

NWABSD Committee Meetings
Monday, February 22, 2021 8:30 AM

Teleconference

Agenda

1. Policy Committee 8:30am
2. Budget Committee, 9:30am
3. Curriculum Committee 1:30PM
4. Activities Committee 2:30PM



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Policy Committee Meeting

Conducted via Teleconference

CALL-IN: 1-833-682-3239; **CODE:** 305 246 737#

Agenda

Date: February 22, 2021

Time: 8:30am

- I. Policies for Second Reading and Adoption
 - a. BP 4161/4261 CLASSIFIED PERSONNEL - LEAVES AND BENEFITS
 - b. BP 4361 MANAGEMENT AND SUPERVISORY PERSONNEL - LEAVES
 - c. BB 9140 BOARD REPRESENTATIVES

- II. Policies for First Reading and Opening a Period for Public Comment
 - a. BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS
 - b. BP 4136/4236/4336 ALL PERSONEL – NONSCHOOL EMPLOYMENT

- III. The Board Policy Committee will begin a review of ARTICLE 9 BYLAWS OF THE BOARD

Committee Members: Cindy Fields, Marie Greene, Paula Mills, Carol Schaeffer, Tillie Ticket,

Assistant Superintendent: Sandra Kowalski

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.



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Summary of Items on Policy Committee Agenda February 22, 2021

1. Policies for Second Reading and Adoption

- a. BP 4161/4261 CLASSIFIED PERSONNEL - LEAVES AND BENEFITS – Proposed changes are: Remove the reference to Directors' accumulation of leave from this section which pertains to classified employees. This reference will be moved to BP 4361 MANAGEMENT AND SUPERVISORY PERSONNEL – LEAVES. At the January 26, 2021 Board Meeting, the Board approved the first reading and opened it up for public comments. To date, there have been no public comments. The committee is being asked for its recommendation to the Board for adoption.
- b. BP 4361 MANAGEMENT AND SUPERVISORY PERSONNEL LEAVES – Proposed changes are: 1) Remove the distinction between certificated and classified management as all directors currently receive additional benefits as outlined in the Principals' negotiated agreement, 2) A move from BP 4161 of the reference to directors accumulation of leave from the classified personnel policy to management policy section here. 3) Clarify the number of days of annual leave payout. The number of days of annual leave for which a director may request payout is currently limited to (10) days. The proposed policy change increases that number of days to twenty (20). This bring Board Policy in line with action taken by the Board in May 2020 to increase the number of leave payout days for directors, and 4) Clarifies the maximum number of leave days accrued and subsequent forfeiture. At the January 26, 2021 Board Meeting, the Board approved the first reading and opened it up for public comments. To date, there have been no public comments. The committee is being asked for its recommendation to the Board for adoption.
- c. BB 9140 BOARD REPRESENTATIVES states that the Board may appoint members to serve as representatives to other boards, committees, etc. for other agencies. Clarification about appointment process has been requested. The proposed language clarifies the process for appointment by stating the president may make the initial appointment with ratification by the Board at a subsequent meeting. At the January 26, 2021 Board

Meeting, the Board approved the first reading and opened it up for public comments. To date, the only suggested change is to insert a cross reference to BP 9250, and that suggested change is in the proposed revision before the Board today. The committee is being asked for its recommendation to the Board for adoption.

2. Policies for Approval at First Reading and Opening a Period of Public Comment

- a. **BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS** – Proposed changes include addition of language reflecting examples of assignments such as the AASB Board and as well as addition of language that ties the appointments to the allocation in the Board's budget. Current practice is that local board members do not receive per diem. Removal of language regarding compensation at ½ the per diem rate for local board members is included in the proposed version. The committee will be asked for its recommendation to the Board for approval at first reading and an opening a period of public comment.
- b. **BP 4136/4236/4336 ALL PERSONEL – NONSCHOOL EMPLOYMENT** – This policy provides Administration clarity when determining if outside employment activities may be inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district. Proposed revisions adds language to covers non-compensated appointments and clarifies in the title to include non-compensated appointments. The committee will be asked for its recommendation to the Board for approval at first reading and an opening a period of public comment.

3. ARTICLE 9 BYLAWS OF THE BOARD

The full chapter of Article 9 has been included in the packet for committee review. The Board will be asked to review articles and suggest any revisions that may be brought back to the committee and board at the next meeting for consideration/action.

BP 4161/4261 CLASSIFIED PERSONNEL - LEAVES AND BENEFITS

The School Board shall provide for employee absences authorized by law, Board policy, and negotiated agreement.

Permanent full-time employees receive full benefits. Permanent part-time employees receive benefits on a prorated basis. Employees working less than fifteen (15) hours per week and temporary employees do not receive fringe benefits.

Benefits include:

Employees will accrue **sick leave** at the rate of 1 1/3 days for each full monthly pay period with unlimited accrual from year to year. Sick leave may be used when the employee is sick or injured, an illness within the employee's immediate family which requires the employee's presence, and upon the death of a member of the immediate family. The district reserves the right to require a doctor's and/or health aide's certificate of medical disability for sick leave usage. An employee is encouraged to notify his/her supervisor one half (1/2) hour in advance of the scheduled workday that the employee is going to utilize sick leave. If the supervisor is not notified the leave shall be charged to unapproved leave without pay. An employee utilizing sick leave shall be paid for such time lost, to the extent that he/she has sick leave accrued, at his/her current salary, less the amount of any time lost payments made to him/her under the Alaska Workers' Compensation Act. There shall be no accrual of sick leave when an employee is on leave without pay status. Employees are not entitled to monetary reimbursement for accumulated sick leave.

Maternity/paternity leave may be granted to a permanent employee upon recommendation of his/her physician and immediate supervisor. The employee is entitled to take a total of nine (9) weeks of leave immediately preceding and following child birth. This leave shall be charged first to sick leave, and if that is not sufficient, then to annual leave, then leave without pay.

Court leave will be granted to an employee who is called to serve as a juror or subpoenaed as a witness. Court leave does not apply to an employee who must attend Court as a party to a litigation. The employee shall retain the monies received for such service and notify the payroll department of the amount received. This amount will be deducted from the employee's paycheck.

(cf. 4161.4 - Family and Medical Leave)

Annual leave for non-certificated staff who work twelve (12) months will accrue at the rate of:

One (1) day for each full month for non-certificated employees with less than one (1) year of service;

1 1/4 days for each full month for non-certificated employees with more than one (1) year of service, but less than five (5) years of service;

1 1/2 days for each full month for non-certificated employees with five (5) or more years of service.

Professional and non-certificated staff, who work less than twelve (12) months will accrue annual leave at the rate of:

One (1) day for each fifty (50) days on pay status. Less than 200 days equals three (3) days leave; 200 days or more equals 4 days leave.

Accrued leaves shall be pre-credited, however, no employees are exempted by grandfather clause rights. Unused leave will be automatically paid off at the end of the school year.

Professional/certificated staff working 260 day contracts, who do not report to the Superintendent, will accrue leave at the rate of:

One (1) day for each full monthly pay period for employees with less than one (1) year of service;
1 1/4 days for each full monthly pay period for employees with more than one (1) but less than five (5) years of service; 1 1/2 days for each full monthly pay period for employees with more than five (5) years of service.

~~Directors and any employee who reports directly to the Superintendent shall accrue annual leave at the rate of two and one half (2½) days for each full monthly pay period.~~

An employee of the District may request up to ten (10) days of accrued leave be paid off during each school year, or the entire amount will be paid off at the employee's current daily rate upon termination.

Accrued annual leave shall not exceed thirty (30) days accumulation as of June 30 of each year. If a request for annual leave must be denied and would result in loss of leave, the Superintendent may postpone requested leave without loss to a mutually determined time in the future. Annual leave not taken by an employee in accordance with the provisions is lost.

There shall be no accrual of annual leave when an employee is on leave without pay status.

The following are observed as legal holidays by all non-certificated personnel in the District:

the first of January, known as New Year's day; the third Thursday and third Friday in March, for Spring Break; the last Monday in May, known as Memorial Day; the 4th of July, known as Independence Day; the first Monday in September, known as Labor Day; the fourth Thursday and Friday in November, known as Thanksgiving day and the day after; the 24th and 25th of December, known as Christmas Eve and Christmas day; and the 31st of December, known as New Year's Eve.

Permanent and probationary employees who either work or are on paid leave on the days immediately preceding and following designated holidays shall be paid for the number of hours normally scheduled for the position at the normal rate of pay.

Holidays falling on Saturday are celebrated on the preceding Friday. Those that fall on Sunday are celebrated on the following Monday.

Temporary employees are not entitled to receive pay for unworked holidays.

Employees who are members of a reserve component of the U.S. Armed Forces or of the National Guard shall be granted temporary military leave on all days during which the employee is ordered to training duty, as distinguished from active duty, with troops, or a field exercises, or for instruction or when under direct military control in the performance of a search and rescue mission. Temporary military leave should be limited to sixteen and one-half (16 1/2) working days in any one (1) calendar year. Temporary military leave shall be granted only upon the written request of the appropriate military authority stating the reasons why the service cannot be fulfilled outside of normal work days. A copy of the request and the military orders shall be filed with the Superintendent prior to the commencement of leave. An employee shall promptly remit to the District any salary received from the military for the

leave period, or as an option to payment of any salary or stipend received from the U.S. Armed Forces or Alaska National Guard to the District, the employee may elect to use any accumulated annual leave or if this is exhausted, take leave without pay. Either of the options must be selected at the time of the request for military leave.

The employee shall be entitled to use up to seven (7) days, plus necessary travel time of sick leave per year for:

1. Death within the employee's family. The family shall be limited to the employee's spouse, child, legal ward, brother, sister, parent, grandchild, grandparent, child-in-law and parent-in-law; and for:
2. Serious illness or injury of a member of the employee's family, as defined in (1) above (a statement by the attending physician regarding the illness or injury may be required by the District).

Leave without pay for less than ten (10) work days per year may be granted by the site administrator or supervisor. Leave without pay for ten (10) or more work days may be granted by the Superintendent or his/her designee upon recommendation of the principal or supervisor. Each request for such leave will be considered in light of the circumstances involved and in regard to the needs of the District. Leave without pay shall not be requested or granted until such time as all accrued leave has been exhausted.

District employees who hold public office or serve on boards of other organizations may be granted up to 10 days of leave without pay per school year to attend meetings. Any commitment requiring an employee to use more than 10 days of leave without pay is excessive and in conflict with the employees work responsibilities. Any request for leave without pay for more than 10 days per school year for these activities will require the approval of the Superintendent or his/her designee.

(cf. 8321 - ASC Executive Sessions)

Employees shall not be paid for holidays occurring while they are on leave without pay.

Excessive tardiness and/or absenteeism shall be considered sufficient cause for termination of service.

Unauthorized absences from duty of any employee may result in a disciplinary leave without pay for the period of absence at the discretion of the administrator.

Group health insurance is carried for permanent employees and their dependents, if the employee works a minimum of fifteen (15) hours per week. The employee is covered for \$20,000 life insurance. Employees who work less than twelve (12) months a year will also be covered when not in duty status, limited to 3 months per year when school is in session. If the District's insurance carrier is not willing to provide that coverage to any employee because of that employee's age or otherwise, the District shall only be required to provide an amount of term life or medical insurance coverage as the District's carrier is willing to provide for the premium that the District would have paid for that employee under the District's group insurance policy.

Legal Reference:

ALASKA STATUTES

[14.14.105](#) *Sick leave bank*

[14.14.107](#) *Sick leave and sick leave transfer*

[14.20.147](#) *Transfer or absorption of attendance area or federal agency school*

[23.10.500 - 23.10.550](#) *Alaska Family Leave Act*

ALASKA ADMINISTRATIVE CODE

[4 AAC 09.020](#) *Teachers entitled to pay*

[4 AAC 15.040](#) Sick leave

[4 AAC 15.900](#) Definitions

UNITED STATES CODE

Family and Medical Leave Act, [29 U.S.C. 2601](#) et. seq.; [29 CFR Part 825](#), amend. 2008

National Defense Authorization Act for fiscal year 2008, [Public Law 110-181](#), [§ 585\(a\)](#)

Revised: March 01, 2016

Adopted: June 09, 2004

BP 4361 MANAGEMENT AND SUPERVISORY PERSONNEL - LEAVES

The School Board recognizes the need to provide for leaves which management, supervisors and confidential personnel may take for justifiable reasons as set forth in state law and regulation. Such leaves shall be authorized pursuant to Board policies and/or administrative regulations, and Board action or individual contract.

~~Certificated management and supervisory employees shall be entitled to those leave provisions provided in the certificated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.~~

~~Classified management and supervisory employees shall be entitled to those leave provisions provided in the classified negotiated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.~~

Management and supervisory employees shall be entitled to those leave provisions provided in the Principal's Agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

Directors and any employee who reports directly to the Superintendent shall accrue annual leave at the rate of two and one half (2½) days for each full monthly pay period.

Directors may request up to twenty (20) days of accrued annual leave be paid out at the employee's current daily rate during each school year. Pay out requests must be made in writing by June 1st of the school year. Any remaining annual leave amount shall be paid out at the employee's current daily rate upon termination.

Accrued annual leave shall not exceed thirty (30) days accumulation as of June 30 of each year. If a request for annual leave must be denied and would result in loss of leave, the Superintendent may postpone requested leave without loss to a mutually determined time in the future. Annual leave not taken by an employee in accordance with the provisions is lost.

Legal Reference:

ALASKA STATUTES

[14.14.107](#) *Sick leave and sick leave transfer*

[14.20.147](#) *Transfer or absorption of attendance area or federal agency school*

[23.10.500 - 23.10.550](#) *Alaska Family Leave Act*

ALASKA ADMINISTRATIVE CODE

[4 AAC 09.020](#) *Teachers entitled to pay*

Adopted: June 09, 2004

BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Compensation

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, committee assignment, official assignments such as regular meetings of the Alaska Association of School Boards and the National Association of School Boards committee appointments; and attendance at a convention, conference, workshop or similar gathering as allocation in the Board's budget allows.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem. Per diem shall be at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District. ~~Board members meeting locally are entitled to one-half daily per diem rate.~~

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restriction on employment*

Revised: July 26, 2011

Adoption Date: May 23, 1995

Revised: Month Day, Year

Northwest Arctic Borough School District

BB 9140 BOARD REPRESENTATIVES

The President, subject to Board ratification, The Board may appoint any of its members to serve on advisory committees or as its representative to other public agencies or organizations when the Board deems such appointments desirable, contingent on acceptance of the appointment by the member.

(cf. 1020 - Youth Services)

(cf. 9110 - Board Membership)

(cf. 9250 – Renumeration, Reimbursement, and Other Benefits)

Revised: Month Day, Year

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BP 4136/4236/4336 ALL PERSONNEL - NONSCHOOL EMPLOYMENT AND POSITIONS

The School Board recognizes that district employees may receive compensation for outside activities or take non-compensated positions with non-District entities as long as these activities are not inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district.

Outside paid activities are incompatible with district employment if they require time periods that interfere with the proper, efficient discharge of the employee's duties, if they entail compensation from an outside source for activities which are part of the employee's regular duties, or if they involve using for private gain the district's name, prestige, time, facilities, equipment or supplies.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 4119.21/4219.21/4319.21 - Codes of Ethics)

(cf. 4132/4232/4332 - Publication or Creation of Materials)

(cf. 4135 - Soliciting and Selling)

Adopted: June 09, 2004

Northwest Arctic Borough School District

BB 9000 ROLE OF BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES)

Powers and Duties

Note: Pursuant to [A.S. 14.12.030](#), school boards are delegated authority to operate public schools subject to laws and regulations applicable to regional school boards and other school districts.

The School Board's primary goal is to provide each student with an education of the highest quality in keeping with his/her capacity to learn. This goal shall be the basic factor motivating the Board's execution of its powers and duties.

(cf. 0200 - Goals for the School District)

The Board is responsible for the general control and direction of education in the district and is empowered to carry on and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. This broad authority shall be exercised in accordance with the State and Federal Constitutions, laws and regulations. The Board may execute any powers delegated by law to it or to the district which it governs, and shall discharge any duty imposed by law upon it or upon the district which it governs.

(cf. 0440 - Advisory School Councils)

(cf. 9200 - Board Members)

Governance Functions

The Board shall consider and approve or disapprove matters submitted to it by the Superintendent and the public and is committed to establishing policies to govern district activities. The Board shall prescribe bylaws for its own governance with law or with the rules prescribed by the State Board of Education.

(cf. 9300 - Governance)

Executive Functions

The Superintendent or designee shall serve as the chief executive officer of the Board. The Board delegates to the Superintendent or designee the authority to carry out Board decisions and to make and carry out any decisions which it delegates. The Superintendent or designee shall be fully responsible for the proper use of this authority. The Board retains ultimate responsibility for the performance of any powers or duties delegated.

(cf. 2210 - Administrative Leeway in Absence of Policy)

Judicial Functions

The Board believes that positive personnel and public relations rely upon the ability to hear and resolve of grievances, complaints and criticisms. The Board, convened, shall serve as a body of appeal for grievances, complaints and criticisms in accordance with Board policies and negotiated employee agreements.

(cf. 1312 - Complaints Concerning the Schools)

(cf. 4144 - Grievances/Complaints)

Legal Reference:

ALASKA STATUTES

[14.08.021](#) Authority (regional school boards)

[14.08.041](#) Regional school boards

[14.08.101](#) Powers (regional school boards)

[14.08.111](#) Duties (regional school boards)

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.14.130](#) Chief school administrator

[29.35.160](#) Education (military reservations)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9010 PUBLIC STATEMENTS

Before voting on any issue, all Board members shall be encouraged to present whatever evidence they may feel important to the matter at hand. The Board shall fully consider the implications and relevancy of all information so presented. All opinions, reactions and positions shall be openly discussed, so that each member may understand all aspects of the issue before the Board makes its decision. Any Board member who may wish to criticize or oppose any specific Board action should do so during the Board meeting.

Once a Board decision has been reached, all Board members shall abide by that decision until it is amended or rescinded by subsequent Board action. When Board members express their opinions outside of the Board meeting, it is their responsibility to respect the democratic nature of Board decision-making and always identify personal viewpoints as such.

Public statements in the name of the School Board shall be issued by the Board president or, if appropriate, by the Superintendent or designee at the direction of the Board president.

(cf. 9011 - Disclosure of Confidential Information)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9011 DISCLOSURE OF CONFIDENTIAL INFORMATION

Confidential information which is produced for or which comes out during executive sessions of the Board shall not be divulged or released unless a majority of the Board agree to release the information, subject to applicable laws regarding executive sessions and confidential records. This bylaw is not intended to cause the withholding of information about the purpose of executive sessions of the Board.

