

# Regular School Board Meeting

Tuesday, May 7, 2024 5:15 PM

917 Board Room, 130 145th Street East, Rosemount, MN 55068

## I. Call to Order - Chair Cindy Nordstrom

II. Conduct Pledge of Allegiance - Chair Cindy Nordstrom (*This was conducted at the Board Work Session prior to this meeting.*)

III. Visitors Opportunity to be Heard - Chair Cindy Nordstrom (*Collaboration*)

IV. Review and Approve the Agenda - Chair Cindy Nordstrom

V. Consent Items - Chair Cindy Nordstrom (*Communications*)

V.A.

- Minutes
  - April 2, 2024 Regular School Board Meeting
  - April 22, 2024 Special School Board Meeting
- Personnel
- Donations
  - \$370 from Hosanna Church in Rosemount for Family Bingo Night at Alliance Education Center.
  - Community Garden for Alliance Education Center

VI. Executive Director of Business Services Reports - Nicolle Roush (*Stewardship*)

VI.A.

- Bills
- Wire Transfers
- Investment Reports

VII. New Business - Chair Cindy Nordstrom (*Collaboration*)

VII.A. Approve School Nurse Resolution - Dr. Michael Favor  
*Roll call*

VII.B. Approve Interpreters' Resolution - Dr. Michael Favor  
*Roll call*

VII.C. Approve Speech Pathologist Resolution - Dr. Michael Favor  
*Roll call*

VII.D. Approve Teachers' Resolution - Dr. Michael Favor  
*Roll call*

VII.E. Approve updated MOU for Teachers' Contract - Lauren Kelly

VIII. Approve revised Blood Borne Pathogens Exposure Control Plan - Dr. Michael Favor

IX. Review Accounts Receivable Aging Report - Nicolle Roush

X. Approve Uncollectable Accounts - Nicolle Roush

XI. Approve Resale Account Budget Revision -  
Nicolle Roush

XII. Approve Agreement between ISD 271 and ISD 917  
for Early Childhood Mental Health Program - Dr.  
Michael Favor

XIII. Approve LTFM (Long-term Facility  
Maintenance) Plan - Nicolle Roush

XIV. Approve LTFM Revenue Resolution - Nicolle Roush  
*Roll Call*

XV. Approve Levy Allocations for 2024 payable 2025-  
2026 - Nicolle Roush

XVI. Adjournment - Chair Cindy Nordstrom

## INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, April 1, 2024, Street East, Rosemount, MN, in the Board Room.

**Members Present:** Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek, and ex-officio Superintendent Dr. Michael Favor.

**Members Absent:** David Anderson and Monica Weber

**Also Present:** Nicolle Roush, Melissa Schaller, Brooke Peterson, Marci Levi-Maguire, and Kate Hulse.

School Board Chair Cindy Nordstrom called the meeting to order at 5:38 PM.

The Pledge of Allegiance was conducted in the prior work session.

There were no visitors to be heard.

1. Motion by Lesley Chester, seconded by Hannah Simmons to appoint Mark Zuzek as Clerk in the absence of the Board Clerk, David Anderson. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
2. Motion by Hannah Simmons, seconded by Lesley Chester, to approve the agenda. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.

Amy Swaney presented Jennifer Baxter with the non-licensed 917 employee for the spring quarter and Francesca Coolignon was presented with the licensed 917 employee of the spring quarter.

3. Motion by Byron Schwab, seconded by Hannah Simmons, to approve the consent items, as presented. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
  - **Minutes:** March 5, 2024 - Regular School Board Meeting
  - **Personnel:** *New Hires:* Trevor Bailey, Assistant Principal, effective July 1, 2024. Rira Bullecer, Teacher, effective March 13, 2024. Maria Jose Chami Pedrosa, Classroom Assistant, effective March 4, 2024. Amy Kirchman, Classroom Assistant, effective March 11, 2024. Zyllyl Occena, Teacher, effective March 13, 2024. Brian Price, School Psychologist, effective August 20, 2024. Rushel Rejuso, Teacher, effective March 13, 2024. Rechel Tupas, Teacher, effective March 13, 2024. *Change in Status:* Amy Dawson, Speech Language Pathologist, FTE decrease 1.0 FTE to 0.80, for 2024-2025 School Year only, effective July 1, 2024. Cindy Jacobs, Occupational Therapist, FTE decrease 1.0 FTE to 0.80, for 2024-2025 School Year only, effective July 1, 2024. Matthew Newquist, BCBA, FTE increment 0.80 FTE to 0.85 FTE, for 2024-2025 School Year only, effective July 1, 2024. *Resignations and Terminations:* Stephanie Bistodeau, Classroom Assistant, effective April 5, 2024. Matthew Bruns, Academic Liaison, effective April 7, 2024. Thomas Garding, Teacher, effective June 7, 2024. Margaret Locke, School Social Worker, effective June 7, 2024. Emma Mayes, Teacher, effective June 7, 2024. Jessica Randol, Teacher, effective June 7, 2024. Jessica Richter, School Social Worker, effective June 7, 2024. Ursula Rumann, Teacher, effective June 7, 2024. Riley Schouveller, Classroom Assistant, effective March 15, 2024. Lataysha Wiley, Program Assistant, effective March 25, 2024. Heather Webb, Teacher, effective June 7, 2024.

*Retirements:* Kari Elbers, Program Assistant, effective June 5, 2024. Merribeth Miller, School Social Worker, effective June 10, 2024. Diane O'Neil, Teacher, effective June 7, 2024.

- **Policies:** *Final reading:* 533 Wellness (Addendum A).
- **Donations:** Five boxes of Blistex chapstick from Blistex. Monetary donation from Carmon and Todd Wallace of Hastings to purchase an adapted swing at Concord Education Center in honor of Rebecca.

4. Motion by Byron Schwab, seconded by Lisa Ehleringer, to approve the bills from February 23, 2024, to March 26, 2024, wire transfers, and investment report as presented. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
5. Board Member Tom Bennett, introduced and read the following resolution: Resolution Terminating Probationary Teachers. The motion for the adoption of the foregoing resolution was duly seconded by Mark Zuzek, and upon vote being taken thereon, the following voted in favor thereof: Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed. (Addendum B.)
6. Motion by Lesley Chester, seconded by Hannah Simmons, to approve the ISD 917 Calendar for 2024/2025 and 2025/2026 with amendments. (Addendum C.) Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
7. Motion by Byron Schwab, seconded by Lesley Chester, the revised budget to include Perkins Reallocation as presented by Nicolle Roush. (Addendum D.) Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
8. Motion by Tom Bennett, seconded by Hannah Simmons, to approve the lead teachers for 2024-2025, as presented. (Addendum E.) Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
9. Motion by Hannah Simmons, seconded by Lesley Chester, to approve the Wellness Goals for 2023-2024, as presented. (Addendum F.) Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
10. Motion by Byron Schwab, seconded by Mark Zuzek, to approve the Temporary Employee Report as presented. (Addendum G.) Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.
11. Motion by Hannah Simmons, seconded by Lesley Chester, to close the session to review discuss paraprofessional negotiations. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed.

Board went into closed session at 5:51 PM. Present: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek, Michael Favor, Melissa Schaller, Nicolle Roush, Marci Levy-Maguire.

12. Motion by Byron Schwab, seconded by Tom Bennett, to come out of closed session and back to regular session. Voting aye: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek Voting naye: none. Motion passed. Present: Tom Bennett, Lesley Chester, Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek, Michael Favor, Melissa Schaller, Nicolle Roush, Marci Levy-Maguire.

Board reconvened at 6:24 PM into regular session.

13. Motion by Byron Schwab, seconded by Tom Bennett, to adjourn the meeting. All present voted aye. Motion passed. There being no further business the meeting adjourned at 6:24 PM.

The next regular School Board Meeting will be Tuesday, May 7, 2024 at 5:15 PM.

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Clerk

## INTERMEDIATE SCHOOL DISTRICT 917

A Special School Board Meeting of the Intermediate School District 917 School Board was held on Monday, April 22, 2024, Street East, Rosemount, MN, in the Board Room.

**Members Present:** Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek, and ex-officio Superintendent Dr. Michael Favor.

**Members Absent:** David Anderson, Tom Bennett, Lesley Chester, Monica Weber

**Also Present:** Nicolle Roush

School Board Chair Cindy Nordstrom called the meeting to order at 7:30 AM.

The Pledge of Allegiance was conducted.

There were no visitors to be heard.

1. Motion by Mark Zuzek, seconded by Hannah Simmons, to approve the HVAC Bid to Kraft Mechanical, as presented by the Director of Finance. Voting aye: Lisa Ehleringer, Cindy Nordstrom, Byron Schwab, Hannah Simmons, Mark Zuzek. Voting naye: none. Motion passed.
2. Motion by Byron Schwab, seconded by Lisa Ehleringer, to adjourn the meeting. All present voted aye. Motion passed. There being no further business the meeting adjourned at 7:45 AM.

The next regular School Board Meeting will be Tuesday, May 7, 2024 at 5:15 PM.

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Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF May 7, 2024**

**NEW HIRES:**

Keelahni Cummings, Classroom Assistant, effective April 11, 2024.

Annette Dunigan, Classroom Assistant, effective April 4, 2024.

Mary Heller, Teacher, effective August 20, 2024.

Molly Heller, Teacher, effective August 20, 2024.

Cerina Pratt, Classroom Assistant, effective April 16, 2024.

Amelia Peterson, Classroom Assistant, effective April 29, 2024.

**RE-HIRES:**

Rozalyn Wenger-Vaughn, Classroom Assistant, effective April 8, 2024.

**CHANGE IN STATUS:**

**LEAVES OF ABSENCE:**

**RESIGNATION & TERMINATIONS:**

Kimberly Allen, Program Assistant, effective April 26, 2024.

Edward Carter, Classroom Assistant, effective April 23, 2024.

Thomas Garding, Teacher, updated effective August 1, 2024.

Crystal Konen, Classroom Assistant, effective April 18, 2024.

Charity Last, Intervener, effective June 6, 2024.

Keith Malone, Classroom Assistant, effective April 18, 2024.

Hallie Misiaszek, Board Certified Behavior Analyst, effective June 30, 2024.

Fardowsa Omar, Classroom Assistant, effective June 5, 2024.

Cerina Pratt, Classroom Assistant, effective April 29, 2024.

Angela Ridgley, Licensed School Nurse, effective June 7, 2024.

Isabella Walstrom, Administrative Assistant I, effective April 26, 2024.

Willie Wilson, Classroom Assistant, effective April 12, 2024

**RETIREMENT:**

Shannon Brennan, Principal/Assistant Director of Special Education, updated effective August 28, 2024.

Nicolle Roush, Director of Business Services, effective October 31, 2024.



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## Donation Garden

1 message

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**Berg, Linda** <linda.berg@isd917.org>  
To: Linda Berg <linda.berg@isd917.org>

Mon, Apr 29, 2024 at 2:19 PM

Alliance Education Center and the Garden Committee would like to thank the following organizations, businesses, and individuals who donated to our community garden.

Terra Garden Center for donating beautiful annual flowers and strawberry plants (valued at about \$50.00)

Gertens for donating a \$50 gift card

Lana Tullis of the Master Gardeners of Dakota County for providing us with her personal seed collection and telling us about the seed library in Farmington. (valued at about \$25.00)

Individuals for their monetary donations total of \$485.00 in cash.

Without their generous donations, we would be unable to fund our community garden with plants. We appreciate their support and knowledge.

*Linda Berg*

*Executive Assistant to the Superintendent and School Board*

*Intermediate School District 917*

*1300 145<sup>th</sup> Street East*

*Rosemount, MN 55068*

*651-423-8214*

***“Cheerfulness is contagious but don’t wait to catch it. Be a carrier.”***

~My working hours may not be your working hours. Please do not feel obligated to reply outside of your normal work schedule.



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## Donation

1 message

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**Berg, Linda** <linda.berg@isd917.org>  
To: Linda Berg <linda.berg@isd917.org>

Mon, Apr 29, 2024 at 2:11 PM

Last Thursday 4/25/2024 Alliance Education Center held their annual Family Bingo Night. Hosanna Church in Rosemount donated these items:

Pizza - estimated value \$90.00  
Cookie - estimated value \$120.00 (20 at 6.99)  
Chips - estimated value \$100.00  
Beverages (pop, water, juice) - estimated value \$60.00  
Total = \$370.00

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**Shannon Brennan**  
**Principal and Assistant Director of Special Education**

Alliance Education Center  
14300 Biscayne Ave. W.  
Rosemount, MN 55068  
Office # 651-423-8150  
E-Mail: [shannon.brennan@isd917.org](mailto:shannon.brennan@isd917.org)

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 IMG\_1918.jpg

This picture may not be used on any social media-

 IMG\_1917.jpg

*Linda Berg*

*Executive Assistant to the Superintendent and School Board*

*Intermediate School District 917*

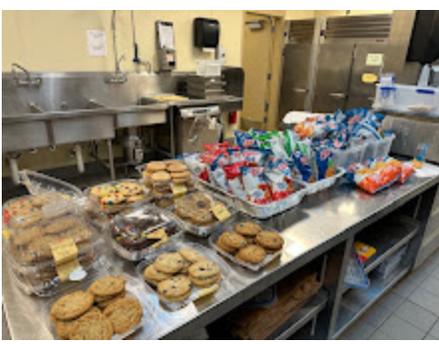
*1300 145<sup>th</sup> Street East  
Rosemount, MN 55068  
651-423-8214*

***“Cheerfulness is contagious but don’t wait to catch it. Be a carrier.”***

~My working hours may not be your working hours. Please do not feel obligated to reply outside of your normal work schedule.

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**4 attachments**



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**IMG\_1917.jpg**  
235K



**IMG\_1918.jpg**  
212K



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SOURCEWELL  
DATE: 04/30/2024  
TIME: 12:10:51

INTERMEDIATE SCHOOL DISTRICT 917  
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1  
ACCTPA21  
ACCOUNTING PERIOD: 10/24

SELECTION CRITERIA: chkstat.rundate between '20240327' and '20240430'

