

## Regular School Board Meeting

Tuesday, October 7, 2025 5:45 PM

917 Board Room, 130 145th Street East, Rosemount, MN 55068

### I. MISSION

In partnership with member districts, Intermediate School District 917 provides high quality, equitable and specialized programming to meet the needs of all students.

### II. Call to Order - Chair Tom Bennett

### III. Conduct Pledge of Allegiance - Chair Tom Bennett *(This was conducted at the Board Work Session prior to this meeting.)*

### IV. Review and Approve the Agenda - Chair Tom Bennett

### V. Consent Items - Chair Tom Bennett *(Communications)*

#### V.A.

- Minutes
- Personnel
- Policies

### VI. Finance Director - Mark Johns *(Stewardship)*

#### VI.A.

- Bills
- Wire Transfers
- Investment Reports

### VII. New Business - Chair Tom Bennett *(Collaboration)*

### VIII. Donations - Chair Tom Bennett *Roll Call*

- Monie's \$250.00
- Kopp (Cedar) \$500.00
- Kopp (LEC) \$3000.00

### IX. Accounts Receivable Aging Report was reviewed in the Board Work Session - Mark Johns *(Communication)*

### X. Approve Healthcare Benefits for 1/1/26-12/31/26 - Mark Johns *(Personalization)*

### XI. Approve Employee Separation Agreement - Melissa Schaller *(Integrity)*

### XII. Approve Lead Teachers for 2025-2026 - Dr. Melissa Schaller

### XIII. Approve Assurance of Compliance - Dr. Melissa Schaller *(Integrity)*

### XIV. Policies - Supt. Dr. Michael Favor *(Integrity)* *- No New Policies in October*

### XV. Adjournment - Chair Tom Bennett

## **INTERMEDIATE SCHOOL DISTRICT 917**

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, September 2, 2025, at 1300 145<sup>th</sup> Street East, Rosemount, MN, in the Board Room.

**Members Present:** Lesley Chester, Tom Bennett, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Kim Baker, Hannah Simmons, Monica Weber, Mark Zuzek, and ex officio Assistant Superintendent Dr. Michael Favor.

**Members Absent:** None

**Also Present:** Melissa Schaller, Brooke Peterson, Kate Hulse, Nicole Flesner, Melissa Torres, Mark Johns, Dr. Kristine Wehrkamp Herman (Superintendent ISD 200), and Sharita Baker (intern).

School Board Chair Tom Bennett called the meeting to order at 5:49 PM.

The Pledge of Allegiance was conducted in the prior Board work session.

Motion by Lesley Chester, seconded by Kim Baker, to approve the agenda. Voting aye: Lesley Chester, Tom Bennett, Kim Baker, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Monica Weber, Mark Zuzek. Voting naye: none. Motion passed.

1. Motion by Hannah Simmons, seconded by Lisa Ehleringer, to approve the consent items, as presented. Voting aye: Lesley Chester, Tom Bennett, Kim Baker, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Monica Weber, Mark Zuzek. Voting naye: none. Motion passed.
  - **Minutes:** August 5, 2025, Regular School Board Meeting
  - **Personnel:**

### **NEW HIRES:**

Julie Al-Rai, Teacher, effective August 19, 2025.  
Carolyn Arellano, Education Support Professional, effective August 27, 2025.  
Gabrielle Brown, Education Support Professional, effective August 27, 2025.  
Amariae English, Education Support Professional, effective August 27, 2025.  
David Fritze, School Counselor, effective August 19, 2025.  
Anghosom Ghebreselassie, Education Support Professional, effective August 27, 2025.  
Caitlin Garagiola, Education Support Professional, effective August 27, 2025.  
Sarah Hannan, Mental Health Professional, effective August 19, 2025.  
Faisa Hassan, Education Support Professional, effective August 27, 2025.  
Caleb Hershey, Education Support Professional, effective August 27, 2025.  
Wanda Hoppe-Wright, Education Support Professional, effective August 27, 2025.  
Abidirazak Hussein, Education Support Professional, effective August 27, 2025.  
Nasjah Johnson, Education Support Professional, effective August 27, 2025.  
Kaliah Kelly, Education Support Professional, effective August 27, 2025.  
Emma Krech, Mental Health Professional, effective August 19, 2025.  
Cecilia Kintopf, Education Support Professional, effective August 27, 2025.  
Danielle LaFrance-Warnke, Teacher, 0.75 FTE, effective August 19, 2025.  
Azure Lambert, Education Support Professional, effective August 27, 2025.  
Allen Layvontae, Education Support Professional, effective August 27, 2025.  
Alicia Linscheid, Education Support Professional, effective August 27, 2025.  
Libby Lorrón, School Social Worker, effective August 19, 2025.

Aysia Meyers, Sign Language Interpreter, effective August 28, 2025.  
Jazmin Moore, Education Support Professional, effective August 27, 2025.  
Heather Morgen, Education Support Professional, effective August 27, 2025.  
Monica Nordby, Sign Language Interpreter, effective August 28, 2025.  
Annie O'Neill, Education Support Professional, effective August 27, 2025.  
Bethany Rademacher, School Counselor, effective August 19, 2025.  
Chasity Rodriguez, Education Support Professional, effective August 27, 2025.  
Stacey Rossow, Education Support Professional, effective August 27, 2025.  
Casey Terry, Education Support Professional, effective August 27, 2025.  
Robert Jacobson, Teacher, effective August 19, 2025.  
Aaron Ruikka, Education Support Professional, effective August 27, 2025.  
Athen Schooler, Education Support Professional, effective August 26, 2025  
Yuele Sium, Education Support Professional, effective August 27, 2025.  
James Smith, Education Support Professional, effective August 27, 2025.  
Zoe Smith, Education Support Professional, effective August 27, 2025.  
Amy Solinger, Mental Health Professional, effective August 19, 2025.  
Delaney Tataraka, Speech Language Pathologist, effective August 19, 2025.  
Kadra Wardere, Education Support Professional, effective August 27, 2025.  
Eric Williams, Education Support Professional, effective August 27, 2025.  
Kaho Yusuf, Education Support Professional, effective August 27, 2025.  
Samiya Yusuf, Education Support Professional, effective August 27, 2025.  
Elizabeth Zabawa, Teacher, effective August 19, 2025.  
Amy Zinz, Administrative Assistant, effective July 9, 2025.

**RE-HIRES:**

Dillion Eddy, Special Education Teacher, effective August 19, 2025.

**CHANGE IN STATUS:**

Rachel Aster, Education Support Professional to Teacher, effective August 19, 2025.  
Britney Greeley, Education Support Professional, to Teacher, effective August 19, 2025.  
Isabella Kranz, Temporary Work Assignment to School Psychologist, effective August 19, 2025.  
Amy Hart, Education Support Professional to Teacher, effective August 19, 2025.  
Rebecca Hennessey, Teacher to Education Support Professional, effective August 25, 2025.  
Erin Mahnke, Assistant Principal to Teacher, effective August 25, 2025.  
Deric Thames, Teacher to Education Support Professional, effective August 27, 2025.  
Anjali Rao, Education Support Professional to Brailist, effective July 1, 2025.

**LEAVES OF ABSENCE:**

**RESIGNATION & TERMINATIONS:**

Katie Irby, Education Support Professional, effective August 26, 2025.  
Samantha Ophus, Education Support Professional, effective August 4, 2025.  
Kenzie Richards, Education Support Professional, effective August 22, 2025.

**RETIREMENT:**

- **Policies:** 501 Weapons; 524 Internet, Technology, and Cell Phone Acceptable Use and Safety Policy; 516 Student Medications and Telehealth; 556 Student Use of Cellular Phones and Other Personal Electronic Devices; 709 Student Transportation Safety Policy; 806 Safety Crisis Management.
2. Motion by Mark Zuzek, seconded by Byron Schwab, to approve the bills from July 31, 2025, to August 26, 2025, wire transfers, and investment report as presented. Voting aye: Lesley Chester, Tom Bennett, Kim Baker, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Monica Weber, Mark Zuzek. Voting naye: none. Motion passed.

3. Motion by Cindy Nordstrom, seconded by Kim Baker, to approve Dr. Michael Favor's 2025-2026 Superintendent Goals as presented. Voting aye: Lesley Chester, Tom Bennett, Kim Baker, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Monica Weber, Mark Zuzek. Voting naye: none. Motion passed.

Policies 516.5 Overdose Medication and 534 Student Meal Charges were read on a first reading basis.

4. Motion by Mark Zuzek, seconded by Byron Schwab to move to a Closed Session to Discuss Contract Negotiations. Voting aye: Lesley Chester, Tom Bennett, Kim Baker, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Monica Weber, Mark Zuzek. Voting naye: none. Motion passed.

Roll Call: Lesley Chester, Tom Bennett, Kim Baker, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Monica Weber, Mark Zuzek, Dr. Michael Favor, Melissa Schaller, Mark Johns, and Melissa Torres.

Closed Session began at 5:53 PM.

Closed Session ended at 6:43 PM.

There being no further business, the meeting adjourned at 6:43 PM.

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Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED FOR  
ACTION AT BOARD MEETING OF October 7, 2025.**

**NEW HIRES:**

Shawn Alexander, Education Support Professional, effective September 2, 2025.

Bailey Bahnsen, Intervener Support Professional, effective September 10, 2025.

Irene Bueno, Teacher, effective September 22, 2025.

Kecia Crosby, Education Support Professional, effective September 11, 2025

Jean De Los Santos, Teacher, effective September 22, 2025.

Tatiyanna Gatewood, Education Support Professional, effective September 11, 2025

Erik Herman, Teacher, August 29, 2025.

Katleene Lico, Teacher, effective September 22, 2025.

Estela Malabanan, Teacher, effective September 22, 2025.

Aysia Meyers, Sign Language Interpreter, effective August 28, 2025.

AnnMarie Otto, Education Support Professional, effective September 2, 2025.

Kimberly Pederson, Education Support Professional, effective September 2, 2025.

Chasity Rodriguez, Education Support Professional, effective August 27, 2025.

Emily Ryan, Sign Language Interpreter, effective August 28, 2025.

Ally Stallings, Education Support Professional, effective September 9, 2025.

Jama Sundus, Education Support Professional, effective August 27, 2025.

**RE-HIRES:**

Martin Cameron, Education Support Professional, effective September 22, 2025.

Faisa Hassan, Education Support Professional, effective September 29, 2025.

**CHANGE IN STATUS:**

Julie Illa, Senior Administrative Assistant to Special Education Finance Specialist, effective September 8, 2025.

Rebecca Hennessey, Education Support Professional to Teacher, effective September 9, 2025.

**LEAVES OF ABSENCE:**

**RESIGNATION & TERMINATIONS:**

Asha Abdurahman, Education Support Professional, August 26, 2025.

Jurana Aziz, Education Support Professional, September 30, 2025.

Amarie English, Education Support Professional, August 26, 2025.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED FOR  
ACTION AT BOARD MEETING OF October 7, 2025.**

Jennifer Hanson, Education Support Professional, August 15, 2025.