(cf. 1340 - Access to District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

(cf. 5125 - Student Records)

Information from executive session shall be released by the president or chairman of the meeting in which the executive session is held.

Any Board member who releases confidential information contrary to the provisions of this bylaw may be publicly censured by a majority vote of the Board.

(cf. 4119.23 - Unauthorized Release of Confidential Information)

(cf. 9321 - Executive Sessions)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9012 COMMUNICATIONS TO AND FROM THE BOARD

The Board recognizes that appropriate communication procedures must be adhered to when communicating among Board members, and between Board members, district administration, and members of the public. Public communication by the Board should reflect positively on the district and serve the community by keeping it informed about the goals, programs, and achievements of the district and its schools.

Staff members, parents, and community members should submit questions or communications to the School Board through the Superintendent. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. If contacted individually, Board members will refer the person to the appropriate channel of authority, except in unusual situations. Board members will not take private action that might compromise the Board or administration.

Board Member Use of Electronic Communications

Electronic communications are an efficient and convenient way to communicate and can expedite the exchange of information. Board members shall exercise caution so as to ensure that these communications are not used to discuss, deliberate, or take action on Board business outside of a properly scheduled meeting. To ensure compliance with the Open Meetings Act, electronic communications by and between members shall not be used to conduct Board business but shall be limited to:

1. Disseminating information; and
2. Messages not involving deliberation, debate, or decision-making.

Board members may properly use electronic communications to provide:

1. Agenda item suggestions;
2. Reminders regarding meeting times, dates, and places;
3. Board meeting agenda or public record information concerning agenda items; or
4. Responses to questions posed by the community, administrators, or school staff, subject to the requirements of this policy.

Board members shall make every effort to ensure that their electronic communications conform to Board Bylaw 9010, Public Statements. Unless authorized to speak on behalf of the full Board, a Board member should clarify that the member is speaking as an individual member, and not as an official Board or district spokesperson.

A Board member sending an electronic communication concerning the district shall copy the Superintendent or designee, who shall store the message consistent with the district's practice of record retention.

Board members shall abide by the district's acceptable use policy when using district-issued devices or technology resources, including district Internet access on a personal device. There is no expectation of privacy for any Board Member messages sent or received by e-mail or other electronic communication, and these communications may be subject to public disclosure. Board members should keep public and personal communication totally separate.

Board Member Use of Social Media

Social media can be a positive tool for fostering community engagement with the district but this form of communication carries unique responsibilities. Board members desiring to utilize social media to communicate on matters of the district must adhere to the rules above. In addition, Board members must be cognizant to:

1. Keep public and personal social media accounts totally separate;
2. Post only content that the district has already released to the public;
3. Clarify that the posting is not an official record of Board meetings or Board business;
4. Conduct yourself online in a manner that reflects well on the district and on you as a publicly elected official;
5. Do not post anonymously about school business;
6. Immediately report harassing or defamatory communications to the Superintendent if they involve the district, its employees, or students;
7. Retain a copy of your posts and what others post on your account if required by the district's records retention procedures; and
8. Immediately report to the district any potential security breach.

Board members should not use social media as a vehicle for communicating with each other outside of properly noticed meetings.

(cf. 3523 - E-Mail)

(cf. 9010 - Public Statements)

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[40.25.110 - .220](#) - Alaska's Public Records Act

[44.62.310 - .312](#) - Alaska's Open Meetings Act

Revised: January 31, 2006

January 30, 2018

Adoption Date: May 25, 2005

Northwest Arctic Borough School District

BB 9110 BOARD MEMBERSHIP

Regular Members

The School Board shall consist of 11 members elected or appointed in accordance with law.

(cf. 9220 - Board Elections)

(cf. 9223 - Board Vacancies)

Student Board Members

The Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint student Board members as deemed necessary.

Student Board members shall have the right to attend public meetings of the Board, be recognized at meetings, participate in discussing issues and shall receive all materials presented to Board members except those related to executive sessions.

The Board of Education will develop procedures in conjunction with the Districtwide Student Council for the selection of one (1) student representative and one (1) alternate student representative to the Board of Education. These representatives shall be advisory non-voting members to the Board.

(cf. 1220 - Citizen committees)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.12.030](#) *School boards*

[14.12.040](#) *Transition from five to seven member board*

[14.12.110](#) *Single body as assembly and school board*

[14.14.070](#) *Organization of school board*

[14.14.120](#) *Inoperative district*

[14.14.250 - 14.14.310](#) *Involvement of young people in government*

[29.20.300](#) *School boards*

Revised: March 07, 2017

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

AR 9110 BOARD MEMBERSHIP

Selection of Student Representative to the Board

Each year, the following procedure will be followed for selection of one (1) student representative and one (1) alternate student representative to the Board:

1. The district shall advertise for applicants for one (1) student representative and one (1) alternate student representative to the Board no later than March 1.
2. The interested student representative and alternate student representative to the Board shall be in 8th through 11th grade during this school year and have a minimum GPA of 3.0, good attendance, leadership potential; and participation in school and community affairs.
3. Interested students shall submit an application, a letter of interest and two (2) references, which must be received by the Superintendent no later than March 31.
4. The Board shall interview all applicants at the April Board meeting via VTC, asking the same questions of all applicants.
5. One (1) student representative and one (1) alternate student representative to the Board will be selected by vote at the April Board meeting.
6. When the student representative is not available to attend the Board Meeting, the alternate student representative will attend in their absence.

Role of the Student Representative While Serving on the Board

The student representative and alternate will serve from August through May of the school year following the year of his/her selection. The student representative or alternate will be considered in attendance when away from the school site to attend to Board matters.

The student representative or alternate will meet with the Board as necessary for work sessions, will be seated with the Board at regular meetings and can speak as a Board member on agenda items. He/she will not attend executive sessions, unless requested by the Board.

The student representative or alternate will receive a copy of the agenda in advance of meetings and packets of information pertaining to Board items where student opinion is desired. The Board will instruct the student representative or alternate on Board policies and procedures.

At the Board's desire, an independent course of study may be developed for the student representative and alternate that includes all of the activities and responsibilities mentioned above plus other additional activities as appropriate.

Responsibilities of the Student Representative

The student representative or alternate to the Board will regularly call all school liaisons prior to Board meetings to receive student input and will schedule regular audio conferences with the entire student council. After each Board meeting, the student representative will send copies of Board minutes to the school liaisons.

On occasion, the Board may request that the student representative or alternate report back to the Board on a specific item. Such reports will be in writing and can be an agenda item, if the Board so desires. If student opinion is sought, a record of the vote by the district student council will be included in the report.

The student representative or alternate shall maintain good attendance, behavior and scholarship while serving on the Board. Failure to comply with all the student representative responsibilities may lead to dismissal by the Board.

Student Liaison

Each school will select one (1) student representative and one (1) alternate student representative to serve as a liaison between that school and the student representative to the Board. Each school will establish criteria for selection of a liaison that will include, but not be limited to: scholarship (minimum of 3.0 GPA); good attendance; leadership potential; and participation in school and community affairs.

Revised: February 08, 2018

Adoption Date: March 07, 2017

E 9110 APPLICATION STUDENT REPRESENTATIVE TO THE NWABSD BOARD OF EDUCATION



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak

PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

Application

Student Representative

to the NWABSD Board of Education

Name: _____ Grade: _____

School: _____ GPA: _____

Attach a letter of interest explaining why you wish to serve as the Student Representative.

Criteria:

The interested student representative to the Board shall be in 8th through 11th grade during this school year and have a minimum GPA of 3.0, good attendance, leadership potential, and participation in school and community affairs.

c.f. BB 9110 and AR 9110

Letters of Recommendation

Each applicant must submit with this application, two (2) letters of recommendation for the position. One letter should be from a school administrator/teacher and one from a local community member.

Student Statement of Commitment

I confirm that I would like to participate as a Student Representative to the NWABSD Board of Education. I agree to make a commitment to fully participate in the process.

Applicant's signature: _____ Date

Parents' statement of consent and support

I support my child participating as a Student Representative to the NWABSD Board of Education and he/she has my permission to participate in all associated activities.

Parent/guardian signature: _____ Date

Note: The NWABSD Board of Education will interview applicants. One student representative and one alternate student representative will be selected by vote of the Board at a regular school Board meeting.

Revised: February 8, 2018

Adoption Date: March 07, 2017

Northwest Arctic Borough School District

BB 9120 OFFICERS AND DUTIES

At its organizational meeting, held within seven (7) days after receipt of the certification of the results of the election, the Board shall elect officers in the following order: President, Vice-President, Secretary and Treasurer. Before taking office, each new member shall sign the oath of office.

(cf. 9121 - Board President)

(cf. 9122 - Vice President/Clerk)

(cf. 9123 - Secretary/Treasurer)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) Administration

[14.12.110](#) Single body as assembly and school board

[14.14.070](#) Organization of school board

[29.20.300](#) School boards

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9121 PRESIDENT

The Board president shall preside at all School Board meetings. He/she shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure;
8. Put motions to a vote, and state clearly the results of the vote.

The president shall have the same right as other members to offer resolutions, participate in discussions, vote, and to initiate or second motions upon relinquishment of the chair.

The president shall also perform other duties as directed by the Board, and state laws, regulations and the Board, including the duty to:

1. Sign all instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent or designee on the preparation of the Board's agendas;
3. Appoint and disband all committees, subject to Board approval;
4. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;
5. Excuse board member absences from regular board meetings.

(cf. 9223 - Board Vacancies)

6. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;
7. Be responsible for the orderly conduct of all Board meetings.
8. Share informational mail with other Board members.
9. Counsel Board members regarding behavior that potentially erodes public confidence in the Board as a whole.
10. Authorize individual Board member travel.

President Pro-Tem

In the absence of the President and Vice President, the President, will in advance, designate a board member to act as President pro-tem.

(cf. 9120 - Officers and Auxiliary Personnel)

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[14.14.070](#) *Organization of school board*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9122 VICE PRESIDENT

In the absence of the President, the Vice-President shall discharge all the duties of the President.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

ALASKA STATUTES

[14.14.070](#) *Organization of school board*

[14.14.020](#) *Bond required*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9123 SECRETARY

The Secretary shall ensure that an accurate record of the proceedings of the Board is kept, and that a copy of the record is distributed to each member, the Superintendent and others requesting it.

The Board delegates to the Superintendent's office the performance of all ministerial duties of the Secretary.

(cf. 9324 - Board Minutes)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9124 TREASURER

The Treasurer shall ensure that all fiscal documents are properly executed and signed, shall review disbursement, and shall ensure preparation of a summary of disbursement for information to the Board at periodic intervals.

The Treasurer shall obtain a surety bond as required by [AS 14.14.020](#). The Board delegates to the Superintendent's office the performance of all ministerial duties of the Treasurer.

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9125 ATTORNEY

The School Board may use the services of private attorneys to meet the needs of the district. The Board-appointed legal counsel shall render legal advice to the Superintendent or designee and the Board and perform other administrative duties as assigned by the Board and Superintendent or designee.

The Superintendent or designee may confer with the district's legal counsel at his/her discretion.

(cf. 9200 - Members Limits of Authority)

(cf. 9321 - Executive Sessions)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9130 BOARD COMMITTEES

The School Board may establish committees of the Board as deemed necessary. The membership of these committees is limited to less than a majority of the whole Board. The Board shall establish written charges for Board committees. When its charges or duties have been completed, the committee shall be dissolved.

The president may be a member of any committee. The Superintendent or designee may serve as an advisor to any committee at the discretion of the Board.

Committees may actively seek input and participation by parents/guardians, staff, community and students, and may consult with local public boards and agencies.

Committees shall act in an advisory capacity, making recommendations to the Board. No committee action shall be binding on the full Board. The Board as a whole shall have the final consideration in all matters.

Committee meetings are subject to the state open meetings act.

(cf. 1220 - Citizen committees)

(cf. 9330 - Meetings)

(cf. 9321 - Executive Sessions)

Legal Reference:

ALASKA STATUTES

[29.20.020](#) *Meeting public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9140 BOARD REPRESENTATIVES

The Board may appoint any of its members to serve on advisory committees or as its representative to other public agencies or organizations when the Board deems such appointments desirable, contingent on acceptance of the appointment by the member.

(cf. 1020 - Youth Services)

(cf. 9110 - Board Membership)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

This version is up for second
reading on Feb 23, 2021

BB 9140 BOARD REPRESENTATIVES

The President, subject to Board ratification, ~~The Board~~ may appoint any of its members to serve on advisory committees or as its representative to other public agencies or organizations when the Board deems such appointments desirable, contingent on acceptance of the appointment by the member.

(cf. 1020 - Youth Services)

(cf. 9110 - Board Membership)

(cf. 9250 – Renumeration, Reimbursement, and Other Benefits)

Revised: Month Day, Year

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9200 BOARD MEMBERS

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Individual Board members shall submit requests for research or administrative studies to the entire Board for consideration.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of his/her district while serving on the Board.

A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.

(cf. 9250 - Remuneration, Reimbursement and other Benefits)

(cf. 9270 - Conflict of Interest)

Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

(cf. 1250 - Visits to the Schools)

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If a Board Member knows they will be unable to attend scheduled meetings, worksession, or committee assignments they must notify the Board President or the Superintendents Office of this intended absence. If a Board Member notifies the Superintendent's Office with a request for an excused absence, this information will be communicated to the Board President for his/her decision and action.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9220 SCHOOL BOARD ELECTIONS

School Board members shall be elected for a three-year term in accordance with procedures established by ordinance for municipal elections or by state regulations for regional educational attendance areas.

Any person eligible to be a voter in the district is eligible for Board membership. However, a district employee elected to the Board must resign his/her position with the Board in order to qualify for Board membership.

(cf. 9110 - Board Membership)

Note: If subject to the provisions of [A.S. 39.50.020](#), elected municipal officers, including school board members are required to file financial disclosure statements upon filing for office and annually after election.

(cf. 9270 - Conflict of Interest)

Legal Reference:

ALASKA STATUTES

[14.08.041](#) Regional school boards

[14.08.051](#) School board sections

[14.08.061](#) Term of office

[14.08.071](#) Elections

[14.08.081](#) Recall

[14.12.050](#) School board terms

[14.12.080](#) Qualification of members

[14.12.110](#) Single body as assembly and school board

[14.14.140](#) Restrictions on employment

[29.20.300](#) School boards

[29.26.060](#) Runoff elections

[39.50.020](#) Report of financial and business interests

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9222 RESIGNATION

A School Board member who wishes to resign may do so by submitting his/her written resignation to the School Board.

The Board shall declare the board member's seat vacant upon acceptance of the resignation. The Board may accept the resignation with a deferred effective date.

(cf. 9223 - Board Vacancies)

Legal Reference:

ALASKA STATUTES

[14.08.045](#) *Vacancies*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9223 BOARD VACANCIES

The School Board may declare a regional school board seat vacant if the person elected:

1. fails to qualify for Board membership within 30 days of certification of the election,
2. refuses to take office,
3. resigns,
4. is convicted of a felony involving moral turpitude or a violation of the oath of office,
5. no longer resides within the boundaries which he/she was elected to represent and a two-thirds vote of the Board declares the seat vacant.

(cf. 9220 - School Board Election)

The school board shall declare a vacancy on the Board for any actions which disqualify a member from service in accordance with state laws and local ordinances.

Note: [A.S. 14.14.080](#) allows a school board to declare a board vacancy when a member fails to attend three consecutive regular board meetings without being excused by the Board President.

Three consecutive unexcused absences from regular board meetings shall be sufficient cause for the Board to declare a Board vacancy.

(cf. 9121 - President)

cf. 9320 - Meetings)

Appointment to the Board

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Provide candidates with appropriate information regarding Board member responsibilities.
2. Announce names of candidates and accept public input either in writing or at a public meeting.
3. Interview the candidates at a public meeting.
4. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) Regional school boards

[14.08.045](#) Vacancies

[14.08.081](#) Recall

[14.12.070](#) Vacancies

[14.14.080](#) Declaring a school board vacancy

[29.26.240 - 29.26.360](#) Recall

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9224 OATH OR AFFIRMATION

Before taking office, all School Board members shall take and sign the oath or affirmation required by law.

Legal Reference:

ALASKA STATUTES

[14.08.091](#) Administration

[14.12.090](#) Oath

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9230 ORIENTATION

The Board encourages all Board candidates to attend public Board meetings during the period of their candidacy so that insofar as possible, new members will be prepared to discuss and cast informed votes on matters before the Board from the time that they are sworn into office.

The Superintendent or designee shall cooperate impartially with all candidates in providing them with information about district activities and school programs.

The Board and the Superintendent or designee shall help each newly elected member to understand district operations and the Board's functions, policies and procedures as soon after election as possible. Incoming members are encouraged to read the Board's policies and informational materials on the function of the Board and the school system, to visit school facilities, and to meet with the Superintendent or designee and Board president, as needed to become oriented to Board service.

The incoming member may attend, at district expense, workshops for newly elected members, including such workshops conducted by the Association of Alaska School Boards.

(cf. 9240 - Board Development)

Legal Reference:

ALASKA STATUTES

[14.14.160](#) *Cooperation and support of certain association functions*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9240 BOARD DEVELOPMENT

The public entrusts the Board with the governance of its schools. Board members, like teachers and administrators, need in-service training. As part of their job, Board Members need to participate in professional development activities that help them understand their responsibilities, stay abreast of new developments in education, and learn new ways to cope effectively with the problems they confront.

Board members are strongly encouraged to attend at least one or more Board development activities each year.

Board members shall report on the development activities they attend at a regular Board meeting as soon as possible after the Board member's return.

Funds for Board development and related travel shall be budgeted annually. Such activities may include state, regional, and national workshops, conferences, conventions, such as those offered by the Association of Alaska School Boards.

(cf. 9250 - Remuneration, Reimbursement, and Other Benefits)

Legal Reference:

ALASKA STATUTES

[14.14.160](#) *Cooperation and support of certain association functions*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Compensation

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, committee assignments, official assignments; and attendance at a convention, conference, workshop or similar gathering.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem. Per diem shall be at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District. Board members meeting locally are entitled to one-half daily per diem rate.

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restriction on employment*

Revised: July 26, 2011

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

This version is up for first reading on
Feb 23, 2021

BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Compensation

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, committee assignment, official assignments such as meetings of the Alaska Association of School Boards and the National Association of School Boards committee appointments; and attendance at a convention, conference, workshop or similar gathering as allocation in the Board's budget allows.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem. Per diem shall be at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District. Board members meeting locally are entitled to one-half daily per diem rate.

