

NWABSD Board of Education Special Meeting

Friday, April 9, 2021 3:00 PM

Microsoft Teams, 744 Third Ave., Kotzebue, AK 99752

1. **AGENDA**

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **MOMENT OF SILENCE**

5. **PLEDGE OF ALLEGIANCE**

6. **INTRODUCTION OF GUESTS/STAFF**

7. **ACTION ITEMS**

8. **ADJOURNMENT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."

**NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION SPECIAL MEETING
CONDUCTED VIA MICROSOFT TEAMS
CALL-IN: 1-833-682-3239; CODE: 359 216 360#
TENTATIVE AGENDA**



**Friday, April 9, 2020
3:00 p.m.**

- I. CALL TO ORDER
Margaret Hansen, President
- II. ROLL CALL
Margaret Hansen, President
- III. MOMENT OF SILENCE
Margaret Hansen, President
- IV. PLEDGE OF ALLEGIANCE
Margaret Hansen, President
- V. INTRODUCTION OF GUESTS/STAFF
Margaret Hansen, President
- VI. ACTION ITEMS
 - a. Memorandum 21-066 Kivalina Bus Barn
 - b. Memorandum 21-067 12 Passenger Van
 - c. Memorandum 21-068 Educational Technology Refresh Purchases
 - d. Memorandum 21-069 Food Service Management Contract
 - e. Memorandum 21-070 Custodial Services Management Contract
- VII. ADJOURNMENT

Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 9, 2021

NUMBER: 21-066

FR: Office of the Superintendent

SUBJECT: Kivalina Bus Barn

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administration's request to purchase a steel bus barn from R&M Steel for an amount not to exceed \$96,612.00.

BACKGROUND AND/OR PERTINENT INFORMATION:

The new Kivalina school will be situated 7 miles from the village necessitating us to transport students via two school busses. The two school busses will require warm storage in order to operate reliably each school day. Kivalina's new school will also require a loader to clear snow so the school busses can navigate the campus. The loader will require warm storage also in order to operate reliably. In order to secure warm storage for the two school busses and loader, the administration is requesting school board approval to purchase a 56' x 80' steel bus barn from R&M Steel in Caldwell, Idaho for an amount not to exceed \$66,612.00. The freight cost from Seattle to Kivalina is estimated to cost an additional \$30,000.00 for a total not to exceed, \$96,612.00. This purchase will be paid for by a grant awarded from the Northwest Arctic Borough to purchase and construct of a bus barn for the new Kivalina school.

ALTERNATIVES:

1. Approve the administration's request to purchase a steel bus barn from R&M Steel for an amount not to exceed \$96,612.00, which includes freight.
2. Disapprove the administration's request to purchase a steel bus barn from R&M Steel for an amount not to exceed \$96,612.00, which includes freight.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration's request to purchase a steel bus barn from R&M Steel for an amount not to exceed \$96,612.00, which includes freight.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 9, 2021

NUMBER: 21-067

FR: Office of the Superintendent

SUBJECT: 12 Passenger Van

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval of the administrations request to purchase a 12 passenger van for the student activities department.

BACKGROUND AND/OR PERTINENT INFORMATION:

The administration is requesting the school boards approval to purchase a 2020 Chevrolet Express 12 passenger van for the student activities department to transport students. Presently the student activities department shares one student activity bus with KMHS, JNES, Star Schools and the Sped department. The Sped department uses the activity bus when their Sped bus is down for maintenance or they don't have a certified school bus driver available. On busy student travel days/weeks it becomes very challenging for the student activities department to secure use of our one activity bus. In order to alleviate the high demand the administration is requesting the school board's approval to purchase an Express 12 passenger van from South Anchorage Chevrolet in the amount of \$47,251.00. The freight cost via barge from Anchorage to Kotzebue will range between \$6,000.00 to \$8,000.00 for a total not to exceed \$55,251.00.

