

## Regular School Board Meeting

Tuesday, February 4, 2025 5:45 PM

917 Board Room, 130 145th Street East, Rosemount, MN 55068

### I. MISSION

In partnership with member districts, Intermediate School District 917 provides high quality, equitable and specialized programming to meet the needs of all students.

### II. Call to Order - Vice-Chair Cindy Nordstrom

### III. Conduct Pledge of Allegiance - Vice-Chair Cindy Nordstrom *(This was conducted at the Board Work Session prior to this meeting.)*

### IV. Oath of Office Administered to new School Board Member Kim Baker of Lakeville - Linda Berg

### V. Review and Approve the Agenda - Vice-Chair Cindy Nordstrom

### VI. Licensed and Non-Licensed Employees of the Winter Quarter - Taylor Lovin

### VII. Consent Items - Vice-Chair Cindy Nordstrom *(Communications)*

#### VII.A.

- Minutes
- Personnel

### VIII. Finance Director - Mark Johns *(Stewardship)*

#### VIII.A.

- Bills
- Wire Transfers
- Investment Reports

### IX. New Business - Vice-Chair Cindy Nordstrom *(Collaboration)*

#### IX.A. Approve Revised Budget - Dr. Mark Johns

IX.B. Approve Resolution Directing Administration to make recommendations for reductions in programs and positions and reasons therefore - Dr. Michael Favor  
*Roll Call*

### X. Adjournment - Vice-Chair Cindy Nordstrom

| Name of Nominee:     | The nominee is a:     | Nominee's Supervisor | What ISD 917 Core Value does this staff member exemplify? | Highlight in detail why you are nominating this person for Employee of the Quarter based on the Core Value they exemplify?  |
|----------------------|-----------------------|----------------------|---|---|
| <b>Emily moulton</b> | Licensed Staff Member | Don Budach           | Empathy   | All through out the year Emily has been kind and caring to each and every student. She really thinks about each student when interacting with them and where they are at in that time and how they are feeling and change how wage interacts with them accordingly.   |
| <b>Wendi Renken</b>  | Licensed Staff Member | Don Budach           | Collaboration   | <p>I am honored to nominate Wendi for the Licensed Staff of the Quarter award. Wendi exemplifies all the qualities that make a standout team member, including collaboration, equity, communication, empathy, personalization, innovation, and diversity.</p> <p>Collaboration: Wendi consistently demonstrates a strong ability to work collaboratively with colleagues, always seeking to enhance team cohesion and share knowledge. She actively contributes to group discussions and is instrumental in creating a supportive work environment.</p> <p>Equity: Wendi is deeply committed to fostering an equitable environment for all. She ensures that everyone feels valued and respected, always advocating for fair treatment and opportunities for growth, regardless of background or position.</p> <p>Communication: Wendi is an exceptional communicator. She listens attentively and conveys her thoughts clearly and effectively, making sure all stakeholders are informed and engaged. Her communication style is open and transparent, building trust across the team.</p> <p>Empathy: Wendi's empathy is one of her most admirable qualities. She goes above and beyond to understand and support the staff, students, and families and always approaches situations with kindness, patience, and understanding.</p> <p>Personalization: Wendi shows a remarkable ability to personalize her approach to meet the individual needs of those she works with. Whether working with staff, students, or families she tailors her efforts to ensure the best outcomes for each person, showing a deep understanding of their unique circumstances.</p> <p>Innovation: Wendi embraces change and innovation, constantly seeking new ways to improve processes and deliver exceptional results. Her creative ideas and solutions have had a positive impact on our team and services.</p> <p>Diversity: Wendi celebrates diversity in every form. She fosters an inclusive environment where every person feels accepted and valued, contributing to a rich, varied, and dynamic team culture.</p> <p>Wendi's outstanding dedication and performance make her a perfect candidate for Licensed Staff of the Quarter. Her contributions consistently elevate the work environment and the quality of care provided, and her commitment to excellence deserves to be recognized.</p> |
| <b>Megan Shavers</b> | Licensed Staff Member | Chris Devine         | Equity  | <p>I am honored to recommend Megan Shavers for Teacher of the Quarter. Megan exemplifies the core values of personalization, empathy, equity, diversity, collaboration, stewardship, innovation, and equality in every aspect of their teaching. Megan tailors lessons to meet the unique needs of each student, demonstrating exceptional personalization and ensuring all learners feel valued. Their profound empathy is evident in their ability to connect deeply with students, colleagues, and families, fostering an environment of trust and respect.</p> <p>A steadfast advocate for equity and equality, Megan ensures that every student, regardless of background, has the tools and opportunities needed to thrive. They celebrate diversity, integrating inclusive practices and perspectives into daily lessons.</p> <p>Megan is a collaborative leader, inspiring teamwork among colleagues and engaging parents and the community to enrich the educational experience. As a steward of learning, they instill values of responsibility and civic engagement in students.</p> <p>Through their innovation, Megan integrates new teaching strategies and technologies, creating an engaging and forward-thinking classroom environment. This commitment to continuous improvement ensures DCALS remains a hub of excellence.</p>   |
| <b>Alla Boulos</b>   | Licensed Staff Member | Chris Devine         | Innovation  | Alla is the English teacher at DCALS North. Alla is amazing! She has created a safe and creative space for students. She is incredibly innovative in her teaching approach and teaching assignments. Many of our students are incredibly credit deficient in English and struggle with English. She does an amazing job of breaking down assignments and working with students on their level. She comes up with creative assignments that appeal to our teenage audience. Her innovative assignments and her teaching approach truly exemplify our core values. She represents all of our core values within herself and her classroom.  |
| <b>Lisa Mayer</b>    | Licensed Staff Member | Jackie Pauley        | Personalization   | Lisa takes the time to know the students and guides them according to their unique strengths. Lisa's level of concern is equal only to her level of compassion for the students. Lisa always puts in the extra effort whether it's in lesson plans or engaging activities. She truly embodies everything you would want in your own instructor. Lisa is without a doubt the most complete and organized teacher I have ever worked with! I look forward to working with her everyday!   |
| <b>Jenna Nace</b>    | Licensed Staff Member | Taylor Lovin         | Integrity   | Jenna is such a great teacher, team member, and advocate. Not only is she a wealth of knowledge, but she also shares that knowledge with all who she interacts with in a way that empowers and uplifts them. When faced with challenging teams and situations, Jenna is able to advocate for students and teams in a way that yields results. Jenna continuously goes above and beyond to work toward solutions for students, often spending personal time and resources. She consistently does what is right for students and ISD 917 is very fortunate to have such a wonderful person on their itinerant team!   |
| <b>Rosie Palan</b>   | Licensed Staff Member | Amy Swaney           | Integrity   | Rosie has embedded herself at Concord making her invaluable in the evaluation process at ISD 917. She does first rate work when compiling all of the assessments and measures our staff put together when collecting current levels on our students. Without her, all of this work would be much much harder and, perhaps, not as strong as it currently is.  |
| <b>Brian Price</b>   | Licensed Staff Member | Don Budach           | Personalization   | Brian has been truly a great addition to 917. He is such a wonderful person for the students, they all know they have an outlet if needed. He does so well and meets each individual where they are at, and helps them exceed their goals. He shows up each day with a smile, great body language and his listening ear. He always makes it a point to share his contagious laugh with each student, making sure each student has a positive bond. His gentle work ethic is just what TESA needed and we are so so lucky to have him!   |
| <b>Rebecca A.</b>    | Licensed Staff Member | Amy Swaney           | Empathy   | Rebecca shows masterful skills when it comes to teaching her students. The students will often ask for "the main teacher" during the day as she is so much fun for them to interact with.   |

| Name of Nominee:                      | The nominee is a:         | Nominee's Supervisor       | What ISD 917 Core Value does this staff member exemplify? | Highlight in detail why you are nominating this person for Employee of the Quarter based on the Core Value they exemplify?  |
|---------------------------------------|---------------------------|----------------------------|---|---|
| <b>Jenna Ernst</b>                    | Licensed Staff Member     | Don Budach                 | Collaboration   | Jenna has assisted in the creation of our TESA data system, trained many of us on how to use this system, and made templates to make it easy for teachers to adapt for each student on their case load. Jenna collaborates with student teams to create many social and communication supports that allow students to gain strategies to independently manage their behaviors.  |
| <b>Katie Weeks</b>                    | Licensed Staff Member     | Jackie Pauley              | Personalization   | Katie consistently goes above and beyond to provide a positive and a cultural relevant classroom for her students. She is a great advocate and voice when needed for her students as well as the staff she works with on a day to day basis. Just as well she goes above and beyond putting into countless hours outside the classroom and find funds for our students to extend learning through multiple field trips and real world experiences.  |
| <b>Johanna Iversen</b>                | Licensed Staff Member     | Jennifer Hetland           | Integrity   | I personally had the opportunity to watch Jo grow from ESP to licensed staff in my 3 years at Cedar. Jo took me under her wing and gave me skills and knowledge that training could never give you. Jo is an absolute force to be reckoned with! She is endlessly talented and she is a leader through and through. Watching her take on task after task, lesson planning and working so diligently one on one with her students is inspiring. Jo is unlike anyone I've ever met and she's is more than deserving of acknowledgement for all of her hard work and dedication to this career.  |
| <b>Martha Allen</b>                   | Licensed Staff Member     | Brooke Peterson            | Collaboration   | <p>Collaboration</p> <p>I would like to nominate Martha Allen, MS, CCC-SLP, for the outstanding collaborative work she does for ISD 917. Martha began her career as a SLP in 1985, working with students who have complex communication needs in Missouri. This professional practice was before the time of communication devices, iPads and all the technology that we have now. Communication was just as important, but supports and services were done with paper visuals, that were often hand colored, or a single speech output switch. As technology changed, that didn't stop Martha in her passion to meet students where they are at. In her almost 40 years of SLP services to students, Martha has embraced technology, even becoming what I would say is an "expert" with communication devices, and supports students in numerous ways to communicate and engage at school, work and with their families.</p> <p>Martha started working in ISD 917 in 2016, as a SLP, to continue with her passion serving students with unique needs. One of Martha's strengths is how well she works with the IEP team and her willingness to go wherever is needed to share her SLP expertise. Martha has worked at Cedar, Options. TEA programs, Lakeville North, DASH and PACES, Alliance, CASE, Concord, DCTC, DECALS, Hastings DASH, Two Rivers, POND TEA program, JSC, BTC as well as supporting homebound students. Martha has strong skills in Due process, is a good collaborator, sees opportunities rather than obstacles, is reliable, and is willing to go the "extra mile" to make sure students have the communication access they need for a successful education and life.</p> <p>Martha is a valuable part of our problem solving team that allows our students to have a voice in their education and ways to interact with their peers. Whether it is a preschool student just beginning their educational journey with very few words, or a Transition age student that needs support to participate in a class, participate in volunteer work, secure employment, or talk with their friends, Martha has the expertise to help each step of the way. Martha helps create social stories for students that may be struggling in an area that impacts their learning. Martha creates visuals and pages in communication devices that allows increased engagement for students with no or limited verbal ability to engage in class. Most recently Martha supported our students for increased engagement when we had a Community Service Officer and Detective come to school to talk about community safety, emergencies, and rules and laws that may impact them at home, school and in the community. Martha helped one student, who is non verbal, ask questions he wanted answered about jail and what would happen if he stole something. Another student was able to engage in the Q&amp;A by programming his own device with his questions because Martha taught him how to do this independently..</p> <p>As students prepare to transition out of the school system, Martha works tirelessly to make sure students are connected with a company and secure a device that will follow them for the next 4-5 years. Martha never loses sight of her goal, which is to make sure students have a voice, whatever the ability challenge may be, or what their primary language spoken at home is. The frustration and lengthy process of working through the systems to get a home device, is conquered by Martha knowing what the personal device will provide to the student by giving them a voice of their own.</p> |
| <b>Kati Kaufman</b>                   | Non-Licensed Staff Member | Amy Swaney                 | Empathy   | Always willing to work with any student or help any staff. Always willing to help anyone who is in need of assistance. Considers how her actions may impact those around her! Does what is best for the students who she is working with.   |
| <b>Becky Splett</b>                   | Non-Licensed Staff Member | Don Budach                 | Collaboration   | This staff do beyond to assist teacher and students here at BTC. Over all she is great educator and she well deserve the nomination.  |
| <b>Krista Meyen (Amy beckers esp)</b> | Non-Licensed Staff Member | Don Budach                 | Personalization   | I am nominating Krista for many of reasons. All of the things she does, does not go unnoticed. She is so kind, patient and understanding of all of our students and even staff! Even if she is having a bad day you wouldn't be able to tell because she is always smiling and in such a positive up beat mood. She is willing to help out wherever needed without any complaints. She is such an amazing addition to TESA at DCTC. She deserves all the recognition possible.  |
| <b>Aimee Boone</b>                    | Non-Licensed Staff Member | Chris Devine               | Personalization   | If someone sees Aimee in the halls of DCTC, one might think she is just walking around. The truth is far from that. Aimee is greeting everyone she sees, she's observing our students and connecting with them. She talks with students about what works for them, what they need, while holding them accountable for their own education. Aimee communicates with parents and guardians to provide updates and gain insights about our students. Aimee also communicates with staff and provides unique perspectives on what a student may need to be successful. She is willing to learn and is never afraid to ask questions to better understand systems in place and make DCALS better for everyone. Aimee truly has an exceptional gift in connecting with anyone that crosses her path. She is so exceptional that she could make a rock smile!!!  |
| <b>Teri Welch</b>                     | Non-Licensed Staff Member | Nicolle Roush / Mark Johns | Stewardship   | As the long-time Accountant for our complex Intermediate School District, Teri Welch acts as a key steward of ISD 917. She has actively supported the financial well-being of ISD 917 through leadership transitions, the COVID pandemic, new district initiatives, and complex grant allocations, and her attention to detail, human-centered approach, and collaborative nature are demonstrated in everything she does. Each year, our clean financial audits and healthy fund balances are a reflection of Teri's work.   |
| <b>Ashley DePover</b>                 | Non-Licensed Staff Member | Amy Swaney                 | Communication   | It is a hard decision as to what core value to pick. She is so good at all of them. Ashley is always doing her best to keep everyone well informed. She adapts to every new staff that is placed in our room and we have had a lot of staff this year. She is super supportive when things start going south with kids behavior. She knows the answer to just about any question out there regarding the job. She is always here! Very Very dependable  |
| <b>Krista Meyen</b>                   | Non-Licensed Staff Member | Don Budach                 | Empathy   | She is such a wonderful new addition to the tesa team this year. She has shown so much patience, kindness, and flexibility. She always has a smile on her face and has such a positive attitude towards all staff and students. She constantly shows how to be a good role model to staff and students. She definitely deserves it!   |