DISTRIBUTION FUND: 01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
1908411	03/28/2024	NOVA EDUCATION CONSULTANTS	R	6750.00	ACCOUNTS PAYABLE CHECK
1908412	03/28/2024	OFFICE DEPOT	R	362.85	ACCOUNTS PAYABLE CHECK
1908413	03/28/2024	PROCARE THERAPY	R	20007.00	ACCOUNTS PAYABLE CHECK
1908414	03/28/2024	SAM'S CLUB/SYNCHRONY BANK	R	945.74	ACCOUNTS PAYABLE CHECK
1908415	03/28/2024	TEACHERS ON CALL INC	R	7179.87	ACCOUNTS PAYABLE CHECK
1908416	03/28/2024	ZEN EDUCATE INC	R	1654.81	ACCOUNTS PAYABLE CHECK
1908417	04/01/2024	ADAPTIVE TECH SOLUTIONS LLC	R	539.37	ACCOUNTS PAYABLE CHECK
1908418	04/01/2024	CDWG	R	792.00	ACCOUNTS PAYABLE CHECK
1908419	04/01/2024	CENTERPOINT ENERGY	R	633.60	ACCOUNTS PAYABLE CHECK
1908420	04/01/2024	CENTURYLINK	R	1149.84	ACCOUNTS PAYABLE CHECK
1908421	04/01/2024	CENTURYLINK COMMUNICATONS, LLC	R	529.75	ACCOUNTS PAYABLE CHECK
1908422	04/01/2024	CITY OF ROSEMOUNT	R	1161.19	ACCOUNTS PAYABLE CHECK
1908423	04/01/2024	FLOYD LOCK AND SAFE	R	6736.26	ACCOUNTS PAYABLE CHECK
1908424	04/01/2024	FRONTIER COMMUNICATIONS	R	518.64	ACCOUNTS PAYABLE CHECK
1908425	04/01/2024	IND SCH DIST 191	R	27937.46	ACCOUNTS PAYABLE CHECK
1908426	04/01/2024	LAKESHORE LEARNING MATERIALS	R	561.02	ACCOUNTS PAYABLE CHECK
1908427	04/01/2024	MARCO INC	R	124.71	ACCOUNTS PAYABLE CHECK
1908428	04/01/2024	MAXI AIDS, INC	R	78.85	ACCOUNTS PAYABLE CHECK
1908429	04/01/2024	MCKESSON MEDICAL	R	42.12	ACCOUNTS PAYABLE CHECK
1908430	04/01/2024	MN CLN SERVICES, INC	R	4720.00	ACCOUNTS PAYABLE CHECK
1908431	04/01/2024	PEARSON ASSESSMENT/NCS PEARSON	R	123.40	ACCOUNTS PAYABLE CHECK
1908432	04/01/2024	REPUBLIC SERVICES #923	R	1046.51	ACCOUNTS PAYABLE CHECK
1908433	04/01/2024	SCHOLASTIC, INC	R	55.47	ACCOUNTS PAYABLE CHECK
1908434	04/01/2024	SCHOOL SPECIALTY, LLC	R	918.73	ACCOUNTS PAYABLE CHECK
1908435	04/01/2024	TOLL GAS & WELDING SUPPLY	R	555.28	ACCOUNTS PAYABLE CHECK
1908436	04/01/2024	TWIN CITY HARDWARE COMPANY INC	R	189.93	ACCOUNTS PAYABLE CHECK
1908437	04/03/2024	WISCONSIN SCTF	R	845.39	ACCOUNTS PAYABLE CHECK
1908438	04/03/2024	917 PROGRAM ASST EDU ASSOCIATION	R	3367.41	ACCOUNTS PAYABLE CHECK
1908439	04/03/2024	EDUCATION MINNESOTA, LOCAL 3904	R	8980.42	ACCOUNTS PAYABLE CHECK
1908440	04/03/2024	FTC	R	1548.33	ACCOUNTS PAYABLE CHECK
1908441	04/03/2024	O.P.E.I.U., LOCAL 12	R	479.34	ACCOUNTS PAYABLE CHECK
1908442	04/03/2024	RELATED SERVICES NURSES ESP	R	159.74	ACCOUNTS PAYABLE CHECK
1908443	04/03/2024	RIVERVIEW LAW OFFICE PLLC	R	3265.91	ACCOUNTS PAYABLE CHECK
* 1908443	04/03/2024	RIVERVIEW LAW OFFICE PLLC	V	-3265.91	VOID MANUAL CHECK
1908444	04/03/2024	MESSERLI & KRAMER P.A.	R	3265.91	ACCOUNTS PAYABLE CHECK
1908445	04/03/2024	SONOVA USA INC.	R	1066.72	ACCOUNTS PAYABLE CHECK
1908446	04/05/2024	ACCELERATED TECHNOLOGIES	R	760.00	ACCOUNTS PAYABLE CHECK
1908447	04/05/2024	ADAPTIVE TECH SOLUTIONS LLC	R	708.90	ACCOUNTS PAYABLE CHECK
1908448	04/05/2024	APPLE COMPUTER, INC	R	1495.00	ACCOUNTS PAYABLE CHECK
1908449	04/05/2024	ARVIG ENTERPRISES, INC	R	2243.96	ACCOUNTS PAYABLE CHECK
1908450	04/05/2024	ATTAINMENT CO	R	1463.70	ACCOUNTS PAYABLE CHECK
1908451	04/05/2024	CDWG	R	7152.00	ACCOUNTS PAYABLE CHECK
1908452	04/05/2024	CENTURY MARTIAL ARTS	R	117.88	ACCOUNTS PAYABLE CHECK
1908453	04/05/2024	DELL MKTG L.P., C/O DELL USA L.P.	R	5454.00	ACCOUNTS PAYABLE CHECK
1908454	04/05/2024	DISCOUNT SCHOOL SUPPLY	R	413.99	ACCOUNTS PAYABLE CHECK
1908455	04/05/2024	MRI INTERMEDIATE HOLDINGS, LLC	R	40.00	ACCOUNTS PAYABLE CHECK
1908456	04/05/2024	OUTDOOR IMAGES, INC	R	1257.00	ACCOUNTS PAYABLE CHECK
1908457	04/05/2024	PROFESSIONAL WIRELESS COMMUNICATION	R	256.32	ACCOUNTS PAYABLE CHECK
1908458	04/05/2024	SCHMITTY & SONS	R	602.80	ACCOUNTS PAYABLE CHECK
1908459	04/05/2024	SOUTHPAW ENTERPRISES	R	188.10	ACCOUNTS PAYABLE CHECK
1908460	04/05/2024	USI	R	405.93	ACCOUNTS PAYABLE CHECK
1908461	04/05/2024	VERIZON WIRELESS	R	1005.20	ACCOUNTS PAYABLE CHECK

SOURCEWELL  
DATE: 04/30/2024  
TIME: 12:10:51

INTERMEDIATE SCHOOL DISTRICT 917  
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 2  
ACCTPA21  
ACCOUNTING PERIOD: 10/24

SELECTION CRITERIA: chkstat.rundate between '20240327' and '20240430'

1908462	04/05/2024	VIRCO MFG CORP	R	3820.95	ACCOUNTS PAYABLE CHECK
1908463	04/05/2024	XCEL ENERGY	R	4179.12	ACCOUNTS PAYABLE CHECK
1908464	04/05/2024	ALL IN ONE TRANSLATION AGENCY, LLC	R	675.00	ACCOUNTS PAYABLE CHECK
1908465	04/05/2024	AMANDA GROH	R	585.00	ACCOUNTS PAYABLE CHECK
1908466	04/05/2024	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB CHECK
1908467	04/05/2024	AMAZON CAPITAL SERVICES	R	7026.46	ACCOUNTS PAYABLE CHECK
1908468	04/05/2024	ANNE HOFF, SAFE HARBOR COUNSELING	R	425.00	ACCOUNTS PAYABLE CHECK
1908469	04/05/2024	INVER HILLS COMMUNITY COLLEGE	R	136.01	ACCOUNTS PAYABLE CHECK
1908470	04/05/2024	KAREN CASS FELLING, M.A., LP	R	750.00	ACCOUNTS PAYABLE CHECK
1908471	04/05/2024	MENARDS	R	606.87	ACCOUNTS PAYABLE CHECK
1908472	04/05/2024	NELSON AUTO CENTER, INC	R	34939.99	ACCOUNTS PAYABLE CHECK
1908473	04/05/2024	PROCARE THERAPY	R	19904.00	ACCOUNTS PAYABLE CHECK
1908474	04/05/2024	REGINA MAENDLER, HEART & SCIENCE	R	5197.50	ACCOUNTS PAYABLE CHECK
1908475	04/05/2024	SOURCEWELL	R	3330.00	ACCOUNTS PAYABLE CHECK
1908476	04/05/2024	TEACHERS ON CALL INC	R	7082.84	ACCOUNTS PAYABLE CHECK
1908477	04/05/2024	TRIUMPH EDUCATIONAL CONSULTING	R	227.50	ACCOUNTS PAYABLE CHECK
1908478	04/05/2024	THE MCDOWELL AGENCY, INC.	R	41.00	ACCOUNTS PAYABLE CHECK
1908479	04/11/2024	ANCHOR VINYL LLC	R	560.00	ACCOUNTS PAYABLE CHECK
1908480	04/11/2024	BAKER TILLY US, LLP	R	400.00	ACCOUNTS PAYABLE CHECK
1908481	04/11/2024	CKC GOOD FOOD	R	15732.59	ACCOUNTS PAYABLE CHECK
1908482	04/11/2024	CUB FOODS - APPLE VALLEY	R	45.55	ACCOUNTS PAYABLE CHECK
1908483	04/11/2024	CUB FOODS - EAGAN	R	32.06	ACCOUNTS PAYABLE CHECK
1908484	04/11/2024	CUB FOODS - INVER GROVE HTS	R	36.24	ACCOUNTS PAYABLE CHECK
1908485	04/11/2024	CUB FOODS - ROSEMOUNT	R	279.97	ACCOUNTS PAYABLE CHECK
1908486	04/11/2024	EDI-DOLEJS COSULTING ENGINEERS	R	4200.00	ACCOUNTS PAYABLE CHECK
1908487	04/11/2024	NOVA EDUCATION CONSULTANTS	R	3330.00	ACCOUNTS PAYABLE CHECK
1908488	04/11/2024	OFFICE DEPOT	R	203.97	ACCOUNTS PAYABLE CHECK
1908489	04/11/2024	PROCARE THERAPY	R	8721.24	ACCOUNTS PAYABLE CHECK
1908490	04/11/2024	ROSEMOUNT AUTO SERVICE	R	1472.21	ACCOUNTS PAYABLE CHECK
1908491	04/11/2024	STRATEGIC STAFFING SOLUTIONS	R	22550.47	ACCOUNTS PAYABLE CHECK
1908492	04/11/2024	TEACHERS ON CALL INC	R	532.07	ACCOUNTS PAYABLE CHECK
1908493	04/11/2024	THERAPY NOTES, LLC	R	265.00	ACCOUNTS PAYABLE CHECK
1908494	04/11/2024	TOWN SQUARE PUBLICATIONS LLC	R	395.00	ACCOUNTS PAYABLE CHECK
1908495	04/11/2024	ZEN EDUCATE INC	R	2925.00	ACCOUNTS PAYABLE CHECK
1908496	04/12/2024	ADVANCE AUTO PARTS	R	65.29	ACCOUNTS PAYABLE CHECK
1908497	04/12/2024	APPLE COMPUTER, INC	R	480.00	ACCOUNTS PAYABLE CHECK
1908498	04/12/2024	AI TECHNOLOGIES, LLC	R	2689.75	ACCOUNTS PAYABLE CHECK
1908499	04/12/2024	CDWG	R	999.00	ACCOUNTS PAYABLE CHECK
1908500	04/12/2024	DELL MKTG L.P., C/O DELL USA L.P.	R	5994.88	ACCOUNTS PAYABLE CHECK
1908501	04/12/2024	MICROSONIC	R	114.00	ACCOUNTS PAYABLE CHECK
1908502	04/12/2024	OPEN UP RESOURCES	R	299.00	ACCOUNTS PAYABLE CHECK
1908503	04/12/2024	OUTDOOR IMAGES, INC	R	350.00	ACCOUNTS PAYABLE CHECK
1908504	04/12/2024	PLAY THERAPY SUPPLY	R	115.72	ACCOUNTS PAYABLE CHECK
1908505	04/12/2024	RIFTON EQ/COMMUNITY PRODUCTS LLC	R	1436.25	ACCOUNTS PAYABLE CHECK
1908506	04/12/2024	SCHOLASTIC CLASSROOM MAGAZINES	R	346.20	ACCOUNTS PAYABLE CHECK
1908507	04/12/2024	SCHOOL NURSE SUPPLY	R	403.28	ACCOUNTS PAYABLE CHECK
1908508	04/12/2024	SCHOOL SPECIALTY, LLC	R	2268.60	ACCOUNTS PAYABLE CHECK
1908509	04/12/2024	SONOVA USA INC.	R	6290.15	ACCOUNTS PAYABLE CHECK
1908510	04/12/2024	STEALTHWEAR PROTECTIVE CLOTHING INC	R	199.90	ACCOUNTS PAYABLE CHECK
1908511	04/12/2024	TGK AUTOMOTIVE OF ROSEMOUNT, LLC	R	91.88	ACCOUNTS PAYABLE CHECK
1908512	04/12/2024	XCEL ENERGY	R	3281.32	ACCOUNTS PAYABLE CHECK
1908513	04/17/2024	WISCONSIN SCTF	R	845.39	ACCOUNTS PAYABLE CHECK
1908514	04/17/2024	917 PROGRAM ASST EDU ASSOCIATION	R	3348.59	ACCOUNTS PAYABLE CHECK
1908515	04/17/2024	EDUCATION MINNESOTA, LOCAL 3904	R	8957.90	ACCOUNTS PAYABLE CHECK
1908516	04/17/2024	FTC	R	1548.33	ACCOUNTS PAYABLE CHECK
1908517	04/17/2024	NCPERS GROUP LIFE INS	R	16.00	ACCOUNTS PAYABLE CHECK

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1908518	04/17/2024	O.P.E.I.U., LOCAL 12	R	479.34	ACCOUNTS PAYABLE CHECK
1908519	04/17/2024	RELATED SERVICES NURSES ESP	R	159.74	ACCOUNTS PAYABLE CHECK
1908520	04/18/2024	AERO DRAPERY & BLIND	R	1779.00	ACCOUNTS PAYABLE CHECK
1908521	04/18/2024	ALL IN ONE TRANSLATION AGENCY, LLC	R	270.00	ACCOUNTS PAYABLE CHECK
1908522	04/18/2024	AMANDA GROH	R	585.00	ACCOUNTS PAYABLE CHECK
1908523	04/18/2024	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB CHECK
1908524	04/18/2024	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB CHECK
1908525	04/18/2024	AMAZON CAPITAL SERVICES	R	5765.41	ACCOUNTS PAYABLE CHECK
1908526	04/18/2024	DISTRICT 191 FOOD SERVICE	R	1057.05	ACCOUNTS PAYABLE CHECK
1908527	04/18/2024	KEYSTONE INTERPRETING SOLUTIONS INC	R	548.35	ACCOUNTS PAYABLE CHECK
1908528	04/18/2024	MALLOY, MONTAGUE, KARNOWSKI, RADOSE	R	6500.00	ACCOUNTS PAYABLE CHECK
1908529	04/18/2024	MASE	R	50.00	ACCOUNTS PAYABLE CHECK
1908530	04/18/2024	MENARDS	R	59.98	ACCOUNTS PAYABLE CHECK
1908531	04/18/2024	MICHELLE HAMANN	R	25.00	ACCOUNTS PAYABLE CHECK
1908532	04/18/2024	OFFICE DEPOT	R	414.07	ACCOUNTS PAYABLE CHECK
1908533	04/18/2024	OFFICE OF MN.IT SERVICES	R	25.12	ACCOUNTS PAYABLE CHECK
1908534	04/18/2024	PROCARE THERAPY	R	2440.00	ACCOUNTS PAYABLE CHECK
1908535	04/18/2024	TEACHERS ON CALL INC	R	5046.07	ACCOUNTS PAYABLE CHECK
1908536	04/18/2024	ZEN EDUCATE INC	R	975.00	ACCOUNTS PAYABLE CHECK
1908537	04/19/2024	BAYCOM, INC.	R	4018.00	ACCOUNTS PAYABLE CHECK
1908538	04/19/2024	BENEFIT EXTRAS, INC	R	520.24	ACCOUNTS PAYABLE CHECK
1908539	04/19/2024	DAKOTA AWARDS & ENGRAVING	R	900.00	ACCOUNTS PAYABLE CHECK
1908540	04/19/2024	FRONTIER COMMUNICATIONS	R	2091.77	ACCOUNTS PAYABLE CHECK
1908541	04/19/2024	MCKESSON MEDICAL	R	970.34	ACCOUNTS PAYABLE CHECK
1908542	04/19/2024	MIDWEST BUS PARTS INC	R	297.90	ACCOUNTS PAYABLE CHECK
1908543	04/19/2024	MN ENERGY RESOURCES CORPORATION	R	1038.61	ACCOUNTS PAYABLE CHECK
1908544	04/19/2024	PRO-ED, INC	R	138.00	ACCOUNTS PAYABLE CHECK
1908545	04/19/2024	PROFESSIONAL WIRELESS COMMUNICATION	R	861.00	ACCOUNTS PAYABLE CHECK
1908546	04/19/2024	ST PAUL PIONEER PRESS	R	109.20	ACCOUNTS PAYABLE CHECK
1908547	04/19/2024	STEALTHWEAR PROTECTIVE CLOTHING INC	R	279.80	ACCOUNTS PAYABLE CHECK
1908548	04/19/2024	TECHNOLOGY BY DESIGN, LLC	R	1056.00	ACCOUNTS PAYABLE CHECK
1908549	04/19/2024	TOLL GAS & WELDING SUPPLY	R	75.50	ACCOUNTS PAYABLE CHECK
1908550	04/26/2024	ALL IN ONE TRANSLATION AGENCY, LLC	R	270.00	ACCOUNTS PAYABLE CHECK
1908551	04/26/2024	AMANDA GROH	R	585.00	ACCOUNTS PAYABLE CHECK
1908552	04/26/2024	BOGART'S ENTERTAINMENT CENTER	R	630.00	ACCOUNTS PAYABLE CHECK
1908553	04/26/2024	HITESMANLAW, PA	R	2500.00	ACCOUNTS PAYABLE CHECK
1908554	04/26/2024	KAREN CASS FELLING, M.A., LP	R	1500.00	ACCOUNTS PAYABLE CHECK
1908555	04/26/2024	KEYSTONE INTERPRETING SOLUTIONS INC	R	1448.15	ACCOUNTS PAYABLE CHECK
1908556	04/26/2024	MENARDS	R	405.18	ACCOUNTS PAYABLE CHECK
1908557	04/26/2024	NOVA EDUCATION CONSULTANTS	R	7110.00	ACCOUNTS PAYABLE CHECK
1908558	04/26/2024	PROCARE THERAPY	V	0.00	VOID: MULTI STUB CHECK
1908559	04/26/2024	PROCARE THERAPY	R	31498.01	ACCOUNTS PAYABLE CHECK
1908560	04/26/2024	SAM'S CLUB/SYNCHRONY BANK	R	779.04	ACCOUNTS PAYABLE CHECK
1908561	04/26/2024	SYSCO MINNESOTA	R	307.36	ACCOUNTS PAYABLE CHECK
1908562	04/26/2024	TEACHERS ON CALL INC	R	7623.88	ACCOUNTS PAYABLE CHECK
1908563	04/26/2024	ZEN EDUCATE INC	R	975.00	ACCOUNTS PAYABLE CHECK
1908564	04/26/2024	AMERICAN FLAGPOLE & FLAG CO	R	329.85	ACCOUNTS PAYABLE CHECK
1908565	04/26/2024	AMERICAN TIME & SIGNAL	R	1789.50	ACCOUNTS PAYABLE CHECK
1908566	04/26/2024	CDWG	R	11254.00	ACCOUNTS PAYABLE CHECK
1908567	04/26/2024	CENTERPOINT ENERGY	R	520.71	ACCOUNTS PAYABLE CHECK
1908568	04/26/2024	DELL MKTG L.P., C/O DELL USA L.P.	R	617.03	ACCOUNTS PAYABLE CHECK
1908569	04/26/2024	ENABLING DEVICES	R	369.90	ACCOUNTS PAYABLE CHECK
1908570	04/26/2024	IND SCH DIST 191	R	27937.46	ACCOUNTS PAYABLE CHECK
1908571	04/26/2024	INTEGRATED PROTECTION SYSTEMS INC	R	405.00	ACCOUNTS PAYABLE CHECK
1908572	04/26/2024	LAKESHORE LEARNING MATERIALS	R	256.52	ACCOUNTS PAYABLE CHECK
1908573	04/26/2024	MARCO INC	R	124.71	ACCOUNTS PAYABLE CHECK

