

Agenda

1. CALL TO ORDER
Presenter: Margaret Hansen, President
2. ROLL CALL
Presenter: Margaret Hansen, President
3. MOMENT OF SILENCE
Presenter: Margaret Hansen, President
4. PLEDGE OF ALLEGIANCE
Presenter: Margaret Hansen, President
5. INTRODUCTION OF GUESTS/STAFF
Presenter: Margaret Hansen, President
6. PUBLIC COMMENTS
Presenter: Margaret Hansen, President
7. RECOGNITION AND AWARDS
Presenter: Terri Walker, Superintendent
8. SUPERINTENDENT'S REPORT
Presenter: Terri Walker, Superintendent
9. BOARD REPORT
Presenter: Board Members
10. ADOPTION OF CONSENT AGENDA
11. EXECUTIVE SESSION
12. COMMUNICATIONS AND ITEMS INTRODUCED BY BOARD MEMBERS
13. DATE, TIME, AND LOCATION OF NEXT MEETING
14. ADJOURNMENT

**UNADOPTED MINUTES
OF THE
NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President, Margaret Hansen, called the 403rd regular meeting, via teleconference, of the Northwest Arctic Borough School District Board of Education to order at 4:00 p.m. on Tuesday, December 1, 2020.

Members present telephonically were:

Joanne Harris
Brad Reich
Alice Melton-Barr
Carol Schaeffer
Lawrence Jones Sr.
Cindy Fields
Tillie Ticket
Marie Greene
Margaret Hansen

Member excused:

Paula Mills and Student Representative Floyd Ticket III

A quorum was present.

Note: Board Member, Millie Hawley, joined the meeting telephonically at 4:06 PM.

Observed.

Those present participated in the Pledge of Allegiance.

Staff present telephonically were: Terri Walker-Superintendent, Sandy Kowalski-Assistant Superintendent, Perrian Windhausen-Director of Student Services, Megan Williams- Director of Administrative Services, Amy Eakin-Director of Technology, Dana Orton-Director of Curriculum/Instruction, Craig McConnell-Director of Property Services, Janice Hadley-Director of HR, Brett Slaathaug-Student Activities Coordinator, Lynn Bates-JNES 5th Grade Teacher, Cheryl Edenshaw-Director of ATC, Joy Cogburn-Director of State/Federal Programs, Faith Jurs-Principal of JNES, Tony Jones-Assistant Principal of JNES, Pedro Garcia-Principal of Buckland, Karla Head-Principal of Selawik, Zach Medlock-Assistant Principal of Selawik, Ashley Hansen-Kindergarten Teacher at JNES, Briahna Griffith-Intensive Aide at JNES, Roxi Wolfe-4th Grade Teacher at Noatak, Emma Melkerson-Teacher at Kivalina, Katie Hansen-Librarian at JNES, Chris Hanson-Principal of Noatak, Rod Eakin-Assistant Principal of KMHS, Clay Moose-Assistant Director of Student Services, Sonny Shields-Counselor at KMHS, Buckland, and Noatak, and Elizabeth Ferguson-Secretary. Guests present telephonically were: Elia Nay, NANA and Norma Ballot, Selawik.

None.

Lynn Bates, Ashley Hansen, and Emma Melkerson presented to the Board strategies for remote learning, student success, and the instructional challenges during the pandemic.

Superintendent, Terri Waker, recognized Amy Eakin, Priscilla Ballot, Norma Ballot, Briahna Griffith, Roxi Wolfe, Dana Orton, Katie Hansen, and Sonny Shields as September, October and November Employees of the Month. Margaret Hansen was recognized for receiving the Association of Alaska School Boards 2020 Carl Rose Governance Award and Joanne Harris for achieving Association of Alaska School Board's Master Boardmanship status.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF
STAFF/GUEST

PUBLIC COMMENTS

TEACHER PERSPECTIVE
ON STUDENT LEARNING

RECOGNITION AND
AWARDS

ATTENDANCE: According to Power school, attendance data sent to the state, the district-wide attendance is at 93.36% for K-12 students. Ambler school has the lowest attendance at 92.51%, followed by Shungnak and Selawik with 93%. Our Home School is highest at 100%, followed by Kotzebue schools at 99%. The difference is in remote vs. in-school learners. Remote learners are counted present as long as contact is made weekly by either the student or teacher. The village sights provide in-person learning to most students four days a week, so students will be marked absent if they did not attend school that day. Students are expected to be at school for in-person attendance. Students are marked absent when they are not there. A parent can always call the school to excuse them from attending. PowerAnnounce phone calls will be made each day after Homeroom to alert parents to absent students. Homeroom attendance will trigger the phone calls/text message. On students remote learning days, students are assumed to be doing remote learning. Students will be marked 'Remote Learning- Present' on those days. Teachers connect with remote learners M/T/Th/F from 2:30-3:30 and Wednesday afternoons. Wednesday attendance is left blank to allow teachers to enter present or absent, depending on student participation. Reports will be generated later for principals and teachers to target attendance interventions.