Nasjah Johnson, Education Support Professional, September 16, 2025.

Azure Lambert, Education Support Professional, September 19, 2025.

Jessica Uehling, Education Support Professional, August 26, 2025.

**RETIREMENT:**



**Intermediate School District 917**  
***Purposeful. Personalized. Partners.***  
1300 145th Street East, Rosemount, MN 55068 (651)  
423-8229 \* <http://www.isd917.org>

Dr. Michael Favor

TO: School Board  
FROM: Dr. Michael Favor  
DATE: October 7, 2025  
RE: Policies - Consent Agenda

The policies listed below are for the second and final reading:

- **516.5 Overdose Medication** - MSBA updates
- **534 School Meals Policy** - MSBA updates

## **516.5 OVERDOSE MEDICATION**

### **I. PURPOSE**

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)<sup>1</sup>, and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the school day or at school district activities.

### **II. GENERAL STATEMENT OF POLICY**

The school board authorizes school district administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by trained school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: 1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; 2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and 3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

### **III. DEFINITIONS**

- A. **"Drug-related overdose"** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.
- B. **"Naloxone Coordinator"** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district's Naloxone Coordinator is [insert title of staff person appointed as coordinator].
- C. **"Opiate"** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.
- D. **"Opiate Antagonist"** means naloxone hydrochloride ("Naloxone") or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.
- E. **"Standing Order"** means directions from the school district's medical provider that sets forth how to house and administer Naloxone or other Opiate Antagonist

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<sup>1</sup> Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the intranasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intermuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an "IM kit."

medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:

1. Administration type
2. Dosage
3. Date of issuance
4. Signature of the authorized provider

#### **IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES**

- A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have two doses of nasal naloxone available on-site.
- B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.
- C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.
- D. District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team ("District Planning Team") who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.
2. The District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities and activities and will update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator.
3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:
  - a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to

ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;

- b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;
  - c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and
  - d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator, after taking necessary immediate emergency steps.
4. The District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

**E. Site Planning Teams**

1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.
2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure for the storage and use of Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

**F. School District Staff**

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

**G. The school district allows a student in grades 9 through 12 to possess and Administer an opiate antagonist to another high school student. The protections of Minnesota Statutes, section 604A.04 apply to the possession and administration of opiate antagonists according to Minnesota Statutes, section 121A.224. (NOTE: The 2025 Minnesota legislature enacted paragraph G. This provision is optional: school districts are not required to adopt paragraph G.)**

**V. NALOXONE STORAGE**

- A. The Site Planning Team will select numerous Naloxone storage locations within the school site and outside the school site when activities are conducted off school grounds (i.e., transportation services, field trips, etc.).
- B. The selected storage locations of Naloxone will be classified as non-public "security information" as the school board has determined that the disclosure of this data to the

general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.

- C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

## **VI. Privacy Protections**

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

**Legal References:** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 13.43 (Personnel Data)  
Minn. Stat. § 13.37 (General Nonpublic Data)  
Minn. Stat. § 121A.21 (School Health Services)  
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)  
Minn. Stat. § 121A.224 (Opiate Antagonists)  
Minn. Stat. § 144.344 (Emergency Treatment)  
Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)  
Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)  
Minn. Stat. § 152.01 (Definitions)  
Minn. Stat. § 152.02 (Schedules of Controlled Substances)  
Minn. Stat. § 604A.01 (Good Samaritan Law)  
Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)  
Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)  
Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)  
Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)  
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

**Cross Reference:** MSBA/MASA Model Policy 516 (Student Medication)  
~~Minnesota Department of Health Toolkit on the Administration of Naloxone~~

## **RESOURCES**

**MINNESOTA DEPARTMENT OF HEALTH, SCHOOL TOOLKIT ON NALOXONE ADMINISTRATION IN SCHOOL SETTINGS**

*Intermediate School District 917 Policy 534 Unpaid  
Meal Charges Replacing with old Policy 680 Student Meal Charge  
Policy adopted November 7, 2017  
MSBA changes, First reading September 2, 2025*

## **534 SCHOOL MEALS POLICY**

### **I. PURPOSE**

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the students. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

### **II. PAYMENT OF MEALS**

A. Students have use of a meal account for second meals or a la carte items. When the balance reaches zero, a student may charge no more than three meals to this account. When an account reaches this limit, a student shall not be allowed to charge second meals or a la carte items until the negative account balance is paid. Payment may be submitted online via credit card or direct debit through the Infinite Campus parent portal or by cash or check to the school site administrative office or the ISD 917 Business Office.

#### **B. Free School Meals Program**

- (1) The free school meals program is created within the Minnesota Department of Education.**
- (2) Each school that** participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.
- (3) Each school that** participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.
- (4)** Each school that participates in the free school meals program must:
  - a. participate in the United States Department of Agriculture School Breakfast

Program and the United States Department of Agriculture National School Lunch Program; and

- b. provide to all students at no cost up to two federally reimbursable meals per school day, with a maximum of one free breakfast and one free lunch.
- c. **A student who has been determined eligible for free and reduced price meals must always be served a reimbursable meal even if the student has an outstanding debt.**

**NOTE: While subparagraph 3 above is inherent given subparagraph 2, MSBA recommends that school boards consider including subparagraph 3, which is stated in Minnesota statutes, section 124D.111.**

C. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.

D. When a student has a negative account balance, the student will not be allowed to charge a snack item.

E. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

**F. A student may purchase a second breakfast at the nonprogram price if the student has already selected a reimbursable breakfast.**

**G. A student may purchase a second lunch at the nonprogram price if the student has already selected a reimbursable lunch.**

**NOTE: New paragraphs F and G apply if a school district receives school breakfast aid under Minnesota Statutes, section 124D.111 or school lunch aid under Minnesota Statutes, section 124D.111 respectively.**

### III. LOW OR NEGATIVE ACCOUNT BALANCES - NOTIFICATION

A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.

B. If the student balance reaches three (3) or more unpaid meals, families will be notified of an outstanding negative balance. History of communications should be documented by the site administrative assistant. If the parent or guardian is not contacted directly, a message will be left if possible. If the account has not been paid after all attempts mentioned, the account will then be turned over to the school's principal or social worker who will make an attempt to reach the parent/guardian.

C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch

program-including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps or pins.

#### IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$500, not paid prior to the end of the school year, will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district may use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restrictions prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

**NOTE: School districts that use a collection agency to collect unpaid school meals debt must address this in this policy. A new paragraph F. can be added to address the use of a collection agency.**

- F. Donations will be accepted and directed to general or specific accounts upon request. All donations will be processed through the ISD 917 Business Office.
- G. No student would be denied a meal due to insufficient funds in their account.

#### V. COMMUNICATION OF POLICY

- 1. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to all households at or before the start of each school year;
- 2. students and families who transfer into the school district, at the

time of enrollment; and

3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district's website, or the website of the organization where the meal is served, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district's school meals policy.

*Legal References:* Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 124D.111, Subd. 4  
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)  
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)  
7 C.F.R. § 220.8 (School Breakfast Program Regulations)  
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)  
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)  
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

**Account Statement - Transaction Summary**

For the Month Ending **August 31, 2025**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

| <b>MSDLAF+ Liquid Class</b> |           |
|-----------------------------|-----------|
| Opening Market Value        | 11,336.91 |
| Purchases                   | 39.83     |
| Redemptions                 | 0.00      |
| Unsettled Trades            | 0.00      |
| Change in Value             | 0.00      |

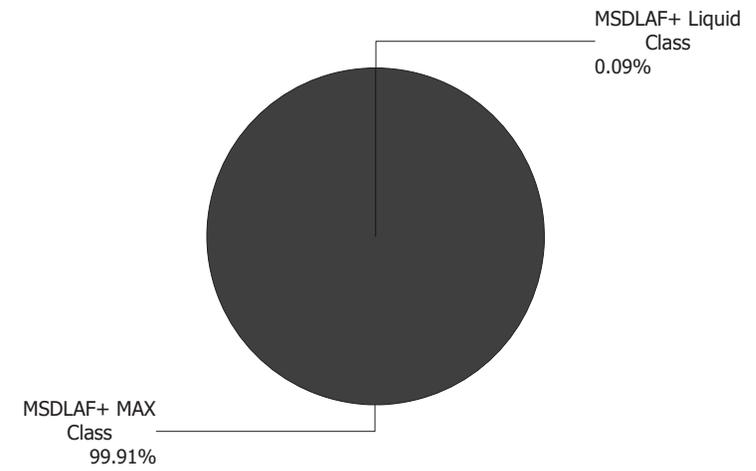
**Closing Market Value** **\$11,376.74**  
 Cash Dividends and Income 39.83

| <b>MSDLAF+ MAX Class</b> |               |
|--------------------------|---------------|
| Opening Market Value     | 12,785,778.87 |
| Purchases                | 45,946.80     |
| Redemptions              | 0.00          |
| Unsettled Trades         | 0.00          |
| Change in Value          | 0.00          |

**Closing Market Value** **\$12,831,725.67**  
 Cash Dividends and Income 45,946.80

| <b>Asset Summary</b>        |                        |                        |
|-----------------------------|------------------------|------------------------|
|                             | <b>August 31, 2025</b> | <b>July 31, 2025</b>   |
| <b>MSDLAF+ Liquid Class</b> | 11,376.74              | 11,336.91              |
| <b>MSDLAF+ MAX Class</b>    | 12,831,725.67          | 12,785,778.87          |
| <b>Total</b>                | <b>\$12,843,102.41</b> | <b>\$12,797,115.78</b> |

**Asset Allocation**



**Account Statement**

For the Month Ending **August 31, 2025**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

| Trade Date                  | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|-----------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>MSDLAF+ Liquid Class</b> |                 |   |                     |                              |                    |
| <b>Opening Balance</b>      |                 |   |                     |                              | <b>11,336.91</b>   |
| 08/29/25                    | 09/02/25        | Accrual Income Div Reinvestment - Distributions | 1.00                | 39.83                        | 11,376.74          |
| <b>Closing Balance</b>      |                 |   |                     |                              | <b>11,376.74</b>   |

|                                   | Month of August  | Fiscal YTD July-August |                                   |           |
|-----------------------------------|------------------|------------------------|-----------------------------------|-----------|
| <b>Opening Balance</b>            | 11,336.91        | 11,297.07              | <b>Closing Balance</b>            | 11,376.74 |
| <b>Purchases</b>                  | 39.83            | 79.67                  | <b>Average Monthly Balance</b>    | 11,340.76 |
| <b>Redemptions (Excl. Checks)</b> | 0.00             | 0.00                   | <b>Monthly Distribution Yield</b> | 4.14%     |
| <b>Check Disbursements</b>        | 0.00             | 0.00                   |                                   |           |
| <b>Closing Balance</b>            | <b>11,376.74</b> | <b>11,376.74</b>       |                                   |           |
| <b>Cash Dividends and Income</b>  | 39.83            | 79.67                  |                                   |           |

