogburn, Director of State & Federal Programs, reports on the following:

**Migrant Education:**

Migrant Navigator Club activities started on September 13<sup>th</sup> for all schools and will be providing afterschool enrichment activities.

Migrant recruiting is open, village-based recruiters will be contacting parents for new or reenrollment in the program for qualified families. All our recruiters attended the state training in August or September and have been trained in using the online migrant system. As part of the Migrant Literacy Grant our students will be receiving monthly magazines including Ranger Rick, Highlights and Scholastic Literacy.

**Grant Management:**

FY22 Grants Overview is attached—all information is current as of September 13<sup>th</sup>  
COVID funding application was submitted on 9/2 and at the time of this report is still awaiting final approval from the state.

**State/Federal Grants Overview FY-22** attached.

**Action Item on the Board Meeting Agenda:**

**NWABSD MEMO 22-027**, Board approval is required for contracts that exceed \$50,000.

Each school year middle school students across the district participate in the Middle School Academy through the University of Alaska, Anchorage, Alaska Native Science and Engineering Program (ANSEP). The total cost of services which includes salaries, benefits, services, and supplies is: \$96,000 for 32 students.

Funding: Teck Alaska donation for ANSEP and Johnson O'Malley.

The administration recommends the Board approve the contract with University of Alaska, Anchorage for the ANSEP Middle School Academy, for an amount not to exceed \$96,000 as presented.

**Northwest Arctic Borough School District  
State/Federal Grants Overview FY22**

**September 2021**

<b>FORMULA GRANTS</b>	<b>Fund Code</b>	<b>Current Amount</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>IMPACT</b>
<b>Title I-A Basic /Parent Involvement</b>	262 264 267 260 266	\$ 1,959,951.65	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State Pass Through	District-Wide Specialists Grants Department Classroom Teachers Paraprofessionals Professional Development	All Students
<b>Title 1-C Migrant</b>	263	\$ 1,666,181	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State Pass Through	Migrant After-School Tutors Migrant Recruiters Instructional Paraprofessionals Additional Educational Support	Migrant Students PreK – 12 <sup>th</sup>
<b>Title II-A Professional Development</b>	302	\$ 388,746.80	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State Pass Through	Professional Development Educational Consultants	All Staff
<b>Title IV-A Student Support &amp; Academic Enrichment</b>	265	\$ 266,773.37	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State Pass Through	Professional Dev. Safety Technology	Staff Students
<b>Title VI Indian Educ.</b>	360	\$718,427	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	Office of Ind. Educ.	Indian Education Classroom Paraprofessionals Data Specialist/PowerSchool Staff Development Specialists	Native Students
<b>JOM Johnson O'Malley</b>	362 363	\$231,815	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	US Dept of the Interior— Bureau of Indian Education	Cultural Activities at School Sites Additional Site Activities for student improvement ANSEP	Cultural & Native Ed.
<b>Carl Perkins</b>	274	\$126,094	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State distribution	Career & Technical Support	Grades 9-12 CTE Teachers
<b>Rural and Low- Income School Program</b>	364	\$49,748	July 2020-Sept 2022	Office of School Support and Rural Programs	Teacher/Admin Professional Development School Improvement	All Staff
<b>TOTAL</b>		<b>\$5,407,736.82</b>				

**Northwest Arctic Borough School District  
State/Federal Grants Overview FY22**

**September 2021**

State Funded Grants	Fund Code	FY22 Funds	TIMELINE	SOURCE	PRIMARY USES	IMPACT
Quality Schools	100	\$112,752	Annually July 1 <sup>st</sup> -June 30 <sup>th</sup>	State distribution	Inservice Professional Development Afterschool Tutoring Consultants	All Schools Students & Staff
School Improvement 1003(a)	280	\$200K	July 1 <sup>st</sup> -June 30 <sup>th</sup>  Includes rollover from FY20	State distribution	Leadership and Staff PD Develop Family/Community Engagement Strengthen RTI systems School Improvement Coaching Classroom Supplies/Materials	Targeted and Comprehensive Support and Improvement  TSI—Buckland, Kivalina, Kobuk  CSI—Home School, Ambler, Selawik
<b>TOTAL</b>		<b>\$312,752</b>				

*Competitive Grants Currently Awarded (these are funds already allocated to our school district)*

CURRENT COMPETITIVE GRANTS	Fund Code	FY22 Funds	TIMELINE	SOURCE	PRIMARY USES	STUDENT IMPACT
BTG-Bridging the Gap	391	\$100,295	<i>All funds must be spent by Sept 30<sup>th</sup></i>	Indian Education Program	Early Childhood Middle School STEM Supplies	PreK Middle School
Our Youth Our Future	396	\$801,034.06	No Cost Extension Received Funds Available through 9/18/2022	Alaska Native Education	ReadiStar student supplies and travel STAR Dorm ReadiStar Teachers	9-12 students
<b>TOTAL</b>		<b>\$901,329.06</b>				