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|-----------------------|---------------------------|----------------------|---|---|
| <b>Megan Dietrich</b> | Non-Licensed Staff Member | Taylor Lovin         | Collaboration   | Megan is a very dedicated interpreter. She is an asset to ISD 917. In her position as float, Megan has excellent collaboration skills. She is in contact with who she is subbing for and always leaves notes as to what went on in classes she subbed for which also demonstrates her excellent communication skills. Megan also works to personalize her interpretations by meeting the needs of each unique learner in our district. One day she may be in kindergarten and the next she may be in AP class in a high schools. Interpreters that can individualize interpretations in such a wide range of settings are hard to come by. Megan is a stellar interpreter and I'm so glad I get to work with her.   |
| <b>Jess Ventrone</b>  | Non-Licensed Staff Member | Jackie Pauley        | Communication   | Jess is trustworthy, communicative, and efficient, both on normal days and on days when nothing about our routine feels certain. She is trusted by all the staff in the building and is reliable and committed to her team and her students.  |
| <b>Anjali Rao</b>     | Non-Licensed Staff Member | Taylor Lovin         | Communication   | Anjali is definitely one of a kind! She shows up daily with the best in mind and heart for her student. She is such an incredible advocate and goes out of her way to make sure the student she works 1 on 1 with is getting the best care possible. I appreciate the way that she always informs other staff on the things that they need to know pertaining to her student, if other staff are working with her student in a class that Anjali is not.(on her break/prep.) She truly is so incredible at her job and only wants the best for her student. I have enjoyed watching the student develop and grow not only in her independent skills, but in her social skills. You couldn't ask for a better intervener! Anjali inspires and impresses on a daily basis! I could go on and on about her awesomeness! Thank you for caring so much Anjali. Thank you for all you do!! You are an outstanding team player! You are a bright shining star and are making a lasting impression and difference in the lives around you! I have learned A LOT from you! Thank you thank you thank you!! You ROCK!!! |

**INTERMEDIATE SCHOOL DISTRICT 917**  
**Organizational and Regular School Board Meeting**

The Organizational and Regular School Board Meeting of the Intermediate School District 917 School Board was held in the 917 Board Room at Dakota County Technical College on Tuesday, January 14, 2025, at 5:15 PM.

Members Present: David Anderson, Tom Bennett, Lesley Chester (to be sworn in at this meeting), Lisa Ehleringer, (to be sworn in at this meeting), Cindy Nordstrom, Byron Schwab, Mark Zuzek, Monica Weber, and ex-officio member Dr. Michael Favor.

Members Absent: Hannah Simmons

Also Present: Mark Johns, Melissa Schaller, Brooke Peterson, Marci Levy-Maguire, Linda Berg, Leia Ward, Nicole Flesner

The meeting was called to order at 5:53 PM by past board chair Cindy Nordstrom.

The Pledge of Allegiance was conducted in the work session prior to this meeting.

1. Motion by David Anderson, seconded by Tom Bennett, to approve the agenda. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.

There were no visitors to be heard.

Linda Berg, Notary Public, administered the Oath of Office to reappointed Board members Lisa Ehleringer of Randolph and Lesley Chester of Burnsville

Past Chair Cindy Nordstrom asked for nominations for position of School Board Chair.

Motion by Mark Zuzek, to nominate Tom Bennett as Chair. There were no other nominations. Motion was seconded by Monica Weber, to nominate Tom Bennett as Chair. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.

Tom Bennett assumed the position of Chair and proceeded with the meeting.

2. Motion by Byron Schwab, to nominate Cindy Nordstrom, for the position of Vice Chair. There were no other nominations. Motion was seconded by David Anderson. Motion passed to elect Cindy Nordstrom as Vice Chair. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.
3. Motion by Cindy Nordstrom to nominate Lisa Ehleringer as Clerk. There were no other nominations. Motion was seconded by Mark Zuzek to elect Lisa Ehleringer as Clerk. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.

4. Motion by Monica Weber, to nominate Byron Schwab as Treasurer. Motion was seconded by Cindy Nordstrom. There were no other nominations. Motion passed to elect Byron Schwab as Treasurer. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.
5. Motion by Mark Zuzek, seconded by Lesley Chester to set the School Board meeting dates for February 2025 through January 2026 on the 1<sup>st</sup> Tuesday of each month (with the exception of June, July, November, December, and January which will be the second week) All work sessions begin at 4:30 PM. Regular Board meetings starts at 5:45 PM. (Addendum A.) Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.
6. Motion by Byron Schwab, seconded by Lesley Chester, to designate the St. Paul Pioneer Press as the official newspapers for Intermediate School District 917 for 2025. (Addendum B.) The minutes will be summarized with the website address listed to view the official minutes. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.
7. Motion by Mark Zuzek, seconded by Lesley Chester, to maintain the school board compensation for District 917 School Board Members at \$5150 and \$5665 for the Board Chair for January 2025 through December 2025 school year.
8. Motion by David Anderson, seconded by Byron Schwab to amend the motion to maintain the school board compensation and reduce the base pay by \$1200 (\$100 per meeting if not in attendance), effective July 1, 2025. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.

The Memorandum of Agreement with our member districts was reviewed.

Committee assignments were reviewed. Board Member Mark Zuzek will be the representative for AMSD and MSBA.

9. Motion by Cindy Nordstrom, seconded by David Anderson, to approve the consent items, as presented. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.
  - **Minutes:** December 10, 2024, Regular School Board Meeting
  - **Personnel: *New Hires:*** Shannon Zywiec, Administrative Assistant SpEd, effective December 16, 2024. Britney Greeley, Education Support Professional, effective January 6, 2024. ***Resignation and terminations:*** Ben Harding, Education Support Professional, effective December 13, 2024. Allyssa Lind, education Support Professional, effective January 3, 2025.
10. Motion by Cindy Nordstrom, seconded by Monica Weber, to approve the bills from December 1, 2024 through December 31, 2024, Investment Report and wire transfers, as presented by the Director of Finance. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.
11. Motion by Byron Schwab, seconded by Lisa Ehleringer, to approve the Temporary Work Agreements, as presented by the Director of Finance. (Addendum C.) Voting aye: Tom Bennett, Lesley Chester, Lisa

Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried.

12. The Accounts Receivable Aging Invoice was reviewed.
13. Cindy Nordstrom was appointed to the Calendar Committee.
14. Board member Lesley Chester introduced the following resolution and waived the reading: Resolution Recognizing Paraprofessional Week January 20-24, 2025. The motion for the adoption of the foregoing resolution was duly seconded by David Anderson, and upon vote being taken thereon, the following voted in favor thereof: Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. Voting naye: none. Motion carried. (Addendum D.)
15. Motion by Cindy Nordstrom, seconded by Byron Schwab, to approve the SHIP Grant as presented. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, David Anderson, Cindy Nordstrom, Byron Schwab, Monica Weber, and Mark Zuzek. (Addendum E.) Voting naye: none. Motion carried.
16. Policies reviewed on a first reading basis: 601 School District Curriculum and Instruction Goals; 701 Establishment and Adoption of School District Budget; 721 Uniform Grant Guidance.

There being no further business the meeting adjourned at 6:20 PM

The next regular School Board Meeting will be Tuesday, February 4, 2025, at 5:45 PM.

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Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED FOR  
ACTION AT BOARD MEETING OF February 4, 2025.**

**NEW HIRES:**

Saraya Armstrong, Education Support Professional, effective January 28, 2025.

Timothy Bluhm, Education Support Professional, effective January 22, 2025.

Andrea Duesing, Education Support Professional, effective January 23, 2025.

Cristina Garcia, Education Support Professional, effective January 29, 2025.

Roody Joinvil, Education Support Professional, effective February 4, 2025.

Abigail Thames, Education Support Professional, effective January 15, 2025.

Melissa Torres, Administrative Assistant of SpEd, effective January 13, 2025.

**RE-HIRES:**

Mollie Peltier, Intervener Support Professional, effective January 28, 2025.

**CHANGE IN STATUS:**

Allison Blanchard, Teacher to Education Support Professional, effective January 13, 2025.

**LEAVES OF ABSENCE:**

**RESIGNATION & TERMINATIONS:**

Kassandra Andersen, Education Support Professional, effective February 13, 2025.

Eileen Bonnert, Health Associate, effective January 31, 2025.

Rhonda Bulger, Licensed School Nurse, December 20, 2024.

Abigail Wisneski, Education Support Professional, effective January 24, 2025.

**RETIREMENT:**

Don Budach, Assistant Director of SpEd, effective June 30, 2025.

