Regular School Board Meeting

Tuesday, May 5, 2026 5:45 PM
917 Board Room, 130 145th Street East, Rosemount, MN 55068

I. **MISSION**
In partnership with member districts, Intermediate School District 917 provides high quality, equitable and specialized programming to meet the needs of all students.

II. **Call to Order - Chair Cindy Nordstrom**

III. **Conduct Pledge of Allegiance - Chair Cindy Nordstrom*(This was conducted at the Board Work Session prior to this meeting.)***

IV. **Review and Approve the Agenda - Chair Cindy Nordstrom**

V. **Consent Items - Chair Cindy Nordstrom *(Communications)***

V.A.

- Minutes
- Personnel

VI. **Finance Director - Mark Johns *(Stewardship)***

VI.A.

- Bills
- Wire Transfers
- Investment Reports

VII. **New Business - Chair Cindy Nordstrom *(Collaboration)***

VIII. **Policies - Supt. Dr. Michael Favor *(Integrity)***
Approve - First and Final Readings

- **202 School Board Officers -- First and Final Review**
- **408 Subpoena of a School District -- First and Final Review**
- **412 Expense Reimbursement -- First and Final Review**
- **415 Mandated Reporting -- First and Final Review**
- **417 Chemical Use & Abuse — First and Final Review**
- **560 Student Gender Inclusion — First and Final Review**

IX. **Approve Preliminary Budget for FY27 - Mark Johns (*Stewardship*)**

X. **Approve DCALS MAPP Star Field Trip - Dr. Frank Herman (*Innovation*)**

Conference — May 7-8, 2026 in Mankato

XI. **Approve Resolutions for Licensed Staff and Interpreters - Dr. Michael Favor *(Personalization)***
(Roll Call)

XII. **Adjournment - Chair Cindy Nordstrom**

SUMMARY OF PERSONNEL ITEMS RECOMMENDED FOR ACTION AT BOARD MEETING OF May 5, 2026

NEW HIRES:

Tigist Kifle, Education Support Professional, effective April 13, 2026.

Jean Lourdmy, School Nurse, effective March 30, 2026.

Toni Melville, Education Support Specialist, effective April 20, 2026.

RE-HIRES:

CHANGE IN STATUS:

LEAVES OF ABSENCE:

RESIGNATION & TERMINATIONS:

Bailey Bahnsen, Education Support Specialist, effective April 10, 2026.

Emma Buchanon, Teacher, effective June 11, 2026.

RETIREMENT:

Michelle Dodge, Interpreter, effective June 3, 2026.

Debra Merritt, Accounts Payable, effective May 22, 2026.

INTERMEDIATE SCHOOL DISTRICT 917
Organizational and Regular School Board Meeting

A School Board Meeting of the Intermediate School District 917 was held in the 917 Board Room at Dakota County Technical College on Tuesday, April 7, 2026, at 5:45 PM.

Members Present: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, Kyle Christensen, and ex officio member Dr. Michael Favor.

Members Absent: None

Also Present: Mark Johns, Melissa Schaller, Brooke Peterson, Kate Hulse, Melissa Torres, Nicole Flesner, Taylor Lovin, Frank Herman, Jill Stewart-Kellar, Kim Martin, Adrienne Turzynski, Bethany Carlson, Ari Sherman, and Dawn Savage

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The meeting was called to order at 5:45 PM by Chair Cindy Nordstrom.

The Pledge of Allegiance was conducted in the work session prior to this meeting.

1. Motion by Monica Weber, seconded by Byron Schwab, to approve the agenda. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.

2. Motion by Lesley Chester, seconded by Dawn Steigauf, to approve the consent items, as presented. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.

3. Voting naye: none. Motion carried.
   - **Minutes:** March 3, 2026, Regular School Board Meeting

Personnel:

NEW HIRES:

Sara Barack, Education Support Professional, effective March 30, 2026
Shelby Blenis, Education Support Professional, effective March 11, 2026.
Crystel Di Grazia, Education Support Professional, effective March 30, 2026.
Camden Fitzloff, Education Support Professional, effective March 11, 2026.
Raheena Sahil, Education Support Professional, effective March 12, 2026.
Tara Sprecht, Assistant Principal, effective March 2, 2026.

RE-HIRES:

CHANGE IN STATUS:

Cassie Groff, Physical Therapist, 0.80 FTE to increase 1.0 FTE, effective July 1, 2026.
Karri Hollyman, Captionist to Intervener Support Professional, effective February 23, 2026.
Melissa Ho, Licensed School Nurse, 1.0 FTE to decrease 0.6 FTE, effective July 1, 2026.

LEAVES OF ABSENCE:

RESIGNATION & TERMINATIONS:

Kelly Anderson, Teacher, effective June 5, 2026.
Audrey Birch, Education Support Professional, effective March 20, 2026.
Kenneth Foxworth, Education Support Professional, effective March 2, 2026.
Kim Martin, Teacher, effective June 4, 2026.
Danielle Phillips, Education Support Professional, effective March 20, 2026.

Lauren Running, Teacher, effective June 11, 2026.
Lacey Villavicencio, Teacher, effective June 11, 2026.
Janel Vrieze, Teacher, effective June 11, 2026.

RETIREMENT:
Amy Alexander, Sr. Administrative Assistant, effective May 15, 2026.
Brian Price, School Psychologist, effective June 11, 2026.

- **Policies:** First and Final Readings of **401** Equal Employment Opportunity**, 402** Disability Nondiscrimination**, 403** Discipline, Suspension, and Dismissal of Employees**, 405** Veteran's Preference, and **533** Wellness**.**

4. Motion by Byron Schwab, seconded by Lesley Chester, to approve the bills from February 24, 2026, through March 27, 2026, Investment Report, Direct Deposits, School Board Investment Report, Wire transfers, and Payment Register as presented by the Director of Finance. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.

5. Motion by Byron Schwab, seconded by Mark Zuzek, to approve the Accounts Receivable Aging Report as presented by Mark Johns, Director of Finance. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.

6. Motion by Lisa Ehleringer, seconded by Lesley Chester, to approve the Read Act MOU as presented by Dr. Brooke Peterson. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum A)

7. Motion by Kyle Christensen, seconded by Dawn Steigauf, to approve the Lease Extension for Cedar School as presented by Mark Johns. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum B)

8. Motion by Mark Zuzek, seconded by Byron Schwab, to approve the Resolution to Nonrenew and Terminate Probationary Teachers as presented by Nicole Flesner. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum C)

9. Motion by Kyle Christensen, seconded by Lesley Chester, to approve the Lead Personnel for 2026-27 school year as presented by Dr. Melissa Schaller. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum D)

10. Motion by Kim Baker, seconded by Lisa Ehleringer, to approve the 2026-27 District Calendar as presented by Dr. Melissa Schaller. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum E)

Closed Session began at 7:06 pm. Closed Session Ended at 7:50 pm.

There being no further business, the meeting adjourned at 7:51 PM

The next regular School Board Meeting will be Tuesday, May 5, 2026, at 5:45 PM.

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Clerk

MSDLAF
Minnesota School District Liquid Asset Fund Plus

Customer Service
PO Box 11760
Harrisburg, PA 17108-11760

ACCOUNT STATEMENT

INTERMEDIATE SCHOOL DISTRICT 917

For the Month Ending
March 31, 2026

Client Management Team

Amber Cannegieter
Key Account Manager
213 Market Street
Harrisburg, PA 17101-2141
1-888-4-MSDLAF
cannegietera@pfmam.com

Danny A. Nelson
Director
800 Nicollet Mall, 4th Floor
Minneapolis, MN 55402
612-371-3747
nelsond@pfmam.com

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Cover/Disclosures
Summary Statement
Individual Accounts

Accounts included in Statement

600430	STATE PAYMENTS

Important Messages

MSDLAF will be closed on 04/03/2026 for Good Friday.

INTERMEDIATE SCHOOL DISTRICT 917
AMY D ALEXANDER
1300 145TH STREET E
ROSEMOUNT, MN 55068

Online Access www.msdlaf.org **Customer Service** 1-888-4-MSDLAF

MSDLAF
Minnesota School District Liquid Asset Fund Plus

Account Statement

For the Month Ending **March 31, 2026**

Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management ("PFMAM") is a division of U.S. Bancorp Asset Management, Inc. ("USBAM"), a SEC-registered investment adviser. USBAM is direct subsidiary of U.S. Bank National Association ("U.S. Bank") and an indirect subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

Proxy Voting PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

Questions About an Account PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

Account Control PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

Tax Reporting Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

Financial Situation In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

Portfolio The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

Rating Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are distributed by representatives of USBAM's affiliate, U.S. Bancorp Investments, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address https://www.finra.org/investors/investor-contacts. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratable amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally $1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed.

Average maturity represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally $1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED **NO BANK GUARANTEE** **MAY LOSE VALUE**

MSDLAF
Minnesota School District
Liquid Asset Fund Plus

Account Statement - Transaction Summary

For the Month Ending **March 31, 2026**

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

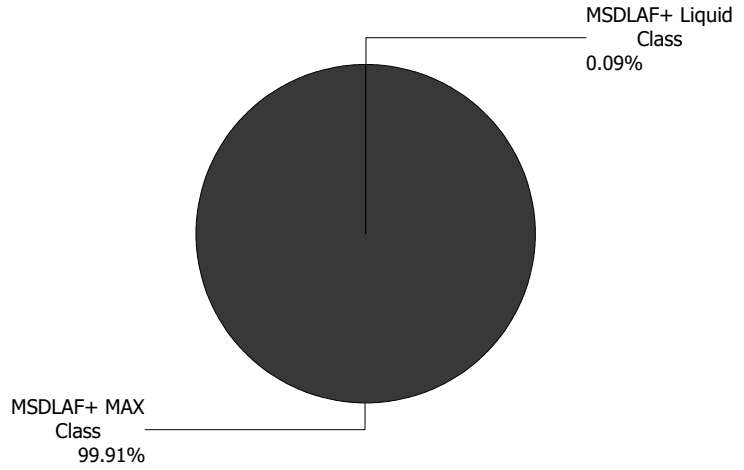
MSDLAF+ Liquid Class	
Opening Market Value	11,592.67
Purchases	34.61
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$11,627.28**
Cash Dividends and Income	34.61

MSDLAF+ MAX Class	
Opening Market Value	13,610,722.92
Purchases	41,653.69
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$13,652,376.61**
Cash Dividends and Income	41,653.69

Asset Summary

	March 31, 2026	February 28, 2026
MSDLAF+ Liquid Class	11,627.28	11,592.67
MSDLAF+ MAX Class	13,652,376.61	13,610,722.92
Total	**$13,664,003.89**	**$13,622,315.59**

Asset Allocation



MSDLAF
Minnesota School District
Liquid Asset Fund Plus

Account Statement

For the Month Ending **March 31, 2026**

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MSDLAF+ Liquid Class					
Opening Balance					**11,592.67**
03/31/26	04/01/26	Accrual Income Div Reinvestment - Distributions	1.00	34.61	11,627.28
Closing Balance					**11,627.28**

	Month of March	Fiscal YTD July-March
Opening Balance	11,592.67	11,297.07
Purchases	34.61	330.21
Redemptions (Excl. Checks)	0.00	0.00
Check Disbursements	0.00	0.00
Closing Balance	**11,627.28**	**11,627.28**
Cash Dividends and Income	34.61	330.21

Closing Balance	11,627.28
Average Monthly Balance	11,593.79
Monthly Distribution Yield	3.51%

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MSDLAF+ MAX Class					
Opening Balance					**13,610,722.92**
03/31/26	04/01/26	Accrual Income Div Reinvestment - Distributions	1.00	41,653.69	13,652,376.61

MSDLAF
Minnesota School District
Liquid Asset Fund Plus

Account Statement

For the Month Ending **March 31, 2026**

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
Closing Balance					**13,652,376.61**

	Month of March	Fiscal YTD July-March
Opening Balance	13,610,722.92	13,238,175.67
Purchases	41,653.69	5,914,200.94
Redemptions (Excl. Checks)	0.00	(5,500,000.00)
Check Disbursements	0.00	0.00
Closing Balance	**13,652,376.61**	**13,652,376.61**
Cash Dividends and Income	41,653.69	414,200.94

Closing Balance	13,652,376.61
Average Monthly Balance	13,612,066.59
Monthly Distribution Yield	3.61%

Intermediate School District 917
School Board Report
Consolidate Investments (General & Building)

