

Regular School Board Meeting

Tuesday, August 1, 2023 4:00 PM

917 Board Room, 130 145th Street East, Rosemount, MN 55068

I. Call to Order - Chair Cindy Nordstrom

II. Conduct Pledge of Allegiance - Chair Cindy Nordstrom

III. Visitors Opportunity to be Heard - Chair Cindy Nordstrom (*Collaboration*)

IV. Review and Approve the Agenda - Chair Cindy Nordstrom

V. Updates from Student Services - Dr. Melissa Schaller (*Communications*)

VI. Consent Items - Chair Cindy Nordstrom (*Communications*)

VI.A.

- Minutes
- Personnel

VII. Executive Director of Business Services Reports - Nicolle Roush (*Stewardship*)

VII.A.

- Bills
- Wire Transfers
- Investment Reports

VIII. New Business - Chair Cindy Nordstrom (*Collaboration*)

VIII.A. Approve School Resource Officer with Dakota County - Dr. Melissa Schaller

VIII.B. Approve continuing with Kansas City Life Insurance as 917's life insurance provider - Nicolle Roush

VIII.C. Request for Administrative Variance with the Board of School Administrators - Dr. Melissa Schaller

IX. AESA Conference, November 29-December 1, 2023 - Anaheim, CA

<https://www.aesa.us/annualconference/>

X. Closed Session to review Superintendent's Evaluation - Chair Cindy Nordstrom

X.A. Updates from Member Districts - All

Executive Director of Student Services
Board Update
August 2023

Values

Collaboration: Working together to achieve more collectively.

- Special Education Leadership Summit: I had the opportunity as part of the Minnesota Administrators for Special Education (MASE) to travel to Washington D.C. to participate in two events with the Council for Exceptional Children (CEC) and the Council of Administrators of Special Education (CASE) in early July. As part of our time there we met with legislators from Minnesota and their aides to advocate. The areas of advocacy included mental health, staffing shortages, and appropriations. Interestingly, Minnesota receives the lowest per child allocation among midwest states with regard to federal special education funding. The current formula was passed in 1997 and went into effect in 1999. At the time it went into effect, funding varied only \$250 per child amongst all states. The variance now is as much as \$2500 per child amongst states.

Empathy: Considering and respecting the perspective and needs of member districts, students, families and staff.

- Member district event-July 12th: This year during our member district event, teams from school districts reviewed their data from the Member District Data Hub as well as that provided by MDE to consider questions about disproportionality- both with referrals and also students that are in our programs from their districts. It was a departure from our usual agenda and allowed the teams to practice working together as a professional learning community.

Innovation: Ongoing improvement of programs and services.

- Career and Technical Education planning: Staff in our CTE department have been working over the summer to redesign and develop their current classes. They are striving to offer innovative and engaging courses to students.
- CTE Summer Camp: Dakota County sponsored a summer camp for youth in July focused on career and technical education. Ten middle and high school aged students participated in programs offered by our staff in Graphics, Fundamental Chef, and Medical Careers.

Stewardship: Managing financial and human resources carefully and responsibly.

- Hiring: We continue to have a number of open positions. While recruitment efforts are in force, we are also working with a variety of staffing agencies to fill open positions. It has still been challenging to find qualified candidates. For the first time we have contracted with a teacher to fill a vacancy in the TESA program at the Bloomington Transition Program

Communication: Multi-dimensional, transparent conversation focused on sharing information and creating a positive learning and working environment.

- Member district communication: As a result of the feedback received at our member district event on July 12th, moving into the 2023-2024 school year, I will be sending a monthly communication to special education leaders in our member districts. This will ensure we are sharing information regularly with our member districts including our story. At this time, we are collecting data on our staff that have resigned and are moving to positions in our member districts. This data will be part of our first communication.

Integrity: Aligning our actions with our values and beliefs.

- Continuous Improvement Planning: Forty people, 9 from our secondary programs, participated in our Data Day as part of continuous improvement planning on July 13th. It was a very productive time to reflect and plan. Stay tuned for finalized Continuous Improvement Plans

Personalization: Building on the strengths and addressing the unique needs of individual students.

- Extended School Year (ESY): This year we have 198 students participating in ESY. This is 7 fewer students than last summer and 27 fewer than the summer before. The details are below.
 - Alliance Education Center-CASE/IDEA/SUN: 21 students
 - Concord Education Center-SUN (including Cedar School): 53 students
 - DASH: 19 students at 4 sites (BTC,HHS, LNHS,Two Rivers HS)
 - DHH: 10 students (Lincoln Center)
 - PACES: 24 students at 5 sites (Boeckman MS, C. Huddleston Elem, FHS, LNHS, McGuire MS)
 - TEA: 24 students (Lebanon Education Center and in the community for ECSE students)
 - TESA/SUN: 36 students at 2 sites (BTC and DCTC)
 - Vision-Expanded Core Curriculum (August) and Braille Camp: 11 students at CEC
- Credit Recovery Bootcamp: It was a success! There were 36 students from DCALS Main that participated and 17 students from DCALS North. The goal for Credit Recovery Bootcamp was to make up any failing grades from the regular school year. It was transformative for many students as they were able to get back on track.

Equity: Intentionally providing opportunities while removing barriers at all levels of the organization.

- Teachability Factors in General and Special Education: Harnessing Adult Data for Change: We welcomed a full house for the professional development opportunity featuring Keith Mayes and Maria Roberts

hosted with the Humanities Center. People from 20 districts or organizations attended including four of our member districts.

Diversity: Appreciating and valuing everyone's unique selves.

- ESY field trips: This summer programs from Lebanon Education Center combined with those at Alliance Education Center for Extended School Year. The combined groups enjoyed many field trips as part of their summer experience including base camp, disc golf, Dodge Nature Center, and fishing. Students and staff were excited about adventures!

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, July 11, 2023, in the Board Room at Dakota County Technical College, immediately after the Organizational meeting.

Members Present: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons, and ex-officio member Superintendent Dr. Michael Favor.

Members Absent: Lesley Chester.

Also Present: Linda Berg, Nicolle Roush, Brooke Peterson, Kate Hulse, and Marci Levy-Maguire.

School Board Chair Cindy Nordstrom called the meeting to order at 6:35 PM.

There were no visitors to be heard.

District 917 Notary Public, Linda Berg, administered the oath of office to newly appointed Board Member David Anderson of Lakeville.

1. Motion by Cindy Nordstrom to nominate David Anderson as Clerk. There were no other nominations. Motion to nominate David Anderson as clerk. Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, Kathy Lewis, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: None. Motion carried.
2. Motion by Byron Schwab, seconded by Hannah Simmons, to approve the agenda. Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none.

Dr. Brooke Peterson reported on Student Services.

3. Motion by Tom Bennett, seconded by David Anderson, to approve the consent items, as presented. Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none.
 - **Minutes:** June 12, 2023, Regular School Board Meeting
 - **Personnel:** Melissa Armbrust, Teacher, effective August 22, 2023. Morgan Dewees, Classroom Assistant, effective August 30, 2023. Abigail Elder, Teacher, effective August 22, 2023. Adam Ghormley, Teacher, effective August 22, 2023. Riley Hetland, Classroom Assistant, effective July 10, 2023. Julie Powers, Health Associate, effective August 30, 2023. Andrew Rivera, Classroom Assistant, effective August 30, 2023. *Rehires:* Jessica Hereford, Teacher, effective August 28, 2023. Sara Henry, Teacher, effective August 23, 2023. Lisa Kent, Teacher, effective August 28, 2023. Morgan Kennealy, Teacher, effective August 28, 2023. Katie Lauer, Teacher, effective August 28, 2023. Lisa Mayer, Teacher, effective August 23, 2023. Caroline Peterson, Teacher, effective August 28, 2023. Ursula Rumann, Teacher, effective August 23, 2023. Amber Scherer, Teacher, effective August 28, 2023. Jamie Swanson, Teacher, effective August 22, 2023. Mandi Thill, Teacher, effective August 28, 2023. Ashley Ward, Teacher, effective August 23, 2023. Lori Wilson, Teacher, effective August 28, 2023. *Resignations and terminations:* Damian Calamese, Program Assistant, effective June 8, 2023. Jessica Carvelli, Teacher, effective June 30, 2023. Jayne Ciodaru, School Psychologist, June 9, 2023. Abigail Dahl, Occupational Therapist, effective June 9, 2023. Kim Martin, Teacher, effective June 9, 2023. Emily Nord, Teacher, effective June 9, 2023. Jennifer Thames, Teacher effective August 8, 2023. Susan Rogers, Classroom Assistant, June 30, 2023. Micah Vance, Teacher, effective June 9, 2023. Brian Waters, Teacher, updated effective to August 22, 2023. *Retirements:* Vickie Bjerke, Accounts Payable, effective August 31, 2023.