**Northwest Arctic Borough School District  
State/Federal Grants Overview FY22**

**September 2021**

<b>PENDING COMPETITIVE GRANTS</b>	<b>Fund Code</b>	<b>Pending Funds</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>STUDENT IMPACT</b>
<b>Iñuuniatikun (Learning Science Through Our Way of Life)</b>		Total of \$1,274,507 for 3 years	Pending	Alaska Native Education	Place-Based Cultural High School Science Curriculum	9-12
<b>Alaska Native ED Literacy Connections</b>		Total of \$3,821,235 for 5 years	Pending	Office of Elementary and Secondary Education	Literacy Specialists Books for Children Reading Tutoring	All Grade Levels
<b>Innovative Approaches to Literacy</b>						

<b>COVID Funding</b>	<b>Fund Code</b>	<b>FY 22 Budget (Projected)</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES THIS SCHOOL YEAR</b>	<b>STUDENT IMPACT</b>
<b>ESSER I</b> Coronavirus Aid, Relief, and Economic Security (CARES) \$1,089,904	250	\$70,080.22	through September 30, 2022	State Pass Through	PPE Supplies/DocuSign	Students Staff
<b>ESSER II</b> Coronavirus Response and Relief Supplemental Appropriations (CRRSA) \$4,317,698	251	\$1,219,234.69	through September 30, 2023	State Pass Through	Personnel Costs for Counselors CTE & VTC teacher	Students Staff
<b>ESSER III</b> American Rescue Plan (ARP) \$9,696,937	252	\$3,288,371.65	through September 30, 2024	State Pass Through	Technology Purchases Curriculum Purchases Food Service General COVID Supplies	Students Staff

**Northwest Arctic Borough School District  
State/Federal Grants Overview FY22**

**September 2021**

<b>Alaska Technical Center Grants</b>	<b>Fund Code</b>	<b>FY22 Funds</b>	<b>TIMELINE</b>	<b>SOURCE</b>	<b>PRIMARY USES</b>	<b>STUDENT IMPACT</b>
<b>Alaska Technical Vocational Education Program (TVEP)</b>	222	\$1,042,600	Annually July 1 <sup>st</sup> - June 30 <sup>th</sup>	State of Alaska Legislative Action	ATC Instructional Personnel, Support Personnel, Contractual Services, Instructional Supplies, Office Supplies	ATC Students Staff
<b>Alaska Construction Academy (ACA)</b>	224	\$150,000	Annually July 1 <sup>st</sup> - June 30 <sup>th</sup>	State of Alaska	ATC Instructional Faculty Member, Instructional Supplies	ATC Students Staff
<b>State Training &amp; Employment Program (STEP)</b>	230	\$136,887	Annually July 1 <sup>st</sup> - June 30 <sup>th</sup>	State of Alaska	Professional/Technical Services, Student Travel and Tuition, Instructional Supplies	ATC Students Staff
<b>Adult Basic Education (AAE/GED)</b>	300	\$105,756	Annually July 1 <sup>st</sup> - June 30 <sup>th</sup>	State of Alaska	ATC Instructional Personnel, Instructional Supplies, Professional Development, Staff Travel	ATC Students Staff
<b>Maniilaq AAE/GED</b>	371	\$70,000	October 1st -September 30th	Maniilaq Sub-Grant	Instructional Services, Student Travel, Staff Professional Development, Staff Travel	ATC Students Staff
<b>STAR of the Northwest Magnet School Dorm</b>	225	Pending student count	Annually July 1 <sup>st</sup> - June 30 <sup>th</sup>	State of Alaska	STAR of NW Personnel, Professional/Technical, Student Travel, Supplies, Dorm Supplies	STAR of NW Students & Staff
<b>Estimated TOTAL</b>		<b>\$1,505,243.00</b>				



- b. Final selected curriculum submitted to NWABSD Board for the purchase approval in April 2022
    - i. Grant assigned funding of \$1,500,000 for the project
    - ii. The purchase will be made for the 2022-2023 school year
- 1.2.2 Provide two weeks of downloaded instructional videos for use if/when a school goes to remote learning status (Red High-Risk Operational Status).

**a. Collaborative Meetings** – PLCs (Professional Learning Communities) began working on developing Red High-Risk Operational Status Remote Lesson Plans with Instructional Videos on September 13 and will have devoted time to create the lessons.