Pearl Devenow, Teacher, effective June 12, 2025.



| CHECK NUMBER | ISSUE DATE | VENDOR                              | STATUS | TOTAL    | DESCRIPTION            |
|--------------|------------|-------------------------------------|--------|----------|------------------------|
| 1909597      | 01/03/2025 | REGINA MAENDLER, HEART & SCIENCE    | R      | 6,120.00 | ACCOUNTS PAYABLE CHECK |
| 1909598      | 01/03/2025 | SAM'S CLUB/SYNCHRONY BANK           | R      | 192.43   | ACCOUNTS PAYABLE CHECK |
| 1909599      | 01/03/2025 | TRIUMPH EDUCATIONAL CONSULTING      | R      | 130.00   | ACCOUNTS PAYABLE CHECK |
| 1909600      | 01/03/2025 | THE MCDOWELL AGENCY, INC.           | R      | 135.30   | ACCOUNTS PAYABLE CHECK |
| 1909601      | 01/03/2025 | USI                                 | R      | 592.56   | ACCOUNTS PAYABLE CHECK |
| 1909602      | 01/03/2025 | ZEN EDUCATE INC                     | R      | 8,749.11 | ACCOUNTS PAYABLE CHECK |
| 1909603      | 01/08/2025 | AMANDA GROH                         | R      | 195.00   | ACCOUNTS PAYABLE CHECK |
| 1909604      | 01/08/2025 | AMAZON CAPITAL SERVICES             | R      | 5,841.89 | ACCOUNTS PAYABLE CHECK |
| 1909605      | 01/08/2025 | BAMBOO PROFESSIONALS, LLC           | R      | 2,378.75 | ACCOUNTS PAYABLE CHECK |
| 1909606      | 01/08/2025 | CUB FOODS - INVER GROVE HTS         | R      | 34.31    | ACCOUNTS PAYABLE CHECK |
| 1909607      | 01/08/2025 | LARSON KING, LLP                    | R      | 400.00   | ACCOUNTS PAYABLE CHECK |
| 1909608      | 01/08/2025 | MEGAN CATHERINE MATRAS              | R      | 552.50   | ACCOUNTS PAYABLE CHECK |
| 1909609      | 01/08/2025 | MENARDS                             | R      | 157.36   | ACCOUNTS PAYABLE CHECK |
| 1909610      | 01/08/2025 | MNACTE                              | R      | 200.00   | ACCOUNTS PAYABLE CHECK |
| 1909611      | 01/08/2025 | MRI INTERMEDIATE HOLDINGS, LLC      | R      | 45.00    | ACCOUNTS PAYABLE CHECK |
| 1909612      | 01/08/2025 | NOVA EDUCATION CONSULTANTS          | R      | 6,706.25 | ACCOUNTS PAYABLE CHECK |
| 1909613      | 01/08/2025 | SOURCEWELL                          | R      | 3,330.00 | ACCOUNTS PAYABLE CHECK |
| 1909614      | 01/08/2025 | U.S. BANK                           | R      | 2,000.00 | ACCOUNTS PAYABLE CHECK |
| 1909615      | 01/08/2025 | SAM'S CLUB/SYNCHRONY BANK           | R      | 665.79   | ACCOUNTS PAYABLE CHECK |
| 1909616      | 01/10/2025 | AI TECHNOLOGIES, LLC                | R      | 2,865.98 | ACCOUNTS PAYABLE CHECK |
| 1909617      | 01/10/2025 | CENTURYLINK                         | R      | 1,723.11 | ACCOUNTS PAYABLE CHECK |
| 1909618      | 01/10/2025 | FRONTIER COMMUNICATIONS             | R      | 530.83   | ACCOUNTS PAYABLE CHECK |
| 1909619      | 01/10/2025 | GRAINGER W W INC.                   | R      | 64.93    | ACCOUNTS PAYABLE CHECK |
| 1909620      | 01/10/2025 | MN CLN SERVICES, INC                | R      | 5,490.00 | ACCOUNTS PAYABLE CHECK |
| 1909621      | 01/10/2025 | MN ENERGY RESOURCES CORPORATION     | R      | 2,299.69 | ACCOUNTS PAYABLE CHECK |
| 1909622      | 01/10/2025 | RELIABLE MEDICAL                    | R      | 3,851.20 | ACCOUNTS PAYABLE CHECK |
| 1909623      | 01/10/2025 | SCHOOL NURSE SUPPLY                 | R      | 83.20    | ACCOUNTS PAYABLE CHECK |
| 1909624      | 01/10/2025 | ST PAUL PIONEER PRESS               | R      | 43.16    | ACCOUNTS PAYABLE CHECK |
| 1909625      | 01/10/2025 | SUN AUTO TIRE & SERVICE             | R      | 77.18    | ACCOUNTS PAYABLE CHECK |
| 1909626      | 01/10/2025 | TRANE U.S. INC.                     | R      | 4,981.03 | ACCOUNTS PAYABLE CHECK |
| 1909627      | 01/10/2025 | VERIZON WIRELESS                    | R      | 900.26   | ACCOUNTS PAYABLE CHECK |
| 1909628      | 01/10/2025 | XCEL ENERGY                         | R      | 5,475.41 | ACCOUNTS PAYABLE CHECK |
| 1909629      | 01/10/2025 | CUB FOODS BLOOMINGTON               | R      | 29.95    | ACCOUNTS PAYABLE CHECK |
| 1909630      | 01/10/2025 | CUB FOODS - EAGAN                   | R      | 41.97    | ACCOUNTS PAYABLE CHECK |
| 1909631      | 01/10/2025 | CUB FOODS - ROSEMOUNT               | R      | 195.58   | ACCOUNTS PAYABLE CHECK |
| 1909632      | 01/10/2025 | DISTRICT 191 FOOD SERVICE           | R      | 839.60   | ACCOUNTS PAYABLE CHECK |
| 1909633      | 01/10/2025 | OMEGA LABS INC                      | R      | 599.88   | ACCOUNTS PAYABLE CHECK |
| 1909634      | 01/10/2025 | TEACHERS ON CALL INC                | R      | 8,903.50 | ACCOUNTS PAYABLE CHECK |
| 1909635      | 01/16/2025 | DAKOTA AWARDS & ENGRAVING           | R      | 24.00    | ACCOUNTS PAYABLE CHECK |
| 1909636      | 01/16/2025 | HRMHELPS LLC                        | R      | 750.00   | ACCOUNTS PAYABLE CHECK |
| 1909637      | 01/16/2025 | KAREN CASS FELLING, M.A., LP        | R      | 750.00   | ACCOUNTS PAYABLE CHECK |
| 1909638      | 01/16/2025 | KEYSTONE INTERPRETING SOLUTIONS INC | R      | 1,093.40 | ACCOUNTS PAYABLE CHECK |
| 1909639      | 01/16/2025 | MAD HATTER WELLNESS, LLC            | R      | 1,000.00 | ACCOUNTS PAYABLE CHECK |
| 1909640      | 01/16/2025 | MALLOY, MONTAGUE, KARNOWSKI, RADOSE | R      | 9,424.00 | ACCOUNTS PAYABLE CHECK |
| 1909641      | 01/16/2025 | NOVA EDUCATION CONSULTANTS          | R      | 7,423.75 | ACCOUNTS PAYABLE CHECK |
| 1909642      | 01/16/2025 | SAFE WAY BUS CO.                    | R      | 759.34   | ACCOUNTS PAYABLE CHECK |
| 1909643      | 01/16/2025 | SCHOOL SPECIALTY, LLC               | R      | 223.56   | ACCOUNTS PAYABLE CHECK |
| 1909644      | 01/16/2025 | THERAPY NOTES, LLC                  | R      | 329.00   | ACCOUNTS PAYABLE CHECK |
| 1909645      | 01/17/2025 | ARVIG ENTERPRISES, INC              | R      | 2,243.96 | ACCOUNTS PAYABLE CHECK |
| 1909646      | 01/22/2025 | WISCONSIN SCTF                      | R      | 845.39   | ACCOUNTS PAYABLE CHECK |
| 1909647      | 01/22/2025 | 917 PROGRAM ASST EDU ASSOCIATION    | R      | 3,823.41 | ACCOUNTS PAYABLE CHECK |
| 1909648      | 01/22/2025 | EDUCATION MINNESOTA, LOCAL 3904     | R      | 9,233.34 | ACCOUNTS PAYABLE CHECK |
| 1909649      | 01/22/2025 | FTC                                 | R      | 1,365.83 | ACCOUNTS PAYABLE CHECK |
| 1909650      | 01/22/2025 | O.P.E.I.U., LOCAL 12                | R      | 458.86   | ACCOUNTS PAYABLE CHECK |
| 1909651      | 01/22/2025 | RELATED SERVICES NURSES ESP         | R      | 170.34   | ACCOUNTS PAYABLE CHECK |
| 1909652      | 01/24/2025 | ACCELERATIONS EDUCATIONAL SOFTWARE  | R      | 280.00   | ACCOUNTS PAYABLE CHECK |
| 1909653      | 01/24/2025 | ADVANCE AUTO PARTS                  | R      | 504.46   | ACCOUNTS PAYABLE CHECK |

| CHECK NUMBER | ISSUE DATE | VENDOR                              | STATUS | TOTAL     | DESCRIPTION              |
|--------------|------------|-------------------------------------|--------|-----------|--------------------------|
| 1909654      | 01/24/2025 | BENEFIT EXTRAS, INC                 | R      | 1,531.49  | ACCOUNTS PAYABLE CHECK   |
| 1909655      | 01/24/2025 | CENTERPOINT ENERGY                  | R      | 1,633.37  | ACCOUNTS PAYABLE CHECK   |
| 1909656      | 01/24/2025 | DELEGARD TOOL CO                    | R      | 3,073.43  | ACCOUNTS PAYABLE CHECK   |
| 1909657      | 01/24/2025 | FRONTIER COMMUNICATIONS             | R      | 2,143.76  | ACCOUNTS PAYABLE CHECK   |
| 1909658      | 01/24/2025 | KAPLAN EARLY LEARNING COMPANY       | R      | 389.95    | ACCOUNTS PAYABLE CHECK   |
| 1909659      | 01/24/2025 | MIDWEST SPECIAL INSTRUMENTS, CORP   | R      | 224.01    | ACCOUNTS PAYABLE CHECK   |
| 1909660      | 01/24/2025 | PRO-ED, INC                         | R      | 96.80     | ACCOUNTS PAYABLE CHECK   |
| 1909661      | 01/24/2025 | PROFESSIONAL CRISIS MANAGEMENT ASSO | R      | 978.00    | ACCOUNTS PAYABLE CHECK   |
| 1909662      | 01/24/2025 | ROSEMOUNT AUTO SERVICE              | R      | 74.26     | ACCOUNTS PAYABLE CHECK   |
| 1909663      | 01/24/2025 | ALL IN ONE TRANSLATION AGENCY, LLC  | R      | 360.00    | ACCOUNTS PAYABLE CHECK   |
| 1909664      | 01/24/2025 | AMANDA GROH                         | R      | 390.00    | ACCOUNTS PAYABLE CHECK   |
| 1909665      | 01/24/2025 | LOVING GUIDANCE LLC                 | R      | 3,920.00  | ACCOUNTS PAYABLE CHECK   |
| 1909666      | 01/24/2025 | IND SCH DIST 192                    | R      | 53,875.56 | ACCOUNTS PAYABLE CHECK   |
| 1909667      | 01/24/2025 | JOHNSON CONTROLS FIRE PROTECTION LP | R      | 540.00    | ACCOUNTS PAYABLE CHECK   |
| 1909668      | 01/24/2025 | KAREN CASS FELLING, M.A., LP        | R      | 1,500.00  | ACCOUNTS PAYABLE CHECK   |
| 1909669      | 01/24/2025 | MENARDS                             | R      | 90.52     | ACCOUNTS PAYABLE CHECK   |
| 1909670      | 01/24/2025 | NESSIM AND ASSOCIATES               | R      | 190.00    | ACCOUNTS PAYABLE CHECK   |
| 1909671      | 01/24/2025 | OFFICE OF MN.IT SERVICES            | R      | 248.09    | ACCOUNTS PAYABLE CHECK   |
| 1909672      | 01/24/2025 | RATWIK, ROSZAK & MALONEY, P.A.      | R      | 1,530.00  | ACCOUNTS PAYABLE CHECK   |
| 1909673      | 01/24/2025 | SAM'S CLUB/SYNCHRONY BANK           | R      | 620.07    | ACCOUNTS PAYABLE CHECK   |
| 1909674      | 01/24/2025 | SQUIRES, WALDSPURGER & MACE, P.A.   | R      | 165.00    | ACCOUNTS PAYABLE CHECK   |
| 1909675      | 01/24/2025 | TEACHERS ON CALL INC                | R      | 19,825.23 | ACCOUNTS PAYABLE CHECK   |
| 1909676      | 01/24/2025 | WEAVING CULTURES, LLC               | R      | 355.75    | ACCOUNTS PAYABLE CHECK   |
| V4002412     | 01/10/2025 | ALDI                                | R      | 359.90    | ACCOUNTS PAYABLE VOUCHER |
| V4002413     | 01/10/2025 | AM PRINTING HOUSE FOR BLIND, INC    | R      | 129.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002414     | 01/10/2025 | AMERGIS                             | V      | -         | VOID: MULTI STUB VOUCHER |
| V4002415     | 01/10/2025 | AMERGIS                             | V      | -         | VOID: MULTI STUB VOUCHER |
| V4002416     | 01/10/2025 | AMERGIS                             | R      | 56,680.42 | ACCOUNTS PAYABLE VOUCHER |
| V4002417     | 01/10/2025 | BAYADA HOME HEALTH CARE             | R      | 4,533.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002418     | 01/10/2025 | BOYS TOWN PRESS                     | R      | 100.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002419     | 01/10/2025 | WELLS FARGO                         | R      | 1,473.15  | ACCOUNTS PAYABLE VOUCHER |
| V4002420     | 01/10/2025 | OPENAI                              | R      | 60.00     | ACCOUNTS PAYABLE VOUCHER |
| V4002421     | 01/10/2025 | CITY OF APPLE VALLEY                | R      | 364.63    | ACCOUNTS PAYABLE VOUCHER |
| V4002422     | 01/10/2025 | CITY OF INVER GROVE HTS             | R      | 348.27    | ACCOUNTS PAYABLE VOUCHER |
| V4002423     | 01/10/2025 | DOCHUB                              | R      | 59.88     | ACCOUNTS PAYABLE VOUCHER |
| V4002424     | 01/10/2025 | DUNGAREES, LLC                      | R      | 291.96    | ACCOUNTS PAYABLE VOUCHER |
| V4002425     | 01/10/2025 | GOOGLE HQ                           | R      | 2,612.54  | ACCOUNTS PAYABLE VOUCHER |
| V4002426     | 01/10/2025 | HEALTHIEST YOU                      | R      | 3,773.00  | ACCOUNTS PAYABLE VOUCHER |
| V4002427     | 01/10/2025 | INDEED, INC                         | R      | 500.04    | ACCOUNTS PAYABLE VOUCHER |
| V4002428     | 01/10/2025 | INNOVATIVE OFFICE SOLUTIONS         | R      | 2,990.85  | ACCOUNTS PAYABLE VOUCHER |
| V4002429     | 01/10/2025 | MCKESSON MEDICAL                    | R      | 195.30    | ACCOUNTS PAYABLE VOUCHER |
| V4002430     | 01/10/2025 | MN SCHOOL PSYCHOLOGISTS ASSN        | R      | 250.00    | ACCOUNTS PAYABLE VOUCHER |
| V4002431     | 01/10/2025 | THE HOME DEPOT PRO                  | R      | 2,545.98  | ACCOUNTS PAYABLE VOUCHER |
| V4002432     | 01/10/2025 | UNIVERSAL CLEANING SERVICES         | R      | 7,947.50  | ACCOUNTS PAYABLE VOUCHER |
| V4002433     | 01/10/2025 | WESTONE LABORATORIES INC.           | R      | 536.15    | ACCOUNTS PAYABLE VOUCHER |
| V6607682     | 01/16/2025 | MARTHA JOAN ALLEN                   | R      | 110.55    | ACCOUNTS PAYABLE VOUCHER |
| V6607683     | 01/16/2025 | DAVID ANDERSON                      | R      | 16.80     | ACCOUNTS PAYABLE VOUCHER |
| V6607684     | 01/16/2025 | KELSIE K ARCH                       | R      | 49.58     | ACCOUNTS PAYABLE VOUCHER |
| V6607685     | 01/16/2025 | MELISSA L ARMBRUST                  | R      | 237.18    | ACCOUNTS PAYABLE VOUCHER |
| V6607686     | 01/16/2025 | KIM MARIE AUSTIN                    | R      | 288.73    | ACCOUNTS PAYABLE VOUCHER |
| V6607687     | 01/16/2025 | TREVOR R BAILEY                     | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6607688     | 01/16/2025 | KEITH JAMES BARTHOLOMAUS            | R      | 107.20    | ACCOUNTS PAYABLE VOUCHER |
| V6607689     | 01/16/2025 | THOMAS RICHARD BENNETT              | R      | 23.80     | ACCOUNTS PAYABLE VOUCHER |
| V6607690     | 01/16/2025 | LINDA JO BERG                       | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6607691     | 01/16/2025 | STEPHANIE BETLEY                    | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6607692     | 01/16/2025 | MICHAEL JASON BIBRO                 | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |
| V6607693     | 01/16/2025 | AMANDA JO BOEHMER                   | R      | 90.00     | ACCOUNTS PAYABLE VOUCHER |