	MSDLAF: Liquid						MSDLAF: +Max						Total	
	Purchases	Sales	Fees	Interest	Ending Balance	Monthly Yield	Purchases	Sales	Fees	Interest	Ending Balance	Monthly Yield	Ending Balance	Interest
Jun					11,297.07						13,238,175.67		13,249,472.74	
Jul				39.84	11,336.91	4.15%		500,000.00		47,603.20	12,785,778.87	4.24%	12,797,115.78	47,643.04
Aug				39.83	11,376.74	4.14%				45,946.80	12,831,725.67	4.23%	12,843,102.41	45,986.63
Sep				38.39	11,415.13	4.10%	3,500,000.00			53,427.81	16,385,153.48	4.19%	16,396,568.61	53,466.20
Oct				38.79	11,453.92	4.00%	-	1,000,000.00		56,610.56	15,441,764.04	4.09%	15,453,217.96	56,649.35
Nov				36.07	11,489.99	3.84%		1,500,000.00		47,778.81	13,989,542.85	3.92%	14,001,032.84	47,814.88
Dec				36.02	11,526.01	3.69%		1,000,000.00		44,577.10	13,034,119.95	3.78%	13,045,645.96	44,613.12
Jan				35.15	11,561.16	3.56%		750,000.00		38,882.81	12,323,002.76	3.68%	12,334,563.92	38,917.96
Feb				31.51	11,592.67	3.55%	2,000,000.00	750,000.00		37,720.16	13,610,722.92	3.65%	13,622,315.59	37,751.67
Mar				34.61	11,627.28	3.51%				41,653.69	13,652,376.61	3.61%	13,664,003.89	41,688.30
Apr					-						-		-	-
May					-						-		-	-
Jun					-						-		-	-
Total FY 26	-	-	-	330.21	11,627.28		5,500,000.00	5,500,000.00	-	414,200.94	13,652,376.61		13,664,003.89	414,531.15

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

04/15/2026 CHECKS (PR519)	$	2,985.88
04/15/2026 DIRECT DEPOSITS REGULAR PAY (PR519)	$	855,682.48
NET PAYROLL	**$**	**858,668.36**

Authorized Signature Mark Johnson Date 4/15/2026

Intermediate School District 917
Check Register Including System Voids
Run Date: 3/28/26 - 4/24/2026

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
1910343	03/30/2026	WISCONSIN SCTF	R	987.50	ACCOUNTS PAYABLE CHECK
1910344	03/30/2026	EDUCATION MINNESOTA, LOCAL 3904	R	10,015.11	ACCOUNTS PAYABLE CHECK
1910345	03/30/2026	ESP LOCAL 4242	R	3,873.85	ACCOUNTS PAYABLE CHECK
1910346	03/30/2026	FTC	R	1,390.83	ACCOUNTS PAYABLE CHECK
1910347	03/30/2026	O.P.E.I.U., LOCAL 12	R	520.74	ACCOUNTS PAYABLE CHECK
1910348	03/30/2026	RELATED SERVICES NURSES ESP	R	134.70	ACCOUNTS PAYABLE CHECK
1910349	04/01/2026	CENTERPOINT ENERGY	R	949.01	ACCOUNTS PAYABLE CHECK
1910350	04/01/2026	CITY OF INVER GROVE HTS	R	534.97	ACCOUNTS PAYABLE CHECK
1910351	04/01/2026	CITY OF ROSEMOUNT	R	2,263.17	ACCOUNTS PAYABLE CHECK
1910352	04/01/2026	OUTDOOR IMAGES, INC	R	2,615.00	ACCOUNTS PAYABLE CHECK
1910353	04/01/2026	SAM'S CLUB/SYNCHRONY BANK	R	1,139.99	ACCOUNTS PAYABLE CHECK
1910354	04/10/2026	ARVIG ENTERPRISES, INC	R	2,017.95	ACCOUNTS PAYABLE CHECK
1910355	04/10/2026	BRIGHTWORKS	R	15.00	ACCOUNTS PAYABLE CHECK
1910356	04/10/2026	CUB FOODS - APPLE VALLEY	R	40.61	ACCOUNTS PAYABLE CHECK
1910357	04/10/2026	CUB FOODS BLOOMINGTON	R	40.22	ACCOUNTS PAYABLE CHECK
1910358	04/10/2026	CUB FOODS - EAGAN	R	40.31	ACCOUNTS PAYABLE CHECK
1910359	04/10/2026	CUB FOODS - LAKEVILLE	R	61.20	ACCOUNTS PAYABLE CHECK
1910360	04/10/2026	CUB FOODS - ROSEMOUNT	R	291.25	ACCOUNTS PAYABLE CHECK
1910361	04/10/2026	DISTRICT 191 FOOD SERVICE	R	1,579.90	ACCOUNTS PAYABLE CHECK
1910362	04/16/2026	WISCONSIN SCTF	R	987.50	ACCOUNTS PAYABLE CHECK
1910363	04/16/2026	EDUCATION MINNESOTA, LOCAL 3904	R	10,116.82	ACCOUNTS PAYABLE CHECK
1910364	04/16/2026	ESP LOCAL 4242	R	3,890.08	ACCOUNTS PAYABLE CHECK
1910365	04/16/2026	FTC	R	1,390.83	ACCOUNTS PAYABLE CHECK
1910366	04/16/2026	O.P.E.I.U., LOCAL 12	R	520.74	ACCOUNTS PAYABLE CHECK
1910367	04/16/2026	RELATED SERVICES NURSES ESP	R	134.70	ACCOUNTS PAYABLE CHECK
1910368	04/16/2026	MESSERLI & KRAMER P.A.	R	5.00	ACCOUNTS PAYABLE CHECK
1910368	04/16/2026	MESSERLI & KRAMER P.A.	V	-5.00	VOID MANUAL CHECK
1910369	04/23/2026	AFRICAN AMERICAN LEADERSHIP COUNCIL	R	800.00	ACCOUNTS PAYABLE CHECK
1910370	04/23/2026	CENTERPOINT ENERGY	R	619.63	ACCOUNTS PAYABLE CHECK
1910371	04/23/2026	IDENTISYS INC	R	682.00	ACCOUNTS PAYABLE CHECK
1910372	04/23/2026	STEPHANIE A. ADAMS	R	137.50	ACCOUNTS PAYABLE CHECK
V4003038	04/10/2026	ADVANCE AUTO PARTS	R	24.07	ACCOUNTS PAYABLE VOUCHER
V4003039	04/10/2026	ALDI	R	225.22	ACCOUNTS PAYABLE VOUCHER
V4003040	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003041	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003042	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003043	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003044	04/10/2026	AMERGIS	R	112,004.70	ACCOUNTS PAYABLE VOUCHER
V4003045	04/10/2026	ARK THERAPEUTIC	R	337.98	ACCOUNTS PAYABLE VOUCHER
V4003046	04/10/2026	ASL INTERPRETING SERVICES, INC	R	143.00	ACCOUNTS PAYABLE VOUCHER
V4003047	04/10/2026	ASL UP NETWORK, INC	R	147.00	ACCOUNTS PAYABLE VOUCHER
V4003048	04/10/2026	ASSISTIVE TECHNOLOGY INDUSTRY ASSO.	R	45.00	ACCOUNTS PAYABLE VOUCHER
V4003049	04/10/2026	BAYADA HOME HEALTH CARE	R	6,210.00	ACCOUNTS PAYABLE VOUCHER
V4003050	04/10/2026	WELLS FARGO	R	2,965.46	ACCOUNTS PAYABLE VOUCHER
V4003051	04/10/2026	OPENAI	R	80.00	ACCOUNTS PAYABLE VOUCHER
V4003052	04/10/2026	CITY OF APPLE VALLEY	R	556.12	ACCOUNTS PAYABLE VOUCHER
V4003053	04/10/2026	CLIA LABORATORY PROGRAM	R	248.00	ACCOUNTS PAYABLE VOUCHER
V4003054	04/10/2026	DICK'S SANITATION-LAKEVILLE	R	249.54	ACCOUNTS PAYABLE VOUCHER
V4003055	04/10/2026	ENABLING DEVICES	R	101.95	ACCOUNTS PAYABLE VOUCHER
V4003056	04/10/2026	FLIPPER DEVICES INC	R	199.00	ACCOUNTS PAYABLE VOUCHER
V4003057	04/10/2026	GLEEDA SOFTWARE LLC	R	129.99	ACCOUNTS PAYABLE VOUCHER
V4003058	04/10/2026	GOOGLE HQ	R	2,918.05	ACCOUNTS PAYABLE VOUCHER
V4003059	04/10/2026	HYATT REGENCY CHICAGO HEADQUARTER	R	1,612.92	ACCOUNTS PAYABLE VOUCHER
V4003060	04/10/2026	INDEED, INC	R	1,859.53	ACCOUNTS PAYABLE VOUCHER
V4003061	04/10/2026	INNOVATIVE OFFICE SOLUTIONS	R	323.02	ACCOUNTS PAYABLE VOUCHER
V4003062	04/10/2026	JAMF HOLDINGS, INC & SUBSIDIARIES	R	297.20	ACCOUNTS PAYABLE VOUCHER
V4003063	04/10/2026	MADDEN BROTHERS, INC	R	3,402.95	ACCOUNTS PAYABLE VOUCHER
V4003064	04/10/2026	MAIN LINE THERAPY	R	250.00	ACCOUNTS PAYABLE VOUCHER