4. Motion by Byron Schwab, seconded by Lisa Hedin, to approve the bills from June 6, 2023, to July 5, 2023, investment report, and wire transfers as presented by the Executive Director of Business Services. Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
5. Motion by Hannah Simmons, seconded by Wendy Felton, to approve the Lunch Prices for 2023-2024, as presented. (Addendum A.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
6. Motion by Wendy Felton, seconded by David Anderson, to approve the annual membership renewals for Metro ECSU, AMSD, AESA, AASA, and MSBA, including Boardbook for 2023-2024. (Addendum B.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
7. Motion by Tom Bennett, Lisa Ehleringer, to approve FY 24 licensed substitute pay rate any days of the week at \$28 which is a daily rate of \$196-\$210, maintain the retirees licensed substitute pay rate at \$31 which is a daily rate of \$217-\$232.50 and non-licensed paraprofessional substitute pay rate at step 1 of the FY 24 salary schedule which is \$20.72. (Addendum C.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
8. Motion by Byron Schwab, seconded by Hannah Simmons, to approve the IAQ Written Plan and all Health and Safety Plans for 2023-2024 as presented. (Addendum D.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
9. Motion by Wendy Felton, Seconded by Tom Bennett, to approve Dr. Michael Favor as the IOwa Proxy with MDE, as presented. (Addendum E.) Roll Call - Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
10. Motion by Lisa Hedin, seconded by David Anderson, to approve the Temporary Work Agreement Report, as presented. (Addendum F.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
11. Motion by Lisa Ehleringer, seconded by Hannah Simmons, to approve the Agreement between ISD 917 and ISD 192 for the Purchase of Early Childhood Special Education Teacher for early mental health programs. (Addendum G.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
12. Motion by Tom Bennett, seconded by Lisa Ehleringer, to approve the DCALS and Special Education Student Handbooks for 2023-2024, as presented. (Minor changes may still be made for telephone numbers, etc.) (Addendum H.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.
13. Motion by Hannah Simmons, seconded by David Anderson, to approve the following policies on a

first and final reading, per MSBA guidelines due to immediate legislative changes. 102 – Equal Educational Opportunity; 418 – Drug-Free Workplace/Drug-Free School; 419 – Tobacco-Free Environment; 424 – License Status; 506 – Student Discipline; 514 – Bullying Prohibition; 515 – Protection and Privacy of Pupil Records; 516 – Student Medication; 516.5 – New Policy – Overdose Medication; 524 – Internet Acceptable Use and Safety Policy; 532 – Use of Peace Officers; 534 – Student Meal Charges. (Addendum I.) Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. Motion carried.

14. Motion by Byron Schwab, seconded by Hannah Simmons, to adjourn the meeting. Voting aye: Tom Bennett, Lisa Ehleringer, Wendy Felton, Lisa Hedin, David Anderson, Cindy Nordstrom, Byron Schwab, Hannah Simmons. Voting naye: none. There being no further business the meeting adjourned at 6:52 PM.

The next regular School Board Meeting will be Tuesday, August 1, 2023, at 4:00 PM in the Board Room of Dakota County Technical College.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF August 1, 2023**

NEW HIRES:

Claire Keller, Licensed School Nurse, effective August 22, 2023 (Corrected).

RE-HIRES:

Mallory Vaitkunas, Teacher, effective August 22, 2023.

James Wilczyk, Teacher, effective August 22, 2023.

CHANGE IN STATUS:

Pearl Devenow, Teacher, from 0.80 FTE to 0.75 FTE for 2023-24, effective August 28, 2023.

Amy Rensch, from Program Assistant to Teacher, effective August 22, 2023.

LEAVES OF ABSENCE:

Tara Brenner, Administrative Assistant, effective August 30, 2023, through December 6, 2023.

RESIGNATION & TERMINATIONS:

Jody Grote, Teacher, effective July 10, 2023.

Steven Harrison, Classroom Assistant, effective July 17, 2023.

Sophia Mai, Classroom Assistant, effective July 18, 2023.

RETIREMENTS



Customer Service
PO Box 11760
Harrisburg, PA 17108-11760

ACCOUNT STATEMENT

For the Month Ending
June 30, 2023

INTERMEDIATE SCHOOL DISTRICT 917

Client Management Team

Amber Cannegieter

Key Account Manager
213 Market Street
Harrisburg, PA 17101-2141
1-888-4-MSDLAF
cannegietera@pfmam.com

Brian Johnson

Director
800 Nicollet Mall, 4th Floor
Minneapolis, MN 55402
612-338-3535
johnsonb@pfmam.com

Contents

Cover/Disclosures
Summary Statement
Individual Accounts

Accounts included in Statement

600430 STATE PAYMENTS

Important Messages

MSDLAF will be closed on 07/04/2023 for Independence Day.

INTERMEDIATE SCHOOL DISTRICT 917
AMY D ALEXANDER
1300 145TH STREET E
ROSEMOUNT, MN 55068

Online Access www.msdlaf.org

Customer Service 1-888-4-MSDLAF



Account Statement

For the Month Ending June 30, 2023

Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management LLC ("PFMAM") is an investment adviser registered with the U.S. Securities and Exchange Commission and a subsidiary of U.S. Bancorp Asset Management, Inc. ("USBAM"). USBAM is a subsidiary of U.S. Bank National Association ("U.S. Bank"). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

Proxy Voting PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

Questions About an Account PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

Account Control PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv or Bloomberg. For certain short-term investments or where prices are not available from generally recognized sources the securities are priced using a yield-based matrix system to arrive at an estimated market value. Prices that fall between data points are interpolated. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

Tax Reporting Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

Financial Situation In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

Portfolio The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

Rating Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are marketed through representatives of PFMAM's affiliate, PFM Fund Distributors, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management LLC
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED NO BANK GUARANTEE MAY LOSE VALUE



Account Statement - Transaction Summary

For the Month Ending **June 30, 2023**

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

MSDLAF+ Liquid Class

| | |
|----------------------|------------|
| Opening Market Value | 842,521.23 |
| Purchases | 3,455.28 |
| Redemptions | 0.00 |
| Unsettled Trades | 0.00 |
| Change in Value | 0.00 |

Closing Market Value **\$845,976.51**

Cash Dividends and Income 3,455.28

MSDLAF+ MAX Class

| | |
|----------------------|---------------|
| Opening Market Value | 10,999,720.64 |
| Purchases | 45,994.34 |
| Redemptions | 0.00 |
| Unsettled Trades | 0.00 |
| Change in Value | 0.00 |

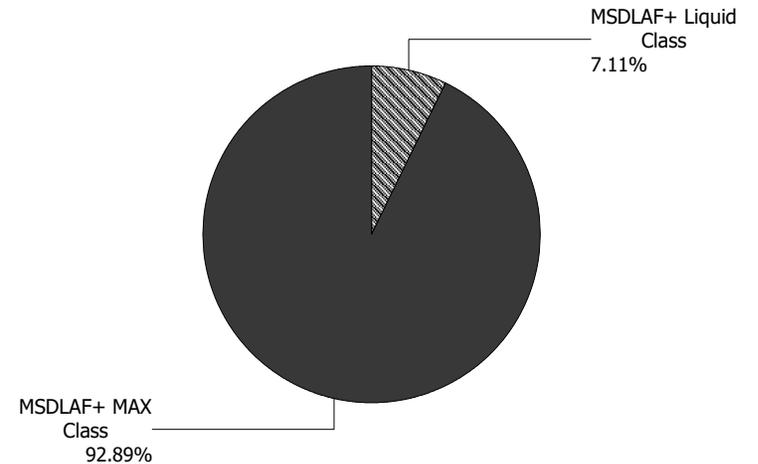
Closing Market Value **\$11,045,714.98**

Cash Dividends and Income 45,994.34

Asset Summary

| | June 30, 2023 | May 31, 2023 |
|-----------------------------|------------------------|------------------------|
| MSDLAF+ Liquid Class | 845,976.51 | 842,521.23 |
| MSDLAF+ MAX Class | 11,045,714.98 | 10,999,720.64 |
| Total | \$11,891,691.49 | \$11,842,241.87 |

Asset Allocation





Account Statement

For the Month Ending **June 30, 2023**

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

| Trade Date | Settlement Date | Transaction Description | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|-----------------------------|-----------------|-------------------------------------------------|---------------------|------------------------------|--------------------|
| MSDLAF+ Liquid Class | | | | | |
| Opening Balance | | | | | 842,521.23 |
| 06/30/23 | 07/03/23 | Accrual Income Div Reinvestment - Distributions | 1.00 | 3,455.28 | 845,976.51 |
| Closing Balance | | | | | 845,976.51 |

| | Month of June | Fiscal YTD July-June | |
|-----------------------------------|-------------------|----------------------|-----------------------------------|
| Opening Balance | 842,521.23 | 0.00 | Closing Balance |
| Purchases | 3,455.28 | 3,595,976.51 | Average Monthly Balance |
| Redemptions (Excl. Checks) | 0.00 | (2,750,000.00) | Monthly Distribution Yield |
| Check Disbursements | 0.00 | 0.00 | 4.99% |
| Closing Balance | 845,976.51 | 845,976.51 | |
| Cash Dividends and Income | 3,455.28 | 90,595.14 | |

| MSDLAF+ MAX Class | | | | | |
|--------------------------|----------|-------------------------------------------------|------|-----------|----------------------|
| Opening Balance | | | | | 10,999,720.64 |
| 06/30/23 | 07/03/23 | Accrual Income Div Reinvestment - Distributions | 1.00 | 45,994.34 | 11,045,714.98 |