ENROLLMENT: K-12 current enrollment is 1931 PK-12 current enrollment is 2030.

WEEKLY MEETINGS

- DEED and Superintendents – Focus lately is on advocacy. Much of these weekly sessions focus on COVID related issues around the districts across the state.
- Director meetings – department update between departments
- Administration Team – Directors and principals – focus on safety, student learning, and staff and students' social well-being.
- Local Leadership Team meeting – agendas, materials, and minutes sent weekly
- Borough-wide task force meeting – review of materials/minutes from local leadership meetings

AASB Annual Conference November 6-8 Friday, November 6: Experienced Member Academy: Individual. Presenter Ann G. Macfarlane presented materials on parliamentary procedures' principles and practices to run great school board meetings. Ann reviewed the four fundamental guidelines, how the group's authority is more significant than one individual, make a point of order when guidelines are broken, and make motions and amendments. **Saturday, November 7 8:30 am session:** Keynote Speaker William Parrett talked about school improvement with children who live in poverty. He delivered much information about what boards and leadership can do to increase all students' achievement levels. His message was to confront your brutal facts/commit to equity, hold high expectations, and know your kids/build relationships. He says boards should know the data, keep high expectations, and monitor the plan. **10:30 am session:** I attended the Facilitated Superintendent Evaluation that showed how using a third party to facilitate an evaluation will provide objectivity, remove the burden from the board chair, provide structure, accountability, create space for meaningful conversations, and guide the process to a successful outcome. **2:15 pm session:** My staff and I presented on our distance learning program and how we deliver education to our students through in-person and remote learning. **Sunday, November 8, 2020 8:30 am session:** Keynote speaker Kameron-Perez-Verdia talked about creating a new vision and deploy, finding the right people, and fostering relationships. **10:00 am Delegate Assembly** – elections and Resolutions process Language and Culture Immersion in LKSD – In partnership with TCI, LKSD took the elementary curriculum and transformed it into their language. They showed examples of how stories were converted into local stories. One grade level at a time will eventually reach all grades. For secondary classes, LKSD developed materials for personal life-skills, health 1,2, and Orthography I, II, III, IV (partnership with UAF Orthography Pathway). Students also have an assessment so they can receive a Seal of Biliteracy.

Sunday afternoon, many recognitions were given in which I would like to highlight a few here. This year's AASB Carl Rose Governance Award went to Margaret Hansen. The Boardmanship Level of Recognition reaching the Master of Boardmanship goes to Joanne Harris. The ASAA Outstanding School Board Award went to our nominee, Lower Kuskokwim School District (LKSD). It's the 3rd year in a row that our nominee was selected for this award. Congratulations and thank you all for your time, commitment and dedication to all students! All sessions were recorded and can be accessed through January 31, 2021.

Smart Start Update: The smart start update is attached to include protocols for schools moving to green – low-risk status, including PE in both yellow/red, medium/low-risk status, and the start-up of sports practice/games/etc. in yellow/red, medium/low-risk status.

Staff/Student Case Count Summary to date: Number of total cases: 12
Number of student cases: 6
Number of staff cases: 6

Village Improvement Committee Meeting: The Village Improvement Commission held their meeting this past Tuesday to decide on projects they will recommend for approval to the Borough Assembly. The district had two applications, one for 50% of the cost of the K-4 I pads (tech paid the other half) and one application for eight counselors to begin in January. I want to express my sincere appreciation to the commissioners for their recommendation to approve the IPADs for \$127,000. I know it was a tough choice for them as there were many applicants with not enough funds to cover them all. Attached are two documents with the projects that were approved and not considered. The VIC approved projects will go before the Borough Assembly for approval at their next meeting.

Winter Break: We will have approximately 100 staff district-wide that plan on traveling over the holiday break.

Note: Board Member, Lawrence Jones, was excused from the meeting at 5:45 PM.

Board President, Margaret Hansen, reported on the Northwest Arctic Borough COVID-19 Task Force meetings, ATC committee meetings, Teck Community Wellness meetings, and Northwest Arctic Leadership Team meetings she attended in August, September, October, and November; and the Association of Alaska School Board Annual Conference in November. Board Member, Marie Greene, reported on the Association of Alaska School Board meetings she attended in October and November.

Board Meeting minutes from August 25, 2020 Regular Meeting, September 21, 2020 Special Meeting and October 19, 2020 Special Meeting were presented.

Board approval is required for contracts exceeding \$50,000. NWABSD relies heavily upon E-Rate Subsidies for all of its communications including internet and has accessed the Alaska Broadband Assistance grant to fund and increase the wireless capacity of our region. The NWABSD is in the midst of a global pandemic with no reliably predictable end. Ending our current contract and entering the RFP (request for proposal) process that could lead to a potentially new provider is risky. In addition, there have been no announcements of new infrastructure to our region that are currently available. Extending the current broadband contract would allow time for the pandemic to pass and for potential new infrastructures to be put in place.

