

NWABSD Board of Education
Worksession
Tuesday, June 8, 2021 9:00 AM

Teleconference

Agenda

1. Teck Presentation
Presenter: Greta Schurch, Wayne Hall
2. TOP Presentation
Presenter: Barbara Adams, Jerry Covey
3. Department Reports
4. Board Committee Reports
5. Board Policy Revisions
6. Advisory School Council Minutes
7. Proposed Meeting Dates

Trend Analysis Over Four Years of RESS and TOP Report for Northwest Arctic Borough School District

June 3, 2021

Dr. Barbara L. Adams, Adams Analytic Solutions



and

Jerry Covey, JSC Consulting, LLC



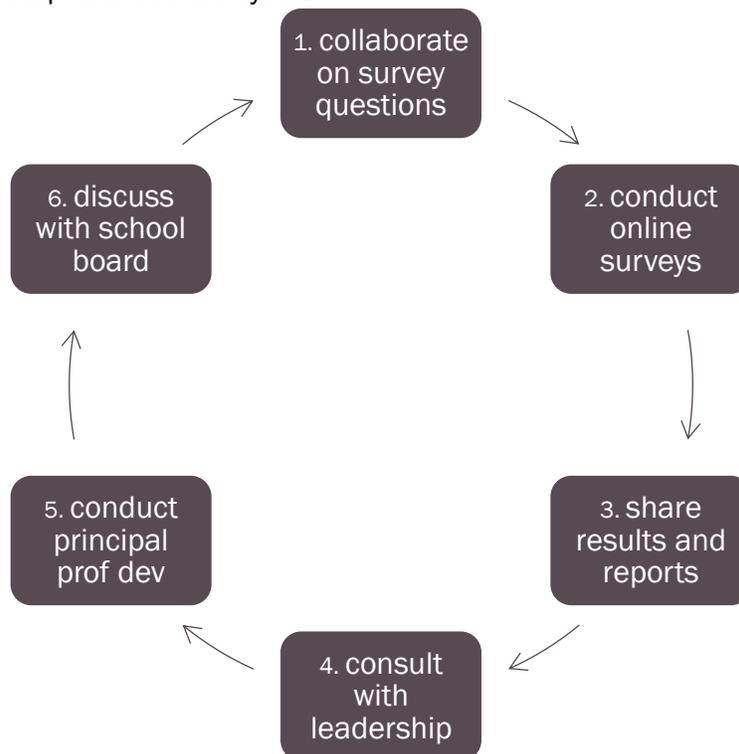
INTRODUCTION

Northwest Arctic Borough School District (NWABSD) participated for four years in a proactive approach to leadership, workforce engagement, and educator retention called Team Optimizing Project (TOP). TOP developed out of a precursor pilot study, Research-based Educator Systems Support (RESS), funded by the Coalition for Education Equity in year 1. In years 2 – 4, NWABSD directly contracted with TOP researchers to continue the work with certificated staff with an expansion to classified staff.

TOP gathers workforce information and uses it to better understand the experience that certificated and classified staff are having. The district can then use these results to engage employees and administrators in collaborative efforts to increase workforce success. TOP applies a third-party research-based systems model to understand and track employee satisfaction with their work, social, and basic needs environments throughout the school year. TOP then shares data results with the school district to ensure a timely, well informed district response to address their concerns and thereby increase their success and reduce turnover with the certificated staff in particular. The research design includes a series of surveys sent to employees throughout the school year to capture their experiences at key times and their reactions to the district's responses.

PROCESS

Survey questions were developed in collaboration with district leadership and revised annually to ensure results provide useful information. Each survey was typically administered online during a two-week window, participants received an email invite with a personal link, and email reminders were sent to participants throughout the survey window to encourage a strong response. The general TOP process includes team optimizing activities at each component of the cycle.



TREND RESULTS – CERTIFICATED STAFF SURVEYS

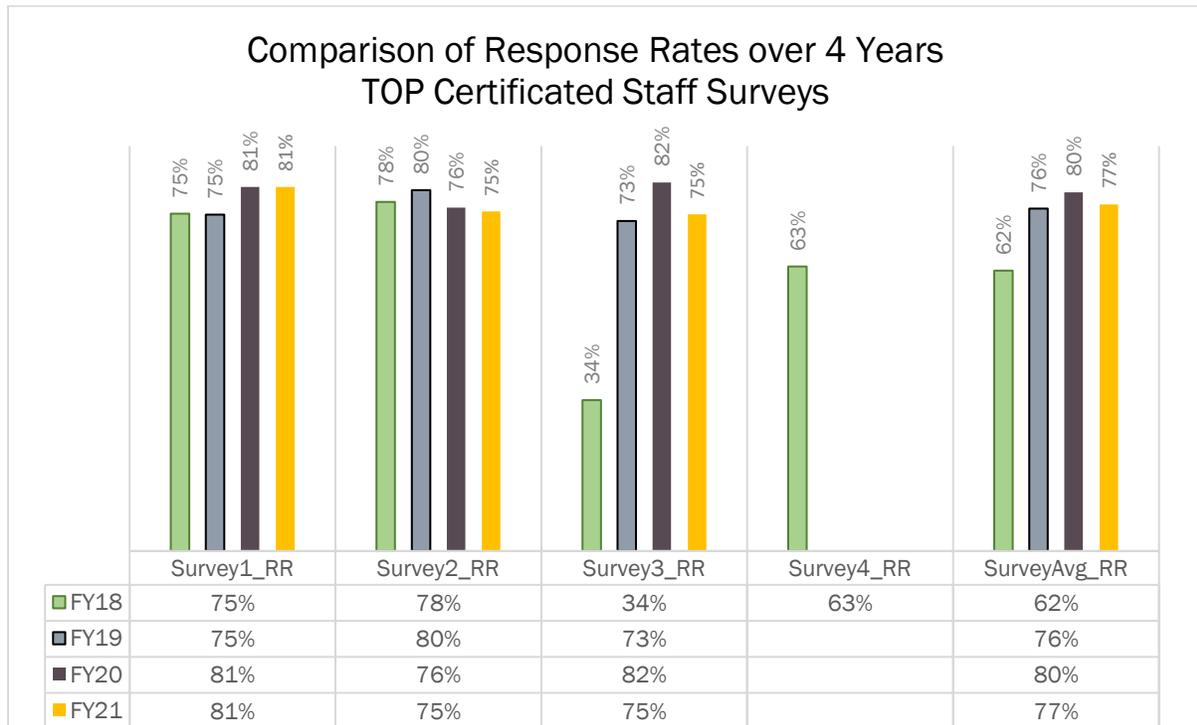
CERTIFICATED STAFF SURVEY DETAILS

Each certificated survey included 31 multiple-choice questions with the response options: 6-absolutely, 5-mostly, 4-more than not, 3-not quite enough, 2-a little bit, 1-not at all, and 0-not applicable and an additional six open-ended questions allowing for narrative responses. Further, as the final survey of the school year, additional demographic questions concerning retention status and professional plans were incorporated. In year 1, the retention questions were included in a fourth survey and connected to each scale through a general question, such as “the work environment this year contributed to my decision to stay in the district.”

CERTIFICATED STAFF FOUR-YEAR RESPONSE RATES

The most important number to gauge if the district is doing well truly rests on the response rates. The data obtained in the scales through the questions give the district a chance to understand where educators are satisfied or where they need something more or different. Those questions are designed to illicit the voice of the workforce in order to make change or measure how a recent change has worked.

The **response rate** is a measure of participation and willingness to engage in the process. The higher the number, the more the participation, and the more confidence we have when interpreting results that they represent the whole district. TOP offers a small incentive to participate (randomly draw one person to win \$30 Amazon gift card), so it’s on the district’s shoulders to ensure they do what they can to obtain a high response rate. NWABSD continually learned how to best to do this and continually refined their process to provide the opportunity without mandating it.

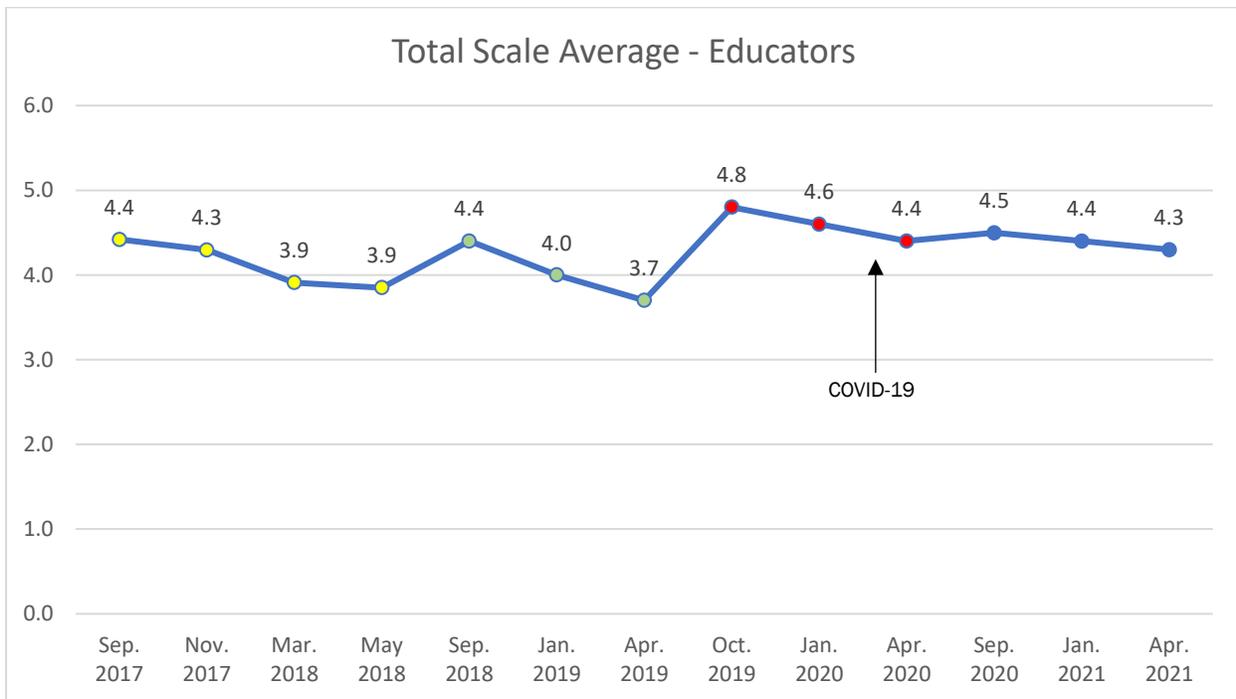


RESULTS BY SCALE

The line graph shows the average score for the total educator survey for each of the 13 surveys administered over the four school years. The first four surveys under RESS are shown with yellow dots and were given in September 2017, November 2017, March 2018, and May 2018. The fourth survey was considered not as useful, so TOP modified to three educator surveys a year with year 2 shown in green dots, year 3 shown in red dots, and year 4 shown in blue dots. The months are listed at the bottom to give a sense of time-of-year as well as to interpret within the context of local, state, and national events.

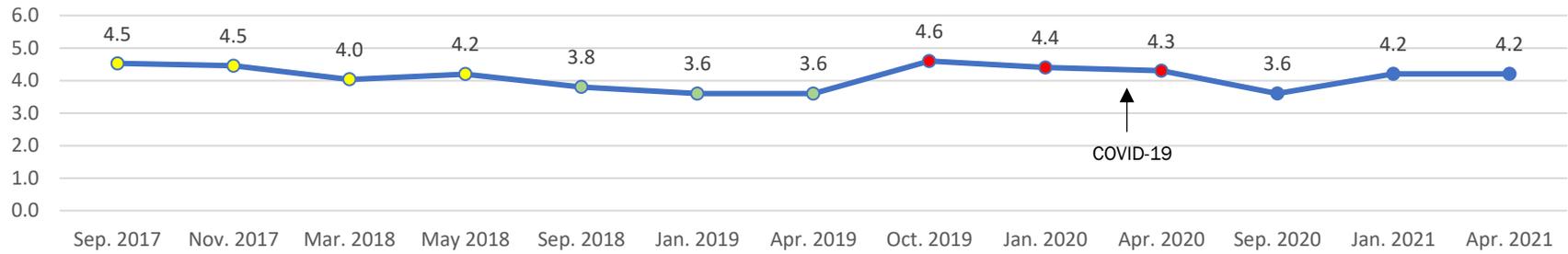
OBSERVATIONS ON TOTAL SCALE

- Each year, we see a decline in the average score over the school year.
- There is less of a decline in the most recent year.
- From year 1 to year 3, we see an overall increase in results and even with COVID's interruption in year 4 the scores were not significantly impacted.
- The low point in 2021 is about the same as the high point in both the first and second years and remained about the same as the low point in 2020.
- The change in scores after COVID have hardly any fluctuation.

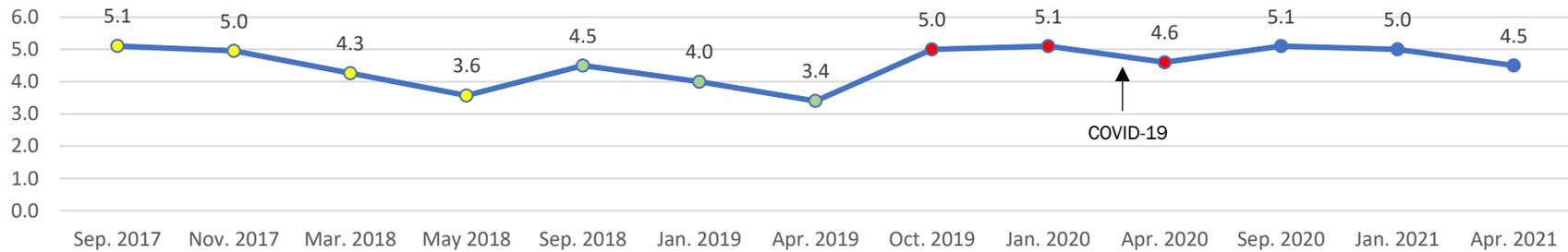


The following two pages show similar line graphs for each of the six scales in the survey: work environment, leadership, community, efficacy, quality of life, and strengthening the workforce.

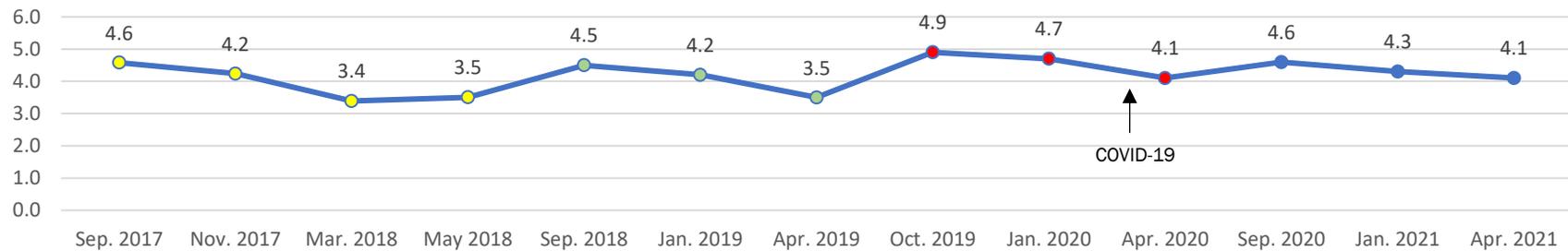
Work Environment Scale Average - Educators



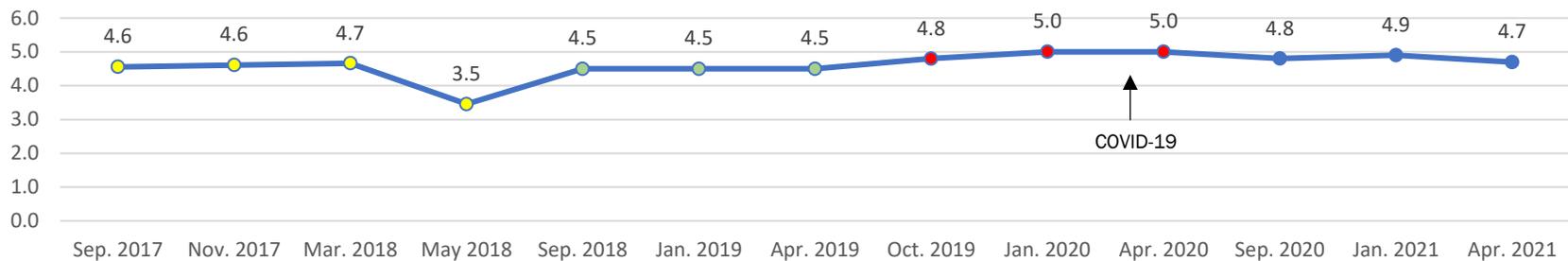
Leadership Scale Average - Educators



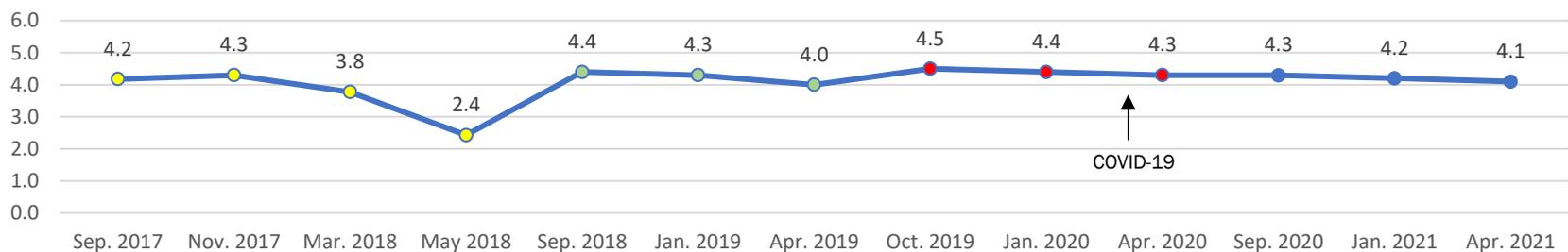
Community Scale Average - Educators



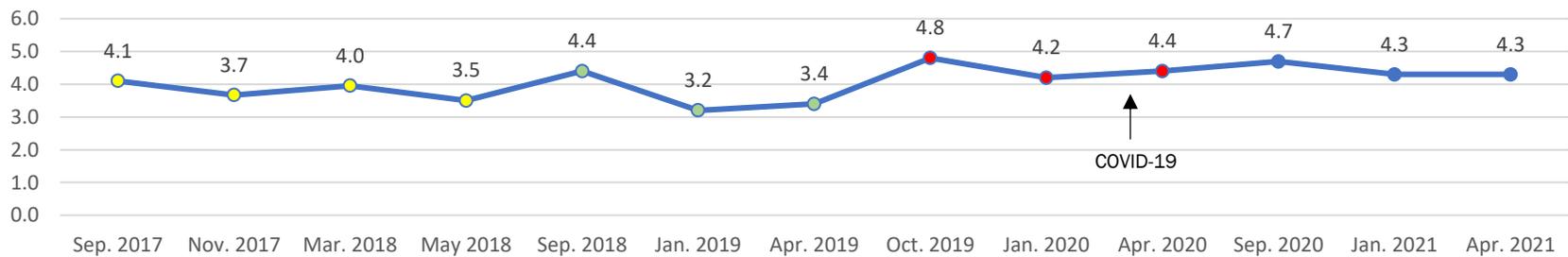
Efficacy Scale Average - Educators



Quality of Life Scale Average - Educators



Strengthening the Workforce Scale Average - Educators



WORK ENVIRONMENT SCALE

- In year 4, the Work Environment increased from its overall low point at the start of the year and maintained at a level not too much lower than year 3 values.
- The pattern of Work Environment scores changed after COVID. In year 4 they increased during the school year. In previous years, they decreased.
- The Work Environment continues to have the least amount of variability of all the scales.

LEADERSHIP SCALE

- The Leadership scale in year 4 sustained the higher levels reached in year 3 even with the impact of COVID.
- The pattern in Leadership shows more variability than almost any other scale.
- The Leadership scale in year 4 decreased similarly over the school year as in year 3.
- Leadership scale remained quite high in year 4.

COMMUNITY SCALE

- The Community scale was more impacted by COVID than any other.
- The pattern shows trends more like year 1 than the great improvements in year 3.
- In year 4, the Community scale is the same or higher throughout the year than the first two years.
- There is less of a decline in year 4 than the first three years.

EFFICACY SCALE

- The Efficacy scale continues to show quite a different pattern when compared to all the other scales.
- Efficacy remains consistently high across the year for each year and even after COVID.
- In year 4, Efficacy remained at levels very near year 3 overall.

QUALITY OF LIFE SCALE

- The Quality of Life scale shows a consistent pattern, in spite of the hardships that came with COVID.
- The Quality of Life scale remains consistent in years 2 through 4.
- The decline in year 4 is the same as in year 3.

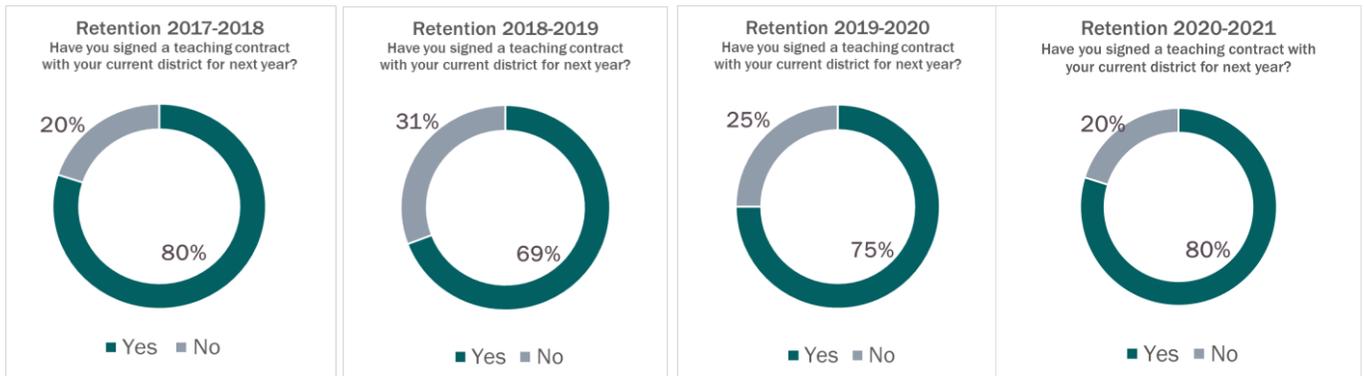
STRENGTHENING THE WORKFORCE SCALE

- Survey 1 questions focus on human resources (HR). Survey 2 questions focus on systems of support. Survey 3 questions focus on educator evaluation.
- HR remained about as high in year 4 as the high after three years.
- Support systems stayed on track in year 4 after hitting a high in year 3, even with the support needs due to COVID.
- Educator evaluation also stayed on track in year 4 after hitting a high in year 3.
- Overall, scores in year 4 remained consistent with pre-COVID values.

RETENTION

We know that many factors play a role in retention and that the district employs several strategies in addition to TOP to retain and develop educators. Although four years of TOP participation may not be enough to influence the whole system, we can at least start to identify the scales connected to educators wanting to stay or leave. Connecting TOP identified factors with district knowledge of context provides a well-rounded view of the various contributors to educator retention.

We can see for those who participated in the survey over the last three years that there is an increasing trend in retention rates equivalent to four years ago. The rings show the distribution of those who had signed contracts with the district at the time of the final survey and those who had not.



CONNECTIONS BETWEEN SCALES AND RETENTION

Comparing information from the final narrative reports each year identifies the scales most connected to the retention category of signing a contract with the district for the next year. Each category with an “X” represents a scale where educators with contracts were more satisfied than educators without contracts at the end of the school year.

- Those who signed contracts scored the Community scale higher than those who did not in years 1 through 3, but not in year 4 under COVID conditions.
- In year 4 those who signed contracts scored the Efficacy scale higher than those who did not. The topics in these questions may have influenced educators to want to stay more than other topics.
- The Quality of Life scale is connected in year 1 and year 3 to educators wanting to stay, but not in year 4 under COVID conditions.
- Strengthening the Workforce scale is connected to retention all four years with HR identified most in year 1 and educator evaluation in years 2 through 4.

SCALES	2017-2018	2018-2019	2019-2020	2020-2021
WORK ENVIRONMENT				
LEADERSHIP				
COMMUNITY	X	X	X	
EFFICACY				X
QUALITY OF LIFE	X		X	
STRENGTHENING THE WORKFORCE	X	X	X	X

CONCLUSION

The four-year comparisons in this report are **summative**; they tell you where your district has been and identify trends important to optimizing your workforce teams. The opportunity that TOP presents each school year is **formative**. It provides real-time information about the workplace experiences of employees and creates an opportunity for administrators and employees to work together and collaborate on issues that get in the way of employee success throughout the school year.

INSIGHTS

Our insights stem from our learnings from TOP including analysis of educator narrative responses, the many conversations with the leadership team, and our work with the principals over the first three years. We share our interpretation of the four-year trends provided here within the context of our experience.

- Your staff really believe in TOP and want to engage in this process.
- Your district weathered the COVID storm well.
- Your district is an agile organization – flexible, timely, and responsive to changes in the workplace.
- School leadership remains crucial to workforce success and principal support throughout the year is essential.
- Although school – community events were canceled due to COVID, many educators reported enhanced relationships with parents.
- You have a can-do workforce!
- Logistics of living in NWA are workable in terms of the quality-of-life factors. It is important to consider each school site differently.
- Educators that viewed their workplace positively and had strong relationships felt they could handle the COVID challenges together and chose to stay.

Your district has a large core of committed educators who have succeeded in challenging times, developed new skills, and grown professionally especially in this last year. The challenge for the district now is how to collaboratively engage this seasoned workforce to strengthen the workplace. TOP can help your district to capitalize on this momentum and continue to develop a learning environment that inspires and challenges students and employees to excel.

CLASSIFIED STAFF COMPARISONS OVER THREE YEARS

CLASSIFIED STAFF SURVEY DETAILS

In the second year, district leadership requested a survey for classified staff in addition to the one conducted for certificated staff. It was decided that two surveys a year would be appropriate. Each survey included 27 multiple-choice questions with the response options: 6-absolutely, 5-mostly, 4-more than not, 3-not quite enough, 2-a little bit, 1-not at all, and 0-not applicable and an additional five open-ended questions allowing for narrative responses. Classified staff participated in TOP in years 2, 3, and 4.

CLASSIFIED STAFF RESULTS

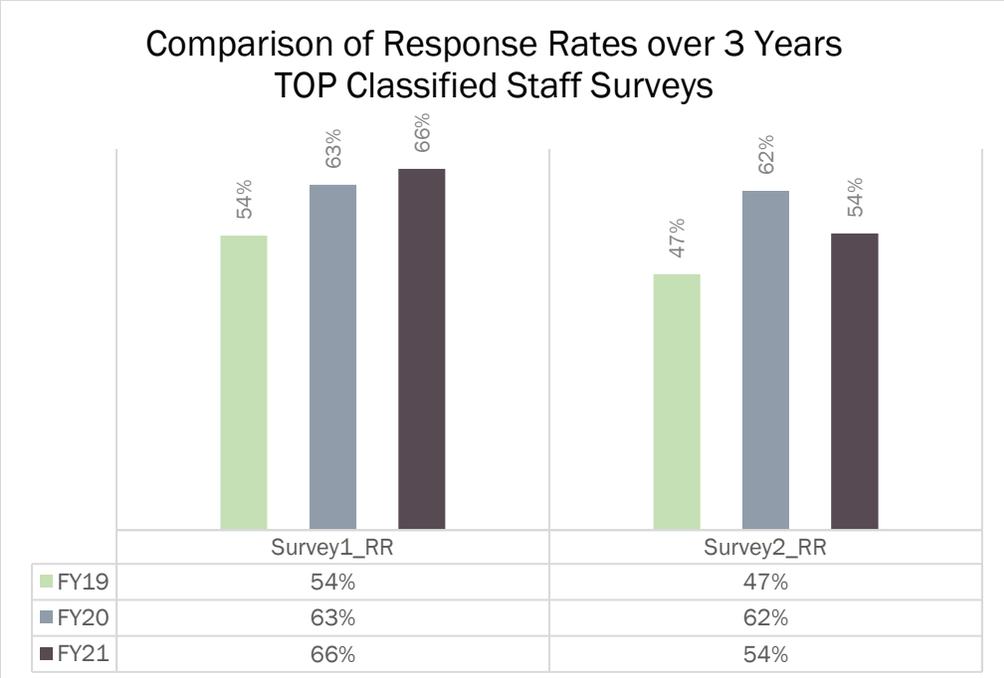
Until COVID, TOP surveys showed a steady increase in employee participation for each survey compared to same survey in the previous year. While we can't be certain of the reasons for the increase, it may be that over time classified staff members are feeling heard regarding workplace issues and therefore more confident in participating in the surveys. Further, district leadership has consistently encouraged staff participation in the surveys.

Additionally, the survey data show that classified staff are increasingly satisfied with what is happening at their workplace. With each of the 27 questions identified as a Strength or an Opportunity for Improvement (OFI), we were able to see that the number of OFIs has dramatically decreased over the three years. Note that in year 1 (2018-19) there were about two (2) strengths for every OFI. In year 3 (2020-21) there are seven (7) or eight (8) strengths for every OFI.

CLASSIFIED STAFF THREE-YEAR RESPONSE RATES

The most important number to gauge if the district is doing well truly rests on the response rates. The data obtained in the scales through the questions give the district a chance to understand where classified staff are satisfied or where they need something more or different. Those questions are designed to illicit the voice of the workforce in order to make change or measure how a recent change has worked.

The **response rate** is a measure of participation and willingness to engage in the process. The higher the number, the more the participation, and the more confidence we have when interpreting results that they represent the whole district. TOP offers a small incentive to participate (randomly draw one person to win \$30 Amazon gift card), so it's on the district's shoulders to ensure they do what they can to obtain a high response rate. NWABSD continually learned how to best to do this and continually refined their process to provide the opportunity without mandating it.

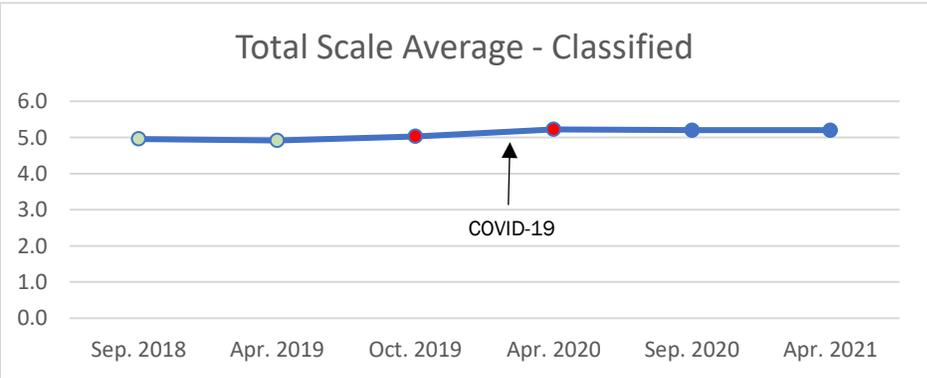


RESULTS BY SCALE

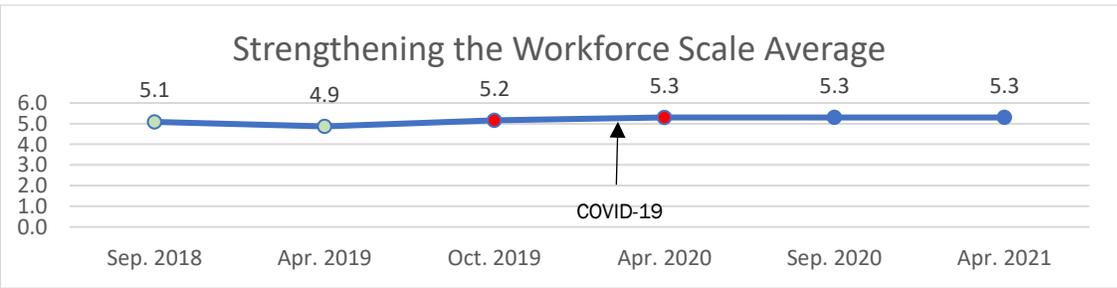
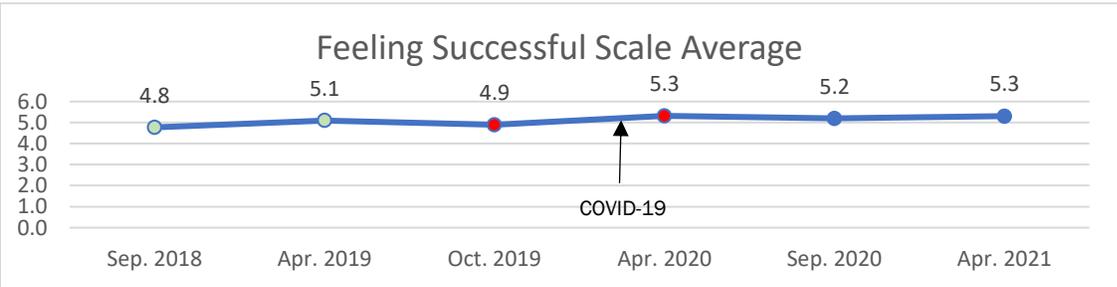
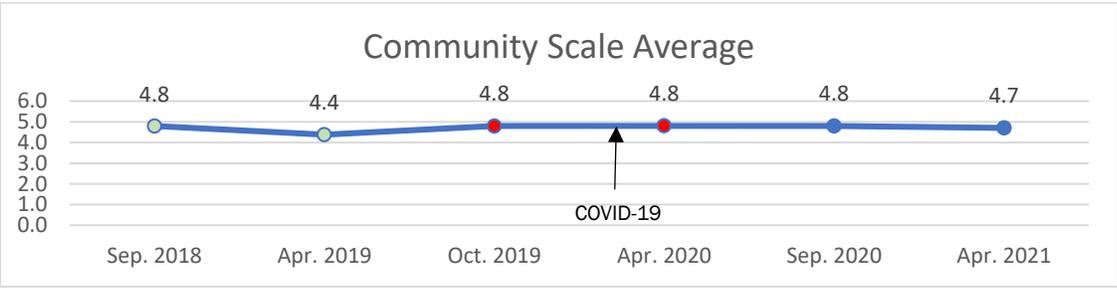
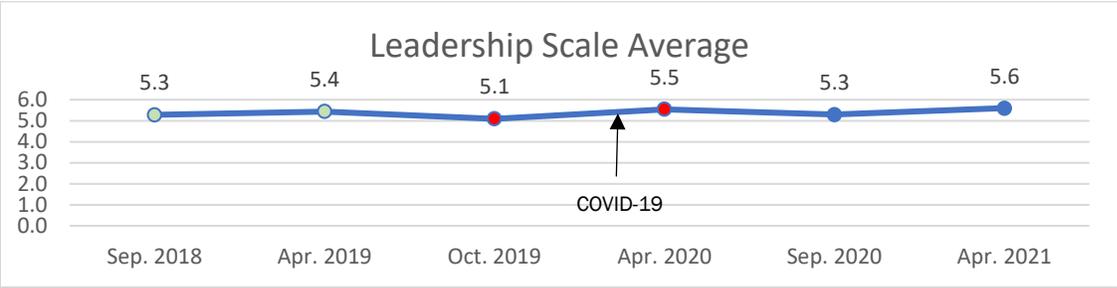
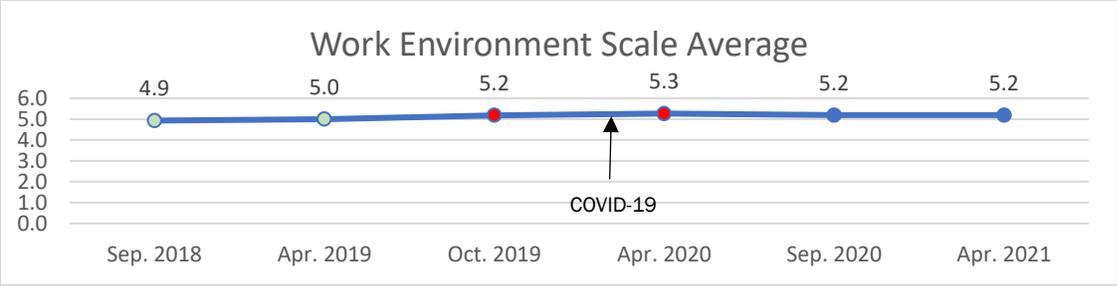
The line graph shows the average score for the total classified survey for each of the six surveys administered over the three school years. The months are listed at the bottom to give a sense of time-of-year as well as to interpret within the context of local, and state events that may impact results.

OBSERVATIONS ON TOTAL SCALE

- Overall, the Total scale is consistently high, with average values from 4.9 to 5.2.
- Total scores show a slight increase over time.



The following page shows similar line graphs for each of the five scales in the survey: work environment, leadership, community, feeling successful, and strengthening the workforce.



CONCLUSION

The TOP Classified surveys represent your local workforce and how they feel about working for the district. They understand the students and the community more authentically. This puts them in the position to be important contributors to the education system.

INSIGHTS

- All five scales show little variation across the three years.
- Generally, over the school year scores increase slightly or stay the same.
- Scores after COVID do not show significant change to those prior to COVID.
- Leadership scale has the highest scores.

Over three years of TOP classified surveys, there is one consistent Opportunity for Improvement (OFI), Q31: I believe there are opportunities for me to advance to higher level positions in my (department) school or the district. Giving your classified workforce a voice to express their career aspirations has highlighted this untapped potential. On the most recent survey, 15 respondents indicated a desire to become a teacher in the district.

We believe a competency-based educator preparation program could meet employee needs and strengthen the district's teacher workforce. The general concept includes

- Alternative certification program for teacher aides that leads to a teaching certificate.
- Accomplished in partnership with school districts and a university to develop a competency-based online B.S. in Education with a heavy apprenticeship emphasis.
- Approved by the Alaska Department of Education & Early Development.

We envision a partnership with school districts to seek grant funding to build this program. We've discussed this idea with your leadership team recently and we would be happy to make a presentation to the board if interested.

This is one example of how TOP can develop inspired purpose, create lasting impacts, and lead to transformational results.

MEMORANDUM

TO: Regional School
Board Members

DATE: June 7, 2021

NUMBER: Work session.

FR: Office of the Superintendent

SUBJECT: Capital Projects Report

Kathy Christy, Capital Projects Manager reports on the following:

DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT (DEED): The Buckland Heating system project ranks 25 on the DEED major maintenance project list. The capital budget at the end of the regular legislative session only provided funding for the first six projects on the major maintenance list. I

VILLAGE ENERGY EFFICIENCY LIGHTING PROGRAM (VEEP) GRANT: The District applied for and received a \$23,600 grant from the Alaska Energy Authority to replace the outdoor lighting at the Noatak School with LED fixtures. The District has ordered the light fixtures for installation this summer.

AHFC TEACHER HOUSING: The District has two AHFC teacher housing grants for new duplexes. ASRC SKW will prepare the pad for the teacher housing complex as a change order to the contract for the replacement school. The total cost of the pad is \$356,444. Of this amount \$50,635 will be charged to each of the AHFC grants, with the remaining \$255,174 from District funds reserved to fund the new teacher complex. The pad is to be completed by the first of July when the materials for the new units will arrive on the barge.

ASRC SKW will also provide a cost proposal for utilities. This work will occur over two construction seasons with only work that needs to be accomplished in conjunction with pad development occurring this summer. The current shortage of construction materials is negatively impacting availability and pricing, and it is anticipated costs will be more favorable next year.

KIVALINA REPLACEMENT SCHOOL

Access Road: The road project is complete with the touch up on the lagoon bridge planned for the summer.

Electrical Intertie: The last two power poles are being installed and Alaska Line Builders are installing wiring on the poles. There will be power to the site this summer. The Native Village of Kivalina has transferred \$2.5 million in Village Improvement Funds to the District as contribution to the cost of the extension. The final payment of \$1 million can be requested after June 30,2021.

School Design and Construction: The steel framing of the building is in place. The structural engineer and the District's construction inspector have both inspected the framing and found no exceptions. Construction work will be limited until the barge with materials is received the end of June or early July. ASRC SKW will soon be relocating their camp to the school site.

Furniture, Fixtures and Equipment: The District issued a request for proposals for Furniture, Fixture and Equipment (FF&E) Procurement Services. Two proposals were received, and the MCG Explore Design was selected with Board approval. The project manager is negotiating a contract with MCG. Prior to the end of school a Teams meeting was held with MCG, the principal and returning teachers to discuss general furniture preferences. The goal is to have all the FF&E shipped on the first barge of 2022.

Art: Artist Kevin Smith is providing back lit photo of elders for the school commons. He recently completed the first photo shoot, and he will return in June for another photo session. While he was in Kivalina members of the community requested a mural similar to the one in Noatak for the gym. Kevin will provide a proposal for this additional art work. The remaining balance for art work is \$180,000. The District will encourage local and regional artists to submit proposals.

FY-19 BOROUGH LEGISLATIVE GRANT

The Borough has a \$2 million legislative grant for capital improvements from FY 19. The Borough approved the District's first priority request of \$1 million for construction of a vehicle garage at the new Kivalina School site. The construction of the gravel pad will be included in the ASRC school project and is in progress. The pre-engineered building is on order and will be on the July barge. ASRC SKW is providing a proposal to construct the foundation based on the recently received building plans. EBSC, an engineering firm, is coordinating the required state fire marshal building permit. The construction will be undertaken as an in-house project by the maintenance department.

The funding of the District's second priority project, the Buckland Heating project, is on hold until vehicle garage project is completed.

SELAWIK AND BUCKLAND

The Burkhart Croft team conducted a facility condition survey of the Buckland School in April. Weather did not allow a site visit to Selawik, but this was accomplished via a Teams meeting with the Principal and Assistant Principal. The findings of an earlier condition survey were reviewed and this document will be updated.

Both sites present significant challenges. A further update will be provided at to the next Joint Maintenance and Construction Committee (JMCC).

ESSER II

The District has been allocated \$4.3 million to address COVID 19. The Board approval of the purchase of the windows and delegation of authority to the Superintendent to award a construction contract not to exceed \$100,000. The installation of the windows was bid but no bids were received. UIC has since expressed interest and the District is awaiting a proposal.

SIX YEAR CAPITAL IMPROVEMENT PLAN

An updated Six Year Capital Improvement is a requirement for DEED grant eligibility and Board approval is required. Grant applications are due September 1, 2022. Attached is the approved FY 22 CIP. The Maintenance Department recommends that the replacement of the June Nelson Elementary School gym roof be added to the priorities for FY 23. A cost estimate is not available yet. The final version of the FY 23 list can be approved at an August Board meeting but there needs to be agreement on which projects will be pursued so that well documented applications can be prepared for submission. The draft Six Year CIP will be discussed at the next JMCC.