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V4003065	04/10/2026	MASE	R	1,695.00	ACCOUNTS PAYABLE VOUCHER
V4003066	04/10/2026	MENARDS	R	241.39	ACCOUNTS PAYABLE VOUCHER
V4003067	04/10/2026	MICROSONIC	R	278.00	ACCOUNTS PAYABLE VOUCHER
V4003068	04/10/2026	PLAY THERAPY SUPPLY	R	122.99	ACCOUNTS PAYABLE VOUCHER
V4003069	04/10/2026	RATWIK, ROSZAK & MALONEY, P.A.	R	425.00	ACCOUNTS PAYABLE VOUCHER
V4003070	04/10/2026	RIFTON EQ/COMMUNITY PRODUCTS LLC	R	69.00	ACCOUNTS PAYABLE VOUCHER
V4003071	04/10/2026	ROSEMOUNT AUTO SERVICE	R	1,041.00	ACCOUNTS PAYABLE VOUCHER
V4003072	04/10/2026	SCHOOL NURSE SUPPLY	R	699.17	ACCOUNTS PAYABLE VOUCHER
V4003073	04/10/2026	SCHOOL SPECIALTY, LLC	R	220.73	ACCOUNTS PAYABLE VOUCHER
V4003074	04/10/2026	SCIENCE MUSEUM OF MN	R	24.00	ACCOUNTS PAYABLE VOUCHER
V4003075	04/10/2026	SOUTHPAW ENTERPRISES	R	246.24	ACCOUNTS PAYABLE VOUCHER
V4003076	04/10/2026	ST PAUL PARKS AND RECREATION	R	400.00	ACCOUNTS PAYABLE VOUCHER
V4003077	04/10/2026	ST PAUL PIONEER PRESS	R	23.37	ACCOUNTS PAYABLE VOUCHER
V4003078	04/10/2026	SUNSHINE COTTAGE	R	54.50	ACCOUNTS PAYABLE VOUCHER
V4003079	04/10/2026	TECHNOLOGY BY DESIGN, LLC	R	192.00	ACCOUNTS PAYABLE VOUCHER
V4003080	04/10/2026	THERAPY NOTES, LLC	R	39.00	ACCOUNTS PAYABLE VOUCHER
V4003081	04/10/2026	TOLL GAS & WELDING SUPPLY	R	399.47	ACCOUNTS PAYABLE VOUCHER
V4003082	04/10/2026	TRAVEL LEADERS	R	1,685.20	ACCOUNTS PAYABLE VOUCHER
V4003083	04/10/2026	UNIVERSAL CLEANING SERVICES	R	8,375.42	ACCOUNTS PAYABLE VOUCHER
V4003084	04/10/2026	VERIZON WIRELESS	R	890.34	ACCOUNTS PAYABLE VOUCHER
V4003085	04/10/2026	WESTONE LABORATORIES INC.	R	619.42	ACCOUNTS PAYABLE VOUCHER
V4003086	04/10/2026	WH SECURITY, LLC	R	71.85	ACCOUNTS PAYABLE VOUCHER
V4003087	04/10/2026	IMAGINE LEARNING LLC	R	1,237.50	ACCOUNTS PAYABLE VOUCHER
V6609106	04/16/2026	KELSIE K ARCH	R	68.15	ACCOUNTS PAYABLE VOUCHER
V6609107	04/16/2026	MELISSA L ARMBRUST	R	366.85	ACCOUNTS PAYABLE VOUCHER
V6609108	04/16/2026	TREVOR R BAILEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609109	04/16/2026	KIMBERLY D BAKER	R	36.25	ACCOUNTS PAYABLE VOUCHER
V6609110	04/16/2026	KEITH JAMES BARTHOLOMAUS	R	105.85	ACCOUNTS PAYABLE VOUCHER
V6609111	04/16/2026	JENNIFER MARIE BAXTER	R	381.52	ACCOUNTS PAYABLE VOUCHER
V6609112	04/16/2026	STEPHANIE BETLEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609113	04/16/2026	MICHAEL JASON BIBRO	R	622.88	ACCOUNTS PAYABLE VOUCHER
V6609114	04/16/2026	AMANDA JO BOEHMER	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609115	04/16/2026	CHRISTINE KLECATSKY CHESSLER	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609116	04/16/2026	LESLEY ANNE CHESTER	R	17.40	ACCOUNTS PAYABLE VOUCHER
V6609117	04/16/2026	KYLE R CHRISTENSEN	R	23.20	ACCOUNTS PAYABLE VOUCHER
V6609118	04/16/2026	BETHANY LEIGH CHRISTIANSON	R	16.68	ACCOUNTS PAYABLE VOUCHER
V6609119	04/16/2026	LAWRENCE L COLEMAN	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609120	04/16/2026	CRAIG ALAN CURTIS	R	324.90	ACCOUNTS PAYABLE VOUCHER
V6609121	04/16/2026	JEANNE MARIE D'ALOIA	R	142.20	ACCOUNTS PAYABLE VOUCHER
V6609122	04/16/2026	AMY RICHELLE DAWSON	R	27.55	ACCOUNTS PAYABLE VOUCHER
V6609123	04/16/2026	AMANDA R ECKRE	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609124	04/16/2026	LISA A EHLERINGER	R	31.90	ACCOUNTS PAYABLE VOUCHER
V6609125	04/16/2026	SHAE K ELLIOTT	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609126	04/16/2026	KATHERINE DIANE ENGEL	R	65.25	ACCOUNTS PAYABLE VOUCHER
V6609127	04/16/2026	MICHAEL LEONARD FAVOR	R	65.98	ACCOUNTS PAYABLE VOUCHER
V6609128	04/16/2026	ANGELITA LEE FLEMING	R	55.10	ACCOUNTS PAYABLE VOUCHER
V6609129	04/16/2026	NICOLE K FLESNER	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609130	04/16/2026	SHERILYN FAYE FRISQUE	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609131	04/16/2026	ALYSSA GAYLE GAHIMER	R	45.68	ACCOUNTS PAYABLE VOUCHER
V6609132	04/16/2026	ADAM R GHORMLEY	R	196.58	ACCOUNTS PAYABLE VOUCHER
V6609133	04/16/2026	CHRISTINA ANN TUOHY	R	60.90	ACCOUNTS PAYABLE VOUCHER
V6609134	04/16/2026	MARK JOSEPH GOGALA	R	23.93	ACCOUNTS PAYABLE VOUCHER
V6609135	04/16/2026	BRITNEY A GREELEY	R	145.00	ACCOUNTS PAYABLE VOUCHER
V6609136	04/16/2026	PETER ALLYN HENDRICKS	R	243.60	ACCOUNTS PAYABLE VOUCHER
V6609137	04/16/2026	SARA ASHLEY HENRY	R	419.05	ACCOUNTS PAYABLE VOUCHER
V6609138	04/16/2026	FRANK E HERMAN	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609139	04/16/2026	JENNIFER AMY HETLAND	R	169.75	ACCOUNTS PAYABLE VOUCHER
V6609140	04/16/2026	MELISSA ROCHELL HO	R	97.20	ACCOUNTS PAYABLE VOUCHER

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V6609141	04/16/2026	JUSTIN DAVID HOELSCHER	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609142	04/16/2026	KATE SCHNEEWEIS HULSE	R	185.63	ACCOUNTS PAYABLE VOUCHER
V6609143	04/16/2026	SARAH CAITLIN IDEEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609144	04/16/2026	JULIE CHRISTINE ILLA	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609145	04/16/2026	COURTNEY ELIZABETH ROBINSON	R	149.45	ACCOUNTS PAYABLE VOUCHER
V6609146	04/16/2026	MACKENZIE M IRWIN	R	51.19	ACCOUNTS PAYABLE VOUCHER
V6609147	04/16/2026	MARK W JOHNS	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609148	04/16/2026	LISA MARIE KENT	R	8.70	ACCOUNTS PAYABLE VOUCHER
V6609149	04/16/2026	SHAWN P KINSELLA	R	50.75	ACCOUNTS PAYABLE VOUCHER
V6609150	04/16/2026	AMBER LEIGH KURTEN	R	46.40	ACCOUNTS PAYABLE VOUCHER
V6609151	04/16/2026	CORY LEE LANGENFELD	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609152	04/16/2026	BETSY SUE LARSEN	R	253.03	ACCOUNTS PAYABLE VOUCHER
V6609153	04/16/2026	JOSEPH PAUL LORENTZ	R	530.58	ACCOUNTS PAYABLE VOUCHER
V6609154	04/16/2026	SARAH MARIE LUDEWIG	R	116.73	ACCOUNTS PAYABLE VOUCHER
V6609155	04/16/2026	KIM MARIE MARTIN	R	98.60	ACCOUNTS PAYABLE VOUCHER
V6609156	04/16/2026	CATHLEEN CAROL MATTICE	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609157	04/16/2026	SHARRI HELENE MCGIBBON	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609158	04/16/2026	KRISTIN M MESSING	R	5.80	ACCOUNTS PAYABLE VOUCHER
V6609159	04/16/2026	JENNA ANN NACE	R	408.23	ACCOUNTS PAYABLE VOUCHER
V6609160	04/16/2026	CLAIRE M NACHTWEY	R	31.90	ACCOUNTS PAYABLE VOUCHER
V6609161	04/16/2026	RACHEL LOIS NASAL	R	7.25	ACCOUNTS PAYABLE VOUCHER
V6609162	04/16/2026	CINDY L NORDSTROM	R	1.45	ACCOUNTS PAYABLE VOUCHER
V6609163	04/16/2026	RACHEL ERIN NOVY	R	107.35	ACCOUNTS PAYABLE VOUCHER
V6609164	04/16/2026	ALICIA JOY ODELL	R	111.65	ACCOUNTS PAYABLE VOUCHER
V6609165	04/16/2026	JACKIE MARIE PAULEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609166	04/16/2026	EMILY COLLEEN GOODSON	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609167	04/16/2026	HOLLY MARIE PEMBLE	R	151.53	ACCOUNTS PAYABLE VOUCHER
V6609168	04/16/2026	AMANDA LYNN PETERS	R	55.10	ACCOUNTS PAYABLE VOUCHER
V6609169	04/16/2026	JENNIFER MAE PETERSEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609170	04/16/2026	BROOKE ALLYSON PETERSON	R	113.93	ACCOUNTS PAYABLE VOUCHER
V6609171	04/16/2026	CAROLINE ROSE PETERSON	R	224.75	ACCOUNTS PAYABLE VOUCHER
V6609172	04/16/2026	MEGAN E PLOTTS	R	27.55	ACCOUNTS PAYABLE VOUCHER
V6609173	04/16/2026	MELANIE LAVONNE REINARDY	R	60.90	ACCOUNTS PAYABLE VOUCHER
V6609174	04/16/2026	WENDI MARLAINA RENKEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609175	04/16/2026	MELANIE ANN RIX	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609176	04/16/2026	HAWA D SALAD	R	31.90	ACCOUNTS PAYABLE VOUCHER
V6609177	04/16/2026	OLIVIA E SARASIO MEYER	R	205.18	ACCOUNTS PAYABLE VOUCHER
V6609178	04/16/2026	MELISSA RAE SCHALLER	R	159.31	ACCOUNTS PAYABLE VOUCHER
V6609179	04/16/2026	BYRON LEITH SCHWAB	R	10.15	ACCOUNTS PAYABLE VOUCHER
V6609180	04/16/2026	ROLAND ARTHUR SESSIONS III	R	331.33	ACCOUNTS PAYABLE VOUCHER
V6609181	04/16/2026	KARLEEN SHERMAN	R	15.22	ACCOUNTS PAYABLE VOUCHER
V6609182	04/16/2026	DAWN E STEIGAUF	R	26.10	ACCOUNTS PAYABLE VOUCHER
V6609183	04/16/2026	ANN T STROM	R	134.13	ACCOUNTS PAYABLE VOUCHER
V6609184	04/16/2026	MICHELLE ERIN STROMME	R	66.70	ACCOUNTS PAYABLE VOUCHER
V6609185	04/16/2026	AMY LYNN SWANEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609186	04/16/2026	KAYLEEN LAVONNE TAFFE	R	58.73	ACCOUNTS PAYABLE VOUCHER
V6609187	04/16/2026	MARY ELIZABETH TAYLOR	R	257.38	ACCOUNTS PAYABLE VOUCHER
V6609188	04/16/2026	SONIA LYNN TENDRICH	R	252.35	ACCOUNTS PAYABLE VOUCHER
V6609189	04/16/2026	EVE THOMAS BROOK	R	47.86	ACCOUNTS PAYABLE VOUCHER
V6609190	04/16/2026	TAYLOR MAY LOVIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609191	04/16/2026	MELISSA M TORRES	R	150.90	ACCOUNTS PAYABLE VOUCHER
V6609192	04/16/2026	SHANYN NICOLE TUFTEE	R	150.13	ACCOUNTS PAYABLE VOUCHER
V6609193	04/16/2026	ADRIENNE KATE TURZYNSKI	R	49.30	ACCOUNTS PAYABLE VOUCHER
V6609194	04/16/2026	JOHN NATHAN VOLKERT	R	132.68	ACCOUNTS PAYABLE VOUCHER
V6609195	04/16/2026	ASHLEY LYNNETTE WARD	R	707.60	ACCOUNTS PAYABLE VOUCHER
V6609196	04/16/2026	MONICA J WEBER	R	10.15	ACCOUNTS PAYABLE VOUCHER
V6609197	04/16/2026	CASANDRA JO WOOD	R	14.50	ACCOUNTS PAYABLE VOUCHER
V6609198	04/16/2026	TRISHA K WOODCOCK	R	20.00	ACCOUNTS PAYABLE VOUCHER