Account Statement

For the Month Ending **June 30, 2023**

INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430

| Trade Date | Settlement Date | Transaction Description | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|-----------------------------------|----------------------|-----------------------------|-----------------------------------|------------------------------|----------------------|
| Closing Balance | | | | | 11,045,714.98 |
| | Month of June | Fiscal YTD July-June | | | |
| Opening Balance | 10,999,720.64 | 8,466,426.45 | Closing Balance | 11,045,714.98 | |
| Purchases | 45,994.34 | 4,079,288.53 | Average Monthly Balance | 11,001,253.78 | |
| Redemptions (Excl. Checks) | 0.00 | (1,500,000.00) | Monthly Distribution Yield | 5.09% | |
| Check Disbursements | 0.00 | 0.00 | | | |
| Closing Balance | 11,045,714.98 | 11,045,714.98 | | | |
| Cash Dividends and Income | 45,994.34 | 379,288.53 | | | |

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)**

June 2023

| ACCOUNT NAME | ACCT NO | BEGINNING BALANCE | PURCHASES CREDITS | SALES TRANSFERS | INVESTMENT FEES | INTEREST EARNED | ENDING BALANCE | YEAR TO DATE INTEREST EARNED |
|---------------------------------------|---------|----------------------|-------------------|-----------------|-----------------|------------------|----------------------|------------------------------|
| MSDLAF + MAX | 01 | 10,999,720.64 | 0.00 | 0.00 | 0.00 | 45,994.34 | 11,045,714.98 | 379,288.53 |
| MSDLAF Liquid | 01 | 842,521.23 | 0.00 | 0.00 | 0.00 | 3,455.28 | 845,976.51 | 25,790.85 |
| MSDLAF TERM (CD's,Term,Comm) maturity | 01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | | 11,842,241.87 | 0.00 | 0.00 | 0.00 | 49,449.62 | 11,891,691.49 | 405,079.38 |

EXPLANATION: The above is School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.

NOTE: **June 2023** Average MSDLAF+MAX Average Rate was 5.09 %. MSDLAF Liquid Rate was 4.99 % and the MSDLAF Term Average Rate estimate is .00%.

Intermediate School District 917
1300 E 145th St
Rosemount, MN 55068

Re: Sales Tax Wire Transfer

Date: 7/12/23

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 1961.00, from Wells Fargo Bank Account No. 3805702167.

A handwritten signature in cursive script, appearing to read "Nicolle Roush", is written over a horizontal line.

Nicolle Roush, Business Manager

SOURCEWELL
DATE: 07/27/2023
TIME: 10:49:59

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1
ACCTPA21
ACCOUNTING PERIOD: 1/24

SELECTION CRITERIA: chkstat.rundate between '20230706' and '20230727'

DISTRIBUTION FUND: 01

| CHECK NUMBER | ISSUE DATE | VENDOR | STATUS | TOTAL | DESCRIPTION |
|--------------|------------|------------------------------------|--------|----------|------------------------|
| 1907365 | 07/06/2023 | ARVIG ENTERPRISES, INC | R | 2525.93 | ACCOUNTS PAYABLE CHECK |
| 1907366 | 07/06/2023 | AUTISM-PRODUCTS | R | 97.85 | ACCOUNTS PAYABLE CHECK |
| 1907367 | 07/06/2023 | BLUUM OF MINNESOTA, LLC | R | 843.52 | ACCOUNTS PAYABLE CHECK |
| 1907368 | 07/06/2023 | CITY OF INVER GROVE HTS | R | 434.78 | ACCOUNTS PAYABLE CHECK |
| 1907369 | 07/06/2023 | CUB FOODS - APPLE VALLEY | R | 967.57 | ACCOUNTS PAYABLE CHECK |
| 1907370 | 07/06/2023 | CUB FOODS - INVER GROVE HTS | R | 395.99 | ACCOUNTS PAYABLE CHECK |
| 1907371 | 07/06/2023 | FRONTIER COMMUNICATIONS | R | 516.06 | ACCOUNTS PAYABLE CHECK |
| 1907372 | 07/06/2023 | MARCO INC | R | 378.03 | ACCOUNTS PAYABLE CHECK |
| * 1907372 | 07/13/2023 | MARCO INC | V | -378.03 | VOID MANUAL CHECK |
| 1907373 | 07/06/2023 | MEDCOM | R | 800.00 | ACCOUNTS PAYABLE CHECK |
| 1907374 | 07/06/2023 | REPUBLIC SERVICES #923 | R | 447.34 | ACCOUNTS PAYABLE CHECK |
| 1907375 | 07/06/2023 | SAM'S CLUB/SYNCHRONY BANK | R | 638.18 | ACCOUNTS PAYABLE CHECK |
| 1907376 | 07/06/2023 | VERIZON WIRELESS | R | 1200.30 | ACCOUNTS PAYABLE CHECK |
| 1907377 | 07/06/2023 | WESTONE LABORATORIES INC. | R | 267.99 | ACCOUNTS PAYABLE CHECK |
| 1907378 | 07/06/2023 | XCEL ENERGY | R | 4274.29 | ACCOUNTS PAYABLE CHECK |
| 1907379 | 07/13/2023 | AMSD | R | 3700.00 | ACCOUNTS PAYABLE CHECK |
| 1907380 | 07/13/2023 | AI TECHNOLOGIES, LLC | R | 2959.25 | ACCOUNTS PAYABLE CHECK |
| 1907381 | 07/13/2023 | BUILDING WINGS LLC | R | 18111.49 | ACCOUNTS PAYABLE CHECK |
| 1907382 | 07/13/2023 | IND SCH DIST 191 | R | 27937.46 | ACCOUNTS PAYABLE CHECK |
| 1907383 | 07/13/2023 | INFINITE CAMPUS, INC | R | 19502.25 | ACCOUNTS PAYABLE CHECK |
| 1907384 | 07/13/2023 | IXL LEARNING | R | 1050.00 | ACCOUNTS PAYABLE CHECK |
| 1907385 | 07/13/2023 | MARCO INC | R | 124.71 | ACCOUNTS PAYABLE CHECK |
| 1907386 | 07/13/2023 | MASE | R | 8620.00 | ACCOUNTS PAYABLE CHECK |
| 1907387 | 07/13/2023 | MN DEPT OF EDUCATION | R | 199.00 | ACCOUNTS PAYABLE CHECK |
| 1907388 | 07/13/2023 | MN SCHOOL BOARDS ASSN | R | 8111.00 | ACCOUNTS PAYABLE CHECK |
| 1907389 | 07/13/2023 | NETOP TECH INC. | R | 900.00 | ACCOUNTS PAYABLE CHECK |
| 1907390 | 07/13/2023 | PROCARE THERAPY | R | 45000.00 | ACCOUNTS PAYABLE CHECK |
| 1907391 | 07/13/2023 | RELIAS LLC | R | 589.05 | ACCOUNTS PAYABLE CHECK |
| 1907392 | 07/13/2023 | RENAISSANCE LEARNING INC | R | 7500.00 | ACCOUNTS PAYABLE CHECK |
| 1907393 | 07/13/2023 | RETHINK | R | 2225.00 | ACCOUNTS PAYABLE CHECK |
| 1907394 | 07/13/2023 | SAND CREEK EAP LLC. | R | 3600.00 | ACCOUNTS PAYABLE CHECK |
| 1907395 | 07/13/2023 | SOUTH CENTRAL SERVICE COOPERATIVE | R | 925.00 | ACCOUNTS PAYABLE CHECK |
| 1907396 | 07/13/2023 | TOBII DYNAVOX LLC | R | 4567.05 | ACCOUNTS PAYABLE CHECK |
| 1907397 | 07/13/2023 | USI INSURANCE SERVICES, LLC | R | 2100.00 | ACCOUNTS PAYABLE CHECK |
| 1907398 | 07/13/2023 | ALL IN ONE TRANSLATION AGENCY, LLC | R | 810.00 | ACCOUNTS PAYABLE CHECK |
| 1907399 | 07/13/2023 | BENEFIT EXTRAS, INC | R | 476.56 | ACCOUNTS PAYABLE CHECK |
| 1907400 | 07/13/2023 | DAKOTA COUNTY TECH COLLEGE | R | 170.00 | ACCOUNTS PAYABLE CHECK |
| 1907401 | 07/13/2023 | IND SCH DIST 197 | R | 70896.80 | ACCOUNTS PAYABLE CHECK |
| 1907402 | 07/13/2023 | INVER HILLS COMMUNITY COLLEGE | R | 492.11 | ACCOUNTS PAYABLE CHECK |
| 1907403 | 07/13/2023 | MARCO INC | R | 124.71 | ACCOUNTS PAYABLE CHECK |
| 1907404 | 07/13/2023 | MARCO TECHNOLOGIES LLC. | R | 247.08 | ACCOUNTS PAYABLE CHECK |
| 1907405 | 07/13/2023 | MN CLN SERVICES, INC | R | 1953.00 | ACCOUNTS PAYABLE CHECK |
| 1907406 | 07/13/2023 | RATWICK, ROSZAK & MALONEY, P.A. | R | 265.00 | ACCOUNTS PAYABLE CHECK |
| 1907407 | 07/13/2023 | ST PAUL PIONEER PRESS | R | 60.76 | ACCOUNTS PAYABLE CHECK |
| 1907408 | 07/13/2023 | TRANE U.S. INC. | R | 2029.50 | ACCOUNTS PAYABLE CHECK |
| 1907409 | 07/13/2023 | TWISTED MECHANICAL, LLC | R | 3320.00 | ACCOUNTS PAYABLE CHECK |
| 1907410 | 07/19/2023 | FTC | R | 150.00 | ACCOUNTS PAYABLE CHECK |
| 1907411 | 07/19/2023 | FTC | R | 108.33 | ACCOUNTS PAYABLE CHECK |
| 1907412 | 07/19/2023 | NCPERS GROUP LIFE INS | R | 16.00 | ACCOUNTS PAYABLE CHECK |
| 1907413 | 07/19/2023 | RIVERVIEW LAW OFFICE PLLC | R | 239.44 | ACCOUNTS PAYABLE CHECK |
| 1907414 | 07/19/2023 | WISCONSIN SCTF | R | 845.39 | ACCOUNTS PAYABLE CHECK |
| 1907415 | 07/20/2023 | APPLE COMPUTER, INC | R | 7385.00 | ACCOUNTS PAYABLE CHECK |