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1908574	04/26/2024	MCKESSON MEDICAL	R	78.36	ACCOUNTS PAYABLE CHECK
1908575	04/26/2024	SCHOOL NURSE SUPPLY	R	844.18	ACCOUNTS PAYABLE CHECK
1908576	04/26/2024	SONOVA USA INC.	R	163.68	ACCOUNTS PAYABLE CHECK
1908577	04/26/2024	USI	R	157.57	ACCOUNTS PAYABLE CHECK
*V4002194	04/10/2024	A KIDS BOOK ABOUT, INC	R	50.88	ACCOUNTS PAYABLE VOUCHER
*V4002195	04/10/2024	ALDI	R	271.44	ACCOUNTS PAYABLE VOUCHER
*V4002196	04/10/2024	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
*V4002197	04/10/2024	AMERGIS	R	43390.40	ACCOUNTS PAYABLE VOUCHER
*V4002198	04/10/2024	BAYADA HOME HEALTH CARE	R	5628.00	ACCOUNTS PAYABLE VOUCHER
*V4002199	04/10/2024	BOYS TOWN PRESS	R	75.00	ACCOUNTS PAYABLE VOUCHER
*V4002200	04/10/2024	BRIGHTWORKS	R	2110.00	ACCOUNTS PAYABLE VOUCHER
*V4002201	04/10/2024	WELLS FARGO	R	7088.33	ACCOUNTS PAYABLE VOUCHER
*V4002202	04/10/2024	OPENAI	R	60.00	ACCOUNTS PAYABLE VOUCHER
*V4002203	04/10/2024	CITY OF APPLE VALLEY	R	364.63	ACCOUNTS PAYABLE VOUCHER
*V4002204	04/10/2024	CITY OF INVER GROVE HTS	R	330.95	ACCOUNTS PAYABLE VOUCHER
*V4002205	04/10/2024	LOVING GUIDANCE INC	R	6546.00	ACCOUNTS PAYABLE VOUCHER
*V4002206	04/10/2024	GLOBAL LEADERSHIP NETWORK	R	537.00	ACCOUNTS PAYABLE VOUCHER
*V4002207	04/10/2024	HEALTHIEST YOU	R	3520.00	ACCOUNTS PAYABLE VOUCHER
*V4002208	04/10/2024	INNOVATIVE OFFICE SOLUTIONS	R	1408.58	ACCOUNTS PAYABLE VOUCHER
*V4002209	04/10/2024	INTEGRATIVE EDUCATION	R	395.00	ACCOUNTS PAYABLE VOUCHER
*V4002210	04/10/2024	JOB FAIRS	R	199.00	ACCOUNTS PAYABLE VOUCHER
*V4002211	04/10/2024	JOSTENS, INC	R	111.03	ACCOUNTS PAYABLE VOUCHER
*V4002212	04/10/2024	LANGUAGE FIRST	R	224.00	ACCOUNTS PAYABLE VOUCHER
*V4002213	04/10/2024	MASA	R	389.00	ACCOUNTS PAYABLE VOUCHER
*V4002214	04/10/2024	MASE	R	927.00	ACCOUNTS PAYABLE VOUCHER
*V4002215	04/10/2024	MINNESOTA ZOO	R	138.00	ACCOUNTS PAYABLE VOUCHER
*V4002216	04/10/2024	PEARSON ASSESSMENT/NCS PEARSON	R	284.00	ACCOUNTS PAYABLE VOUCHER
*V4002217	04/10/2024	PITNEY BOWES	R	65.97	ACCOUNTS PAYABLE VOUCHER
*V4002218	04/10/2024	SCIENCE MUSEUM OF MN	R	63.00	ACCOUNTS PAYABLE VOUCHER
*V4002219	04/10/2024	THE HOME DEPOT	R	241.37	ACCOUNTS PAYABLE VOUCHER
*V4002220	04/10/2024	THE HOME DEPOT PRO	R	3979.67	ACCOUNTS PAYABLE VOUCHER
*V4002221	04/10/2024	UNIVERSAL CLEANING SERVICES	R	7045.50	ACCOUNTS PAYABLE VOUCHER
*V4002222	04/10/2024	WESTONE LABORATORIES INC.	R	310.47	ACCOUNTS PAYABLE VOUCHER
*V6606834	04/18/2024	MARTHA JOAN ALLEN	R	87.77	ACCOUNTS PAYABLE VOUCHER
*V6606835	04/18/2024	ANN CATHERINE ALLEN	R	500.49	ACCOUNTS PAYABLE VOUCHER
*V6606836	04/18/2024	MELISSA L ARMBRUST	R	278.72	ACCOUNTS PAYABLE VOUCHER
*V6606837	04/18/2024	KEITH JAMES BARTHOLOMAUS	R	223.78	ACCOUNTS PAYABLE VOUCHER
*V6606838	04/18/2024	THOMAS RICHARD BENNETT	R	22.78	ACCOUNTS PAYABLE VOUCHER
*V6606839	04/18/2024	LINDA JO BERG	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606840	04/18/2024	STEPHANIE BETLEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606841	04/18/2024	MICHAEL JASON BIBRO	R	388.82	ACCOUNTS PAYABLE VOUCHER
*V6606842	04/18/2024	AMANDA JO BOEHMER	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606843	04/18/2024	LOREEN M. BOHNERT	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606844	04/18/2024	DON JAMES BUDACH	R	477.26	ACCOUNTS PAYABLE VOUCHER
*V6606845	04/18/2024	HUYEN T.N. CAO	R	225.12	ACCOUNTS PAYABLE VOUCHER
*V6606846	04/18/2024	JESSICA DAWN CHAMBLIN	R	529.30	ACCOUNTS PAYABLE VOUCHER
*V6606847	04/18/2024	LESLEY ANNE CHESTER	R	17.42	ACCOUNTS PAYABLE VOUCHER
*V6606848	04/18/2024	EMILY MARGARET MATULA	R	270.68	ACCOUNTS PAYABLE VOUCHER
*V6606849	04/18/2024	FRANCESCA COLLIGNON	R	221.77	ACCOUNTS PAYABLE VOUCHER
*V6606850	04/18/2024	ALEXIS DOMINIQUE CORTEZ	R	37.52	ACCOUNTS PAYABLE VOUCHER
*V6606851	04/18/2024	CRAIG ALAN CURTIS	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606852	04/18/2024	JEANNE MARIE D'ALIOIA	R	60.97	ACCOUNTS PAYABLE VOUCHER
*V6606853	04/18/2024	AMY RICHELLE DAWSON	R	80.40	ACCOUNTS PAYABLE VOUCHER
*V6606854	04/18/2024	PEARL SUSAN DEVENOW	R	81.74	ACCOUNTS PAYABLE VOUCHER
*V6606855	04/18/2024	CHRISTOPHER GORDON DEVINE	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606856	04/18/2024	MEGAN ROSE DIETRICH	R	111.89	ACCOUNTS PAYABLE VOUCHER

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*V6606857	04/18/2024	DANIELLE LEE DONKERS	R	10.05	ACCOUNTS PAYABLE VOUCHER
*V6606858	04/18/2024	LISA A EHLERINGER	R	25.46	ACCOUNTS PAYABLE VOUCHER
*V6606859	04/18/2024	SHAE K ELLIOTT	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606860	04/18/2024	KATHERINE DIANE ENGEL	R	69.68	ACCOUNTS PAYABLE VOUCHER
*V6606861	04/18/2024	JONI KAY ERIE	R	10.05	ACCOUNTS PAYABLE VOUCHER
*V6606862	04/18/2024	MICHAEL LEONARD FAVOR	R	247.23	ACCOUNTS PAYABLE VOUCHER
*V6606863	04/18/2024	ANGELITA LEE FLEMING	R	61.64	ACCOUNTS PAYABLE VOUCHER
*V6606864	04/18/2024	SHERILYN FAYE FRISQUE	R	365.82	ACCOUNTS PAYABLE VOUCHER
*V6606865	04/18/2024	CHRISTINA ANN GILLARD	R	34.84	ACCOUNTS PAYABLE VOUCHER
*V6606866	04/18/2024	CASSIE J. GROFF	R	67.00	ACCOUNTS PAYABLE VOUCHER
*V6606867	04/18/2024	LEAH HANISCH HARRIS	R	52.26	ACCOUNTS PAYABLE VOUCHER
*V6606868	04/18/2024	JANA LEE HEIDEMANN	R	125.29	ACCOUNTS PAYABLE VOUCHER
*V6606869	04/18/2024	HEIDI LEE HELM	R	142.82	ACCOUNTS PAYABLE VOUCHER
*V6606870	04/18/2024	PETER ALLYN HENDRICKS	R	625.11	ACCOUNTS PAYABLE VOUCHER
*V6606871	04/18/2024	SARA ASHLEY HENRY	R	776.53	ACCOUNTS PAYABLE VOUCHER
*V6606872	04/18/2024	JENNIFER AMY HETLAND	R	189.16	ACCOUNTS PAYABLE VOUCHER
*V6606873	04/18/2024	MELISSA ROCHELL HO	R	67.11	ACCOUNTS PAYABLE VOUCHER
*V6606874	04/18/2024	JUSTIN DAVID HOELSCHER	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606875	04/18/2024	KATE SCHNEEWEIS HULSE	R	181.66	ACCOUNTS PAYABLE VOUCHER
*V6606876	04/18/2024	SARAH CAITLIN IDEEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606877	04/18/2024	COURTNEY ELIZABETH INMAN	R	117.92	ACCOUNTS PAYABLE VOUCHER
*V6606878	04/18/2024	SARAH LYNN JOHNSON	R	209.71	ACCOUNTS PAYABLE VOUCHER
*V6606879	04/18/2024	AMY TAMARAH WOLF KAUFMAN	R	191.62	ACCOUNTS PAYABLE VOUCHER
*V6606880	04/18/2024	LAUREN ROSE KELLY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606881	04/18/2024	JENNIFER M. KLAUSTERMEIER	R	58.45	ACCOUNTS PAYABLE VOUCHER
*V6606882	04/18/2024	LORI ANN KLEIN	R	481.95	ACCOUNTS PAYABLE VOUCHER
*V6606883	04/18/2024	ANNA MARIE LAMPHERE	R	10.72	ACCOUNTS PAYABLE VOUCHER
*V6606884	04/18/2024	CORY LEE LANGENFELD	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606885	04/18/2024	BETSY SUE LARSEN	R	367.83	ACCOUNTS PAYABLE VOUCHER
*V6606886	04/18/2024	ABIGAIL MARIE EVANS LARSON	R	311.79	ACCOUNTS PAYABLE VOUCHER
*V6606887	04/18/2024	MARCI LEVY-MAGUIRE	R	184.92	ACCOUNTS PAYABLE VOUCHER
*V6606888	04/18/2024	SARAH MARIE LUDEWIG	R	140.03	ACCOUNTS PAYABLE VOUCHER
*V6606889	04/18/2024	KARIN NICOLE LUNDIN	R	143.10	ACCOUNTS PAYABLE VOUCHER
*V6606890	04/18/2024	ERIN JEAN MAHNKE	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606891	04/18/2024	CATHLEEN CAROL MATTICE	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606892	04/18/2024	EMMA IRENE KAE MAYES	R	96.48	ACCOUNTS PAYABLE VOUCHER
*V6606893	04/18/2024	SHANNON F BRENNAN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606894	04/18/2024	MERRIBETH MILLER	R	76.38	ACCOUNTS PAYABLE VOUCHER
*V6606895	04/18/2024	JO ANN MARISKA NAGY	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606896	04/18/2024	CINDY L NORDSTROM	R	11.39	ACCOUNTS PAYABLE VOUCHER
*V6606897	04/18/2024	RACHEL ERIN NOVY	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606898	04/18/2024	ALICIA JOY ODELL	R	18.09	ACCOUNTS PAYABLE VOUCHER
*V6606899	04/18/2024	JACKIE MARIE PAULEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606900	04/18/2024	HOLLY MARIE PEMBLE	R	261.30	ACCOUNTS PAYABLE VOUCHER
*V6606901	04/18/2024	AMALIA ESPARZA	R	58.09	ACCOUNTS PAYABLE VOUCHER
*V6606902	04/18/2024	BRITT EMILY PENNINGTON	R	43.93	ACCOUNTS PAYABLE VOUCHER
*V6606903	04/18/2024	AMANDA LYNN PETERS	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606904	04/18/2024	JENNIFER MAE PETERSEN	R	172.97	ACCOUNTS PAYABLE VOUCHER
*V6606905	04/18/2024	BROOKE ALLYSON PETERSON	R	161.69	ACCOUNTS PAYABLE VOUCHER
*V6606906	04/18/2024	CAROLINE ROSE PETERSON	R	298.15	ACCOUNTS PAYABLE VOUCHER
*V6606907	04/18/2024	EMILY ANN PFISTERER	R	582.90	ACCOUNTS PAYABLE VOUCHER
*V6606908	04/18/2024	WENDI MARLAJNA RENKEN	R	168.95	ACCOUNTS PAYABLE VOUCHER
*V6606909	04/18/2024	MELANIE ANN RIX	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606910	04/18/2024	NICOLLE KATHERINE ROUSH	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606911	04/18/2024	SARAH CATHERINE ROWLEY	R	72.56	ACCOUNTS PAYABLE VOUCHER
*V6606912	04/18/2024	MELISSA RAE SCHALLER	R	146.28	ACCOUNTS PAYABLE VOUCHER