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V6609199	04/16/2026	SCOTT MICHAEL ZEHNDER	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609200	04/16/2026	MARK A. ZUZEK	R	18.85	ACCOUNTS PAYABLE VOUCHER
V7705029	03/30/2026	MN CHILD SUPPORT PAYMENT CENTER	R	525.50	ACCOUNTS PAYABLE VOUCHER
V7705030	03/30/2026	AFLAC	R	1,299.58	ACCOUNTS PAYABLE VOUCHER
V7705031	03/30/2026	AMERIPRISE FINANCIAL ADVISORS	R	11,894.14	ACCOUNTS PAYABLE VOUCHER
V7705032	03/30/2026	AXA EQUITABLE LIFE INS CO	R	2,687.10	ACCOUNTS PAYABLE VOUCHER
V7705033	03/30/2026	FIDELITY INVSTMT TAX-EX SVC CO	R	15,521.27	ACCOUNTS PAYABLE VOUCHER
V7705034	03/30/2026	HEALTHEQUITY (FSA)	R	962.50	ACCOUNTS PAYABLE VOUCHER
V7705035	03/30/2026	HEALTHEQUITY, INC. (HSA)	R	38,832.11	ACCOUNTS PAYABLE VOUCHER
V7705036	03/30/2026	HORACE MANN LIFE INS	R	1,465.83	ACCOUNTS PAYABLE VOUCHER
V7705037	03/30/2026	INTERNAL REVENUE SERVICE	R	286,060.84	ACCOUNTS PAYABLE VOUCHER
V7705038	03/30/2026	EDUCATION MN ESI BILLING TRUST	R	11,576.56	ACCOUNTS PAYABLE VOUCHER
V7705039	03/30/2026	MN DEPT OF REVENUE	R	49,294.25	ACCOUNTS PAYABLE VOUCHER
V7705040	03/30/2026	MN DEPT OF REVENUE(C)	R	325.00	ACCOUNTS PAYABLE VOUCHER
V7705041	03/30/2026	MN STATE RETIREMENT SYSTEM	R	38,150.00	ACCOUNTS PAYABLE VOUCHER
V7705042	03/30/2026	EXECUTIVE DIRECTOR	R	65,906.47	ACCOUNTS PAYABLE VOUCHER
V7705043	03/30/2026	STATE TREASURER, TRA	R	145,689.48	ACCOUNTS PAYABLE VOUCHER
V7705044	03/30/2026	VARIABLE ANNUITY LIFE INS CO	R	9,933.87	ACCOUNTS PAYABLE VOUCHER
V7705045	03/30/2026	VOYA	R	1,190.41	ACCOUNTS PAYABLE VOUCHER
V7705046	04/02/2026	NATIONAL INSURANCE SERVICES OF WI,	R	9,905.17	ACCOUNTS PAYABLE VOUCHER
V7705047	04/02/2026	UNITED HEALTHCARE SERVICES, INC	R	52,591.42	ACCOUNTS PAYABLE VOUCHER
V7705048	04/03/2026	AMANDA GROH	R	1,527.50	ACCOUNTS PAYABLE VOUCHER
V7705049	04/03/2026	AMPERSAND THERAPY, LLC	R	7,315.00	ACCOUNTS PAYABLE VOUCHER
V7705050	04/03/2026	KELLY SERVICES, INC	R	7,259.09	ACCOUNTS PAYABLE VOUCHER
V7705051	04/03/2026	MEGAN CATHERINE MATRAS	R	1,397.50	ACCOUNTS PAYABLE VOUCHER
V7705052	04/03/2026	MENARDS	R	28.80	ACCOUNTS PAYABLE VOUCHER
V7705053	04/03/2026	PROCARE THERAPY	R	12,573.97	ACCOUNTS PAYABLE VOUCHER
V7705054	04/03/2026	REGINA MAENDLER, HEART & SCIENCE	R	6,705.00	ACCOUNTS PAYABLE VOUCHER
V7705055	04/03/2026	ZEN EDUCATE INC	R	13,653.40	ACCOUNTS PAYABLE VOUCHER
V7705056	04/09/2026	AI TECHNOLOGIES, LLC	R	3,298.81	ACCOUNTS PAYABLE VOUCHER
V7705057	04/09/2026	BAYCOM, INC.	R	905.00	ACCOUNTS PAYABLE VOUCHER
V7705058	04/09/2026	CDWG	R	2,855.81	ACCOUNTS PAYABLE VOUCHER
V7705059	04/09/2026	CENTURYLINK	R	560.73	ACCOUNTS PAYABLE VOUCHER
V7705060	04/09/2026	DELL MARKETING L.P.	R	4,798.42	ACCOUNTS PAYABLE VOUCHER
V7705061	04/09/2026	LAKESHORE LEARNING MATERIALS	R	265.03	ACCOUNTS PAYABLE VOUCHER
V7705062	04/09/2026	MN CLN SERVICES, INC	R	5,856.00	ACCOUNTS PAYABLE VOUCHER
V7705063	04/09/2026	PROFESSIONAL WIRELESS COMMUNICATION	R	3,653.90	ACCOUNTS PAYABLE VOUCHER
V7705064	04/09/2026	UNITED HEALTHCARE SERVICES, INC	R	106,336.24	ACCOUNTS PAYABLE VOUCHER
V7705065	04/09/2026	WARNER TECH CARE PRODUCTS, LLC	R	391.71	ACCOUNTS PAYABLE VOUCHER
V7705066	04/09/2026	XCEL ENERGY	R	7,613.62	ACCOUNTS PAYABLE VOUCHER
V7705067	04/10/2026	FIDELITY SECURITY LIFE INS CO	R	2,946.77	ACCOUNTS PAYABLE VOUCHER
V7705068	04/10/2026	UNITED HEALTHCARE SERVICES, INC	R	95,973.32	ACCOUNTS PAYABLE VOUCHER
V7705069	04/16/2026	ALL IN ONE TRANSLATION AGENCY, LLC	R	270.00	ACCOUNTS PAYABLE VOUCHER
V7705070	04/16/2026	AMANDA GROH	R	2,323.75	ACCOUNTS PAYABLE VOUCHER
V7705071	04/16/2026	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB VOUCHER
V7705072	04/16/2026	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB VOUCHER
V7705073	04/16/2026	AMAZON CAPITAL SERVICES	R	11,391.20	ACCOUNTS PAYABLE VOUCHER
V7705074	04/16/2026	BENEFIT EXTRAS, INC	R	542.74	ACCOUNTS PAYABLE VOUCHER
V7705075	04/16/2026	CDWG	R	7,079.06	ACCOUNTS PAYABLE VOUCHER
V7705076	04/16/2026	FRONTIER COMMUNICATIONS	R	167.88	ACCOUNTS PAYABLE VOUCHER
V7705077	04/16/2026	I KNOW IT (TPW)	R	150.00	ACCOUNTS PAYABLE VOUCHER
V7705078	04/16/2026	INVER HILLS COMMUNITY COLLEGE	R	47.05	ACCOUNTS PAYABLE VOUCHER
V7705079	04/16/2026	KAREN CASS FELLING, M.A., LP	R	375.00	ACCOUNTS PAYABLE VOUCHER
V7705080	04/16/2026	KELLY SERVICES, INC	R	2,884.40	ACCOUNTS PAYABLE VOUCHER
V7705081	04/16/2026	LAKESHORE LEARNING MATERIALS	R	88.48	ACCOUNTS PAYABLE VOUCHER
V7705082	04/16/2026	MEGAN CATHERINE MATRAS	R	390.00	ACCOUNTS PAYABLE VOUCHER
V7705083	04/16/2026	MENARDS	R	79.12	ACCOUNTS PAYABLE VOUCHER
V7705084	04/16/2026	MN ENERGY RESOURCES CORPORATION	R	1,313.25	ACCOUNTS PAYABLE VOUCHER

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V7705085	04/16/2026	MRI INTERMEDIATE HOLDINGS, LLC	R	186.00	ACCOUNTS PAYABLE VOUCHER
V7705086	04/16/2026	NOVA EDUCATION CONSULTANTS	R	4,720.00	ACCOUNTS PAYABLE VOUCHER
V7705087	04/16/2026	ODP BUSINESS SOLUTIONS, LLC	R	164.70	ACCOUNTS PAYABLE VOUCHER
V7705088	04/16/2026	O'NEILL ELECTRIC INC	R	2,009.29	ACCOUNTS PAYABLE VOUCHER
V7705089	04/16/2026	PROCARE THERAPY	R	1,756.00	ACCOUNTS PAYABLE VOUCHER
V7705090	04/16/2026	THE HOME DEPOT PRO	R	1,327.57	ACCOUNTS PAYABLE VOUCHER
V7705091	04/16/2026	ZEN EDUCATE INC	R	20,411.19	ACCOUNTS PAYABLE VOUCHER
V7705092	04/16/2026	MN CHILD SUPPORT PAYMENT CENTER	R	525.50	ACCOUNTS PAYABLE VOUCHER
V7705093	04/16/2026	AMERIPRISE FINANCIAL ADVISORS	R	12,044.14	ACCOUNTS PAYABLE VOUCHER
V7705094	04/16/2026	AXA EQUITABLE LIFE INS CO	R	2,687.10	ACCOUNTS PAYABLE VOUCHER
V7705095	04/16/2026	FIDELITY INVSTMT TAX-EX SVC CO	R	15,521.27	ACCOUNTS PAYABLE VOUCHER
V7705096	04/16/2026	HEALTHEQUITY (FSA)	R	962.50	ACCOUNTS PAYABLE VOUCHER
V7705097	04/16/2026	HEALTHEQUITY, INC. (HSA)	R	38,612.78	ACCOUNTS PAYABLE VOUCHER
V7705098	04/16/2026	HORACE MANN LIFE INS	R	1,465.83	ACCOUNTS PAYABLE VOUCHER
V7705099	04/16/2026	INTERNAL REVENUE SERVICE	R	280,786.51	ACCOUNTS PAYABLE VOUCHER
V7705100	04/16/2026	EDUCATION MN ESI BILLING TRUST	R	11,514.94	ACCOUNTS PAYABLE VOUCHER
V7705101	04/16/2026	MN DEPT OF REVENUE	R	48,415.53	ACCOUNTS PAYABLE VOUCHER
V7705102	04/16/2026	MN DEPT OF REVENUE(C)	R	956.30	ACCOUNTS PAYABLE VOUCHER
V7705103	04/16/2026	MN STATE RETIREMENT SYSTEM	R	150.00	ACCOUNTS PAYABLE VOUCHER
V7705104	04/16/2026	EXECUTIVE DIRECTOR	R	66,071.32	ACCOUNTS PAYABLE VOUCHER
V7705105	04/16/2026	STATE TREASURER, TRA	R	143,718.23	ACCOUNTS PAYABLE VOUCHER
V7705106	04/16/2026	VARIABLE ANNUITY LIFE INS CO	R	9,933.87	ACCOUNTS PAYABLE VOUCHER
V7705107	04/16/2026	VOYA	R	1,190.41	ACCOUNTS PAYABLE VOUCHER
V7705108	04/16/2026	HEALTHEQUITY (FSA)	R	19.25	ACCOUNTS PAYABLE VOUCHER
V7705109	04/16/2026	UNITED HEALTHCARE SERVICES, INC	R	61,028.15	ACCOUNTS PAYABLE VOUCHER
V7705110	04/22/2026	DELTA DENTAL OF MINNESOTA	R	39,088.94	ACCOUNTS PAYABLE VOUCHER
V7705111	04/23/2026	ALL IN ONE TRANSLATION AGENCY, LLC	R	180.00	ACCOUNTS PAYABLE VOUCHER
V7705112	04/23/2026	BAKER TILLY ADVISORY GROUP LP	R	1,500.00	ACCOUNTS PAYABLE VOUCHER
V7705113	04/23/2026	BAMBOO PROFESSIONALS, LLC	R	6,823.75	ACCOUNTS PAYABLE VOUCHER
V7705114	04/23/2026	CAROLINA BIOLOGICAL SUPPLY	R	175.00	ACCOUNTS PAYABLE VOUCHER
V7705115	04/23/2026	CKC GOOD FOOD	R	23,278.24	ACCOUNTS PAYABLE VOUCHER
V7705116	04/23/2026	DELL MARKETING L.P.	R	907.66	ACCOUNTS PAYABLE VOUCHER
V7705117	04/23/2026	FRONTIER COMMUNICATIONS	R	1,036.40	ACCOUNTS PAYABLE VOUCHER
V7705118	04/23/2026	KELLY SERVICES, INC	R	14,360.39	ACCOUNTS PAYABLE VOUCHER
V7705119	04/23/2026	LAKESHORE LEARNING MATERIALS	R	642.14	ACCOUNTS PAYABLE VOUCHER
V7705120	04/23/2026	LOFFLER BUSINESS SYSTEMS	R	48.75	ACCOUNTS PAYABLE VOUCHER
V7705121	04/23/2026	NOVA EDUCATION CONSULTANTS	R	8,212.50	ACCOUNTS PAYABLE VOUCHER
V7705122	04/23/2026	PROCARE THERAPY	R	9,008.78	ACCOUNTS PAYABLE VOUCHER
V7705123	04/23/2026	WEAVING CULTURES, LLC	R	364.60	ACCOUNTS PAYABLE VOUCHER
V7705124	04/23/2026	ZEN EDUCATE INC	R	18,207.91	ACCOUNTS PAYABLE VOUCHER
		Total		2,119,172.14	

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

04/30/2026 CHECKS (PR520)	$	2,985.88
04/30/2026 DIRECT DEPOSITS REGULAR PAY (PR520)	$	858,146.50
NET PAYROLL	**$**	**861,132.38**

Authorized Signature Mark Tan Date 4/28/26

Intermediate School District 917
Purposeful. Personalized. Partners.
1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * http://www.isd917.org
Dr. Michael Favor

TO: School Board

FROM: Dr. Michael Favor

DATE: May 5, 2026

RE: First and final reading on policies

The policies listed below are for a first and final reading.