SOURCEWELL
DATE: 07/27/2023
TIME: 10:49:59

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 2
ACCTPA21
ACCOUNTING PERIOD: 1/24

SELECTION CRITERIA: chkstat.rundate between '20230706' and '20230727'

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| 1907416 | 07/20/2023 | BLUUM OF MINNESOTA, LLC | R | 218.00 | ACCOUNTS PAYABLE CHECK |
| 1907417 | 07/20/2023 | CDWG | R | 36040.17 | ACCOUNTS PAYABLE CHECK |
| 1907418 | 07/20/2023 | CENTER FOR COLLABORATIVE CLASSROOM | R | 1755.00 | ACCOUNTS PAYABLE CHECK |
| 1907419 | 07/20/2023 | CESO COMMUNICATIONS | R | 3287.50 | ACCOUNTS PAYABLE CHECK |
| 1907420 | 07/20/2023 | DAKOTA TRUCK UNDERWRITERS | R | 33105.00 | ACCOUNTS PAYABLE CHECK |
| 1907421 | 07/20/2023 | FRONTIER COMMUNICATIONS | R | 2077.61 | ACCOUNTS PAYABLE CHECK |
| 1907422 | 07/20/2023 | FRONTLINE TECHNOLOGIES GROUP, LLC | R | 3313.29 | ACCOUNTS PAYABLE CHECK |
| 1907423 | 07/20/2023 | MN ASSN SCHOOL ADMINISTRATORS | R | 1330.00 | ACCOUNTS PAYABLE CHECK |
| 1907424 | 07/20/2023 | MN ENERGY RESOURCES CORPORATION | R | 121.74 | ACCOUNTS PAYABLE CHECK |
| 1907425 | 07/20/2023 | SONOVA USA INC. | R | 48863.43 | ACCOUNTS PAYABLE CHECK |
| 1907426 | 07/27/2023 | APPLE COMPUTER, INC | R | 108.00 | ACCOUNTS PAYABLE CHECK |
| 1907427 | 07/27/2023 | CITI CARDS | R | 214.58 | ACCOUNTS PAYABLE CHECK |
| 1907428 | 07/27/2023 | HOSANNA CHURCH | R | 2500.00 | ACCOUNTS PAYABLE CHECK |
| 1907429 | 07/27/2023 | MAXIM HEALTHCARE STAFFING | R | 4450.00 | ACCOUNTS PAYABLE CHECK |
| 1907430 | 07/27/2023 | PAR | R | 311.04 | ACCOUNTS PAYABLE CHECK |
| 1907431 | 07/27/2023 | PROCARE THERAPY | R | 1184.00 | ACCOUNTS PAYABLE CHECK |
| 1907432 | 07/27/2023 | SHERILYN FRISQUE | R | 1500.00 | ACCOUNTS PAYABLE CHECK |
| 1907433 | 07/27/2023 | SONOVA USA INC. | R | 7034.17 | ACCOUNTS PAYABLE CHECK |
| 1907434 | 07/27/2023 | TEACHERS ON CALL | R | 1237.11 | ACCOUNTS PAYABLE CHECK |
| 1907435 | 07/27/2023 | TECHNOLOGY BY DESIGN, LLC | R | 37429.90 | ACCOUNTS PAYABLE CHECK |
| 1907436 | 07/27/2023 | BLUE SKY ONLINE CHARTER SCHOOL - IS | R | 13054.08 | ACCOUNTS PAYABLE CHECK |
| 1907437 | 07/27/2023 | CENTERPOINT ENERGY | R | 69.63 | ACCOUNTS PAYABLE CHECK |
| 1907438 | 07/27/2023 | CUB FOODS - ROSEMOUNT | R | 511.86 | ACCOUNTS PAYABLE CHECK |
| 1907439 | 07/27/2023 | EDUCATORS BENEFIT CONSULTANTS, LLC | R | 260.84 | ACCOUNTS PAYABLE CHECK |
| 1907440 | 07/27/2023 | HASTINGS CREAMERY LLC | R | 922.92 | ACCOUNTS PAYABLE CHECK |
| 1907441 | 07/27/2023 | IND SCH DIST 192 | R | 19949.58 | ACCOUNTS PAYABLE CHECK |
| 1907442 | 07/27/2023 | IND SCH DIST 197 | R | 10577.49 | ACCOUNTS PAYABLE CHECK |
| 1907443 | 07/27/2023 | IND SCH DIST 199 | R | 13189.44 | ACCOUNTS PAYABLE CHECK |
| 1907444 | 07/27/2023 | IND SCH DIST 200 | R | 22512.36 | ACCOUNTS PAYABLE CHECK |
| 1907445 | 07/27/2023 | INVER HILLS COMMUNITY COLLEGE | R | 360.00 | ACCOUNTS PAYABLE CHECK |
| 1907446 | 07/27/2023 | J.R.'S ADVANCED RECYCLERS | R | 40.00 | ACCOUNTS PAYABLE CHECK |
| 1907447 | 07/27/2023 | OFFICE OF MN.IT SERVICES | R | 13.06 | ACCOUNTS PAYABLE CHECK |
| 1907448 | 07/27/2023 | RELIABLE MEDICAL | R | 128.00 | ACCOUNTS PAYABLE CHECK |
| 1907449 | 07/27/2023 | SO. ST. PAUL SPECIAL SCHOOL DIST 6 | R | 3023.00 | ACCOUNTS PAYABLE CHECK |
| 1907450 | 07/27/2023 | SQUIRES, WALDSPURGER & MACE, P.A. | R | 318.00 | ACCOUNTS PAYABLE CHECK |
| *V4001926 | 07/12/2023 | WELLS FARGO | R | 2572.97 | ACCOUNTS PAYABLE VOUCHER |
| *V4001927 | 07/12/2023 | CITY OF APPLE VALLEY | R | 338.80 | ACCOUNTS PAYABLE VOUCHER |
| *V4001928 | 07/12/2023 | CITY OF INVER GROVE HTS | R | 418.35 | ACCOUNTS PAYABLE VOUCHER |
| *V4001929 | 07/12/2023 | DISCOUNT SCHOOL SUPPLY | R | 596.45 | ACCOUNTS PAYABLE VOUCHER |
| *V4001930 | 07/12/2023 | DRKULAS | R | 224.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4001931 | 07/12/2023 | ENERGIZER HOLDINGS, INC | R | 1163.12 | ACCOUNTS PAYABLE VOUCHER |
| *V4001932 | 07/12/2023 | FTF BEHAVIORAL CONSULTING | R | 30.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4001933 | 07/12/2023 | HEALTHIEST YOU | R | 3430.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4001934 | 07/12/2023 | INNOVATIVE OFFICE SOLUTIONS | R | 2788.88 | ACCOUNTS PAYABLE VOUCHER |
| *V4001935 | 07/12/2023 | INTEREUM | R | 742.37 | ACCOUNTS PAYABLE VOUCHER |
| *V4001936 | 07/12/2023 | MCKESSON MEDICAL | R | 639.02 | ACCOUNTS PAYABLE VOUCHER |
| *V4001937 | 07/12/2023 | PITNEY BOWES | R | 65.97 | ACCOUNTS PAYABLE VOUCHER |
| *V4001938 | 07/12/2023 | LINDE GAS & EQUIPMENT, INC | R | 469.67 | ACCOUNTS PAYABLE VOUCHER |
| *V4001939 | 07/12/2023 | PROFESSIONAL WIRELESS COMMUNICATION | R | 5868.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4001940 | 07/12/2023 | SOUTHPAW ENTERPRISES | R | 608.76 | ACCOUNTS PAYABLE VOUCHER |
| *V4001941 | 07/12/2023 | SPED FORMS, INC | R | 6592.16 | ACCOUNTS PAYABLE VOUCHER |
| *V4001942 | 07/12/2023 | THE HOME DEPOT PRO | R | 8585.17 | ACCOUNTS PAYABLE VOUCHER |
| *V4001943 | 07/12/2023 | THERAPY NOTES, LLC | R | 310.00 | ACCOUNTS PAYABLE VOUCHER |
| *V4001944 | 07/12/2023 | TOLL GAS & WELDING SUPPLY | R | 44.99 | ACCOUNTS PAYABLE VOUCHER |
| *V4001945 | 07/12/2023 | UNIVERSAL CLEANING SERVICES | R | 11012.50 | ACCOUNTS PAYABLE VOUCHER |
| *V4001946 | 07/12/2023 | WESTONE LABORATORIES INC. | R | 982.95 | ACCOUNTS PAYABLE VOUCHER |