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*V6606913	04/18/2024	IRENE ELIZABETH SCHULTZ-ALBERT	R	332.32	ACCOUNTS PAYABLE VOUCHER
*V6606914	04/18/2024	BYRON LEITH SCHWAB	R	20.10	ACCOUNTS PAYABLE VOUCHER
*V6606915	04/18/2024	NANCY B SCHWARTZ	R	20.10	ACCOUNTS PAYABLE VOUCHER
*V6606916	04/18/2024	ROLAND ARTHUR SESSIONS III	R	131.32	ACCOUNTS PAYABLE VOUCHER
*V6606917	04/18/2024	HANNAH GRACE SIMMONS	R	11.39	ACCOUNTS PAYABLE VOUCHER
*V6606918	04/18/2024	AMY LYNN SWANEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606919	04/18/2024	KAYLEEN LAVONNE TAFFE	R	37.52	ACCOUNTS PAYABLE VOUCHER
*V6606920	04/18/2024	SONIA LYNN TENDRICH	R	431.75	ACCOUNTS PAYABLE VOUCHER
*V6606921	04/18/2024	LAURA J. TENNESSEN	R	52.26	ACCOUNTS PAYABLE VOUCHER
*V6606922	04/18/2024	TAYLOR MAY LOVIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6606923	04/18/2024	SHANYN NICOLE TUFTEE	R	109.32	ACCOUNTS PAYABLE VOUCHER
*V6606924	04/18/2024	JOHN NATHAN VOLKERT	R	273.36	ACCOUNTS PAYABLE VOUCHER
*V6606925	04/18/2024	JANEL LYNN VRIEZE	R	88.04	ACCOUNTS PAYABLE VOUCHER
*V6606926	04/18/2024	BECKY MAY WILKERSON	R	9.38	ACCOUNTS PAYABLE VOUCHER
*V6606927	04/18/2024	SCOTT MICHAEL ZEHNDR	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6606928	04/18/2024	MARK A. ZUZEK	R	14.74	ACCOUNTS PAYABLE VOUCHER
*V7703128	03/27/2024	MEDICA	R	575612.11	ACCOUNTS PAYABLE VOUCHER
*V7703129	04/03/2024	APPLE VALLEY ISD LLC	R	51564.66	ACCOUNTS PAYABLE VOUCHER
*V7703130	04/03/2024	SE ISD, DST	R	100998.68	ACCOUNTS PAYABLE VOUCHER
*V7703131	04/03/2024	WAGWORKS, INC	R	11.55	ACCOUNTS PAYABLE VOUCHER
*V7703132	04/03/2024	AFLAC	R	1295.18	ACCOUNTS PAYABLE VOUCHER
*V7703133	04/03/2024	AMERIPRISE FINANCIAL ADVISORS	R	8405.77	ACCOUNTS PAYABLE VOUCHER
*V7703134	04/03/2024	AXA EQUITABLE LIFE INS CO	R	3696.79	ACCOUNTS PAYABLE VOUCHER
*V7703135	04/03/2024	FIDELITY INVSTMT TAX-EX SVC CO	R	12443.81	ACCOUNTS PAYABLE VOUCHER
*V7703136	04/03/2024	HEALTHEQUITY, INC.	R	27872.57	ACCOUNTS PAYABLE VOUCHER
*V7703137	04/03/2024	HORACE MANN LIFE INS	R	2131.66	ACCOUNTS PAYABLE VOUCHER
*V7703138	04/03/2024	INTERNAL REVENUE SERVICE	R	229592.15	ACCOUNTS PAYABLE VOUCHER
*V7703139	04/03/2024	EDUCATION MN ESI BILLING TRUST	R	11115.52	ACCOUNTS PAYABLE VOUCHER
*V7703140	04/03/2024	MN DEPT OF REVENUE	R	38331.23	ACCOUNTS PAYABLE VOUCHER
*V7703141	04/03/2024	MN DEPT OF REVENUE(C)	R	250.00	ACCOUNTS PAYABLE VOUCHER
*V7703142	04/03/2024	MN STATE RETIREMENT SYSTEM	R	34816.66	ACCOUNTS PAYABLE VOUCHER
*V7703143	04/03/2024	EXECUTIVE DIRECTOR	R	50461.71	ACCOUNTS PAYABLE VOUCHER
*V7703144	04/03/2024	STATE TREASURER, TRA	R	110846.05	ACCOUNTS PAYABLE VOUCHER
*V7703145	04/03/2024	VARIABLE ANNUITY LIFE INS CO	R	10765.47	ACCOUNTS PAYABLE VOUCHER
*V7703146	04/03/2024	VOYA	R	1417.94	ACCOUNTS PAYABLE VOUCHER
*V7703147	04/08/2024	FIDELITY SECURITY LIFE INS CO	R	2134.32	ACCOUNTS PAYABLE VOUCHER
*V7703148	04/08/2024	MEDICA	R	75166.44	ACCOUNTS PAYABLE VOUCHER
*V7703149	04/08/2024	NATIONAL INSURANCE SERVICES OF WI,	R	8689.24	ACCOUNTS PAYABLE VOUCHER
*V7703150	04/11/2024	MEDICA	R	62850.69	ACCOUNTS PAYABLE VOUCHER
*V7703151	04/11/2024	MEDICA	R	69314.94	ACCOUNTS PAYABLE VOUCHER
*V7703152	04/17/2024	AMERIPRISE FINANCIAL ADVISORS	R	8264.10	ACCOUNTS PAYABLE VOUCHER
*V7703153	04/17/2024	AXA EQUITABLE LIFE INS CO	R	3696.79	ACCOUNTS PAYABLE VOUCHER
*V7703154	04/17/2024	FIDELITY INVSTMT TAX-EX SVC CO	R	12453.81	ACCOUNTS PAYABLE VOUCHER
*V7703155	04/17/2024	HEALTHEQUITY, INC.	R	27730.90	ACCOUNTS PAYABLE VOUCHER
*V7703156	04/17/2024	HORACE MANN LIFE INS	R	2131.66	ACCOUNTS PAYABLE VOUCHER
*V7703157	04/17/2024	INTERNAL REVENUE SERVICE	R	229166.51	ACCOUNTS PAYABLE VOUCHER
*V7703158	04/17/2024	EDUCATION MN ESI BILLING TRUST	R	10958.02	ACCOUNTS PAYABLE VOUCHER
*V7703159	04/17/2024	MN DEPT OF REVENUE	R	38146.31	ACCOUNTS PAYABLE VOUCHER
*V7703160	04/17/2024	MN DEPT OF REVENUE(C)	R	250.00	ACCOUNTS PAYABLE VOUCHER
*V7703161	04/17/2024	MN STATE RETIREMENT SYSTEM	R	2066.66	ACCOUNTS PAYABLE VOUCHER
*V7703162	04/17/2024	EXECUTIVE DIRECTOR	R	51101.31	ACCOUNTS PAYABLE VOUCHER
*V7703163	04/17/2024	STATE TREASURER, TRA	R	110320.17	ACCOUNTS PAYABLE VOUCHER
*V7703164	04/17/2024	VARIABLE ANNUITY LIFE INS CO	R	10765.47	ACCOUNTS PAYABLE VOUCHER
*V7703165	04/17/2024	VOYA	R	1417.94	ACCOUNTS PAYABLE VOUCHER
*V7703166	04/17/2024	MN DEPT OF EMPLOYMENT & ECON DEV.	R	371.00	ACCOUNTS PAYABLE VOUCHER
*V7703167	04/17/2024	WA DEPT OF EMP SEC-PD FAM & MED	R	97.19	ACCOUNTS PAYABLE VOUCHER

SOURCEWELL  
DATE: 04/30/2024  
TIME: 12:10:51

INTERMEDIATE SCHOOL DISTRICT 917  
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 7  
ACCTPA21  
ACCOUNTING PERIOD: 10/24

SELECTION CRITERIA: chkstat.rundate between '20240327' and '20240430'

*V7703168	04/17/2024	WA DEPT OF EMP SEC-WA CARES	R	106.65	ACCOUNTS PAYABLE VOUCHER
*V7703169	04/17/2024	WA DEPT OF LABOR & INDUSTRIES	R	172.65	ACCOUNTS PAYABLE VOUCHER
*V7703170	04/17/2024	MEDICA	R	35121.15	ACCOUNTS PAYABLE VOUCHER
*V7703171	04/19/2024	DELTA DENTAL OF MINNESOTA	R	50769.01	ACCOUNTS PAYABLE VOUCHER
*V7703172	04/25/2024	MEDICA	R	41827.29	ACCOUNTS PAYABLE VOUCHER
TOTAL FUND				2685128.95	
TOTAL REPORT				2685128.95	

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

04/15/2024 DIRECT DEPOSITS REGULAR PAY (PR319)	\$	677,795.11
04/15/2024 CHECKS REGULAR PAY (PR319)	\$	-

**NET PAYROLL** **\$ 677,795.11**

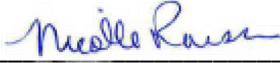
Authorized Signature  Date 4.18.24

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

03/29/2024 DIRECT DEPOSITS REGULAR PAY (PR318)	\$	675,782.45
03/29/2024 CHECKS REGULAR PAY (PR318)	\$	-

**NET PAYROLL** **\$ 675,782.45**

Authorized Signature  Date 3.29.24



Customer Service  
PO Box 11760  
Harrisburg, PA 17108-11760

**ACCOUNT STATEMENT**

For the Month Ending  
**March 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917**

**Client Management Team**

**Amber Cannegieter**  
Key Account Manager  
213 Market Street  
Harrisburg, PA 17101-2141  
1-888-4-MSDLAF  
cannegietera@pfmam.com

**Brian Johnson**  
Director  
800 Nicollet Mall, 4th Floor  
Minneapolis, MN 55402  
612-338-3535  
johnsonb@pfmam.com

**Contents**

- Cover/Disclosures
- Summary Statement
- Individual Accounts

**Accounts included in Statement**

600430 STATE PAYMENTS

INTERMEDIATE SCHOOL DISTRICT 917  
AMY D ALEXANDER  
1300 145TH STREET E  
ROSEMOUNT, MN 55068

**Online Access** [www.msdlaf.org](http://www.msdlaf.org)

**Customer Service** 1-888-4-MSDLAF

**Important Disclosures**

**Important Disclosures**

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management LLC ("PFMAM") is an investment adviser registered with the U.S. Securities and Exchange Commission and a subsidiary of U.S. Bancorp Asset Management, Inc. ("USBAM"). USBAM is a subsidiary of U.S. Bank National Association ("U.S. Bank"). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

**Proxy Voting** PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

**Questions About an Account** PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

**Account Control** PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

**Market Value** Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv or Bloomberg. For certain short-term investments or where prices are not available from generally recognized sources the securities are priced using a yield-based matrix system to arrive at an estimated market value. Prices that fall between data points are interpolated. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

**Amortized Cost** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

**Tax Reporting** Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

**Financial Situation** In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

**Callable Securities** Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

**Portfolio** The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

**Rating** Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are marketed through representatives of PFMAM's affiliate, PFM Fund Distributors, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

**Key Terms and Definitions**

**Dividends** on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

**Current Yield** is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

**Monthly distribution yield** represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

**YTM at Cost** The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

**YTM at Market** The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

**Managed Account** A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

**Unsettled Trade** A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management LLC  
Attn: Service Operations  
213 Market Street  
Harrisburg, PA 17101

**NOT FDIC INSURED      NO BANK GUARANTEE      MAY LOSE VALUE**

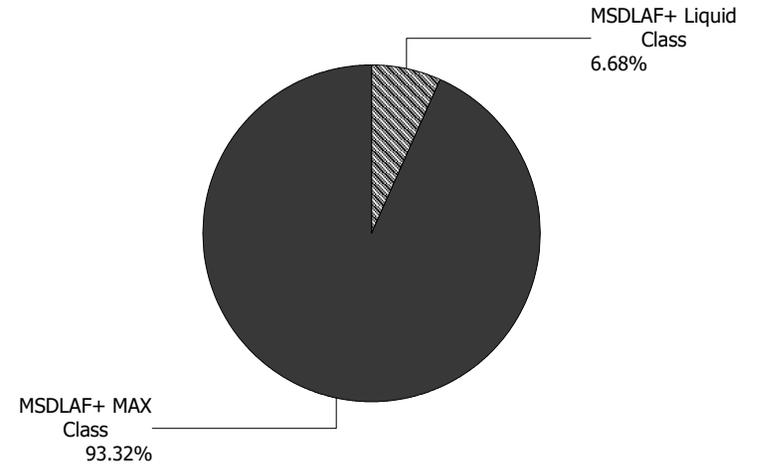
**Account Statement - Transaction Summary**

For the Month Ending **March 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

<b>MSDLAF+ Liquid Class</b>	
Opening Market Value	876,021.23
Purchases	3,839.91
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$879,861.14</b>
Cash Dividends and Income	3,839.91
<b>MSDLAF+ MAX Class</b>	
Opening Market Value	13,234,016.56
Purchases	58,503.36
Redemptions	(1,000,000.00)
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$12,292,519.92</b>
Cash Dividends and Income	58,503.36

<b>Asset Summary</b>		
	<b>March 31, 2024</b>	<b>February 29, 2024</b>
<b>MSDLAF+ Liquid Class</b>	879,861.14	876,021.23
<b>MSDLAF+ MAX Class</b>	12,292,519.92	13,234,016.56
<b>Total</b>	<b>\$13,172,381.06</b>	<b>\$14,110,037.79</b>
<b>Asset Allocation</b>		



**Account Statement**

For the Month Ending **March 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>MSDLAF+ Liquid Class</b>					
<b>Opening Balance</b>					<b>876,021.23</b>
03/28/24	04/01/24	Accrual Income Div Reinvestment - Distributions	1.00	3,839.91	879,861.14
<b>Closing Balance</b>					<b>879,861.14</b>

	Month of March	Fiscal YTD July-March		
<b>Opening Balance</b>	876,021.23	845,976.51	<b>Closing Balance</b>	879,861.14
<b>Purchases</b>	3,839.91	33,884.63	<b>Average Monthly Balance</b>	876,516.70
<b>Redemptions (Excl. Checks)</b>	0.00	0.00	<b>Monthly Distribution Yield</b>	5.18%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>879,861.14</b>	<b>879,861.14</b>		
<b>Cash Dividends and Income</b>	3,839.91	33,884.63		

<b>MSDLAF+ MAX Class</b>					
<b>Opening Balance</b>					<b>13,234,016.56</b>
03/28/24	03/28/24	Redemption - Wire Redemption	1.00	(1,000,000.00)	12,234,016.56
03/28/24	04/01/24	Accrual Income Div Reinvestment - Distributions	1.00	58,503.36	12,292,519.92

**Account Statement**

For the Month Ending **March 31, 2024**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>Closing Balance</b>					<b>12,292,519.92</b>
		<b>Month of March</b>	<b>Fiscal YTD July-March</b>		
<b>Opening Balance</b>		13,234,016.56	11,045,714.98	<b>Closing Balance</b>	12,292,519.92
<b>Purchases</b>		58,503.36	3,246,804.94	<b>Average Monthly Balance</b>	13,112,533.12
<b>Redemptions (Excl. Checks)</b>		(1,000,000.00)	(2,000,000.00)	<b>Monthly Distribution Yield</b>	5.27%
<b>Check Disbursements</b>		0.00	0.00		
<b>Closing Balance</b>		<b>12,292,519.92</b>	<b>12,292,519.92</b>		
<b>Cash Dividends and Income</b>		58,503.36	496,804.94		

**INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD REPORT OF  
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)**

**March 2024**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
MSDLAF Liquid	01	876,021.23	0.00	0.00	0.00	3,839.91	879,861.14	33,884.63
MSDLAF + MAX	01	13,234,016.56	0.00	1,000,000.00	0.00	58,503.36	12,292,519.92	496,804.94
MSDLAF TERM (CD's,Term,Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>14,110,037.79</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>62,343.27</b>	<b>13,172,381.06</b>	<b>530,689.57</b>

**EXPLANATION:** The above is School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.

NOTE: **March 2024** Average MSDLAF Liquid Rate was 5.18 %, MSDLAF+MAX Average Rate was 5.27%. and the MSDLAF Term Average Rate estimate is .00%.

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

04/30/2024 DIRECT DEPOSITS REGULAR PAY (PR320)	\$	679,748.43
04/30/2024 CHECKS REGULAR PAY (PR320)	\$	-

**NET PAYROLL** \$ **679,748.43**

Authorized Signature  Date 5.7.24



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

### **SCHOOL NURSE DAY RESOLUTION 2024**

Board member \_\_\_\_\_ introduced the following Resolution:

WHEREAS, Intermediate School District 917 school nurses and health associates play a critical role in the health, well-being, and success of students, staff, and families, and

WHEREAS, the quality of the services provided by Intermediate School District 917 is unquestionably high, and

WHEREAS, school nurses and health associates have worked tirelessly to eliminate opportunity gaps and improve access and educational outcomes for all our children, and

WHEREAS, Intermediate School District 917 school nurses and health associates continue to model the idea, "We belong to each other" as they advise and support their school communities,

WHEREAS, May 8th, 2024, has been designated as "School Nurse Day,"

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Intermediate School District 917 and on behalf of the participating school districts, parents and students as follows:

**That the School Board of Intermediate School District 917 formally recognizes the outstanding efforts and performance of its school nurses and health associates and thanks these talented professionals for their service and dedication to the students, families, and staff of this intermediate district.**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

\_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

Enacted by the School Board of Intermediate School District 917 this 7th day of May, two thousand and twenty-four.