**Northwest Arctic Borough School District
FY 2022- FY 2027 Six-Year Capital Improvement Plan**

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
1	C	Buckland Heating System Improvements – Renewal of dysfunctional DDC controls that are at end of useful life, replacement of five 32 year old boilers that are beyond their useful life, and upgrade of the 21 year old HVAC system to include cost saving night set back, and demand control ventilation.	X	\$1,037,348

FY 2022 TOTAL \$1,037,348

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
2	C	Selawik Renewal of Selawik School. It will be 25 years since the last major upgrade of the Selawik School. Major building systems such as the heating system and roof are at the end of their useful life. The floor plan no longer effectively supports the education program. The building requires a major renewal and upgrade to support another quarter century of service.	X	\$6,000,000
3	B	Deering Addition and Renovation – the enrollment has significantly increased, and Deering is now at 120% of capacity and projected to be at 206% by FY 28. This project will increase square footage and correct building deficiencies.	X	7,000,000

FY 2023 TOTAL \$13,000,0000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
4	C	Buckland Exterior Envelop Renewal- replacement of roofing, doors, and windows that are at the end of their useful life.	<input checked="" type="checkbox"/>	\$1,510,000

FY 2024 TOTAL \$1,510,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
5	C	Noorvik Roof Replacement - Replacement of roof which is at the end of its useful life.	<input checked="" type="checkbox"/>	\$1,846,000

**Northwest Arctic Borough School District
FY 2022- FY 2027 Six-Year Capital Improvement Plan**

FY 2025 TOTAL \$1,846,000

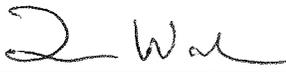
District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
6	C	Noorvik HVAC Controls - Replacement of heating and ventilation controls which are at the end of their useful life.	<input checked="" type="checkbox"/>	\$1,846,000

FY 2026 TOTAL \$1,846,000

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
7	C	June Nelson Elementary Renewal – Major building systems are at the end of their useful life. Thirty percent of this school was built by the BIA in 1956. Another half of the school was constructed in 1964. It has been well cared for over the years, but it will be due for some significant renewal and replacement	<input checked="" type="checkbox"/>	\$3,500,000

FY 2027 TOTAL \$3,500,000

Adopted June 2, 2020 at a duly convened meeting of the Northwest Arctic Borough School Board at which a quorum was present and voting. I hereby certify that the information presented is true and correct to the best of my knowledge.


Superintendent

7-14-2020
Date


School Board President

7-15-2020
Date

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-090

FROM: Office of the Superintendent

SUBJECT: Draft FY-23 Six-Year
Capital Improvement
Plan

STRATEGIC PLAN/BOARD GOAL:

Develop a five year fiscal plan to match the strategic plan
Support Student-Centered Learning Environments
Explore cost saving solutions for district operation expenses

ABSTRACT

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2023 are due September 1, 2021 and Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process.

ISSUE

At issue is approval of projects for the Six-Year Capital Improvement Plan for FY 2023.

BACKGROUND AND/OR PERTINENT INFORMATION

Department of Education and Early Development (DEED) School Construction Grant applications for FY 2023 are due September 1, 2021 and Board approval of the Capital Improvement Plan (CIP) priorities is a requirement of the application process. The Six Year CIP is used to prioritize projects and establish the order of construction for District capital improvement projects. The School Board annually updates the Six Year CIP. The District submits grant applications for the projects identified for the first year of the plan.

Board approval of the finalized Six Year CIP can occur later, but the Administration needs Board approval of a draft CIP in order to prepare applications over the summer. The approved FY 22 CIP attached for review. At the end of the regular legislative session the capital budget only included the first six projects DEED's major maintenance list for funding. There was no state funding for school construction projects.

A draft of FY 23 Six Year CIP priorities, Attachment B, were discussed at the June 7 Joint Maintenance and Construction meeting. Following a discussion of the potential projects the JMCC concurred with the draft FY 23 CIP list, as presented.

The following is information considered in development of the draft FY 23 CIP.

Buckland HVAC Upgrade project is currently ranked 25 on the DEED Major Maintenance lists for FY 22 funding consideration. This application can be updated for FY 23 submission.

Replacement of the June Nelson Elementary School Roof - Property Management Department recommends that be added as an FY 23 major maintenance project as the 30 year old roof has significant leaks.

Selawik Renewal: Selawik does not qualify for additional square footage and DEED will reject an application for construction of additional space. Selawik will qualify as a major maintenance project for renewal and reconfiguration of existing space. Current space use has been reviewed with past and current principals and there are significant improvements to be achieved by reconfiguring a major portion of the existing school as shown in blue in Attachment C. Additional classroom space could be created if the wood shop was replaced by a pre-engineered shop building. Non-DEED funding would have to be found for its construction.

Options for enlarging the gym and construction a new secondary school were considered but they involve construction of new space and would be rejected by DEED.

Deering Addition and Renewal – Deering is a small school that has outgrown its original design. The DEED formula projects Deering to be at 182% of capacity by 2028. Unfortunately, Deering has the most constricted school site in the District. There are very few options for expansion. Attachment D is a floor plan showing areas to be renovated shaded in blue. New space is shaded green, and orange shows a potential shop area – if the vehicle garage is relocated. This option removes dining from the gym providing more hours for gym use. A large gym storage area would allow the school to store wrestling mats to expand program offerings. Some additional seating can be added. Attachment E shows the site limitations. To accommodate this addition the playground and the vehicle garage must be relocated.

Board approval of the draft FY 2023 CIP is required to provide direction for preparation of DEED applications for submission in September. Action can be taken on the finalized FY23 CIP later in the summer. More detailed cost estimates will be available and the Board may adjust project priorities.

ALTERNATIVES:

1. Approval a draft FY 2023 Six Year Capital Improvement Plan.
2. Revise the draft FY 2023 Six Year Capital Improvement Plan.
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends approval of a draft for FY23 Six Year Capital Improvement Plan to provide direction for grant application preparation, as presented.

ATTACHMENTS

Attachment A: Approved FY 2022 Six Year CIP
Attachment B: Draft FY 2023 Six Year CIP
Attachment C: Selawik Options for Reconfiguration
Attachment D: Deering 2-Story Addition
Attachment E: Deering Site

ATTACHMENT B

**Preliminary FY - 2023
Six-Year Capital Improvement Plan**

Northwest Arctic Borough School District

District DEED Priority	Project Location and Description	Type	Year for which funding is being requested				
			FY 2023 *	FY 2024	FY 2025	FY 2026	FY 2027
1	June Nelson Elementary New Gym Roof	C	\$1,000,000				
2	Selawik Renewal	C	\$6,000,000				
3	Deering Addition and Renovation	B	\$6,000,000				
4	Buckland Heating System Improvements	E	\$1,037,348				
5	Buckland Exterior Envelop Renewal	C		\$1,510,000			
6	Noorvik Roof Replacement	C			\$1,846,000		
7	Noorvik HVAC Controls	C				\$500,000	
8	June Nelson Elementary Renewal	C					\$3,500,000
	Total Requests		\$13,037,348	\$1,510,000	\$1,846,000	\$500,000	\$3,500,000

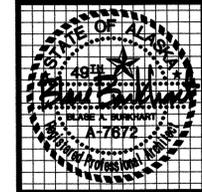
Note: * Cost estimates for project 1-3 are placeholders only and will be updated upon finalization of application

Type

- School Construction
 - Health and life-safety A
 - Unhoused Students B
 - Improve Instructional Program F

- Major Maintenance
 - Protection of Structure C
 - Building Code Deficiencies D
 - Operational Cost Savings E

FY 2028
\$3,500,000
\$3,500,000



kumin associates, inc.
 architects • interior designers
 planners • engineers
 900 E. Airport, Suite 200 • Anchorage, Alaska 99501 • (907) 272-8858

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
SELAWIK SCHOOL ADDITION
 SELAWIK, ALASKA

drawn	AE
checked	CB, BAB
date	5/18/01
revisions	
job no.	2002/7-01
dwp. title	
LOWER LEVEL	
FLOOR PLAN	
CODE NOTES	
sheet no.	A21

CODE NOTES

1997 UNIFORM BUILDING CODE

BUILDING 'A'

OCCUPANCY GROUP:
A2.1 GYMNASIUM & SUPPORT SPACES

CONSTRUCTION TYPE:
TYPE V - 1 HOUR, WITH SPRINKLERS IN LIEU OF 1-HR PER UBC SEC. 508

STORIES:
2 ALLOWABLE, 1 ACTUAL
50 FT. ALLOWABLE, 35 FT. ACTUAL

AREA CALCULATION:
A2.1
BASIC ALLOWABLE: 10,500
SEP. 2 SIDES - 50% 15,750

EXISTING AREA: 8,970
NEW AREA: 1,188
TOTAL ACTUAL AREA: 10,158

BUILDING 'B'

OCCUPANCY GROUP:
E1 REMAINDER OF SCHOOL

CONSTRUCTION TYPE:
TYPE V - N

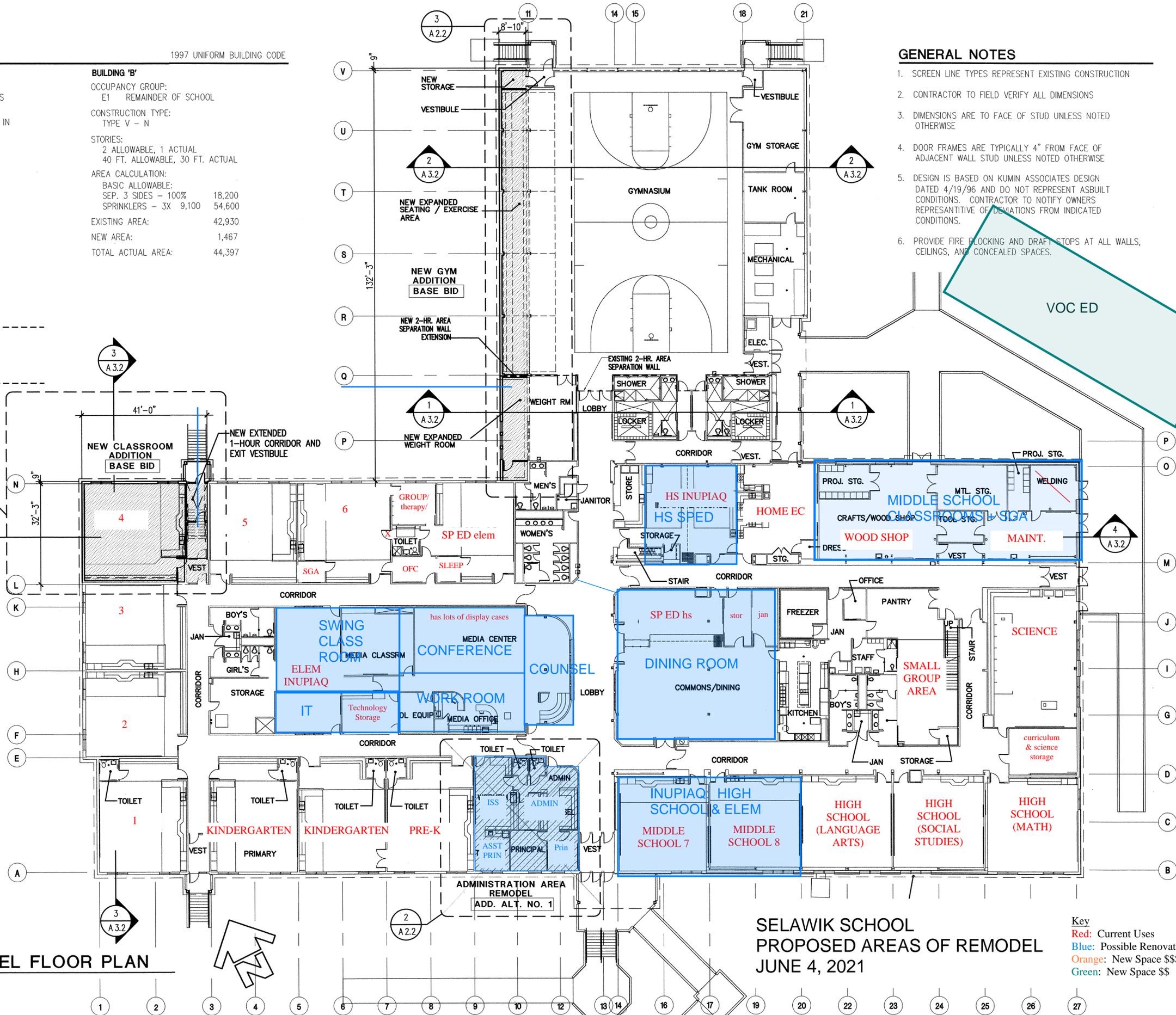
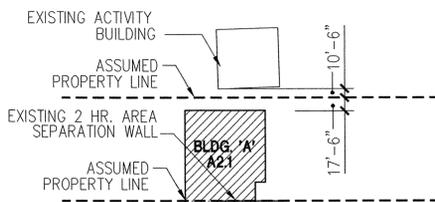
STORIES:
2 ALLOWABLE, 1 ACTUAL
40 FT. ALLOWABLE, 30 FT. ACTUAL

AREA CALCULATION:
BASIC ALLOWABLE: 18,200
SEP. 3 SIDES - 100% 18,200
SPRINKLERS - 3X 9,100 54,600

EXISTING AREA: 42,930
NEW AREA: 1,467
TOTAL ACTUAL AREA: 44,397

GENERAL NOTES

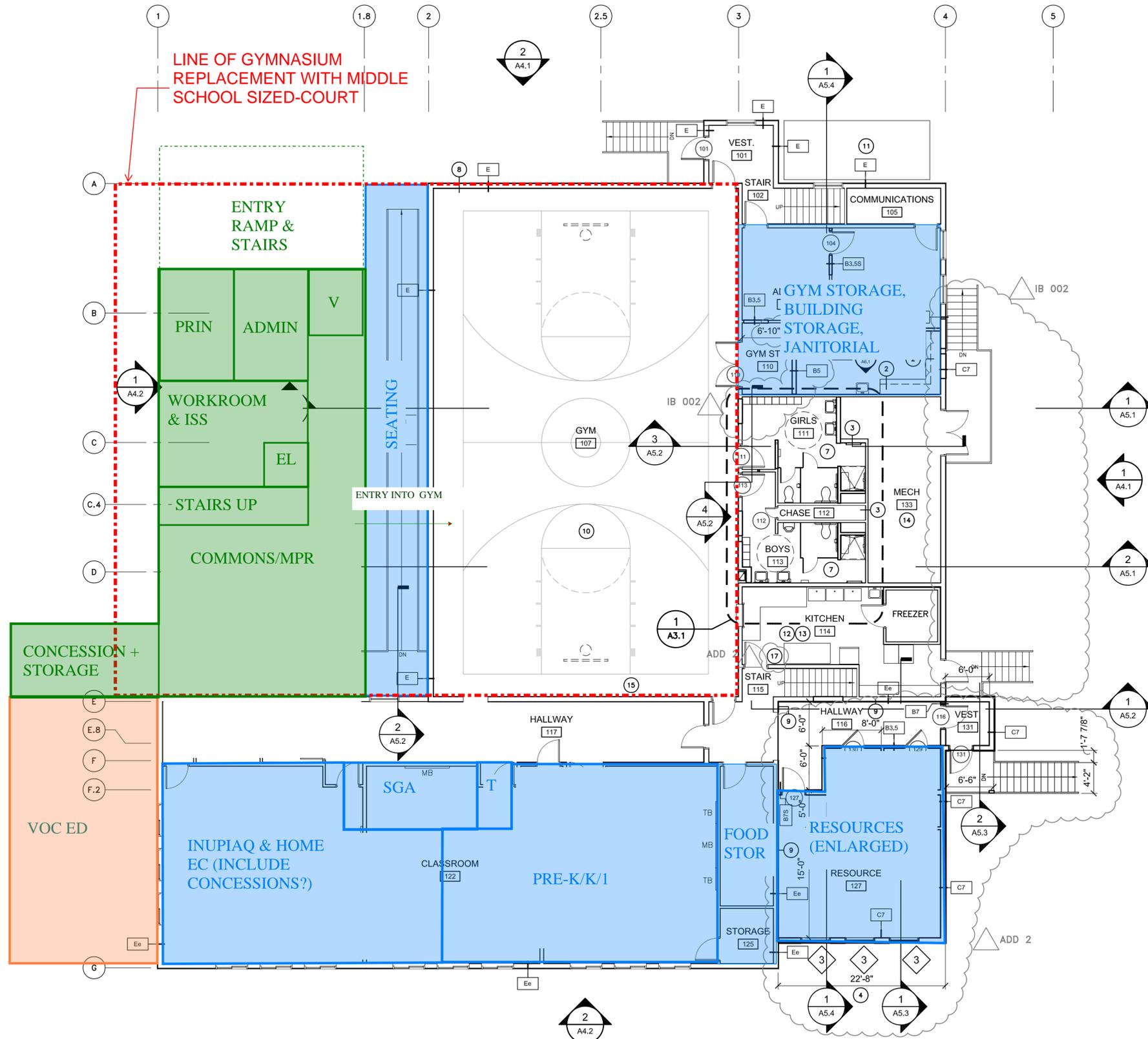
- SCREEN LINE TYPES REPRESENT EXISTING CONSTRUCTION
- CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS
- DIMENSIONS ARE TO FACE OF STUD UNLESS NOTED OTHERWISE
- DOOR FRAMES ARE TYPICALLY 4" FROM FACE OF ADJACENT WALL STUD UNLESS NOTED OTHERWISE
- DESIGN IS BASED ON KUMIN ASSOCIATES DESIGN DATED 4/19/96 AND DO NOT REPRESENT ASBUILT CONDITIONS. CONTRACTOR TO NOTIFY OWNERS REPRESENTATIVE OF DEVIATIONS FROM INDICATED CONDITIONS.
- PROVIDE FIRE BLOCKING AND DRAFT STOPS AT ALL WALLS, CEILINGS, AND CONCEALED SPACES.



1 LOWER LEVEL FLOOR PLAN
1/16"=1'-0"

**SELAWIK SCHOOL
PROPOSED AREAS OF REMODEL
JUNE 4, 2021**

Key
 Red: Current Uses
 Blue: Possible Renovation
 Orange: New Space \$\$\$
 Green: New Space \$\$



TWO-STORY & VOC ED ADDITIONS

06/05/21

- 9 ADD LAYER OF GWB OVER EXISTING SUBSTRATE TO FINISH THE REMOVAL OF EXISTING LAP SIDING
- 10 REPAINT ALL EXISTING GYM GAME LINES OVER PVC FLOORING; PAINT GREEN
- 11 BOILER ROOM CONNEX
- 12 REPLACE EXISTING MIXER WITH: HOBART MIXER, 20 QT MODEL # A-200
- 13 REPLACE EXISTING STOVE WITH: HOBART MODEL # CR 411; CONNECT AS REQUIRED
- 14 SEAL ALL CEILING, WALL, AND FLOOR PENETRATIONS WITH FIRE SEALANT
- 15 REPLACE EXISTING WALL HUNG FOLDING TABLE WITH SIMILAR "PALMER SYNDER" PRODUCT(800-762-0415) OR APPROVED EQUAL; 14' L X 2'4" WIDE ± TABLE AND BENCHES. FIELD VERIFY SIZE AND STYLE TO COORDINATE TYPE OF TABLE; LOCATION IDENTIFIED BY OWNER
- 16 NOT USED
- 17 MOUNT "K-TYPE" FIRE EXTINGUISHER IN KITCHEN 114

GENERAL NOTES

- 1) WORK ASSOCIATED WITH GYM ADDITION IS ADDITIVE ALTERNATE #1 - REFER TO A2.6 AND A2.7

SYMBOL LEGEND

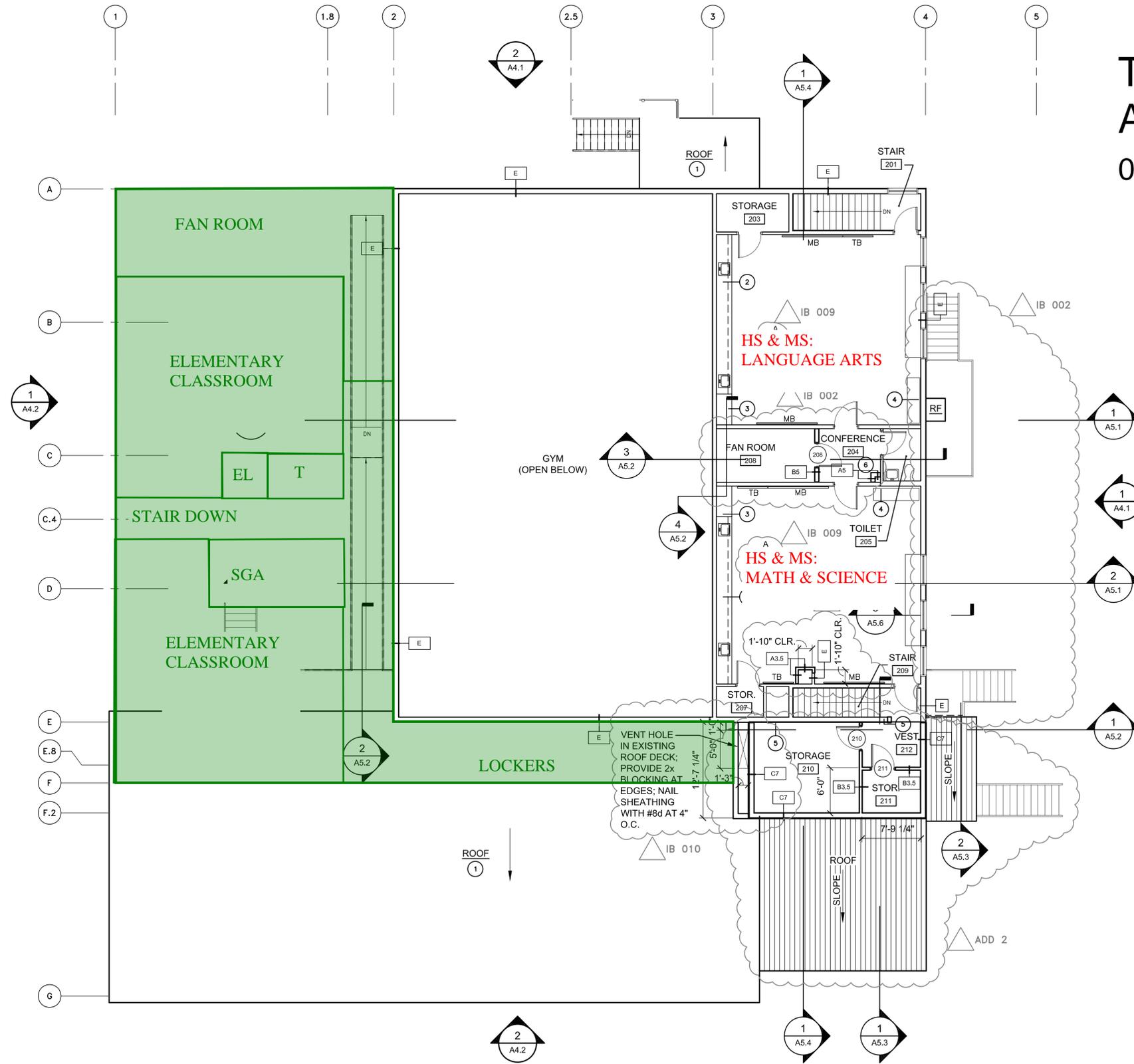
- EXISTING DOOR TO REMAIN
- DOOR AND FRAME TO BE INSTALLED
- WALL TAG
- DOOR TAG
- WINDOW TAG, REFER TO A7.2
- MB MARKER BOARD, REFER TO 6/A6.1 WHERE NOT ELEVATED
- TB TACK BOARD

1 FLOOR PLAN LEVEL 1
A2.1

RECORD DRAWINGS
 JOB NO. 2005001
 DESIGN: JTW
 CHECK: MPC
 DRAWN: DD, WJZ
 DATE: 2-10-06
 REVISIONS: - 5-30-06 - UPDATE
 BY: JOHN WIER DATE: 06-01-07
 MCCOOL CARLSON GREEN
 ARCHITECTURE INTERIOR DESIGN SPACE PLANNING
 101 W. 38TH AVENUE, ANCHORAGE, AK (907) 565-8474
 DEERING K-12
 MAJOR MAINTENANCE
 Northwest Arctic Borough School District
 FLOOR PLAN - LEVEL 1
 SHEET NO. A2.1

TWO-STORY & VOC ED ADDITIONS

06/05/21



GENERAL NOTES

1) WORK ASSOCIATED WITH GYM ADDITION IS ADDITIVE ALTERNATE # 1; REFER TO A2.6 AND 2.7

SYMBOL LEGEND

- EXISTING DOOR TO REMAIN
- DOOR AND FRAME TO BE INSTALLED
- WALL TAG
- DOOR TAG
- WINDOW TAG, REFER TO A7.2
- MARKER BOARD
- TACK BOARD



1 FLOOR PLAN LEVEL 2

A2.2

1/8" = 1'-0"

RECORD DRAWINGS

DEERING K-12
MAJOR MAINTENANCE
Northwest Arctic Borough School District

A2.2

FLOOR PLAN - LEVEL 2

RECORD DRAWINGS
THIS RECORD DRAWING HAS BEEN PREPARED FROM INFORMATION PROVIDED BY THE CLIENT. THE ARCHITECT ASSUMES NO LIABILITY FOR CONSTRUCTION CORRESPONDENCE. THERE IS NO GUARANTEE OF ACCURACY OR COMPLETENESS.
BY: JOHN WIER DATE: 06-01-07
MCCOOL CARLSON GREEN

MCCOOL CARLSON GREEN
ARCHITECTURE INTERIOR DESIGN SPACE PLANNING
101 W. 34TH AVENUE, ANCHORAGE, AK (907) 565-8474

JOB NO. 2005001
DESIGN: JTW [CHECK: MPC]
DRAWN: DD, WJZ
DATE: 2-10-06
REVISIONS: - 5-30-06 - UPDATE

City of Deering

Bk. 345, Pgs. 786-787

4/28/1997

Lot 15

U.S. Survey No. 10283

ANCSA
Plat No.

16

19

18

16

15

14

GENERATOR

TEACHER HOUSING

RELO GARAGE

MAINTENANCE

GARAGE

STORAGE

POWER MOD

P&T

P&T

P&T

P&T

P&T

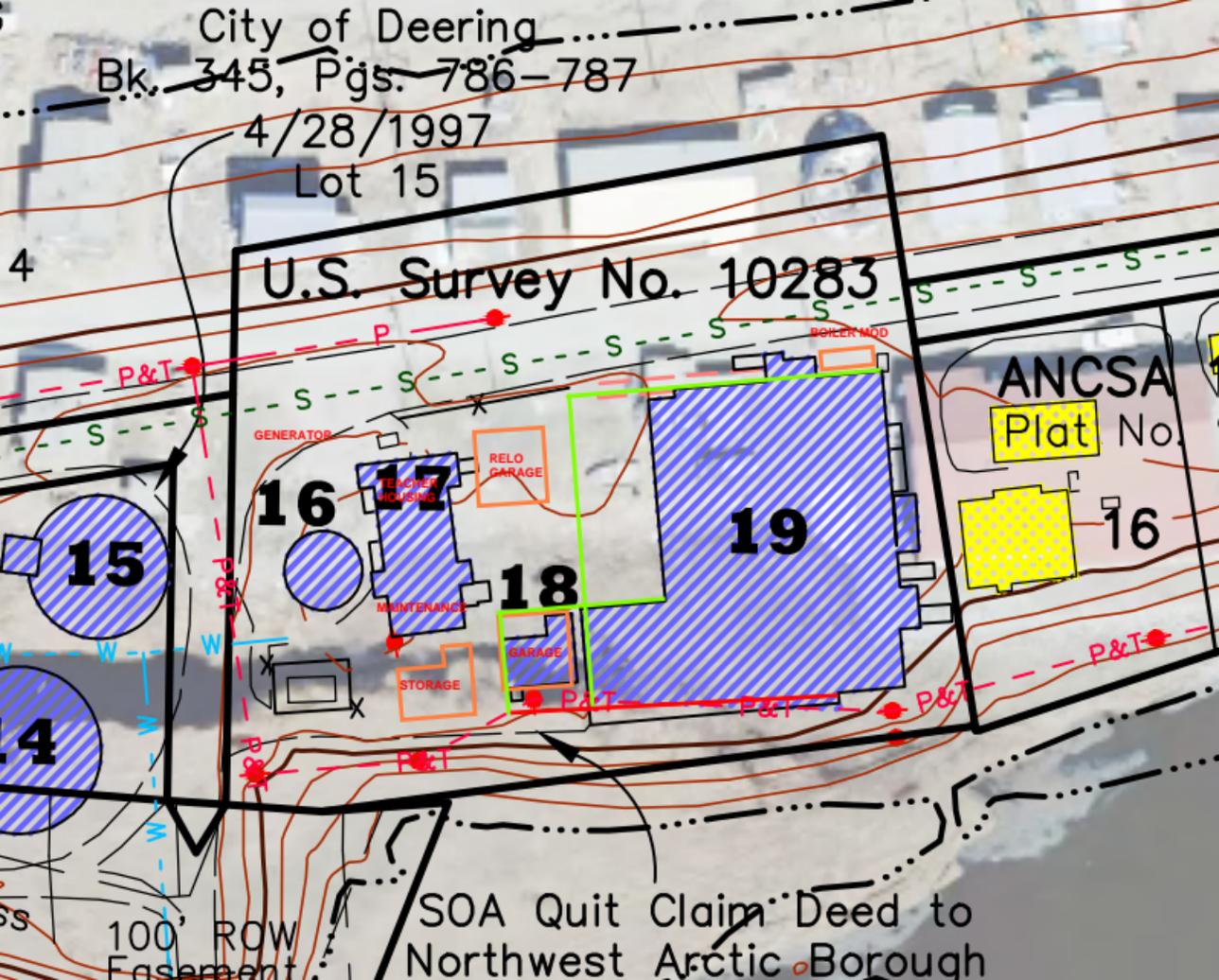
P&T

P&T

P&T

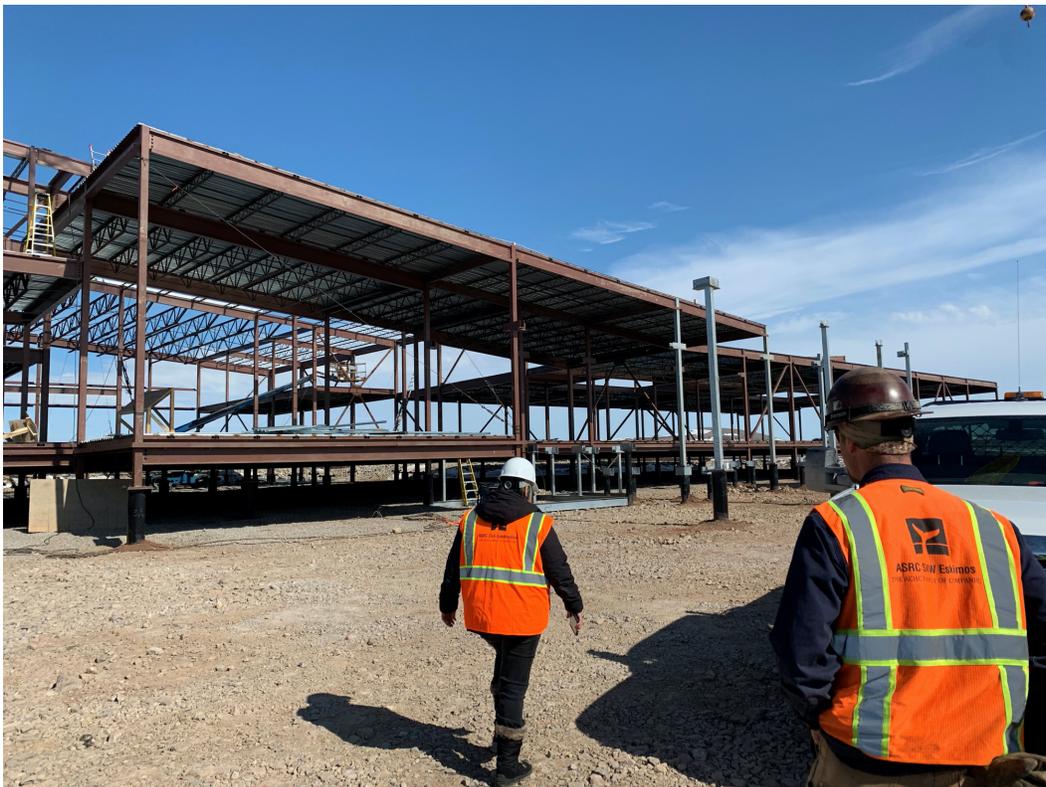
100' ROW
Easement

SOA Quit Claim Deed to
Northwest Arctic Borough





KIVALINA REPLACEMENT SCHOOL VIEW FROM K HILL and OF FRAMING 5/17/21



MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: May 25, 2021

NUMBER: Work Session Item #I

FR: Office of the Superintendent

SUBJECT: a) Property Services Report

Property Services Director, Craig McConnell reports on the following:

- AMBLER** The replacement flooring project in the principal's housing unit has been completed.
- BUCKLAND** One of our efficiency housing units in Buckland received water damage during their recent flood. Fortunately, the tenant vacated the unit prior to the flood so no personal items were damaged. Once the water level dropped below the building NMS custodians shampooed the carpets and cleaned the apartment.
- DEERING** This winter the heat in the school's fire sprinkler connex failed causing the fire pump and associated plumbing fixtures to freeze and break. In early June our fire equipment contractor, Frontier Fire Protection, will assess the damage and order parts as necessary to make repairs.
- KIANA** The principal requested the double doors that separate two sets of classrooms be removed and framed in so those classrooms are separated from each other. Last week our carpenter traveled to Kiana and completed this project.
- KIVALINA** Our plumber traveled to Kivalina and rebuilt one of the school's two boilers. The seals between the sections had failed allowing glycol to leak out of the boiler.
- KOBUK** No issues to report in Kobuk.
- KOTZEBUE** We issued an RFP (Request for Proposal) for installation of the 40 new JNES windows however no contractors bid on the project. Like many industries, Contractors are having a hard time finding people to fill their positions so they're passing on work they would normally bid on. Kathy Christy is going to reach out to contractors directly to try and interest them in the project.
- NOATAK** Our electrician traveled to Noatak and replaced all the exterior lighting on the school with LED light fixtures. The replacement lighting project was paid for by a grant we received from the Alaska Energy Authority in the amount of \$59,000.00.
- NOORVIK** In the early morning hours of May 18, six middle school students broke in and vandalized the school. Thankfully the damage was relatively minor. The six students were identified either through security footage or by each other. The incident was reported to the Troopers.
- SELAWIK** This past winter when the City of Selawik's vacuum sewer system froze, most of our housing units still had sewer service since they operate off of gravity rather than vacuum.

We have one duplex there however that operates off vacuum so when the city froze it lost service also. So it doesn't happen again, this summer we are converting that duplex to gravity sewer rather than vacuum. Our plumber is in Selawik right now working on this project.

SHUNGNAK No issues to report in Shungnak.

DISTRICT Every five years DEED conducts an audit on every school district maintenance department in the state. This was our year to be audited. DEED's maintenance audit examines the following areas:

1. Maintains a formal maintenance management program that records maintenance activities on a work order basis and tracks the timing and cost, including labor and materials, of maintenance activities in sufficient detail to produce reports of planned and completed work.
2. Maintains an energy management plan that includes:
 - a. The recording of energy consumption for all utilities on a monthly basis for each building.
 - b. Regular evaluation of the effectiveness of and need for commissioning existing buildings.
3. Maintains a custodial program that includes a schedule of custodial activities for each building based on type of work and scope of effort.
4. Maintains a maintenance training program that specifies training for custodial and maintenance staff and records training received by each person.
5. Maintains a renewal and replacement schedule that, for each school facility of permanent construction over 1,000 gross square feet, identifies the construction cost of major building systems and evaluates and establishes the life expectancy of those systems.

DEED's maintenance audit determines whether school districts are eligible for capital project and major maintenance funding through the state. School districts that don't pass their audit become ineligible to receive capitol project and major maintenance funding. Thankfully we passed our audit so we are eligible to receive grant funding for another five years.

The Property Services and Human Resources departments are working together to simplify and standardize our teacher housing rent structure. We maintain and operate 123 teacher housing units made up of four sizes: efficiencies, one bedroom, two bedroom and three bedroom units. Currently we charge 21 different prices for our four sizes of housing units but have no established criteria for how they are priced. It is our intention to have a more simplified and equitable rate structure before the next round of teacher negotiation in 2022.

MEMORANDUM

TO: NWABSD Board of Education

DATE: May 24, 2021

NUMBER:

FR: Office of the Superintendent

SUBJECT: FY22 Heating Fuel

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the Northwest Arctic Borough School District's FY22 heating fuel order to the lowest bidder by site.

BACKGROUND AND/OR PERTINENT INFORMATION:

On April 13, 2021 the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 483,500 gallons of #1 heating fuel to ten (10) NWABSD school sites in summer 2021. The RFP was sent to the only two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids was Monday, May 3 at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). Crowley Petroleum Distribution was the lowest bidder for all ten (10) sites, price per site is attached. The administration is recommending board approval to award Crowley Petroleum Distribution our fuel bid for all ten (10) sites.

ALTERNATIVES:

1. Approve the administration's request to award the NWABSD FY22 heating fuel bid for all ten (10) sites to Crowley Petroleum Distribution.
2. Disapprove the administration's request to award the NWABSD FY22 heating fuel bid for all ten (10) sites to Crowley Petroleum Distribution.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to award the NWABSD FY22 heating fuel bid for all ten (10) sites to Crowley Petroleum Distribution.

MEMORANDUM

TO: Crowley Petroleum Distribution
Vitus Terminals

FR: Craig McConnell: Director, NWABSD Property Services

DATE: April 13, 2021

RE: Summer 2021 Fuel Bid

The Northwest Arctic Borough School District is soliciting bids for the purchase and delivery of approximately 483,500 gallons of #1 heating fuel during the 2021 summer barge season. The fuel should be delivered to the attached eleven (11) sites in the corresponding estimated quantities. Bidders should bid on the eleven (11) fuel orders/sites separately. Bids will be awarded to the lowest bidder by site. Interested bidders should email or fax bids to Craig McConnell at the NWABSD Property Services department by 4:00 p.m., Monday, May 3, 2021.

Craig McConnell
Northwest Arctic Borough School District
Property Services Department
P.O. Box 51
Kotzebue, Alaska 99752
Phone: (907) 442-1848
Fax: (907) 442-2391
Email: cmcconnell@nwarctic.org

SUMMER 2021 HEATING FUEL BID RESULTS

	<u>Winning Bidder</u>	<u>Price Per Gallon</u>
Ambler	Crowley	\$4.06
Buckland	Crowley	\$2.89
Deering	Crowley	\$2.68
Kiana	Crowley	\$2.68
Kivalina	Crowley	\$2.68
Kobuk	Crowley	\$4.06
Kotzebue	Crowley	\$2.43
Noatak	No Bid	
Noorvik	Crowley	\$2.68
Selawik	Crowley	\$2.68
Shungnak	Crowley	\$4.06

SUMMER 2021 ESTIMATED HEATING FUEL ORDER

	<u>NWABSD Order</u>	<u>ANTHC Order</u>
Ambler	30,000	1,500
Buckland	55,000	3,000
Deering	15,000	9,000
Kiana	25,000	8,000
Kivalina	20,000	6,000
Kobuk	25,000	3,000
Kotzebue	100,000	0
Noorvik	55,000	15,000
Selawik	50,000	25,000
Shungnak	15,000	3,000
ATC	20,000	0
Total	410,000	73,500

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 7-8, 2021

NUMBER: 21-091

FR: Office of the Superintendent

SUBJECT: Approval of Human
Resources Personnel
Action Items as of 5/24/21

STRATEGIC PLAN/BOARD GOAL:

Employee Development: Become the employer of choice in the region.

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers and terminations throughout the district.

The Human Resources action items for Board approval are classified new hires FY21 at ATC; certified new hires FY22 in Deering, Noatak, Noorvik, Selawik, Kotzebue KMHS/JNES; certified rehires FY22 Selawik and District Office; FY22 classified rehires Ambler, ATC, Buckland, Deering, District Office, JNES and KMHS, Kiana, Kivalina, Kobuk, Maintenance, Noatak, Noorvik, Selawik, and Shungnak.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources
June 2021**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY22
- b) Certified Rehires FY 22
- c) Classified rehires FY21
- d) Classified rehires FY22

a) The administration recommends approval of the following FY22 Certified New Hires

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

DEERING

7/29/21	Brenda Noe	Principal/Teacher
---------	------------	-------------------

NOATAK

7/19/21	Patrick Macy	Principal
7/29/21	Louisa Hostetter	Teacher
7/29/21	Benjamin Heebner	Teacher

NOORVIK

08/02/2021	Kelly Halkyard	Teacher/Counselor
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SELAWIK

7/29/21	David O'Conner	Teacher
7/29/21	Karlee Fillmore	Teacher
7/29/21	Nanine Johnson	Teacher
7/29/21	Edwin Rehor	Teacher

JNES

7/29/21	Darleia Cowdell	Teacher
---------	-----------------	---------

KMHS

7/29/21	Mary Westland	Teacher
7/29/21	Hannah Hewett	Teacher

b) The administration recommends approval of the following FY22 Certified rehires

LOCATION & DATE	NAME	POSITION
-----------------	------	----------

SELAWIK

7/29/21	Kirk Bergen	Teacher
7/19/21	Andrea Zink	Asst. Principal

DO

7/1/21	Scott Lefebvre	Asst. Superintendent
7/1/21	Pedro Garcia	Asst. Director Stu.Serv.

c) The administration recommends the approval of the following FY21 Classified rehires.

LOCATION&DATE	NAME	POSITION
---------------	------	----------

ATC

5/18/21	Erica Nelson	Recruiter
---------	--------------	-----------

d) The administration recommends the approval of the following FY22 Classified rehires.