SOURCEWELL
DATE: 07/27/2023
TIME: 10:49:59

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 3
ACCTPA21
ACCOUNTING PERIOD: 1/24

SELECTION CRITERIA: chkstat.rundate between '20230706' and '20230727'

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| *V4001947 | 07/12/2023 | WH SECURITY, LLC | R | 71.85 | ACCOUNTS PAYABLE VOUCHER |
| *V6606038 | 07/13/2023 | KIM MARIE AUSTIN | R | 31.44 | ACCOUNTS PAYABLE VOUCHER |
| *V6606039 | 07/13/2023 | THOMAS RICHARD BENNETT | R | 49.78 | ACCOUNTS PAYABLE VOUCHER |
| *V6606040 | 07/13/2023 | MICHAEL JASON BIBRO | R | 267.90 | ACCOUNTS PAYABLE VOUCHER |
| *V6606041 | 07/13/2023 | DON JAMES BUDACH | R | 205.02 | ACCOUNTS PAYABLE VOUCHER |
| *V6606042 | 07/13/2023 | EMILY MARGARET MATULA | R | 472.26 | ACCOUNTS PAYABLE VOUCHER |
| *V6606043 | 07/13/2023 | CRAIG ALAN CURTIS | R | 316.37 | ACCOUNTS PAYABLE VOUCHER |
| *V6606044 | 07/13/2023 | MICHAEL LEONARD FAVOR | R | 177.51 | ACCOUNTS PAYABLE VOUCHER |
| *V6606045 | 07/13/2023 | KATHLEEN ELIZABETH IRELAND | R | 710.70 | ACCOUNTS PAYABLE VOUCHER |
| *V6606046 | 07/13/2023 | AMY TAMARAH WOLF KAUFMAN | R | 29.48 | ACCOUNTS PAYABLE VOUCHER |
| *V6606047 | 07/13/2023 | MARCI LEVY-MAGUIRE | R | 241.22 | ACCOUNTS PAYABLE VOUCHER |
| *V6606048 | 07/13/2023 | JENNIFER LEE OLSON | R | 23.58 | ACCOUNTS PAYABLE VOUCHER |
| *V6606049 | 07/13/2023 | AMALIA PENA CHAVEZ | R | 32.63 | ACCOUNTS PAYABLE VOUCHER |
| *V6606050 | 07/13/2023 | MELANIE LAVONNE REINARDY | R | 19.65 | ACCOUNTS PAYABLE VOUCHER |
| *V6606051 | 07/13/2023 | MELISSA RAE SCHALLER | R | 64.52 | ACCOUNTS PAYABLE VOUCHER |
| *V6606052 | 07/13/2023 | BYRON LEITH SCHWAB | R | 56.33 | ACCOUNTS PAYABLE VOUCHER |
| *V6606053 | 07/13/2023 | TAYLOR MAY THOMAS | R | 789.94 | ACCOUNTS PAYABLE VOUCHER |
| *V6606054 | 07/20/2023 | DAVID ANDERSON | R | 17.69 | ACCOUNTS PAYABLE VOUCHER |
| *V6606055 | 07/20/2023 | THOMAS RICHARD BENNETT | R | 22.27 | ACCOUNTS PAYABLE VOUCHER |
| *V6606056 | 07/20/2023 | LINDA JO BERG | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606057 | 07/20/2023 | STEPHANIE BETLEY | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606058 | 07/20/2023 | MICHAEL JASON BIBRO | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606059 | 07/20/2023 | AMANDA JO BOEHMER | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606060 | 07/20/2023 | LOREEN M. BOHNERT | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606061 | 07/20/2023 | MATTHEW KYLE BRUNS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606062 | 07/20/2023 | DON JAMES BUDACH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606063 | 07/20/2023 | LESLEY ANNE CHESTER | R | 17.03 | ACCOUNTS PAYABLE VOUCHER |
| *V6606064 | 07/20/2023 | CRAIG ALAN CURTIS | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606065 | 07/20/2023 | CHRISTOPHER GORDON DEVINE | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606066 | 07/20/2023 | LISA A EHLERINGER | R | 24.89 | ACCOUNTS PAYABLE VOUCHER |
| *V6606067 | 07/20/2023 | SHAE K ELLIOTT | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606068 | 07/20/2023 | WENDY CATHERINE FELTON | R | 18.34 | ACCOUNTS PAYABLE VOUCHER |
| *V6606069 | 07/20/2023 | LISA HEDIN | R | 22.27 | ACCOUNTS PAYABLE VOUCHER |
| *V6606070 | 07/20/2023 | HEIDI LEE HELM | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606071 | 07/20/2023 | JENNIFER AMY HETLAND | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606072 | 07/20/2023 | MELISSA ROCHELL HO | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606073 | 07/20/2023 | JUSTIN DAVID HOELSCHER | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606074 | 07/20/2023 | KATE SCHNEEWEIS HULSE | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606075 | 07/20/2023 | SARAH CAITLIN IDEEN | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606076 | 07/20/2023 | LORI ANN KLEIN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606077 | 07/20/2023 | CORY LEE LANGENFELD | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606078 | 07/20/2023 | ERIN JEAN MAHNKE | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606079 | 07/20/2023 | CATHLEEN CAROL MATTICE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606080 | 07/20/2023 | SHANNON F BRENNAN | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606081 | 07/20/2023 | JO ANN MARISKA NAGY | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606082 | 07/20/2023 | CINDY L NORDSTROM | R | 11.14 | ACCOUNTS PAYABLE VOUCHER |
| *V6606083 | 07/20/2023 | RACHEL ERIN NOVY | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606084 | 07/20/2023 | JACKIE MARIE PAULEY | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606085 | 07/20/2023 | AMANDA LYNN PETERS | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606086 | 07/20/2023 | JENNIFER MAE PETERSEN | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606087 | 07/20/2023 | BROOKE ALLYSON PETERSON | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606088 | 07/20/2023 | WENDI MARLAJNA RENKEN | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606089 | 07/20/2023 | MELANIE ANN RIX | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606090 | 07/20/2023 | NICOLLE KATHERINE ROUSH | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606091 | 07/20/2023 | MELISSA RAE SCHALLER | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606092 | 07/20/2023 | BYRON LEITH SCHWAB | R | 35.37 | ACCOUNTS PAYABLE VOUCHER |

SOURCEWELL
DATE: 07/27/2023
TIME: 10:49:59

INTERMEDIATE SCHOOL DISTRICT 917
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 4
ACCTPA21
ACCOUNTING PERIOD: 1/24

SELECTION CRITERIA: chkstat.rundate between '20230706' and '20230727'