#### ISD 917 Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

#### ISD 917 Core Values

Collaboration \* Empathy \* Innovation \* Stewardship \* Communication \* Integrity \* Personalization \* Equity \* Diversity



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

### **INTERPRETER APPRECIATION DAY 2024 RESOLUTION**

Board member \_\_\_\_\_ introduced the following Resolution:

WHEREAS, Intermediate School District 917 provides educational services to member and non-member districts throughout Dakota County and beyond, and

WHEREAS, the quality of these educational opportunities offered by Intermediate School District 917 are unquestionably high, and

WHEREAS, Intermediate School District 917 students and families benefit in multiple ways as a result of their participation in Intermediate School District 917 programs, and

WHEREAS, Intermediate School District 917 interpreters assist communication for students and staff, and

WHEREAS, Intermediate School District 917 interpreters support students to fully access and participate in classroom communications, and

WHEREAS, Intermediate School District 917 interpreters consistently embed our district core values in teaching and learning district-wide, and

WHEREAS, May 1st, 2024, has been designated as "Interpreter Appreciation Day,"

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Intermediate School District 917 and on behalf of the participating school districts, parents and students as follows:

**That the School Board of Intermediate School District 917 formally recognizes the outstanding efforts and performance of its interpreters and thanks these talented professionals for their service and dedication to the students of this intermediate district.**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

\_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

Enacted by the School Board of Intermediate School District 917 this 2nd day of May, two thousand and twenty-three.

#### ISD 917 Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

#### ISD 917 Core Values

Collaboration \* Empathy \* Innovation \* Stewardship \* Communication \* Integrity \* Personalization \* Equity \* Diversity



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

### **SPEECH PATHOLOGIST DAY 2024 RESOLUTION**

Board member \_\_\_\_\_ introduced the following Resolution:

WHEREAS, Intermediate School District 917 provides special education, alternative education, and Career and Technical education services to member and non-member districts throughout Dakota County and beyond, and

WHEREAS, the quality of these educational opportunities offered by Intermediate School District 917 are unquestionably high, and

WHEREAS, Intermediate School District 917 students and families benefit in multiple ways as a result of their participation in Intermediate School District 917 programs, and

WHEREAS, Intermediate School District 917 speech pathologists play an important role in the success of students with speech-language-related challenges, and

WHEREAS, Intermediate School District 917 speech pathologists consistently embed our district core values in their work with students, staff, and families, and

WHEREAS, May 18th, 2024, has been designated as "Speech Pathologist Day,"

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Intermediate School District 917 and on behalf of the participating school districts, parents and students as follows:

**That the School Board of Intermediate School District 917 formally recognizes the outstanding efforts and performance of its speech pathologists and thanks these talented professionals for their service and dedication to the students of this intermediate district.**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_, and the following voted against the same: \_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted.

Enacted by the School Board of Intermediate School District 917 this 7th day of May, two thousand and twenty-four.

#### ISD 917 Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

#### ISD 917 Core Values

Collaboration \* Empathy \* Innovation \* Stewardship \* Communication \* Integrity \* Personalization \* Equity \* Diversity



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

### **TEACHER APPRECIATION WEEK 2024 RESOLUTION**

Board member introduced the following Resolution:

WHEREAS, Intermediate School District 917 provides special education, alternative education, and Career and Technical education services to member and non-member districts throughout Dakota County and beyond, and

WHEREAS, the quality of these educational opportunities offered by Intermediate School District 917 are unquestionably high, and

WHEREAS, Intermediate School District 917 students and families benefit in multiple ways as a result of their participation in Intermediate School District 917 programs, and

WHEREAS, the success of Intermediate School District 917 programs and student achievement can be directly attributed to the talents and efforts of our licensed educators, and

WHEREAS, Intermediate School District 917 teachers consistently embed our district core values in teaching and learning district-wide, and

WHEREAS, the week of May 6th-10th, 2024, has been designated as “Teacher Appreciation Week,”

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Intermediate School District 917 and on behalf of the participating school districts, parents and students as follows:

**That the School Board of Intermediate School District 917 formally recognizes the outstanding efforts and performance of its licensed staff and thanks these talented professionals for their service and dedication to the students of this intermediate district.**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: Tom Bennett, Lesley Chester, Dave Anderson, Monica Weber, Mark Zuzek, Lisa Ehleringer, Cindy Nordstrom, Hannah Simmons, Byron Schwab, and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

Enacted by the School Board of Intermediate School District 917 this 7th day of May, two thousand and twenty-four.

#### ISD 917 Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

#### ISD 917 Core Values

Collaboration \* Empathy \* Innovation \* Stewardship \* Communication \* Integrity \* Personalization \* Equity \* Diversity

## ATTACHMENT G

### Memorandum of Understanding: BVI and DHH Teachers' Hiring Incentive

Purpose of the Memorandum:

As a result of contract negotiations, the parties hereby agree to the following hiring incentive for teachers of the Blind/Visually Impaired (BVI) and teachers of the Deaf/Hard of Hearing (DHH) . The parties hereby agree that there is a severe shortage of teachers of the Blind/Visually Impaired (BVI) and teachers of the Deaf/Hard of Hearing (DHH) due to not having approved training programs in the state of Minnesota or the training programs in Minnesota do not align with the vision of the ISD 917 program(s).

BVI & DHH Teacher Hiring Incentive Procedures:

1. A new hire teacher of the Blind/Visually Impaired (BVI) and of the Deaf/Hard of Hearing (DHH) will be paid a hiring incentive stipend of \$5,000 each year of the first three (3) school years of employment. The stipend will be added to the annual salary and paid as part of their monthly payroll distribution.
2. A current ISD 917 teacher, *not* currently licensed as a teacher of the Blind/Visually Impaired (BVI) or of the Deaf/Hard of Hearing (DHH), will be paid a transfer incentive stipend of \$5,000 each year of the first three (3) school years of employment in their new role as a teacher of the Blind/Visually Impaired (BVI) or of the Deaf/Hard of Hearing (DHH) to support the teacher's continued education in obtaining their Blind/Visually Impaired (BVI) and/or Deaf/Hard of Hearing (DHH) teaching license. The stipend will be added to the annual salary and paid as part of their monthly payroll distribution.
3. Should a teacher of the Blind/Visually Impaired or of the Deaf/Hard of Hearing (DHH) be hired/transferred mid-year, the hiring incentive stipend will be prorated based on the number of days worked in that year and the teacher's partial year of employment will count as the first of three (3) school years for stipend eligibility purposes.

It is the parties' express understanding and agreement that nothing in this hiring incentive program constitutes a violation of the Minnesota Wage Law, Minn. Stat. 181.79 by ISD 917. A teacher knowingly and voluntarily enters into the hiring incentive program upon acceptance of an offer of employment with ISD 917. A teacher will not bring any suit, claim, complaint, or other legal action of any type based on or arising from this hiring incentive program against ISD 917 under Minnesota Statute Chapter 181 or any other state or federal employment or wage statute or rule. A teacher participating in the hiring incentive program will indemnify and hold harmless ISD 917 for any claims based on or arising from this MOU.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as follows:

Education Minnesota  
Intermediate School District 917  
Local 3904

Intermediate School District 917

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President

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Chair

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Chief Employee Negotiator

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Clerk

Dated: May 7, 2024

Dated: May 7, 2024



BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

Board Approved ~~May 2, 2023~~

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## **BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN INTERMEDIATE SCHOOL DISTRICT 917**

### **A. EXPOSURE CONTROL PLAN – OVERVIEW**

Most school personnel can reasonably anticipate exposure to blood or other potentially infectious material during their day-to-day work duties. In general, school employees incur a very low risk of exposure to bloody fluids due to the nature of casual contact with individuals in the school environment. Special education students may be more vulnerable to injury, have a higher incidence of medical needs, require adult support for personal care, engage in risky behavior, have self-injurious behavior, and become agitated and/or combative, increasing the likelihood of exposure to blood and bodily fluids. It is imperative that all school employees understand the danger of exposure to bloodborne pathogens and ways to minimize their risk.

An exposure incident is defined as an accidental contact with blood or body fluids in the eyes, mouth, other mucous membrane, non-intact skin, or parenterally (needlestick, bite) that may occur during the performance of an employee's duties or tasks. Work practice controls are used to reduce the risk to the worker by minimizing or eliminating employee exposure incidents to bloodborne pathogens. The bloodborne pathogen (BBP) exposure control plan is the District's written policy for determination of exposure and implementation of procedures relating to control of infectious disease hazards. It is reviewed annually and includes the following components:

- A. Exposure Control Plan Overview/Policy
- B. Program Administration
- C. Definitions
- D. Exposure Determination in the School Setting
- E. Engineering and Work Practice Controls
  - 1. Universal Precautions
  - 2. Hand washing
  - 3. Sharps handling
  - 4. Sharps containers
  - 5. Body fluid clean up
  - 6. Self management
  - 7. First Aid and Health Care
  - 8. Eating, Drinking and Smoking
- F. Personal Protective Equipment & Work Practice
- G. Housekeeping
- H. Hepatitis B Vaccine & Post Exposure
- I. Exposure Incident, Evaluation & Follow Up
- J. Information and Training
- K. Record Keeping
- L. Evaluation and Review of Exposure Control Plan
- M. Appendix
  - 1. OSHA (Occupational Safety and Health Act) Standard 29 CFR 1910.1030
  - 2. Assessment Tool
  - 3. Employee Instructions on Obtaining Hepatitis B Immunizations

### **POLICY**

Intermediate School District 917 is committed to providing a safe and healthful work environment for our entire staff. In pursuit of this endeavor, the following exposure control plan (ECP) is provided to eliminate or minimize occupational exposure to bloodborne pathogens (BBPs) in accordance with OSHA standard 29 CFR 1910.1030, "Occupational Exposure to Bloodborne Pathogens."

## **B. PROGRAM ADMINISTRATION**

The Bloodborne Pathogen Exposure Control Plan will be reviewed annually by staff and approved by the school board.

Supervisors are responsible for exposure control in their work areas. All supervisors are to ensure that proper exposure control procedures are followed.

At the time of an employee's hire, human resources maintains a record of the Hepatitis B vaccination/declination form.

## **C. DEFINITIONS**

Blood: Human blood, human blood components and products made from human blood.

Other Potentially Infectious Materials (OPIM): The following human body fluids are to be considered potentially infectious: semen, vaginal secretions, cerebrospinal fluid, synovial (joints) fluid, peritoneal (abdominal) fluid, amniotic (pregnancy) fluid, saliva, body fluid that is visibly contaminated with blood, and all body fluids in situations where it is difficult or impossible to differentiate between body fluids. OPIMs also include any unfixed tissue or organ other than intact skin from a human (living or dead).

Bloodborne Pathogens: Pathogenic microorganisms that are present in human blood and body fluids that can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV), hepatitis C, Human Immunodeficiency (HIV), malaria, syphilis, and tuberculosis.

Personal Protective Equipment (PPE) and Supplies: Specialized clothing or equipment worn by an employee for protection against a hazard.

Contaminated: The presence or reasonably anticipated presence of blood or other potentially infectious human body fluids on an item or surface.

Decontamination: The use of physical or chemical means to remove, inactivate or destroy bloodborne pathogens on surfaces or objects to the point where they are no longer capable of transmitting infectious particles, and the surface or item is rendered safe for handling, use or disposal.

Engineering controls: Means a control that isolates or removes the bloodborne pathogen hazard from the workplace.

Parental: Piercing mucous membranes or skin barriers through such events as needle sticks, human bites, cuts and abrasions.

Universal Precautions: An approach to infection control where all human blood and certain body fluids are treated as if known to be infectious for HIV, HBV and other bloodborne pathogens.

Exposure Incident: A specific eye, mouth, other mucous membrane, non-intact skin, or parental contact with blood or other potentially infectious material that results from the performance of an employee's duties. An exposure incident includes a human bite.

Occupational Exposure: Reasonably anticipated skin, eye, mucous membrane, or parental contact with blood or other potentially infectious materials that may result from the performance of an employee's duties.

Regulated Waste: Liquid, semi-liquid or other potentially infectious materials (OPIM); contaminated items that

would release blood or OPIM in a liquid or semi-liquid state if compressed; items that are caked with dried blood or OPIM and are capable of releasing these materials during handling; contaminated sharps; and pathological and microbiological wastes containing blood or OPIM.

**Sharps with Engineered Sharps Injury Protection (SESIP):** Sharps that have engineering controls that are built into the product and are designed to prevent sharps injuries.

**Needleless systems:** Device that does not use needles for the collection or withdrawal of body fluids, the administration of medication or fluids, any other procedure involving the potential for occupational exposure to bloodborne pathogens due to injuries from contaminated sharps.

#### **D. EXPOSURE ASSESSMENT/ DETERMINATION**

When an employee is hired or an employee changes jobs within the District, the following assessment process takes place to ensure that they are assessed, and if necessary, trained in the appropriate work practice controls:

1. The employee's job classification and the tasks and the procedures the **employee** will perform are evaluated by the classification and tasks list which are identified in the ECP.
2. If the employee is transferring from one job to another within the District, the job classifications and tasks/procedures pertaining to the previous position are also checked against these lists.
3. Based on the assessment, the employee's occupational exposure risk will be identified and documented. And necessary training will follow.

Those employees who are determined to have occupational exposure risk to blood or other potentially infectious materials (OPIM) **MUST COMPLY** with the procedures and work practices outlined in this Exposure Control Plan (ECP).

**Classification 1:** Employees who provide first aid or healthcare as a primary component of their position are potentially exposed to blood or other potentially infectious material (OPIM). It is recommended that employees in this classification receive a pre-exposure vaccination and comply with all components of the regulation. All employees in this job classification are covered under this regulation.

- Health Service Employees
- Nurses

**Classification 2:** Employees who provide first aid, healthcare or are required to clean up blood or other potentially infectious material (OPIM) as an auxiliary component of their position are potentially exposed to blood or other potentially infectious material (OPIM). It is recommended that employees in this classification receive a pre-exposure vaccination and comply with all components of the regulation. Identify specific employees in this job classification and the tasks they perform where potential exposure to blood or OPIM occurs. Also included are employees who have potential for other occupational exposure to bloodborne pathogens such as blood/OPIM contact with mucous membranes (eyes, nose, mouth) or blood/OPIM contact with skin or the piercing of mucous membranes of the skin barrier through such events as needlesticks, bites, cuts, abrasions, etc.

Employees identified under Classification 2 are fully covered under the Bloodborne Pathogen Standard.

Any other employee who reasonably expects exposure to blood or other potentially infectious materials should contact Human Resources immediately.

#### **E. ENGINEERING & WORK PRACTICES CONTROLS**

Work practice controls will be utilized to eliminate or minimize exposure to employees. Where occupational exposure remains after institution of these controls, personal protective equipment shall also be utilized. The following work practices shall be followed:

- Wear disposable gloves. Do not reuse disposable gloves and wash your hands with soap and water after removing gloves. If utility gloves are used, decontaminate them appropriately by washing with detergent and water and disinfecting according to procedure.
- Wear safety goggles if there is potential for contaminants splashing in the eyes.
- Wear a mask if there is potential for contaminants splashing in the mouth or nose.
- If your skin is not covered, wear additional protective clothing.
- Use an absorbent material as a barrier between you and the blood source.
- In the event you become exposed to any blood or OPIM, wash the area with soap and water or flush mucous membranes immediately and report it to the Nurse and/or appropriate Supervisor so an evaluation can be made and professional medical attention can be provided.

### UNIVERSAL PRECAUTIONS

Universal precautions will be observed in the school district to prevent contact with blood or other potentially infectious materials. All blood or other potentially infectious material will be considered infectious regardless of the perceived status of the source individual. Any employee encountering blood or other body fluids is to treat them as being infectious, and use necessary personal protection and work practice controls listed in this section.

- Assume everyone is infected with HIV, Hepatitis B or other bloodborne pathogens.
- Avoid skin exposure to body fluids.
- Use a barrier to keep fluids from contact with your skin (i.e. gloves, masks, aprons, sleeves).
- Be careful with sharps and dispose of sharps such as needles, lancets or contaminated broken glass in a puncture-resistant container. Use tongs or other equipment to pick up broken glass contaminated with blood or OPIM. Use disposable equipment whenever possible.
- Dispose of items soiled with potentially infected fluids in leak-proof bags or containers.
- Wash hands thoroughly for 15-20 seconds, minimum, with soap and water.
- Clean up spills of potentially infected fluids with soap and water and disinfect spill area

### HAND WASHING

Hand-washing facilities (running water, liquid soap, single use towels or air dryers) are readily accessible to all employees. In the event hand-washing facilities are not immediately available, antiseptic hand cleaner will be provided. Hand and/or skin will be washed with soap and water as soon as possible.

Hand washing is the first line of defense against infectious disease and is one of the universal precautions. Proper hand washing procedures include the use of warm water and soap, hands should be wetted and soap applied to hands and wrists, scrubbing between fingers and using a nail brush for fingernails, wash a minimum of 15 seconds. Air dry or single use towels should be used to dry hands.