<u>LOCATION&DATE</u>	<u>NAME</u>	<u>POSITION</u>
<u>AMBLER</u>		
8/2/21	Clara Cleveland	Sped Aide
7/1/21	Bryan Jones	Maintenance
7/26/21	Autumn Rue	Secretary
8/2/21	Marvin Sheldon	Migrant Ed Aide
8/2/21	Nellie Cleveland	Inupiaq Instructor
<u>ATC</u>		
8/2/21	Don Henry	Dorm Attendant
8/2/21	John Stevens	Dorm Attendant
7/26/21	Karen Uhl-Sours	Secretary
8/2/21	Alejandro Vargus	Culinary Arts Instructor
8/2/21	Forest Rose Walker	AAB/GED instructor
<u>BUCKLAND</u>		
8/2/21	Edward Gavin	Sped Aide
8/2/21	Natalie Hadley	Migrant Ed Aide
7/26/21	Helen Thomas	Secretary
8/2/21	Viola Thomas	Migrant/Indian Ed
7/1/21	Floyd Herman Ticket	Maintenance
<u>DEERING</u>		
8/2/21	Andrea Iyatunguk	Intensive sped aide
7/26/21	Delores Iyatunguk	Secretary
7/1/21	Warren Thomas	Maintenance
8/2/21	Rebecca Zepeda	Inupiaq Instructor
<u>DISTRICT OFFICE</u>		
7/1/21	Lois Booth	Accounts pay/clerk
7/1/21	Roberta Carter	Secretary
7/1/21	Amber Colvin	Accounting Tech
7/1/21	Amanda Kenworthy	Accounting Tech
7/1/21	Maureen Nolan	Infant Learn Pro Asst
7/1/21	David Smith	Admin Asst.
7/26/21	Raymond Woods	Inupiaq Coordinator
7/1/21	Paul Octuck-Viveiros	Executive Asst.
7/1/21	Loretta Kittrell	Admin Asst Grants
7/1/21	Brad Eisel	Purchasing Agent
7/1/21	Herman Barger	Accountant
7/1/21	Rosie Garoutte	Payroll Officer
7/1/21	Kim Rotman	Accountant
7/1/21	Lori Jorgensen	Asst. Payroll Officer
7/1/21	Amie Gardner	HR Officer
7/1/21	Wanda Baltazar	ECE/Elf Coordinator
7/1/21	Kwang Hong	PC Support Tech V
7/1/21	Kayla Martinez	PC Support Tech asst
7/1/21	Erick Leckman	PC Support Tech
7/1/21	Eugene Wilkerson	Admin Assistant

JNES

8/2/21	Priscilla Burnor	Food Service Clerk
8/2/21	Laurel Ellsworth	Intensive Sped Aide
8/2/21	Kimberlee Eranbrack	Mig/Indian Ed Aide
7/19/21	Veronica Ferguson	Secretary
8/2/21	Jennifer Goodrich	Instructional aide
8/2/21	Briahna Griffith	Intensive sped aide
8/2/21	Katie Hansen	Instructional aide
8/2/21	Chisana Hildreth	Intensive Sped Aide
8/2/21	Phillip Jones	Intensive Sped Aide
8/2/21	Rungnapha Leedy	Intensive Sped Aide
8/2/21	Divine Mugabekazi	Intensive Sped Aide
8/2/21	Mary Norton	Intensive Sped Aide
8/2/21	Jennifer Roetman	Instructional Aide
7/19/21	Janelle Schaeffer	Secretary
8/2/21	Donna Smith	Intensive Sped Aide
8/2/21	Bret Templin	Bus Driver
8/2/21	Emily Ungry	Intensive Sped Aide
8/2/21	Lisa Ungry	Intensive Sped Aide
8/2/21	Naomi Ungry	Sped Aide
8/2/21	Rebecca Wesley	Instructional aide
8/2/21	Karli Blackham	Instructional aide
8/2/21	Dena Ferguson	Intensive Sped Aide
8/2/21	Jennifer Greene	Inupiaq Instructor
8/2/21	Helen Allen	Inupiaq Instructor

KIANA

8/2/21	Jeannette Barr	Instructional Aide
8/2/21	Elizabeth Farmer	Instructional Aide
8/2/21	Amy Morris	Sped Aide
7/26/21	Arlene Richards	Secretary
8/2/21	Denita Sommers	Instructional Aide
8/2/21	Eva Wells	Sped Aide
7/1/21	Tommy Wells	Maintenance
8/2/21	Helena Barr	Inupiaq Instructor

KIVALINA

8/2/21	Jasmine Adams	Instructional Aide
7/26/21	Eric Settle	Secretary
7/1/21	Gary Swan	Maintenance
8/2/21	Mae Adams.	Inupiaq Instructor

KMHS

8/2/21	Aleasha Atoruk	Sped Aide
8/2/21	Paula Cowdell	Intensive Sped Aide
8/2/21	Tim Cowdell	Intensive Sped Aide
7/19/21	Tanya Horne	Secretary
8/2/21	Marcus Lewis	Intensive Sped Aide
8/2/21	Ida Peacock	Intensive Sped Aide
8/2/21	Sonya Satterwhite	Intensive Sped Aide
8/2/21	Solomon Schindler	Intensive Sped Aide
8/2/21	John Shuster	Sped Aide
8/2/21	Katrina Carter	Inupiaq Instructor

KOBUK

8/2/21	Luke Jackson	Inupiaq Instructor
7/26/21	Jaelyn Cleveland	Secretary
8/2/21	Lawrence Garfield	Intensive Sped Aide
8/2/21	Chelsie Morrison-Health	Migrant Ed Aide
7/1/21	Kevin Moyer	Maintenance

MAINTENANCE

7/1/21	Brandon Blackham	Journeyman Elect.
7/1/21	George Cowart	Facilities Mgt. Spec
7/1/21	Avery Farmer	Mechanic
7/1/21	Troy Humphreys	Journeyman Plumber
7/1/21	Ramon Morales-Ramos	Heating Cont. Tech
7/1/21	Donovan Watkins	Journeyman Carpt.
7/1/21	Kiki Davis	Office Manager

NOATAK

8/2/21	Grace Adams	Sped Aide
7/1/21	William Adams	Maintenance
8/2/21	Dolly Monroe	Instructional Aide
7/26/21	Emma Monroe	Secretary
8/2/21	Christina Norton	Instructional Aide
8/2/21	Jesse Sherman	Migrant Ed Aide
8/2/21	Jonathan Wolfe	Sped Aide
8/2/21	Amelia Johnsen	Inupiaq Instructor

NOORVIK

8/2/21	Grace Commack	Inupiaq Instructor
8/2/21	Lloyd Morris	Inupiaq Instructor
8/2/21	Eva Foster	Sped Aide
8/2/21	Ila Ballot	Intensive Sped Aide
7/26/21	Pauline Cleveland	Secretary
8/2/21	Helen Coffin	Title 1/Mig Ed Aide
8/2/21	Marilyn Evans	Intensive Sped Aide
8/2/21	Erica Melton	Sped Aide
7/1/21	Gordon Newlin	Maintenance
8/2/21	Linda Sampson	Title 1/Indian Ed Aide
8/2/21	Lulu Sampson	Migrant Ed Aide
8/2/21	Tammy Wells	Indian/Mig Ed Aide
7/26/21	Beverly Zibell	Secretary
7/1/21	William Zibell	Maintenance

SELAWIK

8/2/21	Kathleen Ballot	Instructional Aide
8/2/21	Priscilla Ballot	Instructional Aide
8/2/21	Nancy Booth	Intensive Sped Aide
8/2/21	Shannon Davis	Intensive Sped Aide
8/2/21	Nicole Johnson	Instructional Aide
8/2/21	Nellie Jones	Intensive Sped Aide
8/2/21	Michelle Larkin	Intensive Sped Aide
8/2/21	Lorenda Mitchell	Sped Aide
8/2/21	Dolly Mitchell	Sped Aide
8/2/21	Mabel Mitchel	Intensive Sped Aide
7/19/21	Maggie Mitchell	Secretary
7/26/21	Alice Norell	Secretary
8/2/21	Ralph Stalker SR	Intensive Sped Aide
8/2/21	Chester Ticket Jr	Migrant/Ind. Ed Aide

7/1/21	Chester Ticket Sr	Maintenance
8/2/21	Carrie Skin	Inupiaq Instructor

SHUNGNAK

8/2/21	Dolly Custer	Inupiaq Instructor
7/26/21	Lizzie Commack	Secretary
8/2/21	Beverly Woods	Sped Aide
7/1/21	Brandon Woods	Maintenance
8/2/21	Maynard Woods	Sped Aide

II The administration reports the following non-action items:

- a. Certified Resignations
- b. Classified Resignations
- c. Certified Transfers

a) The administration reports on the following certified resignations:

LOCATION & DATE	NAME	POSITION
<u>ATC</u>		
6/30/21	Joe Self	Asst. Director
<u>BUCKLAND</u>		
5/11/21	Roger Reisman	Teacher
<u>DEERING</u>		
05/11/2021	Steven Byers	Teacher
<u>KIVALINA</u>		
05/11/2021	Christina Orsborn	Teacher
<u>NOATAK</u>		
05/11/2021	Mercedes Hererra	Teacher
05/11/2021	Brianna Kirk	Teacher
05/11/2021	Donna Westdahl	Teacher
<u>NOORVIK</u>		
5/11/21	Betty Jane Bryant	Teacher
5/11/21	Kathlyn Philpot	Teacher
<u>SHUNGNAK</u>		
05/11/2021	Tammy Highley	Teacher
<u>SELAWIK</u>		
05/21/2021	Zachary Medlock	Asst. Principal
05/11/2021	Theresa Cowden	Teacher
<u>JNES</u>		
05/11/2021	Sharon Hulley	Teacher
05/11/2021	Natalie Porec	Teacher
05/11/2021	Melody Harty	Teacher
<u>KMHS</u>		
05/11/2021	Kevin Matthews	Teacher
05/11/2021	Lisa Carter	Teacher
05/11/2021	Michael Younger	Teacher
05/11/2021	Amelia Martinez	Teacher

DO6/30/21
6/30/21Sandra Kowalski
Jay DentonAsst. Super
Director Fed Grantsb) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
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ATC

6/30/21

Georgianna Phillips

Registrar

BUCKLAND

5/11/21

Rosaline Hadley

Inupiaq Instructor

KMHS

5/11/21

Christopher Jones

Intensive Sped Aide

5/11/21

Isaac Peacock

Intensive Sped Aide

5/21/21

Madison Troyer

Secretary

NOATAK

5/11/21

Christina Ashby

Instructional Aide

KIVALINA

5/1/21

Jasmine Adams

Instructional Aide

c) The administration reports on the following FY22 certified transfers.

NAME	FROM	TO
Larry Rojas	Buckland/Teacher	Noatak/Kivalina Dean of Students
Terri Schuetz	JNES/SPED/Teacher	Kiana SPED Teacher
Kimberly Darst	JNES 3 rd Teacher	JNES 4 th Teacher
Mindi Burford	Buckland 5 th /6 th	Buckland Sped Teacher
Kim Addington	Buckland Sped	Staff Dev't Spec District Office
Corilyn Adams	Noatak PreK	Noatak 3 rd Teacher
LaRel Woods	Selawik PreK	Selawik 1 st Teacher

Human Resources is currently recruiting for 30 certified positions and 22 classified positions. Our goal is reach zero openings, but as stated in previous meetings, zero openings is a tough number to attain but we continue to strive for it.

Human Resources is actively interviewing candidates from Alaska Teacher Placement and Virtual Job Fairs.

Per Board request attached is a summary of the survey results and an Extra Duty Contract report.

POSITION VACANCIES PER SITE:

ABL—MS/HS Math/Science; MS/HS Lang Arts; ABL/SHG/OBU Counselor; Principal

BKC—4th grade Teacher; 5th/6th grade Teacher and 2 classified positions

DRG—Kindergarten Teacher and 1 classified position

IAN--Full staff

KLV—Kindergarten Teacher; MS/HS Math; 4th grade and 3 classified positions

OBU—Full staff

WTK---Full certified; 2 classified positions

ORV---SPED Teacher; Counselor (ORV/IAN); MS/HS Science Teacher

WLK---MS/HS Language Arts Teacher; 3rd grade; MS Teacher and 1 classified position

SHG—MS/HS Math/Science; MS/HS Language Arts and 1 classified position

JNES—SPED Teacher; 5th grade Teacher; 3rd Grade Teacher

KMHS—SPED; HS Math; MS Math; MS/HS Social Studies; MS/HS PE Teacher and 4

classified positions

ATC/STAR—Student Advisor; Dorm Parent; Process Technology Instructor; Construction
Trades; Registrar

DO—HR Technician; Asst Director HR/Admin Serv

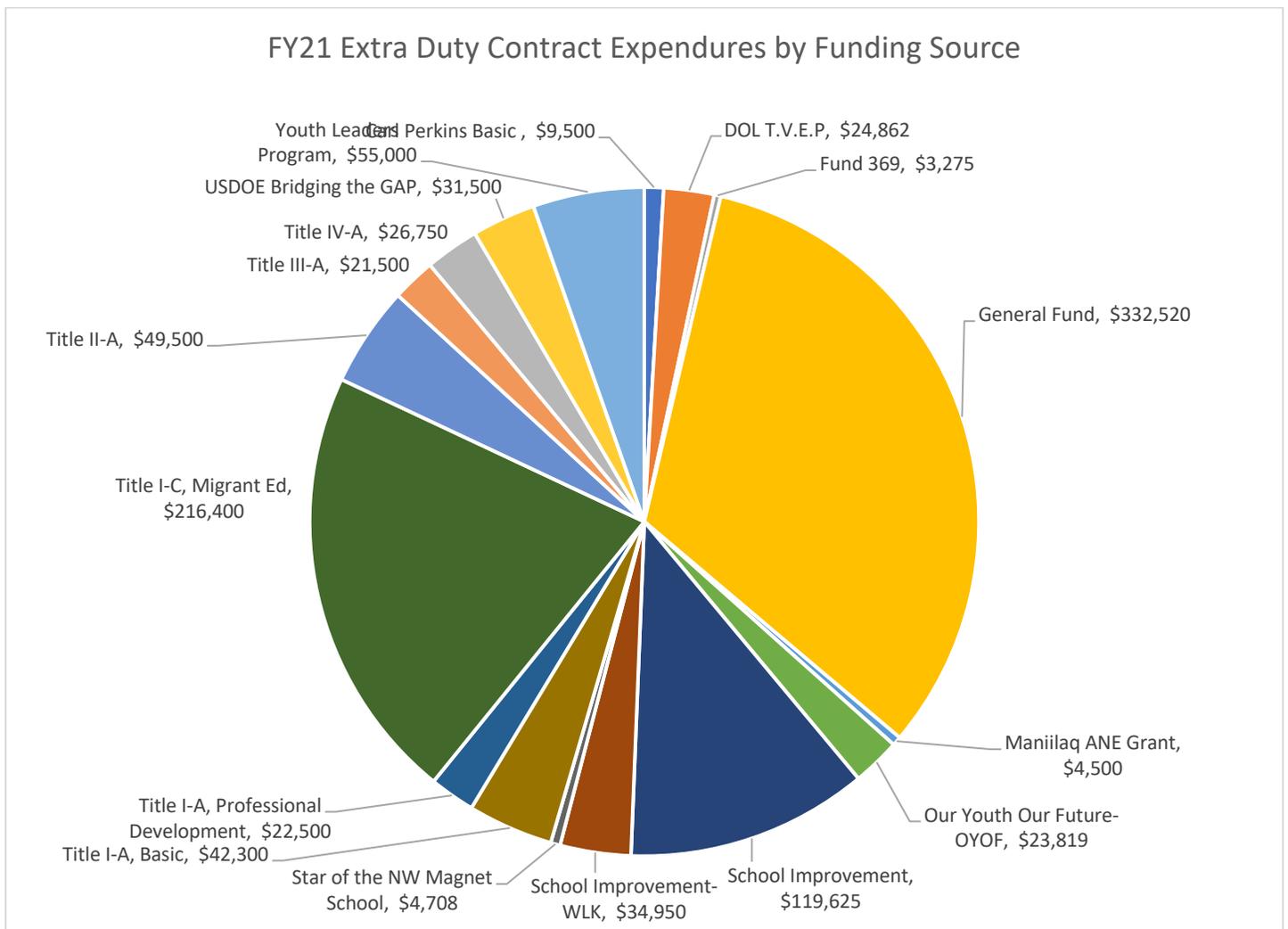
Northwest Arctic Borough School District

FY21 Year End Extra Duty Contract Report

July 2020 – June 2021

Extra Duty Activities Reported below include those Activities assigned between July 1, 2020 and June 4, 2021

The chart below depicts amount of funding provided by Fund. It is followed by a table depicting the same values.

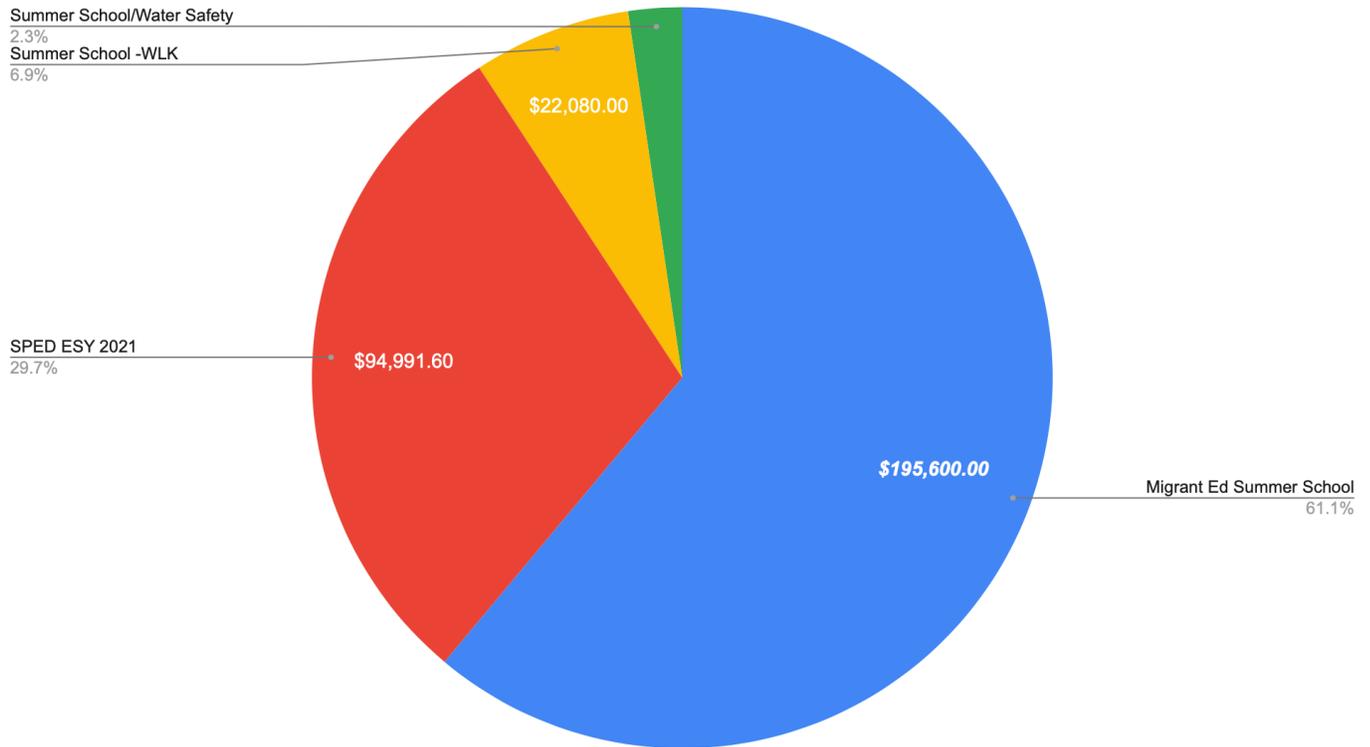


Totals by fund in table format.

Carl Perkins Basic	\$ 9,500
DOL T.V.E.P	\$ 24,862
Fund 369	\$ 3,275
General Fund	\$ 332,520
Maniilaq ANE Grant	\$4,500
Our Youth Our Future- OYOF	\$23,819
School Improvement	\$119,625
School Improvement- WLK	\$ 4,950
Star of the NW Magnet School	\$ 4,708
Title I-A, Basic	\$ 42,300
Title I-A, Professional Development	\$ 22,500
Title I-C, Migrant Ed	\$ 216,400
Title II-A	\$ 49,500
Title III-A	\$ 21,500
Title IV-A	\$ 26,750
USDOE Bridging the GAP	\$ 31,500
Youth Leaders Program	\$ 55,000
Grand Total	\$ 1,023,208

Activities still ongoing at the time this report was submitted.

Summer School Programs 2021



Migrant Ed Summer School (May 12-May 22)	\$195,600.00
SPED ESY 2021 (May 12 – May 25)	\$94,991.60
Summer School -WLK (May 12-May 22)	\$22,080.00
Summer School/Water Safety	\$7,500.00

Activities by Funding Department or Site. Note that many activities that are conducted at the school site are funded by Districtwide departments such as Grants and Technology.

Short Guide to Acronyms (SGtA)

- AD**-Activities Director
- ANSEP**-Alaska Science and Engineering Program
- CHAMPS**-Conversation, Help, Awareness, Movement, Participation (proactive behavioral management approach)
- CPI**-Crisis Prevention & Intervention
- CTE**-Career and Technical Education
- DSC**-Discipline in the Secondary Classroom
- DOL**-Department of Labor
- ECRI**-Enhanced Core Reading Instruction
- EDC** -Extra Duty Contract
- ESY**-Extended School Year
- IDEA**-Intergenerational Dialogue Exchange an Action
- LEP**-Limited English Proficient
- RTI** -Response to Intervention
- MTSS**-Multi-Tier Systems of Support
- NYO**-Native Youth Olympics
- NWABSD**-Northwest Arctic Borough School District
- PD**-Professional Development
- TVEP**-Technical, Vocational Education Program
- USDOE**-United States Department of Education

Extra Duty Contracts by Activity Title with Total amount and number of contracts with that title

Acting Principal	\$675.00	1	Battle of the Books co-coach	\$500.00	1
Activities Director	\$1,000.00	1	CHAMPS	\$4,500.00	3
Activity Sponsor	\$500.00	1	Cheerleading Coach	\$1,500.00	1
Administrative Substitute	\$175.00	1	Chef	\$28,468.00	3
After-School Parent Engagement Coordinator	\$1,500.00	1	Class Advisor Sophomore	\$1,250.00	1
Alaska Strong Curriculum Liaison	\$11,950.00	2	Class Advisor, Senior	\$1,500.00	1
Alice Safety Committee	\$5,000.00	2	Class Smart Start 2020	\$8,100.00	14
ANSEP Site Facilitator	\$36,000.00	12	Classified Smart Start 2020	\$1,200.00	2
Arctic Tent Specialist	\$750.00	1	Classified Smart Start 2020	\$600.00	1
Asst. Director ATC training and meetings	\$858.00	1	Communications Coordinator	\$3,750.00	1
Basketball Bookkeeper	\$200.00	2	CPI Trainer	\$3,750.00	5
Basketball Books-Clock	\$750.00	1	CTE Lead Teacher	\$4,000.00	1
Basketball Clock	\$50.00	1	Curriculum Development	\$1,000.00	1
Basketball Clock Operator	\$50.00	1	Dorm Staff	\$25.00	1
Basketball Coach	\$2,500.00	1	Drama Club	\$1,000.00	1
Basketball Coach -Boys Varsity	\$5,000.00	2	DSC	\$4,500.00	3
Basketball Coach Assistant-Ref	\$2,000.00	2	ECRI Peer Mentor	\$5,000.00	1
Basketball Coach Boys	\$3,000.00	1	Ed Rising	\$4,750.00	2
Basketball Coach Girls	\$1,500.00	1	Elementary Club	\$500.00	1
Basketball Coach HS Boys	\$13,910.00	6	eSports Asst Coach	\$500.00	1
Basketball Coach HS Girls	\$10,500.00	4	eSports Coach	\$7,750.00	7
Basketball Coach-Boys	\$1,200.00	1	eSports Head Coach	\$1,000.00	1
Basketball Coach, HS	\$2,500.00	2	Explicit Instruction	\$12,000.00	8
Basketball Official	\$5,035.00	17	Fall eSports Coach	\$1,000.00	1
Basketball Scorebook	\$50.00	1	Fall Inservice Planning	\$750.00	1
Basketball Scorekeeper	\$200.00	2	Freshmen Class Advisor	\$1,250.00	1
Battle of the Books	\$10,300.00	13	Girls Varsity Basketball	\$3,500.00	1
Battle of the Books - Lead Coach	\$3,000.00	1	Grading System Committee	\$10,000.00	5
Battle of the Books 3-5	\$1,000.00	1	Graduation Coordinator	\$1,000.00	2
			Guitar Coach	\$500.00	1

High School Club	\$500.00	1	RTI Expert -Cert	\$2,000.00	1
Homework Club	\$4,230.00	2	RTI Expert -Certified Elementary	\$2,500.00	1
IDEA Project Teacher	\$2,400.00	2	RTI Expert -Certified Secondary	\$2,500.00	1
Inupiaq Curr & Staff Dev't	\$2,340.00	1	RTI Expert -Coordinator	\$2,500.00	1
Janitorial	\$600.00	2	RTI Expert -SpEd Teacher	\$4,000.00	2
Junior Sponsor	\$500.00	1	School Improvement Data Team	\$6,000.00	4
Kiana AD	\$400.00	1	Self-Managers	\$3,000.00	3
Leadership in Behavioral Support	\$13,500.00	9	Senior Class Advisor	\$5,000.00	3
LEP Site Coordinator	\$18,500.00	20	Senior Sponsor	\$1,000.00	1
Librarian, Instructor	\$1,500.00	1	Site Activities Director	\$2,500.00	1
Logistics Coordinator	\$4,000.00	2	Site AD	\$750.00	1
Logistics Coordinator (Co)	\$2,500.00	1	Site Homework Tutor	\$3,000.00	3
Math Intervention	\$4,800.00	8	Site Homework Tutors	\$15,000.00	9
media specialist	\$1,000.00	1	Site Peer	\$4,500.00	9
Migrant Ed Recruiter	\$9,300.00	8	Ski Club	\$1,500.00	1
Migrant Ed Summer School	\$195,600.00	51	Ski Coach	\$100.00	1
Migrant Navigator Club	\$64,470.00	25	Ski Program Coordinator	\$750.00	1
Mindplay	\$3,000.00	1	Social Media Site Manager	\$1,000.00	1
MTSS Support	\$5,000.00	1	SPED ESY 2021	\$94,991.60	28
NWABSD Smart Start Student Act. Plan	\$3,500.00	1	Sped Materials: 5 Days	\$1,209.00	1
NWATS	\$22,500.00	15	Sped Mentor/paperwork compliance 201	\$1,100.00	1
NYO Coach	\$6,500.00	5	Sped Mentor/paperwork compliance 202	\$2,500.00	1
PD Incentive -Alaska Studies	\$2,500.00	2	Sped: Compliance 203	\$2,000.00	1
PD Incentive -ASTE	\$7,500.00	6	Spelling Bee	\$2,000.00	2
PREK Presenter/Trainer	\$750.00	1	Spelling Bee Advisor	\$500.00	1
professional dev't	\$2,100.00	14	Spelling Bee Coach	\$1,000.00	1
Professional Development Bilingual	\$2,600.00	5	Spelling Bee Coordinator	\$2,000.00	2
Professional Development Bilingual	\$500.00	1	Spelling Bee Sponsor	\$2,000.00	2
Resource Technology Leader	\$41,000.00	15	Spelling Bee Supervisor	\$1,000.00	1
RTI Conference	\$6,375.00	8	Staff Activity Coordinator	\$1,250.00	1
RTI Expert -Admin	\$2,500.00	1	STAR Meals Delivery	\$500.00	1
			STAR Staff	\$2,450.00	2

STAR Tutor	\$23,469.00	8	Volleyball Line Judge	\$150.00	1
Student Activities Coordinator	\$3,000.00	1	Volleyball Ref	\$100.00	1
Student Activities Driver	\$1,500.00	1	Volleyball Official	\$1,800.00	2
Student Council 2020-2021	\$2,500.00	1	Weight Room Reconfiguration Specialist	\$2,500.00	1
Student Government	\$700.00	1	Work Keys Coordinator	\$500.00	1
Substitute Administrator	\$3,750.00	1	Wrestling Coach	\$8,500.00	5
Summer School -WLK	\$22,080.00	6	Wrestling Coach Asst	\$1,500.00	1
Summer School/Water Safety	\$7,500.00	1	Wrestling Coach Head	\$2,500.00	1
Teach Scape	\$5,103.00	4	Yearbook Advisor	\$3,250.00	2
Teacher Feedback Smart Start 2020	\$12,000.00	15	Youth Leader Administrator	\$20,000.00	1
Tech Asset pick up	\$874.00	2	Youth Leader Advisor	\$17,000.00	10
Temp Security Guard	\$25,629.00	3	Youth Leader Asst Coord	\$18,000.00	1
Temporary Custodian	\$80.00	1	Grand Total	\$1,027,345.60	543
Trackwrestling Coordinator	\$2,000.00	2			
Training new Asst. Board Secretary	\$168.00	1			
Ukulele Coach	\$500.00	1			
Volleyball Books	\$200.00	2			
Volleyball Clock	\$150.00	1			
Volleyball Coach	\$10,000.00	7			

Activity by Site or Department Funding the Activity

<i>DEPT/SITE</i>	<i>ACTIVITY</i>		
Activities Department	Battle of the Books - Lead Coach	Buckland	ED Rising
	eSports Head Coach		STAR Meals Delivery
	Trackwrestling Coordinator		Basketball Coach Girls
	Wrestling Coach		Basketball Coach HS Boys
Ambler	Basketball Bookkeeper		Basketball Coach HS Girls
	Basketball Coach HS Boys		Basketball Official
	Basketball Official		eSports Coach
	Migrant Ed Recruiter		Logistics Coordinator
	SPED ESY 2021		Migrant Ed Recruiter
	Youth Leader Advisor		NYO Coach
Asst Sup't Office	Alaska Strong Curriculum Liaison		SPED ESY 2021
	Asst. Director ATC training and meetings		Volleyball Clock
	Class Smart Start 2020		Volleyball Coach
	Classified Smart Start 2020		Volleyball Line Judge
	Classified Smart Start 2020		Wrestling Coach
	Fall Inservice Planning	Curriculum Department	Youth Leader Advisor
	Inupiaq Curr & Staff Dev't		Curriculum Development
	NWABSD Smart Start Student Act. Plan		IDEA Project Teacher
	Professional Development Bilingual		PREK Presenter/Trainer
	Professional Development Bilingual	Deering	Basketball Clock
	Teach Scape		Basketball Coach, HS
	Teacher Feedback Smart Start 2020		Basketball Official
ATC	Arctic Tent Specialist		Battle of the Books
	Chef		eSports Coach
	CTE Lead Teacher		Guitar Coach
	Dorm Staff		Migrant Ed Recruiter
			NYO Coach
			Ski Coach
			Ukulele Coach
			Volleyball Books
			Volleyball Coach

Grants Department	Volleyball Ref		Site Homework Tutor
	Youth Leader Advisor		Site Homework Tutors
	After-School Parent Engagement Coordinator		Site Peer
	Alice Safety Committee		Staff Activity Coordinator
	ANSEP Site Facilitator		STAR Tutor
	CHAMPS		Substitute Administrator
	Communications Coordinator		Summer School/Water Safety
	CPI Trainer		Weight Room
	DSC	JNES	Reconfiguration Specialist
	ECRI Peer Mentor		Battle of the Books
	Explicit Instruction		Battle of the Books 3-5
	Grading System Committee		Drama Club
	Leadership in Behavioral Support		Homework Club
	LEP Site Coordinator		media specialist
	Logistics Coordinator		Self-Managers
	Logistics Coordinator (Co)		SPED ESY 2021
	Math Intervention	Kiana	Spelling Bee Coordinator
	Migrant Ed Summer School		Acting Principal
	Migrant Navigator Club		Basketball Coach HS Boys
	Mindplay		Basketball Coach HS Girls
	MTSS Support		Basketball Official
	PD Incentive -Alaska Studies		Battle of the Books
	PD Incentive -ASTE		Kiana AD
	RTI Conference		Librarian, Instructor
	RTI Expert -Admin		Migrant Ed Recruiter
	RTI Expert -Cert		Spelling Bee Coordinator
	RTI Expert -Certified Elementary		Temporary Custodian
	RTI Expert -Certified Secondary		Wrestling Coach
	RTI Expert -Coordinator	Kivalina	Youth Leader Advisor
	RTI Expert -SpEd Teacher		Basketball Coach -Boys Varsity
	School Improvement Data Team		Battle of the Books co-coach
			Class Advisor, Senior
		Janitorial	
		NYO Coach	

KMHS	Site Activities Director	Noorvik	Basketball Coach HS Girls
	Ski Club		eSports Coach
	SPED ESY 2021		Junior Sponsor
	Spelling Bee Coach		Migrant Ed Recruiter
	VOID VOID		Senior Sponsor
	Volleyball Coach		Ski Program Coordinator
	Wrestling Coach		SPED ESY 2021
	Youth Leader Advisor		Spelling Bee Advisor
	Basketball Books-Clock		Student Government
	Basketball Coach		Volleyball Coach
	Assistant-Ref		Wrestling Coach
	Basketball Coach HS Boys		Youth Leader Advisor
	Basketball Coach HS Girls		Administrative Substitute
	Basketball Official		Basketball Coach
	Battle of the Books		Basketball Official
	Cheerleading Coach		Basketball Scorekeeper
	eSports Coach		Battle of the Books
	Fall eSports Coach		Spelling Bee Sponsor
	NYO Coach		Student Activities Coordinator
	Senior Class Advisor		Student Activities Driver
	Social Media Site Manager		Volleyball Coach
	SPED ESY 2021		Youth Leader Advisor
	Spelling Bee Supervisor		Basketball Clock Operator
Student Council 2020-2021	Basketball Coach Boys		
Volleyball Books	Basketball Official		
Volleyball Coach	Basketball Scorebook		
Volleyball Official	Battle of the Books		
Wrestling Coach Asst	Class Advisor Sophomore		
Wrestling Coach Head	eSports Asst Coach		
Youth Leader Advisor	eSports Coach		
Kobuk	Migrant Ed Recruiter	Freshmen Class Advisor	
Maintenance	Temp Security Guard	Girls Varsity Basketball	
Noatak	Activities Director	Graduation Coordinator	
	Basketball Coach HS Boys	Migrant Ed Recruiter	

	professional dev't
	RTI Conference
	Senior Class Advisor
	SPED ESY 2021
	Spelling Bee
	Summer School -WLK
	Work Keys Coordinator
	Yearbook Advisor
	Youth Leader Advisor
Shungnak	Activity Sponsor
	Basketball Coach-Boys
	Battle of the Books
	Elementary Club
	High School Club
	Migrant Ed Recruiter
	Senior Class Advisor
	Site AD
	Yearbook Advisor
	Youth Leader Advisor
	Youth Leader Asst Coord
STAR	STAR Staff
	Star Tutor
Student Services	SPED ESY 2021
	Sped Materials: 5 Days
	Sped Mentor/paperwork compliance 201
	Sped Mentor/paperwork compliance 202
	Sped: Compliance 203
Superintendent's Office	Training new Asst. Board Secretary
Technology Department	Ed Rising
	NWATS
	Resource Technology Leader
	Tech Asset pick up

Youth Leaders	Youth Leader Administrator
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ADDENDUM MEMORANDUM

TO: NWABSD Board of Education

DATE: June 7-8, 2021

NUMBER: 21-103

FR: Office of the Superintendent

SUBJECT: Approval of Human
Resources Personnel
Action Items as of 6/7/21

STRATEGIC PLAN/BOARD GOAL:

Employee Development: Become the employer of choice in the region.

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers and terminations throughout the district.

The Human Resources action items for Board approval are certified new hires FY22 in Ambler, Buckland, Kivalina, Selawik, Shungnak, Kotzebue KMHS/JNES; certified rehires FY22 Buckland, Kiana, and Selawik.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources Addendum
June 2021**

I. The administration recommends approval of the following action items:

- a) Certified New Hires FY22
- b) Certified Rehires FY22

a) The administration recommends approval of the following certified new hires FY22

LOCATION & DATE	NAME	POSITION
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AMBLER

7/19/21	Sarah Hutchison	Principal
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BUCKLAND

7/29/21	Jessica Vaudrueil	Teacher
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JNES

7/29/21	Bethany Gray	Teacher
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KIVALINA

7/29/21	Steve Triglianios	Teacher
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SELAWIK

7/29/21	Cynthia Michelle Stephens	Teacher
7/29/21	Wanda Wright	Teacher

SHUNGNAK

7/29/21	Tonya Pruett	Teacher
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KMHS

7/29/21	Suzanne Woods	Teacher
7/29/21	Mary Anderson	Teacher
7/29/21	Dominic Diing	Teacher

b) The administration recommends approval of the following certified rehires FY22

LOCATION&DATE	NAME	POSITION
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BUCKLAND

7/19/21	Jeremy Millard	Principal
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KIANA

7/29/21	Trygve Sandvik	Teacher
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SELAWIK

7/26/21	Andrea Zink	Asst. Principal
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II. The administration reports the following non-action items:

- a) Classified Resignations
- b) Certified Resignations

c) Certified Transfers

a.) The administration reports the following Classified resignations:

LOCATION & DATE	NAME	POSITION
ATC 6/30/2021	Cheryl Edenshaw	Director

b.) The administration reports the following Certified resignations:

LOCATION&DATE	NAME	POSITION
SELAWIK 5/11/21	Theresa Cowden	Teacher

c.) The administration reports the following Certified Transfers:

NAME	SITE.	POSITION
Jessica Glassey	WTK/WTK	Elem to Sped Teacher
Duane Powers	ORV/BKC DRG	Counselor

POSITION VACANCIES PER SITE:

ABL—MS/HS Math/Science; MS/HS Lang Arts; ABL/SHG/OBU Counselor

BKC—5th/6th teacher; 2 classified positions

DRG—Kindergarten Teacher; 1 classified position

IAN—Full Staff

KVL—Kindergarten Teacher; 4th grade Teacher

OBU—Full Staff

WTK—MS Teacher; MS/HS Language Arts; 1 classified position

SHG—MS/HS Math/Science Teacher; MS/HS Language Arts and 1 classified position

JNES—SPED Teacher; 5th grade Teacher

KMHS—SPED Teacher; HS Math; MS Math and 4 classified positions

ATC/STAR—Student Advisor; Dorm Parent; Process Technology Instructor; Construction Trades Instructor; Registrar; Asst. Director; Director

DO—HR Technician; Asst Director HR/Admin Service; Itinerant SPED Teacher



Northwest Arctic Borough School District

HUMAN RESOURCES DEPARTMENT

P.O. BOX 51 • KOTZEBUE, AK 99752 • (907) 442-1800 • FAX (907) 442-2172

POSITION VACANCY ANNOUNCEMENT

TITLE: K-12 School Social Worker

QUALIFICATIONS:

1. Bachelor's degree and valid Alaska Type 'C' certificate with endorsement in K-12 Social Worker
2. Experience working with Native American students preferred.
3. Experience in crisis counseling and behavior management.
4. Willingness to travel extensively to remote locations.
5. Ability to carry out successfully the duties described below.

REPORTS TO: Principal
SUPERVISES:

JOB GOAL: To provide personal, crisis counseling services to students and assist with transition to further services as needed.

PERFORMANCE RESPONSIBILITIES:

Responsibilities include, but are not limited to the following: communicate effectively with students, parents and all staff members; provide individual and small group counseling and classroom presentations in a school setting, as well as crisis intervention as needed, with documentation is a weekly log; implement programs, training and services on topics such as substance abuse, suicide prevention/ intervention, pregnancy and abuse as evidenced in appropriate documentation; in cooperation with site administrator.

Duties include: Serves as a member of a multidisciplinary team consisting of administrators, school personnel, students, and families, and engages in the following activities: Aids in the identification of students needs in the school settings. Supports students with program transitions and ensures continuity of services. Provides school social services for individual students to help alleviate social, emotional and behavioral problems that impede school progress. Develops and provides in service programs for school staff, refer students and parents to appropriate agencies for assistance; assist staff in development/implementation of students transition and management plans; promote and support School District Goals as develop by the Board of Education; develop an awareness of local culture and provide instruction that is bicultural or multicultural by responding to diverse community interests and needs; abide by the code of ethics and the professional teaching standards adopted by the Professional Teaching Practice Commission of the State; adhere to all District policies and regulations; perform such other tasks and assume responsibilities as the supervisor may assign.

LENGTH OF POSITION: 190 days

SALARY: Depending on experience / negotiated salary schedule

APPLICATION PROCEDURES:

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 7-8, 2021

NUMBER: 21-092

FR: Office of the Superintendent

SUBJECT: Approval K-12 School
Social Worker Job
Description

STRATEGIC PLAN/BOARD GOAL:

Employee Development: Become the employer of choice in the region.

ABSTRACT:

Each month various Human Resources actions occur which require Board action or cognizance.

ISSUE:

At issue is the approval of Human Resources actions.

BACKGROUND AND/OR PERTINENT INFORMATION:

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers and terminations throughout the district.

The Human Resources action item for Board approval of the Social Worker position.

ALTERNATIVES:

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

DISTRICT EMPLOYEES must submit to the Human Resources department: a completed request for transfer form; an updated resume; and a letter of recommendation from current supervisor.

APPLICANT ALREADY ON FILE MUST SUBMIT A LETTER EXPRESSING INTEREST IN THE POSITION

ALL OF THE ABOVE MUST BE POSTMARKED OR RECEIVED ON OR BEFORE THE CLOSING DATE TO BE CONSIDERED FOR THIS POSITION

DATE ANNOUNCED
DATE CLOSING Until Filled

**AN AFFIRMATIVE ACTION-EQUAL OPPORTUNITY EMPLOYER
APPLICATIONS FROM MINORITIES ARE ENCOURAGED**

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 8, 2021

NUMBER: 21-101

FR: Office of the Superintendent

SUBJECT: Approval of J-1
Visa Recruitment

STRATEGIC PLAN/BOARD GOAL:

Employee Development: Become the employer of choice in the region.

ABSTRACT:

The District seeks the approval of \$75,000 for recruitment and orientation of J-1 Visa teacher candidates for the FY22 School year.

ISSUE:

At issue is the approval of up to \$75,000 for Human Resources to recruit and orient J-1 Visa teacher candidates.

BACKGROUND AND/OR PERTINENT INFORMATION:

The District currently has 30 vacant positions that need filling. While we continue to receive candidates on a daily basis, we are having a difficult time filling positions with top quality candidates. Human resources has participated in virtual job fairs throughout the recruiting season, placed Google search ads across the country and still relies heavily on applications through Alaska Teacher Placement. NWABSD is competing with 40 other rural school districts for the same candidates. The District seeks the approval for funding to expand our options to recruit from abroad for J-1 qualified teachers.

The District will work with iTeach America to identify qualified candidates for our available positions. iTeach America screens candidates that meet NWABSD standards and qualifications, evaluates transcripts, verifies service record (minimum of 3 years, full-time teaching experience), verifies degrees, makes sure they pass a criminal background check in their home country, and makes sure they are eligible for a J-1 Visa.

NWABSD interviews those candidates and if they meet our qualifications, we can extend a contract offer. If they do not, we ask for other candidates. We have no obligation to extend a contract to anyone we do not feel is a good fit for NWABSD.

Human Resources met with Bering Straits School District which is using the J-1 Teachers. They have 27 J-1 Visa teachers starting this coming school year. iTeach America is currently working with Lower Yukon, Lower Kuskokwin, and Anchorage School District to fill teaching positions for fall.