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| *V6606093 | 07/20/2023 | HANNAH GRACE SIMMONS | R | 11.14 | ACCOUNTS PAYABLE VOUCHER |
| *V6606094 | 07/20/2023 | AMY LYNN SWANEY | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606095 | 07/20/2023 | TAYLOR MAY THOMAS | R | 90.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606096 | 07/20/2023 | SHANYN NICOLE TUFTEE | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V6606097 | 07/20/2023 | SCOTT MICHAEL ZEHNDER | R | 45.00 | ACCOUNTS PAYABLE VOUCHER |
| *V7702690 | 07/07/2023 | FIDELITY SECURITY LIFE INS CO | R | 2264.90 | ACCOUNTS PAYABLE VOUCHER |
| *V7702691 | 07/07/2023 | MEDICA | R | 62872.38 | ACCOUNTS PAYABLE VOUCHER |
| *V7702692 | 07/07/2023 | NATIONAL INSURANCE SERVICES OF WI, | R | 9336.67 | ACCOUNTS PAYABLE VOUCHER |
| *V7702693 | 07/10/2023 | APPLE VALLEY ISD LLC | R | 42041.47 | ACCOUNTS PAYABLE VOUCHER |
| *V7702694 | 07/10/2023 | SE ISD, DST | R | 78565.21 | ACCOUNTS PAYABLE VOUCHER |
| *V7702695 | 07/12/2023 | MEDICA | R | 65963.75 | ACCOUNTS PAYABLE VOUCHER |
| *V7702696 | 07/12/2023 | MEDICA | R | 92622.86 | ACCOUNTS PAYABLE VOUCHER |
| *V7702697 | 07/17/2023 | WAGeworks, INC | R | 537.50 | ACCOUNTS PAYABLE VOUCHER |
| *V7702698 | 07/19/2023 | AMERIPRISE FINANCIAL ADVISORS | R | 1308.33 | ACCOUNTS PAYABLE VOUCHER |
| *V7702699 | 07/19/2023 | AXA EQUITABLE LIFE INS CO | R | 317.09 | ACCOUNTS PAYABLE VOUCHER |
| *V7702700 | 07/19/2023 | FIDELITY INVSTMT TAX-EX SVC CO | R | 6269.67 | ACCOUNTS PAYABLE VOUCHER |
| *V7702701 | 07/19/2023 | HEALTH EQUITY, INC. | R | 6251.84 | ACCOUNTS PAYABLE VOUCHER |
| *V7702702 | 07/19/2023 | HORACE MANN LIFE INS | R | 133.33 | ACCOUNTS PAYABLE VOUCHER |
| *V7702703 | 07/19/2023 | INTERNAL REVENUE SERVICE | R | 77080.84 | ACCOUNTS PAYABLE VOUCHER |
| *V7702704 | 07/19/2023 | EDUCATION MN ESI BILLING TRUST | R | 883.33 | ACCOUNTS PAYABLE VOUCHER |
| *V7702705 | 07/19/2023 | MN DEPT OF REVENUE | R | 14234.92 | ACCOUNTS PAYABLE VOUCHER |
| *V7702706 | 07/19/2023 | MN DEPT OF REVENUE(C) | R | 250.00 | ACCOUNTS PAYABLE VOUCHER |
| *V7702707 | 07/19/2023 | MN STATE RETIREMENT SYSTEM | R | 270.83 | ACCOUNTS PAYABLE VOUCHER |
| *V7702708 | 07/19/2023 | EXECUTIVE DIRECTOR | R | 13122.97 | ACCOUNTS PAYABLE VOUCHER |
| *V7702709 | 07/19/2023 | STATE TREASURER, TRA | R | 17991.79 | ACCOUNTS PAYABLE VOUCHER |
| *V7702710 | 07/19/2023 | VARIABLE ANNUITY LIFE INS CO | R | 2214.09 | ACCOUNTS PAYABLE VOUCHER |
| *V7702711 | 07/19/2023 | AMERIPRISE FINANCIAL ADVISORS | R | 2268.87 | ACCOUNTS PAYABLE VOUCHER |
| *V7702712 | 07/19/2023 | AXA EQUITABLE LIFE INS CO | R | 1059.66 | ACCOUNTS PAYABLE VOUCHER |
| *V7702713 | 07/19/2023 | FIDELITY INVSTMT TAX-EX SVC CO | R | 5379.12 | ACCOUNTS PAYABLE VOUCHER |
| *V7702714 | 07/19/2023 | HEALTH EQUITY, INC. | R | 17912.36 | ACCOUNTS PAYABLE VOUCHER |
| *V7702715 | 07/19/2023 | HORACE MANN LIFE INS | R | 458.33 | ACCOUNTS PAYABLE VOUCHER |
| *V7702716 | 07/19/2023 | INTERNAL REVENUE SERVICE | R | 147105.64 | ACCOUNTS PAYABLE VOUCHER |
| *V7702717 | 07/19/2023 | EDUCATION MN ESI BILLING TRUST | R | 2852.16 | ACCOUNTS PAYABLE VOUCHER |
| *V7702718 | 07/19/2023 | MN DEPT OF REVENUE | R | 24530.18 | ACCOUNTS PAYABLE VOUCHER |
| *V7702719 | 07/19/2023 | EXECUTIVE DIRECTOR | R | 26553.57 | ACCOUNTS PAYABLE VOUCHER |
| *V7702720 | 07/19/2023 | STATE TREASURER, TRA | R | 80948.22 | ACCOUNTS PAYABLE VOUCHER |
| *V7702721 | 07/19/2023 | VARIABLE ANNUITY LIFE INS CO | R | 2044.23 | ACCOUNTS PAYABLE VOUCHER |
| *V7702722 | 07/19/2023 | VOYA | R | 524.00 | ACCOUNTS PAYABLE VOUCHER |
| *V7702723 | 07/19/2023 | INTERNAL REVENUE SERVICE | R | 10683.28 | ACCOUNTS PAYABLE VOUCHER |
| *V7702724 | 07/19/2023 | MN DEPT OF REVENUE | R | 1211.84 | ACCOUNTS PAYABLE VOUCHER |
| *V7702725 | 07/19/2023 | EXECUTIVE DIRECTOR | R | 1917.23 | ACCOUNTS PAYABLE VOUCHER |
| *V7702726 | 07/19/2023 | STATE TREASURER, TRA | R | 6152.14 | ACCOUNTS PAYABLE VOUCHER |
| *V7702727 | 07/24/2023 | MEDICA | R | 65699.47 | ACCOUNTS PAYABLE VOUCHER |
| *V7702728 | 07/26/2023 | DELTA DENTAL OF MINNESOTA | R | 41855.40 | ACCOUNTS PAYABLE VOUCHER |
| *V7702729 | 07/26/2023 | INTERNAL REVENUE SERVICE | R | 1692.00 | ACCOUNTS PAYABLE VOUCHER |
| TOTAL FUND | | | | 1520857.46 | |
| TOTAL REPORT | | | | 1520857.46 | |



Intermediate School District 917

Purposeful. Personalized. Partners.

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 * <http://www.isd917.org>

To: ISD 917 School Board Members

From: Dr. Melissa Schaller, Executive Director of Student Services

Re: School Resource Officer Agreement with Dakota County Sheriff

Date: June 20, 2023

Recently Josh Fahey, Captain with the Dakota County Sheriff reached out to propose an agreement for services for school resource officers (SROs) at Alliance Education Center (AEC) and Lebanon Education Center (LEC) for the 2023-2024 school year. The proposal is a 16% increase from our contract for the 2022-2023 school year. Captain Fahey shared the following information regarding the increase:

- Deputy wages have seen an increase for 2023 and 2024. Between the two years, the wage increase alone is anywhere from 11% to 15%, which does not include the compounding factor of the COLA/wage increases. Here is a breakdown of the wage increases:
 - 3.25% COLA increase 1/1/2023
 - 5.5%-7.5% increase 9/1/2023 (the wage increase varies depending on the deputies performance evaluation)
 - 3.25% COLA increase 1/1/2024
 - 5.5%-7.5% increase 9/1/2024 (the wage increase varies depending on the deputies performance evaluation)
- Squad car costs rise about 5% annually. The 2023 rate for a squad is currently \$9,240. This is prorated for 9 months, which totals \$4,788.

He also shared this information:

- The Sheriff's Office employs a full-time deputy for each school and charges the school for 9 months of salary. The Sheriff's Office covers the other 3 months each year. The 12-month cost for a full-time employee is \$119,173.
- There are additional costs to deploying a deputy in the field. The Sheriff's Office covers these additional costs; they are not part of the SRO contract:
 - Squad laptop - \$5,000
 - Deputy Uniform Costs (uniform shirts/pants, ballistic vest, miscellaneous uniform items) - \$2,600
 - Miscellaneous Uniform Gear (duty belt items and holster, flashlight, ASP, tourniquet, etc.) - \$920
 - Miscellaneous Gear (rifle, handgun, shotgun, body-worn camera, handheld radio, Taser, etc.) - \$10,500

In addition to this information, I want to share information about the role of the school resource officer from the perspective of Shannon Brennan, Assistant Director/Principal at AEC. She writes:

The primary role of a school resource officer (SRO) in our building is to focus on establishing positive relationships with students and staff, providing a safe environment for everyone to learn, and promoting a positive school culture and climate. They help promote a safe, supportive, and peaceful school

ISD 917 Core Values

*Collaboration * Empathy * Innovation * Stewardship * Communication * Integrity * Personalization * Equity * Diversity*

environment in collaboration with our building team. The SRO proactively addresses school safety and supports us, staff and students, including working with our at-risk students who are part of the juvenile justice system.

The positive relationships they foster with students helps to bridge the relationships and trust that the students and families have with law enforcement. When the school needs a quick response during a crisis, they are present to support with immediate intervention, which keeps students and staff in our building safer and eases the burden on local law enforcement. SROs have also been valuable members of our threat and safety meetings to plan and provide data proactively, which impacts up to 35% of our student population at a given time. They also partner with us to provide training with school-wide safety and drills.

When students with disabilities encounter a crisis that requires the response of law enforcement, having an SRO who knows them, has likely learned about their disability, and has been able to witness how school staff best deescalate those students, it improves the outcomes for those students by avoiding unnecessary citations, decreasing physical contact by officers, and getting students to de-escalate and calm down. We believe that our staff, students, and families would agree that the benefits far outweigh the risks of having an SRO on site to support Alliance Education Center.

I recommend that we move forward with this contract for the 2023-2024 school year. The administrative team will continue to evaluate the role of the school resource officers with Intermediate School District 917 to ensure that as we consider subsequent changes to contract costs in upcoming years, we are prepared to proactively evaluate the return on our investment in this service.