1.2.3 Provide interventions and supports for credit-deficit high school students and K-8 projected learning loss.

**a. NWABSD Summer of Reading 2021**

- a. 397 Participants have registered
- b. 152 participant reading logs (48 - 12% of total)
  - i. 110,517 pages read/logged
  - ii. Approximately 326 books were read/logged
- c. Level prizes and drawing prizes will be distributed:
  - i. Levels
    1. Level 1 – 48 participants
    2. Level 2 – 43 participants
    3. Level 3 – 38 participants
    4. Level 4 – 37 participants
    5. Level 5 – 37 participants
  - ii. Drawing
    1. Bikes – 8 (purchased locally)
    2. \$150 Amazon Gift Cards - 6
    3. Apple AirTags and holders – 4
    4. Home Pod Minis -2
    5. Apple Air Pods – 4
    6. Jimu Robot – 1
    7. MicroBits – 2

Level 1	Level 2	Level 3	Level 4	Level 5
				

**Objective 3:** NWABSD will engage all students in learning during both remote and in-person learning.

1.3.1 Empower student learning through teacher clarity.

a. **Professional Development** - Training that covered teacher clarity and feedback was provided through partnerships with the Increasing Performance and Retention in Alaska's Rural Schools (IPRARS) grant.

a. Additional training for all staff will take place through IPRARS grant sources on October 18, October 19, and February 14.

b. **Collaboration time** will be set aside to identify "Power Standards" and then develop a scope and sequencing of each grade level and subject area curriculum.

c. **Master schedule** – a two-year rotation of graduation requirements to provide equity and alignment throughout the district is in place. Following the master schedule will also ensure eligibility for the Alaska Performance Scholarship.

1.3.2 Students reflect, reason, and explain their thinking by asking and answering questions and engaging in dialogue with others.

a. **Professional Development** - Training that covered teacher clarity and feedback was provided through partnerships with the Increasing Performance and Retention in Alaska's Rural Schools (IPRARS) grant.

a. Additional training for all staff will take place through IPRARS grant sources on October 18, October 19, and February 14.

**Other Curriculum Information:**

a. **August Inservice – August 30**

a. Virtual/On-site Inservice for both certified and classified employees throughout the region.

i. 73 sessions offered (see attachment b)

ii. Sessions targeted for both certified and classified staff

b. **Inservice Evaluations:** A survey was conducted for overall Inservice feedback.

i. 75 participants participated in the survey

ii. Questions included ratings and open comments (see attachment c)

b. **August Inservice – August 30**

a. Virtual/On-site Inservice for both certified and classified employees throughout the region.

i. 6 hours of training were given to all instructional staff

ii. Developing Visible Learners

## 2021 Fall Inservice Sessions/Topics

- **Safe & Civil Schools** – New Teachers, SPED Teachers, Counselors/Dean of Students
- **Safe & Civil Schools** – Returning K-3, 4-8, 9-12 – Teachers and Aides
- **Curriculum Overview** – New K-2, 3-5, MS/HS Teachers, Counselors/Dean of Students, SPED Teachers
- **PowerSchool** - New Teachers, SPED Teachers, Counselors/Dean of Students
- **Canvas, Microsoft 365, & Student Email** – New MS/HS Teachers, Counselors/Dean of Students, SPED Teachers
- **Dynamic Indicators of Basic Early Literacy Skills (DIBELS)** – New K-5 Teachers, 6-8 ELA Teachers, SPED Teachers
- **Webpage and Email Signature** – New Teachers, SPED Teachers, Counselors/Dean of Students
- **Measure of Academic Progress (MAP)** - New Teachers, SPED Teachers, Counselors/Dean of Students
- **PowerSchool and Measure of Academic Progress (MAP)** – K-3, 4-8, 9-12 – Teachers
- **Performance Based Compensation** – K-8, 9-12 Teachers, Classified Staff
- **Admin Services Procedure Manual, Kronos, iVisions- Budget lookup, requisitions, PO lookup & receiving** - School Secretaries
- **Red High-Risk Operational Zone Remote Learning Lesson Plans with Instructional Videos** – K-3, 4-8, 9-12 – Teachers
- **Exemplary Center for Reading Instruction (ECRI)** – New K-2, Special education, Aides
- **Place Based Lessons** - K-3, 4-8, 9-12 – Teachers and Aides
- **Intensification** – SPED Teachers and SPED Aides
- **Handwriting** – 3<sup>rd</sup> Teachers and aides, New K-2 Teachers, Special education, and Aides
- **PowerSchool** - Secretaries, Counselors, Dean of Students
- **506 Forms** – Secretaries
- **Tier II Interventions. In Your Content Area** - MS/HS Teachers, MS/HS SPED, & MS/HS SPED Aides
- **Counselor/Dean of Students Meeting**
- **SPED Education Q & A** – SPED Teachers and Aides
- **First Aid** – Classified Staff
- **Danielson Evaluations for Teachers** – K-5, 6-12 Teachers
- **Orientation and Case Load** – Counselors and Dean of Students
- **The Science of Reading** – K-5 Teachers, SPED, and Aides
- **Utilizing Best Practices for Block Scheduling/Spaced Practice** – 6-12 Teachers, MS/HS SPED, and Aides
- **Classified Evaluations** – Classified Staff
- **Inupiaq Instructors Meeting**
- **I DIBELed, Now What? (Dynamic Indicators of Basic Early Literacy Skills)** – Returning K-5 Teachers, 6-8 ELA Teachers, SPED Teachers and Aides
- **Visible Learning** – All Instructional Staff
- **Food Service for School** – Secretaries and Point of Sale
- **Site Student Activity Funds, Postage for School Secretaries and Records Retention** – Secretaries
- **Wellness and Prevention Resources (Maniilaq)** – HS PE/Health Teachers
- **Kronos for Employees** – K-5, 6-12 Teachers, SPED Teachers
- **Negotiated Agreements** – Classified Staff
- **Professional Teaching Practices Commission Training** – Certified Staff
- **ALICE Training** – All staff
- **Multi-grade Classroom Strategies** (optional meeting)

## **Friday Choice Day**

On Friday, staff were able to choose the session each hour that best supported their professional learning needs. Three to four sessions will be offered each hour on a variety of topics.