The District pays nothing for iTeach America's Services. The costs in recruiting are associated with providing inservice/orientation to the U.S. and Alaska. The iTeach America program recommends one-week in Anchorage in which the District would cover hotel and per diem for the new candidates. iTeach America liaisons will assist the candidates in getting social security cards, establishing bank accounts,

acquiring phones and getting oriented to Alaska. Human resources staff will meet with the new teachers in Anchorage during this orientation.

Other districts provide various levels of additional support to the new teachers upon arrival. Options include:

1. Payment of airfare from Manilla to the Village (~\$2000)
2. Payment of airfare from Manilla to Anchorage (~\$700-\$1300)
3. Payment of airfare from Anchorage to village only (~\$500)
4. Payment of J-1 Visa fee (\$2500)
5. Issuance of \$1000 pay advance to reimbursed over course of paychecks.

Currently, the District is considering covering the hotel and per diem costs of inservice/orientation week in Anchorage and using the District's airline miles to cover the flight from Anchorage to Kotzebue. Then covering the cost of the flight to the village.

The District would also extend \$1000 pay advance to individuals in Anchorage so they could shop prior to their arrival to be paid back over the course of the year through payroll deduction.

A more detailed timeline of the process follows:

1	Candidates submit required documents for Pre-Screening : Resume, Foreign Credential Eval, Diploma, Transcript of Records, Current Passport, Criminal Background Check Report, Recommendation Letters, Copy of Teaching License to iTeach America.
2	Pre-Screening Interview with iTeach America representative to check English fluency
3	Onboarding Stage: Candidates Attend Program Orientation
4	Employment Search NWABSD provides iTeach America with a list of open positions and job descriptions.
5	PLACEMENT: NWABSD conducts job interviews, if qualified, extends Job Offer/ Contract (special Board meeting will need to be scheduled to approve and sign contracts)
6	iTeach America - Initiate Visa Application and Document Collection for visa processing (will take 1-2 days)
7	iTeach America - Schedule Candidate Interview with Visa Sponsor (will take 1 hour)
8	iTeach America & NWABSD Host School and Visa Sponsor meeting (via phone or digital platform) (will take 10 to 15 minutes only). Verification of school status and job offers.
9	iTeach America - Fill out visa application and related forms, Terms and Conditions of Visa Sponsor (will take 1-2 days)
10	Certificate of Eligibility for Exchange Visitor Status, Form DS-2019 visa form shipment (will take 4 to 7 days)
11	Student and Exchange Visitor Information System (SEVIS) DS 160 creation (will take 1 hour)
12	Candidate Embassy Interview (will take 1 hour or less) Passport Visa Release will take 7-10 days

13	Orientations provided by iTeach America and Visa Sponsor (will take 2-3 hours)
14	Obtain Travel Clearance (will take 1 hour)
15	US Arrival

Orientation in Anchorage:

16	Visa Sponsor will activate SEVIS and generate Form I-94, Arrival/Departure Record.
17	Apply for Social Security Number, Open bank account, and phone line
18	Apply for Teaching License and Background Check, and Fingerprinting
19	Submit new hire paperwork to HR, Official start of employment

ALTERNATIVES:

1. Approval of the Human Resources request of \$75,000 for recruitment and orientation of J-1 Visa teacher candidates for the FY22 School year.
2. Disapprove the Human Resources request of \$75,000 for recruitment and orientation of J-1 Visa teacher candidates for the FY22 School year.
3. Take no final action.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board approve the Human Resources actions as presented.

Northwest Arctic Borough School District FY21

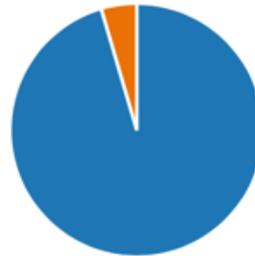
Exit Survey Data

As of the time of this report, we have had 44 individuals participate in the exit survey as part of their separation packet.

Certified or Classified?

[More Details](#)

● Certified	42
● Classified	2



Number of years with the District

[More Details](#)

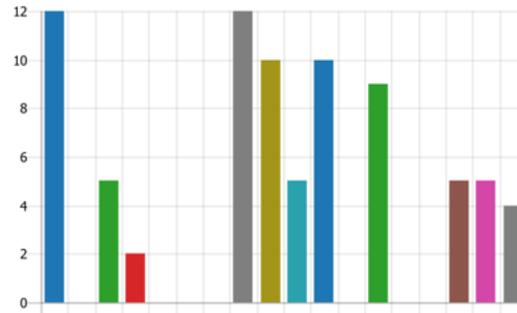
● 0-3	15
● 4-10	20
● 11-15	0
● More than 15	9



Please indicate the reason(s) that you left the district (check all that apply)

[More Details](#)

- family responsibilities 12
- involuntary 0
- job dissatisfaction 5
- lack of recognition and validat... 2
- left the education field entirely 0
- limited career advancement o... 0
- low compensation 0
- moving away 12
- pursuing employment options... 10
- quality of supervision 5
- retiring 10
- to further my education 0
- took another TEACHING job o... 9
- took another NON_TEACHING... 0
- too expensive to live here 0
- other personal consideration 5
- I prefer not to respond 5
- Other 4



Was there a particular incident which triggered your decision to leave NWABSD?

[More Details](#)

Insights

- YES 7
- NO 26
- Partially 4
- Prefer not to respond 6



If you desire, please share the particulars of the triggering incident above.

Responses

The lack of adequate housing and not being able to continue in teacher housing.

Responses

Principal does not understand HIPAA laws. She contacted my doctor to tell him I couldn't keep my appointment. She has no medical training and that is a violation to try to determine my health care. I was on my way to surgery a couple of months later she called me at the airstrip to say she had to discuss this with my surgeon & decide if I can go. She later told me if I didn't get the covid vaccine, which is experimental not approved by the FDA yet as a vaccine, that she would have me lose my job. That decision is between me and my health care provider. She told the native aides the same thing. She lied on my observations. She told me no one in school or village liked me. Bullied me for 10 months.

My Time here has been wonderful! My health is the only reason I am leaving.

My mother's diagnosis.

My child is graduating and attending college out of state, I would like to be closer to him during this time.

life

I received a letter of reprimand for something that I did not do. Although I had multiple items of evidence supporting my position, the former director of Human Resources would not change his mind. It pissed me off and made my work here seem undervalued and unappreciated. I knew then that my time here would soon expire. I leave now not as a disgruntled employee, but relieved to no longer be under the authority of people who have their own agenda for describing who I am and what I do.

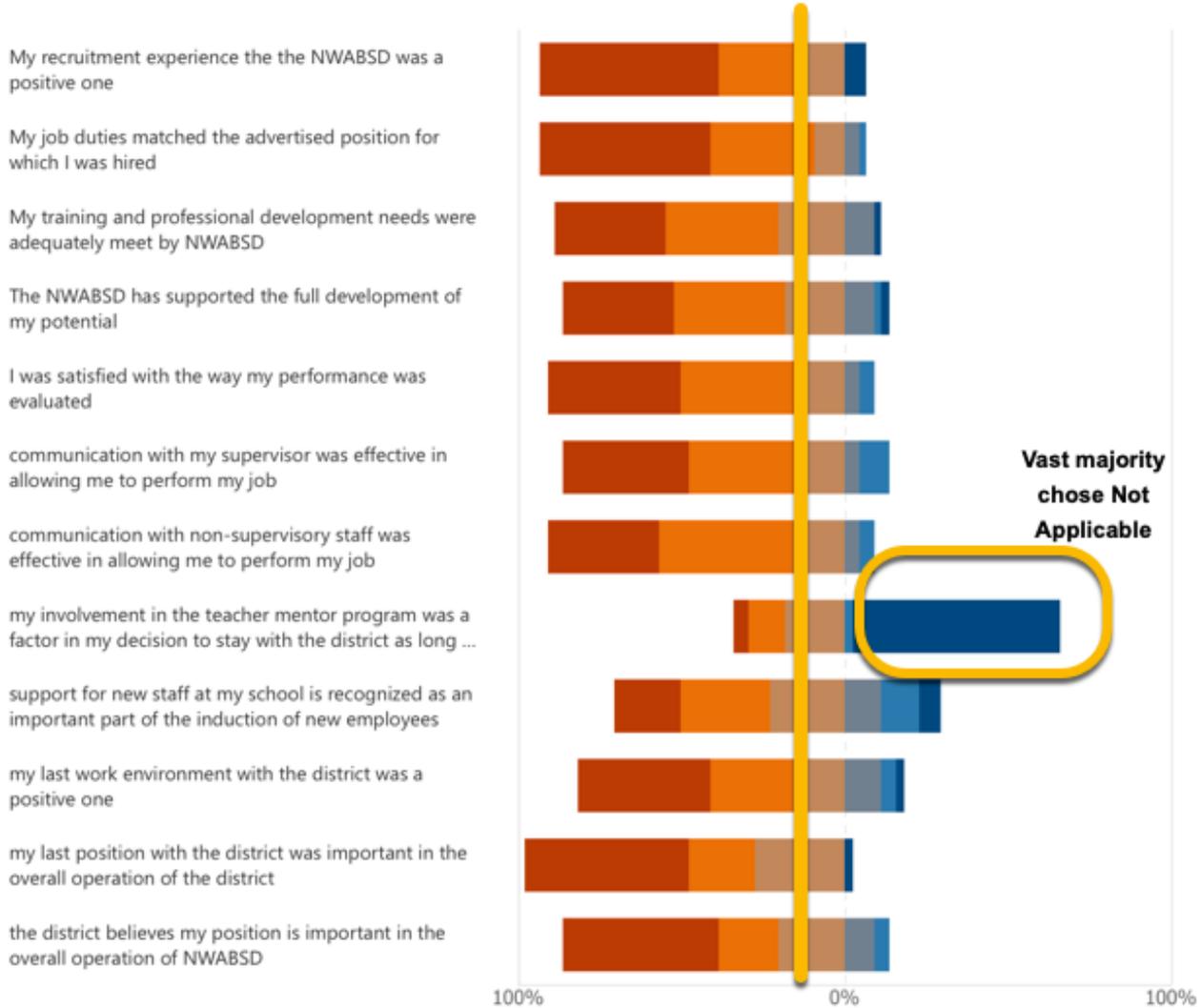
I felt I was not able to do my job as I should have. I was told my schedule without regard for all of my students. Even general education students were being placed in my classroom which made it so I couldn't go out and work with some of my sped students who refused to come to my room.

COVID

Listed below are some statements and factors that may or may not have been significant or impacted your decision to leave the district. Please mark your agreement or disagreement with the statement. You can choose not to respond to any statement by leaving it blank.

[More Details](#)

■ Strongly Agree
 ■ Agree
 ■ Neutral
 ■ Disagree
 ■ Strongly Disagree
 ■ Not Applicable



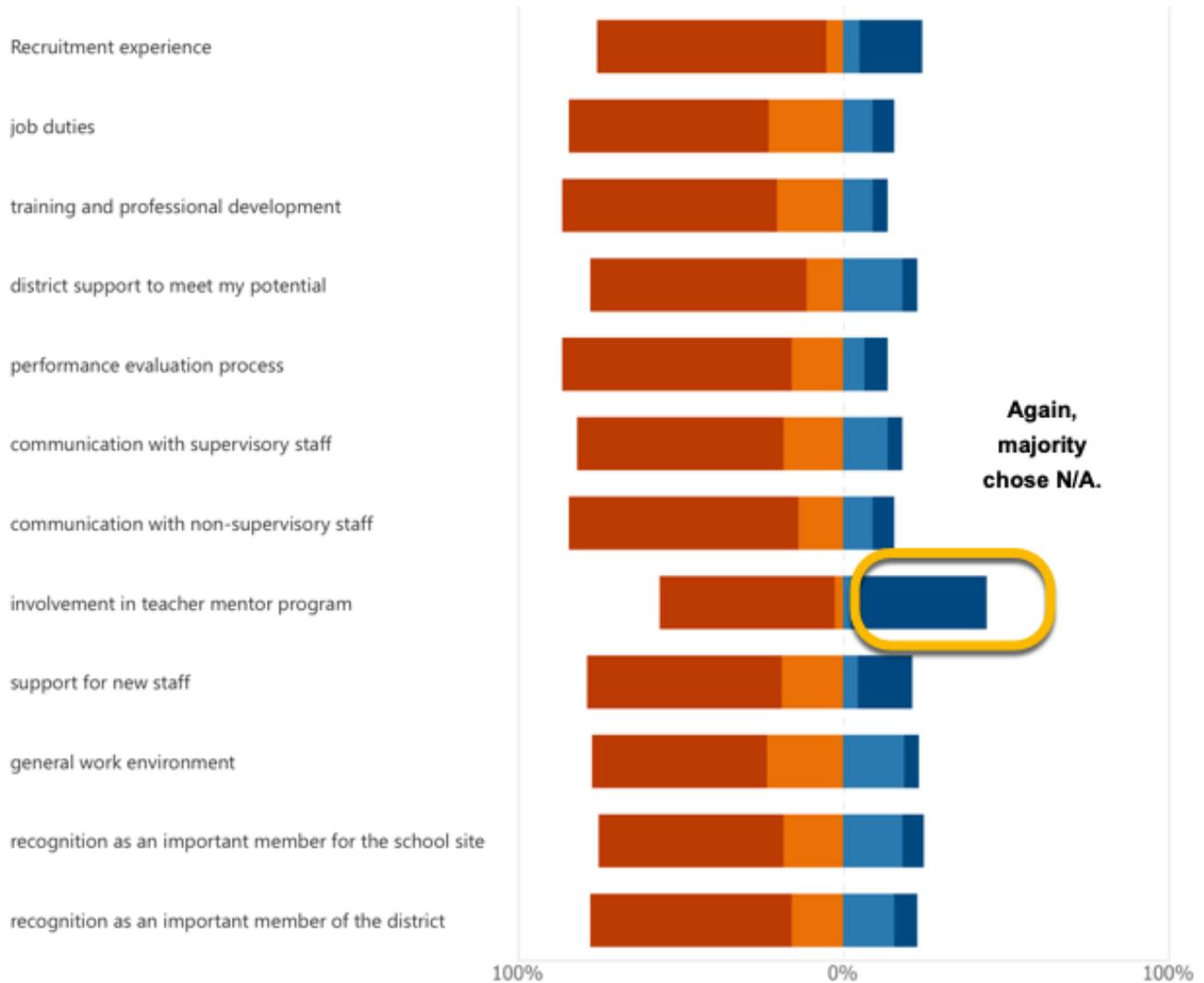
Vast majority chose Not Applicable



please mark the level of impact that the following statements had on your decision to leave the District.

[More Details](#)

■ No Impact ■ Some Impact ■ Great Impact ■ N/A



Again, majority chose N/A.

What could NWABSD have done to retain you in the district?

Responses

nothing, the district has been my home for a long time. I appreciate all that it has done for me.

Responses

There could have been more upfront about the village and the school they were sending me to.

Considering it costs over \$20,000 per year to bring in new teachers to a school district in Alaska, I would like to see NWABSD have a better plan to help teachers that would like to remain in New Teacher Housing, but are not provided with that option. If you keep someone who is really accustomed to the school district, then you would not need that unit to be given to a potential new teacher.

Nothing. My wife has lupus, my son has to have 2 more facial surgeries. We simply need to be closer to the road system.

prefer not to answer

Correct the principal and teach the boundaries of her position. Don't tolerate bullying by the administration. Teachers and staff are afraid of being harassed next. I was constantly told I was wrong. I asked will I ever be right she smirked and said "no". She changes her mind constantly with all staff. She requires us to document any and all conversations in detail. There is nothing in our negotiations saying we are to tattle tale on each other. She stirs the pot and creates a hostile environment. She pits teachers against each other. The principal doesn't communicate. We are to read her mind.

Provide teacher housing after the first year, even if it costed more. I don't like that I have no idea where to live.

The NWABSD did everything I could have wanted professionally during my tenure. I am retiring and if not for that I would stay with the District much longer.

1. Provide teachers with better housing, furniture that is not the cheapest possible purchase, microwaves, dishwashers, television and internet service Pay year round rent costing thousands of dollars for minimal heat, water and shelter. 2. Training opportunities that have some level of options, every single thing is mandatory, had it before, sit through it again, don't need it for your position, sit through it anyway. 3. Very little in the way of district level connections. Message received loud and clear, do your job, we don't want to hear from you.

Kept all the counselor positions after my first year.

Nothing, because I wanted to utilize my principal endorsement and this job fell into my lap.

Responses

Nothing--I have RA and need to be able to regularly access a rheumatologist. Also, it's hard to get out and walk because the weather is so incredibly cold -which also adds to the pain. I need to be in a warmer climate and able to get out and walk regularly. This, of Cours, is no fault of the school district.

Not sure if there is anything. Looking at what my next steps are in my career. I could have considered moving to Kotz and applying for a district position, but I have my husband's opinion to consider, and he didn't want to move there. I also am not sure it would be a good fit for me there.

I have had a great experience and am sad to leave. Our decision was purely family related.

I am going to be 66 in 2021. I wish I could stay in a long-term commitment with the district, and I would continue on in Noatak. My family concerns make me wish to be more easily accessible to them, and travel is difficult as well as complicated by quarantine mandates.

nothing

Nothing. There was no stopping the pandemic. We had hoped that our family, our grandkids would come up and be with us and our adult sons would come back and visit and that simply could not happen. The pull of family is strong and just need to be back around them all in Fairbanks.

How I answered the above questions are to be taken in the positive. I have struggled with my decision to leave NWABSD and am leaving to pursue family/life balance. I have thoroughly enjoyed my years with the district and will always treasure my experiences and challenges given to me.

This was a situation out of anyone's control.

As a building administrator you are sometimes a punching bag for the parents, staff and the community and some days it just goes with the job. But when you do the dirty work for the district and HR, and become a punching bag for district office it is tough to get up ad give your best at your job each and every day let alone thinking about next year. District office cited a school climate survey that was conducted by the union. Upon asking to see the results of the survey I was denied the opportunity to see the results. Part of due process in any disciplinary action is that the accused has a right to know their accuser and what the complaint is. I was not offered those rights. A minimum of 8 climate surveys

Teacher housing is a problem

Responses

Teachers that have at least ten years of training should not have to go to the same training every year.

NA retiring after 30 years

Keep the politics out of the classroom

Please share any comments you have about your experience at the NWABSD.

Responses

It has been a great experience. A fine life with good people and great kids!

Not a positive experience other than the wonderful teachers I worked with.

I have loved my time here and leave with tears in my eyes and a heavy heart. I will begin my admin degree beginning this year, and can see God leading me back to the district hopefully in the coming years. I've never been appreciated more than I have in this District.

Superintendent Walker was very supportive and comforting throughout my tenure in my current position. I have the utmost respect and gratitude for the job she is doing.

I started my teaching career in Kotzebue 22 years ago. I have seen many administrators come and go and have taken a bit of learning from each. I've had some very amazing students in the classroom and find it really rewarding to see them being successful adults. It has been a wild ride and a great adventure. Thank you for the opportunity.

Although it would not be wise for me to divulge the true reason that I wish to leave, I will say that I love the Shungnak School, the kids, the staff and the community. I do not feel that having 24 6-8th graders in English and history classes together will be beneficial to them next year, not do I feel that having 25 9-12 graders in one room at one time will be a workable situation. The high schoolers this year took ELA PEAKS tests in April and have not been enrolled in an English class since last December....not educationally sound practice. The dropout rate is sure to skyrocket, and I can't watch that.....

Responses

Working at NWABSD has been a great experience. The students and staff have been wonderful. I enjoyed my time here.

I'm disappointed the district allowed this behavior. They did get me a new small couch to replace the bedbug, torn up, pee-stained one. The bed was the same. Maintenance saw this and took pictures. When none of my written requests were addressed after 4 months of no heat & trickling water the district had the principal fix heat and get the water going. But no filter put on spice so it wouldn't spray all over. She said I didn't need one. The replacement bed had springs sticking up all over. No replacement so I bought my own. Teachers told me that is what they all do here. Shouting at me in her office brought staff to the outer office. She did lunge at me . Please guide her to improvement.

Communication should be improved between everyone. Last minute changes with no input from those affected is very bad.

Excellent

The NWABSD is gave e the opportunities to grow professionally, develop my teaching skills in pedagogy and cross-cultural education, learn and apply positive behavior management in the whole school and classroom, attend numerous educational and administrative conferences and advance within the district from classroom teacher to the district level as a program director. I had only positive experiences with all aspects of working with the NWABSD.

The district preaches culture and connections yet DOES NOT treat teachers with anything close to what it preaches. If the district wants to retain teachers, it has to care about how they feel. Just like we care about how our kids feel, and how our community feels about us. This district operates on a total disconnect. Especially this year, made to suffer through the strictest possible levels of testing and quarantine why? To protect the DISTRICT. I have been married to this region for 30 years and still can't believe how the district treats its teachers.

I like working for this district. By far, a better run district than the one I ws in before. Many pros to work here. Probably if anything, the attitude of the people in this village does not promote or help learning and the way I was treated eat the beginning of this year by administration at the school site are the two things that made my final decision to leave.

It would have been nice to see the directors in the school more often. It would also be nice if the district held district wide Inupiaq events and provided the supplies.

The professional development that I received was TOP NOTCH! I will carry what I learned through RTI trainings and Lexi and Shelby throughout my teaching career. I feel I learned

Responses

how to be a good reading teacher through the district trainings. I'm very grateful for all the opportunities I have been given.

Great place to work.

I have enjoyed the life experiences and friendships made during my seven years in Noatak. I have worked toward accomplishing educational and personal goals over seven years, and feel rewarded with the collegiality of the staff here. The opportunities for teachers and programs at NWABSD are tremendous.

loved teaching my preschoolers and working with connie and joy

Thank you for the wonderful memories of teaching all the amazing students over the course of 25+ years! I will cherish these memories and connections forever!

It has been great to be back in a different capacity than before I originally retired. It's a good department and great people to work with. Had fun working together to automate some processes.

I am available to help where needed in the future for special projects, recruiting, or other opportunities that may arise surrounding evaluation, MTSS, Safe and Civil, and other systems work.

It is a second home and I am sad to leave. I am missing it already.

I am thankful for all of the opportunities I have received while here. I have grown as a teacher and a person. I am thankful for all of the people that have helped me and encouraged me to continue on here. I am open to returning to the district one day, but need to be able to spend some time with family and loved ones. Unfortunately, they are not in Alaska, so I must go.

(continued from above) have been given by the district during my time in Noatak and the results did not match the unions survey, yet the union survey was the only survey discussed. Being threatened to be moved to another site along with being referred to as the buffer between the last principal and the next principal by district office staff, did not leave me feeling like a valued employee of the district. I have had three wonderful years in Noatak that I am very grateful for my time here. It is disappointing that union and select staff members negatively prevailed in this situation.

I have truly enjoyed living and working here in Noatak.

Responses

I have always loved the art of teaching but hated the politics that go with it. Too many people with authority trying to justify their position by creating programs and policies that the instructor then has to carry out. I wish I could be left alone to teach without being used as a tool for someone else's agenda.

. If the district wishes, may the district contact you about your responses?

[More Details](#)

 Insights



. Would you consider returning to the district at some time in the future?

[More Details](#)

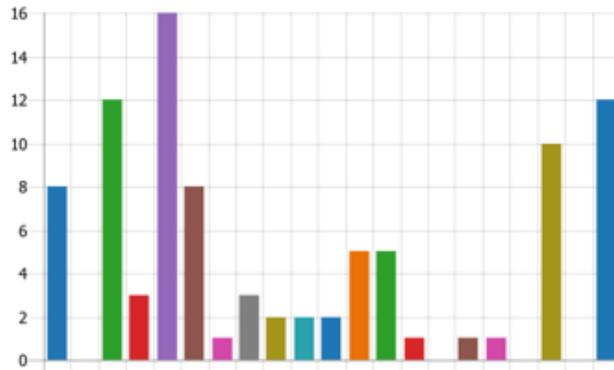
 Insights



The Board members have requested a response to why you are leaving our district. Please check off any of the following that apply to your set of circumstances.

[More Details](#)

- Housing/Living conditions (too... 8
- salary 0
- retirement 12
- cost of living 3
- distance from other family me... 16
- health/personal problems 8
- pursuing another line of work 1
- marriage 3
- not offered a contract 2
- lack of staff development opp... 2
- professional advancement 2
- dysfunctional students and/or ... 5
- looking for greener pastures; n... 5
- lack of employment opportuni... 1
- spouse moving 0
- start/raise family 1
- lack of adequate child care 1
- children unhappy with current ... 0
- site/district administration 10
- not sure, maybe should have s... 0
- Other 12



Under what circumstances might you consider returning?

Responses

I you need a long-term sub or even a short term, please let me know.

It would absolutely need to be a different village without as much alcohol and drug use amongst the villagers. It would also need to be a different principal.

Being able to stay in New Teacher Housing as I had made that my home over the past school year.

I go where the Lord leads. I truly believe I will return to the district that nurtured my career.

If the district feels my expertise, knowledge, or experience was valued and/or needed in some capacity. I just need a break at this time.

Free to call upon me in the future for long-term sub jobs.

I loved my time in Shungnak. I am too close to the kids to abandon them for another district site. I would feel like a traitor to them. Perhaps in a few years, I would wok at another site in the district.

Maybe once my kids are older, I'd consider returning to NWABSD.

Different administration

I have no money and nowhere else to go.

If a position in sped opened up.

If my life circumstances were to ever change the NWABSD would be the first place I would ask to return to.

Childcare and a different village would get me back. Really, the district is run far better than some others I have worked in. I'm just not happy this year and need to do something to gain my excitement back.

Hard to say-with my health situation, once I find a teaching position in NC, I'll probably stay there. It's had moving around when you have RA- especially a big move to Alaska. Weather is too cold for serious arthritis. However, I love Alaska...sad to leave.

Responses

Not sure exactly. One never knows what the future holds.

If able to work until retirement near my home in SE, I would be interested in coming back to help fill in short- or long-term positions that has a vacancy.

I would be interested in a long-term sub position if other personal commitments allow at the time of need.

if it is where God wants us.

I would return to NWABSD in the future if they were in need of short-term contract coverage.

Absolutely.

Maybe without a pandemic. When our family can be with us and/or at least come visit.

The right opportunity arises and the timing aligns I would return to NWABSD.

If family situation stabilizes.

I just need some time to be with family currently.

NWABSD is a great district, and the communities are filled with great people. I do not wish to burn any bridges with anyone in the NWABSD. Who knows, maybe I can help the district out sometime in the future.

future change in plans

Better administration, both in building and district level. Development of the arts departments throughout the district. Village schools need arts education as well. From dedicated art teachers. Not just coloring pages for a book.

personal reasons

Maybe, I know that I am going to miss being around children.

retiring

Summary

Three areas that stand out and can be addressed are:

- 1. Working to be more transparent with communications. Getting them out in a timely manner and directly to the intended audience. This will help bridge any gaps with messages from District Office to principals to staff.**
- 2. Develop a housing committee that would develop a more uniform rental charge across the district, furniture updates and remodeling rotations.**
- 3. Providing more variety of professional development that help advance career pathways.**

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: **Worksession- Revised**

FR: Office of the Superintendent

SUBJECT: Administrative Service
Update

Administrative Services Department Update:

Our Preliminary (or Interim) audit is the week of June 7-11 and the Business Office staff have been working hard to reconcile accounts and make any necessary adjustments before hand.

We have had a lot of changes this year; We went through a long Impact Aid review and are still waiting on the results of that, we went through a program monitoring of the WIOA grant and made adjustments as necessary, we have received many sources of new funding for specific projects or grants (mostly due to COVID), and we had to pull all of our site student activity accounts into the District Office and into our accounting software per GASB 84.

We will be updating our Employee Self Service Web Portal, which gives our permanent employees access to view their pay/tax information and update their contact information, to a new portal called Tyler Employee Access and we are working to get that done before next school years inservice so that staff can be trained to use it.

Food Service- We are applying for the Single Summer Option for meals for FY22. This program is supposed to reimburse us at a higher rate than our current reimbursement from the National School Lunch Program.

FY21 Financial Narrative Report for the period July 1, 2020 – April 30, 2021

The monthly financial narrative report is included in your packet with highlights for the period ending April 30, 2021.

Borough Health Insurance Back Pay

The School District had supplemented the Borough's health insurance costs by \$1,140,758.13 through November of 2019, at which time I contacted the Borough about invoicing a higher rate, which at that time was the current average cost per employee. The Borough has changed their plan and their average cost per employee has dropped. To date, the Borough has paid back \$1,029,883.29 of the supplemented amount leaving \$110,874.84 still owed. Mayor Nelson requested a decrease to the invoiced amount per employee against our health insurance plan to the actual cost per employee per month and to not pay the remaining amount owed.

Action Items:

FY22-FY24 MOA: Property & Liability Insurance Brokerage Services- Combs Insurance

FY22 MOA: Food Service for All K-12 Sites- NANA Management Services

FY22 MOA: Custodial Services- NANA Management Services

FY22 MOA: External Audit Services MOA- Altman, Rogers & Co.

FY22 MOA: Capital Projects Management- Project Resources

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Cost to District	Payment over Cost
December, 2020	3,891.00	-	42,176.00	
January, 2021	3,141.00	290,079.14	53,741.00	Paid Dec & Jan together
February, 2021	3,141.00	-	42,655.00	
March, 2021	3,141.00	268,038.72	64,182.00	Paid Feb & Mar together
April, 2021	3,141.00			Invoiced 5/10/21
May, 2021	3,141.00			Invoiced 5/24/21
June, 2021	3,141.00			
July, 2021	3,141.00			
August, 2021	3,141.00			
September, 2021	3,141.00			
October, 2021	3,141.00			
November, 2021	3,141.00			
		<u>558,117.86</u>	<u>202,754.00</u>	<u>355,363.86</u> <i>Year to Date totals</i>
				(110,874.84) Supplimented NWAB Insurance

The following requirements add costs and administration:

- ACA Reporting
- PCORI Fee
- State Assessments

18 month average \$2938 per employee per month

24 month average \$3141 per employee per month

Changed rate to this in January 2021

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Cost to District	Payment over Cost
December, 2019	3,107.92	115,537.11		
January, 2020	3,891.00	152,329.07		
February, 2020	3,891.00	156,220.07		
March, 2020	3,891.00	148,290.37		
April, 2020	3,891.00	140,507.47		
May, 2020	3,891.00	148,307.17		
June, 2020	3,891.00	144,408.77		
July, 2020	3,891.00	152,213.47		
August, 2020	3,891.00	156,124.07		
September, 2020	3,891.00	148,342.07		
October, 2020	3,891.00	156,124.07		
November, 2020	3,891.00	156,166.72		
		<u>1,774,570.43</u>	<u>1,100,051.00</u>	<u>674,519.43</u>

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Cost to District	Cost over Payments
December, 2018	2,107.92	88,532.64		
January, 2019	2,107.92	88,532.64		
February, 2019	2,107.92	88,532.64		
March, 2019	2,107.92	84,316.80		
April, 2019	2,107.92	84,316.80		
May, 2019	2,107.92	84,316.80		
June, 2019	2,107.92	77,015.86		
July, 2019	3,107.92	112,442.09		
August, 2019	3,107.92	115,532.71		
September, 2019	3,107.92	118,665.23		
October, 2019	3,107.92	118,665.23		
November, 2019	3,107.92	112,429.79		
		<u>1,173,299.23</u>	<u>1,715,784.00</u>	<u>(542,484.77)</u>

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Cost to District	Cost over Payments
December, 2017	2,107.92	73,777.20		
January, 2018	2,107.92	88,532.64		
February, 2018	2,107.92	88,532.64		
March, 2018	2,107.92	96,964.32		
April, 2018	2,107.92	94,856.40		
May, 2018	2,107.92	92,748.48		
June, 2018	2,107.92	94,856.40		
July, 2018	2,107.92	82,208.88		
August, 2018	2,107.92	84,316.80		
September, 2018	2,107.92	84,316.80		
October, 2018	2,107.92	88,532.64		
November, 2018	2,107.92	84,316.80		
		<u>1,053,960.00</u>	<u>1,536,266.00</u>	<u>(482,306.00)</u>

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Cost to District	Cost over Payments
December, 2016	2,107.92	88,532.64		
January, 2017	2,107.92	71,669.28		
February, 2017	2,107.92	75,885.12		
March, 2017	2,107.92	73,777.20		
April, 2017	2,107.92	69,561.36		
May, 2017	2,107.92	71,669.28		
June, 2017	2,107.92	73,777.20		
July, 2017	2,107.92	75,885.12		
August, 2017	2,107.92	73,777.20		
September, 2017	2,107.92	71,669.28		
October, 2017	2,107.92	71,669.28		
November, 2017	2,107.92	75,885.12		
		893,758.08	945,433.00	(51,674.92)

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Cost to District	Cost over Payments
December, 2015 est.	2,107.92	82,208.88		
January, 2016	2,107.92	82,208.88		
February, 2016	2,107.92	80,100.96		
March, 2016	2,107.92	84,316.80		
April, 2016	2,107.92	80,100.96		
May, 2016	2,107.92	77,993.04		
June, 2016	2,107.92	75,885.12		
July, 2016	2,107.92	90,640.56		
August, 2016	2,107.92	88,532.64		
September, 2016	2,107.92	80,100.96		
October, 2016	2,107.92	82,208.88		
November, 2016	2,107.92	82,208.88		
		<u>986,506.56</u>	<u>1,050,799.00</u>	<u>(64,292.44)</u>

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-084

FR: Office of the Superintendent

SUBJECT: Approval of FY22- FY24
Contract; Property &
Liability Insurance Broker

STRATEGIC PLAN/BOARD GOAL:

Ensure budget integrity and transparency.

ABSTRACT:

Board approval is required for all contracts and agreements of \$ 50,000 or more.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) between NWABSD and Combs Insurance Agency for Fiscal Year 2022- 2024, not to exceed \$59,000 per year for Property & Liability Insurance Brokerage Services.

BACKGROUND AND/OR PERTINENT INFORMATION:

The District has utilized a property & liability insurance broker since 2009 to assist us with our yearly Property & Liability insurance renewals, settlements & claims, and to review our policies and process to make loss control suggestions.

Our Property & Liability insurance provider, Alaska Public Entity Insurance (AKPEI) requires the use of a broker, either funded through our provider (AKPEI) paid a commission amount of 10% of our insurance premiums or paid directly by the District. Combs Insurance Agency charges us 50% of the 3-year commission average that they would be receiving through APEI because we didn't pay them directly, which has saved us \$204,348 over the past 3 years.

ALTERNATIVES:

1. Approve the MOA for Combs Insurance Agency for the FY22-FY24 Property & Liability Insurance Brokerage Services, not to exceed \$59,000 per year;
2. Disapprove the MOA for Combs Insurance Agency for the FY22-FY24 Property & Liability Insurance Brokerage Services;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

The Administration recommends that the Board approve the MOA for Combs Insurance Agency for the FY22-FY24 Property & Liability Insurance Brokerage Services, not to exceed \$59,000 per year.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-085

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Contract; NANA
Management Services,
Food Service for All K-12
Sites

ABSTRACT:

Board approval is required for all service contracts over \$50,000.

ISSUE:

At issue is the approval of the Food Service Contract between NWABSD and NANA Management LLC (NMS) for Fiscal Year 2021-2022, not to exceed \$3,500,000.00

BACKGROUND AND/OR PERTINENT INFORMATION:

The School District went out to Request for Proposals for Food Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. Nana Management Services, LLC was the single proposer that the district had, and is offering competitive prices for their services (see below).

Meal	Current Pricing	Pricing for FY22	Increase
Breakfast	\$4.40	\$4.53	3%
Lunch	\$8.13	\$8.37	3%
Seconds	\$3.00	\$3.00	0%

The breakfast and lunch meals are partially reimbursed through the National School Lunch Program, Summer Food Service Program, or Single Summer Option. The District is not reimbursed for seconds; therefore, those costs are supported by the Operating Fund.

ALTERNATIVES:

1. Approve the All K-12 Sites Food Service Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2021-2022, as presented.
2. Disapprove the All K-12 Sites Food Service Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2021-2022, as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends the Board approve the All-Sites Food Service Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2021-2022, not to exceed \$3,500,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-086

FR: Office of the Superintendent

SUBJECT: Approval of Custodial
Services Contract for
Fiscal Year 2021-2022;
NANA Management
Services LLC

ABSTRACT:

Board approval is required for all purchases over \$50,000.

ISSUE:

At issue is the approval of a one-year renewal to the Districtwide Custodial Services contract between NWABSD and NANA Management LLC (NMS) for the Fiscal Year 2021-2022, not to exceed \$2,088,078.

BACKGROUND AND/OR PERTINENT INFORMATION:

The School District went out to Request for Proposals for Custodial Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. Nana Management Services, LLC was the single proposer that the district had, and is offering competitive prices for their services despite the increase noted below.

FY21 amount \$2,027,264

FY22 amount \$2,088,078

This is a 3% increase on their FY21 contract amount.

ALTERNATIVES:

1. Approve the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2021-2022, not to exceed \$2,088,078, as presented;
2. Disapprove the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2021-2022, as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends the Board approve the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2021-2022, not to exceed \$2,088,078, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-087

FR: Office of the Superintendent

SUBJECT: Approval of FY21
Memorandum of
Agreement; External
Audit Services

ABSTRACT:

Board approval is required for all contracts and agreements of \$ 50,000 or more.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) between NWABSD and Altman, Rogers & Co. for Fiscal Year 2020-2021, not to exceed \$76,000 for auditing and financial statement services.

BACKGROUND AND/OR PERTINENT INFORMATION:

NWABSD is required to go through an annual audit and Altman, Rogers & Co. was selected to provide the auditing services for NWABSD starting in FY20.

Auditing services will include: Work associated with the FY21 audit, out-of-pocket expenses associated with annual audit, preparation of the FY21 financial statements, and presentation of the audit to the Board in FY22.

The rate for auditing services has not been increased from the prior year.

ALTERNATIVES:

1. Approve the MOA for Altman, Rogers & Co. for the FY21 audit and financial statements, not to exceed \$76,000;
2. Disapprove the MOA for Altman, Rogers & Co. for FY21 audit and financial statements;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

The Administration recommends that the Board approve the MOA for Altman, Rogers & Co. for the FY21 annual audit and completion of the FY21 financial statements, not to exceed \$76,000.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-088

FM: Office of the Superintendent

SUBJECT: Approval FY22 Contract;
Project Resources

STRATEGIC PLAN/BOARD GOAL:

Support Student-Centered Learning Environments

ABSTRACT

Contracts over \$50,000 require the approval of the Board.

ISSUE:

At issue is approval of a term contract with Project Resources to provide capital project management services. The amount for FY22 is not to exceed \$95,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

The current capital project management services contract with Project Resources-Kathy Christy expires the end of June. The Department Education and Early Development (DEED) requires a competitive selection process for capital project management services exceeding \$100,000. The agreement with the selected contactor can be renewed for a period of up to five years.

The District advertised for the position in accordance with State and District requirements. Project Resources was selected as the most qualified applicant. Kathy Christy has successfully managed the NWABSD's capital improvement program since 1999. She has successfully obtained numerous capital improvement grants and overseen more than \$180 million in the planning, design and construction of the renovation of ten schools during that time.

She is currently managing the Kivalina K-12 Replacement School Project which will continue through 2022, and the development of upgrade projects and DEED grant applications for Deering and Selawik schools. She is also administrating two teacher housing grants with Alaska Housing Finance Corporation and one with Alaska Energy Authority.

The contract arrangement with Project Resources has been a very successful for the District, with services provided on an as required basis. Project Resources has been very responsive to the best interests of the District and anticipates the needs of the District. The cost of contracted services is less than the cost of a Project Manager as an employee. In addition, the District no longer pays benefits for the position. The District has the services of an experienced and knowledgeable capital project specialist while saving money.

Funding for this MOA will be from the capital projects themselves. The overhead on the District's capital projects has averaged between 2 to 4 percent of the project cost. This is an allowable DEED expense. These funds can only be used for capital costs and cannot be applied to the operating budget. The FY22 Project Resources contract is not to exceed \$95,000. The amount includes the cost of both direct costs and reimbursable costs, such as travel and printing of grant applications. Direct costs will be billed at an hourly rate.

ALTERNATIVES:

1. Approve the selection of Project Resources (Kathy Christy) to provide capital project management services and an FY22 contract not to exceed \$95,000, as presented.
2. Do not approve the selection of Project Resources (Kathy Christy) to provide capital project management services and an FY22 contract not to exceed \$95,000 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the selection of Project Resources (Kathy Christy) to provide capital project management services and an FY22 contract not to exceed \$95,000, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 7, 2021

NUMBER: Worksession Item #l. e.

FR: Office of the Superintendent

SUBJECT: a.) Technology
Report

Amy Eakin, Director of Technology reports on the following:

Strategic Goal 1: Student Learning

Objective 2: NWABSD will build responsive environments during both remote and in-person learning.

1. Professional Development

- i. Northwest Arctic Teacher Specialists (NWATS)
 - a. NWATS are teacher specialists at each school that learn and train outside of the school day on an Extra Duty Contract (EDC). They then work with staff to provide curriculum and technology software support as needed throughout the school year. These EDCs were paid from the Title 1 and IPRARS grants to support staff professional development.
 - b. NWATS provided the following 499 trainings at site throughout the school year:

	TOTAL
PowerSchool assistance	25
Dibels assistance	9
MAPS testing assistance	8
PEAKS testing assistance	6
iPad implementation or training	34
SMARTBoard/MacMini assistance or training	21
Laptop assistance or training	6
General technology assistance or training	20
Apple TV	11
CIPA/Digital Citizenship assistance or training	11
DocuSign	1
Mandatory Training assistance	7
Gaggle	1
Software assistance or training	70
Teams assistance or training	69
OneNote assistance or training	38
Other Microsoft assistance or training	18
Screencast-o-matic assistance or training	9
Canvas assistance or training	31
Shared folder assistance or training	3

Webpage assistance or training	4
Cyberduck assistance or training	3
Connect Ed assistance or training	1
Think Central assistance or training	3
My.HRW assistance or training	1
Nat Geo assistance or training	0
ALEKS assistance or training	2
Overdrive	0
Curriculum assistance or training	1
Rtl Assistance or training	2
CHAMPs & classroom management	2
NWATS Training	46
Site software training and facilitating	30
Parent Nights	1
Esports	4
PTCP	1
	499

c. To assess the NWATS program, all NWATS were surveyed at the end of the school year. Here are the results:

Describe how being an NWATS has added value to your school year.	Describe how having NWATS in your school has added value to your staff and students.	Describe a strength of the NWATS program as a whole.	Describe how the NWATS program could improve if continued in the future.
It has helped me better understand district workings, helped me work with my colleagues in other villages, helped me be more involved in my school's operations.	Teachers have had another person to come to for tech support and training on important tech and learning topics. This is especially true of the heavy use of distance learning we did this year.	Having someone that staff and students can come to to help with minor tech issues, as well as training for online programs has been a big help.	a little more tech training perhaps.
I have been able to make connections with other teachers around the building whom I would otherwise not have been able to speak with as much. It feels good to help others when they need it, and I realize that there are some really lovely people here.	People feel like there is someone to come to when they are discouraged with technology. It has great value in the workplace where not everyone feels completely competent in all aspects.	We seem to generally be able to get things done in a timely manner and take large strides in ensuring technology is well-executed and used properly in the schools.	If there was some more direction or input on how and what to give PD on, that would be helpful.
With the school year starting off completely technically driven, being a part of NWATS gave me even more confidence that I would be okay with any technical issue, and that I would be able to help my teammates during this time as well.	I believe NWATS and RTLs work very closely together. Hopefully I was able to help our RTL with making sure the technology at the school was run successfully.	Teamwork and Collaboration...key things needed for a business to run efficiently.	*Have a couple in-person meetings...at least one. *NWATS Swag *Give Amy and Dana a raise!! :-)

I was able to learn about some of our different digital platforms used in our schools. I was able to listen to other teachers explain how they are incorporating these platforms and see how they are used in the classroom. Struggling at the beginning of the year, this gave me ideas and technical resources to figure out how some platforms work. And when we did figure them out, it was great to share with others in the building.