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restriction on employment*

Revised: July 26, 2011

Adoption Date: May 23, 1995

Revised: Month Day, Year

Northwest Arctic Borough School District

BB 9260 LEGAL PROTECTION

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

[14.12.115](#) *Indemnification*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9270 CONFLICT OF INTEREST

Note: [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member has a personal or financial interest on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

Decision making. The Board recognizes that when no conflict of interest requires abstention, its members must vote on issues before the Board. If a board member or his or her family member may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall abstain from deliberations and voting.

Appearance of impropriety. When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

Other duties. School Board members are expected to avoid conflicts of interest in their other duties. This includes:

- a. **Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.
- b. **Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or where board members know or should know the gift is offered for the purpose of influencing or rewarding official action.
- c. **Business dealings with staff.** School Board members shall not engage in financial transactions for private business purposes with district staff whom board members directly or indirectly supervise.
- d. **Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

Other legal obligations. School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

[14.08.131](#) Disqualification from voting for conflict of interest

[14.14.140](#) Restriction on employment

[11.56.100 - 11.56.130](#) Bribery and related offenses

[29.20.010](#) Conflict of interest

ADMINISTRATIVE CODE

[4 AAC 18.031](#) Employment of members of immediate families of school board members

[4 AAC 18.900](#) Definitions

Revised: August 30, 2016

Adopted: May 23, 1995

Northwest Arctic Borough School District

BB 9271 CODE OF ETHICS

This code of ethics expresses the personal ideals which the School Board believes should guide each school Board member's activities.

In all actions as a school Board member, the member's first commitment is to the well-being of our youth. His/her primary responsibility is to every student in the district.

Board members also have other major commitments to:

- The Community. Each Board member is responsible to all residents of the district and not solely to those who elected him/her; nor solely to any organization to which he/she may belong, or which may have supported his/her election.
- Individuals. Each Board member has a direct concern for every individual in the community. As an integral part of his/her duties, he/she represents the authority and responsibility of government. This authority must be exercised with as much care and concern for the least influential as for the most influential member of the community.
- Employees. The Board member's actions may affect the capability of district employees to practice their trade or profession and should encourage their increasing competence and professional growth.
- Laws, Policies. Each Board member must be aware of, and comply with, the constitutions of State and Nation, the Alaska Education Statutes, other laws pertaining to public education, and the established policies of the district.
- Decision making. Each Board member is obliged by law to participate in decisions pertaining to education in the district. As an elected representative of the people, the Board member can neither relinquish nor delegate this responsibility to any other individual or group.
- Individual Feelings and Philosophy. Every individual Board member has something to contribute to society.

Understanding and acting upon the foregoing premises, each Board member shall:

- Consider his/her position on the Board as a public trust and not use it for private advantage or personal gain.
- Be constantly aware that he/she has no legal authority except when acting as a member of the Board. Board members shall present their concerns and concepts through the process of Board debate. If in the minority of any decision, they shall abide by and support the majority decision. When in the majority, they shall respect divergent opinions.
- Encourage ideas and opinions from the residents of the district and endeavor to incorporate community views into the deliberations and decisions of the Board.
- Devote sufficient time, thought, and study to proposed actions so as to be able to base decisions upon all available facts and vote in accordance with honest convictions, unswayed by partisan bias of any kind.
- Remember that the basic functions of the Board are to establish the policies by which district schools are administered and to select the Superintendent and staff who will implement those policies.
- Promote and participate actively in a concerted program of timely exchange of information with all district residents, parents, employees and students.
- Recognize that the deliberations of the Board in executive session may be released or discussed in public only with Board approval.
- Make use of opportunities to enlarge his/her potential as a Board member through participation in educational conferences, workshops and training sessions made available by local, state and national agencies.

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9300 GOVERNANCE

The formulation and adoption of written Board policies shall constitute the basic method by which the Board shall govern the school district. This right shall be retained solely by the Board. The study and evaluation of reports concerning the execution of its policies shall constitute the basic method by which the Board shall exercise its accountability for the governance of the schools.

(cf. 0500 - Review and Evaluation)

The School Board has the power of establishing its own procedures within the parameters of law. All actions of the Board shall be taken only in official Board meetings according to these bylaws and the statutes of the state.

(cf. 9310 - Policy Manual)

Legal Reference:

ALASKA STATUTES

[14.08.021](#) *Authority (regional school boards)*

[14.08.041](#) *Regional school boards*

[14.08.101](#) *Powers (regional school boards)*

[14.12.010](#) *Districts of state public school system*

[14.12.020](#) *Support, management and control*

[14.12.035](#) *Advisory School Councils in borough school districts*

[14.14.100](#) *Bylaws and administrative rules*

[29.35.160](#) *Education (borough school district)*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9310 POLICY MANUAL

In governing the district, the School Board has pledged to consider the will and needs of the community. The district's policy manual is developed, distributed and maintained for the purpose of communicating to interested parties the policies, regulations and bylaws within which our schools will operate.

The School Board desires that the community and district employees have access to the policy manual. The School Board welcomes suggestions from the public regarding its adopted policies and regulations. A public copy of the manual shall be maintained in the district central office. Districts publishing policies online shall provide access to policies at each school and at the district office. Districts with no online access will maintain a policy manual at each school site so that it may be examined by students, staff and other interested parties during normal business hours.

(cf. 1340 - Access to District Records)

The Superintendent or designee shall provide access to copies of the district policy manual to School Board members, central office administrators, principals, recognized employee organizations, and other key district personnel.

As necessary, the district shall develop or revise policies and regulations in order to reflect new legislation and changing community views. The Superintendent or designee shall maintain procedures for distributing to all authorized manual holders copies of new or revised policies, bylaws and regulations after adoption. The Superintendent or designee shall annually arrange to have all district policy manuals monitored to ensure that they are up to date and complete.

(cf. 9311 - School Board Policies)

(cf. 9312 - School Board Bylaws)

(cf. 9313 - Administrative Regulations)

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative rules*

Revised: January 29, 2013

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9311 BOARD POLICIES

The School Board recognizes that its most important function is to establish policies which communicate its direction for the management and control of the schools. Policies are written statements adopted by the Board which communicate the guidelines and limits within which the Superintendent or designee and staff may take discretionary action.

(cf. 2210 - Administrative Leeway in Absence of Board Policy)

The Board encourages members of the community to contribute information and opinions for the Board's consideration and propose revisions to policy.

The adoption of policy shall conform with Board bylaws governing agenda, meetings, and voting. Only those written statements adopted and recorded in the minutes shall constitute official Board policy.

Prior to adoption, policies shall normally be given two readings by the Board. At its second reading, the policy may be adopted by a majority vote of all members of the Board. The Board may waive the second reading or may require additional readings.

In addition to presenting drafts or suggestions for new policy and policy revisions when changes in law occur or when a specific need arises, the Superintendent or designee, shall maintain procedures for the continuous orderly review of existing policies at a time allocated for this purpose on the agenda of regular Board meetings. When policies are amended, the Superintendent or designee shall review corresponding administrative regulations to ensure that they conform to the intent of the revised policy.

When drafting or revising Board policies which affect other governmental agencies or areas of common interest, the Superintendent or designee shall seek input from these agencies and shall express the Board's desire to cooperate with them in addressing matters of mutual concern.

(cf. 1020 - Youth Services)

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative rules*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9312 BOARD BYLAWS

The School Board shall adopt Board bylaws to govern the internal operations of the Board. When the need for a new bylaw or modification of an existing bylaw is recognized, the Superintendent or designee shall draft a new or modified bylaw for consideration by the Board.

Bylaws may be adopted and amended by a majority vote of all members of the Board at a regular Board meeting in the same manner as Board policies.

(cf. 9311 - Board Policies)

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative rules*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9313 ADMINISTRATIVE REGULATIONS

The implementation of policies is an administrative task to be performed by the Superintendent or designee who shall be held responsible for the effective administration and supervision of the entire school system.

The Superintendent or designee shall develop administrative regulations when required by law or Board policy or when, in his/her judgment, Board endorsement of district procedures is desired.

Administrative regulations shall be consistent with Board policies, education-related laws, negotiated employee contracts, and rules and regulations of the State Board of Education. The Board may review administrative regulations and require the revision of any regulations which it finds inconsistent with Board policy.

Administrative regulations shall be included in the district's policy manual. District and site level procedures will be maintained in appropriate district and/or site locations and readily available to school personnel.

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9314 SUSPENSION OF POLICIES, BYLAWS, ADMINISTRATIVE REGULATIONS

Policies, bylaws and administrative regulations may be suspended for a specific purpose and limited time by majority vote of the Regional Board.

Superintendent or Designee's Authority

The Superintendent or designee may suspend all or part of any policy, bylaw or administrative regulation when it conflicts with state or federal law or regulations. The Superintendent or designee shall report the suspension to the Board. Suspension shall be valid until the policy, bylaw or administrative regulation is rescinded, amended or reaffirmed.

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9320 MEETINGS

All meetings of the School Board shall be open to the public, except for executive sessions authorized in accordance with law.

(cf. 9321 - Executive Sessions)

The Superintendent or designee shall provide reasonable public notice of open meetings of the Board. Such notice shall include the date, time and place of the meeting, and shall be provided to the local news media and posted at district and school sites before the meeting. Public Meetings may not be held in a private home or private business.

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

Regular Meetings

Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board. The meetings will convene at the appointed time, providing a quorum is present.

Continued Meetings

The Board, by official action, may recess a regular or special meeting and designate a future date for the purpose of continuing the consideration of one (1) or more topics, provided that:

the total number of days for the session, including all those added after recess, shall not exceed the statutory limitations of fifteen (15) days for a regular meeting and five (5) days for a special meeting;

public notification shall be made of the recess;

any absent members of the Board shall be notified of the recess.

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in cases of an emergency, notice of special meetings shall be delivered at least 24 hours before the meeting to all Board members, the Superintendent, and to the local media. This notice also shall be posted at district and school sites at least 24 hours before the meeting. This notice shall specify the date, time and place of the meeting.

Notice of special meeting shall include a statement of the purpose of the meeting. No business may be transacted other than that stated in the notice of the meeting.

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. As soon after the meeting as possible, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

Board Action Between Meetings

When, in the opinion of the Superintendent, circumstances arise of such an urgent nature as to require Board action prior to the regular or special meetings, and the President of the Board, or in the President's unavailability, the Vice-President, concurs with this opinion, a poll vote by phone may be taken of Board members. In taking such a poll, the following conditions shall apply:

1. There shall be twenty-four (24) hours advance public notice of the poll vote given by public radio, unless the urgent matter prevents a twenty-four (24) hour delay of the vote. In such an event, at least three (3) hours advance notice shall be given by public radio;
2. The public notice will state the question being voted upon. In addition, the notice will advise the public of their right to be present at the time and place when the poll vote is being conducted by the Board's Recording Secretary;
3. The poll vote will be conducted by the Board's Recording Secretary in the Boardroom at the District Office. As many Board members as possible will be placed on a conference call that will be broadcast via speaker phone into the Boardroom. Board members who are not on the conference call shall be called individually and that phone call shall also be broadcast by speaker phone into the Boardroom;
4. The Board shall confirm the results of the poll vote by a vote taken at the next regular or special meeting.

Teleconferencing/Video-Conferencing

The Board may use teleconferences/and or video-conferences, if available, for Board meetings when receiving public comment

or testimony and during Board deliberations. Agendas and supporting materials shall be available at conference locations.

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

[14.14.080](#) *Declaring a school board vacancy*

[29.20.020](#) *Meetings public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Revised: March 27, 2007

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9321 EXECUTIVE SESSIONS

The Board may hold executive sessions of the Board in order to discuss:

1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit,
2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, or
3. matters which by law, municipal charter, or ordinance are required to be confidential.

In order to hold an executive session, the Board shall meet in open session and obtain a majority vote of the Board authorizing the executive session to discuss a particular matter determined by the Board to be exempt from open meeting.

(cf. 1340 - Access to District Records)

No decisions may be made in executive session. Any formal action must be made in an open meeting.

Legal Reference:

ALASKA STATUTES

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9322 AGENDA/MEETING MATERIALS

Agenda

The Superintendent, at the direction of the President of the Board, shall prepare all agendas for meetings of the Board. The agenda shall be distributed to board members at least ten (10) days prior to regular meetings and, if practical, one (1) week prior to special meetings.

(cf. 9320 - Meetings)

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information.

When constructing the agenda, the Board president and Superintendent will decide whether a request is within the subject matter jurisdiction of the Board and whether the agenda item is appropriate for discussion in open or executive session.

The Board shall also give members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. An agenda item for such input shall be included on Board agendas. The Board shall not take action on such matters at that meeting.

(cf. 9323 - Meeting Conduct)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312 - 1312.3 - Complaints Concerning Schools)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9223 BOARD VACANCIES

The School Board may declare a regional school board seat vacant if the person elected:

1. fails to qualify for Board membership within 30 days of certification of the election,
2. refuses to take office,
3. resigns,
4. is convicted of a felony involving moral turpitude or a violation of the oath of office,
5. no longer resides within the boundaries which he/she was elected to represent and a two-thirds vote of the Board declares the seat vacant.

(cf. 9220 - School Board Election)

The school board shall declare a vacancy on the Board for any actions which disqualify a member from service in accordance with state laws and local ordinances.

Note: [A.S. 14.14.080](#) allows a school board to declare a board vacancy when a member fails to attend three consecutive regular board meetings without being excused by the Board President.

Three consecutive unexcused absences from regular board meetings shall be sufficient cause for the Board to declare a Board vacancy.

(cf. 9121 - President)

cf. 9320 - Meetings)

Appointment to the Board

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Provide candidates with appropriate information regarding Board member responsibilities.
2. Announce names of candidates and accept public input either in writing or at a public meeting.
3. Interview the candidates at a public meeting.
4. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.045](#) *Vacancies*

[14.08.081](#) *Recall*

[14.12.070](#) *Vacancies*

[14.14.080](#) *Declaring a school board vacancy*

[29.26.240 - 29.26.360](#) *Recall*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9324 BOARD MINUTES

The Board secretary or designee shall keep minutes and record all official Board actions.

(cf. 9123 - Secretary/Treasurer)

Official Board minutes and the master copy of the policy manual shall be stored in a fire-proof location at the District office.

Copies of the minutes of each regular or special meeting shall be distributed to all Board members with the agenda for the next regular meeting, and will be available for public review at the district office and each school site.

(cf. 1340 - Access to District Records)

Recording of Votes

Motions or resolutions shall be recorded as having passed or failed. Individual votes shall be recorded unless the action was unanimous. All Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

Recording Devices

A video or audio tape recording may be made at any open Board meeting. The presiding officer shall announce that a recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.

Legal Reference:

ALASKA STATUTES

[14.14.090](#) *Additional duties*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9330 MEMBERSHIP IN ASSOCIATIONS

Membership in recognized associations such as Association of Alaska School Boards will be maintained by the schools for several reasons, including:

1. The inservice education benefits to our staff and School Board which come from participation in meetings, conferences, clinics and conventions.
2. Access to the communication media of such associations, such as newsletters, periodicals and advisory services.
3. Representation in actions affecting education in general and the school district in particular.

The Board in maintaining such membership in no way abdicates its authority over the responsibility for the schools of the district as outlined in state law and Board policy.

The Superintendent is directed to budget funds for such memberships, and for paying the costs of adequate participation of Board, administration and staff in the activities of such association to achieve the purposes listed above.

Legal Reference:

ALASKA STATUTES

[14.07.058](#) *Alaska School Activities Association*

[14.14.150](#) *Association of Alaska School Boards the representative agency of board members*

ALASKA ADMINISTRATIVE CODE

[4 AAC 66.010](#) *Regional resource centers*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9400 BOARD SELF-EVALUATION

Effective and efficient School Board operations are an integral part of creating a successful educational program. In order to measure progress towards its stated goals and objectives, the Board will annually schedule a time and place at which all its members may participate in a formal self- evaluation.

The Board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal operations and performance of the Board. The Board members shall develop goals and objectives against which the Board will be evaluated. A self-evaluation instrument will be based on these goals and objectives and not on goals set for the district.

Each Board member will complete the self-evaluation instrument independently. The ensuing evaluation will be based on the resulting composite picture of Board strengths and weaknesses. The Board will discuss the tabulated results as a group.

The evaluation process should include the establishment of strategies for improving Board performance. Revised priorities and new goals will be set for the following year's evaluation.

The Board may invite the Superintendent or others to participate in the evaluation and suggest specific criteria to measure Board success as a governing body.

The Board recognizes that adequate opportunities for Board member orientation and inservice are an essential component of conducting meaningful self-evaluation. The evaluation process shall include suggestions for continued Board member development.

(cf. 9240 - Board Development)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Budget Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 305-246-737#

Agenda

February 22, 2021

9:30 a.m.

- I. Superintendent Contract Amendment
- II. FY21 Financial Narrative Report as of January 31, 2020
- III. ESSER II Preliminary Budget
- IV. FY22 Preliminary Budget V 2.0
- V. FY22 Board Budget
- VI. Grant revenue & expenditures report

Committee Members: Margaret Hansen, Cindy Fields, Alice Melton-Barr, Joanne Harris, Marie Greene (Chair)

Director of administrative Service: Megan Williams

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

Financial Narrative Report January 31, 2021

Administrative Services

Presented by Megan Williams, Director



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 - School Operating by OBJ
 - Expenditures for all Funds
 - Expenditures by Object for All Funds
 - Expenditures for Board by OBJ

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 Board Budget Report

To Our Board Financial Summary

STRATEGIC HIGHLIGHTS

- Goal 4: Fiscal Responsibility
- Strategy 1: Ensure Budget Integrity and Transparency
- Objective 1: Communicate Budget Information to Stakeholders

FINANCIAL SUMMARY

Wellsfargo Investment Account Update:

The accrued income on the principal holdings of the General Fund \$10,248,179.57 investment was \$10,248,324.74 as of January 31, 2021; an increase of \$86.65 from the December 31, 2020 report.

The accrued income on the principal holdings of the Capital Improvement Fund \$20M investment was \$20,001,191.19 as of January 31, 2021; and increase of \$169.10 from the December 31, 2020 report.

Financial Narrative Notes:

Included in this packet are the Statement of Activities reports for FY21, which include reports for School Operating Only, School Operating by OBJ, All Funds, and All funds broken out by object code & Statement of activities for the Board.

We are 58% through the FY21 Fiscal year and have expended about 47% of our general operating budget. Budget Revision #1 was approved at the January meeting and this report reflects those changes. We have not yet received our yearly Impact Aid payment, we wont receive that until our Review is complete.