GCI SA-819 Total Costs: \$7,623,192.00
E-Rate Funding Awarded to NWABSD: \$6,860,872.80
Alaska School Broadband Assistance Grant Awarded to NWABSD:
\$160,497.80. Total Annual Broadband Cost to the NWABSD: \$601,821.40

The administration recommends the Board allow the first 12-month consecutive automatic renewal of the current SA-819 GCI, Inc. agreement, in the amount of \$7,623,192.00 for 2021-2022; to provide internet as presented

BOARD REPORTS

ADOPTION OF MINUTES

APPROVAL OF RENEWAL
OF CONTRACT; GCI
BROADBAND SERVICES

APPROVAL OF
CONTINUATION OF
CELLULAR IPAD SERVICE

Contracts over \$50,000 require the approval of the Board. Beginning on March 23, 2020, the global pandemic (COVID – 19) created a large disruption in the normal processes of schooling for all children, families, and communities. Cellular iPads have been supplied to Certified and Classified Staff to support working from home due to the ongoing COVID-19 pandemic. 80% of NWABSD employee surveyed respondents say the cellular iPad has or somewhat has assisted with their ability to do their job. 72% of respondents would like the cellular service to continue through to the end of the school year. The NWABSD has been working with OTZ Telephone to ensure a quality service across the region. Winter break is planning require schools and employees to remote learn and work from home across the region in January to protect our region. In addition, extended bouts of working from home are anticipated through the end of March. This request is to fund a continuation of all cellular iPad services for Certified and Classified staff for the months of January, February and March 2021 at a rate of \$154.00 per month per employee. The estimated cost for 327 employees is \$50,521.50 per month and totals to \$151,564.50 for the three additional months. The administration recommended Board approval of the funding for a continuation of the Cellular iPad Services program for \$151,564.50 as presented.

APPROVAL TO
PURCHASE VTC
EQUIPMENT AND
INTEGRATED
MAINTENANCE
COVERAGE

Purchases that exceed \$50,000 require Board approval. To support student and staff learning with virtual education through video teleconferencing (VTC). The recommendation is for the purchase of VTC equipment and integrated maintenance coverage from the qualifying vendors. Total final amount of the budget needed for the purchases of the VTC equipment and maintenance is \$140,989.71. Funds will come from the Technology Capital Improvement Project fund balance and the RUS Grant Award that is available. NWABSD will purchase the items through Solutionz Conference Inc. and then be reimbursed through the awarded USDA (United States Department of Agriculture) RUS (Rural Utilities Services) Grant. Items include:

- New Polycom teleconferencing cameras for all sites and the two studios
- New displays that automatically detect an incoming call and turn on
- 3-year warranty, support, installation, and maintenance
- 3-year Teams Rooms subscription
- 30 laptops & mics for portable meetings

Total purchase: \$ 936,186.66 via Solutionz Conference, Inc., minus \$795,196.95 via USDA, total NWABSD Capital Improvement Matching Funds: \$140,989.71. The administration recommended that the Board approve the support of support of student learning with VTC and purchases, not to exceed the budgetary amount of \$936,186.66 as presented.

APPROVAL OF PAYMENT
TO NAVIGATE360

Board approval is required for contracts that exceed \$50,000. Navigate360 will provide the district with Emergency Management Suite which includes virtual safety preparedness solution comprehensively designed for K-12 schools to help develop and execute effective safety programs that prepare staff and students to respond in emergency situations. Suite includes safety plans, virtual emergency binders, and safety flipcharts creation and management. On Site Risk Assessment and Site Mapping will also be included. An American Society for Industrial Security (ASIS) Board Certified Physical Security Professionals will travel to all schools in the district to conduct a comprehensive risk assessment of all school buildings and will provide a full report a debrief of all their findings with recommendations for improvement where needed. While at sites they will also take 360 pictures of all school facilities and will create an interactive site map of each school facility to assist in safety planning. Total cost includes travel. Management Suite and implementation (3 years) \$18,225 Site Mapping, Onsite Risk Assessment \$61,256.50 with \$6,819 in travel for a total of \$86,300.50

Funding: Title IV under student safety priority, purchase will also need to be approved by the Alaska Department of Education & Early Development as part of our consolidated application which is still under review. The administration recommended board approval of payment to Navigate360 for a total of \$86,300.50

APPROVAL OF PAYMENT
TO NAVIGATE360
CONTINUED

Board approval is required for contracts that exceed \$50,000. Each school year middle school students across the district participate in the Middle School Academy through the University of Alaska Anchorage's Alaska Native Science and Engineering Program (ANSEP). The cost of services includes salaries, benefits, services, and supplies for a total cost of \$150,000. ANSEP will be modified this school year because of COVID but projects will take place at school sites during the spring semester. The administration recommended board approval of payment to University of Alaska Anchorage for Middle School Academy costs for a total of \$150,000

APPROVAL OF PAYMENT
TO UNIVERSITY OF
ALASKA ANCHORAGE
FOR ANSEP MIDDLE
SCHOOL ACADEMY

Board approval is required for contracts that exceed \$50,000. Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluation and oversight of existing federal grant projects, data entry, and completion of all required Federal Performance Reports. She also assists the Federal Programs Department with Migrant Literacy, Migrant Program fidelity and improvement. The amended MOA, which includes travel, is for a total of \$77,306.31. Funding for amended MOA-Bridging the Gap (BTG) Federal Grant (fund 391) \$24,100; Our Youth Our Future (OYOF) Federal Grant (fund 396) \$29,206.31; Title I-C Migrant Education (fund 263) \$24,000. The administration recommended board approval of the MOA with McCain Services for a total amount not to exceed \$77,306.31 as presented.