- **8:00 hour**
  - Suicide Prevention Course Information (repeated @ 9:00)
  - Canvas for Beginners
  - Handwriting Without Tears Overview
  - iVisions for Employees
  
- **9:00 hour**
  - Suicide Prevention Course Information (repeat from 8:00)
  - Foldables with a Purpose!
  - Alaska Indigenous Math Word Problems
  - MTSS Strategies for Struggling Secondary Readers
  
- **10:00 hour**
  - ASAA Eligibility Reporting System- PlanetHS
  - Phonics for Reading Intervention Program
  - Leveraging Media in the Classroom
  
- **11:00 hour**
  - 504 or SpEd?
  - Little Hands Ready for Writing!
  - Using Microsoft OneNote in the Classroom
  - Mitel Connect Phone App Set-up/Use
  
- **12:00 hour**
  - Lunch
  
- **1:00 hour**
  - Assisted Technology (LAMP) for Non-Verbal Communicators
  - ASCs for New Principals
  - Using Apple Classroom
  
- **2:00 hour**
  - Exploring the Cancer Curriculum in the Northwest Arctic Borough and Making it Culturally Relevant
  - CHAMP IT UP!
  - "Qi-tik-tau-giaq-ta" (Let's all play!!)
  
- **3:00 hour**
  - Creating Culturally Relevant Lesson Plans
  - Arctic Wellness
  - Arctic Ninja Warrior

## 2021 Fall Inservice Survey Results

August 2-6, 2021

### Survey Overview:

Seventy-five people participated in the survey. Forty-three participants were certified, twelve were administration/district office, and the remainder were classified.

### Results Summary:

Participants assigned a number rating from 1-5 on questions about their experience: (1 - Strongly Disagree, 2 - Disagree, 3 - Neutral, 4 - Agree, 5 - Strongly Agree)

Presenters were well prepared

2020 – 2.64                      2021 - 3.87

Session topics were appropriate

2020 – 2.81                      2021 - 3.57

Onsite sessions organized by my principal were relevant to my needs

2020 – 2.34                      2021 - 3.99

Onsite sessions organized by my principal were relevant to my school's needs

2020 – 2.33                      2021 – 4.00

The amount of time for me to prepare was sufficient for me to feel ready to start the school year

2020 – 3.58                      2021 - 2.39

The staff was also given an opportunity to provide feedback on the most and least valuable elements of the Inservice days and provide recommendations for next year. 20% of the participants suggested the choice of sessions offered by district presenters as the most valuable parts of the Inservice. Participants cited the outside of district presenters (12%) and the lack of time to prepare at site and act on information given (25%) as the least valuable pieces of the Inservice.

Staff also made suggestions around improving the Inservice for upcoming years. More time and hands-on time (45%) and various topics to consider (22%) were the most reported.

### Most valuable elements of Fall Inservice

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learning how to work the new materials/ ECRI

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SPED Training

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The ALICE training x 6

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as a district office employee we are not invited or even told about what we can attend during inservice. I feel that if we were provided training or some kind of inservice that would be a great benefit to our jobs. alot of he times we are the work horses and do not get anything out of it.

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visual learning

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refresher

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Conor McCoy did a nice job presenting materials that were relevant and useful. Good idea to have teachers lead inservice on Friday. We didn't have to go to Kotz, which is a huge positive.

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having everyone back

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ECRE

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Conor Mccoy for Apple TV and Rod and Brett on ASAA requirements

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Learning the simple things like Kronos and iVisions was helpful

I realize in my last survey, I only said ECRE in this area for valuable elements. Zoom and Teams were valuable because often in an in-person training, we don't get a chance to talk to so many. So the collaboration was great.

The Science of Reading

Training

It was nice for everyone to be at their own sites so they could work in classrooms during lunch breaks and before/after sessions

Being at our village sites.

The Science of Reading

Phonics for reading, non-verbal communication, block scheduling, remote planning, 504 or Sped?, Foldables

Peer presenters

Alice training and Secretary Training.

Ways we can use our block schedule

Susaan Isaacs presentations are always good with good information.

the Mitell program and the ECRI workshop

The last day with different events that were valuable to me as an upcoming teacher.

On site collaborative time

Nice refresher of procedures within the class

Reading training

site based inservice

Science of Reading; ALICE; meeting with local staff

Refreshing my skills

One Note.