**JOINT POWERS AGREEMENT
BETWEEN THE COUNTY OF DAKOTA AND ISD 917
FOR THE PROVISION OF SCHOOL RESOURCE OFFICER SERVICES**

This Agreement is between Independent School District 917, 1300 145th Street East, Rosemount, MN 55068-2932 ("School District"), and the County of Dakota through its Sheriff's Office ("County"). The Agreement uses the word "parties" for both County and School District.

WHEREAS, the County and School District are governmental units as that term is defined in Minn. Stat. § 471.59; and

WHEREAS, Minn. Stat. § 471.59 authorizes local governmental units to jointly and cooperatively exercise any power common to the contracting parties and the School District has authority under Minn. Stat. 126C.44 to levy for school resource officer costs; and

WHEREAS, the School District offers services to local school districts for students with disabilities through the IDEA (Individuals with Disabilities Education Act) program and the SUN program (Students with Unique Needs); and

WHEREAS, the parties share the mutual goals of promoting school safety, reducing school violence and enhancing the school climate and agree that these goals are best achieved through relationship-building, student support and intervention, clear and respectful communication, de-escalation techniques, conflict resolution and restorative practices; and

WHEREAS, the School District desires school resource officer services; and

WHEREAS, the County desires and is qualified to provide these services; and

WHEREAS, the parties agree that the referral of students to the juvenile justice system through school-related citation or arrest is a last resort reserved for circumstances in which students pose a significant threat to health, safety and property; and

WHEREAS, the parties agree that all students have a right to an equitable educational experience and that it is therefore necessary to periodically examine School District and County practices and student outcomes arising out of this Agreement in order to ensure equity for all students; and

WHEREAS, the County and School District understand and agree that:

1. The County and the assigned school resource officer(s) are not agents, servants, or employees of the School District and shall not make any such representations nor hold themselves out as such; and
2. The County and the assigned school resource officer(s) shall have no authority to bind the School District for the performance of any services or to otherwise obligate the School District; rather the County and assigned school resource officer's authority is specifically limited to the duties assigned under this Agreement; and
3. The County and the assigned school resource officer(s) shall not accrue any continuing contract rights for the services performed pursuant to this Agreement, including but not limited to those afforded by Minn. Stat. § 122A.40, and the County and the assigned school resource officer(s) specifically waive any and all rights thereto; and

WHEREAS, the County Board of Commissioners by Resolution No. 23 – 330 authorized the County to enter into an agreement with the School District for the provision of school resource officer services and a Sheriff's vehicle for the period of September 1, 2023, through August 31, 2024.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, it is agreed as follows:

Article 1
PURPOSE

The purpose of this Agreement is for the County, through the Dakota County Sheriff's Office, to provide school resource services to the School District by providing licensed peace officers to work at the Lebanon Education Center in Apple Valley and at the IDEA Program at the Alliance Education Center in Rosemount, and at other school locations throughout the School District, in accordance with the Intermediate School District No. 917 Board policies: 550, School Resource Office Duties; 506, Student Discipline; and 532, Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, all attached hereto as Exhibit 1.

The County agrees to provide to the School District two (2) full-time equivalent (FTE) licensed peace officers to serve as a school liaison/resource officers to develop and implement programs for delinquency and crime prevention and improve safety for staff and students in the School District; to provide a positive role model for students and to prevent undesirable behavior patterns from developing; and to build and maintain rapport between youth, school, and police by day-to-day contact as a law enforcement resource person. In addition, the County shall provide a Sheriff's vehicle to be physically present on school property whenever the assigned school resource officer is working. The law enforcement officer shall not act as an educational service provider, nor attend IEP meetings, or be involved, in any way, in school discipline.

The County shall be solely responsible for assigning school resource officers pursuant to this Agreement, but the School District may request the replacement of an assigned officer for any legitimate nondiscriminatory reason related to the officer's performance or fitness for the assignment. All assigned officers will apply for and go through an interview/selection process prior to assignment to this position. Assigned officers must possess experience working with youth and an interest in student achievement, juvenile justice, child and adolescent development and the development of a positive school climate. Officers will complete basic school resource officer training when possible that covers the responsibilities and limitations of school resource officers, juvenile law and legal issues, effective collaboration with school administrators, threat assessments and response procedures, street to school mindset training, strategies for working with special needs populations, use of force considerations in school environments, child development, conflict resolution, developmentally informed de-escalation and crisis intervention techniques, working with youth in a school setting and integrating school resources officers into a positive school environment. Exceptions may be made to the requirement of basic school resource training for assigned officers, but only in unique circumstances with advance notice to the School District.

The parties mutually agree upon the paramount importance of educational equity for all School District students, as well as equity in the juvenile justice system. The parties agree that the demands of equity require a shared commitment to examine race and disability-based disparities among students related to:

- School-related referrals to school resource officers;
- School-related citations issued by school resource officers; and
- School-related arrests made by school resource officers.

To further the shared commitment to equity for School District students, these referrals, citations, and arrests will be tracked and disaggregated based upon race, gender and disability status. Each assigned school resource officer will meet with the school administrative team three or more times per year to review the collected data on referrals, citations and arrests for the previous time period (school trimester or quarter) and discuss strategies to reduce any apparent disparities while simultaneously maintaining a safe school environment. The data will also be shared with a representative of the School District and the County and discussed by administrative representatives of the parties on an annual basis.

The recitals set forth in the Whereas clauses above are incorporated by reference as if fully set forth herein.

Article 2
COMPENSATION

Section 1. Hard Costs.

The School District shall pay to the County for school year 2023-24 an amount not to exceed One Hundred Ninety-One Thousand, Forty Dollars, and 00/100 (\$191,040.00) for school resource officer services (including a Sheriff's vehicle) as provided in Article 1.

Section 2. Soft Costs.

The School District shall provide workspace for the school resource officer including office furniture, telephone, utilities, computer access and clerical support and supplies. The County shall provide training for the school resource officer including minimum training required for peace officer licensing, uniforms, and the other supplies and services customarily provided for deputies in the Dakota County Sheriff's Office.

Section 3. Invoices.

The County shall, within twenty (20) business days following the last day of each calendar quarter throughout the Term of this Agreement (for a total of 4 quarters), submit an invoice and request for payment on an invoice form acceptable to the School District. Each quarterly invoice submitted will not exceed Forty-Seven Thousand, Seven Hundred Sixty Dollars and 00/100 (\$47,760.00).

The County is only entitled payment for services actually performed. In the event that full-time on-site school resource officer services are either not required or not available for portions of a school year due to reasons related to the COVID-19 pandemic or other emergency, the amount paid for school resource officer services will be reduced as follows:

- If the School District uses a "hybrid model" of learning during a calendar quarter, school resource officer services will only be required on Mondays, Tuesdays, Thursdays and Fridays during the time the hybrid model is in effect and the County will invoice the School District in a reduced amount that reflects 80% of the amount due for full services for those weeks in which the School District operated a hybrid model of learning.
- In the event that the School District uses a "distance model" of learning during a calendar quarter, school resource officer services will not be required during the time the distance model is in effect and the County will invoice the School District in a reduced amount that reflect no charge for those weeks in which the School District used a distance model of learning.

Article 3
TERM

This Agreement shall begin September 1, 2023, and shall continue through August 31, 2024, or as soon thereafter as final payment is made unless earlier terminated by law or according to the provisions herein. This Agreement may be terminated with or without cause, by either party upon thirty (30) calendar days' written notice. This Agreement may be terminated for cause if the funds necessary or compensation are not appropriated by either party. In light of the global pandemic and the uncertainty of the how COVID-19 will continue to affect schools, the parties agree this Agreement may be terminated if the performance needs of the assigned school resource officer(s) is no longer needed by the School District due to school closures.

Article 4
LIABILITY

Each party shall be liable for its own acts to the extent provided by law.

It is understood and agreed that the County's and School District's liability shall be limited by the provisions of the Municipal Tort Claims Act, Minn. Ch. 466 or other applicable law.

Article 5
INDEPENDENT CONTRACTOR

The County through the school resource officer(s) is to be and shall remain an independent contractor with respect to any and all work performed under this Agreement. The County shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

The County acknowledges and agrees that the County and the assigned school resource officer(s) are not entitled to receive any of the benefits received by School District employees and are not eligible for workers' or unemployment compensation benefits under the School District. The County also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due to the County and that it is the County's sole obligation to comply with the applicable provisions of all federal and state tax laws. The person(s) designated as school resource officer(s) shall be and remain an employee of the County for any and all purposes.

Article 6
GENERAL

Section 1. Notices.

The School District or County may, by giving written notice to the other party, designate any address or addresses to which notices or other communications to them shall be sent when required by or related to this Agreement. Until otherwise provided by the respective parties, all notices or communications shall be addressed as follows:

To the School District:
Melissa Schaller
Executive Director of Student Services
1300 145th Street East
Rosemount, MN 55068

To the County:
Joe Leko, Sheriff
Dakota County Sheriff's Office
1580 Highway 55
Hastings, MN 55033

Section 2. Amendments.

Any amendments to this Agreement are only valid when reduced to writing, specifically identified as an amendment, and signed by both parties' authorized representative. Where necessary, amendments may also require County Board approval to be valid.