APPROVAL TO AMEND
CONTRACT; KAREN
MCCAIN

Contracts over \$50,000 require approval of the Board. The Department of Education and Early Development allows Districts to enter into term contracts for design services for school improvement projects. The current term contract the District has with Burkhart Croft Architects (BCA) has expired. Projects under this new term contract will include facility condition surveys for Selawik and Deering and the planning and design of improvements to those schools. BCA is already under contract and will remain as the architect of record for the Kivalina Replacement School. The District issued a request for proposals for a five-year term contract for architectural design services September 9, 2020. Six proposals were received by the due date of October 2, 2020. A five-member evaluation committee consisting of Marie Greene, Elmer Armstrong Jr., Margaret Hansen, Austin Swan and Amy Eakin met by teleconference October 20 evaluate and review proposal scores. By State Statute Architectural selection is qualification based and price is not a factor.

APPROVAL OF BURKHART
CROFT ARCHITECTS

The ranking of the proposals are as follows:

Burkhart Croft Architects	1981.5
Bettisworth North	1920.0
ECI	1900.5
Architects Alaska	1884.5
LCG Lantech	1828.5
Umiaq	1830.0

The Evaluation Committee recommends the new five-year term contract for architectural services be awarded to Burkhart Croft Architects. The Joint Maintenance and Construction Committee concurred with the selection of Burkhart Croft at their October 29, 2020 meeting. All proposers were notified for this recommendation and no objections were received. BCA has an excellent track record with NWABSD. They have developed cost effective, creative solutions for challenging projects that include Noatak Replacement School, Kobuk Addition and Renovation, the ATC Addition and Renovation and the Magnet School Dorm.

They have been extremely responsive to the District and have developed designs with long term maintenance needs in mind and support educational delivery. It is the Administration's recommendation that the Board approve the selection of Burkhart Croft Architects (BCA) under this solicitation for Architectural Services Term Contract. The administration recommended approval of the selection of Burkhart Croft Architects to provide architectural services under a term contract to include design services for Selawik and Deering, as presented.

APPROVAL OF BURKHART
CROFT ARCHITECTS,
CONTINUED

Allocation of funding to establish new major capital project requires approval of the Board. Department of Education and Early Development (DEED) grant funds cannot be used for teacher housing. The District does have a capital reserve balance from previous projects. It can be used for teacher housing development and the intent has been that a portion of these funds be used to provide teacher housing for the new Kivalina school. This has been discussed in general terms with the Board by the previous superintendent. With site work for the new school scheduled to start in January, a formal allocation of funding is needed to support timely and cost-effective development of the teacher housing complex. An allocation of \$2.0 million is requested. This budget would fund development of a teacher housing complex of seven duplex location on single large gravel pad located on the north side of the new school. Utilities would be extended above-ground from the mechanical building of the school to the housing units. Construction of the gravel pad and utility extensions is within the scope of the current contract with ASRC so it can be negotiated by change order, if a non-DEED funding source is used. ASRC has a track record of fair and reasonable change proposals. The balance of the allocation would be used to relocate five serviceable buildings from the existing school and support District in-house efforts to complete the complex development for operation fall 2022. The Board approved a delegation of contracting authority to the Superintendent for the school project. A similar delegation of contracting authority for teacher housing development is required so that this work can expediently move forward as school construction progresses.

APPROVAL OF FUNDING
KIVALINA TEACHER
HOUSING AND
DELEGATION OF
CONTRACTING
AUTHORITY

The District has been working with the design team and ASRC to finalize the layout of the complex and the associated utilities. To best use available resource this work needs to occur at the same time as similar work for the school. In December ASRC will prepare for the start excavation work in January. A change order for teacher housing site work needs to be negotiated by ASRC in December.

The following is a more detailed explanation of the teacher housing complex. A preliminary site development plan is attached. The design team is working with ASRC and the District to finalize this plan. An updated plan will be provided at the December Board meeting. The school building will be on a pile foundation consisting of pipes anchored into bedrock. This is type of foundation is not required for the small teacher housing units. A single large gravel pad is recommended to support post and pad foundations. The best results will be achieved if the teacher housing pad be allowed to settle over a winter. The pad would be ready for development in 2022. This is a similar situation to Noatak where teacher housing was developed on the pad used for staging the new school construction. The new complex is designed for seven duplexes. The District currently has three units in good condition that can be moved to the new site. These consist of one 2-bedroom duplex constructed with a 2019 AHFC grant and two one-bedroom duplexes constructed with District funds in 2017. A 2020 AHFC grant has funded construction of a new 2-bedroom duplex and an application was just submitted for 2021 funding for one more. If this is funded both new duplexes will be constructed at the new complex site in 2022. In addition, to fully meet the teacher housing needs two portable classrooms will be relocated and converted into teacher housing duplexes.