How to use Kronos & ivisions

Being able to stay in the village.

Alice trainer, Friday sessions by our own people in the district, need lots more of that

I appreciate my job!

Our Instructional Coaches PD with Michelle!

Collaboration with my own staff and the expectations

Danielson evaluation format.

Able to choose which inservice classes we could attend on Friday.

First aid training

Prep time. Meeting and conversing with peers. Amy and Conner's visit to town.

Visible Learning

Safe and Civil, Connor's sessions, Danielsons, visible learning

TIME to prepare for teaching in a PANDEMIC!!!!!!!!!!!!!!!!!!!!!!

I really enjoyed the "science of reading" by Lexi. I also appreciated the staff led meetings. I wish we could have had more to cover more topics. IE: Teams, digital remote options, screencast, (ONE NOTE by Cory was perfect!!). Just to have a review of the things we learned last year.

I was able to go back to the dates of the inservice I have missed.

Ability to choose topics I felt relevant and beneficial.

Reviewing the Danielson's Framework for Teaching

I felt all areas covered specific needs for specific groups.

CPR

The training for us on line was very helpful

Site time we had with our staff & Admin.

The protection plans in caae of a crazy fire armed person.

Time on site

CPR and first aid for classified

online trainings

### **Least valuable elements of Fall Inservice**

listening to Champs

Danielson Training, could be done later in the year.

The IPRARS training could have been summarized into an hour's worth of information.

Dibels

We need a printable inservice schedule available for all employees. Was confusing at first. No place to participate.

not enough professional development offered to classified staff that is centered to what they do.

Pretty much everything except the visual learning.

too hurried

What was the focus of the Inservice this year? Visible Learning, Alice Training, Champs? wheres the continuity from year to year? Materials were not relevant and even if they were we had no time to put the information into practice.

not seeing the people from the villages :)

I did not get a chance to attend the sessions I could really use. Instead I had to sit through repeated sessions I had had before.

ALICE Training was too much calling on people to talk and not giving enough professional instruction.

Lexie. I had no other relevant choice during her times so I attended at no benefit

might be nice to offer hosted free rooms to encourage teachers/staff to connect for mentors, etc.

The trainings that they have every year

Many of the presenters were dry or unprepared. Visual Learning, for instance, had so much good information, but the presenter was so difficult to listen to. Others, especially on Friday, just seemed unprepared or geared toward beginner teachers. I heard from many veterans that there was little for them on Friday.

Having ECRI for so long. ECRI is less teacher friendly than Anita Archer's explicit instruction. Not having applicable sessions the last day. Having Mr. Denton in Noatak - made the beginning of the year disjointed for our staff, some of his comments to different staff were not appropriate, the very short time we had together as a site seemed hijacked by Mr. Denton (wasn't a good use of our time - him telling us about his experience in the military and education but not getting to know the new admin and staff, focused a majority of our time on lunch protocols and not first day of school agenda.

Visible Learning concepts

I only took the two

There were some elements of the inservice that may returning teachers have seen many times and can be repetitive, a reminder is good but not having to see the information again like a first time teacher to the region.

Very little/no time scheduled for incorporating the information that was presented.

I felt like some of the sessions were organized. However, the speakers were not aware of our culture, atmosphere, or environment to be productive and effective speakers for this region.

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visual learning and place based lessons

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One Note training since we cannot use it

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kronos training for returning employees

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No real Sped training

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non site based - so much trouble with power and connectivity - issues

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Very little time to get started on mandatory training

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Internet connection

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I tried to do the surveys they did not work. I tried everything to get on the survey page after the first day.

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Visual Learning

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Place Based

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The way Inservices were assigned for special education teachers. It was unclear which ones were for new teachers vs old teachers. If one was for old teachers, it was unclear which session the new teachers should attend instead. I ended up listening to almost the exact same reading presentation 3 times!

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Topics that do not pertain to special ed

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First 4 days of fire hose info, repeated info for new teachers that we all had to sit through including for 3 year teachers and beyond needed their own classes that were not useful or relevant.

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There was not adequate time to prepare lesson plans and for classes.

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Showing clips of Dead Poets Society and not cutting to the chase on very real problems and discipline issues in the district

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Everything is valuable its the way we apply it daily to our life and teaching.

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Powerschool for returning teachers. There appeared to be no new information given.

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Not enough time for teachers to prepare their rooms and their lessons for the first week of school.

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Visible learning

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Champs

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ALICE - There have been 244 school shootings in almost 200,000 schools in the last 20 years. That works out to 10 per year that is 1 in 100,000. The pandemic is now and real. We should be working on how to teach in that environment!

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We had NO time as a staff to meet each other, planning, coordinating as a school. We needed to figure out how to do breakfast, lunch, lockers, PE, .....the list was long. We were soooo busy in our district meetings that we couldn't even finalize our schedule as a team. When we left last year there were so many unknowns. None of them were discussed when we returned. It would have been nice to have some site time (more than one hour).