Northwest Arctic Borough School District

Statement of Activities-School Operating Only For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
General Revenues					
State Grants & Entitlements (-)	\$3,094,120.00	\$21,828,106.80	\$41,518,576.53	\$19,690,469.73	52.6%
Federal Grants & Entitlements (-)	\$665,018.00	\$665,018.00	\$6,858,607.00	\$6,193,589.00	9.7%
Borough Appropriations (-)	\$1,035,012.25	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
E-Rate (-)	\$1,146,962.68	\$3,267,558.88	\$6,731,272.80	\$3,463,713.92	48.5%
Other (-)	\$69,738.29	\$326,713.25	\$4,446,886.24	\$4,120,172.99	7.3%
Sub-total : General Revenues	(\$6,010,851.22)	(\$28,157,421.43)	(\$63,695,391.57)	(\$35,537,970.14)	44.2%
Total : INCOME	(\$6,010,851.22)	(\$28,157,421.43)	(\$63,695,391.57)	(\$35,537,970.14)	44.2%
EXPENSES					
Instruction					
Regular Instruction (+)	\$1,253,713.96	\$7,917,506.99	\$17,611,991.26	\$9,694,484.27	45.0%
Pre-Kindergarten (+)	(\$77,218.78)	\$21,532.20	\$49,218.15	\$27,685.95	43.7%
Bilingual Instruction (+)	\$126,087.19	\$768,711.65	\$1,460,218.64	\$691,506.99	52.6%
Vocational Education (+)	\$21,066.47	\$126,397.42	\$242,720.50	\$116,323.08	52.1%
Sub-total : Instruction	\$1,323,648.84	\$8,834,148.26	\$19,364,148.55	\$10,530,000.29	45.6%
SPED Instruction					
Special Education Instruction (+)	\$542,394.16	\$3,462,911.31	\$7,435,690.49	\$3,972,779.18	46.6%
Sub-total : SPED Instruction	\$542,394.16	\$3,462,911.31	\$7,435,690.49	\$3,972,779.18	46.6%
SPED Support Services-Students					
Special Education Support Service (+)	\$67,988.86	\$460,874.36	\$1,265,908.39	\$805,034.03	36.4%
Sub-total : SPED Support Services-Students	\$67,988.86	\$460,874.36	\$1,265,908.39	\$805,034.03	36.4%
Support Services-Students					
Guidance/Career Services (+)	\$62,131.51	\$369,682.24	\$697,727.58	\$328,045.34	53.0%
Sub-total : Support Services-Students	\$62,131.51	\$369,682.24	\$697,727.58	\$328,045.34	53.0%
Support Services-Instruction					
Support Services (+)	\$0.00	\$120,028.38	\$230,501.66	\$110,473.28	52.1%
In-Service (+)	\$0.00	\$4,087.18	\$4,087.18	\$0.00	100.0%
Assessment/Test Support (+)	\$20,404.58	\$79,747.86	\$142,042.15	\$62,294.29	56.1%
Curriculum Support (+)	\$25,641.94	\$296,089.30	\$425,731.09	\$129,641.79	69.5%
Technology Support (+)	\$1,302,734.22	\$4,396,469.53	\$8,791,652.57	\$4,395,183.04	50.0%
Sub-total : Support Services-Instruction	\$1,348,780.74	\$4,896,422.25	\$9,594,014.65	\$4,697,592.40	51.0%
School Administration					
School Administration (+)	\$219,255.51	\$1,328,033.83	\$3,113,878.15	\$1,785,844.32	42.6%
Sub-total : School Administration	\$219,255.51	\$1,328,033.83	\$3,113,878.15	\$1,785,844.32	42.6%
School Administration Support Services					
School Admin Support (+)	\$108,765.98	\$668,654.81	\$1,309,813.41	\$641,158.60	51.0%
Sub-total : School Administration Support Services	\$108,765.98	\$668,654.81	\$1,309,813.41	\$641,158.60	51.0%
District Administration					
Superintendent's Office (+)	\$66,304.03	\$510,448.06	\$1,281,076.07	\$770,628.01	39.8%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-School Operating Only For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Board of Education (+)	\$82,191.71	\$295,347.41	\$807,443.94	\$512,096.53	36.6%
Parent/Public Relation (+)	\$11,359.09	\$48,960.55	\$137,431.81	\$88,471.26	35.6%
Sub-total : District Administration	<u>\$159,854.83</u>	<u>\$854,756.02</u>	<u>\$2,225,951.82</u>	<u>\$1,371,195.80</u>	38.4%
District Administration Support Services					
District Administration (+)	\$60,919.92	\$1,077,991.94	\$1,618,256.81	\$540,264.87	66.6%
Human Resources (+)	\$58,612.97	\$379,415.80	\$709,503.63	\$330,087.83	53.5%
Sub-total : District Administration Support Services	<u>\$119,532.89</u>	<u>\$1,457,407.74</u>	<u>\$2,327,760.44</u>	<u>\$870,352.70</u>	62.6%
Operations & Maintenance of Plant					
Operations (+)	\$934,495.84	\$3,755,856.35	\$7,056,699.84	\$3,300,843.49	53.2%
Maintenance (+)	\$440,377.45	\$2,612,694.25	\$5,612,503.64	\$2,999,809.39	46.6%
Sub-total : Operations & Maintenance of Plant	<u>\$1,374,873.29</u>	<u>\$6,368,550.60</u>	<u>\$12,669,203.48</u>	<u>\$6,300,652.88</u>	50.3%
Student Activities					
Student Activity (+)	\$16,548.67	\$179,254.99	\$1,739,962.61	\$1,560,707.62	10.3%
Sub-total : Student Activities	<u>\$16,548.67</u>	<u>\$179,254.99</u>	<u>\$1,739,962.61</u>	<u>\$1,560,707.62</u>	10.3%
Total : EXPENSES	<u>\$5,343,775.28</u>	<u>\$28,880,696.41</u>	<u>\$61,744,059.57</u>	<u>\$32,863,363.16</u>	46.8%
OTHER					
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,952,332.00</u>	<u>\$1,952,332.00</u>	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$145.17	\$949.22	\$1,000.00	\$50.78	94.9%
Sub-total : Earnings on Investments	<u>(\$145.17)</u>	<u>(\$949.22)</u>	<u>(\$1,000.00)</u>	<u>(\$50.78)</u>	94.9%
Total : OTHER	<u>(\$145.17)</u>	<u>(\$949.22)</u>	<u>\$1,951,332.00</u>	<u>\$1,952,281.22</u>	0.0%
NET INCOME/LOSS	<u>(\$667,221.11)</u>	<u>\$722,325.76</u>	<u>\$0.00</u>	<u>(\$722,325.76)</u>	0.0%

End of Report

Northwest Arctic Borough School District

Statement of Activities-School Oper. by OBJ For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
General Revenues					
State Grants & Entitlements (-)	\$3,094,120.00	\$21,828,106.80	\$41,518,576.53	\$19,690,469.73	52.6%
Federal Grants & Entitlements (-)	\$665,018.00	\$665,018.00	\$6,858,607.00	\$6,193,589.00	9.7%
Borough Appropriations (-)	\$1,035,012.25	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
E-Rate (-)	\$1,146,962.68	\$3,267,558.88	\$6,731,272.80	\$3,463,713.92	48.5%
Other (-)	\$69,883.46	\$327,662.47	\$401,000.00	\$73,337.53	81.7%
Sub-total : General Revenues	(\$6,010,996.39)	(\$28,158,370.65)	(\$59,649,505.33)	(\$31,491,134.68)	47.2%
Total : INCOME	(\$6,010,996.39)	(\$28,158,370.65)	(\$59,649,505.33)	(\$31,491,134.68)	47.2%
EXPENSES					
SALARIES					
Certificated Salaries (+)	\$1,235,062.66	\$7,888,126.51	\$16,002,530.45	\$8,114,403.94	49.3%
Classified Salaries (+)	\$596,160.12	\$4,109,406.64	\$8,068,700.08	\$3,959,293.44	50.9%
Leave Pay Off (+)	\$9,251.97	\$81,069.39	\$224,726.55	\$143,657.16	36.1%
GTL Payroll Sweep (+)	\$0.00	\$35.05	\$7,688.00	\$7,652.95	0.5%
Board Stipends (+)	\$5,750.00	\$47,272.44	\$80,000.00	\$32,727.56	59.1%
Non Cert-Extra Duty Contract (+)	\$0.00	\$9,500.00	\$96,940.00	\$87,440.00	9.8%
Sub-total : SALARIES	\$1,846,224.75	\$12,135,410.03	\$24,480,585.08	\$12,345,175.05	49.6%
BENEFITS					
Insurance-Health & Life (+)	\$731,319.97	\$4,094,322.11	\$7,187,312.91	\$3,092,990.80	57.0%
Insurance-Unemployment (+)	\$4,452.37	\$29,493.81	\$61,447.12	\$31,953.31	48.0%
Insurance-Workers Comp (+)	\$12,897.77	\$85,470.35	\$166,754.09	\$81,283.74	51.3%
Retirement-Fica & Medicare (+)	\$29,110.55	\$199,211.93	\$375,910.52	\$176,698.59	53.0%
Retirement-TRS (+)	\$151,350.93	\$954,213.79	\$1,984,944.75	\$1,030,730.96	48.1%
Retirement-PERS (+)	\$128,537.47	\$872,489.82	\$1,735,075.25	\$862,585.43	50.3%
On Behalf Exp-PERS (+)	\$0.00	\$0.00	\$2,965,168.36	\$2,965,168.36	0.0%
On Behalf Exp-TRS (+)	\$0.00	\$0.00	\$672,332.16	\$672,332.16	0.0%
Other Employee Benefits (+)	\$2,912.00	\$73,506.13	\$90,000.00	\$16,493.87	81.7%
Sub-total : BENEFITS	\$1,060,581.06	\$6,308,707.94	\$15,238,945.16	\$8,930,237.22	41.4%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$195,978.60	\$1,256,733.05	\$3,336,612.24	\$2,079,879.19	37.7%
Auditing & Accounting Services (+)	\$0.00	\$71,524.00	\$76,000.00	\$4,476.00	94.1%
Legal Services (+)	\$6,547.50	\$73,671.27	\$130,000.00	\$56,328.73	56.7%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$202,526.10	\$1,401,928.32	\$3,542,612.24	\$2,140,683.92	39.6%
TRAVEL					
Staff Travel (+)	\$6,145.48	\$63,542.19	\$464,437.68	\$400,895.49	13.7%
Student Travel (+)	\$0.00	\$5,744.63	\$1,157,198.32	\$1,151,453.69	0.5%
Sub-total : TRAVEL	\$6,145.48	\$69,286.82	\$1,621,636.00	\$1,552,349.18	4.3%
UTILITIES					
Water & Sewer (+)	\$41,298.66	\$208,239.87	\$442,389.80	\$234,149.93	47.1%
Garbage (+)	\$3,269.50	\$19,177.00	\$98,900.00	\$79,723.00	19.4%
Communications (+)	\$19,690.61	\$71,734.62	\$130,500.00	\$58,765.38	55.0%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-School Oper. by OBJ For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Utilities-Internet (+)	\$1,274,852.97	\$3,631,970.97	\$7,489,683.00	\$3,857,712.03	48.5%
Electricity (+)	\$323,327.84	\$895,331.89	\$2,030,195.00	\$1,134,863.11	44.1%
Heating Fuels (+)	\$15,405.23	\$918,394.33	\$1,647,800.00	\$729,405.67	55.7%
Sub-total : UTILITIES	<u>\$1,677,844.81</u>	<u>\$5,744,848.68</u>	<u>\$11,839,467.80</u>	<u>\$6,094,619.12</u>	48.5%
OTHER PURCHASED SERVICES					
Other Purchase Services (+)	\$533,404.00	\$1,195,249.47	\$2,409,030.00	\$1,213,780.53	49.6%
Sub-total : OTHER PURCHASED SERVICES	<u>\$533,404.00</u>	<u>\$1,195,249.47</u>	<u>\$2,409,030.00</u>	<u>\$1,213,780.53</u>	49.6%
INSURANCE					
Insurance & Bond Premiums (+)	\$0.00	\$582,028.89	\$583,875.84	\$1,846.95	99.7%
Liability Insurance (+)	\$0.00	\$369,788.45	\$369,788.45	\$0.00	100.0%
Sub-total : INSURANCE	<u>\$0.00</u>	<u>\$951,817.34</u>	<u>\$953,664.29</u>	<u>\$1,846.95</u>	99.8%
SUPPLY					
Supplies, Materials, Media (+)	\$30,967.24	\$854,293.74	\$1,382,866.00	\$528,572.26	61.8%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$4,188.12	\$19,758.56	\$75,500.00	\$55,741.44	26.2%
Textbooks (+)	\$268.13	\$134,260.39	\$150,000.00	\$15,739.61	89.5%
Sub-total : SUPPLY	<u>\$35,423.49</u>	<u>\$1,008,312.69</u>	<u>\$1,608,366.00</u>	<u>\$600,053.31</u>	62.7%
TUITION & STIPENDS					
Tuition & Stipends (+)	\$10,254.98	\$15,594.98	\$32,000.00	\$16,405.02	48.7%
Scholarship Stipends (+)	\$15,465.00	\$15,465.00	\$0.00	(\$15,465.00)	0.0%
Sub-total : TUITION & STIPENDS	<u>\$25,719.98</u>	<u>\$31,059.98</u>	<u>\$32,000.00</u>	<u>\$940.02</u>	97.1%
OTHER					
Other Expenses (+)	\$4,524.14	\$112,953.39	\$175,003.00	\$62,049.61	64.5%
Interest Paid (+)	\$471.77	\$471.77	\$0.00	(\$471.77)	0.0%
Sub-total : OTHER	<u>\$4,995.91</u>	<u>\$113,425.16</u>	<u>\$175,003.00</u>	<u>\$61,577.84</u>	64.8%
INDIRECT COSTS					
Indirect Costs To/From (+)	(\$49,090.30)	(\$108,195.78)	(\$225,000.00)	(\$116,804.22)	48.1%
Sub-total : INDIRECT COSTS	<u>(\$49,090.30)</u>	<u>(\$108,195.78)</u>	<u>(\$225,000.00)</u>	<u>(\$116,804.22)</u>	48.1%
CAPITAL EXPENDITURES					
Equipment (+)	\$0.00	\$28,845.76	\$67,750.00	\$38,904.24	42.6%
Sub-total : CAPITAL EXPENDITURES	<u>\$0.00</u>	<u>\$28,845.76</u>	<u>\$67,750.00</u>	<u>\$38,904.24</u>	42.6%
Total : EXPENSES	<u>\$5,343,775.28</u>	<u>\$28,880,696.41</u>	<u>\$61,744,059.57</u>	<u>\$32,863,363.16</u>	46.8%
OTHER					
Transfers In					
Transfers Between Funds -In (-)	\$0.00	\$0.00	\$4,046,886.24	\$4,046,886.24	0.0%
Sub-total : Transfers In	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$4,046,886.24)</u>	<u>(\$4,046,886.24)</u>	0.0%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,952,332.00</u>	<u>\$1,952,332.00</u>	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$145.17	\$949.22	\$1,000.00	\$50.78	94.9%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-School Oper. by OBJ For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Earnings on Investments	(\$145.17)	(\$949.22)	(\$1,000.00)	(\$50.78)	94.9%
Total : OTHER	(\$145.17)	(\$949.22)	(\$2,095,554.24)	(\$2,094,605.02)	0.0%
NET INCOME/LOSS	(\$667,366.28)	\$721,376.54	(\$1,000.00)	(\$722,376.54)	72137.7 %