With establishment of a budget for a new Kivalina teacher housing complex and approval of a delegation of contracting authority the District will at long last have a teacher housing complex that provides modern, comfortable housing for all the Kivalina teachers. Any balance of funds will be returned to the capital reserve. The administration recommended the Board approve the allocation of \$2,000,000 of capital fund balance and delegation of contracting authority to the Superintendent for the development of a new teacher housing complex for the Kivalina Replacement School, as presented.

APPROVAL OF FUNDING
KIVALINA TEACHER
HOUSING AND
DELEGATION OF
CONTRACTING
AUTHORITY CONTINUED

Contracts exceeding \$50,000 requires Board approval. The NWABSD has contracted with J&H Consulting, Reggie Joule and Christine Hess, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues. The contracted amount for services and related expenses is a total not to exceed \$49,500. Contract to begin January 1, 2021 – December 31, 2021. The administration recommended the Board approve the FY-21 lobbyist contract J&H Consulting in the amount not to exceed \$49,500 as presented.

APPROVAL OF FY21
CONTRACT; J & H
CONSULTING

Contracts exceeding \$50,000 requires Board approval. The NWABSD has contracted with J.M. Walsh Co., John Walsh, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues. The contracted amount for services and related expenses is a total not to exceed \$40,000. Contract to begin January 1, 2021 – December 31, 2021. The administration recommended the Board approve the FY-21 lobbyist contract J.M. Walsh Co. in the amount not to exceed \$40,000 as presented.

APPROVAL OF FY21
CONTRACT; J.M. WALSH
CO.

The board approves Audited Financial Statements. The District is required by State law to have an annual audit performed by independent auditors. It is also required that the FY20 Audited Financial Statements be sent to the Alaska Department of Education and Early Development by November 15th of each year and approved by the board. October 24, 2020 Altman, Rogers & Co. presented the FY20 financial audit information to the Board during the Board Retreat and the statements were sent to the State of Alaska by both the auditors and the District. The FY20 Audited Financial Statements cover the operation of the Northwest Arctic Borough School District for the period July 1, 2019 through June 30, 2020. The administration recommended the Board approve the FY20 Audited Financial Statements as presented.

APPROVAL OF FY20
AUDITED FINANCIAL
STATEMENTS

Marie Greene moved to approve the consent agenda with the exception of the Approval of FY21 Contract; Legislative Consultants of Alaska and Approval of Human Resources, seconded by Brad Reich.

APPROVAL OF CONSENT
AGENDA

The roll-call vote was:

Carol Schaeffer	Yes	Marie Greene	Yes
Alice Melton-Barr	Yes	Tillie Ticket	Yes
Cindy Fields	Yes	Millie Hawley	Yes
Joanne Harris	Yes	Brad Reich	Yes
Margaret Hansen	Yes		

The motion carried unanimously.

Contracts exceeding \$50,000 requires Board approval. The NWABSD has contracted with Legislative Consultants in Alaska, Wendy Chamberlain, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues. The contracted amount for services and related expenses is a total not to exceed \$48,000. Contract to begin November 20, 2020 – June 30, 2021. The administration recommended the Board approve the FY-21 lobbyist contract Legislative Consultants in Alaska in the amount not to exceed \$48,000 as presented.

APPROVAL OF FY21
CONTRACT; LEGISLATIVE
CONSULTANTS OF
ALASKA

Marie Greene moved to approve the FY-21 lobbyist contract Legislative Consultants in Alaska in the amount not to exceed \$48,000 as presented, seconded by Cindy Fields.

ACTION

The roll-call vote was:

Carol Schaeffer	No	Cindy Fields	No
Marie Greene	No	Millie Hawley	No
Tillie Ticket	No	Joanne Harris	No
Brad Reich	No	Alice Melton-Barr	No
Margaret Hansen	No		

With nine no-votes, the motion failed unanimously.

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers and terminations throughout the district. The Human Resources action items for Board approval are new hires in Buckland, Deering, Kobuk, Kotzebue (JNES, ATC and DO) and Shungnak; one certified rehire in Selawik; classified new hires in Deering, Kotzebue (ATC, DO, JNES and KMHS); one waiver for AS14.14.140 and one new job description for Itinerant Occupational Therapist. The administration recommended the Board approve the Human Resources actions as presented.

APPROVAL OF HUMAN
RESOURCES

Margaret Hansen moved to approve the Human Resources actions as presented, seconded by Marie Greene.