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Not enough time to make schedules for classified aide.

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Visible Learning

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Didnt get to go to Noorvik

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Evaluation Topics

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Friday choices were scattered and there were some internet problems- there were some great ones but some just didn't work sadly.

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ALICE

---

irrelevant to my job

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### **Recommendations for next year or additional comments.**

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More time to prepare for students.

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Provide time for sites to collaborate daily, such as the first and last hour of every day.

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More time to do things and meet as a site

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Every employee needs a lap top or a computer that is equipped with sound technology.

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Provide more support for your classified staff with PD that is important to them and their duties, also trainings that will better our employees to do good in their jobs, more organization and more information of when things will be going on and who can attend.

---

Give teachers more time to prepare for the school year instead of one day. Also be transparent with teachers and stop withholding information. Explain why we have some of the PD courses we have and what the plan moving forward with the PD is. Instead of springing a new system on the teachers 8 months down the road and say well you had the PD back in the fall. Currently there is no trust between the District Office and the Certified Staff and you could focus your time on building that trust with the people that are in the trenches.

---

classified aides were listening in on different sessions per supervisors

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Give us time to work on all the information that was passed down otherwise its pointless. We need presentations that help us in the classroom, for example, the presenter teaches us how we should teach our student. Anita Archer is the master, we should have an entire inservice with Anita Archer. That would be more valuable than any of this stuff, very frustrating week. No blended learning, no continuity from year to year. What is the direction of our district?

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hands on to help in all areas

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Allow us to choose topics we need. I realize there will be some we all need to have but there are some every day that I would hve really liked to attend. No redundancy please.

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Give more sessions with local people.

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Offer specialist some relevant classes. PE, Health, CTE, Art, Inupiaq

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Continue to have NWA staff offer expertise

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Way too many sessions to have in a day. It's so overwhelming to cram 5 different sessions in a day and be in a topic for 6-7 hours. The presenters go way too fast and teachers don't get an opportunity to take it all in. We also needed to have a training on the Apple Tv that was installed. It was listed on the schedule but no presenter showed up during the scheduled session. The tech department should have the student devices ready for the first day of school. Teachers are expected to have their classrooms ready with only one work day as the entire last week was Inservice all day every day.

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More time with sites, maybe the first hour of each day could be for site meetings. We really need the time with our principals at the beginning of the year. And if you're going to offer days to choose your sessions, make sure there is something geared for beginner/veteran and each grade level.

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Have Anita Archer's explicit teaching instead of ECRI, CHAMPS, etc. If remote learning is on the radar, having adequate training. Don't assume teachers will have time to teach new hire teachers how to utilize programs for remote learning when they have their own classes to prepare for. I've never felt more ill-prepared for a new school year, or felt like our staff was so micromanaged in the beginning of the year instead of feeling welcomed to the new school year and focused on what's best for our staff to prepare for students.

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Time to learn new technology or devices purchased by the district

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More time to set up/organize classroom. Having zoom sessions all day was not beneficial and due to mandatory active participation, I had (barely) enough time to set my classroom up and prepare materials.

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Record sessions just in case there are 2 sessions scheduled at the same time:)

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Principal training in I-visions

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all good

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Please schedule mornings for presentations and afternoons for teachers to implement.

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one solid day is NOT enough to get my room ready.

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The administration needs to speak with every speaker about our schools, where we are, the culture, and the Inupiaq values held here. This way, they understand our region and how to be most effective in the classroom.

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properly vet presenters and material before they are allowed to present to our district

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Stop cramming so much into inservice. There is only so much that we can get. The daylong training was way too long and should have been split into 2 morning or 2 afternoon sessions. Also, no one was around to teach CANVAS.

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### SPED Training

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more time for teachers to prep for the classroom and more site based inservice

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All day Zoom sessions did not help me get ready in my classroom. There was not a single break time between sessions. Materials were not lining up with one note. You want us to do so much in the village but there is no time.

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More time for planning and preparation for our classrooms needs to be part of those 5 days. There needed to be a 5-10 break between sessions! Materials were unorganized. Break it down for which platforms you want us to use! Upper grades/Lower grades! Make the surveys a clickable link! Most of us were on our laptops, and our classrooms weren't put together with our iPads by our side to use the QR codes. Soooooo many "apps" thrown at us as possibilities with no training given...AppleClassroom for example. Canvas and OneNote are NOT fitting for the lower grades! I was lead to believe we all needed to be working in Canvas and OneNote, yet Apple Classroom was also mentioned as a possible lower grade LMS. All of these in-services could be recorded for teachers to access later.

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More time in my classroom

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Sessions specifically for new special education staff where all the types of paperwork (positive attendance, SOAP notes etc) that the district requires is gone over. Additionally, expectations of the district for special education teacher lesson plans.

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Time for specific special ed topics.