### SHARPS HANDLING

- Intermediate School District 917, except in extraordinary circumstances, does not provide needles for student or staff use. The designation of an extraordinary circumstance will be determined by a Licensed School Nurse with approval of their supervisor. Students needing injections/blood testing will provide their own supplies to do their own testing/injections. Students with limitations that prevent them from self-administration may be provided assistance by district staff after appropriate staff training.
- Sharps will not be removed or recapped unless it is demonstrated that an alternative is not feasible (i.e. EpiPens) and approval from the Licensed School Nurse Lead is obtained. Needles and other contaminated sharps will not be bent, recapped or removed. Shearing or breaking of the contaminated needles is

absolutely prohibited. As soon as possible after use, contaminated sharps should be placed in appropriate marked storage/disposal containers.

- Mechanical devices such as tongs or dustpan and broom will be available to pick up contaminated sharps to avoid any direct contact. Contaminated glass will not be picked up by hand. Appropriate gloves as provided by the employer should be used when handling any contaminated sharps.

#### SHARPS CONTAINERS

- Sharps containers are provided in the health office at each school.
- Contaminated needles or other contaminated sharps will not be bent, recapped, removed, sheared or purposely broken unless it is demonstrated that an alternative is not feasible.
- Contaminated sharps are discarded immediately or as soon as feasible in containers that are closable, puncture resistant, leak proof on sides and bottom, and labeled or color-coded. Containers are easily accessible and located in each health office. The containers are maintained upright throughout use and replaced when full and at the end of the school year.
- Licensed School Nurse will be responsible for sharps disposal.
- When sharps containers are filled, the Licensed School Nurse will be contacted for final disposal.
- When moving containers of contaminated sharps from the area of use, the containers shall be closed immediately prior to removal or replacement to prevent spillage or protrusion of contents during handling, storage, transport or shipping.
- All facility containers for reusable sharps are puncture-resistant, labeled with a biohazard label and are leak-proof.
- All full sharps containers are taken to a local health care facility for disposal.

#### BODY FLUID CLEAN UP

Body fluid clean up is to be performed as soon as possible. In the event a custodian is not available, body fluid clean up supplies are available to employees for clean up use.

- Use gloves. Do not reuse disposable gloves. If utility gloves are used, decontaminate after use with soap and water and appropriate disinfectant.
- Use disposable towels and other absorbent materials to absorb spill.
- Clean spill area with soap and water or approved cleaning agent. Immediately utilize proper Environmental Protection Agency (EPA) registered disinfectant.
- Clean, followed by disinfection, any contaminated object/items using approved solutions as already described.
- Dispose of waste in proper container.
- Discard contaminated items that cannot be cleaned into a lined container.
- If object is to be placed in mouth, e.g. mouth guard for football players, use applicable disinfectant and follow manufacturer's disinfectant directions
- Dispose of contaminated cleaning material in a lined container.

#### SELF MANAGEMENT

The principle of self management says the person whose blood or other body fluids are exposed should themselves, when possible, manage, treat, clean and dispose of the contaminated materials, to avoid contact and exposure to other parties involved in cleanup, treatment or help.

#### FIRST AID/HEALTHCARE

- Use gloves or other personal protective equipment.
- Use paper toweling or other absorbent material to wipe injury, if appropriate, allow a person to rinse injury with running water.
- Place soiled materials into a lined waste container and direct person to perform as much of these

- procedures as possible.
- Soiled clothing should be removed and placed into a plastic bag for laundering, if feasible.
  - Assist in cleaning the affected area: use cotton swabs to apply medicine, if appropriate.
  - Follow other procedures for care in minimizing direct contact with blood or body fluids.
  - Wash hands thoroughly.

Note: If you do not have access to personal protective equipment (PPE) or exposure control kits, assist the injured person on self-care for him/herself where feasible. Place a barrier between yourself and the injury if you need to provide assistance.

- Mouth Pipetting and Suctioning of Blood or OPIM is prohibited by employees.

#### EATING, DRINKING, SMOKING

In work areas where there is a reasonable likelihood of exposure to blood or other potentially infectious materials, employees are not to eat, drink, apply cosmetics or handle contact lenses. Food and beverages shall not be stored in close proximity to where blood or OPIM may be present.

#### **F. PERSONAL PROTECTIVE EQUIPMENT AND WORK PRACTICES**

All personal protective equipment used in District 917 will be provided without cost to employees. Personal protective equipment (PPE) will be chosen based on the anticipated exposure to blood or other potentially infectious materials. The protective equipment will be considered appropriate only if it does not permit blood or OPIM to pass through or reach the employees' clothing, skin, eyes, mouth or other mucous membranes under normal conditions of use and for the duration of time in which the protective equipment will be used. District 917 will ensure that employees use appropriate PPE through proper training and procurement. Under rare and extraordinary circumstances, an employee may decline to use PPE; these cases will be investigated and documented. We will repair, replace, clean and dispose of PPE at no costs to the employee. Hypoallergenic gloves and or cleansers shall be provided to employees that may be allergic/sensitive to materials normally provided.

PPE includes, but is not limited to:

GLOVES- used for first aid, cleanup, handling of the sharps, and when in contact with any blood or OPIM.

#### Disposable or single use gloves

If possible, before putting on gloves, wash your hands. After you have put gloves on, check for proper fit and punctures. Pull snug to ensure a good fit. To remove gloves, they shall be rolled down or pulled from the wrist to the fingers so that the glove is inside out. This minimizes contamination. Disposable gloves shall be placed in a lined container and never reused.

#### Utility gloves

Can be used for blood clean up. They must be inspected prior to each use and discarded if their integrity is compromised. They must be cleaned and disinfected after use.

FACE SHIELD/ MASK- may be used during a serious accident or clean up to prevent the splashing of fluids to the mucous membranes including nose, mouth and eyes.

CPR MASKS/MOUTHPIECES- used for resuscitation; may be used to avoid direct contact with blood or saliva during resuscitation.

#### OTHER- AS APPROPRIATE for example

Disposable gowns/lab coats and shoe covers may be used to prevent potential contamination in the case of accidental exposure.

## G. HOUSEKEEPING

Clean and sanitary conditions shall be maintained at the work site.

- All contaminated equipment, environmental and work surfaces, will be cleaned and disinfected after contact with blood or OPIM as already noted under "Body Fluid Clean Up".
- Broken glass which may be contaminated will not be picked up directly with the hands. Tongs, forceps or a brush and dustpan will be used and the material disposed of in a sharps container. After contact with blood or OPIM this equipment will be cleaned and disinfected in "Body Fluid Clean Up".
- Gloves are used throughout the handling process
- Contaminated laundry is handled as little as possible and bagged immediately. If laundered at District 917, appropriate cleaning and disinfection processes will be utilized.
- Regulated Waste

Few items in a school setting are deemed regulated waste. If a material is saturated to the point of dripping or would release fluid if compressed, then it would be considered regulated waste. All other contaminated items (gauze, Band-Aids, facial tissues) should be placed in a trash container designated for materials not meeting the definition of regulated waste.

Regulated waste shall be placed in containers that are closeable and constructed to contain all contents and prevent fluid leaks during handling, storage and transport.

Waste will be labeled or color coded and closed prior to removal. Disposal is done according to federal, state and local regulations. When possible, if 911 is called, the regulated waste will be sent with the ambulance.

## H. HEPATITIS B VACCINE AND POST-EXPOSURE AND FOLLOW UP

Intermediate District 917 shall make available the Hepatitis B vaccine and vaccination series to all identified employees who have risk of occupational exposure, and post exposure follow-up to employees who have had an exposure incident.

Intermediate District 917 shall ensure that all medical evaluations and procedures, including the Hepatitis B vaccine and vaccination series and post exposure follow-up, including prophylaxis, are:

- a) Made available at no cost to the employee;
- b) Made available to the employee at a reasonable time and place;
- c) Performed by or under the supervision of a licensed physician or another licensed healthcare provider;
- d) Provided according to the recommendations of the U.S. Public Health Service; and
- e) Hepatitis B vaccine titer will be provided at no cost to Classification 1 Employees who receive their Hepatitis B vaccines after February 2000 and with ongoing exposure to blood and injuries from sharps. A titer needs to be drawn within two months after completion of the three vaccination series to be accurate.

All laboratory tests shall be conducted by an accredited laboratory at no cost to the employee.

Hepatitis B vaccination shall be made available to all identified employees who have occupational exposure unless the employee has previously received the complete Hepatitis B vaccination series, antibody testing has revealed that the employee is immune, or the vaccine is contraindicated for medical reasons.

If the employee initially declines Hepatitis B vaccination, but at a later date, while still covered under the standard, decides to accept the vaccination, the vaccination shall then be made available.

Employees who decline the Hepatitis B vaccination are requested to sign a declination statement.

If a routine booster dose of Hepatitis B vaccine is recommended by the U.S. Public Health Service at a future date, such booster doses shall be made available.

## **I. EXPOSURE INCIDENTS**

### **Intermediate District 917 Bloodborne Incident Procedure:**

The employee will report all incidents to their supervisor. They will also call the Alaris Nurse Care Line at 1-844-847-8708 to determine if exposure occurred. The nurse care line will provide referral for further medical treatment per their protocol.

The employee will receive extensive counseling and necessary follow-up by the healthcare provider. Records will be maintained at the clinic site as per OSHA guidelines.

If a student is involved as the source person, either the student or the student's parent **or guardian** (if student is under age 18) will be contacted to have the source tested for HIV and Hepatitis B serological status. A consent form will also be requested.

A copy of the incident report is to be retained in a confidential file in the office of the employee designated to handle the Worker's Compensation Program.

### **Post Exposure Evaluation and Follow-up**

The exposed employee shall immediately receive a confidential medical evaluation and follow-up done by the healthcare provider, including at least the following elements:

- a) Provision for a Hepatitis B Vaccination.
- b) Documentation of the route of exposure, and the circumstances under which the exposure incident occurred.
- c) Identification and documentation of the source individual, unless it can be established that identification is infeasible or prohibited by state or local law.
- d) The source individual's blood shall be tested as soon as feasible and after consent is obtained in order to determine HBV and HIV infectivity. If consent is not obtained, Intermediate District 917 shall establish that legally required consent cannot be obtained.
- e) When the source individual is already known to be infected with HBV or HIV, testing for the source individual's known HBV or HIV status need not be repeated.
- f) Results of the source individual's testing shall be made available to the exposed employee, and the employee shall be informed of applicable laws and regulations concerning disclosure of the identity and infectious status of the source individual.

Collections and testing of blood for HBV and HIV serological status will comply with the following:

- a) The employee will be offered the option of having their blood collected for testing of the employee's HIV/HBV serological status. The blood sample will be preserved for up to 90 days to allow the employee to decide if the blood should be tested for HIV serological status.
- b) The exposed employee's blood shall be collected as soon as feasible and tested after consent is obtained.

### **Healthcare Professional's Written Opinion**

Within 15 days of the completion of the evaluation, the employee will provide Intermediate School District 917 a copy of the evaluating healthcare professional's written opinion for post-exposure follow-up. This information provided to the employer shall be limited to the following information:

- a) Whether Hepatitis B vaccination is indicated.
- b) Whether Hepatitis B vaccination was given.
- c) A statement that the employee has been informed of the results of the evaluation.
- d) A statement that the employee has been told about any medical conditions resulting from exposure to blood or other potentially infectious materials which require further evaluation or treatment.

All other information shall remain confidential and not be included in the written report to the employer.

#### **J. INFORMATION AND TRAINING**

Intermediate District 917 shall ensure that training is provided at the time of initial assignment **for duties** where occupational exposure may occur, and shall be repeated annually. Training will be interactive and cover the following:

- a) An explanation of the standard and how to get a copy.
- b) A discussion of the epidemiology and symptoms of bloodborne disease.
- c) An explanation of the modes of transmission of bloodborne pathogens.
- d) An explanation of the District 917 Bloodborne Pathogen Exposure Control Plan and a method of obtaining a copy.
- e) The recognition of tasks that may involve exposure.
- f) An explanation of the use and limitations of methods to reduce exposure, for example engineering controls, work practices and personal protective equipment (PPE).
- g) Information on the use of gloves.
- h) Information of the Hepatitis B vaccination, including efficacy, safety, method of administration, benefits, and that it will be offered free of charge.
- i) Information on the appropriate action and persons to contact in an emergency involving blood or other potentially infectious materials.
- j) An explanation of the procedures to follow if an exposure incident occurs, including the method of reporting and medical follow-up.
- k) Information on the evaluation and follow-up required after an employee exposure incident.
- l) An explanation of the signs and labels.

Annually each staff person is assigned mandatory training in Blood Borne Pathogens. This is done through SafeSchools online training.

#### **K. RECORDKEEPING**

##### Medical Records

The employer shall establish and maintain an accurate record for each employee with occupational exposure in accordance with 29 CFR 1910.1020.

This record shall include:

- a) The name and social security number of the employee.
- b) A copy of the employee's Hepatitis B vaccination status including the dates of all Hepatitis B vaccinations.
- c) The employer's copy of the healthcare professional's written opinion.
- d) A copy of information provided to the healthcare professional.

This information cannot be released without written consent of the employee as required by OSHA regulations or by law.

The employer shall maintain this record for at least the duration of employment plus 30 years in accordance with 29 CFR 1910.1020.

#### Training Records

Intermediate District 917 is responsible for maintaining the following training records. Bloodborne pathogens training is done through SafeSchools Online courses. Linda Berg, Health and Safety Coordinator, maintains these records in the District Office. Training is done annually by all staff. These records will be maintained in the District Office. Training records shall be maintained for three years from the date of training. The following information shall be documented:

- a) The dates of the training session.
- b) An outline describing the material presented.
- c) The names and qualifications of persons conducting the training.
- d) The names and job titles of all persons completing the training sessions.

#### Transfer of Records

If the employer ceases to do business and there is no successor employer to receive and retain the records for the prescribed period, the employer shall notify the Director, at least three months prior to their disposal and transmit them to the Director, if required by the Director to do so, within that three-month period.

#### Sharps Injury Log

The employer shall establish and maintain a sharps injury log for the recording of percutaneous injuries from contaminated sharps. The information in the sharps injury log shall be recorded and maintained in such manner as to protect the confidentiality of the injured employee. The sharps injury log shall contain, at a minimum:

- a) The type and brand of device involved in the incident.
- b) The department or work area where the exposure incident occurred, and
- c) An explanation of how the incident occurred.

The requirement to establish and maintain a sharps injury log shall apply to any employer who is required to maintain a log of occupational injuries and illnesses under 29 CFR 1904. The sharps injury log shall be maintained for the period required by 29 CFR 1904.6.

#### Availability

A copy of this plan and the current OSHA standard will be available for review in the District Personnel Office, and the Health Office at Alliance Education Center and Dakota County Technical College. Also, each Special Education Assistant Director has a copy. The OSHA standard for bloodborne pathogens is also available at [www.osha.gov](http://www.osha.gov).

All employee records shall be made available to the employee, employee's representatives, the Assistant Secretary of Labor for the Occupational Safety and Health Administration and the Director of the National Institute for Occupational Safety and Health, or designated representative, upon request.

#### **L. EVALUATION AND REVIEW OF EXPOSURE CONTROL PLAN**

The Exposure Control Plan shall be reviewed and updated at least annually and whenever necessary to reflect new or modified tasks and procedures which affect occupational exposure and to reflect new or revised employee positions with occupational exposure. The review and update of such plans shall also:

- a) Reflect changes in technology that eliminate or reduce exposure to bloodborne pathogens, if that technology is appropriate to tasks/procedures performed in Intermediate School District 917.
- b) Include documentation of annual consideration and implementation of appropriate commercially available and effective safer medical devices designed to eliminate or minimize occupational exposure from tasks/procedures performed in ISD 917.
- c) Non-managerial employees directly responsible for tasks/procedures that create a potential exposure for injuries from contaminated sharps shall be solicited for input. The input shall be utilized in the identification, evaluation and selection of effective engineering work practice controls and will be documented in the exposure control plan.

**M. Appendix**

- o Bloodborne Pathogens-Post-Exposure Incident Packet
- o Post-Exposure Instructions and Response Actions
- o BBP 1: Exposed Employee Declination of Medical Evaluation
- o BBP 2: Source Individual Consent/Declination for Blood Testing
- o BBP 3: Cleaning and Disinfection Procedures for Blood and Body Fluids

Board Approved May 6, 2008  
Board Approved May 5, 2009  
Board Approved May 4, 2010  
Board Approved May 1, 2012  
Board Approved May 7, 2013  
Board Approved May 6, 2014  
Board Approved May 5, 2015  
Board Approved May 3, 2016  
Board Approved May 2, 2017  
Board Approved June 12, 2018  
Board Approved May 7, 2019  
Board Approved May 5, 2020  
Board Approved June 12, 2021  
Board Approved June 14, 2022  
Board Approved May 2, 2023

## Intermediate School District 917

### **Section 1: Bloodborne Pathogens-Post-Exposure to Incident Packet**

This packet has been developed as an informational guide on what to do when an employee is actually (or potentially) exposed to blood or other potentially infectious materials (OPIM). This packet contains the following important documents:

- BBP1: Exposed Employee Declination of Medical Evaluation
- BBP2: Source Individual consent/Declination for Blood Testing
- BBP3: Cleaning and Disinfection Procedures for Blood and Body Fluids

The injured employee will begin to use this packet by reading and working through the BBP Exposure Self-Assessment and Response Process.