End of Report

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS: For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
Operations & Maintenance of Plant (-)	\$68,331.53	\$416,654.02	\$750,000.00	\$333,345.98	55.6%
Food Services (-)	\$124.45	\$2,970.95	\$56,000.00	\$53,029.05	5.3%
Sub-total : Program Revenues	(\$68,455.98)	(\$419,624.97)	(\$806,000.00)	(\$386,375.03)	52.1%
General Revenues					
Borough Appropriations (-)	\$1,035,012.25	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
Earnings on Investment (-)	\$833.18	\$2,140.41	\$1,000.00	(\$1,140.41)	214.0%
Other (-)	\$319,738.29	\$2,723,487.03	\$919,632.03	(\$1,803,855.00)	296.1%
E-Rate (-)	\$1,146,962.68	\$3,267,558.88	\$6,731,272.80	\$3,463,713.92	48.5%
State Grants & Entitlements (-)	\$3,157,801.99	\$34,864,211.26	\$43,774,722.79	\$8,910,511.53	79.6%
Federal Grants & Entitlements (-)	\$2,198,577.45	\$4,567,884.33	\$19,839,298.21	\$15,271,413.88	23.0%
Sub-total : General Revenues	(\$7,858,925.84)	(\$47,495,306.41)	(\$75,405,974.83)	(\$27,910,668.42)	63.0%
Total : INCOME	(\$7,927,381.82)	(\$47,914,931.38)	(\$76,211,974.83)	(\$28,297,043.45)	62.9%
EXPENSES					
Instruction					
Regular Instruction (+)	\$1,897,935.83	\$10,254,876.24	\$25,527,804.19	\$15,272,927.95	40.2%
Bilingual Instruction (+)	\$126,373.31	\$792,870.26	\$1,703,070.42	\$910,200.16	46.6%
Vocational Education (+)	\$26,645.99	\$134,790.88	\$362,307.70	\$227,516.82	37.2%
Pre- Kindergarten (+)	(\$77,218.78)	\$21,532.20	\$49,218.15	\$27,685.95	43.7%
Sub-total : Instruction	\$1,973,736.35	\$11,204,069.58	\$27,642,400.46	\$16,438,330.88	40.5%
SPED Instruction					
Special Education Instruction (+)	\$542,394.16	\$3,464,411.77	\$7,435,690.49	\$3,971,278.72	46.6%
Sub-total : SPED Instruction	\$542,394.16	\$3,464,411.77	\$7,435,690.49	\$3,971,278.72	46.6%
SPED Support Services-Students					
Special Education Support Service (+)	\$108,384.63	\$890,569.28	\$2,296,060.70	\$1,405,491.42	38.8%
Sub-total : SPED Support Services-Students	\$108,384.63	\$890,569.28	\$2,296,060.70	\$1,405,491.42	38.8%
Support Services-Students					
Support Service-Student (+)	\$0.00	\$9,102.00	\$0.00	(\$9,102.00)	0.0%
Dormitory (+)	\$3,959.39	\$58,730.78	\$239,505.89	\$180,775.11	24.5%
Guidance/Career Services (+)	\$62,358.51	\$375,379.80	\$799,727.58	\$424,347.78	46.9%
Sub-total : Support Services-Students	\$66,317.90	\$443,212.58	\$1,039,233.47	\$596,020.89	42.6%
Support Services-Instruction					
Support Services (+)	\$118,446.40	\$791,556.33	\$2,127,349.27	\$1,335,792.94	37.2%
In-Service (+)	\$0.00	\$4,087.18	\$4,087.18	\$0.00	100.0%
Assessment/Test Support (+)	\$20,404.58	\$79,747.86	\$142,042.15	\$62,294.29	56.1%
Curriculum Support (+)	\$26,388.59	\$483,991.07	\$601,047.14	\$117,056.07	80.5%
Technology Support (+)	\$1,346,487.02	\$5,091,705.70	\$8,849,654.95	\$3,757,949.25	57.5%
Sub-total : Support Services-Instruction	\$1,511,726.59	\$6,451,088.14	\$11,724,180.69	\$5,273,092.55	55.0%
School Administration					
School Administration (+)	\$184,607.87	\$1,532,610.95	\$3,587,815.02	\$2,055,204.07	42.7%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS: For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : School Administration	\$184,607.87	\$1,532,610.95	\$3,587,815.02	\$2,055,204.07	42.7%
School Administration Support Services					
School Admin Support (+)	\$130,018.84	\$858,538.74	\$1,655,287.70	\$796,748.96	51.9%
Sub-total : School Administration Support Services	\$130,018.84	\$858,538.74	\$1,655,287.70	\$796,748.96	51.9%
District Administration					
Superintendent's Office (+)	\$66,304.03	\$510,448.06	\$1,281,076.07	\$770,628.01	39.8%
Board of Education (+)	\$82,191.71	\$295,347.41	\$807,443.94	\$512,096.53	36.6%
Parent/Public Relation (+)	\$11,359.09	\$48,960.55	\$137,431.81	\$88,471.26	35.6%
Sub-total : District Administration	\$159,854.83	\$854,756.02	\$2,225,951.82	\$1,371,195.80	38.4%
District Administration Support Services					
District Administration (+)	\$110,614.10	\$1,263,320.44	\$2,110,102.70	\$846,782.26	59.9%
Human Resources (+)	\$58,612.97	\$379,415.80	\$709,503.63	\$330,087.83	53.5%
Administration Support-Other (+)	\$45,264.90	\$312,967.48	\$592,251.26	\$279,283.78	52.8%
Sub-total : District Administration Support Services	\$214,491.97	\$1,955,703.72	\$3,411,857.59	\$1,456,153.87	57.3%
Operations & Maintenance of Plant					
Operations (+)	\$979,519.13	\$4,032,175.84	\$7,571,007.84	\$3,538,832.00	53.3%
Maintenance (+)	\$534,243.49	\$2,904,448.65	\$6,128,943.63	\$3,224,494.98	47.4%
Sub-total : Operations & Maintenance of Plant	\$1,513,762.62	\$6,936,624.49	\$13,699,951.47	\$6,763,326.98	50.6%
Student Activities					
Student Activity (+)	\$16,548.67	\$179,254.99	\$1,739,962.61	\$1,560,707.62	10.3%
Sub-total : Student Activities	\$16,548.67	\$179,254.99	\$1,739,962.61	\$1,560,707.62	10.3%
Student Transportation					
Student Transportation (+)	\$8,032.74	\$50,493.69	\$95,080.18	\$44,586.49	53.1%
Sub-total : Student Transportation	\$8,032.74	\$50,493.69	\$95,080.18	\$44,586.49	53.1%
Adult & Continuing Education Instruction					
Adult & Continuing Education (+)	\$13,873.22	\$71,612.54	\$293,865.80	\$222,253.26	24.4%
Sub-total : Adult & Continuing Education Instruction	\$13,873.22	\$71,612.54	\$293,865.80	\$222,253.26	24.4%
Food Services					
Food Services (+)	\$275,214.59	\$1,997,262.12	\$3,473,320.41	\$1,476,058.29	57.5%
Sub-total : Food Services	\$275,214.59	\$1,997,262.12	\$3,473,320.41	\$1,476,058.29	57.5%
Construction in Progress					
Administration (+)	\$0.00	\$56,260.00	\$0.00	(\$56,260.00)	0.0%
Design (+)	\$63,853.72	\$220,280.66	\$0.00	(\$220,280.66)	0.0%
Construction Management (+)	\$2,675.00	\$24,958.50	\$0.00	(\$24,958.50)	0.0%
Construction (+)	\$2,364,197.00	\$4,481,533.00	\$0.00	(\$4,481,533.00)	0.0%
Sub-total : Construction in Progress	\$2,430,725.72	\$4,783,032.16	\$0.00	(\$4,783,032.16)	0.0%
Total : EXPENSES	\$9,149,690.70	\$41,673,240.77	\$80,320,658.41	\$38,647,417.64	51.9%

OTHER

 Transfers In

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS: For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Transfers Between Funds -In (-)	\$0.00	\$0.00	\$6,060,266.42	\$6,060,266.42	0.0%
Sub-total : Transfers In	\$0.00	\$0.00	(\$6,060,266.42)	(\$6,060,266.42)	0.0%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$145.17	\$949.22	\$1,000.00	\$50.78	94.9%
Sub-total : Earnings on Investments	(\$145.17)	(\$949.22)	(\$1,000.00)	(\$50.78)	94.9%
Total : OTHER	(\$145.17)	(\$949.22)	(\$4,108,934.42)	(\$4,107,985.20)	0.0%
NET INCOME/LOSS	\$1,222,163.71	(\$6,242,639.83)	(\$250.84)	\$6,242,388.99	2488693.9%

End of Report

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
Operations & Maintenance of Plant (-)	\$68,331.53	\$416,654.02	\$750,000.00	\$333,345.98	55.6%
Food Services (-)	\$124.45	\$2,970.95	\$56,000.00	\$53,029.05	5.3%
Sub-total : Program Revenues	(\$68,455.98)	(\$419,624.97)	(\$806,000.00)	(\$386,375.03)	52.1%
General Revenues					
State Grants & Entitlements (-)	\$3,157,801.99	\$34,864,211.26	\$43,774,722.79	\$8,910,511.53	79.6%
Federal Grants & Entitlements (-)	\$2,198,577.45	\$4,567,884.33	\$19,839,298.21	\$15,271,413.88	23.0%
Borough Appropriations (-)	\$1,035,012.25	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
E-Rate (-)	\$1,146,962.68	\$3,267,558.88	\$6,731,272.80	\$3,463,713.92	48.5%
Other (-)	\$320,571.47	\$2,725,627.44	\$920,632.03	(\$1,804,995.41)	296.1%
Sub-total : General Revenues	(\$7,858,925.84)	(\$47,495,306.41)	(\$75,405,974.83)	(\$27,910,668.42)	63.0%
Total : INCOME	(\$7,927,381.82)	(\$47,914,931.38)	(\$76,211,974.83)	(\$28,297,043.45)	62.9%
EXPENSES					
SALARIES					
Certificated Salaries (+)	\$1,473,044.83	\$9,046,442.12	\$19,113,540.77	\$10,067,098.65	47.3%
Classified Salaries (+)	\$729,338.47	\$5,044,474.34	\$10,301,617.04	\$5,257,142.70	49.0%
Leave Pay Off (+)	\$9,251.97	\$83,020.21	\$233,792.55	\$150,772.34	35.5%
GTL Payroll Sweep (+)	\$0.00	\$35.05	\$7,688.00	\$7,652.95	0.5%
Board Stipends (+)	\$5,750.00	\$47,272.44	\$80,000.00	\$32,727.56	59.1%
Non Cert-Extra Duty Contract (+)	\$0.00	\$15,900.00	\$117,890.00	\$101,990.00	13.5%
Sub-total : SALARIES	\$2,217,385.27	\$14,237,144.16	\$29,854,528.36	\$15,617,384.20	47.7%
BENEFITS					
Control Acct - Benefits (+)	\$0.00	\$0.00	\$2,223,850.32	\$2,223,850.32	0.0%
Insurance-Health & Life (+)	\$863,186.20	\$4,740,259.30	\$7,316,390.89	\$2,576,131.59	64.8%
Insurance-Unemployment (+)	\$5,414.10	\$34,833.92	\$63,229.27	\$28,395.35	55.1%
Insurance-Workers Comp (+)	\$15,803.18	\$102,265.49	\$177,022.63	\$74,757.14	57.8%
Retirement-Fica & Medicare (+)	\$35,100.63	\$234,504.55	\$386,163.24	\$151,658.69	60.7%
Retirement-TRS (+)	\$177,952.73	\$1,083,281.30	\$1,988,733.55	\$905,452.25	54.5%
Retirement-PERS (+)	\$160,307.01	\$1,072,700.15	\$1,813,504.23	\$740,804.08	59.2%
On Behalf Exp-PERS (+)	\$0.00	\$0.00	\$2,965,168.36	\$2,965,168.36	0.0%
On Behalf Exp-TRS (+)	\$0.00	\$0.00	\$672,332.16	\$672,332.16	0.0%
Housing Allowance/Subsidy (+)	\$36,500.00	\$238,968.50	\$390,000.00	\$151,031.50	61.3%
Other Employee Benefits (+)	\$9,512.00	\$108,606.13	\$187,500.00	\$78,893.87	57.9%
Sub-total : BENEFITS	\$1,303,775.85	\$7,615,419.34	\$18,183,894.65	\$10,568,475.31	41.9%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$630,454.32	\$3,666,104.73	\$7,888,250.83	\$4,222,146.10	46.5%
Auditing & Accounting Services (+)	\$0.00	\$71,524.00	\$76,000.00	\$4,476.00	94.1%
Legal Services (+)	\$6,547.50	\$73,671.27	\$130,000.00	\$56,328.73	56.7%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$637,001.82	\$3,811,300.00	\$8,094,250.83	\$4,282,950.83	47.1%
TRAVEL					

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Staff Travel (+)	\$6,145.48	\$121,345.54	\$782,720.80	\$661,375.26	15.5%
Student Travel (+)	\$3,756.31	\$15,267.14	\$1,599,263.08	\$1,583,995.94	1.0%
Sub-total : TRAVEL	<u>\$9,901.79</u>	<u>\$136,612.68</u>	<u>\$2,381,983.88</u>	<u>\$2,245,371.20</u>	5.7%
UTILITIES					
Water & Sewer (+)	\$52,183.77	\$262,228.28	\$537,389.80	\$275,161.52	48.8%
Garbage (+)	\$3,631.44	\$21,463.64	\$104,900.00	\$83,436.36	20.5%
Communications (+)	\$129,244.57	\$331,284.18	\$587,182.95	\$255,898.77	56.4%
Other Utilities-Internet (+)	\$1,274,852.97	\$3,631,970.97	\$7,489,683.00	\$3,857,712.03	48.5%
Electricity (+)	\$377,312.50	\$1,034,217.79	\$2,331,395.00	\$1,297,177.21	44.4%
Heating Fuels (+)	\$22,225.28	\$941,718.51	\$1,689,800.00	\$748,081.49	55.7%
Sub-total : UTILITIES	<u>\$1,859,450.53</u>	<u>\$6,222,883.37</u>	<u>\$12,740,350.75</u>	<u>\$6,517,467.38</u>	48.8%
OTHER PURCHASED SERVICES					
Other Purchase Services (+)	\$537,356.00	\$1,227,865.47	\$2,479,780.00	\$1,251,914.53	49.5%
Sub-total : OTHER PURCHASED SERVICES	<u>\$537,356.00</u>	<u>\$1,227,865.47</u>	<u>\$2,479,780.00</u>	<u>\$1,251,914.53</u>	49.5%
INSURANCE					
Insurance & Bond Premiums (+)	\$0.00	\$582,028.89	\$583,875.84	\$1,846.95	99.7%
Liability Insurance (+)	\$0.00	\$369,788.45	\$369,788.45	\$0.00	100.0%
Sub-total : INSURANCE	<u>\$0.00</u>	<u>\$951,817.34</u>	<u>\$953,664.29</u>	<u>\$1,846.95</u>	99.8%
SUPPLY					
Supplies, Materials, Media (+)	\$151,478.41	\$2,390,863.45	\$4,078,402.87	\$1,687,539.42	58.6%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$4,188.12	\$19,758.56	\$75,500.00	\$55,741.44	26.2%
Food Supplies (+)	\$18,869.10	\$240,894.56	\$365,585.25	\$124,690.69	65.9%
Textbooks (+)	\$268.13	\$134,260.39	\$376,750.00	\$242,489.61	35.6%
Sub-total : SUPPLY	<u>\$174,803.76</u>	<u>\$2,785,776.96</u>	<u>\$4,896,238.12</u>	<u>\$2,110,461.16</u>	56.9%
TUITION & STIPENDS					
Tuition & Stipends (+)	\$10,254.98	\$15,594.98	\$113,825.00	\$98,230.02	13.7%
Scholarship Stipends (+)	\$15,465.00	\$20,465.00	\$35,000.00	\$14,535.00	58.5%
Stipends (+)	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.0%
Sub-total : TUITION & STIPENDS	<u>\$25,719.98</u>	<u>\$36,059.98</u>	<u>\$168,825.00</u>	<u>\$132,765.02</u>	21.4%
OTHER					
Other Expenses (+)	\$8,767.21	\$126,978.81	\$281,545.60	\$154,566.79	45.1%
Dues & Fees (+)	\$35.02	\$463.43	\$2,250.00	\$1,786.57	20.6%
Interest Paid (+)	\$471.77	\$471.77	\$0.00	(\$471.77)	0.0%
Sub-total : OTHER	<u>\$9,274.00</u>	<u>\$127,914.01</u>	<u>\$283,795.60</u>	<u>\$155,881.59</u>	45.1%
INDIRECT COSTS					
Indirect Costs To/From (+)	\$0.00	\$0.00	\$172,272.23	\$172,272.23	0.0%
Sub-total : INDIRECT COSTS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$172,272.23</u>	<u>\$172,272.23</u>	0.0%
CAPITAL EXPENDITURES					
Equipment (+)	\$10,824.70	\$39,670.46	\$111,074.70	\$71,404.24	35.7%
New Building/Purchases (+)	\$2,364,197.00	\$4,480,777.00	\$0.00	(\$4,480,777.00)	0.0%
Sub-total : CAPITAL EXPENDITURES	<u>\$2,375,021.70</u>	<u>\$4,520,447.46</u>	<u>\$111,074.70</u>	<u>(\$4,409,372.76)</u>	4069.7%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Total : EXPENSES	\$9,149,690.70	\$41,673,240.77	\$80,320,658.41	\$38,647,417.64	51.9%
OTHER					
Transfers In					
Transfers Between Funds -In (-)	\$0.00	\$0.00	\$6,060,266.42	\$6,060,266.42	0.0%
Sub-total : Transfers In	\$0.00	\$0.00	(\$6,060,266.42)	(\$6,060,266.42)	0.0%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$145.17	\$949.22	\$1,000.00	\$50.78	94.9%
Sub-total : Earnings on Investments	(\$145.17)	(\$949.22)	(\$1,000.00)	(\$50.78)	94.9%
Total : OTHER	(\$145.17)	(\$949.22)	(\$4,108,934.42)	(\$4,107,985.20)	0.0%
NET INCOME/LOSS	\$1,222,163.71	(\$6,242,639.83)	(\$250.84)	\$6,242,388.99	2488693.9%

End of Report

Northwest Arctic Borough School District

Statement of Activities-Board by OBJ For the Period 12/31/2020 through 01/31/2021

Fiscal Year: 2020-2021

	<u>12/31/2020 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
EXPENSES					
SALARIES					
Board Stipends (+)	\$5,750.00	\$47,272.44	\$80,000.00	\$32,727.56	59.1%
Sub-total : SALARIES	\$5,750.00	\$47,272.44	\$80,000.00	\$32,727.56	59.1%
BENEFITS					
Insurance-Health & Life (+)	\$69,300.00	\$138,600.00	\$277,200.00	\$138,600.00	50.0%
Insurance-Unemployment (+)	\$14.52	\$118.45	\$1,066.41	\$947.96	11.1%
Insurance-Workers Comp (+)	\$32.89	\$270.39	\$2,026.19	\$1,755.80	13.3%
Retirement-Fica & Medicare (+)	\$346.87	\$2,779.18	\$5,154.34	\$2,375.16	53.9%
Retirement-PERS (+)	\$330.00	\$3,410.00	\$18,260.00	\$14,850.00	18.7%
Sub-total : BENEFITS	\$70,024.28	\$145,178.02	\$303,706.94	\$158,528.92	47.8%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$3,750.00	\$71,870.00	\$223,137.00	\$151,267.00	32.2%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$3,750.00	\$71,870.00	\$223,137.00	\$151,267.00	32.2%
TRAVEL					
Staff Travel (+)	\$0.00	\$0.00	\$117,600.00	\$117,600.00	0.0%
Sub-total : TRAVEL	\$0.00	\$0.00	\$117,600.00	\$117,600.00	0.0%
SUPPLY					
Supplies, Materials, Media (+)	\$2,667.43	\$3,801.95	\$25,000.00	\$21,198.05	15.2%
Sub-total : SUPPLY	\$2,667.43	\$3,801.95	\$25,000.00	\$21,198.05	15.2%
OTHER					
Other Expenses (+)	\$0.00	\$27,225.00	\$58,000.00	\$30,775.00	46.9%
Sub-total : OTHER	\$0.00	\$27,225.00	\$58,000.00	\$30,775.00	46.9%
Total : EXPENSES	\$82,191.71	\$295,347.41	\$807,443.94	\$512,096.53	36.6%
NET INCOME/LOSS	\$82,191.71	\$295,347.41	\$807,443.94	\$512,096.53	36.6%

End of Report

Board Budget Summary

100.099.511.000.333	Board Stipends	\$80,000
	6 Regular Meetings	
	Board Retreat combined with Oct Meeting	
	Annual AASB Conference	
100.099.511.000.36X	Payroll Benefits	\$303,706.94
100.099.511.000.361	Insurance-Health & life - \$25,200 per member (this needs to be adjusted at budget revision)	\$277,200.00
100.099.511.000.362	Insurance-Unemployment .3%	\$1,066.41
100.099.511.000.363	Insurance-Workers Comp .57%	\$2,026.19
100.099.511.000.364	Retirement-FICA SS & Medicare-1.45% & 6.20%	\$5,154.34
100.099.511.000.366	Retirement-PERS-22%, members elected after 2006 do not qualify	\$18,260.00
100.099.511.0XX.410	Professional & Technical Services	\$213,137
100.099.511.000.410	Miscellaneous Services and Training, AASB In-service Training	\$51,137
100.099.511.012.410	Legislative Consultants, J&H, JM Walsh Co. (3 X \$45,000)	\$140,000
100.099.511.013.410	Strategic Planning – Consulting - Evaluations	\$22,000
100.099.511.000.42X	Travel & Per Diem	\$87,600
	6 Regular Meetings	
	Board Retreat combined with October Board Meeting	
	Annual AASB Conference	