**MSDLAF+ MAX Class**

|                        |          |   |      |           |                      |
|------------------------|----------|---|------|-----------|----------------------|
| <b>Opening Balance</b> |          |   |      |           | <b>12,785,778.87</b> |
| 08/29/25               | 09/02/25 | Accrual Income Div Reinvestment - Distributions | 1.00 | 45,946.80 | 12,831,725.67        |

**Account Statement**

For the Month Ending **August 31, 2025**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

| Trade Date                        | Settlement Date | Transaction Description | Share or Unit Price           | Dollar Amount of Transaction      | Total Shares Owned   |
|-----------------------------------|-----------------|-------------------------|-------------------------------|-----------------------------------|----------------------|
| <b>Closing Balance</b>            |                 |                         |                               |                                   | <b>12,831,725.67</b> |
|                                   |                 | <b>Month of August</b>  | <b>Fiscal YTD July-August</b> |                                   |                      |
| <b>Opening Balance</b>            |                 | 12,785,778.87           | 13,238,175.67                 | <b>Closing Balance</b>            | 12,831,725.67        |
| <b>Purchases</b>                  |                 | 45,946.80               | 93,550.00                     | <b>Average Monthly Balance</b>    | 12,790,225.33        |
| <b>Redemptions (Excl. Checks)</b> |                 | 0.00                    | (500,000.00)                  | <b>Monthly Distribution Yield</b> | 4.23%                |
| <b>Check Disbursements</b>        |                 | 0.00                    | 0.00                          |                                   |                      |
| <b>Closing Balance</b>            |                 | <b>12,831,725.67</b>    | <b>12,831,725.67</b>          |                                   |                      |
| <b>Cash Dividends and Income</b>  |                 | 45,946.80               | 93,550.00                     |                                   |                      |

**Intermediate School District 917  
School Board Report  
Consolidate Investments (General & Building)**

|                 | MSDLAF: Liquid |       |      |          |                | MSDLAF: +Max  |            |            |      |           | Total          |               |                |           |
|-----------------|----------------|-------|------|----------|----------------|---------------|------------|------------|------|-----------|----------------|---------------|----------------|-----------|
|                 | Purchases      | Sales | Fees | Interest | Ending Balance | Monthly Yield | Purchases  | Sales      | Fees | Interest  | Ending Balance | Monthly Yield | Ending Balance | Interest  |
| Jun             |                |       |      |          | 11,297.07      |               |            |            |      |           | 13,238,175.67  |               | 13,249,472.74  |           |
| Jul             |                |       |      | 39.84    | 11,336.91      | 4.15%         | 500,000.00 |            |      | 47,603.20 | 12,785,778.87  | 4.24%         | 12,797,115.78  | 47,643.04 |
| Aug             |                |       |      | 39.83    | 11,376.74      | 4.14%         |            |            |      | 45,946.80 | 12,831,725.67  | 4.23%         | 12,843,102.41  | 45,986.63 |
| Sep             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Oct             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Nov             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Dec             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Jan             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Feb             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Mar             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Apr             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| May             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| Jun             |                |       |      |          | -              |               |            |            |      |           | -              |               | -              | -         |
| <b>Total FY</b> |                |       |      |          |                |               |            |            |      |           |                |               |                |           |
| 26              | -              | -     | -    | 79.67    | 11,376.74      |               | -          | 500,000.00 | -    | 93,550.00 | 12,831,725.67  |               | 12,843,102.41  | 93,629.67 |

| CHECK NUMBER | ISSUE DATE | VENDOR                              | STATUS | TOTAL     | DESCRIPTION              |
|--------------|------------|-------------------------------------|--------|-----------|--------------------------|
| 1910129      | 08/28/2025 | WISCONSIN SCTF                      | R      | 743.50    | ACCOUNTS PAYABLE CHECK   |
| 1910130      | 08/28/2025 | FTC                                 | R      | 258.33    | ACCOUNTS PAYABLE CHECK   |
| 1910131      | 08/28/2025 | WISCONSIN SCTF                      | R      | 65.00     | ACCOUNTS PAYABLE CHECK   |
| 1910132      | 08/28/2025 | IND SCH DIST 192                    | R      | 76,245.27 | ACCOUNTS PAYABLE CHECK   |
| 1910133      | 08/28/2025 | IND SCH DIST 197                    | R      | 71,487.19 | ACCOUNTS PAYABLE CHECK   |
| 1910134      | 09/03/2025 | CENTURYLINK                         | R      | 1,724.11  | ACCOUNTS PAYABLE CHECK   |
| 1910135      | 09/03/2025 | CITY OF INVER GROVE HTS             | R      | 492.21    | ACCOUNTS PAYABLE CHECK   |
| 1910136      | 09/03/2025 | FRONTIER COMMUNICATIONS             | R      | 671.52    | ACCOUNTS PAYABLE CHECK   |
| 1910137      | 09/03/2025 | MN DEPT OF HEALTH                   | R      | 15.00     | ACCOUNTS PAYABLE CHECK   |
| 1910138      | 09/03/2025 | OFFICE OF MN.IT SERVICES            | R      | 108.15    | ACCOUNTS PAYABLE CHECK   |
| 1910139      | 09/03/2025 | OUTDOOR IMAGES, INC                 | R      | 1,372.00  | ACCOUNTS PAYABLE CHECK   |
| 1910140      | 09/03/2025 | STEPHANIE A. ADAMS                  | R      | 770.00    | ACCOUNTS PAYABLE CHECK   |
| 1910141      | 09/03/2025 | VERIZON WIRELESS                    | R      | 690.19    | ACCOUNTS PAYABLE CHECK   |
| 1910142      | 09/03/2025 | XCEL ENERGY                         | R      | 8,873.17  | ACCOUNTS PAYABLE CHECK   |
| 1910143      | 09/12/2025 | ADAPTIVE TECH SOLUTIONS LLC         | R      | 337.28    | ACCOUNTS PAYABLE CHECK   |
| 1910144      | 09/12/2025 | ARVIG ENTERPRISES, INC              | R      | 1,572.45  | ACCOUNTS PAYABLE CHECK   |
| 1910145      | 09/12/2025 | CUB FOODS - INVER GROVE HTS         | R      | 431.41    | ACCOUNTS PAYABLE CHECK   |
| 1910146      | 09/12/2025 | THE HANOVER INSURANCE GROUP         | R      | 21,416.04 | ACCOUNTS PAYABLE CHECK   |
| 1910147      | 09/12/2025 | LABOR OFFICE                        | R      | 10.00     | ACCOUNTS PAYABLE CHECK   |
| 1910148      | 09/12/2025 | MN ENERGY RESOURCES CORPORATION     | R      | 114.77    | ACCOUNTS PAYABLE CHECK   |
| 1910149      | 09/12/2025 | STEPHANIE A. ADAMS                  | R      | 412.50    | ACCOUNTS PAYABLE CHECK   |
| 1910150      | 09/12/2025 | WISCONSIN SCTF                      | R      | 987.50    | ACCOUNTS PAYABLE CHECK   |
| 1910151      | 09/12/2025 | FTC                                 | R      | 258.33    | ACCOUNTS PAYABLE CHECK   |
| 1910152      | 09/12/2025 | MESSERLI & KRAMER P.A.              | R      | 385.49    | ACCOUNTS PAYABLE CHECK   |
| 1910153      | 09/12/2025 | O.P.E.I.U., LOCAL 12                | R      | 428.86    | ACCOUNTS PAYABLE CHECK   |
| 1910154      | 09/12/2025 | WISCONSIN SCTF                      | R      | 65.00     | ACCOUNTS PAYABLE CHECK   |
| 1910155      | 09/18/2025 | INT SCH DIST 287                    | R      | 2,315.82  | ACCOUNTS PAYABLE CHECK   |
| 1910156      | 09/18/2025 | OFFICE OF MN.IT SERVICES            | R      | 71.40     | ACCOUNTS PAYABLE CHECK   |
| 1910157      | 09/18/2025 | SQUIRES, WALDSPURGER & MACE, P.A.   | R      | 28.00     | ACCOUNTS PAYABLE CHECK   |
| 1910158      | 09/18/2025 | SUZIE'S KITCHEN                     | R      | 225.78    | ACCOUNTS PAYABLE CHECK   |
| 1910159      | 09/25/2025 | DEPARTMENT OF HUMAN SERVICES        | R      | 1,192.00  | ACCOUNTS PAYABLE CHECK   |
| 1910160      | 09/25/2025 | SAM'S CLUB/SYNCHRONY BANK           | R      | 1,272.62  | ACCOUNTS PAYABLE CHECK   |
| V4002691     | 09/02/2025 | BREDEMUS HARDWARE CO                | R      | 3,146.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002692     | 09/02/2025 | BAYADA HOME HEALTH CARE             | R      | 1,885.50  | ACCOUNTS PAYABLE VOUCHER |
| V4002693     | 09/10/2025 | 58 CREATIVITY                       | R      | 134.20    | ACCOUNTS PAYABLE VOUCHER |
| V4002694     | 09/10/2025 | ACCELERATED TECHNOLOGIES            | R      | 5,250.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002695     | 09/10/2025 | AMERGIS                             | V      | 0.00      | VOID: MULTI STUB VOUCHER |
| V4002696     | 09/10/2025 | AMERGIS                             | R      | 27,176.54 | ACCOUNTS PAYABLE VOUCHER |
| V4002697     | 09/10/2025 | BAYADA HOME HEALTH CARE             | R      | 1,878.75  | ACCOUNTS PAYABLE VOUCHER |
| V4002698     | 09/10/2025 | BREDEMUS HARDWARE CO                | R      | 560.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002699     | 09/10/2025 | WELLS FARGO                         | R      | 1,868.24  | ACCOUNTS PAYABLE VOUCHER |
| V4002700     | 09/10/2025 | CENTERVENTION                       | R      | 400.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002701     | 09/10/2025 | CITY OF APPLE VALLEY                | R      | 1,098.49  | ACCOUNTS PAYABLE VOUCHER |
| V4002702     | 09/10/2025 | DELL MARKETING L.P.                 | R      | 1,825.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002703     | 09/10/2025 | DICK'S SANITATION-LAKEVILLE         | R      | 817.10    | ACCOUNTS PAYABLE VOUCHER |
| V4002704     | 09/10/2025 | DIGITAL INSPIRATION                 | R      | 149.85    | ACCOUNTS PAYABLE VOUCHER |
| V4002705     | 09/10/2025 | DISCOVERY EDUCATION, INC            | R      | 15,077.20 | ACCOUNTS PAYABLE VOUCHER |
| V4002706     | 09/10/2025 | DODGE NATURE CENTER                 | R      | 200.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002707     | 09/10/2025 | FASTSIGNS OF IGH                    | R      | 1,279.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002708     | 09/10/2025 | GOOGLE HQ                           | R      | 2,575.03  | ACCOUNTS PAYABLE VOUCHER |
| V4002709     | 09/10/2025 | HEALTHIEST YOU                      | R      | 3,818.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002710     | 09/10/2025 | INDEED, INC                         | R      | 3,687.05  | ACCOUNTS PAYABLE VOUCHER |
| V4002711     | 09/10/2025 | INNOVATIVE OFFICE SOLUTIONS         | R      | 2,162.48  | ACCOUNTS PAYABLE VOUCHER |
| V4002712     | 09/10/2025 | INNOVATIVE PRODUCTS, INC            | R      | 2,357.50  | ACCOUNTS PAYABLE VOUCHER |
| V4002713     | 09/10/2025 | IXL LEARNING                        | R      | 1,575.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002714     | 09/10/2025 | JAMF HOLDINGS, INC & SUBSIDIARIES   | R      | 4,532.86  | ACCOUNTS PAYABLE VOUCHER |
| V4002715     | 09/10/2025 | JOB FAIRS                           | R      | 199.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002716     | 09/10/2025 | KEYSTONE INTERPRETING SOLUTIONS INC | R      | 3,205.58  | ACCOUNTS PAYABLE VOUCHER |