For assistance with this packet or process, please seek help from the district OSHA consultant:

Amy Alexander  
651-423-8229  
amy.alexander@isd917.org

### **Section 2: Additional Post-Exposure Instructions and Response Actions**

Steps ISD 917 employees will take when there is potential BBP exposure:

1. Inform supervisor of incident.
2. Fill out the First Report of Injury document and submit it to the supervisor.
3. Call the Alaris Nurse Care Line (NCL)
4. NCL makes an initial assessment for follow up which may include sending the employee to a healthcare provider.
5. NCL facilitates employee's appointment with healthcare providers.
6. Employee will obtain from healthcare provider written treatment given and any follow up plan (Healthcare Professional Written Opinion).
7. Employee will be responsible for all follow up treatment including additional testing.

Intermediate School District 917 (ISD 917) employees who experience a work-related exposure to blood or any other potentially infectious agent (OPIM) are encouraged to seek medical care immediately. Exposed employees are allowed to seek a medical evaluation through a provider of their choice, at no cost to the employee.

Additionally, ISD 917 has identified Allina Health Apple Valley as an optional, primary provider for post-exposure health care services.

Contact Information:

Allina Health Apple Valley  
14655 Galaxie Avenue  
Apple Valley, MN 55124  
952-432-6161

The purpose of medical care is to discuss the event with a qualified healthcare professional and obtain baseline blood antibody levels for Hepatitis B and HIV (Human Immunovirus). Based on the health care provider's recommendation, the exposed employee and source individual may be given an opportunity to accept or decline

having their blood drawn and tested, or drawn and held for future testing. In addition, the exposed employee could be offered and provided with a hepatitis vaccine and/or gamma globulin to prevent development of hepatitis or medication to deter disease development, if deemed necessary.

**Form BBP1: Post Exposure: Exposed Employee Declination of Medical Evaluation**

The exposed employee must complete this form if she /he chooses not to receive medical care for a work-related exposure involving blood or OPIMs.

**Employee Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**Date of Exposure:** \_\_\_\_\_ **School and Program Area:** \_\_\_\_\_

I understand that I have been involved in a workplace encounter with blood or body fluids that may place me at risk for HBV (Hepatitis B virus that causes liver disease) or HIV (Human Immunodeficiency Virus- the virus which causes AIDS).

I have been given the opportunity for a post-exposure follow up examination. Including testing of my blood for HBV and HIV.

I understand that I may have this examination through the physician/health care provider of my choice or at:

Allina Health Apple Valley  
14655 Galaxie Avenue  
Apple Valley, MN 55124  
952-432-6161

Medical services will be provided at no cost to me for work related incidents involving exposure to blood or other potentially infectious material. I understand that I am eligible for this examination even if I have been previously vaccinated against HBV.

I have been offered the opportunity to have a sample of my blood drawn and preserved for 90 days in the event that I might choose to have that sample tested at some point within 90 days.

Understanding the written information above, I decline any post exposure medical evaluation, blood sampling, blood testing, or follow-up examination at this time.

\_\_\_\_\_  
**Employee signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Date**

**Form BBP2: Source Individual Consent or Declination for Blood Testing**

Name of Source Individual: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

On the above date, an exposure incident as defined by the Federal and Minnesota State Bloodborne Pathogen Regulations occurred involving an employee performing his/her duties.

The regulation requires that a sample of blood be drawn as soon as possible from the source of the exposure and the exposed employee to determine if any infectious diseases (Hepatitis B and HIV) are present.

We are requesting to have your blood drawn and tested for HBV and HIV in order to provide the appropriate medical direction. If you are a minor, consent to have your blood drawn and tested must be given by your parent or guardian. You are not legally required to consent to having your blood drawn and tested. In the event that you decline to have your blood drawn and tested, however, we will not be able to determine whether you have been infected by either the Hepatitis B Virus (HBV) or the human immunodeficiency virus (HIV) or advise or counsel you on appropriate steps to take as a result of such infections.

**Please read the following and, if you consent, sign and date the form.** Directions will be provided on the location for the test and the cost, if not covered, will be paid by the district. You will be provided with the test results as soon as possible.

If you know you are infected with HBV or HIV and can provide medical records or documentation, no blood test is necessary.

1. I authorize and consent to testing of a sample of my blood for the following: (check only one)
  - Human Immunodeficiency Virus (HIV)
  - Hepatitis B Virus (HBV)
  - Both the Human Immunodeficiency Virus (HIV) and the Hepatitis B Virus (HBV)
  - Other: \_\_\_\_\_ (please indicate)
  
2. I understand that a positive HIV test does not necessarily mean a person has AIDS; testing can assist healthcare personnel in medical management and infectious disease control of the virus.
  
3. I understand that I should rely on my physician for information regarding the nature and purpose of the HIV/HBV test and the meaning and significance of the test results.
  
4. I understand that HIV/HBV testing is not always 100% accurate and that results may be "false negative" (negative results when the virus is actually present) or "false positive" (positive results when the virus is not present). If a positive result is obtained, additional tests will be done to attempt to confirm the test results.
  
5. I understand the results of the test will be confidential and will not be disclosed unless necessary for ISD # 917 to comply with the provisions of OSHA's Bloodborne Pathogen Regulation (29 CFR 1910.1030). If you are a source individual, disclosure will be made to the exposed employee and their healthcare professional.
  
6. I understand I can personally make arrangements to have my blood drawn, as authorized, or that arrangements will be made for me, with the assistance of district personnel or other designated parties.

7. I certify that this form has been fully explained to me, that I have read it or had it read to me, and that I understand its contents. I have been given an opportunity to ask questions about the test and I believe that I have sufficient information to give informed consent/declination.

<b>Section 1</b>		
<b>Name</b>	<b>Witness</b>	
_____	_____	
(Print Name/Other Legally Responsible Person)	(Print Name/Witness)	
<b>Signature</b>	<b>Signature</b>	
_____	_____	
<b>Date</b>	<b>Time</b>	<b>Date</b>
_____	_____	_____

<b>Section 2</b>		
<p>I HAVE READ ALL INFORMATION CONTAINED ON THIS FORM, HAVE ASKED QUESTIONS WHERE ADDITIONAL INFORMATION WAS NECESSARY AND FULLY UNDERSTAND THE ISSUES INVOLVED IN THIS MATTER.</p>		
<p>I REFUSE TO HAVE MY BLOOD DRAWN AND TESTED AT THIS TIME OR DRAWN AND STORED FOR UP TO 90 DAYS FOR POSSIBLE FUTURE TESTING, UPON MY WRITTEN CONSENT.</p>		
_____	_____	_____
Signature	Date	Time

## Form BBP3: Cleaning & Disinfecting Procedures for Blood and Body Fluids

### Materials Needed

- \_\_\_\_\_ “Caution Wet Floor” or “Do Not Enter” signs, as needed
- \_\_\_\_\_ Disposable vinyl or nitrile gloves.
- \_\_\_\_\_ Disposable cloth or paper towels or absorbent granules or disposable cardboard pieces.
- \_\_\_\_\_ Pail containing soap & water (or spray bottle of general cleaner).
- \_\_\_\_\_ Pail (or spray bottle) of rinse water.
- \_\_\_\_\_ EPA approved disinfectant (tuberculocidal disinfectant) or Lysol Brand II™ Spray Disinfectant (MUST use for all body fluid clean up involving possible blood)

#### 1. PROTECT YOURSELF AND THE AREA

- Secure the area with “Wet Floor” or “Do Not Enter” signs.
- Put on disposable gloves.

#### REMOVE BODY FLUIDS SAFELY

- Soak up liquids with absorbent, disposable towels.
- If there is a large volume, use absorbing granules. Pick up debris with cardboard pieces.
- For carpet, vacuum granular remains if necessary.
- Place debris and disposable materials used in a plastic bag.

#### 2. CLEAN AND DISINFECT THE AREA

- **CLEAN** the area with soap and water or a general cleaning agent. Use disposable towels.
- **RINSE WITH CLEAR WATER.** Use disposable towels.
- **APPLY DISINFECTANT \*\* and allow to air dry (at least 10 minutes).**
- **CARPET** Use the same process as above. Extra agitation, cleaning agent, and water may be necessary. Repeat wash until blood or body fluids are gone. Rinse and apply disinfectant. Allow to air dry.

#### **\*\*AN APPROPRIATE DISINFECTANT IS:**

- EPA APPROVED (Environmental Protection Agency Approved as “sterilant”) or
- Tuberculocidal (lists on the bottle that it is capable of killing tuberculosis) or Lysol Spray Disinfectant
- Bleach & Water Solution

To prepare bleach solution, mix 2 teaspoons of bleach to one quart of water.

BLEACH SOLUTION MUST BE MIXED DAILY.

DO NOT MIX BLEACH WITH ANY OTHER CHEMICALS OR PRODUCTS.

LABEL BLEACH SOLUTIONS AND KEEP OUT OF REACH OF CHILDREN.

#### 3. FINISHING

Clean and disinfect any mops, brooms, brushes, dust pans, etc. used in the cleaning process. Remove your gloves and dispose of them in a plastic trash bag and seal. Discard in regular trash.

**WASH YOUR HANDS COMPLETELY.**

**Intermediate School District 917**  
**Accounts Receivable Aged Report As of 3/31/24**

<b>Member Districts</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>Over 90 Days</b>	<b>Totals</b>
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>All Others</b>				
MDE	\$ -	\$ -	\$ 508,650.56	\$ 508,650.56
Misc employee receivables	\$ -	\$ -	\$ 3,956.58	\$ 3,956.58
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 512,607.14</b>	<b>\$ 512,607.14</b>
<b>Grand Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 512,607.14</b>	<b>\$ 512,607.14</b>
<b>Total Receivables</b>				<b>\$ 520,722.84</b>

Prepared by: T. Welch



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

To: ISD 917 School Board Members  
Dr Michael Favor, Superintendent

From: Nicolle Roush, Executive Director of Business Services

Date: May 7, 2024

Re: FY24 Budget Revision

### **Information:**

- The business office has been attempting collection of three separate employee receivables from March 2021, December 2022, and March 2023 respectively, totaling \$3956.58. In each case the employee terminated their employment resulting in an overpayment due to overused vacation or time off without pay.
- The employees have not responded to phone calls, emails or certified letters. When we engaged a collection agency, the employees proceeded to send cease and desist letters or retain an attorney. The agency has not received responses from either of the attorneys to date. Based on public record regarding the employees, successful litigation does not seem likely.

**Recommendation:** Requesting board approval to decrease FY24 revenue and expenditure budgets in the general operating fund under fund 2 in the amount of \$3,956.58 to reflect the write-off of bad debt due to uncollectable employee receivables.



## **Intermediate School District 917**

***Purposeful. Personalized. Partners.***

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

To: ISD 917 School Board Members  
Dr Michael Favor, Superintendent

From: Nicolle Roush, Executive Director of Business Services

Date: May 7, 2024

Re: FY24 Budget Revision

### **Information:**

- Funds 13 and 14 are the Resale Accounts for our secondary and special ed programs respectively. The accounts have accumulated cash balances over the years that are not traditionally fully utilized each year and the budget for FY24 was established based on historical usage. Current fund balance amounts in Fund 13 are \$6,507 and Fund 14 \$17,631.
- This year has seen greater expenditures than predicted. With the closing of the Fundamental Chef program, I reallocated some of the classroom expenditures to improve the CTE hourly rates and spend down funds from this resale account due to program disclosure.
- The TESA program manages the concession stand through their resale account as well as the Spring Prom ticket sales and expenses. While revenues are tracking well within budget, unfortunately their expenditures were not accurately reflected in their requested budget amounts.

**Recommendation:** Requesting board approval to increase FY24 expenditure budget in the general operating fund under fund 13 in the amount of \$4500.00 and in fund 14 in the amount of \$4500.00 to reflect the additional expenditures for the current school year.



## **AGREEMENT**

Independent School District #271 (“ISD 271”) and  
Intermediate School District #917 (“ISD 917”)

THIS AGREEMENT (“Agreement”) entered into this 1st day of July, 2024, by and between Independent School District #271 (“ISD 271”), and Intermediate School District #917 (“ISD 917”).

WHEREAS, ISD 917 is an intermediate school district organized according to Minnesota Statutes, Chapter 136D, and its mission includes providing special education and related services to students; and

WHEREAS, ISD 917 provides an early childhood mental health program to eligible students of its member districts; and

WHEREAS, ISD 271 agrees to provide for purchase by ISD 917 an appropriately licensed early childhood special education teacher for the early childhood mental health program;

NOW THEREFORE IT IS AGREED:

### 1. EMPLOYMENT

Jessica Taldone, an early childhood special education teacher for ISD 271, has been hired to provide services to students receiving early childhood special education services in the mental health program provided by ISD 917 for the 2024-2025 school year.

Jessica Taldone, will be a full-time teacher of ISD 271 entitled to all salary and benefits as described in the master agreement between ISD 271 and the Bloomington Federation of Teachers representing teachers and is subject to the policies, regulations, benefits, and laws applicable to School Board employees.

### 2. REIMBURSEMENT OF SALARY AND BENEFITS

The parties agree that, during the term of this Agreement, ISD 917 will reimburse ISD 271 the full cost of salary and benefits. ISD 917 agrees to remit payment in one installments payable prior to June 15 based on billing from ISD 271.

Additional compensation for professional development paid hourly at the employee’s hourly rate will be billed by ISD 271 to ISD 917 separately. In addition, mileage paid at the federal mileage rate incurred by the employee will be billed by ISD 271 to ISD 917 separately.

Costs for substitutes for the early childhood special education teacher will be incurred by and paid for by ISD 917 directly.

### 3. LIABILITY AND INSURANCE

ISD 917 assumes liability for the acts and omissions of its employees, but does not assume any liability for the acts or omissions of the employees, agents and assigns of ISD 271. ISD 917 and ISD 271 agree that they will at all times during the term of the Agreement, have and keep in force a liability policy that names the other as an additional insured. Limits will include one million dollars (\$1,000,000.00) for each occurrence with two million dollars (\$2,000,000.00) aggregate. Certificate of Insurance is required by each agency, listing ISD #271 as additional insured on the general liability policy. Certificate holder is: ISD#271, 1350W 106th St., Bloomington, MN 55431

#### 4. PERSONNEL

ISD 917 and ISD 271 hereby acknowledge and agree that ISD 271's employees are not employees of ISD 917, and that ISD 271's employees or its agents will have no authority to bind ISD 917 or otherwise incur liability on behalf of ISD 917 without the express written delegation of authority by ISD 917. ISD 917 shall have no obligation to provide any ISD 271 employee with benefits or privileges of any kind or nature including, without limitation, insurance benefits, pension benefits, worker's compensation benefits or any other benefits ISD 917 provides to its employees. ISD 271 has exclusive control and the right to hire and discharge any of its employees rendering services under this Agreement. ISD 271 will be solely responsible for the payment of wages, taxes, and other related charges for services rendered under this Agreement by its employees.

#### 5. CONFIDENTIALITY AND DATA PRACTICES

Minn. Stat. § 13.05, Subd. 11 applies to this Agreement. The Parties believe that data generated and maintained in the early childhood mental health program are government data and are therefore subject to the Minnesota Government Data Practices Act or the federal Family Educational Rights and Privacy Act ("FERPA").

#### 6. TERM, TERMINATION, OR MODIFICATION

The term of this Agreement shall be from July 1, 2024, through June 30, 2025. If the parties mutually agree in writing, this Agreement may be terminated on the terms and the date stipulated in such a separate written document. This Agreement may not be modified without the written and mutual consent of both parties.

#### 7. CONTRACT ADMINISTRATION

The Agreement shall be administered on behalf of ISD 271 by the Superintendent or designee and shall be administered on behalf of ISD 917 by the Superintendent or designee.

#### 8. NOTICE

All notices or other communications required or permitted to be given under this Agreement must be in writing and will be deemed to have been given properly if delivered personally by hand or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the appropriate party at the following address or any other address that may be given in writing to the parties:

ISD 271:

Jennifer McIntyre  
Name of Executive Director of Student Services

1350 West 106<sup>th</sup> Street  
Address

Bloomington, MN 55431  
City, State, Zip

952-681-6503  
Phone

ISD 917:

Melissa Schaller  
Name of Executive Director of Student Services

14300 145<sup>th</sup> Street East  
Address

Rosemount, MN 55068  
City, State, Zip

651-423-8204  
Phone

651-423-8776  
Fax

9. GENERAL

This Agreement cannot be assigned by either party, except with the prior written consent of the other party. This Agreement shall be governed by and construed under the laws of the State of Minnesota. If any provision of this Agreement is invalid, illegal, or unenforceable under any applicable statute or rule of law, it is to that extent deemed omitted and the remainder of the Agreement shall be valid and enforceable to the maximum extent possible.