| CHECK NUMBER | ISSUE DATE | VENDOR                      | STATUS | TOTAL  | DESCRIPTION              |
|--------------|------------|-----------------------------|--------|--------|--------------------------|
| V6607694     | 01/16/2025 | LOREEN M. BOHNERT           | R      | 14.50  | ACCOUNTS PAYABLE VOUCHER |
| V6607695     | 01/16/2025 | DON JAMES BUDACH            | R      | 293.68 | ACCOUNTS PAYABLE VOUCHER |
| V6607696     | 01/16/2025 | LESLEY ANNE CHESTER         | R      | 18.20  | ACCOUNTS PAYABLE VOUCHER |
| V6607697     | 01/16/2025 | BETHANY LEIGH CHRISTIANSON  | R      | 67.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607698     | 01/16/2025 | EMILY MARGARET MATULA       | R      | 340.36 | ACCOUNTS PAYABLE VOUCHER |
| V6607699     | 01/16/2025 | CRAIG ALAN CURTIS           | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607700     | 01/16/2025 | AMY RICHELLE DAWSON         | R      | 43.55  | ACCOUNTS PAYABLE VOUCHER |
| V6607701     | 01/16/2025 | CHRISTOPHER GORDON DEVINE   | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607702     | 01/16/2025 | MEGAN ROSE DIETRICH         | R      | 89.78  | ACCOUNTS PAYABLE VOUCHER |
| V6607703     | 01/16/2025 | CARMEN MARIE EATON          | R      | 65.66  | ACCOUNTS PAYABLE VOUCHER |
| V6607704     | 01/16/2025 | AMANDA R ECKRE              | R      | 30.50  | ACCOUNTS PAYABLE VOUCHER |
| V6607705     | 01/16/2025 | LISA A EHLERINGER           | R      | 26.60  | ACCOUNTS PAYABLE VOUCHER |
| V6607706     | 01/16/2025 | SHAE K ELLIOTT              | R      | 181.12 | ACCOUNTS PAYABLE VOUCHER |
| V6607707     | 01/16/2025 | KATHERINE DIANE ENGEL       | R      | 70.35  | ACCOUNTS PAYABLE VOUCHER |
| V6607708     | 01/16/2025 | MICHAEL LEONARD FAVOR       | R      | 26.13  | ACCOUNTS PAYABLE VOUCHER |
| V6607709     | 01/16/2025 | KATHERINE J FILAS           | R      | 9.80   | ACCOUNTS PAYABLE VOUCHER |
| V6607710     | 01/16/2025 | SOFIE L FITZSIMMONS         | R      | 100.50 | ACCOUNTS PAYABLE VOUCHER |
| V6607711     | 01/16/2025 | ANGELITA LEE FLEMING        | R      | 14.07  | ACCOUNTS PAYABLE VOUCHER |
| V6607712     | 01/16/2025 | NICOLE K FLESNER            | R      | 130.60 | ACCOUNTS PAYABLE VOUCHER |
| V6607713     | 01/16/2025 | SHERILYN FAYE FRISQUE       | R      | 227.80 | ACCOUNTS PAYABLE VOUCHER |
| V6607714     | 01/16/2025 | ALYSSA GAYLE GAHIMER        | R      | 154.10 | ACCOUNTS PAYABLE VOUCHER |
| V6607715     | 01/16/2025 | ADAM R GHORMLEY             | R      | 62.98  | ACCOUNTS PAYABLE VOUCHER |
| V6607716     | 01/16/2025 | CHRISTINA ANN TUOHY         | R      | 62.31  | ACCOUNTS PAYABLE VOUCHER |
| V6607717     | 01/16/2025 | CHERYL ANN GODFREY          | R      | 11.20  | ACCOUNTS PAYABLE VOUCHER |
| V6607718     | 01/16/2025 | CASSIE J. GROFF             | R      | 198.99 | ACCOUNTS PAYABLE VOUCHER |
| V6607719     | 01/16/2025 | LEAH HANISCH HARRIS         | R      | 26.13  | ACCOUNTS PAYABLE VOUCHER |
| V6607720     | 01/16/2025 | JANA LEE HEIDEMANN          | R      | 22.11  | ACCOUNTS PAYABLE VOUCHER |
| V6607721     | 01/16/2025 | PETER ALLYN HENDRICKS       | R      | 211.72 | ACCOUNTS PAYABLE VOUCHER |
| V6607722     | 01/16/2025 | SARA ASHLEY HENRY           | R      | 379.22 | ACCOUNTS PAYABLE VOUCHER |
| V6607723     | 01/16/2025 | JENNIFER AMY HETLAND        | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607724     | 01/16/2025 | MELISSA ROCHELL HO          | R      | 73.14  | ACCOUNTS PAYABLE VOUCHER |
| V6607725     | 01/16/2025 | KATE SCHNEEWEIS HULSE       | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607726     | 01/16/2025 | SARAH CAITLIN IDEEN         | R      | 45.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607727     | 01/16/2025 | COURTNEY ELIZABETH ROBINSON | R      | 61.64  | ACCOUNTS PAYABLE VOUCHER |
| V6607728     | 01/16/2025 | CINDY LOU JACOBS            | R      | 69.01  | ACCOUNTS PAYABLE VOUCHER |
| V6607729     | 01/16/2025 | MARK W JOHNS                | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607730     | 01/16/2025 | SARAH LYNN JOHNSON          | R      | 137.35 | ACCOUNTS PAYABLE VOUCHER |
| V6607731     | 01/16/2025 | AMY TAMARAH WOLF KAUFMAN    | R      | 142.71 | ACCOUNTS PAYABLE VOUCHER |
| V6607732     | 01/16/2025 | LORI ANN KLEIN              | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607733     | 01/16/2025 | JOAN MARGARET KRAFT         | R      | 36.18  | ACCOUNTS PAYABLE VOUCHER |
| V6607734     | 01/16/2025 | CORY LEE LANGENFELD         | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607735     | 01/16/2025 | BETSY SUE LARSEN            | R      | 154.10 | ACCOUNTS PAYABLE VOUCHER |
| V6607736     | 01/16/2025 | MARCI LEVY-MAGUIRE          | R      | 365.82 | ACCOUNTS PAYABLE VOUCHER |
| V6607737     | 01/16/2025 | SARAH MARIE LUDEWIG         | R      | 155.44 | ACCOUNTS PAYABLE VOUCHER |
| V6607738     | 01/16/2025 | ERIN JEAN MAHNKE            | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607739     | 01/16/2025 | MONIQUE NICOLE MARPLE       | R      | 16.75  | ACCOUNTS PAYABLE VOUCHER |
| V6607740     | 01/16/2025 | CATHLEEN CAROL MATTICE      | R      | 45.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607741     | 01/16/2025 | SHARRI HELENE MCGIBBON      | R      | 63.76  | ACCOUNTS PAYABLE VOUCHER |
| V6607742     | 01/16/2025 | STEPHANIE LYNN MUNNS        | R      | 8.04   | ACCOUNTS PAYABLE VOUCHER |
| V6607743     | 01/16/2025 | CLAIRE M NACHTWEY           | R      | 29.48  | ACCOUNTS PAYABLE VOUCHER |
| V6607744     | 01/16/2025 | JO ANN MARISKA NAGY         | R      | 45.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607745     | 01/16/2025 | CINDY L NORDSTROM           | R      | 11.90  | ACCOUNTS PAYABLE VOUCHER |
| V6607746     | 01/16/2025 | RACHEL ERIN NOVY            | R      | 45.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607747     | 01/16/2025 | ALICIA JOY ODELL            | R      | 130.65 | ACCOUNTS PAYABLE VOUCHER |
| V6607748     | 01/16/2025 | CHARLOTTE ROSE OLSON        | R      | 20.77  | ACCOUNTS PAYABLE VOUCHER |
| V6607749     | 01/16/2025 | JACKIE MARIE PAULEY         | R      | 90.00  | ACCOUNTS PAYABLE VOUCHER |
| V6607750     | 01/16/2025 | EMILY COLLEEN GOODSON       | R      | 103.96 | ACCOUNTS PAYABLE VOUCHER |