Section 3. Severability.

The provisions of this Agreement are severable. If any provision of this Agreement is void, invalid, or unenforceable, it will not affect the validity and enforceability of the remainder of this Agreement unless the void, invalid, or unenforceable provision substantially impairs the value of the entire Agreement with respect to either party.

Section 4. Compliance with laws/standards.

4.1. General. Both parties shall abide by all Federal, State or local laws, statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the parties are responsible. The parties agree that they are in compliance with all applicable federal, state and local anti-discrimination and equal opportunity laws, and agree to remain in compliance with these laws throughout the term of this Agreement. The County and the School District agree that they shall

each provide annual training to their professional employees on matters of discrimination, diversity and cultural competence. All school resource officers assigned to School District schools will be offered the opportunity to participate free of charge in any such training offered to staff by the School District and will participate in the training if they are available to do so within the hours of service required by this Agreement.

4.2. Minnesota Law to Govern. The laws of Minnesota govern all matters related to this Agreement, without giving effect to the principles of conflict of law. Venue and jurisdiction for any litigation related to this Agreement must be in those courts located within Dakota County, State of Minnesota or U.S. District Court, District of Minnesota.

4.3. Licenses. At its own expense, both parties shall procure and maintain all licenses, certifications, registrations, permits, or other rights required to perform the services under this Agreement.

Section 5. Confidentiality.

5.1 "Protected Data" has the same meaning as Not Public Data as defined in Minn. Stat. § 13.02, subd. 8a.

5.2 For purposes of this Agreement, all data created, collected, received, stored, used, maintained, or disseminated by the parties in the performance of this Agreement is subject to the requirements of the Minnesota Government Data Practices Act ("MGDPA"), Minn. Stat. Chapter 13 and its implementing rules, as well as any other applicable State or Federal laws on data privacy or security.

5.3 Each party shall provide the other party with prompt Notice of a breach of the security of data as defined in Minn. Stat. § 13.055, subd. 1(a) or suspected breach of the security of data and shall assist in remedying such breach. Providing or accepting assistance does not constitute of waiver of any claim or cause of action for breach of contract.

5.4 Each party shall cooperate with the other party in responding to all requests for data. The parties shall promptly notify each other when any third party requests Protected Data related to this Agreement or the services. The parties shall ensure that all subcontracts contain the same or similar data practices compliance requirements. All provisions of this Section apply to any subcontract or subcontractor.

5.5 This section survives expiration or termination of this Agreement.

Section 6. Non-Appropriation.

Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by either party in the event sufficient funds from the County, State, Federal or other sources are not appropriated, obtained and continued at least at the level relied on for the performance of this Agreement and the non-appropriation of funds did not result from any act of bad faith on the part of the terminating party.

Section 7. Records, Disclosure/Retention, Audits. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, any books, records, documents, and accounting procedures and practices of the County and the School District relevant to this Agreement are subject to examination by the County or the School District and either the Legislative Auditor or the State Auditor as appropriate. The County and the School District agree to maintain these records for a period of six years from the date of performance of all services covered under this Agreement.

Section 8. Final Agreement.

This Agreement is the final expression of the agreement of the parties. This Agreement is the complete and exclusive statement of the provisions agreed to by the parties. This Agreement supersedes all prior negotiations, understandings, or agreements. There are no representations, warranties, or provisions, either oral or written, not contained herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

Approved as to form:

/s/ Jackie Warner 7/26/2023
Assistant County Attorney/Date

Approved by Dakota County
Board Resolution No. 23 -330
County Attorney File #: KS-23-289

COUNTY OF DAKOTA

By _____
Joe Leko
Sheriff
Date of Signature _____

INDEPENDENT SCHOOL DISTRICT 917
***(I represent and warrant that I am authorized
by law to execute this contract and legally
bind the Contractor).***

By _____
Title _____
Date of Signature _____

To: School Board Members
Superintendent Dr. Michael Favor

From: Jake Edlund, Benefits Specialist

Date: July 19, 2023

Subject: Ancillary Benefit Insurance Renewal – Life, Accidental Death and Dismemberment (AD&D) and Long-Term Disability (LTD)

Pertinent Facts:

1. For 2024, the district is required to conduct our 5-year bid process for ancillary benefits of Life, Accidental Death and Dismemberment and Long-Term Disability.
2. Our current ancillary broker (National Insurance Services - NIS) did our formal bid process while our health insurance broker (OneDigital) also requested bids in late June with bids due by mid-July.
3. Quoted rates would go into effect January 1, 2024.
4. **Group Life and Accidental Death and Dismemberment (AD&D) Insurance** - Our current rates with Kansas City Life for life insurance increased to \$0.09 per \$1,000 coverage for life insurance January 1, 2023. The rates for Accidental Death and Dismemberment remained the same at a rate of \$0.018 per \$1,000 of coverage. Kansas City Life is our current carrier for life insurance.
 - a. Estimated annual premium cost for coverage in 2023 was \$53,812.08.
 - b. NIS received bids from Kansas City Life and Madison National Life for life insurance quotes.
 - i. Kansas City Life quoted continuing our coverage at the current rates of \$0.09 / \$0.018 per \$1,000 coverage and provided a rate guarantee for 36 months. The estimated annual premium cost would equal current rates of **\$53,812.08**.
 - ii. Madison National quoted an increase of \$0.12 / \$0.018 per \$1,000 coverage along with a rate guarantee of 36 months. Estimated annual premium cost would increase to **\$68,761.08**.
 - c. OneDigital did not receive any bids to be competitive for review based on current rates.
 - d. Based on the two competitive proposals received, it is recommended we continue with Kansas City Life as our carrier for life insurance at our current premium rates of \$0.09 /



400 NE Stinson Blvd., Minneapolis, MN 55413

Administrative variance for hiring a non-licensed administrator

Notwithstanding laws on charter schools, Minnesota Rule 3512 requires an administrator performing administrative services to be appropriately licensed. On rare occasions, the Board of School Administrators will work with entities to allow a non-licensed individual to perform in a position for which licensure is required through a variance process under Minnesota Rule 3512.5300.

A variance to hire a non-licensed administrator may be granted to an entity for one year. On rare occasions, the board may extend a variance provided the entity provides sufficient reasons why the work was not completed.

To be eligible for a variance, an entity must verify that all other licensed administrators are appropriately licensed and have gone to the BOSA website and paid their annual BOSA fee of \$100, which is due April 1 of each school year.

To be considered for a variance, an entity must gather the following documents *and scan them into one document* and email them to the executive director:

1. Submit a completed copy of the Request for Administrative Variance Form
2. Submit an official position description with the job functions.
3. Submit a letter of recommendation from the university program advisor on behalf of the applicant for the variance that specifically lists the date in which the advisor expects the applicant to complete the program.
4. Make a reasonable efforts to ensure that persons affected by the variance have timely notice of the request for a variance. A district must provide the board the following:
 - ✓ A copy of school board minutes that were published in the local newspaper that shows action was taken regarding a request for variance.
 - ✓ A copy of the email notifying the executive director of the appropriate professional association that the entity is asking for a variance. [Click here for a Sample template](#)

For example, for a director of special education variance, one would email the executive director of the Minnesota Administrators for Special Education.

- ✓ A copy of the email notifying any licensed individual who applied for the position that the district is seeking a variance to hire a non-licensed individual for the position that they applied for. Please note that the notice must include the job description of the position of the variance request and a statement indicating that individuals objecting to the variance application may email written comments to the executive director of the Board of School Administrators.

5. In addition to the documentation, entities must *mail in* a \$55 check made out to the Board of School Administrators. Mailing address Minnesota Department of Education, 400 Stinson Blvd. Minneapolis, MN 55413.

Complete the Request for Administrative Variance Form below. Please complete a separate form for each administrator for whom a variance request is made.

Request for Administrative Variance Form

- District Name and District Number: _____
- District Superintendent and **cell phone** number: _____
- Current name and File Folder Number of the individual for whom the variance is requested. The name and the File Folder number must match: _____

- Has the District verified that all other administrators on staff are fully licensed and have paid their annual fee? _____
- Administrative area of the variance request:
 Superintendent (or assistant supt.) K-12 Principal (or assistant principal)
 Director of Community Education Director of Special Education (or assistant)
- Did any applicant holding an appropriate administrative license apply for the position?

- If applicable, please describe why the district made a decision not to contract with a fully licensed administrator? _____
- Please list the unlicensed applicant's additional skills, experience, education, or other qualifications that better align with the requirements of the position. _____

- Provide the name of the administrative education licensure institution the applicant for the variance will be or is attending. _____
- If this is a request for extending a variance, please list the reasons why the applicant did not complete the required work within one year. Also, please specify the date that you wish the variance to be extended not to exceed one year. _____
- Has the district conducted the appropriate backgrounds checks of the applicant?

I attest that the information stated in this request for a variance is true to the best of my knowledge and that I have verified that all other administrators are fully licensed and have paid their annual fee.

_____ Date: _____

District Superintendent or School Board Chair

*For clarification or additional information contact:
Karen Schaub, Executive Director
Phone: 651-582-8236*