- Policy 202 School Board Officers – Three-Year Review
- Policy 408 Subpoena of a School District –Three-Year Review
- Policy 412 Expense Reimbursement –Three-Year Review
- Policy 415 Mandated Reporting – Three-Year Review
- Policy 417 Chemical Use adn Abuse – Three-Year Review
- Policy 560 Student Gender Inclusion – Three-Year Review

Intermediate School District 917
Board Adopted December 5, 2006
Board Reviewed May 5, 2026
Board Revised & Approved January 10, 2023

202 SCHOOL BOARD OFFICERS

I. PURPOSE

School board officers are charged with carrying out the responsibilities entrusted to them for the care, fiduciary management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

A. The school board shall meet annually and organize by selecting a chair, vice chair, a clerk, a treasurer and such other officers as determined by the school board.

B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually in January or as soon thereafter as practicable, and organize by selecting a chair, a vice chair, a clerk, a treasurer, and such other officers as the school board determines. These officers shall hold office for one year and until their successors are elected and qualify.

A. The persons who perform the duties of clerk and treasurer need not be members of the school board.

B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

C. At this Organizational Meeting, the School Board shall:

1. Elect its officers.
2. Designate a District 917 depository.
3. Designate the official newspaper of the district.
4. Set the yearly salaries of its members and officers.
5. Establish the yearly schedule for its regularly called Board Meetings.
6. Renew memberships in organizations.
7. Approve policies required or annual review.

ORDER OF BUSINESS FOR ORGANIZATIONAL MEETING

1. Call to order - Superintendent or retiring Chair.
2. Administer oaths of acceptance to appointed board members.
3. Election of Chair - New Chair conducts the balance of the meeting.
4. Election of Vice-Chair.
5. Election of Clerk.
6. Election of Treasurer.
7. Resolution pertaining to official depository.
8. Resolution pertaining to official publication.
9. Establishment of dates and time of Regular Board Meetings for the succeeding year.
10. Establish salaries for Board Members.
11. Adjournment.

IV. OFFICER'S RESPONSIBILITIES

A. Chair

1. The chair, when present, shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, and represent the school district in all actions and perform all duties a chair usually performs.

2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Vice Chair

1. The vice chair serves in the temporary absence of the chair to represent the school district in all actions and perform all duties a chair usually performs.

C. Treasurer

1. The treasurer or designee shall deposit the funds of the school district in the official depository.

2. The treasurer or designee shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.

3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minnesota Statutes section 123B.12.

D. Clerk

1. The clerk or designee shall keep a record of all meetings in the books provided.

2. On or before August 15 of each year, the clerk or designee shall:

   a. file with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.

   b. make and transmit to the Commissioner of the Minnesota Department of Education (Commissioner) certified reports, showing:

      (1) condition and value of school property;

      (2) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the Commissioner;

      (3) length of school term and enrollment and attendance by grades; and

      (4) other items of information as called for by the Commissioner.

3. The clerk or designee shall enter into the clerk's record book copies of all reports and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.

4. The clerk or designee shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.

5. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.

2. The superintendent shall perform the following:

   a. visit and supervise the schools in the school district, report and make

recommendations about their condition when advisable or on request by the school board;

b. recommend to the school board employment and dismissal of teachers;

c. make reports required by the commissioner; and

d. perform other duties prescribed by the school board.

Legal References: Minn. Stat. § 123B.12 (Insufficient Funds to Pay Orders)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)
Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)
MSBA/MASA Model Policy 201 (Legal Status of the School Board)
MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

Intermediate School District 917
Board Adopted 1995
Board Reviewed May 5, 2026
Board Revised & Approved

408 SUBPOENA OF A SCHOOL DISTRICT EMPLOYEE

I. PURPOSE

The purpose of this policy is to protect the privacy rights of school district employees and students under both state and federal law when requested to testify or provide educational records for a judicial or administrative proceeding.

II. GENERAL STATEMENT OF POLICY

This policy is to provide guidance and direction for school district employees who may be subpoenaed to testify and/or provide educational records for a judicial or administrative proceeding.

III. DATA CLASSIFICATION

A. Educational Data

1. State Law

The Minnesota Government Data Practices Act (MGDPA), Minnesota Statutes chapter 13, classifies all educational data, except for directory information as designated by the school district, as private data on individuals. The state statute provides that **private data on individuals may not be released, except pursuant to a valid court order or informed consent by the subject of the data or a parent if the subject of the data is a minor.**

2. Federal Law

The Family Educational Rights and Privacy Act (FERPA), 20 United States Code section 1232g, provides that educational data may not be released, except pursuant to informed consent by the individual subject of the data or any lawfully issued subpoena. Regulations promulgated under the federal law require that the school district must first make a reasonable effort to notify the parent of the student, or the student if the student is 18 years of age or older, of the subpoena in advance of releasing the information pursuant to the subpoena.

B. Personnel Data

The MGDPA also classifies all personnel data, except for certain data specifically classified as public, as private data on individuals. The state statute provides that **private data on individuals may not be released, except pursuant to a valid court order or informed consent by the subject of the data.**

IV. APPLICATION AND PROCEDURES

A. Any employee who receives a subpoena for any purpose related to employment is to inform the building administrator or designated supervisor when the employee receives the subpoena. The building administrator or designated supervisor shall immediately

inform the superintendent that the employee has received a subpoena.

B. No employee may release educational data, personnel data, or any other data of any kind without consultation in advance with the school district official who is designated as the authority responsible for the collection, use and dissemination of data.

C. Payment for attendance at judicial or administrative proceedings and the retention of witness and mileage fees is to be determined in accordance with the applicable school board policies and collective bargaining agreements.

D. The administration shall not release any information except in strict compliance with state and federal law and this policy. Recognizing that an unauthorized release may expose the school district or its employees to civil or criminal penalties or loss of employment, the administration shall confer with school district legal counsel prior to release of such data.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Rules 1205.0100, Subp. 5 (How These Rules Apply)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Law Bulletin "I" (School Records – Privacy – Access to Data)

Intermediate School District 917
Board Adopted June 7, 1994
Board Reviewed May 5, 2026
Board Revised & Approved March 7, 2023

412 EXPENSE REIMBURSEMENT

I. PURPOSE

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee, and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

II. AUTHORIZATION

Requests by staff to attend and/or participate in professional conferences, meetings, and conventions will be considered on an individual basis and should be routed through supervisors. Staff must receive approval prior to registration. Staff should anticipate attendance at these functions and allow a minimum of three weeks for in-state, four weeks for out-of-state for processing of the request.

III. REIMBURSEMENT

1. Business travel by private automobile shall be reimbursed at the current Federal IRS mileage rate. Private automobiles must meet state requirements for liability and property damage insurance coverage. Reimbursement is requested by completing the ISD 917 "Mileage Reimbursement Form."

2. Reimbursement claims for travel, lodging, meals, taxi fare, baggage handling, and other miscellaneous expenses will be accompanied by itemized original receipts. Request reimbursements by completing the "Conference Expense Form".

3. Trips or attendance at meetings outside of the state shall be authorized by the superintendent by written notice.

4. School personnel may arrange for car rental with previous authorization of the superintendent.

5. Requests for reimbursement must be itemized on the official School District form and are to be submitted within 60 days after returning. The School District will be required to report reimbursements received after 60 days as taxable income and will not be obligated for claims received 30 days past the June 30 fiscal year end.

6. Reimbursement of out-of-state travel expenses for use of a personal car for the destination of the conference, meeting, or convention, will be allowed not to exceed

the applicable round trip airfare rate (coach fare).

IV. OPERATING PROCEDURES

TRAVEL

Approved business travel involving use of personal automobile shall be reimbursed on a per mile reimbursement rate. Rates will be set in accordance with Federal IRS mileage rates.

Travel by commercial transportation shall be obtained with the ISD 917 Corporate Credit card only and shall be the most economical air fare available. Only regularly scheduled commercial airlines shall be used for business purposes.

If travel is canceled by the employee according to Minnesota Statute 15.435 "Whenever public funds are used to pay for airline travel by an elected official or public employee, any credits or other benefits issued by any airline must accrue to the benefit of the public body providing the funding. In the event the issuing airline will not honor a transfer or assignment of any credit or benefit, the individual passenger shall report receipt of the credit or benefit to the public body issuing the initial payment within 90 days of receipt." The employee will reimburse the district for the cost of the airfare.

Travel by personal automobile for long distance trips must be approved in advance by the superintendent and reimbursement shall not exceed the most economical air fare rate available.

MEALS

Meals will be reimbursed per the Minnesota Office of State Procurement Commissioner's Plan. If a conference registration fee includes some meals, reimbursement for meals not included shall be based on the Commissioner's Plan. There will be no reimbursement for alcoholic beverages. Itemized receipts are required to be submitted.

Reimbursement for an official meal or meeting function shall not exceed actual cost. The Superintendent or Chairperson of the Board must approve meal cost requests exceeding the daily allowance. Itemized receipts are required to be submitted.

LODGING

Because of variances in hotel or motel accommodations, no fixed amounts are prescribed. For accommodations not booked through District 917, the District will reimburse employees for lodging costs incurred in carrying out approved District 917 business. Employees are responsible to use good judgment in incurring lodging costs and shall provide receipts as evidence of lodging payments. Itemized receipts are required to be submitted.

OTHER EXPENSES

Personal and special expenses other than the above shall require special approval by the superintendent or school board.

Legal References: Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. No. 1035 (August 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. No. 161b-12 (August 4, 1997) (Transportation Expenses)
Minn. Op. Atty. Gen. No. 161B-12 (January 24, 1989) (Operating Expenses of Car)
IRS Publication 463
Minnesota Statute 15.435 (Airline travel credit)

Cross References: Policy 214 Out-of-State Travel by School Board Members.

Commissioner's Plan: (effective 5/21/2022)

Reimbursement Amount. Except for high cost localities as identified by the Internal Revenue Service (IRS), the maximum reimbursement for meals including tax and gratuity shall be:

- Breakfast: $10.00
- Lunch: $13.00
- Dinner: $19.00

For high cost localities as identified by the IRS (specifically excluding any cities within Minnesota), the maximum reimbursement shall be:

- Breakfast: $12.00
- Lunch: $15.00
- Dinner: $23.00

Employees who are in travel status for two (2) or more consecutive meals shall be reimbursed for the actual costs of the meals including tax and a reasonable gratuity, up to the combined maximum amount for the reimbursable meals.

Intermediate School District 917
Board Adopted December 17, 1996
Board Reviewed May 5, 2026
Board Revised & Approved September 2, 2022

415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

A. The policy of the school district is to comply fully with Minnesota Statutes section 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.

B. A violation of this policy occurs when any school personnel fails to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

A. "Abuse" means:

1. An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in Minnesota Statutes sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in Minnesota Statutes section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in Minnesota Statutes section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in Minnesota Statutes sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction.

2. Conduct which is not an accident or therapeutic conduct as defined in Minnesota Statutes section 626.5572 which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a

vulnerable adult or the treatment of a vulnerable adult which would be

considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under Minnesota Statutes section 245.825.

3. Any sexual contact or penetration as defined in Minn. Stat. § 609.341between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility.

4. The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another.

Abuse does not include actions specifically excluded by Minnesota Statutes section 626.5572, Subd. 2.

B. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.

C. "Common entry point" means the entity responsible for receiving reports of alleged or suspected maltreatment of a vulnerable adult and designated by the Commissioner of the Minnesota Department of Human Services as the MN Adult Abuse Reporting Center (MAARC).

D. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion, or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.

E. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.

F. "Mandated reporter" means a professional or professional's delegate while engaged in education.

G. "Maltreatment" means the neglect, abuse, or financial exploitation of a vulnerable adult.

H. "Neglect" means the failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care, or supervision which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct.

I. Neglect also means the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult's health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically excluded by Minnesota Statutes section 626.5572, Subd. 17.

J. "School personnel" means professional employees or their delegates of the school district engaged in providing health, educational, social, psychological, law enforcement, or other caretaking services of vulnerable adults.

K. "Vulnerable adult" means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services required to be licensed under Minnesota Statutes chapter 245A, except as excluded under Minnesota Statutes section 626.5572, Subd. 21(a)(2); (3) receives services from a licensed home care provider or person or organization that offers, provides, or arranges for personal care assistance services under the medical assistance program; or (4) regardless of residence or whether any type of service is received, possesses a physical or mental infirmity or other physical, mental, or emotional dysfunction that impairs the individual's ability to provide adequately for the individual's own care without assistance or supervision and, because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individual's self from maltreatment.