| CHECK NUMBER | ISSUE DATE | VENDOR                             | STATUS | TOTAL      | DESCRIPTION              |
|--------------|------------|------------------------------------|--------|------------|--------------------------|
| V6607751     | 01/16/2025 | HOLLY MARIE PEMBLE                 | R      | 164.15     | ACCOUNTS PAYABLE VOUCHER |
| V6607752     | 01/16/2025 | JENNIFER MAE PETERSEN              | R      | 252.03     | ACCOUNTS PAYABLE VOUCHER |
| V6607753     | 01/16/2025 | BROOKE ALLYSON PETERSON            | R      | 225.57     | ACCOUNTS PAYABLE VOUCHER |
| V6607754     | 01/16/2025 | EMILY ANN PFISTERER                | R      | 703.46     | ACCOUNTS PAYABLE VOUCHER |
| V6607755     | 01/16/2025 | MEGAN E PLOTTS                     | R      | 107.20     | ACCOUNTS PAYABLE VOUCHER |
| V6607756     | 01/16/2025 | WENDI MARLAINA RENKEN              | R      | 77.90      | ACCOUNTS PAYABLE VOUCHER |
| V6607757     | 01/16/2025 | PAMELA R RICKERS                   | R      | 98.16      | ACCOUNTS PAYABLE VOUCHER |
| V6607758     | 01/16/2025 | MELANIE ANN RIX                    | R      | 45.00      | ACCOUNTS PAYABLE VOUCHER |
| V6607759     | 01/16/2025 | SARAH CATHERINE ROWLEY             | R      | 156.78     | ACCOUNTS PAYABLE VOUCHER |
| V6607760     | 01/16/2025 | MELISSA RAE SCHALLER               | R      | 117.47     | ACCOUNTS PAYABLE VOUCHER |
| V6607761     | 01/16/2025 | BYRON LEITH SCHWAB                 | R      | 21.00      | ACCOUNTS PAYABLE VOUCHER |
| V6607762     | 01/16/2025 | ROLAND ARTHUR SESSIONS III         | R      | 219.76     | ACCOUNTS PAYABLE VOUCHER |
| V6607763     | 01/16/2025 | BEVERLY GWEN SIMONSEN              | R      | 17.42      | ACCOUNTS PAYABLE VOUCHER |
| V6607764     | 01/16/2025 | NORMAN C. SMITH III                | R      | 75.04      | ACCOUNTS PAYABLE VOUCHER |
| V6607765     | 01/16/2025 | HEATHER LYNN STOESZ                | R      | 59.63      | ACCOUNTS PAYABLE VOUCHER |
| V6607766     | 01/16/2025 | DAVID LEON STOLL                   | R      | 104.52     | ACCOUNTS PAYABLE VOUCHER |
| V6607767     | 01/16/2025 | ANN T STROM                        | R      | 47.57      | ACCOUNTS PAYABLE VOUCHER |
| V6607768     | 01/16/2025 | AMY LYNN SWANEY                    | R      | 90.00      | ACCOUNTS PAYABLE VOUCHER |
| V6607769     | 01/16/2025 | SONIA LYNN TENDRICH                | R      | 46.90      | ACCOUNTS PAYABLE VOUCHER |
| V6607770     | 01/16/2025 | TAYLOR MAY LOVIN                   | R      | 90.00      | ACCOUNTS PAYABLE VOUCHER |
| V6607771     | 01/16/2025 | MERIDITH TIETZ                     | R      | 267.33     | ACCOUNTS PAYABLE VOUCHER |
| V6607772     | 01/16/2025 | SHANYN NICOLE TUFTEE               | R      | 130.76     | ACCOUNTS PAYABLE VOUCHER |
| V6607773     | 01/16/2025 | JOHN NATHAN VOLKERT                | R      | 94.74      | ACCOUNTS PAYABLE VOUCHER |
| V6607774     | 01/16/2025 | MONICA J WEBER                     | R      | 20.30      | ACCOUNTS PAYABLE VOUCHER |
| V6607775     | 01/16/2025 | LORI JAYNE WILSON                  | R      | 10.72      | ACCOUNTS PAYABLE VOUCHER |
| V6607776     | 01/16/2025 | SCOTT MICHAEL ZEHNDER              | R      | 45.00      | ACCOUNTS PAYABLE VOUCHER |
| V6607777     | 01/16/2025 | MARK A. ZUZEK                      | R      | 15.40      | ACCOUNTS PAYABLE VOUCHER |
| V7703528     | 01/03/2025 | APPLE VALLEY ISD LLC               | R      | 52,947.43  | ACCOUNTS PAYABLE VOUCHER |
| V7703529     | 01/03/2025 | SE ISD, DST                        | R      | 83,412.21  | ACCOUNTS PAYABLE VOUCHER |
| V7703530     | 01/06/2025 | MEDICA                             | R      | 38,885.27  | ACCOUNTS PAYABLE VOUCHER |
| V7703531     | 01/06/2025 | NATIONAL INSURANCE SERVICES OF WI, | R      | 9,371.94   | ACCOUNTS PAYABLE VOUCHER |
| V7703532     | 01/09/2025 | MEDICA                             | R      | 235,699.75 | ACCOUNTS PAYABLE VOUCHER |
| V7703533     | 01/09/2025 | UNITED HEALTHCARE SERVICES, INC    | R      | 76,200.00  | ACCOUNTS PAYABLE VOUCHER |
| V7703534     | 01/13/2025 | FIDELITY SECURITY LIFE INS CO      | R      | 2,650.26   | ACCOUNTS PAYABLE VOUCHER |
| V7703535     | 01/14/2025 | MN DEPT OF EMPLOYMENT & ECON DEV.  | R      | 1,522.00   | ACCOUNTS PAYABLE VOUCHER |
| V7703536     | 01/14/2025 | WA DEPT OF EMP SEC-PD FAM & MED    | R      | 97.19      | ACCOUNTS PAYABLE VOUCHER |
| V7703537     | 01/14/2025 | WA DEPT OF LABOR & INDUSTRIES      | R      | 172.65     | ACCOUNTS PAYABLE VOUCHER |
| V7703538     | 01/15/2025 | PROCARE THERAPY                    | R      | 643.25     | ACCOUNTS PAYABLE VOUCHER |
| V7703539     | 01/15/2025 | UPWARD BOUND CONSULTING, LLC       | R      | 5,000.00   | ACCOUNTS PAYABLE VOUCHER |
| V7703540     | 01/16/2025 | MEDICA                             | R      | 42,437.69  | ACCOUNTS PAYABLE VOUCHER |
| V7703541     | 01/16/2025 | UNITED HEALTHCARE SERVICES, INC    | R      | 1,020.55   | ACCOUNTS PAYABLE VOUCHER |
| V7703542     | 01/22/2025 | MN CHILD SUPPORT PAYMENT CENTER    | R      | 246.60     | ACCOUNTS PAYABLE VOUCHER |
| V7703543     | 01/22/2025 | AMERIPRISE FINANCIAL ADVISORS      | R      | 9,033.82   | ACCOUNTS PAYABLE VOUCHER |
| V7703544     | 01/22/2025 | AXA EQUITABLE LIFE INS CO          | R      | 3,854.29   | ACCOUNTS PAYABLE VOUCHER |
| V7703545     | 01/22/2025 | FIDELITY INVSTMT TAX-EX SVC CO     | R      | 14,307.94  | ACCOUNTS PAYABLE VOUCHER |
| V7703546     | 01/22/2025 | HEALTHQUITY, INC.                  | R      | 32,108.78  | ACCOUNTS PAYABLE VOUCHER |
| V7703547     | 01/22/2025 | HORACE MANN LIFE INS               | R      | 2,036.68   | ACCOUNTS PAYABLE VOUCHER |
| V7703548     | 01/22/2025 | INTERNAL REVENUE SERVICE           | R      | 272,048.15 | ACCOUNTS PAYABLE VOUCHER |
| V7703549     | 01/22/2025 | EDUCATION MN ESI BILLING TRUST     | R      | 10,747.55  | ACCOUNTS PAYABLE VOUCHER |
| V7703550     | 01/22/2025 | MN DEPT OF REVENUE                 | R      | 46,445.74  | ACCOUNTS PAYABLE VOUCHER |
| V7703551     | 01/22/2025 | MN DEPT OF REVENUE(C)              | R      | 639.08     | ACCOUNTS PAYABLE VOUCHER |
| V7703552     | 01/22/2025 | MN STATE RETIREMENT SYSTEM         | R      | 1,233.33   | ACCOUNTS PAYABLE VOUCHER |
| V7703553     | 01/22/2025 | EXECUTIVE DIRECTOR                 | R      | 62,069.29  | ACCOUNTS PAYABLE VOUCHER |
| V7703554     | 01/22/2025 | STATE TREASURER, TRA               | R      | 123,855.15 | ACCOUNTS PAYABLE VOUCHER |
| V7703555     | 01/22/2025 | VARIABLE ANNUITY LIFE INS CO       | R      | 9,435.39   | ACCOUNTS PAYABLE VOUCHER |
| V7703556     | 01/22/2025 | VOYA                               | R      | 1,332.51   | ACCOUNTS PAYABLE VOUCHER |
| V7703557     | 01/24/2025 | AMAZON CAPITAL SERVICES            | R      | 887.42     | ACCOUNTS PAYABLE VOUCHER |

Intermediate School District 917  
Check Register Including System Voids  
Run Date: 01/01/2025 - 01/27/2025

| CHECK NUMBER | ISSUE DATE | VENDOR                          | STATUS | TOTAL               | DESCRIPTION              |
|--------------|------------|---------------------------------|--------|---------------------|--------------------------|
| V7703558     | 01/24/2025 | CKC GOOD FOOD                   | R      | 17,810.23           | ACCOUNTS PAYABLE VOUCHER |
| V7703559     | 01/24/2025 | PROCARE THERAPY                 | R      | 13,224.64           | ACCOUNTS PAYABLE VOUCHER |
| V7703560     | 01/24/2025 | ZEN EDUCATE INC                 | R      | 6,520.66            | ACCOUNTS PAYABLE VOUCHER |
| V7703561     | 01/24/2025 | DELTA DENTAL OF MINNESOTA       | R      | 39,859.24           | ACCOUNTS PAYABLE VOUCHER |
| V7703562     | 01/24/2025 | MEDICA                          | R      | 10,809.51           | ACCOUNTS PAYABLE VOUCHER |
| V7703563     | 01/24/2025 | UNITED HEALTHCARE SERVICES, INC | R      | 14,441.70           | ACCOUNTS PAYABLE VOUCHER |
|              |            |                                 | Total  | <u>1,550,677.41</u> |                          |



Customer Service  
PO Box 11760  
Harrisburg, PA 17108-11760

## ACCOUNT STATEMENT

For the Month Ending

**December 31, 2024**

## INTERMEDIATE SCHOOL DISTRICT 917

### Client Management Team

#### Amber Cannegieter

Key Account Manager  
213 Market Street  
Harrisburg, PA 17101-2141  
1-888-4-MSDLAF  
cannegietera@pfmam.com

#### Danny A. Nelson

Director  
800 Nicollet Mall, 4th Floor  
Minneapolis, MN 55402  
612-371-3747  
nelsond@pfmam.com

### Contents

Cover/Disclosures  
Summary Statement  
Individual Accounts

### Accounts included in Statement

600430 STATE PAYMENTS

### Important Messages

MSDLAF will be closed on 01/01/2025 for New Year's Day.  
MSDLAF will be closed on 01/20/2025 for Martin Luther King Jr Day.