| CHECK NUMBER | ISSUE DATE | VENDOR                              | STATUS | TOTAL     | DESCRIPTION              |
|--------------|------------|-------------------------------------|--------|-----------|--------------------------|
| V4002717     | 09/10/2025 | LARSON KING, LLP                    | R      | 36,409.40 | ACCOUNTS PAYABLE VOUCHER |
| V4002718     | 09/10/2025 | MAD HATTER WELLNESS, LLC            | R      | 1,095.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002719     | 09/10/2025 | MAKESTICKERS                        | R      | 97.19     | ACCOUNTS PAYABLE VOUCHER |
| V4002720     | 09/10/2025 | MASE                                | R      | 500.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002721     | 09/10/2025 | MASPA/STATE NEGOTIATORS             | R      | 605.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002722     | 09/10/2025 | MENARDS                             | R      | 1,887.98  | ACCOUNTS PAYABLE VOUCHER |
| V4002723     | 09/10/2025 | ONLY 1 AUTO GLASS                   | R      | 75.00     | ACCOUNTS PAYABLE VOUCHER |
| V4002724     | 09/10/2025 | PROFESSIONAL CRISIS MANAGEMENT ASSO | R      | 1,895.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002725     | 09/10/2025 | ROSEMOUNT AUTO SERVICE              | R      | 149.73    | ACCOUNTS PAYABLE VOUCHER |
| V4002726     | 09/10/2025 | SCHOOL NURSE SUPPLY                 | R      | 113.10    | ACCOUNTS PAYABLE VOUCHER |
| V4002727     | 09/10/2025 | SCHOOL SPECIALTY, LLC               | R      | 233.10    | ACCOUNTS PAYABLE VOUCHER |
| V4002728     | 09/10/2025 | SONOVA USA INC.                     | R      | 32,793.53 | ACCOUNTS PAYABLE VOUCHER |
| V4002729     | 09/10/2025 | ST PAUL PUBLISHING COMPANY          | R      | 261.68    | ACCOUNTS PAYABLE VOUCHER |
| V4002730     | 09/10/2025 | STARFALL EDUCATION                  | R      | 140.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002731     | 09/10/2025 | TARGET APPLE VALLEY SOUTH           | R      | 50.00     | ACCOUNTS PAYABLE VOUCHER |
| V4002732     | 09/10/2025 | TECHNOLOGY BY DESIGN, LLC           | R      | 5,479.48  | ACCOUNTS PAYABLE VOUCHER |
| V4002733     | 09/10/2025 | THE MASTER TEACHER, INC.            | R      | 1,380.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002734     | 09/10/2025 | THERAPY NOTES, LLC                  | R      | 299.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002735     | 09/10/2025 | TRANE U.S. INC.                     | R      | 2,126.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002736     | 09/10/2025 | UNIVERSAL CLEANING SERVICES         | R      | 10,499.67 | ACCOUNTS PAYABLE VOUCHER |
| V4002737     | 09/10/2025 | USI                                 | R      | 666.75    | ACCOUNTS PAYABLE VOUCHER |
| V4002738     | 09/10/2025 | VENTRIS LEARNING LLC                | R      | 602.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002739     | 09/10/2025 | VIRCO MFG CORP                      | R      | 750.88    | ACCOUNTS PAYABLE VOUCHER |
| V6608425     | 09/18/2025 | ANN CATHERINE ALLEN                 | R      | 135.10    | ACCOUNTS PAYABLE VOUCHER |
| V6608426     | 09/18/2025 | TREVOR R BAILEY                     | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608427     | 09/18/2025 | KIMBERLY D BAKER                    | R      | 21.70     | ACCOUNTS PAYABLE VOUCHER |
| V6608428     | 09/18/2025 | THOMAS RICHARD BENNETT              | R      | 23.80     | ACCOUNTS PAYABLE VOUCHER |
| V6608429     | 09/18/2025 | STEPHANIE BETLEY                    | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608430     | 09/18/2025 | MICHAEL JASON BIBRO                 | R      | 654.90    | ACCOUNTS PAYABLE VOUCHER |
| V6608431     | 09/18/2025 | AMANDA JO BOEHMER                   | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608432     | 09/18/2025 | CHRISTINE KLECATSKY CHESSLER        | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608433     | 09/18/2025 | LESLEY ANNE CHESTER                 | R      | 18.20     | ACCOUNTS PAYABLE VOUCHER |
| V6608434     | 09/18/2025 | BETHANY LEIGH CHRISTIANSON          | R      | 22.40     | ACCOUNTS PAYABLE VOUCHER |
| V6608435     | 09/18/2025 | CRAIG ALAN CURTIS                   | R      | 590.50    | ACCOUNTS PAYABLE VOUCHER |
| V6608436     | 09/18/2025 | JEANNE MARIE D'ALOIA                | R      | 122.90    | ACCOUNTS PAYABLE VOUCHER |
| V6608437     | 09/18/2025 | MARY KAY DISTAD                     | R      | 12.60     | ACCOUNTS PAYABLE VOUCHER |
| V6608438     | 09/18/2025 | AMANDA R ECKRE                      | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608439     | 09/18/2025 | LISA A EHLERINGER                   | R      | 26.60     | ACCOUNTS PAYABLE VOUCHER |
| V6608440     | 09/18/2025 | SHAE K ELLIOTT                      | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608441     | 09/18/2025 | DAWN MARIE EPPS                     | R      | 42.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608442     | 09/18/2025 | MICHAEL LEONARD FAVOR               | R      | 575.40    | ACCOUNTS PAYABLE VOUCHER |
| V6608443     | 09/18/2025 | KATHERINE J FILAS                   | R      | 14.70     | ACCOUNTS PAYABLE VOUCHER |
| V6608444     | 09/18/2025 | NICOLE K FLESNER                    | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608445     | 09/18/2025 | SHERILYN FAYE FRISQUE               | R      | 271.80    | ACCOUNTS PAYABLE VOUCHER |
| V6608446     | 09/18/2025 | ADAM R GHORMLEY                     | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608447     | 09/18/2025 | SARA ELIZABETH GROVE                | R      | 30.10     | ACCOUNTS PAYABLE VOUCHER |
| V6608448     | 09/18/2025 | HEIDI LEE HELM                      | R      | 30.10     | ACCOUNTS PAYABLE VOUCHER |
| V6608449     | 09/18/2025 | FRANK E HERMAN                      | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608450     | 09/18/2025 | JENNIFER AMY HETLAND                | R      | 310.50    | ACCOUNTS PAYABLE VOUCHER |
| V6608451     | 09/18/2025 | MELISSA ROCHELL HO                  | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608452     | 09/18/2025 | JUSTIN DAVID HOELSCHER              | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608453     | 09/18/2025 | DENISE ERIN ERICKSON                | R      | 19.60     | ACCOUNTS PAYABLE VOUCHER |
| V6608454     | 09/18/2025 | KATE SCHNEEWEIS HULSE               | R      | 216.84    | ACCOUNTS PAYABLE VOUCHER |
| V6608455     | 09/18/2025 | SARAH CAITLIN IDEEN                 | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608456     | 09/18/2025 | JULIE CHRISTINE ILLA                | R      | 16.38     | ACCOUNTS PAYABLE VOUCHER |
| V6608457     | 09/18/2025 | COURTNEY ELIZABETH ROBINSON         | R      | 127.10    | ACCOUNTS PAYABLE VOUCHER |
| V6608458     | 09/18/2025 | MACKENZIE M IRWIN                   | R      | 165.20    | ACCOUNTS PAYABLE VOUCHER |
| V6608459     | 09/18/2025 | ROBERT J JACOBSON                   | R      | 74.20     | ACCOUNTS PAYABLE VOUCHER |