ACTION

The roll-call vote was:

Brad Reich	Yes	Cindy Fields	Yes
Tillie Ticket	Yes	Marie Greene	Yes
Carol Schaeffer	Abstain	Alice Melton-Barr	Yes
Millie Hawley	Yes	Joanne Harris	Yes
Margaret Hansen	Yes		

Motion carried with 8 yes-votes and 1 abstention.

None.

EXECUTIVE SESSION

None.

COMMUNICATIONS AND
ITEMS INTRODUCED BY
BOARD MEMBERS

The next regular Board Meeting of the NWABSD Board of Education will be held on Tuesday, January 26, 2021 at 4:00 p.m. in the District Office Boardroom at Kotzebue, AK.

DATE AND TIME OF NEXT
BOARD MEETING

Brad Reich moved to adjourn, seconded by Tillie Ticket.

Motion passed unanimously by voice vote.

Meeting adjourned at 6:19 PM.

Tillie Ticket, Secretary

Elizabeth Ferguson, Recording Secretary

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-046

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Memorandum of
Agreement; Nyang, SLP

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Elisabeth Nyang, SLP for \$58,600.

BACKGROUND AND/OR PERTINENT INFORMATION:

Elisabeth Nyang, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 021 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$58,600.

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Elisabeth Nyang, SLP in the amount not to exceed \$58,600.
2. Disapprove the MOA for Elisabeth Nyang, SLP as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Elisabeth Nyang, SLP in the amount not to exceed \$ 58,600 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-047

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Memorandum of
Agreement; Autism
Partnerships-Sanford Slater

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Autism Partnerships not to exceed \$65,000 as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Autism Partnerships provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. Autism Partnerships will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the District in providing services as to improve educational advantages for students in the district. Autism Partnerships also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$65,000.

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Autism Partnerships, in the amount not to exceed \$65,000.
2. Disapprove the MOA for Autism Partnerships as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Autism Partnerships, in the amount not to exceed \$65,000 as presented.

**REVISED
MEMORANDUM**

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-048

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Contract; School
Psychologist, Terese
Kashi Ph. D

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is to approve the contract with School Psychologist, Terese Kashi Ph.D. for an amount not to exceed \$91,500.

BACKGROUND AND/OR PERTINENT INFORMATION:

Terese Kashi Ph.D., NCSP is a Nationally Certified School Psychologist who will provide special education direct service, consultation, supervision, and assessment services for children across the district. She is an experienced practitioner from Soldatna Alaska, who has experience working effectively with staff and students in special services programs within Alaska. She will provide direct service to students, consultations with teachers and parents in the regular and special education programs. She will conduct psychological and special education evaluations.

This contract will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. She will also consult with all staff, parents, and community members and agencies. The contract which includes travel, is for an amount not to exceed \$91,500.

ALTERNATIVES:

1. Approve the FY-22 contract with Terese Kashi, Ph.D. for an amount not to exceed \$91,500 as presented.

2. Do not approve the FY-22 contract with with Terese Kashi, Ph.D. as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the FY-22 contract with Terese Kashi, Ph.D., for an amount not to exceed \$91,500 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-049

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Memorandum of
Agreement; PCR Alaska

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring.

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with PCR Alaska not to exceed \$85,000 as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

PCR Alaska provides oversight, direct, and indirect services for children across the district with extreme behaviors, including autism. The consultants have a history of working effectively with staff and students in the special services program. PCR Alaska will provide services to students, their teachers, and parents, in the regular and special education programs with challenging behaviors.

This contract will provide the opportunity to assist the District in providing services as to improve educational advantages for students in the district. PCR Alaska also consults with all staff, parents, and community members and agencies. The MOA, which includes travel, is for \$85,000

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for PCR Alaska, in the amount not to exceed \$85,000
2. Disapprove the MOA for Autism Partnerships as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with PCR Alaska, in the amount not to exceed \$85,000 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-050

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Memorandum of
Agreement; Coop, SLP

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Janelle Coop SLP for \$58,600.

BACKGROUND AND/OR PERTINENT INFORMATION:

Janelle Coop, MA CCC-SLP is a Speech/Language Pathologist who provides oversight, direct, and indirect services, mostly in the form of evaluations, for children 0-21 primarily located in villages. She is an experienced therapist who has a history of working effectively with staff and students in the special services program at NWABSD. She will provide direct service, consultations, and oversee and conduct speech/language evaluations.

This contract, partially supported by grants, will provide her the opportunity to assist the District in providing service, evaluation, and consultation services as required by law to special education students in the district. Her MOA, including travel, is for \$58,600.

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Janelle Coop, SLP in the amount not to exceed \$58,600.
2. Disapprove the MOA for Janelle Coop, SLP as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Janelle Coop, SLP in the amount not to exceed \$ 58,600 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-051

FR: Office of the Superintendent

SUBJECT: Approval of FY 22
Memorandum of
Agreement; Wilder
Interpreting Services

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen Student Progress Monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of a Memorandum of Agreement (MOA) with Wilder Interpreting Services for \$ 90,000. for the FY22 school year.