Starting the school year, I didn't understand or know about many of the platforms we talked about during the NWATS meetings. Our staff has had some discussions about the difficulties of learning and implementing new digital platforms to meet the needs of remote learners. We spent the first half of the year totally remote, so we relied on these systems to deliver instruction and capture the students' products. We learned a whole lot together.

The biggest strength was the collaboration with others around the district. Since I am a newbie to most of these digital platforms, listening from others explain how to implement them into instruction was great. I realize I didn't have much to share, but for some inexperienced, it was a great way to become introduced to platforms and programs. It also showed me how others use it, giving me ideas on how I can incorporate them.

I felt that I didn't receive enough training on how to integrate and use our digital platforms. This made it difficult for me to share my knowledge when it was so little in most areas of our digital platforms. I felt we put the cart before the horse in trying to implement platforms we didn't understand very much. I understand that others in the group already had the knowledge on how to use these platforms, so moving forward makes sense. Maybe we could have had some training for those of us who didn't have that.

It has made me more aware of what happens in a school. In the past i knew there were several times when I would voluntarily help other teachers but it was never really a job, this made me more aware of some of the issues that happen in the background. All the planning that has to be done by the DO and people at tech, how things are slowly implemented so as not to overwhelm people. In addition during our meetings we would discuss ways to better use technology in a classroom which would help us as teachers, but also help us help other teachers as well.

Being able to to approach people that need help and helping them without them feeling bad. There were several teachers that feel bad about needing assistance with something, maybe making them feel foolish, but i could just brush it off by telling them its my job to help them and no they are not wasting my time. It also helps that we get to preview some of the things that are going to happen so when people need help we are slightly prepared to actually help them.

It is a great way to facilitate help for teachers directly at a site especially for minor issues. The NWATS are usually more computer literate and are able to help others that might be struggling. A couple of times this year I was asked by my principal to sit down with one of the new teachers and walk them through things like Canvas, submitting lesson plans, setting up Teams, setting up OneNote, and setting up the daily meetings in Teams for conference hours. It was a way to integrate new teachers without overwhelming them, actually able to take them step by step, and being available when questions arose. This is in addition to being available for small things that might only take a minute to solve instead of having to place a tech help ticket that might take much longer to resolve.

I think it would be helpful to have a way to help the NWATS people get better acquainted with the technology/programs we are trying to help others. Yes we are introduced to several new things and are given some time to play around and discover new things but a guide for certain things would be very nice. I know that there are many ways in which in am underutilizing technology because I dont know all that it can do.

I enjoyed being able to help my staff with their questions about Canvas and OneNote. I also really liked the class I was able to take with Doug Fisher and Nancy Frey over the Distance Learning Playbook. I recommend that everyone take their class or any other done by them over any of the books used. I also enjoyed hearing the ideas and things everyone across the district was using.

I was able to give ideas on how to use the systems we have. It was hard in the beginning to help everyone without knowing the programs very well but once I had time to play around, I was able to help my staff with the programs and troubleshoot.

I think NWATS really helps support the RTLs and the staff. They take some of the technology questions off the RTLs. I know often our RTL has tons on his plate and I enjoy being able to assist him and answer questions about the programs I use.

I wish more time was spent on walking through all the programs we have at our disposal to better aide our staff. I also think it would be beneficial to have NWATS start before the school year officially begins so that they can better aide staff in the beginning stages of planning (so perhaps send out the application now and choose over the summertime).

This year was crazy, I think having this program was a great support with teachers who have a limited knowledge of technology.

the NWATS were always available or made time to help even if it was as simple as restarting a device.

having multiple NWATS that one could go to was cool. if one wasn't available another one would be. This program was a great system to have especially this year.

Maybe more tech tutorials or PD's.

"Do what you can, with what you have, where you are." — Theodore Roosevelt

Being one of the only younger millennials in the building usually involves coworkers leaning on you for technological advice or support. NWATS is great because it gives recognition and monetary support for things that I was already doing. It helps to keep the building running smoothly because staff feels comfortable bringing their issues up knowing I am paid to support them rather than just doing them favors.

It has helped many teachers learn about good resources or finally feel supported enough to try new technology in their classroom because they know they have someone to turn to for support. I think that some staff were able to learn things this year that they never would have without NWATS

NWATS has helped build a community of professionals who are sharing problems and solutions from across the whole region to help teachers get the most out of their classroom given their location and resources. There is no one size fits all solution up here but NWATS help to understand and build the puzzle pieces needed for each site.

More training in regards to specific technology and curriculum used in our district as well as strategies for multi-grade classrooms. I think one of the biggest challenges teachers face here is having multiple grades/subjects together at once. We need to recognize this issue and come up with better tools and strategies to combat the overwhelming stress teachers face.

Being an NWAT helped me to meet and discuss technology with other teachers around the district. The networking opportunity was priceless. Additionally, it helped me to learn to better use the tools at the disposal of staff members in the district, and to share their use with others at my site.

NWATS has helped give staff at my site another layer of communication and aid in tech-related areas.

I think NWATS is a great educational program for teachers! Teachers often are bombarded with new tech that they are required to use, but little training on how to use them. NWATS allows peer-to-peer technology education opportunities that helps to make up for the gap between new tech and educator technology literacy.

Shorter, more frequent meetings and less focus on community outreach would be good. The program should focus more on empowering teachers with tech education so that they can work more directly with their parents and students, rather than so much of the community outreach planning and onus being put on the NWAT, themselves. Additionally, there was a lot more focus on actual instruction using tech than I thought there would be. A lot of the NWATS meetings focused on how to apply tech to instruction, but not how to actually use the software. I think more pure technical instruction for NWATS would help them to be better software troubleshooters for site staff. Most of my site staff needed to actually learn how to use the software before they could apply any of it to instruction, and sometimes I myself had a lot of questions about how to use each software and which is appropriate for what.

It has helped me think about ways to increase clarity with students/families, as well as taught me new skills to help other staff.

One thing that we did that added value was expressing to educators the value of having a central location for parents/families to find information and to send home FAQs so that all families could have the information needed to best suit their students.

I think a strength is the people that were partaking in the program. Everyone was very thoughtful and brought great ideas to the meetings.

I think it could improve by making it clear what NWATS and RTLs do and setting up more opportunities to work with staff.

It has created a line of communication between the district and the school.

I have been able to help staff, which in turn helps students, know how to use technology and curriculum better.

COMMUNICATION!

It was suggested that during each staff meeting there is a "NWAT" minute, where it is a schedule time for the NWATS to share information with the whole staff.

I love being able to share what I know with others. and helping them to be successful with working with technology.

I was able to help many of my coworkers know how to better use technology in the classroom.

Training us to train our staff is very helpful..

I can't think of anything.

<p>Camaraderie between teachers in different villages. More in-depth learning about distance teaching techniques and strategies.</p>	<p>I can share that knowledge with other teachers. Sharing information between NWATS is also useful for troubleshooting other problems that local staff may have.</p>	<p>Having a chain in which to report issues and find solutions together.</p>	<p>Possibly doing some trainings or meeting during the summer to have some of the learning ready to go for the new school year. We were learning some cool stuff and strategies near the end of the school year that I wish we could've had earlier. Can we plan for everything? No. But we can plan ahead to be prepared w it's plan A, B, and C sometimes.</p>
<p>I learned valuable information about the district. I learned the direction that the district want to take the education level of students.</p>	<p>It allowed teachers to have an opportunity to voice opinions on topics that were being implemented. Topics included new steps that the district were taking to improve both teachers and students. NWATS allowed me to communicate with teachers.</p>	<p>Communication with teachers concerning issues/topics.</p>	<p>Narrowing the topics covered. I understand there was a lot of new things happening this year and that it was an unusual year.</p>

2. Remote Learning

- a. The District received a \$1 million Rural Utilities Services (RUS) grant to upgrade all video teleconferencing (VTC) equipment in the region for distance learning. The equipment has been received and installed across all schools and the two District studios. The grant is an 85% to 15% funding and match that is paid upfront from capital improvement funds and then gets filed for reimbursements. Now that all equipment is installed, the configurations are getting completed and then the grant will be closed out including the filing for reimbursements.
 - i. The equipment allows all VTC units to run Teams rooms. The Teams rooms can be invited to regular Teams meetings and allows students and staff to not only join meetings on their devices, but also in larger group settings using the equipment.
 - ii. Using Teams across the VTC equipment and all devices leads to the ability of teachers and students to participate in districtwide courses and professional development at whatever need is determined.

3. Student Internship with Technology – CTE 300 Course

- a. The Technology Department has opened back up for student interns. Kotzebue Middle High School advertised through Canvas announcements, daily announcements, emails to teachers, and the counselor going from classroom to classroom. Two students applied for the CTE 300 Employment Internship program and qualify as being either a junior or senior next year. Both students were provided assistance by KMHS to complete the application process with a letter of intent and two letters of recommendation. Both applicants then went through an interview process with the Technology Department, were accepted into the school internship program, and were hired on as summer interns to begin training. Two other students applied for the internship but do not qualify to be in the CTE 300 program since they are not going to juniors or seniors next year (one will be a sophomore and the other already graduated high school).
- b. The NWABSD is exploring a partnership with Maniilaq for the Summer Youth Employment Services with Workforce Development.

Strategic Goal 3: Family Support and Engagement

Objective 1: NWABSD staff will have consistent, professional, and family friendly communication with all stakeholders and families

1. Communications Regarding Gaggle Implementation

- a. From 4/16/2021 – 5/11/2021
 - i. 1 Questionable Content Email Alert (non-emergency but require timely follow-up) regionwide
 - ii. 0 Possible Student Situations reported (emergency)

Strategic Goal 3: Family Support and Engagement

Objective 2: NWABSD will provide opportunities that support and engage families

1. E-Rate and the American Rescue Plan Act of 2021

The NWABSD will be eligible to apply for E-rate funding to support off-campus broadband internet access to address remote learning and the Homework Gap. In March, President Biden signed the \$1.9 trillion American Rescue Plan Act of 2021 that includes an [Emergency Connectivity Fund](#) (Sec. 7402) (aka ECF) to provide over \$7 billion in additional E-rate funding.

The NWABSD is preparing documents for an RFP process on behalf of our families, students, and staff when the window opens later this summer.

2. Abstract → E-Rate Central 2021-22 Memorandum of Agreement (MOA)

E-Rate Central provides consulting services to ensures the E-Rate program is followed and all proper documentation is filed in a timely manner when procuring E-Rate qualified services.

The discounted E-Rate qualified services provided to the district are utilized daily by staff and students. These services provide Internet connectivity to schools in the district and now the potential internet connectivity for students off campus.

E-Rate Central is critical for timely and accurately filing of required E-Rate paperwork and greatly reduces district expenses. Total annual cost for E-Rate Central consulting services is \$59,000 to be taken from the FY21 Technology regular operating budget.

	Aug–Dec 2020	Jan-Jul 2021	Aug–Dec 2021	Jan-Jul 2022	Aug–Dec 2022	Jan-Jul 2023
High School Laptops	Refresh 2020					Refresh Fleet 2025
Middle School Laptops	Refresh Fleet S2018 Purchase Cases					Refresh Fleet 2023

SMARTBoards	Purchased 2014/2015; Warranty expired 6/30/20; 10 Annually		10 Annually		10 Annually	
K-5 iPads (K-4)	Fleet Purchased 11/16 Prepare and Refresh Apps		Refresh Fleet 2021	Refresh Apps		Refresh Fleet 2026
Staff iPads	Fleet Purchased 8/2020					Refresh Fleet 2025
Staff Laptops	WTK/Admin Staff Refresh		Refresh Fleet 2021			Refresh Fleet 2026
Computer Labs	WTK	SHG; ATC – partial update (5yr.)		ATC – partial update (5yr.)		ATC – partial update (5yr.)
Network Infrastructure ShoreTel Phones		Split OTZ Circuits Switches; Firewall – WTK/OTZ (CAT 2); APs – KVL, BKC, IAN, DRG, ABL, WLK, ORV (CAT 2)				
VTC	RUS Award	Install RUS awarded Infrastructure				RUS; Refresh Polycom 2023
Windows Infrastructure	Windows 2019 Server Upgrade	Windows 2019 Server Upgrade				

April 16, 2021 – May 15, 2021

Additional Items Serviced by the Technology Department:

- Receive all sites Technology (mac minis, student laptops, student iPads leaving Staff Technology).
- VTC network redesign. Polycom endpoints have been installed in ABL, BKC, DRG, IAN, KVL, OBU, WTK, ORV, WLK and SHG. Working to finalize software (Teams) integration.
- Setup Vyopta server for monitoring Polycom endpoints above.
- Sent new server to Noatak – will start migration in August.
- Replace Failed ATC Server.
- Process Mac Minis out of system for resell:
 - Record data on spreadsheet
 - Boot with Command+R and remove firmware password
 - Erase the hard drive
 - Use blue tape to write the serial on device
 - Delete from JAMF Pro
 - Release from Apple School Manager
 - Remove asset tag

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 8, 2021

NUMBER: 21-094

FR: Office of the Superintendent

SUBJECT: Memorandum of
Agreement; E-Rate
Central Consulting
Services

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

Objective 2: NWABSD will build a responsive learning environment during both remote and in-person learning.

ABSTRACT:

Contracts over \$50,000 require the approval of the Board.

ISSUE:

Approve E-Rate Central Consulting Services contract for \$59,000 to be funded by unexpected USAC funds.

BACKGROUND AND/OR PERTINENT INFORMATION:

E-Rate Central provides consulting services to ensure the E-Rate program is followed and all proper documentation is filed in a timely manner when procuring E-Rate qualified services.

The discounted E-Rate qualified services provided to the district are utilized daily by staff and students. These services provide Internet connectivity to schools in the district. E-Rate Central is critical for timely and accurately filing of required E-Rate paperwork and greatly reduces district expenses. Total annual cost for E-Rate Central consulting services is \$59,000 to be taken from the FY21 Technology regular operating budget.

ALTERNATIVES:

1. Approve the contract with E-Rate Central Consulting Services for \$59,000 as presented;
2. Do not approve the contract with E-Rate Central Consulting Services for \$59,000 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends Board approval of the E-Rate Central Consulting Services contract for \$59,000 as presented.

Instructions for Completing MOA Form

- 1.** You should have all of the information needed before completing the MOA. Please review the two pages and if you have any questions, contact Brad Eisel (442-1822 or beisel@nwarctic.org)
- 2.** Prior to submitting this form for signatures, if you are not the budget authority (BA) for this MOA, please get the BA's approval as shown by their signature on page 1.
- 3.** In the "Contractor Agrees To" section, please be as detailed as possible in describing the services and/or product to be provided, number of training days, type of service, etc.
- 4.** In the "District Agrees To" section, list what the District is to provide, i.e., reimburse air travel, lodging, per diem, cost of service(s), daily rate, reimbursement for miscellaneous costs (copies, phone calls, faxes) etc. – Payment terms DO NOT belong here.
- 5.** In the "Payment Terms" section, here is where the instructions for payment are to be listed, i.e., to be paid in 4 installments as work is performed and invoice is provided, or one payment at the end of services being completed when invoice is presented.
- 6.** The MOA Control # is filled in on page 1 and on page 2, B-2 after all is approved.
- 7.** Remember to give yourself plenty of time to complete the MOA form and to get the necessary signatures prior to having the services performed by the Contractor.
- 8.** This contract may be terminated by either party with a 30-day written notice.

Northwest Arctic Borough School District

P. O. Box 51 Kotzebue, AK 99752

MEMORANDUM OF AGREEMENT (MOA)

(MOA's for more than \$50,000 must be approved by the School Board prior to start of Contract)

(In a fiscal year MOA's to the same Contractor totaling more than \$50,000 must be approved by the School Board prior to start of Contract)

TAB BETWEEN FIELDS

Contractor: E-Rate Central MOA Control #: Contact Carol Furman for #

Address: 400 Post Avenue, Suite 410 Westbury NY 11590-2291

(516) 801-7803 (516)801-7873 eflock@e-ratecentral.com

Federal ID #: 11-2907608 Or Soc. Sec. #: Alaska Business License #:

07/01/2021 06/30/2022 W-9 Attached W-9 Submitted Previously

Contractor Agrees To: E-Rate consulting services with support and forms preparation

If additional space is needed, indicate here See attachment

District Contact Person: Amy Eakin Phone #: (907) 442-1830 Ext Email Address: aeakin@nwarctic.org Fax #:

District Agrees To:

If additional space is needed, indicate here See attachment

Payment Terms:

If additional space is needed, indicate here See attachment

Table with 2 columns: Enter Account Code as, Amount. Row 1: xxx.xxx.xxx.xxx, \$ 59,000.00. Row 2: Account #: 100.099.360.000.410, \$. Row 3: Account #: , \$. Row 4: Total: \$

MOA Not to Exceed: \$ 59,000.00 Budget Authority Approval:

Additional Conditions/Provisions

A - GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than \$50,000 require prior School Board approval before Contractor provides any service. (BP 3312)
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to Brad Eisel, Purchasing Agent, call for MOA# and verify funds are available.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and the NWABSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have signed the MOA.
4. The Contact Person will be responsible for obtaining the contractor's signature and submitting the original MOA to the Purchasing Agent– Brad Eisel, along with a W9 for tax purposes.
5. The Contact Person must approve for payment all contractor invoices and receipt documentation prior to submission for payment to the Accounting Department.
6. The contractor must pay all expenses, and submit receipts for reimbursement, (airline receipt, hotel receipt, other travel related expenses).
7. MOA's cannot be used for NWABSD employees.
8. Any NWABSD employee who authorizes services prior to the required approvals may be subject to disciplinary action up to and including termination. (BP 4118, 4218)

B - CONTRACTOR RESPONSIBILITIES

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit an invoice with the appropriate documentation (copies of airline tickets, hotel bills, etc.) to the Contact Person for approval of payment. This MOA Control #: must be on the invoice.
3. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NWABSD or submitted with this MOA.
5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NWABSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
7. This contract may be terminated by either party with a 30-day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.

Any changes in the terms of this MOA must be on an ADDENDUM FORM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

Megan Williams

Director of Administrative Services – Fiscal Approval

Director's Signature

Date (mmddyy)

Terri Walker

Superintendent – Authorized Signer NWABSD

Superintendent's Signature

Date (mmddyy)

Eric Flock

Contractor

Contractor's Signature

Date (mm/dd/yy)

Routing: Contact Person Contractor Admin Serv Dept Dir Admin Serv Superintendent

Administrative Services Will Distribute Copies

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: May 24, 2021

FR: Office of the Superintendent

SUBJECT: Student Services

Perrian Windhausen, Director of Student Services reports on the following:

Data and Assessment:

- Building Test Coordinator (BTC) year-end meeting. BTC's will keep assessment paperwork at their site in the BTC binder (stored in the principal's office) and scan/email copies to Robin. BTC extra duty contract payouts this week.
 - Continued work on the state's COVID assessment report, they want to know which schools were closed during testing and how many students did NOT test due to COVID related reasons.
- Team Sports was entered into PowerSchool for basketball and cheerleading
 - Team Sports for mixed-6 and wrestling will be requested from sites this week
- End of year grades stored, report cards and honor roll ready for sites
- Schedules for 2021-2022
 - Created new staff at schools per resignation and staff list from HR
 - Verified elementary class schedules with principals
- Troubleshooting connection between PowerSchool and the Arbiter (Planet HS) system that tracks student sports eligibility status.
- Reconfigured the connection between PowerSchool and Apex.
- 2021-2022 Assessment calendar created; Fall/Winter/Spring MAP testing dates set in the MAP system
- Attended monthly PowerSchool state reporting meeting; updates for the summer OASIS were discussed.
- Updated next year grade level and next year school info in PowerSchool
- Entered the 2021-2022 district calendar on the state's calendar website. We need to enter our calendar on the state's website so they can verify data we report later regarding student entry/exit dates.
- Worked on 2021-2022 renewal quotes and MOA's for
 - GSD and TRC PowerSchool consulting
 - Phoenix Learning (Emailer program that sends reports and runs queries)
 - SwiftReach messaging (Power Announce)
 - Computer Logic Group (PowerSchool hosting)
 - PowerSchool (support renewal)
 - NWEA (MAP testing)
- Updated migrant students in PowerSchool based on latest date from the state. Report which students are migrant at the end of the year and which courses migrant HS students took during the 2nd semester.

- Verified Alaska Performance Scholarship (APS) eligible students at all sites; students need to meet certain Grade Point Average (GPA) and curriculum requirements.
- Update lunch status for all students from the state's lunch system.
- End of year suspension report submitted to the state

Counselors

End of School Year 2020-2021 Data

- School Climate and Connectedness Survey SCCS Participation Rates:
 - Family (96)
 - Grade 3-5 Students (295)
 - Grade 6-12 (514)
 - Staff (218)
- Class of 2021 Post-Secondary Destination Acceptance: As of graduation, (44) students were accepted to college, training, or directly into a job after completing high school.
- Alaska Performance Scholarship (APS): (26) Class of 2021 students qualified.
- UA Scholars nominations are submitted

Special Education:

- Special Education Department has been busy with end of the year state reporting, onsite Extended School Year (ESY) paperwork completed and in person services provided.
- All specialist (Occupational Therapist, Physical Therapist, Speech/Language Pathologist, Vision, Behavior, Autism, Psychologist, Service Coordinators and Interpreters) have been retained for the 2021-22 school year and MOA's completed. Started entering requisitions for the fy 22 MOA's year (into iVisions) as closing out of fy 21 MOA's when possible.
- Compliance reporting regarding Special Education Assurances turned into State April 30th.
- Alaska District Determination report received:
 - Meets Requirement = District submit timely, complete and accurate data?
 - Meets Requirement = Disproportionality in Sped (compliant)
 - Meets Requirement = Disproportionality in Specific Disability Category
 - Meets Requirement = Evaluation within 90 days
 - Meets Requirement = Part C (Program for Infants and Toddlers with Disabilities- *Part C* of IDEA) to Part B (school-based services) transition by 3 years of age.
 - Needs Assistance = Transition (Secondary). "Needs Assistance" – Required attendance at webinar presentations (subject specific), central location training by the department (mandatory), and telephonic support. Department Training completed via teams (with NWABSD sped) on May 18th, 2021 and webinar presentation attended every Wednesday at 9am.
 - Meets Requirement = District meet the state target for 3 of 5 student and system results indicators: Participation Rate, Least Restrictive Environment (LRE) for LRE for 3-5 yr. old's and LRE for 6-21 yr. old's
- Data collecting and chart reviews completed for the Supplemental Worksheet (due June 15th) reporting to the State. Submitted May 20th.

Infant Learning Program Report (ILP) / Early Learning and Family (ELF):

- Bi-monthly Zoom meeting with State ILP, bi-annual Coordinators meetings happening next week.
- Some village travel has resumed and face to face visits are happening with COVID precautions in place, it's really wonderful to get to the villages and see our families!
- Occupational Therapist/Co-Coordinator (TS) has traveled to Selawik, Kobuk and Buckland and visited with ELF families and children in ESY
- Working on billing Medicaid for targeted case management.
- Medicaid re-authorization, in progress.
- ELF have been working with Maniilaq to make it easier for providers to refer infants and toddlers to the program.
- Home visits completed via Videoconference/phone and in-person when families and providers are comfortable with that.
- ELF Therapists completed virtual visits for Speech/Vision Services.
- Contractor (Jane Atuk) consulted with staff and families regarding: Reports, Infant Family Service Plan (IFSP) and Procedure manual
- New Computers and monitors ordered for the ELF staff.

Johnson O'Malley (JOM) Funding

My department received some public feedback on how JOM funds were being used. A concern was raised that the district was essentially taking money away from the villages by including the Kotzebue Schools in our JOM funding. Nine of the eleven Tribes, in spring 2000, authorized NWABSD to apply for, receive and distribute JOM funding for educational purposes. The monies we receive are used for district-wide activities such as professional development, and a small portion is budgeted on a per-student basis for each school to use for cultural activities. If schools need additional funding for a local cultural event, we have district-wide supplies account we can make purchases from if needed. The district provides schools with access to cultural supplies to be equitable to all students.



Summer School KMHS High School Credit Recovery & Drivers Education

High School Credit Recovery—Mellissia Troyer

Sixteen students participated in summer school to finish missing credits. Fourteen students completed all necessary work for successful credit recovery. The two not finished will continue to work through June.

Driver's Education--Andrew Bell

Eleven total students attended and worked through the drivers training course. The students went over the drivers training manual and completed 6 practice tests to help prepare them for the DMV's learners permit test. The students then used the driving simulators and completed all of activities with an 80% or better mastery. Each student drove for 3 – 30 minutes sessions spread out over the second week of the course. During the real time driving practice the students practiced their braking and accelerating. They were given experience dealing with yield signs, stop signs, sharp corner signs and the other signs that they would need experience with for successful driving. Students practiced different situations that might come up with drive like who to yield to at a 4way stop, pedestrians crossing the street and multiply other obstacles that came up while driving. Lastly, students practiced making a U-turns, 3-point turns, pulling into a parking space, backing into a parking space, backing into traffic on a street, parallel parking, and other various driving situations.

JNES MIGRANT ED SUMMER SCHOOL 2021

The students and us (the teachers) had a lot of fun this year, we did so many activities that it left a couple of the little ones wore out at the end of the day. As the weather allowed, we did activities outside such as collected rocks to make Inuksuk and picked up trash from the playground. When weather was not as agreeable, we focused on art projects like creating 3D fish and/or making dream catchers. We set aside a couple of days to focus on the life cycle of plants this allowed us to go on a field trip to Chuckchi and visit the Hydroponic Garden they are tending to, when we got back, we planted our own seeds and have been checking on the bean seed progress daily. Science was a big factor to keep our little ones engaged. We worked with a couple of materials to produce puffy paint and slime. We learned how to further our group making skills such as working in pairs for some of the projects and having a travel buddy when we went on field trips. This was a great experience for both the teachers and especially the students.

Weaving Dream Catchers with good thoughts



Visiting the Chuckchi Hydroponic Garden



Working with the works collected to make Inuksuks

Picking up trash from the playground



Migrant Education Summer Academy 2021*

4th & 5th Grade Bates/Skelly

The M.E. Summer Academy began on Wednesday May 12 and will finalized on Saturday May 22nd, featuring students from Pre-K through 5th grade. Students arrive before 10AM and are dismissed at 2PM. There are currently 20 students present for the lab activities in this particular age group.

* For the 4th/5th grade teams specifically, the students begin the day with an oral reading of 5 minute mysteries. After listening and writing down clues, students attempt to solve the crime in small groups, then share their solution (based on clues) at the end of the story. This activity was in preparation for the STEM Kits (Science, Technology, Engineering, and Math) being taught during the summer program.

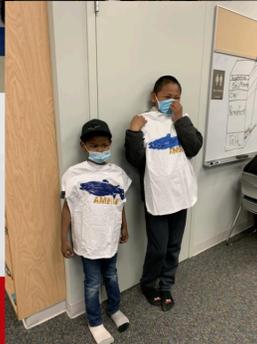
* This particular kit entails a crime scene (a teacher's classroom) and a crime (stolen item), and the study of forensics (the science of solving a crime) to figure out the guilty suspect.

* Students are given detective badges and are now working for the Kotzebue Police Department as Crime Scene Investigators. In the past 10 days students have completed handwriting analysis summaries, Chromatograms from pen samples, tested powdery substances, fibers, and hair samples using multiple chemical analysis kits and observational interpretation. The second week included creating a pollen map found on the four suspects and the pollen found at the crime scene. Bite marks had students practicing Forensic Odontology by biting into Styrofoam and observing the marks made by the incisors, molars, and canines. Student created a fingerprint card of their own and did an identification of the three patterns associated with the prints (loops, whorl, and arch). The Detectives then studied the crime scene prints to match with one of the four suspects. Because there was blood found at the scene of the "Cookie Jar" crime, students spent a lab using the blood typing kit. The STEM kit concluded with a strawberry DNA extraction and a discussion on how DNA is important to a crime scene and solving the crime. The last lab was analyzing the affidavits written by each suspect and evaluate what is questionable with their statement.

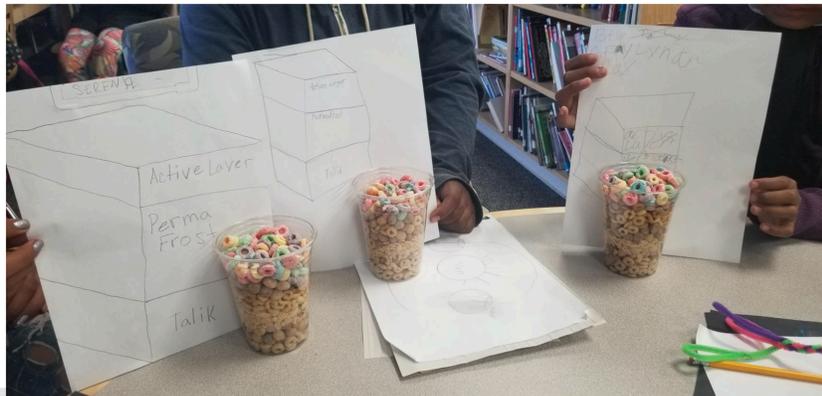
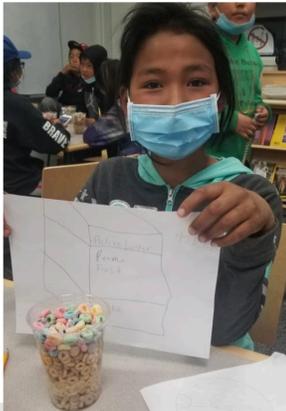
The program also includes a career path, and each lab highlights a specific job related to the Field of Forensics.

Students are also scheduled for P.E. each day in the Gym. Organized Activities during this time period include Sharks & Minnows, Various forms of Dodgeball, Basketball, or Free Play, etc. For 15 -30 minutes a day students are keeping their skills sharp with the Summer Bridge Activities booklet. Because research finds a 2 month learning loss during the summer, these booklets will be sent home to practice skills in Reading, Writing, Math, Science, Social studies, Fitness after the program and throughout the summer.

* The final day of Migrant Education Summer Academy 2021 concluded with a field trip to Chukchi Campus with the guest speaker Ramone teaching the students about hydroponics (growing plants without soil). Students viewed a variety of vegetables using the technique of hydroponics in an enclosed grow room and learned interesting facts about the plants.



SHIRT ART



LAYERS TO THE PERMAFROST

Shungnak Summer School 2021

Shungnak had a good number of students that attended summer school daily. We averaged about 20 students from K-8th grade daily. Of those that attended regularly, we had 5 students that had perfect attendance.

Students worked on the Summer Bridge for the first 1-1/2hr and/or soccer. They journaled during snack time. The afternoon was broken up into arts & crafts. Students worked on different types of projects from painting canvases, to working with clay.

Our high school recovery wasn't as successful as our middle school and elementary group. We did however have 3 students attend and complete a Power Basics course in either English or Math. Wish we would have had more students take advantage of the opportunity to recover credits. Glad to see we had 3 students.

Overall, summer school was a great experience for our students and us. We had a great time!

Thanks,

Andie Zink
Dawn Davis
Ivy Shelton
David Shelton

NWABSD



Leading the Way

Terri Walker, Superintendent
Sandy Kowalski, Assistant Superintendent
Box 51 • Kotzebue, AK 99752
907.442.1802

twalker@nwarctic.org

Serving the communities of:

Ambler • Buckland • Deering • Kiana • Kivalina • Kobuk
Kotzebue • Noatak • Noorvik • Selawik • Shungnak

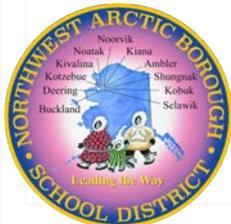
Foundational Statements

MISSION

TO PROVIDE A LEARNING ENVIRONMENT THAT INSPIRES AND CHALLENGES STUDENTS AND EMPLOYEES TO EXCEL

VISION

TO GRADUATE ALL STUDENTS WITH THE KNOWLEDGE, SKILLS, AND ATTITUDES NECESSARY FOR A SUCCESSFUL FUTURE



Agenda

American Rescue Plan (ARP) Funding

1. Purpose and stakeholder input timeline
2. Needs and Services – Continuity for Student Learning and Wellbeing
3. Mitigation Plan
4. Budget
5. Stakeholder Survey



American Rescue Plan

The American Rescue Plan (ARP) Act of 2021 was enacted in March 2021. ARP provides additional Elementary and Secondary School Emergency Relief Funding (ESSER) to schools to safely reopen and sustain the safe operation of schools.

District Leadership is seeking comments and feedback from interested stakeholders on NWABSD's ARP Mitigation Plan and use of ARP funding for the 2021-2022 school year.

Your input and comments are important as we look forward to the next school year.



American Rescue Plan

Timeline for Stakeholder Consultation

Regional School Board	June 8, 2021
Local Leadership	June 15 at 10 am
Parent Forum	June 15 at 7 pm

- Materials will be posted on the district website, school Facebook pages, and emailed to local and regional leadership.
- Power announcement sent to parents for notification of parent forum.
- Feedback survey will be open from June 15-18.

The ARP Act requires that within 30 days of receiving funding districts shall make available mitigation plans that describe the district's plan for continuity of educational services and its plan to return to in-person instruction safely.

- This updated plan will be posted on the district's website on or before June 23, 2021.



Needs and Services Continuity for Student Learning & Wellbeing



Needs and Services

Based on Spring Parent Survey

- Fulltime in-person learning to include PE and recess (Mon: 9:00am – 2:30pm, Tues-Fri: 9:00am – 3:30pm)
- Student data teams to determine appropriate support and interventions for students
- Continue safe mitigation protocols (masks, disinfecting, distancing, screening)
- Screening procedures to include testing
- Meal service resumed
- Working with the FCC to provide free internet in student and staff homes through the Emergency Connectivity Fund
- Additional counselors added with supports from Maniilaq
- Parent and community involvement
- Afterschool programs
- Cultural activities



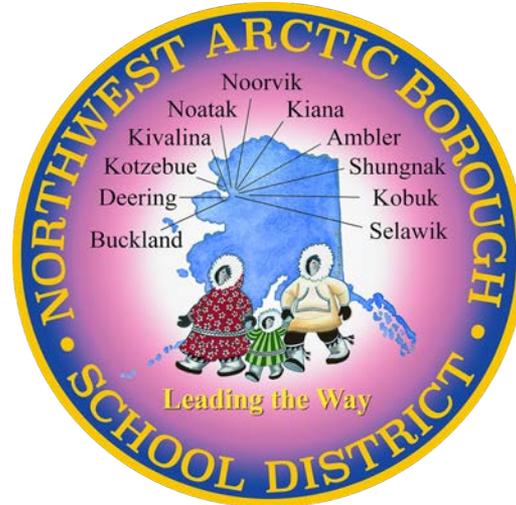
Feedback Timeline

to Assess Ongoing Needs

- DEED Survey results received 1st week of June
- Board Feedback – June 8 board meeting
- Community Leadership – June 15 meeting
- Parent Forum – June 15 meeting
- Staff and student feedback – Fall, 2021



Mitigation Plan



Mitigation Plan

Following CDC Guidance and Mandates for Safe Reopening of Schools

- Masks
- Physical distancing (3ft for students, 6ft for adults, based on studies of transmission in schools)
- Handwashing and respiratory etiquette will be taught
- Cleaning and maintaining of facilities
- Ventilation improvements
- Work with Maniilaq to support isolation and contact tracing when necessary

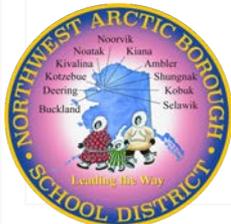


Mitigation Plan

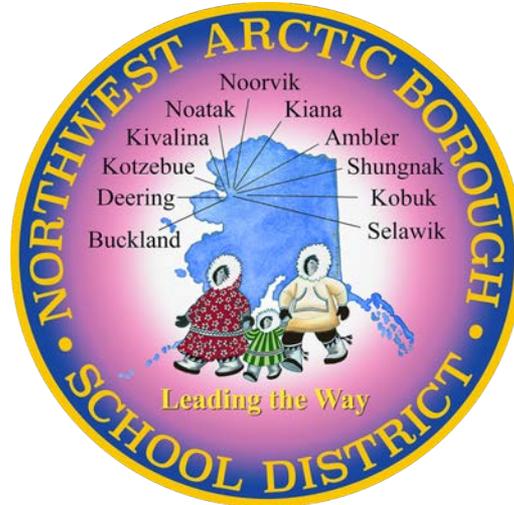
Following CDC Guidance and Mandates for Safe Reopening of Schools

Screening testing for students and staff:

- Once per week, twice per week when outbreak occurring
- Parent permission required for students
- Athletes tested prior to travel and competition
- Support Maniilaq vaccination efforts
- Mitigation Plan will be updated based new CDC guidance and local and regional mandates
- Accommodations for students with disabilities will be provided in accordance with Federal disability laws



Budget



Allowable Use of Funding

School districts must reserve at least 20 percent of its total funds to address learning loss through the implementation of evidence-based interventions. The remaining funds may be used for a wide range of activities which included some of the following*:

- Coordination of preparedness and response with local health officials
- Training and supplies for sanitizing of facilities
- Improving facilities to reduce the risk of transmission or exposure including air quality
- Purchasing of educational technology
- Summer learning and supplemental programs
- Other activities that are necessary to maintain operation of and continuity of services, including continuing to employ existing or hiring new staff

* not an exhaustive list



Total Award Amount and Spending Timeline

1. \$6,496,948 – two-thirds of total allocation for spending according to itemized approvals
 - Usable until 9/30/2024
2. Once the AK State plan is approved another roughly \$3M (final third) is expected to be allocated to the NWABSD
 - No estimated timeline for this allocation



Curriculum Needs

1. English/Language Arts (K-12)

- Scheduled for adoption and purchase in spring of 2023 for a fall 2023
- \$1,500,000 approximate budget
- Full program – Textbooks, intervention & supplemental materials, digital access

2. ALEKS

- Renew subscription for district (3-12)
- \$194,000 approximate budget

3. Physical Science (9-12)

- Scheduled to begin in fall 2022 for pilot fall 2023
- \$440,000 approximate budget if not grant funded

4. Biology (9-12)

- Scheduled to begin in fall 2023 for pilot fall 2024
- \$425,000 approximate budget if not grant funded



Technology Refresh Item

Middle School Laptop Refresh:

- Scheduled for purchase in spring of 2023 for a fall 2023 deployment
- \$550,000 approximate budget
- 500 laptops needed with cases
- Older middle school laptop fleet goes to the elementary schools for a mini lab in each classroom



Capital Improvement Needs

- The school district has a priority list of projects that are allowable under the American Rescue Plan. ARP allows for facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and to support student health needs.
- Proposed projects include updates to school HVAC systems and window repairs.
- Total cost for facility upgrades and improvements is estimated at \$2 million.



Personnel

- District wide VTC teacher for math recovery and acceleration



Stakeholder Input Timeline



Stakeholder Input

- Deliver information to stakeholders June 10/11, 2021
 - Posted to District Website and School Facebook Pages
 - Email to local leadership (IRA, CITY and ASC) June 9, 2021
 - Email to regional leadership (Maniilaq, Nana, and Borough) June 9, 2021
- June 15, 2021 – 2 audio conference calls
 - Community leadership at 10am and Parent forum at 7pm.
 - Survey to receive feedback June 15-18, 2021
- Ongoing periodic review – no less than every six months
 - Parent forums
 - Leadership meetings
 - Surveys



Stakeholder Survey

June 16-18, 2021



Quyaana!

Thank you!



MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 7, 2021

FR: Office of the Superintendent

SUBJECT: Curriculum & Instruction

Dana Orton, Director of Curriculum and Instruction, reports on the following:

Strategic Goal 1: Student Learning

Objective 1: *NWABSD will all know and value our students during both remote and in-person learning. (Danielson 1b)*

1.1.2 Student Data Teams *identify and act on student social/emotional, behavioral, and academic needs.*

- a. Collaborative Meetings** - Data Teams held at each site bi-weekly from September to April to identify students who may need intervention and support.
 - a. Approximately 73 students have been identified for intervention and have received interventions within the Response to Intervention/ Multi-Tiered System of Support (RTI/MTSS) process.
 - b. Identified students will continue in the MTSS process in the fall.
- b. DIBELS** (Dynamic Indicators of Basic Early Literacy Skills): Progress monitor and data analysis will continue throughout the year. Benchmarking will be done three times in the 2021-2022 school year.

1.1.3 *Develop a culturally responsive Physical Science and Biology curriculum.*

Iñupiaq Science Curriculum Project:

- a.** Iñupiaq Materials and Professional Development Planner identified resources and planning needs. A database of resources has been developed to be utilized when funding becomes available.
- b.** Grant funding is currently being sought for the project.

Objective 2: *NWABSD will build responsive learning environments during both remote and in-person learning. (Danielson 2a, 2c, 3d)*

1.2.1 *Provide equitable access to learning resources and supports.*

a. Home School Enrollment:

- a. 44 full-time home school students currently enrolled
- b. 24 full-time students are registered for 2021-2022
- c. No pending applications
- d. 10 graduates thus far in the 2020-2021 school year

1.2.3 Provide interventions and supports for credit-deficit high school students and K-8 projected learning loss.

- a. **NWABSD High School Credit Recovery** is available, May 12th -May 22nd, for all High School students at their respective school sites.
 - a. 62 students enrolled/attending
 - b. 31 estimated credits to be recovered
 - c. 12 students attending driver's education

- b. **NWABSD Summer of Reading 2021** program will run from May 10th through July 30th. (see flyers)
 - a. The program is for infants to adults who read independently, are read to, or read to another.
 - b. 388 Participants have registered as of May 24th
 - i. 33 – Infants to 4 years
 - ii. 48 – PK-Kindergarten
 - iii. 50 – 1st-2nd grades
 - iv. 90 – 3rd-5th grades
 - v. 61 – 6th-8th grades
 - vi. 36 – 9th-12th grades
 - vii. 70 – adults
 - c. 313 Book packs were sent to school sites the last week of school for distribution to current and future NWABSD students
 - d. 35 participants have logged reading thus far
 - e. As each level is completed, the participant's name will go into a drawing for overall prizes.
 - i. Bikes
 - ii. Amazon Gift Cards
 - iii. iHome Mini
 - iv. AirPods
 - v. AirTags
 - vi. Jimu Robot
 - f. Book exchanges are available in Noorvik, Noatak, Buckland, Selawik, Shungnak, Ambler, and Kotzebue. Additional reading materials can also be requested through the website, www.nwarctic.org/summerofreading.