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2 Days of training by local teachers in the district, 1 day of District, 1 day in village training meaningful to each school with principal, 2 days in our classrooms to do meaningful lessons and champs reflections from real scope and sequence references for our 50-75 secondary student prep instead of one work day given the day before kids come and no time to prepare for the lessons that first week or test out the tech and ask questions about Apple TV use, smart board use with no mini Mac's to use anymore, real time allowed for real complete preparations including One Note and Teams and Canvas prep for students. I had to work 3 days and nights over the week and weekend to be able to be ready for tuesday students and handouts and lessons and copies and student folders and student journals and CIPA and Champs posters

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Please set aside time for teacher preparation.

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More teacher time to prepare

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Inservice was great. I would like more time to work with staff and review our needs as a school, but overall, sessions were meaningful and collaborative!

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Quality time with staff to help listen and here Q & A... we only human..

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An additional teacher preparation day would be helpful.

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Give teachers more work days.

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I would really like intensive aide topics for my position. Something more relevant to me.

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More time to prepare for the begging of the year.

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Better uses of the computer and its programs but have a ref. guide to go with it. Example the new IEP program for SpEd comes with a downloadable manual which talks you through all the steps with pictures.

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TIME to prepare for teaching, getting computers ready for students, working on curriculum!

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Give more site time to do planning/preparation, More staff instruction on what they do in their classrooms.

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Go back to the little booklet with the schedule and note taking. It was handy, without it I had to no paper n pen to start off with.

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Provide additional time for teacher classroom prep.

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Teachers could use maybe two days of preparation/work time to get ready in classrooms (not just the one scheduled work day).

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Have Bilingual Aides come to Kotzebue

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Give teachers 3 uninterrupted work days to prepare for students and support new teachers in the building.

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Nothing, keep up the good work!

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More time for onsite prep in classrooms, especially with the need to make/use canvas and onenote.

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The national presenters this year were noticeably lacking in an understanding of our region. It felt like a lot of their information was irrelevant to our student populations and schools. I was very happy to finally receive first aid training. I also enjoyed Friday's sessions and the ability to chose which ones felt relevant to me, but it would have been nice to receive a short blurb for each one before attending. I had to chose mine based on the title alone, making it hard to chose

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apple tv, smart board crash course

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more online trainings for Outlook,Excel,Word,Power School

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## MEMORANDUM

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**TO:** Regional School  
Board Members

**DATE:** September 28, 2021

**NUMBER:** Worksession I.

**FR:** Office of the Superintendent

**SUBJECT:** h. Assistant  
Superintendent Report

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Scott Lefebvre, Assistant Superintendent reports on the following:

**District Wide First Aid Training:** In order to make sure our district has a high number of staff that are First Aid and CPR certified, the district purchased 250 licenses for First Aid and CPR training and certification. During in-service, each classified employee was assigned a personalized link in order to work towards making our schools safer.

The data as of August 9, 2021:

- 80 Classified Staff Enrolled
- 2 Not Started
- 68 Passed Online Portion of Course
- 10 Have Started but Not Completed

The remaining unassigned licenses will be offered and assigned to District office, certified staff and coaching staff.

**Site Covid Screener Positions:** The Antigen Screener is up and running at all sites and is being conducted by Principals and staff members. Shungnak and Deering has hired a Screener.

**Inupiaq Report:** June Nelson Elementary School (JNES) students and teachers have been taking full advantage of the beautiful weather to participate in traditional subsistence activities. Over one hundred forty-one students, grades K-4 have participated in traditional activities that embody the Inupiaq Ilitqusiatic of *hunter's success, cooperation, hard work, and respect for nature*. Raymond Woods has modeled Knowledge of Language through his support and guidance as he works with students and immerses them in the Inupiaq language.

JNES staff have enjoyed our students returning from their field trips, bursting with excitement with reports on the weather, pulling in a net, taking fish out of the net, filleting fish, and berry picking on the tundra. Some classes were able to experience the value of sharing by taking home filets of salmon and their berries to their families.



**Travel:** Attached are the reports.

**Board Action Item on the Board Meeting Agenda: NWABSD MEMO 22-023,** Board acceptance of partnership with Teck Alaska for the NWABSD Youth Leaders Program requires Board approval.

Teck Alaska, Red Dog Operations (RDO) Community Investment (CI) awarded \$750,000 for the NWABSD Youth Leaders program. This 3-year award is to be distributed annually in the amount of \$250,000 per year commencing school year 2021-2024.

The administration recommends Board approval of the partnership between Teck Alaska, RDO CI 3-year award in the amount of \$750,000 as presented.