BACKGROUND AND/OR PERTINENT INFORMATION:

Wilder Interpreting Services provides distance delivery interpreting services for school aged children with significant hearing impairments, and their teachers and aides, according to state and federal guidelines. These monies are partially funded reimbursed by the state through special funding.

This contract amendment will provide the opportunity to assist the District in providing access to education for students with significant hearing impairments in the district throughout the school year, and staff. The MOA, is for \$ 90,000.

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) with Wilder Interpreting Services in an amount not to exceed \$90,000. as presented.
2. Disapprove the MOA for Alliance Business Solutions for a \$90,000. as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Wilder Interpreting Services for \$90,000. with the total amount not to exceed \$90,000. as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21-052

FR: Office of the Superintendent

SUBJECT: Approval of FY22
Memorandum of
Agreement; Barnett
Physical Therapy

STRATEGIC PLAN/BOARD GOAL:

Student Learning: Strengthen student progress monitoring

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the Memorandum of Agreement (MOA) with Alison Barnett, Physical Therapy for \$50,000

BACKGROUND AND/OR PERTINENT INFORMATION:

Alison Barnett, PT provides oversight, direct, and indirect physical therapy services for children across the district ages 0-22. Alison Barnett, PT Therapy, is an experienced therapist who has a history of working effectively with staff, parents, and students in special services programs. She will oversee and conduct consultation, evaluation, and direct physical therapy services.

This contract, partially supported by grants, will provide her the opportunity to assist the District in providing services as required by law to infants and special education students in the district. Barnett, Physical Therapist also consults with all staff. Her MOA, which includes travel, is for \$50,000

ALTERNATIVES:

1. Approve the Memorandum of Agreement (MOA) for Alison Barnett, PT, in the amount not to exceed \$50,000.
2. Disapprove the MOA for Physical Therapy, as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with Alison Barnett, Physical Therapist in the amount not to exceed \$50,000 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 26, 2021

NUMBER: 21- 053

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BB 9140
BOARD
REPRESENTATIVES

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BB 9140 BOARD REPRESENTATIVES.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. BB 9140 BOARD REPRESENTATIVES states that the Board may appoint members to serve as representatives to other boards, committees, etc. for other agencies. Clarification in the By Laws has been requested to in order to articulate the process for member appointments. The proposed language clarifies the process for appointment by allowing the president to make initial appointment with ratification by the Board at a subsequent meeting.

The Board Policy Committee reviewed the proposed changes.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BB 9140 BOARD REPRESENTATIVES as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BB 9140 BOARD REPRESENTATIVES as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BB 9140 BOARD REPRESENTATIVES.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2021

NUMBER: 21- 054

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 4161/4261
CLASSIFIED
PERSONNEL - LEAVES
AND BENEFITS

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 4161 CLASSIFIED PERSONNEL - LEAVES AND BENEFITS and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 4161 Classified Personnel Leaves and Benefits. *Proposed changes are:* Remove the reference to Directors' accumulation of leave from this section which pertains to classified employees. This reference will be moved to BP 4361 Management and Supervisory Personnel-Leaves.

The Board Policy Committee reviewed the proposed changes, recommends approval and open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 4161 Classified Personnel Leaves and Benefits as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 4161 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP 4161 Classified Personnel Leaves and Benefits as presented and open for public comments.

RESOLUTION 21-002

A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION REQUESTING RECOGNITION AND ACTION BY OTHER REGIONAL AND LOCAL ORGANIZATIONS TO ENSURE THE VIABILITY OF THE IÑUPIAQ LANGUAGE.

WHEREAS: The Northwest Arctic Borough Region has been inhabited by the Iñupiat people for thousands of years; and

WHEREAS: The Iñupiaq language has been the language of the Iñupiat people throughout their history; and

WHEREAS: The Iñupiaq language is rapidly being replaced as the first language of the Iñupiat people by the English language; and

WHEREAS: That such a process is causing the Iñupiaq language to rapidly disappear and most likely become extinct within the next generation of Iñupiat people; and

WHEREAS: The Northwest Arctic Brough School District recognizes its role in providing culturally relevant learning as well as opportunities for language learning in a school setting; and

WHEREAS: The Northwest Arctic Borough School District does not believe that the school district's mission nor programs makes it the sole appropriate organization to guarantee the continued existence of the languages' viability; and

WHEREAS: The Northwest Arctic Borough School District shall continue to seek partnerships and support collective effort in ensuring the Iñupiaq language continues to be spoken, taught and learned;

SO THEREFORE BE IT RESOLVED, that the Northwest Arctic Borough School District Board of Education hereby requests "a call to action" by all concerned organizations and entities to undertake an immediate assessment of each organization's capacity to develop an appropriate action plan to ensure the Iñupiaq language remains a viable language for the Iñupiat people well into the future; and

THEREFORE BE IT FURTHER RESOLVED, that regional and local organizations work together to identify a lead organization that will guide the development of a long term fiscal plan that ensures Iñupiaq will continue to be spoken, taught, and learned.