Objective 3: NWABSD will engage all students in learning during both remote and in-person learning. (Danielson 1e, 3b, 3c)

1.3.1 Empower student learning through teacher clarity.

- a. Collaboration time will be set aside next school year to identify "Power Standards" and then develop a scope and sequencing of each grade level and subject area curriculum.
- b. Master schedule – a two-year rotation of graduation requirements to provide equity and alignment throughout the district has been shared with principals

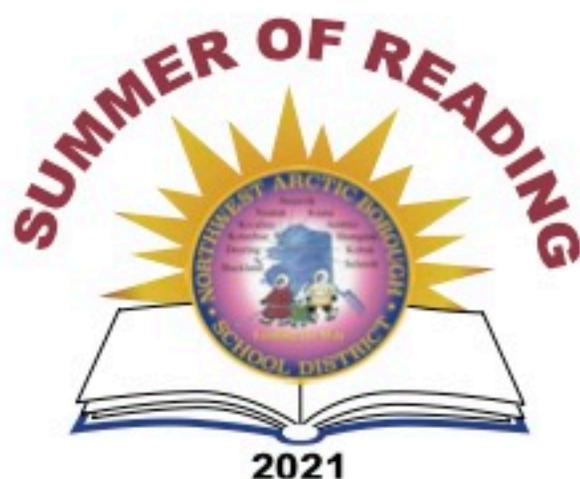
and counselors for scheduling. Following the master schedule will also ensure eligibility for the Alaska Performance Scholarship.

- c. Professional Development - Training that covered teacher clarity and feedback was provided through partnerships with the Increasing Performance and Retention in Alaska' Rural Schools (IPRARS) grant.
 - a. Visible Learning training opportunities were available to certified staff through Alaska Staff Development Network (ASDN) and the RTI/MTSS Effective Instruction Conference, and the Alaska School Leadership Institute (ASLI) conference.
 - b. Additional training for all staff will take place through IPRARS grant sources starting in August.

1.3.2 Students reflect, reason, and explain their thinking by asking and answering questions and engaging in dialogue with others.

- a. Professional Development - Training that covers teacher clarity and feedback was provided through partnerships with the Increasing Performance and Retention in Alaska' Rural Schools (IPRARS) grant.
 - a. Visible Learning training opportunities were available to certified staff through Alaska Staff Development Network (ASDN) and the RTI/MTSS Effective Instruction Conference, and the Alaska School Leadership Institute (ASLI) conference.
 - b. Additional training for all staff will take place through IPRARS grant sources starting in August.

NORTHWEST ARCTIC BOROUGH SCHOOL District



**Register online
by May 1st and
start earning
rewards!**

	Level 1	Level 2	Level 3	Level 4	Level 5
Infants – 4yrs	40 pages	80 pages	120 pages	160 pages	200+ pages
PK-K	40 pages	80 pages	120 pages	160 pages	200+ pages
1-2	50 pages	100 pages	150 pages	200 pages	300+ pages
3-5	100 pages	200 pages	300 pages	400 pages	600+ pages
6-8	150 pages	300 pages	450 pages	600 pages	800+ pages
9-12	200 pages	400 pages	600 pages	800 pages	1000+ pages
Adult	250 pages	500 pages	750 pages	1000 pages	1250+ pages

Level 1 - Folding Frisbee
Level 2 - Berry Pail
Level 3 - Beach Towel
Level 4 - Roll-up Blanket
Level 5 - Folding Chair



Use this QR code or
<https://forms.office.com/r/FdqQTQ4gZd>
to register!

**Overall prize drawings
include **Bikes,**
Amazon Gift Cards,
and more....**

Happy Reading!

May 10th - July 30th

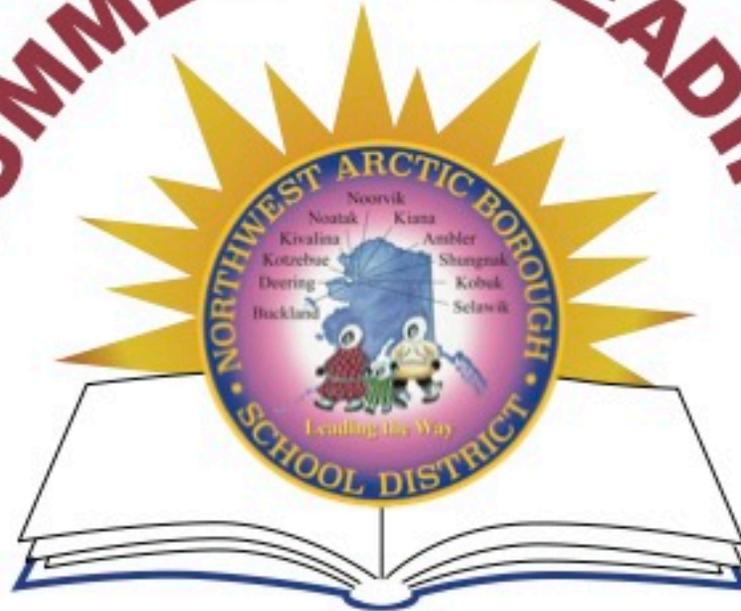
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

READ

SUMMER OF READING

IMAGINE

LEARN



WIN!

2021

May 10th - July 30th

The Summer of Reading Program is for infants to adults who read independently, are read to, or read to one another.

**For more information
about logging reading
and receiving additional
reading material, please
visit**

www.nwarctic.org/summerofreading



Start earning rewards today!

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 2021

NUMBER:

FR: Office of the Superintendent

SUBJECT: ATC Report

Cheryl Edenshaw, Director for Alaska Technical Center (ATC) reports on the following:

ATC OVERVIEW

ATC is finalizing FY'21 training offerings including the Commercial Driver's License and Introduction to Creative Technology and Business Skills this final quarter. We are pleased to be able to offer in-person training. Our core driller training partnership with Tuuq Drilling was successful. We were able to provide both the new core driller and the advanced core driller training and look forward to their transition to the workforce this drilling season.

Our Commercial Driver's License training began May 17th. After completing two weeks of classroom training in Kotzebue, students will complete their on-road training and testing along with a CDL license after successful completion. During Phase 2 held in Palmer, NIT will use their training facility and equipment. A request for an addendum to their MOA is submitted for this phase.

In partnership with Chukchi, Culinary Arts will be provided to high school students giving them an introduction to that field. ATC is appreciative that Maniilaq Workforce Development is partnering with us to cover participant expenses for the "Creative Technology and Business Skills" course that is scheduled to start on June 7, 2021.

Our AAE/GED program is continuing to serve participants regionwide. She is planning to hold another GED intensive on June 7-11 for participants close passing the tests required to earn a GED. Our Instructor is contracted to work until June 30th and will return to work in the fall.

After on-going collaboration with Maniilaq Health Center to provide State required clinical training hours in their facility, our CNA students will be able to complete their State of Alaska required clinical hours in June. We appreciate Maniilaq working with us to allow this to happen.

I'm happy to welcome Erica Nelson back to ATC, she is joining us as Recruiter. Her ability to connect with potential students and stakeholders regionwide and statewide will be a tremendous asset to ATC/NWABSD. ATC plans to vigorously recruit for the Fall 21 semester and return to normal operations post-covid.

Recruitment Activities in Place to Date

ATC has contacted all community IRAs for travel protocols into their communities and made contact to set up dates with the NANA Shareholder Relations Coordinators to ensure that community announcements will be made via VHF. Messages and information have been left for communities not on the list below. The following communities are set up for ATC core training programs as well as GED recruitment for the Fall 2021 semester.

Selawik June 16, 2021

Kobuk June 18, 2021

Noorvik June 23, 2021

Kivalina June 25, 2021

More communities will be added to this recruitment travel as confirmation of contact with IRA's and SRC's are made for the summer of 2021.

All ATC promotional brochures and flyers are updated. Erica is managing the ATC website and ensuring that it is current with updated scholarship information as well as program information. She continues to send information electronically via email or public service announcements and using traditional mail outs.

ATC was invited to attend a meeting with the Ambler Metals CEO, VP of Operations, External Affairs Director, and the HR Manager. We discussed opportunities that would mutually benefit as we served the needs of potential students seeking employment with their company. It was a positive meeting with more follow-up communications forthcoming. The CEO requested and was invited to tour ATC the next time he is in Kotzebue. ATC is exploring training in program areas needed in their future workforce as well as our region. Some of those areas include occupations in electricians, mechanics, etc. where we would partner with employers and organizations to provide.

ATC is requesting approval for an addendum to MOA 211-351 for additional costs that exceed the cap that requires board action to carry out Phase Two of the Commercial Driver's License (CDL) training program.

ATC TRAINING PROGRAM INFORMATION

Training Program	Applicants	Participants	
		H.S.	Adult
Culinary Arts			
• Full Program	6		3
• Intro to Culinary Arts	6	6	
Construction Trades			
• Full Program	2		2
• Intro to Construction Trades	3	3	
Health Care Occupations			
• Nurses' Aide	11		7
• Medical Terminology	5	3	2
• Anatomy and Physiology	10	2	8
• Professional Skills	15	15	
• Intro to Health	27	27	
Alaska Adult Education/GED			
• Full Program	29		29
Core Driller Training			
New Driller	10		10
• Advanced Driller	10		10
•			
Commercial Driver's License CDL	15		15
<i>Creative Technology & Business Skills*</i>	20*	*	*
<i>*Projected – scheduled for June, 2021</i>			
TOTALS	169		142
Dormitory Utilization			
Since January 2021, when we were able to reopen the ATC Dormitory on a limited-capacity basis, 28 trainees have utilized it.			

The following is an outline of course offerings for school year 21-22:

Culinary Arts
Health Care Occupations
Construction Trades Technology*. (vacant position)
Process Technology* (vacant position)
Alaska Adult Education/General Education Diploma

Short Term and Contractual Training, based on industry demand:

Construction Safety Bundle
Millwright
Commercial Driver's License
New Core and Advanced Core Driller
Boiler Maintenance and Toyostove Maintenance
NCCER Core
Culinary Arts, Short Courses in Cooking
Technology, Business, Software & Entrepreneurial Sills
Employability Skills
CPR First Aid, Emergency Trauma Technician
Preparation for those working toward participating in Union Trades training
Alaska Driver's License Preparation

These training activities are planned with projected grant funding and will be further updated in June 2021, when research is completed and commitments are solidified.

ATC is also scheduling employability skills for all adult learners and will be again integrated in their training schedules. They will participate in activities that prepare them for future employment and what employers expect in the workplace. Skills, attendance, work attitudes and work value are among the topics covered. During this section, ATC provides basic information and invites guest speakers/employers to impress upon students these competencies that are necessary for success in the workplace. This content can be offered as a stand-alone short course for local employers who want to use it to strengthen their employers.

Partnerships are essential to the continuous improvement of our curriculum and to determine the short course training needed in business and industry. Key partnerships include:

Nana Regional Corporation, Maniilaq Association, Northwest Arctic Borough, Teck Alaska, Northwest Inupiat Housing Authority, , Shell Oil Nana Management Services, Nana Lynden, Nana Construction, Tuuq Drilling, Chukchi Campus -UAF, AVTEC, City of

Kotzebue, Kotzebue Electric Association, Alaska Native Tribal Health Consortium, Northern Industrial Training, Kikiktagruk Inupiat Corporation, Lynx Education, State of Alaska DOT, Ambler Metals, Maniilaq Health Center, and City and Village tribal governments regionwide.

A link to the May 2021 Trends publication from Alaska Department of Labor Workforce Development is provided: <https://labor.alaska.gov//trends/May21.pdf>

STAR OF THE NORTHWEST UPDATE

Star completed the 20-21 school year with sixteen full-time residential students with thirteen from our district; from Noorvik, Shungnak, Deering Buckland and Kivalina. Three students from Chevak outside our district also attended Star.

Golden Eye Media has added an additional three students from Emmonak, bringing the total out of district student count to 6 and the total enrollment for next year to 18 students. It has been communicated with Corey Mulder that Star needs ten to twelve out of district students and it is anticipated this number will be met before the start of the 21-22 school year.

ReadiStar students will attend two-week intensive CTE short courses next year on a rotating schedule to include all schools including Kotzebue. Schools typically send sixteen students at a time to the two-week intensives with smaller schools combining to assemble a group of sixteen students. The 16 ReadiStar students are housed at the Star dorm during their stay in Kotzebue or the intensive sessions. Star and ReadiStar students combined will have the Star Dorm near its capacity of thirty-two students for the 21-22 school year.

The Star program has a Career and Technical Education focus. Culinary Arts and Healthcare Occupations are currently fully staffed programs at ATC and all full-time residential students are currently enrolled in at least one of these programs at ATC. All ReadiStar students will explore careers and skills in either Business Technology, Healthcare Occupations, and Construction Skills.

We are continuing to work with HR to fill vacant positions to fill for FY'22. Interviews are set up for the vacant Star position.

FY'21 STAFFING:

Cheryl Edenshaw, Director
Joe Self, Assistant. Director
Cynthia Lincoln, Health Care Instructor
Alejandro Vargas, Culinary Arts
Michael Harrison, CTT Instructor
Rose Walker, AAE/GED Instructor

Erica Nelson, Recruiter
Georgianna Phillips, Registrar
Karen Uhl-Sours, Secretary

VACANCIES:

Process Technology Instructor, Student Advisor, Star
Dorm Parent

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: May 2021

NUMBER: 21-098

FR: Office of the Superintendent

SUBJECT: Approval of
Memorandum of
Agreement; NIT

STRATEGIC PLAN/BOARD GOAL:

Goal 1: Student Learning

ABSTRACT:

ISSUE:

At issue is to approve the Memorandum of Agreement (MOA) for Northern Industrial Training (NIT) which exceeds \$50,000 and requires Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

ATC was awarded a State Training and Employment Program (STEP) grant provide Commercial Drivers Licensing (CDL) training. This MOA will also utilize TVEP (Technical Vocational Training Program) grant funds. ATC will partner with Northern Industrial Training of Palmer, Alaska to provide the Commercial Driver's License instructional services in Kotzebue and Palmer. The CDL training and licensing would occur at both the ATC campus in Kotzebue and the NIT facility in Palmer. The partnership with NIT will provide the most economic model for this type of training and certification. For participants, training will be provided in a rural setting close to home. It will also be most inexpensive to ATC and NIT to provide the bulk of the training where transportation, room, and board costs are minimal compared to sending all students to an urban setting for the training duration. The ATC/NIT partnership is also the best utilization of our combined core competencies.

ALTERNATIVES:

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$103,460. as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$103,460.00 as presented.

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

**ADDENDUM TO
MEMORANDUM OF AGREEMENT**

.MOA # 211351

Between

Contractor Name: Northern Industrial Training LLC

Address: 1740 N Terrilou Ct
Palmer, Alaska. 99645-1740

and

Northwest Arctic Borough School District

The above referenced Memorandum of Agreement is hereby amended as follows:
MOA Addendum:

	<u>Amount</u>
Account #: <u>230.019.100.221.410</u>	<u>\$ 49,800.</u>
Account #: <u>222.019.100.221.410</u>	<u>\$ 53,660.</u>
Account #: _____	<u>\$ _____</u>
Account #: _____	<u>\$ _____</u>
Account #: _____	<u>\$ _____</u>
NEW MOA Total:	<u>\$ 103,460.</u>

Budget Authority Approval: _____

Contractor Additionally Agrees: To instruct participants to prepare them to receive Commercial Driver’s Licenses (CDL) To provide participants room and board in Palmer
Provide two week driving practicum to prepare for CDL licensure
Transport participants to DMV office in Palmer after successful completion to get CDL
Transport participants to Anchorage to travel back to Kotzebue.

District Additionally Agrees: To pay costs to contractor to cover instructional expenses and room and board in Palmer for participants.

Date of Board Approval (if applicable): June 8, 2021
Agreed to by:

Contractor, (Sign and Return to Program Contact Person)

Date

Superintendent- Authorized Signature, NWABSD

Date

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

**ADDENDUM TO
MEMORANDUM OF AGREEMENT**

Director of Administrative Services, NWABSD

Date



Alaska Technical Center
843 4th Street
P.O. Box 51
Kotzebue, AK 99752

**Thinking about a Career or
starting a new Career or would
like to work on your GED?**



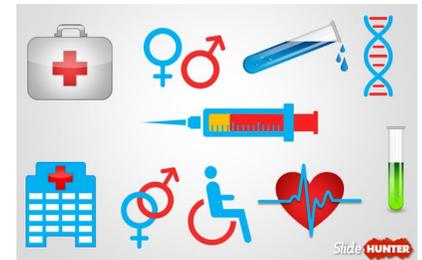
The Alaska Technical Center & GED Program



Will be in your
community:



**Selawik
June 16, 2021**



If you are interested in ATC training opportunities or would like to enroll in the GED program for the Fall 2021 term please come and meet with Erica Nelson, Recruiter for the Alaska Technical Center training programs and Forest Rose Walker, AAE/GED Instructor at the NANA SRC or IRA offices.



Alaska Technical Center is on Facebook like our page to follow upcoming training opportunities!

ATC

To provide access to the best vocational/technical training in Alaska, to form a partnership with customers which addresses their needs and the needs of the student, and to create an environment which promotes commitment to education, careers, and life.

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Arctic Alaska."**

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**Construction
Trades
Technology
Program**





Construction Trades Technology

ATC's Construction Trades Program will help Trainees gain needed skills:

- Install structures or fixtures, such as windows, frames, floorings, trim or hardware using carpenters' hand or power tools
- Follow established safety rules and regulations to maintain a safe and clean environment
- Shape or cut materials to specified measurements using hand tools, machines, or power saws
- Measure and mark cutting lines on materials using rulers, pencils, chalk and marking gauge.

According to Alaska Department of Labor, carpenter wages are reported from \$33.43 to \$46.74 per hour.

Certification

Our course meets the requirements of the National Center for Construction Education and Research.

Career Opportunities

- Home Builder
- Building Plant Operator
- Building Maintenance
- Residential carpenter



ATC Application Criteria

- Admissions Application
- TABE Test Score
- Dormitory Application (if needed)
- Consent to Release Information

Funding Criteria-Additional

Documents to prepare and have available for funding organizations:

- High School Transcripts/GED
- 2 Letters of Recommendation
- Statement of Purpose-Intent Letter
- IRA/BIA Card-Certificate of Indian Blood
- Birth Certificate or Social Security Card

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Culinary Arts Program





Culinary Arts

ATC's Culinary Arts Program will build the skills and knowledge learned in the kitchen and classroom to increase student's marketability within the Hospitality Industry.

Skills you will gain :

- Food Service Sanitation
- Principles of Nutrition
- Human Resource & Supervision in Hospitality
- Basic Food Handling
- Selecting, using & maintaining equipment
- Principles & Techniques of Cooking and Preparing
- Seasonings, flavorings, and aromatics
- Moist and Combination Heat Techniques
- Palate Development

Continued growth in Alaska tourism projected from 2016-2026 show a 9.2% increase in Hospitality jobs.

Certification

Our course meets the requirements of the National Restaurant Association ServSafe, Prostart Certification and the State of Alaska's Food Handler Card.

Career Opportunities

- Restaurants
- Bakeries
- Catering companies
- Mining Camps
- Schools



ATC Application Criteria

- Admissions Application
- TABE Test Score
- Dormitory Application (if needed)
- Consent to Release Information

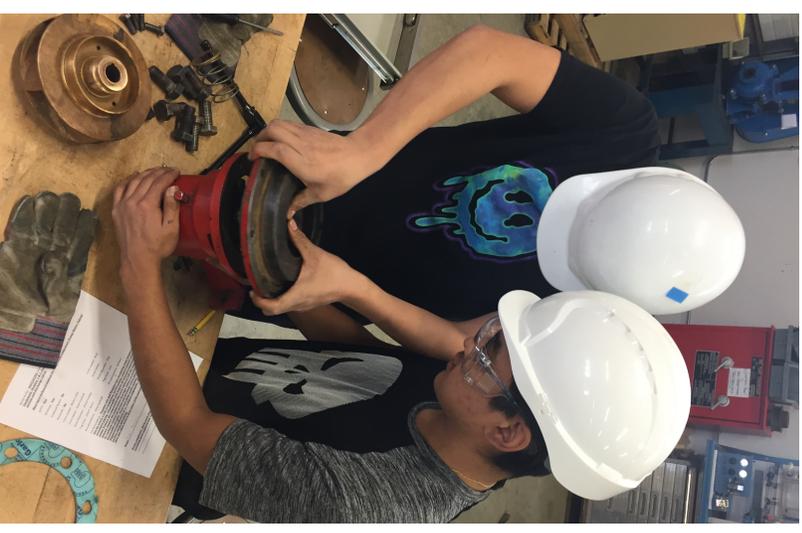
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Documents to prepare and have available for funding organizations:

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Process Technology Program



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Process Technology

ATC's Process Technology Program offers a 2-semester certificate and a 4-semester Associate Degree.

Skills you will gain:

- Construction drawing, plans and blueprints
- Equipment Installation
- Trade mathematics
- Industrial process instrumentation
- Quality concepts for the process industries
- Process troubleshooting

Process Technicians monitor and control industry equipment and processes. They are vital to the success of our economy and highly trained individuals who work in a wide range of industries.

In Alaska, major employers included oil and gas, mining and power generation companies.

Certification

Our course meets the requirements of the North American Process Technology Alliance.

Career Opportunities

- Oil and Gas Production
- Petroleum Refining
- Water Treatment
- Timber
- Chemical Manufacturing



ATC Application Criteria

- Admissions Application
- TABE Test Score
- Dormitory Application (if needed)
- Consent to Release Information

Funding Criteria-Additional

Documents to prepare and have available for funding organizations:

- High School Transcripts/GED
- 2 Letters of Recommendation
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Health Occupations Programs





Health Occupations

Under ATC's Health Occupations Program, you have the option to choose Certified Nurse's Aide, Personal Care Attendant, and courses for Introductions to Health Professions and Medical Terminology.

Certified Nurse's Aide

Certified Nurses Aide's work under the direction of Licensed Nurses in hospitals, clinics, home health, assisted living, private homes and doctor's offices. Skills you will gain:

- Meet with nursing staff
- Provide basic care as directed by a Supervising nurse
- Speak with family members or other visitors
- Participate in shift reports
- Monitor Vital Signs

In Alaska, CNA's earn a starting hourly wage of \$23.16 per hour. Alaska is among the highest paying CNA hourly wages amongst all 50 states.

- Record patient's food and fluid intake
- Set up and monitor equipment
- Participate in recreation activities with residents
- Observe and report changes in patient's physical or emotional status
- Stock Supplies as needed

College Credit/Certification

Enrolled students can earn UAF credit in the CNA program & qualify for an Occupational Endorsement. Our course meets the requirements of the State of Alaska Certification as a CNA.



ATC Application Criteria

- Admissions Application
- TABE Test Score – Reading Score of 20 or above
- Dormitory Application (if needed)
- Consent to Release Information

Funding Criteria-Additional

Documents to prepare and have available for funding organizations:

- High School Transcripts/GED
- 2 Letters of Recommendation
- Statement of Purpose-Intent Letter
- IRA/BIA Card-Certificate of Indian Blood
- Birth Certificate or Social Security Card

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www.nwarctic.org/ATC

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Kotzebue, AK 99752



Adult Education / GED Program





Millwright Maintenance

ATC's Millwright Maintenance is a full-time training program concentrated into a 10-week certification period.

Skills you will gain:

- Construction techniques, Materials
- Hand & power tool use
- Trade mathematics
- Rigging
- Welding safety
- Shielded metal arc welding
- Joint fit up and alignment
- Installing packing & seals
- Oxyfuel cutting

Millwright workers in Process
Technology fields are specialized construction workers who work primarily with metal and machinery.

In Alaska, major employers included oil and gas, mining and power generation companies.

Certification

Our course meets the requirements of the National Center for Construction Education and Research.

Career Opportunities

- Oil and Gas Production
- Petroleum Refining
- Water Treatment
- Timber
- Chemical Manufacturing
- Mining



Millwrights Install, maintain, diagnose & repair machines such as compressors, pumps, conveyors, monorails, extruders, turbines, and mining equipment.

ATC Application Criteria

- Admissions Application
- TABE Test Score
- Dormitory Application (if needed)
- Consent to Release Information

Funding Criteria-Additional

- Documents to prepare and have available for funding organizations:
- High School Transcripts/GED
 - 2 Letters of Recommendation
 - Statement of Purpose--Intent Letter
 - IRA/BIA Card-Certificate of Indian Blood

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 7, 2021

NUMBER: Work Session Item

FR: Office of the Superintendent

SUBJECT: Asst Sup Report

Sandra Kowalski, Assistant Superintendent reports on the following:

Suspensions

The chart below displays the current and previous four school years suspension count from the start of the school year through the end of the year. To prevent releasing potentially identifiable information, this year's low count suspension data will not be reported by site for sites with lower than five suspensions, type or length at this time.

Suspensions by Site (full year)

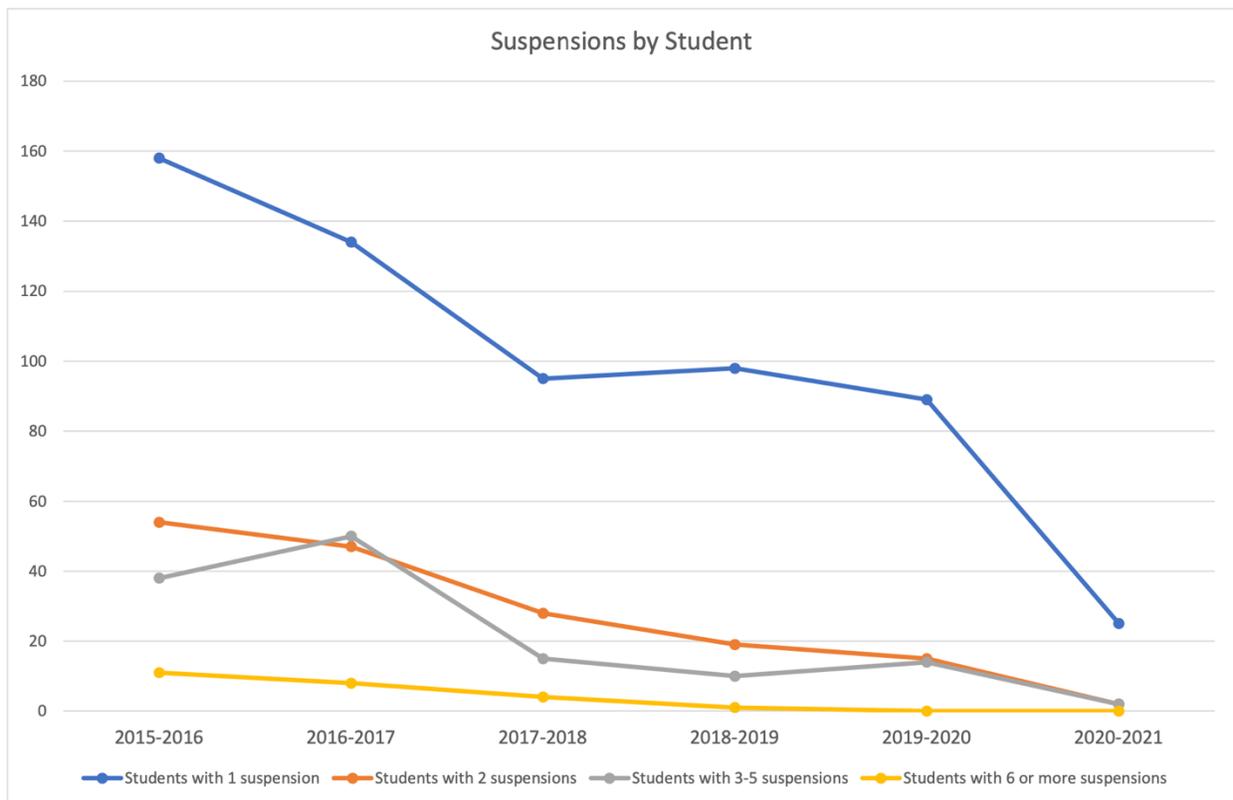
Site	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Ambler	31	29	3	9	15	*
Buckland	23	18	5	9	3	*
Deering	0	0	1	1	0	*
Kiana	36	45	53	30	16	*
Kivalina	35	42	17	25	21	*
Kobuk	7	4	6	4	4	*
Kotz- JNES	29	26	10	4	3	*
Kotz- KMHS	117	104	94	58	31	*
Noatak	45	25	14	14	27	5
Noorvik	22	36	22	9	5	8
Selawik	143	131	23	16	36	16
Shungnak	4	14	0	0	7	*
Total	492	474	248	179	168	35

** less than 5
suspensions
suppressed*

Information showing the number of suspensions by student for each of the years:

Suspensions by Student (full year)

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Students with 1 suspension	158	134	95	98	89	25
Students with 2 suspensions	54	47	28	19	15	2
Students with 3-5 suspensions	38	50	15	10	14	2
Students with 6 or more suspensions	11	8	4	1	0	0
Total # of students suspended	261	239	142	128	118	29



Travel

Travel reports have been provided as an attachment to this memo. All travel days are counted for period for April 13, 2021 through May 15, 2021. Travelling staff must follow all local and regional mandates, and follow all safety protocols. Travel for student services requires full vaccination.

Property Services: Various repairs throughout the district.

Student Services: Specialists from out of region to Kotzebue for student services, ELF visits to Kobuk and Selawik

ATC: Travel to Bethel to return students to home communities

State and Federal Programs: All sites for Migrant/summer school site visit

Human Resources: Site visit to Kivalina

Technology: Refresh and test video teleconference equipment in Noatak, Kivalina, Noorvik, Kiana and Selawik

Assistant Superintendent: Student Activities Coordinator support in Buckland, Iñupiaq Program Coordinator and Professional Development Planner provide Instructor support in Deering

Iñupiaq Language and Culture

Most of our village sites did cultural activities this spring, even with the limitations and requirements of COVID-19. A few schools did longer culture trips by snowmachine, others had trips planned but had to cancel for weather. Other schools did closer-by trips like ice fishing or brought culture into the classroom. Community members brought in animals like marten, beaver, and wolverine to demonstrate skinning.

Here are some specific examples, this isn't all the activities:

- Deering did NYO, sled making, yo-yo making, and ulu making during Iñupiaq days
- June Nelson did mitten sewing, three ice fishing trips, caribou butchering demonstration, cooking, and dancing
- Selawik made niksiks and traditional snow goggles and participated in the Migratory Bird Calendar contest
- Noatak made mittens and beading and did a snowmachine camping trip
- Kiana had Thomas Jackson come in and tell stories
- Shungnak skinned wolf and wolverine, set a under-ice net for whitefish, and made traditional food

Professional development for Iñupiaq Language teachers to make a daily schedule that focuses on fluency and dialogue (Task Force Recommendation)

When travel opened up at the end of the school year, Qaliaq Raymond Woods and Paałuk Reid Magdanz made their first and only site visit to Deering to spend time with the Iñupiaq teacher there. They went over curriculum and lesson plans and did classroom demonstrations that support the use of dialogue, movement and active engagement in Iñupiaq. The visit improved the teacher's confidence and comfort in the classroom.

The fall inservice for Iñupiaq instructors is being planned as a face to face, interactive session. The training will focus on using the curriculum and writing lesson plans, and getting English out of the classroom, moving towards a goal of Iñupiaqraaqhaiñak.

"We need to remind ourselves, everyone in this region, that Iñupiaq Iłitqusiak is the lifestyle here. Even as we train ourselves to better ourselves, our culture is so important. We need to keep doing more of bringing culture into the classroom. We in the Iñupiaq department really appreciate the school sites that bring culture into their schools and have students participate. This is how our kids get to know where they came from, their identity, and this is why it is so important. Culture is not just skills or fun, it is who we are. We are the Iñupiaq people of the Northwest region who have pride living our culture."

Qaliaq





C3 Program Cultural Mentors and Complaint Policy Publicity

At the April Board meeting the Board identified two publicity objectives: raise awareness about the District's complaint policy and gather more potential cultural mentors for the C3 Program. Parent and Public Relations Coordinator China Kantner provides the following update:

C3 Program

- An advertisement for cultural mentors is read regularly on KOTZ Radio. This will be aired thru mid-June, when the program will finalize its cultural mentors.
- Advisory School Council members were emailed regarding the need for cultural mentors and asked to share the opportunity with their community members.
- Information about the cultural mentorship program and a link to sign up are displayed at nwarctic.org under Announcements.
- Information about the cultural mentorship program and a link to sign up were re-posted to the District and all school Facebook pages.
- Please contact Jazmine Camp (jcamp@akhf.org) for an update regarding cultural mentors.

Complaint Policy

- Information about the complaint policy and an encouragement to share both concerns and positive feedback was posted to the District Facebook page.
- Information about the complaint policy and an encouragement to share both concerns and positive feedback was emailed to Advisory School Council members. Members were requested to share the information with their communities.
- Please contact Amy Eakin (aeakin@nwarctic.org) for an update regarding changes to the complaint policy site

Resolution Discussion

Board Policy 6115 - HOLIDAYS AND OBSERVANCES states that District schools shall commemorate special days and events in accordance with law. The policy further states that schools are encouraged to recognize days and events of local significance.

On June 28, 2017, Governor Bill Walker signed into law legislation that recognizes the second Monday in October as Indigenous Peoples Day.

For consideration is a resolution affirming the Board's commitment to promote well-being and growth of every student in the district, especially of Iñupiat and Indigenous students, and designating the October 11, 2021 Indigenous Peoples Day. In accordance with BP 6115 HOLIDAYS and OBSERVANCES, encourages staff and students to honor it through interactive research, classroom lesson plans, guest speakers, displays, lectures, practical activities, and cultural celebrations; and therefore be it further

RESOLUTION 21-003

A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION AFFIRMING THE BOARD'S COMMITMENT TO PROMOTE WELL-BEING AND GROWTH OF EVERY STUDENT IN THE DISTRICT, ESPECIALLY OF IÑUPIAT AND INDIGENOUS STUDENTS

WHEREAS: The Northwest Arctic Borough Region has been inhabited by the Iñupiat for thousands of years; and

WHEREAS: The United States has also been inhabited by Indigenous peoples for thousands of years; and

WHEREAS: Students of Iñupiat and Indigenous heritage are a significant population in the Northwest Arctic Borough School District's student body; and

WHEREAS: The School Board values the many contributions through Indigenous peoples' knowledge, labor, technology, science, philosophy, arts and the deep cultural contribution that has substantially shaped the character of the Northwest Arctic region and our country; and

WHEREAS: The School Board has a responsibility to oppose systematic racism towards our Iñupiat and Native American peoples, which perpetuates high rates of poverty and income inequality, exacerbating disproportionate health, education, and social crises; and

WHEREAS: The School Board seeks to combat prejudice and eliminate discrimination and institutionalized racism, and to promote awareness, understanding, and good relations among Indigenous peoples and all other segments of our District; and

WHEREAS: The School Board promotes closing the equity gap for Iñupiat and Indigenous peoples through policies and practices that reflect the experiences of Iñupiat and Indigenous Peoples, ensure greater access and opportunity, and honor our nation's Indigenous roots, history and contributions.

SO THEREFORE BE IT

RESOLVED, that the Northwest Arctic Borough School District School Board strongly encourages District staff to include the teaching of the history, culture, and governments of the Iñupiat and Indigenous peoples; and therefore be it further

RESOLVED, that the Northwest Arctic Borough School District School Board commits

that the Northwest Arctic Borough School District Board of Education hereby proclaims the second Monday in October, October 11, 2021 as Indigenous Peoples Day, and in accordance with BP 6115 HOLIDAYS and OBSERVANCES, encourages staff and students to honor it through interactive research, classroom lesson plans, guest speakers, displays, lectures, practical activities, and cultural celebrations.

ADOPTED, June 8, 2021 at a regular meeting of the Northwest Arctic Borough School District Board of Education at which a quorum was present and voting:

ATTEST:

Margaret Hansen, President
NWABSD Board of Education

Tillie Tickett, Secretary
NWABSD Board of Education

ATC STAR Monthly Travel Report to the Board
April 13 - May 15, 2021

Department:

Employee	Destination	Reason for Travel	Date(s) of travel	Funding Source
Joe Self	Bethel	escort STAR students home for summer	May 6-10, 2021	038/grants

**NWABSD Department Monthly Travel Report for the Board / Maintenance Dept.
April – May 2021**

April 2021				
Brandon Blackham	OTZ-IAN-OTZ	Electrical Repairs	4/05/21	General
Troy Humphreys	OTZ-IAN-OTZ	Plumbing Reparis	4/05-4/06/21	General
Donavon Watkins	OTZ-ABL	Carpentry Repairs	4/05/21	General
Ramon Morales-Ramos	OTZ-BKC-OTZ	HVAC / Maintenance Repairs	4/10-4/12/21	General
Ryan Williams	ANC-OTZ	Carpentry / Flooring Repairs	4/19/21	General
Ryan Williams	OTZ-ABL	Carpentry Repairs	4/19/21	General
Brandon Blackham	OTZ-ABL-OTZ	Electrical Repairs	4/26-4/27/21	General
May 2021				
Donavon Watkins	ABL-IAN	Carpentry Repairs	5/03/21	General
Ryan Williams	ABL-IAN	Carpentry Repairs	5/03/21	General
Donavon Watkins	IAN-OTZ	Carpentry Repairs	5/06/21	General
Troy Humphreys	OTZ-ORV-OTZ	Plumbing Repairs	5/05-5/07/21	General
Donavon Watkins	OTZ-WLK	Carpentry Repairs	5/07/21	General
Donavon Watkins	WLK-IAN	Carpentry Repairs	5/07/21	General
Troy Humphreys	OTZ-WLK-OTZ	Plumbing Repairs	5/11-5/14/21	General
Donavon Watkins	IAN-ORV	Carpentry Reparis	5/14/21	General
Ryan Williams	IAN-ORV	Carpentry Repairs	5/14/21	General
Donavon Watkins	ORV-OTZ	Carpentry Repairs	5/15/21	General
Ryan Williams	ORV-OTZ	Carpentry Reparis	5/15/21	General
Brandon Blackham	OTZ-WTK-OTZ	Electrical Reparis	5/18- 5/21/20	General
Troy Humphreys	OTZ-KVL-OTZ	Plumbing Repairs	5/18-5/19/21	General

• Monthly reports are to be submitted electronically to the Superintendent the 15th of each month.

NWABSD Department Monthly Travel Report for the Board

Employee:	Destination:	Reason for Travel:	Date(s) of travel:	Funding Source:
May 2021				
Scott Martin	All Villages	Migrant Site Visit/Summer School	May 10-24	Consolidated Admin (grant funded)

Reporting: Joy Cogburn, Director of State & Federal Programs

Reporting date: 05/21/2021

- Monthly reports are to be submitted electronically to the Superintendent the 15th of each month.