ALTERNATIVES:

1. Approve the administration's request to purchase a Chevrolet Express 12 passenger van from South Anchorage Chevrolet for \$47,251.00 with estimated freight cost not to exceed \$8,000.00.
2. Disapprove the administrations request to purchase a Chevrolet Express 12 passenger van from South Anchorage Chevrolet for \$47,251.00 with estimated freight cost not to exceed \$8,000.00.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administrations request to purchase a Chevrolet Express 12 passenger van from South Anchorage Chevrolet for \$47,251.00 with estimated freight cost not to exceed \$8,000.00.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 9, 2021

NUMBER:

FR: Office of the Superintendent

SUBJECT: Educational Technology
Refresh Purchases

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

Objective 2: NWABSD will build a responsive learning environment during both remote and in-person learning.

ABSTRACT:

Board approval is required for services that exceed \$50,000.

ISSUE:

At issue is for the Board to approve the purchase of student iPads and cases, Staff Laptops and adapters, and Apple TVs and brackets from Apple and Intellitech for a total amount not to exceed \$505,225.00.

BACKGROUND AND/OR PERTINENT INFORMATION:

The original iPad fleet and Staff Laptop fleet are scheduled and in need up refreshing in 2021. Technologies have changed and improved over the years and it is time to improve the classroom ecosystem. Since all staff have iPads and most classrooms are equipped with Apple TVs, teachers may operate their SMARTBoards with two devices and are no longer in need of the third device, the MacMini. The schools that have not already purchased Apple TVs need to be updated to include this device to wirelessly allow students and staff to share their device content.

The original iPad fleet of 600 devices are now all in our K-4 students' hands and are needing refreshing to continue to support 1:1 learning.

These items have been budgeted using the ESSER funds instead of general or capital improvement funds. Future monies will be saved from use by removing the MacMinis on the SMARTBoards.

ITEM	Volume	AMOUNT	FUND
10.2-inch iPad Wi-Fi 128GB	600	\$236,400.00	ESSER
MAX CASE Shield Extreme-X for iPad 7	600	\$17,400.00	ESSER
Apple TV 4K 32GB	85	\$15,215.00	ESSER
Tryten Apple Tv 4k Security Mount	85	\$2,975.00	ESSER
13.3in MacBook Air M1 chip, 16GB unified memory, 512GB SSD	165	\$211,695.00	ESSER
USB-C Digital AV Multiport Adapter	300	\$19,800.00	ESSER
Shipping (cases/brackets)		1,740.00	ESSER
TOTAL		\$505,225.00	ESSER

ALTERNATIVES:

1. Approve the purchase of student iPads and cases, Staff Laptops and adapters, and Apple TVs and brackets from Apple and Intellitech for a total amount not to exceed \$505,225.00 as presented;
2. Do not approve the purchase of student iPads and cases, Staff Laptops and adapters, and Apple TVs and brackets from Apple and Intellitech for a total amount not to exceed \$505,225.00 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends Board approval of the purchase of student iPads and cases, Staff Laptops and adapters, and Apple TVs and brackets from Apple and Intellitech for a total amount not to exceed \$505,225.00 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 9, 2021

NUMBER: 21-069

FR: Office of the Superintendent

SUBJECT: Food Service Management

ISSUE:

At issue is the award of the FY22-FY25 Food Service Contract with NANA Management Services LLC or to not contract with an outside entity.

BACKGROUND AND/OR PERTINENT INFORMATION:

Foods served through the National School Lunch and School Breakfast Programs will comply with nutrition standards established by the U.S. Department of Agriculture.

NMS Proposal:

During the school year 2016-2017 the school district contracted with NMS to provide preparation and serving of breakfast, and lunch services in most of our K-12 school facilities. The contract provides for an annual renewal option of up to four (4) additional one-year periods. 2020-2021 is the last year for renewals and we need to decide if we are contracting for services for the 2021-2022 School year.

We went out to RFP in February 2021 and received a proposal from one contractor, Nana Management Services. The proposed costs are listed below.

	<u>Current Pricing</u>	<u>New NMS pricing</u>	<u>Increase</u>
Breakfast	4.40	4.53	.13
Lunches	8.13	8.37	.24
Seconds	3.00	3.00	-0-

This increased proposal amount represents roughly a 3% increase above the current year contract amount. Please note that seconds are covered by the general fund and are not reimbursed by the State.