ADOPTED, January 26, 2021 at a regular meeting of the Northwest Arctic Borough School District Board of Education at which a quorum was present and voting:

ATTEST:

Margaret Hansen, President
NWABSD Board of Education

Tillie Ticket, Secretary
NWABSD Board of Education

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: January 26, 2021

NUMBER: 21-055

FR: Office of the Superintendent

SUBJECT: Approval of FY21 District Operating Fund Budget Revision #1

STRATEGIC PLAN/BOARD GOAL:

Ensure budget integrity and transparency.

ABSTRACT:

The board approves Audited Financial Statements

ISSUE:

At issue is the approval of the FY21 District Operating Fund Budget Revision #1

BACKGROUND AND/OR PERTINENT INFORMATION:

The FY21 District Operating Fund Budget was approved and adopted at the April 26st, 2019 Regular School Board meeting with expenditures in the amount of \$62,564,409.

Presented to you is Budget Revision #1 for the FY21 Operating Fund Budget.

Revision #1 is based on a thorough review of revenues and expenditures in order to reduce spending. In summary Revision #1 includes:

Revenues: \$59,649,505

Expenditures: \$61,744,060

Transfer in from Other Funds: \$0

Transfers out to Other Funds: \$1,952,332

The revision includes a decrease in revenue, reduces the cost for personnel, increases the cost for non-personnel, and increases the amount of transfers from other funds originally budgeted. These changes are important to note as we proceed with the next budget cycle.

ALTERNATIVES:

1. Approve Revision #1 of the FY21 District Operating Fund Budget as presented;
2. Disapprove Revision #1 of the FY21 District Operating Fund Budget as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve Revision #1 of the FY21 District Operating Fund Budget as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 25, 2021

NUMBER: 21- 057

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 4361
MANAGEMENT AND
SUPERVISORY
PERSONNEL - LEAVES

STRATEGIC PLAN/BOARD GOAL:

Improve Stakeholder Communication.

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the first reading of the proposed revisions to BP 4361, MANAGEMENT AND SUPERVISORY PERSONNEL - LEAVES and open for public comments.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the first reading of the proposed revisions to BP 4361, MANAGEMENT AND SUPERVISORY PERSONNEL - LEAVES. *Proposed changes are:* 1) Remove the distinction between certificated and classified management as all directors currently receive additional benefits as outlined in the Principals' negotiated agreement, 2) A move from BP4161 of the reference to directors accumulation of leave from the classified personnel policy to management policy section here. 3) Clarify the number of days of annual leave payout. The number of days of annual leave for which a director may request payout is currently limited to ten (10) days. The proposed policy change increases that number of days to twenty (20). This change brings Board Policy in line with action taken by the Board in May 2020 to increase the number of leave payout days for directors, and 4) Clarifies the maximum number of leave days accrued and subsequent forfeiture.

The Board Policy Committee reviewed the proposed changes, recommends approval and open for public comments.

ALTERNATIVES:

1. Approve the first reading of the proposed revisions to BP 4361, Classified Personnel Leaves and Benefits as presented and open for public comments;
2. Do not approve the first reading of the proposed revisions to BP 4361 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the first reading of the proposed revisions to BP BP 4161, Classified Personnel Leaves and Benefits as presented and open for public comments.

BP 4361 MANAGEMENT AND SUPERVISORY PERSONNEL - LEAVES

The School Board recognizes the need to provide for leaves which management, supervisors and confidential personnel may take for justifiable reasons as set forth in state law and regulation. Such leaves shall be authorized pursuant to Board policies and/or administrative regulations, and Board action or individual contract.

~~Certificated management and supervisory employees shall be entitled to those leave provisions provided in the certificated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.~~

~~Classified management and supervisory employees shall be entitled to those leave provisions provided in the classified negotiated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.~~

Management and supervisory employees shall be entitled to those leave provisions provided in the Principal's Agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

Directors and any employee who reports directly to the Superintendent shall accrue annual leave at the rate of two and one half (2½) days for each full monthly pay period.

Directors may request up to twenty (20) days of accrued annual leave be paid out at the employee's current daily rate during each school year. Pay out requests must be made in writing by June 1st of the school year. Any remaining annual leave amount shall be paid out at the employee's current daily rate upon termination.

Accrued annual leave shall not exceed thirty (30) days accumulation as of June 30 of each year. If a request for annual leave must be denied and would result in loss of leave, the Superintendent may postpone requested leave without loss to a mutually determined time in the future. Annual leave not taken by an employee in accordance with the provisions is lost.

Legal Reference:

ALASKA STATUTES

[14.14.107](#) *Sick leave and sick leave transfer*

[14.20.147](#) *Transfer or absorption of attendance area or federal agency school*

[23.10.500 - 23.10.550](#) *Alaska Family Leave Act*

ALASKA ADMINISTRATIVE CODE

[4 AAC 09.020](#) *Teachers entitled to pay*

Adopted: June 09, 2004