**NWABSD Department Monthly Travel Report for the Board
Student Services
April 12th-May 15th 2021**

Board Member Employee:	Destination:	Reason for Travel:	Date(s) of travel:	Funding Source:
		April 12- May 15, 2021		
Tafs	JNES/KMHS	Behavior Specialist BCBA	4/20/21-4/23/21	general
Jager	JNES/KMHS	Vision Specialist	4/26/21- 4/28/21	grant
Tafs	JNES/KMHS	Behavior Specialist BCBA	5/4/21- 5/6/21	general
Schaeffer	Kobuk	ELF/OT Sped Evaluations	5/6/21	grant
Schaeffer	Selawik	ELF/OT Sped Evaluations	5/14/21	grant

Reporting: Perrian B. Windhausen
Reporting date: May 15, 2021

- *Monthly reports are to be submitted electronically to the Superintendent the 15th of each month.*

**NWABSD Department Monthly Travel Report for the Board
April 12, 2021 – May 15, 2021**

Employee:	Destination:	Reason for Travel:	Date(s) of travel:	Funding Source:
		May 2021		
Eric Leckman	OTZ → WTK → KVL → OTZ	Refresh & Test the Video Teleconference Equipment	5/10-5/11/2021	General
Eric Leckman	OTZ → ORV → IAN → OTZ	Refresh & Test the Video Teleconference Equipment	5/12-5/13/21	General
Eric Leckman	OTZ → WLK → OTZ	Refresh & Test the Video Teleconference Equipment	5/14/2021	General

Reporting: Amy Eakin

Reporting date: April 12, 2021 – May 15, 2021

- *Monthly reports are to be submitted electronically to the Superintendent the 15th of each month.*

20-21 Activities Year End Results

Spelling Bee

<u>Place</u>	<u>Student</u>	<u>School</u>	<u>Grade</u>
1	Hannah Colvin	Kotzebue	7th
T2	Christian Stein	Kiana	8th
T2	Toby Brown	Noorvik	6th

Battle of the Books

Kindergarten

1st Place Kiana Lynx

1st Grade

1st Place Kiana Lynx

2nd Place Deering Northern Lights

3rd Place JNES Unicorns

2nd Grade

1st Place Shungnak Eagles

3rd/4th Division:

1st Place: Kiana Lynx

2nd Place: JNES Huskies

3rd Place: Deering Shooting Stars

5th/6th Division:

1st Place: JNES Girls

2nd Place: Kiana Lynx

3rd Place: Deering Readers of the Lost Arctic

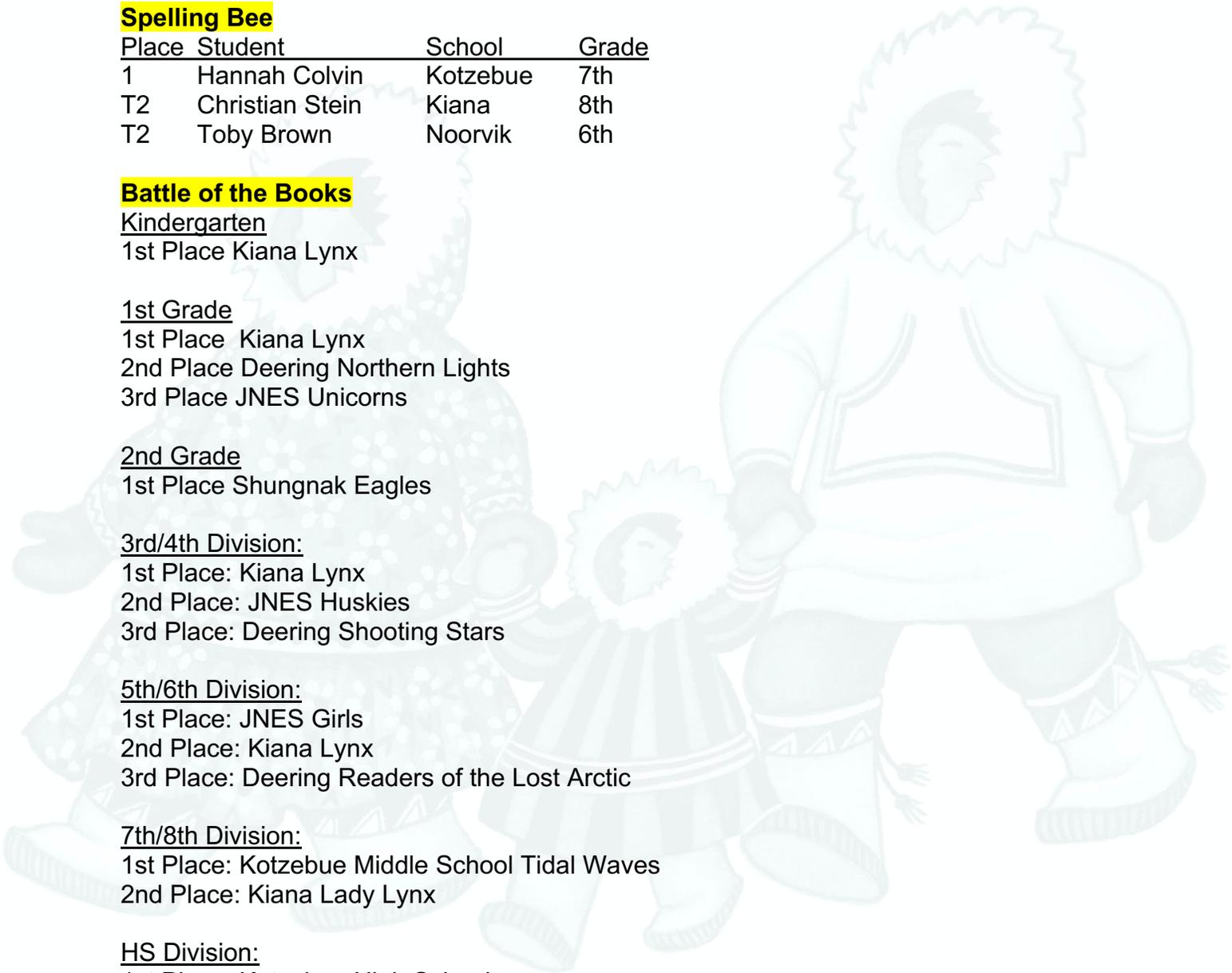
7th/8th Division:

1st Place: Kotzebue Middle School Tidal Waves

2nd Place: Kiana Lady Lynx

HS Division:

1st Place: Kotzebue High School



1A Basketball

Northwest Arctic Conference Tournament

Girls' Team Sportsmanship: Buckland, Kiana, & Noorvik
Boys' Team Sportsmanship: Deering

Girls' Academic Award: Kiana with a 3.17 GPA
Boys' Academic Award: Deering with a 3.40 GPA

Girls' 2nd Place: Noorvik Bears
Boys' 2nd Place: Upriver Hunters (Kobuk/Shungnak co-op)

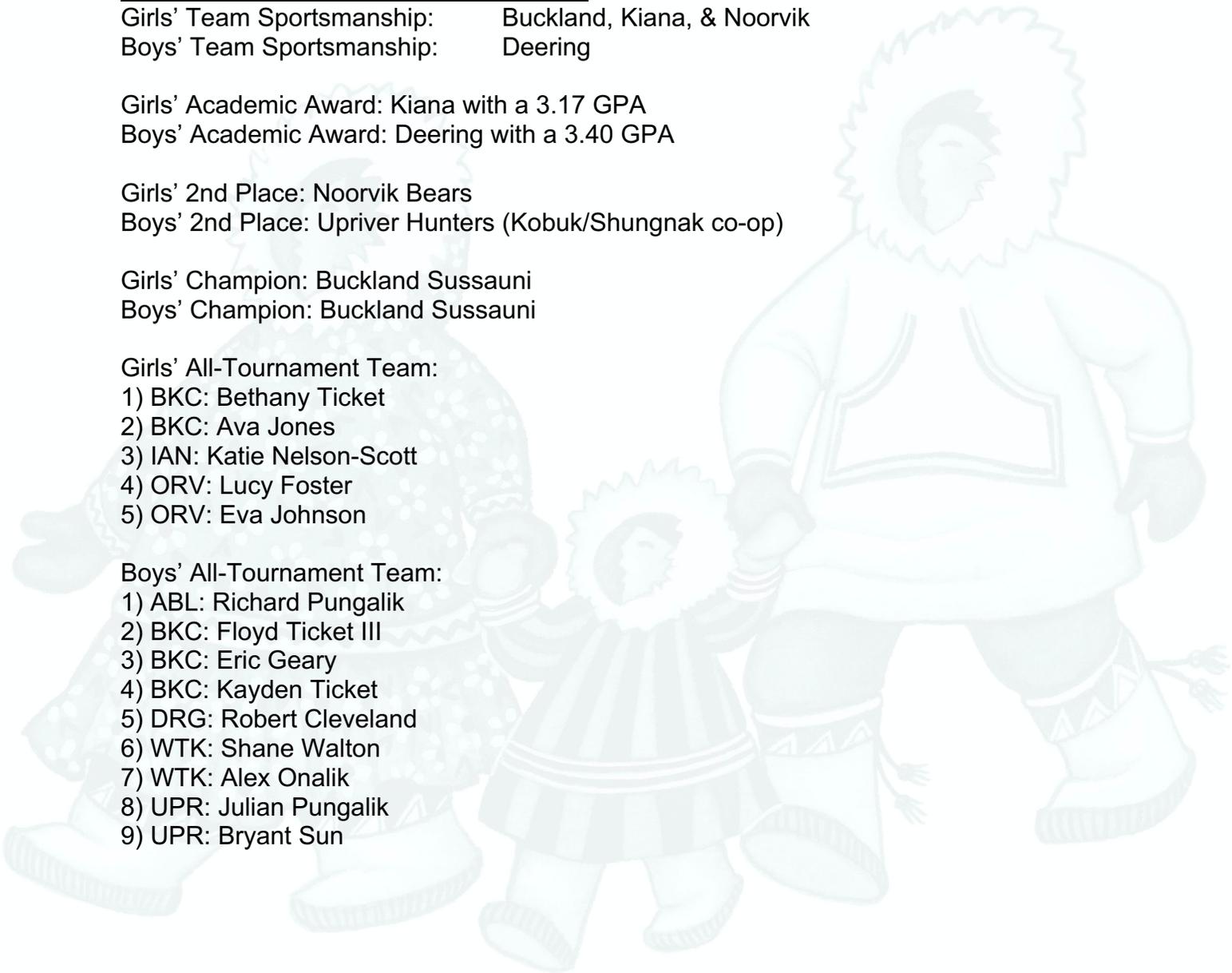
Girls' Champion: Buckland Sussauni
Boys' Champion: Buckland Sussauni

Girls' All-Tournament Team:

- 1) BKC: Bethany Ticket
- 2) BKC: Ava Jones
- 3) IAN: Katie Nelson-Scott
- 4) ORV: Lucy Foster
- 5) ORV: Eva Johnson

Boys' All-Tournament Team:

- 1) ABL: Richard Pungalik
- 2) BKC: Floyd Ticket III
- 3) BKC: Eric Geary
- 4) BKC: Kayden Ticket
- 5) DRG: Robert Cleveland
- 6) WTK: Shane Walton
- 7) WTK: Alex Onalik
- 8) UPR: Julian Pungalik
- 9) UPR: Bryant Sun



State Tournament

Team Sportsmanship Award: Upriver Hunters

Good Sport Recipients

BKC: Bethany Ticket

BKC: Destiny Hadley

BKC: Erick Geary

BKC: Kayden Ticket

UPR: Brent Sun

UPR: Brian Gomez

All-Tourney Team:

BKC: Bethany Ticket

BKC: Louis Hadley

Players of the Game:

BKC: Bethany Ticket

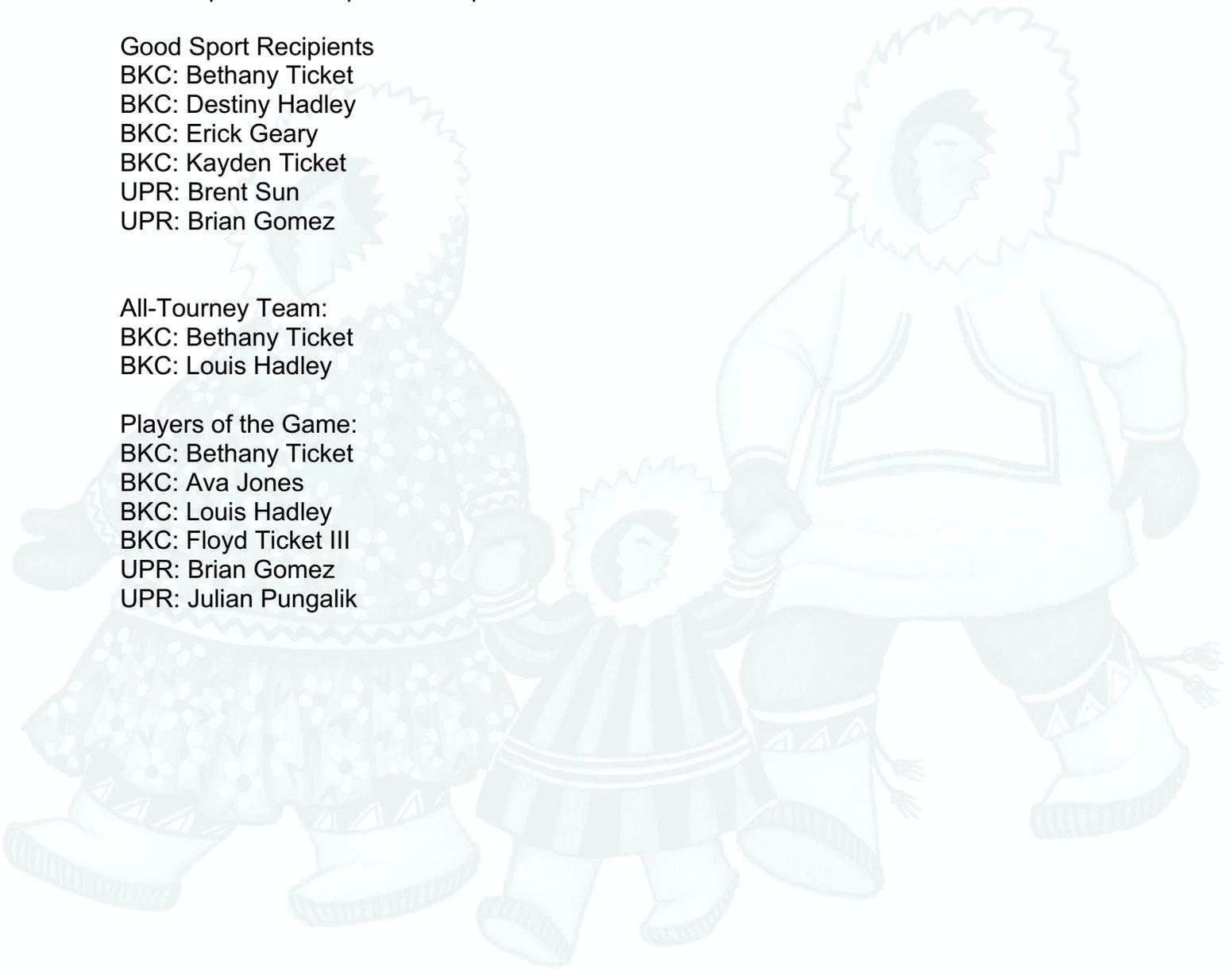
BKC: Ava Jones

BKC: Louis Hadley

BKC: Floyd Ticket III

UPR: Brian Gomez

UPR: Julian Pungalik



2A Selawik Basketball

2A Great Alaska Conference Tournament

No tournament.

2A State Tournament

Good Sport Recipients

Axel Snyder

Clover Moxley

Garren Pungalik S

Shanna Riley

Players of the Game

Samantha Skin

Clover Moxley

Alex Snyder

Garren Pungalik

3A Kotzebue Basketball

3A Western Conference Tournament

No tournament.

3A State Tournament

Team Sportsmanship Award: Kotzebue Lady Huskies

Good Sport Recipients

Grace Gallahorn

Jessalyn Swanson

Kevin Schaffer

Zach Roetman

All-Tourney Team

Leveah Makisi

Players of the Game

Leveah Makisi

Jessalyn Swanson

Aiden Ivanoff

Devin Sheldon

3A Kotzebue Cheer

State Competition – Division II: 4th Place



3A Kotzebue Volleyball

2 week spring make-up league with Nome-Beltz was done on the April 7/8 & 14/15 weekends. We are glad that the girls were able to play a few matches this year and the Seniors were able to have a Senior Night in Kotzebue.

1A Mixed-Six Volleyball

Northwest Conference Tournament

Team Sportsmanship: Kivalina Qavviks

Academic Award: Deering Northern Lights (3.4 GPA)

2nd Place Award: Noatak Lynx

Champion Award: Buckland Sissauni

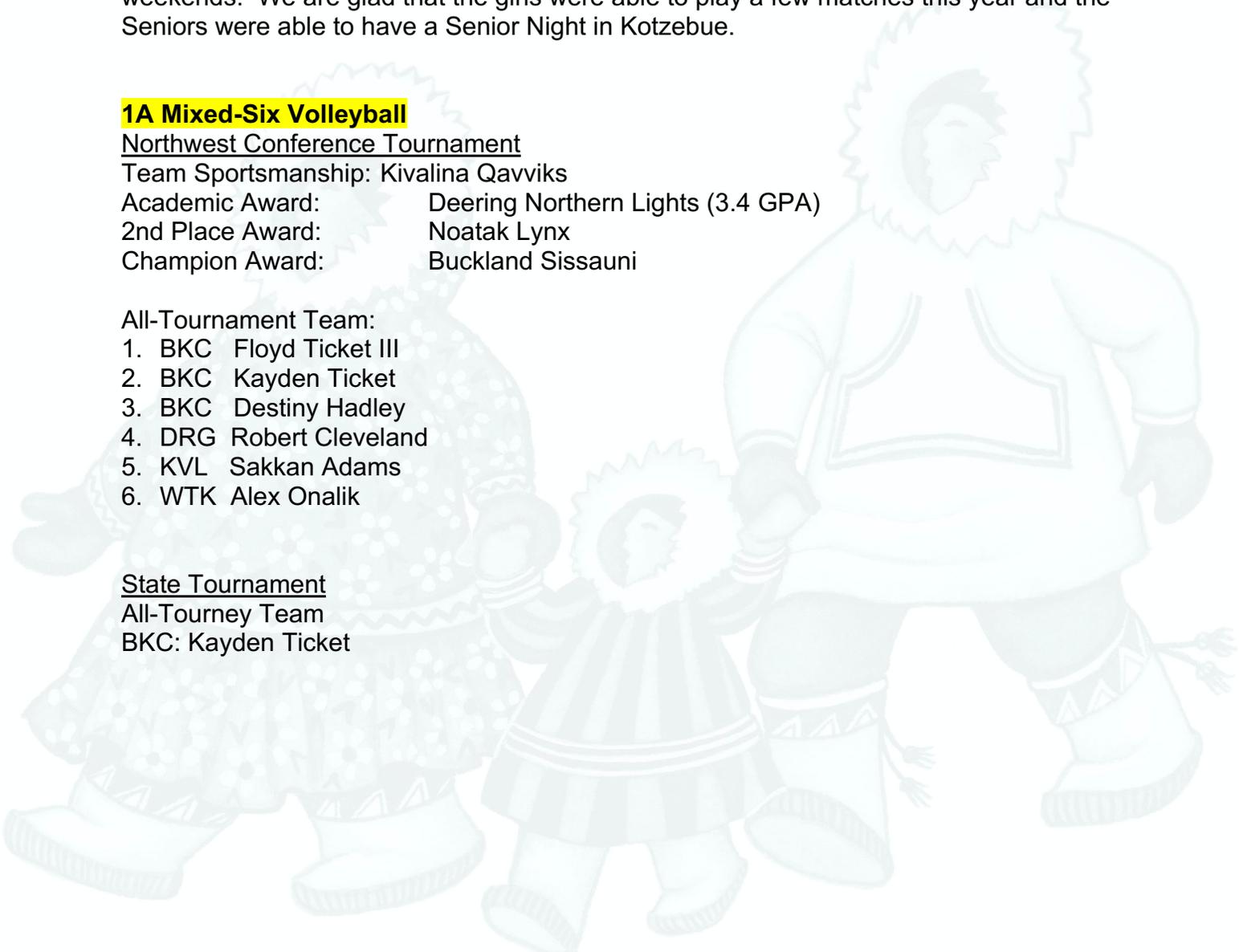
All-Tournament Team:

1. BKC Floyd Ticket III
2. BKC Kayden Ticket
3. BKC Destiny Hadley
4. DRG Robert Cleveland
5. KVL Sakkan Adams
6. WTK Alex Onalik

State Tournament

All-Tourney Team

BKC: Kayden Ticket



Native Youth Olympics

District Results

Alaskan High Kick (Boys)

1	OTZ: Reggie Joule IV	74" 1m
2	OTZ: Steven Barger	66" 0m
3	OTZ: Cody Kramer	62" 1m

Alaskan High Kick (Girls)

1	OTZ: Zaida Baldwin	60" 0m
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Two-Foot High Kick (Boys)

1	OTZ: Reggie Joule IV	78" 0m
2	BKC: Floyd Ticket III	78" 2m
3	OTZ: Cody Kramer	70" 0m

Two-Foot High Kick (Girls)

1	OTZ: Kahia Baldwin	46" 1m
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One-Foot High Kick (Boys)

1	OTZ: Reggie Joule IV	92" 0m
2	BKC: Floyd Ticket III	92" 1m
3	OTZ: Cody Kramer	88" 0m

One-Foot High Kick (Girls)

1	OTZ: Zaida Baldwin	50" 0m
---	--------------------	--------

One Hand Reach

1	DRG: Robert Cleveland	46" 0m
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One Hand Reach (Girls)

1	OTZ: Ayiana Browning	54" 0m
2	OTZ: Zaida Baldwin	50" 0m

Kneel Jump (Boys)

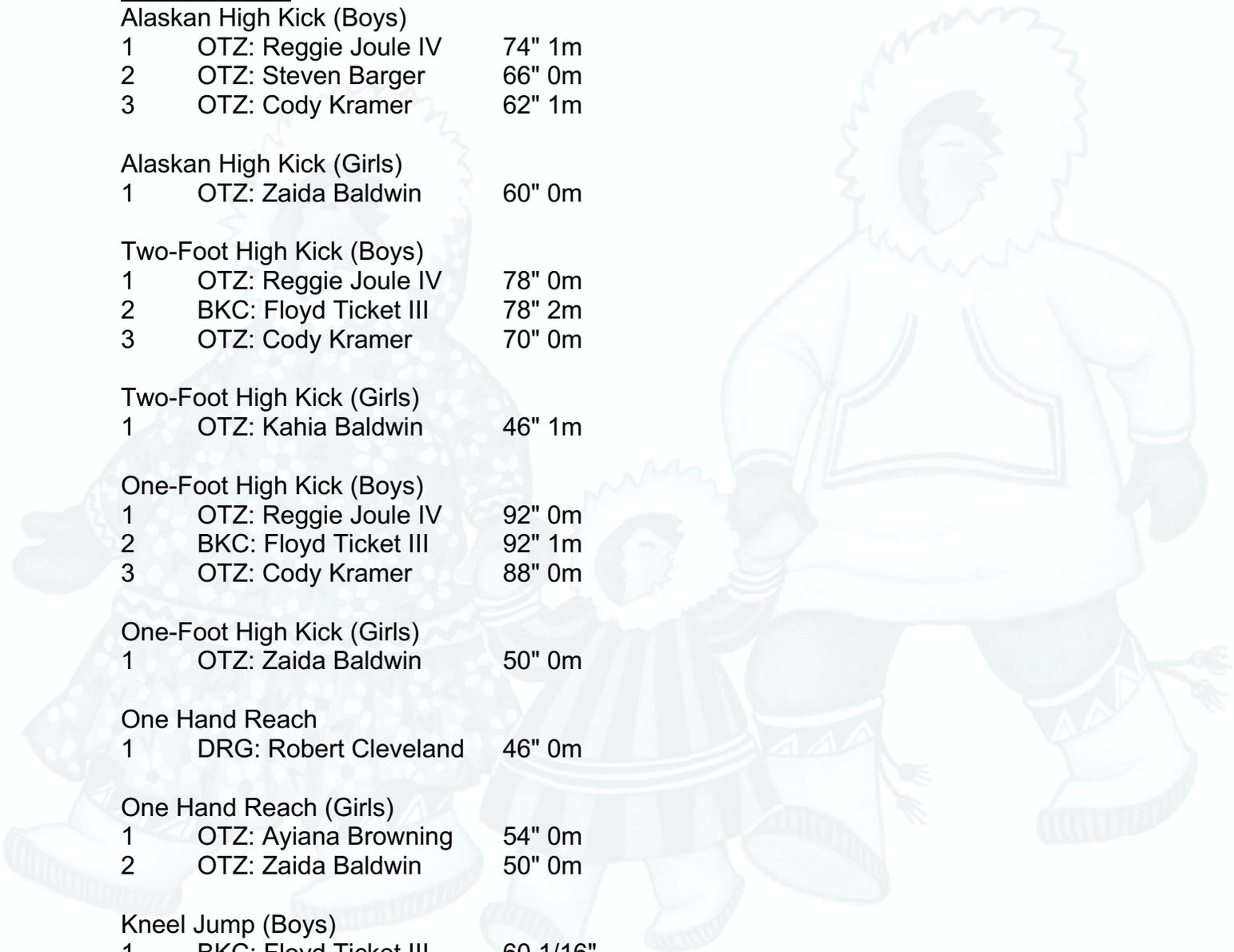
1	BKC: Floyd Ticket III	60 1/16"
2	OTZ: Reggie Joule IV	37 3/4"
3	DRG: Raymond Moto	30 3/4"

Scissor Broad Jump (Boys)

1	OTZ: Reggie Joule IV	28' 2"
2	OTZ: Cody Kramer	26' 7"
3	DRG: Robert Cleveland	25' 11"

Scissor Broad Jump (Girls)

1	OTZ: Zaida Baldwin	20' 6"
---	--------------------	--------



Seal Hop (Boys)

- | | | |
|---|------------------------|-------------|
| 1 | BKC: Floyd Ticket III | 37' 11 3/8" |
| 2 | BKC: Walter Washington | 37' 5 5/8" |
| 3 | OTZ: Reggie Joule IV | 35' 6" |

Wrist Carry (Boys)

- | | | |
|---|----------------------|-----------|
| 1 | OTZ: Micah Mitchell | 35.18 sec |
| 2 | OTZ: Reggie Joule IV | 9.45 sec |

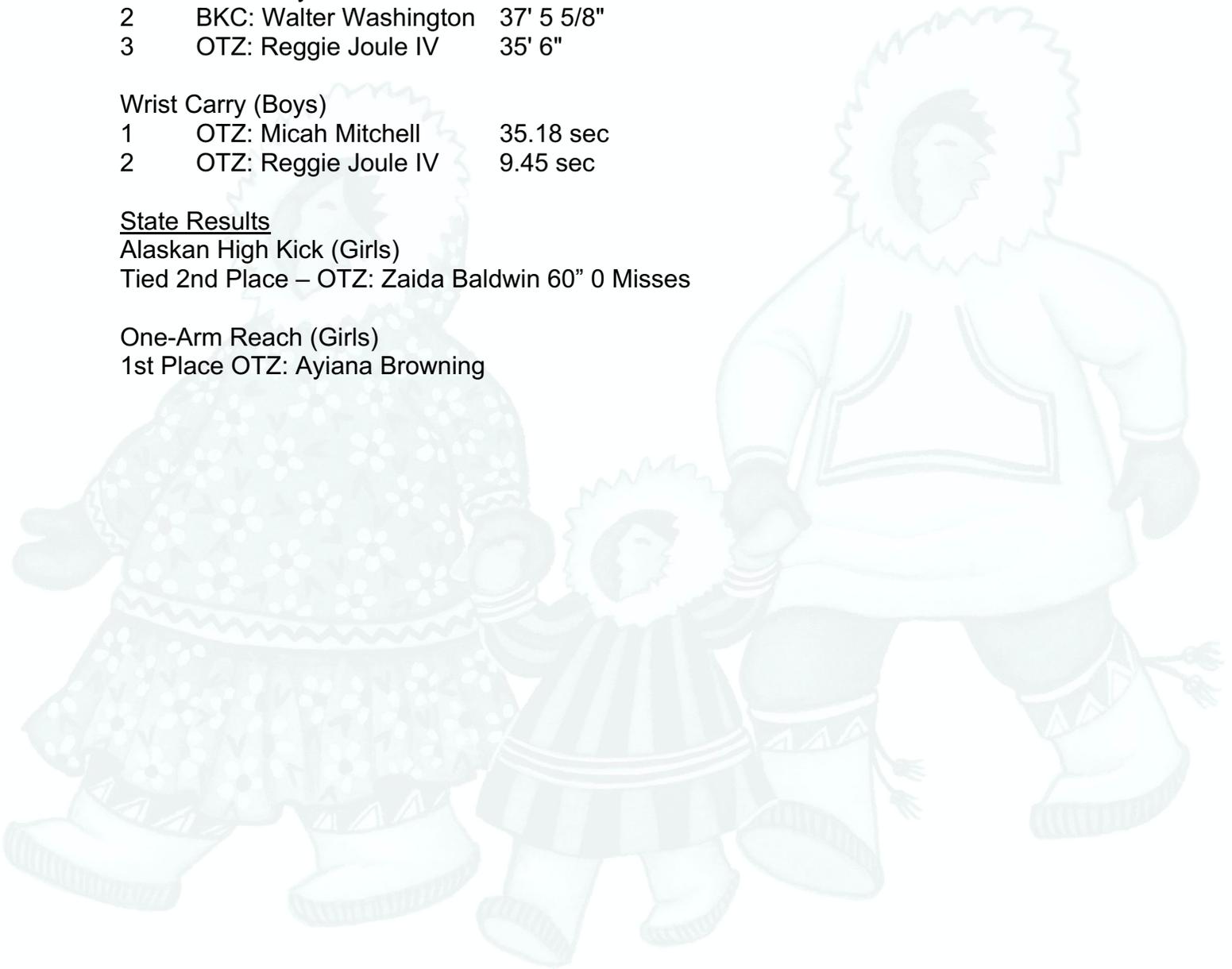
State Results

Alaskan High Kick (Girls)

Tied 2nd Place – OTZ: Zaida Baldwin 60" 0 Misses

One-Arm Reach (Girls)

1st Place OTZ: Ayiana Browning



123A Wrestling

Northern Conference Tournament (1st & 2nd are State Qualifiers)

- 112 4th Place - Brandon McConnell of Kotzebue
- 125 3rd Place - Louis G. Hadley of Buckland
- 130 2nd Place - Austin Hadley of Buckland
- 140 2nd Place - Steven Barger of Kotzebue
- 145 3rd Place - Bryant Sun of Shungnak High School
- 5th Place - Whittier Carter-Sours of Noatak
- 152 2nd Place - Walter Washington of Buckland
- 160 1st Place - Ryan Troyer of Kotzebue
- 5th Place - Harold Allen of Kotzebue
- 171 1st Place - Coltrane Chase of Kotzebue
- 5th Place - Robin Sheldon of Buckland
- 215 3rd Place - Devin Fields of Kotzebue
- 4th Place - Vince Carter of Noatak
- 5th Place - Alex Onalik of Noatak
- 6th Place - Theodore Luther of Noatak
- 285 3rd Place - Kai Whitmore of Kotzebue
- 4th Place - Jamais Pagofie of Kotzebue

- 103G 2nd Place - Lindsey Schuerch of Kiana
- 119G 2nd Place - Zaida Baldwin of Kotzebue
- 125G 2nd Place - Kiah Melton of Buckland H.S. Girls
- 130G 2nd Place - Easter Foster of Kotzebue
- 160G 5th Place - Candace Wilson of Kotzebue
- 189G 1st Place - Laura Sam Nelson of Kotzebue

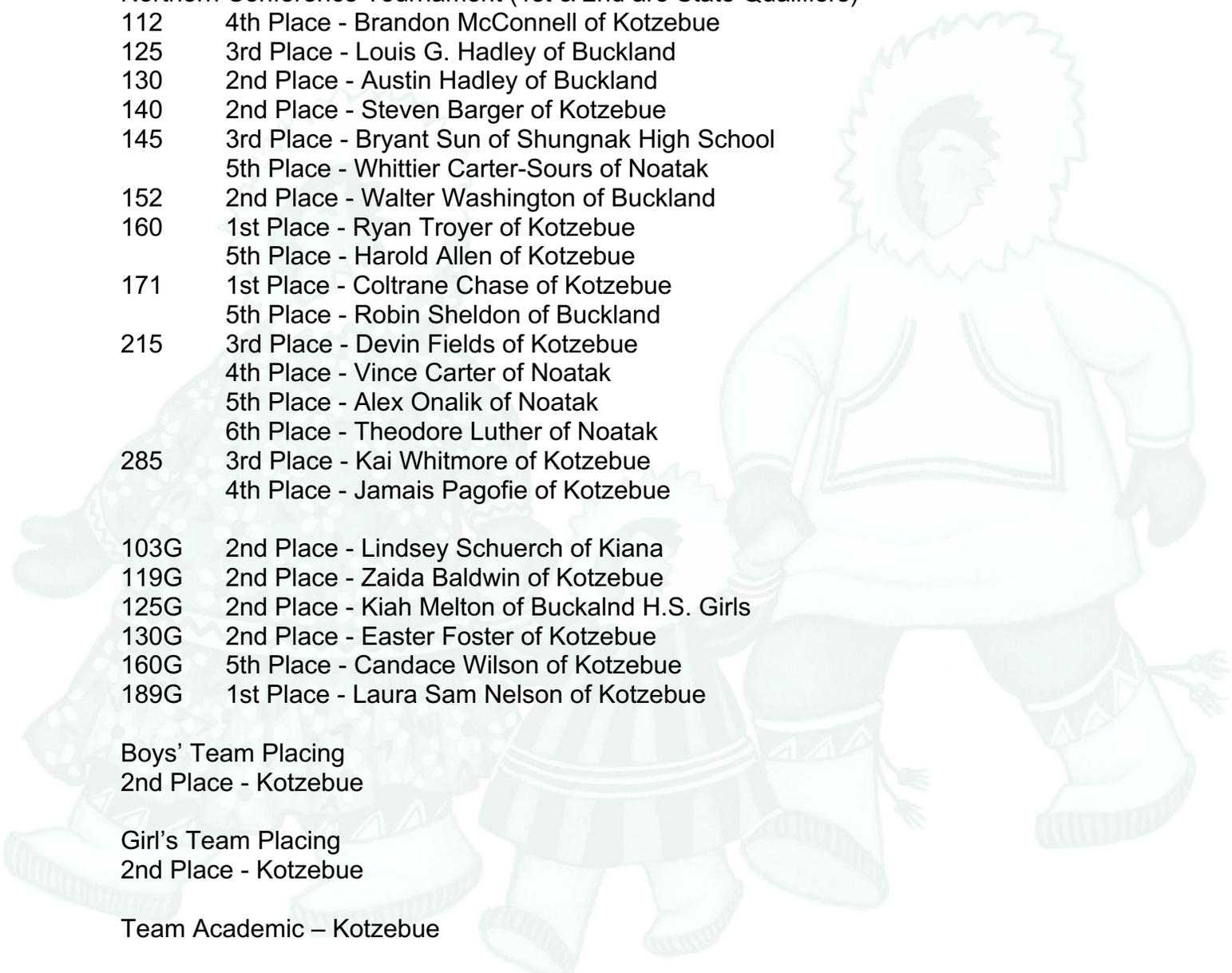
Boys' Team Placing
2nd Place - Kotzebue

Girl's Team Placing
2nd Place - Kotzebue

Team Academic – Kotzebue

State Tournament

- 125 6th Place - Louis G. Hadley of Buckland
- 160 2nd Place - Ryan Troyer of Kotzebue
- 215 4th Place - Devin Fields of Kotzebue
- 285 6th Place - Jamais Pagofie of Kotzebue
- 189G 4th Place - Laura Sam Nelson of Kotzebue





January ASC Meeting Minutes
January 28th, 2020
(These minutes have not been adopted yet)

Members Present:

Patricia Thomas

John Hadley

Geary Hadley

Nathan Hadley

Shannon Melton (excused for basketball practice) came in at 7:35p.m.

Meeting was set to begin at 7:10 p.m. after the pledge, people introduced themselves.

Minutes of last week's meeting were read. Motion was called to approved the minutes. All were in favor.

An agenda to an upcoming training for principals and ASC meeting was passed out. No questions from the members.

Mr. Garcia communicated about the meet and greet at Kotzebue for the interviews to hire the new superintendent. The hire for the new coach basketball Shannon took the position. Mr. Garcia passed out the agenda (calendar) that states all the events happening this month. No questions were asked.

High school boys and high school girl's uniforms were ordered. Students are going to have their opinion on the uniforms.

Notifications of the two teachers that were hired this semester were let known. Youth leaders had a successful event with the elder's dinner. Youth leader sponsor was not able to attend due to being ill. A question was posted as far as what he youth leaders are doing to prevent bullying and suicide? This question was posted by Shana Berlin. Mr. Garcia responded as far as

that is concerned.

Mr. Garcia let them know that we follow through when mean notes are sent. Mr. Brown has made himself present. Knowing that our village is in pain and that we don't have a counselor present we want to bring the community to be present during the day. Having the village play a part in school during the day will help.

Mr. Garcia mentioned he was seeking advice from ASC to have events. Moving on to concessions Mr. Garcia

voiced his concerns about

concessions. Also, he stated that he needs help to cope with everything. With concessions he has ordered a new slushie machine is working, a new cheese machine is being ordered, popcorn machine as well. The effort is to make the line more efficient as possible. Five thousand worth of food was ordered. A suggestion was made that students keep inventory with the use of an inventory sheet.

If a community member is hired to come and assist with concessions it would be great. Youth leaders can assist as well, students can put their heads to work. February, March and April, are the months that the person to be hired will take role for. By next week it should be out and published.

A comment from Eva Ticket regarding the senior and junior advisors: the advisors are being paid: It should be done by the sponsors not by the principal, or wife. The advisors should step up and help. Eva Ticket also wanted to know when Inupiaq days are; she stated this is good for community to know because kids are running around and not being respectful to funerals. Mrs. Ticket is concerned that students are losing their values. There is a great interest to come and teach the kids about taking education seriously. Assistance is needed in taking the load off and helping out with the cleaning up after sponsors are done with

the event. Mr. Garcia thanked for the concerns and stated he would address them. He stated that a calendar is set with all the major events, the plan is set to run out smooth and make it ran as effective as we can. A seal was set to arrive but didn't each grade level was set to make invitations to all to plan activities for Inupiaq. Mr. Garcia also stated that he announces via VHF to invite and involve the community. The need to do something radical about mean notes. Mr. Garcia also mentioned that indeed respect is one of the attributes that needs to be addressed.

A mother had a concern about her child Mildred getting some nasty letter. She feels that there is no respect amongst the students. She stated that there is so much disrespect. The parent wants to come to school everyday. Her fear is that they will turn to drugs and alcohol.

A parent asked if there was a way that it is known what is going on between classes. Notes were not addressed to anyone in particular. Mr. Garcia addressed the question as far as there is a contradiction of the invite for parents to come and visit?

Another community member asked the principal who had the extra duty contracts: There is a question on who is getting paid for extra duty contracts. Mr. Garcia mentioned that the extra duty contracts were for: Mr.Esmailka , Debbie , Lynn Everheart, and Denise Keys.

There was one thing we needed to fix as far as lunch and dinner for Selawik from the cafeteria MNS... the kids were not being fed.

ASC President is asking for teachers be more involved.

One ASC member recommends that advisors be here for next meeting.

ASC member suggested that the elders be invited to come and tell their stories.

A suggestion was given by Helen Thomas to community members have the parents come and visit the school.

Parent Shawna Berlin commented that a teacher at school was not being fair and allowing all students to participate in Navigators Club. Mr. Garcia said that this concern has been addressed with parent and he had obtained advise from district's office.

ASC member, Shannon Melton, is concerned about people using bad language. Bad language is being used by one of the coaches. They want to see all coaches present. Teachers should be concerned about not letting students go to the restroom. Kids are not being entertained. They would like to see a volunteer come and bring the students to school. ASC meeting with advisors and principal.

Principal invited ASC members to come to our next faculty meeting. John thanked the Principal

and his wife for the work here. ASC will find the secretary to help with the minutes. Advisors are needed to come

with their reports.

Meeting adjourned at 9:18 PM.

Next meeting is set for February 18th. Shannon will be taking minutes next time.

OUR MISSION: To provide a learning environment that inspires and challenges students and employees to excel
OUR VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Advisory School Council Meeting

EXTRAORDINARY MEETING FOR BUDGET & CORONAVIRUS PREPARATIONS

DID NOT MEET QUORUM
March 10th, 2020

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance & Moment of Silence
- IV. Introduction of guests
- V. Report for Councils
 1. Principal Reports
 - b. Budget cuts
 - i. Pre-K
 - ii. CTE
 - iii. Counseling
 - iv. Inupiaq
 - v. Food
 - vi. Activities
 - b. Senior trips cancellations
 - c. CoronaVirus preparations
- VI. Items for Advisory School Council Consideration
- VII. Public Comments
- VIII. ASC Member Comments
- IX. Time and Place of Next Meeting
- X. Adjournment



STAR OF THE NORTHWEST
MAGNET SCHOOL



**June Nelson Elementary School
Kotzebue Middle High School
Advisory School Council Minutes
Tuesday, OCTOBER 13, 2020
6:00 PM via TEAMS**

Kotzebue ASC meeting October 13, 2020 will be held via TEAMS meeting.
Please see the call in information below.

Please download the TEAMS app so that you can participate in the meeting.
There is also a call in number provided as well.

[Join Microsoft Teams Meeting](#)

[+1 872-239-6205](#) United States, Chicago (Toll)

Conference ID: 919 587 27#

[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

Join with a video conferencing device

[\(VTC Conference ID\)@nwarctic.rp1.vc](#) VTC Conference ID: 1122509960

[Alternate VTC dialing instructions](#)

1. Calling of meeting to Order, Roll Call

Anthony Cravalho called the meeting to order at 6:07pm.

2. Establishment of Quorum

<u> X </u> _____	Seat A	Bree Swanson	Vice President
<u> X </u> _____	Seat B	Ray Troyer	Member
_____ <u> X </u>	Seat C	Nina Lie	Member
<u> X </u> _____	Seat D	Anthony Cravalho	President
<u> X </u> _____	Seat E	Jade Hill	Member
_____ <u> X (excused)</u>	Seat F	Hans Nelson	Member
<u> X </u> _____	Seat G	Paula Octuck	Secretary

3. Moment of Silence - Observed by all

4. Approval of the Agenda

Jade Hill made a motion to approve the agenda as presented.

Paula Octuck seconded the motion. Motion passed unanimously.

5. Introduction of Guests & ASC members

Faith Jurs JNES Principal

Ms. Zonda Martin, KMHS Principal

Joe Self - Star NW Magnet School

Mr. Tony Jones, JNES Assist. Principal

Rod Aakin KMS Assist. Principal

Floresita Hernandez, Parent

6. Oath of Office, Newly Elected ASC Members

Seat B Ray Troyer

7. Reorganization of ASC (officer elections)

- a. **President.** — Jade Hill nominated Anthony Cravalho. Anthony accepted nomination. Bree Swanson seconded the motion. Nomination passed unanimously.
 - b. **Vice President** — Jade Hill nominated Bree Swanson. Bree accepted nomination. Nomination passed unanimously.
 - c. **Secretary** — Paula nominated Jade Hill. Jade Hill accepted the nomination and Paula Octuck will substitute when Jade is not available. Nomination passed unanimously.
8. Approval of Minutes
Jade Hill made a motion to approve the minutes as presented.
Bree Swanson seconded the motion. Motion passed unanimously.

9. Public Comments - none

10. Correspondence. — none

11. Reports

- a. Principal Reports: KMHS & JNES — see written report. JNES: Reviewed attendance. Families that are not involved in remote learning will be receiving a visit from the Distance Delivery Teacher to ensure that students continue learning at home. Will start an incentive for students to complete and submit homework. Video presentation of how K-2 elementary teachers are doing remote school videos. 3rd grade using OneNote. Teacher are planning on a Halloween parade and pass out candy in the community/students.
KMHS: See written Report. Working on incentives for students to remain engaged in remote learning and complete assignments. Using OneNote and Canvas to deliver lessons. Setting up online meetings for 12 graders for orientations on applying for scholarships and college. Some students are meeting with teachers for one-to-one learning with their teachers.
- b. Assistant Director: Star of the Northwest Magnet School - See written Report. Currently 6 residential students enrolled COVID -19 safety measures in place.
- c. Activity Reports: KMHS & JNES - JNES: See written Report. Ongoing programs and activities: Battle of the Books, Spelling Bee, Communication, 21st Century After School. KMHS: See written report. ASAA - Alaska School Activities Association has cancelled sports activities for the fall. Ongoing programs and activities: Battle of the Books, Navigators Homework Club, E-Sports, Spelling Bee, Student Council, Senior Class.
- d. **Discussion Items** —
 1. Bree request to forward recent letter submitted by student to the School Board.
 2. Jade Hill - would like to brain storm ideas on how to create opportunities and student activities that are safe for our school/students during this pandemic.

12. Action Items — none

13. Items for ASC Consideration

- a. Board Policy Revisions and/or new policies - none
- b. Old Business - none
- c. New Business - none

14. Public Comments - none

15. Date for Next Meeting — November 10, 2020 at 6pm

Tuesday, Nov 10, 2020 at 6pm. Location: Microsoft Teams

16. Council Comments

Bree Swanson- Appreciates teachers and admin for working hard to make educational opportunities available to students.

Jade Hill - Appreciates school administrators and encourages increased use of social media. Invites school administrators to contact ASC members to help share information with students and families.

Paula Octuck - Thank you to school administrators and teachers for all their hard work. Hopes to get back to normal soon. Encourages administrators to reach out to ASC to help encourage students and families to engage in school.

Ray Troyer - Thanks the administration and teachers. Is new to ASC and ready to do all he can to support students.

Anthony Cravalho - Appreciates teachers and admin’s hard work during the pandemic. Acknowledges that is easy to become discouraged when hearing negative comments. Encourages everyone to use positive language and words that are uplifting.