| CHECK NUMBER | ISSUE DATE | VENDOR                          | STATUS | TOTAL     | DESCRIPTION              |
|--------------|------------|---------------------------------|--------|-----------|--------------------------|
| V6608460     | 09/18/2025 | MARK W JOHNS                    | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608461     | 09/18/2025 | AMY TAMARAH WOLF KAUFMAN        | R      | 95.20     | ACCOUNTS PAYABLE VOUCHER |
| V6608462     | 09/18/2025 | CORY LEE LANGENFELD             | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608463     | 09/18/2025 | CATHLEEN CAROL MATTICE          | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608464     | 09/18/2025 | LISA M MAYER                    | R      | 49.70     | ACCOUNTS PAYABLE VOUCHER |
| V6608465     | 09/18/2025 | SHARRI HELENE MCGIBBON          | R      | 96.10     | ACCOUNTS PAYABLE VOUCHER |
| V6608466     | 09/18/2025 | NOELLE K MEYER                  | R      | 162.74    | ACCOUNTS PAYABLE VOUCHER |
| V6608467     | 09/18/2025 | RACHEL L MILLAGE                | R      | 42.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608468     | 09/18/2025 | JENNA ANN NACE                  | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608469     | 09/18/2025 | RACHEL LOIS NASAL               | R      | 22.82     | ACCOUNTS PAYABLE VOUCHER |
| V6608470     | 09/18/2025 | CINDY L NORDSTROM               | R      | 11.90     | ACCOUNTS PAYABLE VOUCHER |
| V6608471     | 09/18/2025 | RACHEL ERIN NOVY                | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608472     | 09/18/2025 | CHARLOTTE ROSE OLSON            | R      | 25.20     | ACCOUNTS PAYABLE VOUCHER |
| V6608473     | 09/18/2025 | JACKIE MARIE PAULEY             | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608474     | 09/18/2025 | EMILY COLLEEN GOODSON           | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608475     | 09/18/2025 | BRITT EMILY PENNINGTON          | R      | 17.50     | ACCOUNTS PAYABLE VOUCHER |
| V6608476     | 09/18/2025 | JENNIFER MAE PETERSEN           | R      | 250.80    | ACCOUNTS PAYABLE VOUCHER |
| V6608477     | 09/18/2025 | BROOKE ALLYSON PETERSON         | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608478     | 09/18/2025 | EMILY ANN PFISTERER             | R      | 386.40    | ACCOUNTS PAYABLE VOUCHER |
| V6608479     | 09/18/2025 | WENDI MARLAINA RENKEN           | R      | 49.38     | ACCOUNTS PAYABLE VOUCHER |
| V6608480     | 09/18/2025 | MELANIE ANN RIX                 | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608481     | 09/18/2025 | HAWA D SALAD                    | R      | 11.90     | ACCOUNTS PAYABLE VOUCHER |
| V6608482     | 09/18/2025 | MELISSA RAE SCHALLER            | R      | 235.67    | ACCOUNTS PAYABLE VOUCHER |
| V6608483     | 09/18/2025 | BYRON LEITH SCHWAB              | R      | 21.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608484     | 09/18/2025 | HANNAH GRACE SIMMONS            | R      | 11.90     | ACCOUNTS PAYABLE VOUCHER |
| V6608485     | 09/18/2025 | MICHELLE ERIN STROMME           | R      | 61.60     | ACCOUNTS PAYABLE VOUCHER |
| V6608486     | 09/18/2025 | AMY LYNN SWANEY                 | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608487     | 09/18/2025 | SONIA LYNN TENDRICH             | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608488     | 09/18/2025 | TAYLOR MAY LOVIN                | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608489     | 09/18/2025 | MELISSA M TORRES                | R      | 128.90    | ACCOUNTS PAYABLE VOUCHER |
| V6608490     | 09/18/2025 | SHANYN NICOLE TUFTEE            | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608491     | 09/18/2025 | KATHERINE L UTTER               | R      | 14.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608492     | 09/18/2025 | MONICA J WEBER                  | R      | 20.30     | ACCOUNTS PAYABLE VOUCHER |
| V6608493     | 09/18/2025 | SCOTT MICHAEL ZEHNDER           | R      | 45.00     | ACCOUNTS PAYABLE VOUCHER |
| V6608494     | 09/18/2025 | AMY J ZINS                      | R      | 10.50     | ACCOUNTS PAYABLE VOUCHER |
| V6608495     | 09/18/2025 | MARK A. ZUZEK                   | R      | 15.40     | ACCOUNTS PAYABLE VOUCHER |
| V6608496     | 09/18/2025 | SHANNON M ZYWIEC                | R      | 74.20     | ACCOUNTS PAYABLE VOUCHER |
| V7704211     | 08/28/2025 | AMAZON CAPITAL SERVICES         | R      | 3,545.58  | ACCOUNTS PAYABLE VOUCHER |
| V7704212     | 08/28/2025 | CDWG                            | R      | 11,467.33 | ACCOUNTS PAYABLE VOUCHER |
| V7704213     | 08/28/2025 | EVERWAY LLC                     | R      | 1,722.14  | ACCOUNTS PAYABLE VOUCHER |
| V7704214     | 08/28/2025 | IND SCH DIST 191                | R      | 30,010.24 | ACCOUNTS PAYABLE VOUCHER |
| V7704215     | 08/28/2025 | INVER HILLS COMMUNITY COLLEGE   | R      | 21.04     | ACCOUNTS PAYABLE VOUCHER |
| V7704216     | 08/28/2025 | LAKESHORE LEARNING MATERIALS    | R      | 912.52    | ACCOUNTS PAYABLE VOUCHER |
| V7704217     | 08/28/2025 | LB CARLSON, LLP                 | R      | 4,500.00  | ACCOUNTS PAYABLE VOUCHER |
| V7704218     | 08/28/2025 | MENARDS                         | R      | 25.69     | ACCOUNTS PAYABLE VOUCHER |
| V7704219     | 08/28/2025 | NOVA EDUCATION CONSULTANTS      | R      | 97.50     | ACCOUNTS PAYABLE VOUCHER |
| V7704220     | 08/28/2025 | ODP BUSINESS SOLUTIONS, LLC     | R      | 119.40    | ACCOUNTS PAYABLE VOUCHER |
| V7704221     | 08/28/2025 | POWERSCHOOL GROUP LLC           | R      | 19,871.35 | ACCOUNTS PAYABLE VOUCHER |
| V7704222     | 08/28/2025 | THE HOME DEPOT PRO              | R      | 204.58    | ACCOUNTS PAYABLE VOUCHER |
| V7704223     | 08/28/2025 | MN CHILD SUPPORT PAYMENT CENTER | R      | 205.50    | ACCOUNTS PAYABLE VOUCHER |
| V7704224     | 08/28/2025 | AFLAC                           | R      | 122.86    | ACCOUNTS PAYABLE VOUCHER |
| V7704225     | 08/28/2025 | AMERIPRISE FINANCIAL ADVISORS   | R      | 160.83    | ACCOUNTS PAYABLE VOUCHER |
| V7704226     | 08/28/2025 | AXA EQUITABLE LIFE INS CO       | R      | 56.25     | ACCOUNTS PAYABLE VOUCHER |
| V7704227     | 08/28/2025 | FIDELITY INVSTMT TAX-EX SVC CO  | R      | 200.00    | ACCOUNTS PAYABLE VOUCHER |
| V7704228     | 08/28/2025 | HEALTH EQUITY, INC.             | R      | 3,883.12  | ACCOUNTS PAYABLE VOUCHER |
| V7704229     | 08/28/2025 | INTERNAL REVENUE SERVICE        | R      | 38,168.32 | ACCOUNTS PAYABLE VOUCHER |
| V7704230     | 08/28/2025 | EDUCATION MN ESI BILLING TRUST  | R      | 1,543.74  | ACCOUNTS PAYABLE VOUCHER |
| V7704231     | 08/28/2025 | MN DEPT OF REVENUE              | R      | 5,662.46  | ACCOUNTS PAYABLE VOUCHER |

| CHECK NUMBER | ISSUE DATE | VENDOR                             | STATUS | TOTAL      | DESCRIPTION              |
|--------------|------------|------------------------------------|--------|------------|--------------------------|
| V7704232     | 08/28/2025 | EXECUTIVE DIRECTOR                 | R      | 26,619.04  | ACCOUNTS PAYABLE VOUCHER |
| V7704233     | 08/28/2025 | VARIABLE ANNUITY LIFE INS CO       | R      | 334.58     | ACCOUNTS PAYABLE VOUCHER |
| V7704234     | 08/28/2025 | AFLAC                              | R      | 1,215.47   | ACCOUNTS PAYABLE VOUCHER |
| V7704235     | 08/28/2025 | AMERIPRISE FINANCIAL ADVISORS      | R      | 3,822.72   | ACCOUNTS PAYABLE VOUCHER |
| V7704236     | 08/28/2025 | AXA EQUITABLE LIFE INS CO          | R      | 666.67     | ACCOUNTS PAYABLE VOUCHER |
| V7704237     | 08/28/2025 | FIDELITY INVSTMT TAX-EX SVC CO     | R      | 6,037.87   | ACCOUNTS PAYABLE VOUCHER |
| V7704238     | 08/28/2025 | HEALTHQUITY, INC.                  | R      | 24,464.50  | ACCOUNTS PAYABLE VOUCHER |
| V7704239     | 08/28/2025 | HORACE MANN LIFE INS               | R      | 358.33     | ACCOUNTS PAYABLE VOUCHER |
| V7704240     | 08/28/2025 | INTERNAL REVENUE SERVICE           | R      | 200,318.13 | ACCOUNTS PAYABLE VOUCHER |
| V7704241     | 08/28/2025 | EDUCATION MN ESI BILLING TRUST     | R      | 3,353.74   | ACCOUNTS PAYABLE VOUCHER |
| V7704242     | 08/28/2025 | MN DEPT OF REVENUE                 | R      | 35,444.80  | ACCOUNTS PAYABLE VOUCHER |
| V7704243     | 08/28/2025 | MN DEPT OF REVENUE(C)              | R      | 250.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704244     | 08/28/2025 | MN STATE RETIREMENT SYSTEM         | R      | 12,150.00  | ACCOUNTS PAYABLE VOUCHER |
| V7704245     | 08/28/2025 | EXECUTIVE DIRECTOR                 | R      | 18,436.45  | ACCOUNTS PAYABLE VOUCHER |
| V7704246     | 08/28/2025 | STATE TREASURER, TRA               | R      | 125,286.90 | ACCOUNTS PAYABLE VOUCHER |
| V7704247     | 08/28/2025 | VARIABLE ANNUITY LIFE INS CO       | R      | 3,425.91   | ACCOUNTS PAYABLE VOUCHER |
| V7704248     | 08/28/2025 | VOYA                               | R      | 381.25     | ACCOUNTS PAYABLE VOUCHER |
| V7704249     | 09/02/2025 | APPLE VALLEY ISD LLC               | R      | 38,414.07  | ACCOUNTS PAYABLE VOUCHER |
| V7704250     | 09/02/2025 | FIDELITY SECURITY LIFE INS CO      | R      | 2,361.18   | ACCOUNTS PAYABLE VOUCHER |
| V7704251     | 09/02/2025 | NATIONAL INSURANCE SERVICES OF WI, | R      | 9,604.69   | ACCOUNTS PAYABLE VOUCHER |
| V7704252     | 09/02/2025 | SE ISD, DST                        | R      | 83,123.11  | ACCOUNTS PAYABLE VOUCHER |
| V7704253     | 09/02/2025 | UNITED HEALTHCARE SERVICES, INC    | R      | 52,568.48  | ACCOUNTS PAYABLE VOUCHER |
| V7704254     | 09/04/2025 | MARCO TECHNOLOGIES                 | R      | 138.75     | ACCOUNTS PAYABLE VOUCHER |
| V7704255     | 09/04/2025 | MENARDS                            | R      | 20.72      | ACCOUNTS PAYABLE VOUCHER |
| V7704256     | 09/04/2025 | MN CLN SERVICES, INC               | R      | 1,098.00   | ACCOUNTS PAYABLE VOUCHER |
| V7704257     | 09/04/2025 | O'NEILL ELECTRIC INC               | R      | 15,177.00  | ACCOUNTS PAYABLE VOUCHER |
| V7704258     | 09/04/2025 | PROCARE THERAPY                    | R      | 1,317.50   | ACCOUNTS PAYABLE VOUCHER |
| V7704259     | 09/05/2025 | IND SCH DIST 199                   | R      | 120,380.06 | ACCOUNTS PAYABLE VOUCHER |
| V7704260     | 09/12/2025 | MN CHILD SUPPORT PAYMENT CENTER    | R      | 433.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704261     | 09/12/2025 | AMERIPRISE FINANCIAL ADVISORS      | R      | 4,093.97   | ACCOUNTS PAYABLE VOUCHER |
| V7704262     | 09/12/2025 | AXA EQUITABLE LIFE INS CO          | R      | 722.92     | ACCOUNTS PAYABLE VOUCHER |
| V7704263     | 09/12/2025 | FIDELITY INVSTMT TAX-EX SVC CO     | R      | 6,137.87   | ACCOUNTS PAYABLE VOUCHER |
| V7704264     | 09/12/2025 | HEALTHQUITY, INC.                  | R      | 32,280.33  | ACCOUNTS PAYABLE VOUCHER |
| V7704265     | 09/12/2025 | HORACE MANN LIFE INS               | R      | 358.33     | ACCOUNTS PAYABLE VOUCHER |
| V7704266     | 09/12/2025 | INTERNAL REVENUE SERVICE           | R      | 293,227.12 | ACCOUNTS PAYABLE VOUCHER |
| V7704267     | 09/12/2025 | EDUCATION MN ESI BILLING TRUST     | R      | 4,922.48   | ACCOUNTS PAYABLE VOUCHER |
| V7704268     | 09/12/2025 | MN DEPT OF REVENUE                 | R      | 51,395.21  | ACCOUNTS PAYABLE VOUCHER |
| V7704269     | 09/12/2025 | MN DEPT OF REVENUE(C)              | R      | 250.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704270     | 09/12/2025 | MN STATE RETIREMENT SYSTEM         | R      | 150.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704271     | 09/12/2025 | EXECUTIVE DIRECTOR                 | R      | 59,098.66  | ACCOUNTS PAYABLE VOUCHER |
| V7704272     | 09/12/2025 | STATE TREASURER, TRA               | R      | 143,628.16 | ACCOUNTS PAYABLE VOUCHER |
| V7704273     | 09/12/2025 | VARIABLE ANNUITY LIFE INS CO       | R      | 3,760.49   | ACCOUNTS PAYABLE VOUCHER |
| V7704274     | 09/12/2025 | VOYA                               | R      | 381.25     | ACCOUNTS PAYABLE VOUCHER |
| V7704275     | 09/15/2025 | 360 COMMUNITIES                    | R      | 19,106.50  | ACCOUNTS PAYABLE VOUCHER |
| V7704276     | 09/15/2025 | AMAZON CAPITAL SERVICES            | V      | 0.00       | VOID: MULTI STUB VOUCHER |
| V7704277     | 09/15/2025 | AMAZON CAPITAL SERVICES            | R      | 9,533.43   | ACCOUNTS PAYABLE VOUCHER |
| V7704278     | 09/15/2025 | AI TECHNOLOGIES, LLC               | R      | 2,870.40   | ACCOUNTS PAYABLE VOUCHER |
| V7704279     | 09/15/2025 | BAKER TILLY ADVISORY GROUP LP      | R      | 400.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704280     | 09/15/2025 | BAYCOM, INC.                       | R      | 8,961.26   | ACCOUNTS PAYABLE VOUCHER |
| V7704281     | 09/15/2025 | BENEFIT EXTRAS, INC                | R      | 497.74     | ACCOUNTS PAYABLE VOUCHER |
| V7704282     | 09/15/2025 | DAKOTA TRUCK UNDERWRITERS          | R      | 30,573.00  | ACCOUNTS PAYABLE VOUCHER |
| V7704283     | 09/15/2025 | MENARDS                            | R      | 97.89      | ACCOUNTS PAYABLE VOUCHER |
| V7704284     | 09/15/2025 | MIDWEST PLAYSCAPES, INC            | R      | 10,625.84  | ACCOUNTS PAYABLE VOUCHER |
| V7704285     | 09/15/2025 | MRI INTERMEDIATE HOLDINGS, LLC     | R      | 1,034.45   | ACCOUNTS PAYABLE VOUCHER |
| V7704286     | 09/15/2025 | MSDSONLINE DBA VELOCITYEHS         | R      | 3,499.00   | ACCOUNTS PAYABLE VOUCHER |
| V7704287     | 09/15/2025 | NOVA EDUCATION CONSULTANTS         | R      | 5,707.50   | ACCOUNTS PAYABLE VOUCHER |
| V7704288     | 09/15/2025 | PROCARE THERAPY                    | R      | 11,490.48  | ACCOUNTS PAYABLE VOUCHER |
| V7704289     | 09/15/2025 | REGINA MAENDLER, HEART & SCIENCE   | R      | 4,185.00   | ACCOUNTS PAYABLE VOUCHER |