INTERMEDIATE SCHOOL DISTRICT 917  
AMY D ALEXANDER  
1300 145TH STREET E  
ROSEMOUNT, MN 55068

**Online Access** [www.msdlaf.org](http://www.msdlaf.org)

**Customer Service** 1-888-4-MSDLAF

**Important Disclosures**

**Important Disclosures**

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management ("PFMAM") is a division of U.S. Bancorp Asset Management, Inc. ("USBAM"), a SEC-registered investment adviser. USBAM is direct subsidiary of U.S. Bank National Association ("U.S. Bank") and an indirect subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

**Proxy Voting** PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

**Questions About an Account** PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

**Account Control** PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

**Market Value** Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

**Amortized Cost** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

**Tax Reporting** Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

**Financial Situation** In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

**Callable Securities** Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

**Portfolio** The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

**Rating** Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are distributed by representatives of USBAM's affiliate, U.S. Bancorp Investments, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

**Key Terms and Definitions**

**Dividends** on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

**Current Yield** is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed.

**Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

**Monthly distribution yield** represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

**YTM at Cost** The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

**YTM at Market** The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

**Managed Account** A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

**Unsettled Trade** A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

In August 2024, PFMAM converted its portfolio accounting system from FIS Investment Accounting Manager to SS&C PORTIA. The new system has recalculated the amortized cost and yield to maturity at cost of each security, based upon original cost and settlement date. Some securities, including some factored securities and previously exchanged securities, are now on a modified amortization schedule as compared with that of the past. Where transfers have occurred between your portfolios we have returned their settlement dates to the settlement dates of the original purchases in order to minimize any impact to their amortization schedules.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management  
Attn: Service Operations  
213 Market Street  
Harrisburg, PA 17101

**NOT FDIC INSURED**

**NO BANK GUARANTEE**

**MAY LOSE VALUE**

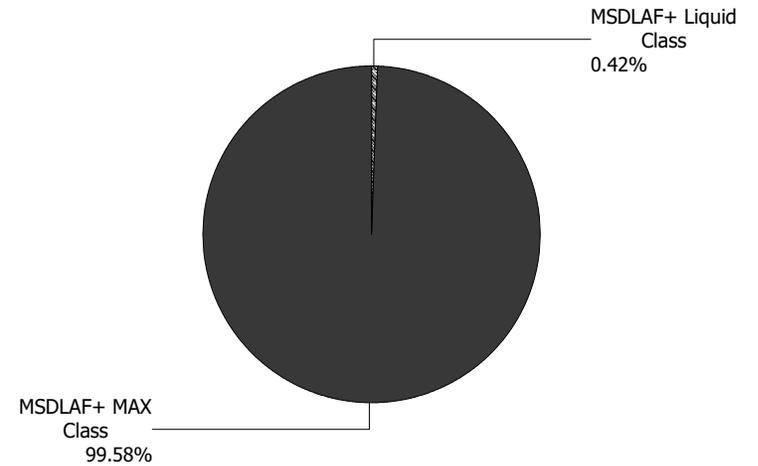
**Account Statement - Transaction Summary**

For the Month Ending **December 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

| <b>MSDLAF+ Liquid Class</b> |                        |
|-----------------------------|------------------------|
| Opening Market Value        | 50,653.08              |
| Purchases                   | 189.43                 |
| Redemptions                 | 0.00                   |
| Unsettled Trades            | 0.00                   |
| Change in Value             | 0.00                   |
| <b>Closing Market Value</b> | <b>\$50,842.51</b>     |
| Cash Dividends and Income   | 189.43                 |
| <b>MSDLAF+ MAX Class</b>    |                        |
| Opening Market Value        | 13,312,131.51          |
| Purchases                   | 50,194.93              |
| Redemptions                 | (1,200,000.00)         |
| Unsettled Trades            | 0.00                   |
| Change in Value             | 0.00                   |
| <b>Closing Market Value</b> | <b>\$12,162,326.44</b> |
| Cash Dividends and Income   | 50,194.93              |

| <b>Asset Summary</b>        |                          |                          |
|-----------------------------|--------------------------|--------------------------|
|                             | <b>December 31, 2024</b> | <b>November 30, 2024</b> |
| <b>MSDLAF+ Liquid Class</b> | 50,842.51                | 50,653.08                |
| <b>MSDLAF+ MAX Class</b>    | 12,162,326.44            | 13,312,131.51            |
| <b>Total</b>                | <b>\$12,213,168.95</b>   | <b>\$13,362,784.59</b>   |
| <b>Asset Allocation</b>     |                          |                          |



**Account Statement**

For the Month Ending **December 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

| Trade Date                  | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|-----------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>MSDLAF+ Liquid Class</b> |                 |   |                     |                              |                    |
| <b>Opening Balance</b>      |                 |   |                     |                              | <b>50,653.08</b>   |
| 12/31/24                    | 01/02/25        | Accrual Income Div Reinvestment - Distributions | 1.00                | 189.43                       | 50,842.51          |
| <b>Closing Balance</b>      |                 |   |                     |                              | <b>50,842.51</b>   |

|                                   | Month of December | Fiscal YTD July-December |                                   |           |
|-----------------------------------|-------------------|--------------------------|-----------------------------------|-----------|
| <b>Opening Balance</b>            | 50,653.08         | 139,302.79               | <b>Closing Balance</b>            | 50,842.51 |
| <b>Purchases</b>                  | 189.43            | 1,011,539.72             | <b>Average Monthly Balance</b>    | 50,659.19 |
| <b>Redemptions (Excl. Checks)</b> | 0.00              | (1,100,000.00)           | <b>Monthly Distribution Yield</b> | 4.40%     |
| <b>Check Disbursements</b>        | 0.00              | 0.00                     |                                   |           |
| <b>Closing Balance</b>            | <b>50,842.51</b>  | <b>50,842.51</b>         |                                   |           |
| <b>Cash Dividends and Income</b>  | 189.43            | 11,539.72                |                                   |           |

| <b>MSDLAF+ MAX Class</b> |          |   |      |                |                      |
|--------------------------|----------|---|------|----------------|----------------------|
| <b>Opening Balance</b>   |          |   |      |                | <b>13,312,131.51</b> |
| 12/30/24                 | 12/30/24 | Redemption - ACH Redemption                     | 1.00 | (1,000,000.00) | 12,312,131.51        |
| 12/30/24                 | 12/30/24 | Redemption - ACH Redemption                     | 1.00 | (200,000.00)   | 12,112,131.51        |
| 12/31/24                 | 01/02/25 | Accrual Income Div Reinvestment - Distributions | 1.00 | 50,194.93      | 12,162,326.44        |

**Account Statement**

For the Month Ending **December 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

| Trade Date                        | Settlement Date | Transaction Description  | Share or Unit Price             | Dollar Amount of Transaction      | Total Shares Owned   |
|-----------------------------------|-----------------|--------------------------|---------------------------------|-----------------------------------|----------------------|
| <b>Closing Balance</b>            |                 |                          |                                 |                                   | <b>12,162,326.44</b> |
|                                   |                 | <b>Month of December</b> | <b>Fiscal YTD July-December</b> |                                   |                      |
| <b>Opening Balance</b>            |                 | 13,312,131.51            | 12,453,732.60                   | <b>Closing Balance</b>            | 12,162,326.44        |
| <b>Purchases</b>                  |                 | 50,194.93                | 3,308,593.84                    | <b>Average Monthly Balance</b>    | 13,236,331.35        |
| <b>Redemptions (Excl. Checks)</b> |                 | (1,200,000.00)           | (3,600,000.00)                  | <b>Monthly Distribution Yield</b> | 4.46%                |
| <b>Check Disbursements</b>        |                 | 0.00                     | 0.00                            |                                   |                      |
| <b>Closing Balance</b>            |                 | <b>12,162,326.44</b>     | <b>12,162,326.44</b>            |                                   |                      |
| <b>Cash Dividends and Income</b>  |                 | 50,194.93                | 308,593.84                      |                                   |                      |

**Intermediate School District 917**  
**School Board Report**  
**Consolidate Investments (General & Building)**

|              | MSDLAF: Liquid |              |      |           |                |               | MSDLAF: +Max |              |      |            |                |               | Total          |            |
|--------------|----------------|--------------|------|-----------|----------------|---------------|--------------|--------------|------|------------|----------------|---------------|----------------|------------|
|              | Purchases      | Sales        | Fees | Interest  | Ending Balance | Monthly Yield | Purchases    | Sales        | Fees | Interest   | Ending Balance | Monthly Yield | Ending Balance | Interest   |
| Jun          |                |              |      |           | 139,302.79     | 5.16%         |              |              |      |            | 12,453,732.60  | 5.24%         | 12,593,035.39  |            |
| Jul          | -              | 100,000.00   | -    | 593.51    | 39,896.30      | 5.14%         | -            | 1,400,000.00 | -    | 55,113.80  | 11,108,846.40  | 5.23%         | 11,148,742.70  | 55,707.31  |
| Aug          | 1,000,000.00   |              |      | 1,714.46  | 1,041,610.76   | 5.11%         |              |              |      | 49,195.39  | 11,158,041.79  | 5.21%         | 12,199,652.55  | 50,909.85  |
| Sep          |                |              |      | 4,267.28  | 1,045,878.04   | 4.99%         | 1,500,000.00 |              |      | 51,004.33  | 12,709,046.12  | 5.09%         | 13,754,924.16  | 55,271.61  |
| Oct          |                |              |      | 4,201.03  | 1,050,079.07   | 4.73%         |              |              |      | 52,125.78  | 12,761,171.90  | 4.83%         | 13,811,250.97  | 56,326.81  |
| Nov          |                | 1,000,000.00 |      | 574.01    | \$ 50,653.08   | 4.55%         | 1,500,000.00 | 1,000,000.00 |      | 50,959.61  | 13,312,131.51  | 4.64%         | 13,362,784.59  | 51,533.62  |
| Dec          |                |              |      | 189.43    | \$ 50,842.51   | 4.40%         |              | 1,200,000.00 |      | 50,194.93  | 12,162,326.44  | 4.46%         | 12,213,168.95  | 50,384.36  |
| Jan          |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| Feb          |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| Mar          |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| Apr          |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| May          |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| Jun          |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| <b>Total</b> |                |              |      |           |                |               |              |              |      |            |                |               |                |            |
| FY 25        | 1,000,000.00   | 1,100,000.00 | -    | 11,539.72 | 50,842.51      |               | 3,000,000.00 | 3,600,000.00 | -    | 308,593.84 | 12,162,326.44  |               | 12,213,168.95  | 320,133.56 |

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

01/15/2025 DIRECT DEPOSITS REGULAR PAY (PR413)

\$793,412.62

**NET PAYROLL**

**\$ 793,412.62**

Authorized Signature Meat Johns Date 1/13/25

Feb mtg

Intermediate School District 917  
1300 E 145<sup>th</sup> St  
Rosemount, MN 55068

Re: Sales Tax Wire Transfer

Date: 1/14/25

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 252,00, from Wells Fargo Bank Account No. 3805702167.

Mark Johns

Mark Johns, Business Manager

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

01/31/2025 DIRECT DEPOSITS REGULAR PAY (PR414) \$778,292.91

**NET PAYROLL \$ 778,292.91**

Authorized Signature Mach Jones Date 1/29/2025



Intermediate School District 917

# Fiscal Year 2025 Revised Budget

February 4, 2025



→ 13

→ 13 A

→ 14

→ 14 A

FILM NEGATIVE

FILM NEGATIVE

FILM NEGATIVE

# Revised Budget: Key Items



## Special Education:

- Update all staffing rosters and estimate of student hours
- Revised Budget reflects adding 30 additional students over the remainder of the year to the baseline number of students we had in November.
- Adding 39 new contractor ESP's positions between Jan – Mar to accommodate increased student intakes

## Secondary:

- Net loss (DCALS) increases over FY24 primarily due to lower enrollment than what was planned
- CTE Total expense increases vs FY24 due to grant funding
- CTE salary & benefit cost is down vs FY24 due to discontinuing the Chef, Medical and in-person ALC Physical Education programs

## Unassigned Fund Balance:

- Board target is a ratio of fund balance to annual expense of 15.0%
- Revised budget projects a material decrease from the FY24 ending rate of 21.1%

## Grant Funding:

- FY25 expenditures associated with grant funding is higher than FY24 actual. Special Education is \$2.4M higher and Secondary is \$513k higher