IV. REPORTING PROCEDURES

A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the common entry point responsible for receiving reports.

B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.

C. The report shall, to the extent possible, identify the vulnerable adult, the caregiver,

the nature and extent of the suspected maltreatment, any evidence of previous maltreatment, the name and address of the reporter, the time, date, and location of the incident, and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose *not public data*, as defined under Minnesota Statutes section 13.02, to the extent necessary to comply with the above reporting requirements.

D. A person mandated to report suspected maltreatment of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting, or who intentionally fails to provide all the material circumstances surrounding the reported incident may be guilty of a misdemeanor.

E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against vulnerable adult who is named in a report is prohibited.

F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

A. This policy should appear in school personnel handbooks as appropriate.

B. The school district will develop a method of discussing this policy with employees as appropriate.

C. This policy should be reviewed at least annually for compliance with state law.

Legal References:
Minn. Stat. § 13.02 (Government Data Practices; Definitions)
Minn. Stat. Ch. 245A (Human Services Licensing)
Minn. Stat. § 245.825 (Aversive and Deprivation Procedures; Licensed Facilities and Services)
Minn. Stat. §§ 609.221-609.224 (Assault)
Minn. Stat. § 609.232 (Crimes Against Vulnerable Adults; Definitions)
Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)
Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)

Minn. Stat. § 609.341 (Definitions)
Minn. Stat. §§ 609.342-609.3451 (Criminal Sexual Conduct)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Intermediate School District 917
Board Adopted January 7, 2020
Board Reviewed May 5, 2026
Board Revised & Approved June 14, 2022

417 CHEMICAL USE AND ABUSE

I. PURPOSE

The school board recognizes that chemical use and abuse constitutes a grave threat to the physical and mental well-being of students and employees and significantly impedes the learning process. Chemical use and abuse also creates significant problems for society in general. The school board believes that the public school has a role in education, intervention, and prevention of chemical use and abuse. The purpose of this policy is to assist the school district in its goal to prevent chemical use and abuse by providing procedures for education and intervention.

II. GENERAL STATEMENT OF POLICY

A. Use of controlled substances, medical cannabis, toxic substances, and alcohol is prohibited in the school setting in accordance with school district policies with respect to a Drug-Free Workplace/Drug-Free School.

B. The policy of this school district is to provide an instructional program in every elementary and secondary school in chemical abuse and the prevention of chemical dependency.

C. The school district shall establish and maintain a chemical abuse preassessment team. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.

D. The school district shall establish and maintain processes to educate and assist employees, students and others in understanding this policy and the goals of achieving drug-free schools and workplaces.

III. DEFINITIONS

A. "Chemical abuse" means use of any psychoactive or mood-altering chemical substance, without compelling medical reason, in a manner that induces mental, emotional, or physical impairment and causes socially dysfunctional or socially disordering behavior, to the extent that the student's normal function in academic, school, or social activities is chronically impaired.

B. "Chemicals" includes, but is not limited to, alcohol, toxic substances, medical cannabis, and controlled substances as defined in the school district's Drug-Free Workplace/Drug-Free School policy.

C. "Use" includes to sell, buy, manufacture, distribute, dispense, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration.

D. "Program location" includes any school building or on any school premises; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off-school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business; or during the school day when a student may be off campus during open-lunch.

IV. STUDENTS

A. Instruction

1. Each program shall have age-appropriate and developmentally-based activities that:

   a. address the consequences of violence and the illegal use of drugs, as appropriate;

   b. promote a sense of individual responsibility;

   c. teach students that most people do not illegally use drugs;

   d. teach students to recognize social and peer pressure to use drugs illegally and the skills for resisting illegal drug use;

   e. teach students about the dangers of emerging drugs;

   f. engage students in the learning process; and

   g. incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools.

2. Each program shall disseminate drug and violence prevention information within the school and to the community.

3. Each program shall have professional development and training for, and involvement of, school personnel, student services personnel, and interested community members in prevention, education, early identification and

intervention, mentoring, or rehabilitation referral, as related to drug and violence prevention.

4. Each program shall have drug and violence prevention activities that may include the following:

   a. Conflict resolution programs, including peer mediation programs that educate and train peer mediators and a designated faculty supervisor, and youth anti-crime and anti-drug councils and activities.

   b. Counseling, mentoring, referral services, and other student assistance practices and programs, including assistance provided by qualified school-based mental health services providers and the training of teachers by school-based mental health services providers in appropriate identification and intervention techniques for students at risk of violent behavior and illegal use of drugs.

   c. Programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal drug use.

B. Reports of Chemical Use and Abuse

1. In the event that a school district employee knows that a student is abusing, possessing, transferring, distributing, or selling chemicals in a school location:

   a. The employee shall immediately either take the student to an administrator or notify an appropriate administrator of the observation and continue to observe the student until the administrator arrives.

   b. The administrator will notify the student's parents or guardians. If there is a medical emergency, the administrator will notify the school nurse and/or outside medical personnel as appropriate.

   c. The administrator will notify law enforcement officials, the student's counselor, and the chemical preassessment team.

   d. The administrator and/or law enforcement officials will confiscate the chemicals and/or conduct a search of the student's person, effects, locker, vehicle, or areas within the student's control. Searches by school district officials shall be in accordance with school board policies regarding search and seizure.

   e. The school district will take appropriate disciplinary action in

compliance with the student discipline code. Such discipline may include immediate suspension, initiation of expulsion proceedings, and/or referral to a detoxification center or medical center.

2. If a school district employee has reason to believe that a student is abusing, possessing, transferring, distributing, or selling chemicals:

   a. The employee shall notify the building administrator or a member of the preassessment team and shall describe the basis for the suspicion. The building administrator and/or team will determine what action should be taken. Action may include conducting an investigation, gathering data, scheduling a conference with the student or parents or guardians, or providing a meeting between a single member of the team and the student to discuss the behaviors that have been reported and attempting to ascertain facts regarding chemical abuse.

   b. The team may determine there is no chemical abuse. If the team determines there is chemical abuse, the team will select an appropriate course of action, which may include referral to a school counselor; referral to a treatment program; referral for screening, assessment, and treatment planning; participation in support groups; or other appropriate measures.

3. Students involved in the abuse, possession, transfer, distribution, or sale of chemicals shall be suspended in compliance with the student discipline policy and the Pupil Fair Dismissal Act, Minn. Stat. § 121A.40-121A.56, and proposed for expulsion.

4. Searches by school district officials in connection with the abuse, possession, transfer, distribution, or sale of chemicals will be conducted in accordance with school board policies related to search and seizure.

C. Preassessment Team

1. Where appropriate, every program shall have access to a chemical abuse preassessment team designated by the superintendent or designee. The team will be composed of administrators and other appropriate professional staff to the extent they exist in each school, such as the school nurse, school counselor or psychologist, social worker, chemical abuse specialist, or others.

2. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.

3. Within forty-five (45) days after receiving an individual reported case, the

team shall make a determination whether to provide the student and, in the case of a minor, the student's parents or guardians with information about school and community services in connection with chemical abuse.

D. Data Practices

1. Student data may be disclosed without consent in health and safety emergencies pursuant to Minn. Stat. § 13.32 and applicable federal law and regulations.

2. Destruction of Records

a. If the preassessment team decides not to provide a student and, in the case of a minor, the student's parents or guardians with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the determination is made.

b. If the team decides to provide the student and, in the case of a minor or a dependent student, the student's parents or guardians with such information, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the student is no longer enrolled in the district.

c. This section shall govern destruction of records notwithstanding provisions of the Records Management Act, Minn. Stat. § 138.163.

E. Consent

Any minor may give effective consent for medical, mental, and other health services to determine the presence of or to treat conditions associated with alcohol and other drug abuse, and the consent of no other person is required.

V. EMPLOYEES

A. The superintendent or designee shall undertake and maintain a drug-free awareness and prevention program to inform employees, students, and others about:

1. The dangers and health risks of chemical abuse in the workplace/school.

2. The school district's drug-free workplace/drug-free school policy.

3. Any available drug or alcohol counseling, treatment, rehabilitation, re-entry, and/or assistance programs available to employees and/or students.

4. The penalties that may be imposed on employees for drug abuse violations.

B. The superintendent or designee shall notify any federal granting agency required to be notified under the Drug-Free Workplace Act within ten (10) days after receiving notice of a conviction of an employee for a criminal drug statute violation occurring in the workplace. To facilitate the giving of such notice, any employee aware of such a conviction shall report the same to the superintendent.

Legal References:
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.25-121A.29 (Chemical Abuse)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 138.163 (Records Management Act)
Minn. Stat. § 144.343 (Pregnancy, Venereal Disease, Alcohol or Drug Abuse, Abortion)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. §§ 7101-7165 (Safe and Drug-Free Schools and Communities Act)
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

Cross References:
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug Free School)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)

Intermediate School District 917
Board Adopted April 4, 2023
Board Reviewed May 5, 2026
Board Revised & Approved

560 STUDENT GENDER INCLUSION POLICY

I. PURPOSE

All students need a safe, supportive school environment to progress academically and developmentally. The purpose of this policy is to facilitate compliance with applicable laws and organizational guidelines as well as to foster an educational environment that is safe, supportive, and fully inclusive for all students regardless of gender identity or gender expression.

II. POLICY STATEMENT

Intermediate School District 917 shall act to ensure that students who are transgender and gender non-conforming are included in all school activities like their peers.

DEFINITIONS

The following definitions are provided to assist in understanding this policy.

a. **Assigned Gender** – An individual's gender assigned at birth, which correlates to the biological, genetic, and anatomical makeup of a body.
b. **Gender Expression –** The manner in which an individual expresses their gender.
c. **Gender Identity** – An individual's sense of being male, female, or otherwise on a continuum of gender.
d. **Gender Dysphoria –** A conflict between an individual's physical or assigned gender and the gender with which they identify.
e. **Gender Non-Conformity** – Behaviors and interests that fit outside of stereotypical behaviors and interests for an individual's assigned sex.
f. **Transgender** – An individual whose gender is different from the gender assigned to them at birth.

III. BULLYING, HARASSMENT, AND DISCRIMINATION PROHIBITION

Intermediate District 917 and all employees are responsible for ensuring that every student, including transgender and gender nonconforming students, has a safe and supportive school environment. Bullying, harassment, and discrimination on the basis of gender identity or expression are prohibited. Intermediate School District 917 will take any such incident seriously, give the incident immediate attention, and handle the incident in the same manner as the school handles other bullying, harassment and discrimination as outlined in all applicable existing District 917 policies, including but not limited to Policy 102 (Equal Educational

Opportunity), Policy 526 (Hazing Prohibition), Policy 514 (Bullying Prohibition), Policy 521 (Student Disability Nondiscrimination), Policy 522 (Student Sex Nondiscrimination), Policy 529 (Violent Behavior by Students), Policy 515 (Protection and Privacy of Pupil Records) apply to all students regardless of their gender identity or gender expression. Education and training regarding the issues addressed in this gender inclusion policy will be provided for employees, students and the broader school community.

IV. GENDER TRANSITION AT SCHOOL

Students who transition socially or physically at school have a right to a safe and supportive environment. Steps taken to support students during this time will be carried out in collaboration with the student first, then the parent/guardian, with careful consideration given to student data privacy and consent. If appropriate, school administration and staff shall work with any such students and their parents/guardians (based on the student's individual needs) to identify which steps will create the conditions necessary to make the transition experience as positive as possible. Based on this work, Intermediate District 917, the student, and parents/guardians will create a tailored gender transition plan that ensures the school environment remains both safe and supportive of the student. Because each possible plan will be highly individualized, the plan will be developed in collaboration with the student, parent/guardian, school principal, Executive Director of Student Services and/or additional appropriate school staff.

V. NAMES AND PRONOUNS USAGE

Students have the right to be addressed by a preferred name and by a pronoun corresponding to their gender identity. A court-ordered name or gender change is not required, and a student need not change official records in order to have this right honored by all members of the school community. Official records must identify a student with their legal name and assigned gender, unless the student has legally changed their name.

VI. DRESS CODE

Students have the right to dress and must be in accordance with their gender identity, within the constraints of the dress code specified in the Student handbook or policy. School staff will not enforce the school's dress code more strictly toward transgender and gender nonconforming students than other students. Intermediate School District 917 will not require gender stereotypical fashion or dress. Intermediate School District 917 will avoid the use of gender pronouns when describing dress in its dress code.