The chart below represents the estimated cost of our food service program based on previous years average meal counts.

Meal Count and Cost Estimate- NMS			
	Breakfast	Breakfast Seconds	Lunch
August/September	21253	7084	53530
October	15745	5248	36487

November	15537	4781	1884
December	10388	3462	24408
January	13487	4495	36092
February	15282	5094	25399
March	15282	5094	25399
April/May	19103	6367	31753
	126076	41624	234952
	\$ 571,124.28	\$ 124,872.00	\$ 1,966,548.24
State Reimbursed	\$ 354,097.05	\$	- \$ 1,219,259.91
Cost to District	\$ 217,027.23	\$ 124,872.00	\$ 747,288.33

The estimated cost of food service to the District is roughly \$1 million if we contract with NMS.

In House Management Cost:

The estimated cost to the district for managing our food service program in house is noted below. This estimate is based on the staffing and meals provided when we managed the program in 2011 with increases in salaries & benefits due to the changes in the negotiated agreement, and the increased cost of supplies and food.

	STAFFING	FOOD	SUPPLIES	TOTAL
ABL	\$ 71,313.71	\$ 42,927.21	\$ 1,583.10	\$ 115,824.02
BKC	\$ 140,306.67	\$ 86,361.47	\$ 414.25	\$ 227,082.39
DRG	\$ 71,313.71	\$ 20,549.69	\$ 3,366.43	\$ 95,229.83
IAN	\$ 140,306.67	\$ 69,382.81	\$ -	\$ 209,689.48
KVL	\$ 140,306.67	\$ 58,478.75	\$ 14.95	\$ 198,800.37
OBU	\$ 68,992.96	\$ 14,663.73	\$ -	\$ 83,656.69
JNES/KMHS	\$ 509,276.12	\$ 125,253.69	\$ 610.30	\$ 635,140.11
WTK	\$ 140,306.67	\$ 68,962.82	\$ 40.10	\$ 209,309.59
ORV	\$ 140,306.67	\$ 65,694.10	\$ 5,910.30	\$ 211,911.07
WLK	\$ 140,306.67	\$ 96,305.66	\$ 1,144.54	\$ 237,756.87
SHG	\$ 71,313.71	\$ 55,780.20	\$ -	\$ 127,093.91
DO	\$ 273,745.23	\$ -	\$ 45,000.00	\$ 318,745.23
	\$ 1,634,050.23	\$ 704,360.13	\$ 13,083.97	\$ 2,670,239.56

State Reimb \$ (1,022,930.00)
Estimated Cost to
District \$ 1,647,309.56

In house management of our Food Service Program will cost the District roughly \$600,000 more than what it costs us to have a contracted service. This cost estimate does not include what the District would have to pay to purchase the current food inventory that NMS holds.

ALTERNATIVES:

1. Move forward with Food Service Management Contract with Nana Management Services LLC as presented;
2. Do not contract with outside entity for Food Service Management;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve moving forward with the Food Service Management Contract with Nana Management Services LLC.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 9, 2021

NUMBER: 21-070

FR: Office of the Superintendent

SUBJECT: Custodial Services
Management

ISSUE:

At issue is the award of the FY22-FY25 Custodial Service Contract with NANA Management Services LLC or to not contract with an outside entity.

BACKGROUND AND/OR PERTINENT INFORMATION:

The district entered contracted services with NMS to provide custodial services in all district facilities. The contract provides for an annual renewal option of up to four (4) additional one- year periods, 2020-2021 being the last year.

We went out to RFP in February 2021 and received a proposal from one contractor, Nana Management Services. The proposed costs are listed below.