# Revised Budget: Key Metrics

## ISD 917 Hours and Rate Comparison



| Secondary Technical Center Programs:               | FY24 Actual    | FY25 Revised Budget | % change       | Change in ADM's |
|--|----------------|---------------------|----------------|-----------------|
| Career & Technical Programs Average Hourly Rate    | \$18.66        | \$19.81             | 6.16%          |                 |
| CTE Billable Hours                                 | 68,488         | 60,550              | -11.59%        | (7) ADM's       |
| DCALS Main Student Billable Hours (unweighted)     | 74,831         | 57,306              | -23.42%        | (16) ADM's      |
| DCALS North Student Billable Hours (unweighted)    | 60,169         | 52,873              | -12.13%        | (7) ADM's       |
| DCALS Ext. Day Student Billable Hours (unweighted) | 6,856          | 6,488               | -5.37%         | (0) ADM's       |
| <b>Total Student Billable Hours</b>                | <b>210,344</b> | <b>177,217</b>      | <b>-15.75%</b> | <b>(32)</b>     |

Secondary: Billable hours are decreasing vs FY24 (Chef, Medical, Gym program reductions)

Special Education: Billable hours are increasing. Billable rate increases 9.6%

| Special Education Programs:                          | FY24 Actual    | FY25 Revised Budget | % change     | Change in ADM's |
|--|----------------|---------------------|--------------|-----------------|
| Special Education Resource Program Average Rate      | \$76.25        | \$83.59             | 9.62%        |                 |
| Purchase of Services Agreements Average Cost per FTE | \$124,611      | \$134,378           | 7.84%        |                 |
| Special Education Resource Student Billable Hours    | 393,246        | 398,397             | 1.31%        | 5 ADM's         |
| Special Education Purchase of Service Billable Hrs   | 40,292         | 38,864              | -3.54%       | (1) FTE's       |
| <b>Total Student Billable Hours</b>                  | <b>433,538</b> | <b>437,261</b>      | <b>0.86%</b> |                 |

# Unassigned Fund Balance Roll-Forward

| Fund # | Fund Name                    | Actual Fund       |                    |                        | Net Income / (Loss) | Actual Fund       |
|--------|------------------------------|-------------------|--------------------|------------------------|---------------------|-------------------|
|        |                              | Balance 6/30/2024 | Projected Revenues | Projected Expenditures |                     | Balance 6/30/2025 |
| 1      | Secondary                    | 3,054,578         | 3,807,541          | 4,567,277              | -759,736            | 2,294,842         |
| 2      | Special Education            | 6,570,606         | 46,168,054         | 46,033,876             | 134,178             | 6,704,784         |
| 5      | Gen Capital Exp.             | 23,467            | 534,500            | 525,900                | 8,600               | 32,067            |
| 10     | Institutional Support        |                   | 202,865            | 202,865                | 0                   | 0                 |
| 13     | Secondary Resale             | 6,680             | 9,250              | 9,250                  | 0                   | 6,680             |
| 14     | Special Ed Resale            | 18,746            | 10,100             | 9,800                  | 300                 | 19,046            |
| 15     | 917 Support Services         |                   |                    |                        |                     | 0                 |
| 50     | Student Activities           | 6,108             | 2,930              | 6,231                  | -3,301              | 2,807             |
|        | <b>Total Operating Fund</b>  | <b>9,680,185</b>  | <b>50,735,240</b>  | <b>51,355,199</b>      | <b>-619,959</b>     | <b>9,060,226</b>  |
| 3      | Food and Nutrition           | 16,826            | 245,175            | 245,175                | 0                   | 16,826            |
| 20     | Internal Service Fund        | -443,021          | 231,345            | 11,151                 | 220,194             | -222,827          |
| 21     | Self Funded Dental Ins. Plan | 609,938           | 457,104            | 529,140                | -72,036             | 537,902           |
| 22     | Self Funded Health Ins. Plan | 6,484,106         | 4,956,846          | 4,321,860              | 634,986             | 7,119,092         |
|        | <b>Total All Funds</b>       | <b>16,348,034</b> | <b>56,625,710</b>  | <b>56,462,525</b>      | <b>163,185</b>      | <b>16,511,219</b> |

|                                  | FY24 Actual | FY25 Rev Bud |
|----------------------------------|-------------|--------------|
| Total Operating Fund             | 9,680,185   | 9,060,226    |
| Restricted/Assigned/Nonspendable | 619,030     | 467,000      |
| Unassigned Fund Balance          | 9,061,155   | 8,593,226    |
| Total General Fund Expenditures  | 42,993,977  | 51,355,199   |
| Unassigned Fund Balance Ratio    | 21.1%       | 16.7%        |

- FY24 ended with an Unassigned fund balance of \$9,061,155 or **21.1%**
- FY25 Revised Budget projects ending FY25 with an Unassigned fund balance of \$8,582,966 or **16.7%**
- Loss in Secondary (DCALS) combined with the increased expenditures in Special Ed. are impacting the Fund balance ratio

## Actions Being Taken:

- Restructure DCAL's and CTE staffing levels and expense structure
- Ability to increase the funding requested through the Appeal Rate
- Higher scrutiny on day-to-day expenditures

# Expenditures: FY25 Revised Budget vs Adopted Budget

| Fund # | Description                  | FY 25 Adopted Budget | FY 25 Revised Budget | Difference | Percent Change |
|--------|------------------------------|----------------------|----------------------|------------|----------------|
| 1      | Secondary                    | 4,705,074            | 4,567,277            | -137,797   | -2.93%         |
| 2      | Special Ed.                  | 46,553,325           | 46,033,876           | -519,449   | -1.12%         |
| 5      | Capital Improvements         | 527,400              | 525,900              | -1,500     | -0.28%         |
| 10     | Institutional Support        | 216,822              | 202,865              | -13,957    | -6.44%         |
| 13     | Secondary Resale             | 9,250                | 9,250                | 0          | 0.00%          |
| 14     | Special Ed Resale            | 7,700                | 9,800                | 2,100      | 27.27%         |
| 15     | 917 Support Services         | 0                    | 0                    | 0          | 0.00%          |
| 50     | Student Activities           | 6,231                | 6,231                | 0          | 0.00%          |
|        | Total Operating Fund Exp.    | 52,025,802           | 51,355,199           | -670,603   | -1.29%         |
| 3      | Food and Nutrition           | 224,600              | 245,175              | 20,575     | 9.16%          |
| 20     | Internal Service Fund        | -1,500               | 11,151               | 12,651     | -843.40%       |
| 21     | Self Funded Dental Ins. Plan | 529,140              | 529,140              | 0          | 0.00%          |
| 22     | Self Funded Health Ins. Plan | 4,292,400            | 4,321,860            | 29,460     | 0.69%          |
|        | Total Expense: All Funds     | 57,070,442           | 56,462,525           | -607,917   | -1.07%         |

Total Expenditures in the Revised Budget are \$608K lower than the Adopted Budget

## Highlight of Significant Variances:

### Fund 1 Secondary:

- DCTC SRO Cost \$85k lower - will not be charged separately for this
- Salary \$64k lower and benefits \$13k lower - refined employee roster

### Fund 2 Special Education:

- Staffing cost \$2.6M lower, did not fill budgeted positions
- Contracted Staff (ESP's) \$1,3M higher - 39 ESP's new hires Jan-Mar
- Fees for Service \$589k higher - primarily grant funding for PELSB and DEED

Drive for 5

Fund 20: Severance liability assumptions

Fund 21: Dental Claims cost assumptions

Fund 22: Medical Claims cost assumptions

# Expenditures: FY25 Revised Budget vs FY24 Actual

| Fund # | Description                  | FY24 Actual | FY25 Revised Budget | Difference | Percent Change |
|--------|------------------------------|-------------|---------------------|------------|----------------|
| 1      | Secondary                    | 4,308,944   | 4,567,277           | 258,333    | 6.00%          |
| 2      | Special Ed                   | 37,881,913  | 46,033,876          | 8,151,963  | 21.52%         |
| 5      | Capital Improvements         | 529,025     | 525,900             | -3,125     | -0.59%         |
| 10     | Institutional Support        | 246,590     | 202,865             | -43,725    | -17.73%        |
| 13     | Secondary Resale             | 16,154      | 9,250               | -6,904     | -42.74%        |
| 14     | Special Ed Resale            | 8,898       | 9,800               | 902        | 10.14%         |
| 15     | 917 Support Services         | 0           | 0                   | 0          | 0.00%          |
| 50     | Student Activities           | 2,453       | 6,231               | 3,778      | 0.00%          |
|        | Total Operating Fund         | 42,993,977  | 51,355,199          | 8,361,222  | 19.45%         |
| 3      | Food and Nutrition           | 208,338     | 245,175             | 36,837     | 17.68%         |
| 20     | Internal Service Fund        | 15,223      | 11,151              | -4,072     | -26.75%        |
| 21     | Self Funded Dental Ins. Plan | 504,132     | 529,140             | 25,008     | 4.96%          |
| 22     | Self Funded Health Ins Plan  | 3,839,717   | 4,321,860           | 482,143    | 12.56%         |
|        | Total Expense: All Funds     | 47,561,388  | 56,462,525          | 8,901,137  | 18.72%         |

Total Expenditures in the Revised Budget are \$8.9M higher than FY24 Actual

## Highlight of Significant Variances:

### Fund 1 Secondary:

- Supplies funded through MSC grant are \$440k higher
- Salary and benefits are \$284k lower (Chef, Medical, Physical education program reductions)

### Fund 2 Special Education:

- Salary and benefits are \$5.0M higher. \$536k of this is grant funded
- Contract labor is \$1.37M higher - 39 ESP's new hires Jan-Mar
- Grant funded purchased services - \$600k higher
- Fund 10 allocations - \$400k higher
- Bldg Mtce / Utilities \$400k higher

Fund 10: Total expense (excluding allocated cost) increased \$422k. Primarily due to 8-10% salary escalation (\$180k), overlap in Finance position (\$70k), IT equip purchases (\$50k)

Fund 20: Anticipating slight decrease in severance liabilities

Fund 21 & 22: Increase in benefit utilization for dental and medical claims. Increase in stop loss administration fees.

# Revenue: FY25 Revised budget vs FY24 Actual

| Fund # | Description                  | FY24 Actual | FY25 Revised Budget | Difference | Percent Change |
|--------|------------------------------|-------------|---------------------|------------|----------------|
| 1      | Secondary                    | 3,756,181   | 3,807,541           | 51,360     | 1.37%          |
| 2      | Special Ed                   | 38,034,231  | 46,168,054          | 8,133,823  | 21.39%         |
| 5      | Capital Improvements         | 541,095     | 534,500             | -6,595     | -1.22%         |
| 10     | Institutional Support        | 246,589     | 202,865             | -43,724    | -17.73%        |
| 13     | Secondary Resale             | 1,082       | 9,250               | 8,168      | 754.80%        |
| 14     | Special Ed Resale            | 12,686      | 10,100              | -2,586     | -20.39%        |
| 15     | 917 Support Services         | 0           | 0                   | 0          | 0.00%          |
| 50     | Student Activities           | 2,841       | 2,930               | 89         | 0.00%          |
|        | Total Operating Revenue      | 42,594,706  | 50,735,240          | 8,140,534  | 19.11%         |
| 3      | Food and Nutrition           | 225,164     | 245,175             | 20,011     | 8.89%          |
| 20     | Internal Service Fund        | 222,487     | 231,345             | 8,858      | 3.98%          |
| 21     | Self Funded Dental Ins. Plan | 496,075     | 457,104             | -38,971    | -7.86%         |
| 22     | Self Funded Health Ins Plan  | 4,463,117   | 4,956,846           | 493,729    | 11.06%         |
|        | Total Revenue: All Funds     | 48,001,549  | 56,625,710          | 8,624,161  | 17.97%         |