VII. GENDER-SEGREGATED ACTIVITIES, RULES, POLICIES AND PRACTICES

Intermediate School District 917 shall evaluate all gender-based activities, curricula, rules, policies, and practices, including but not limited to classroom activities, school ceremonies, and school photos, and maintain only those that have a clear and sound pedagogical purpose. In situations where students are segregated by gender, students have the right to participate in any such activities or conform to any such rule, policy, or practice in a manner that aligns with their gender identity consistently asserted at school.

All students, regardless of their gender identity, have the right to participate fully in overnight trips and other activities. In all cases, the school has an obligation to maintain the privacy of all students and cannot disclose or require the disclosure of the student's transgender status to the other students or the parents/guardians of other students.

VIII. PHYSICAL EDUCATION CLASSES

All students have the right to participate in physical education classes in a manner that aligns with their gender identity.

IX. ACCESS TO RESTROOMS, LOCKER ROOMS, AND CHANGING AREAS

Each student shall be granted access to restrooms, locker rooms, and changing areas that align with the student's gender identity. Any student who has a need or desire for increased privacy, regardless of the underlying reason, shall be provided access to a reasonable alternative, but no student shall be required to use such a facility.

X. PRIVACY

All students have a right to privacy. A student's transgender or gender nonconforming status is private information. Related information, such as the student's legal name, may also constitute private information. Information regarding a student's transgender or gender nonconforming status may also be confidential medical information. Disclosing this information to other students, other students' parents/guardians, or other third parties may violate privacy provisions in certain laws, such as the federal Family Educational Rights and Privacy Act (FERPA) and the Minnesota Government Data Practices Act. Disclosure of this information to school employees is also limited to those employees who have a legitimate educational reason for obtaining the information. Other disclosure may occur as allowed by exceptions to FERPA or the Minnesota Government Data Practices Act.

Intermediate School District 917 shall keep private all personal information relating to transgender and gender nonconforming students in accordance with Board Policy 515 and applicable laws. School staff is prohibited from disclosing information that may reveal a student's transgender status to others, including other students' parents/guardians and other school staff, unless legally required to do so or when written permission has been given by the parent(s)/guardian(s) or the student who is over 18 years of age.

Transgender and gender nonconforming students have the right to discuss and express their gender identity and gender expression openly and to decide when, with whom, and how much private information to share. The fact that a student chooses to disclose their transgender status to staff or other students does not authorize school staff to disclose other private information about the student.

Legal Reference:
Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)

Minn. Stat. . § 121A.031 (Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.03, subd. 2 (Sexual, Religious and Racial Harassment and Violence Policy)
Minn. Stat. § 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX) *Montgomery v. ISD No. 709*, 109 F.Supp. 2d 1081, 1093 (D. Minn. 2000).

Cross References:
Policy 102 (Equal Educational Opportunity)
Policy 103 (Bullying Prohibition Policy)
Policy 108 (Hazing Prohibition)
Policy 113 (Bullying Prohibition)
Policy 505 (Student Disability Nondiscrimination)
Policy 506 (Student Sex Nondiscrimination)
Policy 541 (Student Behavior)
Policy 581 (Protection and Privacy of Pupil Records)
Minnesota State High School League Official Handbook 300.00 Bylaws: Administration of Student Eligibility

Preliminary

Intermediate School District 917

Fiscal Year 2027 Adopted Budget

May 5, 2026





FY27 Revised Budget: Overview

Stewardship

Managing financial and human resources carefully and responsibly

Preliminary

Special Education:

- Update all staffing rosters and estimate of student hours
- Student hours are projected to be 4% over FY26 Revised Budget and 9% above FY26 Actual
- Hourly billing rate to member districts increases approximately 7%

Secondary:

- DCALS enrollment increases 12+% over FY26. The associated revenue increase combined with the staffing adds, has DCALS projected to have a net $0 profit in FY27
- CTE enrollment is projected to increase 80%, primarily from having fully enrolled classes in Cosmetology. The increase in student hours results in an overall lower cost per hour that is billed to member districts.

Unassigned Fund Balance:

- Board target is a ratio of fund balance to annual expense of 15.0%
- FY26 Revised Budget projects the Unassigned Fund Balance will remain at **20.2%** which is where it ended in FY25
- FY27 Adopted Budget projects a decrease to **19.8%**, with the actual fund balance dollars increasing by over $900k

FY27 Revised Budget: Key Metrics

Stewardship

Managing financial and human resources carefully and responsibly

ISD 917 Hours and Rate Comparison

Special Education Programs:	FY24 Actual	FY25 Actual	FY26 Revised Budget	FY27 Adopted Budget	% Change
Special Education Resource Program Average Rate	$76.25	$84.20	$85.30	$91.61	7.4%
Special Education Resource Student Billable Hours	379,981	393,126	458,094	477,243	4.2%
Special Education Purchase of Service Billable Hours	40,292	40,052	46,544	46,000	-1.2%
Total Student Billable Hours	420,273	433,178	504,638	523,243	3.7%

Secondary Technical Center Programs:	FY24 Actual	FY25 Actual	FY26 Revised Budget	FY26 Revised Budget	% Change
Career & Technical Programs Average Hourly Rate	$18.66	$13.47	$19.82	$15.95	-19.5%
CTE Billable Hours	68,488	53,820	39,738	71,400	79.7%
DCALS Main Student Billable Hours	74,831	63,508	77,850	88,230	13.3%
DCALS North Student Billable Hours	60,169	62,726	93,420	103,800	11.1%
DCALS Ext. Day Student Billable Hours	6,856	13,753	15,288	17,841	16.7%
Total DCALS Hours	141,856	139,987	186,558	209,871	12.5%
DCALS Avg Cost per Hour	$ 14.93	$ 13.66	$ 9.72	$ 9.91	2.0%

Preliminary

Special Education:

- Student hours increase 4% vs FY26 Revised Budget and 9% over the expected FY26 Actual
- Average billing rate is increasing 7.4%

Secondary:

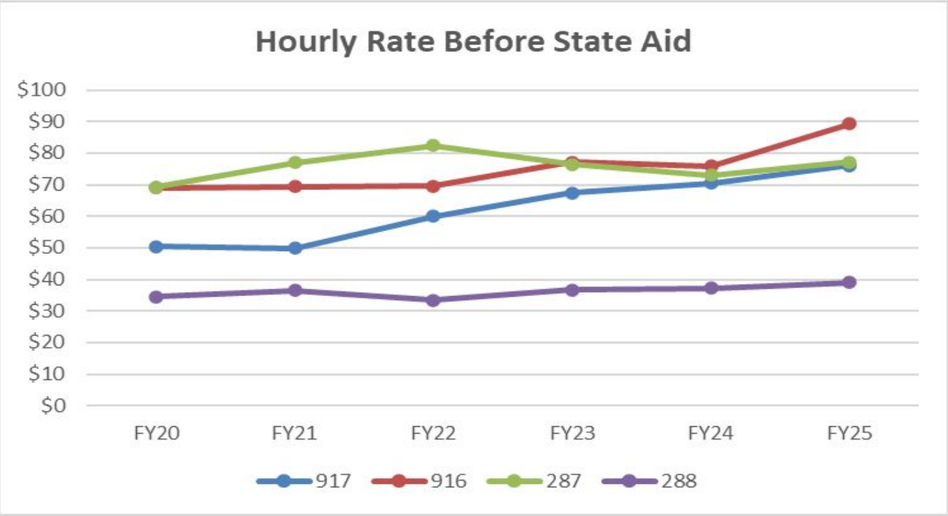
- CTE student hours are increase is due to new Cosmetology and Power Sports program which is decreasing the hourly billing rate for all programs
- DCALS enrollment continues to increase. Planning to hire one new DCALS teacher

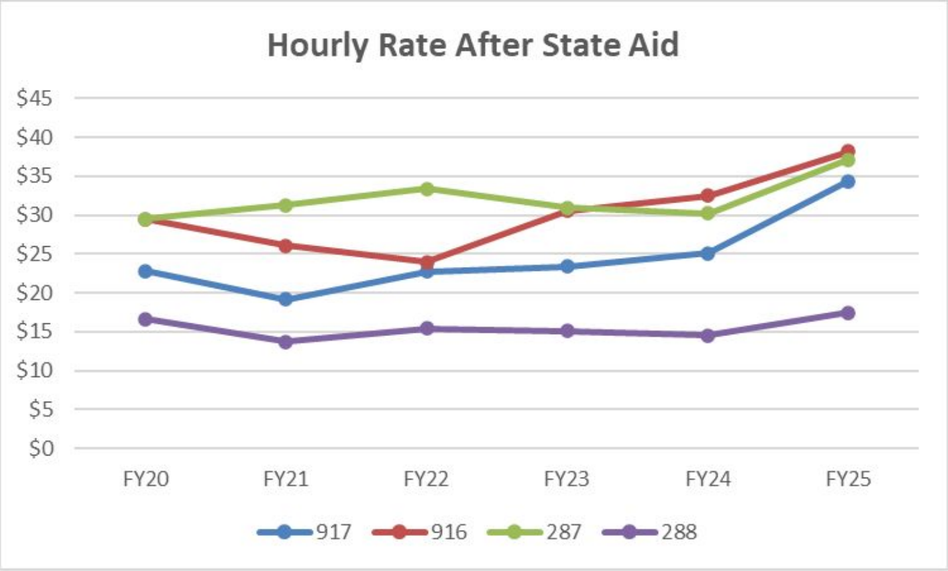
Intermediate Special Ed Rate Comparison

Stewardship

Managing financial and human resources carefully and responsibly

Preliminary





- Chart has not been updated since the FY26 Revised Budget (next update will be when FY26 is complete
- Difficult to compare different program mix across the Intermediates
- 917, 916 and 287 have remained in a similar cost trend
- Hourly Rate After State Aid is the rate that Member Districts fund

Unassigned Fund Balance Roll-Forward

Stewardship

Managing financial and human resources carefully and responsibly

Fund #	Fund Name	Actual Fund Balance 6/30/2024	Actual Fund Balance 6/30/2025	FY26 Revised Budget	FY27 Projected Revenues	FY27 Projected Expenditures	FY27 Net Income / (Loss)	Actual Fund Balance 6/30/2027
1	Secondary	3,054,578	2,774,623	2,838,137	4,162,607	4,166,460	-3,853	2,834,284
2	Special Education	6,570,606	7,319,148	8,458,610	56,674,599	55,728,632	945,967	9,404,577
5	Gen Capital Exp.	23,467	23,927	17,777	525,050	529,050	-4,000	13,777
10	Institutional Support		0	-504	68,428	43,428	25,000	24,496
13	Secondary Resale	6,680	4,301	-1,313	1,500	2,250	-750	-2,063
14	Special Ed Resale	18,746	20,623	17,223	11,400	24,000	-12,600	4,623
15	917 Support Services		0	0				0
50	Student Activities	6,108	5,849	3,250	1,750	4,974	-3,224	26
	Total Operating Fund	9,680,185	10,148,471	11,333,180	61,445,334	60,498,794	946,540	12,279,720
3	Food and Nutrition	16,826	4,180	4,360	255,150	285,600	-30,450	-26,090
20	Internal Service Fund	-443,021	-345,050	-372,550	0	100,000	-100,000	-472,550
21	Self Funded Dental Ins. Plan	609,938	620,134	573,188	495,546	520,000	-24,454	548,734
22	Self Funded Health Ins. Plan	6,484,106	7,128,145	7,463,785	5,220,044	5,195,000	25,044	7,488,829
	Total All Funds	16,348,034	17,555,880	19,001,963	67,416,074	66,599,394	816,680	19,818,643

	FY24 Actual	FY25 Actual	FY26 Revised Bud	FY27 Adopt. Bud
Total Operating Fund	9,680,185	10,148,471	11,333,180	12,279,720
Restricted/Assigned/Nonspendable	619,030	427,375	300,000	300,000
Unassigned Fund Balance	9,061,155	9,721,096	11,033,180	11,979,720
Total General Fund Expenditures	42,967,646	48,241,381	54,496,383	60,498,794
Unassigned Fund Balance Ratio	21.1%	20.2%	20.2%	19.8%

Preliminary

- FY25 ended with an Unassigned fund balance of $9,721,096 or **20.2%**
- FY26 projects the balance increasing to $11,033,180 and the ratio remaining at **20.2%**
- **FY27 projects the balance increasing by $946k to ~$12.0M and the ratio slightly declining to 19.8%**