Board Budget Summary, Continued

100.099.511.000.4XX	Miscellaneous Expenses	\$123,000
100.099.511.000.450	Supplies, Materials, Media-Supplies & Freight for Meetings	\$15,000
100.099.511.000.490	Other Expenses	\$50,000
	Annual Contribution to Kotzebue Radio - \$5,000	
	CEAAC Membership - \$18,000	
	AASB Fees - \$20,500	
	Miscellaneous - \$6,500	
100.099.511.015.XXX	Board Budget for joint Advisory School Council Retreat	\$58,000

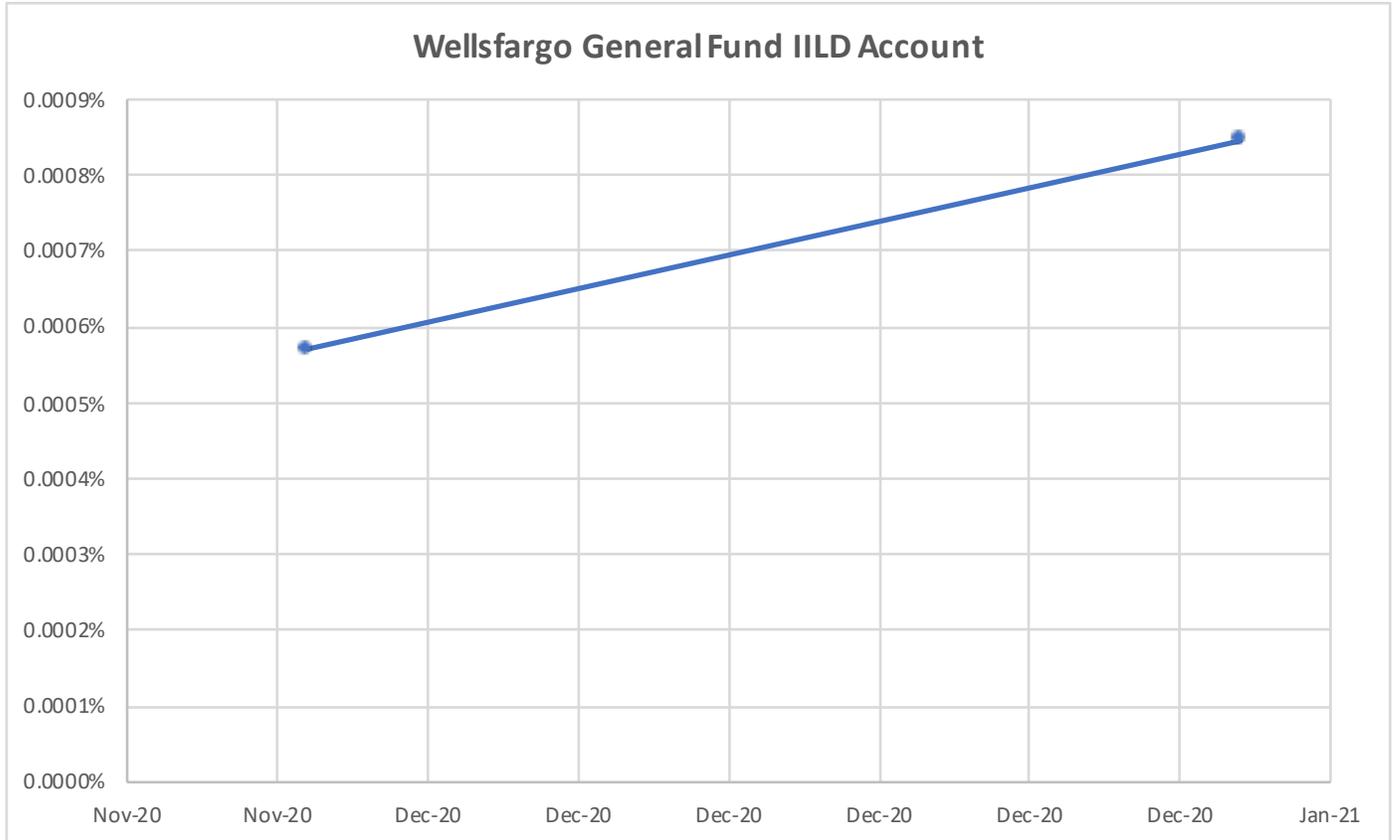
Dues & Membership Fees:

KOTZ Annual Contribution- Local Radio Station Support

CEAAC- Represent Alaska school districts, organizations, and individuals through courts and legislative activity - concerned about the quality and breadth of educational opportunities available to Alaska's children.

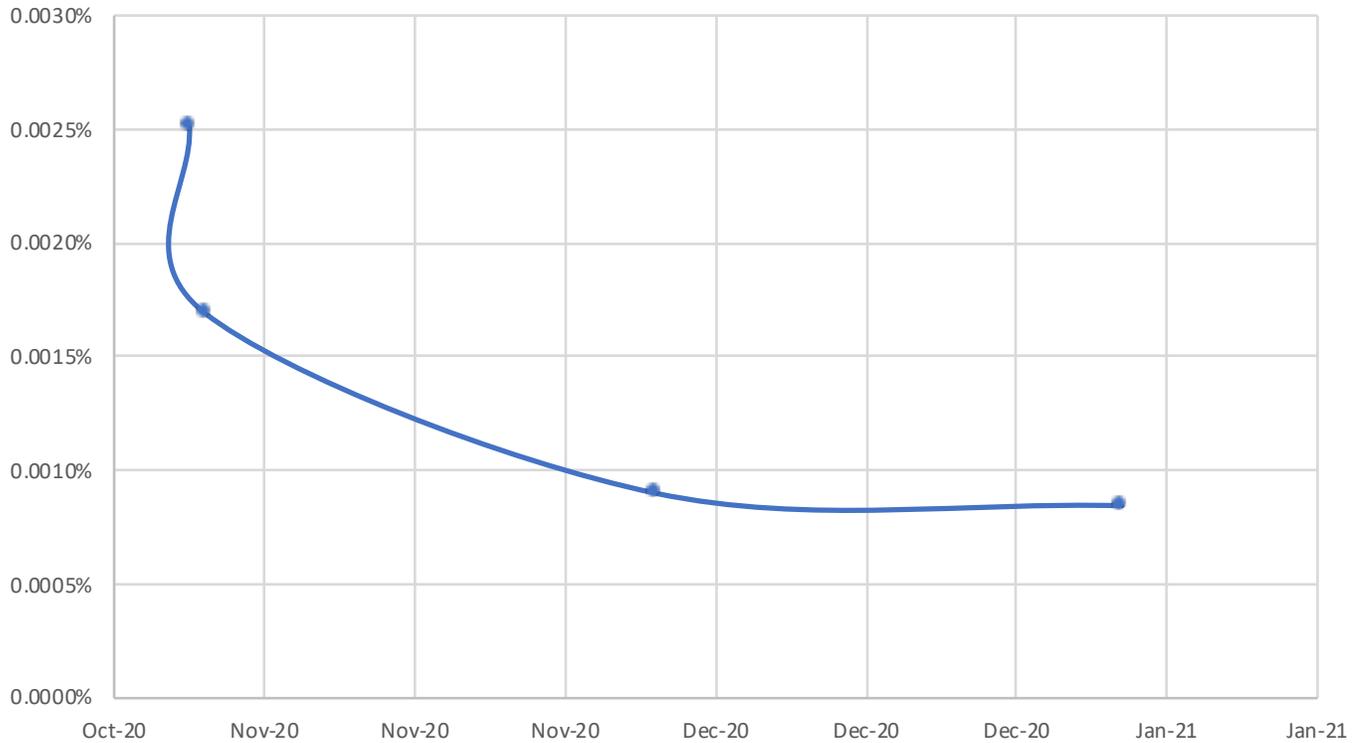
AASB- Alaska School District advocacy at state and federal level. See attached Benefits.

NWABSD IILD GF			Rate of
Statement	Account Balance	Monthly Increase	return
Dec-20	\$ 10,248,179.57	\$ -	0.0000%
Dec-20	\$ 10,248,238.09	\$ 58.52	0.0006%
Jan-21	\$ 10,248,324.74	\$ 86.65	0.0008%



NWABSD IILD CIP			Rate of
Statement	Account Balance	Monthly Increase	return
Oct-20	\$ 20,000,000.00	\$ -	0.0000%
Oct-20	\$ 20,000,503.18	\$ 503.18	0.0025%
Nov-20	\$ 20,000,841.98	\$ 338.80	0.0017%
Dec-20	\$ 20,001,022.09	\$ 180.11	0.0009%
Jan-21	\$ 20,001,191.19	\$ 169.10	0.0008%

Wellsfargo CIP IILD Account



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
 Account Number: 1BC42815
Daily Account Activity

Your investment transactions during this statement period.

Cash Activity USD

Transaction / Trade Date	Settlement / Eff. Date	Activity	Description	Debit Amount / Disbursements	Credit Amount / Receipts
12/11/20	12/11/20	ACH/DDA Transaction	DESIGNATED DDA	10,248,179.57	

Deposit Activities

INST INSURED LIQ DEPOSIT DEMAND P003

*As of December 31, 2020

Interest earned this period
180.11

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				20,000,841.98
12/31/20	Interest Rate 0.0109800%			180.11	20,001,022.09
	Ending Balance				20,001,022.09

INST INSURED LIQ DEPOSIT SAVINGS P006

*As of December 31, 2020

Interest earned this period
58.52

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				0.00
12/11/20	Purchase		10,248,179.57		10,248,179.57
12/31/20	Interest Rate 0.0109800%			58.52	10,248,238.09
	Ending Balance				10,248,238.09

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
 Account Number: 1BC42815

Deposit Activities

INST INSURED LIQ DEPOSIT DEMAND A000MK2

*As of January 31, 2021

Interest earned
 this period
 169.10

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				20,001,022.09
01/29/21	Interest Rate 0.0109500%			169.10	20,001,191.19
	Ending Balance				20,001,191.19

INST INSURED LIQ DEPOSIT SAVINGS A000MK5

*As of January 31, 2021

Interest earned
 this period
 86.65

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				10,248,238.09
01/29/21	Interest Rate 0.0109500%			86.65	10,248,324.74
	Ending Balance				10,248,324.74

FY2022 Budget Development Schedule responds to Board Policy, State Statute and Borough Charter:

BP 3000

1. Superintendent prepares the detailed annual budget and presents it to the Board for Adoption
2. The Board approves and adopts the annual budget by April 1st

State Statute (14.14.060)

1. Except as otherwise provided by the borough, the School Board submits the school budget for the following school year to the borough assembly by May 1st for approval of the total amount.
2. Within 30 days after receipt the assembly shall determine the total amount of money from local sources for school purposes and shall furnish the School Board in writing the sum to be made available.
3. If the assembly does not, within 30 days, provide the School Board a statement of the sum to be made available, the amount requested in the budget is automatically approved.
4. Goes on to state, that unless otherwise provide by the borough, by June 30th the borough shall appropriate that amount from local sources.

Borough Code in the Home Rule Charter (Section 8.03 and 8.04)

1. Section 8.03 states: The Superintendent of the School shall submit an annual budget which shall first be approved by the School Board at such time as the board may direct, but in no case later than that prescribed by law. The proposed School budget shall be a public record.
2. Additionally, the Section states that the Board shall hold public hearing on the budget before approval and submission to the assembly for final action
3. Section 8.04 states that the Assembly and School Board may meet jointly at public meetings to deliberate upon matters of mutual interest

CURRENT BUDGET DEVELOPMENT

Revenue:

- Projected foundation funding based on the projected ADM submitted to state in November (1,960 including homeschool students)
- Projected Impact Aid receipts based on last year's receipts (\$6,858,607)
- Projected investment earnings from the Wells Fargo investment (\$2,000)
- The full Value Determination of land has increased from FY20, the Borough's minimum required contribution will increase by a small amount.

Expenses:

- Multiple meetings to verify open/active positions and funding source for each position. These will continue until we present the FY22 Proposed Budget to you in April.
- Ran a preliminary cost of all positions with rolled up salaries and wages based on the current negotiated salary schedules.
 - Positions Salaries have been calculated with the yearly step increase, any percentage increase negotiated last year, and projected increases from classified negotiations. The amounts will change once negotiations are complete.
 - HR is verifying the positions that should receive a step increase, because some positions are filled by employees who did not work enough days to qualify for the step. I will re-run the salary amounts once I receive this.

Transfers Out:

- Since the Operating Fund has supported the food service program, teacher housing, ATC and pupil transportation, it is important to find different sources of revenue for those programs if possible. We will have a better idea about these transfers once grants are awarded.

There are still a few areas that I am calculating and working on drilling down to a better budget amount:

- Leave Payout (this is hard to gauge)
- Utilities (these look pretty accurate, but I want to double check)
- Indirect Cost Recovery (depends on approved grant amounts)
- Special Revenue Funds: Teacher Housing, Food Service, ATC & Pupil Transportation
- Impact Aid revenue (will not know until we receive the funding after our review)

We will be working to reduce the FY22 Budget while minimizing impact to the students. Departments will receive budget worksheets on February 15th with a February 19th deadline to submit requests. Departments will be directed to take a close look at where they can reduce their department/program expenditures.

Federal and State grants cannot be used to supplant current programs that may be reduced in next year's budget.

We are still at the preliminary stage of working on our FY21 Budget, many of the “what ifs” haven’t been worked out at this time. Our current projected unreserved fund balance is \$955,716 but that could change.

We need direction from the Board in which areas they would prefer cuts to be made, see discretionary funds below.

- Pre-k Program - \$424,736
(Portion not covered by grants- salaries, benefits)
Note: SB 6 will cover .5 FTE if passed
- Food Service Program- \$1,350,000
(Estimated amount less state reimbursement, includes seconds for breakfast based on FY20)
- Student Activities- \$1,744,600
- Bilingual Program- \$1,534,378
- CTE- \$616,944
- Counselors- \$656,863

FY21-FY23 BUDGET

ESSER II- \$4,317,698

Positions	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	ACCOUNT	COMMENTS
1.00 Dean of Students- Star	\$ -	\$ 98,075.00	\$ 98,075.00	251.018.350.000.315	Continuing Services
Control Acct Benefits	\$ -	\$ 39,763.06	\$ 39,763.06	251.018.350.000.36?	
1.00 Assistant Director- Student Services	\$ -	\$ 115,538.00	\$ 115,538.00	251.099.320.000.314	
4.00 Counselors	\$ 385,151.16	\$ 368,737.00	\$ 368,737.00	251.099.320.000.318	Provide Mental Health Services and Supports
Control Acct Benefits	\$ 157,780.56	\$ 197,787.66	\$ 197,787.66	251.099.320.000.36?	
1.00 Technology Coordinator	\$ -	\$ 107,333.00	\$ 107,333.00	251.099.360.000.318	Technology needs due to COVID- Professional Development for new technology
Control Acct Benefits	\$ -	\$ 51,305.00	\$ 51,305.00	251.099.360.000.36?	
1.00 Parent & Public Relations	\$ 82,247.67	\$ 109,120.00	\$ 109,120.00	251.099.515.000.322	Parent/Public relations concerning COVID & remote learning
Control Acct Benefits	\$ 19,984.14	\$ 26,513.40	\$ 26,513.40	251.099.515.000.36?	
	\$ 645,163.53	\$ 1,114,172.12	\$ 1,114,172.12		

Expenses	FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	ACCOUNT	COMMENTS
Professional & Technical Services					
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		
Supplies, Materials, Media					
Supplies	\$ 75,000.00	\$ 250,000.00	\$ 150,000.00	251.099.XXX.000.450	Technology & curriculum replacement due to devices & textbooks being sent home. Other School COVID expenses
	\$ 75,000.00	\$ 250,000.00	\$ 150,000.00		
Construction					
JNES Window Replacement	\$ 355,000.00	\$ -	\$ -		
	\$ 355,000.00	\$ -	\$ -		
Program Total	\$ 1,075,163.53	\$ 1,364,172.12	\$ 1,264,172.12	\$ 3,703,507.77	
				\$ (614,190.23) Remaining	

LEA Allowable Activities, ESSER II Funds

1. Any activity authorized by the ESEA of 1965, including the Native Hawaiian Education Act and the Alaska Native Educational Equity, Support, and Assistance Act (20 U.S.C. 6301 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) (“IDEA”), the Adult Education and Family Literacy Act (20 U.S.C. 1400 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.) (“the Perkins Act”), or subtitle B of title VII of the McKinney- Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.).
2. Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
3. Providing principals and others school leaders with the resources necessary to address the needs of their individual schools.
4. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
5. Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.
6. Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
7. Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.
8. Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.
9. Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.
10. Providing mental health services and supports.
11. Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, children with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.

12. Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by—
 - A. Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.
 - B. Implementing evidence-based activities to meet the comprehensive needs of students.
 - C. Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.
 - D. Tracking student attendance and improving student engagement in distance education.
13. School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
14. Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.
15. Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

FY22 PRELIMINARY BUDGET

	FY20	FY21	FY22	<u>Changes</u> <u>FY21-22</u>
	Actual	Current	Preliminary	
	<u>Transactions</u>	<u>Budget</u>	<u>Budget</u>	
REVENUE				
Other Local Revenue	\$411,419	\$400,000	\$700,000	\$300,000
Earnings on Investments	\$134,700	\$1,000	\$2,000	\$1,000
Donations/Contributions	\$0	\$0	\$0	\$0
Borough Appropriation	\$4,160,289	\$4,140,049	\$4,151,951	\$11,902
E-rate Program	\$5,337,479	\$6,731,273	\$6,731,273	\$0
State Foundation	\$37,017,750	\$37,768,484	\$37,660,081	(\$108,403)
Quality Schools	\$111,689	\$112,592	\$112,645	\$53
TRS On-behalf	\$3,190,615	\$2,965,168	\$3,191,942	\$226,774
PERS On-behalf	\$585,844	\$672,332	\$611,444	(\$60,888)
Revenue - Other State Sources	\$948,642	\$0	\$0	\$0
Impact Aid Program	\$6,858,607	\$6,858,607	\$6,858,607	<u>\$0</u>
TOTAL REVENUES	\$58,757,034	\$59,649,505	\$60,019,943	\$370,438



TRANSFERS IN	FY20	FY21	FY22	Changes FY21-22
District Technology Fund	0	0	0	
Locally Funded Maintenance CIP Fund	0	0	0	
Teacher housing CIP Fund	0	0	0	
Kivalina District Contribution	0	0	0	
NW Magnet School Expansion	0	0	0	
Magnet School Dormitory	0	0	0	
ATC Capital Reserve	0	0	0	
CIP Reserved Local Share	0	0	0	
TOTAL TRANSFERS IN	\$0	\$0	\$0	

EXPENSES	FY20	FY21	FY22	Changes FY21-22
Certificated Salaries	\$15,744,060	\$16,002,530	\$16,445,548	\$443,018
Non-Certificated Salaries	\$7,729,663	\$8,263,328	\$8,696,011	\$432,683
Leave Pay Out	\$318,095	\$224,727	\$200,000	(\$24,727)
Board Stipends	\$87,000	\$80,000	\$80,000	\$0
Employee Benefits	\$11,782,111	\$11,511,445	\$11,388,738	(\$122,707)
TRS On-behalf	\$3,190,615	\$2,965,168	\$3,191,942	\$226,774
PERS On-behalf	\$585,844	\$672,332	\$611,444	(\$60,888)
SUBTOTAL: Personnel	\$39,437,388	\$39,719,530	\$40,613,683	\$894,153
Professional & Technical Services	\$3,335,608	\$3,542,612	\$3,347,111	(\$195,501)
Staff Travel	\$369,143	\$464,438	\$660,238	\$195,800
Board Travel	\$81,934	\$87,600	\$87,600	\$0
Student Travel	\$1,001,412	\$1,157,198	\$1,164,198	\$7,000
Utility Services	\$6,599,853	\$8,161,473	\$8,161,473	\$0
Energy-includes electricity & fuel	\$3,574,336	\$3,677,995	\$3,677,995	\$0
Other Purchased Services	\$2,508,153	\$2,409,030	\$2,398,430	(\$10,600)
Property & Liability Insurance	\$677,522	\$953,664	\$953,664	\$0
Supplies, Materials & Media	\$1,015,777	\$1,608,366	\$1,499,990	(\$108,376)
Tuition	\$19,233	\$32,000	\$32,000	\$0
Dues & Fees	\$99,394	\$175,003	\$117,309	(\$57,694)
Inventoried Equipment	\$20,790	\$67,750	\$52,750	(\$15,000)
Indirect Cost Recovery	(\$217,876)	(\$225,000)	(\$225,000)	\$0
SUBTOTAL: Non-Personnel	\$19,085,279	\$22,024,529	\$21,840,169	(\$186,871)
TOTAL EXPENSES	\$58,522,667	\$61,744,060	\$62,453,852	\$707,282

TRANSFERS OUT	FY20	FY21	FY22	Changes FY21-22
Food Service Fund	\$752,637	\$1,000,000	\$1,000,000	\$0
ATC	\$261,448	\$460,000	\$460,000	\$0
Star of the Northwest - Magnet School	\$15,264	\$0	\$0	\$0
Teacher Housing Fund	\$260,988	\$450,000	\$450,000	\$0
Special Revenue Fund	\$23,971	\$42,332	\$0	<u>(\$42,332)</u>
TOTAL TRANSFERS OUT	\$1,314,308	\$1,952,332	\$1,910,000	(\$42,332)
Unreserved Fund Balance- Beginning of Yr	\$2,269,359	\$5,002,602	\$955,716	
TOTAL REVENUES	(\$58,757,034)	(\$59,649,505)	(\$60,019,943)	
TOTAL EXPENSES	\$58,522,667	\$61,744,060	\$62,453,852	
TOTAL TRANSFERS OUT	\$1,314,308	\$1,952,332	\$1,910,000	
INCREASE (DECREASE)-UNRESERVED FUND BALANCE	(\$1,079,968)	(\$4,046,886)	(\$4,343,909)	
Unreserved Fund Balance- End of year	\$5,002,602	\$955,716	(\$3,388,193)	

Refresh Cycles

Curriculum
Maintenance
Technology



Curriculum Review/Refresh Cycle

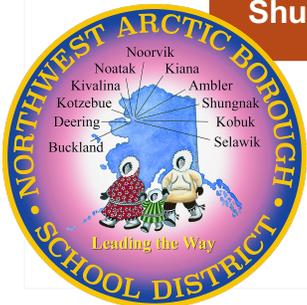
Curriculum Area	Curriculum Review	Purchase Textbooks & Materials (if necessary)	Implementation
English Language Arts 7-12	2021-2022	Spring 2022	2022-2023
English Language Arts 7-12	2024-2025	Spring 2025	2025-2026
Math	2026-2027	Spring 2027	2027-2028
Social Studies/Health	2027-2028	Spring 2028	2028-2029
Science K-8	2027-2028	Spring 2028	2028-2029

All curriculum is up for an efficacy review on 10-year cycles. When it has been decided that a refresh is required, a committee is formed to review new curriculum options.



Maintenance Refresh Cycle

Village	Four Wheeler	Replace	Snow Machine	Replace
Ambler	2017 Yamaha Kodiak 700	FY23	2018 Ski-Doo Tundra 550	FY23
Buckland	2018 Yamaha Kodiak 450	FY24		
Deering	2018 Yamaha Kodiak 450	FY24	2018 Ski-Doo Tundra 550	FY23
Kiana	2014 Yamaha Grizzly 350	FY20		
Kivalina	2017 Yamaha Kodiak 700	FY22	2018 Ski-Doo Tundra 550	FY23
	2017 Yamaha Kodiak 700	FY23		
Kobuk	2006 Honda Rancher TRX 350	No	2011 Yamaha Bravo	As Needed
	2014 Yamaha Grizzly 350	FY21	2012 Yamaha Bravo	As Needed
Noatak	2014 Yamaha Grizzly 350	FY21	2018 Ski-Doo Tundra 550	FY23
Noorvik	2017 Yamaha Grizzly 700	FY23		
Selawik	2017 Yamaha Kodiak 450	FY23	2018 Ski-Doo Tundra 550	FY23
	2018 Yamaha Kodiak 450	FY24	2018 Ski-Doo Tundra 550	FY23
Shungnak	2017 Yamaha Kodiak 700	FY23	2018 Ski-Doo Tundra 550	FY23



*Four Wheelers replaced on a 6 year cycle and Snow Machines replaced on a 5 year cycle.

Technology Refresh Cycle

	Aug–Dec 2020	Jan-Jul 2021	Aug–Dec 2021	Jan-Jul 2022	Aug–Dec 2022
High School Laptops	Refresh 2020				
Middle School Laptops	Refresh Fleet S2018 Purchase Cases				
SMARTBoards	Purchased 2014/2015; Warranty expired 6/30/20; 10 Annually		10 Annually		10 Annually
Mac-Minis	Upgrade WTK MacMinis	Update MacMini OS	Update BKC/DRG	Update MacMini OS; Update OBU/SHG/ABL (KVL)	Update IAN/ORV
K-5 iPads	Fleet Purchased 11/16 Prepare and Refresh Apps		Refresh Fleet 2021	Refresh Apps	
Staff Laptops	WTK/Admin Staff Refresh		Refresh Fleet 2021		
Computer Labs	WTK	SHG; ATC – partial update (5yr.)		ATC – partial update (5yr.)	
Network Infrastructure ShoreTel Phones (Switches, ShoreTel Phones, Wireless)		Split OTZ Circuits Switches; Firewall – WTK/OTZ (CAT 2); APs – KVL, BKC, IAN, DRG, ABL, WLK, ORV (CAT 2)			
VTC	RUS Award	Install RUS awarded Infrastructure	Complete install of RUS awarded Infrastructure		
Windows Infrastructure	Windows 2019 Server Upgrade	Windows 2019 Server Upgrade			



CIP Fund Balances

FY21



Summary of Unrestricted CIP Fund Balances

		FY20 Fund Balance	NOTES	Restricted or designated for FY21/FY22	Remaining Balance
500	District Technology	1,286,029.11	Balance is from General Fund transfers and is allowed to be transfer back	1,022,533.93	263,495.18
502	Local Funded Maintenance	1,226,744.02	Balance is from General Fund transfers and is allowed to be transferred back; desire is to leave, but may not be able to	-	1,226,744.02
503	Teacher Housing Cap project	786,617.00	Balance is from General Fund transfers and is allowed to be transfer back	786,617.00	786,617.00
510	CIP Reserved Local Share	604,000.08	Reserved for future CIP Local Share	-	604,000.08
552	NW Magnet School (expansion)	2,394,339.74	Balance is from General Fund; use part to cover any expenses over revenue in the Magnet School Fund 225; rest to transfer to GF	1,213,383.00	394,339.74
553	Magnet School Dormitory	299,946.87	Balance is from General Fund and can be transferred back to General Fund	-	299,946.87
		6,597,676.82		3,022,533.93	3,575,142.89



FY22 BUDGET

Board of Education

Stipends & Benefits	FY21 BUDGET	FY22 BUDGET	CHANGE	ACCOUNT	COMMENTS
Stipends	\$ 80,000.00		\$ (80,000.00)	100.099.511.000.333	6 regular meetings, Oct Board retreat, Annual AASB Conference
Health Insurance	\$ 277,200.00	\$ 277,200.00	\$ -	100.099.511.000.361	11 members @ \$25,200 each
Unemployment	\$ 1,066.41		\$ 276,133.59	100.099.511.000.362	
Workers Comp	\$ 2,026.19		\$ (2,026.19)	100.099.511.000.363	
FICA-Medicare	\$ 5,154.34		\$ (5,154.34)	100.099.511.000.364	
Retirement-PERS	\$ 18,260.00		\$ (18,260.00)	100.099.511.000.366	Only for members that opt in
	\$ 383,706.94	\$ 277,200.00	\$ 170,693.06		
Expenses					
Professional & Technical Services					
AASB Inservice Training	\$ 51,137.00		\$ (51,137.00)	100.099.511.000.410	Misc Services & Board Training
Legislative Consultants	\$ 140,000.00		\$ (140,000.00)	100.099.511.012.410	Lobbyists
Strategic Plan	\$ 22,000.00		\$ (22,000.00)	100.099.511.013.410	Consulting & Evaluations
	\$ 213,137.00	\$ -	\$ (213,137.00)		
Staff Travel					
Travel	\$ 87,600.00	\$ -	\$ (87,600.00)	100.099.511.000.420	Regular Meetings, Board Retreat & Annual AASB Conference
			\$ -		
	\$ 87,600.00	\$ -	\$ (87,600.00)		
Supplies, Materials, Media					
Supplies	\$ 15,000.00		\$ (15,000.00)	100.099.511.000.450	Supplies for Board
	\$ 15,000.00	\$ -	\$ (15,000.00)		
Other Expenses					
KOTZ Contribution	\$ 5,000.00	\$ -	\$ (5,000.00)	100.099.511.000.490	Local radio station annual contribution
CEAAC Membership	\$ 18,000.00	\$ -	\$ (18,000.00)	100.099.511.000.490	Represents Alaska School Districts, organizations, and individuals through courts and legislative activity
AASB Fees	\$ 20,500.00	\$ -	\$ (20,500.00)	100.099.511.000.490	Alaska School District advisory at State & Federal level
Miscellaneous	\$ 6,500.00	\$ -	\$ (6,500.00)	100.099.511.000.490	
	\$ 50,000.00	\$ -	\$ (50,000.00)		
Advisory School Council Retreat					
	\$ 58,000.00		\$ (58,000.00)	100.099.511.015.XXX	
	\$ 58,000.00	\$ -	\$ (58,000.00)		
Program Total	\$ 807,443.94	\$ 277,200.00	\$ (253,043.94)		

<u>Members</u>	<u>Type</u>	<u># of meetings</u>	<u>Amount</u>	<u>Total</u>
11	Regular	6	\$250.00	\$16,500.00
11	Committee Meetings	6	\$250.00	\$16,500.00
11	Regular (additional meetings)	4	\$250.00	\$11,000.00
5	Special Committee Meetings	5	\$250.00	\$6,250.00
11	Special	4	\$250.00	\$11,000.00
11	AASB Annual Meeting	4	\$250.00	\$11,000.00
11	AASB Quarterly Training	2	\$250.00	\$5,500.00
11	Retreat 3 days	3	\$250.00	\$8,250.00
11	NAB Budget Meeting	2	\$250.00	\$5,500.00
2	AASB Board Members	4	\$250.00	\$2,000.00
1	NSBA Policy Committee	4	\$250.00	\$1,000.00
1	NWALT	6	\$250.00	\$1,500.00
1	ATC	6	\$250.00	\$1,500.00
1	Community Wellness Committee	4	\$250.00	\$1,000.00
			Total:	\$98,500.00
11	FICA		1.45%	\$1,428.25
11	Unemployment		0.19%	\$187.15
11	Workers Comp		0.57%	\$561.45
11	Social Security or PERS	estimate	13.38%	\$13,179.30
Grand Total:				\$113,856.15
?	Lobbying			
?	NSBA			
?	ISTE			
?	ASTE			

Board Chair Volunteer meetings

COVID Task Force Meetings (weekly)

Resource Committee Meetings(twice monthly)

Community Meetings w/Terri(twice monthly)

AASB Policy Committee Once a year

AASB/National Budget Training- twice

Lobbyist meetings for priorities-twice a year

NAB/VIF meetings-four times a year

NWALT Elders Presentation-once a year

NANA Board Presentation-once a year

Northwest Arctic Borough School District

Statement of Activities-Grant Funds Only For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
DOL T.V.EP (-)	\$0.00	\$256,691.03	\$1,089,300.00	\$832,608.97	23.6%
Alaska Construction Academy (-)	\$0.00	\$30,982.70	\$150,000.00	\$119,017.30	20.7%
WIOA (-)	\$0.00	\$11,206.26	\$100,000.00	\$88,793.74	11.2%
STEP (-)	\$0.00	\$0.00	\$63,750.00	\$63,750.00	0.0%
CARES Act (-)	\$0.00	\$529,117.08	\$908,339.45	\$379,222.37	58.3%
Fresh Fruit & Vegetables (FFVP) (-)	\$0.00	\$68,326.27	\$120,805.00	\$52,478.73	56.6%
GenYouth (-)	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.0%
Title I-A Basic/Parent Involvement (-)	\$0.00	\$820,540.41	\$2,107,250.59	\$1,286,710.18	38.9%
Title I-C Migrant (-)	\$0.00	\$255,484.54	\$2,070,425.85	\$1,814,941.31	12.3%
Title IV-A (-)	\$0.00	\$7,607.02	\$303,666.29	\$296,059.27	2.5%
Migrant Books (-)	\$0.00	\$0.00	\$21,030.00	\$21,030.00	0.0%
Carl Perkins (-)	\$0.00	\$2,920.59	\$123,776.55	\$120,855.96	2.4%
School Improvement (-)	\$0.00	\$21,735.22	\$458,571.13	\$436,835.91	4.7%
School Improvement - Selawik (-)	\$0.00	\$12,731.03	\$308,000.00	\$295,268.97	4.1%
Early Learning (-)	\$0.00	\$0.00	\$142,024.82	\$142,024.82	0.0%
School Improvement - Shungnak (-)	\$0.00	\$2,485.46	\$198,000.00	\$195,514.54	1.3%
Title III-A Limited English Proficient (-)	\$0.00	\$11,624.48	\$39,728.45	\$28,103.97	29.3%
Infant Learning Program - Primary (-)	\$0.00	\$60,882.64	\$136,520.00	\$75,637.36	44.6%
Infant Learning Program - Part C (-)	\$0.00	\$54,559.20	\$113,665.00	\$59,105.80	48.0%
Medical Assistance (-)	\$0.00	\$45,514.70	\$45,203.44	(\$311.26)	100.7%
Special Education Title VI-B (-)	\$0.00	\$264,101.06	\$742,828.68	\$478,727.62	35.6%
Special Education Section 619 (-)	\$0.00	\$0.00	\$18,882.26	\$18,882.26	0.0%
AAE/GED (-)	\$13,269.70	\$53,078.80	\$144,662.14	\$91,583.34	36.7%
Title II-A Professional Development (-)	\$0.00	\$102,371.87	\$290,911.03	\$188,539.16	35.2%
Youth Leader Program (-)	\$250,000.00	\$352,000.00	\$102,000.00	(\$250,000.00)	345.1%
Maniilaq ANE (-)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.0%
Title VI Indian Education (-)	\$63,211.68	\$276,912.42	\$713,081.00	\$436,168.58	38.8%
Johnson O'Malley (-)	\$0.00	\$0.00	\$252,697.49	\$252,697.49	0.0%
Rural and Low-Income School Program (RLIS) (-)	\$0.00	\$83,383.16	\$84,623.00	\$1,239.84	98.5%
Maniilaq AAE/GED (-)	\$0.00	\$17,930.22	\$99,203.66	\$81,273.44	18.1%
Village Improvement (-)	\$0.00	\$417,632.03	\$417,632.03	\$0.00	100.0%
Bridging the Gap - BTG (-)	\$0.00	\$87,259.04	\$440,212.78	\$352,953.74	19.8%
Our Youth Our Future - OYOF (-)	\$123,515.61	\$418,307.10	\$1,654,613.12	\$1,236,306.02	25.3%
Sub-total : Program Revenues	(\$449,996.99)	(\$4,272,384.33)	(\$13,478,403.76)	(\$9,206,019.43)	31.7%
Total : INCOME	(\$449,996.99)	(\$4,272,384.33)	(\$13,478,403.76)	(\$9,206,019.43)	31.7%
EXPENSES					
Program Expenditures					
DOL T.V.E.P (+)	\$71,933.32	\$328,624.35	\$1,089,300.00	\$760,675.65	30.2%
Alaska Construction Academy (+)	\$6,202.82	\$37,185.52	\$150,000.00	\$112,814.48	24.8%
WIOA (+)	\$5,947.06	\$23,100.38	\$100,000.00	\$76,899.62	23.1%
STEP (+)	\$0.00	\$0.00	\$63,750.00	\$63,750.00	0.0%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-Grant Funds Only For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
CARES Act (+)	\$109,502.40	\$638,619.48	\$908,339.45	\$269,719.97	70.3%
Fresh Fruit & Vegetables (FFVP) (+)	\$411.00	\$72,697.43	\$120,805.00	\$48,107.57	60.2%
GenYouth (+)	\$0.00	\$2,791.85	\$7,000.00	\$4,208.15	39.9%
Title I-A Basic/Parent Involvement (+)	\$119,903.51	\$962,936.91	\$2,107,250.59	\$1,144,313.68	45.7%
Title I-C Migrant (+)	\$42,543.59	\$299,356.63	\$2,070,425.85	\$1,771,069.22	14.5%
Title IV-A (+)	\$25,404.99	\$33,012.01	\$303,666.29	\$270,654.28	10.9%
Migrant Books (+)	\$8,352.75	\$8,352.75	\$21,030.00	\$12,677.25	39.7%
Carl Perkins (+)	\$5,579.52	\$8,500.11	\$123,776.55	\$115,276.44	6.9%
School Improvement (+)	\$21,909.34	\$44,061.44	\$458,571.13	\$414,509.69	9.6%
School Improvement - Selawik (+)	\$2,076.90	\$15,145.03	\$308,000.00	\$292,854.97	4.9%
Early Learning (-)	\$0.00	\$11,575.00	\$142,024.82	\$130,449.82	8.1%
School Improvement - Shungnak (+)	\$29,109.68	\$31,595.14	\$198,000.00	\$166,404.86	16.0%
Title III-A Limited English Proficient (+)	\$0.00	\$11,624.48	\$39,728.45	\$28,103.97	29.3%
Infant Learning Program - Primary (+)	\$540.90	\$51,736.64	\$136,520.00	\$84,783.36	37.9%
Infant Learning Program - Part C (+)	\$9,911.16	\$67,277.04	\$113,665.00	\$46,387.96	59.2%
Medical Assistance (+)	\$0.00	\$22,196.35	\$45,203.44	\$23,007.09	49.1%
Special Education Title VI-B (+)	\$29,943.71	\$294,044.77	\$742,828.68	\$448,783.91	39.6%
Special Education Section 619 (+)	\$0.00	\$0.00	\$18,882.26	\$18,882.26	0.0%
AAE/GED (+)	\$13,269.70	\$53,078.80	\$144,662.14	\$91,583.34	36.7%
Title II-A Professional Development (+)	\$12,850.39	\$115,222.26	\$290,911.03	\$175,688.77	39.6%
Youth Leader Program (+)	\$227.00	\$5,697.56	\$102,000.00	\$96,302.44	5.6%
Maniilaq ANE (+)	\$4,599.72	\$4,599.72	\$10,000.00	\$5,400.28	46.0%
Title VI Indian Education (+)	\$63,211.68	\$276,912.42	\$713,081.00	\$436,168.58	38.8%
Johnson O'Malley (+)	\$2,458.07	\$43,854.91	\$252,697.49	\$208,842.58	17.4%
Rural and Low-Income School Program (RLIS) (+)	\$0.00	\$83,383.16	\$84,623.00	\$1,239.84	98.5%
Maniilaq AAE/GED (+)	\$603.52	\$18,533.74	\$99,203.66	\$80,669.92	18.7%
Village Improvement (+)	\$920.62	\$53,785.80	\$417,632.03	\$363,846.23	12.9%
Bridging the GAP - BTG (+)	\$23,761.48	\$167,862.26	\$440,212.78	\$272,350.52	38.1%
Our Youth Our Future - OYOF (+)	\$123,515.61	\$418,307.10	\$1,654,613.12	\$1,236,306.02	25.3%
Sub-total : Program Expenditures	<u>\$734,690.44</u>	<u>\$4,182,521.04</u>	<u>\$13,194,354.12</u>	<u>\$9,011,833.08</u>	<u>31.7%</u>
Total : EXPENSES	<u>\$734,690.44</u>	<u>\$4,182,521.04</u>	<u>\$13,194,354.12</u>	<u>\$9,011,833.08</u>	<u>31.7%</u>
NET INCOME/LOSS	<u>\$284,693.45</u>	<u>(\$89,863.29)</u>	<u>(\$284,049.64)</u>	<u>(\$194,186.35)</u>	<u>31.6%</u>