Intermediate School District 917  
 Check Register Including System Voids  
 Run Date: 8/27/2025 - 9/25/2025

| CHECK NUMBER | ISSUE DATE | VENDOR                              | STATUS | TOTAL        | DESCRIPTION              |
|--------------|------------|-------------------------------------|--------|--------------|--------------------------|
| V7704290     | 09/15/2025 | SOURCEWELL                          | R      | 7,786.73     | ACCOUNTS PAYABLE VOUCHER |
| V7704291     | 09/15/2025 | UNITED HEALTHCARE SERVICES, INC     | R      | 93,969.46    | ACCOUNTS PAYABLE VOUCHER |
| V7704292     | 09/15/2025 | ZEN EDUCATE INC                     | R      | 3,327.13     | ACCOUNTS PAYABLE VOUCHER |
| V7704293     | 09/15/2025 | MEDICA                              | R      | 16,344.00    | ACCOUNTS PAYABLE VOUCHER |
| V7704294     | 09/19/2025 | DELTA DENTAL OF MINNESOTA           | R      | 50,633.63    | ACCOUNTS PAYABLE VOUCHER |
| V7704295     | 09/19/2025 | UNITED HEALTHCARE SERVICES, INC     | R      | 101,001.00   | ACCOUNTS PAYABLE VOUCHER |
| V7704296     | 09/23/2025 | AMANDA GROH                         | R      | 3,217.50     | ACCOUNTS PAYABLE VOUCHER |
| V7704297     | 09/23/2025 | AMPERSAND THERAPY, LLC              | R      | 11,400.00    | ACCOUNTS PAYABLE VOUCHER |
| V7704298     | 09/23/2025 | APPLE COMPUTER, INC                 | R      | 749.00       | ACCOUNTS PAYABLE VOUCHER |
| V7704299     | 09/23/2025 | CDWG                                | R      | 10,412.98    | ACCOUNTS PAYABLE VOUCHER |
| V7704300     | 09/23/2025 | CERTIFIED RECYCLING, LLC            | R      | 758.75       | ACCOUNTS PAYABLE VOUCHER |
| V7704301     | 09/23/2025 | CKC GOOD FOOD                       | R      | 37.80        | ACCOUNTS PAYABLE VOUCHER |
| V7704302     | 09/23/2025 | IND SCH DIST 191                    | R      | 30,010.24    | ACCOUNTS PAYABLE VOUCHER |
| V7704303     | 09/23/2025 | KELLY SERVICES, INC                 | R      | 8,338.05     | ACCOUNTS PAYABLE VOUCHER |
| V7704304     | 09/23/2025 | MEGAN CATHERINE MATRAS              | R      | 3,185.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704305     | 09/23/2025 | MIDWEST SPECIAL INSTRUMENTS, CORP   | R      | 1,796.98     | ACCOUNTS PAYABLE VOUCHER |
| V7704306     | 09/23/2025 | NAVIGATE360, LLC                    | R      | 130.00       | ACCOUNTS PAYABLE VOUCHER |
| V7704307     | 09/23/2025 | NORTHEAST METRO 916                 | R      | 3,526.25     | ACCOUNTS PAYABLE VOUCHER |
| V7704308     | 09/23/2025 | ODP BUSINESS SOLUTIONS, LLC         | R      | 146.75       | ACCOUNTS PAYABLE VOUCHER |
| V7704309     | 09/23/2025 | PHILAM PARTNERS                     | R      | 6,000.00     | ACCOUNTS PAYABLE VOUCHER |
| V7704310     | 09/23/2025 | PROCARE THERAPY                     | R      | 10,835.23    | ACCOUNTS PAYABLE VOUCHER |
| V7704311     | 09/23/2025 | PROFESSIONAL WIRELESS COMMUNICATION | R      | 2,928.75     | ACCOUNTS PAYABLE VOUCHER |
| V7704312     | 09/23/2025 | THE HOME DEPOT PRO                  | R      | 3,577.80     | ACCOUNTS PAYABLE VOUCHER |
| V7704313     | 09/23/2025 | TRIUMPH EDUCATIONAL CONSULTING      | R      | 275.00       | ACCOUNTS PAYABLE VOUCHER |
| V7704314     | 09/23/2025 | ZEN EDUCATE INC                     | R      | 10,805.73    | ACCOUNTS PAYABLE VOUCHER |
| V7704315     | 09/25/2025 | UNITED HEALTHCARE SERVICES, INC     | R      | 99,157.43    | ACCOUNTS PAYABLE VOUCHER |
|              |            | Total                               |        | 2,486,190.32 |                          |

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

|  |    |            |
|--|----|------------|
| 08/31/2025 DIRECT DEPOSITS REGULAR PAY (PR504)     | \$ | 521,726.20 |
| 08/31/2025 DIRECT DEPOSITS SUMMER PAYS (PR4S4)     | \$ | 141,810.55 |
| 08/31/2025 DIRECT DEPOSITS EXTRA HOURS PAY (PR5E4) | \$ | 49,013.90  |
| 08/18/2025 MANUAL CHECKS (PR5E3)                   | \$ | 1,880.14   |

**NET PAYROLL** \$ **714,430.79**

Authorized Signature M. J. Date 9/29/25

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

09/15/2025 DIRECT DEPOSITS REGULAR PAY (PR505)

**NET PAYROLL**

**\$**

**865,407.69**

Authorized Signature  Date 9/29/25

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

|  |    |            |
|--|----|------------|
| 09/30/2025 CHECKS REGULAR PAY (PR506)          | \$ | 1,330.57   |
| 09/30/2025 DIRECT DEPOSITS REGULAR PAY (PR506) | \$ | 872,506.70 |

**NET PAYROLL** \$ **873,837.27**

Authorized Signature Mal JR Date 9/30/25

**Intermediate School District #917  
School Board**

**Resolution to Accept Donations**

Board member \_\_\_\_\_ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$3750.00.

1. Donation of \$250.00 from Monie's to be used for Alliance SUN/IDEA high school classes to attend the Ferguson's Apple Orchard on September 25, 2025.
2. Donation of \$3000.00 from Kopp Family Foundation to be used for Lebanon Education Center and supporting student activities, supplies for family engagement, Ubers for families to come in-person to meetings/events, student clothing, graduation party supplies, backpacks, and school supplies for students, field trips, and a student yearbook for graduates.
3. Donation of \$500.00 from the Kopp Family Foundation to be used for the Cedar School and helping to purchase fidgets and games to support the students' positive behavior programs.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: Kim Baker, Tom Bennett, Cindy Nordstrom, Byron Schwab, Monica Weber, Lesley Chester, Lisa Ehleringer, Hannah Simmons, and Mark Zuzek, and the following voted against the same: none.

Whereupon said resolution was duly passed and adopted.