Expenditures: FY27 Adopted Budget

Stewardship

Managing financial and human resources carefully and responsibly

Preliminary

Fund #	Description	FY 25 Actual	FY26 Revised	FY27 Adopted	Difference vs Revised	Percent Change
1	Secondary	3,811,780	3,607,813	4,166,460	558,647	15.48%
2	Special Ed.	43,685,062	50,280,369	55,728,632	5,448,263	10.84%
5	Capital Improvements	527,400	532,400	529,050	-3,350	-0.63%
10	Institutional Support	196,680	34,038	43,428	9,390	27.59%
13	Secondary Resale	3,219	10,614	2,250	-8,364	-78.80%
14	Special Ed Resale	14,345	25,050	24,000	-1,050	-4.19%
15	917 Support Services					
50	Student Activities	2,895	6,099	4,974	-1,125	-18.45%
	Total Operating Fund Exp.	48,241,381	54,496,383	60,498,794	6,002,411	11.01%
3	Food and Nutrition	236,878	281,445	285,600	4,155	1.48%
20	Internal Service Fund	73,375	107,500	100,000	-7,500	-6.98%
21	Self Funded Dental Ins. Plan	490,176	515,756	520,000	4,244	0.82%
22	Self Funded Health Ins. Plan	4,008,196	4,660,777	5,195,000	534,223	11.46%
	Total Expense: All Funds	53,050,006	60,061,861	66,599,394	6,537,533	10.88%

Total FY27 Expenditures are $6.5M higher than FY26 Revised Budget

Highlight of Significant Variances:

Fund 1 Secondary $559k Increase:

- Adding two teachers in CTE for Cosmetology and one electives teacher in DCALS
- FY 27 will have a full year of a DCALS Liaison that was hired mid-year FY26
- Updating technology, primarily chrome books for students

Fund 2 Special Education - $5.4M Higher:

- Adding 71 positions (59 are ESP's) with total cost of $3.9M

Fund 20: Other Post Employment Benefits and Severance liability assumptions

Fund 21: Dental Claims cost assumptions

Fund 22: Medical Claims cost assumptions

CTE Investment Cost

Stewardship

Managing financial and human resources carefully and responsibly

Preliminary

CTE Cost in FY27 Budget Does Not Include One-time Investment Cost				
	Spend in FY26	Spend in FY27	Total	
Cosmetology	$55,392	$39,060	$94,452	
Power Sports	7,200	18,862	26,062	
Total One-Time Invest.	$62,592	$57,922	$120,514	
	FY27 Student Hours		71,400	
	Recovery Surcharge		$1.69	

One-time Investment Cost for Cosmetology and Power Sports CTE classes are approximately $120,000

Option to Recover Investment Cost

Option 1 Recommended:

- Incur a $~63k Loss in FY26 (needs Board approval)
- Apply a $0.85 per student hour surcharge in the billable CTE rate in FY27
- Apply a $0.85 per student hour surcharge in the billable CTE rate in FY28

Option 2:

- FY26: Add a $1.70 per student hour surcharge to the billable CTE rate to recover the investment in-year

- FY27: Add a $0.82 per student hour surcharge to the billable CTE rate to recover the

Revenue: FY27 Adopted Budget

Stewardship

Managing financial and human resources carefully and responsibly

Preliminary

Fund #	Description	FY24 Actual	FY25 Actual	FY26 Revised Budget	FY27 Adopteded Budget	Difference (Revised vs Adopted)	Percent Change
1	Secondary	3,756,181	3,473,513	3,671,327	4,162,607	491,280	13.38%
2	Special Ed	38,034,231	44,331,034	51,419,831	56,674,599	5,254,768	10.22%
5	Capital Improvements	541,095	527,860	526,250	525,050	-1,200	-0.23%
10	Institutional Support	246,589	54,800	33,534	68,428	34,894	104.06%
13	Secondary Resale	1,082	400	5,000	1,500	-3,500	-70.00%
14	Special Ed Resale	12,686	16,222	21,650	11,400	-10,250	-47.34%
15	917 Support Services	0	0	0	0	0	#DIV/0!
50	Student Activities	2,841	2,306	3,500	1,750	-1,750	-50.00%
	Total Operating Revenue	42,594,706	48,406,135	55,681,092	61,445,334	5,764,242	10.35%
3	Food and Nutrition	225,164	224,335	281,625	255,150	-26,475	-9.40%
20	Internal Service Fund	222,487	171,345	80,000	0	-80,000	-100.00%
21	Self Funded Dental Ins. Plan	496,075	500,372	468,810	495,546	26,736	5.70%
22	Self Funded Health Ins Plan	4,463,117	4,652,236	4,996,417	5,220,044	223,627	4.48%
	Total Revenue: All Funds	48,001,549	53,954,423	61,507,944	67,416,074	5,908,130	9.61%

Total Revenue in FY27 is projected to be $5.9M higher

Highlight of Significant Variances:

Fund 1 Secondary:

- Planning for a 12% increase in DCALS enrollment
- Planning for an 80% increase in CTE student hours, primarily driven by Cosmetology

Fund 2 Special Ed:

- Planning for a 9% increase in Spec. Ed. Hours vs projected FY26 actual
- MA funding projected at $1.2M vs $486k in FY25. Planning to use approximately $500k of FY27 MA revenue for a construction reserve at Bloomington

Interest Income:

FY27 has incorporated two Fed. rate reductions. Total Interest Income:

FY27 Adopted $440k
FY26 Revised $500k
FY25 Actual $610k

Funding Sources: FY26 Revised vs Adopted Budget

Stewardship

Managing financial and human resources carefully and responsibly

Preliminary

	FY25 Actual	FY26 Revised Budget	FY27 Adopted Budget	Variance
Safe Schools	889,456	863,113	845,323	(17,790)
Compensatory	996,449	1,030,170	1,022,540	(7,630)
MDE Innovation Grant	1,126,482	474,179	453,797	(20,382)
Medical Assistance	558,105	1,551,902	1,176,000	(375,902)
Student Aid	280,000	79,580	83,470	3,890
Separate Sites	310,784	286,923	346,696	59,773
CTIC Dakota County Grant	15,646	17,000	17,000	-
LCTS Dakota County	25,219	24,882	25,857	975
Title I Hasting Funds for JSC	130,000	80,562	81,385	823
SHIP Grant	11,645	4,700	8,700	4,000
DEED Drive for Five	159,251	191,702	0	(191,702)
SPED Pipeline	150,008	166,948	87,024	(79,924)
MDE Apprentice	60,000	206,273	124,921	(81,352)
Grow Your Own	-	46,027	55,920	9,893
SPED Apprenticeship	-	36,425	192,337	155,912
MSC Grant	455,000	155,800	152,785	(3,015)
Perkins	177,075	236,767	238,503	1,736
Total Revenue	5,345,120	5,452,953	4,912,258	(540,695)

Highlight of Significant Variances:

- Approximately $5.0M of funding that does not come from Member Districts.

  Allows 917 to cover some Special Ed. staffing and programs without charging

  Member Districts

- MA funding is increasing significantly over FY25. Planning to use

  approximately $500k of this funding in FY27 to build a construction reserve for

  Bloomington

- MSC & Perkins are for CTE. MSC funding is down $300K from FY25

Thank You!

Questions?





DCALS

Intermediate District 917

The **Minnesota Association of Alternative Programs (MAAP)** sponsors a student organization called **MAAP STARS**, dedicated to building student leadership, voice, and agency across alternative learning schools. As part of this effort, we are excited to have DCALS reengage with MAAP STARS starting for the 2025-26 school year by:

- 11 students attended the **Fall Leadership Conference** in October of 2025
- 15 students participated in the MAAP STARS **Legislative Day** in February 2026
- Attend the Spring MAAP STARS **Spring Conference** in May 2026

MAAP STARS Spring Events Conference Details:

- Where: Mankato MN
- When: May 7-8, 2026
- Who:4 students and 1 staff
- Cost: $1,250.00. Price includes:
  - Lodging
  - Food
  - Activities
- Transportation: Staff will be driving the district van

This overnight conference is designed specifically for students from alternative schools across Minnesota. Each year about 350 students from around the state participate. It gives students an opportunity to demonstrate the artistic, career, and life skills in a wide variety of competitive and demonstrative events including public speaking, career portfolio, employment interview, management decision making, parenting decision-making, community service projects, Life Smarts, display art work and perform project/artistic demonstrations that are done individually and/or in teams. It is the culminating year-end event that demonstrates the true meaning of STARS:

Success – Teamwork – Achievement – Recognition - Self-esteem

MAAP STARS Spring Events Conference

Location: Mayo Event Center, Mankato, MN
Dates: May 7 - 8, 2026

Thursday, May 7, 2026

- 7:30am: Leave DCAS North
- 10:30am - 11:30am: In person registration for individual events
    - Art Display set up
    - Turn in manuals at Judges Headquarters
- 11:30am - 12:00pm: Opening Ceremony
- 12:00pm - 5:00pm: All competitive events
- 4:30pm - 6:00pm: Dinner, main dining room
- 6:30pm - 7:30pm: Preliminary awards ceremony
- 8:30pm - 9:15pm: Ice cream social/ Advisory meeting

Friday, May 8, 2026

- 7:00am - 8:30am: Breakfast served in main dining room
- 8:00am - 10:30am: Semi Finals in all events begin
- 10:30am - 12:45pm: Finals in all events
- 10:30am - 11:30am: Bingo in main dining room
- 11:15am - 12:45pm: Lunch served in main dining room
- 1:00pm - 1:45pm: Final Award Ceremony, closing of conference
- 4:00pm: Return to DCALS North

DCALS Permission Form
MAAP STARS
Spring Event Conference

Dear Parent/Guardian,

Your student has been selected to participate in the MAAP STARS Spring Event Conference, an event sponsored by the Minnesota Association of Alternative Programs (MAAP). The Spring Event Conference is an opportunity for your student to attend presentations and participate in activities with other students from around the state.

The Spring Conference will be held in Mankato, MN on Thursday, May 9 and Friday, May 8, 2026.

All meals and transportation will be provided. The group will leave DCALS on Thursday at approximately 7:30am. Their return will approximately be 4:00pm on Friday. Students will be staying in a hotel during this event with school staff.

I give permission for _____ to participate
Student's Name

at the MAAP STARS Spring Event Conference.

Parent/Guardian Name (print)

Parent/Guardian Signature Date

Parent/Guardian cell number

Insurance Information

Intermediate School District 917
Purposeful. Personalized. Partners.
1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * http://www.isd917.org

LICENSED STAFF APPRECIATION WEEK 2025 RESOLUTION

Board member Cindy Nordstrom introduced the following Resolution:

WHEREAS, Intermediate School District 917 provides special education, alternative education, and Career and Technical education services to member and non-member districts throughout Dakota County and beyond, and

WHEREAS, the quality of these educational opportunities offered by Intermediate School District 917 are unquestionably high, and

WHEREAS, Intermediate School District 917 students and families benefit in multiple ways as a result of their participation in Intermediate School District 917 programs, and

WHEREAS, the success of Intermediate School District 917 programs and student achievement can be directly attributed to the talents and efforts of our licensed educators and Interpreters, and

WHEREAS, Intermediate School District 917 licensed educators consistently embed our district's core values, work toward our strategic directions, and create a culture of belonging for all students, staff, and families

WHEREAS, the week of May 4th-8th, 2026, has been designated as "Teacher Appreciation Week," the day of May 6th, 2025 has been designated as "School Nurse Day" and "Interpreter Appreciation Day," and May 18th, 2025 has been designated as "Speech Pathologist Day," we express appreciation for all ISD 917 licensed staff members, also including Physical Therapists, Occupational Therapists, Audiologists, School Social Workers, and Mental Health Professionals

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Intermediate School District 917 and on behalf of the participating school districts, parents and students as follows:

That the School Board of Intermediate School District 917 formally recognizes the outstanding efforts and performance of its licensed staff and thanks these talented professionals for their service and dedication to the students of this intermediate district.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

Enacted by the School Board of Intermediate School District 917 this 5th day of May, two thousand and twenty-six.

Cindy Nordstrom	**Lesley Chester**	**Dawn Steigauf**
Lisa Ehleringer	**Monica Weber**	**Kim Baker**
Kyle Christensen	**Byron Schwab**	**Mark Zuzek**