17. Adjournment

Jade Hill made a motion to adjourn.

Bree Swanson seconded the motion. Motion passed unanimously.

Meeting was adjourned at **8:06pm**

ASC Members 2019-2020					
Bree Swanson	Seat A	2022	Jade Hill	Seat E	2021
Paula Octuck	Seat B	2020	Hans Nelson	Seat F	2022
Nina Lie	Seat C	2020	Floresita Hernandez	Seat G	2020
Anthony Cravalho	Seat D	2021			
ASC Members 2020-2021					
Bree Swanson	Seat A	2022	Jade Hill	Seat E	2021
Ray Troyer	Seat B	2021	Hans Nelson	Seat F	2022
Nina Lie	Seat C	2023	Paula Octuck	Seat G	2023
Anthony Cravalho	Seat D	2021			

BP 8321 The Advisory School Committee may not hold executive sessions.



**Meeting Minutes for
Kotzebue Schools
Advisory School Council
Tuesday, February 9, 2021**

ASC Memembers in attendance:

- Anthony Cravalho, Chair
- Bree Swanson, Vice Chair, (Joined 6:14pm)
- Ray Troyer
- Nina Lie (Joined at 6:30pm)
- Paula Octuck (Joined at (6:20pm)
- Jade Hill
- Hans Nelson

Kotzebue Administration staff in attendance:

- Zonda Martin, Principal
- Faith Jurs, Principal
- Tony Jone, Vice Principal
- Rod Eakin, Vice Principal
- Joe Self, ATC Assistant Director

Visitors:

- NA

Kotzebue ASC meeting February 9, 2020 was held via NWABSD TEAMS meeting.

1. Calling of meeting to Order, Roll Call
Meeting was called to order at 6:06pm by Anthony Cravalho, Chair.
2. Establishment of Quorum
A quorum of 4 members were present at the time of roll call, Jade Hill, Ray Troyer, Hans Nelson and Anthony Cravalho.
3. Pledge of Allegiance/Moment of Silence
The Pledge of Allegiance was not observed.
A Moment of Silence was observed.
4. Approval of the Agenda
Motion was made by Jade Hill to approve the agenda as presented, motion was seconded by Ray Troyer.
5. Introduction of Guests
No guests were present.
6. Approval of Minutes

The minutes of December 8, 2020 were presented. Jade Hill motioned to approve the minutes as presented, motion was seconded by Ray Troyer.

7. Public Comments

No public comments were given.

8. Correspondence

No correspondence were given.

9. Reports

a. Principal Reports:

- Faith Jurs presented her written Principal report for June Nelson Elementary School.
- Zonda Martin presented her written Principal report for Kotzebue Middle/High School.

b. Assistant Director, Star of the Northwest Magnet School:

- Joe Self, Assistant Director for Star of the Northwest Magnet School went through the written report.

c. Activity Reports: KMHS & JNES

- Tony Jones, JNES Assistant Principal, went through the written report.
- Rod Eakin, KMHS Assistant Pricipal, went through the written report.
 - Bree Swanson commented that it is exciting to have the activities and school start up.

d. Discussion Items

- No discussion items were presented.

e. Action Items

- No action items were presented.

f. Items for ASC Consideration

- No board policy revisions and/or new policies were presented.
- No old business were presented.
- No new business were presented.

10. Public Comments

- No public comments were given.

11. Date for Next Meeting

- Next scheduled meeting is scheduled for March 9, 2021.

12. Council Comments

- Everyone thanked the staff for a good meeting and thanked Adminsitration for a good start up of school.

13. Adjournment

- Motion made by Hans Hansen to adjourn, second by Nina Lie, motion passed unanimously.
- Meeting adjourned at 7:15pm



**Meeting Minutes for
Kotzebue Schools
Advisory School Council
Tuesday, December 8th, 2020**

ASC Memembers in attendance:

- Anthony Cravalho, Chair
- Bree Swanson, Vice Chair,
- Ray Troyer
- Nina Lie
- Paula Octuck (Joined at 6:28pm)
- Jade Hill (Joined at 6:46pm)

Kotzebue Administration staff in attendance:

- Zonda Martin, Principal
- Faith Jurs, Principle
- Tony Jone, Vice Principle
- Rod Eakin, Vice Prinicple
- Joe Self, Magnet School Assistant Director

Visitors:

- NA

Kotzebue ASC meeting December 8, 2020 was held via NWABSD TEAMS meeting.

1. Calling of meeting to Order, Roll Call
 - 6:13pm
2. Establishment of Quorum
 - Yes / 4 out of 7 (Bree, Ray, Nina, Anthony)
3. Pledge of Allegiance (NA) / Moment of Silence (Yes)
4. Approval of the Agenda
 - 1st Bree / 2nd Nina
5. Introduction of Guests None
6. Approval of Minutes
 - (November NA / Will followup with Jade)
7. Public Comments
 - NA
8. Correspondence
 - NA

9. Reports
 - a. Principal Reports: KMHS & JNES
 - JNES 1st presented by Faith – Bree asked about student/schools starting in yellow in 2021
 - KMHS 2nd presented by Zonda – Bree thanked staff and thanked about ACT information.
 - b. Assistant Director: Star of the Northwest Magnet School
*Presented by Joe – No question.
 - c. Activity Reports: KMHS & JNES
 - JNES – Presented by Tony – No Q/C
 - KMHS – Presented by Ray – No Q/C
 - d. Discussion Items
 - NA
10. Action Items
 - NA
11. Items for ASC Consideration
 - a. Board Policy Revisions and/or new policies
 - NA
 - b. Old Business
 - NA
 - c. New Business
 - Na
12. Public Comments
 - NA
13. Date for Next Meeting
 - February 9th
14. Council Comments
 - Thank you and happy holiday message from all ASC members.
 - Reminder of school text letting parents know about next ASC meeting
15. Adjournment
 - 1st by Bree / 2nd by Nina
 - Meeting adjourned at 7:15pm



**Meeting Minutes for
Kotzebue Schools
Advisory School Council
Tuesday, March 9 , 2021**

Kotzebue Administration staff in attendance:

- Faith Jurs, JNES Principal
- Tony Jones, Assistant JNES Principal
- Zonda Martin, KMHS Principal
- Rod Eakin, Assistant KMHS Principal
- Joseph Self, Assistant Director of ATC

1. Calling of meeting to Order, Roll Call
Meeting was called to order at 6:02pm.
2. Establishment of Quorum
Anthony Cravalho, Ray Troyer, Hans Nelson, Paula Octuck and Jade Hill were present.
3. Pledge of Allegiance/ Moment of Silence
The Pledge of Allegiance was not held.
A moment of silence was observed.
4. Approval of the Agenda
Paula Octuck moved to approve the agenda as presented. Hans Nelson seconded the motion.
The motion passed unanimously.
5. Introduction of Guests
No guests were present.
6. Approval of Minutes
February 9, 2021 minutes were presented for approval. Motion by Ray Troyer to approve, seconded by Hans Hansen, approved unanimously.
7. Public Comments
No public comments given.
8. Correspondence
No additional correspondence given.

9. Reports

a. Principal Reports: KMHS & JNES

Faith Jurs went through her written JNES Principal Report.

Zonda Martin went through her written KMHS Principal Report. Not mentioned in Zonda's written report: MAP Scores, students learning did not go down, they either stayed the same or improved. Remote Learning was not the greatest, it was the students that learned how to read and write on their own and it showed that it helped.

Graduation – two different graduation proposals were done and turned into the mitigation group. Four guests, per graduate. One option is the graduation in the gym, one on the JNES playground.

Jade Hill– Good to know there are options for graduation. If the Senior parents be included, we can help out.

Paula Octuck – Good reports from JNES and KMHS, kids are in school longer, scores are looking good, it's looking better and better, every month.

Anthony Cravalho – I echo the graduation, good to know it's happening.

b. Assistant Director: Star of the Northwest Magnet School

Joe Self went through his written report.

c. Activity Reports: KMHS & JNES

Tony Jones went through his written report for JNES.

Paula appreciated hearing all the positive things that are going on. She did ask if there is any plans on physical activities, such as Lions Club Basketball, to get the kids bodies moving again?

Faith – No, we were not given approval for elementary sports.

Rod Eakin went through his written report for KMHS.

10. Discussion Items

No additional discussion items were present. Anthony opened the floor for discussion on graduation. No additional discussion.

11. Action Items

No action items were presented.

12. Items for ASC Consideration

- a. Board Policy Revisions and/or new policies
None were available

- b. Old Business
None were available

- c. New Business
None were available

13. Public Comments

None were available

14. Date for Next Meeting

April 13, 2021 is the next scheduled meeting.

15. Council Comments

- Paula Octuck – We heard a lot of good things going on academically and the kids going to green status, as well as all of the activities going on. I did want to bring up again that it would be nice for all the kids have the opportunity to have some physical activities to get their bodies moving. I also wanted to bring up the live cameras during the Kotzebue games. I can name three people, located in Kotzebue and Anchorage, who got frustrated with the live feed that wouldn't let them watch so they were contacting NFHS to get refunds and cancel their subscription. I don't know if it's the cameras in the school that isn't putting out video or what but it isn't working. Meantime it would be nice to advertise the other ways for the public to stay up to date on games, including KOTZ Radio.
- Hans Nelson– appreciate all of the reports from those doing the hardwork. Good to hear all the events happening. Mentioned that the Governor opened up the vaccinations for all adults and kids over the age of 16.
- Ray Troyer – Thank everyone for all of the hard work. There are plenty of activities for the kids to get around. Every activity is important for normalcy. Excited to see the rest of the sports season. Appreciate all of the reports.
- Anthony Cravalho – Thank you to all staff, appreciate all of the reports. Hope everyone has a good spring break. March 12 is Ashley Johnson-Barr Day, wear purple.

16. Adjournment

Motion made by Paula Octuck to adjourn, motion was seconded by Hans Nelson, motion passed unanimously. Meeting adjourned at 7:12pm.



STAR OF THE NORTHWEST
MAGNET SCHOOL



**June Nelson Elementary School
Kotzebue Middle High School
Advisory School Council MINUTES
Tuesday, November 18, 2020
6:00 PM via TEAMS**

1. Calling of meeting to Order, Roll Call
Meeting was called to order at 6:07pm by chair Anthony Cravalho.
2. Establishment of Quorum
In attendance was Anthony Cravalho, Bree Swanson, Jade Hill, Hans Nelson and Nina Lie. All participated via teleconference / TEAMS connection.
3. Pledge of Allegiance/Moment of Silence
A moment of silence was observed by all.
4. Approval of the Agenda
Jade Hill made a motion to approve the agenda as presented. Nina Lie seconded the motion. Motion passed unanimously.
5. Introduction of Guests
In attendance via teleconference and TEAMS connection were:
Zonda Martin, Principal Faith Jurs, Principal
Tony Jones, Asst Principal Rod Eakin, Asst Principal
Joe Self, Magnet School
6. Approval of Minutes
Minutes of the October 13, 2020 were received and reviewed by ASC members. Bree Swanson made a motion to approve the minutes as presented. Jade Hill seconded the motion. Motion passed unanimously.
7. Public Comments
No comments were made.
8. Correspondence
No correspondence was reviewed.
9. Reports
 - a. Principal Reports: KMHS & JNES
Faith Jurs gave a verbal report and submitted a written report on behalf of JNES. It was reported that there was 70-75% call in rate by students and that 95% of families were contacted during this period. It was reported that 11 staff members were on quarantine and 8 had just returned back to work. She reported that the staff had considered a trick-or-treat activity for the kids but it was

Serving Children in the Villages of Kotzebue

difficult so that no crowds were gathered. They had hoped to combine it with report card roll outs. She reported that over 30 students received backpacks as the homework incentive program. Tony Jones did a report on behalf of JNES activities. He stated that Navigator's Club and Battle of the Books were currently in session remotely. HE stated that spelling bee and 21centruy programs were also continuing to fuction remotely with over 25 students. He was working with the Toys for Tots program for student gifts.

Zonda Martin gave a report on behalf of KMHS. She reported that 8 staff were currently on quarantine for COVID. She reported that students would be contact regarding applying to the ANSEP program and the ACT testing coming up. She stated that currently Sonny Shields is helping to review student schedules and covering for the counselor position and that progress reports were being completed nad sent out. She reported that some students had been reporting to school for help with classes and that they continued to review safety measures to ensure that the students were safe. She reported that the new safety program installed on electronic devices, Gaggle had been doing well and 1 incident had been reported that imimedately remedied.

b. Assistant Director: Star of the Northwest Magnet School

Joe Self did a report on behalf of the Magnet school. Her reported that there were 8 full time residential students. He reported that they continue to create new activities for the students. He stated that there would not be Christmas travel due to COVID concerns.

c. Activity Reports: KMHS & JNES

Rod Eakin did a report on behalf of KMHS activities. He reported that Battle of the Books, Navigators CLub, E-Sports, Spelling Bee was all currently active and in remote sessions. He stated that the Senior class would be meeting to begin planning senior activities.

Hans Nelson asked about what ACS members could help with sports and other activities on the community level. The wanted to bring information to the City of Kotzebue Council.

d. Discussion Items

No discussion items were presented.

10. Action Items

No action items were presented.

11. Items for ASC Consideration

- a. Board Policy Revisions and/or new policies
- b. Old Business
- c. New Business

12. Public Comments

No comments were made.

13. Date for Next Meeting

The next meeting was set for December 8, 2020 at 6:00pm.

14. Council Comments

Nina Lie thanked administration for the updates. She stated that she appreciated everyone's work. She stated that her child has taken advantage of the one-on-one time and that it had a very positive impact on her student's learning.

Hans Nelson stated that he appreciated administrations efforts and hard work and that it does not go overlooked. He stated that he knows that students are not doing well because of missing school and that he feels for them. He hoped to continue to support administration in their work.

Bree Swanson thanked administration and teachers for their work.

Jade Hill also thanked administration for their hard work.

Adjournment

The meeting was adjourned at 7:04 pm.

BP 8321 The Advisory School Committee may not hold executive sessions.

ASC Members 2020-2021					
Bree Swanson	Seat A	2022	Jade Hill	Seat E	2021
Ray Troyer	Seat B	2021	Hans Nelson	Seat F	2022
Nina Lie	Seat C	2023	Paula Octuck	Seat G	2023
Anthony Cravalho	Seat D	2021			



STAR OF THE NORTHWEST
MAGNET SCHOOL



**JNES & KMHS
Advisory School Council Minutes
Tuesday, September 8, 2020**

Due to COVID-19 restrictions, the Kotzebue ASC meeting Sept 8, 2020 will be held via TEAMS meeting.

[Join Microsoft Teams Meeting](#)

[+1 872-239-6205](#) United States, Chicago (Toll)

Conference ID: 651 926 458#

I. Calling of meeting to Order, Roll Call

Anthony Cravalho called the meeting to order at 6:07 pm.

II. Establishment of Quorum

<u> X </u>	<u> </u>	Seat A	Bree Swanson	Vice President
<u> </u>	<u> X (excused) </u>	Seat B	Paula Octuck	Member
<u> X </u>	<u> </u>	Seat C	Nina Lie	Member
<u> X </u>	<u> </u>	Seat D	Anthony Cravalho	President
<u> X </u>	<u> </u>	Seat E	Jade Hill	Member
<u> X </u>	<u> </u>	Seat F	Hans Nelson	Member
<u> X </u>	<u> </u>	Seat G	Floresita Hernandez	Secretary

III. Moment of Silence

IV. Approval of the Agenda

Bree Swanson made a motion to approve the agenda as presented.

Jade Hill seconded the motion. Motion passed unanimously.

V. Introduction of Guests

Faith Jurs JNES Principal

Mr. Tony Jones, JNES Assist. Principal

Ms. Zonda Martin, KMHS Principal

Rod Aakin KMS Assist. Principal

Joe Self - Star NW Magnet School

VI. Approval of Minutes

Bree Swanson made a motion to approve the minutes as presented.

Jade Hill seconded the motion. Motion passed unanimously.

VII. Public Comments

VIII. Correspondence - no correspondence

IX. Report for Councils

X. Reports

- a. Principals Reports: JNES & KMHS- see written report
Highlights: JNES: Reviewed parent survey regarding remote learning. Back to School event held outdoors. 98% of parents were contacted and most packets except for 20 were picked up by families - good participation. Teachers developed a video teaching students on social distancing. Gym floors have been restored.
Highlights: KMHS: good family and student participation pick up packets. 97% students remote, 10 students are in the building doing face-to-face education. Currently using both Canvas and TEAMS to deliver educational contents. Laptop Computers to students 6th grade to 12th grade. Computer roll out ongoing. Lunch distribution on Mon & Thur and breakfast on Wed. Computer roll out this week for MS and HS.
- b. Assistant Directors: Star of the Northwest Magnet School — currently have 5 students enrolled and are doing remote learning. 2 students are from out of region and 3 are from within district.
- c. Activity Reports: JNES — unfortunately, many activities will not be happening this year. No wrestling and cross country for the fall. Activities that are being planned for the fall: Battle of the Books, Spelling Bee, 21st Century and Media Person. School has marked areas with blue x's 6 feet apart for students and visitors know where to stand. KMHS: all sports cancelled for the fall. Activities that will take place in the fall: Spelling Bee, Battle of the Books, eSports, and other locally approved clubs and activities. Looking 2 coaches for the video eSports and will compete with Anchorage schools.

Jade Hill

XI. Discussion Items

1. Jade Hill: Question on behalf of Paula Octuck: Will the Monthly Meal Calendar be available to parents? Response: Principals will inquire and make this available to parents.

Question: Who made the decision to cancel sports. Response by Zonda Martin: decision was made by the Regional Board and District based on State guidelines.

Request clarification on what it means to be operating in Red, Yellow and Green and who makes this decision including cancellation of sports. Response: Decision to operate in Red for Kotzebue is based on State Dept of health, Dept of education and CDC. Will inquire Terri

Walker superintendent for further details on this matter. ASC members are encouraged to call-in to conference call tomorrow:

NWABSD Community Smart Start 2020
Wednesday, September 9, 2020, 1:15 pm
Audio Conference number 1 800 315-6338
Access code 34720

3. Bree Swanson: concerned about amount of High School students not participating in calling in to class and how this will be affecting their academic education and social well being.

Response: administrators will work with teachers to assure that students are getting the education they need. Some students are in communication with teachers on a one-to-one basis.

4. ASC elections on Oct 6, 2020

XII.Action Items

- a. Facility Use Requests — No Facility Use Request at this time.

XIII. Items for ASC Consideration

- a. Board Policy Revisions and/or new policies
- b. Old Business
- c. New Business

XIV. Public Comments — no public comments.

XV. Date for Next Meeting

Tuesday, October 13, 2020 at 6pm. Location: KMHS Library

XVI.Council Comments

Seat A Bree Swanson - Appreciates the hard work to school administrators for all their hard work. Concern for students education and social well-being during this health crisis.

Seat B Paula Octuck -

Seat C Nina Lie - Thank you for all of the updates and reports.

Seat D Anthony Cravalho - Thank you to all staff and ASC members. Recognizes impact on the social well being of students due to remote schooling. Looking forward to restarting in person school safely.

Seat E Jade Hill — Thank you to all administrators, principals and teachers. Encourage ASC members to participate in the District weekly phone calls.

Seat F Hans: Appreciates the hard work on behalf of all involved. Hope to find activities for students and encourage to think creatively to keep students engaged. Look forward to getting back to in-person school safely.

Seat G Floresita Hernandez - Glad to be back. Hoping we can come up with creative solutions to provide activities to keep students engaged academically and socially.

XVII.Adjournment

Jade Hill made a motion to adjourn.

Bree Swanson seconded the motion. Motion passed unanimously.
Meeting was adjourned at 7:32 pm.

ASC Members

Bree Swanson	Seat A 2022	Jade Hill	Seat E 2021
Paula Octuck	Seat B 2021	Hans Nelson	Seat F 2022
Nina Lie	Seat C 2020	Floresita Hernandez	Seat G 2020
Anthony Cravalho	Seat D 2021		

BP 8321 The Advisory School Committee may not hold executive sessions.



AQQALUK NOORVIK SCHOOL
PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

Aqqaluk Noorvik Advisory School Council Agenda
Thursday, April 22, 2021
12:00 pm, Library

1. Call to Order
2. Pledge of Allegiance/Moment of Silence
3. Roll Call:
 - Wilbur Howarth *Excused*
 - Glenn Coffin Sr.
 - Elsie Sampson
 - Lena Armstrong
 - Kaden Ticket
 - Lonnie Tebbits *Excused*
4. Acceptance of Interim Member *Mike Zibell*
5. Introduction of Guest
6. Approval of Agenda
7. Read/Approve Meeting Minutes from previous meeting
8. Principal's Update:
 - Enrollment/Attendance
 - Current enrollment *198*
 - Traditional *183* Remote *15*
 - Average Daily Attendance *89.41%*
 - Student Activities
9. Old Business
10. New Business: District Budget SY2021-2022
11. Public Comments
12. ASC Comments and Concerns
13. Next Meeting
14. Adjournment

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future





AQQALUK NOORVIK SCHOOL

PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

Noorvik Advisory School Council Meeting Minutes

Thursday April 22, 2021

12:00 p.m. Library

1. Called to Order at 12:18 by Elsie Sampson
2. Pledge of Allegiance
3. Roll Call: Present- Wilbur Howarth (excused absence), Glenn Coffin Sr., Elsie Sampson, Lena Armstrong, Kaden Ticket, Lonnie Tebbits (excused absence)
4. Interim Member Acceptance of Mike Zibell, motion by Glenn Coffin Sr., second by Lena Armstrong, all members were in favor.
5. Guest: Terri Walker, Superintendent; Margaret Hansen, School Board President, Billy Sheldon Jr., NANA member, Elmer Armstrong, NANA member
6. Approval of Agenda, motion by Mike Zibell and second by Lena Armstrong, all members were in favor.
7. Read/ Approve Meeting Minutes from April 22, motion to accept by Lena Armstrong and second by Kaden Ticket., all members were in favor. There were no questions or discussion.
8. Principal Update – 198 students as of April 22, 183 traditional and 15 remote, Daily attendance 120-125 students, ORV 89.41% District 94.13%
 - a. Attendance a community issue, invitation to local meetings
 - b. Request for school support in cultural ways
 - c. Encourage staff to be part of community
 - d. C-3 – for new staff, 2 days in Kotz before going to villages, request cultural mentor
9. Student Activities
 - a. Account – March Records \$87,060.91
 - i. Request seniors use of funds however they choose
 - ii. Students agreed 75% participation to benefit
 - iii. Mike cleared up confusion from previous year seniors
 - b. Activities – Girl's BB 2nd place Conference Tournament, Girl's Sportsmanship Award, Girl's All Tournament Team Lucy Foster and Eva Johnson, We did not have any interest for Volleyball, Wrestling, or NYO, YL Sponsoring presentation of "Winter Bear" April 27, 2021 at 2:45 p.m., MS/HS students and community invited to attend

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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- c. Graduation Parameters: 4 students, Jasmine Hawley graduated in December, Lucy Foster and Laney Sheldon in May from Kiana, Debbie Snyder graduate from Kotz/Magnet School in May

10. Old Business - None

11. New Business – District Budget SY 2021-2022, Terri Walker and Margaret Hansen

- a. District had 10M in reserve, only 2M left, 5M short of what is normally received, finding ways to balance 3.5M, have adjusted 2.5M and still need to consider 1.5M
- b. Student activities spent 1.7M, cutting \$500,000
- c. Food program cut 1M, cost of meals \$120,494.82 annually for ORV
- d. Other programs looking at: PK, CTE, Inupiaq Language
- e. Mission – Create and maintain a learning environment, Safety, Family support and engagement
- f. Looking at research to see what works
- g. No remote classes next year
 - i. Choice of traditional or homeschool
- h. Some considerations: Inupiaq program through IRA, IRA/Manillaq grant for CTE courses, Counselors shared with Manillaq
- i. Student allocations based \$5,930 per student, student ratios 1:15 in elementary, 1:20 MS/HS
- j. Budget vote – May 1, will know more May 11
- k. Encourage Migrant program
 - i. Requirements 20 miles movement, 7 nights, 8 days, fishing, berry picking
- l. Bonding debt of 33M still to pay out

12. Comments/Concerns

- a. Elmer Armstrong – Good meeting and discussion
- b. Billy Sheldon Jr. – GED program w/NANA restructuring/Tech Center at district, good communication, information is good, good start. Thank you for your work
- c. Margaret Hansen – Went to NANA board, ASC meetings, learn alongside to understand and communicate, still need to visit with Manillaq, encourage students to attend ATC, work with families for housing, 30 year old and older to GED, partner with NANA
- d. Terri Walker – No retentions in PK-8, train teachers on individual bases on ways to help students, PD planned



AQQALUK NOORVIK SCHOOL

PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

Aqqaluk Noorvik Advisory School Council Agenda

Thursday, April 29, 2021

12:00 pm, Library

1. Call to Order
2. Pledge of Allegiance/Moment of Silence
3. Roll Call:
 - Wilbur Howarth
 - Mike Zibell
 - Glenn Coffin Sr.
 - Elsie Sampson *by phone*
 - Lena Armstrong *by phone*
 - Kaden Ticket
 - Lonnie Tebbits *excused*
4. Introduction of Guest
5. Approval of Agenda
6. Read/Approve Meeting Minutes from previous meeting
7. Principal's Update:
 - Graduation May 3, 2021 @ 6:00
 - Restrictions – 10 immediate family members each
 - Current Covid Test or proof of two vaccines
 - No refreshments
 - Pictures on Sunday
8. Old Business – Plaque for Wil Zibell
9. New Business
 - Officer Selections for SY 2021-2022
 - President *Wilbur Howarth*
 - Vice President *Glenn Coffin Sr.*
 - Secretary *Kaden Ticket*
10. ASC Comments and Concerns
11. Next Meeting: August 19, 2021
12. Adjournment

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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AQQALUK NOORVIK SCHOOL
PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

Aqqaluk Noorvik Advisory School Council Agenda
Thursday, April 29, 2021
12:00 p.m., Library

1. Call to Order at 12:36 by Wilbur Howarth
2. Pledge of Allegiance/Moment of Silence
3. Roll Call: Present Wilbur Howarth, Mike Zibell, Glenn Coffin Sr, Kaden Ticket, Elsie Sampson by phone, and Lena Armstrong by phone. Absent excused Lonnie Tebbits.
4. No guest present
5. Approval of Agenda: With discussion – question if agenda was sent to members, response of yes through email. Motion to approve agenda by Glenn Coffin Sr., second by Kaden Ticket, all members signified approval.
6. Read/Approve Meeting Minutes from previous meeting of April 22, 2021: Motion to accept by Mike Zibell and second by Glenn Coffin Sr. All members signified approval. There were no questions or discussion.
7. Principal Update – Graduation May 3, @5:00 p.m. Restrictions include 10 immediate family members for each student, attendees must sign up with Principal, attendees must have either both vaccines taken or a recent covid test (clinic offered rapid testing). Attendees will be screened upon entering building and must wear a mask at all times. There will be no refreshments served. Pictures will be taken at scheduled times on Sunday, May 2. Discussion: Safety – make sure deck is clean and not wet. Deck and metal ramp are slippery.
8. Old Business: Plaque for Wil Zibell Elsie will look into getting a plaque or banner with the support of local organizations to honor the rare award given to Wil. Recommendation of posting in district article, facebook page, etc. (publicize)
9. New Business: Suggestion made to look into creation of “Hall of Fame” within the school that would promote community member success, student graduate awards, etc. Committee selected Mike Zibell to follow up with this. Desire is to have all local organization involved (IRA, City, NANA, Manillaq). Mike Zibell suggested use of money from previous graduating class and current graduating class to hold a community celebration, especially since use of funds are limited. Principal will follow up with district guidance/approval. Suggestion made by Elsie Sampson to create a list of expectations involving secondary training to meet requirements for use of funds. Suggestion made for continued and more announcements of events, changes in school activities, etc.

Officers for SY 2021-2022

President: Wilbur Howarth

Nominees: Mike Zibell (declined), Wilbur Howarth

Motion made by Glenn Coffin, Sr. to close nominations, second by Mike Zibell

All members approved acceptance of Wilbur Howarth

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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Vice President: Glenn Coffin Sr.

Nominations: Lena Armstrong (declined), Glenn Coffin Sr.

Motion made by Elsie Sampson to close nominations, second by Lena Armstrong
All members approved acceptance of Glenn Coffin Sr.

Secretary: Kaden Ticket

Nominations: Kaden

Motion made by Elsie Sampson to close nominations, second by Glenn Coffin Sr.
All members approved acceptance of Kaden Ticket

10. ASC Comments

Elsie Sampson – Currently in Kotz, fractured wrist, going to Anchorage for surgery (home this afternoon, will be gone month of May. Appreciate everyone attending. Consider meetings and be on time, “We are to set the example to our students/children”. Have high expectations. Take ASC seriously, district makes all the decisions for us, represent school together.

Lena Armstrong – Concern for students getting on school building, dangerous. Congratulations to new officers for SY 2021-2022

Kaden Ticket – No comments other than congratulations to new officers

Mike Zibell – Unique position, previous school employee now ASC member, encourage us as a board, be school advocates, let them know we have their back

Glenn Coffin Sr. – Concern about students arriving to school late riding the bus. Need for a scheduled time to pick up students. Question who drives the bus (Lena Henry and Walter Tebbits currently; Lena Armstrong normally)

Wilbur Howarth – Thanks for attending, officer selections. Bus transit – IRA needs scheduled stop and pickup, will work on that. Bus purchased to help Elders get to store, airport transport, lots of paperwork to get bus, expensive. Once school is over, will be no student pick up. Need a bus stop for each road. Check with Brenda for bus pickup for summer school. Need to elect a rep for School Board District – one ASC member, will select at next meeting August 19.

11. Next Meeting: August 19, 2021 @ 1:00 p.m. in Library

12. Adjournment: Motion to adjourn by Elsie Sampson, second by Kaden Ticket, all member signified approval



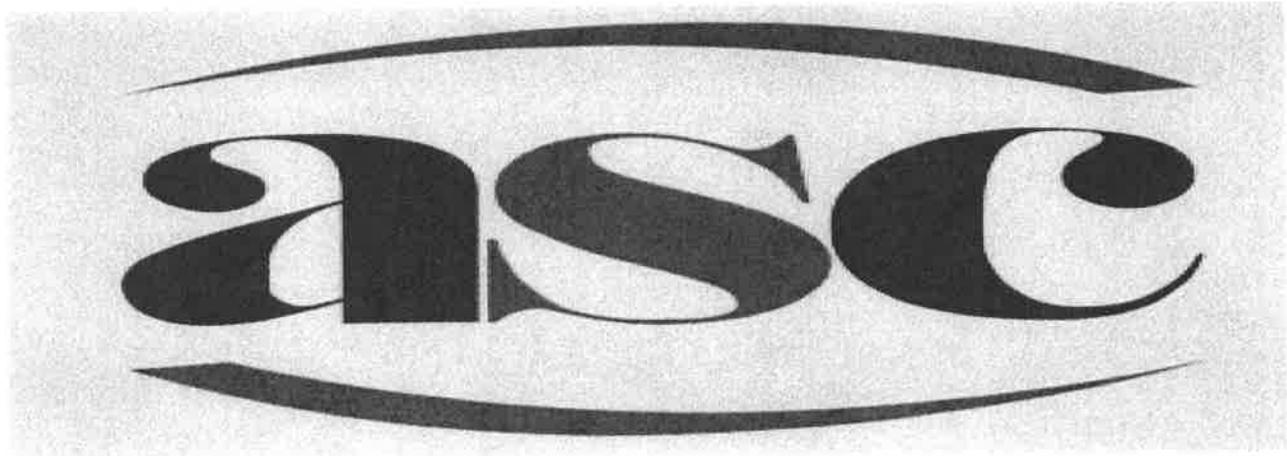
BOARD MEETING

MAY 5TH, 2021

WEDNESDAY 12:00 P.M.



SHUNGNAK GYM



Board Meeting

April 13th, 2021

Tuesday 12:00 p.m.

NO QOURUM

RE-SCHEDULED FOR:

MAY 5TH, 2021

WEDNESDAY 12:00 P.M.

Shungnak Gym



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Bucklard · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

ADVISORY SCHOOL COUNCIL (ASC)

Shungnak AGENDA

Wednesday, March, 24 2021

At 12:00pm

1. Call to Order: Genevieve 12:15pm March 24, 2021
2. Roll Call: Maynard Woods(P) Genevieve Norris(P) Edward Douglas(AE) Evelyn Woods(AE) Brennon Sun(P)
3. Moment of Silence: Genevieve
4. Introduction of Guests NA
5. Approval of minutes: for 02/11/2021: Approved by Maynard Seconded by Brennon.
6. Public Comments: None
7. Correspondence: None
8. Report to Council: **Franklin:** Going Green we are in the status low level following all the litigation that is set by our school district, our school board and the state our kids are watching hands, wearing face masks, eating stationly, at lunch time with seals in the cafeteria and seals in the classrooms and we are keeping the school vary clean and if any child is feeling sick we are asking their parent to take them to the clinic. Domain 1: Professionally Responsibly Remote Learning, **Franklin:** we went to Monday's now, from Wednesdays to Mondays our Teachers and them still have to call parents and kids to make sure they are doing their work at home and then logging in everything into PowerSchool. Hopefully that will make a difference when we can get through to certain parents because most of our parents, say 52 parents but 40+ have blocked phone numbers so we have to use the VHF most of the time and nobody really have internet at home.
9. Strategic Plan: **Franklin:** that is also key 3:1 that is to notify the community of what is happening in the school so they can also be aware of what we are trying to do for our entire village to educate our kids, sending home flyers, sending messages on the vhf,

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having the kids to call parents, having the youth leaders to work with parents and students but having our staff constantly calling parents for help to make sure that the kids are here on time with enough sleep, and working on behaviors and constantly working with Safe and Civil School models. Its been a challenge with this Covid-19

10. Items for Advisory School Council Consideration: A) Board policy revision or new policy. **Franklin:** I will get those notes out to you all again on the regional school board meeting that you all should read up on because several things are changing. Genevieve: So we will get that on paper right? Roger: Yes.

B) Old business Basketball Home and Away games. **Franklin:** Basketball, we had 3 home games with Kobuk, we was hoping to go to Kiana but they went into Red status with the virus, we didn't get to travel out. However if I'm correct councilman and Coach over here, we went 8-0 with 6-0 through the season, we played Noorvik, we played Noatak and we played Ambler. Beat them twice each time. And we also had to add an assistant coach Anthony Norris because Brennon Sun is only 20 years old. Because he couldn't travel with the team because you have to be 21. And then the coach up there (Kobuk) Dustin Harvey, he just turned 21 so we were up against some paperwork so Anthony and Brennon talked and they worked it out, but Brennon is Head coach in legal document paper and Anthony is the assistant. Both are currently taking the AASA testing and all the coaching that they got to have before the state meet. We qualified for the

state tournament and everything is on the website on the district website the scores and everything. We only lost to Buckland in the semis and then they also defeated kiana in the first round they ended up beating Noatak right? Noorvik in the second round then the third round the beat Noatak, so to be placed in the second place, usually they would take 2 teams every year we was lucky this year Brett Slauthaag and superintendent Walker to keep those 2 top teams because they took off on of the girls teams to put into a different region, so that is the reason we got to go. First time in History Right? Genevieve: Yeah! This is really great I am happy about the kids up this way. **Franklin:** Yes. So we got 125 tickets that will be given out or too sold however we have to split 125 tickets, 62 goes to Kobuk and 63 tickets goes to us. So with that said the tickets comes out this Friday, so what we agreed to do in Shungnak and hoping Kobuk is too, we are going to buy those thicketts we went to the IRA for some help and they gave us money for shirts and tickets, and we are going to give the tickets and shirts out for free. We are also using our pop sales activity funds to buy most of those tickets because we always like to give back, because tickets is Thursday night and Friday night so its 60 tickets here and 60 tickets here, and also if they make it into the championship there will be tickets for Saturday night and we will leave March the 29th until April the 4th. A whole week. I gave you all a criteria of parents having to sign that we don't go shopping at the Mall, Walmart, Fred Meyers, etc. because of covid still going on, we have to keep these kids safe. There is going to be some parents upset about that but they have to call the district office, but their kids have to sign with their parents or they will not be traveling. So that everything I know about basketball.

Genevieve: Well Covid is still going on in Anchorage and the Valley yet so they need to be really careful. **Franklin:** Yes. So If we end up getting one case from the boys team, our whole team is out, down there so if a kid gets into contact with it then that means we will have to fly the parent down for that week to stay with their child. It is off our dime.

Migrant Ed: **Franklin:** Braiden Sun is doing that now for us he is working every day from 8:30 to 3:30, he is subbing right now in the elementary wing and he is learning, that's all I will say. Liaison for Alaska strong project we are working with the AASB about trying to get dads involved with their kids to do positive things and bringing in their wives and girlfriends to to work with their kids and to keep our tradition going so we are supposed to have 4 to 10 dads and we supposed to have 10 to 12 families we are working with with those dads, however we cannot do all that during this Covid time because we cannot all be together, so what we will be doing is having about 3 to 4 dad working with individual of their own households and families that will be better, any questions about that? **Genevieve:** Do you have some parents going? **Franklin:** To the ball games, state? We have 63 tickets, I have been asked for 35 tickets that's going down and the reason too most of the people is outside of Shungnak that's already down there that is the reason we did not we did not let them get on the website and buy them cause if they buy them all, people here cannot get into the games, so I told them people who is residing in Shungnak and so they will get their tickets but I will hand everybody their tickets down at the games, with their shirt, is that OK? **Genevieve:** Yeah. But at those games who is allowed? **Franklin:** Only the people who has tickets. **Genevieve:** Oh OK. **Franklin:** You cannot get into the games if you don't have a ticket and with that is I wanted to give a shout out to the village of Shungnak, Coach, Cheryl and Fred Sun, Flora Griest, all the workers up at the store, Brittany and them for raising money to get into the kids pockets, as of now I think they raised about 3,000 dollars I got 600 and 750 transferred into my bank account I havnt gotten the 1600 yet cause they wanted to make sure it was kept safe and then when we get down there I will give each kid about 500 something each and keep a hundred of it in case they break or damage anything Ill just take it out of their money just in case. Kids will be kids. And with that with the basketball is we will be in remote learning starting next week because most of the staff gonna want to go down and everything like that, so we wont have enough staff to keep the building open but if it changes we will call out on the vhf school is open but it is gonna be tough keeping it open during basketball.

11. New Business: None at the time

12. Public Comments: None

13. Comments from council: **Genevieve:** I just wanted to congratulate the boys team, Shungnak and Kobuk **did** real good! I was thinking about the Hunters Upriver Hunted the grizzlies down, they hunted down the Noorvik bears and Noatak lynx Kiana I know we would have Hunted them down too, so that was real good I am proud of our boys even if they have to combine the two villages that is called cooperation. **Franklin:** It is and the help with Brennon and Suuyuk(Anthony) and Dustin they've been bringing them down here practicing and that what helps getting them out. But being in quarantine up there after the games is hard Genevieve: We encourage them to be real careful especially during they go down. **Franklin:** Yes ma'am.

14. Time and place of next meeting: April 13, 2021

15. Meeting Adjourned: Maynard second by Brennon

16. Time and Place of Next Meeting: April 13, 2021

17. Adjournment: Maynard Woods 1st motion and Brennon Sun second it

BP 8321

The Advisory School Council may not hold executive sessions.

BB 9320 MEETINGS

All meetings of the School Board shall be open to the public, except for executive sessions authorized in accordance with law.

(cf. 9321 - Executive Sessions)

The Superintendent or designee shall provide reasonable public notice of open meetings of the Board. Such notice shall include the date, time and place of the meeting, and shall be provided to the local news media and posted at district and school sites before the meeting. Public Meetings may not be held in a private home or private business.

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

Regular Meetings

Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board. The meetings will convene at the appointed time, providing a quorum is present.

Continued Meetings

The Board, by official action, may recess a regular or special meeting and designate a future date for the purpose of continuing the consideration of one (1) or more topics, provided that:

the total number of days for the session, including all those added after recess, shall not exceed the statutory limitations of fifteen (15) days for a regular meeting and five (5) days for a special meeting;

public notification shall be made of the recess;

any absent members of the Board shall be notified of the recess.

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in cases of an emergency, notice of special meetings shall be delivered at least 24 hours before the meeting to all Board members, the Superintendent, and to the local media. This notice also shall be posted at district and school sites at least 24 hours before the meeting. This notice shall specify the date, time and place of the meeting.

Notice of special meeting shall include a statement of the purpose of the meeting. No business may be transacted other than that stated in the notice of the meeting.

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. As soon after the meeting as possible, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

Board Action Between Meetings

When, in the opinion of the Superintendent, circumstances arise of such an urgent nature as to require Board action prior to the regular or special meetings, and the President of the Board, or in the President's unavailability, the Vice-President, concurs with this opinion, a poll vote by phone may be taken of Board members. In taking such a poll, the following conditions shall apply:

1. There shall be twenty-four (24) hours advance public notice of the poll vote given by public radio, unless the urgent matter prevents a twenty-four (24) hour delay of the vote. In such an event, at least three (3) hours advance notice shall be given by public radio;
2. The public notice will state the question being voted upon. In addition, the notice will advise the public of their right to be present at the time and place when the poll vote is being conducted by the Board's Recording Secretary;
3. The poll vote will be conducted by the Board's Recording Secretary in the Boardroom at the District Office. As many Board members as possible will be placed on a conference call that will be broadcast via speaker phone into the Boardroom. Board members who are not on the conference call shall be called individually and that phone call shall also be broadcast by speaker phone into the Boardroom;
4. The Board shall confirm the results of the poll vote by a vote taken at the next regular or special meeting.

Teleconferencing/Video-Conferencing

The Board may use teleconferences/and or video-conferences, if available, for Board meetings when receiving public comment

or testimony and during Board deliberations. Agendas and supporting materials shall be available at conference locations.

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

[14.14.080](#) *Declaring a school board vacancy*

[29.20.020](#) *Meetings public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Revised: March 27, 2007

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

July 2021

Committee – July 26

Worksession & Regular Meeting – July 27

August 2021

Committee – August 23

Worksession & Regular Meeting – August 24

September 2021

Committee – September 27

Worksession & Regular Meeting – September 28

October 2021

Committee – October 25

Worksession & Regular Meeting – October 26

November 2021

Committee – November 29

Worksession & Regular Meeting – November 30

December 2021

Committee – December 27

Worksession & Regular Meeting – December 28

January 2022

Committee – January 24

Worksession & Regular Meeting – January 25

February 2022

Committee – February 21

Worksession & Regular Meeting – February 22

March 2022

Committee – March 28

Worksession & Regular Meeting – March 29

April 2022

Committee – April 25

Worksession & Regular Meeting – April 26

May 2022

Committee – May 30

Worksession & Regular Meeting – May 31

June 2022

Committee – June 27

Worksession & Regular Meeting – June 28