Date Board Approved: October 7, 2025

**Intermediate School District 917**  
**Accounts Receivable Aged Report As of 9/30/25**

| <b>Member Districts</b>  | <b>31-60 Days</b> |          | <b>61-90 Days</b> |                     | <b>Over 90 Days</b> |          | <b>Totals</b>          |
|--------------------------|-------------------|----------|-------------------|---------------------|---------------------|----------|------------------------|
| SSD 6                    | \$                | -        | \$                | 936.53              | \$                  | -        | \$ 936.53              |
| ISD 192                  | \$                | -        | \$                | 111,287.44          | \$                  | -        | \$ 111,287.44          |
| ISD 194                  | \$                | -        | \$                | 11,159.67           | \$                  | -        | \$ 11,159.67           |
| ISD 197                  | \$                | -        | \$                | 74,038.67           | \$                  | -        | \$ 74,038.67           |
| ISD 200                  | \$                | -        | \$                | 1,885.50            | \$                  | -        | \$ 1,885.50            |
|                          | \$                | -        | \$                | -                   | \$                  | -        | \$ -                   |
| <b>Totals</b>            | <b>\$</b>         | <b>-</b> | <b>\$</b>         | <b>199,307.81</b>   | <b>\$</b>           | <b>-</b> | <b>\$ 199,307.81</b>   |
| <b>All Others</b>        |                   |          |                   |                     |                     |          |                        |
| SSD 1                    | \$                | -        | \$                | 9,209.57            | \$                  | -        | \$ 9,209.57            |
| ISD 196                  | \$                | -        | \$                | 36,706.03           | \$                  | -        | \$ 36,706.03           |
| ISD 535                  | \$                | -        | \$                | 4,497.60            | \$                  | -        | \$ 4,497.60            |
| ISD 625                  | \$                | -        | \$                | 124,663.12          | \$                  | -        | \$ 124,663.12          |
| ISD 719                  | \$                | -        | \$                | 28,715.98           | \$                  | -        | \$ 28,715.98           |
| ISD 720                  | \$                | -        | \$                | 10,814.84           | \$                  | -        | \$ 10,814.84           |
| ISD 834                  | \$                | -        | \$                | 12,409.60           | \$                  | -        | \$ 12,409.60           |
| MDE                      | \$                | -        | \$                | 3,333,769.00        | \$                  | -        | \$ 3,333,769.00        |
| <b>Totals</b>            | <b>\$</b>         | <b>-</b> | <b>\$</b>         | <b>3,560,785.74</b> | <b>\$</b>           | <b>-</b> | <b>\$ 3,560,785.74</b> |
| <b>Grand Total</b>       | <b>\$</b>         | <b>-</b> | <b>\$</b>         | <b>3,760,093.55</b> | <b>\$</b>           | <b>-</b> | <b>\$ 3,760,093.55</b> |
| <b>Total Receivables</b> |                   |          |                   |                     |                     |          | <b>\$ 3,760,093.55</b> |

Prepared by: T. Welch

Note: All receivables over 60 days are dated 6/30/25 but were billed during August & September and are not past due in terms of payment.



# ISD 917

## January 2026 Health & Dental Insurance Update

Oct 7, 2025 Board Meeting

# Recommended Board Actions



- Approve 2.5% increase in calendar 2026 Medical premium
  - Increase Stop Loss deductible from \$75,000 to \$100,000
  - Terminate contract with Healthiest You for Teledoc service and transfer service to UnitedHealth Care (at no charge)
- Approve 0.0% increase in calendar 2026 Dental premium
- Approve adding Dependent Care Flexible Spending Account
  - Allows employees to set up a pre-tax payroll deduction of up to \$7,500 for day care expense
  - Net neutral cost to the District (admin cost are offset by savings on FICA contributions)

# Overview of Current Plan Performance



## Medical:

- Total costs are running at 73% of expected for the current plan year to date. This compares to 92% this time last year
- Estimated plan year to date reserve has grown by \$522,600 compared to \$316,200 through this time last year
- Through July, there are 3 members in excess of the specific stop loss level, with 4 in total generating at least 50% of the specific stop loss amount plan year to date
- Claims on a per member basis are down 14% over this time last year

## Dental:

- Total costs are running at 110% of funding for the current plan year to date
- Estimated plan year to date reserve has decreased \$27,600
- Total paid claims plan year to date are down by 1% from this time last year.