IN WITNESS WHEREOF, the duly authorized officers or representatives of the parties have set their hands hereto on the dates indicated by their signatures.

Independent School District #271 Bloomington Public Schools

By: *Dawn E. Stegany*  
It's Chairperson

By: *Beth Beebe*  
It's Clerk

Dated: April 22, 2024

School Board's Tax Identification Number:



		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	ED - 02478-09 old form correct years
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesc			
<b>District Info.</b>		<b>Enter Information</b>	
District Name:	Intermediate School District 917		
District Number:	907-06		
District Contact Name:	Nicolle Roush		
Contact Phone #	651-423-8227		
<b>Expenditure Categories</b>			<b>2034</b>
Health and Safety - this section excludes project costs in <b>Category 2</b> of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.			
<b>Finance Code</b>	<b>Category (1)</b>		
347	Physical Hazards		\$2,950
349	Other Hazardous Materials		\$0
352	Environmental Health and Safety Management		\$35,500
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
<b>Total Health and Safety Capital Projects</b>			<b>\$38,450</b>
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year			
<b>Finance Code</b>	<b>Category (2)</b>		
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>			<b>\$0</b>
Remodeling for <b>Approved</b> Voluntary Pre-K under Minnesota Statutes, section 124D.151			
<b>Finance Code</b>	<b>Category 3 (a)</b>		
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.		\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>			<b>\$0</b>
Remodeling for Gender-Neutral Single-User Restrooms			
<b>Finance Code</b>	<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>		
<b>UFARS Coding Pending</b>	Remodeling for gender-neutral single user restroom per site.		\$0
<b>Total Remodeling for Gender-Neutral Single User Projects</b>			<b>\$0</b>
Accessibility			
<b>Finance Code</b>	<b>Category (4)</b>		
367	Accessibility		\$0
<b>Total Accessibility Projects</b>			<b>\$0</b>
Deferred Capital Expenditures and Maintenance Projects			
<b>Finance Code</b>	<b>Category (5)</b>		
368	Building Envelope		\$50,000
369	Building Hardware and Equipment		\$0
370	Electrical		\$0
379	Interior Surfaces		\$75,000
380	Mechanical Systems		\$0
381	Plumbing		\$0
382	Professional Services and Salary		\$0
383	Roof Systems		\$0
384	Site Projects		\$0
<b>Total Deferred Capital Expense and Maintenance</b>			<b>\$125,000</b>
<b>Total Annual 10-Year Plan Expenditures</b>			<b>\$163,450</b>
<b>Fund Balance Section</b>			
<b>Fund 01</b>			
	Beginning Fund Balance 01-467-XX		\$0
	LTFM Fiscal Year Revenue - Levy		\$0
	LTFM Fiscal Year Revenue - <b>AID if Applicable</b>		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT if applicable - Special Legislation		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
<b>Ending Fiscal Year Fund Balance 01-467-XX</b>			<b>\$0</b>
<b>Fund 06</b>			
	Beginning Fund Balance 06-467-XX		\$0
	LTFM Fiscal Year Bonded Revenue		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0
	Other Transfers		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
<b>Ending Fiscal Year Fund Balance 06-467-XX</b>			<b>\$0</b>

Intermediate School District #917  
Proposed Health and Safety Plan FY26  
Approved May 7, 2024 Board meeting

Appendix A

<b>Environmental Health and Safety - Finance Code 352</b>		
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures		
<b>Project</b>	<b>Object Co Description</b>	<b>Expenditures</b>
305	Fees For Services (Hepatitis A & B, Metro ECSU, Safe Schools tr	\$7,500.00
366	CPR training and mileage reimbursements	\$0.00
401	Supplies (personal protective equipment disposable gloves, cloths, pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$11,533.00
170	IAQ Coordinator	\$4,400.00
200	benefits	\$667.00
820	Mgmt asst. prog. And Metro ECSU H&S Memb	\$4,000.00
		<b>\$28,100.00</b>
<b>Physical Hazard Control - Finance Code 347</b>		
<b>Project</b>	<b>Object Co Description</b>	<b>Expenditures</b>
401	PPE for shop areas (harness, boots, safety glasses etc) and safety equipment for special education programs	\$2,400.00
		<b>\$2,400.00</b>
<b>Building Envelope - Finance Code 368</b>		
<b>Project</b>	<b>Object Co Description</b>	<b>Expenditures</b>
520	Interior floor replacement	\$40,000.00
		<b>\$40,000.00</b>
<b>Mechanical Systems - Finance Code 380</b>		
<b>Project</b>	<b>Object Co Description</b>	<b>Expenditures</b>
520	HVAC Unit replacements- RTU #5,17,18,20	\$185,000.00
		<b>\$185,000.00</b>
<b>Total</b>		<b>\$255,500.00</b>

**Intermediate School District No. 917**  
**Levy by Member District, 2023 Payable 2024**

**Appendix B**

Provided by Bakertilly 3/27/24

Participating Districts (9):

ISD #	Name	<u>Pay 2024 Taxable Net Tax Capacity</u>					<u>Combined Total</u>	<u>District %</u>
		<u>Dakota (19)</u>	<u>Scott (70)</u>	<u>Goodhue (25)</u>	<u>Washington (82)</u>	<u>Hennepin (27)</u>		
6	South St. Paul						27,752,985	3.75%
191	Burnsville						119,806,563	16.20%
192	Farmington						56,396,237	7.62%
194	Lakeville						131,513,267	17.78%
195	Randolph						7,182,258	0.97%
197	West St. Paul						100,104,761	13.53%
199	Inver Grove Heights						47,962,065	6.48%
200	Hastings						55,656,062	7.52%
271	Bloomington						193,336,333	26.14%
		0	0	0	0	0	739,710,531	100.00%

Note: The Taxable Net Tax Capacity (TNTC) consists of net tax capacity, less captured tax increment and fiscal disparities contribution.

**FY26 Levy: \$255,500.00**

ISD #	Name	<u>APU Est 2024-25</u> <u>reported as of</u> <u>3/5/23 by MDE</u>	<u>APU District %</u>	<u>Combined TNTC</u>	<u>NTC District %</u>	<u>50/50</u> <u>Blended %</u>	<u>District's Portion</u> <u>LTFM Levy</u>	<u>NTC Rate</u>
6	South St. Paul	2851.34	5.00%	27,752,985	3.75%	4.43%	11,318.65	
191	Burnsville	8130.40	14.27%	119,806,563	16.20%	15.05%	38,452.75	
192	Farmington	7316.00	12.84%	56,396,237	7.62%	10.18%	26,009.90	
194	Lakeville	13757.20	24.15%	131,513,267	17.78%	19.78%	50,537.90	
195	Randolph	935.20	1.64%	7,182,258	0.97%	1.30%	3,321.50	
197	West St. Paul	5538.80	9.72%	100,104,761	13.53%	12.12%	30,966.60	
199	Inver Grove Heig	3397.40	5.96%	47,962,065	6.48%	6.53%	16,684.15	
200	Hastings	4254.00	7.47%	55,656,062	7.52%	7.63%	19,494.65	
271	Bloomington	10795.56	18.95%	193,336,333	26.14%	22.98%	58,713.90	
				-				
		56,975.90	100.0%	739,710,531	100.0%	100.0%	255,500.00	

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE DISTRICT 917'S LONG TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG TERM FACILITY MAINTENANCE PROGRAM REVENUE**

BE IT RESOLVED by the School Board of Intermediate District 917, State of Minnesota as follows:

1. The School Board of Intermediate District 917 hereby approves a long-term facility maintenance program budget for its facilities for the 2025-26 school year in an amount not to exceed \$255,500. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference and District administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate district's long term facility maintenance budget is approved by the school boards of each of the intermediate's member districts, each member district may include its proportionate share of the costs of the intermediate program in its long term facility maintenance revenue application.
3. It is proposed that the proportionate share of the costs of the Intermediate's long term facility maintenance program for each member district to be included in its application shall be determined by multiplying the total cost of the Intermediate long term facility maintenance program times a formula that weights two components equally between the member districts; total net tax capacity and Adjusted pupil units attached as Exhibit B. The long term facility maintenance costs are funded through annual levy.
4. Upon receipt of the proportionate share of long term facility maintenance program revenue attributable to the Intermediate program, a member district shall promptly pay to the Intermediate the applicable levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 917, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 917 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District 917's long term facility maintenance program budget and authorizing the inclusion of the Intermediate School District's long term facility maintenance projects in the district's application for long term facility revenue.

WITNESS MY HAND officially as such Clerk this 7th day of May, 2024.

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Clerk  
Intermediate School District 917

To: School Board Members  
Superintendent Michael Favor

From: Nicolle Roush

Date: May 7, 2024

Subject: Levy Allocation for 2024 payable 2025

**Pertinent Facts:**

1. Intermediate School District #917 will continue leasing space at three locations for Special Education: Cedar, Lebanon Education Center, and Concord Education Center. In addition, we will be requesting the annual building levy cost for Alliance Education Center in Rosemount. The total requested lease-levy amount for inclusion in fiscal year 2025 is **\$2,008,923.70**. This is a \$39,010.28 increase over fiscal year 2024 due to an increase lease payment. The basis of the distribution for the lease-levy is a formula that weights four components equally between the member school districts as follows: Total Net Tax Capacity (TNTC), Adjusted Cost Pupil Units (ACPU's), 5-year average tuition, and student F.T.E.'s by building (see attached for further details).
2. The 2024 payable 2025 safe schools levy request will be **\$854,638.50** This is a \$7,561.20 increase over fiscal year 2024. Intermediate School District 917 is currently utilizing \$15 per APU's. Member district's APU's estimated for FY25 are higher than FY24 by 644.10 (see attached for further details).
3. The 2024 payable 2025 LTFM for fiscal year 2025-26 levy request will be **\$255,500**. A separate board resolution is required to approve the LTFM levy request, and a ten-year maintenance plan each year. This is an \$81,900 increase over fiscal year 2025. The basis of the distribution for the LTFM levy is a formula that weights two components equally between the member school districts as follows; Total Net Tax Capacity (TNTC) and Adjusted Pupil Units (APU's) (see further details under board resolution for LTFM).

**Recommendation:** Requesting board approval for the 2024 payable 2025 levies in the amount of \$3,119,062.20 resulting in an overall increase of \$128,471.48 or 4.30% over payable 2024.

**Intermediate School district #917**  
**Safe Schools Levy Estimate for FY25 Expenditure Budget**  
**2024 payable 2025**  
**Updated adopted budget 4.1.24**

2.0 Guidance Counselor 01-071-710-342-165-000	\$ 231,131.00
	\$ -
4.0 FTE Licensed School Nurse 02-350-720-342-154-000	\$ 467,030.00
.75 FTE School Liaison Officer Lebanon Education Center 02-350-715-342-310-000 & 02- 700-408-740-000 acct 394	\$ 78,238.75
.75 FTE School Liaison Officer Alliance Education Center 02-350-715-342-310-000 & 02- 400-411-740-000 acct 394	\$ 78,238.75

**ISD 917 Internal Expenditures**

**\$854,638.50**

School District #	2025-26 EST. APU's as reported on 3/5/24 by MDE	Maximum levy authority based on \$15 per APU's	\$ Amount per APU's	Levy payable 2025 on behalf of ISD 917 for FY25 Expenditures
6	2851.34	\$ 42,770.10	\$ 15.00	\$ 42,770.10
191	8130.40	\$ 121,956.00	\$ 15.00	\$ 121,956.00
192	7316.00	\$ 109,740.00	\$ 15.00	\$ 109,740.00
194	13757.20	\$ 206,358.00	\$ 15.00	\$ 206,358.00
195	935.20	\$ 14,028.00	\$ 15.00	\$ 14,028.00
197	5538.80	\$ 83,082.00	\$ 15.00	\$ 83,082.00
199	3397.40	\$ 50,961.00	\$ 15.00	\$ 50,961.00
200	4254.00	\$ 63,810.00	\$ 15.00	\$ 63,810.00
271	10795.56	\$ 161,933.40	\$ 15.00	\$ 161,933.40
<b>TOTAL</b>	<b>56975.9</b>	<b>\$ 854,638.50</b>		<b>\$ 854,638.50</b>

Final Levy Amount \$ **854,638.50**

Prior Year levy amount	\$ 844,977.00
plus reconciliation of payable 2022	\$ 2,100.30
	<b>\$ 847,077.30</b>
\$ change	\$ 7,561.20
% change	0.89%

Intermediate School District 917 Estimated Lease Expenditures for FY25

Updated 4.9.24

LEASED PROPERTY	ADDRESS	CONTRACT EXPIRATION DATE	SQ FOOTAGE OCCUPIED	BASE RENT PER SQ FT	CAMS PER SQ FT EXCLUDING TAX	TAX PER SQ FT	TOTAL ELIGIBLE LEVY AMOUNT (BASE RENT AND	TOTAL ANNUAL COSTS
<b>Cedar - ISD 191</b>		6/30/2026	21629	\$ 13.10	\$ 3.15	\$ -	\$ 283,339.90	\$ 351,471.25
	start 7-1-15						\$ 283,339.00	
02-400-810-000-335-803 100% rent and cams								
<b>Lebanon</b>	5800 149th Street Apple Valley, MN 55124	8/1/2030	23000	\$ 12.57	\$ 3.33	\$ 2.99	\$ 357,880.00	\$ 434,470.00
02-700-810-000-570-000 100% rent, 571 interest and 335 for cams and taxes		Over 10 yrs	additional base rent for improvements	\$ 3.48	\$ 76,590.00	\$ 68,770.00	\$ 80,040.00	\$ 80,040.00
	Start 8-1-15						\$ 436,000.00	\$ 514,510.00
<b>Concord</b>	Inver Grove		56202	\$ 12.63	\$ 2.66	\$ 1.88	\$ 815,491.02	\$ 964,988.34
801 100% 571 interest and 335	Start 9-1-18	8/31/2033			\$ 149,497.32	\$ 105,659.76	\$ 814,000.00	
		first year only 11 months						

Base rent F26 w/b 13.50, CAM 3.15  
New levy amounts

(note added .08 to cams to bring it to \$6.33 change in FY25 sb \$3.33 cams and 2.99 taxes)

Budget 514600

budget 965000

\$ 1,533,339.00	\$ 1,830,969.59
\$ (49,665.30) ISD 191 portion of lease	
<b>\$ 1,483,673.70</b>	<b>FY25 Proposed operating levy</b>

District #	FY 25 Proposed Operating Levy Amounts 2024 payable 2025	FY26 Proposed Building Levy Amount (25 yrs) 2024 payable 2025	Proposed Total Levy Amounts Payable 2025
6	\$ 101,266.10	\$ 29,425.16	\$ 130,691.26
191	\$ 187,654.01	\$ 78,767.08	\$ 266,421.09
192	\$ 242,187.79	\$ 67,717.65	\$ 309,905.44
194	\$ 264,116.64	\$ 93,103.78	\$ 357,220.42
195	\$ 15,351.12	\$ 7,134.47	\$ 22,485.59
197	\$ 158,103.93	\$ 57,452.33	\$ 215,556.26
199	\$ 126,173.99	\$ 53,166.58	\$ 179,340.57
200	\$ 140,022.11	\$ 47,580.31	\$ 187,602.42
271	\$ 248,798.01	\$ 90,902.64	\$ 339,700.65
	<b>\$ 1,483,673.70</b>	<b>\$ 525,250.00</b>	<b>\$ 2,008,923.70</b>

Total Levy Amounts Payable 2024	% change from prior year	\$ change fr prior year
\$ 120,652.86	8.32%	\$ 10,038.40
\$ 254,052.08	4.87%	\$ 12,369.01
\$ 292,100.25	6.10%	\$ 17,805.19
\$ 391,325.16	-8.72%	\$ (34,104.74)
\$ 20,475.64	9.82%	\$ 2,009.95
\$ 209,128.66	3.07%	\$ 6,427.60
\$ 163,275.02	9.84%	\$ 16,065.55
\$ 192,283.59	-2.43%	\$ (4,681.17)
\$ 326,620.16	4.00%	\$ 13,080.49
<b>\$ 1,969,913.42</b>	<b>1.98%</b>	<b>\$ 39,010.28</b>