**NWABSD Department Monthly Travel Report for the Board  
August 9, 2021 – September 13, 2021**

<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel:</b>	<b>Funding Source:</b>
Terri Walker	Anchorage	Visited NANA Construction – Big Lake	9/1/21	Was in Anchorage on own time (no travel necessary)

**Reporting:** Terri Walker, Superintendent

**Reporting date:** September 13, 2021

**NWABSD Department Monthly Travel Report for the Board  
August 9, 2021 – September 13, 2021**

<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel:</b>	<b>Funding Source:</b>
		<b>August 2021</b>		
Kim Addington	Selawik	Curriculum Support	August 9-11, 2021	Curriculum Travel
Kim Addington	Noatak	Curriculum Support	August 18-19, 2021	Curriculum Travel
Kim Addington	Kiana/Noorvik	Curriculum Support	Aug 31-Sept 3, 2021	Curriculum Travel
		<b>September 2021</b>		
Kim Addington	ABL/SHG/OBU	Curriculum Support	September 13-16, 2021	Curriculum Travel

**Reporting:** Dana Orton, Director of Curriculum and Instruction

**Reporting date:** September 17, 2021

**NWABSD Assistant Superintendent Department Monthly Travel Report for the Board  
July 2021-June 2022**

<b>Board Member/Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel:</b>	<b>Funding Source:</b>
		<b>August 2021</b>		
Raymond Woods	Buckland	Bilingual/Bicultural Activities	Aug 11-13	Bilingual Fund
Raymond Woods	Deering	Bilingual/Bicultural Activities	Aug 16-17	Bilingual Fund
Raymond Woods	Ambler	Bilingual/Bicultural Activities	Aug 18-19	Bilingual Fund
Raymond Woods	Shungnak	Bilingual/Bicultural Activities	Aug 20-22	Bilingual Fund
		<b>September 2021</b>		
Brett Slaathaug	Kiana	Sports/Student Activities	Sep11	Student Activities

**Reporting:** Scott Lefebvre, Assistant Superintendent

**Reporting date:** September 13, 2021

**NWABSD Department Monthly Travel Report for the Board  
August 9, 2021-September 13, 2021**

<b>Board Member/Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel:</b>	<b>Funding Source:</b>
Amber Colvin	Ambler	Annual Review and on-site training for meal program	8/31/21-9/1/21	Food Service
Amber Colvin	Shungnak	Annual Review and on-site training for meal program	9/1/21	Food Service
Amber Colvin	Kiana	Annual Review and on-site training for meal program	9/2/21	Food Service
Amber Colvin	Deering	Annual Review and on-site training for meal program	9/7/21	Food Service
Amber Colvin	Buckland	Annual Review and on-site training for meal program	9/8/21	Food Service

**Reporting:** Megan Williams, Director of Administrative Services

**Reporting date:** 9/13/2021

- *Monthly reports are to be submitted electronically to the Superintendent the 15<sup>th</sup> of each month.*



**NWABSD Student Services Travel Report for the Board  
July 1, 2021 – September 9, 2021**



<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel</b>	<b>Funding Source:</b>
		<b>August 2021</b>		
Windhausen	Selawik	SPED site support	8/11	general
Schaeffer	Selawik	OT Sped: site support	8/11-8/12	general/grant
Riste	Noorvik	SPED teacher site support	8/12- 8/14	general/grant
Jager	JNES	Vision Specialist: sped	8/10-8/13	grant
Riste	Kiana	SPED teacher site support	8/18-8/19	general/grant
Schaeffer	Buckland	OT sped site support	8/18	general/grant
Nyang	KMHS	SLP-Sped	8/19-8/22	general/grant
Baltazar	Ambler	ELF	8/19	general/grant
Riste	Selawik	SPED teacher site support	8/26-8/27	general/grant
Schaeffer	Buckland	OT Sped site support	8/18	general/grant
Barnett	JNES/KMHS	Physical Therapy Site visit	8/23	general/grant
Barnett	Kiana	Physical Therapy Site visit	8/24	general/grant
Nyang	Selawik	Speech-Sped visit	8/23-24	grant
Slater	JNES/KMHS	Autism Specialist	8/24-8/26	general
Schaeffer	Kiana	OT Sped site support	8/24	general/grant
Schaeffer	Kivalina	OT Sped site support	8/25	general/grant
Barnett	Kivalina	Physical Therapy Site visit	8/25	general/grant
Schaeffer	Selawik	OT sped site support	8/26	general/grant
Barnett	Selawik	Physical Therapy Site visit	8/26	general/grant
Riste	Selawik	SPED teacher site support	8/26-8/27	general/grant
Barnett	KMHS	Physical Therapy Site visit	8/27	general/grant
Schaeffer	Noorvik	OT sped school site support	8/31	general/grant
Baltazar	Ambler	ELF home visit/child find	8/20	grant
Baltazar	Selawik	ELF home visit/child find	8/26	grant
Jones	Noorvik	Counseling site support	8/26	grant
Thompson	Buckland	Speech-Sped visit	8/30-9/1	general/grant
		<b>September 2021</b>		
Thompson	Deering	Speech-Sped visit	9/2/21	general/grant
Windhausen	Noorvik	Student Services site support	9/2/21	general
Riste	Deering	SPED teacher site support	9/8-9/9	general/grant
Bacon	KMHS	Physical Therapy Site visit	9/9	grant

**Director Reporting: Perrian Windhausen**  
**Department: Student Service**  
**Reporting Date: August - midSeptember**