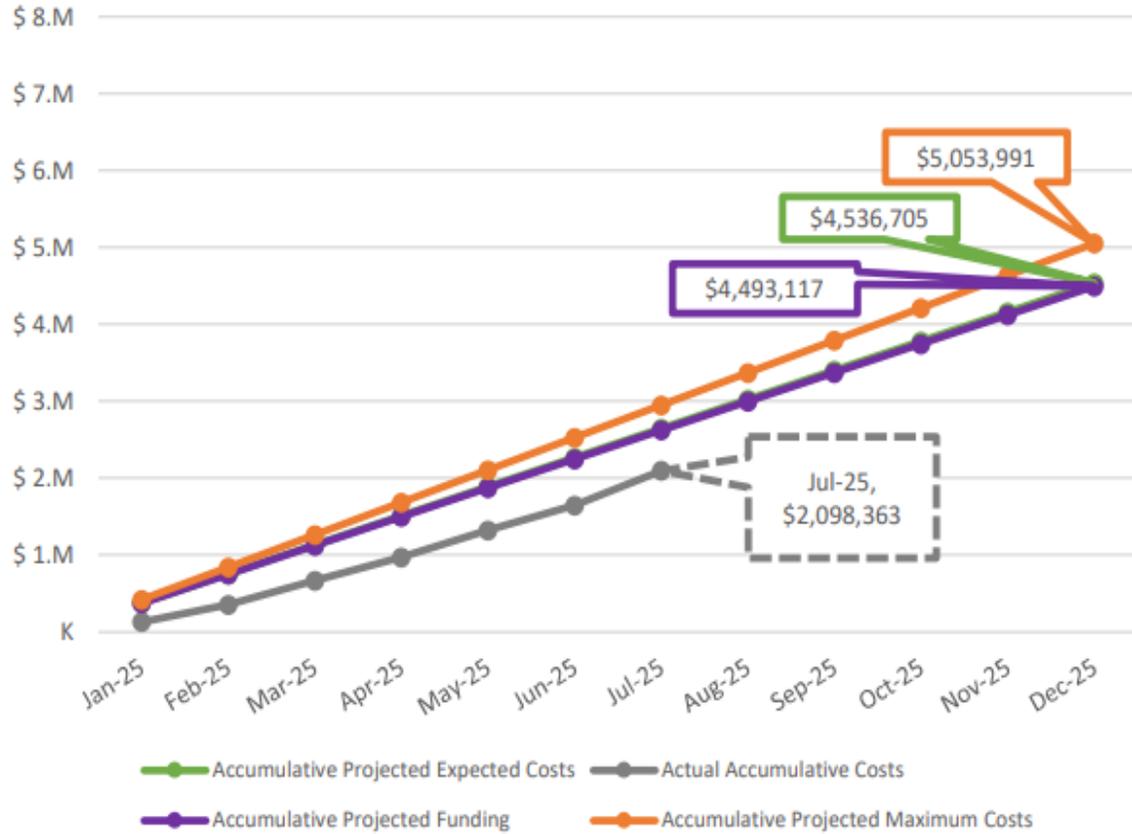
# Medical Plan Performance



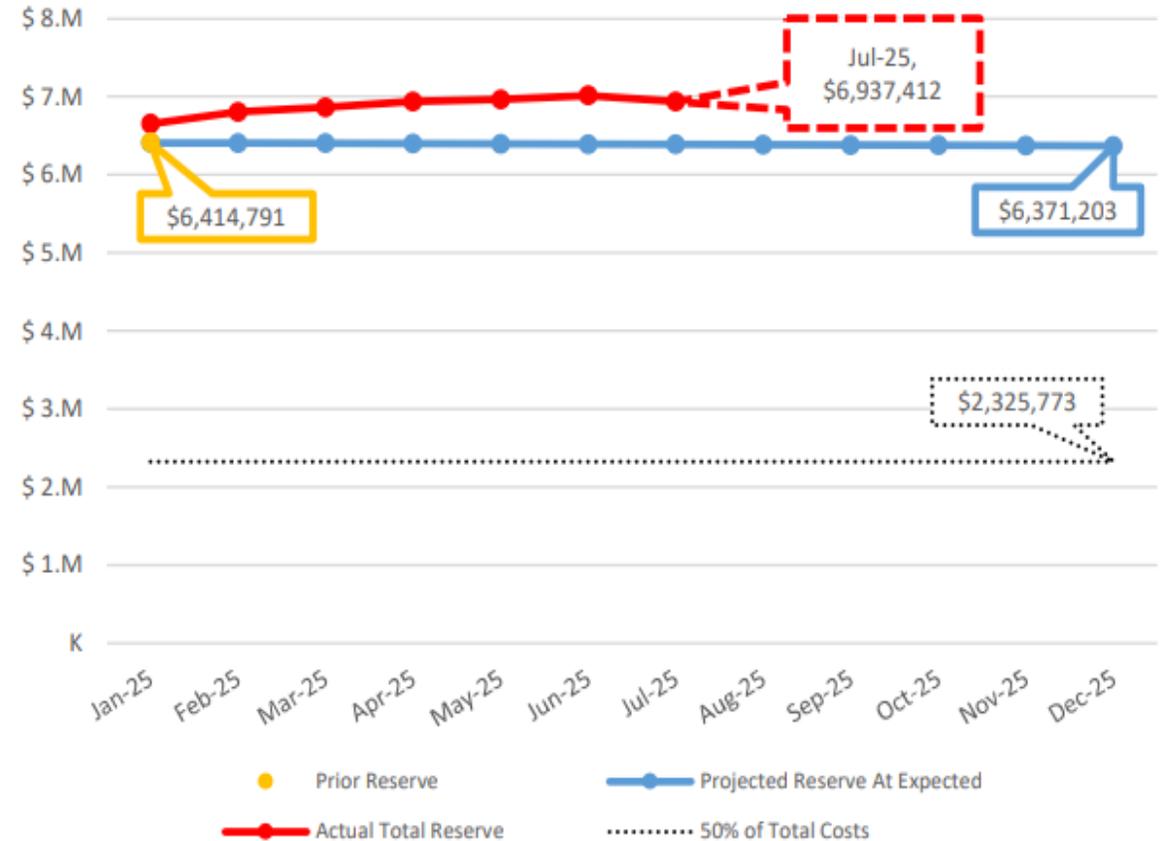
## Medical Plan Performance

Plan Year January 2025 - December 2025

### Funding & Cost



### Reserve



# Medical Underwriting Detail



## Self Funded Medical Renewal

|  | Current            | Renewal - Illustrative | Renewal - Illustrative      | OneDigital         | OneDigital         |
|--|--------------------|------------------------|-----------------------------|--------------------|--------------------|
|  | UHC/UHC            | UHC/UHC                | UHC/UHC<br><i>Alternate</i> | Underwriting       | Underwriting       |
| <b>Current Enrollment</b>                    |                    |                        |                             |                    |                    |
| Total Enrollment                             | 341                | 341                    | 341                         | 341                | 341                |
| Total Members                                | 528                | 528                    | 528                         | 528                | 528                |
| <b>Fixed Costs</b>                           |                    |                        |                             |                    |                    |
| Stop-Loss Coverage Contract                  | 12/24              | 12/24                  | 12/24                       | 12/24              | 12/24              |
| Specific Individual Deductible               | \$75,000           | \$75,000               | \$100,000                   | \$75,000           | \$100,000          |
| Single                                       | \$228.52           | \$285.65               | \$244.48                    | \$285.65           | \$244.48           |
| Family                                       | \$228.52           | \$285.65               | \$244.48                    | \$285.65           | \$244.48           |
| <b>Total Annual Specific Premium:</b>        | <b>\$935,104</b>   | <b>\$1,168,880</b>     | <b>\$1,000,412</b>          | <b>\$1,168,880</b> | <b>\$1,000,412</b> |
| Aggregate Premium - PEPM                     |                    |                        |                             |                    |                    |
| Single                                       | \$13.97            | \$15.48                | \$15.85                     | \$15.48            | \$15.85            |
| Family                                       | \$13.97            | \$15.48                | \$15.85                     | \$15.48            | \$15.85            |
| <b>Total Annual Aggregate Premium:</b>       | <b>\$57,165</b>    | <b>\$63,344</b>        | <b>\$64,858</b>             | <b>\$63,344</b>    | <b>\$64,858</b>    |
| <b>Annual Reinsurance Premium:</b>           | <b>\$992,269</b>   | <b>\$1,232,224</b>     | <b>\$1,065,270</b>          | <b>\$1,232,224</b> | <b>\$1,065,270</b> |
| <b>Administration Services</b>               |                    |                        |                             |                    |                    |
| <b>Medical Administration</b>                |                    |                        |                             |                    |                    |
| Single                                       | \$28.50            | \$28.50                | \$28.50                     | \$28.50            | \$28.50            |
| Family                                       | \$28.50            | \$28.50                | \$28.50                     | \$28.50            | \$28.50            |
| HealthiestYou                                | \$11.50            | \$0.00                 | \$0.00                      | \$0.00             | \$0.00             |
| Consulting Fee                               | \$11.00            | \$11.00                | \$11.00                     | \$11.00            | \$11.00            |
| <b>Annual Administration Cost</b>            | <b>\$208,692</b>   | <b>\$161,634</b>       | <b>\$161,634</b>            | <b>\$161,634</b>   | <b>\$161,634</b>   |
| Rebate Estimate                              | (\$150,000)        | (\$150,000)            | (\$150,000)                 | (\$150,000)        | (\$150,000)        |
| Savings & Network Fees                       | \$9,254            | \$9,254                | \$9,254                     | \$9,254            | \$9,254            |
| <b>Total Annual Fixed Cost</b>               | <b>\$1,050,961</b> | <b>\$1,243,858</b>     | <b>\$1,076,904</b>          | <b>\$1,243,858</b> | <b>\$1,076,904</b> |
| Difference To Current Fixed Costs            |                    | 18.35%                 | 2.47%                       | 18.35%             | 2.47%              |
| <b>Expected Annual Claims</b>                |                    |                        |                             |                    |                    |
| Difference To Current Expected Annual Claims |                    | 11.64%                 | 16.61%                      | -0.70%             | 2.93%              |
| Maximum Annual Claims (Attachment Point)     | \$3,959,670        | 1.15                   | \$4,420,770                 | \$4,617,332        | \$3,932,029        |
| <b>Expected Grand Total Costs</b>            |                    |                        |                             |                    |                    |
| Current Contract Expected                    | \$4,494,152        |                        |                             |                    |                    |
| Expected Renewal Cost                        |                    | \$5,088,006            | \$5,091,976                 | \$4,663,014        | \$4,621,060        |
| Difference To Current Expected               |                    | \$593,853              | \$597,824                   | \$168,862          | \$126,908          |
|  |                    | 13.21%                 | 13.30%                      | 3.76%              | 2.82%              |
| <b>Current Claims Funding</b>                |                    |                        |                             |                    |                    |

Increase Stop Loss deductible

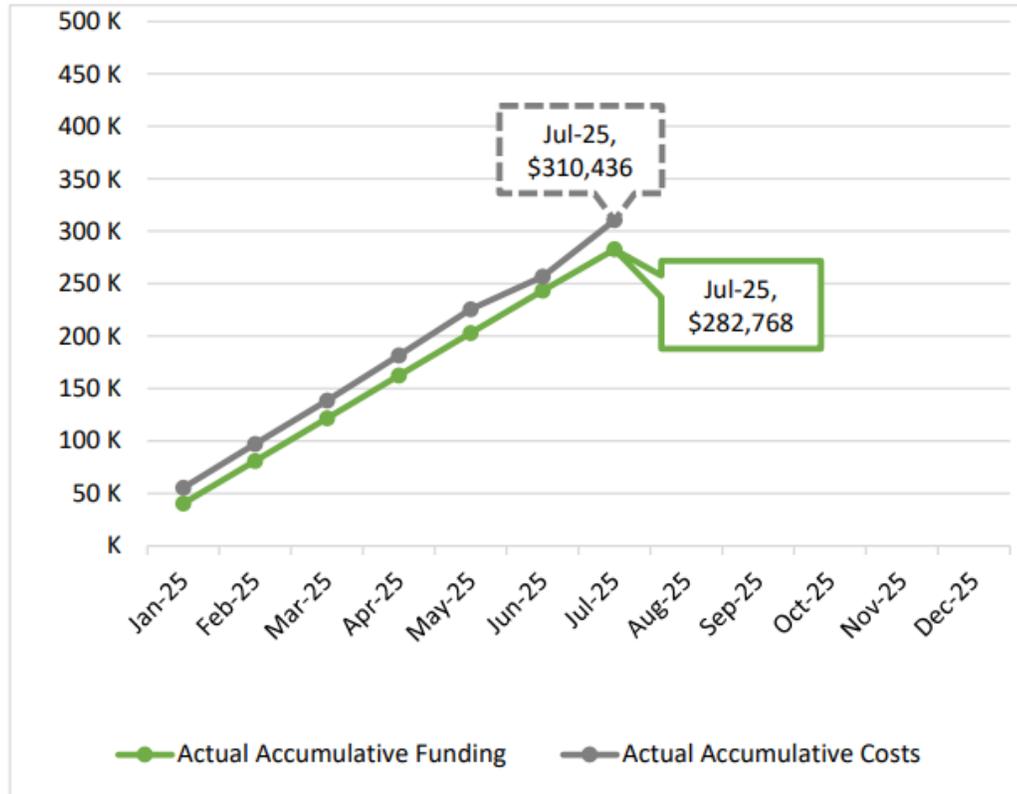
Contract directly with UHC for Teledoc virtual appointments

Expected Total Cost increase of 2.82%

# Dental Plan Performance



Funding & Claims



Current Estimated Plan Year Reserve: **(\$27,668)**  
Estimated Prior Reserve: \$676,303  
Total Reserve: \$648,635  
Equivalent to 14.63 months of annualized spend

Dental plan is running above current funding, but has a large reserve



To: Dr. Michael Favor  
Superintendent

From: Dr. Melissa Schaller *ms*  
Executive Director of Student Services

Re: Updated 2025-2026 Lead Teacher Assignments

Date: September 29, 2025

The position of lead teacher provides assistance to the staff and to the administration in a variety of ways including:

- Providing resources, training, and support to staff
- Monitoring due process
- Attending team meetings as an administrative designee
- Completing intake meetings
- Serving as a mentor
- Assisting in crisis management
- Developing curriculum and supporting equipment needs

Based on staffing changes and different needs, I am recommending that the following individuals be appointed as lead staff according to the ISD 917 Local 3904 contract for the 2025-2026 school year:

| <b>Assignment</b>                 | <b>Supervisor</b> | <b>Appointee</b> |
|-----------------------------------|-------------------|------------------|
| Career Technical Education (CTE)* | Herman            | Dale Engman      |
| Juvenile Services Center (JSC)*   | Herman            | Rachel Millage   |

\*These positions will provide direct services to students and/or have other job responsibilities.

These assignments are subject to an annual appointment by the school board.



Contact Us  
Kellie Brady

E-mail:  
mde.assurance.compliance.MDE@state.mn.us

Phone: 651-582-8793

Address:  
400 NE Stinson Blvd., Minneapolis, MN 55413

# Assurance of Compliance INFORMATION NEEDED TO EVIDENCE COMPLIANCE- School Year: 25-26

\* - indicates required fields.

## Coordinator Identification Information

|                   | Human Rights Coordinator  | Title IX Coordinator      | 504 Coordinator            |
|-------------------|---------------------------|---------------------------|----------------------------|
| Name*             | Nicole Flesner            | Nicole Flesner            | Brocke Peterson            |
| Telephone Number* | 651 423 8052              | 651 423 8052              | 651 423 8202               |
| Fax Number*       |                           |                           |                            |
| E-Mail Address*   | nicole.flesner@isd917.org | nicole.flesner@isd917.org | Brocke.peterson@isd917.org |

## Mandated Reporter Training

Minnesota Chapter 260E.30, Subd. 2(b). Districts must inform all mandated reporters of the duties.

I verify that all mandated reporters employed by or otherwise associated with any school in this district have been informed of mandated reporting requirements and of the prohibition of retaliation against anyone reporting maltreatment.

Date of Verification \*

9/12/25

As part of the Minnesota Department of Education's data collection for the Minnesota Olmstead Plan related to the topic area Prevent and Neglect, please provide the following information;

Total number of school district employees who have received mandated reporter training as of verification date?

495

Number of licensed staff?

192

Number of unlicensed staff?

303

\*This information is requested to assist in the prevention of abuse and neglect of students with disabilities through increased awarene education of all school personnel and their duties associated with mandated reporting requirements.

## Document Submittal Verification

Does MDE have current and accurate copies of the following documents?  
Please submit updated policy if revised since Last Submitted Date.

| Document                       | Last Submitted Date   | Upload Document*  |
|--------------------------------|-----------------------|---|
| Harassment and Violence policy | 09/21/2022<br>4/14/25 | Select Upload Document: <input type="button" value="Choose File"/> No file chosen<br>upload |

## District Compliance Requirements Checklist

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), in installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date.

The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting informatio by Minnesota Statute, section 127A.42, subd. 3 and agreements made in this assurance. This assurance is binding on the district and the persons who are authorized to submit information on behalf of the district.

Check all statements in which the district has complied with the state and federal requirements prohibiting discrimination.

### Federal Laws:

Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.

- Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
- Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).
- Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
- The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).
- Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
- The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
- Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
- The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
- The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).
- Prohibition of Discrimination Based on Blindness (20 USC § 1684).

**State Laws:**

- The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
- Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.
- Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
- Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
- Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
- Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

By clicking "Submit" you are affirming that these laws are available in each building in the district, that the information that you have provided is accurate, and that you have the authority to submit this assurance on behalf of the district. Clicking "Cancel" will clear data entered.

NOTE: When data entry is complete, click "Submit" to send data to The Minnesota Department of Education.