Total Revenue in the Revised Budget is \$8.6M higher than FY24 Actual

## Highlight of Significant Variances:

### Fund 2 Special Ed:

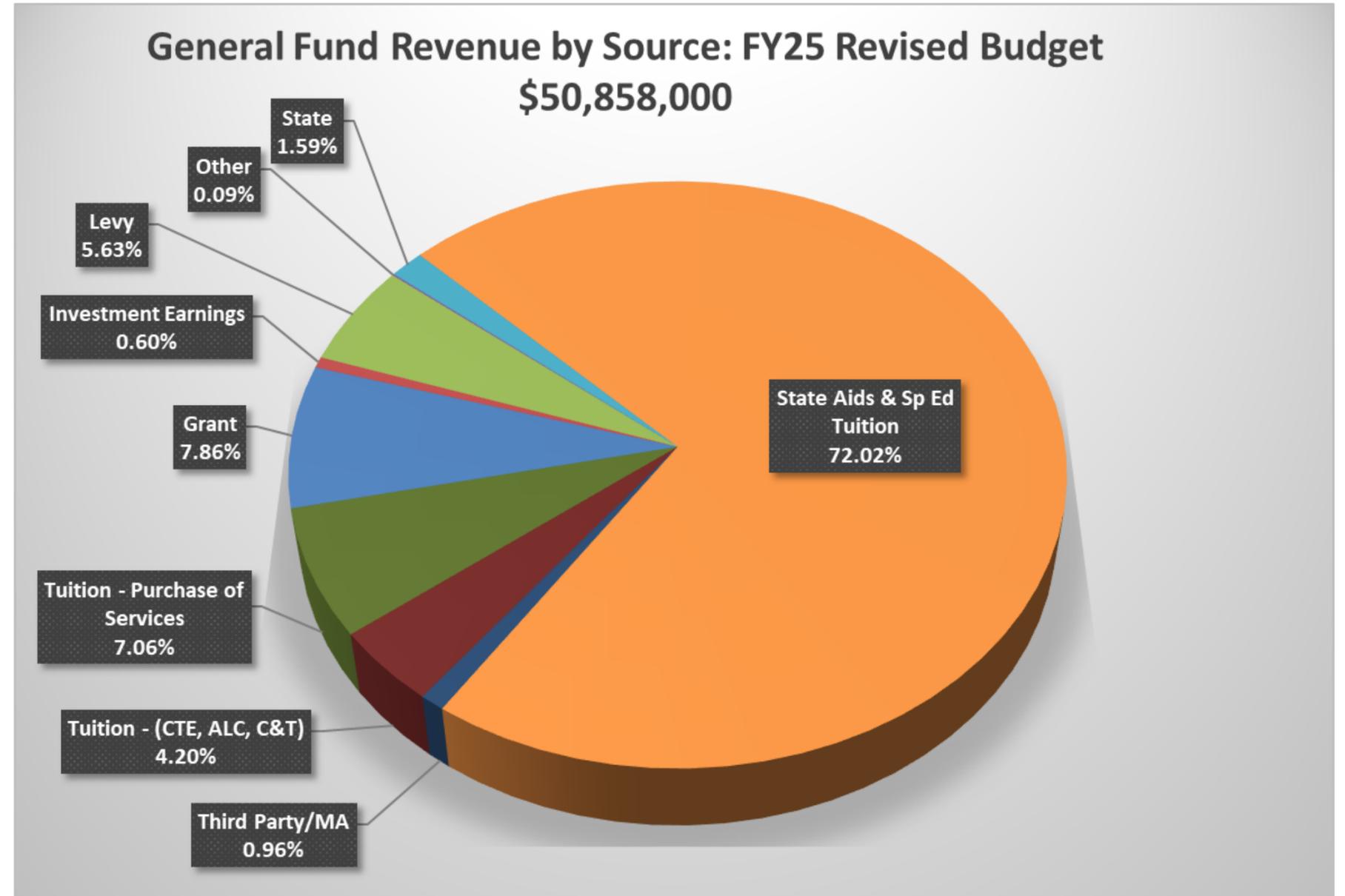
- Grant funding increase: \$2.4M
- Billing rate 9.6% higher in FY25
- Billable hours are slightly higher in FY25

### Fund 22 Health Plan:

- 3% increase in medical rates charged to employees, plus number of employees on benefit plan and mix of single vs family

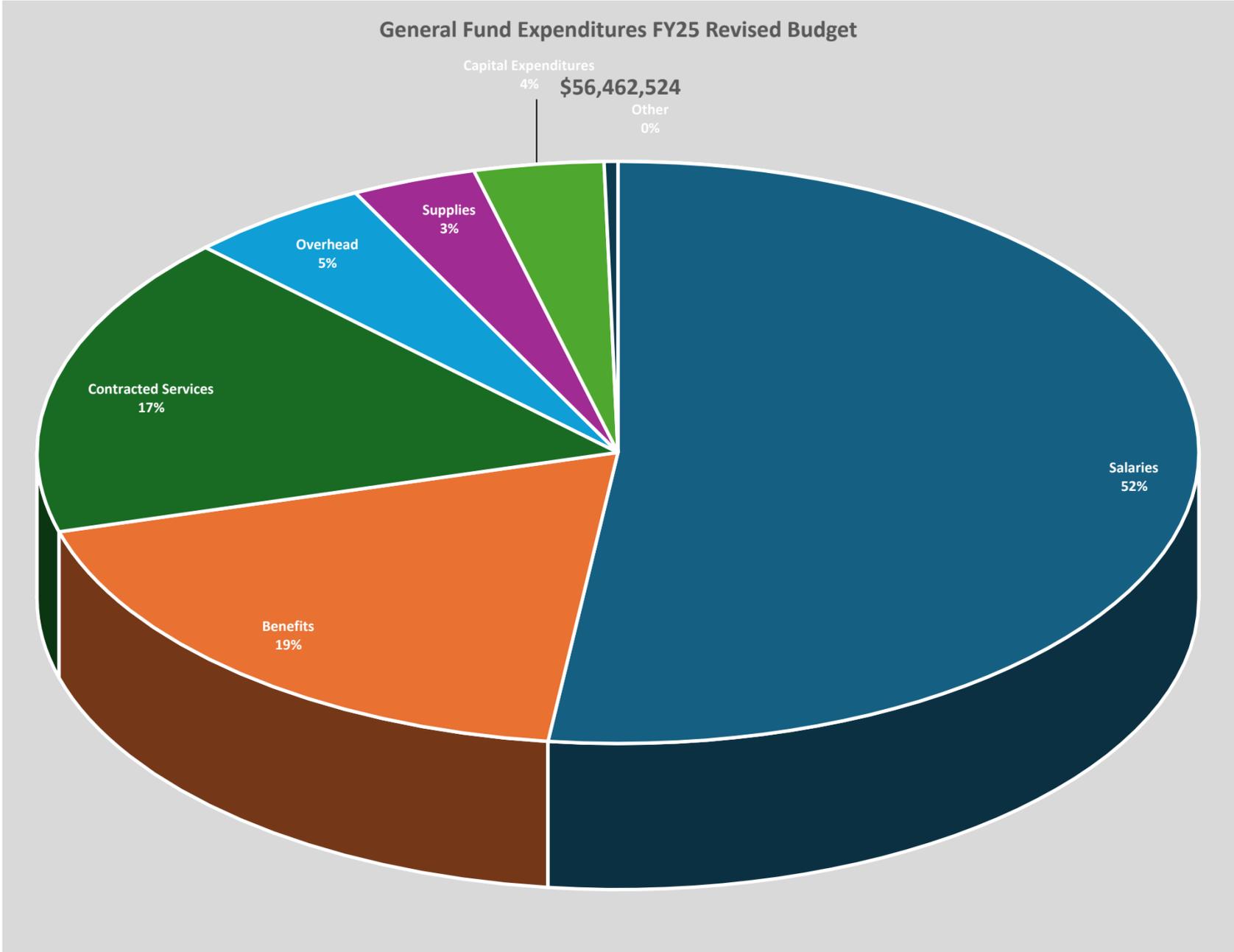
# Funding Sources for ISD 917

- Revised Budget FY25 General Fund Revenues = **\$50,858,000**
- The largest revenue source for ISD 917 is from **special education tuition** from school districts
- 83% of funding (approximately \$42M) comes from tuition billing
- Most funding for Intermediate School Districts is filtered through member school districts



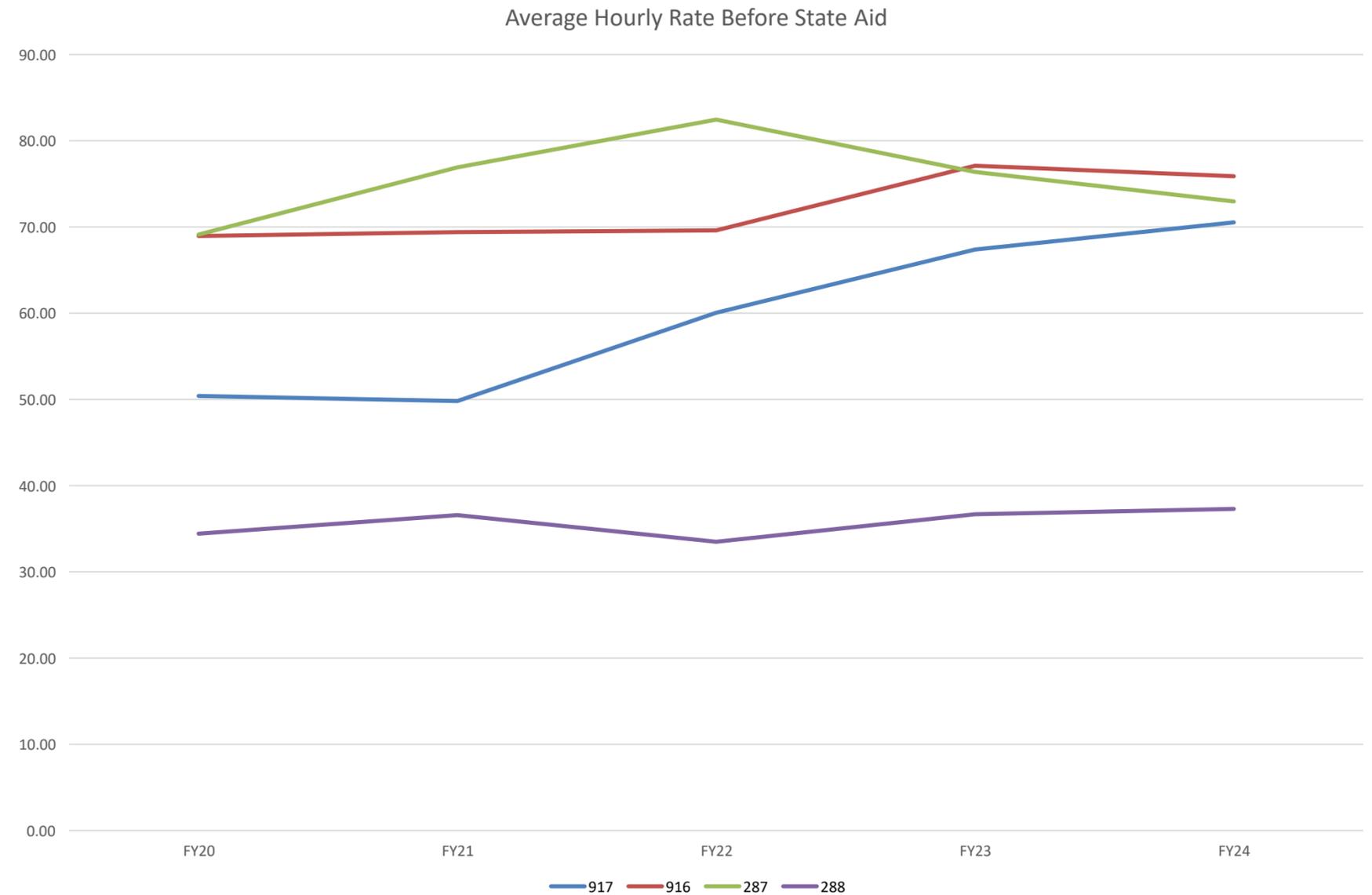
# Expenditures by Category

- Revised Budget FY25 General Fund Expenditures = **\$56,462,524**
- **Salaries** and **benefits** represent 70.6% of total expense



# Rate: Comparison of Intermediate School Districts

- For the past five years for which we have data, ISD 917 has ranked **2nd** in cost-effectiveness among the four Intermediate School Districts
- FY24 average hourly rates before state aid ranged from \$37.30 to \$75.88



Source: MDE Data Center - Special Education Tuition Billing  
MDE Minnesota Funding Reports

# Thank You!

## Questions?



13

13 A

14

14 A

FILM NEGATIVE

FILM NEGATIVE

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO  
MAKE RECOMMENDATIONS FOR REDUCTIONS IN  
PROGRAMS AND POSITIONS AND  
REASONS THEREFOR

WHEREAS, the financial condition of the member school districts dictates that their school board may be forced to reduce expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this reduction in revenue and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_ Whereupon said resolution was duly passed and adopted.

Dated: February 4, 2025