End of Report

Operating Statement with Budget



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Curriculum Committee Meeting

Conducted via Teleconference

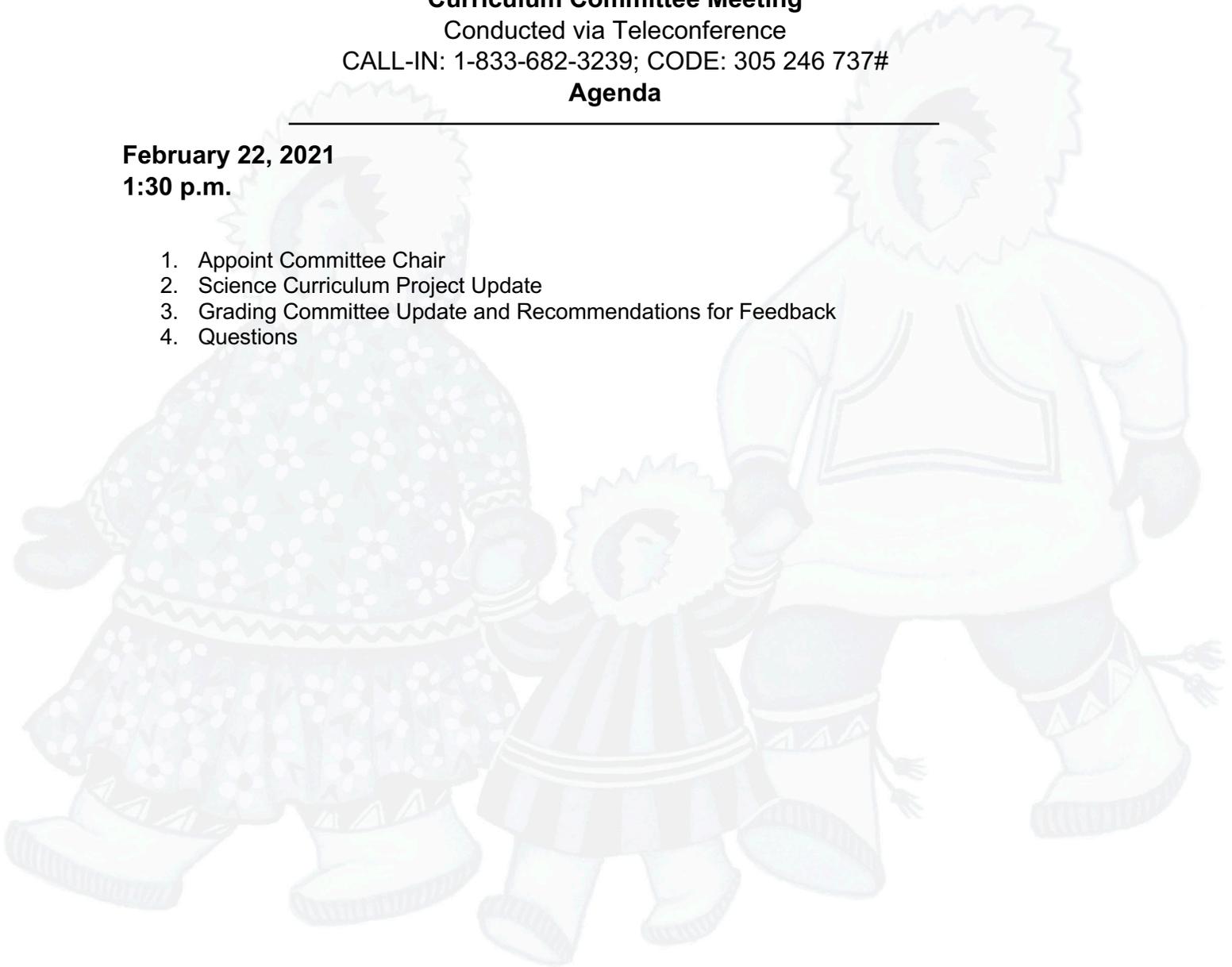
CALL-IN: 1-833-682-3239; CODE: 305 246 737#

Agenda

February 22, 2021

1:30 p.m.

1. Appoint Committee Chair
2. Science Curriculum Project Update
3. Grading Committee Update and Recommendations for Feedback
4. Questions



Committee Members: Brad Reich, Margaret Hansen, Lawrence Jones Sr., Millie Hawley, Cindy Fields

Technology Director: Amy Eakin

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 23, 2021

FR: Office of the Superintendent

SUBJECT: Curriculum & Instruction

Dana Orton, Director of Curriculum and Instruction, reports on the following:

Strategic Goal 1: Strengthen Student Progress Monitoring

Develop curriculum-based student progress monitoring and reporting system.

Objective 2: Strengthen Student Progress Monitoring

- a. DIBELS (Dynamic Indicators of Basic Early Literacy Skills): Mid-year monitoring is in progress. Two more hours of DIBELS collaboration/training have been scheduled for Spring 2021. Progress monitor and data analysis will continue throughout the year.
- b. Grading System Taskforce: Committee has continued book studies regarding equitable grading practices. Data has been analyzed on historical PowerSchool grades and teacher grading survey. Grading policies have been reviewed and specific policies identified for possible revision. Additional participation in anonymous surveys will be requested from stakeholders.
Recommendations being brought to the Curriculum Committee for feedback include:
 - a. Changes for consistency and transparency to current policies regarding grading percentage breakdown, homework and makeup work, and promotion, acceleration, and retention.
 - b. Creation of professional development centered around grading and grading practices.
 - c. Creation and implementation of a standards-based grading system

Objective 3: Ensure Student Awareness of Academic and Career Pathway Opportunities and the Value of Education

- a. Home School Enrollment:
 - a. 32 full-time home school students currently enrolled
 - b. No pending applications
 - c. 8 graduates thus far in the 2020-2021 school year
- b. Iñupiaq Science Curriculum Project:
 - a. Develop a culturally responsive, place-based, bilingual Physical Science and Biology curriculum for NWABSD
 - b. Physical Science will be offered through distance delivery for students needing to satisfy graduation requirements for Spring 2022 while a new course is being developed
 - c. Physical Science curriculum will be mapped out, developed, and launched for the 2022-2023 school year

- d.** Coordinated with the Iñupiaq Materials and Professional Development Planner to help identify resources and planning needs
- e.** A position is being requested for the Curriculum Department (Curriculum and Staff Development Specialist) to coordinate the project and oversee the development of the curriculum and professional development
- f.** Grant funding is currently being sought for the project



Curriculum and Instruction

Northwest Arctic Borough School District

February 2021 Board Meeting

Agenda

- ▶ Appoint Committee Chair
- ▶ Science Curriculum Project Update
- ▶ Grading Committee Update and Recommendations for Feedback
- ▶ Questions

Iñupiaq Science Curriculum Project

Strategic Goal 1: Student Learning

▶ NWABSD will all know and value our students during both remote and in-person learning

- ▶ 1.1.3 Develop a culturally responsive, place-based, Physical Science and Biology curriculum for NWABSD that includes Iñupiaq language, terms and context

Iñupiaq Science Curriculum Project

January Update

- ▶ Began identify and pulling together resources
- ▶ Present to
 - ▶ Inupiaq Language and Culture Committee
 - ▶ NWABSD School Board
- ▶ Began identify needs
 - ▶ Staffing
 - ▶ Professional Development
 - ▶ Technology training
 - ▶ Communications
- ▶ Developed a sequence of courses
- ▶ Coordinated with the Iñupiaq Materials and Professional Development Planner to help identify resources and planning needs

Iñupiaq Science Curriculum Project

February - June 2021

- ▶ Review examples of place-based curriculum from around the country
- ▶ Present to the Elders Council
- ▶ Seek Charter of Authorization from regional Tribes
- ▶ Identify additional supports for the work
- ▶ Meet with UAF School of Education
- ▶ Identify and develop a project advisory board
- ▶ Develop a team for the project
- ▶ Hire project coordinator position in Curriculum
- ▶ Begin announcing the project to the public through development of webpages and social media

*A copy of the draft timeline of activities and application is included in your packet.

Grading System Committee

Strategic Goal 1: Strengthen Student Progress Monitoring

- ▶ Develop curriculum-based student progress monitoring and reporting system.
 - ▶ *Objective 2: Strengthen Student Progress Monitoring*

- ▶ The Grading System Committee has been formed to research current grading practices and suggest possible changes to grading practices in our region.

Grading System Committee

Work completed:

- ▶ Book Studies
 - ▶ Key Understanding
 - ▶ Use of average
 - ▶ Industrial Age
 - ▶ How the teacher's teacher graded
 - ▶ Teacher control (Locus of control)
- ▶ PowerSchool Grade Analysis
- ▶ Teacher Survey Analysis
- ▶ Grading Policy Analysis

Grading System Committee

Recommendation for Feedback

- ▶ Policy Changes for Consistency and Transparency
 - ▶ BP5121, AR 5121 Grading percentage breakdown
 - ▶ BP 6154 AR6154 Homework/Makeup Work
 - ▶ BP 5123 Promotion/Acceleration/Retention

Grading System Committee

Recommendation for Feedback

- ▶ Professional Development
 - ▶ Fall of 2021 – Spring 2025
 - ▶ Create understanding of Grading for Equity and Content Learning

Grading System Committee

Recommendation for Feedback

- ▶ Creation and Implementation of Standards-Based Grading System
 - ▶ 5 years

Questions ?



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Student Activities Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 305-246-737#

Agenda

February 22, 2021

2:30 P.M.

- I. Alaska Schools Activities Association Update – Craig McConnell
 - a) 3A OTZ State Declaration – Thursday, February 25
 - 3A State Tournament – Wed, Mar 24 – Sat, Mar 27
 - b) 2A WLK State Declaration - Thursday, March 4
 - 2A State Tournament – Thur, April 1 – Sat, April 3
 - c) 1A NWA State Declaration - Thursday, March 4
 - 1A State Tournament – Wed, Mar 31 – Sat, April 3

- III. NWABSD Basketball Travel Event Mitigation Plan (Update)
 - a) Overnight Travel Draft Plan (To Be Sent Out)

- IV. 1A NWA Basketball Tournament
 - a) Spring Break Week: Mon, Mar 15-Sat, Mar 20
 - b) At Most 8 Boys: ABL, BKC, DRG, IAN, KVL, WTK, ORV, UPR
 - Single Elimination: 7 games
 - Double Elimination: 13 games
 - c) At Most 5 Girls: BKC, IAN, KVL, WTK, ORV
 - Single Elimination: 4 games
 - Double Elimination: 7 games

- V. 2A Great Alaska Basketball Tournament
 - a) Bristol Bay, Dillingham, Point Hope, Selawik, Unalaska, Unalakleet
 - b) TBD @ Region 1: AD meeting, Wed, Feb 17

- VI. 3A Western Basketball Tournament
 - a) Barrow & Bethel – currently out
 - b) Nome – active
 - c) TBD @ Region 1: AD meeting, Wed, Feb 17
 - d) Kotzebue potential hosting – Mar 11-13

Committee Members: Lawrence Jones, Sr. (Chair), Alice Melton-Barr, Brad Reich, Tillie Ticket & Joanne Harris

Student Activities Coordinator: Brett Slaathaug

Region 1 NWABSD Member: Craig McConnell

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.



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VII. Spring eSports <https://www.nwarctic.org/Page/4959>

- First Practice: Mon, Feb 1st
- First Contest: Mon, Mar 1st
- Last Contest: Sat, April 17th
- State Championships: Sat, April 24th & Sat, May 1st

VIII. Battle of the Books Update <https://www.nwarctic.org/Page/4804>

State-wide Battles (All on audio-conferencing @ TBA)

- FEB 22 MON State Battle High School
- FEB 23 TUE State Battle 7th/8th Grade
- FEB 24 WED State Battle 5th/6th Grade
- FEB 25 THUR State Battle 3rd/4th Grade

IX. Spelling Bee Update <https://www.nwarctic.org/Page/4806>

- Feb 25 (THUR) District Spelling Bee

X. Committee Discussion

XI. Other

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Student Activities Coordinator: Brett Slaathaug
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February 18, 2021

NWABSD Basketball Travel & Event Mitigation Plan as of 2/17/21

1A In-District Travel:

Time Period: Overnight Travel (Starting March 5th)**

- Departure flights start at ~12:00 PM in Kotzebue
- Return flights start at ~12:00 PM in Kotzebue
- *Maintain a 24-hr window for travel on both ends.
- *Play 2 games: Friday evening, Saturday morning.
- *Avoid potential overnighting at sites

2A/3A Out-of-District Travel:

Time Period: Overnight Travel (Starting March 5th)**

- Departure flights start at ~12:00 PM in Kotzebue
- Return flights start at ~12:00 PM in Kotzebue
- *Maintain a 24-hr window for travel on both ends.
- *Play 2 games: Friday evening, Saturday morning.
- *Avoid potential overnighting at sites
- 2A Selawik: Point Hope & Unalakleet potential swaps
- 3A Kotzebue: Nome-Beltz potential swaps

Cold Weather Policy:

- Departure cutoff changed from -35F to -25F to avoid potential of overnighting.
- Forecast must show above -30 till 10:00 PM the day of return travel.
- Return flights remains at -35F

Weather: Visibility/Blizzards

- No travel will be permitted if a site(s) have bad weather forecasted for the given or following day.
- *We are not going to launch when the chances of getting stuck are too high

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Site's Status:

- Green - okay to travel & host
- Yellow - okay to travel & host
- Red - prohibited from traveling & hosting

Event Protocols

[ASAA COVID-19 Events Guidelines](#) (pg 2-4)

[ASAA COVID-19 Basketball Recommendations](#) (pg 4-6)

[NFHS Basketball Rules Considerations](#) (pg 7-8)

[NWABSD Additional Protocols](#)

- Spectators: None
- Concessions: None
- Gate: None
- Streaming: Recorded & uploaded to District YouTube Channel

**Avoid live streaming because if wifi connection is poor or has difficulties, the game won't be viewable at all. It's safest to record it and upload it than live streaming.*

Current Available Teams:

11 Boys' Teams: ABL, BKC, DRG, **KVL**, WTK, ORV, IAN, UPR, 2A WLK, 3A OTZ, 3A OTZ JV

6 Girls' Teams: BKC, **KVL**, WTK, ORV, IAN, **2A WLK**, 3A OTZ, 3A OTZ JV

WEEKENDS Left:

Feb 13 Saturday Only Travel (completed)

Feb 20 Saturday Only Travel (completed)

Feb 27 Saturday Only Travel (completed)

Mar 5-6 **1A-3A Overnight Request

[Mar 12-13](#) **1A-3A Overnight Request

[Mar 15-20](#) (1A NWA Tournament @ Kotzebue **Spring Break)

[Mar 24-27](#) (3A State Tournament @ MatSu Valley)

[Apr 31-3](#) (1A/2A State Tournament @ MatSu Valley)

Event Schedule

Screening:

- Traveling team must be screened prior to departure from originating site.
- Upon arrival, traveling team must be screened before entering the gym.
- Home team must be screened before entering the gym.
- Event support staff, e.g officials, table workers, & supervisors, must be screened before entering the gym.

***Prior C19 testing to travel and play may at some point become part of the mitigation plan.*

Gym Supervision:

- 2 supervisors will be present in the gym to ensure that all C19 protocols on being followed.

NMS Custodial:

- 1 person should be on duty throughout the day in-case emergency cleaning situations arise.
- Full gym cleaning should be conducted after all games are completed and all parties involved have exited the gym.