CUSTODIAL SERVICES PROPOSAL	
Ambler	\$ 122,264.00
Buckland	\$ 182,144.00
Deering	\$ 94,284.00
Kiana	\$ 117,467.00
Kivalina	\$ 134,433.00
Kobuk	\$ 68,688.00
Noatak	\$ 169,220.00
Noorvik	\$ 171,913.00
Selawik	\$ 180,188.00
Shungnak	\$ 115,324.00
JNES/KMHS	\$ 500,633.00
DO & Maint	\$ 85,440.00
ATC & Dorm	\$ 92,660.00
Star Dorm	\$ 53,419.00
TOTAL FEE PROPOSAL	\$ 2,088,077.00

This increased proposal amount represents roughly a 3% increase above the current year contract amount.

In House Management Cost:

The estimated cost to the district for managing our custodial services program in house is noted below. This estimate is based on the staffing listed in the RFP with increases in salaries & benefits due to the changes in the negotiated agreement, and the increased cost of supplies and storage.

CUSTODIAL COSTS

37.5 \$ 22.88

FTE	Hours	Weekly Cost	FICA	UNEMP	WORK COMP	PERS	HEALTH
2	75	\$ 1,716.00	\$ 24.88	\$ 5.15	\$ 9.78	\$ 377.52	\$ 50,400.00
3	112.5	\$ 2,574.00	\$ 37.32	\$ 7.72	\$ 14.67	\$ 566.28	\$ 75,600.00
1	37.5	\$ 858.00	\$ 12.44	\$ 2.57	\$ 4.89	\$ 188.76	\$ 25,200.00
2	75	\$ 1,716.00	\$ 24.88	\$ 5.15	\$ 9.78	\$ 377.52	\$ 50,400.00
2	75	\$ 1,716.00	\$ 24.88	\$ 5.15	\$ 9.78	\$ 377.52	\$ 50,400.00
1	37.5	\$ 858.00	\$ 12.44	\$ 2.57	\$ 4.89	\$ 188.76	\$ 25,200.00
3	112.5	\$ 2,574.00	\$ 37.32	\$ 7.72	\$ 14.67	\$ 566.28	\$ 75,600.00
2	75	\$ 1,716.00	\$ 24.88	\$ 5.15	\$ 9.78	\$ 377.52	\$ 50,400.00
3	112.5	\$ 2,574.00	\$ 37.32	\$ 7.72	\$ 14.67	\$ 566.28	\$ 75,600.00
2	75	\$ 1,716.00	\$ 24.88	\$ 5.15	\$ 9.78	\$ 377.52	\$ 50,400.00
1	37.5	\$ 858.00	\$ 12.44	\$ 2.57	\$ 4.89	\$ 188.76	\$ 25,200.00
6	225	\$ 5,148.00	\$ 74.65	\$ 15.44	\$ 29.34	\$ 1,132.56	\$ 151,200.00
1	37.5	\$ 858.00	\$ 12.44	\$ 2.57	\$ 4.89	\$ 188.76	\$ 25,200.00
1	37.5	\$ 858.00	\$ 12.44	\$ 2.57	\$ 4.89	\$ 188.76	\$ 25,200.00
1	37.5	\$ 858.00	\$ 12.44	\$ 2.57	\$ 4.89	\$ 188.76	\$ 25,200.00
0.5	25	\$ 572.00	\$ 8.29	\$ 1.72	\$ 3.26	\$ 125.84	\$ 12,600.00
WEEKLY TOTAL	1187.5	\$ 27,170.00	\$ 393.97	\$ 81.51	\$ 154.87	\$ 5,977.40	\$ 793,800.00
YEARLY TOTAL		\$ 1,086,800.00	\$ 15,758.60	\$ 3,260.40	\$ 6,194.76	\$ 239,096.00	\$ 2,144,909.76

CUSTODIAL
SUPPLIES &
STORAGE \$ 200,000.00

TOTAL: \$ 2,344,909.76

In house management of our Custodial Services Program will cost the District roughly \$250,000 more than what it costs us to have a contracted service. This cost estimate does not include what the District would have to pay to purchase the current supply inventory that NMS holds.

ALTERNATIVES:

1. Move forward with Custodial Service Management Contract with Nana Management Services LLC as presented;
2. Do not contract with outside entity for Custodial Service Management;

3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve moving forward with the Custodial Services Contract with Nana Management Services LLC.